



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

November 7, 2022 - 1:00 PM

**Ronald E. Kitchen Jr., Chair, District 2
Ruthie Davis Schlabach, 1st Vice Chair, District 3
Holly L. Davis, 2nd Vice Chair, District 5
Jeff Kinnard D.C., Commissioner District 1
Scott Carnahan, Commissioner, District 4**

**Angela Vick, Clerk of the Circuit Court
Charles R. Oliver, County Administrator
Denise A. Dymond Lyn, County Attorney**

A. CALL TO ORDER

November 7, 2022 Citrus County Courthouse
The meeting was called to order at 01:00 PM

A.1. Invocation

Clerk of Circuit Court and Comptroller Angela Vick led the Invocation.

A.2. Pledge of Allegiance

U.S. Airforce Veteran Philip Watson led the Pledge of Allegiance.

A.3. Roll Call

Present: Ronald E. Kitchen Jr. , Scott Carnahan, Holly L. Davis, Ruthie Davis Schlabach, Jeff Kinnard D.C. County Attorney Denise Lyn, County Administrator Charles Oliver, Clerk of the Circuit Court and Comptroller Angela Vick, Deputy Clerk Amy Novinger

Absent:

A.4. Approval of Agenda

Chairman Ronald E. Kitchen, Jr. requested the addition of item E24 and the deletion of item B7.

Motion to approve the agenda.

RESULT: Adopted

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MOVER: Scott Carnahan
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

B. CONSENT

Motion to approve the Consent Agenda in its entirety.

RESULT: **Adopted**
MOVER: Scott Carnahan
SECONDER: Ruthie Davis Schlabach
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

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B.1. Minutes of the Board of County Commissioners

Approve the following minutes for the Board of County Commissioners: October 18, 2022 Regular Meeting

Administration

No items.

Attorneys Office

No items.

Clerk

B.2. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

B.3. 2022 Elder Options Annual Monitoring

Approve and authorize the Chairman to sign the Mid-Florida Area Agency on Aging dba Elder Options 2022 Annual Monitoring Report Response letter.

B.4. Nature Coast Soccer Club, Inc. - Mural Painting and Crest on the Concession Stand at Central Ridge District Park

Approve Nature Coast Soccer Club, Inc. to paint a mural and club crest on the side wall of the concession stand at Central Ridge District Park.

Fire Services

No items.

Human Resources

B.5. Veterans Recruitment Plan

Authorize the Chairman to approve Administrative Regulation 7.26, Veterans Recruitment Plan.

Management and Budget

No items.

Growth Management

B.6. PLT-22-13 Outland Subdivision

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- a. Consider PLT-22-13, Outland Subdivision, to combine Lots 4 and 5, Block 820, Citrus Springs Unit 10.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

B.7. PLT-22-14 Palmetto-Citrus Avenue

- a. Review and discuss PLT-22-14, Palmetto-Citrus Avenue plat
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

This item was pulled during the meeting.

Public Works

B.8. Acknowledgement of Airport Hangar Lease Agreement(s)

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Gregory McKnight.

B.9. Acknowledgement of Airport Hangar Lease Agreement(s)

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Paul Nason.

B.10. Surplus Property

Approve deletion of the following item from the inventory of Fire Rescue and the removal of same item from the county's capital asset listing. Asset # 20492/53533 – Ferrarra Tower 1

B.11. Ozello Brazilian Pepper Eradication - FY 22/23

Approve and authorize the Department of Public Works to provide support to the Ozello Civic Association for the Brazilian Pepper Eradication Program in the form of material pickup, transport, and tipping fees for FY 22/23

Systems Management

B.12. Records Disposition

Approve and authorize the Chairman to execute the following records disposition(s) for the disposal of County public records that have met legal retention: BOCC-0422, BOCC-0423

B.13. Records Disposition

Approve and authorize the Chairman to execute the following records disposition(s) for the disposal of County public records that have met legal retention: BOCC-0426

Visitors and Convention Bureau

No items.

Water Resources

B.14. Connection Charge Installment Lien Agreement

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for William York.

Set Public Hearings Workshops

B.15. Set a Public Hearing on an Ordinance Pertaining to Criminal Background Checks

Set a public hearing on November 29, 2022 at 1:40 p.m. on an ordinance of Citrus County, Florida, amending Chapter 2, Article III, Section 2-67 entitled "Criminal History Screening Requirements"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing

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for scrivener's errors; providing for codification; and providing for an effective date.

C. PROCLAMATIONS

Motion to approve items C1 through C3.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

Following the Proclamations, the following people were recognized: County Administrator Charles Randy Oliver; Commissioner Scott Carnahan; and Chairman Ronald E. Kitchen, Jr.

Mr. Oliver, Commissioner Carnahan, and Chairman Kitchen commented.

C.1. Veterans Appreciation Week and Day

Approve and authorize the Board to execute a Proclamation declaring the week of November 7 through November 13, 2022, as "Veterans Appreciation Week" in Citrus County, Florida and November 11, 2022, be designated as "Veterans Day" in Citrus County, Florida.

C.2. Proclamation- National Hunger and Homelessness Awareness Week

Approve and authorize the Board to proclaim National Hunger and Homelessness Awareness week in Citrus County, Florida.

C.3. National Farm-City Week

Approve and authorize the Board to proclaim November 17 through 24, 2021 as National Farm-City Week in Citrus County, Florida.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

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*Angela Vick, on behalf of the Citrus County Clerk of Circuit Court and Comptroller
Joe Meek, Mayor of the City of Crystal River
Janet Barek
Carmen Koubicek
Rodney MacRae
Nicole Joyner*

Commissioners responded to comments from the public and Chairman Ronald E. Kitchen, Jr. commented.

[Public Speaker Forms for item D](#)

E. REGULAR BUSINESS

E.1. Bids

Motion to approve items E1a through n.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.1.a. PB 22-140 Cloud Solutions-Grant Management Program; NASPO Contract-43230000-NASPO-16-ACS, Master Agreement AR2472; Carahsoft Technology Corp.

- a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Carahsoft Technology Corp.
- b. Approve related Budget Transfer

E.1.b. AGR 22-022 Medical Director Services for the Citrus County Emergency Medical Services; W4, LLC dba Hernando County Emergency Physicians
Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and W4P, Inc. dba Hernando County Emergency Physicians as the Medical Director for EMS.

E.1.c. AGR 22-109 Pro-Care Program Services Agreement; Stryker Sales, LLC (Medical Division)

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Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and Stryker Sales, LLC (Medical Division) to enter into Pro-Care Program Services to provide repair services for the EMS stretchers.

E.1.d. SGS 22-016 iDSS Cyclone Software Platform; Tempest Interactive Media LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Tempest, Inc. for an iDSS Cyclone Customer Relationship and Destination Management System.

E.1.e. RFQ 22-067 Continuing Contract for Professional Services-Solid Waste Management; Jones, Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. to manage a Title V Air Operations permit for the operation of the Citrus County Landfill.

E.1.f. PB 22-134 Lake County Contract No. 22-730; Fire Equipment, Supplies, and Services; Ten-8 Fire & Safety, LLC and Municipal Emergency Services, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Ten-8 Fire & Safety, LLC and execute the Agreement between Citrus County, Florida and Municipal Emergency Services, Inc. to provide fire equipment, parts, supplies, and services on an as-needed basis.

E.1.g. PB 21-123 Addendum No. 1; HGAC RA05-18 Radio Communications Emergency Response Equipment & Mobile Interoperability Equipments; Motorola Solutions

Approve and Authorize the Chairman to execute Addendum No. 1 to the Agreement, PB 21-123 between Citrus County, Florida and Motorola Solutions, Inc.

E.1.h. RFP 20-062 Amendment No. 1; Inmate Communications Systems & Services; Securus Technologies, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 of the Agreement between Citrus County, Florida and Securus Technologies, LLC to

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provide mail scanning services for the inmate mail to the existing agreement. Securus Technologies has agreed to provide this service at no cost

E.1.i. PB 22-134 Lake County Contract No. 22-730; Fire Equipment, Supplies, and Services; Bennett Fire Products Company, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Bennett Fire Products Company, Inc. to provide fire equipment, parts, supplies and services on an as needed basis.

E.1.j. PB 22-121 Herbicides & Related Adjuvants-SFWMD No. 6000001362; Thomas R. Summersill, Inc. and Helena Agri Enterprises, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Thomas R. Summersill, Inc. and between Citrus County, Florida and Helena Agri Enterprises, LLC to furnish Herbicides & Related Adjuvants for the period ending June 30, 2023.

E.1.k. AGR 22-150 Federal Transportation Administration Grant Bus Camera Agreement; Seon Design (USA) Corp.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Seon Design (USA) Corp. to provide camera systems for the County Transit Buses.

E.1.l. AGR 22-072 Master Equipment Lease Agreement; Fort Capital Resources, Pathward National Association & National Equipment Dealers, LLC (NED)

a. Approve and Authorize the Chairman to execute the Master Equipment Lease Agreement between Citrus County, Florida and Pathward, National Association to lease a Tana Compactor for the Solid Waste Management Division along with Exhibits A through E, once a completed copy is received and approved by the County Attorney's office.

b. Approve and Authorize the Chairman to execute the PM Service Agreement between Citrus County, Florida and National Equipment Dealers, LLC

c. Approve and Authorize the Chairman to execute the Extended Warranty between Citrus County, Florida and National Equipment Dealers, LLC.

d. Approve and Authorize the Chairman to execute the Tana H Series Landfill Compactor Warranty Terms.

e. Approve the related Resolution to authorize the Chairman to execute all other related documents associated with this Compactor after County Attorney's office review and approval. All other equipment will need BOCC approval before executing documents.

Resolution Number 2022-103

E.1.m. QTE 22-138 Mowing Services for the Sheriff Administration Building; Top Hat, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Top Hat, Inc. to provide mowing services for the Sheriff's Administration Building.

E.1.n. AGR 22-034 Amendment No. 1; SAAS Services Agreement, Budget Planning Software-Gravity; IGM Technology Corp.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and IGM Technology Corp for the purchase of a Capital Improvement Program module for budgeting purposes.

E.2. Budget Transfers

a. Approve budget transfers for Citrus Springs MSBU, Public Works, Growth Management, Aquatic Services, Fleet Management, Utilities (3), Community Centers, Visitor's & Convention Bureau, American Rescue Plan, Communications (6), Animal Services and Board of County Commissioners for fiscal year 2021-22.

b. Approve budget transfers for the Board of County Commissioners and Utilities (2) for fiscal year 2022-23.

Motion to approve item E2a and b.

RESULT: **Adopted**

MOVER: Scott Carnahan

SECONDER: Jeff Kinnard D.C.

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/ adopting the State Housing Initiative Partnership (2), Community Development Block

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Grant - Disaster Recovery, various grant budgets, Aquatic Plant Control, Law Enforcement contract, Sheriff's office budget, Meadowcrest Wastewater Treatment Facility Denitro Filters project and the Ft Island Trail Septic to Sewer Remediation project grant budgets for fiscal year 2022-23.

Motion to approve item E3.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

Resolution Number 2022-104

E.4. FY 2022 Residential Resurfacing

- a. Administration request – due to the number of time extensions and outstanding projects that are held by this contractor; i.e.: FY22 Resurfacing and Turner Camp SCOP that are yet to be completed, preclude this contractor from bidding and/or being awarded any contracts until the outstanding projects are completed.
- b. Authorize the extension of the contract as requested, and direct staff to amend the Notice to Proceed and the existing Agreement accordingly with the understanding no further extensions will be granted.
- d. If a 60-day extension is approved by the Board, Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement, once completed by County staff and received from Pave-Rite, Inc., with any and all requested changes completed and approved by County Attorneys office.

Motion to approve item E4a, b, and d.

RESULT: **Adopted**
MOVER: Scott Carnahan
SECONDER: Holly L. Davis
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

Prior to the vote, Board discussion ensued.

E.5. Application for Tax Deeds on Properties with Tax Certificates Held by County

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Approve payment of \$5,000.00 to Janice A. Warren, C.F.C., Citrus County Tax Collector for Property Information Reports also known as Ownership and Encumbrance Reports on twenty (20) tax deeds.

Motion to approve item E5.

RESULT: **Adopted**
MOVER: Scott Carnahan
SECONDER: Holly L. Davis
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.6. Tana Compactor Rental Extension

- a. Approve and authorize the Tana Compactor Rental extension for 3-months beginning November, 2022 through January, 2023 in the amount of \$90,000 until the new leased equipment can be delivered.
- b. Approve and authorize the Chairman to sign the related change order.

Motion to approve item E6a and b.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.7. IMP-20-01 Citrus Springs Unit 2 -- Phase I

Approve and authorize the Chairman to execute the Interim Maintenance Agreement with Habitat for Humanity of Citrus County, Inc. and approve placing Citrus Springs Unit 2 - Phase I on Three Year Developer's Maintenance.

Motion to approve item E7.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.8. Settlement of Claim #1028721

Approve and authorize the Chairman to execute the Resignation Agreement, Waiver of Release between Gerald H. Cunningham and Citrus County, Florida, as full and final settlement inclusive of all attorneys fees and costs, in the total amount of \$10,000.00.

Motion to approve item E8.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.9. Waste Disposal Account Agreement for Inter-County Recycling

- a. Approve and authorize the chairman to execute a new Waste Disposal Account Agreement between Citrus County and Inter-County Recycling, with a security deposit in the amount of \$1,000.
- b. Approve termination of Waste Disposal Account Agreement with Inter-County Recycling approved on 2/22/2011 and transfer cash deposit to new agreement.

Motion to approve item E9a and b.

RESULT: **Adopted**
MOVER: Ruthie Davis Schlabach
SECONDER: Holly L. Davis
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.10. CoreCivic Contract Monitoring Update for September 2022

Concure with the recommended action of the non-performance assessment of \$112,500 against CoreCivic's September invoice.

Motion to approve item E10.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Scott Carnahan
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.11. Jail Contract Monitor

Appoint Erin Kluis Briggs be appointed Jail Contract Monitor effective November 14, 2022.

Motion to approve item E11.

RESULT: **Adopted**
MOVER: Scott Carnahan

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SECONDER: Jeff Kinnard D.C.

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

E.12. Accept a Perpetual Blanket Utility Easement – White Stone Landings

a. Approve and authorize the Chairman to accept a Perpetual Blanket Utility Easement from White Stone Landings, LLC., a Florida Limited Liability Company, for the purposes stated therein.

b. Authorize the Clerk to place acceptance stamp on the easement and record in the Public Records of Citrus County, Florida.

Motion to approve item E12a and b.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

E.13. Accept Perpetual Exclusive Stormwater Flow Rights and Access Easements from Beverly Hills Houses Inc. & George and Nanci Martin

a. Approve and authorize the Chairman to accept Perpetual Exclusive Stormwater Flow Rights and Access Easements from Beverly Hills Houses Inc. and George and Nanci Martin, for the purposes stated therein.

b. Authorize Clerk to place acceptance stamp on the easements and record in the Public Records of Citrus County, Florida.

Motion to approve item E13a and b.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Holly L. Davis

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

E.14. Notice Regarding Property from List of Land Available for Taxes.

a. Approve and Authorize the Chairman to execute a notice regarding for Lot 28 & East ½ of Lot 27, Block B, Buckskin Reserve – AK 1697671 – 4824 E Doeskin Loop, Inverness.

b. Authorize Staff to forward the document to the Citrus County, Florida, Clerk of the Circuit Court.

Motion to approve item E14a and b.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.15. CR 491 North Road Widening Project - Land Acquisition –Eminent Domain Resolution.

Approve and authorize the Chairman to execute the Resolution determining the necessity of acquiring certain real property interests for the public purpose of widening and improving County Road 491 from W. Audubon Park Path to W. Parkville Street, authorizing the acquisition of all necessary interests by the power of eminent domain, and delegating authority to the County Administrator.

Motion to approve item E15.

RESULT: **Adopted**
MOVER: Scott Carnahan
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

Prior to the vote, County Attorney Denise A. Dymond Lyn addressed the Board regarding the recommendation that was read into the record.

Resolution Number 2022-105

E.16. Citrus County Fire Rescue Emergency Medical Services statistics

Acknowledge receipt of the April 2022 - September 2022 Citrus County Fire Rescue EMS statistics summaries.

Motion to approve item E16.

RESULT: **Adopted**
MOVER: Scott Carnahan
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

Prior to the vote, Commissioner Jeff Kinnard, D.C. requested clarification from the County Administrator Charles R. Oliver.

E.17. Florida Medicaid Provider Minimum Wage Requirements

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Acknowledge the wage increase for EMS personnel to include this minimum wage requirement to ensure compliance.

Motion to approve item E17.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

E.18. Memorandum of Understanding between Citrus County, Florida and Florida Department of Health, Citrus County Health Department for the Coordinated Opioid Recovery ("CORE") program

Approve and authorize the Chairman to execute a Memorandum of Understanding between Citrus County, Florida, and Florida Department of Health, Citrus County Health Department regarding the Coordinated Opioid Recovery ("CORE") program.

Motion to approve item E18.

RESULT: **Adopted**
MOVER: Ruthie Davis Schlabach
SECONDER: Holly L. Davis
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

Prior to the vote, Ernesto "Tito" Rubio, Citrus County Department of Health Administrator, addressed the Board.

E.19. Site Access Agreement with the Florida Department of Environmental Protection

Approve and authorize the Chairman to execute the Site Investigation Section's Site Access Agreement between Citrus County, Florida and the Florida Department of Environmental Protection for continued evaluation and monitoring of the environmental impacts related to polyfluoroalkyl substances (PFAS), which has been used at the Fire Training Facility and at no cost to Citrus County.

Motion to approve item E19.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

E.20. Funds Bequeathed to Citrus County Animal Services

Informational only.

There was no action taken on this item.

E.21. Broadband Grants

Authorize County Administrator to sign letters of support on County Letterhead to show the County's desire for telecommunications companies to directly apply for grants which will add broadband in Citrus County.

Motion to approve item E21.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

E.22. Approve Bond Inducement to Finance Certain Water and Sewer Projects of the Citrus County Water Resources.

Approve Bond Inducement to Finance Certain Water and Sewer Projects of the Citrus County Water Resources.

Motion to approve item E22.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Holly L. Davis

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

Resolution Number 2022-106

E.23. Cybersecurity Grant Request

Approve and ratify the signature of the County Administrator, Randy Oliver, for the Cybersecurity grant proposal to the Florida Department of Emergency Management.

Motion to approve item E23.

RESULT: Adopted

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MOVER: Holly L. Davis
SECONDER: Ruthie Davis Schlabach
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

**E.24. Addendum to Real Estate Contract-6773 W Norvell Bryant Hwy-CR486
Remnant Parcel 102 & 104-1st Compass**

Approve 1st Compass Property Management, LLC, a Florida Limited Liability Company's request to extend the Due Diligence Period to November 22, 2022 and authorize the Chairman to execute the attached Addendum to the Contract.

Motion to approve item E24.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

This item was received after the agenda was published.

[Additional Item E24](#)

F. OUTSTANDING COMMISSION ITEMS

County Administrator Charles R. Oliver requested the deletion of items 5 and 9.

Motion to approve item F with the deletion of items 5 and 9.

RESULT: Adopted
MOVER: Scott Carnahan
SECONDER: Jeff Kinnard D.C.
AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.
NAY: None

F.1. Outstanding Commissioner Items

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017	Resolve Lanfill Issue	Mary Jensen Dan Sherlock	Ongoing		
2.	12/8/2020	Ft. Island Trail Multi-Purpose Path Update	Walt Eastmond	TBD		Project Not Funded

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3.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing it in phases: first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified.
4.	2/22/2022	Monthly Updates on CoreCivic Staffing	Erin Dohren	Ongoing		Core Civic to make Presentation at November 7th meeting.
5.	4/12/2022	Review qualifications for the Historical Resources Advisory Board	Joanna Coutu	9/30/2022	COMPLETED	
6.	4/26/2022	Suggested Airport improvements FBO's	Quincy Wylupek	6/4/2022		Have not received information from Right Rudder
7.	5/24/2022	Evaluate further potential changes to waterfront setbacks, vegetative buffers, distance from spring run and construction of pool cages	Joanna Coutu	1st Qtr. 2023		Must go through PDC Scheduled for January 2023
8.	6/14/2022	Density Homes for Low/Medium Income Housing	Joanna Coutu Michelle Alford	9/30/2022		Scheduled for 11/29/2022 Agenda
9.	6/27/2022	Provide info to the Board regarding Juneteenth (June 19th) to consider it as a County Holiday	June Randall	10/18/2022	COMPLETED	
10.	6/27/2022	Collaborate with TBRPC and other counties on Regional High Level Water Issues	Randy Oliver	Ongoing		Received Uniform Resilient Shoreline Protection Model Ordinance Template from TBRPC
11.	7/12/2022	Further develop parameters for the Strategic Plan	Veronica Kampschroer			Survey Open until 10/31/2022

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12.	7/12/2022	Establish parameters/criteria for No Wake and Quiet Zones	Mark Edwards			Draft Written
13.	9/13/2022	Set Workshop for FWC/UF to discuss Aquatics	Mark Edwards Mary Jensen	12/15/2022		
14.	9/27/2022	Motorola Contract Modification for Cell Tower Upgrades	Denise Lyn	11/7/2022		On this Agenda

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Provide Direction on the Creation of a Possible MSBU to Address Roads and Drainage Issues in Inverness Village IV

Provide direction on proceeding with the design for the road and drainage improvements for Inverness Village IV and, if approved, designate a funding source. Sources available include the Duke Capital Improvement Fund and General Fund Reserves. Funds are recoverable if the project reaches fruition.

County Administrator Charles R. Oliver provided the recommendation, followed by Board discussion with Mr. Oliver and the County Attorney, Denise A. Dymond Lyn.

There was no action taken on this item.

[Additional Information for item G1](#)

G.2. Appoint Interim County Administrator

Appoint Mariselle Rodriguez as the Interim County Administrator from November 8, 2022 to November 29, 2022 at a salary of \$145,000 during that period.

County Administrator Charles R. Oliver provided the recommendation.

Motion to approve item G2.

RESULT: **Adopted**

MOVER: Scott Carnahan

SECONDER: Ruthie Davis Schlabach

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

Prior to the vote, *citizens Dr. Carmen Koubicek and Terry Weber Nelles commented, and Chairman Ronald E. Kitchen, Jr. and Mr. Oliver responded to comments from the public.*

[Public Speaker Forms for item G2](#)

G.3. Approve Resolution Transfer Responsibilities for the Water & Wastewater Board to the Florida Public Service Commission

Approve Resolution Transfer Responsibilities for the Water & Wastewater Board to the Florida Public Service Commission.

County Administrator Charles R. Oliver provided the recommendation, followed by Board discussion.

Motion to table this item for a future discussion.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Ruthie Davis Schlabach

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

Prior to the vote, the following citizens commented: John Thrumston, with Tarawood Utilities; Jeff Schrader, with Indian Springs Utilities; Marshall Hash, with Hash Utilities; John Patton, with Rolling Oaks Utilities; and Bob Rutemiller, Chairman of the Citrus County Water and Wastewater Authority Board.

[Public Speaker Forms for item G3](#)

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 P.M. Public Hearing SV-21-04 Stillwell for Griffith

- a. Conduct a public hearing for SV-21-04, Law Office of Clark A. Stillwell for Lisa Griffith.
- b. If approved, direct the Chair to execute the Resolution, and the Clerk to record the Resolution in the public records of Citrus County, Florida.

County Attorney Denise A. Dymond Lyn provided direction on the procedures and Land Development Director Joanna Coutu provided the staff presentation.

Attorney Clark Stillwell provided the applicant information.

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Motion to approve item H1a and b.

RESULT: **Adopted**

MOVER: Scott Carnahan

SECONDER: Holly L. Davis

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

Resolution Number 2022-107

[Additional Information for item H1](#)

[Additional Information for item H1](#)

H.2. 1:35 P.M. CoreCivic Presentation

No action needed.

Orlando Rodriguez, Warden at the Citrus County Detention Facility provided information to the Board.

County Administrator Charles R. Oliver provided an overview of the process to the Board.

John Malloy, with CoreCivic, responded to questions from the Board. Board discussion ensued with Mr. Malloy, Mr. Oliver, County Attorney Denise A. Dymond Lyn and Mr. Rodriguez.

There was no action taken on this item.

[Additional Information for item H2](#)

[Public Speaker Forms for item H2](#)

H.3. 1:45 P.M. Barge Canal Boat Ramp Status & Direction

Board discussion and consensus on project direction

Tom Burke, Principal with Cardno, provided the consultant information to the Board, followed by Board discussion with the County Administrator Charles R. Oliver and Mr. Burke.

Consensus of the Board was to direct staff that once the permit goes out to bid, the Board would look at ways to locate funding for the minimum level.

Board discussion continued.

There was no action taken on this item.

[Public Speaker Forms for item H3](#)

H.4. 2:00 PM Public Hearing for Transfer of Certificates from Rolling Oaks Utilities, Inc. to CSWR-Florida Utility Operating Company, LLC for Water and Sewer

Conduct a Public Hearing to Approve Resolution and Transfer of Certificates from Rolling Oaks Utilities, Inc. to CSWR-Florida Utility Operating Company, LLC for Water and Sewer.

County Administrator Charles R. Oliver provided the recommendation.

Todd Thomas, Senior Vice President with Central States Water Resources (CSWR) - Florida Utility Operating Company, LLC provided the applicant information.

Attorney Clark Stillwell, representing Rolling Oaks Utilities, Inc., provided the co-applicant information.

There were no public comments.

Motion to approve item H4.

RESULT: **Adopted**

MOVER: Scott Carnahan

SECONDER: Jeff Kinnard D.C.

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

Resolution Number 2022-108

[Public Speaker Forms for item H4](#)

H.5. 3:00 P.M. OA-22-04 Discussion for Cardinal Street Interchange Mgmt Area

Presentation to discuss overall draft from consultant for Cardinal Street Interchange Management Area

County Administrator Charles R. Oliver provided an overview.

Land Development Director Joanna Coutu provided the staff presentation.

Amanada Warner, Planner with Wade Trim, and Brad Cornelius, Senior Planner and Vice President with Wade Trim, provided the presentation and Ms. Warner and Mr. Cornelius responded to questions from the Board.

There was no action taken on this item.

[Additional Information for item H5](#)

[Additional Information for item H5](#)

[Public Speaker Forms for item H5](#)

H.6. 3:05 P.M. CPA/AA/PUD-22-10 Discussion for SR-44 Interchange Management Area

Presentation to review and discuss CPA/AA/PUD-22-10 draft for SR-44 Interchange Management Area

County Administrator Charles R. Oliver provided an overview.

Land Development Director Joanna Coutu provided the staff presentation.

Amanda Warner, Planner with Wade Trim, and Brad Cornelius, Senior Planner and Vice President with Wade Trim, provided the presentation and Ms. Warner and Mr. Cornelius responded to questions from the Board.

There was no action taken on this item.

Clerk's Note: This item was included in the presentation under item H5.

[Additional Information for item H6](#)

[Public Speaker Forms for item H6](#)

[Additional Information for item H6](#)

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. AHAC Board Vacancies

Announce terms of membership available, and the taking of applications on the Affordable Housing Advisory Committee (AHAC). The new terms will be for two (2) years, beginning on February 1, 2023 and ending on January 31, 2025. Applications and resumes are requested by November 30, 2022.

County Administrator Charles R. Oliver provided the announcement.

I.2. Citrus Springs Advisory Council - Announce Expiration of Terms

a. Announce the terms of expiration for one regular member position on the Citrus Springs Advisory Council. The current terms will expire on 01/31/23. The new terms will be for two years and expire on 01/31/2025.

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- b. Announce terms of membership available and the taking of applications for one regular member position on the Citrus Springs Advisory Council. The terms will begin on 02/01/2023 (or the next scheduled Citrus Springs Advisory Council meeting) and expire on January 31, 2025.

County Administrator Charles R. Oliver provided the announcement.

I.3. Beverly Hills Advisory Council - Announce Expiration of Terms

- a. Announce the terms of expiration for three regular member positions on the Beverly Hills Advisory Council. The current terms expire on 01/31/23. The new terms will be for two years and expire on 01/31/2025.
- b. Announce terms of membership available and the taking of applications for three regular member positions on the Beverly Hills Advisory Council. The terms will begin on 02/01/2023 (or the next scheduled Beverly Hills Advisory Council meeting) and expire on January 31, 2025.

County Administrator Charles R. Oliver provided the announcement.

I.4. Aviation Advisory Board - Announce Expiration of Terms

Announce the terms of expiration for one District 2 regular member position, one District 3 regular member position, and one Member-at-Large position on the Aviation Advisory Board. The current terms expire on 01/31/2023. The new terms will be for two years and will expire on 01/31/2025.

Aviation Advisory Board requests that the BOCC announce that three positions of membership are available on Aviation Advisory Board and applications will be received by the County Administrator's Office until December 8, 2022. The terms for the regular member positions will be through January 31, 2025. Once the Board acknowledges the member vacancies, a Press Release will be distributed.

County Administrator Charles R. Oliver provided the announcement.

I.5. Value Adjustment Board Citizen Member - Nominate and Appoint

Nominate and appoint a citizen member to the Value Adjustment Board. The citizen member must own homestead property in Citrus County.

County Administrator Charles R. Oliver provided the announcement, followed by Board discussion.

Motion to nominate and appoint Timothy Gilbert to the Value Adjustment Board.

RESULT: **Adopted**

MOVER: Jeff Kinnard D.C.

SECONDER: Ruthie Davis Schlabach

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

J. COMMITTEE REPORTS FROM COMMISSIONERS

Second Vice Chair Holly Davis shared information from the Citrus County Community Charitable Foundation (CCCCF) Board meeting and announced the Tourist Development Council (TDC) meeting will be held this Thursday.

Chairman Ronald E. Kitchen, Jr. announced that the Canvassing Board will be meeting on November 21, 2022 and election day is tomorrow.

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

Commissioner Scott Carnahan recognized the Executive Assistant to the Board Doug Wright, County Administrator Charles R. Oliver, County Attorney Denise A. Dymond Lyn, Citrus County staff, Commissioner Jeff Kinnard, First Vice Chair Ruthie Schlabach, and Second Vice Chair Holly Davis.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

Commissioner Jeff Kinnard, D.C. discussed a call from Mayor of Dunnellon Bill White and a letter regarding the Chassahowitzka Boat Ramp from Brian Armstrong at Southwest Florida Water Management District (SWFWMD). Board discussion ensued. Commissioner Kinnard recognized Commissioner Scott Carnahan, Chairman Ronald E. Kitchen, Jr., and County Administrator Charles R. Oliver.

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

Second Vice Chair Holly Davis shared information from the Future of Florida Forum that she attended.

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

N.1. Set a Time Certain for a Presentation by the Wildlife Corridor Foundation

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Schedule Mr. Jason Lauritsen, Chief Conservation Officer for the Florida Wildlife Corridor Foundation, about making a 10-minute presentation at the November 29, 2022, at 1:45pm Board of County Commissioners meeting.

First Vice Chair Ruthie Schlabach provided the recommendation.

Motion to schedule on the November 29, 2022 agenda at 1:45 P.M. a time certain for a Wildlife Corridor Foundation ten minute presentation.

RESULT: Adopted

MOVER: Ruthie Davis Schlabach

SECONDER: Scott Carnahan

AYES: Kitchen Jr. , Carnahan, Davis, Davis Schlabach, Kinnard D.C.

NAY: None

Following item N1, First Vice Chair Ruthie Schlabach recognized County Administrator Charles R. Oliver, Commissioner Scott Carnahan, and Chairman Ronald E. Kitchen, Jr.

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

Chairman Ronald E. Kitchen, Jr. recognized County Administrator Charles R. Oliver, Commissioner Scott Carnahan, Citrus County staff, County Attorney Denise A. Dymond Lyn, Executive Assistant to the Board Doug Wright, and family.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

County Attorney Denise A. Dymond Lyn commented regarding the Southwest Florida Regional Water Management District (SWFWMD) title policy and Ms. Lyn recognized Commissioner Scott Carnahan.

Q. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

*Dr. Carmen Koubicek
Terry Weber Nelles
Don Martin
Daniel Parker*

Commissioners, County Administrator Charles R. Oliver, and County Attorney Denise A. Dymond Lyn responded to comments from the public.

[Public Speaker Forms for item Q](#)

R. UPCOMING MEETINGS

1. Regular Meeting, Reorganization November 22, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, November 29, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, December 13, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

No items.

T. PUBLIC HEARINGS

No items.

U. ADJOURN

The meeting was adjourned at 05:36 PM.

[Proof of Publication](#)