



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

August 6, 2024 - 1:00 PM

**Holly L. Davis, Chairman, District 5
Rebecca Bays, 1st Vice Chair, District 4
Diana Finegan, 2nd Vice Chair, District 2
Jeff Kinnard D.C., Commissioner District 1
Ruthie Davis Schlabach, Commissioner, District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

A. CALL TO ORDER

August 6, 2024 Citrus County Courthouse
The meeting was called to order at 1:00pm.

At the request of First Vice Chair Rebecca Bays, Chair Holly Davis acknowledged the Citrus County citizens that were deployed on the USS Cole headed to Israel.

A.1. Invocation

Pastor Stephen Miller of Redemption Point Assembly of God gave the Invocation.

A.2. Pledge of Allegiance

Luis Sanchez, U.S. Air Force Veteran, led the Pledge of Allegiance.

A.3. Roll Call

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Ashlyn Russ, Deputy Clerk Amy Novinger

Absent: Clerk of the Circuit Court and Comptroller Angela Vick

A.4. Approval of Agenda

County Administrator Steve Howard provided additional information for items H2 and H5, and submitted additional item P1.

Motion to approve the Agenda with additional information.

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RESULT: **Adopted**
MOVER: Ruthie Davis Schlabach
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Deputy Clerk Ashlyn Russ requested clarification of the motion following item C3.

The motion was amended to include additional item P1.

B. CONSENT

Motion to approve Consent Agenda.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

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No items.

Administration

B.1. Citrus County Tax Collector - List of Discounts, Errors, Double Assessments, and Insolvencies from the 2023 Tax Roll

Acknowledge the list of Discounts, Errors, Double Assessments, and Insolvencies against the **2023** Tax Roll. **(Janice A. Warren, Tax Collector)**

Attorneys Office

No items.

Clerk

No items.

Community Services

B.2. Library Services Furniture Asset Deletion

Approve the deletion of the following item from the inventory of Library Services and the removal of said item from the county's Capital Asset listing: Asset number 08652-005 as part of the ongoing budgeted renovation of the Coastal Region Library. **(Eric Head, Community Resources Director)**

B.3. Library Services Furniture Asset Deletion

Approve the deletion of the following items from the inventory of Library Services and the removal of said items from the county's Capital Asset listing: Assets numbers 30024, 30025 & 30026. **(Eric Head, Community Resources Director)**

B.4. Library Services Furniture Asset Deletion

Approve the deletion of the following items from the inventory of Library Services and the removal of said items from the county's Capital Asset listing: Assets numbers 08653-002, 08653-003, 08653-005, 08858-002, and 08859 (assorted furniture). **(Eric Head, Director Community Services)**

B.5. Library Services Furniture Asset Donation

Approve the donation of the following items from the inventory of Library Services and the removal of said items from the county's Capital Asset listing: Assets numbers 08859 (assorted furniture), 08859-031 and 00859-B506. **(Eric Head, Director Community Services)**

B.6. Transit Development Plan (TDP) 2024 Annual Progress Report

Approve and adopt the 2024 Annual Transportation Development Plan Progress Report. **(Eric Head, Director Community Services)**

B.7. Public Transportation Agency Safety Plan - 2024 Revision

Approve and authorize the chairman to adopt the Citrus County Transit Public Transportation Agency Safety Plan (PTASP) - 2024 Revision and execute page 4 of the included Citrus County Transit Public Transportation Agency Safety Plan. **(Eric Head, Director Community Services)**

B.8. Flood Mitigation Assistance Program

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- a. Adopt and authorize the Chairman or the 1st Vice Chairman, respectively, to execute a Resolution to give authorization to sign and submit subapplications to obtain FEMA FMA Program funding on behalf of qualified Citrus County Property Owners, to sign resulting contracts and other documents or forms as required to carry out the said terms and conditions of said Program for FY 2024, after review by the County Attorney prior to submittal, without the need to bring the documents before the Board.
- b. Authorize the Chairman or the 1st Vice Chairman, respectively, to designate the Housing Mitigation Grant Specialist as the approved staff member to electronically submit documents to FDEM for Residential Mitigation Reconstruction Projects for FY2024 after review by the County Attorney prior to submittal, without the need to bring the documents before the Board. **(Michelle Alford, Director Housing Services).**

Resolution Number 2024-069

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

B.9. RPLT2023-00015 Visuetti Subdivision

- a. Review RPLT2023-00015, Viusuetti Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records **(Eric Landon, Growth Management Director)**

Public Works

B.10. Resolutions - FDOT, FDEP & SWFWMD

Adopt and authorize the Chairman to execute Resolutions and Certificates of Incumbency and Authority on behalf of Citrus County for the Florida Dept of

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Transportation, the Florida Dept of Environmental Protection and Southwest Florida Waste Management District. **(Carlton Hall, Interim Director Public Works)**

Resolution Numbers 2024-070, 2024-071, and 2024-072

Systems Management

B.11. Revision of Systems Management / Records Management Administrative Regulations

Approve and authorize changes to the Systems Management -Records Information Management Administrative Regulations **(Todd Dunn, Chief Information Officer)**

Visitors and Convention Bureau

No items.

Water Resources

B.12. Connection Charge Installment Lien Agreement - Daniel Weeks

- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Daniel R Weeks.
- b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Set Public Hearings Workshops

B.13. Set a Public Hearing on an Ordinance Pertaining to the License Compliance Special Master

Set a public hearing on September 10, 2024 at 1:30 PM on an ordinance of Citrus County, Florida, amending Chapter 18, Article II, Section 18-56(a); amending Section 18-57(1); amending Section 18-58(b) and (c); amending Section 18-59; amending Section 18-60; adding a section entitled Powers and Duties of the Licensing Compliance Special Master as to Matters Concerning State Certified Contractors; amending Section 18-61; adding a section entitled

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Orders of Special Master to be Recorded; amending Section 18-62; amending Section 18-63; amending Section 18-64; providing for severability; providing for scrivener's errors; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at Public Hearing; and providing for an effective date. **(Eric Landon, Growth Management Director)**

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

Motion to approve C1, C2, and C3.

RESULT: **Adopted**

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Clerk's Note: Following the Proclamations, the meeting returned to item A4.

C.1. Proclamation -- International Overdose Awareness Day

Approve and authorize the Board to proclaim August 6, 2024 as International Overdose Awareness Day

C.2. Proclamation -- Breastfeeding Support Month

Approve and authorize the Board to proclaim Breastfeeding Support Month in Citrus County, Florida.

C.3. Retirement Recognition for Todd Dunn, Chief Information Officer

Approve and authorize the Board to present a Certificate of Recognition to Todd Dunn, Chief Information Officer. (June Randall, Human Resources Director)

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Mark Svestka, representing Pine Ridge Property Owner's Association

Janet Barek

Dr. Carmen Koubicek

Board discussion ensued with Interim Public Works Director Carlton Hall and County Administrator Steve Howard, and the Commissioners responded to comments from the public.

Public Speaker Forms for Item D

E. REGULAR BUSINESS

E.1. Bids

Motion to approve E1a through E1i.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Ruthie Davis Schlabach

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.1.a. RFP 24-085 Federal Lobbyist Services; Alcalde & Fay, LTD. Inc

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Alcalde & Fay, LTD. Inc to provide professional consulting services for representing Citrus County, Florida in legislative matters at the federal level. **(Erin Dohren, Director of the Department of Management & Budget)**

E.1.b. ITB 24-031 Lecanto Government Building Chiller Replacement Project (Furnish and Install); Bernhard MCC, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Barnhard MCC, LLC to furnish and install a replacement of the existing Chiller at the Lecanto Government Building and to furnish all permits, if required, supervision, labor, materials, supplies, and equipment necessary. **(Carlton Hall, Interim Director of Department of Public Works)**

E.1.c. AGR 23-063 Amendment No. 1 to Interlocal Agreement; EMS Billing and Collection Services; Pasco County, a political subdivision of the State of Florida.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Interlocal Agreement between Citrus County, Florida and Pasco County, Florida

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to provide EMS Billing and Collection Services. **(Chief Craig Stevens, Fire Services)**

E.1.d. PB 24-036 Amendment No. 1; Omnia Contract #23-6692-03 Technology Product Solutions and Related Services; Insight Public Sector, Inc.

Approve and Authorize the Chairman to execute the Amendment to the Agreement with Insight Public Sector, Inc. to include the purchase of scanners and maintenance and support services. **(Eric Head, Director of Community Services)**

E.1.e. PB 24-151 Volusia County, Florida Master Agreement No. 815 50046-1 HVAC & Sheet Metal Fabrication; Air Mechanical & Service Corp

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Air Mechanical & Service Corp to provide HVAC and fabrication of sheet metal on an as-needed basis. **(Carlton Hall, Interim Director Department of Public Works)**

E.1.f. RFQ 21-095 Work Authorization; Continuing Contract for Professional Engineering Services; Crystal River Airport - Electrical Vault Emergency Rehabilitation; Infrastructure Consulting & Engineering, PLLC, LLC

Approve and Authorize the Chairman to execute a Work Authorization to Infrastructure Consulting & Engineering, PLLC, LLC for the Crystal River - Electrical Vault Emergency Rehabilitation, pending approval of Budget Resolution by the Board. **(Carlton Hall, Interim Director of Public Works Department)**

E.1.g. PB 24-171 City of North Port, Florida Contract No. 2023-40.001 Inflow and Infiltration Rehabilitation; Engineered Coating Solutions, LLC

Approve and Authorize the Chairman to execute the agreement between Citrus County, Florida and Engineered Coating Solutions, LLC to provide construction services in accordance with the Inflow and Infiltration rehabilitation of sanitary sewers and manholes on an as-needed basis. **(Ken Cheek, Director of Water Resources)**

E.1.h. RFQ 19-104 Amendment No. 2; Professional Engineering and Consulting Services Cambridge Greens Sewer Project; Pigeon-Ardurra, LLC

Approve and Authorize the Chairman to execute the amendment to the Agreement between Citrus County, Florida and Pigeon-Ardurra, LLC, to add

specific new tasks and extend the duration of the construction phase of the project. **(Ken Cheek, Director of Water Resources)**

E.1.i. PB 24-179 Lee County, Florida No. B240030KCW Services to Repair, Replace, or Supply Plant Equipment; John Mader Enterprises, Inc. dba Mader Electric Motors

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and John Mader Enterprises, Inc. dba Mader Electric Motors to provide services to repair, replace, or supply utility plant equipment on an as-needed basis. **(Carlton Hall, Interim Director of Public Works Department)**

E.2. Budget Transfers

Approve the budget transfers for Building, Utilities (2), Aviation, Road Maintenance and Community Services for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

Motion to approve E2.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending Florida Department of Transportation Aviation Development grant, the Southwest Florida Water Management District grant, the Transportation Disadvantaged Trip and Equipment grant, the Emergency Home Energy Assistance for the Elderly grant, the Detention Services, the Road Maintenance, the Older American's Act - American Rescue Plan – Title III E grant, the Older American's Act – American Rescue Plan -Title III C-1 grant and the Opioid Settlement budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

Motion to approve E3.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Number 2024-073

E.4. Change Order to Grant Agreement WG030

Approve and Authorize the Chairperson to execute the grant funding change order for the agreement WG030 between Citrus County, Florida and FDEP for the project known as Meadowcrest WWTF Denitrification Filters Retrofit. **(Ken Cheek, P.E., Director Water Resources)**

Motion to approve E4.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.5. Citrus County Aviation Advisory Board Bylaws

Authorize the Chairman to approve the Citrus County Aviation Advisory Board's Bylaws. **(Carlton Hall, Interim Public Works Director)**

Motion to approve E5.

Citizen Janet Barek commented and Chair Holly Davis responded to Ms. Barek.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Following this item, Commissioner Jeff Kinnard, D.C. requested to jump to item E11.

[Public Speaker Form for Item E5](#)

E.6. Waste Disposal Account Agreement for Waterside Environmental Care

a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Waterside Environmental Care for disposal fees up to \$3,000.00.

b. Approve termination of the existing Waste Disposal Account Agreement with Waterside Environmental Care dated August 14, 2012 and transfer cash deposit to new agreement. **(Carlton Hall, Interim Public Works Director)**

Motion to approve E6a and b.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Rebecca Bays

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AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.7. Release of Lien

- a. Approve and Authorize the Chairman to execute the Release of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Release of Lien in the Public Records of Citrus County, Florida. **(Eric Landon, Director of Growth Management)**

Motion to approve E7a and b.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.8. W Marc Knighton Ct Extension Road Right of Way Plat

Approve and authorize the Chairman to execute the Road Right of Way Plat for the W Marc Knighton Court Extension and direct the Clerk of Court to record the plat in the road right-of-way plats of Citrus County, Florida. **(Carlton Hall, Interim Public Works Director – Walt Eastmond, Technical Services Division Director)**

Motion to approve E8.

Second Vice Chair Diana Finegan commented and County Administrator Steve Howard provided clarification prior to the vote.

RESULT: Adopted
MOVER: Ruthie Davis Schlabach
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.9. Waste Disposal Account Agreement for Habitat for Humanity

- a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Habitat for Humanity of Citrus County, Inc. for disposal fees up to \$2,200.00.
- b. Approve termination of the existing Waste Disposal Account Agreement with Habitat for Humanity of Citrus County, Inc. and transfer cash deposit to the new agreement. **(Carlton Hall, Interim Public Works Director)**

Motion to approve E9a and b.

RESULT: Adopted

MOVER: Diana Finegan
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.10. Suncoast Parkway II (ITB 23-077) from SR44 to CR486 Utility Adjustment Project Release of Retainage

Accept the completed Suncoast Parkway II from SR44 to CR486 Utility Adjustment Project and approve the release of retainage funds in the amount of \$48,793.85, (forty-eight thousand seven hundred ninety-three dollars and eighty-five cents) to Accurate Drilling Systems, Inc. **(Ken Cheek, P.E., Director Water Resources)**

Motion to approve E10.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.11. Radio Tower Security Upgrade

- a. Approve upgrade to the radio tower.
- b. Approve related budget transfer. **(Citrus County Sheriff, Mike Prendergast)**

Motion to approve item E11a and b.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.12. New Grant Funded Position Request - Case Manager

Approve the addition of one (1) Case Manager position. **(Eric Head, Community Services Director, Lysie Roddenberry, Support Services Director).**

Motion to approve E12.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

F. OUTSTANDING COMMISSION ITEMS

County Administrator Steve Howard provided an update regarding road updates.

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

County Administrator Steve Howard recognized staff and other agencies regarding their efforts during the storm, provided an announcement regarding the National Association of Counties (NACo) Excellence in Strategic Planning Award, and Chair Holly Davis commented.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:15 p.m. - Aviation Attorney

Approval to retain Christopher Wilson to assist with aviation matters and authorize the County Attorney to sign the Engagement Agreement.

County Attorney Denise A. Dymond Lyn provided the recommendation.

Attorney Chris Wilson addressed the Board and responded to questions from the Board.

Motion to approve retaining Mr. Wilson as the Aviation Attorney.

Board discussion continued with Mr. Wilson.

The motion was amended to add: Allow County Attorney Denise A. Dymond Lyn to sign the retainer agreement.

Citizen Janet Barek commented.

Board discussion continued with Ms. Lyn, County Administrator Steve Howard, and Interim Public Works Director Carlton Hall prior to the vote.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

[Public Speaker Form for Item H1](#)

H.2. 1:30 p.m. Conduct a public hearing to consider the proposed reimposition of a Stormwater MSBU for Fiscal Year 2024-2025.

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- a. Conduct a public hearing to consider the reimposition of a Stormwater MSBU for the provision of stormwater management services, facilities, and programs within the unincorporated area of the County and consider the imposition of stormwater service assessments against certain real property in the unincorporated area of Citrus County established as the stormwater management area for the Fiscal Year 2024-2025.
- b. Adopt and authorize the Chairman to execute a Resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of stormwater management services; confirming the Preliminary Rate Resolution; providing for hardship assistance; imposing stormwater service assessments against certain real property in the unincorporated area of Citrus County established as the stormwater management area; approving the assessment roll for stormwater service assessments; providing for collection of the stormwater service assessments; providing for severability; providing for conflicts; and providing an effective date. **(Carlton Hall, Interim Public Works Director)**

Interim Public Works Director Carlton Hall provided the presentation and responded to questions from the Board.

Citizens Scott Brightwell and Janet Barek commented.

Chair Holly Davis and Mr. Hall responded to citizen comments.

Board discussion ensued.

Motion to approve H2b.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2024-074

Additional information for this item was received after the Agenda was published.

[Public Speaker Forms for Item H2](#)

[Additional Information for Item H2](#)

- H.3. 1:31 p.m. Conduct a public hearing to consider the proposed imposition of Utility Availability Assessments for Fiscal Year 2024-2025.**
- a. Conduct a public hearing to consider the imposition of utility availability special assessments for the provision of water and wastewater utility availability services for the Fiscal Year beginning October 1, 2024, and future fiscal years within the

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unincorporated areas of Citrus County.

b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of utility availability services in the unincorporated area of the county; providing authority and definitions; confirming the initial assessment resolution; approving the utility availability assessment roll; providing for the imposition of the assessments; providing for collection of the assessments pursuant to the uniform assessment collection act; providing for the effect of this resolution; providing severability and an effective date. (**Ken Cheek, P.E. Water Resources Director**)

Water Resources Director Ken Cheek provided the recommendation.

There were no citizen comments.

Motion to approve H3b.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Number 2024-075

H.4. 1:35 p.m. PV2024-00001 Rental of Inverness, Inc.

a. Conduct a public hearing on August 6, 2024 at 1:35 p.m. to consider PV-202400001, Rental of Inverness, Inc.

b. If approved, direct the Chairman and Clerk to execute the Resolution and the Clerk to record the Resolution in the public records. (**Eric Landon, Growth Management Director**)

Growth Management Deputy Director Joanna Coutu provided the staff presentation.

There were no citizen comments.

Motion to approve H4b.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Number 2024-077

Item H4 PowerPoint

H.5. 1:40 p.m. Road Resurfacing Presentation

Presentation on Road Resurfacing

Interim Public Works Director Carlton Hall provided the presentation and responded to questions from the Board.

County Administrator Steve Howard commented.

Board discussion ensued with Mr. Hall and Mr. Howard.

There was no action taken on this item.

Additional information for this item was received after the Agenda was published.

Additional Information for Item H5

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

No items.

J. COMMITTEE REPORTS FROM COMMISSIONERS

First Vice Chair Rebecca Bays provided an update on the Hernando/Citrus Metropolitan Planning Organization (MPO) Board.

Commissioner Ruthie Schlabach shared information from a meeting with staff, citizens, and the local builders regarding building elevations.

K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

Commissioner Ruthie Schlabach commented regarding item E2.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

No items.

M. 2ND VICE CHAIR DIANA FINEGAN - DISTRICT 2

M.1. Safe Use of Medians Ordinance

Motion and vote to direct the County Attorney to prepare an ordinance for our consideration that addresses this matter for the health, safety and welfare of the citizens of and visitors to Citrus County, Florida.

Second Vice Chair Diana Finegan provided the recommendation.

A motion was made by Second Vice Chair Diana Finegan for the Board to allow the County Attorney to start looking into the safe use of a median ordinance, which may encompass some other things as this Board decides and was seconded by Commissioner Ruthie Schlabach.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

Commissioner Ruthie Schlabach withdrew her second.

Commissioner Jeff Kinnard, D.C. seconded the motion.

Citizen Janet Barek commented.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

[Public Speaker Form for Item M1](#)

N. 1ST VICE CHAIR REBECCA BAYS - DISTRICT 4

N.1. FDOT - Truck Route Study for Floral City CR48 (Orange Ave)

a. Adopt and authorize the Chair to execute a Resolution requesting FDOT assistance with an I-75 Truck Route Study and; develop and implement possible countermeasures to address and re-direct through truck traffic from using CR48 (Orange Ave) in Floral City, a Canopy Protected roadway and Historic Overlay Area.

b. Request the Board to forward the signed Resolution and request a companion Resolution be adopted and approved by the Hernando/Citrus MPO Board and forwarded to the FDOT. **(Carlton Hall, Interim Public Works Director / Walt Eastmond, Tech. Svcs. Director)**

First Vice Chair Rebecca Bays provided the recommendation.

Motion to approve N1a and b.

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The following citizens commented: Laura Henning; Sandi Cross; Tom Ritchie; and Terri Hartman.

Board discussion ensued prior to the vote.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2024-076

[Public Speaker Forms for Item N1](#)

O. CHAIR HOLLY L. DAVIS - DISTRICT 5

No items.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P1

P.1. Attorney/Client Session Southwest Florida Water Management District v. Citrus County, Florida

Approval to set an Attorney/Client Session on September 4, 2024 at 9:00 a.m. in the matter styled Southwest Florida Water Management District v. Citrus County, Florida (Case No: 2023 CA 000135)

County Attorney Denise A. Dymond Lyn provided the recommendation.

Motion to approve item P1.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

This item was received after the agenda was published.

[Additional Item P1](#)

Q. OPEN TO THE PUBLIC

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The following individual addressed the Board on various issues:

Janet Barek

Commissioner Jeff Kinnard, D.C. responded to comments from Ms. Barek.

[Public Speaker Form for Item Q](#)

R. ADVISORY BOARD ANNOUNCEMENTS

No items.

S. UPCOMING MEETINGS

1. Regular Meeting, September 10, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, September 24, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, October 8, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Tentative Budget Hearing: Wednesday, September 11, 2024, at 5:01PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Final Budget: September 24, 2024, at 5:01PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

U. PUBLIC HEARINGS

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Clerk's Note: The meeting was recessed at 3:48 pm and resumed at 5:01 pm.

U.1. 5:01 pm AA-2024-00005 Chelsea Ouimette

- a. Conduct a public hearing on August 6, 2024, at 5:01 p.m. to consider application AA-2024-00005, Chelsea Ouimette.
- b. If approved, direct the Chair and Clerk to execute the ordinance for AA-2024-00005, Chelsea Ouimette. **(Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn commented regarding the applicant not being present.

Ms. Lyn provided staff direction regarding bringing the application back before the Board.

There was no action taken on this item.

Item U1 Staff PowerPoint

Clerk's Note: The meeting was recessed at 5:03 pm and resumed at 5:10 pm; and the Board returned to this item after item U3 public hearing.

U.2. 5:10 pm CPA/AA-2023-00009 McKenzie/Cartdav - MDR to GNC

- a. Conduct a public hearing on August 6, 2024, at 5:10 p.m. to consider application CPA/AA-2023-00009, Brenda McKenzie for Cartdav, LLC.
- b. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA-2023-00009, Brenda McKenzie for Cartdav, LLC. **(Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance titles into the record.

Brenda McKenzie, for McKenzie Permitting and Consulting introduced the applicant, Grant Bryson, and Ms. McKenzie provided the applicant presentation.

Land Development Senior Planner Jennifer Perkins provided the staff presentation and responded to Board questions.

There were no citizen comments.

Ms. McKenzie and Mr. Bryson responded to questions from the Board.

Motion to approve application CPA/AA-2023-00009 based on competent and substantial evidence, with commercial on two sides and a road on the other side.

Board discussion ensued with Ms. McKenzie prior to the vote.

RESULT: Adopted

Minutes

Board of County Commissioners Meeting - August 6, 2024

MOVER: Ruthie Davis Schlabach
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Ordinance Numbers 2024-A13 and 2024-A14

Public Speaker Forms for Item U2

Item U2 Staff PowerPoint

U.3. 5:15 pm CPA-2024-00002 Cardinal IMA update Adoption

- a. Conduct a public hearing on August 6, 2024, at 5:15 p.m. to consider application CPA-2024-00002, Cardinal Interchange Management Area.
- b. If approved, direct the Chair and Clerk to execute the ordinance for CPA-2024-00002, Cardinal Interchange Management Area. **(Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Land Development Director Joanna Coutu provided the staff presentation.

Board discussion ensued with Ms. Coutu.

Citizen Janet Barek commented.

Motion to approve CPA-2024-00002 Cardinal Interchange Management Area update adoption.

Chair Holly Davis provided clarification of the motion to the Clerk.

The motion was amended to delete every word on 17-35-4 after "highway function period".

Ms. Lyn provided clarification regarding the "-" should be "." (17.35.4).

Ms. Coutu provided clarification to Second Vice Chair Diana Finegan regarding 17.35.21.

RESULT: **Adopted**
MOVER: Ruthie Davis Schlabach
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Ordinance Number 2024-A15

Minutes

Board of County Commissioners Meeting - August 6, 2024

[Public Speaker Form for Item U3](#)

[Item U3 Staff PowerPoint](#)

V. ADJOURN

The meeting was adjourned at 6:03pm.

[Proof of Publication](#)