



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

October 10, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
September 26, 2023 Regular Meeting

Administration

Attorneys Office

Clerk

Community Services

B.2. Hernando Beach Playground Asset Deletion

Approve deletion of the following item from the inventory of Parks and Recreation and the removal of the same items from the county's Capital Asset listing. Asset #15264 - Hernando Beach Playground. **(Eric Head, Community Resources Director)**

B.3. Fire Station Park Modular Play Station Asset Deletion

Approve deletion of the following item from the inventory of Parks and Recreation and the removal of the same items from the county's Capital Asset listing. Asset #17263 - Fire Station Park Modular Play Station. **(Eric Head, Community Resources Director).**

Fire Services

Human Resources

Management and Budget

Growth Management

B.4. PLT-23-11 (aka RPLT2023-00006) Jen's Acres

- a. Review and approve PLT-23-11, Jen's Acres.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records. **(Eric Landon, Growth Management Director, Joanna Coutu, Land Development Division Director).**

Public Works

B.5. Release of Lien

- a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida. **(Carlton Hall, Interim Public Works Director)**

B.6. Disposal of Surplus Property

Approve deletion of the following items from the inventory and the removal of same items from the county's Capital Asset listing. 17508 Generac Generator. **(Carlton Hall, Interim Public Works Director).**

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

B.7. Proposed County Surplus Property Inventory List Appropriate for use as Affordable Housing – Set A Public Hearing.

Set a Public Hearing on November 14, 2023, at 1:45 p.m. pursuant to Section 125.379, Florida Statutes, for the purpose of considering an inventory list of County owned, surplus real property determined to be appropriate for use as affordable housing. **(Carlton Hall, Interim Public Works Director).**

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation for Friends of the Library Month

Approve and authorize the Board to execute a proclamation extending appreciation to the Friends of the Library and declaring October 2022 as "Friends of the Library Month" in Citrus County, Florida.

C.2. Breast Cancer Awareness Month

Approve and authorize the Board to proclaim the month of October as Breast Cancer Awareness Month in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. QTE 21-152 Amendment No. 1; Nature Coast EMS Landscape Maintenance Services; JDMF, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and JDMF, LLC to renew for an additional one (1) year term, extending the duration of the Agreement to November 8, 2024. **(Eric Head, Community Services Director)**

E.1.b. ITB 23-077 Suncoast Parkway II from SR 44 to CR 486 Utility Adjustments Project; Accurate Drilling Systems, Inc.

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Accurate Drilling Systems, Inc. for the Suncoast Parkway II from SR 44 to CR 486 Utility Adjustment Project. **(Ken Cheek, Director, Water Resources)**

E.1.c. ITB 23-052 Ft. Island Trail Septic Remediation Project; Midsouth, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Midsouth, Inc. to change the bid form price from line item pricing to lump sum pricing for the Ft. Island Trail Septic Remediation Project. **(Ken Cheek, Water Resources Director)**.

E.1.d. RFQ 22-067 Work Authorization; Continuing Contract for Professional Services for Solid Waste Management; Jones, Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. to manage a Title V Air Operations permit for the operation of the Citrus County Landfill at a cost of \$89,591. **(Carlton Hall, Interim Director of Public Works)**

E.1.e. RFQ 21-095 Work Authorization; Continuing Contract for Professional Engineering Service; Hanson Professional Services, Inc.

Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and Hanson Professional Services, Inc. for the data collection, design, permitting, and construction services during and after construction at a total cost of \$173,475.50 which includes a ten-percent contingency. **(Carlton Hall, Interim Public Works Director)**

E.1.f. RFQ 21-095 Work Authorization; Continuing Contract for Professional Engineering Service; Hanson Professional Services, Inc.

Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and Hanson Professional Services, Inc. for the data collection, design, permitting, and construction services during and after construction for stormwater management at a total cost of \$133,841.40 which includes a ten-percent contingency. **(Carlton Hall, Interim Public Works Director)**

E.1.g. ITB 21-087 Amendment No. 3; Medical Supplies for Fire Rescue Purchase and Delivery; Henry Schein, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Henry Schein, Inc. to modify the fee schedule in Exhibit "A" effective November 9, 2023. **(Craig Stevens, Fire Chief)**.

E.1.h. SGS 23-124 Purchase of Traffic Signals; Temple, Inc.

Approve and Authorize the Chairman to approve the Agreement between Citrus County, Florida and Temple, Inc. for the purchase of traffic control devices. **(Carlton Hall, Interim Public Works Director.)**

E.2. Budget Transfers

- a. Approve budget transfers for Building Division, Road Maintenance, Emergency Medical Services, Growth Management, Transit, Housing, and Economic Development for fiscal year 2022-2023
- b. Approve budget transfers for Housing Services for fiscal year 2023-2024 **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

- a. Adopt and authorize the Chairman to execute a resolution adopting/amending the Older American's Act - Title III B, Older American's Act - Title III C-1, Older American's Act - Title III C-2, Older American's Act - Title III E, and the State Housing Initiatives Partnership (SHIP) (2) grant budgets for fiscal year 2022-2023.
- b. Adopt and authorize the Chairman to execute a resolution adopting/amending the Florida Department of Emergency Management, Withlacoochee Regional Water Supply Authority (WRWSA), State Housing Initiatives Partnership (SHIP), and the Southwest Florida Water Management District (SWFWMD) grant budgets for fiscal year 2023-2024. **(Erin Dohren, Director Management & Budget)**

E.4. Crystal River Airport – Duke Energy Service Agreement; Powerline Marker Balls

Approve and authorize the Chairman to sign the Duke Energy Service Agreement in the amount of \$641.86 to install county purchased ball markers in the amount of \$1,800 on the utility lines at runway 18/36. **(Carlton Hall, Interim Public Works Director)**

E.5. Employee Assistance Program

Approve and authorize the chairman to execute the agreement between Citrus County, Florida and The CIGNA Group and Evernorth Care Solutions to provide an Employee Assistance Program. **(June Randall, Human Resources Director, Jessica Flynn, Human Resources Manager)**

E.6. Small County Outreach Program Agreement (SCOP) 445661 1 54, for Full Depth Reclamation and Resurfacing County Road Dunkenfield Ave from Venable St to N. of Marion Way

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program for Dunkenfield Ave from Venable St to N. of Marion Way.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Transportation for Full Depth Reclamation and Resurfacing of Dunkenfield Ave from Venable St to N. of Marion Way. The FDOT portion will be \$1,670,945 and the County's participation will be \$779,775. **(Carl Hall, Interim Public Works Director and Walt Eastmond, Technical Services Director)**

E.7. 2023 Citrus Original Home Show Vendor Registration

Approve and authorize the Chairman to execute the 2023 Citrus Original Home Show Vendor Registration. **(Craig Stevens, Fire Chief)**

E.8. Opioid Related Litigation Settlement Dollars Allocation

Approve and authorize the Chairman to create a Licensed Clinical Social Worker position along with all associated costs to supplement the current CORE program utilizing proceeds from Settlements with Pharmaceutical Supply Chain Participants. **(Craig Stevens, Fire Chief)**

E.9. Corrective Permanent Drainage and Utility Easement – CR486 LLC., a Florida Limited Liability Company

a. Approve and Authorize the Chairman to accept a Corrective Permanent Drainage and Utility Easement from CR486 LLC for properties located at 2130 & 2500 N. Lecanto Highway.

b. Authorize the Clerk to place the Board's acceptance stamp on the Corrective Permanent Drainage and Utility Easement and record said document in the Public Records of Citrus County, Florida **(Carlton Hall, Interim Public Works Director)**

E.10. State Aid to Libraries Grant Agreement for Fiscal Year 2024

a. Approve and authorize the Chairman to execute a State aid to Libraries Grant Agreement between the Florida Department of State, Division of Library and Information Services and Citrus County, Florida for Fiscal Year 2024. Estimated grant amount is \$58,328. No matching funds required.

b. Approve and authorize the Chairman to execute supporting documents including

Certification of Hours, Free Library Service and Access to Materials Form, Strategic Plan, and Annual Plan of Service for 2024. **(Eric Head, Community Resources Director, Adam Chang, Library Services Director)**

E.11. Addendum to Agreement with West Publishing Corporation

Approve and authorize the Chairman to execute the Order Form and the Addendum to the Agreement with West Publishing Corporation for subscription services.

E.12. TDC Request for HRRP - Special Funding Request

- a. Find that the use of funds for the restoration and maintenance of the Homosassa River constitutes an appropriate expenditure of tourist development tax funds.
- b. Approve the Tourist Development Council's unanimous recommendation to fund the Homosassa River Restoration Project Maintenance Phase 1.
- c. Approve related budget transfer. **(Frank Calascione, Economic Development Director, Acting Visitors and Convention Bureau Director)**

E.13. World Travel Market - Out of County travel

Approval for Terry Natwick, Marketing & Sales Manager, Visitors & Convention Bureau to attend the World Travel Market (WTM) London Tradeshow from November 3-9, 2023. **(Terry Natwick, Marketing & Sales Manager)**

E.14. Precinct Boundary and Precinct Building Changes

Approve and authorize the Chairman to approve the attached changes to precinct boundaries and poll location changes. **(Maureen "Mo" Baird, Supervisor of Elections).**

E.15. Legislative Priorities List

Board discussion, modify as appropriate and adoption of the 2023-2024 Legislative Priorities.

F. OUTSTANDING COMMISSION ITEMS

Outstanding Commissioners' List

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Consensus of the Board to write a letter to the Honorable Jonathan D. Gerber, Chairman, Judicial Circuit Assessment Committee, opposing the consolidation of the Judicial Circuit.

Consences of the Board to write a letter to the Honorable Jonathan D. Gerber, Chairman, Judicial Circuit Assessment Committee, opposing the consolidation of Florida's Judicial Circuits.

H. PRESENTATIONS/PUBLIC HEARINGS

- H.1. 1:30 PM - UF | IFAS Bay Scallop Harvest Presentation**
Information only.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

- I.1. Water and Wastewater Authority - Announce Resignation & Announce Vacancy**
a. Announce the resignation of William Ries from the Water and Wastewater Authority Board.
b. Announce one (1) vacancy and the taking of applications for terms that will expire on January 31, 2026. Deadline for application is November 10, 2023, with nominations and appointments to occur at the December 12, 2023 Board of County Commissioners Regular Meeting (**Cecilia Boehm, Executive Assistant II**).

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

- K.1. Discussion and vote on Border Security Resolution**
Adopt and authorize the Chairman to execute the Border Security Resolution

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

- N.1. Update on Inverness Village IV**
Update on Inverness Village IV

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, October 24, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, November, 14, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, November 28, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

T. PUBLIC HEARINGS

T.1. 5:01 PM CPA/AA-202300004 Growth Mgmt-PSI to GNC/PUD shelter

- a. Conduct a public hearing on October 10, 2023, at 5:01 p.m. to review and consider the application CPA/AA-2023-00004, Citrus County Growth Management .
- b. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA-2023-00004 . **(Eric Landon, Growth Management Director)**

T.2. 5:05 pm PUD-202300001 Norvell Bryant Lecanto-commercial ctr

- a. Conduct a public hearing on October 10, 2023, at 5:05 p.m. to review and consider application PUD-2023-00001 (fka PUD-23-03), 2023 Norvell Bryant Lecanto, LLC for 486, LLC.
- b. If approved, direct the Chair and Clerk to execute the ordinance for PUD-2023-00001 (fka PUD-23-03) . **(Eric Landon, Growth Management Director)**

T.3. 5:10 pm CPA-AA-PUD2023-00004 Wilburn/CJC -LDR to MDR/PUD

- a. Conduct a public hearing on October 10, 2023, at 5:10 p.m. to review and consider application CPA/AA/PUD-2023-00004 (fka CPA/AA/PUD-22-20), Dr. Michael Wilburn for CJC Crystal River, LLC.
- b. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-2023-00004 (fka CPA/AA/PUD-22-20), Dr. Michael Wilburn for CJC Crystal River, LLC. **(Eric Landon, Growth Management Director)**

T.4. 5:15 p.m. CPA/AA-2023-00003 Growth Mgmt- Addtn to SR-44 IMA

- a. Conduct a public hearing on October 10, 2023, at 5:15 p.m. to review and consider application CPA/AA-2023-00003, Citrus County Growth Management for James W. Morton.
- b. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA-2023-00003, Citrus County Growth Management for James W. Morton. **(Eric Landon, Growth Management Director)**

U. ADJOURN