



**BOARD OF COUNTY COMMISSIONERS  
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse  
110 N. Apopka Avenue, Room 100  
Inverness, FL 34450**

**MINUTES**

**September 24, 2024 - 1:00 PM**

**Holly L. Davis, Chairman, District 5  
Rebecca Bays, 1st Vice Chair, District 4  
Diana Finegan, 2nd Vice Chair, District 2  
Jeff Kinnard D.C., Commissioner District 1  
Ruthie Davis Schlabach, Commissioner, District 3**

**Steve L. Howard, County Administrator  
Denise A. Dymond Lyn, County Attorney  
Angela Vick, Clerk of the Circuit Court and  
Comptroller**

**A. CALL TO ORDER**

September 24, 2024 Citrus County Courthouse  
The meeting was called to order at 1:00 PM.

*Commissioner Ruthie Schlabach requested a moment of silence in honor of Polina Wright.*

**Polina Wright (Picture)**

**A.1. Invocation**

*Senior Pastor, Florence Langley Dunham, from Mt. Carmel Methodist Church led the Invocation.*

**A.2. Pledge of Allegiance**

*Greg Pell, a U.S. Air Force Veteran, led the Pledge of Allegiance.*

**A.3. Roll Call**

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger, Deputy Clerk Ashlyn Russ

Absent: Clerk of the Circuit Court and Comptroller Angela Vick

**A.4. Approval of Agenda**

*Assistant County Administrator Mariselle Rodriguez requested the addition of item P1 and submitted additional information for items B7, E17, H1, and U1.*

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**Motion to approve the Agenda, with the additional information and additional item P1, to be heard first.**

**RESULT:** Adopted

**MOVER:** Ruthie Davis Schlabach

**SECONDER:** Rebecca Bays

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

### **B. CONSENT**

**Motion to approve the Consent Agenda, in its entirety.**

*Citrus County Sheriff's Office Emergency Management Director Christopher Evan commented regarding the Emergency Management procedures, followed by Board discussion with Mr. Evan and Assistant County Administrator Mariselle Rodriguez. Mr. Evan introduced the new Citrus County Sheriff's Office Emergency Management Coordinator Jason Smith.*

*There were no citizen comments.*

**RESULT:** Adopted

**MOVER:** Ruthie Davis Schlabach

**SECONDER:** Jeff Kinnard D.C.

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

### **Minutes**

*No items.*

### **Administration**

*No items.*

### **Attorneys Office**

*No items.*

### **Clerk**

#### **B.1. County Warrants**

Accept the attached check registers outlining the County warrants.

**B.2. Proof of Publication of Unclaimed Monies**

Acknowledge the proof of publication for the Notice of Unclaimed Monies held in the office of the Citrus County Clerk of the Circuit Court and Comptroller for year 2022

**B.3. Disposal of Surplus Property**

Approve disposal of the following items from the inventory of the Circuit Court and removal of the same items from the county's capital asset listing.

Asset # 50926 - Cisco Wireless Controller

Asset # 50909 - Dell Power Edge Server

Asset # 51802 - Dell Power Vault Tape Library

**B.4. Release of Special Assessment**

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2020A Citrus Springs Waterlines, 2024A Citrus Springs Water, 24B NW Quadrant Water special assessment district.

**B.5. 2023 Citrus County Hospital Board Annual Financial Report**

Acknowledge receipt of the Annual Financial Report received from the Citrus County Hospital Board for the fiscal year ended September 30, 2023.

**Community Services**

**B.6. CDBG-HR Grant Program-Authorization to Apply**

a. Adopt and authorize the Chairman to execute a Resolution authorizing application to the Florida Department of Commerce for funding of the CDBG-HR Program.

b. Adopt and authorize the Chairman to execute the CDBG-HR Housing Assistance Plan and modifications to the plan.

c. Authorize the Chairman to sign the subsequent application, agreement, amendments and forms as required to obtain funding and carry out terms of the program from the Florida Department of Commerce. **(Eric Head, Community Services Director, Michelle Alford, Housing Services Director)**

**Resolution Number 2024-083**

**Fire Services**

*No items.*

**Human Resources**

**B.7. Section 125 Cafeteria Plan**

Approve the Chairman to authorize the Citrus County, Florida, Property Appraisers and Clerk of Circuit Court Section 125 plans, effective October 1, 2024 and authorize the Chairman to sign the Citrus County, Florida, Section 125 plan. **(June Randall, Human Resources Director, Jessica Flynn, Human Resources Manager)**

**[Additional Information for Item B7](#)**

*Additional information for this item was received after the agenda was published.*

**B.8. Florida Blue Stop Loss renewal**

Approve and authorize the Chairman to sign the Florida Blue employee insurance renewal document. **(June Randall, Human Resources Director, Jessica Flynn, Human Resources Manager )**

**Management and Budget**

**B.9. Agreement to Provide Additional Insured Endorsement - Citrus County Harvest d/b/a Citrus County Blessings**

Authorize the Chairman to execute the Agreement to Provide an Additional Insured Endorsement and Waiver of Subrogation between Citrus County Harvest, d/b/a Citrus County Blessings and Citrus County, Florida. **(Erin Dohren, Management & Budget Director)**

**Growth Management**

*No items.*

**Public Works**

*No items.*

**Systems Management**

*No items.*

**Visitors and Convention Bureau**

*No items.*

**Water Resources**

*No items.*

**Set Public Hearings Workshops**

*No items.*

**C. PROCLAMATIONS, AWARDS & PRESENTATIONS**

**Motion to approve the Proclamations, Awards & Presentations, under items C1, 2, and 3.**

**RESULT:        Adopted**

**MOVER:**        Rebecca Bays

**SECONDER:**    Diana Finegan

**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:**           None

*Following this item, Citrus County Sheriff's Office Emergency Management Director Christopher Evan provided an update on the evacuation map, where to locate information on the Citrus County Sheriff's Office website, and announced that the sandbag sites have been opened, followed by Board discussion with Mr. Evan.*

**C.1. Proclamation -- 2024 Business Appreciation Month**

Approve and Authorize the board to proclaim October 2024 as Business Appreciation Month

**[Additional Information for Item C1](#)**

**C.2. Proclamation -- National Preparedness Month**

Approve and Authorize the board to proclaim September as National Preparedness Month in Citrus County.

**C.3. Proclamation -- Domestic Violence Awareness Month**

Approve and Authorize the board to proclaim October 2024, Domestic Violence Awareness month

**D. OPEN TO THE PUBLIC**

*The following individuals addressed the Board on various issues:*

*Mark Svestka, representing Pine Ridge Property Owners Association*

*Renee Bedford*

*Terry Weber Nelles*

*Karleen Sempert*

*Dr. Carmen Koubicek*

*Janet Barek*

*Commissioner Ruhie Schlabach requested that the County Administrator schedule a meeting regarding the road resurfacing shortfall, First Vice Chair Rebecca Bays requested a workshop be scheduled regarding transportation and funding allocations, and Commissioners responded to comments from the public.*

**[Public Speaker Forms for Item D](#)**

**E. REGULAR BUSINESS**

**E.1. Bids**

**Motion to approve items E1a through h.**

**RESULT:       Adopted**

**MOVER:        Diana Finegan**

**SECONDER:   Jeff Kinnard D.C.**

**AYES:         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan**

**NAY:          None**

**E.1.a. PB 24-165 City of Clearwater Contract # 22-0006-UT 2023 Sewer Point Repair & Improvement - Sections C and D; Rowland (DE), LLC**

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Rowland (DE), LLC for maintenance and rehabilitation to sewer manholes and lift stations on an as needed basis. **(Ken Cheek, P.E., Director of Water Resources)**

**E.1.b. PB 24-155 Agreement; GSA Contract # 47QSCA18D000J Chemical Storage Lockers; Teal, LLC**

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Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Teal, LLC for the purchase of Chemical Storage Lockers.  
**(Carlton Hall, Interim Director of Public Works)**

**E.1.c. RFQ 21-095 Professional Services-Continuing Services Contract-Engineering; 2025 Citrus County Impact Fee Study and Update; Stantec Consulting Services Inc.**

Approve and Authorize the Chairman to execute the Work Authorization to Stantec Consulting Services Inc. for the 2025 Citrus County impact fee study and update. **(Eric Landon, Director of Growth Management)**

**E.1.d. ITB 23-088 Amendment No. 2; (RE-BID) Cardinal Street Force Main Project; Pave-Rite, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Pave-Rite, Inc. to extend the date for final completion to December 25, 2024. **(Ken Cheek, P.E., Director of Water Resources)**

**E.1.e. ITB 24-181 Agreement; Aids to Navigation - Repair and Maintenance; SFE Dockmasters LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and SFE Dockmasters LLC to maintain, repair, replace, install or remove navigational aids on an as-needed basis. **(Carlton Hall, Acting Director of Public Works)**

**E.1.f. RFQ 21-095 Work Authorization; Professional Services-Continuing Services Contract-Engineering; Kimberly Estates Drainage Improvements; DRMP, Inc.**

a. Approve and Authorize the Chairman to execute a Work Authorization for DRMP, Inc. to complete a design to alleviate a flooding problem in the Kimberly Plantation estates neighborhood.

b. Approve the related Budget Transfer. **(Carlton Hall, Interim Director of Public Works)**

**E.1.g. RFQ 22-067 Work Authorization; Professional Services Continuing Services Contract-Solid Waste Management; Citrus County Central Landfill / Title V Services FY 2025; Jones, Edmunds & Associates, Inc.**

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. to provide engineering support and services

associated with managing the Title V Air Operation Permit, including record keeping and reporting requirements, compliance, operations, and field work.  
**(Carlton Hall, Interim Director of Public Works)**

**E.1.h. SGS 24-193 Agreement; Purchase of Traffic Control Signals; Temple, Inc.**

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Temple, Inc. for the purchase of traffic control signals.  
**(Carlton Hall, Interim Director of Public Works)**

**E.2. Budget Transfers**

Approve the budget transfers for Fleet Management, Fire Rescue, Transit Services (3), Extension Services, Animal Services, School Impact Fees, Northwest Quadrant Sewer Extension, Cambridge Greens Septic Sewer, County Administrator, Utility Regulation, ARPA - Title III B, Public Works Administration and Human Resources for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

**Motion to approve item E2.**

**RESULT:** Adopted

**MOVER:** Diana Finegan

**SECONDER:** Jeff Kinnard D.C.

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.3. Budget Resolutions**

Adopt and authorize the Chairman to execute a resolution adopting/amending the Florida Department of Commerce grant, the Transportation Operations Section 5307 grant, the Transportation Operations Section 5311 grant, the Library Services, the Old Homosassa East Septic to Sewer grant, the Imperial Gardens Plant Interconnection grant and the SW Surface Water Restoration and Wastewater Project grant budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

**Motion to approve item E3.**

**RESULT:** Adopted

**MOVER:** Jeff Kinnard D.C.

**SECONDER:** Diana Finegan

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**Resolution Number 2024-084**

**E.4. Interlocal Agreement with the City of Crystal River for Disposal of Solid Waste**

Approve and authorize the Chairman to execute an Interlocal Agreement for the disposal of solid waste between Citrus County and the City of Crystal River from October 1, 2024 through September 30, 2025. **(Carlton Hall, Interim Director of Public Works)**

**Motion to approve item E4.**

**RESULT:** Adopted

**MOVER:** Jeff Kinnard D.C.

**SECONDER:** Rebecca Bays

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.5. Landfill Tipping Fee Waiver FY 2025**

Approve continuing the landfill tipping fee waivers for Fiscal Year 2025 for the programs listed in the overview. **(Carlton Hall, Interim Public Works Director)**

**Motion to approve item E5.**

**RESULT:** Adopted

**MOVER:** Jeff Kinnard D.C.

**SECONDER:** Diana Finegan

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.6. Fairways at Twisted Oak - Phase One**

a. Approve and authorize the Board of County Commissioners to release the Interim Maintenance Agreement and maintenance bond.

b. Accept Perpetual Public Maintenance of the Fairways at Twisted Oaks Subdivision - Phase One. **(Carlton Hall, Interim Walt Eastmond, Division Engineering Director)**

**Motion to approve item E6a and b.**

**RESULT:** Adopted

**MOVER:** Diana Finegan

**SECONDER:** Jeff Kinnard D.C.

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.7. Perpetual Stormwater Flow Rights and Access Easement**

Approve and authorize the Chairman to execute the Perpetual Stormwater Flow Rights and Access Easement and direct the Clerk of Court to record the

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easement in the public records of Citrus County, Florida. (**Carlton Hall, Interim Public Works Director – Walt Eastmond, Technical Services Division Director**)

**Motion to approve item E7.**

**RESULT:** Adopted  
**MOVER:** Diana Finegan  
**SECONDER:** Jeff Kinnard D.C.  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**E.8. First Amendment of Commercial Lease for the Citrus County Visitors and Convention Bureau**

Approve and authorize the Chairman to execute the First Amendment of Commercial Lease between Man Cave, LLC and Citrus County for property located at 915 N Suncoast Blvd., Crystal River. (**Auvis Cole, Tourism Director**)

**Motion to approve item E8.**

**RESULT:** Adopted  
**MOVER:** Ruthie Davis Schlabach  
**SECONDER:** Rebecca Bays  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**E.9. Certificate of Public Convenience and Necessity (COPCN) for Rocky Mountain Holdings, LLC dba Bayflite**

Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity for Rocky Mountain Holdings, LLC dba Bayflite to provide advanced life support air ambulance transport services in Citrus County, Florida. The certification will be valid for five (5) years and expire on September 30, 2029. (**Craig Stevens, Fire Chief**)

**Motion to approve item E9.**

**RESULT:** Adopted  
**MOVER:** Jeff Kinnard D.C.  
**SECONDER:** Diana Finegan  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**E.10. No Cost Time Extension of subrecipient agreement between The Gulf Consortium and Citrus County (subrecipient agreement 220034131.01).**

Approve and authorize the chairman to execute the addendum. (**Ken Cheek P.E, Water Resources Director**)

**Motion to approve item E10.**

**RESULT:** Adopted

**MOVER:** Rebecca Bays

**SECONDER:** Jeff Kinnard D.C.

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.11. Settlement of Claim #910705**

Approve and authorize the Chairman to execute the Settlement Agreement and Release between Kenneth M. Roesch, II, as Trustee of the Kenneth M. Roesch, II, Family Trust, and Anita M. Roesch, as Trustee of the Anita M. Roesch Family Trust and Citrus County, Florida. There is no monetary value to settle this case.

**Motion to approve item E11.**

**RESULT:** Adopted

**MOVER:** Jeff Kinnard D.C.

**SECONDER:** Diana Finegan

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.12. Citrus County Health Department Contract**

Approve and authorize the Chairman to execute a contract with the State of Florida Department of Health for operation of the Citrus County Health Department contract year October 1, 2024, through September 30, 2025 (**Erin Dohren, Management & Budget Director**).

**Motion to approve item E12.**

**RESULT:** Adopted

**MOVER:** Jeff Kinnard D.C.

**SECONDER:** Ruthie Davis Schlabach

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.13. CoreCivic Contract Monitoring Update for August 2024**

At the March 26th BOCC meeting, the Board gave direction to pause non-performance assessments beginning in March. August will be the sixth of six months that the non-performance assessment will not be charged. (**Steve Howard, County Administrator /Joseph Whittick, Contract Monitor**)

**Second Vice Chair Diana Finegan made a motion to approve item E13, with additional direction that starting in September the fees would go back to**

**the signed and agreed upon fees of \$5,000 a day, which died for lack of a second.**

**Motion to approve item E13, pausing the non-performance assessment fees for an additional 3 months.**

*Board discussion ensued.*

*Citrus County Detention Facility Warden Jason Snow addressed the Board.*

*Citizens Bret Touchton and Janet Barek commented.*

**The motion was amended to add: request monthly updates from the Warden in October, November, and December, and the non-performance fees would resume as of the first Board meeting in January 2025.**

**RESULT:       Adopted**

**MOVER:         Rebecca Bays**

**SECONDER:    Jeff Kinnard D.C.**

**AYES:          Davis Schlabach, Davis, Bays, Kinnard D.C.**

**NAY:           Finegan**

**[Public Speaker Forms for Item E13](#)**

**E.14. ARPA Project Update and Selection**

Provide staff direction on the updated current projects, potential projects as well as alternate projects.

*Management and Budget Director Erin Dohren provided updates and Ms. Dohren, Technical Services Director Walt Eastmond, Community Service Director Eric Head, and Clerk of Circuit Court and Comptroller Chief of Staff Traci Perry responded to questions from the Board.*

**Consensus of the Board gave direction to staff regarding which ARPA Projects to prioritize.**

**E.15. Medical Examiner Services Interlocal Agreement Amendment**

Approve and authorize the Chairman to execute the Interlocal Agreement between Citrus, Hernando, Lake, Marion, Seminole and Sumter Counties for medical examiner services. **(Denise A. Dymond Lyn, County Attorney)**

**Motion to approve item E15.**

**RESULT:       Adopted**

**MOVER:         Diana Finegan**

**SECONDER:    Jeff Kinnard D.C.**

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**E.16. Time period extension for Impact Fees**

Approve and authorize the Chairman to execute the Resolution providing for a time period extension the Park Impact Fees District 3 expenditures. **(Erin Dohren, Management & Budget Director)**

**Motion to approve item E16.**

**RESULT:** Adopted  
**MOVER:** Ruthie Davis Schlabach  
**SECONDER:** Rebecca Bays  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**Resolution Number 2024-085**

**E.17. Florida Department of Transportation Section 5311 Rural Area Funding**

Adopt and authorize the Chairman to execute a Resolution authorizing the application, contract and any amendments and other necessary documents, after review by the County Attorney, for the application and acceptance of the State of Florida Department of Transportation Section 5311 funding of \$452,988 and the required county match of \$452,988 which will be covered with the FDOT State Block Grant funding. **(Eric Head, Community Services Director)**

**Motion to approve item E17.**

**RESULT:** Adopted  
**MOVER:** Diana Finegan  
**SECONDER:** Jeff Kinnard D.C.  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**Resolution Number 2024-086**

**[Additional Information for Item E17](#)**

*Additional information for this item was received after the agenda was published.*

**E.18. Citrus County Fair Resolution & Grant Application**

Adopt and authorize the Chairman to execute a Resolution in support of the Citrus County Fair Associations grant application in the amount of \$500,000.00 from the Florida Department of Agriculture and Consumer Services. There is no cash match required of the County. **(Jeff Tobin, Citrus County Fair Manager)**

**Motion to approve item E18.**

**RESULT:** Adopted  
**MOVER:** Rebecca Bays  
**SECONDER:** Diana Finegan  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**Resolution Number 2024-087**

**F. OUTSTANDING COMMISSION ITEMS**

*Assistant County Administrator Mariselle Rodriguez provided no updates and Chair Holly Davis discussed a request for highlights.*

**G. COUNTY ADMINISTRATOR - STEVE L. HOWARD**

*No items.*

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. 1:25 p.m. Update on Road Resurfacing**

1:25 p.m. Update on Road Resurfacing

*Technical Services Director Walt Eastmond provided the road resurfacing updates and responded to questions from the Board.*

[Additional Information for Item H1](#)

[Item H1 PowerPoint](#)

*Additional information for this item was received after the agenda was published.*

**H.2. 1:30 p.m. Public Hearing Medicaid Assessment Program**

- a. Conduct a public hearing to consider the imposition of non-ad valorem special assessments for enhanced Medicaid payments for local services.
- b. Adopt and authorize the Chairman to execute a resolution and other related documents, authorizing and adopting a non-ad valorem special assessment within the County for the purpose of benefiting assessed properties through enhanced Medicaid payments for local services; finding and determining that certain real property and interests in property is specially benefited by the assessment; collecting the assessment against the real property; establishing the method of collection; providing for certain other authorizations and

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delegations of authority as necessary; and providing and effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

*Management and Budget Director Erin Dohren provided the recommendation and responded to questions from the Board.*

*Senior Vice President of Payor and Governmental Affairs with Tampa General Hospital, Steve Harris, addressed the Board and Commissioner Ruthie Schlabach responded to comments from Mr. Harris.*

#### **Motion to approve item H2b and c.**

**RESULT:**       **Adopted**

**MOVER:**       Ruthie Davis Schlabach

**SECONDER:**   Jeff Kinnard D.C.

**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:**           None

#### **Resolution Number 2024-088**

#### **H.3. 1:35 p.m. Conduct a Public Hearing on Disaster Debris Removal Ordinance**

a. Conduct a Public Hearing on an ordinance of Citrus County, Florida, amending Chapter 30, Article II, adding Section 30-41, entitled "Disaster Debris Removal from Private Residential Communities"; adding Section 30-42, entitled "Commercial and Other Property"; adding Section 30-43, entitled "Indemnification and Hold Harmless"; adding Section 30-44, entitled "County Property"; adding Section 30-45, entitled "Emergency Roadway Clearance"; adding Section 30-46, entitled "Private Property"; adding Section 30-47, entitled "Gated Communities"; adding Section 30-48, entitled "Removal of Hazardous Trees or Hazardous Limbs", providing for severability; providing for scrivener's errors; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.

b. If approved, authorize the Chairman to execute the ordinance.

*County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.*

#### **Motion to approve item H3a and b.**

**RESULT:**       **Adopted**

**MOVER:**       Diana Finegan

**SECONDER:**   Jeff Kinnard D.C.

**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:**           None

*Following this item, Ms. Lyn announced that the Clerk's Office will submit the executed document immediately to the State of Florida in order to be effective for the current storm.*

**Ordinance Number 2024-A20**

**I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS**

**I.1. Nominate and appoint members to the Code Review and Appeals Board (CRAB)**

Nominate and appoint 3 regular members to the Code Review and Appeals Board, for four-year terms commencing on September 1, 2024, and ending on August 31, 2028.

**Motion to nominate and reappoint Gaston Hall, and appoint Bruce Kaufman and Charles (Chuck) Sanders as regular members to the Code Review and Appeals Board.**

*Chair Holly Davis commented prior to the vote.*

**RESULT:** Adopted  
**MOVER:** Holly L. Davis  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

*Chair Holly Davis discussed the Tourist Development Council meeting.*

*Commissioner Ruthie Schlabach shared information from the Veterans Advisory Board.*

**K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3**

*No items.*

**L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1**

*No items.*

**M. 2ND VICE CHAIR DIANA FINEGAN - DISTRICT 2**

*No items.*

**N. 1ST VICE CHAIR REBECCA BAYS - DISTRICT 4**

**Motion for the Board to consider obtaining head legal counsel in a different direction, ask County Attorney Denise A. Dymond Lyn to step down, and request the Board go out for a different level of service.**

*Board discussion ensued.*

*Citizen Janet Barek commented and Chair Holly Davis responded to comments from Ms. Barek.*

*County Attorney Denise A. Dymond Lyn addressed the Board.*

**RESULT:**       **Adopted**  
**MOVER:**       Rebecca Bays  
**SECONDER:**   Diana Finegan  
**AYES:**         Davis, Bays, Finegan  
**NAY:**          Davis Schlabach, Kinnard D.C.

**[Public Speaker Form for Item N](#)**

**O. CHAIR HOLLY L. DAVIS - DISTRICT 5**

*Chair Holly Davis shared information from the Florida Association of Counties (FAC) Committee meeting, followed by Board discussion regarding Code Compliance.*

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

**P.1. Local State of Emergency - Potential Tropical Cyclone Nine**

Approve and authorize the Chairman to execute the Proclamation Declaring a State of General Emergency in Citrus County, Florida effective for seven (7) days beginning at 1:30 p.m. on September 24, 2024.

*Chair Holly Davis provided the recommendation.*

**Motion to approve and authorize the Chair to execute the Proclamation Declaring a State of General Emergency in Citrus County, Florida.**

*There were no citizen comments.*

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**RESULT:**       **Adopted**  
**MOVER:**       Ruthie Davis Schlabach  
**SECONDER:**   Rebecca Bays  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**          None

**[Additional Item P1](#)**

**Clerk's Note:** This item was addressed by the Citrus County Sheriff's Office Emergency Management Director Christopher Evan during items B and C.

*This item was received after the agenda was published.*

**Q.    **OPEN TO THE PUBLIC****

*The following individuals addressed the Board on various issues:*

*Mark Svestka, representing Pine Ridge Homeowners Association  
Janet Barek  
Renee Bedford*

**[Additional Information for Item Q - Submitted by Renee Bedford](#)**

**[Public Speaker Forms for Item Q](#)**

**R.    **ADVISORY BOARD ANNOUNCEMENTS****

**R.1.   **Aviation Advisory Board – Announce Vacancy & Seeking Applications****

Announce the vacancy for one District 3 regular member position. The term for this regular member position will be through January 31, 2025.

*Executive Assistant to the Board Cheryl Stanton provided the announcement.*

*Following this item, Second Vice Chair Diana Finegan discussed the motion regarding the County Attorney Denise A. Dymond Lyn, Ms. Lyn addressed the Board, Second Vice Chair Diana Finegan requested the motion be read into the record, followed by Board discussion.*

**Motion to terminate County Attorney Denise A. Dymond Lyn.**

*Board discussion ensued.*

*Deputy Clerk Amy Novinger requested clarification of the motion.*

**The motion was amended to be effective immediately.**

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*Board discussion continued.*

*Citizen Janet Barek commented and Second Vice Chair Diana Finegan responded to comments from Ms. Barek.*

**RESULT:**       **Defeated**  
**MOVER:**       Rebecca Bays  
**SECONDER:**   Diana Finegan  
**AYES:**         Bays, Finegan  
**NAY:**          Davis Schlabach, Davis, Kinnard D.C.

#### [Public Speaker Form for Item R1](#)

### **S.    UPCOMING MEETINGS**

1.     Regular Meeting, October 8, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2.     Regular Meeting, October 29, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3.     Regular Meeting, November 7, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

### **T.    UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

### **U.    PUBLIC HEARINGS**

**Clerk's Note: The meeting went into recess at 4:49 PM and resumed at 5:01 PM.**

#### **U.1.   5:01 Public Hearing - Final Budget Hearing**

- a. Discuss the percentage change in the millage rate over the rolled-back rate.
- b. Take public comment concerning the tentative budget and proposed millage.
- c. Motion to approve and authorize the Chairman to execute a resolution amending the 2024/2025 budget for adjustments previously presented at the

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### Board of County Commissioners Meeting - September 24, 2024

September 11, 2024 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward adjustments (Exhibit C).

d. Motion to adopt a resolution adjusting the water and wastewater connection fees for fiscal year 2024/2025.

e. Motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2024/2025.

f. Motion to adopt and authorize the Chairman to execute the final millage rate resolution. (Prior to voting on motion, the name of the taxing authority, rolled-back rate, percentage change and the millage rate to be levied must be publicly announced.)

g. Motion to adopt and authorize the Chairman to execute the final budget resolution.

h. Motion to approve and authorize staff to execute the Vote Record Final Adoption of Millage Levy (DR-487V), Maximum Millage Levy Calculation Final Disclosure (DR-420MM), and Certification of Compliance (DR-487) via electronic format (e-TRIM).

i. Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422), upon receipt, via electronic format.

j. Motion to adopt and authorize the Chairman to execute the roll forward grant resolution.

k. Approve and authorize Chairman to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY25 as approved by County Administrator and County Attorney. **(Erin Dohren, Management and Budget Director)**

*Management and Budget Director Erin Dohren provided an overview and reviewed the percentage change in the millage rate over the rolled-back rate: Aggregate Rolled-Back Rate is 8.3286 mills.*

*Proposed Tentative Aggregate Millage Rate is 8.8711 mills.*

*Percentage of change in Millage Rate over the Rolled-Back Rate is 6.51%.*

*Board discussion ensued.*

*Ms. Dohren responded to questions from the Board.*

*There were no citizen comments.*

*Second Vice Chair Diana Finegan addressed the Board, followed by Board discussion with Ms. Dohren.*

*Citizens Alan Otis, Janet Barek, Mark Svestka, and John Labriola commented.*

*Commissioners responded to comments from the public.*

**Motion to approve and authorize the Chair to execute a resolution amending the 2024/2025 budget for adjustments previously presented at the September 11, 2024, Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward adjustments for other accounts (Exhibit C).**

*Board discussion ensued prior to the vote.*

**RESULT:**       **Adopted**  
**MOVER:**       Jeff Kinnard D.C.  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C.  
**NAY:**           Finegan

**Resolution Number 2024-089**

**Motion to adopt a resolution adjusting the water and wastewater connection fees for fiscal year 2024/2025.**

**RESULT:**       **Adopted**  
**MOVER:**       Jeff Kinnard D.C.  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**           None

**Resolution Number 2024-090**

**Motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2024/2025.**

**RESULT:**       **Adopted**  
**MOVER:**       Jeff Kinnard D.C.  
**SECONDER:** Diana Finegan  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**           None

**Resolution Number 2024-091**

**Motion to adopt and authorize the Chair to execute the final millage rate resolution.**

*Ms. Dohren stated for the record that Citrus County, Florida is the Taxing Authority and read the millage rates into the record:*

Aggregate Rolled-Back Rate is 8.3286 mills  
Percentage Millage Increase is 6.51%.

Fiscal Year 2024/2025:

**County-Wide**

|                       |        |
|-----------------------|--------|
| General Fund          | 6.9898 |
| County Transportation | 0.9860 |

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|                                |               |
|--------------------------------|---------------|
| Health Department              | 0.0564        |
| <b>Total County-Wide</b>       | <b>8.0322</b> |
| <b>Special Districts</b>       |               |
| Library District               | 0.3147        |
| Fire Protection                | 0.0000        |
| Fire MSTU                      | 0.5780        |
| Stormwater MSTU                | 0.0000        |
| <b>Total Special Districts</b> | <b>0.8927</b> |
| <b>Total Proposed Millage</b>  | <b>8.9249</b> |

Aggregate Rolled-Back Rate is 8.3286 mills.

Proposed Tentative Aggregate Millage Rate is 8.8711 mills.

*Board discussion ensued with Ms. Dohren prior to the vote.*

**RESULT:**      **Adopted**

**MOVER:**        Jeff Kinnard D.C.

**SECONDER:**   Ruthie Davis Schlabach

**AYES:**          Davis Schlabach, Davis, Bays, Kinnard D.C.

**NAY:**            Finegan

#### **Resolution Number 2024-092**

*Ms. Dohren provided the recommendation, followed by Board discussion with Ms. Dohren.*

**Motion to adopt and authorize the Chair to execute the final budget resolution, which includes the 3.5 % increase of the Sheriff's budget over last year.**

*Deputy Clerk Amy Novinger requested clarification of the motion.*

*Board discussion ensued with Ms. Dohren prior to the vote.*

**RESULT:**      **Adopted**

**MOVER:**        Jeff Kinnard D.C.

**SECONDER:**   Ruthie Davis Schlabach

**AYES:**          Davis Schlabach, Davis, Bays, Kinnard D.C.

**NAY:**            Finegan

#### **Resolution Number 2024-093**

**Motion to approve and authorize staff to execute the Vote Record Final Adoption of Millage Levy (DR-487V), Maximum Millage Levy Calculation Final Disclosure (DR-420MM), and Certification of Compliance (DR-487) via**

**electronic format (e-TRIM).**

**RESULT:**      **Adopted**  
**MOVER:**      Jeff Kinnard D.C.  
**SECONDER:** Rebecca Bays  
**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**          None

**Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422), upon receipt, via electronic format.**

**RESULT:**      **Adopted**  
**MOVER:**      Jeff Kinnard D.C.  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**          None

**Motion to adopt and authorize the Chair to execute the roll forward grant resolution.**

**RESULT:**      **Adopted**  
**MOVER:**      Jeff Kinnard D.C.  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**          None

**Resolution Number 2024-094**

**Motion to approve and authorize the Chair to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY25, as approved by County Administrator and County Attorney.**

*Commissioner Ruthie Schlabach commented.*

**RESULT:**      **Adopted**  
**MOVER:**      Jeff Kinnard D.C.  
**SECONDER:** Diana Finegan  
**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**          None

**Clerk's Note: The meeting went into recess at 6:36 PM and resumed at 6:41 PM.**

**[Additional Information for Item U1](#)**

**[Item U1 PowerPoint](#)**

[Item U1 Proof of Publication for Budget Summary](#)

[Item U1 Proof of Publication for Proposed Tax Increase](#)

[Public Speaker Forms for Item U1](#)

*Additional information for this item was received after the agenda was published.*

**U.2. 5:05 OA-2024-00005 - Annual Update of the Capital Improvements Element (CIE) of Comprehensive Plan**

- a. Conduct a public hearing on September 24, 2024, at 5:05 pm to consider application OA-2024-00005, 2024 Annual Update of the 5-year Capital Improvements Element of the Comprehensive Plan.
- b. If approved, direct the Chair and Clerk to execute the ordinance for OA-2024-00005, 2024 Annual Update of the 5-year Capital Improvements Element of the Comprehensive Plan (**Eric Landon, Growth Management Director**)

*Growth Management Deputy Director Joanna Coutu read the proposed ordinance title into the record and provided the staff presentation.*

*There were no citizen comments.*

**Motion to approve and direct the Chair and Clerk to execute the ordinance for OA-2024-00005, 2024 Annual Update of the 5-year Capital Improvements Element of the Comprehensive Plan.**

**RESULT: Adopted**

**MOVER:** Ruthie Davis Schlabach

**SECONDER:** Jeff Kinnard D.C.

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**Ordinance Number 2024-A21**

**V. ADJOURN**

The meeting was adjourned at 06:44 PM.

[Proof of Publication](#)

## Minutes

Board of County Commissioners Meeting - September 24, 2024