



**BOARD OF COUNTY COMMISSIONERS  
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse  
110 N. Apopka Avenue, Room 100  
Inverness, FL 34450**

**MINUTES**

**July 9, 2024 - 1:00 PM**

**Holly L. Davis, Chairman, District 5  
Rebecca Bays, 1st Vice Chair, District 4  
Diana Finegan, 2nd Vice Chair, District 2  
Jeff Kinnard D.C., Commissioner District 1  
Ruthie Davis Schlabach, Commissioner, District 3**

**Steve L. Howard, County Administrator  
Denise A. Dymond Lyn, County Attorney  
Angela Vick, Clerk of the Circuit Court and  
Comptroller**

**A. CALL TO ORDER**

July 9, 2024 Citrus County Courthouse  
The meeting was called to order at 1:00 PM.

*Chair Holly Davis observed a moment of silence in honor of Citrus County Fire Training Captain Michael Fletcher.*

**A.1. Invocation**

*Pastor Patrick Galligar of Faith Lutheran Church in Lecanto led the Invocation.*

**A.2. Pledge of Allegiance**

*Thomas O'Brien, U.S. Air Force Veteran, led the Pledge of Allegiance.*

**A.3. Roll Call**

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger, Deputy Clerk Ashlyn Russ

Absent: Clerk of the Circuit Court and Comptroller Angela Vick

**A.4. Approval of Agenda**

*County Administrator Steve Howard submitted additional information for item E18.*

**Motion to approve the Agenda, with the additional information for item E18.**

**RESULT:      Adopted**

## Minutes

### Board of County Commissioners Meeting - July 9, 2024

**MOVER:** Jeff Kinnard D.C.  
**SECONDER:** Diana Finegan  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

#### **B. CONSENT**

**Motion to approve the Consent Agenda, in its entirety.**

**RESULT:** **Adopted**  
**MOVER:** Diana Finegan  
**SECONDER:** Jeff Kinnard D.C.  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

#### **Minutes**

##### **B.1. Minutes of the Board of County Commissioners**

Approve the following minutes of the Board of County Commissioners:

06/11/2024 Attorney/Client Session

06/11/2024 Regular Meeting

#### **Administration**

*No items.*

#### **Attorneys Office**

*No items.*

#### **Clerk**

##### **B.2. Release of Special Assessment**

a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 8D Chassahowitzka Wastewater special assessment district.

b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

**B.3. County Warrants**

Accept the attached check registers outlining the County warrants.

**B.4. Clerk Records Disposition #2095**

Approve and authorize the Chairman to execute the Clerk's Records Disposition Documents #2095 for disposal of records that have met their assigned retention periods.

**Community Services**

**B.5. Asset Deletion – Modular Playground – Bicentennial Park**

Approve deletion of the Modular Play System asset #18244, and the removal of same items from the County's capital asset listing. **(Eric Head, Director of Community Services)**

**B.6. Asset Deletion - Modular Playground - Bluebird Springs**

Approve deletion of the Modular Play System asset #18231, and the removal of same items from the County's capital asset listing. **(Eric Head, Director of Community Services)**

**B.7. Donation of Surplus Property - Transit Services**

Approve donation of the following items from the inventory of Transit Services to CCARC Inc. dba Key Training Center and the removal of the same items from the county's capital asset listing. Asset# 51586 - 2014 Chevrolet 4500 Express VIN 1GB6G5BG2E1167091. **(Eric Head, Community Services Director)**

**B.8. Youth Athletic Organization Agreement with West Citrus Soccer - Citrus FC**

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida and West Citrus Soccer Club, Inc. d/b/a West Citrus Soccer, Inc d/b/a Citrus FC for the 2024-2025 Season. **(Eric Head, Community Services Director)**

**Fire Services**

Minutes

Board of County Commissioners Meeting - July 9, 2024

*No items.*

**Human Resources**

**B.9. Patient-Centered Outcomes Research Trust Fund Fee**

Approve and authorize the chairperson to execute Form 720, IRS Quarterly Federal Excise Tax return for the PCORI fee in the amount of \$3,233.07. **(Jessica Flynn, Human Resources Manager)**

**Management and Budget**

*No items.*

**Growth Management**

**B.10. RPLT2024-00006 Rusk and Kuhns Estates Subdivision**

- a. Review RPLT2024-00006, Rusk and Kuhns Estates Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records **(Eric Landon, Growth Management Director)**

**Public Works**

*No items.*

**Systems Management**

**B.11. Deletion of Surplus Property**

Approve the removal of assets 17984 and 51279 from the County's capital asset listing. **(Todd Dunn, Chief Information Officer)**

**B.12. Records Disposition**

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC 0441 OMB. **(Vicki Austin, Records Manager)**

**Visitors and Convention Bureau**

*No items.*

**Water Resources**

*No items.*

**Set Public Hearings Workshops**

**C. PROCLAMATIONS, AWARDS & PRESENTATIONS**

**Motion to approve items C1, C2, and C3.**

**RESULT:**       **Adopted**

**MOVER:**       Rebecca Bays

**SECONDER:**   Diana Finegan

**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:**         None

**C.1. Proclamation -- Run for the Money Week Key Training Center, July 2024**

Approve and authorize the Board to proclaim July 2024 as Run for the Money Week Key Training Center.

**C.2. Proclamation - July is Smart Irrigation Month**

Approve and authorize the Board to execute a Proclamation declaring July 2024 as Smart Irrigation Month in Citrus County

**C.3. Citrus County Earns National Achievement Awards for Best Practices**

Citrus County has been nationally recognized for Best Practices, earning thirteen (13) Achievement Awards by NACo, the National Association of Counties. The awards honor innovative, effective county government programs that strengthen services for residents. We'd like to not only acknowledge the individual programs but celebrate the collective momentum in establishing a "Culture of Innovation" in Citrus County. Congratulations to the 2024 NACo Achievement Award Winners.

Minutes

Board of County Commissioners Meeting - July 9, 2024

**D. OPEN TO THE PUBLIC**

*The following individuals addressed the Board on various issues:*

*Anna Loughridge, on behalf of NoTo4 Committee  
Steven Schwartz  
John Gattone  
Rita Fox  
Ronda Warrick  
Sharon O'Donnell  
Gill Phelan  
April Wnuk  
Marianne Parker  
Lala Sanders  
Anita Olbek-Tooker  
Ray Kalavsky  
Gary McClintock  
Dr. Carmen Koubicek  
Bud Hurley  
John Labriola, representing Christian Family Coalition  
Laurie Pettengill  
Rosemary Nilles  
James Joseph  
Mike O'Connell  
Judy Rutemiller, with Citrus County Right To Life  
Steve Jones  
Janet Barek*

*Commissioners responded to comments from the public and Second Vice Chair Diana Finegan provided copies of pages from a book located in the Citrus County Libraries, followed by Board discussion.*

**Public Speaker Forms for Item D**

**Additional Information for Item D - Submitted by Anna Loughridge**

**Additional Information for Item D - Submitted by Anna Loughridge, representing NoTo4**

**Additional Information for Item D - Submitted by John Labriola, representing Citrus Christian Coalition**

**Additional Information for Item D - Submitted by Gill Phelan and Second Vice Chair Finegan can be requested via [Public Records Request](#) .**

**Clerk's Note: The item was paused to go to time certain public hearings at 1:33 PM and was resumed at 2:52 PM.**

**E. REGULAR BUSINESS**

**E.1. Bids**

**Motion to approve items E1a through q.**

**RESULT:**       **Adopted**

**MOVER:**        Jeff Kinnard D.C.

**SECONDER:**   Diana Finegan

**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:**          None

**E.1.a. AGR 24-125 John Deere 850L Crawler Dozer Lease; John Deere Credit, Inc. through Beard Equipment Company**

a. Approve and Authorize the Chairman to execute the Lease Schedule and accompanying documents for Master Lease Agreement No. 0071622 between Citrus County, Florida and Deere Credit, Inc., for the lease of a John Deere 850L Crawler Dozer through the supplier, Beard Equipment Company, for a period of 24 months, after review and approval by the County Attorney.

b. Approve and Authorize the Chairman to execute the Preventative Maintenance Agreement at a cost of \$14,327.20 for 24 months or 3000 hours for the maintenance of the equipment. **(Carlton Hall, Interim Public Works Director).**

**E.1.b. ITB 23-052 Amendment No. 2; Ft. Island Trail Septic Remediation Project; Midsouth, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Midsouth, Inc. to extend the date for final completion to August 31, 2024. **(Ken Cheek, Director of Water Resources)**

**E.1.c. ITB 22-076 Amendment No. 4; Business Industrial Park at Inverness Airport; Commercial Industrial Corp.**

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement between Citrus County, Florida and Commercial Industrial Corp., to extend the date for final completion to September 30, 2024. **(Carlton Hall, Interim Public Works Director)**

**E.1.d. ITB 23-058 Amendment No. 1; Asphaltic Concrete for Surface Leveling Courses Including Sand Seal Coat; Pave-Rite, Inc. and Superior Asphalt, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 between Citrus County, Florida and Pave-Rite, Inc., and between Citrus County, Florida and Superior Asphalt, Inc., extending the duration of both Agreements to July 10, 2025. **(Carlton Hall, Interim Public Works Director)**

**E.1.e. ITB 24-089 Utility Stock Parts; Empire Pipe & Supply Company, Inc. and Fortiline Inc. dba Fortiline Waterworks**

Approve and Authorize the Chairman to execute the Agreement between 1) Citrus County, Florida and Empire Pipe & Supply Company, Inc.; and between 2) Citrus County, Florida and Fortiline, Inc. dba Fortiline Waterworks to purchase Utility Stock Parts for Water Resources/Utilities Division. **(Ken Cheek, P.E., Director of Water Resources)**

**E.1.f. ITB 24-134 Agreement; Contract Mowing District 11; Gilmer Lawn Service, Inc.**

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Gilmer Lawn Service, Inc., to provide routine mowing of District 11. **(Carlton Hall, Interim Public Works Director)**

**E.1.g. ITB 22-030 Amendment No. 2; Contract Mowing and Trimming of Median/Curbed Roadways with Litter Pickup; Gamco Properties III, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Gamco Properties III, Inc. removing sections "D" and "F" from the list of locations to be serviced by Contractor and to adjust the price to be paid for Contractor's services, accordingly. **(Carlton Hall, Interim Public Works Director)**

**E.1.h. ITB 24-126 Agreement; Mowing County Right of Ways Districts 1-4; Bookman's Property Maintenance FL LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Bookman's Property Maintenance FL LLC to provide mowing of County right-of-way in Districts 1-4. **(Carlton Hall, Interim Public Works Director)**

**E.1.i. ITB 24-016 Amendment No. 1; Mowing and Trimming of Median/Curbed Roadways Groups 1 & 3; Gamco Properties III, Inc.**

Minutes

Board of County Commissioners Meeting - July 9, 2024

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Gamco Properties III, Inc. to modify the list of locations in Group 1 to be serviced by Contractor and modify the rate schedule to include the rates for those services. **(Carlton Hall, Interim Public Works Director)**

**E.1.j. RFP 24-096 REBID Professional Real Estate Broker Services; Multiple Firms Awarded**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and The Urban Group, Inc., between Citrus County, Florida and Redevelopment Management Associates, LLC, and between Citrus County, Florida and Florida ROI Commercial Property Brokerage for Professional Real Estate Broker Services on an as needed basis. **(Carlton Hall, Interim Public Works Director)**

**E.1.k. RFQ 21-003 Agreement; Elder Affairs and Older Americans In-Home Health Services; Lifestation, Inc.**

- a. Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Lifestation, Inc. to provide emergency alert systems.
- b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and Lifestation, Inc. **(Eric Head, Director of Community Services)**

**E.1.l. RFQ 21-003 Agreement; Elder Affairs and Older Americans In Home Health Services; S&K's Home Health Inc dba S&K's Home Services**

- a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and S&K's Home Health Inc dba S&K's Home Services to provide in-home health services.
- b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and S&K's Home Health Inc dba S&K's Home Services. **(Eric Head, Director of Community Services)**

**E.1.m. RFQ 24-080 Work Authorization; Continuing Services Contract for Construction Services; Lakes Library Remodel; Daly & Zilch (Florida), Inc.**

Approve and Authorize the Chairman to execute the Work Authorization between Citrus County, Florida and Daly & Zilch (Florida), Inc. for the Lakes Library Remodel project. **(Eric Head, Community Services Director / Carlton Hall, Interim Public Works Director)**

Minutes

Board of County Commissioners Meeting - July 9, 2024

**E.1.n. QTE 22-061 Amendment No. 1; Landscaping Services at Central Ridge Community Center and Community Park; Gamco Properties III, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Gamco Properties III, Inc. to extend the duration of the Agreement to July 22, 2025. **(Eric Head, Community Services Director)**

**E.1.o. QTE 24-124 Stucco Repairs to Lecanto Government Building; Scott Wright Stone Stucco Plastering & Painting LLC**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Scott Wright Stone Stucco Plastering & Painting LLC for the stucco repairs to Lecanto Government Building. **(Carlton Hall, Interim Public Works Director)**

**E.1.p. QTE 23-033 Amendment No. 1; Cattle Grazing Lease at the Inverness Airport; John L. Thomas**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Lease Agreement between Citrus County, Florida and John L. Thomas, reducing the amount of acreage leased to County from 77.7 acres to 35 acres effective as of March 1, 2024. **(Carlton Hall, Interim Public Works Director)**

**E.1.q. QTE 22-152 Consent to Assignment; Software as a Service SaaS Web and PDF QA; CivicPlus, LLC**

Approve and Authorize the Chairman to execute the Consent to Assignment to the Agreement between Citrus County, Florida and CivicPlus, LLC. **(Micheal Bridges, Communications Services)**

**E.2. Budget Transfers**

Approve the budget transfers for Building, Circuit Court, Stormwater, Citrus Opioid MOU, Housing, Land Development, Utilities (3), Citrus Springs MSBU and Beverly Hills MSBU for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

**Motion to approve item E2.**

**RESULT: Adopted**

**MOVER:** Diana Finegan

**SECONDER:** Ruthie Davis Schlabach

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.3. Budget Resolutions**

Adopt and authorize the Chairman to execute a resolution adopting/amending State of Florida Department of Environmental Protection, Coastal Region Library Renovation grant budget and Road Maintenance budget for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

**Motion to approve item E3.**

**RESULT:** Adopted

**MOVER:** Ruthie Davis Schlabach

**SECONDER:** Jeff Kinnard D.C.

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**Resolution Number 2024-056**

**E.4. CoreCivic Contract Monitoring Update for May 2024**

At the March 26th BOCC meeting, the Board gave direction to pause non-performance assessments beginning in March. May will be the third of six months that the non-performance assessment will not be charged. **(Erin Dohren, Director of Management & Budget/Georgette Brock, Contract Monitor)**

**Motion to approve item E4.**

**RESULT:** Adopted

**MOVER:** Diana Finegan

**SECONDER:** Jeff Kinnard D.C.

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**E.5. 2024 Comprehensive Emergency Management Plan (CEMP)**

Approve and authorize the Chairman to execute a Resolution adopting the 2024 Comprehensive Emergency Management Plan (CEMP). **(Christopher Evan, Director Emergency Management Division & Steve L. Howard, County Administrator)**

**Motion to approve item E5.**

**RESULT:** Adopted

**MOVER:** Rebecca Bays

**SECONDER:** Diana Finegan

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:** None

**Resolution Number 2024-057**

**E.6. Waste Disposal Account Agreement for Bentley Waste Service, LLC dba Hook Company**

- a. Approve and authorize the chairman to execute a Waste Disposal Account Agreement between Citrus County and Bentley Waste Service, LLC dba Hook Company for disposal fees up to \$18,000.
- b. Approve termination of the existing Waste Disposal Account Agreement with Bentley Waste Service, LLC dba Hook Company dated September 26, 2023 and transfer cash deposit to new agreement. **(Carlton Hall, Interim Public Works Director)**

**Motion to approve item E6a and b.**

**RESULT:**       **Adopted**

**MOVER:**       Rebecca Bays

**SECONDER:** Ruthie Davis Schlabach

**AYES:**       Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:**         None

**E.7. Beverly Hills Waste Management Waste Disposal Account Agreement**

- a. Approve and authorize the chairman to execute a Waste Disposal Account Agreement between Citrus County and Beverly Hills Waste Management Corp. for disposal fees up to \$35,000.
- b. Approve termination of the existing Waste Disposal Account Agreement with Beverly Hills Waste Management Corp. dated September 27, 2022. **(Carlton Hall, Assistant Public Works Director)**

**Motion to approve item E7a and b.**

**RESULT:**       **Adopted**

**MOVER:**       Ruthie Davis Schlabach

**SECONDER:** Diana Finegan

**AYES:**       Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

**NAY:**         None

*Following the vote, Chair Holly Davis and County Attorney Denise A. Dymond Lyn commented.*

**E.8. Waste Disposal Account Agreement for Waste Pro of Florida, Inc.**

- a. Approve and authorize the chairman to execute a Waste Disposal Account Agreement between Citrus County and Waste Pro of Florida, Inc. for disposal fees up to \$160,000.
- b. Approve termination of the existing Waste Disposal Account Agreement with Waste Pro of Florida, Inc. dated May 23, 2023. **(Carlton Hall, Interim Public Works Director)**

**Motion to approve item E8a and b.**

Minutes

Board of County Commissioners Meeting - July 9, 2024

**RESULT:**       **Adopted**  
**MOVER:**       Diana Finegan  
**SECONDER:**   Rebecca Bays  
**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**         None

**E.9. Florida Commerce Grant - Phase 2 Inverness Airport Business Park**

Approve and authorize the Chairman to execute the State Appropriated grant agreement HL202 between the State of Florida, Department of Commerce, and Citrus County, Florida. **(Todd Regan, Aviation Project Manager)**

**Motion to approve item E9.**

**RESULT:**       **Adopted**  
**MOVER:**       Rebecca Bays  
**SECONDER:**   Diana Finegan  
**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**         None

**E.10. Health Care Agency Affiliation Agreement Amendment No. 1 to Agreement**

Ratify the County Administrator's execution of Amendment No. 1 to the Agreement between Citrus County, Florida and The EMS Training School, LLC, d/b/a School of EMS to extend the duration of the Agreement to June 30, 2025. **(Craig Stevens, Fire Chief)**

**Motion to approve item E10.**

**RESULT:**       **Adopted**  
**MOVER:**       Rebecca Bays  
**SECONDER:**   Diana Finegan  
**AYES:**        Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**         None

**E.11. Release of Lien**

- a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida. **(Eric Landon, Director of Growth Management / JC Charlton, Director of Code Compliance)**

**Motion to approve item E11a and b.**

**RESULT:**       **Adopted**  
**MOVER:**       Rebecca Bays  
**SECONDER:**   Diana Finegan

**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**E.12. Opioid Settlement Funds for Citrus County**

Authorize the Citrus County Opioid Task Force to review and recommend projects to LSF Health Systems for funding from regional opioid settlement funds designated for Citrus County. **(Steve L. Howard, County Administrator)**

**Motion to approve item E12.**

**RESULT:** Adopted  
**MOVER:** Rebecca Bays  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**E.13. Citrus County Transit 2024 Title VI Plan**

Approve and authorize the chairman to adopt the Citrus County Transit 2024 Title VI Plan and execute the resolution included therein as Title VI Appendix D. **(Eric Head, Community Services Director)**

**Motion to approve item E13.**

**RESULT:** Adopted  
**MOVER:** Ruthie Davis Schlabach  
**SECONDER:** Rebecca Bays  
**AYES:** Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:** None

**E.14. TDC Request for Collateral Materials Grant Applications & Special Event Marketing Grant Applications**

- a. Approve the Tourist Development Council's 6-2 recommendation to fund the Collateral Materials Grant Application for Tastes and Tales Food Tour Rack Card.
- b. Approve the Tourist Development Council's unanimous recommendation to fund the Collateral Materials Grant Application for the Tourist Map of Downtown Crystal River.
- c. Approve the Tourist Development Council's unanimous recommendation to fund the Collateral Materials Grant Application for the Historic Walking Map of Downtown Crystal River.
- d. Approve the Tourist Development Council's unanimous recommendation to fund the Special Event Marketing Grant Application for the 2025 Florida Nature Coast Bike Fest.
- e. Approve the Tourist Development Council's unanimous recommendation to fund the Special Event Marketing Grant Application for the Citrus Vettes & Camaros Corvette & Camaro Car Show.

## Minutes

### Board of County Commissioners Meeting - July 9, 2024

- f. Approve the Tourist Development Council's unanimous recommendation to fund the Special Event Marketing Grant Application for the Floral City Strawberry Festival.
- g. Approve the Tourist Development Council's unanimous recommendation to fund the Special Event Marketing Grant Application for the Walk of Arts 2025. **(Auviss Cole, Director of Tourism)**

#### **Motion to approve item E14a through g.**

**RESULT:**       **Adopted**  
**MOVER:**       Rebecca Bays  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**           None

#### **E.15. ARPA Project Selection**

Approve the two projects, Animal Shelter Equipment & Fixtures and Homosassa Heritage Park Sewer, to be funded with ARPA funds.

#### **Motion to approve item E4.**

*Board discussion ensued.*

*Deputy Clerk Amy Novinger requested clarification of the motion.*

#### **The motion was amended to approve item E15.**

**RESULT:**       **Adopted**  
**MOVER:**       Diana Finegan  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**           None

#### **E.16. Beverly Hills Civic Association Inc., a Florida Not for Profit Corporation Lease & Management Agreement**

- a. Discussion and consideration of a request from Beverly Hills Civic Association, Inc, to renew the Lease & Management Agreement between Citrus County Florida, a political subdivision of the State of Florida, and the Beverly Hills Civic Association Inc., a Florida Not for Profit Corporation to lease and manage the south half of the Beverly Hills Community Building located at 1 Civic Circle, Beverly Hills, Florida, for the purpose of providing services to the community that are considered to be in the nature of public services.
- b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Beverly Hills Civic Association Inc., a Florida Not for Profit Corporation to lease and manage the south half of property owned by the County.
- c. Approve and authorize the Chairman to execute the Lease & Management Agreement for a period of five (5) calendar years, beginning July 22, 2024, through July 21, 2029, for the sum of \$1.00 per year. **(Eric Head, Community**

**Services Director)**

**Motion to approve item E16a, b, and c.**

**RESULT:**       **Adopted**  
**MOVER:**       Ruthie Davis Schlabach  
**SECONDER:**   Rebecca Bays  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**           None

**Resolution Number 2024-058**

**E.17. Citrus County Children's Advocacy Center Inc., d/b/a Jessie's Place  
Amendment to Lease Agreement**

- a. Discussion and consideration of a request from Citrus County Children's Advocacy Center Inc., a Florida Not for Profit Corporation d/b/a Jessie's Place to lease the county-owned, Old Citrus County Transit Center, 1410 South Lecanto Highway, Lecanto, Florida, for the purpose of providing services to the community that are considered to be in the nature of public services.
- b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Citrus County Children's Advocacy Center Inc., a Florida Not for Profit Corporation d/b/a Jessie's Place to lease property owned by the County.
- c. Approve and authorize the Chairman to execute the Amendment to Lease Agreement to extend for an additional six (6) months to February 1, 2025. **(Eric Head, Community Services Director)**

**Motion to approve item E17a, b, and c.**

**RESULT:**       **Adopted**  
**MOVER:**       Rebecca Bays  
**SECONDER:**   Ruthie Davis Schlabach  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**           None

**Resolution Number 2024-059**

**E.18. Idalia Hazard Mitigation Grant Program (HMGP) letter**

Approve and authorize staff to submit the revised "LMS Project Submission Letter" to FDEM.

**Motion to approve item E18.**

*At the request of Commissioner Jeff Kinnard, D.C., County Administrator Steve Howard and Community Services Director Eric Head provided clarification.*

Minutes

Board of County Commissioners Meeting - July 9, 2024

**RESULT:**       **Adopted**  
**MOVER:**       Rebecca Bays  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**          None

**[Additional Information for Item E18](#)**

*Additional information for item E18 was received after the agenda was published.*

**F.    OUTSTANDING COMMISSION ITEMS**

*County Administrator Steve Howard provided updates on the turn around request inside the recycling bin area and road resurfacing preservation. Mr. Howard responded to questions from Commissioner Ruthie Schlabach regarding paving the pickleball courts and First Vice Chair Rebecca Bays regarding the collector roads. Second Vice Chair Diana Finegan commented regarding South Apopka Avenue.*

**G.    COUNTY ADMINISTRATOR - STEVE L. HOWARD**

*No items.*

**H.    PRESENTATIONS/PUBLIC HEARINGS**

**H.1.   1:30 PM Club Recovery Presentation on Historic Hernando School**

Provide staff direction on proceeding with lease negotiations regarding the potential long-term lease options for use of the Historic Hernando School. **(Eric Head, Community Services Director)**

*The following officers of Club Recovery of Citrus County provided the presentation and responded to questions from the Board: Bill Antonen, President; Stephanie Lavallee, Secretary; and Mike Grimo, Treasurer.*

*County Attorney Denise A. Dymond Lyn addressed the Board regarding the terms of the lease, followed by Board discussion with Ms. Lyn, Mr. Antonen, and Mr. Grimo.*

***Consensus of the Board was given to direct staff to negotiate a 5-year lease, with a 5-year renewal lease.***

**[Item H1 PowerPoint](#)**

**H.2. 1:35 PM Jessie's Place - Citrus County Children's Advocacy Center Expansion Presentation**

Provide staff direction on proceeding with lease negotiations regarding the potential long-term lease options for the continued use of the County property currently utilized by Jessie's Place with provisions for the facility expansion, once funding becomes available.

*The following officers of Jessie's Place, Citrus County Children's Advocacy Center, provided the presentation and responded to questions from the Board: Melissa Bowermaster, Executive Director and Lindsay Morrow, Community Outreach Advocate.*

**Consensus of the Board was given to direct staff to extend the existing lease for six months, in order to proceed with long-term 20-year lease negotiations.**

[Item H2 PowerPoint](#)

[Public Speaker Forms for Item H2](#)

**H.3. 1:40 PM Presentation of Law Enforcement MSTU Report**

Staff guidance on potential millage to be included in the FY 25 budget for the Law Enforcement MSTU.

*Management and Budget Director Erin Dohren introduced David Jahosky, Partner with MJCPA, and Heather Encinosa, with Nabors, Giblin & Nickerson, P.A.*

*Mr. Jahosky provided the presentation and Ms. Dohren provided the recommendation.*

*Board discussion ensued with County Administrator Steve Howard.*

*Ms. Encinosa and Mr. Jahosky responded to questions from the Board, followed by Board discussion.*

*There was no action taken on this item.*

[Additional Information for Item H3 - Submitted by David Jahosky, with MJCPA](#)

[Item H3 PowerPoint](#)

**I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS**

*No items.*

Minutes

Board of County Commissioners Meeting - July 9, 2024

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

*Commissioner Jeff Kinnard, D.C. shared information about the time spent at the recycling bin area at the landfill, followed by comments from County Administrator, Steve Howard, who also recognized the staff.*

*First Vice Chair Rebecca Bays and Commissioner Ruthie Schlabach discussed the Consortium Board meeting at the Florida Association of Counties (FAC) that they attended.*

**K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3**

*Commissioner Ruthie Schlabach recognized the County Administrator Steve Howard and Commissioner Kinnard and discussed the beautification of Citrus County.*

**L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1**

*No items.*

**M. COMMISSIONER DIANA FINEGAN - DISTRICT 2**

*Second Vice Chair Diana Finegan discussed lighting, wayfair signs, and the unkept medians. Commissioner Jeff Kinnard, D.C. commented regarding the wildflowers in the medians, followed by Board discussion.*

**N. 1ST VICE CHAIR REBECCA BAYS - DISTRICT 4**

*First Vice Chair Rebecca Bays discussed the Fort Island Beach bathrooms, followed by Board discussion.*

**O. CHAIR HOLLY L. DAVIS - DISTRICT 5**

*Chair Holly Davis discussed Florida Association of the Counties (FAC) workshops.*

**O.1. Bill Truex outgoing Florida Association of Conferences (FAC) President, running for National Association of Counties (NACo) executive board to proxy Citrus votes.**

Bill Truex outgoing Florida Association of Conferences (FAC) President, running for National Association of Counties (NACo) executive board to proxy Citrus votes.

**Motion to approve item O1.**

*Board discussion ensued prior to the vote.*

Minutes

Board of County Commissioners Meeting - July 9, 2024

**RESULT:**       **Adopted**  
**MOVER:**       Holly L. Davis  
**SECONDER:** Ruthie Davis Schlabach  
**AYES:**         Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan  
**NAY:**           None

**P.    COUNTY ATTORNEY DENISE A. DYMOND LYN**

*No items.*

**Q.    OPEN TO THE PUBLIC**

*The following individuals addressed the Board on various issues:*

*Steven Schwartz  
Janet Barek*

*Commissioners responded to comments from the public.*

[Public Speaker Forms for Item Q](#)

**R.    ADVISORY BOARD ANNOUNCEMENTS**

*No items.*

**S.    UPCOMING MEETINGS**

1.     Regular Meeting, July 23, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2.     Regular Meeting, August 6, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3.     Regular Meeting, September 10, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**T.    UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

## Minutes

### Board of County Commissioners Meeting - July 9, 2024

1. Preliminary Budget Hearing: Wednesday, July 24, 2024, Special Library District at 8:30a.m., Fire Protection Special District at 8:45a.m., & BOCC at 9:00a.m., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Tentative Budget Hearing: Wednesday, September 11, 2024, at 5:01 p.m., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Final Budget: September 24, 2024, at 5:01 p.m., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

#### **U. PUBLIC HEARINGS**

*No items.*

#### **V. ADJOURN**

The meeting was adjourned at 04:43 PM.

[Proof of Publication](#)