



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

April 9, 2024 - 1:00 PM

**Holly L. Davis, Chairman, District 5
Rebecca Bays, 1st Vice Chair, District 4
Diana Finegan, 2nd Vice Chair, District 2
Jeff Kinnard D.C., Commissioner District 1
Ruthie Davis Schlabach, Commissioner District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens the opportunity to for PUBLIC INPUT. All members of the public wishing to speak at the "Open to the Public" portion of a meeting will have three (3) minutes per person to make their request or presentation of five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County administrator to follow-up with the person making the request. The County Administrator can be reached at (352) 527-5210. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceeding made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at the meeting because of a disability or physical impairment should contact Citrus County, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least 2 days before the meeting. If you are hearing or speech impaired, dial 7-1-1 or 800-955-8771(TTY). If you need a Spanish translator, dial the Florida Relay Service at 800-955-8773. For all other languages, please contact Denise Gallagher or Elaine Thomas at 352-527- 5210.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

Administration

Attorneys Office

Clerk

B.1. Clerk Records Disposition #2222

Approve and authorize the Chairman to execute the Clerk's Records Disposition Documents #2222 for disposal of records that have met their assigned retention periods.

B.2. Releases of Special Assessments

a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners , 2008 Chassahowitzka Water Release ,2008 Chassahowitzka Sewer Release special assessment district.

b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

Community Services

B.3. FTA Fiscal Year 2024 Certifications & Assurances

a. Agree to the Federal Transit Administration Fiscal Year 2024 Certifications and Assurances, and bind Citrus County's compliance with same.

b. Authorize the Chairman to sign the affirmation of Applicant and Designation of Signature Authority for the County Attorney and Transit Services Director.

c. Authorize the County Attorney to sign the Affirmation of Applicant's Attorney, Designation of Signature Authorities, and PIN the Federal Transit Administration Fiscal Year 2024 Certifications and Assurances in the Federal TrAMS System.

d. Authorize the Transit Services Director to PIN The Federal Transit Administration

Fiscal Year 2024 Certifications and Assurances in the Federal TrAMS System on behalf of the Chairman. **(Eric Head, Community Resources Director)**

Fire Services

Human Resources

B.4. Florida Department of Highway Safety and Motor Vehicles (FLHSMA) Request for Personal Information

Approve and authorize the Chairman to execute the Florida Department of Highway Safety and Motor Vehicle Data Access form. This will be followed by an MOU that will be brought back for approval to the BOCC. **(June Randall, Human Resources Director, Jessica Flynn, Human Resources Manager)**

Management and Budget

Growth Management

B.5. FPLT2023-00008 Leeper's Retreat subdivision

- a. Review FPLT2023-00008, Leeper's Retreat, to create two residential lots lying in Section 10, Township 19 South, Range 18 East.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records **(Eric Landon, Growth Management Director, Joanna Coutu, Deputy Growth Management Director)**

Public Works

Systems Management

B.6. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0433 DMB / RISK and BOCC-0434 CS-LIBRARY

Visitors and Convention Bureau

Water Resources

B.7. April is Water Conservation Month

Approve and authorize the Board to execute a Proclamation declaring April 2024 as Water Conservation Month in Citrus County. **(Ken Cheek, Department of Water Resources Director)**

Set Public Hearings Workshops

B.8. Set a Budget Collaboration Session with the Citrus County Constitutional offices on April 29, 2024, at 8:00 A.M.

Set a Budget Collaboration Session with the Citrus County Constitutional offices on April 29, 2024, at 8:00 A.M. There will be no Open to the Public during the budget collaboration session. The public may bring up any questions/comments during the next Board of County Commissioners meeting.

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation Citrus County Trash to Treasure Art Exhibition

Approve and authorize the Citrus County Board of County Commissioners to execute a Proclamation to recognize and encourage participation in the Citrus County "Trash to Treasure" art exhibition.

C.2. Proclamation for National Minority Health Month

Approve and authorize the Board to proclaim April, 2024, National Minority Health Month in Citrus County, Florida

C.3. Proclamation -- Child Abuse Prevention Month

Approve and authorize the Board to proclaim Child Abuse Prevention Month in Citrus County, Florida.

C.4. Proclamation -- National Public Safety Telecommunicators Week

Approve and authorize the Board to proclaim April 14 - 20, 2024 as National Public Safety Telecommunicators Week in Citrus County, Florida.

C.5. Proclamation -- National Animal Care and Control Appreciation Week

Approve and authorize the Board to proclaim the week of April 14 -- 20, 2024 as National Animal Care and Control Appreciation Week in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. QTE 24-059 Mowing of Cemeteries & Clerk Annex Property; Bookman's Property Maintenance FL LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Bookman's Property Maintenance FL LLC for the Mowing of Cemeteries & Clerk Annex Property. **(Eric Head, Community Services Director)**

E.1.b. RFQ 21-003 Notice of Termination; Elder Affairs and Older Americans In-Home

Health Services; Gifted By Hands LLC

Approve and Authorize the Chairman to execute the Notice of Termination between Citrus County, Florida and Gifted By Hands LLC as of May 9, 2024. **(Eric Head, Community Services Director)**

E.2. Budget Transfers

Approve the budget transfers for the Gas Tax- 5 Year Capital Projects, Utility Fee Trust, Housing Services and Road Maintenance for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the State Housing Initiatives Partnership (SHIP) and Garcia Pt/Sea Otter Septic to Sewer grant budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

E.4. Naming of T-Ball Complex at Bicentennial Park

Approve and authorize the naming of the new T-Ball Complex area at Bicentennial Park in memory of Chandler Stalcup. **(Eric Head, Community Resources Director)**

E.5. American Door & Hardware LLC, a Florida Limited Liability Company Lease Agreement

Approve and authorize the Chairman to execute the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and American Door & Hardware LLC, a Florida Limited Liability Company for the premises located at 1558 North Meadowcrest Boulevard within the Meadowcrest Building at the rate of \$2,970.97 per month. This renewal begins May 1, 2024, and expires on April 30, 2027. **(Marcello Tavernari, PE, Public Works Director & County Engineer/Walt Eastmond, Technical Services Director)**

E.6. Release of Lien

- a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida. **(Marcello Tavernari, PE, Director of Public Works & County Engineer, JC Charlton, Director of Code Compliance)**

E.7. Webber Infrastructure (Ferrovial) Security Bond

Authorize chairman to accept Liberty Mutual insurance Company Bond No. 285074253, replacing Federal Insurance Company Security Bond No. K40347628, extending the period to April 13, 2025, and to be made part of Webber Infrastructure (Ferrovial) Waste Disposal Account Agreement dated June 8th, 2020. **(Marcello Tavernari, P.E., Public Works Director/County Engineer)**

E.8. Deletion of Asset - #54931

- a. Approve and authorize the Chairman to execute the Final Proof of Loss for the

2019 16' Floral City Airboat, Serial #OFA20488E919.

b. Approve and authorize the Chairman to execute the Affidavit of Insurance and Ownership for the 2019 16" Floral City Airboat, Serial #OFA20488E919.

c. Approve and authorize the Chairman to execute the Tender of Abandonment Letter submitting our claim that the 2019 16' Floral City Airboat, Serial #OFA20488E919 is a constructive total loss, under Policy #JH28401.

d. Approve the Asset deletion of Asset #54931 for the 2019 16' Floral City Airboat, Serial # OFA20488E919 in the amount of \$39,900. **(Erin Dohren, Management & Budget Director)**

E.9. FY23 Fire Prevention and Safety (FP&S) Grant Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to The Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2023 Fire Prevention & Safety (AFG) Grant Program for residential rapid access products.

b. Approve and authorize the Chairman to execute the "Designation of Signature Authority". **(Craig Stevens, Fire Chief)**

E.10. Inverness Airport Business Park

a. Approve and authorize the Chairman to execute a Non-Exclusive Public Utility Easement to SECO Electric for the use of County owned property to provide electric energy service and associated infrastructure for Phase 1 of the Inverness Airport Business Park pursuant to the attached easement.

b. Authorize Clerk to record the Non-Exclusive Public Utility Easement to SECO Electric in the Public Records of Citrus County, Florida.

c. Approve and authorize the Chairman to execute the attached Budget Resolution. **(Marcello J. Tavernari, Public Works Director & County Engineer/Todd Regan, Aviation Project Manager)**

E.11. Fund Balance

Approve and authorize the Chairman to execute a budget resolution to recognize the actual fund balance brought forward from September 30, 2023. **(Erin Dohren, Management & Budget Director)**

F. OUTSTANDING COMMISSIONERS ITEMS

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m.SV-2023-00004 Thompson- street vacate

a. Conduct a public hearing on April 9, 2024, at 1:30 p.m. for SV-23-00004, Thompson.

b. Approve and authorize the Chairman and Clerk to execute the resolution, and authorize the Clerk to record the resolution in the public records. **(Eric Landon, Growth Management)**

H.2. 1:35 p.m. SV1274 DeFilippo- street vacate

a. Conduct a public hearing on April 9, 2024, at 1:35 p.m. for SV1274, DeFelippo.

b. Approve and authorize the Chairman and Clerk to execute the resolution and the Clerk to record the resolution in the public records of Citrus County, Florida for SV1274, DeFelippo **(Eric Landon, Growth Management)**

H.3. 1:40 p.m. SV2023-00005 Anderson/Downs - street vacate

a. Conduct a public hearing on April 9, 2024, at 1:40 p.m. for SV2023-00005, Anderson Specialty Services for Downs.

b. Approve and authorize the Chairman and Clerk to execute the resolution and the Clerk to record the resolution in the public records of Citrus County, Florida for SV2023-00005, Anderson Specialty Services for Downs. **(Eric Landon, Growth Management)**

H.4. 1:45 pm - Corrective ordinances for CPA/AA-02-05 SMG Inc.

Review and consider the corrective ordinances for Application CPA/AA-02-05, SMG. If approved, direct the Chair and Clerk to execute the ordinances for Application CPA/AA-02-05, SMG.

H.5. 2:00 p.m. CORE Business Center – MakerSpace

Move to approve commencement of lease negotiations with the CORE Business Center to lease the surplus property for the creation of a Makerspace. **(Frank Calascione, CEcD, Economic Development Director)**

H.6. 2:15 p.m. Save Crystal River - Hunter Springs Cleanout Proposal

Motion and vote to reallocate the funds to be used by Save Crystal River (SCR) to pump sand from Hunter's Spring, any remaining funds to be used to plant and maintain the SWFWMD area in the Hunter's Spring Basin, and further direct staff to prepare an amended Exhibit "A" to the Memorandum of Understanding, and further authorize the Chairman to sign an Amended Memorandum of Understanding, after review by the County Attorney, without the necessity of bringing the matter before the Board.

H.7. 2:20 p.m. Inverness Village, Unit 4 Emergency Ordinance; Extension

1. Motion and vote to waive the notice requirements for adoption of an emergency ordinance finding that an emergency exists necessitating the immediate enactment of the Ordinance.
2. Conduct a public hearing on an Emergency Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, amending Ordinance no. 2012-06, the Citrus County Land Development Code, as amended, by amending Section 6070, Exempt Redevelopment Sites (Stormwater); and Section 6410, Lot Development Review (Stormwater-Residential Permitting); providing for severability; providing for conflicts of law; providing for codification; providing for modifications that may arise from consideration at public hearings; providing for scrivener's errors; and providing for an effective date.
3. Approve and adopt the Ordinance and authorize the Chairman to execute the Ordinance.
4. Motion and vote to direct staff to formally place the current proposed MSBU on hold.
5. Acknowledge that the hold on new permits within Inverness Village, Unit 4 will expire on April 15, 2024. **OR**
6. Alternatively, Motion and vote to extend the current hold on new permits to allow for further investigation of alternatives

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. TDC Funding Interlocal Agreement Update

Update on Agreement for TDC Funding Interlocal Agreement

L.2. Addendum to Vacant Land Sales Agreement - Betz Farm

Vote to accept incorporation of the addendum with suggested terms and conditions by Buyer.

M. 2ND VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. 1ST VICE CHAIR REBECCA BAYS - DISTRICT 4

O. CHAIR HOLLY L. DAVIS - DISTRICT 5

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, April 23, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, May 14, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, May 28, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

T. PUBLIC HEARINGS

T.1. 5:01 p.m. PUD-2023-00011 Citrus Hills - Clearview Estates

- a. Conduct a public hearing on April 9, 2024, at 5:01 p.m. to consider application PUD-2023-00011, Citrus Hills - Clearview Estates.
- b. If approved, direct the Chair and Clerk to execute the ordinance for PUD-2023-00011, Citrus Hills - Clearview Estates. **(Eric Landon, Director, Growth Management)**

T.2. 5:05 p.m. PUD-2023-00013 Brentwood/Davis Reserve

- a. Conduct a public hearing on April 9, 2024, at 5:05 p.m. to consider application PUD-2023-00013, Brentwood/Davis Reserve.
- b. If approved, direct the Chair and Clerk to execute the ordinance for PUD-2023-00013, Brentwood/Davis Reserve. **(Eric Landon, Director, Growth Management)**

U. ADJOURN