



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

February 28, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

A. CALL TO ORDER

February 28, 2023 Citrus County Courthouse
The meeting was called to order at 1:00 PM

A.1. Invocation

Pastor Doug Alexander, from the New Church Without Walls, led the invocation.

A.2. Pledge of Allegiance

U.S. Air Force Veteran, Rick Friehofer, led the Pledge of Allegiance.

A.3. Roll Call

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan County Attorney Denise Lyn, Assistant County Administrator Mariselle Rodriguez, Deputy Clerk Amy Novinger

Absent: County Administrator Steve Howard, Clerk of the Circuit Court and Comptroller Angela Vick

A.4. Approval of Agenda

Chair Ruthie Schlabach requested to: move item G2 before item D (Open to the Public); move item B9 after item G3; pull item E12 (staff bring it back as part of a Comprehensive Plan for the airports and schedule a workshop); and pull budget transfer from item E2 for the Visitors & Convention Bureau (Tourist Development Council).

Assistant County Administrator Mariselle Rodriguez requested the submission of additional information for items E6a (added the daily assessment amount); G1 (revised reorganization chart of Public Works), H4a (updated to set a public

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hearing), and K1a (map was updated).

Motion to approve the agenda, with the changes as described.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

B. CONSENT

Motion to approve the Consent Agenda, in its entirety.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

The motion was modified to reflect that item B9 has been removed.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

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B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:

January 24, 2023 Regular Meeting

January 25, 2023 BOCC Strategic Planning Retreat

B.2. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners: February 7, 2023 Regular Meeting

Administration

No items.

Attorneys Office

No items.

Clerk

B.3. County Warrants

Accept the attached check registers outlining the County warrants.

B.4. City of Crystal River Voluntary Annexation

City of Crystal River Voluntary Annexation

Community Services

No items.

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

B.5. PLT-22-25 MLD 6 LLC Subdivision

a. Consider PLT-22-25, MLD 6 Subdivision, to combine twelve lots into two lots in the US-19 No. 3 Addition subdivision.

b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida. **(Joanna Coutu, Land Development Division Director)**

Public Works

B.6. Release of Lien

- a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

B.7. Acknowledgement of Airport Hangar Lease Agreement(s)

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Barry Simons. (Mary Jensen, Public Works Director)

B.8. Local Mitigation Strategy Annual Update

Approve and transmit the Local Mitigation Strategy Plan and Working Group Annual Update to the Florida Division of Emergency Management as specified in Florida Administrative Code 27P-22.004.

B.9. Resolutions - FDEP, SWFWMD, FDOT

Adopt and authorize the Chairman to execute Resolutions and Certificates of Incumbency and Authority authorizing selected County staff to execute permit applications on behalf of Citrus County for the Florida Department of Environmental Protection (FDEP), Southwest Florida Water Management District (SWFWMD) and the Florida Department of Transportation (FDOT).

At the request of Chair Ruthie Schlabach, County Attorney Denise A. Dymond Lyn provided clarification.

Motion to approve item B9, with the corrections.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Numbers 2023-011, 2023-012, and 2023-013

B.10. Surplus Property

Authorize staff to sell equipment as listed through an online auction service and remove assets from the County's Capital Asset list. In the event an item does not sell, authorize staff to dispose of the surplus property according to County policy. (**Carlton Hall, Assistant Director, Public Works**)

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

B.11. Release of Lien for Connection Charge Installment Lien Agreement

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreements: Kerry Williams.

B.12. Satisfaction of Lien for water and Wastewater Utility Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Daniel Parker.

Set Public Hearings Workshops

B.13. Set a Workshop for Lifestream Presentation

Set a Workshop on March 14, 2023 at 10:00a.m. for a Lifestream presentation and discussion.

B.14. Set a Public Hearing on Gas Tax Interlocal Agreements

Set a Public Hearing on March 14, 2023, at 1:45 p.m. for the purpose of hearing public comment on the Gas Tax Interlocal Agreements.

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Newspapers in Education Week

Approve and authorize the Board to proclaim the week of March 6 through March 10, 2023 as Newspaper in Education Week in Citrus County, Florida.

Motion to approve item C1.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Don Marcotte

Sabrina Watson, for Xceptional Life Project

William Brower

Robin Humphrey

Mark Sims

Teri Burns

Terry Weber Nelles

Karen Esty

Steve Mecler

Deb Spence

Don Dobbs

Diane Liptak

Lynn Turck

Commissioners responded to comments from the public.

[Public Speaker Forms for item D](#)

[Additional Information for item D - Submitted by Diane Liptak](#)

[Additional Information for item D - Submitted by Don Marcotte](#)

[Additional Information for item D - Submitted by Robin Humphrey](#)

[Additional Information for item D - Submitted by Terry Weber Nelles](#)

[Additional Information for item D - Submitted by William Brower](#)

E. REGULAR BUSINESS

E.1. Bids

Motion to approve the bids, items E1a through j.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Deputy Clerk Amy Novinger addressed Chair Ruthie Schlabach regarding the motion for the bids, followed by Board discussion with County Attorney Denise A. Dymond Lyn.

Motion to approve the bids, items E1a through i.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Clerk's Note: Due to the incorrect item number used in the motion, the Board later returned to this item for a second motion and vote.

E.1.a. ITB 23-011 Eden Park Fishing Pier-Removal and Replacement; Marlin Marine Construction, Inc.

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Marlin Marine Construction, Inc., to remove and replace the existing fishing pier located at Eden Park. The duration of the agreement shall be until completion and closeout of the project is accepted by the county. **(Eric Head, Community Services Director)**

E.1.b. ITB 23-014 Contract Mowing, Edging, Weeding, and Clean-Up Along the Suncoast Parkway Trail from US 98 to SR 44; Integrity Site Development, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Integrity Site Development, Inc. to provide mowing, edging,

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weeding, and clean-up along the Suncoast Parkway trail from US 98 to SR 44. **(Eric Head, Community Service Director).**

E.1.c. QTE 19-037 Amendment No. 3; Mowing of County Cemeteries & Clerk Annex Properties; N & B Clean Out and Lawn Mowing Services, LLC

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida, and N & B Clean Out & Lawn Mowing Services, LLC to provide mowing at the County Cemeteries and Clerk of Court Annex Building through March 25, 2024. **(Eric Head, Community Services Director).**

E.1.d. QTE 23-033 Cattle Grazing Lease at the Inverness Airport; John L. Thomas

a. Approve and authorize the Chairman to execute the Lease between Citrus County, Florida and John L. Thomas, for the Cattle Grazing Lease for the Inverness Airport Property, in the amount of \$2,649.66 per year for an agreement of five (5) years with an option to renew for one (1) five-year renewal period.

b. Approve and authorize the Chairman to execute the Resolution. **(Mary Jensen Public Works, Director)**

Resolution Number 2023-014

E.1.e. ITB 23-006 Mowing at the Citrus County-Owned Buildings; Land-Tech Landscape Services, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Land-Tech Landscape Services, Inc. to provide mowing, edging, trimming and clean up services at various County-owned buildings **(Eric Head, Community Services, Director).**

E.1.f. ITB 22-076, Business-Industrial Park at Inverness Airport; Commerical Industrial Corp.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Commercial Industrial Corp. for construction of the Business-Industrial Park at Inverness Airport in the amount of \$5,383,667.80 plus a contingency amount of \$300,000, for a total contract amount of \$5,683,667.80, subject to approval and execution of the Department of Economic Development (DEO) Grant HL14,1 Amendment No. 2. **(Mary Jensen, Public Works, Director).**

E.1.g. RFQ 20-045 Assignment to the Agreement; PE for Design, Post Design, Permitting and Bidding Assistance of the Barge Canal Boat; Stantec Consulting Services, Inc.

Approve and Authorize the Chairman to execute the Assignment of the Agreement between Citrus County, Florida and Stantec Consulting Services, Inc. for the continued design of the Barge Canal Boat Ramp Project. **(Mary Jensen, Public Works Director)**

E.1.h. RFQ 21-095 Assignment to the Agreement; Continuing Contract for Professional Engineering Services; Stantec Consulting Services, Inc.

Approve and Authorize the Chairman to execute the Assignment of the Agreement between Citrus County, Florida and Stantec Consulting Services, Inc. for the continuing contract for Engineering Services. **(Mary Jensen, Public Works Director)**

E.1.i. RFQ 18-055 Assignment to the Agreement; Work Authorization - Continuing Contract for Professional Engineering Services; Stantec Consulting Services, Inc.

Approve and Authorize the Chairman to execute the Assignment of the Agreement between Citrus County, Florida and Stantec Consulting Services, Inc. for the continuing services for the inshore reef feasibility study. **(Mary Jensen, Public Works Director)**

E.2. Budget Transfers

Approve budget transfers for Visitors & Convention Bureau, Utilities (7), Fire, Road Maintenance, School Impact Fees, Housing and EMS for fiscal year 2022-23. **(Erin Dohren, Director Management & Budget)**

Motion to approve item E2, noting that the Tourist Development Council (TDC) budget transfer has been removed.

At the request for clarification by Deputy Clerk Amy Novinger, Board discussion ensued with County Attorney Denise A. Dymond Lyn.

The motion was amended to add the verbiage "Tourism and Visitors and Convention Bureau" to the motion, noting that the TDC budget transfer was removed.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending various budgets, Fire Rescue budget, Florida Department of Transportation Aviation Development grant budget, Alzheimer's Disease Initiative, Community Care for the Elderly and Emergency Home Energy Assistance for the Elderly grant budgets for fiscal year 2022-23. **(Erin Dohren, Director Management and Budget)**

Motion to approve item E3.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Number 2023-015

E.4. Interfacility Transport Agreement Citrus HMA LLC d/b/a Bravera Health Seven Rivers Hospital

Approve and authorize the Chairman to execute the Interfacility Transport Agreement between Citrus County, Florida and Citrus HMA, LLC d/b/a Bravera Health Seven Rivers Hospital to provide ambulance services from Bravera Health ER Citrus Hills (freestanding emergency department) to Bravera Health Seven Rivers or other Bravera network hospitals as agreed by the parties. **(Craig Stevens, Fire Chief)**

Motion to approve item E4.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.5. Waste Disposal Account Agreement for Bentley Waste Services, LLC dba Hook Company

a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Bentley Waste Services, LLC dba Hook Company.

b. Approve termination of the existing Waste Disposal Account Agreement with Bentley Waste Services, LLC dba Hook Company dated September 27, 2022, and transfer cash deposit to new agreement. **(Mary Jensen, Public Works Director)**

Motion to approve item E5a and b.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.6. CoreCivic Contract Monitoring Update for January 2023

Concur with the recommended action of the non-performance assessment of \$116,250 against CoreCivic's January 2023 invoice. **(Erin Dohren, Director of Management & Budget/Erin K Luis, Contract Monitor)**

Assistant County Administrator Mariselle Rodriguez provided an update and responded to questions from the Board.

Motion to approve item E6.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

[Additional Information for item E6](#)

E.7. Release of Retainage ITB 21-052 Essex Avenue., Steven St. and Scenic Way Water Main Extensions

Accept the completed Essex, Stevens, and Scenic Way Water Main Project and approve the release of retainage in the amount of \$34,302.85 to Pave-Rite, Inc. **(Ken Cheek, Water Resources Director)**

Motion to approve item E7.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.8. Alaska Street Water Main

Approve and authorize the Clerk to place an acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the 8" water main on Alaska Lane and record in the Public Records of Citrus County Florida. **(Ken Cheek, Water Resources Director)**

Motion to approve item E8.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.9. Public Official Bonds for Commissioners

Approve and authorize Commissioners to execute Public Official Bonds in the amount of \$2,000.00 each for Commissioner Finegan and Commissioner Bays. **(Denise Dymond Lyn, County Attorney)**

Motion to approve item E9.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.10. Small County Outreach Program Agreement (SCOP) FPN 441095, for Milling and Resurfacing Withlacoochee Tr (CR39) from Tasha to Scott

- a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program for Withlacoochee Tr (CR39) from Tasha Ct. to Scott Ln.
- b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Transportation for road milling and resurfacing of Withlacoochee Tr (CR39) from 4000 Ft. West of Tasha Ct. to E. Scott Ln. The FDOT portion will be \$880,074 and the County's participation will be \$293,358 plus a 10% Contingency Allowance of \$117,343, for a total County participation of \$410,701. **(Mary C. Jensen, Public Works Director)**

Motion to approve item E10a and b.

At the request of Second Vice Chair Rebecca Bays, Public Works Director Mary Jensen provided an overview of the Small County Outreach Program process and responded to questions from the Board.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2023-016

E.11. Small County Outreach Program Agreement (SCOP) FPN 443411, for Milling and Resurfacing Trails End from Wymar Tr to Withlapopka Dr.

- a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program for Trails End from Wymar Tr to Withlapopka Dr.
- b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Transportation for road milling and resurfacing of E. Trails End Rd from E. Wymar Tr to S. Withlapopka Dr. The FDOT portion will be \$579,210 and the County's participation will be \$193,070 plus a 10% Contingency Allowance of \$77,228, for a total County participation of \$270,298. **(Mary C. Jensen, Public Works Director)**

Motion to approve item E11a and b.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2023-017

E.12. Airport Ground Lease Agreement Template

Discussion, direction and/or approval of the basic terms of the attached Airport Ground Lease Agreement Template. **(Mary Jensen, Public Works Director)**

This item was pulled during the meeting.

[Additional Information for item E12](#)

E.13. Inverness Airport Business-Industrial Park DEO Grant Amendment #2

- a. Approve and Authorize the Chairman to execute Amendment #2 to the DEO agreement No. HL141.
- b. Approve and Authorize the Chairman to execute the budget resolution. **(Mary C. Jensen, Public Works Director)**

Motion to approve item E13a and b.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Number 2023-018

E.14. Inverness Airport FBO List of Improvements

Advise staff on how to proceed. **(Mary Jensen, Public Works Director)**

First Vice Chair Holly Davis provided an overview and requested a public workshop be scheduled.

Commissioner Diana Finegan provided a recommendation regarding number 6, followed by Board discussion.

Public Works Director Mary Jensen responded to questions from the Board.

Second Vice Chair Rebecca Bays made a motion to work on the airport signage, followed by Board discussion, then she withdrew her motion.

Board discussion continued.

Consensus of the Board was to give staff direction to schedule a public workshop.

[Additional Information for item E14](#)

E.15. Crystal River Airport FBO List of Improvements

Advise staff on how to proceed. **(Mary Jensen, Public Works Director)**

Board discussion ensued.

Consensus of the Board was to direct staff to take action on the security camera (Number 3) for the Crystal River Airport.

[Additional Information for item E15](#)

E.16. Addendum #2 to Contract - 3406 N. Turkey Oak Dr., Crystal River (Betz Farm Property)

- a. Approve and Authorize the Chairman to execute Addendum #2 to Vacant Land Sales Agreement.
- b. Authorize staff to execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with this property disposition.
- c. Authorize the Chairman to execute all other subsequent documents related to the closing of the property and authorize the Clerk to record said documents in the Public Records of Citrus County, Florida upon staff's receipt of payment.
- d. Authorize staff to deliver deed once the deed has been recorded in the Public Record. **(Mary Jensen, Public Works Director)**

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Motion to approve item E16a, b, c, and d.

There were no public comments.

Prior to the vote, Second Vice Chair Rebecca Bays requested monthly updates.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.17. Development Agreement for Cardinal Farms - BOCC accept to consider

Accept request for consideration of a Development Agreement with Cardinal Farms Group, LLC, and allow staff to proceed with review and public hearings.
(Eric Landon, Growth Management Director)

Motion to approve item E17.

Citizen Lynn Turck commented.

Commissioners responded to comments from Ms. Turck.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

F. OUTSTANDING COMMISSION ITEMS

F.1. Update Outstanding Commissioners List

Review of Outstanding Commissioners' List Items.

Assistant County Administrator Mariselle Rodriguez requested no changes.

[Item F - Outstanding Commissioner List](#)

G. COUNTY ADMINISTRATOR - STEVE HOWARD

G.1. Reorganization of Public Works - Engineering Division

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Recommend Board approval of the proposed reorganization Division name change and staff title changes. **(Mary Jensen, DPW Director)**

Assistant County Administrator Mariselle Rodriguez provided the recommendation.

Motion to approve item G1.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

[Additional Information for item G1](#)

G.2. Emergency Management Director

Approve the recommendation for appointment of Chris Evan to Emergency Management Director effective March 18th 2023

Citrus County Sheriff Mike Prendergast addressed the Board with the recommendation.

Motion to approve the appointment of Chris Evan as the Director of the Emergency Management, Emergency Operations Center.

The motion was amended to change "Emergency Management, Emergency Operations Center" to "Emergency Management".

There were no public comments.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

G.3. Citrus County Elected Community Leadership Summit

a. Direct staff to coordinate the Community Elected Leadership Summit for March 29, 2023, from 9:00 a.m. to 1:00 p.m. at the Lecanto Government Building.

b. Approve use of a purchasing card to purchase food and supplies for the March 29, 2023 Community Elected Leadership Summit not to exceed \$500.

c. Approve related budget transfer.

Motion to approve item G3a, b, and c.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Public Hearing on an Ordinance Pertaining to Noise, Vibration and Air Pollution

- a. Conduct a Public Hearing on an Ordinance of Citrus County, Florida, relating to noise, vibration and air pollution; amending Chapter 21, Article II, Section 21-28 entitled "Exemptions"; amending Chapter 21, Article II, Section 21-32 entitled "Enforcement"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors; providing for codification; and providing for an effective date.
- b. If approved, authorize the Chairman to execute the Ordinance. **(Denise A. Dymond Lyn, County Attorney)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

There were no citizen comments.

Motion to approve item H1a and b.

Prior to the vote, Board discussion ensued.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Ordinance Number 2023-A06

[Proof of Publication for item H1](#)

H.2. 1:35 p.m. Historic Preservation Ordinance

- a. Conduct a public hearing at 1:35 p.m. to consider proposed Chapter 101, Historic Preservation, of the Citrus County Code of Ordinances.
- b. If approved, direct the Chair and Clerk to execute the Ordinance, and place

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the Ordinance within the County's Code of Ordinances. **(Joanna Coutu - Land Development Director)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Land Development Director Joanna Coutu provided the staff information for items H2 and H3.

Citizen Paul Grannan, Member of Citrus County Advisory Board commented.

Motion to approve item H2a and b.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Ordinance Number 2023-A07

H.3. 1:40 p.m. Historical Resources Advisory Board

a. Conduct a public hearing at 1:40 p.m. to consider an ordinance to codify the Historical Resources Advisory Board (HRAB) in Chapter 101, Historic Preservation, of the Citrus County Code of Ordinances.

b. If approved, direct the Chair and Clerk to execute the Ordinance, and place the Ordinance within the County's Code of Ordinances. **(Joanna Coutu - Land Development Director)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

There were no citizen comments.

Motion to approve item H3a and b.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Ordinance Number 2023-A08

[Proof of Publication for item H3](#)

H.4. 1:45 PM Public Hearing on Street Vacation (SV) 21-01 Gaffney for Qualls

- a. Conduct a public hearing for Street Vacation (SV) 21-01, Karen O. Gaffney for James and Penny Qualls, to vacate a portion of N. Palm Ridge Avenue (f/k/a N. Palmetto Street) lying between W. Moss Lane (f/k/a W. Moss Avenue) and W. Goldenleaf Lane (f/k/a W. Palm Avenue), Crystal Heights Development Co. Section One, as recorded in Plat Book 1, Page 42, Public Records of Citrus County, Florida (Section 36, Township 18 South, Range 17 East), in Crystal River, Florida.
- b. If approved, authorize the Chairman to execute the resolution approving SV-21-01 and record the resolution in the Public Records. **(County Attorney, Denise A. Dymond Lyn)**

County Attorney Denise A. Dymond Lyn requested to move the public hearing for this item to March 20, 2023 and to be re-noticed.

[Additional Information for item H4a](#)

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

No items.

J. COMMITTEE REPORTS FROM COMMISSIONERS

Second Vice Chair Rebecca Bays announced that the Strawberry Festival will be held this weekend and the Big Bass Bluegrass Barbeque kickoff party will be held March 10th, Friday, 6-9 at Downtown Inverness, which will be led off by a Big Bass Fishing Tournament.

First Vice Chair Holly Davis shared information from the Tourist Development Council (TDC) and Medical Examiner's Board meetings.

Chair Ruthie Schlabach gave an overview from the Citrus County Transportation Disadvantaged Coordinator Council and the Tampa Bay Regional Planning Council (TBRPC) Board meetings, and announced the next TBRPC meeting will be held on April 10, 2023.

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

K.1. Discussion and Vote SECO Energy Request for Letter of Support for DOE GRIP Grant Application

Approve and authorize the Chairman to sign the Letter of Support for the U.S. Department of Energy (DOE) Grid Resilience and Innovation Partnership (GRIP) Grant Application.

Commissioner Diana Finegan provided the recommendation.

Motion to approve item K1.

RESULT: **Adopted**

MOVER: Diana Finegan

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

[Additional Information for item K1a](#)

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Crystal Oaks Drive

Discussion on ways to slow traffic and improve safety on Crystal Oaks Drive.

Board discussion ensued regarding the amount of traffic using Crystal Oaks Drive.

Consensus of the Board was to direct staff to take a look at addressing the traffic going through Crystal Oaks Drive and to come back with the next steps that are necessary to move forward with this traffic situation.

L.2. Discussion and vote on providing a Letter of Support for the Key Training Center

Approve and authorize the Chairman to sign the Letter of Support for the Key Training Center.

Commissioner Jeff Kinnard, D.C. provided the recommendation.

Motion to authorize the Chair to sign the letter of support for the Key Training Center.

RESULT: **Adopted**

MOVER: Rebecca Bays

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Following the vote, Commissioner Jeff Kinnard, D.C. discussed the boat ramp design on the Barge Canal and the consensus of the Board was to direct staff to contact the Coast Guard regarding the possibility of sharing a boat ramp.

Minutes

Board of County Commissioners Meeting - February 28, 2023

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

No items.

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

First Vice Chair Holly Davis discussed the National Association of Counties meeting.

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

No items.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Ken Walters, President of Crystal Oaks Civic Association

Ray Bangel

R. UPCOMING MEETINGS

1. Regular Meeting, **March 14, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **March 28, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **April 11, 2023 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

Minutes

Board of County Commissioners Meeting - February 28, 2023

1. Board of County Commissioners Strategic Planning Retreat: **Wednesday, July 19, 2023, 9:00AM - 12:00PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

- S.2. **Preliminary Budget Hearing: Wednesday July 26, 2023, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**
Governing Body of the Special Library District 8:30 A.M.
Fire Protection Special District 8:45 A.M.
BOCC at 9:00 A.M.
Preliminary Budget Hearing; Wednesday July 26, 2023
Governing Body of the Special Library District at 8:30AM
Fire Protection Special District at 8:45AM
BOCC at 9:00AM

3. Tentative Budget Hearing: **Thursday September 7, 2023 at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

4. Final Budget Hearing: **Tuesday September 26, 2023, at 5:01 P.M.** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

No items.

U. ADJOURN

The meeting was adjourned at 04:02 P.M.

[Proof of Publication](#)