



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

October 18, 2022 - 1:00 PM

**Ronald E. Kitchen Jr., Chair, District 2
Ruthie Davis Schlabach, 1st Vice Chair, District 3
Holly L. Davis, 2nd Vice Chair, District 5
Jeff Kinnard D.C., Commissioner District 1
Scott Carnahan, Commissioner, District 4**

**Angela Vick, Clerk of the Circuit Court
Charles R. Oliver, County Administrator
Denise A. Dymond Lyn, County Attorney**

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
September 8, 2022 Tentative Budget Hearing

B.2. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
September 13, 2022 Regular Meeting

Administration

Attorneys Office

Clerk

B.3. Release of Special Assessment

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners: 22A Citrus Springs Waterlines, 21B Montezuma Wastewater, 19B Citrus Springs Assessment Area ,22B Sea Otter Path Wastewater special assessment district.

Community Services

Fire Services

Human Resources

B.4. Equal Employment Utilization Report

Authorize the Chairman to approve the Equal Employment Opportunity Utilization report in order for Citrus County, Florida to continue to receive and be compliant with the Department of Justice federal funding requirements. The expiration of this utilization report will be October 17, 2024.

Management and Budget

Growth Management

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

B.5. Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments

Set a Public Hearing on November 29, 2022, at 1:30 p.m. pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs commencing with the Fiscal Year beginning on October 1, 2023.

B.6. SV-21-04 Stillwell for Griffith - set public hearing

Set a public hearing on November 7, 2022, at 1:30 p.m. for SV-21-04, Law Office of Clark A. Stillwell for Lisa Griffith.

C. PROCLAMATIONS

C.1. Proclamation - Domestic Violence Awareness Month

Approve and authorize the Board to proclaim October, 2022 as Domestic Violence Awareness Month in Citrus County, Florida.

C.2. Proclamation - Mediation Week

Approve and authorize the Board to proclaim October 17-21, 2022 as Mediation Week in Citrus County, Florida.

C.3. Proclamation - Pregnancy, Infant, and Child Loss Awareness Month

Approve and authorize the Board to proclaim the month of October as Pregnancy, Infant, and Child Loss Awareness Month in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 21-063 Amendment No. 5, Sea Otter Path Sewer Addition Project; Constantine Constructors, LLC

Approve and Authorize the Chairman to execute Amendment No. 5 to the Agreement between Citrus County, Florida, and Constantine Constructors, LLC, to extend the final completion date to November 30, 2022.

E.1.b. ITB 22-035 Amendment No. 1; Brentwood Wastewater Treatment Facility to Meadowcrest Wastewater Treatment Facility Diversion; Pospiech Contracting, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida, and Pospiech Contracting, Inc., extend the final completion date to June 28, 2023 and to commence work on October 1, 2022.

E.1.c. ITB 22-132 Bicentennial Park Pool - Chemicals and Equipment; Aqua Triangle I Corporation dba Triangle Pool Service

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Aqua Triangle I Corporation dba Triangle Pool Service to provide pool chemicals and equipment for the Bicentennial Park Pool.

E.1.d. ITB 21-087 Amendment No. 2; Medical Supplies for Fire Rescue Purchase & Delivery, Henry Schein, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Henry Schein, Inc. to modify the fee schedule in Exhibit "A" effective November 9, 2022.

E.1.e. PB 22-121 Herbicides & Related Adjuvants-SFWMD No. 6000001362; Nutrien AG Solutions, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Nutrien AG Solutions, Inc. to furnish Herbicides & Related Adjuvants for the period ending June 30, 2023.

E.1.f. ITB 21-091 Amendment No. 2; Harbor Lights Plant Interconnection Project; Hartman Civil Construction Co., Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Hartman Civil Construction Company, Inc. to extend the date for final completion to October 11, 2022.

E.1.g. BW 19-002 Amendment No. 3; Transportation of Off-Site Soil Material for Landfill Cover Material; Sean Gerrits, Inc. dba SMG, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Sean Gerrits, Inc, dba SMG, Inc. to provide the Off-Site Soil Loading and Transport Services for Landfill Cover Material at no increase in cost.

E.1.h. PB 22-125 Lee County #B220124CMR, Electric Motor Repair and Replacement Services; CEC Motor & Utility Services, LLC

Approve and Authorize the Chairman to execute an Agreement between Citrus County, Florida and CEC Motor & Utility Services, LLC to provide Electric Motor Repair and Replacement Services on an as needed basis.

E.1.i. ITB 22-123 Elevator Safety Inspection, Maintenance, and Repairs; Mowrey Elevator Company of Florida, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Mowrey Elevator Company of Florida, Inc. to provide elevator safety inspection, maintenance, and repair services.

E.2. Budget Transfers

Approve budget transfers for Parks and Recreation, Community Services, Supervisor of Elections, Housing Services, Beverly Hills MSBU, Citrus Springs MSBU, Land Development and Support Services for fiscal year 2021-22.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting Meals on Wheels America program grant budget for fiscal year 2021-22.

E.4. Cayla's Coats, Inc., Lease Agreement

a. Discussion and consideration of a request from Cayla's Coats, Inc., a Florida Not for Profit Corporation, to lease a portion of the county-owned, Fort Island Gulf Beach, Crystal River, Florida, Hernando Beach, Hernando, Florida, Eden Boat Ramp, Inverness, Florida and Duval Island Board Ramp, Floral City, Florida, for the purpose of placing and maintaining a life jacket loaner station on each property to make free Coast Guard Certified life jackets available to the public for increased safety.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Cayla's Coats, Inc., to lease property owned by the County.

c. Approve and authorize the Chairman to execute the Lease Agreement for a period of three (3) years, beginning November 1, 2022, through October 31, 2025, at a rate of \$1.00 per location per year.

E.5. Agreement to Provide Additional Insured - Stream Recycling

Approve and authorize the Chairman to execute the Agreement to provide Additional Insured Status and Waiver of Subrogation between Stream Recycling, LLC and Citrus County, Florida, to provide additional insurance protection to Citrus County.

E.6. Agreement to Provide Additional Insured Status and Waiver of Subrogation

Approve and authorize the Chairman to execute the Agreement to provide an Additional Insured status and Waiver of Subrogation between Lightning Resources, LLC and Citrus County, Florida to provide additional insurance protection to the County.

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017	Resolve Landfill Issue	Ken Cheek Dan Sherlock	Ongoing		
2.	12/8/2020	Ft. Island Trail Multi-Purpose Path Update	Walt Eastmond	TBD		Project Not Funded
3.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing it in phases: first phase Crumps to River Haven	Randy Oliver	TBD		Funding has not been identified.
4.	2/22/2022	Monthly Updates on Core Civic Staffing	Erin Dohren	Ongoing		Core Civic to make Presentation in October
5.	4/12/2022	Review qualifications for the Historical Resources Advisory Board	Joanna Coutu	9/30/2022		On 10/18/2022
6.	4/26/2022	Suggested Airport improvements from FBO's	Quincy Wylupek	6/4/2022		Have not received information from

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						Right Rudder
7.	5/24/2022	Evaluate further potential changes to waterfront setbacks, vegetative buffers, distance from spring run and construction of pool cages	Joanna Coutu	1st Qtr. 2023		Must go through PDC Scheduled for January 2023
8.	6/14/2022	Density Homes for Low/Medium Income Housing	Joanna Coutu Michelle Alford	9/30/2022		Scheduled for 11/29/2022 Agenda
9.	6/27/2022	Provide info to the Board regarding Juneteenth (June 19th) to consider it as a County Holiday	June Randall	10/18/2022		On this agenda
10.	6/27/2022	Collaborate with TBRPC and other counties on Regional High Level Water Issues	Randy Oliver	Ongoing		
11.	7/12/2022	Further develop parameters for the Strategic Plan	Veronica Kampschroer			Survey under way
12.	7/12/2022	Establish parameters/criteria for No Wake and Quiet Zones	Mark Edwards	10/31/2022		
13.	9/13/2022	Set Workshop for FWC/UF to discuss Aquatics	Mark Edwards Mary Jensen	11/29/2022		
14.	9/27/2022	Motorola Contract Modification for Cell Tower Upgrades	Denise Lyn	10/18/2022		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Juneteenth Holiday Discussion

Discussion and direction concerning Juneteenth Holiday.

G.2. Confirmation of Management and Budget Director

Approve the confirmation of Erin Dohren as the Management and Budget Director effective October 18, 2022.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30PM Public Hearing on Publishing Notices Electronically

Conduct a public hearing on Publishing Notices Electronically on the Clerks website

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

O.1. County Administrator Position

Discussion and approval of the Employment Agreement between Citrus County and Steve Howard for the Citrus County Administrator position.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, **Monday**, October 31, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **Monday**, November 7, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **Reorganization** Tuesday, November 22, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

T. PUBLIC HEARINGS

U. ADJOURN