



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

April 25, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

A. CALL TO ORDER

April 25, 2023 Citrus County Courthouse
The meeting was called to order at 1:00 PM.

A.1. Invocation

First Vice Chair Holly Davis led the invocation.

A.2. Pledge of Allegiance

Veteran Services Manager Philip Watson led the Pledge of Allegiance.

A.3. Roll Call

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger

Absent: Jeff Kinnard D.C., Clerk of the Circuit Court and Comptroller Angela Vick

A.4. Approval of Agenda

County Administrator Steve Howard requested pulling item E13, the addition of item N2, and the submission of additional information for item H6.

Chair Ruthie Schlabach requested to move item E2 up to before regular business.

Motion to approve the Agenda, pulling item E13, the addition of item N2, additional information for item H6, and to move item E2 to as soon as possible.

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Deputy Clerk Amy Novinger addressed the Board regarding the addition of item O1.

Motion was amended to add the addition of item O1.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Clerk's Note: Following this item, Chair Ruthie Schlabach announced that Commissioner Jeff Kinnard, D.C. was unable to attend this meeting.

B. CONSENT

Commissioner Diana Finegan requested to pull item B15 and announced her recusal.

Motion to approve the Consent Agenda, items B1 through B14.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
Regular Meeting March 28, 2023
Leadership Summit March 29, 2023

B.2. Minutes for the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
April 11, 2023 Regular Meeting

Administration

B.3. Internal Audit VCB investigation

Informational purposes

Please note; the report will be available on the Clerk's website under Internal Audit's, Audit Reports once the agenda item has been approved.

[Additional Information for item B3](#)

Attorneys Office

No items.

Clerk

B.4. Clerk IT Equipment for Disposal

Approve and authorize removal of asset 90256, RICOH 2035E Copier via TCG Recycling.

B.5. Disposal of Surplus Property

Approve deletion of the following items from the inventory of the Health Department and the removal of same items from the county's capital asset listing. ASSET #52611 Exam Table. ASSET # 52612 Exam Table.

B.6. County Warrants

Accept the attached check registers outlining the County warrants.

B.7. Citrus County District School Board - Florida Auditor General Financial and Federal Single Audit

Acknowledge receipt of Financial and Federal Single Audit Report No. 2023-159 for fiscal year ended June 30, 2022 received from the Florida Auditor General regarding the Citrus County School Board.

B.8. SWFWMD Annual Comprehensive Financial Report

Acknowledge receipt of the Annual Comprehensive Financial Report for the Fiscal Year Ended September 30, 2022 submitted by Southwest Florida Water Management District.

Community Services

B.9. Library Services Director Certification of Credentials

Approve and authorize the Chairman to execute the Florida Department of State, Division of Library and Information Services, Certification of Credentials Form for Library Services Director Adam Chang. **(Eric Head, Community Services Director)**

B.10. Transportation Disadvantaged Eligibility Income Limits

Approve and authorize the change in the Transportation Disadvantaged (TD) Income eligibility level from a set amount of \$1,200 per month to 150% of poverty level to be in line with the program eligibility standards. **(Eric Head, Community Resources Director, Joanne Granger, Transit Services Director)**

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

B.11. PLT-23-07 Tomczak Farms

- a. Consider PLT-23-07, Tomczak Farms Subdivision
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida. **(Joanna Coutu, Land Development Division Director)**

Public Works

B.12. Acknowledgement of Airport Hangar Lease Agreement(s) - McDonald

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with George McDonald. (Renewal) **(Mary Jensen, Public Works Director)**

B.13. Acknowledgement of Airport Hangar Lease Agreement(s) - Contrino

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Mary Contrino. (Renewal) **(Mary Jensen, Public Works Director)**

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

B.14. Federal Community Budget Request

Acknowledge and approve submission of the Federal Community Budget FY 2024 Request for Homosassa Phase V Septic to Sewer project. **(Ken Cheek, Water Resources Director)**

Set Public Hearings Workshops

B.15. SV-22-02 Stillwell for Finegan-vacate roadway-set hearing

- a. Set a public hearing on May 23, 2023, at 1:30 p.m. for SV-22-02, Clark Stillwell for Finegan.
- b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(Joanna Coutu, Land Development Division Director)**

Motion to approve item B15a and b.

RESULT: Adopted

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MOVER: Rebecca Bays
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays
NAY: None

Resolution Number 2023-035

Clerk's Note: Commissioner Diana Finegan recused herself from voting on this item during item B.

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

Motion to approve items C1 through C4.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

C.1. Presentation of "Risk Manager of the Year" Award

Recognition of Mary Glancy, Risk Manager of the Year by Public Risk Underwriters for 2022-2023.

C.2. Presentation of TIPS (Training Incentive Program) Award

Accept the check from Preferred Governmental Insurance Fund in the amount of \$5,000 as the Training Incentive Program Award for offering training and safety opportunities for our employees.

C.3. Proclamation "Trash to Treasure" Art Exhibition

Approve and authorize the Citrus County Board of County Commissioners to execute a Proclamation to recognize and encourage participation in the Citrus County "Trash to Treasure" art exhibition.

C.4. Proclamation - Fentanyl Awareness Day

Approve and authorize the Board to proclaim May 9, 2023 as Fentanyl Awareness Day in Citrus County, Florida.

D. OPEN TO THE PUBLIC

Minutes

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The following individuals addressed the Board on various issues:

Carolyn Andrade

Nathan Sharp

Valentine Ray Kalausky

Sabrina Watson, on behalf of Xceptional Life Project

Leonard Kelley

Margaret Frye

Leland Shipp

Les Lovejoy

Dr. Carmen Koubicek

Brad Benson

Jerry Zielinski

Ken Hinkle

Frank Papcin

Commissioners responded to comments from the public, followed by Board discussion with Water Resources Director Ken Cheek and County Attorney Denise A. Dymond Lyn.

Clerk's Note: This item was paused to go to item H1, which was a 1:30 PM time certain, and resumed at 3:43 PM.

Public Speaker Forms for item D

E. REGULAR BUSINESS

E.1. Bids

Motion to approve the Bids, items E1a through E1g.

The following individuals commented regarding item E1a: Joseph Azzarelli; and Mike Delgado, President of Pave Rite.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

Motion was amended to withdraw item E1a.

Board discussion continued with Ms. Lyn.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

E.1.a. ITB 23-028 Cardinal Street Force Main Project; Cathcart Construction Company-Florida, LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Cathcart Construction Company-Florida, LLC to provide construction for the Cardinal Street Force Main project.

b. Approve related Budget Transfer

(Ken Cheek, Water Resources Director).

Chair Ruthie Schlabach made a motion to table item E1a, which died for lack of a second.

Board discussion ensued with County Attorney Denise A. Dymond Lyn and Water Resources Director Ken Cheek.

Motion to table item E1a.

RESULT: Tabled

MOVER: Rebecca Bays

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

This item was pulled for discussion.

Public Speaker Forms for item E1a

E.1.b. PB 23-053 Sourcewell Contract #062421 Facilities Maintenance Services; USA Services of Florida, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida, and USA Services of Florida, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC for Street Sweeping Services throughout Citrus County on an as needed basis. **(Mary Jensen, Public Works, Director)**

E.1.c. ITB 23-002 Cambridge Greens Septic to Sewer Construction Project; Commercial Industrial Corp.

a. Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Commercial Industrial Corp. to provide construction for the Cambridge Greens Septic to Sewer Project.

b. Approve related Budget Transfer **(Ken Cheek, Water Resources Director).**

E.1.d. ITB 22-035 Amendment No. 2; Brentwood WWTF to Meadowcraest WWTF Diversion; Pospiech Contracting, Inc.

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Approve and Authorize the Chairman to execute the Amendment No. 2 to the Agreement between Citrus County, Florida and Pospiech Contracting, Inc. extending the final completion date to September 1, 2023. **(Ken Cheek, Water Resources Director)**.

E.1.e. ITB 20-025 Amendment No. 2; Mowing Right of Way Districts 1-7, 8A & 13; Gilmer Lawn Service, Inc. & MWM Lawn and Landscape, LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and MWM Lawn and Landscape LLC and Amendment No. 2 to the Agreement between Citrus County, Florida and Gilmer Lawn Service, Inc. to provide routine finish mowing and litter pickup of County Right-of-Ways throughout Citrus County through May 11, 2024. **(Mary Jensen, Public Works Director, Carl Hall, Assistant Public Works Director)**.

E.1.f. RFQ 21-095 Work Authorization; Professional Services-Continuing Services Contract-Engineering; Tierra, Inc.

- a. Approve and Authorize the Chairman to execute the Work Authorization for Tierra, Inc. to provide inspection services on road resurfacing projects throughout the County.
- b. Approve related Budget Transfer **(Mary Jensen, Public Works Director)**

E.1.g. RFP 21-050 Work Authorization; Construction Services-Continuing Services Contract; Citrus Springs Fire Station #14 Roof Replacement; Ryman Construction of Florida, Inc.

Approve and Authorize the Chairman to execute the Work Authorization between Citrus County, Florida and Ryman Construction of Florida, Inc. to replace the roof and gutters at the Citrus Springs Fire Station #14. **(Mary Jensen, Director Public Works)**

E.2. New Animal Shelter

- a. Select the preferred new animal shelter conceptual design from either:
 1. \$6 million building with a \$9 million total project cost, plus any added alternative
 2. \$9 million building with a \$12.5 million total project cost, plus any added alternatives
- b. Identify funding sources.

(Eric Head, Community Services Director)

Motion to approve item E2a, option 2, and E2b, funding source through debt issuance.

The following individuals commented: Donna Rummel; Wanda Moak, Citrus County Foundation for Animal Protection; Alice Weir; and Diane Liptak.

Commissioners responded to comments from the public, followed by Board discussion with Management and Budget Director Erin Dohren.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays

NAY: Finegan

[Additional Information for item E2](#)

[Public Speaker Forms for item E2](#)

E.3. Budget Transfers

Approve budget transfers for Facilities Management, Building Division, Teen Court, Community Services, Reserves & Transfers, State Attorney, Utilities (2), and Communication Services for fiscal year 2022-23. **(Erin Dohren, Director Management & Budget)**

Motion to approve item E3.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

E.4. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending the Coronavirus Consolidated Appropriations Act, Emergency Home Energy Assistance for the Elderly, and the Emergency Home Energy Assistance for the Elderly American Rescue Plan grant budgets for fiscal year 2022-2023. **(Erin Dohren, Director Management & Budget)**

Motion to approve item E4.

RESULT: Adopted

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MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Resolution Number 2023-036

E.5. Waste Disposal Account Agreement for Inter-County Recycling, Inc.

- a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Inter-County Recycling, Inc. for disposal fees up to \$3,000.00.
- b. Approve termination of the existing Waste Disposal Account Agreement with Inter-County Recycling, Inc dated November 7, 2022, and transfer cash deposit to new agreement. **(Mary Jensen, Public Works Director)**

Motion to approve item E5a and b.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.6. Release of Retainage ITB 22-085

- a. Accept the completed project, acknowledge pay application number 4 as Final Completion of SCOP Resurfacing of E Turner Camp Rd from E Banks Ct to E Matthew Meadow Ct.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Pave-Rite, Inc. in the amount of \$54,725.33.
- c. Return any encumbered funds back to the appropriate accounts. **(Mary Jensen, Public Works Director)**

Motion to approve item E6a, b, and c.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.7. Fire Services Assessment Program Proposal

- a. Approve and authorize the Chairman to sign the Proposal for the law firm of Nabors, Giblin & Nickerson, P.A. and Anser Advisory for their continued services regarding the Fire Services Assessment Program.
- b. Approve related budget transfer. **(Craig Stevens, Fire Chief)**

Motion to approve item E7a and b.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.8. Waste Disposal Account Agreement for Wright Tree Service, Inc.

- a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Wright Tree Service, Inc. for disposal fees up to \$10,000.00 and accept Travelers Casualty and Surety Company of America Security Bond No. 107771888.
- b. Approve termination of the existing Waste Disposal Account Agreement with Wright Tree Service, Inc. dated August 11, 2020, and return security deposit of \$500.00 to Wright Tree Service, Inc. **(Mary Jensen, Public Works Director)**

Motion to approve item E8a and b.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.9. TDC Request for Local Lines Television Partnership

Approve related budget transfer. **(John Pricher, Visitors and Convention)**

Motion to approve item E9.

Board discussion ensued with Visitors and Convention Bureau Director John Pricher.

Motion was amended to table item E9.

Board discussion continued with Mr. Pricher continued.

Citizen Gene Davis commented.

Commissioners responded to comments from Mr. Davis.

RESULT: **Tabled**
MOVER: Holly L. Davis
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Public Speaker Form for item E9

E.10. Encroachment Agreement between Citrus County and Florida Gas Transmission for County Road 480 to SWRWRF Force Main Extension U2022-09.

Approve and authorize BOCC Chair to execute the Encroachment Agreement between Citrus County, Florida, and the Florida Gas Transmission Company, LLC. **(Ken Cheek, Water Resources Director)**

Motion to approve item E10.

RESULT: Adopted
MOVER: Diana Finegan
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.11. Bicentennial Park and Pool Facility Use Agreement

Approve and authorize the Chairman to execute the Bicentennial Park and Pool Facility Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida and DRC Sports, Inc., and Citrus County Education Foundation, Inc., for exclusive use of Bicentennial Park and Pool for Citrus Kids Triathlon on May 12 & 13, 2023. **(Eric Head, Community Resources Director, Francine Nobles, Parks and Recreation Director)**

Motion to approve item E11.

RESULT: Adopted
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.12. FTA Fiscal Year 2023 Certifications & Assurances

- a. Agree to the Federal Transit Administration Fiscal Year 2023 Certifications and Assurances, and bind Citrus County's compliance with same.
- b. Authorize the Chairman to sign the Affirmation of Applicant and Designation of Signature Authority for the County Attorney and Transit Services Director.
- c. Authorize the County Attorney to sign the Affirmation of Applicant's Attorney, Designation of Signature Authorities, and PIN the Federal Transit Administration Fiscal Year 2023 Certifications and Assurances in the Federal TrAMS System.
- d. Authorize the Transit Services Director to PIN the Federal Transit Administration Fiscal Year 2023 Certifications and Assurances in the Federal

TrAMS System on behalf of the Chairman. **(Eric Head, Community Services Director)**

Motion to approve item E12a, b, c, and d.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.13. Florida Department of Transportation Section 5311 Rural Area Funding

Adopt and authorize the Chairman to execute a Resolution authorizing the execution of a resulting contract and any amendments and other necessary documents, after review by the County Attorney, for the acceptance of the State of Florida Department of Transportation Section 5311 funding of \$249,546 and the required county match of \$249,546 which may be covered with the FDOT State Block Grant funding. (Eric Head, Community Services Director)

This item was pulled during the meeting.

E.14. Florida Department of Transportation State Block Grant

Adopt and authorize the Chairman to execute a Resolution authorizing the execution of a resulting contract and any amendments and other necessary documents, after review by the County Attorney, for the acceptance of the State of Florida Department of Transportation Block Grant funding of \$319,212 and the required future County match of \$319,212 which will be used to cover the local match requirement for the Federal Transportation Administration Sections 5307 and 5339 and Florida Department of Transportation Section 5311 funding.

(Eric Head, Community Services Director)

Motion to approve item E14.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Resolution Number 2023-038

E.15. Transportation Disadvantaged Trip & Equipment Grant Application

Adopt and authorize the Chairman to execute a Resolution authorizing the execution of an application, resulting contract, any amendments and other necessary documents, after review by the County Attorney, for the Transportation Disadvantaged Trip and Equipment Program for the period

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effective July 1, 2023 - June 30, 2024. **(Erin Dohren, Management and Budget Director, Eric Head, Community Resources Director)**

Motion to approve item E15.

RESULT: Adopted
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Resolution Number 2023-037

E.16. Citrus County Behavioral Health Transportation Plan

Approve and authorize the submittal of the Citrus County Behavioral Health Transportation Plan 2023 **(Eric Head, Community Services Director)**

Motion to approve item E16.

RESULT: Adopted
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

E.17. CoreCivic Contract Monitoring Update for March 2023

Concur with the recommended action of the non-performance assessment of \$28,000 against CoreCivic's March 2023 invoice. **(Erin Dohren, Director of Management & Budget/Erin Kluis, Contract Monitor)**

County Administrator Steve Howard provided an update.

Motion to approve item E17.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

F. OUTSTANDING COMMISSION ITEMS

County Administrator Steve Howard provided an update on item 10.

Item F1 Outstanding Commissioners List

G. COUNTY ADMINISTRATOR - STEVE HOWARD

G.1. BOCC Acceptance of Roads and Associated Infrastructure

Board discussion and direction to limit acceptance of roadways and associated infrastructure for perpetual County maintenance and require the responsibility for maintenance of the roadways and associated infrastructure to be the responsibility of an established homeowner's association, community development district or the developer. Such a determination regarding acceptance of roadways and associated infrastructure would be established prior to, or at the time of development of the Improvement Plans

Public Works Director Mary Jensen provided an overview, followed by Board discussion with Ms. Jensen and County Attorney Denise A. Dymond Lyn.

Consensus of the Board was given to provide direction to staff.

G.2. Contract with Duncan Associates for Impact Fee Analysis

- a. Approve and authorize the Chair to execute the contract between Citrus County and Duncan Associates in the amount of \$15,000 for the Extraordinary Circumstances Study.
- b. Approve budget transfer

Motion to approve item G2a and b.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 Presentation: Transit Comprehensive Analysis

Accept and approve the Comprehensive Operations Analysis Draft Final Report.

Taylor Cox, with Benesch, provided the presentation and responded to questions from the Board.

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Motion to approve item H1.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Clerk's Note: Motion and vote was taken on this item at 3:10 PM.

Item H1 Power Point

H.2. 1:35 pm SV-22-03 Logan-vacate easements/alleys

- a. Conduct a public hearing for SV-22-03, Chris R. Logan of SRPG 98 River LLC, for Citrus Partners, LLC.
- b. If approved, authorize the Chairman to execute the resolution approving SV-22-03 and the Clerk to record the resolution in the Public Records. **(Land Development, Joanna Coutu)**

Land Development Director Joanna Coutu provided the staff presentation.

There were no citizen comments.

Motion to approve item H2b.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Resolution Number 2023-039

Item H2 Power Point

H.3. 1:40 pm SV-23-01 Adams-vacate portion of W Garden St

- a. Conduct a public hearing for SV-23-01, Kevin and Cathy Adams.
- b. If approved, authorize the Chairman to execute the resolution for SV-23-01 and the Clerk to record the resolution in the public records. **(Land Development - Joanna Coutu)**

Land Development Director Joanna Coutu provided the staff presentation.

Citizens Rachel Irvin and Cathy Adams commented.

Motion to approve item H3b.

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RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Resolution Number 2023-040

Item H3 Power Point

Public Speaker Form for item H3

H.4. 1:45 pm CHW presentation on CR-486 IMA Boundaries

Receive presentation from CHW, Inc. regarding IMA project boundaries for CR-486, and provide feedback as desired. (**Eric Landon, Growth Management, Joanna Coutu, Planning & Development**)

Craig Brashier, with CHW, provided the presentation and responded to questions from the Board.

Consensus of the Board was given to Mr. Brashier for option 2.

Item H4 Power Point

H.5. 2:00 PM Capital Improvement Program Presentation

Review and provide staff direction for the Five-Year Capital Improvement Program projects for fiscal years 2024-2028.

Management and Budget Director Erin Dohren recognized the staff, provided the presentation, and responded to questions from the Board.

Consensus of the Board was given to provide direction to staff for the Capital Improvement Program for the fiscal years of 2024 to 2028.

Additional Information for item H5

Item H5 Power Point

H.6. 2:05 pm Presentation Regional Travel and Road Impacts

Board discussion. (**Mary Jensen, Public Works Director, Walt Eastmond, Technical Services Division Director**)

Engineering Division Director Walt Eastmond and Hernando-Citrus Metropolitan Planning Organization (MPO) Executive Director Bob Esposito provided the presentation and responded to questions from the Board.

There was no action taken on this item.

[Additional Information for item H6](#)

[Item H6 MPO Power Point](#)

[Item H6 Power Point](#)

[Item H6 Power Point -2](#)

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Nominate and Appoint - Citrus County Veterans Services Advisory Board

Nominate and appoint three (3) individuals to fill regular member seats on the Veterans Service Advisory Board for a two-year term that will expire March 31, 2025. (Philip Watson, Veterans Service Officer Manager)

Nominate and appoint Andrew Joseph Brewer, Bill Merryman, and Greg Pelletier as regular members to the Veterans Service Advisory Board.

Prior to the vote, Board discussion ensued with Veteran Services Manager Philip Watson.

Motion was amended to change Andrew Joseph Brewer to David Halbstein.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

J. COMMITTEE REPORTS FROM COMMISSIONERS

Second Vice Chair Rebecca Bays announced the Public Safety Coordinating Council meeting that will be held at 3:00 PM tomorrow, recognized the Florida Department of Transportation District 7 for the stop light at Gospel Island on State Road 44, shared information regarding the appropriation of \$9 Million for the Inverness Airport that will be signed by the Governor, and recognized the Economic Development Director Frank Calascione.

First Vice Chair Holly Davis announced the Citrus County Community Charitable Foundation (CCCCF) that will be held the day after tomorrow.

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

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Commissioner Diana Finegan discussed the meeting held yesterday with the Florida Department of Transportation (FDOT), followed by Board discussion.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

No items.

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

No items.

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

N.1. Update on Inverness Village 4

a. Update on status of Inverness Village IV

b. Request consideration from the Board of County Commissioners for a moratorium on the activities/construction within Inverness Villages IV

c. Request consideration from the Board of County Commissioners to obtain outside Council

First Vice Chair Holly Davis provided an update and Growth Management Director Eric Landon responded to questions from the Board, followed by Board discussion with County Attorney Denise A. Dymond Lyn and Mr. Landon.

Motion to approve acquiring outside council of Nabors, Giblin & Nickerson, P.A. to review and advise on a moratorium and what are the rights and responsibilities of the County.

Citizens Frank Papcin, Dr. Carmen Koubicek, Don Martin, Gwen Martin, and Dave Littlefield commented.

Commissioners responded to comments from the public, followed by Board discussion with Ms. Lyn.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

Motion to stop issuing new permits for 3 months to Inverness Village Unit 4.

Citizen Dr. Carmen Koubicek commented.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

Public Speaker Forms for item N1

N.2. Attendance at NACo Conference

Discussion and approval to attend the National Association of Counties (NACo) annual conference and exposition in Travis County, Austin, Texas from July 21-24, 2023.

First Vice Chair Holly Davis provided the recommendation.

Motion to approve item N2.

Prior to the vote, Board discussion ensued.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Ruthie Davis Schlabach
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: None

This item was received after the agenda was published.

Added Item N2

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

O.1. Attendance at NACo Conference

Discussion and approval to attend the National Association of Counties (NACo) annual conference and exposition in Travis County, Austin, Texas from July 21-24, 2023.

Motion to approve item O1.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Holly L. Davis

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AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

This item was received after the agenda was published.

[Added Item O1](#)

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Engagement Letter with Terms of Engagement

Ratify signature of County Attorney on the Engagement Letter with Terms of Engagement from Shutts & Bowen LLP.

County Attorney Denise A. Dymond Lyn provided the recommendation.

Motion to approve item P1.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Ruthie Davis Schlabach

AYES: Davis Schlabach, Davis, Bays, Finegan

NAY: None

Following the vote, Ms. Lyn provided an update regarding contacting Nabors, Giblin & Nickerson, P.A. for item N1.

Q. OPEN TO THE PUBLIC

*The following individual addressed the Board on various issues:
Frank Papcin*

[Public Speaker Form for item Q](#)

R. UPCOMING MEETINGS

1. Regular Meeting, **Thursday May 11, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **May 23, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

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3. Regular Meeting, **June 6, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. **Workshop: Pay & Class Study, Thursday, May 11, 2023 at 10:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. **Workshop: Airports; Crystal River and Inverness, Tuesday, June 6, 2023 at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. **Strategic Planning Retreat: Wednesday, July 19, 2023, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. **Preliminary Budget Hearing: Wednesday, July 26, 2023**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
Governing Body of the Special Library District 8:30 AM
Fire Protection Special District 8:45 AM
BOCC 9:00 AM
5. **Tentative Budget Hearing: Thursday September 7, 2023, at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
6. **Final Budget Hearing: Tuesday, September 26, 2023, at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

No items.

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U. ADJOURN

The meeting was adjourned at 07:36 PM.

[Proof of Publication](#)