



CITRUS COUNTY CITRUS SPRINGS ADVISORY COUNCIL
Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

AGENDA

Chair Joan Dias	Member David Schraml
Member Thomas Mize	Member Wayne Nagel
Member Louise Bono	

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call
- d. Introduction of Staff

2. OPEN TO THE PUBLIC

3. APPROVAL OF THE MINUTES

- 1. Citrus Springs Advisory Council "Draft" Minutes for July 6, 2022

Citrus Springs Advisory Council "Draft" Minutes for July 6, 2022 Meeting

4. REVIEW OF FINANCIAL REPORTS

- 1. Citrus Springs Advisory Council Financials for 8-3-2022 Meeting

Citrus Springs Advisory Council-Financial Reports for August 3, 2022 Meeting.

5. REPORTS FROM POINT PERSONS

a. Streetlights/Fire Hydrants - Tom Mize

b. Road Resurfacing - David Schraml

c. Beautification of Boulevards/Medians/Flowers-Louise Bono

d. Grate Installation/Fountain-TBD

e. Roadway Maintenance/Mowing

6. OLD BUSINESS

7. NEW BUSINESS

8. GENERAL DISCUSSION OF MEMBERS

9. PUBLIC INPUT

10. NEXT MEETING

11. ADJOURNMENT

Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

NOTE: If any person decides to appeal any decision made by the Citrus Springs Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Citrus Springs Advisory Council "Draft" Minutes for July 6, 2022				
AGENDA DATE:	August 03, 2022				
<u>BRIEF OVERVIEW:</u> Citrus Springs Advisory Council "Draft" Minutes for July 6, 2022 Meeting					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Citrus Springs Advisory Council "Draft" Minutes for July 6, 2022 Meeting					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Thomas Mize

Municipal Services Benefit Unit
 1570 W. Citrus Springs Blvd.
 Citrus Springs, FL 34434

Louise Bono
David Schraml

MINUTES **Regular Meeting** July 6, 2022

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:00 AM. Invocation by Louise Bono, followed by the Pledge of Allegiance.

Present:

- Joan Dias, Chair
- Thomas Mize
- Louise Bono
- David Schraml

Also present:

- James Sterling, Director of Road Maintenance Division / County Liaison for the MSBU
- Kristine Sumner, Public Works Senior Secretary / Advisory Council Recording Secretary

- **Absent:** none

OPEN TO THE PUBLIC:

- Janet Barek on behalf of the Citrus Springs Civic Association, requested the office phone number to be added to the blue roadway signs that note deed restricted community.
- A public records request can be obtained from the County to request the ownership history of the Citrus Springs Community Center Building.

APPROVAL OF THE MINUTES:

Minutes for the June 1, 2022 meeting were reviewed.

- **Louise Bono made motion to accept the Minutes as written.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 9 finance reports were reviewed.

- **Thomas Mize made motion to accept the Financials as distributed.**
- **Seconded by Louise Bono.**
- **Motion approved unanimously.**

GENERAL DISCUSSION OF MEMBERS

- The new FY 2023 budget numbers for Fuel and Lubes account 55208 reflect fuel consumption and price increases.
- Funds are available if additional mowing is required this season.
- A budget transfer is in progress to account 54600 for repairs and maintenance.

SPECIAL REPORTS:

Streetlights:

- The streetlights at 491 and Deltona Blvd. are working again.
- It was determined that a streetlight cannot be installed on County property at 41 and C39.

Road Resurfacing:

- The Engineering Division determines the road selection process for resurfacing. Road rating criteria is updated every 2-3 years.
- Deltona Blvd.W. Citrus Springs Blvd. and C39 are being resurfaced with SCOP funds. Mr. Mize requested the new five-year SCOP road list.

Boulevard Beautification:

- The summer flowers have been delivered and planted.
- Louise Bono reported that Andrew Borowski is doing a great job with grounds maintenance.
- The Magnolia trees will be planted when the sprinkler issues are resolved.

Grate Installation and Fountain:

- The contractor has been given notice to proceed and will start fountain repairs on July 28, 2022. Electrical lines that are direct burial, need to be replaced.
- A pump was added to the fountain pond to increase water circulation and prevent it from drying out.
- The storm grate tops have been received. There was a cost increase from \$370.00 to \$780.00 each.

Roadway Maintenance / Mowing:

- No discussion.

OLD BUSINESS:

- A citizen requested trimming around the roadway signs in Citrus Springs. There are approximately 6424 signs in the area. Mr. Sterling received a price quote from one contractor for \$4.00 per sign per trim or approximately \$24,000.00 per round. Mr. Sterling is waiting to receive more prices.
- It has been brought to the attention of mower operators to cut closer to the roadway signs.
- Members were provided a map of Citrus Springs MSBU lots to determine grate installation placement.
- Traffic Control investigated the request for a hidden entrance sign on Elkcarn Blvd. and W. Naegelia Place. A hidden entrance sign did not fit, because there is no driveway. A caution sign will be added to the existing intersection sign or a flashing light.

NEW BUSINESS:

- A citizen requested a new streetlight at the intersection of Citrus Springs Blvd. and Ashbury Drive. Members would like time to review the request and observe the location.

APPROVAL OF THE MSBU MEETING DATES FOR FY 2023:

Meeting schedule for the next fiscal year was reviewed.

- **Thomas Mize made motion to accept the meeting schedule outline.**
- **Seconded by David Schraml.**
- **Motion approved unanimously.**

VANDALISM REPORT

- No discussion.

GENERAL DISCUSSION OF MEMBERS:

- Near the column on W. Citrus Springs Blvd. and 41, there is a deep trench that needs to be filled in.

PUBLIC INPUT:

- Discussion ensued about various topics concerning road resurfacing, pothole repairs, fountain operations, streetlights, and adding more public parks.
- Road Resurfacing information can be located on the County website citrusbocc.com (Home/Department/Public Works/Engineering/Road Resurfacing).
- Charles Leazott, Field Operations Supervisor of Engineering Division, can be contacted regarding the road resurfacing process.
- The \$25.00 Stormwater MSBU assessment is part of The National Clean Water Act. It was enacted for improving water quality, reducing nitrogen from water runoff that flows into bays, streams, and tributaries.

- Janet Barek, President of the Civic Association, announced local events.
- The Next regular meeting will take place on August 3, 2022.

ADJOURNMENT:

- **Thomas Mize made motion to adjourn.**
- **Seconded by Louise Bono.**
- **Motion approved unanimously.**

The meeting adjourned at 10:35 am.

Submitted by Kristine Sumner
Senior Secretary Department of Public Works
Citrus Springs Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department
SUBJECT:	Citrus Springs Advisory Council Financials for 8-3-2022 Meeting
AGENDA DATE:	August 03, 2022

BRIEF OVERVIEW:

Citrus Springs Advisory Council-Financial Reports for August 3, 2022 Meeting.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Citrus Springs Advisory Council-Financial Reports for August 3, 2022 Meeting.

DATE: 07/25/2022
TIME: 11:39:03

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	57,614.00	1,157.60	.00	47,097.28	10,516.72	81.75
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	4,408.00	89.07	.00	3,618.64	789.36	82.09
52200	RETIREMENT CONTRIBUTIONS	6,196.00	137.87	.00	4,933.87	1,262.13	79.63
52300	LIFE & HEALTH INSURANCE	14,978.00	4.05	.00	11,231.39	3,746.61	74.99
52400	WORKERS' COMPENSATION	2,571.00	51.98	.00	2,114.60	456.40	82.25
53100	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53109	FEES & COSTS	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	4,000.00	.00	1,000.00	80.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	75.00	3.80	.00	19.94	55.06	26.59
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	85.00	.00	.00	.00	85.00	.00
54300	UTILITY SERVICES	8,000.00	34.72	.00	3,093.29	4,906.71	38.67
54306	STREET LIGHTS	50,000.00	.00	.00	36,578.59	13,421.41	73.16
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54520	INSURANCE CLAIMS	.00	.00	.00	.00	.00	.00
54550	GENERAL LIABILITY CLAIMS	675.00	.00	.00	.00	675.00	.00
54600	REPAIR & MAINTENANCE	40,000.00	.00	29,480.00	4,393.93	6,126.07	84.68
54603	VEHICLE MAINTENANCE	4,000.00	.88	.00	3,820.92	179.08	95.52
54625	LANDSCAPING	11,121.00	1,539.51	129.20	5,183.88	5,807.92	47.78
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	214.51	2,285.49	8.58
54907	COMMISSIONS-PROPERTY APP	20,000.00	.00	.00	19,582.02	417.98	97.91
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	.00	.00	156.02	143.98	52.01
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	3,000.00	.00	.00	416.24	2,583.76	13.87
55203	SUPPLIES	1,000.00	20.56	.00	492.02	507.98	49.20
55205	UNIFORMS	1,000.00	.00	.00	100.00	900.00	10.00
55208	FUEL & LUBES	6,000.00	571.53	.00	3,065.09	2,934.91	51.08
55216	SAFETY & ROAD SIGN	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	20,000.00	.00	.00	14,308.00	5,692.00	71.54
56305	IMPROVE - FIRE HYDRANTS	5,000.00	.00	.00	.00	5,000.00	.00
56332	WESLEY JONES PARK	.00	.00	.00	.00	.00	.00
56333	NEW ENTRANCE CONSTRUCTIO	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	5,000.00	.00	.00	.00	5,000.00	.00
56549	ROAD RESURFACING	1,448,057.52	.00	933,018.40	495,947.31	19,091.81	98.68
57100	PRINCIPAL	.00	.00	.00	.00	.00	.00
57200	INTEREST	.00	.00	.00	.00	.00	.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	15,111.00	.00	.00	15,111.00	.00	100.00

DATE: 07/25/2022
TIME: 11:39:03

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59159	TRANS FLEET VEH TRUST	.00	.00	.00	.00	.00	.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
59960	CITRUS SPRINGS LIABILITY	.00	.00	.00	.00	.00	.00
60020	RES FOR OUTSTANDING PO'S	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	595,254.00	.00	.00	.00	595,254.00	.00
	TOTAL CITRUS SPRINGS MSBU	2,366,568.52	3,611.57	966,627.60	686,101.54	713,839.38	69.84

FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARTMENT-8225 CITRUS SPGS COMM CENTER

51200	REGULAR SALARIES & WAGES	.00	.00	.00	.00	.00	.00
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	.00	.00	.00	.00	.00	.00
52200	RETIREMENT CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
52300	LIFE & HEALTH INSURANCE	.00	.00	.00	.00	.00	.00
52400	WORKERS' COMPENSATION	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00	.00
53410	TESTING	.00	.00	.00	.00	.00	.00
53452	JANITORIAL SERVICE	.00	.00	.00	.00	.00	.00
53479	SPECIAL EVENTS	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54300	UTILITY SERVICES	.00	.00	.00	.00	.00	.00
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54604	MAINTENANCE - BUILDINGS	.00	.00	.00	.00	.00	.00
54605	EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00	.00
54700	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	.00	.00	.00
54921	ADVERTISING	.00	.00	.00	.00	.00	.00
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	.00	.00	.00	.00	.00	.00
55205	UNIFORMS	.00	.00	.00	.00	.00	.00
55210	MISC SUPPLIES	.00	.00	.00	.00	.00	.00
55211	JANITORIAL SUPPLIES	.00	.00	.00	.00	.00	.00
55221	MEALS	.00	.00	.00	.00	.00	.00
55270	COMPUTER ACCESSORIES	.00	.00	.00	.00	.00	.00
55275	COMPUTER SOFTWARE	.00	.00	.00	.00	.00	.00
55400	DUES BKS SUBSCR MEM PUBL	.00	.00	.00	.00	.00	.00
55417	TRAINING	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00	.00
	TOTAL CITRUS SPGS COMM CENTER	.00	.00	.00	.00	.00	.00

DATE: 07/25/2022
TIME: 11:39:03

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARMTENT-8225 CITRUS SPGS COMM CENTER

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL CITRUS SPRINGS MSBU		2,366,568.52	3,611.57	966,627.60	686,101.54	713,839.38	69.84
TOTAL REPORT		2,366,568.52	3,611.57	966,627.60	686,101.54	713,839.38	69.84

DATE: 07/25/2022
TIME: 11:41:13

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	972,000.00	.00	.00	932,299.12	39,700.88	95.92
347210	RECREATION FEES - EXEMPT	.00	.00	.00	.00	.00	.00
347211	RECREATION FEES - TAXABL	.00	.00	.00	.00	.00	.00
347265	CIT SPGS COMM BLD-TAXABL	.00	.00	.00	.00	.00	.00
347266	CIT SPGS COMM BLD-EXEMPT	.00	.00	.00	.00	.00	.00
347296	REC FEES EXEMPT - SR CTR	.00	.00	.00	.00	.00	.00
347522	RENTAL - OTHER	.00	.00	.00	.00	.00	.00
347900	OTHER CULTURE/RECREATION	.00	.00	.00	.00	.00	.00
347910	OTHER CULT/REC EXEMPT	.00	.00	.00	.00	.00	.00
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	2,000.00	1,545.36	.00	4,999.23	-2,999.23	249.96
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
369945	CNTRL CITRUS CC MISC REV	.00	.00	.00	.00	.00	.00
381000	INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00
384000	DEBT PROCEEDS	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-48,600.00	.00	.00	.00	-48,600.00	.00
400200	CARRY FORWARD	1,441,168.52	.00	.00	.00	1,441,168.52	.00
TOTAL TITLE NOT FOUND		2,366,568.52	1,545.36	.00	937,298.35	1,429,270.17	39.61
TOTAL CITRUS SPRINGS MSBU		2,366,568.52	1,545.36	.00	937,298.35	1,429,270.17	39.61
TOTAL REPORT		2,366,568.52	1,545.36	.00	937,298.35	1,429,270.17	39.61