



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

May 23, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

Administration

B.1. Extension of the Tax Roll

Approve a request from Janice A. Warren, Citrus County Tax Collector, to extend the tax roll pursuant to section 197.323, Florida Statutes.

Attorneys Office

Clerk

B.2. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

Fire Services

Human Resources

B.3. Empower 457 Retirement Account

Approve and authorize the chairman to sign the CARES and SECURE Empower Retirement Plan documents.

Management and Budget

Growth Management

Public Works

- B.4. Acknowledgement of Airport Hangar Lease Agreement(s) - Tesso's Air Service.**
Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Tesso's Air Service, Inc. **(Mary C. Jensen, Public Works Director)**

B.5. Surplus Property

Authorize staff to sell equipment as listed through an online auction service and remove assets from the County's capital asset list. In the event an item does not sell, authorize staff to dispose of surplus property according to the County policy. **(Mary Jensen, Public Works Director, Carlton Hall, Assistant Public Works Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

- B.6. Release of Lien for Water and Wastewater Utility Services - Trout**
Approve and authorize the Chairman to execute Release of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Michael J Trout. **(Ken Cheek, Water Resources, Bernadine Flood-Nichols, Utility Billing & Customer Service Division Director)**
- B.7. Release of Lien for Water and Wastewater Utility Services - Cochran**
Approve and authorize the Chairman to execute Release of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Donita Cochran. **(Ken Cheek, Water Resources, Bernadine Flood-Nichols, Utility Billing & Customer Service Division Director)**

Set Public Hearings Workshops

- B.8. Citrus Elected Leadership Summit**
Direct staff to schedule and coordinate the Community Elected Leadership Summit for October 3, 2023, from 9:00 a.m. to 1:00 p.m. at Withlacoochee Technical College.
- B.9. Set two Workshops for Citrus County Impact Fee Ordinance**
Set two public workshops to discuss Citrus County Impact Fee Ordinance
June 06, 2023 at 10:30 a.m.
June 20, 2023 at 9:00 a.m.
(Eric Landon, Growth Management Director)

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation - Emergency Medical Services (EMS) Week

Approve and authorize the Board to recognize the week of May 21 -- May 27, 2023 as Emergency Medical Services (EMS) Week in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 22-119, Amendment No. 1; Residential Road Resurfacing FY 2022/2023; Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to extend the date for final completion to August 31, 2023. **(Mary Jensen, Public Works Director)**

E.1.b. ITB 23-028 Cardinal Street Force Main Project; Cathcart Construction Company-Florida, LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Cathcart Construction Company-Florida, LLC to provide construction for the Cardinal Street Force Main project.

b. Approve related Budget Transfer
(Ken Cheek, Water Resources Director).

E.1.c. SGS 22-017 Termination; Citrus County Visitor Guide; Akers Media Group, Inc.

Approve and authorize the Chairman to execute the Notice of Termination to terminate the agreement between Citrus County, Florida and Akers Media Group, Inc. as of June 22, 2023. **(John Pritcher, VCB Director)**

E.2. Budget Transfers

Approve budget transfers for County Administrator, Technical Services, Code Compliance, Extension Services, Housing Services, Library Services, Parks and Recreation, Utility Regulation, Utilities (3), Visitor & Conventions Bureau, Urban Search & Rescue Sus and Fire Rescue (2) for fiscal year 2022-23. **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the Meadowcrest Wastewater Treatment Facility Denitro Filters project, Library Services Budget, Imperial Gardens Plant Interconnection project and the Crystal River Airport Runway 9-27 Extension project grant budgets for fiscal year 2022-2023. **(Erin Dohren, Director Management & Budget)**

E.4. Commercial Property and Equipment Breakdown Insurance

a. Approve and authorize the annual renewal and payment of the County's Commercial Property and Equipment Breakdown Insurance through Preferred Governmental Insurance Trust, with a renewal date to begin June 1, 2023.

b. Approve and authorize the Chairman to execute all documents relating to the County's insurance renewal to include the Premium Recapitulation proposal between Citrus County, Florida, a political subdivision of the State of Florida, Preferred Governmental Insurance Trust and Brown and Brown, Inc., in the total premium amount, not to exceed \$1,957,495.

(Erin Dohren, Budget and Management Director)

E.5. IMP-20-02 Belmont Hills Unit 3

Approve the request from Citrus Hills Investment Properties, LLC to approve Belmont Hills Unit 3 subdivision for Perpetual Private Maintenance of subdivision improvements, roadways and stormwater facilities, with potable water improvements being publicly owned and maintained facilities. **(Mary Jensen, Public Works Director)**

E.6. Waste Disposal Account Agreement for Waste Pro of Florida, Inc.

a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Waste Pro of Florida, Inc. for disposal fees up to \$135,000.00

b. Authorize the Chairman to accept the Continuation Certificate for Endurance Assurance Corporation Bond No. EACX4018551 extending the period to January 13, 2024, and to be made part of the new agreement.

c. Authorize the Chairman to accept the Increase Penalty Rider for Endurance Assurance Corporation for Bond No. EACX4018551 and to be made part of the new agreement.

d. Approve termination of the existing Waste Disposal Account Agreement with Waste Pro of Florida, Inc., dated March 22, 2022. **(Mary Jensen, Public Works Director)**.

E.7. Sugarmill Woods Golf Course Reuse Project - Grant Agreement LPQ0030

Approve and authorize the Chair to execute the grant funding agreement between the Florida Department of Environmental Protection and Citrus County to provide \$3,918,000 in grant funding for the Sugarmill Woods Golf Course Reuse Project. **(Ken Cheek, Water Resources Director)**

E.8. Citrus Springs 2023 Assessment Area – DVR 2023-002 & DVR 2023-003

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Citrus Springs 2023 Assessment Area for Douglas E. Clark & Carolee M. Reisinger, DVR 2023-002 & Gary M. Anderson, DVR 2023-003.

b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida **(Mary Jensen, P.E., Public Works Director)**.

E.9. CoreCivic Contract Monitoring Update for April 2023

Concur with the recommended action of the non-performance assessment of \$30,000 against CoreCivic's April 2023 invoice. **(Erin Dohren, Director of Management & Budget/Erin Kluis, Contract Monitor)**

E.10. Jail Contract Monitor

Appoint Georgette Brock as the Jail Contract Monitor effective May 27, 2023. **(Erin Dohren, Management and Budget Director).**

F. OUTSTANDING COMMISSION ITEMS

Outstanding Commissioners' List

G. COUNTY ADMINISTRATOR - STEVE HOWARD

G.1. Dev Agmt Amend. - Crystal Pointe - BOCC accept to consider

Accept request for consideration of a Development Agreement Amendment with Edge Development Partners, LLC, for Crystal Pointe Phases II and III, and allow staff to proceed with review and public hearings. **(Eric Landon, Growth Management Director)**

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 pm SV-22-02 Stillwell for Finegan-vacate roadway

- a. Conduct a public hearing to consider SV-22-02, Clark A. Stillwell, Esq. for Stephen and Diana Finegan.
- b. If approved, direct the Chairman to execute the Resolution, and for the Clerk to record the Resolution, Utility Easement deed, and accompanying Lot Reconfiguration survey in the public records. **(Eric Landon, Growth Management Director, Joanna Coutu, Land Development Division Director)**

H.2. 1:35 2022-13 Parks & Recreation/Grounds Maintenance Audit

Presentation of the 2022-13 Parks & Recreation/Grounds Maintenance Audit

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

N.1. Update on Inverness Village 4

Update on Inverness Village 4

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, **June 6, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **June 20, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **July 11, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop: Airports-Crystal River and Inverness Airports **Tuesday, June 6, 2023, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing: **Wednesday, July 26, 2023, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
Governing Body of the Special Library District 8:30 AM
Fire Protection Special District 8:45 AM
BOCC 9:00 AM
3. Strategic Planning Status Update: **Tuesday August 15, 2023, at 10:00AM**, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida, 34461
4. Tentative Budget Hearing: **Thursday September 7, 2023, at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Final Budget Hearing: **Tuesday, September 26, 2023, at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

T.1. AA-23-02 Daisy Landes for Maronda Homes, LLC

a. Conduct a public hearing on May 23, 2023, to review and consider application AA-23-02, Daisy Landes for Maronda Homes, LLC.

b. If approved, direct the Chair and Clerk to execute the ordinance for AA-23-02.

(Eric Landon, Growth Management Director, Joanna Coutu, Land Development Division Director)

U. ADJOURN