



CITRUS COUNTY CITRUS SPRINGS ADVISORY COUNCIL
Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

AGENDA

Chair Joan Dias
Vice Chair Thomas Mize
Member Louise Bono

Member David Schraml

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Introduction of Staff
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF THE MINUTES**
 1. Citrus Springs Advisory Council "Draft" Minutes for May 4, 2022

Citrus Springs Advisory Council "Draft" Minutes for May 4, 2022 Meeting
 - 4. REVIEW OF FINANCIAL REPORTS**
 1. Citrus Springs Advisory Council Financials for 6-1-2022 Meeting

Citrus Springs Advisory Council-Financial Reports for June 1, 2022 Meeting.
 - 5. REPORTS FROM POINT PERSONS**
 - a. Streetlights/Fire Hydrants - Tom Mize**
 - b. Road Resurfacing - Edwin Roberts**
 - c. Beautification of Boulevards/Medians/Flowers-Pam Williamson**
 - d. Grate Installation/Fountain-Joan Dias**
 - e. Roadway Maintenance/Mowing-Louise Bono**
 - 6. OLD BUSINESS**
 - 7. NEW BUSINESS**
 - 8. GENERAL DISCUSSION OF MEMBERS**
 - 9. PUBLIC INPUT**
 - 10. NEXT MEETING**
 - 11. ADJOURNMENT**

Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

NOTE: If any person decides to appeal any decision made by the Citrus Springs Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Citrus Springs Advisory Council "Draft" Minutes for May 4, 2022				
AGENDA DATE:	June 01, 2022				
<u>BRIEF OVERVIEW:</u> Citrus Springs Advisory Council "Draft" Minutes for May 4, 2022 Meeting					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Citrus Springs Advisory Council "Draft" Minutes for May 4, 2022 Meeting					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Thomas Mize

Municipal Services Benefit Unit
 1570 W. Citrus Springs Blvd.
 Citrus Springs, FL 34434

Louise Bono
David Schraml

MINUTES **Regular Meeting** May 4, 2022

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:00 AM. Invocation by Joan Dias, followed by the Pledge of Allegiance.

Present:

- Joan Dias, Chair
- Thomas Mize
- David Schraml

Also present:

- James Sterling, Director of Road Maintenance Division / County Liaison for the MSBU
- Kristine Sumner, Public Works Senior Secretary / Advisory Council Recording Secretary

Absent: Louise Bono (excused)

OPEN TO THE PUBLIC:

- Mrs. Barek, on behalf of the Civic Association, announced upcoming local events.
- Discussion ensued concerning the expenditure of funds for road resurfacing.
- Additional Crepe Myrtles have not been planted due to maintenance upkeep and theft. Plants have been stolen at Elkcam Blvd. and Citrus Springs Blvd.

APPROVAL OF THE MINUTES:

Minutes for the April 6, 2022 meeting were reviewed.

- **Thomas Mize made motion to accept the Minutes as written.**
- **Seconded by David Schraml.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 7 finance reports were reviewed.

- **Thomas Mize made motion to accept the Financials as distributed.**
- **Seconded by David Schraml.**
- **Motion approved unanimously.**

GENERAL DISCUSSION OF MEMBERS

- No discussion.

SPECIAL REPORTS:

Streetlights / Fire Protection:

- Mr. Sterling will inquire about the costs associated with light and pole installations.
- The streetlight on the corner of 39 and 41 by the underpass, is not within the Citrus Springs MSBU boundary. An updated map of Citrus Springs will be brought into the next meeting.
- A new led light was installed on the West side of County Club and 41.
- Traffic studies have been done and passed on to Traffic Engineering, concerning a request for a stoplight on Hampshire Blvd. and 491. Discussion ensued.

Road Resurfacing:

- Currently, the contractor is working on finishing the roads from the 2021 resurfacing list.
- Road resurfacing has been completed on N. Oasis Pt. and N. Lyric Dr.
- Deltona Blvd. will be resurfaced with SCOP funds. A start date has not been announced. Some SCOP projects are going out for rebid due to cost increases.

Boulevard Beautification:

- The Spring flowers have been delivered and planted at the Citrus Spring entrance.
- The Summer Coleus plantings will be delivered between June 24-26, 2022.
- It was recommended to add small Magnolia trees by the Citrus Springs entrance adjacent to CR41.

Grate Installation and Fountain:

- The fountain has electrical issues with a short in the ground wiring. The estimated cost to repair the fountain is \$30,000. The wires were not installed properly, and new wire connections will need to be run. The work will be done by a contractor and paid through MSBU continuing services funds.
- Storm grate tops are on back order and will not arrive for a week or so.

APPROVAL OF FOUNTAIN REPAIR:

The Council discussed the estimate received to repair the fountain.

- **Thomas Mize made motion to proceed with the fountain repairs not to exceed \$35,000.**
- **Seconded by David Schraml.**
- **Motion approved unanimously.**

Roadway Maintenance / Mowing:

- The new mowing contract is up for bid and will be going in for approval soon.

OLD BUSINESS:

- In 2021 the cost for road resurfacing per mile was \$150,000. In 2022 the cost has increased to \$175,000 per mile. The preliminary prices coming in for SCOP projects in 2023 are approximately \$315,000 per mile per ton laid. Labor, materials, and fuel costs are some factors effecting prices.

NEW BUSINESS:

- Anna Miele announced her resignation from Grounds Maintenance Technician II as of June 1, 2022.
- There is a water leak at the hose fitting by the fountain that requires attention of Facilities Maintenance.

PUBLIC INPUT:

- No discussion.

VANDALISM REPORT

- No discussion.

GENERAL DISCUSSION OF MEMBERS:

- Signs placed in the right of ways makes mowing difficult for the Grounds Maintenance workers.
- Contractors working in the area are bringing in heavy equipment and damaging roadside columns and medians. Citizens can contact the Civic Association to report the location of an incident to the Building Department.

PUBLIC INPUT:

- Trash on the main roads is an ongoing issue.
- Four wheelers have done roadside damage on G. Martinelli and the golf course. Discussion ensued.
- The Next regular meeting will take place on June 1, 2022.

ADJOURNMENT:

- **David Schraml made motion to adjourn.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

The meeting adjourned at 9:51 am.

Submitted by Kristine Sumner
Senior Secretary Department of Public Works
Citrus Springs Advisory Council Recording Secretary

DRAFT



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Citrus Springs Advisory Council Financials for 6-1-2022 Meeting				
AGENDA DATE:	June 01, 2022				
<u>BRIEF OVERVIEW:</u> Citrus Springs Advisory Council-Financial Reports for June 1, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Citrus Springs Advisory Council-Financial Reports for June 1, 2022 Meeting.					

DATE: 05/23/2022
TIME: 14:32:09

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 8/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	57,614.00	4,444.80	.00	34,366.80	23,247.20	59.65
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	4,408.00	341.65	.00	2,642.11	1,765.89	59.94
52200	RETIREMENT CONTRIBUTIONS	6,196.00	480.92	.00	3,718.46	2,477.54	60.01
52300	LIFE & HEALTH INSURANCE	14,978.00	1,246.96	.00	11,216.05	3,761.95	74.88
52400	WORKERS' COMPENSATION	2,571.00	199.56	.00	1,543.00	1,028.00	60.02
53100	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53109	FEES & COSTS	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	4,000.00	.00	1,000.00	80.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	75.00	.00	.00	9.63	65.37	12.84
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	85.00	.00	.00	.00	85.00	.00
54300	UTILITY SERVICES	8,000.00	575.67	.00	2,497.87	5,502.13	31.22
54306	STREET LIGHTS	50,000.00	5,791.29	.00	28,539.82	21,460.18	57.08
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54520	INSURANCE CLAIMS	.00	.00	.00	.00	.00	.00
54550	GENERAL LIABILITY CLAIMS	675.00	.00	.00	.00	675.00	.00
54600	REPAIR & MAINTENANCE	10,000.00	.00	.00	4,393.93	5,606.07	43.94
54603	VEHICLE MAINTENANCE	4,000.00	.00	.00	3,271.70	728.30	81.79
54625	LANDSCAPING	11,121.00	.00	1,387.15	3,285.86	6,447.99	42.02
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	214.51	2,285.49	8.58
54907	COMMISSIONS-PROPERTY APP	20,000.00	.00	.00	19,582.02	417.98	97.91
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	20.17	.00	115.68	184.32	38.56
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	3,000.00	.00	.00	416.24	2,583.76	13.87
55203	SUPPLIES	1,000.00	.00	.00	471.46	528.54	47.15
55205	UNIFORMS	1,000.00	100.00	.00	100.00	900.00	10.00
55208	FUEL & LUBES	6,000.00	355.05	.00	1,986.11	4,013.89	33.10
55216	SAFETY & ROAD SIGN	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	20,000.00	.00	.00	.00	20,000.00	.00
56305	IMPROVE - FIRE HYDRANTS	35,000.00	.00	.00	.00	35,000.00	.00
56332	WESLEY JONES PARK	.00	.00	.00	.00	.00	.00
56333	NEW ENTRANCE CONSTRUCTIO	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	5,000.00	.00	.00	.00	5,000.00	.00
56549	ROAD RESURFACING	1,448,057.52	357,420.21	933,018.40	495,947.31	19,091.81	98.68
57100	PRINCIPAL	.00	.00	.00	.00	.00	.00
57200	INTEREST	.00	.00	.00	.00	.00	.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	15,111.00	.00	.00	15,111.00	.00	100.00

DATE: 05/23/2022
TIME: 14:32:09

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 8/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59159	TRANS FLEET VEH TRUST	.00	.00	.00	.00	.00	.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
59960	CITRUS SPRINGS LIABILITY	.00	.00	.00	.00	.00	.00
60020	RES FOR OUTSTANDING PO'S	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	595,254.00	.00	.00	.00	595,254.00	.00
	TOTAL CITRUS SPRINGS MSBU	2,366,568.52	370,976.28	938,405.55	644,052.56	784,110.41	66.87

FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARTMENT-8225 CITRUS SPGS COMM CENTER

51200	REGULAR SALARIES & WAGES	.00	.00	.00	.00	.00	.00
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	.00	.00	.00	.00	.00	.00
52200	RETIREMENT CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
52300	LIFE & HEALTH INSURANCE	.00	.00	.00	.00	.00	.00
52400	WORKERS' COMPENSATION	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00	.00
53410	TESTING	.00	.00	.00	.00	.00	.00
53452	JANITORIAL SERVICE	.00	.00	.00	.00	.00	.00
53479	SPECIAL EVENTS	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54300	UTILITY SERVICES	.00	.00	.00	.00	.00	.00
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54604	MAINTENANCE - BUILDINGS	.00	.00	.00	.00	.00	.00
54605	EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00	.00
54700	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	.00	.00	.00
54921	ADVERTISING	.00	.00	.00	.00	.00	.00
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	.00	.00	.00	.00	.00	.00
55205	UNIFORMS	.00	.00	.00	.00	.00	.00
55210	MISC SUPPLIES	.00	.00	.00	.00	.00	.00
55211	JANITORIAL SUPPLIES	.00	.00	.00	.00	.00	.00
55221	MEALS	.00	.00	.00	.00	.00	.00
55270	COMPUTER ACCESSORIES	.00	.00	.00	.00	.00	.00
55275	COMPUTER SOFTWARE	.00	.00	.00	.00	.00	.00
55400	DUES BKS SUBSCR MEM PUBL	.00	.00	.00	.00	.00	.00
55417	TRAINING	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00	.00
	TOTAL CITRUS SPGS COMM CENTER	.00	.00	.00	.00	.00	.00

DATE: 05/23/2022
TIME: 14:32:09

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 8/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARMTENT-8225 CITRUS SPGS COMM CENTER

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL CITRUS SPRINGS MSBU		2,366,568.52	370,976.28	938,405.55	644,052.56	784,110.41	66.87
TOTAL REPORT		2,366,568.52	370,976.28	938,405.55	644,052.56	784,110.41	66.87

DATE: 05/23/2022
TIME: 14:35:15

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 8/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	972,000.00	.00	.00	856,114.23	115,885.77	88.08
347210	RECREATION FEES - EXEMPT	.00	.00	.00	.00	.00	.00
347211	RECREATION FEES - TAXABL	.00	.00	.00	.00	.00	.00
347265	CIT SPGS COMM BLD-TAXABL	.00	.00	.00	.00	.00	.00
347266	CIT SPGS COMM BLD-EXEMPT	.00	.00	.00	.00	.00	.00
347296	REC FEES EXEMPT - SR CTR	.00	.00	.00	.00	.00	.00
347522	RENTAL - OTHER	.00	.00	.00	.00	.00	.00
347900	OTHER CULTURE/RECREATION	.00	.00	.00	.00	.00	.00
347910	OTHER CULT/REC EXEMPT	.00	.00	.00	.00	.00	.00
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	2,000.00	722.67	.00	2,225.72	-225.72	111.29
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
369945	CNTRL CITRUS CC MISC REV	.00	.00	.00	.00	.00	.00
381000	INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00
384000	DEBT PROCEEDS	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-48,600.00	.00	.00	.00	-48,600.00	.00
400200	CARRY FORWARD	1,441,168.52	.00	.00	.00	1,441,168.52	.00
TOTAL TITLE NOT FOUND		2,366,568.52	722.67	.00	858,339.95	1,508,228.57	36.27
TOTAL CITRUS SPRINGS MSBU		2,366,568.52	722.67	.00	858,339.95	1,508,228.57	36.27
TOTAL REPORT		2,366,568.52	722.67	.00	858,339.95	1,508,228.57	36.27