



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

September 26, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

A. CALL TO ORDER

September 26, 2023 Citrus County Courthouse
The meeting was called to order at 1:03 pm.

A.1. Invocation

Bishop Al Hopkins of Redemption Center Church gave the Invocation.

A.2. Pledge of Allegiance

U.S. Army Veteran, Bud Osborn, led the Pledge of Allegiance.

A.3. Roll Call

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Clerk of the Circuit Court and Comptroller Angela Vick, and Deputy Clerk Ashlyn Hunnicutt

Absent: None

A.4. Approval of Agenda

County Administrator Steve Howard submitted additional information for items E14, E15 and F1, revising item 8, and requested the removal of additional item G1.

Motion to approve the Agenda.

Motion was modified to include the additions to the agenda.

RESULT: Adopted

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MOVER: Rebecca Bays
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

B. CONSENT

Motion to approve the Consent Agenda.

Citizen Janet Barek commented and County Administrator Steve Howard responded.

Board discussion ensued with Mr. Howard prior to the vote.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

[Public Speaker Form for Item B](#)

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
August 22, 2023 Regular Meeting

B.2. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
September 7, 2023 Tentative Budget Hearing
September 12, 2023 Regular Meeting

Administration

B.3. Ratify Emergency Purchase of Vehicles

Ratify Emergency purchase of vehicles.

B.4. The Florida Department of Environmental Protection, Division of Recreation and Parks Announces Open-House Public Meeting on Monday, October 9, 2023

Announce the Florida Department of Environmental Protection, Division of Recreation and Parks Open-House Public Meeting on Monday, October 9, 2023, from 2:00p.m. - 6:00 p.m.

A copy of the meeting materials and agenda are available online at

<https://floridadep.gov/parks/public-participation>

Attorneys Office

No items.

Clerk

B.5. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

No items.

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

No items.

Public Works

No items.

Systems Management

No items.

Visitors and Convention Bureau

No items.

Set Public Hearings Workshops

B.6. Release of Lien for Water and Wastewater Utility Services - Bilodeau

Approve and authorize the Chairman to execute Release of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Jacqueline Bilodeau. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

B.7. Connection Charge Installment Lien Agreement - West Enterprises

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for West Enterprises of Florida LLC. **(Ken Cheek, Water Resources Director)**

B.8. Connection Charge Installment Lien Agreement - Keer

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Louis Keer & Linda Franchini-Keer. **(Ken Cheek, Water Resources Director)**

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

Motion to approve item C1 through C5.

RESULT: **Adopted**

MOVER: Diana Finegan

SECONDER: Rebecca Bays

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

C.1. Fire Prevention Week 2023

Approve and authorize the Board to execute a Proclamation declaring October 8 through 14, 2023 as "Fire Prevention WeekTM" in Citrus County, Florida.
"Cooking safety starts with YOU. Pay attention to fire preventionTM". (Craig Stevens, Fire Chief)

[Additional Information for Item C1](#)

C.2. Proclamation National 4-H Week

Authorize and approve the Board to proclaim National 4-H Week in Citrus County, Florida.

C.3. Proclamation -- National Service Dog Month

Approve and authorize the Board to proclaim the month of September, 2023 as National Service Dog Month.

C.4. Proclamation -- Business Appreciation Month

Approve and authorize the Board to proclaim the month of October, 2023 as Business Appreciation Month.

C.5. Proclamation - Florida Native Plant Society

Approve and authorize the Board to proclaim the month of October, 2023 as "Florida Native Plant Month" in Citrus County, Florida.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Sabrina Watson

Bud Osborn

Dr. Carmen Koubicek

Steven Schwartz

Robert Steele

Janet Barek

The Board, Management and Budget Director Erin Dohren, and County Attorney Denise A. Dymond Lyn responded to comments from the public.

Clerk's Note: This item was paused at 1:48 pm due to public hearings and was resumed at 2:05 pm and Clerk of the Circuit Court and Comptroller Angela Vick

left the meeting at 1:59 pm.

[Public Speaker Forms for Item D](#)

E. REGULAR BUSINESS

E.1. Bids

Motion to approve item E1a through E1h.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Holly L. Davis

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

E.1.a. ITB 23-020 SCOP Project East Withlacoochee Trail/CR 39 from West of E. Tasha Court to E. Scott Lane; Pave-Rite, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. to provide for a SCOP resurfacing Project at East Withlacoochee Trail/CR 39 from West of E. Tasha Court to E. Scott Lane at a cost of \$1,253,354.52 including the Contingency amount of \$117,343. This is funded by a SCOP Grant through FDOT. **(Carlton Hall, Assistant Public Works Director and Walt Eastmond, Technical Services Director)**

E.1.b. PB 23-112 City of Tallahassee Contract No. 3708; Vehicles, Trailers, & Equipment; Environmental Products Group, Inc. f/k/a Environmental Products of Florida Corporation.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Environmental Products Group, Inc. f/k/a Environmental Products of Florida Corporation to purchase a 2023 Guzzler Predator LVT sewer truck at a cost of \$328,308 and future budgeted vehicles, trailers, & equipment on an as-needed basis with an Amendment to this Agreement. **(Carlton Hall, Assistant Public Works Director)**

E.1.c. ITB 23-064 Contractor Services for the Processing of Yard Waste at the Citrus County Central Landfill; Mohawk Valley Materials, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Mohawk Valley Materials, Inc. to process yard waste and

horticultural debris accumulated at the Citrus County Central Landfill on an as-needed basis. (**Carlton Hall, Asst. Public Works Director.**)

E.1.d. SGS 21-042 Amendment No. 1; Database Management Support for Oracle and Microsoft SQL Systems, Centroid Systems, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Centroid Systems, LLC to renew the Agreement for an additional three (3) year term, extending the Agreement to September 30, 2026 on an as-needed basis and once received from Centroid Systems, LLC and approved by County Attorney's office. (**Todd Dunn, Chief Information Officer**)

E.1.e. RFP 21-050 Work Authorization; General Contractor Continuing Services; New Courthouse south side windows; Stokes Construction and Maintenance, LLC

Approve and Authorize the Chairman to execute the Work Authorization between Citrus County, Florida and Stokes Construction & Maintenance, LLC to provide construction for the replacement of New Courthouse south side windows at a cost of \$53,740.80. (**Carlton Hall, Assistant Public Works Director**)

E.1.f. AGR 21-170 Amendment No. 2; EMS Billing Service Company to provide medical billing and collection services; EMS Management & Consultants, Inc. (EMS/MC)

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and EMS Management Consultants, Inc. once received from EMS Management Consultants, Inc. and approved by the County Attorney's Office to extend the Agreement until September 30, 2024. (**Craig Stevens, Fire Chief /Citrus County Fire Rescue and EMS**)

E.1.g. SGS 22-089 Amendment No. 1; Social Media Archive; Archivesocial, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Archivesocial, LLC to change the name and extend the Agreement until September 30, 2024 once received from Archivesocial, LLC and approved by the County Attorney's office. (**Todd Dunn, System Management Director**)

E.1.h. RFP 23-079 Full Service Advertising & Public Relations Services; Miles Partnership, LLLP

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Miles Partnership, LLLP at a total Annual Administration Fee cost of \$120,000. **(Frank Calascione, Economic Development Director/Interim Visitor Convention Bureau Director)**

E.2. Budget Transfers

Approve budget transfers for Teen Court, Veteran Services, Utilities (3) and Solid Waste Management (2), Housing Services (6), Supervisor of Elections, Human Resources, Dental Insurance and Health Insurance for fiscal year 2022-23 **(Erin Dohren, Director Management & Budget)**

Motion to approve item E2.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending the Florida Department of Health-Citrus (FDOH-Citrus) Coordinated Opioid Recovery Program Memorandum of Understanding (MOU) budget for fiscal year 2022-2023. **(Erin Dohren, Director Management & Budget)**

Motion to approve item E3.

Chair Ruthie Schlabach commented.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Rebecca Bays

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

Resolution Number 2023-073

E.4. Waste Disposal Account Agreement for Bentley Waste Services, LLC dba Hook Company

- a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Bentley Waste Services, LLC dba Hook Company.
- b. Approve termination of the existing Waste Disposal Account Agreement with Bentley Waste Services, LLC dba Hook Company dated February 28, 2023, and

transfer cash deposit to new agreement. **(Carlton Hall, Interim Public Works Director).**

Motion to approve item E4a and b.

RESULT: Adopted
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.5. Landfill Tipping Fee Waiver

Approve continuing the landfill tipping fee waivers for Fiscal Year 2023-2024 for the programs listed in the overview. **(Carlton Hall, Interim Public Works Director)**

Motion to approve item E5.

Chair Ruthie Schlabach commented.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.6. Sugarmill Woods Golf Course Reuse Project Amendment 1 to the Grant Agreement between Florida Department of Environmental Protection and Citrus County

Approve and authorize the Chairperson to execute the Amendment to the Agreement **(Ken Cheek, Water Resources Director)**

Motion to approve item E6.

RESULT: Adopted
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.7. Amendment to Reuse Agreement for Links Golf, LLC

Approve and authorize the Chairman to sign the Amendment to the Agreement between the Citrus County Municipal Service Benefit Unit for water and wastewater utility services, and LINKS GOLF, LLC., the owner of the Sugarmill Woods and Citrus National Golf facilities. **(Ken Cheek, Water Resources Director)**

Motion to approve item E7.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.8. Amendment No. 4 to Grant Agreement LP09017 between FDEP and Citrus County, Florida

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement. **(Ken Cheek, Water Resources Director)**

Motion to approve item E8.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.9. CoreCivic Contract Monitoring Update for August 2023

Concur with the recommended action of the non-performance assessment of \$31,000 against CoreCivic's August 2023 invoice. **(Erin Dohren, Director of Management & Budget/Georgette Brock, Contract Monitor)**

Motion to approve item E9.

Citizens Janet Barek and Josh Wooten, President and CEO of the Citrus County Chamber of Commerce, commented.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

[Public Speaker Form for Item E9](#)

E.10. MOU with Save Crystal River, Inc to aid in the restoration of the Hunter Springs Basin

Authorize the Chairman to sign the MOU with Save Crystal River, Inc to aid in the restoration of the Hunter Springs Basin.

Motion to approve item E10.

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RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.11. TDC Request for Special Event Marketing Grant Applications

- a. Approve and authorize the Board to fund the Special Event Marketing Grant Application for the Walk of Arts 2023 in the amount of \$750.00. The Tourist Development Council's unanimous recommendation
- b. Approve and authorize the Board to fund the Special Event Marketing Grant Application for the Florida Manatee Festival in the amount of \$1,500.00. The Tourist Development Council's unanimous recommendation
- c. Approve and authorize the Board to fund the Special Event Marketing Grant Application for the Floral City Strawberry Festival in the amount of \$1,500.00.
(Frank Calascione, Economic Development Director, Acting Visitor and Convention Bureau Director)

Motion to approve item E11a, b, and c.

Board discussion ensued prior to the vote.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.12. Citrus County Health Department Contract

Approve and authorize the Chairman to execute a contract with the State of Florida Department of Health for operation of the Citrus County Health Department contract year October 1, 2023, through September 30, 2024 **(Erin Dohren, Management & Budget Director)**.

Motion to approve item E12.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

E.13. Florida Blue Insurance Renewal

- a. Approve and authorize the Board to execute the renewal agreement with Florida Blue and Citrus County, Florida, a political subdivision of the State of

Florida.

b. Approve the subsidy for employees purchasing family insurance, totaling approximately \$154,816 for FY24. **(June Randall, Human Resources Director, Jessica Flynn, Human Resources Manager)**

Motion to approve item E13a and b.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

E.14. Dental Insurance Agreement

Approve and authorize the Chairman to sign the Administrative Services Agreement and the HIPAA Business Associate Agreement between Citrus County, Florida and Florida Combined Life **(June Randall, Human Resources Director, Jessica Flynn, Human Resources Manager)**

Motion to approve item E14.

Management and Budget Director Erin Dohren responded to questions from the Board.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

[Additional Information for Item E14](#)

E.15. LifeStream Behavioral Center Agreement with Citrus County Fiscal Year 2023-2024

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Lifestream Behavioral Center, Inc. to provide substance abuse and mental health services in Citrus County. This agreement will become effective upon the date it is executed by the last party. The term of the agreement will be for a one (1) year period starting October 1, 2023, to September 30, 2024. **(Eric Head, Community Services Director)**

Motion to approve item E15.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Rebecca Bays

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

[Additional Information for Item E15](#)

E.16. EDA Disaster Supplemental Grant Application Resolution

Approve and authorize the Chairman to execute the Grant Application Resolution and Grant Application Resolution for Local Matching funds. **(Frank Calascione, Economic Development Director)**

Motion to approve item E16.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Holly L. Davis

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

Resolution Numbers 2023-074 and 2023-075

F. OUTSTANDING COMMISSION ITEMS

County Administrator Steve Howard provided updates on items 8 and 9 and Growth Management Director Eric Landon provided the update on the 7-Eleven issue.

Commissioner Jeff Kinnard, D.C. requested the addition of the connector multipurpose path from Three Sisters Springs Park to LeGrone Park to be added to the Outstanding Commission Items list.

Update Outstanding Commissioners' List

[Outstanding Commissioners' List](#)

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

Item G1, that was added to the agenda during the meeting, was pulled.

[Additional Item G1](#)

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Public Hearing Medicaid Assessment Program

a. Conduct a public hearing to consider the imposition of non-ad valorem special assessments for enhanced Medicaid payments for local services.

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b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, authorizing and adopting a non-ad valorem special assessment within the County for the purpose of benefiting assessed properties through enhanced Medicaid payments for local services; finding and determining that certain real property and interests in property is specially benefited by the assessment; collecting the assessment against the real property; establishing the method of collection; providing for certain other authorizations and delegations of authority as necessary; and providing and effective date.

c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida. **(Erin Dohren, Management and Budget Director)**

Management and Budget Director Erin Dohren provided the recommendation.

The following citizens commented: Janet Barek; Michael Poch; Linda Stockton, CEO of Bravera Health Seven Rivers; Lisa Newmee, CEO of HCA Florida Citrus Hospital; and Josh Wooten, President and CEO of the Citrus County Chamber of Commerce.

Motion to approve item H1b and c.

RESULT: **Adopted**

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

Resolution Number 2023-076

Public Speaker Forms for Item H1

Proof of Publication for Item H1

H.2. 1:40 PM Public Hearing SRF Homosassa Springs Septic Tank Phase Out Wastewater Facilities Plan

a. Conduct a Public Hearing to receive public comment on the Homosassa Springs Septic Tank Phase Out State Revolving Fund Facility Plan

b. Approve and authorize the Chairman to execute a Resolution adopting the Homosassa Springs Septic Tank Phase Out State Revolving Fund Facility Plan. **(Ken Cheek, Water Resources Director)**

Water Resources Director Ken Cheek provided the recommendation.

Citizens Sabrina Watson and Steven Schwartz commented.

Motion to approve item H2b.

The Board and County Administrator Steve Howard addressed citizen

comments.

RESULT: **Adopted**

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

Resolution Number 2023-077

[Public Speaker Forms for Item H2](#)

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Historic Resources Advisory Board - Announce Open Positions

Announce five (5) regular board member and two (2) alternate board member vacancies and the taking of applications for those positions on the Historic Resources Advisory Board that will expire on September 30, 2027.

Chair Ruthie Schlabach provided the announcement.

J. COMMITTEE REPORTS FROM COMMISSIONERS

Commissioner Jeff Kinnard, D.C. provided the update from the Keep Citrus County Beautiful committee, the upcoming recycling tour, and the "Adopt a Highway" program.

First Vice Chair Holly Davis provided the update from the TDC committee.

County Administrator Steve Howard commented.

Chair Ruthie Schlabach provided the update from the Veteran Services Advisory Board.

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K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

No items.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

No items.

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M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

No items.

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

Second Vice Chair Holly Davis provided an update on the Florida Association of Counties meeting.

N.1. Update on Inverness Village IV

Update on Inverness Village IV

Growth Management Director Eric Landon provided the update on Inverness Village IV.

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

No items.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Ross Fredricksen

Robert Jarnszenksy

Janet Barek

Josh Wooten, President and CEO of the Citrus County Chamber of Commerce

The Board, Growth Management Director Eric Landon, and Fire Chief Craig Stevens responded to comments from the public.

[Public Speaker Forms for Item Q](#)

R. UPCOMING MEETINGS

1. Regular Meeting, October 10, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

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2. Regular Meeting, October 24, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, November 14, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Citrus Elected Leadership Summit, **Tuesday, October 3, 2023 at 9:00AM**, Withlacoochee Technical College, 1201 W. Main St., Inverness, Florida 34450

T. PUBLIC HEARINGS

Clerk's Note: The meeting was recessed at 3:14 pm and reconvened at 5:01 pm and County Attorney Denise A. Dymond Lyn did not return to the meeting.

T.1. 5:01 PM Public Hearing - Final Budget Hearing

- a. Discuss the percentage change in the millage rate over the rolled-back rate.
- b. Take public comment concerning the tentative budget and proposed millage.
- c. Motion to approve and authorize the Chairman to execute a resolution amending the 2023/2024 budget for adjustments previously presented at the September 7, 2023 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward adjustments (Exhibit C).
- d. Motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2023/2024.
- e. Motion to adopt and authorize the Chairman to execute the final millage rate resolution. (Prior to voting on motion, the name of the taxing authority, rolled-back rate, percentage change and the millage rate to be levied must be publicly announced.)
- f. Motion to adopt and authorize the Chairman to execute the final budget resolution.
- g. Motion to approve and authorize staff to execute the Vote Record Final Adoption of Millage Levy (DR-487V), Maximum Millage Levy Calculation Final Disclosure (DR-420MM), and Certification of Compliance (DR-487) via electronic format (e-TRIM).
- h. Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422), upon receipt, via electronic format.
- i. Motion to adopt and authorize the Chairman to execute the roll forward grant resolution.

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j. Approve and authorize Chairman to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY24 as approved by County Administrator and County Attorney.

(Erin Dohren, Management and Budget Director)

County Administrator Steve Howard thanked staff and Management and Budget Director Erin Dohren provided an overview and reviewed the percentage change in the millage rate over the rolled-back rate.

The Aggregate Rolled-Back Rate is 7.5349 mills.

The Proposed Tentative Aggregate Millage Rate is 8.8755 mills.

The Percentage Millage Increase is 17.79%.

The following citizens addressed the Board: Sabrina Watson; Mark Svestica, representing Pine Ridge Property Owner's Association; Frank Papcin; Janet Barek; Jennieliss Christie; and Tracy Edgmon.

Management and Budget Director Erin Dohren requested Board direction regarding: the pay and class with a starting rate of \$14.50 an hour, using General Fund CIP \$2.6 million reserves for EMS stair chairs for \$471,000 and localized road repairs for \$950,000, and starting a 20 year cycle of 13 million dollars a year dedicated to road resurfacing.

Board discussion and consensus followed.

Ms. Dohren continued the presentation and responded to questions from the Board.

Motion to approve and authorize the Chair to execute a resolution amending the 2023/2024 budget for adjustments previously presented at the September 7, 2023 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward assessments (Exhibit C).

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Holly L. Davis

AYES: Davis, Davis Schlabach, Finegan, Bays

NAY: Kinnard D.C.

Resolution Number 2023-078

Motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2023/2024.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Holly L. Davis

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AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

NAY: None

Resolution Number 2023-079

Ms. Dohren provided additional information and Board discussion ensued with Ms. Dohren and County Administrator Steve Howard.

Sheriff Mike Prendergast responded to questions from the Board.

Consensus of the Board was given to leave the Fire MSTU millage rate the same.

Motion to adopt and authorize the Chair to execute the final millage rate resolution.

Ms. Dohren stated for the record that Citrus County, Florida is the Taxing Authority and read the millage rates into the record:

Aggregate Rolled-Back Rate is 7.5349 mills.

Proposed Tentative Aggregate Millage Rate is 8.8755 mills.

Percentage Millage Increase is 17.79%.

Fiscal Year 2023/2024:

General Fund	6.9951
Transportation	0.9860
Health Department	0.0564
Total County-Wide	8.0375
Special Districts:	
Library Services	0.3147
Fire Taxing District	0.0000
Fire MSTU	0.5780
Stormwater MSTU	0.0000
Total Special Districts	0.8927 (0.3147 without Fire MSTU)
Total Proposed Millage	8.9302 (8.3522 without Fire MSTU)

Deputy Clerk Amy Novinger requested clarification of the motion.

Motion was amended to exclude the Fire MSTU.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Rebecca Bays

AYES: Davis, Davis Schlabach, Bays

NAY: Finegan, Kinnard D.C.

Motion to approve Fire Rescue MSTU at 0.5780.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

Resolution Number 2023-080

Motion to adopt and authorize the Chair to execute the final budget resolution for fiscal year 2023/2024.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Bays
NAY: Finegan, Kinnard D.C.

Resolution Number 2023-081

Motion to approve and authorize staff to execute the following TRIM compliance forms for fiscal year 2023/2024 via electronic format (e-TRIM): Vote Record Final Adoption of Millage Levy (DR-487V); Maximum Millage Levy Calculation Final Disclosure (DR-420MM); and Certification of Compliance (DR-487).

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Kinnard D.C., Bays
NAY: Finegan

Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422) for fiscal year 2023/2024, via electronic format (e-TRIM).

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

Motion to adopt and authorize the Chair to execute the roll forward grant

resolution for fiscal year 2023/2024.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

Resolution Number 2023-082

Motion to approve and authorize the Chair to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for fiscal year 2023/2024 as approved by the County Administrator and the County Attorney.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.
NAY: None

Public Speaker Forms for Item T1

Additional Information for Item T1

Staff PowerPoint Presentation for Item T1

- T.2. 5:05 pm OA2023-00001-Annual Update/5-Year Capital Imp Elem**
1. Conduct a Public Hearing on September 26, 2023, to review and discuss application OA-2023-00001, 2023 Annual Update of the 5-Year Capital Improvements Schedule (**Eric Landon, Growth Management Director**).
 2. If approved, direct the Chair and Clerk to execute the ordinance for OA-2023-00001. (**Eric Landon, Growth Management Director**)

Director of Land Development Joanna Coutu provided the recommendation.

Motion to direct the Chair and Clerk to execute the ordinance for OA-2023-00001.

Mark Svestka, representing Pine Ridge Properties Owner's Association, commented and Ms. Coutu responded.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Finegan, Bays, Kinnard D.C.

Minutes

Board of County Commissioners Meeting - September 26, 2023

NAY: None

Ordinance Number 2023-A25

[Public Speaker Form for Item T2](#)

U. ADJOURN

The meeting was adjourned at 7: 03 pm.

[Proof of Publication](#)