**BOARD OF COUNTY COMMISSIONERS**
**CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse**
**110 N. Apopka Avenue, Room 100**
**Inverness, FL 34450**

# MINUTES

**November 28, 2023 - 1:00 PM**

**Ruthie Davis Schlabach, District 3**
**Holly L. Davis, District 5**
**Rebecca Bays, District 4**
**Jeff Kinnard D.C., Commissioner District 1**
**Diana Finegan, Commissioner, District 2**

**Steve L. Howard, County Administrator**
**Denise A. Dymond Lyn, County Attorney**
**Angela Vick, Clerk of the Circuit Court and Comptroller**

## A. CALL TO ORDER

November 28, 2023, Citrus County Courthouse
The meeting was called to order at 1:00 pm.

*Clerk of the Circuit Court and Comptroller Angela Vick introduced the pastors that will lead the Invocation and the veteran that will lead the Pledge of Allegiance.*

### A.1. Invocation

*Pastor Ryan Jeffes, at Redeemer Presbyterian Church and Pastor Al Hopkins, at The Redemption Center Church gave the Invocation.*

### A.2. Pledge of Allegiance

*U.S. Navy Veteran, Doug Wright, led the Pledge of Allegiance.*

### A.3. Roll Call

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Clerk of the Circuit Court and Comptroller Angela Vick, Deputy Clerk Amy Novinger, Deputy Clerk Ashlyn Hunnicutt

Absent:

### A.4. Re-Organization of the Board

**a. Clerk to call for nominations for Chair of the Board of County Commissioners**
**b. Chair calls for nominations for First Vice Chair**
**c. Chair calls for nominations for Second Vice Chair**

**Motion to nominate Commissioner Holly Davis for the next Chair.**

**Commissioner Ruthie Schlabach made a motion to close the nominations, which was seconded by Commissioner Jeff Kinnard, D.C.**

| | |
|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Ruthie Davis Schlabach |
| **SECONDER:** | Rebecca Bays |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Motion to nominate Commissioner Rebecca Bays for First Vice Chair.**

**Commissioner Ruthie Schlabach made a motion to close nominations, which was seconded by Commissioner Rebecca Bays.**

| | |
|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Ruthie Davis Schlabach |
| **SECONDER:** | Jeff Kinnard D.C. |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Motion to nominate Commissioner Diana Finegan for Second Vice Chair.**

**Commissioner Jeff Kinnard, D.C. made a motion to close nominations, which was seconded by First Vice Chair Rebecca Bays.**

| | |
|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Jeff Kinnard D.C. |
| **SECONDER:** | Rebecca Bays |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**A.5. Approval of Agenda**

*County Administrator Steve Howard requested the addition of item E12, to move item E10, per the Clerk's request, to the last item under regular business, and to take a 15 minutes recess afterward to sign signature cards and resolutions.*

*First Vice Chair Rebecca Bays requested to pull item B4, for discussion.*

**Motion to approve the Agenda, with the changes.**

| | |
|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Jeff Kinnard D.C. |
| **SECONDER:** | Rebecca Bays |

| | |
|---|---|
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

## B. CONSENT

**Motion to accept the Consent Agenda, in its entirety, including the deletion of item B4, for discussion.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Ruthie Davis Schlabach |
| **SECONDER:** | Rebecca Bays |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

### Minutes

*No items.*

### Administration

*No items.*

### Attorneys Office

*No items.*

### Clerk

**B.1. County Warrants**
Accept the attached check registers outlining the County warrants.

**B.2. Release of Special Assessment**
Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2017 West Britain St Waterlines,2021 Citrus Springs Waterlines,2023 Citrus Springs Waterlines, 2008 Chassahowitzka Water, 2008 Chassahowitzka Sewer,2009 Citrus Springs Waterlines special assessment district

**Community Services**

*No items.*

**Fire Services**

*No items.*

**Human Resources**

*No items.*

**Management and Budget**

*No items.*

**Growth Management**

**B.3. RPLT2023-00001 Sonny Rose Subdivision**

a. Review RPLT2023-00001, Sonny Rose Subdivision .
b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records. **(Eric Landon, Growth Management Director).**

**B.4. PLT-22-31 Tidal Wave - Lecanto**

a. Consider PLT-22-31 (aka RPLT202300010), Tidal Wave- Lecanto Subdivision.
b. If approved, direct the Chairman and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida **(Eric Landon, Growth Management Director, Joanna Coutu, Planning and Development Division Director )**

*First Vice Chair Rebecca Bays commented.*

**Motion not to approve item B4, and to bring it back with a PUD.**

*Board discussion ensued.*

*County Attorney Denise A. Dymond Lyn addressed the Board regarding the motion.*

**The motion was amended to: deny the application for the plat.**

*Board discussion continued prior to the vote.*

*The following individuals addressed the Board: Jessica Icerman, Attorney representing the applicant; Steven Schwartz; and Janet Barek.*

*Attorney Jessica Icerman addressed the Board to request a point of rebuttal and put her objection on the record.*

*Board discussion ensued with Ms. Lyn prior to the vote.*

| | |
|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Rebecca Bays |
| **SECONDER:** | Ruthie Davis Schlabach |
| **AYES:** | Davis Schlabach, Davis, Bays |
| **NAY:** | Kinnard D.C., Finegan |

*This item was pulled for discussion.*

**Public Speaker Forms for Item B4**

**Public Works**

**B.5. Acknowledgement of Airport Hangar Lease Agreement - Manly CGC 2-H (new)**
Staff requests that the Board of County Commissioners acknowledge the attached and executed T-Hangar lease agreement(s) for CGC 2-H with Michael Manly. **(Carlton Hall, Interim Public Works Director)**

**B.6. Surplus Property**
Approve and authorize staff to sell equipment as listed in the supporting backup material through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy. **(Carlton Hall, Interim Public Works Director)**

**Systems Management**

**B.7. Records Disposition**
Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal

retention: BOCC-0429 Growth Management / Code Compliance & Licensing, Building-Non-Residential. **(Todd Dunn, Chief Information Officer)**

**B.8. Adoption of the National Institute of Standards and Technology Cybersecurity Framework**

Request that the Board approve the adoption of the National Institute of Standards and Technology Cybersecurity Framework and authorize the Chief Information Officer to affirm via the Florida Digital Service online portal before the January 1, 2024 deadline that standards have been adopted. **(Todd Dunn, Chief Information Officer)**

**Visitors and Convention Bureau**

*No items.*

**Water Resources**

*No items.*

**Set Public Hearings Workshops**

*No items.*

## C. PROCLAMATIONS, AWARDS & PRESENTATIONS

*Chair Holly Davis presented the outgoing Chair, Commissioner Ruthie Schlabach, with an award, then Chair Holly Davis provided an acceptance speech.*

## D. OPEN TO THE PUBLIC

*The following individuals addressed the Board on various issues:*

*Greg Hoying*
*Dr. Carmen Koubicek*
*Reese Vance*
*Gill Phelan*
*Karleen Sempert*
*Gwen Martin*
*Ross Fredericksen*
*Janeen Eddie*
*Mike O'Connell*
*John Labriola, on behalf of the Christian Family Coalition*
*Becky Beattie*
*Amy Penird*
*Lala Sanders*
*April Wnuk*

*Janis Murphy*
*Cathy Yen*
*Steven Schwartz*
*Janet Barek*
*Tod Cloud*

*Commissioners responded to comments from the public.*

**Public Speaker Forms for Item D**

## E. REGULAR BUSINESS

### E.1. Bids

**Motion to approve items E1a and b.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Jeff Kinnard D.C. |
| **SECONDER:** | Diana Finegan |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**E.1.a. ITB 23-106 Asphalt Repairs Project-South Sea Otter Path; Pave-Rite, Inc.**
Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. to provide roadway asphalt repairs to South Sea Otter Path at a total cost of $178,502.66 which includes contingency amount of $24,648 . **(Carlton Hall, Interim Public Works Director).**

**E.1.b. ITB 22-033 Amendment No. 1, Fire Protection Systems Testing and Repair Services; Piper Fire Protection, LLC**
Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Piper Fire Protection LLC to acknowledge the converted business entity and change the name of the Contractor to Piper Fire Protection, LLC. **(Carlton Hall, Interim Public Works Director)**

### E.2. Budget Transfers

a. Approve budget transfers for Visitor & Convention Bureau, Support Services (8), Drug Court, Teen Court, Community Services (2), Library Services, Utilities, Dental Insurance, Fire Rescue (4), EMS, and the Fire Training Center for fiscal

year 2022-2023.
b. Approve budget transfers for General Fund CIP, Inverness T-Hangar Vehicle Parking and County Administrator for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

**Motion to approve item E2.**

*Deputy Clerk Amy Novinger requested clarification of the motion.*

**The motion was amended to add a and b.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Diana Finegan |
| **SECONDER:** | Jeff Kinnard D.C. |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**E.3. Budget Resolutions**

a. Adopt and authorize the Chairman to execute a resolution adopting/amending the Hurricane Idalia FEMA budget, Court Alternatives- Drug Court grant budget and the Health Insurance budget for Fiscal Year 2022/2023.
b. Adopt and authorize the Chairman to execute a resolution adopting/amending the Hurricane Idalia FEMA budget, Imperial Gardens PLT Wastewater Treatment Facility grant budget, various Support Services grant budgets, the Sheriff's General Operations budget and the Enhanced Home Care for the Elderly Program grant budget for fiscal year 2023-2024.
**(Erin Dohren, Management and Budget Director)**

**Motion to approve item E3a and b.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Rebecca Bays |
| **SECONDER:** | Ruthie Davis Schlabach |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Resolution Numbers 2023-094 and 2023-095**

**E.4. Withlacoochee River Electric Cooperative Membership Card**

Approve and authorize the Chairman to sign the Withlacoochee River Electric Cooperative, Inc. (WREC) Membership Card and letter advising the legal name is Citrus County, Florida for customer number 20124472. **(Erin Dohren, Management & Budget)**

**Motion to approve item E4.**

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|---|---|
| **RESULT:** | **Adopted** |

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|---|---|
| **MOVER:** | Diana Finegan |
| **SECONDER:** | Jeff Kinnard D.C. |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**E.5. Release of Retainage ITB 22-119**

a. Accept the completed Project and acknowledge Gas Tax Pay App #8 and MSBU Pay App #2 as the close-out of the FY2023 Residential Road Resurfacing Project.
b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Superior Asphalt, Inc. in the total amount of $347,642.81 (Gas Tax totaling $316,992.61 and Citrus Springs MSBU totaling $30,650.20).
c. Return any encumbered funds back to the appropriate accounts. **(Carlton Hall, Interim Public Works Director)**

**Motion to approve item E5a and b.**

*Chair Holly Davis requested clarification of the motion.*

**The motion was amended to add c.**

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| **RESULT:** | **Adopted** |
| **MOVER:** | Rebecca Bays |
| **SECONDER:** | Ruthie Davis Schlabach |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**E.6. CoreCivic Contract Monitoring Update for October 2023**

Concur with the recommended action of the non-performance assessment of $31,000 against CoreCivic's October 2023 invoice. **(Erin Dohren, Director of Management & Budget/Georgette Brock, Contract Monitor)**

**Motion to approve item E6.**

*Citizen Janet Barek commented.*

*At the request of Chair Holly Davis, County Administrator Steve Howard responded to comments from Ms. Barek.*

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| **RESULT:** | **Adopted** |
| **MOVER:** | Diana Finegan |
| **SECONDER:** | Jeff Kinnard D.C. |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Public Speaker Form for Item E6**

**E.7. Florida Development Finance Corporation (FDFC) Resolution and Interlocal Agreement**

a. Approve and authorize the Chariman to execute the Resolution authorizing the Interlocal Agreement between Citrus County, Florida and the Florida Development Finance Corporation.
b. Approve and authorize the Chairman to execute the Interlocal Agreement between Citrus County Florida and the Florida Development Finance Corporation.
**(Erin Dohren, Management and Budget Director)**

**Motion to approve item E7a and b.**

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| **RESULT:** | **Adopted** |
| **MOVER:** | Ruthie Davis Schlabach |
| **SECONDER:** | Rebecca Bays |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Resolution Number 2023-096**

**E.8. Adopt the Board Seal used during the previous year as the official seal of the Board of County Commissioners of Citrus County, Florida.**

Adopt the Board Seal used during the previous year as the official seal of the Board of County Commissioners of Citrus County, Florida. **(Steve L. Howard, County Administrator)**

**Motion to approve item E8.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Rebecca Bays |
| **SECONDER:** | Jeff Kinnard D.C. |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

*Deputy Clerk Amy Novinger requested clarification of the motion following the vote.*

**E.9. Credit Application**

Approve and authorize the Chairman to execute the Credit Application to be used for Accounts Payable vendors upon request. **(Angela Vick, Clerk of the Courts & Comptroller)**

**Motion to approve item E9.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Ruthie Davis Schlabach |
| **SECONDER:** | Rebecca Bays |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |

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| **NAY:** | None |

**E.10. Bank Signature Cards**

Approve and authorize the Chair, 1st Vice Chair, 2nd Vice Chair and the Clerk to execute new signature cards and resolutions for bank accounts with Truist Bank, TD Bank and Hancock Whitney Bank. **(Angela Vick, Clerk of the Courts & Comptroller)**

**Motion to approve item E10.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Jeff Kinnard D.C. |
| **SECONDER:** | Ruthie Davis Schlabach |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Clerk's Note: The meeting was recessed at 3:51 PM and was resumed at 4:04 PM.**

*This item was postponed to the end of the regular business.*

**E.11. Approve Purchase of Esri Software for GIS**

a. Approve the purchase of Esri software from 10/1/23-9/30/24, totaling $39,530.
b. Provide staff direction on obtaining a single source agreement or going out to bid for FY 25. **(Erin Dohren, Management & Budget)**

**Motion to approve item E11a and b.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Diana Finegan |
| **SECONDER:** | Jeff Kinnard D.C. |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**E.12. Accept Offer to Purchase Surplus Property – 3406 N Turkey Oak Dr., Crystal River - Betz Farm**

A. Approve and authorize the Chairman to execute the Vacant Land Contract and Addendum to Vacant Land Sales Agreement.

B. Authorize staff to execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with this property disposition.

C. Authorize Chairman to execute a subsequent County Deed and authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida upon staff's receipt of payment.

D. Authorize staff to deliver deed once deed has been recorded in the Public Record.

(Carlton Hall, Interim Public Director)

**Motion to approve item E12a, b, c, and d.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Jeff Kinnard D.C. |
| **SECONDER:** | Ruthie Davis Schlabach |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

*Following the vote: Management and Budget Director Erin Dohren requested clarification regarding the direction of the Board regarding item E11b; County Attorney Denise A. Dymond Lyn and Chief Information Officer Todd Dunn addressed the Board; and Consensus of the Board was given to direct staff to obtain a single source agreement with the Environmental Systems Research Institute (ESRI).*

*This item was received after the agenda was published.*

## F. OUTSTANDING COMMISSION ITEMS

Update Outstanding Commissioners' List

*No items.*

**Item F1 - Outstanding Commissioners' List**

## G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

### G.1. Confirmation of Public Works Director

Approve the confirmation of Marcello Tavernari, P.E., as the County Engineer and the Public Works Director. **(June Randall, Human Resources Director)**

*County Administrator Steve Howard provided the recommendation and Marcello Tavernari, P.E. addressed the Board.*

**Motion to approve item G1.**

*Citizens Janet Barek and Steven Schwartz commented.*

*Board discussion ensued with Mr. Howard prior to the vote.*

| | |
|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Rebecca Bays |
| **SECONDER:** | Ruthie Davis Schlabach |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Public Speaker Forms for Item G1**

**G.2.** Legislative Request**: US-41 Widening**
Approve the inclusion of the appropriation request in the 2024 Florida Legislative Session.

*Gene McGee, Partner at Sunrise Consulting Group, addressed the Board, followed by Board discussion with Mr. McGee.*

*Consensus of the Board was given to direct Mr. McGee to add the appropriation request of $22,000,000 for construction funding of U.S. Highway 41 (US-41) widening in the 2024 Florida Legislative Session, but not as a priority.*

## H. PRESENTATIONS/PUBLIC HEARINGS

**H.1. 1:20PM - Presentation of Audit 2023-09 Fleet Fuel Card Usage**
Presentation of the 2023-09 Fleet Fuel Card Usage Audit. **(Angela Vick, Clerk of the Courts & Comptroller)**

*Clerk of the Circuit Court and Comptroller Angela Vick and Chief Audit Officer Robin Barclay provided the presentation and acknowledged the Fleet Management Director, Bryan Cope.*

*Ms. Vick, Ms. Barclay, and County Administrator Steve Howard responded to questions from the Board.*

*Ms. Vick acknowledged the Internal Audit, Finance, and county staff.*

*Second Vice Chair Diana Finegan expressed appreciation to Ms. Vick.*

**Clerk's Note: Ms. Vick left the meeting following this item.**

**H.2. 1:30 p.m. Public Hearing Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments.**
a. Conduct a public hearing pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method

for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs commencing for the Fiscal Year beginning on October 1, 2024.

b. Adopt and authorize the Chairman to execute a resolution of Citrus County, Florida electing to use the uniform method of collecting non-ad valorem special assessments levied within Citrus County, Florida; stating a need for such levy; providing for the mailing of this resolution; and providing for an effective date. **(Carlton Hall, Interim Public Works Director)**

*Interim Public Works Director Carlton Hall provided the presentation.*

*Citizen Janet Barek commented.*

*Mr. Hall, County Attorney Denise A. Dymond Lyn, and Commissioners responded to comments from Ms. Barek.*

**Motion to approve item H2b.**

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Rebecca Bays |
| **SECONDER:** | Ruthie Davis Schlabach |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Resolution Number 2023-097**

**Public Speaker Form for Item H2**

**H.3. 1:45 p.m. Presentation Inshore Artificial Reef Feasibility Study**

Receive presentation from Stantec and provide staff direction as desired. **(Carlton Hall, Interim Public Works Director, Mark Edwards, Aquatics Director)**

*Aquatics Director Mark Edwards provided an overview and introduced Katie Castor, Environmental Project Manager at Stantec, who provided the presentation.*

*Ms. Castor, Mr. Hall, and Management and Budget Director Erin Dohren responded to questions from the Board, followed by Board discussion.*

*Consensus of the Board was given to direct staff to design all 11 sites, apply for grants, have the project ready to go, and to seek Tourist Development Council (TDC) funding.*

## I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

### I.1. Aviation Advisory Board - Announce Expiration of Terms & Seeking Applications

a. Announce the terms of expiration for one District 1 regular member position, one District 4 regular member position, one District 5 regular member position, and one Member-at-Large position on the Aviation Advisory Board. The current terms expire on 01/31/2024. The new terms will be for two years and will expire on 01/31/2026.
b. Announce that four positions of membership are available on Aviation Advisory Board and applications will be received by the County Administrators Office until December 29, 2023. The terms for the member positions will be through January 31, 2026. Once the Board acknowledges the member vacancies, a Press Release will be distributed. **(Carlton Hall, Interim Public Works Director)**

*County Administrator Steve Howard provided the announcements.*

### I.2. Special Library District Advisory Board - Announce Expiration of Terms

Announcement of the expiration of terms for five (5) regular positions and the taking of applications for the Special Library District Advisory Board. These terms expire on January 31, 2024. The new two-year terms will begin on February 1, 2024 and will expire on January 31, 2026. Deadline for applications is December 29, 2023 with nominations and appointments to occur at the January 22, 2024 meeting of the Special Library District Governing Board.

*County Administrator Steve Howard provided the announcement.*

## J. COMMITTEE REPORTS FROM COMMISSIONERS

*Second Vice Chair Diana Finegan shared information regarding a conflict with serving on the Canvassing Board, followed by Board discussion with County Attorney Denise A. Dymond Lyn. The board gave Ms. Lyn direction to bring back a resolution to the conflict at the December 12, 2023 meeting.*

*Chair Holly Davis provided information from the Florida Association of Counties meeting.*

## K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

**K.1. Discussion and vote on Border Security Resolution**
Adopt and authorize the Chairman to execute the Border Security Resolution with copies provided to the Office of the Governor along with our State and Congressional representatives.

*Second Vice Chair Diana Finegan provided the recommendation.*

**Motion to approve item K1.**

*Citizens Bob Rutemiller, Janet Barek, and Steven Schwartz commented.*

*Commissioners responded to comments from the public prior to the vote.*

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|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Diana Finegan |
| **SECONDER:** | Jeff Kinnard D.C. |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Resolution Number 2023-098**

**Public Speaker Forms for Item K1**

## L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

*Commissioner Jeff Kinnard, D.C. discussed a sewer project in his neighborhood. Consensus of the Board was given to direct staff to educate the citizens.*

## M. COMMISSIONER REBECCA BAYS - DISTRICT 4

*No items.*

## N. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

*No items.*

## O. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

*No items.*

## P. COUNTY ATTORNEY DENISE A. DYMOND LYN

*No items.*

## Q. OPEN TO THE PUBLIC

*The following individuals addressed the Board on various issues:*

*Steven Schwartz*
*Janet Barek*
*Bud Osborn*

**Public Speaker Forms for Item Q**

## R. UPCOMING MEETINGS

1. Regular Meeting, December 12, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, January 9, 2024 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, **MONDAY** January 22, 2024 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

## S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

*No items.*

## T. PUBLIC HEARINGS

### T.1. OA-2023-00002 LDC Coastal Development, etc.

a. Conduct a public hearing on November 28, 2023, to review and consider application OA-2023-00002 (aka OA-23-03), Land Development Division - Amendment to Land Development Code - Multiple Sections, to include a recommendation motion.
b. If approved, direct the Chair and Clerk to execute the ordinances for OA-2023-00002, Land Development Division - Amendment to Land Development Code - Multiple Sections. **(Eric Landon, Growth Management Director)**

*County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.*

*Land Development Director Joanna Coutu provided the staff presentation and Ms. Coutu and Growth Management Director Eric Landon responded to questions from the Board.*

*Citizens Bob Rutemiller, Steven Schwartz, and Janet Barek commented.*

*Board discussion ensued with Ms. Coutu.*

**Motion to approve, direct the Chair and Clerk to execute the ordinances for OA-2023-00002 Land Development Code Coastal Development.**

| | |
|---|---|
| **RESULT:** | **Adopted** |
| **MOVER:** | Rebecca Bays |
| **SECONDER:** | Diana Finegan |
| **AYES:** | Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan |
| **NAY:** | None |

**Ordinance Number 2023-A34**

**Item T1 - Planner PowerPoint**

**Public Speaker Forms for Item T1**

## U. ADJOURN

The meeting was adjourned at 05:43 PM.

**Proof of Publication**