



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

August 22, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

Administration

B.1. List of Discounts, Errors, Double Assessments, and Insolvencies from the 2022 Tax Roll

Acknowledge the list of Discounts, Errors, Double Assessments, and Insolvencies against the 2022 Tax Roll.

Attorneys Office

Clerk

B.2. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

B.3. Citrus United Soccer League Agreement

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida, and Citrus United Soccer League for the 2023 Season. **(Eric Head, Community Services Director)**

B.4. Nature Coast Soccer Club, Inc. Agreement

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida, and Nature Coast Soccer Club, Inc. for the 2023 Season. **(Eric Head, Community Resources Director)**

B.5. Citrus FC Agreement

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida, and Citrus FC for the 2023 Season. **(Eric Head, Community Resources Director)**

Fire Services

Human Resources

Management and Budget

B.6. Settlement of Claim #1102180

Approve and authorize the Chairman to execute the Resignation Agreement, Waiver and Release between Citrus County, Florida and Corey C. King, as full and final settlement, inclusive of all attorneys' fees and costs, in the total amount of \$95,000.
(Erin Dohren, Management & Budget Director)

Growth Management

B.7. Fortune Telling Permit

- a. Authorize and approve the request for a permit/business license to Ann M. Reed for Fortune Telling in Citrus County, Florida; or
 - b. Deny the request for a permit/business license to Ann M. Reed for Fortune Telling in Citrus County, Florida.
- (Eric Landon, Growth Management Director)**

B.8. PLT-23-05 (aka RPLT2023-00009) Agnes Landings

- a. Consider PLT-23-05 (aka RPLT2023-00009), Agnes Landing Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida **(Eric Landon, Growth Management Director)**

B.9. PLT-22-36 (aka RPLT2023-00014) Cynthia's Subdiv.

- a. Consider PLT-22-36 (aka RPLT2023-00014), Cynthia's Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida **(Eric Landon, Growth Management Director)**

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

B.10. Release of Lien for Connection Charge Installment Lien Agreement - Gainer

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreements: Denise L Gainer. **(Ken Cheek, Water Resources Director)**

B.11. Release of Lien - Connection Lien Agreement - Richard E & Deborah L Thompson

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreements: Richard E & Deborah L Thompson. **(Ken Cheek, Water Resources Director)**

B.12. Satisfaction of Lien Water and Wastewater Utility Services - Hodgens

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Melanie Hodgens. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Set Public Hearings Workshops

B.13. Set a Public Hearing to adopt the Homosassa Springs Septic Tank Phase-Out State Revolving Fund Facility Plan

Set a Public Hearing on September 12, 2023 at 1:30 p.m. to consider the Resolution to formally adopt the Homosassa Springs Septic Tank Phase-Out State Revolving Fund Facility Plan. **(Ken Cheek, Water Resources Director).**

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation - National Preparedness Month

Approve and authorize the Board to proclaim the month of September, 2023 as National Preparedness Month in Citrus County, Florida.

C.2. GFOA Distinguished Budget Presentation Award

The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award congratulated the Citrus County Board of County Commissioners on being awarded the GFOA Distinguished Budget Presentation Award for the County's FY 22 budget document. This is the highest form of recognition in governmental budgeting, and the eighteenth year Management & Budget has received the award.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 23-088 (Re-Bid) Cardinal Street Force Main Project; Pave-Rite, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. to provide construction for the Cardinal Street Force Main Project. **(Ken Cheek, Water Resources Director).**

E.1.b. RFQ 21-003 Elder Affairs and Older Americans In-Home Health Services; Gifted by Hands LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida, and Gifted By Hands LLC to provide Chore, Homemaker, Respite Care without Personal Care, Companionship, and Shopping Assistance as listed under RFQ 21-003.

b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and Gifted by Hands LLC. **(Eric Head, Community Services Director.)**

E.1.c. ITB 22-139 Amendment No. 1; Pest Control Services; Power Exterminators, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Power Exterminators, Inc. to add the EMS Building as an additional treatment location in Floral City, Florida on an as-needed basis. (Carl Hall, Public Works Assistant Director)

E.1.d. ITB 23-002 Amendment No. 1; Cambridge Greens Septic to Sewer Construction Project; Commercial Industrial Corp.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Commercial Industrial Corp. to amend the Agreement to delete Federal terms that were incorporated into the Agreement. **(Ken Cheek, Water Resources Director)**

E.1.e. RFQ 21-096 Work Authorization; Continuing Contract for Professional Services for Water Resources/Utilities Department; Mckim & Creed, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for McKim & Creed, Inc. to assist County with lift station conversions/upgrades as part of the SCADA Master Plan for the Sugarmill Woods Sewer Collections System.
(Ken Cheek, Water Resources Director)

E.2. Budget Transfers

Approve budget transfers for Solid Waste Management, Technical Services, Support Services (Community Center & Meals on Wheels America), Article V - Circuit Court, Administrative Services, Visitors & Convention Bureau, and Water Resources (Renewal & Replacement & Operations) for fiscal year 2022-23 **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the State Housing Initiative Partnership grant, Fire Rescue, Inverness Airport Business Park grant, Emergency Medical Services, Retired Senior Volunteer Program grant, and Lakes Region Library Renovation/ARPA budgets for fiscal year 2022-2023. **(Erin Dohren, Director Management & Budget)**

E.4. Water Incentives Supporting Efficiency (WISE) Program Funding Application

Approve and authorize the Chairman to execute the WISE agreement between the Southwest Florida Water Management District and Citrus County, Florida, a political subdivision of the State of Florida. **(Ken Cheek, Water Resources Director)**

E.5. Billboard Sales Agreement for Clear Channel Outdoor, LLC

Approve and authorize the chairman to execute the sales agreement between Citrus County, Florida and Clear Channel Outdoor, LLC., for billboard space in Homosassa, Florida, to support water conservation education. **(Ken Cheek, Water Resources Director)**

E.6. Termination of Two Temporary Construction Easements – Citrus Podiatry Center, Inc.

- a. Approve and authorize the Chairman to execute a Termination of Temporary Construction Easements for Citrus Podiatry Center, Inc., located at 2805 West Flare Lane, Lecanto.
- b. Authorize the Clerk to record the document in the Public Records of Citrus County, Florida. **(Carlton Hall, Assistant Public Works Director)**

E.7. Waste Disposal Agreement with Advanced Disposal for the Disposal of Imported Solid Waste and Security Bond Continuation for No. SUR0069942

- a. Approve and authorize the Chairman to execute the Solid Waste Disposal Agreement for the Importation of Out of County Solid Waste between Citrus County and Advanced Disposal at the rate of \$44.00/ton with a security deposit in the amount of \$313,640.00.
- b. Authorize the Chairman to accept Verification of Bond in Force for Argonaut Insurance Company Security Bond No. SUR0069942 extended to August 23, 2024.
- c. Approve termination of the existing Waste Disposal Agreement for the Importation of Out of County Solid Waste with Advanced Disposal dated September 13, 2023. **(Carlton Hall, Assistant Public Works Director)**

E.8. Veteran's Village of Citrus County – Ninth Modification to Memorandum of Understanding

- a. Approve and authorize the Chairman to execute the Ninth Modification to the Memorandum of Understanding with the Veteran's Village of Citrus County Inc., a Florida not-for-profit corporation (Village) to allow the Village one year of additional time to obtain written financial commitments.
- b. Authorize the Clerk of Courts to record the same in the Public Records of Citrus County, Florida. **(Carlton Hall, Assistant Public Works Director)**

E.9. Transit Development Plan (TDP) 2023 Annual Progress Report

Approve and adopt the 2023 Annual Transportation Development Plan Progress Report. **(Eric Head, Community Services Director)**

E.10. Withlacoochee Regional Water Supply Authority Grant Agreement

Approve and authorize the Chairman to execute the grant agreement between Citrus County, Florida, and the Withlacoochee Regional Water Supply Authority for the Local Government Water Supply Funding Assistance Program in the amount \$40,170, with a Citrus County Utilities enterprise fund match of \$40,170. **(Ken Cheek, Water Resources Director)**

E.11. Citrus County Forfeiture Fund Request

Approved and authorize funding in the amount of \$25,000 to the Sheriff's Office for drug prevention, crime prevention and safe neighborhood programs and related budget transfer. **(Erin Dohren, Management & Budget Director)**

E.12. CoreCivic Contract Monitoring Update for July 2023

Concur with the recommended action of the non-performance assessment of \$31,000 against CoreCivic's July 2023 invoice. **(Erin Dohren, Director of Management & Budget/Georgette Brock, Contract Monitor)**

E.13. Behavioral Health Facility - LifeStream Contract

- a. Determine which language is acceptable to the County.
- b. Approve and authorize the Chairman to execute the agreement between Citrus County, Florida and LifeStream Behavioral Center, Inc. **(Denise Lyn, County Attorney)**

F. OUTSTANDING COMMISSION ITEMS

Outstanding Commissioners' List

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Update: Animal Shelter Project: progress update

Update: Animal Shelter Project: progress update

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:40 P.M Public Hearing for Proposed Changes to Transit Services Deviated Fixed Route

- a. Conduct a public hearing for the proposed changes to Transit Services Deviated Fixed route.
- b. Approve and authorize the changes as proposed. **(Eric Head, Community Services Director)**

H.2. 1:45 p.m. Conduct a public hearing to consider imposition of the proposed 2023 Property Abatement Assessments.

- a. Conduct a public hearing to consider the imposition of special assessments relating to the provision of property abatement services.
- b. Adopt and authorize the Chairman to execute a Resolution for the 2023 Property Abatement Assessments relating to the provision of property abatement services; describing the method of assessing property abatement service costs against assessed property located within Citrus County, Florida; determining the property abatement service costs and the initial property abatement special assessments; directing the preparation of an assessment roll, authorizing a public hearing and directing the provision of notice thereof and providing for an effective date.
- c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida. **(Carlton Hall, Assistant Public Works Director)**

H.3. 1:46 P.M. Conduct a public hearing to consider the proposed imposition of Utility Availability Assessments for Fiscal Year 2023-2024.

- a. Conduct a public hearing to consider the imposition of utility availability special assessments for the provision of water and wastewater utility availability services for the Fiscal Year beginning October 1, 2023, and future fiscal years within the unincorporated areas of Citrus County.
- b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of utility availability services in the unincorporated area of the county; providing authority and definitions; confirming the initial assessment resolution; approving the utility availability assessment roll; providing for the imposition of the assessments; providing for collection of the assessments pursuant to the uniform assessment collection act; providing for the effect of this resolution; providing severability and an effective date. **(Ken Cheek, P.E., Water Resources Director)**

H.4. 1:47 p.m. Conduct a public hearing to consider the proposed reimposition of a Stormwater MSBU for Fiscal Year 2023-2024.

- a. Conduct a public hearing to consider the reimposition of a Stormwater MSBU for the provision of stormwater management services, facilities, and programs within the unincorporated area of the County and consider the imposition of stormwater service assessments against certain real property in the unincorporated area of Citrus County established as the stormwater management area for the Fiscal Year 2023-2024.
- b. Adopt and authorize the Chairman to execute a Resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of

stormwater management services; confirming the Preliminary Rate Resolution; providing for hardship assistance; imposing stormwater service assessments against certain real property in the unincorporated area of Citrus County established as the stormwater management area; approving the assessment roll for stormwater service assessments; providing for collection of the stormwater service assessments; providing for severability; providing for conflicts; and providing an effective date. **(Carlton Hall, Assistant Public Works Director)**

H.5. 1:48 p.m. Conduct a public hearing to reimpose the Fire Protection Assessment and adopt the Annual Rate Resolution for FY 2023-2024.

- a. Conduct a public hearing to reimpose the Fire Protection Assessment, adopt fees and assessment rates for Fire Protection Services for FY 2023-24 and adopt the Fire Protection Services assessment roll prepared by the Property Appraiser's Office.
- b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of Fire Protection Services; adopting fees and assessment rates for the upcoming fiscal year; adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office; and providing an effective date. **(Carlton Hall, Assistant Public Works Director)**

H.6. 1:49 p.m. Conduct a public hearing to certify the Non-Ad Valorem Assessment Rolls for Fiscal Year 2023-2024.

- a. Conduct a public hearing for the purpose of hearing public comment on the adoption of a resolution adopting and certifying the countywide non-ad valorem assessment rolls which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632.
- b. Adopt and authorize the Chairman to execute a Final Rate Resolution of Citrus County, Florida to certify the countywide non-ad valorem assessment rolls for FY 2023-2024 which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632. **(Carlton Hall, Assistant Public Works Director)**

H.7. 1:50pm Public Hearing, Solid Waste Management Fees and Assessment Rates for Fiscal Year 2023-2024

- a. Conduct a public hearing on fees and assessment rates for Solid Waste Management for FY 2023-2024.
- b. Adopt, and authorize the Chairman to execute a resolution to set fees and assessment rates for Solid Waste Management for FY 2023-2024. **(Mary Jensen, Public Works Director)**

H.8. 1:51 p.m. Conduct a public hearing to reimpose Annual Disposal Assessments and adopt the Solid Waste Residential Assessment Roll for FY 2023-2024

- a. Conduct a Public Hearing to reimpose Annual Disposal Assessments and adopt the Solid Waste Residential Assessment Roll for FY 2023-2024.

- b. Approve and authorize the Chairman to execute a resolution ratifying and confirming the Solid Waste Residential Solid Waste Assessment Roll for FY 2023-2024. **(Carlton Hall, Assistant Public Works Director)**

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Water and Wastewater Authority - Announce Resignations & Announce Vacancies

- a. Announce the resignation of William L. Bozeman and Robert Baldwin from the Water and Wastewater Authority Board.
- b. Announce two (2) vacancies and the taking of applications for terms that will expire on January 31, 2027 and one (1) vacancy for an alternate member and the taking of applications for a term that will expire on January 31, 2024. Deadline for applications is September 22, 2023, with nominations and appointments to occur at the October 10, 2023 Board of County Commissioners Regular Meeting **(Cecilia Boehm, Executive Assistant II)**

I.2. Tourist Development Council – Nominate and appoint two (2) board members.

- A. Nominate and appoint one (1) individual who has demonstrated an interest in tourist development.
- B. Nominate and appoint one (1) owner or operator of a tourist accommodation in the county subject to the TDT.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

N.1. Update on Inverness Village IV

Update on Inverness Village IV

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

Board of County Commissioners Meeting - August 22, 2023

1. **Regular Meeting, September 12, 2023 at 1:00 PM, College of Central Florida, Wilton Simpson Citrus Campus, Conference Room, 3800 S. Lecanto Highway, Lecanto, Florida.**
2. Regular Meeting, September 26, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, October 10, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. **Strategic Planning Status Update: Tuesday, August 15, 2023 at 10:00AM, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461**
2. Tentative Budget Hearing: **Thursday, September 7, 2023 at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Final Budget Hearing: **Tuesday, September 26, 2023, at 5:01PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. **Citrus Elected Leadership Summit: Tuesday, October 3, 2023 at 9:00 AM, Withlacoochee Technical College, 1201 W. Main St., Inverness, Florida 34450**

T. PUBLIC HEARINGS

T.1. 5:01 pm CPA/AA/PUD-22-13-Stillwell/Fishcreek Glampground

- a. Conduct a public hearing on August 22, 2023, at 5:01 p.m. to review and consider application CPA/AA/PUD-22-13 (aka CPA-AA2023-00001), Stillwell for Sunshine RV/Fishcreek Glampground.
- b. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-22-13 . **(Eric Landon, Growth Management Director)**

U. ADJOURN