



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

November 29, 2022 - 1:00 PM

**Ruthie Davis Schlabach, Commissioner, District 3
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner District 2**

**Angela Vick, Clerk of the Circuit Court
Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney**

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners: September 27, 2022 Regular Meeting

Administration

Attorneys Office

Clerk

B.2. County Warrants

Accept the attached check registers outlining the County warrants.

B.3. SWFWMD Fiscal Year 2023 Schedule of Meetings & Boundary Map

Acknowledge receipt of correspondence received from SWFWMD regarding the Fiscal Year 2023 Schedule of Meetings & Boundary Map.

B.4. SWFWMD Proposed FY 2023 Five-Year Water Resource Development Program

Acknowledge receipt of correspondence received from Southwest Florida Water Management District regarding SWFWMD Proposed FY 2023 Five-Year Water Resource Development Program.

B.5. Release of Special Assessment

Approve and authorize the Chairman to execute Releases of Lien for the completed special assessments by and between Citrus County and property owners in the 8E 2008 Citrus Springs Waterline Extensions MSBU; 13A Country Oaks MSBU; and 13B Crystal River Wastewater- Harbor Isle MSBU.

B.6. Release of Special Assessment

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 14C Flying Dutchman, 22A 2022 Citrus Springs Waterlines, 8E Citrus Springs Waterlines Extensions special assessment district.

Community Services

Fire Services

Human Resources

Management and Budget

Growth Management

B.7. PLT-21-01 Chaney-Horn Subdivision

- a. Consider PLT-21-01, Chaney-Horn Subdivision, to reconfigure three lots in the Woodward Park subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

B.8. PLT-22-22 Ferderer Subdivision

- a. Review and discuss PLT-22-22 Ferderer Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

B.9. PLT-22-10 Spyt Subdivision

- a. Review and discuss PLT-22-10, Spyt Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

Public Works

B.10. Deletion of Surplus Property

Approve the deletion of the following items from the inventory of the Department of Public Works, Division of Solid Waste Management and the removal of the same items from the county's capital asset listing. Asset #06741 - Truck Mate Scale, Outbound Scale Replacement, Inbound Scale Upgrade and Asset #16570 Outbound Scale, Jag Extreme Controller Board.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

C. PROCLAMATIONS

C.1. Proclamation Diabetes Awareness Month

Approve and authorize the Board to proclaim the month of November, 2022 as Diabetes Month in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. RFP 19-046 Amendment No. 4; Congregate & Home Delivered Meals; GA Food Service, Inc.

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement between Citrus County, Florida and G.A. Food Services of Pinellas County, Inc. dba G.A. Food Service, Inc. to extend the duration of the Agreement for OAA to December 31, 2023, and for CCE Programs to June 30, 2024.

E.1.b. PB 22-126 Polk County RFP 22-411; Fire Fighter Physicals; Life Extension Clinics, Inc. dba Life Scan Wellness Centers

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Life Extension Clinics, Inc. dba Life Scan Wellness Center to provide physicals for our County Firefighters.

E.1.c. ITB 22-139 Pest Control Services; Power Exterminators, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Power Exterminators, Inc. to provide preventative and reactive pest control services.

E.1.d. ITB 22-119 Residential Road Resurfacing Project FY 2022/2023; Superior Asphalt, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to provide residential roadway-resurfacing services for various roadways throughout Citrus County.

b. Approve and Authorize staff to add/delete additional ranked roadways at the unit costs noted in the bid and to expend the total FY2023 budgeted amount of \$7,300,000.

E.1.e. ITB 22-111 Landfill Alternate Daily Cover; LSC Environmental Products, LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and LSC Environmental Products, LLC to provide Alternate Daily Cover to the Landfill.

E.1.f. SGS 22-020 Assignment of Agreement; On-Site Medical Services at County Employee Wellness Center; Medical Risk Solutions, LLC dba My Health Onsite

a. Approve and Authorize the Chairman to execute the Assignment of Agreement between Citrus County, Florida and Medical Risk Solutions, LLC dba My Health Onsite, as the provider for the County's Onsite Employee Wellness Center.

b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida, and Medical Risk Solutions, LLC dba My Health Onsite.

E.2. Budget Transfers

a. Approve budget transfers for Parks and Recreation, Transit Services, Extension Services, Stormwater, Engineering, Aviation, Solid Waste (2), Supervisor of Elections, Veteran Services, Community Services, Utilities, Article V Law Library, Support Services (6), Road Maintenance, Public Works, Fire Rescue (2), Library Services (2), Utilities - WRWSA, and Emergency Medical Services for fiscal year 2021-22.

b. Approve budget transfers for Citrus Springs MSBU, Visitor's & Convention Bureau, Utilities (3) and General Fund CIP for fiscal year 2022-23.

E.3. Budget Resolutions

a. Adopt and authorize the Chairman to execute a resolution amending Older Americans Act Title III B grant budget for fiscal year 2021-22.

b. Adopt and authorize the Chairman to execute a resolution adopting/ amending CR 491 Widening Loan Proceeds budget, Fire Rescue, State Housing Initiative Partnership, Withlacoochee Regional Water Supply Authority, Fire Hazardous Materials and Crystal River Airport Wildlife Hazard Management Plan grant budgets for fiscal year 2022-23.

E.4. Citrus County Forfeiture Fund Report and Request

a. Acknowledge receipt of the fiscal year 2021/2022 Drug Seizure Fund report.

b. Provide staff direction regarding funding in the amount of \$6,004.51 for the Anti-Drug Coalition of Citrus County, Inc.

E.5. Equitable Sharing Agreement & Certification FY22

Approve and authorize the Chairman to execute the Equitable Sharing Agreement and Certification for the Annual Equitable Sharing Reporting.

E.6. Cambridge Greens Septic to Sewer - LP09019

Approve and authorize the Chairman to execute the amended Agreement LP09019 between Citrus County, Florida and the Florida Department of Environmental Protection.

E.7. Memorandum of Understanding between Citrus County Sheriff's Office and Citrus

County, Florida Titled Citrus/Sheriff E911 Agreement for Fire Dispatch Services

Approve and authorize the Chairman to execute a Memorandum of Understanding with Citrus County Sheriff's Office (CCSO) establishing roles and responsibilities for providing emergency fire dispatch services at the Communications Center to perform the general functions of fire dispatchers for Citrus County Fire Rescue beginning on October 1, 2022 and ending on September 30, 2023.

E.8. Memorandum of Understanding between Citrus County Sheriff's Office and Citrus County, Florida titled Citrus/Sheriff E911 Agreement for EMS dispatch services

Approve and authorize the Chairman to execute a Memorandum of Understanding with Citrus County Sheriff's Office (CCSO) establishing roles and responsibilities for providing emergency EMS dispatch services at the Communications Center to perform the general functions of an EMS dispatcher for Citrus County Fire Rescue beginning on October 1, 2022 and ending on September 30, 2023.

E.9. Withlapopka Community Center Operating Agreement Renewal

a. Discussion and consideration of a request from the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation to renew the Operating Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation, for the management of the County-owned Withlapopka Community Center located at 11104 E. Flounder Drive, Floral City, Florida 34436.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request to renew the Operating Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation on a property owned by the County.

c. Approve and authorize the Chairman to execute the Withlapopka Community Center Operating Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation for a period of five (5) years, commencing December 5, 2022, and ending on December 4, 2027.

E.10. CoreCivic Contract Monitoring Update for October 2022

Concure with the recommended action of the non-performance assessment of \$116,250 against CoreCivic's October's invoice.

E.11. Citrus County Septic Connection Incentive Program Grant: LPF0902 Amendment 2

Approve and authorize the Chairman to execute amendment #2 to agreement LPF0902 between Citrus County, Florida and FDEP.

E.12. Airport Ground Lease Agreements – Douglas Doty

Approve and authorize the Chairman to execute Airport Ground Lease Agreements (Agreements), with Douglas Doty, for a period of twenty-five (25) years, from the date the parties have executed the Agreements, with an option in favor of the Lessees to renew

for five (5) additional five (5) year periods. Rent is at the rate of \$0.16 per square foot of the Premises per year, plus any applicable sales tax. Rent will be adjusted annually, per the terms of the agreement. Proof of required insurances must be provided prior to commencement of construction.

E.13. Release of Retainage ITB 21-135 W Citrus Springs Blvd from N Santos Dr to US 41

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of W Citrus Springs Blvd from N Santos Dr to us 41.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Anderson Columbia, Inc. for the amount of \$77,608.27.

E.14. Release of Retainage ITB 21-135 N Deltona Blvd from W Homeway Loop to W Citrus Springs Blvd

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of N Deltona Blvd from W Homeway Loop to W Citrus Springs Blvd.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Anderson Columbia, Inc. in the amount of \$24,679.81.

E.15. Release of Retainage ITB 21-135 S Canary Palm Ter from W Green Acres St to W Oaklawn St

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of S Canary Palm Ter from W Green Acres St to W Oaklawn St.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Anderson Columbia, Inc. in the amount of \$3,426.39.

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Outstanding Commission Items

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017	Resolve Landfill Issue	Mary Jensen Dan Sherlock	Ongoing		
2.	12/8/2020	Ft. Island Trail Multi-Purpose Path Update	Walt Eastmond	TBD		Project Not Funded
3.	4/13/2021	Hall's River Road	Randy Oliver	TBD		Funding has

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		Multi-Purpose Path (Board decided to look at completing it in phases: First phase Crumps to River Haven)				not been identified.
4.	2/22/2022	Monthly Updates on Core Civic Staffing	Erin Dohren	Ongoing		On December 13th Meeting
5.	4/26/2022	Suggested Airport Improvements FBO's	Quincy Wylupek	6/4/2022		Have not received information from Right Rudder
6.	5/24/2022	Evaluate further potential changes to waterfront setbacks, vegetative buffers, distance from spring run and construction of pool cages	Joanna Coutu	1st Qtr. 2023		Must go through PDC Scheduled for January 2023
7.	6/14/2022	Density Homes for Low/Medium Income Housing	Joanna Coutu Michelle Alford	9/30/2022		Scheduled for 11/29/2022 Agenda
8.	6/27/2022	Collaborate with TBRPC and other counties on Regional High Level Water Issues	Randy Oliver	Ongoing		Received Uniform Resilient Shoreline Protection Model Ordinance Template from TBRPC
9.	7/12/2022	Further develop parameters for the Strategic Plan	Veronica Kampschroer			Survey Open until 10/31/2022
10.	7/12/2022	Establish	Mark			Draft Written

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		parameters/criteria for No Wake and Quiet Zones	Edwards			and in Legal Review
11.	9/13/2022	Set Workshop for FWC/UF to discuss Aquatics	Mark Edwards Mary Jensen	12/15/2022		Setting Up Meetings with Commissioners
12.	9/27/2022	Motorola Contract Modification for Cell Tower Upgrades	Denise Lyn	11/7/2022	COMPLETED	

G. COUNTY ADMINISTRATOR -STEVE HOWARD

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Public Hearing Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments.

a. Conduct a public hearing pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs commencing for the Fiscal Year beginning on October 1, 2023.

b. Adopt and authorize the Chairman to execute a resolution of Citrus County, Florida electing to use the uniform method of collecting non-ad valorem special assessments levied within Citrus County, Florida; stating a need for such levy; providing for the mailing of this resolution; and providing for an effective date.

H.2. 1:40 PM Public Hearing on an Ordinance Pertaining to Criminal Background Checks

a. Conduct a public hearing on an ordinance of Citrus County, Florida, amending Chapter 2, Article III, Section 2-67 entitled "Criminal History Screening Requirements"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors; providing for codification; and providing for an effective date.

b. If approved, authorize the Chairman to execute the ordinance.

H.3. 1:45 PM Presentation from the Wildlife Corridor Foundation

Presentation from the Wildlife Corridor Foundation

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Planning and Development Commission (PDC) - select alternate member

Nominate and Appoint one alternate member for the Planning and Development Commission for an unexpired term to 1/31/2025.

I.2. Planning and Development Commission (PDC) - announce two expiring terms

Announce two expiring terms for regular members of the Planning and Development Commission on 1/31/23. The new terms will extend to 1/31/27.

I.3. Special Library District Advisory Board - Announce Expiration of Terms

Announcement of the expiration of terms for four (4) regular positions and the taking of applications for the Special Library District Advisory Board. These terms will expire January 31, 2023. The new two-year terms will begin on February 1, 2023 and will expire on January 31, 2025. Deadline for application is December 30, 2022 with nominations and appointments to occur at the January 24th, 2023 meeting of the Special Library District Governing Board.

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

L. COMMISSIONER REBECCA BAYS - DISTRICT 4

M. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M.1. Moving from SWFWMD to SRWMD

Discussion and vote on directing staff to explore the option of moving from Southwest Florida Management District (SWFWMD) to Suwannee River Water Management District (SRWMD)

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

O.1. Board Liaison/Committee Appointments

Discussion and approval of the Citrus County Board of County Commissioners Board and Committee Liaison Appointments for 2022-2023.

O.2. Public Participation

Motion and vote to direct staff to adjust the Agenda to provide Open to the Public at the end of our Agenda.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, December 13, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

T. PUBLIC HEARINGS

T.1. 5:01 p.m. AA-22-04 & PLT-22-24 Joseph and Heather Flynn

Conduct a Public Hearing on November 29, 2022 at 5:01 p.m. to review and discuss application, AA-22-04, Joseph and Heather Flynn.

If approved, authorize the Chairman and the Clerk to execute the Ordinance for AA-22-04, Joseph and Heather Flynn.

Review and approve PLT-22-24, Flynn Subdivision, and direct the Chair and Clerk to execute the plat and the Clerk to record the plat in the public records of Citrus County, Florida.

T.2. 5:05 p.m. CPA/AA/PUD-22-11 Clark A. Stillwell for Soffron Holdings, LLC

a. Conduct a Public Hearing on November 29, 2022, at 5:05 p.m. to review and discuss application CPA/AA/PUD-22-11 Clark A. Stillwell for Soffron Holdings, LLC.

b. If approved, direct the Chair and Clerk to execute the Ordinances for CPA/AA/PUD-22-11, Clark A. Stillwell for Soffron Holdings, LLC.

T.3. 5:10 p.m. PUD-22-04 Local Engineering, Inc. for Bret Martin

a. Conduct a public hearing on November 27, 2022, at 5:10 p.m. to review and discuss application PUD-22-04 Local Engineering, Inc. for Bret Martin.

b. If approved, authorize the Chair and the Clerk to execute the Ordinance for PUD-22-04, Local Engineering, Inc. for Bret Martin.

T.4. 5:15 p.m. PUD-22-05- Furman Civil Designs, Inc. for David Lemonde and Brandi McCabe

a. Conduct a Public Hearing on November 29, 2022, at 5:15 p.m. to review and discuss Application PUD-22-05, Furman Civil Designs, Inc. for David Lemonde and Brandi McCabe.

b. If approved, authorize the Chair and the Clerk to execute the Ordinance for PUD-22-05, Furman Civil Designs, Inc. for David Lemonde and Brandi McCabe.

U. ADJOURN