



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

March 14, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

Administration

B.1. Crime Stoppers of Citrus County, Inc.

Approve and authorize the Chairman to execute a letter acknowledging Crime Stoppers of Citrus County, Inc. as the official Crime Stoppers program of Citrus County in to qualify for grant funds through the Florida Attorney Generals' Office.

Attorneys Office

Clerk

B.2. Clerk Records Disposition #2066

Approve and authorize the Chairman to execute the Clerk's Records Disposition Documents #2066 for disposal of records that have met their assigned retention periods.

B.3. Release of Special Assessment

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2008 CitrusSprings Waterline Extensions special assessment district.

B.4. Release of Special Assessment

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners for Crystal River WasteWater special assessment.

B.5. Release of Special Assessment

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners for 2018 Limerock Road Paving special assessment district.

Community Services

B.6. Central Citrus Little League, Inc. - Youth Athletic Organization Agreement

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and Central Citrus Little League, Inc. for the 2023 Season.

B.7. Crystal River Little League, Inc. - Youth Athletic Organization Agreement

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida, and Crystal River Little League, Inc. for the 2023 Season.

Fire Services

Human Resources

Management and Budget

Growth Management

B.8. PLT-23-03 Evans-Wilson Subdivision

a. Consider PLT-23-03, Evans-Wilson Subdivision.

b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida. **(Joanna Coutu, Land Development Division Director)**

B.9. PLT-23-08 Brookside Place Two subdivision

a. Consider PLT-23-08, Brookside Place Two.

b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida. **(Joanna Coutu, Land Development Division Director)**

Public Works

B.10. Vehicle & Equipment Surplus

Authorize staff to sell equipment as listed through an online auction service and remove assets from the County's Capital Asset list. In the event an item does not sell, authorize staff to dispose of the surplus property according to County policy. **(Carlton Hall, Assistant Director, Public Works).**

Systems Management

Visitors and Convention Bureau

Water Resources

B.11. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Water Resources Utility Division and the removal of the same items from the county's capital asset listing. Asset #17885 obsolete Infrared Camera; Asset #17808 obsolete Tri Plex Control panel.

Set Public Hearings Workshops

B.12. Set Public Hearing - Sec 22-1 Permit for fortunetellers

Set a public hearing on March 28, 2023, at 2:00 p.m. to consider removal of Section 22-1, Permit for fortunetellers, clairvoyants, palmists, etc., from the Code of Ordinances.

B.13. Set a Public Hearing on Street Vacation (SV) 21-01 Gaffney for Qualls

- a. Set a public hearing on March 28, 2023 at 1:50 p.m. for Street Vacation (SV) 21-01, Karen O. Gaffney for James and Penny Qualls.
- b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(County Attorney, Denise A. Dymond Lyn)**

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation and presentation for the 21st Annual March For Meals Month

- a. Approve and Authorize the Citrus County Board of County Commissioners to execute the Proclamation of "21st Annual March For Meals Month"
- b. Approve and Authorize the Presentation of Proceeds from the Circle of Friends Gift Shop

C.2. Proclamation - EPA Fix A Leak Week

Approve and authorize the Board to execute a proclamation declaring the week of March 20-26, 2023 as "Fix a Leak Week" in Citrus County, Florida.

C.3. Proclamation - National Agriculture Week

Approve and authorize the Citrus County Board of County Commissioners to execute a proclamation to proclaim the week of March 21 through March 27, 2023 as "National Agriculture Week".

C.4. Proclamation - Hal Porter 4-H Scholarship Endowment

Approve and authorize the Citrus County Board of County Commissioners to execute a proclamation to recognize Hal Porter for his service to the UF/IFAS Extension Citrus County 4-H program.

C.5. Proclamation Irish American Heritage Month

Approve and authorize the Board to proclaim the month of March 2023 as Irish American Heritage Month in Citrus County, Florida.

C.6. Proclamation - One Hundred Fortieth Anniversary of the Laying-Out & Surveying of Floral City

Approve and authorize the Board to recognize the One Hundred and Fortieth Anniversary of the Laying-Out and Surveying of Floral City.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. QTE 23-035 Purchase of 4 New 30-Yard Rectangle Roll-off Containers; Iron Container, LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Iron Container, LLC to purchase four new 30-yard rectangle roll-off containers for the landfill. **(Mary Jensen, Public Works Director)**.

E.1.b. PB 23-036 Sourcewell #060122-VTL Roadway Paving Equipment; ST Engineering Leeboy, Inc.

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and ST Engineering Leeboy, Inc. to purchase road maintenance paving equipment from their authorized dealer. **(Carl Hall, Public Works, Assistant Director)**.

E.1.c. PB 23-043 City of Ocala Contract CIP 220762 Water Resources Improvement Program; Miller Pipeline, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Miller Pipeline, LLC to provide maintenance, repair and construction of various utilities within our service area on an as needed basis. **(Ken Cheek, Water Resources Director)**.

E.1.d. LOI 21-067 Amendment No. 2; Code Compliance Special Master & Alternate Special Master Services; Christian W. Waugh, Waugh Grant, PLLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Christian W. Waugh, Waugh Grant, PLLC to provide services as the Code Compliance Special Master through April 12, 2024. **(Eric Landon, Growth Management Director)**.

E.1.e. RFQ 22-067 Work Authorization; Continuing Contract for Professional Services for Solid Waste Management; Jones Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. to monitor Ground Water and Landfill Gas for Compliance with FDEP rules and the facility permit for the operation of the Citrus County Landfill. **(Mary Jensen, Public Works, Director)**.

E.2. Budget Transfers

Approve budget transfers for Solid Waste, Housing, Community Centers, Code Compliance, Support (8) and Visitor Convention Bureau for fiscal year 2022-23. **(Erin Dohren, Director Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/ adopting the State Housing Initiatives Partnership (SHIP) Grant Budget, Habitat at Citrus Springs Phase 1 Street Lighting District and Coordinated Opioid Recovery Program budgets for the fiscal year 2022-23. **(Erin Dohren, Director Management and Budget)**

E.4. Water Resources – Citrus HMA LLC proposed Temporary Construction Easement and Utility and Access Easement.

- a. Approve and authorize the Chairman to accept a new Temporary Construction Easement from Citrus HMA LLC, a Florida Limited Liability Company.
 - b. Authorize the Clerk to place an acceptance stamp on the Temporary Construction Easement and record in the Public Records of Citrus County, Florida.
 - c. Approve and authorize the Chairman to accept the donation of a subsequent Utility and Access Easement from Citrus HMA LLC, a Florida Limited Liability company after completion of construction.
 - d. Authorize the Clerk to place an acceptance stamp on the Utility and Access Easement upon receipt and record in the Public Records of Citrus County, Florida.
- (Ken Cheek, Water Resources Director & Mary Jensen, Public Works Director)**

E.5. Amendment 1 to Grant LP09015 Citrus County AWT Upgrades to the Brentwood WWTF

Approve and authorize the Chairman to execute Amendment No. One (1) to the Agreement LP09015 between Florida Department of Environmental Protection and Citrus County for the time extension needed to complete the AWT Upgrades to the Brentwood WWTF (Project).

E.6. Addendum to Purchase & Sale Agreement – Sanderson Henigar Enterprises LLC.

Approve and authorize the Chairman to accept an Addendum to Purchase and Sale Agreement between Citrus County, Florida and Sanderson Henigar Enterprises, LLC, a Florida Limited Liability Company, for the purposes stated therein and execute same. (Mary C. Jensen, Public Works Director)

E.7. MFAAA/Elder Options OAA Grant Application for Funding Years 2024-2026

Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding, execution of the resulting contract, amendments and necessary documents for the Mid Florida Area Agency on Aging dba Elder Options Older American's Act Title IIIB, IIIC1, IIIC2, and IIIE Programs for the period effective January 1, 2024 through December 31, 2026.

Funding is expected to be \$732,483. The required match is \$81,387 (Cash of \$50,500 to be budgeted in FY 24, and \$30,887 In-Kind). **(Eric Head, Community Services Director)**

E.8. County-wide Stormwater Utility Operations, Management and Assessments Proposal Letter - NGN

Authorize Chairman to execute the County-wide Stormwater Utility Operations and Management Assessments Proposal Letter from Nabors, Giblin & Nickerson for fiscal year 2023-24.

**E.9. Amendment to Collective Bargaining Agreement
Local 4562 Professional Firefighters of Citrus County
Supervisory Unit - Captain & Lieutenants**

a. Approve and authorize the Chairman to execute the Amendment to Collective Bargaining Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters.

b. Provide the wage increase for all bargaining unit members and

c. Adjust the current pay grades to match the increase.
Craig Stevens, Fire Chief

**E.10. Amendment to Collective Bargaining Agreement
Local 4562 Professional Firefighters of Citrus County
Rank and File - Firefighters, Driver Engineers, Fire Inspectors**

a. Approve and authorize the Chairman to execute the Amendment to Collective Bargaining Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters.

b. Provide the wage increase for all bargaining unit members and

c. Adjust the current pay grades to match the increase.
Craig Stevens, Fire Chief

E.11. Fire Rescue Fee Schedule

Adopt and authorize the Chairman to sign the Resolution to adopt the fee schedule for the Department of Fire Rescue.
(Craig Stevens, Fire Chief)

E.12. FY22 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to The Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority".
(Craig Stevens, Fire Chief)

E.13. Release of Retainage ITB 22-086

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of N Forest Ridge Blvd from CR 486 to W Lake Beverly Dr.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Ajax Paving Industries of Florida, LLC for the amount of \$74,964.95.
- c. Return any encumbered funds back to the appropriate accounts. **(Mary C. Jensen, Public Works Director)**

E.14. Approve purchase of Sensus Water Meters

- Approve the purchase of Sensus Water Meters in the amount of \$57,474. **(Ken Cheek, Director of Water Resources)**

E.15. Florida Development Finance Corp (FDFC) Interlocal Agreement

- a. If approved, authorize the Chairman to execute the Resolution Authorizing Interlocal Agreement with Florida Development Finance Corporation (FDFC).
- b. Authorize the Chairman to execute an Interlocal Agreement between Citrus County, Florida and Florida Development Finance Corporation (FDFC). **(Denise A. Dymond Lyn, County Attorney)**

E.16. TDC Request for Save Crystal River Project

- a. Approve the Tourist Development Council's unanimous recommendation to award Save Crystal River \$250,000.00 to match the grant from the Southwest Florida Water Management District for the completion of the Kings Bay Restoration Project.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

E.17. TDC Request for Local Lines Television Partnership

- a. Approve the Tourist Development Council's unanimous recommendation for partnership with Local Lines Television.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

E.18. TDC Request for Zoo Activation Conservation Campaign

- a. Approve the Tourist Development Council's unanimous recommendation to fund the Zoo Activation Conservation Campaign with Madden Media.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

E.19. TDC Request for Diversity, Equity, and Inclusion Campaign

- a. Approve the Tourist Development Council's unanimous recommendation to fund the Diversity, Equity, and Inclusion Video/Photoshoot Campaign with Madden Media.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

F. OUTSTANDING COMMISSION ITEMS

Update Outstanding Commissioners' List

G. COUNTY ADMINISTRATOR - STEVE HOWARD

H. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

H.1. Nominate and Appoint Members to the Aviation Advisory Board

- a. Nominate and Appoint one (1) Member-at-Large position to the Aviation Advisory Board.
 - b. Nominate and Appoint one (1) District 2 regular member position to the Aviation Advisory Board.
 - c. Nominate and Appoint one (1) District 3 regular member position to the Aviation Advisory Board.
- The terms will be for two (2) years.

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:30 P.M. PFM Financial Advisors - Citrus County Debt Overview

Discussion and staff direction regarding further information or funding options for potential projects.

I.2. 1:45 PM Public Hearing on Gas Tax Interlocal Agreements

- a. Conduct a Public Hearing for the purpose of hearing public comment on the Gas Tax Interlocal Agreements.
- b. Approve and authorize the Chairman to sign the Florida Department of Revenue confirmation of the tax distribution percentages for the Regular and Local Option Gas Taxes. **(Erin Dohren, Management and Budget Director, Barbara Luckham, Management and Budget).**

I.3. 2:00 pm Presentation - Camp Izzard Boat Ramp

Presentation by Chris Wynn, North Central Regional Director, Florida Fish and Wildlife Conservation Commission, regarding dissolution of easement at the site known as Withlacoochee River at S.R. 200, Citrus County, Boat Ramp #51 (Camp Izzard).

Provide Staff Direction on existing MOU. (Eric Head, Community Services Director)

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, **March 28, 2023** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **April 11, 2023** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **April 25, 2023** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Citrus County Elected Community Leadership Summit, **Wednesday March 29, 2023, at 9:00 A.M.**, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461
2. Board of County Commissioners Strategic Planning Retreat: **Wednesday, July 19, 2023 9:00AM - 12:00 p.m** , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Preliminary Budget Hearing: **Wednesday July 26, 2023**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
Governing Body of the Special Library District 8:30 A.M.
Fire Protection Special District 8:45 A.M.
BOCC at 9:00 A.M.
4. Tentative Budget Hearing: **Thursday September 7, 2023, at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Final Budget Hearing, **Tuesday, September 26, 2023 at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

T.1. 5:01 PM CPA/AA/PUD-22-14 Wilburn for Carpenter

1. Conduct a public hearing on March 14, 2023, to review and consider CPA/AA/PUD-22-14, Dr. Michael Wilburn for Michael Carpenter. **(Joanna Coutu, Director of Growth Management, Land Development)**
2. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-22-14.

T.2. 5:05 PM PUD-22-08 Local Eng. for Homosassa Civic Club

1. Conduct a public hearing to review and consider PUD-22-08, Local Engineering, Inc. for Homosassa Civic Club. **(Joanna Coutu, Director of Land Development, Growth Management)**
2. If approved, direct the Chair and Clerk to execute the Ordinance for PUD-22-08.

T.3. 5:10 PM CPA-22-10 SR 44 Interchange Management Area (IMA)

1. Conduct a Public Hearing to review and consider CPA-22-10 - SR 44 Interchange Management Area (IMA).
2. Direct staff to transmit the application to the Department of Economic Opportunity and State agencies for review and comment. **[Joanna Coutu, Land Development Division]**

U. ADJOURN