



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

June 11, 2024 - 1:00 PM

**Holly L. Davis, Chairman, District 5
Rebecca Bays, 1st Vice Chair, District 4
Diana Finegan, 2nd Vice Chair, District 2
Jeff Kinnard D.C., Commissioner District 1
Ruthie Davis Schlabach, Commissioner District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

A. CALL TO ORDER

June 11, 2024 Citrus County Courthouse
The meeting was called to order at 1:00 pm.

A.1. Invocation

Eric Linthicum, Pastor of the Tree of Life Lutheran Church, led the Invocation.

A.2. Pledge of Allegiance

Eric Linthicum, a U.S. Navy Veteran, led the Pledge of Allegiance.

A.3. Roll Call

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Clerk of the Circuit Court and Comptroller Angela Vick, Deputy Clerk Amy Novinger, Deputy Clerk Ashlyn Russ

Absent: None

County Attorney Denise A. Dymond Lyn joined the meeting at 1:15 pm.

A.4. Approval of Agenda

County Administrator Steve Howard submitted additional information for items E5, E14, H1, and U1.

Chair Holly Davis requested to pull item E1f.

Commissioner Ruthie Schlabach requested to pull item E1i.

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Following Board discussion, the Board will address items E1f and E1i under item E1.

Motion to approve the agenda, with the submission of additional information for items E5, E14, H1, and U1.

RESULT: **Adopted**

MOVER: Ruthie Davis Schlabach

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

B. CONSENT

Motion to approve the Consent Agenda, in its entirety.

RESULT: **Adopted**

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

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B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
May 28, 2024 Regular Meeting

Administration

No items.

Attorneys Office

No items.

Clerk

B.2. Approval to delegate custodianship of assets

Delegate to the Tax Collector, Property Appraiser, Supervisor of Elections, and Clerk of the Circuit Court and Comptroller custodianship of their respective office's property in accordance with Florida Statute 274.03 and to have the custodian delegate perform inventory in accordance with Florida Administrative Code 69I-73.006 (5).

B.3. Disposal of Surplus Property

Approve trade-in of the following item from the inventory of the Citrus County Supervisor of Elections and the removal of the same item from the county's capital asset listing. Asset # 53295 - Watchguard Firebox.

Community Services

B.4. NCBA - SCSEP Host Agency Agreement

Approve and authorize the Chairman to execute the Designation of Signature Authority form for the application and required reporting forms. **(Eric Head, Community Services Director).**

B.5. EHEAEP Resolution 2024-2025

Adopt and authorize the Chairman to execute a Resolution authorizing funding of the Emergency Home Energy Assistance for the Elderly Program (EHEAEP) for the period effective July 1, 2024, through June 30, 2025. **(Eric Head, Community Services Director)**

Resolution Number 2024-041

B.6. HUD/Housing Choice Voucher Program Administrative Plan

Approve and authorize the Chairman to execute a Resolution authorizing the approval and execution of the Administrative Plan for the Citrus County Housing Choice Voucher Program to be submitted to the Department of Housing and Urban Development, and authorize the signatories for amendments or modifications to the Administrative Plan, and any other documents or forms as required by the Department of Housing and Urban Development to carry out the said terms and conditions of said program, after review by the County Attorney's Office prior to submittal, without the need to bring the documents before the Board. **(Eric Head, Community Services Director, Michelle Alford, Housing Services Director).**

Resolution Number 2024-042

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

B.7. FPLT2024-00001 CR 491 Retail Village

- a. Review FPLT2024-00001, CR 491 Retail Village plat
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records (**Eric Landon, Growth Management Director**)

B.8. RPLT-2023-00022 Scriven Acres subdivision

- a. Review RPLT2023-00022, Scriven Acres Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records (**Eric Landon, Growth Management Director**)

Public Works

No items.

Systems Management

B.9. Records Dispositions

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0438-HR; BOCC-0439- RISK; BOCC-0440-Library (**Todd Dunn, Chief Information Officer**)

Visitors and Convention Bureau

No items.

Water Resources

B.10. Connection Charge Installment Lien Agreement - Biuk

- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services for John and Caroline Biuk.
- b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

B.11. Write off Uncollectible Utility Accounts and File Lien on Owner Accounts

- a. Approve the write off of \$4,692.81 for uncollected utility accounts and approve and authorize the Chairman to execute a Claim of Lien to be filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by those listed in "Exhibit A under Columns B & C".
- b. Authorize the Clerk to record Claim of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services)**

B.12. Release and Satisfaction of Lien Water and Wastewater Utility Services - Cristillo

- a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Joseph Cristillo & Shelby Cristillo.
- b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

B.13. Release and Satisfaction of Lien Water and Wastewater Utility Services - Richard Redman

- a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit

for Water and Wastewater Utility Services against property owned by Richard Redman.

b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Set Public Hearings Workshops

B.14. Set a Public Hearing for the proposed Stormwater MSBU for Fiscal Year 2024-2025.

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of stormwater management services; estimating the cost of stormwater management services provided by the county's stormwater utility; establishing the estimated assessment rate for stormwater service assessments against developed property within the stormwater management area for the fiscal year beginning October 1, 2024; directing the preparation of an updated stormwater service assessment roll based upon the methodology set forth herein; establishing a public hearing for the proposed stormwater service assessments and directing the provision of notice in connection therewith; providing for hardship assistance; providing for severability; and providing an effective date.

b. Set a public hearing on August 06, 2024, at 1:30 P.M. regarding the Stormwater MSBU for Fiscal Year 2024-2025.

(Marcello Tavernari P.E., Public Works Director/County Engineer)

Resolution Number 2024-043

B.15. Set a Public Hearing for the proposed Utility Availability Assessment Roll for FY 2024-2025

a. Adopt and authorize the Chairman to execute a Resolution for the proposed Utility Availability Assessment Roll for FY 2024-2025 relating to the provision of utility availability services in the unincorporated area of the county; estimating the cost of utility availability services to be assessed for the fiscal year commencing October 1, 2024; determining that certain real property will be specially benefitted thereby; establishing the method of assessing the utility availability service cost against the real property that will be specially benefitted thereby; directing the county manager to prepare or direct the preparation of a preliminary assessment roll based upon the methodology set forth herein; establishing a public hearing to consider imposition of the proposed service assessments and the method of their collection and directing the provision of notice in connection therewith; providing for severability; and providing an effective date.

b. Set a public hearing on August 06, 2024, at 1:31 P.M. regarding the

Proposed Utility Availability Assessment Roll for FY 2024-2025. **(Ken Check, Water Resources Director)**

Resolution Number 2024-044

B.16. Set a Public Hearing for certification of the 2024-25 Non-Ad Valorem Assessment Rolls

- a. Adopt and authorize the Chairman to execute a preliminary rate resolution of Citrus County, Florida relating to the Certification of the Fiscal Year 2024-2025 Non-Ad Valorem Assessment Rolls.
- b. Set a public hearing on Tuesday, July 23, 2024, at 1:47 p.m. for the purpose of hearing public comment on the adoption of a final rate resolution adopting and certifying the countywide non-ad valorem assessment rolls for FY 2024-2025 which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632. **(Marcello Tavernari, P.E., Director of Public Works and County Engineer/Walt Eastmond, Director of Technical Services)**

Resolution Number 2024-045

B.17. Set a Public Hearing Proposed Northwest Quadrant Water Main Assessment Area

- a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of water distribution facilities in the unincorporated area of the County; creating the proposed Northwest Quadrant Watermain Assessment Area; determining the estimated capital cost of the water line extensions; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.
- b. Set a public hearing for July 23, 2024, at 1:48 p.m. regarding the Proposed Northwest Quadrant Watermain Assessment Area. **(Ken Check, P.E., Water Resources Director)**

Resolution Number 2024-046

B.18. Set a Public Hearing Proposed Citrus Springs 2024 Assessment Area

- a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; creating the Citrus Springs 2024 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefitted thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary

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assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

- b. Set a public hearing for July 23, 2024 at 1:51 p.m. regarding the Citrus Springs 2024 Assessment Area. **(Ken Cheek, P.E., Water Resources Director)**

Resolution Number 2024-047

B.19. Set a Public Hearing Proposed 2024 Property Abatement Assessments

- a. Adopt and authorize the Chairman to execute a Resolution for the 2024 Property Abatement Assessments relating to the provision of property abatement services; describing the method of assessing property abatement service costs against assessed property located within Citrus County, Florida; determining the property abatement service costs and the initial property abatement special assessments; directing the preparation of an assessment roll, authorizing a public hearing and directing the provision of notice thereof and providing for an effective date.
- b. Set a public hearing on July 23, 2024, at 1:52 P.M. regarding the 2024 Property Abatement Assessments. **(Eric Landon, Growth Management Director/JC Charlton, Director of Code Compliance)**

Resolution Number 2024-048

B.20. Set a Public Hearing Preliminary Rate Resolution for Fire Protection Services

- a. Adopt and authorize the Chairman to execute the Preliminary Rate Resolution for Fire Protection Services for FY 2024-25.
- b. Set a public hearing on July 23, 2024, at 1:53 P.M. to consider adopting fees and assessment rates for Fire Protection Services for FY 2024-25 and adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office. **(Craig Stevens, Fire Chief, Fire Rescue)**

Resolution Number 2024-049

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

Motion to approve item C1.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

C.1. Proclamation -- Keep Citrus County Beautiful

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Approve and authorize the Board to present a Certificate of Recognition to Ozello Civic Association, "Keep Ozello Beautiful" for its diligent and dedicated participation in the Citrus County, Florida, Adopt-A-Road Program.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

*Karleen Sempert
Anita Olbek-Tooker
Terry Weber Nilles
Dr. Carmen Koubicek
Neal Silverman
Betty Honkonen
John Drum
Linda Varonich
Gill Phelan
Bill Dolley
John Labriola
Lala Sanders
Mike O'Connell
Jesse Rumson
Gary McClintock
Janet Barek
Ray Kalausky*

Commissioners responded to comments from the public.

[Public Speaker Forms for Item D](#)

[Additional Information for Item D - Submitted by John Drum](#)

[Additional Information for Item D - Submitted by Bill Dolley](#)

Clerk's Note: This item was paused at 1:32 pm to go to time certain public hearings and was resumed at 2:48 pm.

E. REGULAR BUSINESS

E.1. Bids

Motion to approve the Bid, items E1a, b, c, d, e, g, h, and j, pulling items f and i for discussion.

Citizen Janet Barek commented.

RESULT: **Adopted**
MOVER: Ruthie Davis Schlabach
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Public Speaker Form for Item E1

E.1.a. AGR 21-177 Amendment No. 1; Alzheimer's Disease Initiative Program and Local Services Program Respite Care (In-Facility) and Adult Daycare Agreement; Citrus County Association of Retarded Citizens, Inc. dba Key Training Center

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Citrus County Association of Retarded Citizens, Inc. dba Key Training Center to extend the duration of the Agreement to June 30, 2026. **(Eric Head, Community Services Director)**

E.1.b. AGR 21-178 Amendment No. 1; Older Americans Act Title III E Family Caregiver Program 2022-2024 Facility Based Respite Care Agreement; Citrus County Association of Retarded Citizens, Inc. dba Key Training Center

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Citrus County Association of Retarded Citizens, Inc. dba Key Training Center to extend the duration of the Agreement to December 31, 2026. **(Eric Head, Community Services Director)**

E.1.c. RFQ 21-003 Amendments; Elder Affairs and Older Americans In-Home Health Services; Multiple Contractors Awarded

Approve and Authorize the Chairman to execute the Amendments between Citrus County, Florida and Errand Rides, Inc., between Citrus County, Florida and Personal Response Corporation, between Citrus County, Florida and Scharfeld Care Solutions, Inc dba Senior Helpers of Spring Hill, between Citrus County, Florida and Ability Care Services, Inc. **(Eric Head, Community Services Director)**

E.1.d. ITB 23-077 Amendment No. 1; Suncoast Parkway II from SR 44 to CR 486 Utility Adjustments Project; Accurate Drilling Systems, Inc.

Approve and Authorize the Chairman to execute Amendment No.1 to the Agreement between Citrus County, Florida and Accurate Drilling Systems, Inc.,

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to extend the date for final completion to July 9, 2024. **(Ken Cheek, Director of Water Resources)**

E.1.e. RFP 21-050 Work Authorization; Construction Services-Continuing Services Contract; Inverness Airport Business-Industrial Park Vegetation Buffer; Daly & Zilch (Florida), Inc.

a. Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and Daly & Zilch (Florida), Inc. to provide a vegetation buffer at the Inverness Airport Business-Industrial Park.

b. Approve related Budget Transfer. **(Marcello Tavernari, P.E., Director of Public Works/County Engineer)**

E.1.f. QTE 24-142 Quote for Water Conservation messaging Billboard; The Lamar Companies

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and The Lamar Companies for advertising for Water Conservation on a digital billboard in Citrus County, once the originals have been received and approved by County Attorney's Office and Risk Management. **(Ken Cheek, Water Resources Director)**

Water Resources Director Ken Cheek provided clarification to the Board.

Chair Holly Davis made a motion to table item E1f, which was seconded by Commissioner Ruthie Schlabach.

Board discussion ensued with Mr. Cheek and County Attorney Denise A. Dymond Lyn.

Chair Holly Davis rescinded the motion and Commissioner Ruthie Schlabach rescinded the second.

Motion to approve item E1f.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

This item was pulled for discussion.

E.1.g. RFQ 24-080 Continuing Services Contract for Construction Services; Daly & Zilch (Florida), Inc., Stokes Construction & Maintenance, LLC, Archis Inc., and Fathom General Contractors, LLC

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Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida and Daly & Zilch (Florida), Inc., between Citrus County, Florida and Stokes Construction & Maintenance, LLC, between Citrus County, Florida and Archis Inc., and between Citrus County, Florida and Fathom General Contractors, LLC for the Continuing Services Contract for General Construction. **(Marcello Tavernari, P.E. Public Works Director/County Engineer)**

E.1.h. ITB 23-064 Contractor Services for the Processing of Yard Waste at the Citrus County Central Landfill; Consolidated Resource Recovery, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Consolidated Resource Recovery, Inc. to process yard waste and horticultural debris accumulated at the Citrus County Central Landfill on an as-needed basis. **(Marcello Tavernari P.E., Public Works Director/County Engineer)**

E.1.i. RFP 21-050 Work Authorization; Continuing Services Contract- Construction Services; Solid Waste Scalehouse reroof; Cardiff Construction LLC

Approve and Authorize the Chairman to execute the Work Authorization between Citrus County, Florida and Cardiff Construction LLC to provide construction to replace the roof at the Solid Waste Scalehouse at a cost of \$110,923.20. **(Marcello Tavernari P.E., Public Works Director/County Engineer)**

Commissioner Ruthie Schlabach discussed item E1i.

Motion to pull item E1i and request for re-bid.

Public Works Director Marcello Tavernari provided clarification to the Board, followed by Board discussion with County Administrator Steve Howard and County Attorney Denise A. Dymond Lyn.

Deputy Clerk Amy Novinger requested clarification of the motion, followed by Board discussion with Ms. Lyn.

The motion was amended to: Pull item E1i; with modification of request for re-bid to request staff to obtain alternative proposals.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

This item was pulled for discussion.

E.1.j. ITB 24-088 Countywide Resurfacing and Preservation Projects;

Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida and Contractors to provide countywide road projects on an as-needed basis, once Agreements are received and approved by County Attorneys Office and Risk Management. **(Marcello Tavernari P.E., Public Works Director/County Engineer)**

E.2. Budget Transfers

Approve the budget transfers for Benefit Plans, Grounds Maintenance, American Rescue Plan Grant, the Lake Region Library Renovation, Utilities, Fire Rescue, Emergency Medical Service, Solid Waste Management, and Homosassa Rocks Septic/Sewer for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

Motion to approve item E2.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending Meals on Wheels America, the Transportation Disadvantaged Trip & Equipment, State Housing Initiatives Partnership (SHIP) (2), the Transportation Operations Section 5311, and the Low Income Home Energy Assistance Program (LIHEAP) grant budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

Motion to approve item E3.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Ruthie Davis Schlabach

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Number 2024-050

E.4. 1st Amendment to Joint Project Agreement with FDOT for Public Education for the NPDES Permit

Adopt and authorize the Chairman to execute the amendment authorizing the Chairman to update and extend the terms of the Joint Project Agreement

between Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Transportation for Public Education for the NPDES permit. **(Marcello Tavernari P.E., Public Works Director/County Engineer)**

Motion to approve item E4.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.5. Safe Haven Baby Box Lease and Service Agreement

a. Approve and authorize the Chairman to execute the Lease and Service Agreement between Safe Haven Baby Boxes, Inc., and Indiana nonprofit corporation, ("SHBB") and Citrus County, Florida, a political subdivision of the State of Florida ("Provider"). **(Craig Stevens, Fire Chief)**

Motion to approve item E5.

Deputy Clerk Amy Novinger requested clarification of the motion.

The motion was amended to E5a.

Citizen Janet Barek commented.

Second Vice Chair Diana Finegan commented, followed by Board discussion.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C.

NAY: Finegan

[Public Speaker Form for Item E5](#)

[Additional Information for Item E5](#)

E.6. Declaration of County Owned Property as Surplus and Proposed Conveyance of same to the State of Florida Department of Transportation.

a. Approve the declaration of Parcel 7, Portion of Lands Desc in OR BK 768 Pg 888, located at 106 N. Florida Ave., Inverness as surplus.

b. Approve and authorize the Chairman to execute a Resolution of the Board authorizing the conveyance of Parcel 7, Portion of Lands Desc in OR BK 768 Pg 888, located at 106 N. Florida Ave., Inverness to FDOT, pursuant to Florida Statute 125.38, Chapter 2, Article IV.I of the Citrus County Code and AR 8.03-2.

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- c. Approve and authorize the Chairman to execute a Purchase & Sale Agreement between Citrus County, Florida and FDOT for the conveyance of the surplus Parcel portion of Lands Desc in OR BK 768 Pg 888, located at 106 N. Florida Ave., Inverness.
 - d. Authorize the Chairman to execute a statutory County Deed from Citrus County, Florida to FDOT.
 - e. Authorize the Clerk to record the Resolution and County Deed in the Public Records of Citrus County, Florida.
- (Marcello Tavernari, PE, Public Works Dir.& County Engineer/Walt Eastmond, Technical Services Director.)**

Motion to approve item E6a, b, c, d, and e.

RESULT: Adopted
MOVER: Ruthie Davis Schlabach
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2024-051

E.7. Withlacoochee Regional Water Supply Authority Grant Funding Application

Approve and authorize the Chairman to execute a Resolution supporting the application to, and budgeting for, the Withlacoochee Regional Water Supply Authority's Water Supply and Conservation grant in the amount of \$47,000 for the Department of Water Resources' water conservation program. The County match portion is funded by the Citrus County Utilities Enterprise fund. **(Ken Cheek, Water Resources)**

Motion to approve item E7.

Commissioner Jeff Kinnard, D.C. commented.

RESULT: Adopted
MOVER: Ruthie Davis Schlabach
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2024-052

E.8. Citrus County Harvest Incorporated, Resolution and Lease Agreement

- a. Discussion and consideration of a request from Citrus County Harvest Incorporated, to lease rooms 114, 115, 116, 124 and 125, located at 2804 W. Marc Knighton Ct., Lecanto, Florida, 34461 for the purpose of providing meals to children through the Citrus County Blessings Program.

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- b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Citrus County Harvest Incorporated to lease property owned by the County.
- c. Approve and authorize the Chairman to execute the Lease Agreement for a period of two (2) calendar years, beginning July 1, 2024 through June 30, 2026, and the monthly rent shall be Three Hundred Thirty Five Dollars and Thirty Cents (\$335.30) per month. **(Eric Head, Community Services, Director)**

Motion to approve item E8a, b, and c.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2024-053

E.9. Settlement - Liability Claim #1098592

Accept and approve the Release of Claims, General Release and Settlement Agreement where Paul McGuire and Cynthia McGuire, releases Citrus County, Florida and the Citrus County Board of County Commissioners, in the full settlement amount of \$150,000, inclusive of all fees and costs of Claim #1098592. **(Erin Dohren, Management & Budget Director)**

Motion to approve item E9.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.10. Fee Discussion for Solid Waste Management Fees & Assessment Rates for FY 2024-2025

Board discussion and direction of the proposed Solid Waste Management Fees and Assessment Rates for Fiscal Year 2024-2025. **(Marcello Tavernari P.E., Public Works Director/County Engineer)**

Motion to approve item E10.

County Administrator Steve Howard and County Attorney Denise A. Dymond Lyn provided clarification to the Board prior to the vote.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan

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AYES: Davis, Bays, Kinnard D.C., Finegan

NAY: Davis Schlabach

E.11. Set a Public Hearing to Adopt the Solid Waste Fees and Assessment Rates for FY 2024-2025

a. Board acknowledgment of the proposed Solid Waste Management Fees and Assessment Rates for Fiscal Year 2024-2025

b. Set a Public Hearing on July 23, 2024, at 1:45 P.M. to consider adopting the Solid Waste Fees and Assessment Rates for Fiscal Year 2024-2025. **(Marcello Tavernari P.E., Public Works Director/County Engineer)**

Motion to approve item E11a and b.

County Attorney Denise A. Dymond Lyn provided clarification to the Board.

Citizen Janet Barek commented.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis, Bays, Kinnard D.C., Finegan

NAY: Davis Schlabach

[Public Speaker Form for Item E11](#)

E.12. Set a Public Hearing to Adopt the Solid Waste Residential Assessment Roll for FY 2024-2025

Set a public hearing on July 23, 2024, at 1:46 P.M. to consider adopting the residential solid waste assessment roll prepared by the Property Appraiser's Office. **(Marcello Tavernari P.E., Public Works Director/County Engineer)**

Motion to approve item E12.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis, Bays, Kinnard D.C., Finegan

NAY: Davis Schlabach

Following the vote, County Attorney Denise A. Dymond Lyn provided clarification to the Board.

E.13. ITB 22-035 Brentwood WWTF to Meadowcrest WWTF Diversion project U2019-06 Release Of Retainage

Accept the completed Brentwood WWTF to Meadowcrest WWTF Diversion Project and approve the release of retainage in the amount of \$90,552.14 to Pospiech Contracting, Inc. **(Ken Cheek, Water Resources Director)**

Motion to approve item E13.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.14. Constitutional Officer Budget Guidance

Provide guidance to staff regarding the Constitutional Officer budgets for FY 25.

Management and Budget Director Erin Dohren addressed the Board regarding the Constitutional Officers fiscal year 2025 budget requests, followed by Board discussion with Ms. Dohren.

Consensus of the Board was given to staff regarding the fiscal year 2025 budget with the direction to use last year's (2024) budget with the addition of ten new Sheriff's deputies.

[Additional Information for Item E14](#)

Clerk's Note: Clerk of the Circuit Court and Comptroller Angela Vick left during this item.

E.15. Intergovernmental Coordination and Review and Public Transportation Collaborative Planning Agreement (ICAR)

Approve and authorize the Chairman to execute the Intergovernmental Coordination and Review and Public Transportation Collaborative Planning Agreement (ICAR).

Motion to approve item E15.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.16. Local Government Cybersecurity Grant Program - year 2.

Approve and authorize the Chairman to execute the capabilities grant agreement.

Motion to approve item E16.

Commissioner Ruthie Schlabach commented and recognized staff prior to the vote.

RESULT: **Adopted**
MOVER: Ruthie Davis Schlabach
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.17. State of Florida Department of Transportation (FDOT) Public Transit Block Grant Program Agreement

- a. Execute Resolution to Approve and Authorize the Chairman, or 1st Vice Chairman, respectively of the Board of County Commissioners of Citrus County, Florida, to sign the FDOT Block Grant contract, amendments, assurances, and certifications as required to obtain funding from the Florida Department of Transportation, after review by the County Attorney, without the need to bring the documents before the Board of County Commissioners.
- b. Approve and Authorize the Chairman, or 1st Vice Chairman, respectively to execute the FDOT Public Transit Block Grant Program Agreement in the amount of \$708,950 (\$354,475 grant funding with a required match of \$354,475). **(Eric Head, Community Services Director)**

Motion to approve item E17a and b.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2024-054

E.18. Crystal River Airport Emergency Electrical Vault and Generator Rehabilitation FDOT Grant

- a. Approve and Authorize the Chairman to execute the FDOT Grant Agreement – JPA G2V96 in the amount of \$38,000, with a County match of \$9,500, plus contingency of \$5,000, for the rehabilitation of Crystal River Airport's Electrical Vault and Generator
- b. Approve and authorize the Chairman to execute the attached Acceptance Resolution to be included in the FDOT Grant Contract – JPA G2V96 "Exhibit D". (Marcello Tavernari, P.E., Public Works Director/County Engineer)

Motion to approve item E18a and b.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2024-055

F. OUTSTANDING COMMISSION ITEMS

County Administrator Steve Howard provided an update on the Item E1j for Countywide Resurfacing and Preservation Projects and recognized staff.

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

No items.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Presentation Florida Blue Health Insurance Plan

Authorize and approve the chairman to choose and vote on the insurance plan option. Once the Agreements are received, the County Attorney's office reviews for approval of the agreement.

Human Resources Director June Randall introduced Shawn Fleming, Senior Benefits Consultant with the Gehring Group, who provided the recommendation and responded to questions from the Board.

Motion to approve option #2, the 4-tier structure.

Citizen Janet Barek commented.

First Vice Chair Rebecca Bays commented.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

[Public Speaker Form for Item H1](#)

[Item H1 - Power Point](#)

[Additional Information for Item H1](#)

H.2. 1:35 p.m. Law Enforcement MSTU Ordinance Hearing

Minutes

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- a. Conduct a public hearing on an ordinance creating the Law Enforcement Municipal Service Taxing Unit for the entire unincorporated area of Citrus County, Florida; providing certain findings; describing the boundaries of the Law Enforcement MSTU; authorizing the Law Enforcement MSTU to annually levy ad valorem taxes to provide Law Enforcement Services, facilities and programs; authorizing a pledge of the law enforcement MSTU ad valorem tax revenues to the retirement of debt when approved by the electors of the Law Enforcement MSTU as provided by general law; authorizing the issuance of debt upon referendum approval;; providing for codification; and providing an effective date.
- b. Approve and adopt the ordinance and authorize the Chairman to execute the ordinance. (Erin Dohren, Management & Budget Director)

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Citizens Bill Dolley, Amy Penird, Janet Barek, and Ray Kalausky commented.

Management and Budget Director Erin Dohren provided clarification to the Board, followed by Board discussion with Ms. Dohren.

Motion to approve H2a and b.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays
NAY: Finegan, Kinnard D.C.

[Public Speaker Forms for Item H2](#)

[Item H2 - Proof of Publication](#)

Ordinance Number 2024-02

H.3. 1:40 p.m. Presentation from Florida Housing Coalition

1:40 p.m. Presentation from Florida Housing Coalition

Ryan McKinless, Policy Analyst with Florida Housing Coalition, provided the presentation and responded to questions from the Board.

[Item H3 - Power Point](#)

No action was taken on this item.

H.4. 1:45 p.m. Presentation from Todd Hockert, Florida Department of Health: Opioid Settlement Funds

Minutes

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1:45 p.m. Presentation from Todd Hockert, Florida Department of Health: Opioid Settlement Funds

Todd Hockert, with Florida Department of Health on behalf of the Opioid Task Force as the Chair, introduced Shelly Kats, of Lutheran Services (LSF) Florida Health Systems, who provided the presentation.

Item H4 - Power Point

No action was taken on this item.

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

No items.

J. COMMITTEE REPORTS FROM COMMISSIONERS

Commissioner Jeff Kinnard, D.C. announced that members of the Keep Citrus County Beautiful Board went to the Citrus County Landfill to educate citizens last week.

Commissioner Ruthie Schlabach discussed the Hernando/Citrus Metropolitan Planning Organization (MPO) Board meeting.

K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

No items.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

No items.

M. 2ND VICE CHAIR DIANA FINEGAN - DISTRICT 2

No items.

N. 1ST VICE CHAIR REBECCA BAYS - DISTRICT 4

First Vice Chair Rebecca Bays discussed the bridge on Highway 200, followed by Board discussion with County Attorney Denise A. Dymond Lyn.

O. CHAIR HOLLY L. DAVIS - DISTRICT 5

No items.

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P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

There were no citizen comments.

R. ADVISORY BOARD ANNOUNCEMENTS

No items.

S. UPCOMING MEETINGS

1. Regular Meeting, July 9, 2024 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, July 23, 2024 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, August 6, 2024 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing: Wednesday, July 24, 2024, Library Special District at 8:30 a.m., Fire Protection Special District at 8:45 a.m. & BOCC at 9:00 a.m., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Tentative Budget Hearing: Wednesday, September 11, 2024, at 5:01 p.m., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Final Budget: September 24, 2024, at 5:01 p.m., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

U. PUBLIC HEARINGS

Clerk's Note: Meeting was recessed at 4:43 pm and resumed at 5:02 pm.

U.1. 5:01 p.m. CPA-2024-00005 Batsel for 1728 Invest./Revise Manatee Element

- a. Conduct a public hearing on June 11, 2024, at 5:01 p.m. to review and consider application CPA-2024-00005 Robert Batsel, Esq. for 1728 Investments, LLC.
- b. If approved, direct the Chair and Clerk to transmit the application to the Department of Economic Opportunity (DEO) and other State agencies for review and comment. **(Eric Landon, Director, Growth Management)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Attorney Robert Batsel provided the applicant information and responded to questions from the Board.

Land Development Principal Planner Joe Hochadel provided the staff presentation, and Mr. Hochadel and Ms. Lyn responded to questions from the Board.

The following citizens addressed the Board: Janet Barek and Dr. Beth Brady, with Save the Manatee Club.

Board discussion ensued with Ms. Lyn.

Motion to approve CPA-2024-00005 Batsel for 1728 Invest./Revised Manatee Element.

County Attorney Denise A. Dymond Lyn provided clarification of the motion.

The motion was amended to approve item U1b.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

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[Public Speaker Form for Item U1](#)

[Item U1 - Power Point](#)

[Additional Information for Item U1](#)

V. ADJOURN

The meeting was adjourned at 05:32 PM.

[Proof of Publication](#)