



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

March 12, 2024 - 1:00 PM

**Holly L. Davis, Chairman, District 5
Rebecca Bays, 1st Vice Chair, District 4
Diana Finegan, 2nd Vice Chair, District 2
Jeff Kinnard D.C., Commissioner District 1
Ruthie Davis Schlabach, Commissioner District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens the opportunity to for PUBLIC INPUT. All members of the public wishing to speak at the "Open to the Public" portion of a meeting will have three (3) minutes per person to make their request or presentation of five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County administrator to follow-up with the person making the request. The County Administrator can be reached at (352) 527-5210. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceeding made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at the meeting because of a disability or physical impairment should contact Citrus County, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least 2 days before the meeting. If you are hearing or speech impaired, dial 7-1-1 or 800-955-8771(TTY). If you need a Spanish translator, dial the Florida Relay Service at 800-955-8773. For all other languages, please contact Denise Gallagher or Elaine Thomas at 352-527- 5210.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
February 20, 2024 Regular Meeting

Administration

Attorneys Office

Clerk

B.2. County Warrants

Accept the attached check registers outlining the County warrants.

B.3. Release of Special Assessment

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners Limerock Paving, Limerock N Linda Point Road Paving, Citrus Springs Waterlines special assessment district.

Community Services

Fire Services

B.4. Asset Disposal Motorola Portable Radio

Approve deletion of the following item from the inventory of Fire Rescue and the removal of same item from the county's capital asset listing. Asset 55996 - Motorola Portable Radio (**Craig Stevens, Fire Chief**)

Human Resources

Management and Budget

Growth Management

B.5. RPLT2023-00020 Shangri-La High (replat)

- a. Review RPLT2023-00020, Shangri-La High, to create four residential lots from Mayfair Garden Acres, Block F, Lot 9.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records **(Eric Landon, Growth Management Director)**

B.6. FPLT1411 - Pleasant Point Estates Subdivision

- a. Review FPLT1411, Pleasant Point Estates Subdivision.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records **(Eric Landon, Growth Management Director)**

B.7. Acknowledge receipt from the Citrus County School District - Impact Fee Funding for Growth Related Capital Projects

Acknowledge receipt from the Citrus County School District of the Impact Fee Funding for Growth Related Capital Projects listed in the 2023-2024 District Work Plan. **(Eric Landon, Growth Management Director)**

Public Works

B.8. Acknowledgement of Airport Hangar Lease Agreement – Morgan CGC 2-H (new)

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) for CGC 2-H with Michael Morgan. **(Marcello Tavernari, P.E., Public Works Director/County Engineer)**

B.9. Ozello Brazilian Pepper Eradication - FY 23/24

Approve and authorize the Department of Public Works to provide support to the Ozello Civic Association for the Brazilian Pepper Eradication Program in the form of material pickup, transport, and tipping fees for FY 23/24. **(Marcello Tavernari, P.E., Public Works Director/County Engineer)**

B.10. Release of Lien

- a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida. **(Marcello Tavernari, P.E. Public Works Director/County Engineer)**

Systems Management

Visitors and Convention Bureau

Water Resources

B.11. Connection Charge Installment Lien Agreement - Valerie Debay

- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Valerie Debay.
- b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Set Public Hearings Workshops

B.12. Set a Public hearing for Section 5307 FY24-25

Approve and authorize the setting of a public hearing for March 26, 2024 at 1:45PM to obtain public input regarding the Program of Projects for Citrus County Transit. **(Eric Head, Community Services Director)**

B.13. Set a Public Hearing for FTA Section 5339 Funding

Approve and authorize the setting of a public hearing for March 26, 2024 at 1:50PM to obtain public input regarding the Program of Projects for Citrus County Transit. **(Eric Head, Community Services Director)**

B.14. Set a Public Hearing on amending Chapter 46, Fire Prevention and Protection of the Code of Ordinances

Set a Public Hearing on March 26, 2024, at 1:30 PM to adopt an amendment to an ordinance of Citrus County, Florida, a political subdivision of the State of Florida, amending Chapter 46, Fire Prevention and Protection, Amending Article III, Section 46-73, entitled "Purpose, intent, and implementation"; providing for severability; providing for codification; providing for modification; providing for repeal of inconsistent provisions; providing for an effective date. **(Craig Stevens, Fire Chief)**

B.15. Set Public Hearing for street vacate SV-2023-00004 Thompson

- a. Set a public hearing on April 9, 2024, at 1:30 p.m. for SV-2023-00004, Thompson.
- b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(Eric Landon, Growth Management)**

B.16. Set Public Hearing for street vacate SV1274 DeFelippo

- a. Set a public hearing on April 9, 2024, at 1:35 p.m. for SV1274 (aka SV-22-04), DeFelippo.
- b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(Eric Landon, Growth Management)**

B.17. Set Public Hearing for street vacate SV2023-00005 Anderson/Downs

- a. Set a public hearing on April 9, 2024, at 1:40 p.m. for SV2023-00005, Anderson Specialty Services for Downs.
- b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(Eric Landon, Growth Management)**

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation - Colorectal Cancer Awareness Month

Approve and authorize the Board to proclaim March, 2024, as Colorectal Cancer Awareness Month in Citrus County, Florida.

C.2. Proclamation - 22nd Annual March for Meals Month

Approve and authorize the Board to proclaim the 22nd Annual March for Meals month in Citrus County, Florida.

C.3. Proclamation - EPA Fix A Leak Week

Approve and authorize the Board to execute a proclamation declaring the week of March 18-24, 2024 as "Fix a Leak Week" in Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

C.4. Proclamation - National Athletic Training Month

Approve and authorize the Board to proclaim the month of March as National Athletic Training month in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. PB 24-017 State of Florida Department of Transportation RFP-21-9019-CA Airport Pavement Markings Condition Assessment Services and/or Airport Pavement Marking and Related Services; Florida Airfield Maintenance, JV

Authorize and Approve the Chairman to execute the agreement between Citrus County, Florida and Florida Airfield Maintenance, JV to provide maintenance and remarking of runway/taxiways at the Inverness Airport. **(Carlton Hall, Public Works Assistant Director)**

E.1.b. ITB 24-034 Portable Litter Fences; Metta Technologies, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Metta Technologies, Inc. for the purpose of purchasing eight portable litter fences. **(Marcello Tavernari, P.E., Public Works Director/ County Engineer).**

E.1.c. ITB 24-020 Lakes Region Library Interior Painting; Five 12 Painting & Remodeling LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Five 12 Painting & Remodeling LLC for interior painting services at the Lakes Region Library. (**Eric Head, Community Services Director**).

E.1.d. ITB 24-016 Mowing and Trimming of Median/Curbed Roadways Groups 1 & 3; Gamco Properties III, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Gamco Properties III, Inc. for the mowing and trimming of medians/curbed roadways with litter pick up in Groups 1 & 3. (**Marcello Tavernari, P.E., Public Works Director/County Engineer**)

E.1.e. ITB 23-083 Amendment No. 1; CR 480 to SWRWF Force Main Extension; Art Walker Construction, Inc.

Authorize and Approve the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Art Walker Construction, Inc. to ratify the Amended Notice to Proceed changing the date of commencement of the Work to March 21, 2024, and the date for final completion to September 17, 2024. (**Ken Cheek, Director of Water Resources**)

E.1.f. AGR 21-170 Notice of Termination; EMS Billing Service Company; EMS Management & Consultants, Inc. (EMS/MC)

Approve and Authorize the Chairman to execute the Notice of Termination between Citrus County, Florida and EMS Management & Consultants, Inc. (EMS/MC) as of May 11, 2024. (**Erin Dohren, Management and Budget Director**)

E.1.g. PB 24-086 City of North Port #RFB 2019-70 Biosolids Hauling, Disposal and Backup Dewatering; Synagro South, LLC

Authorize and Approve the Chairman to execute the Agreement between Citrus County, Florida and Synagro South, LLC to provide biosolids hauling, disposal and backup dewatering on an as-needed basis. (**Ken Cheek, Director of Water Resources**)

E.1.h. ITB 23-076 East Turner Camp Road Guardrail and Roadside Improvements; C.W. Roberts Contracting, Incorporated

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and C.W. Roberts Contracting, Incorporated to provide construction of Turner Camp Road guardrail and roadside improvements at a cost of \$601,361.50 which includes a \$30,000 contingency amount. (**Marcello Tavernari, P.E., Public Works Director/County Engineer**).

E.2. Budget Transfers

Approve the budget transfer for the Housing, Utilities, Communication Services (2), Aviation CIP, Old Homosassa E. Septic/Sewer, Beverly Hills MSBU, Citrus Springs MSBU, Aviation, Utility Fee Trust, Solid Waste Management, Stormwater, Land Development, Code Compliance, Building, Detention Services, Capital Improvement

Program, County Court Mediation, Parks & Recreation (2), Grounds Maintenance, Emergency Medical Service and Solid Waste CIP for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the FEMA Hurricane Idalia budget, the Florida Department of Transportation Aviation Development, the Older American's Act – Title III B, the Older American's Act – Title III C-1, the Older American's Act – Title III C-2, the Older American's Act – Title III E grant budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

E.4. The Craftsmans Guild, Resolution and Lease Agreement

a. Discussion and consideration of a request from Craftsmans Guild, Inc., a Florida Not for Profit Corporation, to lease the building located on the property known as the Central Ridge Community Park, located at 52 Civic Circle, Beverly Hills, Florida, for the purpose of providing a fully equipped woodworking workshop for members to meet and complete individual woodworking projects.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Craftsmans Guild, Inc., a Florida Not for Profit Corporation, to lease property owned by the County.

c. Approve and authorize the Chairman to execute the Lease Agreement for a period of three (3) calendar years, beginning April 1, 2024, through March 31, 2027, at a rate of \$1.00 per year. **(Eric Head, Community Services Director)**

E.5. MFAAA/Elder Options General Revenue Grant Application for Funding Years 2024-2027

Adopt and authorize the Chairman to execute a resolution authorizing an application for funding, execution of the resulting contract, amendments and necessary documents for the Mid-Florida Area Agency on Aging dba Elder Options General Revenue ADI, CCE, HCE and LSP programs for the period effective July 1, 2024 through June 30, 2027. Year 1 funding is expected to be \$1,389,251. The required match is \$92,236 (Cash of \$37,500 is already budgeted in FY 24, and \$54,736 In-Kind). **(Eric Head, Community Services Director)**

E.6. Memorandum of Understanding Between The City of Crystal River, Florida and Citrus County, Florida for Multi-Use trail between Jim LeGrone Memorial Park and Fredrick W. Copeland Park

a. Approve and Authorize the Chairman to execute the Memorandum of Understanding between The City of Crystal River, Florida and Citrus County, Florida for the Multi-use trail between Jim LeGrone Memorial Park and Fredrick W. Copeland Park.

b. Approve related budget transfers. **(Erin Dohren, Director of Management & Budget)**

E.7. Barge Canal Boat Ramp - BOCC consensus to initiate the process of establishing a local ordinance for a Boating Restricted Area idle speed & no wake zone within 300 feet of the proposed boat ramp at this location.

Approve and authorize the process of establishing a local ordinance for a Boating Restricted Area idle speed and no wake zone within 300 feet of a boat ramp. **(Marcello Tavernari, P.E., Public Works Director/County Engineer)**

F. OUTSTANDING COMMISSION ITEMS

Update Outstanding Commissioners' List

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Two (2) New Position Requests

Approve the creation of a full-time Intergovernmental Affairs Manager at pay grade 207 and a full-time Digital Media Coordinator at pay grade 202.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. 2024-10 Boat Ramp Fees Collection Audit

Presentation of the BOCC Boat Ramp Fees Collection Audit Report **(Angela Vick, Clerk of the Circuit Court & Comptroller)**

H.2. 1:45 PM FY 24/25 Budget Development Presentation

Conduct Budget Presentation to receive direction regarding the development of the 2024/2025 budget. **(Erin Dohren, Management & Budget Director)**

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Water and Wastewater Authority Board Nomination and Appointment

Nominate and appoint two (2) individuals to the Water and Wastewater Authority Board who will serve the following positions:

One (1) Lay Member - term expires on January 31, 2028

One (1) Alternate Member - term expires on January 31, 2025

(Cecilia Boehm, Executive Assistant II)

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. **1ST VICE CHAIR REBECCA BAYS - DISTRICT 4**

O. **CHAIR HOLLY L. DAVIS - DISTRICT 5**

P. **COUNTY ATTORNEY DENISE A. DYMOND LYN**

Q. **OPEN TO THE PUBLIC**

R. **UPCOMING MEETINGS**

1. Regular Meeting, March 26, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, April 9, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, April 23, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. **UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

T. **PUBLIC HEARINGS**

U. **ADJOURN**