



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

September 10, 2024 - 1:00 PM

**Holly L. Davis, Chairman, District 5
Rebecca Bays, 1st Vice Chair, District 4
Diana Finegan, 2nd Vice Chair, District 2
Jeff Kinnard D.C., Commissioner District 1
Ruthie Davis Schlabach, Commissioner, District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:

July 9, 2024 Regular Meeting
July 23, 2024 Regular Meeting
July 24, 2024 Fire Protection Special District Preliminary Budget Hearing
July 24, 2024 Board of County Commissioners Preliminary Budget Hearing
August 6, 2024 Regular Meeting

Administration

Attorneys Office

Clerk

B.2. Ratify the Election of the Value Adjustment Board Chair by the County Governing Body

It is recommended that the BOCC ratify Commissioner Finegan's election as Chair of the 2024 VAB.

B.3. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

B.4. Asset# 20436 For Auction

- a. Determine and declare Asset 20436, a 2008 Eldorado Van, a surplus property to be eligible for sale on Gov Deals.
- b. Authorize staff to proceed with the sale of the surplus property on Gov Deals. **(Eric Head, Community Services Director)**

Fire Services

Human Resources

B.5. Revised County Holidays

Approve and authorize the revision of the Employee Handbook to reflect that for the Christmas Holiday, the two (2) days will be assigned annually by the County Administrator (or designee). **(June Randall, Human Resources Director)**

Management and Budget

B.6. City of Inverness Annual Financial Report

Acknowledge receipt of the Annual Financial Report for the City of Inverness for Fiscal year ending September 30, 2023. **(Erin Dohren, Director Management & Budget)**.

B.7. Commercial Property and Casualty - October 1, 2024

Authorize the Chairman to execute the Premium Recapitulation and supporting signature pages and approval to purchase the following insurance policies: Crime and Employee Dishonesty, Public Officials and Employment Practices which includes Cyber Liability, Excess General Liability, Excess Auto Liability, Excess Worker's Compensation, Firefighters Cancer Benefit Insurance, Pollution Liability, National Flood Insurance policies, Sheriff's Additional Insured Endorsement and the Risk Management Associates (known as Brown & Brown) Brokerage Fee for coverage beginning October 1, 2024 through October 1, 2025, for a combined total premium for all policies of \$1,143,773.80. **(Erin Dohren, Director Management & Budget)**

B.8. Application for Homosassa Phase V Sewer to Septic - appropriation

Approve and authorize staff to apply for the funding approved for the Homosassa Phase V Sewer to Septic through the Environmental Protection Authority, in House Bill 4366. **(Erin Dohren, Management and Budget Director)**.

Growth Management

B.9. Release of Lien

- a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida. **(Eric Landon, Director of Growth Management)**

B.10. RPLT2024-00007 Young's Retreat Subdivision

- a. Review RPLT2024-00007, Young's Retreat Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records **(Eric Landon, Growth Management Director)**

B.11. RPLT2024-00004 Chamberlain- Patterson Subdivision

- a. Review RPLT2024-00004, Chamberlain-Patterson Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records (**Eric Landon, Growth Management Director**)

B.12. FPLT2024-00002 Tarawood Phase Three Subdivision

- a. Review FPLT2024-00002, Tarawood Ph 3 Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records (**Eric Landon, Growth Management Director**)

Public Works

Systems Management

B.13. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0442-Management & Budget/Risk, BOCC-0443-Technical Services/LandSection, BOCC-444-Systems Management. (**Todd Dunn, Chief Information Officer**)

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

B.14. Set a Public Hearing on a Medicaid Assessment Program Resolution

Set a Public Hearing on September 24, 2024 at 1:30 PM on a resolution pertaining to a Medicaid Assessment Program. (**Erin Dohren, Director Management & Budget**)

B.15. Set a Public Hearing on Disaster Debris Removal Ordinance

Set a Public Hearing on September 24, 2024, at 1:35 p.m. for an ordinance of Citrus County, Florida, amending Chapter 30, Article II, adding Section 30-41, entitled "Disaster Debris Removal from Private Residential Communities"; adding Section 30-42, entitled "Commercial and Other Property"; adding Section 30-43, entitled "Indemnification and Hold Harmless"; adding Section 30-44, entitled "County Property"; adding Section 30-45, entitled "Emergency Roadway Clearance"; adding Section 30-46, entitled "Private Property"; adding Section 30-47, entitled "Gated Communities"; adding Section 30-48, entitled "Removal of Hazardous Trees or Hazardous Limbs", providing for severability; providing for scrivener's errors; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date. (**Steve L. Howard, County Administrator**).

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation -- KCCB Award - Save our Waters Week September 21-28, 2024

Approve and Authorize the board to proclaim the week of September 21-28, 2024 as Save our Waters Week

C.2. Proclamation -- National Rehab Awareness Week September 16-22, 2024

Approve and Authorize the Board to proclaim the week of September 16-22, 2024 as National Rehab Awareness Week

C.3. Proclamation -- National Crime and Intelligence Analyst Appreciation Day

Approve and Authorize the Board to proclaim September 20, 2024 as National Crime and Intelligence Analyst Appreciation Day

C.4. Proclamation -- Crime Stoppers Awareness Month

Approve and Authorize the Board to proclaim the month of September as "Crime Stoppers Awareness" Month

C.5. Proclamation -- Florida Missing Children's Day

Approve and Authorize the Board to proclaim September 9, 2024 as Florida Missing Children's Day

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. AGR 24-150 Patron Point Software subscription for Libraries; Springshare, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Springshare, LLC to provide Patron point software for a marketing automation system. **(Eric Head, Community Services Director)**

E.1.b. RFQ 21-095 Work Authorization; Professional Services - Continuing Services Contract - Engineering; Design of a new Fire Station at the Inverness Airport; DRMP, Inc.

Approve and Authorize the Chairman to execute a Work Authorization for DRMP, Inc. for design services for the new construction of Inverness Airport Fire Station. **(Craig Stevens, Fire Chief of Fire Services / Carlton Hall, Interim Public Works Director)**

E.1.c. RFQ 21-096 Work Authorization; Professional Services-Continuing Services Contract-Utilities/Water Resources; Suncoast Parkway Impacts to Meadowcrest WWTF; Ardurra Group, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for Ardurra Group, Inc. for the Suncoast Parkway Impacts to Meadowcrest WWTF project. **(Ken Cheek P.E., Water Resources Director)**

E.1.d. RFQ 21-096 Professional Services-Continuing Services Contract-Utilities/Water Resources; Loan Application and General Funding Support Services; Mead & Hunt, Inc.

Approve and Authorize the Chairman to execute a Work Authorization for Mead & Hunt, Inc. for assistance with preparing a grant funding plan for various utility related capital improvement plan projects and preparation of grant request applications. **(Ken Cheek, PE, Water Resources Director)**

E.1.e. PB 24-113 Change Order; Cloud Solutions; NASPO contract No. 43230000-NASPO-16-ACS- Master Agreement AR2472; Carahsoft Technology Corp.

Approve and Authorize the Chairman to execute Change Order CO-01 on PB 24-113 with Carahsoft Technology Corp. for OpenGov Procurement Software. **(Erin Dohren, Director of Department of Management & Budget)**

E.1.f. ITB 23-125 SCOP Resurfacing Project- N. Dunkenfield Ave. from W. Venable St. to 250 LF N of N. Marion Way; Pave-Rite, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. to provide FDR and resurfacing work for two lanes of N. Dunkenfield Ave from W. Venable St. to 250 Linear feet North or N. Marion Way. **(Carlton Hall, Interim Director of Public Works)**

E.1.g. ITB 24-094 Agreement; Security & Fire Alarm Monitoring Services

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and a Security and Fire Alarm Monitoring Service Contractor to provide 24/7 security and fire alarm monitoring services. **(Carlton Hall, Interim Director of Public Works)**

E.1.h. ITB 24-035 Agreement; Ozello Bridges Construction/Repair Project; Titan Construction Management LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Titan Construction Management LLC to provide Bridge Repairs to the Colleen Canal, Black Creek and Saltwater Bay Bridges along Ozello Road (CR 494).

b. Approve related Budget Transfer. **(Carlton Hall, Interim Public Works Director)**

E.1.i. ITB 24-022 Agreement; Mechanical Harvesting of Aquatic Vegetation; Texas Aquatic Harvesting, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Texas Aquatic Harvesting, Inc. to furnish all labor and equipment for an aquatic plant control program to control aquatic vegetation in Citrus County designated waterways on an as-needed basis. **(Carlton Hall, Interim Director of Public Works)**

E.1.j. ITB 24-052 Amendment No. 3; Ft. Island Trail Septic Remediation Project; Midsouth, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Midsouth, Inc. to extend the date for final completion to September 30, 2024. **(Ken Cheek P.E., Director of Water Resources)**

E.1.k. ITB 22-083 Amendment No. 2; Water Sense Labeled Irrigation Controller Install Program; Eco-Land Design, LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Eco-Land Design, LLC, extending the duration of the Agreement to September 30, 2025. **(Ken Cheek, P.E., Water Resources Director)**

E.1.l. PB 24-200 Agreement; Lake County, Florida # 22-730H, Fire Equipment, Supplies, and Services; Municipal Equipment Company, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Municipal Equipment Company, LLC to provide fire equipment, supplies, and services. **(Craig Stevens, Fire Chief, Fire Rescue/EMS)**

E.1.m. RFQ 21-003 Amendment No.3; Elder Affairs and Older Americans In-Home Health Services; Errand Rides, LLC

Approve and Authorize the Chairman to execute Amendment to the Agreement between Citrus County, Florida and Errand Rides, LLC to modify the rates for services. **(Eric Head, Director of Community Services)**

E.1.n. SGS 24-192 Agreement; Purchase of Iteris Traffic Control Products; Iteris, Inc.

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Iteris, Inc. for the product, service, and repair of traffic control devices. **(Carlton Hall, Interim Director of Public Works)**

E.1.o. RFQ 21-095 Work Authorization; Professional Services-Continuing Services Contract-Engineering; Airport Rules and Regulations & Minimum Operating Standards; Infrastructure Consulting & Engineering, PLLC, LLC

a. Approve and Authorize the Chairman to execute a Work Authorization for Infrastructure Consulting & Engineering, PLLC, LLC for Airport Rules & Regulations and Minimum Operating Standards Development.

b. Approve the related Budget Transfer. **(Carlton Hall, Interim Director of Public Works)**

E.1.p. ITB 24-146 Fort Island Trail Park Floating Dock Replacements; American Marine Contractors LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and American Marine Contractors LLC to provide construction to replace floating docks at the Fort Island Trail Park. **(Eric Head, Community Services Director)**

E.2. Budget Transfers

Approve the budget transfers for Housing (2), Citrus Springs MSBU, Beverly Hills MSBU, Land Development Division, Building (2), Aviation (2), Aquatic Vehicle Trust, Old Homosassa West Septic/Sewer, Utilities (2), Fort Island Trail Septic Interconnect, Circuit Court, Grounds Maintenance, Detention Services, Aquatics, Florida Boating Improvement Program, Public Works Administration, Facilities Management, Supervisor of Elections, Solid Waste Management, Support Services, Veteran Services, and Alzheimer's Disease Initiative for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the Duke Energy Economic Development grant, the Home Care for the Elderly (HCE), the Community Care for the Elderly (CCE), the Alzheimer's Disease Initiative (ADI), the Local Service Program (LSP), the Homeland Security (HSGP), the Fire Rescue, the State Housing Initiatives Partnership (SHIP) (2) grant, the HUD- Housing Choice Voucher Section 8, the Old Homosassa East grant, the National Pollutant Discharge Elimination System (NPDES) grant, the Court Alternative - Drug Court, the Court Alternative- Teen Court, the Emergency Home Energy Assistance for the Elderly grant, the Community Care for the Elderly (CCE) grant, and the Home Care for the Elderly (HCE) grant budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

E.4. Amendment to Interlocal Agreement Between Hernando County and Citrus County for Mutual Exchange of Services of Solid Waste Disposal During Emergency Events.

Approve and authorize the Chairman to execute an Interlocal Agreement for the mutual exchange of services for solid waste disposal during emergency events between Hernando County and Citrus County. **(Carlton Hall, Interim Public Works Director)**

E.5. Interlocal Agreement with the City of Inverness for Disposal of Solid Waste

Approve and authorize the Chairman to execute an Interlocal Agreement for the disposal of solid waste between Citrus County and the City of Inverness from October 1, 2024 through September 30, 2025. **(Carlton Hall, Interim Public Works Director)**

E.6. Waste Disposal Account Agreement GFL Environmental

- a. Approve and authorize the Chairman to execute a new Waste Disposal Account Agreement between Citrus County and GFL Environmental for disposal fees up to \$55,000.00 and accept Harco National Insurance Company Bond No. 0857290.
- b. Approve termination of the existing Waste Disposal Account Agreement GFL Environmental dated September 13, 2022. **(Carlton Hall, Interim Public Works Director)**

E.7. Waste Disposal Account Agreement with Waste Management Inc. of Florida for the Disposal of Imported Solid Waste

- a. Approve and authorize the Chairman to execute the Waste Disposal Account Agreement for Importation of Out of County Solid Waste between Citrus County and Waste Management Inc. of Florida at the rate of \$48.00/ton with a security deposit in the amount of \$316,640.00.
- b. Authorize the Chairman to accept Argonaut Insurance Company Bond No. SUR0069942 changing the principal name from Advanced Disposal Services Solid Waste Southeast, Inc. to Waste Management Inc. of Florida for the amount of \$313,640.00.
- c. Approve termination of the existing Waste Disposal Account Agreement for the Importation of Out of County Solid Waste with Advanced Disposal dated August 22, 2023. **(Carlton Hall, Interim Public Works Director)**

E.8. Accept donation of Road Maintenance Access Road Corner Clip from Sterling Residential LLC.

- a. Approve and authorize the Chairman to accept a General Warranty Deed conveying additional right-of-way for the Road Maintenance Access Road from Sterling Residential LLC, to reinforce the safety of all traversing this intersection to the Citrus County Road Maintenance Complex.
- b. Authorize Clerk to place the acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Interim Public Works Director)**

E.9. Certificate of Public Convenience and Necessity (COPCN) for Florida Health Sciences Center, Inc. dba Aeromed

Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity for Florida Health Sciences Center, Inc. dba Aeromed to provide advanced life support air ambulance transport services in Citrus County, Florida. Certification will be valid for five (5) years with an expiration date of September 30, 2029. **(Craig Stevens, Fire Chief)**

E.10. Certificate of Public Convenience and Necessity (COPCN) for Florida Health Sciences Center, Inc. dba Tampa General Hospital

Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity for Florida Health Sciences Center, Inc. dba Tampa General Hospital to establish advanced life support (ALS) ground interfacility ambulance services in Citrus County, Florida. The certification will be valid for five (5) years with an expiration date of September 30, 2029. **(Craig Stevens, Fire Chief)**

E.11. Lutheran Services Florida, Inc. and Department of Children and Families Documents

Request the Board to approve the submission and the Chairman to fully execute the Affidavit of Compliance with Employment Eligibility Requirements; Certification Regarding Lobbying Certification for Contracts, Grants, Loans and Cooperative Agreements; Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Contract/Subcontracts, and Vendor Certifications Regarding Scrutinized Companies Lists forms.

(Craig Stevens, Fire Chief)

E.12. Memorandum of Understanding between Citrus County Sheriff's Office and Citrus County, Florida titled Citrus/Sheriff E911 Agreement for Fire Dispatch Services

Approve and authorize the Chairman to execute a Memorandum of Understanding with Citrus County Sheriff's Office (CCSO) establishing roles and responsibilities for providing emergency fire dispatch services at the Communications Center to perform the general functions of fire dispatchers for Citrus County Fire Rescue beginning on October 1, 2024, and ending on September 30, 2025. **(Craig Stevens, Fire Chief)**

E.13. Memorandum of Understanding between Citrus County Sheriff's Office and Citrus County, Florida titled Citrus/Sheriff E911 Agreement for EMS Dispatch Services

Approve and authorize the Chairman to execute a Memorandum of Understanding with Citrus County Sheriff's Office (CCSO) establishing roles and responsibilities for providing emergency EMS dispatch services at the Communications Center to perform the general functions of an EMS dispatcher for Citrus County Fire Rescue beginning on October 1, 2024 and ending on September 30, 2025. **(Craig Stevens, Fire Chief)**

E.14. Collective Bargaining Agreement Local 4562 Professional Firefighters of Citrus County Supervisory October 1, 2024 - October 1, 2027

Approve and authorize the Chairman to execute the Supervisory Collective Bargaining Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters. **(Craig Stevens, Fire Chief)**

E.15. Collective Bargaining Agreement Local 4562 Professional Firefighters of Citrus County Rank and File October 1, 2024 - October 1, 2027

Approve and authorize the Chairman to execute the Rank and File Collective Bargaining Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters. **(Craig Stevens, Fire Chief)**

E.16. Water Incentives Supporting Efficiency (WISE) Program Funding Application

Approve and authorize the Chairman to sign the WISE application and Maintenance Agreement to the Southwest Florida Water Management District for grant funding in the amount of \$10,500 of the total \$21,000 project cost. The County match portion is funded 25% & 25% by the Citrus County Utilities Enterprise fund and the Withlacoochee Regional Water Supply Authority's grant. **(Ken Cheek P.E, Water Resources Director)**

E.17. Withlacoochee Regional Water Supply Authority Grant Agreement

Approve and authorize the Chairman to execute the grant agreement between Citrus County, Florida, and the Withlacoochee Regional Water Supply Authority for the Local Government Water Supply Funding Assistance Program in the amount \$47,000, with a Citrus County Utilities enterprise fund match of \$47,000. **(Ken Cheek P.E., Water Resources Director)**

E.18. Water and Wastewater Agreement For Crystal Ridge Property Group, LLC

Approve and authorize the Chairman to execute the Water and Wastewater Agreement For Crystal Ridge Phase 1, and approve and authorize the Clerk to place an acceptance stamp on the agreement and record in the Public Records of Citrus County Florida. **(Ken Cheek, P.E. Water Resources Director, Bernadine Flood Nichols, Utility Billing & Customer Service Division Director).**

E.19. Water Resources – Imperial Gardens Mobile Home Park LLC, proposed Temporary Construction Easement and Perpetual Utility and Access Easement.

- a. Approve and authorize the Chairman to accept a Temporary Construction Easement from Imperial Gardens Mobile Home Park LLC., a Florida Limited Liability Company.
- b. Authorize Clerk to place acceptance stamp on the Temporary Construction Easement and record in the Public Records of Citrus County, Florida.
- c. Approve and authorize the Chairman to accept the donation of a Perpetual Utility and Access Easement from Imperial Gardens Mobile Home Park LLC., a Florida Limited Liability Company after completion of construction.
- d. Authorize Clerk to place acceptance stamp on the Perpetual Utility and Access Easement upon receipt and record in the Public Records of Citrus County, Florida **(Ken Cheek P.E., Water Resources Director)**

E.20. Proposed Homosassa Phase 5 Sewer Project Assessment Area – Acceptance of Perpetual Utility & Access Easement(s)

- a. Authorize the Chairman to accept the Perpetual Utility and Access Easement from property owner(s) in the Proposed Homosassa Phase 5 Sewer Project Assessment Area to allow installation of the central sewer system, as part of the Homosassa Septic to Sewer Project.
- b. Authorize the Clerk of the Board to place Board of County Commissioner's acceptance stamp on the Perpetual Utility and Access Easement attached and record the easement and associated documents in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

E.21. 7-Eleven-Homosassa Wastewater Main

Approve and authorize the Clerk to place an acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the 2" wastewater main at 4018 S Suncoast Blvd and record in the Public Records of Citrus County Florida. **(Ken Cheek P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**.

E.22. Lecanto Tidal Wave - Water and Sewer Lines

Approve and authorize the Clerk to place an acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the 6" water main and 8" wastewater main in easement at 1684 N Lecanto Hwy and record in the Public Records of Citrus County Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**.

E.23. FDOT Three Party Escrow Agreement & Deposit for Utility Work by Highway Contractor

- a. Approve and Authorize the Chairman to execute the FDOT Three Party Escrow Agreement between Citrus County, Florida and FDOT.
- b. Approve related budget transfer.
- c. Approve and Authorize the transfer of deposit funds, in the amount of \$104,962.86 to the Treasury Cash Deposit Trust Fund with the Department of Financial Services for FDOT Financial Project ID: 442764-2-36-03 upon receipt of the fully executed Three Party Escrow Agreement for FDOT. **(Erin Dohren, Director Management & Budget)**

E.24. Beverly Hills Crossing - Infrastructure

Approve and authorize the Clerk to place an acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the 2" wastewater main at N Lecanto Hwy & W Norvell Bryant Hwy and record in the Public Records of Citrus County Florida. **(Ken Cheek P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**.

E.25. CoreCivic Contract Monitoring Update for July 2024

At the March 26th BOCC meeting, the Board gave direction to pause non-performance assessments beginning in March. July will be the fifth of six months that the non-performance assessment will not be charged. **(Erin Dohren, Director of Management & Budget/Georgette Brock, Contract Monitor)**

E.26. Declaration of County Owned Properties as Surplus

- a. Approve the declaration of PHASE 3 - Units 132,133,134 & 135, PELICAN COVE II CONDO, as surplus and authorize Land Section to proceed with the sale of said property pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.
- b. Authorize staff to execute all other documents related to the closing of the property, with the exception of recordable documents; approve and authorize payment of related closing costs associated with these property acquisitions.
- c. Approve and authorize Chairman to sign subsequent County Deed for the property after the County Attorney has reviewed them.
- d. Authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida upon staff's receipt of payment.
- e. Authorize staff to deliver a deed once the deed has been recorded in the Public Record. **(Carlton Hall, Interim Public Works Director)**

E.27. Declaration of County Owned Properties as Surplus

- a. Approve the declaration of S 200 FT OF PT OF N1/2 OF SE1/4 E OF US HWY 41, as surplus and authorize Land Section to proceed with the sale of said properties pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.
- b. Authorize staff to contact FDOT to see if they have an interested in purchasing the property.
- c. Authorize staff to execute all other documents related to the closing of the property, with the exception of recordable documents; approve and authorize payment of related closing costs associated with these property acquisitions.
- d. Approve and authorize Chairman to sign subsequent County Deed for the properties after the County Attorney has reviewed them.
- e. Authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida upon staff's receipt of payment.
- f. Authorize staff to deliver deed once the deed has been recorded in the Public Record. **(Craig Stevens, Fire Chief, Fire Rescue)**

E.28. FAA Grant Agreement for Inverness Airport – AWOS Replacement

Approve and authorize the Chairman to execute the grant agreement INF-SOG-3-12-0157-014-2024 between the Federal Aviation Administration and Citrus County, Florida. **(Carlton Hall, Interim Public Works Director, Todd Regan, Aviation Project Manager)**.

E.29. FAA Grant Agreement for Crystal River Airport - AGIS Survey

Approve and authorize the Chairman to execute the grant agreement CGC-SOG-3-12-0156-015-2024 between the Federal Aviation Administration and Citrus County, Florida. **(Carlton Hall, Interim Public Works Director, Todd Regan, Aviation Project Manager)**

E.30. Inverness Airport - Master Plan Update

Approve and authorize the Chairman to execute the grant agreement INF-SOG-3-12-0157-013-2024 between the Federal Aviation Administration and Citrus County, Florida. **(Carlton Hall, Interim Public Works Director, Todd Regan, Aviation Project Manager)**

E.31. Inverness Airport Industrial Business Park - Phase 1 - Release of Retainage

- a. Authorize the Chairman to accept the completed project totaling \$5,392,190.00, for the Inverness Airport Business Industrial Park - Phase 1.
- b. Authorize the Chairman to approve the release of retainage, and authorize the Clerk to release retainage in the amount of \$269,609.50 to the contractor Commerical Industrial Corporation (CIC).
- c. Return any encumbered funds to the appropriate accounts. **(Todd Regan, Aviation Project Manager)**

E.32. Crystal River Airport Runway 18/36 Duke Service Agreement

Approve and authorize the Chairman to sign the Duke Energy Service Agreement in the amount of \$3,750.00 to install County purchased ball markers in the amount of \$1,500 on power lines south of runway 18/36. **(Carlton Hall, Interim Public Works Director)**

E.33. Retired Senior Volunteer Program Grant Renewal 2025-2028

Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to AmeriCorps for the Retired Senior Volunteer Program 2025-2028 grant. Approve and authorize the Chairman to execute the Designation of Signature Authority. **(Eric Head, Community Services Director, Lysie Roddenberry, Support Services Director)**

E.34. Brand USA Travel Week - Out of Country Budgeted Travel

Approval for Terry Natwick, Sales & Marketing Manager, Visitors & Convention Bureau, to attend the Brand USA Travel Week from October 18 -25, 2024. **(Auvis Cole, Tourism Director)**

E.35. Infor Training Services

Approve and authorize the Chairman to execute the Amendment to Agreement with Infor to add services to the scope of work, after review by the County Attorney's Office. **(Todd Dunn, Chief Information Officer)**

E.36. Next Gen 911 State Grant Agreement

- a. Approve and authorize the Chairman to execute the State-Funded Agreement for NGCS Implementation Project DMS-P1-24-07-01 between the State Of Florida Department Of Management Services and Citrus County, Florida, totaling \$215,263.02
- b. Approve and authorize the Chairman to execute the Grant Agreement for State Grant No. S26-24-07-01 between the State Of Florida Department Of Management Services and Citrus County, Florida, totaling \$692,417.69.
- c. Approve and authorize the Chairman to execute supporting documents once received and approved by Administration and Legal. **(Sheriff Mike Prendergast).**

E.37. Land Development Code- Discussion of Amendment Topics

Discussion and consensus on LDC amendment topics that staff can bring back to the BOCC at a future date for consideration. **(Eric Landon - Director, Dept of Growth Management)**

F. OUTSTANDING COMMISSION ITEMS

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Board Confirmation, Louis Foltzer, IV as Chief Information Officer (CIO)

Confirmation of the appointment of Louis Foltzer, IV as the Chief Information Officer effective September 10, 2024.

G.2. Development Agreement for Tuscany Ranch - BOCC accept to consider

Accept request for consideration of a Development Agreement with Tuscany Ranch and allow staff to proceed with review and public hearings. **(Eric Landon, Growth Management Director)**

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:25 p.m. Update on Road Resurfacing Project

Carlton Hall; update on Road Resurfacing Project (**Carlton Hall, Interim Public Works Director**)

H.2. 1:30 p.m. Conduct a public hearing on an Ordinance Pertaining to the License Compliance Special Master

a. Conduct a public hearing on an ordinance of Citrus County, Florida, amending Chapter 18, Article II, Section 18-56(a); amending Section 18-57(1); amending Section 18-58(b) and (c); amending Section 18-59; amending Section 18-60; adding a section entitled Powers and Duties of the Licensing Compliance Special Master as to Matters Concerning State Certified Contractors; amending Section 18-61; adding a section entitled Orders of Special Master to be Recorded; amending Section 18-62; amending Section 18-63; amending Section 18-64; providing for severability; providing for scrivener's errors; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at Public Hearing; and providing for an effective date.

b. Adopt and Authorize the Chairman to execute the ordinance. (**Eric Landon, Growth Management Director**)

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

I.1. Beverly Hills Advisory Council - Nominate and Appoint

Nominate and appoint one individual to the Beverly Hills Advisory Council as a regular member to fill the term that will expire on January 31, 2025.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Pirates Cove

Consensus from the Board to direct staff to conduct a thorough evaluation of all potential strategies for acquiring Pirate's Cove, with the objective of preserving the unique character of the Ozello community and enhancing the County's recreational facilities.

M. 2ND VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. 1ST VICE CHAIR REBECCA BAYS - DISTRICT 4

O. CHAIR HOLLY L. DAVIS - DISTRICT 5

O.1. Vote to move the Thursday, October 24, 2024, Board meeting to Tuesday, October 29, 2024, OR cancel the meeting.

Vote to move the October 24, 2024, meeting to October 29, 2024, OR cancel the meeting.

O.2. Citrus County Community Charitable Foundation Inc., (CCCCF) is requesting a representative and an alternate member to the Board of Directors.

Appoint one representative and one alternate to the Citrus County Community Charitable Foundation, Inc., (CCCCF) Board of Directors. The first meeting will be on October 24, 2024.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

S. UPCOMING MEETINGS

1. Regular Meeting, September 24, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, October 8, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, October 24, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Tentative Budget Hearing: Wednesday, September 11, 2024, at 5:01 P.M., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Final Budget: September 24, 2024, at 5:01PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

U. PUBLIC HEARINGS

U.1. 5:01 p.m. CPA-AA-2024-00004 Cardinal Farms Group, LLC (Transmittal)

- a. Conduct a public hearing on September 10, 2024, at 5:01 pm to consider application CPA-AA 2024-00004 Cardinal Farms Group, LLC
- b. If approved, direct the Chair and Clerk to transmit the application to the Florida Department of Commerce and other State agencies for review and comment. **(Eric Landon, Growth Management Director)**

U.2. 5:05 p.m. DA-2024-00001 Cardinal Farms Group, LLC

- Conduct a public hearing on September 10, 2024, at 5:05 pm to consider application DA-2024-00001 Cardinal Farms Group, LLC. **(Eric Landon, Growth Management Director)**

U.3. 5:10 p.m. CPA/AA/PUD-2024-00010 Hampton Hills/Coburn PUD

- a. Conduct a public hearing on September 10, 2024, at 5:10 pm to consider application CPA/AA/PUD-2024-00010, Hampton Hills LLC for Coburn Family Real Estate Trust
- b. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-2024-00010, Hampton Hills LLC for Coburn Family Real Estate Trust **(Eric Landon, Growth Management Director)**

U.4. 5:15 p.m. OA-2024-00004 Amendment to LDC Chap 11 Subdivisions

- a. Conduct a public hearing on September 10, 2024, at 5:15 pm to consider application OA-2024-00004, Land Development Division – Amendment to Land Development Code Chapter Eleven, Subdivision Regulations.
- b. If approved, direct the Chair and Clerk to execute the ordinance for OA-2024-00004, Land Development Division – Amendment to Land Development Code Chapter Eleven, Subdivision Regulations **(Eric Landon, Growth Management Director)**

U.5. 5:20 p.m. AA-2024-00005 Ouimette - amend Cit Spgs master plan

- a. Conduct a public hearing on September 10, 2024, at 5:20 p.m. to consider application AA-2024-00005, Chelsea Ouimette.
- b. If approved, direct the Chair and Clerk to execute the ordinance for AA-2024-00005, Chelsea Ouimette. **(Eric Landon, Growth Management Director)**

V. ADJOURN