



CITRUS COUNTY CITRUS SPRINGS ADVISORY COUNCIL
Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

AGENDA

Chair Joan Dias
Member Thomas Mize
Member Louise Bono

Member David Schraml
Wayne Nagel

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Introduction of Staff
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF THE MINUTES**
 1. Citrus Springs Advisory Council "Draft" Minutes for August 3, 2022

Citrus Springs Advisory Council "Draft" Minutes for August 3, 2022 Meeting
 - 4. REVIEW OF FINANCIAL REPORTS**
 1. Citrus Springs Advisory Council Financials for 9-7-2022 Meeting

Citrus Springs Advisory Council-Financial Reports for September 7, 2022 Meeting.
 - 5. REPORTS FROM POINT PERSONS**
 - a. Streetlights/Fire Hydrants - Tom Mize**
 - b. Road Resurfacing - Edwin Roberts**
 - c. Beautification of Boulevards/Medians/Flowers-Pam Williamson**
 - d. Grate Installation/Fountain-Joan Dias**
 - e. Roadway Maintenance/Mowing-Louise Bono**
 - 6. OLD BUSINESS**
 - 7. NEW BUSINESS**
 - 8. GENERAL DISCUSSION OF MEMBERS**
 - 9. PUBLIC INPUT**
 - 10. NEXT MEETING**
 - 11. ADJOURNMENT**

Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

NOTE: If any person decides to appeal any decision made by the Citrus Springs Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Citrus Springs Advisory Council "Draft" Minutes for August 3, 2022				
AGENDA DATE:	September 07, 2022				
<u>BRIEF OVERVIEW:</u> Citrus Springs Advisory Council "Draft" Minutes for August 3, 2022 Meeting					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Citrus Springs Advisory Council "Draft" Minutes for August 3, 2022 Meeting					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Thomas Mize

Municipal Services Benefit Unit
 1570 W. Citrus Springs Blvd.
 Citrus Springs, FL 34434

Louise Bono
David Schraml
Wayne Nagel

MINUTES **Regular Meeting** August 3, 2022

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:00 AM. Invocation by Louise Bono, followed by the Pledge of Allegiance.

Present:

- Joan Dias, Chair
- Thomas Mize
- Louise Bono
- Wayne Nagel

Also present:

- James Sterling, Interim Department Director of Public Works / County Liaison for the MSBU
- Kristine Sumner, Public Works Executive Secretary / Advisory Council Recording Secretary
- **Absent:** David Schraml (unexcused)

SWEARING IN OF NEW MEMBER: Wayne Nagel.

OPEN TO THE PUBLIC:

- No discussion.

APPROVAL OF THE MINUTES:

Minutes for the July 6, 2022 meeting were reviewed.

- **Louise Bono made motion to accept the Minutes as written.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 10 finance reports were reviewed.

- **Thomas Mize made motion to accept the Financials as distributed.**
- **Seconded by Wayne Nagel.**
- **Motion approved unanimously.**

GENERAL DISCUSSION OF MEMBERS

- No discussion.

SPECIAL REPORTS:

Streetlights:

- The streetlight request at Ashbury Drive and N. Citrus Springs Blvd. was declined. The Council determined that Ashbury Drive is a side street that does not have traffic safety issues warranting a streetlight. However, the sidewalks are in poor condition and need repairing.
- One streetlight was out at the intersection of W. Citrus Springs Blvd. and 41.

Road Resurfacing:

- Mr. Sterling provided members a copy of the Residential Resurfacing Program and the five-year SCOP road list for review.
- Residential roads the County funds for resurfacing are based on roads rated seven and above and sorted by density. Residential road resurfacing funded by the MSBU is based on worst to first. Discussion ensued.
- The SCOP resurfacing project is still in progress on Deltona Blvd. and W. Citrus Springs Blvd.
- \$1,000,000 of MSBU funds have been budgeted for FY 2023 road resurfacing.

Boulevard Beautification:

- Two Magnolia trees have been planted by the Citrus Springs entrance.
- A second Grounds Maintenance Technician has been hired and will be starting soon.
- The Coleus plantings are doing well in the summer heat.
- At the next meeting, the Council would like to discuss the colors for the fall planting.

Grate Installation and Fountain:

- Fountain repairs are anticipated to be done by August 11, 2022.
- A sump pump was added to the fountain pond to increase water circulation and prevent it from drying out.

Roadway Maintenance / Mowing:

- Mr. Nagel has been appointed to report on roadway maintenance and mowing.
- The County pays for six roadside mows per year. Notice to Proceed has been given to the new mowing contractor.

OLD BUSINESS:

- The Citrus Springs Civic Association phone number will be added to of two “Deed Restricted Community” roadway signs in the area.
- The park playground has been closed awaiting new equipment. Mr. Sterling will contact Parks and Recreation for an update.

NEW BUSINESS:

- The new Public Works Department Director starts on August 22, 2022.
- Randy Oliver will be resigning by November. A nationwide search is being conducted for a new County Administrator.

VANDALISM REPORT

- No discussion.

GENERAL DISCUSSION OF MEMBERS:

- No discussion.

PUBLIC INPUT:

- There is a large pothole on N. Merrimac Way near W. Ruska Place that needs repair. Citizens can contact the Road Maintenance Division at 352-527-7610 to report pothole issues.
- Discussion ensued concerning road resurfacing.
- **The Next regular meeting will take place on September 7, 2022.**

ADJOURNMENT:

- **Thomas Mize made motion to adjourn.**
- **Seconded by Wayne Nagel.**
- **Motion carried.**

The meeting adjourned at 10:10 am.

Submitted by Kristine Sumner
Executive Secretary Department of Public Works
Citrus Springs Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Citrus Springs Advisory Council Financials for 9-7-2022 Meeting				
AGENDA DATE:	September 07, 2022				
<u>BRIEF OVERVIEW:</u> Citrus Springs Advisory Council-Financial Reports for September 7, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Citrus Springs Advisory Council-Financial Reports for September 7, 2022 Meeting.					

DATE: 08/26/2022
TIME: 15:58:13

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 11/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARMTENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	57,614.00	2,315.20	.00	50,570.08	7,043.92	87.77
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	4,408.00	177.71	.00	3,884.99	523.01	88.13
52200	RETIREMENT CONTRIBUTIONS	6,196.00	275.74	.00	5,347.48	848.52	86.31
52300	LIFE & HEALTH INSURANCE	14,978.00	623.81	.00	12,474.96	2,503.04	83.29
52400	WORKERS' COMPENSATION	2,571.00	103.96	.00	2,270.54	300.46	88.31
53100	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53109	FEES & COSTS	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	4,000.00	.00	1,000.00	80.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	75.00	.00	.00	19.94	55.06	26.59
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	85.00	.00	.00	.00	85.00	.00
54300	UTILITY SERVICES	8,000.00	189.82	.00	3,803.59	4,196.41	47.54
54306	STREET LIGHTS	50,000.00	4,067.36	.00	44,716.35	5,283.65	89.43
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54520	INSURANCE CLAIMS	.00	.00	.00	.00	.00	.00
54550	GENERAL LIABILITY CLAIMS	675.00	.00	.00	.00	675.00	.00
54600	REPAIR & MAINTENANCE	40,000.00	29,480.00	.00	33,873.93	6,126.07	84.68
54603	VEHICLE MAINTENANCE	4,000.00	.00	.00	3,820.92	179.08	95.52
54625	LANDSCAPING	11,121.00	.00	129.20	5,476.80	5,515.00	50.41
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	447.49	2,052.51	17.90
54907	COMMISSIONS-PROPERTY APP	20,000.00	.00	.00	19,582.02	417.98	97.91
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	.00	.00	176.19	123.81	58.73
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	3,000.00	.00	.00	416.24	2,583.76	13.87
55203	SUPPLIES	1,000.00	.00	.00	492.02	507.98	49.20
55205	UNIFORMS	1,000.00	108.00	.00	328.00	672.00	32.80
55208	FUEL & LUBES	6,000.00	343.21	.00	3,408.30	2,591.70	56.81
55216	SAFETY & ROAD SIGN	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	20,000.00	.00	.00	14,308.00	5,692.00	71.54
56305	IMPROVE - FIRE HYDRANTS	5,000.00	.00	.00	.00	5,000.00	.00
56332	WESLEY JONES PARK	.00	.00	.00	.00	.00	.00
56333	NEW ENTRANCE CONSTRUCTIO	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	5,000.00	.00	.00	.00	5,000.00	.00
56549	ROAD RESURFACING	1,448,057.52	280,941.32	652,077.08	776,888.63	19,091.81	98.68
57100	PRINCIPAL	.00	.00	.00	.00	.00	.00
57200	INTEREST	.00	.00	.00	.00	.00	.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	15,111.00	.00	.00	15,111.00	.00	100.00

DATE: 08/26/2022
TIME: 15:58:13

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 11/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARMTENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59159	TRANS FLEET VEH TRUST	.00	.00	.00	.00	.00	.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
59960	CITRUS SPRINGS LIABILITY	.00	.00	.00	.00	.00	.00
60020	RES FOR OUTSTANDING PO'S	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	595,254.00	.00	.00	.00	595,254.00	.00
TOTAL CITRUS SPRINGS MSBU		2,366,568.52	318,626.13	656,206.28	1,012,040.47	698,321.77	70.49

FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARMTENT-8225 CITRUS SPGS COMM CENTER

51200	REGULAR SALARIES & WAGES	.00	.00	.00	.00	.00	.00
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	.00	.00	.00	.00	.00	.00
52200	RETIREMENT CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
52300	LIFE & HEALTH INSURANCE	.00	.00	.00	.00	.00	.00
52400	WORKERS' COMPENSATION	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00	.00
53410	TESTING	.00	.00	.00	.00	.00	.00
53452	JANITORIAL SERVICE	.00	.00	.00	.00	.00	.00
53479	SPECIAL EVENTS	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54300	UTILITY SERVICES	.00	.00	.00	.00	.00	.00
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54604	MAINTENANCE - BUILDINGS	.00	.00	.00	.00	.00	.00
54605	EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00	.00
54700	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	.00	.00	.00
54921	ADVERTISING	.00	.00	.00	.00	.00	.00
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	.00	.00	.00	.00	.00	.00
55205	UNIFORMS	.00	.00	.00	.00	.00	.00
55210	MISC SUPPLIES	.00	.00	.00	.00	.00	.00
55211	JANITORIAL SUPPLIES	.00	.00	.00	.00	.00	.00
55221	MEALS	.00	.00	.00	.00	.00	.00
55270	COMPUTER ACCESSORIES	.00	.00	.00	.00	.00	.00
55275	COMPUTER SOFTWARE	.00	.00	.00	.00	.00	.00
55400	DUES BKS SUBSCR MEM PUBL	.00	.00	.00	.00	.00	.00
55417	TRAINING	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00	.00
TOTAL CITRUS SPGS COMM CENTER		.00	.00	.00	.00	.00	.00

DATE: 08/26/2022
TIME: 15:58:13

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
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PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARMTENT-8225 CITRUS SPGS COMM CENTER

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
	TOTAL CITRUS SPRINGS MSBU	2,366,568.52	318,626.13	656,206.28	1,012,040.47	698,321.77	70.49
TOTAL REPORT		2,366,568.52	318,626.13	656,206.28	1,012,040.47	698,321.77	70.49

DATE: 08/26/2022
TIME: 15:59:35

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 11/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	972,000.00	.00	.00	1,008,271.68	-36,271.68	103.73
347210	RECREATION FEES - EXEMPT	.00	.00	.00	.00	.00	.00
347211	RECREATION FEES - TAXABL	.00	.00	.00	.00	.00	.00
347265	CIT SPGS COMM BLD-TAXABL	.00	.00	.00	.00	.00	.00
347266	CIT SPGS COMM BLD-EXEMPT	.00	.00	.00	.00	.00	.00
347296	REC FEES EXEMPT - SR CTR	.00	.00	.00	.00	.00	.00
347522	RENTAL - OTHER	.00	.00	.00	.00	.00	.00
347900	OTHER CULTURE/RECREATION	.00	.00	.00	.00	.00	.00
347910	OTHER CULT/REC EXEMPT	.00	.00	.00	.00	.00	.00
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	2,000.00	2,341.18	.00	7,340.41	-5,340.41	367.02
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
369945	CNTRL CITRUS CC MISC REV	.00	.00	.00	.00	.00	.00
381000	INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00
384000	DEBT PROCEEDS	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-48,600.00	.00	.00	.00	-48,600.00	.00
400200	CARRY FORWARD	1,441,168.52	.00	.00	.00	1,441,168.52	.00
TOTAL TITLE NOT FOUND		2,366,568.52	2,341.18	.00	1,015,612.09	1,350,956.43	42.91
TOTAL CITRUS SPRINGS MSBU		2,366,568.52	2,341.18	.00	1,015,612.09	1,350,956.43	42.91
TOTAL REPORT		2,366,568.52	2,341.18	.00	1,015,612.09	1,350,956.43	42.91