



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

May 11, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
Regular Meeting April 25, 2023
Public Workshop April 25, 2023

Administration

Attorneys Office

Clerk

B.2. County Investment Policy

Adopt the revised Investment Policy as presented.

B.3. Release of Special Assessment

Approve and authorize the Chair to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2009 Citrus Springs Waterline Extensions, 2014 Crystal River Wastewater special assessment district

Community Services

B.4. CDBG-DR Housing Assistance Plan

Authorize the Chairman to execute the revised CDBG-DR Housing Assistance Plan. **(Eric Head, Community Resources Director, Michelle Alford, Housing Services Director)**

B.5. Colonnade Park - Subordination Agreement

Approve and authorize Chairman to execute the Subordination Agreement. **(Eric Head, Community Resources Director, Michelle Alford, Housing Services Director)**

Director)

Fire Services

B.6. Deletion of Surplus Property - Asset 53218

Approve an after the fact deletion of the following non-repairable item from the inventory of Citrus County Fire Rescue and the removal of the same item from the county's capital asset listing. Asset# 53218 -Phosphate Ion Battery SN#GA3VDYY8K9555F58 (**Craig Stevens, Fire Chief**)

Human Resources

Management and Budget

Growth Management

B.7. PLT-22-27 Bilar Subdivision

- a. Consider PLT-22-27, Bilar Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida (**Eric Landon, Growth Management Director, Joanna Coutu, Land Development Division Director**)

B.8. PLT-23-09 Hannah-Van Arsdale Subdivision

- a. Consider PLT-23-09, Hannah-Van Arsdale Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida. (**Eric Landon, Growth Management Director, Joanna Coutu, Land Development Division Director**)

Public Works

Systems Management

Water Resources

B.9. Reclass open Secretary position to Administrative Coordinator

Approve reclassification of vacant Secretary position, pay grade 105 to Administrative Coordinator position, pay grade 107. (**Ken Cheek, Water Resources Director**)

Visitors and Convention Bureau

Set Public Hearings Workshops

B.10. Set a Workshop on May 23, 2023 at 9:00 AM for a Residential Road Resurfacing Presentation.

Set a Workshop on May 23, 2023 at 9:00 AM for a Residential Road Resurfacing Presentation. **(Mary Jensen, Public Works Director, Walt Eastmond, Technical Services Division Director)**

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. International Internal Audit Month

Declare the month of May as International Internal Audit Awareness Month

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. SGS 23-037 Fire & EMS Incident Management System Software; ESO Solutions, Inc.

a. Approve the purchase as a single source purchase and waive bid requirements.

b. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and ESO Solutions, Inc. to provide ESO software to streamline and consolidate all the report writing (Fire & EMS), data management, and inspections for Fire Services. **(Craig Stevens, Fire Chief)**

E.1.b. ITB 23-006 Notice of Termination and Contractor Debarment; Mowing of County Owned Buildings; Land-Tech Landscape Services, Inc.

a. Approve and Authorize the Chairman to execute the Notice of Termination between Citrus County, Florida and Land-Tech Landscape Services, Inc. to terminate the Agreement for non-compliance per the Notice of Non-compliance, this agreement is hereby terminated.

b. Impose a disbarment for a term of three (3) years against Land-Tech Landscaping Services, Inc. **(Eric Head, Community Services, Director)**

E.2. Budget Transfers

Approve budget transfers for Management & Budget, Transit (4), Housing Services (2), and Utilities (2) for fiscal year 2022-23. **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the Hava Elections Security and State Initiative Partnership (SHIP) grant budgets for fiscal year 2022-2023. **(Erin Dohren, Director Management & Budget)**

E.4. Acceptance of City Deed from the City of Inverness.

- a. Approve and authorize the Chairman to accept the City Deed from the City of Inverness, for the upper portion of Pinehill Cemetery, Lots 5 and 6, block 65 of the Town of Inverness, Florida, less and except the north 18 feet more or less of lot 5 and lot 6 and the east 140 feet more/less of lot 6 to be retained by the City of Inverness.
- b. Authorize Clerk to place acceptance stamp on the City Deed and record in the Public Records of Citrus County, Florida. **(Mary Jensen, Public Works Director)**

E.5. Certificate of Public Convenience and Necessity (COPCN) for MTS Ambulance LLC

Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity for MTS Ambulance LLC to provide basic and advanced life support non-emergency ground transport services in Citrus County. Certification will expire April 1, 2028. **(Craig Stevens, Fire Chief)**

E.6. Right of Entry for Charter Communications

Approve and authorize the Chairman to sign the Right of Entry agreement permitting Charter Communications to build out fiber optic broadband internet into Citrus County Community Services at 2804 W. Marc Knighton Ct., Lecanto, FL 34461 while Charter is building fiber infrastructure in the area. This will allow the infrastructure to be in place when the County chooses to upgrade services at a later date. (Todd Dunn, Systems Management)

E.7. TDC Request for Local Lines Television Partnership

Approve related budget transfer. **(John Pricher, Visitors and Convention)**

E.8. COPS Grant

Approve and authorize the Chairman to approve this process.

F. OUTSTANDING COMMISSION ITEMS

Outstanding Commission Items

G. COUNTY ADMINISTRATOR - STEVE HOWARD

G.1. Reschedule Strategic Planning date

Cancel and Reschedule the Strategic Planning Retreat follow-up meeting, cancel Wednesday, July 19, 23 at 9:00a.m. at the Citrus County Courthouse to Monday, July 31, 2023 at 9:00 a.m. - 12:00 p.m. at the Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto Florida 34461.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. Tourist Development Office Presentation

Receive the Information only presentation. (John Pricher, Visitors and Convention Bureau Director)

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Value Adjustment Board Citizen Member - Nominate and Appoint

Nominate and appoint a citizen member to the Value Adjustment Board. The citizen member must own homestead property in Citrus County.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Update on Interlocal Agreement with Hernando County and Citrus County Hospital Board for Mental Health Facility funding.

Update on Interlocal Agreement with Hernando County and Citrus County Hospital Board for Mental Health Facility funding.

L.2. Discussion and vote on reallocating the funds earmarked for the Fort Island Trail path to the connector from Three Sister Springs trail to LeGrone Park.

Discussion and vote on reallocating the funds earmarked for the Fort Island Trail path to the connector from Three Sister Springs trail to LeGrone Park.

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

N.1. Update on Inverness Village 4

a. Update on status of Inverness Village IV

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, **May 23, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting **June 6, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **June 20, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Workshop: Airports; Crystal River and Inverness, **Tuesday, June 6, 2023 at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Strategic Planning Retreat: **Wednesday, July 19, 2023, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Preliminary Budget Hearing: **Wednesday, July 26, 2023, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
Governing Body of the Special Library District 8:30 A.M.
Fire Protection Special District 8:45 A.M.
BOCC 9:00 A.M.
4. Tentative Budget Hearing: **Thursday September 7, 2023, at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Final Budget Hearing: **Tuesday, September 26, 2023, at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

T.1. 5:01 PM. AA-22-07 Wilburn for Sweetwater Homes -SF to MF

1. Conduct a public Hearing on May 11th, 2023 to review and discuss application AA-22-07, Michael Wilburn for Sweetwater Homes of Citrus, Inc.
2. If approved, direct the Chair and Clerk to execute the ordinance for AA-22-07. (**Joanna Coutu, Director, Land Development**)

U. ADJOURN