



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

June 6, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

Administration

Attorneys Office

Clerk

B.1. Audit Services

Approve and authorize the Chair to execute the amendment with MSL, PA to include audit services for the fiscal year ending September 30, 2023.

B.2. Citrus County Hospital Board Annual Financial Report

Acknowledge receipt of the Annual Financial Report from Citrus County Hospital Board regarding the Fiscal Year Ended September 30, 2022.

B.3. Clerk Records Disposition #2094

Approve and authorize the Chairman to execute the Clerk's Records Disposition Documents #2094 for disposal of records that have met their assigned retention periods.

Community Services

Fire Services

Human Resources

Management and Budget

Growth Management

B.4. PLT-23-02 Maiani Subdivision

- a. Consider PLT-23-02, Maiani Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida (**Eric Landon, Growth Management Director**)

Public Works

B.5. Acknowledgement of Airport Hangar Lease Agreement(s) – Caliber Capital Holdings, LLC.

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Caliber Capital Holdings, LLC. (**Mary C. Jensen, Public Works Director**)

Systems Management

Visitors and Convention Bureau

Water Resources

B.6. Suncoast Blvd Water Main

Approve acceptance of the 6" watermain on S Suncoast Blvd for county ownership and maintenance and authorize the Clerk to place acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion and record in the Public Records of Citrus County Florida. (**Ken Cheek, Water Resources Director**).

Set Public Hearings Workshops

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation Women's Veterans Day

Approve and authorize the Board to proclaim June 12, 2023 as Women's Veteran Day in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. AGR 21-092 Civitek Credit Card Processing; Civitek National, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Civitek National, Inc. to provide our customers with the ability to

pay the County using various payment methods throughout selected County departments. **(Erin Dohren, Management & Budget Director)**

E.1.b. AGR 20-046, Amendment No. 2; Save Crystal River-Kings Bay Restoration Project; Save Crystal River, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Save Crystal River, Inc. to oversee the maintenance for the Kings Bay Restoration Project thru June 11, 2024 and amend the scope of services to include removal of algae and debris. **(Mary Jensen, Public Works, Director)**

E.1.c. ITB 23-050, Asphalt Concrete Mix Type SP-9.5 and Type-12.5 also Liquid Emulsified Asphalt Grades SS-1 and AE-90 or Comparable; Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Superior Asphalt, Inc., to furnish asphalt concrete mix and liquid emulsion for the maintenance of County roadways on an as needed basis. **(Mary Jensen, Public Works Director, Carlton Hall, Assistant Public Works Director)**.

E.2. Budget Transfers

Approve budget transfers for Solid Waste Management (2), Utilities, and Supervisor of Elections for fiscal year 2022-23. **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the Low Income Household Water Assistance Program grant, Low Income Home Energy Assistance Program grant, Fire Rescue, Enhanced Home Care for the Elderly Program Grant, Insurance Trust and the State Housing Initiatives Partnership (SHIP) grant budgets for fiscal year 2022-2023. **(Erin Dohren, Director Management & Budget)**

E.4. Claim #1112736 - Final Proof of Loss and Subrogation Receipt

a. Authorize the Chairman to execute the Sworn Statement in Final Proof of Loss for the final payment received by Everest Indemnity Insurance Company for the Fire Administration claim which occurred on July 11, 2022, in the final payment amount of \$4,658.64. Said statement acknowledges receipt of payment.

b. Authorize the Chairman to execute the Subrogation Receipt acknowledging receipt of the total payment by Starstone Specialty, Westchester Surplus, Everest Indemnity and Westfield Specialty insurance companies, in the amount of \$175,907.66 as full settlement of the claim for damages which occurred on July 11, 2022 at the Fire Administration Building, located in Crystal River, Florida. This subrogation receipt approves that said insurance companies may subrogate on behalf of Citrus County, Florida to recover the funds they paid to Citrus County and authorizes said insurance companies to sue, compromise or settle to recover the funds which may include the County's deductible payment of \$25,000. **(Erin Dohren, Management & Budget Director)**

E.5. Lease Termination Letter from LifeStream Behavioral Center

Approve and accept the Lease Termination Letter from LifeStream Behavioral Center effective May 1, 2023. **(Mary Jensen, Public Works Director)**

E.6. Old Homosassa West Septic to Sewer Project Grant (WH04) Amendment 1

Approve and authorize the Chairman to execute the Amendment to the Agreement. **(Ken Cheek, Water Resources Director)**

E.7. Proposed Homosassa Phase 5 Sewer Project Assessment Area – Acceptance of Perpetual Utility & Access Easements

a. Authorize the Chairman accept all Perpetual Utility and Access Easements from property owner(s) in the Proposed Homosassa Phase 5 Sewer Project Assessment Area to allow installation of the central sewer system, as part of the Homosassa Septic to Sewer Project.

b. Authorize the Clerk of the Board to place Board of County Commissioner's acceptance stamp on all the Perpetual Utility and Access Easements attached and record same in the Public Records of Citrus County, Florida. **(Mary Jensen, Director of Public Works)**

E.8. Patient-Centered Outcomes Research Trust Fund fee

Approve and authorize the Chairman to execute Form 720 IRS Quarterly Federal Excise Tax Return for the PCORI Fee payment of \$3,475.64. **(June Randall, HR Director, Jessica Flynn, HR Manager)**

E.9. Citrus County Forfeiture Fund Report and Request

a. Acknowledge receipt of the fiscal year 2022/2023 Drug Seizure Fund report.
b. Provide staff direction regarding funding in the amount of \$972.99 for Eckerd Connect. **(Erin Dohren, Management & Budget Director)**

E.10. Discussion on Burn Ban

Approve and authorize the Chairman to execute a Drought Emergency Recission Resolution rescinding the burn ban enacted by Resolution 2023-034. **(Craig Stevens, Fire Chief)**

F. OUTSTANDING COMMISSION ITEMS

Outstanding Commissioners' List

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Grant Resolutions (2)

Approve and authorize the Chairman to execute:

Resolution #1, Job Growth Grant Fund for Infrastructure to fund the construction of a 24,000 square foot commercial aviation hangar that will be used to expand the commercial capacity of Inverness Airport.

Resolution #2 Job Growth Grant Fund for Infrastructure, for the design and permitting of the commercial aviation hangar as a local contribution to the project.

The funds are in Department 3110. However, the grant match is not moved until we have an executed agreement from the granting agency.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Presentation CORE Business Center Presentation

- a. Presentation by Dawn Faherty on CORE Business Center
- b. Vote to approve budget request.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Beverly Hills Advisory Council - Accept resignation with regret and announce a vacancy.

a. Accept with deep regret the resignation of James Barrows from the Beverly Hills Advisory Council effective April 23, 2023.

b. Announce the membership vacancy and announce the accepting of applications for one regular member position on the Beverly Hills Advisory Council. The current membership term expires on January 31, 2025.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Update on the multi-purpose path proposal from Three Sisters Springs Trail to Legrone Park.

Update on the multi-purpose path proposal from Three Sisters Springs Trail to Legrone Park.

L.2. Discussion and update on Baker Act Facility funding, the next steps, timeline, location and who's managing the design, construction, etc.

Discussion and update on Baker Act Facility funding, the next steps, timeline, location and who's managing the design, construction, etc.

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

N.1. Update on Inverness Village 4

Update on Inverness Village 4

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Proposal for Special Counsel Services - Inverness Villages IV

Ratify signature of the County Attorney on the Nabors Giblin & Nickerson Proposal for Special Counsel Services - Inverness Villages IV.

P.2. Mediated Settlement Agreement

Approve the Mediated Settlement Agreement between Nancy Taylor and James Rayl and Citrus County, Florida.

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, June 20, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, July 11, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, July 25, 2023 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop: **Impact Fee Ordinance, June 20, 2023, at 9:00 A.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing: **Wednesday, July 26, 2023, at 8:30A.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
Governing Body of the Special Library District 8:30 A.M.
Fire Protection Special District 8:45 A.M.
BOCC 9:00 A.M.
3. Strategic Planning Status Update: **Tuesday August 15, 2023, at 10:00 A.M.**, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461

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4. Tentative Budget Hearing: **Thursday September 7, 2023, at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Final Budget Hearing: **Tuesday September 26, 2023 at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
6. Citrus Elected Leadership Summit **Tuesday, October 3, 2023, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

T.1. 5:01 pm CPA-22-10-SR 44 Interchange Management Area (IMA)

- a. Conduct a Public Hearing to review and consider CPA-22-10 - SR 44 Interchange Management Area (IMA).
- b. Direct staff to transmit the application to the Department of Economic Opportunity and State agencies for review and comment. **[Eric Landon, Director; Growth Management]**

T.2. 5:05 pm PUD-23-02: Revise existing PUD for miniwarehouse

- a. Conduct a public hearing on June 6, 2023, to review and consider the application PUD-23-02, 2022 Lecanto Lecanto, LLC.
- b. If approved, direct the Chair and Clerk to execute the ordinance for PUD-23-02. **(Eric Landon, Growth Management)**

T.3. 5:10 p.m. Transportation Impact Fees

Review and consider raising transportation impact fees to the full amount recommended by the consultant in 2021, as outlined in Chapter 54, Citrus County Code of Ordinances. **(Eric Landon, Growth Management Director)**

U. ADJOURN