



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

May 28, 2024 - 1:00 PM

**Holly L. Davis, Chairman, District 5
Rebecca Bays, 1st Vice Chair, District 4
Diana Finegan, 2nd Vice Chair, District 2
Jeff Kinnard D.C., Commissioner District 1
Ruthie Davis Schlabach, Commissioner District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:

May 14, 2024 Regular Meeting
May 14, 2024 CIP Workshop
May 14, 2024 Airports Workshop

Administration

B.2. Janice A Warren, Citrus County Tax Collector, to extend the tax roll

Approve a request from Janice A Warren, Citrus County Tax Collector, to extend the tax roll pursuant to section 197.323, Florida Statutes.

Attorneys Office

Clerk

B.3. Release of Special Assessment

- a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 14DLas Brisas, 18ALimerock Road Paving, 8BLimerock Paving, 23ACitrus Springs Waterlines, 22ACitrus Springs Waterlines, 20BLimerock Paving, 19BCitrus Spring special assessment district.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

B.4. SWFWMD FY2023 Annual Comprehensive Financial and Annual Financial Reports

Acknowledge receipt of the FY2023 Annual Comprehensive Financial Report (ACFR) and 2023 Annual Financial Report (AFR) received from Southwest Florida Water Management District (SWFWMD).

B.5. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

B.6. Library Services Furniture Asset Deletion

Approve deletion of the following item from the inventory of Library Services and the removal of said items from the county's Capital Asset listing: Asset number 18032-000. **(Eric Head, Community Services Director)**

B.7. Asset Deletion - Bicentennial Pool Equipment

Approve deletion of the Strantrol Chemical Feeder asset #10391-001, and the removal of same items from the County's capital asset listing. **(Eric Head, Community Services Director)**

B.8. Asset Deletion – Modular Play System Equipment

Approve deletion of the Modular Play System asset #17912-000, and the removal of same items from the County's capital asset listing. **(Eric Head, Community Services Director)**

Fire Services

Human Resources

B.9. Comprehensive Case Information System (CCIS)

Approve and authorize the chairman to execute the agreement and application for the Comprehensive Case Information System. **(June Randall, Human Resources Director, Jessica Flynn, Human Resources Manager)**

Management and Budget

Growth Management

B.10. RPLT2023-00008 Velez Subdivision

- a. Review RPLT2023-00008 (aka PLT-23-12), Velez Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records **(Eric Landon, Growth Management Director)**

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

B.11. Attorney/Client Session - Southwest Florida Water Management District v. Citrus County, Florida

Approval to set an Attorney/Client Session on June 11, 2024 at 9:00 a.m. in the case styled Southwest Florida Water Management District v. Citrus County, Florida (Case No: 2023 CA 000135).

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation - Deputy Lahera Recognition

Approve and authorize the Board to acknowledge and commend Deputy Andy Lahera for his extraordinary resilience and dedication to recovery and recognize and celebrate his remarkable progress and the unwavering support from family, friends, community and medical team.

C.2. Citrus County's GIS Division -- Winner of the Tampa Bay Regional Planning Council 30th Annual Future of the Region Award for Community Preparedness and Resiliency

Acknowledgment of Citrus County's GIS Division winning the Tampa Bay Regional Planning Council 30th Annual Future of the Regions Award for Community Preparedness and Resiliency (GIS Survey Apps for Damage Assessment).

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. AGR 24-090 Vending Machines in County Buildings: Viking Vending LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Viking Vending LLC to install credit card machines and service Vending Machines in various County Buildings. **(Erin Dohren, Director, Management & Budget).**

E.1.b. SGS 24-083 Lien Search Provider; Code Compliance Division; Proplogix LLC d/b/a Orange Data Systems

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Proplogix LLC d/b/a Orange Data systems to provide a report in response to each request made to the County for the information pertaining to fees and debts owed to County in connection with real property records, including permits, code enforcement, utilities, and related liens (if any). **(Eric Landon, Director of Growth Management)**

E.1.c. RFP 21-050 Work Authorization; Construction Services - Continuing Services Contract; Inverness Historic Courthouse ADA Ramp; Stokes Construction and Maintenance, LLC

Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and Stokes Construction and Maintenance, LLC for the Inverness Historic Courthouse ADA Ramp project, once the revised scope of work is received and approved by the County Attorney's Office. **(Marcello Tavernari, P.E., Director of Public Works/County Engineer)**

E.1.d. RFP 23-079 Amendment No. 1; Full-Service Advertising & Public Relations Services; Miles Partnership, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Miles Partnership, LLC for the purpose of clarifying language in the Scope of Work and for the purchase and associated research management fees for Zartico, once received and approved by County Attorney's Office. **(Auvis Cole, Visitors & Convention Bureau Director)**

E.1.e. PB 24-092 H-GAC Co-Op EE08-19 Emergency Medical and Rescue Equipment; Central Alabama Training Solutions, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Central Alabama Training Solutions, Inc., to purchase bunker gear, boots and gloves in accordance with the Agreement for Emergency Medical and Rescue Equipment on an as-needed basis. **(Chief Craig Stevens, Fire Services)**

E.1.f. RFP 24-078 Agreement and Business Associate Agreement; Congregate & Home Delivered Meals for Older Americans Act (OAA) Title III, Private Pay, and Community Care for the Elderly (CCE) Programs; G.A. Food Services of Pinellas County, LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and G.A. Food Services of Pinellas County, LLC to provide food services for the County's Food Service Programs in accordance with Title III-Older American Act Programs (OAA), Private Pay meals program and Community Care for the Elderly Program (CCE) on an as-needed basis and grant funding.

b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and G.A. Food Services of Pinellas County, LLC. **(Eric Head, Director of Community Services)**

E.1.g. PB 24-123 RFB #2021-06 Medical Equipment; Stryker Sales, LLC

Authorize and Approve the Chairman to execute the Agreement between Citrus County, Florida and Stryker Sales, LLC for the purchase of LUCAS chest compression systems, Lifepak cardiac monitors, and all associated accessories required for the devices' operation. **(Craig Stevens, Fire Chief)**

E.1.h. RFP 21-050 Work Authorization; General Contractor-Construction Continuing Services; Emergency Operations UPS Battery Replacement and UPS Service; Daly & Zilch (Florida), Inc.

Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and Daly & Zilch (Florida), Inc. for the Emergency Operations UPS Battery Replacement and UPS Service project. **(Marcello Tavernari, P.E., Director of Public Works/County Engineer)**

E.1.i. RFQ 21-003 Amendments; Elder Affairs and Older Americans In-Home Health Services; Multiple Contractors Awarded

Approve and Authorize the Chairman to execute the Amendment between Citrus County, Florida and ADT, LLC, between Citrus County, Florida and Community Angels, LLC, between Citrus County, Florida and Family Life Care, Inc., between Citrus County, Florida and Guardian Medical Monitoring, LLC, between Citrus County, Florida and Nature Coast at Home Services dba Right at Home Nature Coast, and between Citrus County, Florida and Viceroy Home Health, LLC. **(Eric Head, Community Services Director)**

E.1.j. RFQ 21-095 Amendment No. 1; Continuing Contract for Professional Engineering Services; AECOM Technical Services, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and AECOM Technical Services, Inc., to add terms and conditions required by the Uniform Guidance, 2 C.F.R. Part 200 that applies to projects funded by State and Local Fiscal Recovery Funds (SLFRF) awards. **(Marcello Tavernari, P.E., Director of Public Works/County Engineer)**

E.1.k. RFQ 21-095 Work Authorization; Continuing Contract for Professional Engineering Services; AECOM Technical Services, Inc.

- a. Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and AECOM Technical Services, Inc. for the Facilities Master-Plan to complete a space needs assessment.
- b. Approve budget related transfer. **(Marcello Tavernari, P.E., Director of Public Works/County Engineer)**

E.1.l. SGS 24-145 Development and Implementation of an Interactive Growth Model; Metro Forecasting Models, LLC

- a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Metro Forecasting Models, LLC to provide a Development and Implementation of an Interactive Growth Model once the Agreement is received and approved by the County Attorney's office.
- b. Approve related budget transfer **(Steve Howard, County Administrator)**

E.2. Budget Transfers

Approve the budget transfers for Grounds Maintenance, Solid Waste CIP, Long Term Care, Supervisor of Elections, and CR Airport Wildlife Management for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the Florida Fish and Wildlife Conservation Commission (FFWCC), and the Retired Senior Volunteer Program grant budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

E.4. Florida Department of Emergency Management MOU

Approve and authorize the Chairman to execute the MOU between the County and FDEP. **(Erin Dohren, Management and Budget Director)**

E.5. Citrus County Historical Society / Floral City Heritage Council Operating Agreement

a. Discussion and consideration of a request from Citrus County Historical Society, a corporation not-for-profit, dba Floral City Heritage Council, to renew the Operating Agreement between Citrus County Florida, a political subdivision of the State of Florida, and the Citrus County Historical Society, a corporation not-for-profit, dba Floral City Heritage Council for the management of the county-owned, 8394 E. Orange Avenue, Floral City, Florida, for the purpose of providing services to the community that are considered to be in the nature of public services

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request to renew the Operating Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Citrus County Historical Society, a corporation not-for-profit, dba Floral City Heritage Council on a property owned by the County.

c. Approve and authorize the Chairman to execute the Operating Agreement for a period of five (5) calendar years, beginning May 28, 2024, through May 27, 2029, for the sum of \$1.00 per year. **(Eric Head, Community Services Director)**

E.6. Water Resources – Tampa General Hospital Crystal River proposed Temporary Construction Easement and Utility and Access Easement.

a. Approve and authorize the Chairman to accept a new Temporary Construction Easement from Tampa General Hospital Crystal River, a Florida Limited Liability Company.

b. Authorize Clerk to place acceptance stamp on the Temporary Construction Easement and record in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

E.7. Inverness Airport Business Park - Easement to City of Inverness

Approve and authorize the Chairman to execute a Perpetual, Non-Exclusive Access and Utility Easement to the City of Inverness for the use of County owned property for the purpose of operating & maintaining the existing lift station pursuant to the attached easement. **(Marcello J. Tavernari, P.E., Public Works Director/County Engineer & Carlton Hall, Assistant Public Works Director)**

E.8. Notice Regarding Property from List of Land Available for Taxes.

- a. Approve and Authorize the Chairman to execute a notice regarding: Homosassa PB 1 Pg 43 Lot 16 & 17 Blk 34 – AK 1124069 – 8421 W Elkhorn Dr., Homosassa.
- b. Authorize Staff to forward the document to the Clerk of the Circuit Court.
(Marcello J. Tavernari, P.E., Public Works Director/County Engineer)

E.9. Citrus Springs 2024 Assessment Area – DVR 2024-001

- a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Citrus Springs 2024 Assessment Area for David & Deborah Seegert, DVR 2024-001.
- b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

E.10. CoreCivic Contract Monitoring Update for April 2024

At the March 26th BOCC meeting, the Board gave direction to pause non-performance assessments beginning in March. April will be the second of six months that the non-performance assessment will not be charged. **(Erin Dohren, Director of Management & Budget/Georgette Brock, Contract Monitor)**

E.11. American Rescue Plan Act (ARPA) updated project list

- a. Approve the updated ARPA list, including new projects. Provide staff direction on any project(s) additions and/or deletions. **(Erin Dohren, Director of Management & Budget)**

E.12. Next Gen 911 State Grant Application-Spring 2024

Approve and authorize the Chairman to execute an application for the Sheriff's request to apply for the Next Gen 911 State Grant Spring 2024 once the completed application has been received and reviewed by the Attorneys office.
The Sheriff's Office is recommending approval. **(Sheriff's Office, Mike Prendergast)**

E.13. Westlaw Subscription

Approve and authorize the Chairman to execute the Order Form and Addendum with Thomson Reuters for a three-year subscription to Westlaw. **(Denise Dymond Lyn, County Attorney).**

F. OUTSTANDING COMMISSION ITEMS

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 P.M. Public Hearing -- Resolution Transferring Responsibilities from the Water & Wastewater Board to the Florida Public Service Commission

Approve resolution transferring responsibilities from the Water & Wastewater Board to the Florida Public Service Commission.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2nd VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. 1st VICE CHAIR REBECCA BAYS - DISTRICT 4

O. CHAIR HOLLY L. DAVIS - DISTRICT 5

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, June 11, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, July 9, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, July 23, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing: Wednesday, July 24, 2024, Library Special District at 8:30a.m., Fire Protection Special District at 8:45a.m. & BOCC at 9:00a.m., Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450.
2. Tentative Budget Hearing: Wednesday, September 11, 2024, at 5:01PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Final Budget: September 24, 2024, at 5:01PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

U. ADJOURN