



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

August 8, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

Administration

Attorneys Office

Clerk

Community Services

Fire Services

Human Resources

B.1. Administrative Regulation 7.27 Respirator Fit Test

Approve and authorize the Chairman to approve Administrative Regulation 7.27, Respirator Fit Test. **(June Randall, Human Resources Director).**

Management and Budget

B.2. Revision of AR: 2.13-1 - Citrus County Risk Management Policy

Accept and authorize the revisions to AR: 2.13-1 - Citrus County Risk Management Policy. **(Erin Dohren, Management and Budget Director, Mary Glancy, Risk Management).**

Growth Management

B.3. PLT-22-31 Tidal Wave - Lecanto

- a. Consider PLT-22-31 (aka RPLT202300010), Tidal Wave- Lecanto Subdivision.
- b. If approved, direct the Chairman and Clerk to execute the plat, and the Clerk to

record the plat in the public records of Citrus County, Florida (**Eric Landon, Growth Management Director, Joanna Coutu, Planning and Development Division Director**)

Public Works

B.4. Release of Lien

A. Approve and Authorize the Chairman to execute Release of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owner.

B. Authorize the Clerk to record the Release of Lien in the Public Records of Citrus County, Florida. (**Mary Jensen, P.E., Public Works Director**).

Systems Management

Visitors and Convention Bureau

Set Public Hearings Workshops

Water Resources

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation - Nature Coast Community Band 15th Season of Performances

Approve and authorize the Board to recognize the Nature Coast Community Band 15 Seasons of Performances in Citrus County, Florida.

C.2. Proclamation - Breastfeeding Support Month

Approve and authorize the Board to proclaim the month of August 2023, as Breastfeeding Support Month in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. QTE 19-072 Amendment No. 3; Mowing Citrus County Libraries; Gamco Properties III, Inc. dba Third Generation Services

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Gamco Properties III, Inc. dba Third Generation Services to extend the Agreement to September 23, 2024. (**Eric Head, Community Services Director**).

E.1.b. ITB 23-072 Mowing Water / Wastewater Facilities & Lift Stations; Greco International Corporation

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Greco International Corporation to provide routine mowing, edging, trimming, and clean-up service at the County's water, wastewater, and lift station sites. **(Ken Cheek, Water Resources Director).**

E.1.c. ITB 19-085 Amendment No. 4; Mowing of County Zones 2 and 3; Gamco Properties III, Inc.

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement between Citrus County, Florida and Gamco Properties III, Inc. to extend the Agreement to September 23, 2024. **(Eric Head, Community Services Director).**

E.1.d. RFP 20-043 Amendment No. 1; Third Party Claims Administration Services; Johns Eastern Company, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Johns Eastern Company, Inc. to extend the Agreement to August 10, 2025 including a five percent increase in the annual fee. **(Erin Dohren, Management and Budget, Mary Glancy, Risk Management).**

E.2. Budget Transfers

Approve budget transfers for Utilities (2), Grounds Maintenance, Land Development Division, Library Services, Communication Services and Gas Taxes for fiscal year 2022-23 **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the Lake Regions Library Renovation Grant, Transportation Disadvantaged Trip and Equipment Grant , Aquatic Plant Control, Road Maintenance, State Housing Initiative (SHIP) Grant and Cambridge Greens Septic to Sewer Project Grant budgets for fiscal year 2022-2023. **(Erin Dohren, Director Management & Budget)**

E.4. Settlement of Claim #1098592

Accept and approve the Release of Claims, General Release and Settlement Agreement where Rhonda Marshall releases Citrus County, Florida, Citrus County Board of County Commissioners and Johns Eastern Company, Inc., in the full settlement amount of \$55,000, inclusive of all fees and costs of Claim #1098592. **(Erin Dohren, Management and Budget Director, Mary Glancy, Risk Management).**

E.5. Amendment #2 to the County's State Revolving Fund loan agreement DW090140 regarding the pipeline project along Suncoast Pkwy

Approve and authorize the Chairman to execute the amendment to the State revolving fund loan for the pipeline interconnect along the Suncoast parkway and seal one copy. Staff will then send to FDEP for a fully executed original to be completed. **(Ken Cheek, Water Resources Director).**

E.6. FY 2023 Annual Byrne/Justice Assistance Grant

Approve and authorize the Chairman to execute the grant Certification and Assurances for funding assistance through the U.S. department Office of Justice programs, Bureau of Justice Assistance, FY 2023 Edward Byrne Memorial Justice Assistance Grant (JAG D) Local Solicitation in the amount of \$34,282. **(Sheriff's Office).**

F. OUTSTANDING COMMISSION ITEMS

Outstanding Commissioners' List

G. COUNTY ADMINISTRATOR - STEVE HOWARD

G.1. Discussion and Vote to relocate the Board of County Commissioners meeting on September 12, 2023 at 1:00 pm to the College of Central Florida, Wilton Simpson Citrus Campus.

- a. Discussion and Vote to relocate the Board of County Commissioners meeting on September 12, 2023 at 1:00 pm and the Public Hearing at 5:01 pm for the Pine Ridge Golf Course from the Citrus County Courthouse to the College of Central Florida, Wilton Simpson Citrus Campus, at 3800 S. Lecanto Hwy, Lecanto, Florida.
- b. Approve related budget transfer.

G.2. Discussion on the terms of the trash haulers agreement.

Discussion on the terms of the trash haulers agreement and rescinding the agreement for non-compliance if violations continue.
Discussion on commingling of household trash and yard waste.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Presentation - Business Plan Right Rudder Aviation

- a. 1:30 PM Presentation from Andy Chan, Right Rudder Aviation
- b. Provide staff direction regarding any updates or amendments to the current agreement.
- c. If the consensus is to approve an extension of the agreement with Right Rudder Aviation, approve and authorize the Chairman to execute the agreement between Citrus County, Florida and Right Rudder Aviation once the agreement is received and approved by the County Attorney's office.

H.2. 1:45 PM Presentation from Citrus County Community Charitable Foundation and WellFlorida Council

1:45 PM Presentation from Citrus County Community Charitable Foundation and WellFlorida Council on Health survey.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, August 22, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, September 12, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, October 10, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Strategic Planning Status Update: **Tuesday, August 15, 2023, at 10:00AM**, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461
2. Tentative Budget Hearing: **Thursday, September 7, 2023, at 5:01 PM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Final Budget Hearing: **Tuesday, September 26, 2023, at 5:01 PM** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. Citrus Elected Leadership Summit: **Tuesday, October 3, 2023 at 9:00 AM**, Withlacoochee Technical College, 1201 W. Main St., Inverness, Florida 34450

T. PUBLIC HEARINGS

T.1. 5:01 P.M. CPA/AA/PUD-23-03 Wilburn/Veer - new RV park

- a. Conduct a public hearing to review and discuss CPA/AA/PUD-23-03 (a/k/a CPA/AA/PUD-2023-00001), Michael Wilburn for Veer Real Estate Inc.
- b. If approved, direct the Chairman and Clerk to execute the ordinance for CPA/AA/PUD-23-03, Wilburn for Veer Real Estate, Inc. **(Eric Landon, Growth Management)**

T.2. 5:05 PM CPA-22-10 Wade Trim/BOCC SR-44 Interchange Mgmt Area

- a. Conduct a public hearing on August 8, 2023, to review and consider CPA-22-10, SR-44 Interchange Management Area (IMA).
- b. If approved, direct the Chairman and Clerk to execute the ordinance for CPA-22-10, SR-44 Interchange Management Area (IMA) **[Eric Landon, Growth Management]**

U. ADJOURN