



CITRUS COUNTY CITRUS SPRINGS ADVISORY COUNCIL
Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

AGENDA

Chair Joan Dias
Vice Chair Thomas Mize

Member David Schraml
Member Louise Bono

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Introduction of Staff
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF THE MINUTES**
 1. Citrus Springs Advisory Council "Draft" Minutes for March 2, 2022

Citrus Springs Advisory Council "Draft" Minutes for March 2, 2022 Meeting
 - 4. REVIEW OF FINANCIAL REPORTS**
 1. Citrus Springs Advisory Council Financials for 4-6-2022 Meeting

Citrus Springs Advisory Council-Financial Reports for April 6, 2022 Meeting.
 - 5. REPORTS FROM POINT PERSONS**
 - a. Streetlights/Fire Hydrants - Tom Mize**
 - b. Road Resurfacing - Edwin Roberts**
 - c. Beautification of Boulevards/Medians/Flowers-Pam Williamson**
 - d. Grate Installation/Fountain-Joan Dias**
 - e. Roadway Maintenance/Mowing-Louise Bono**
 - 6. OLD BUSINESS**
 - 7. NEW BUSINESS**
 - 8. GENERAL DISCUSSION OF MEMBERS**
 - 9. PUBLIC INPUT**
 - 10. NEXT MEETING**
 - 11. ADJOURNMENT**

Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

NOTE: If any person decides to appeal any decision made by the Citrus Springs Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Citrus Springs Advisory Council "Draft" Minutes for March 2, 2022				
AGENDA DATE:	April 06, 2022				
<u>BRIEF OVERVIEW:</u> Citrus Springs Advisory Council "Draft" Minutes for March 2, 2022 Meeting					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Citrus Springs Advisory Council "Draft" Minutes for March 2, 2022 Meeting					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Thomas Mize

Municipal Services Benefit Unit
 1570 W. Citrus Springs Blvd.
 Citrus Springs, FL 34434

Louise Bono
David Schraml

MINUTES **Regular Meeting** **March 2, 2022**

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:00 AM. Invocation by Louise Bono, followed by the Pledge of Allegiance.

Present:

- Joan Dias, Chair
- Thomas Mize
- Louise Bono
- David Schraml

Also present:

- James Sterling, Director of Road Maintenance Division / County Liaison for the MSBU
- Kristine Sumner, Public Works Senior Secretary / Advisory Council Recording Secretary

Absent: none

OPEN TO THE PUBLIC:

- The new streetlight that was installed at W. Hampshire Blvd. and Elkcarn Blvd. has improved visibility after dark.
- Mrs. Berek, on behalf of the Civic Association, announced local events and provided an update on building development in the area. Discussion ensued.

APPROVAL OF THE MINUTES:

Minutes for the February 2, 2022 meeting were reviewed.

- **David Schraml made motion to accept the Minutes as written.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 5 finance reports were reviewed.

- **Louise Bono made motion to accept the Financials as distributed.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

GENERAL DISCUSSION OF MEMBERS

- The County budget for the resurfacing contract is \$1.4 million. \$800,000 is budget for resurfacing in Citrus Springs.
- The finishing contractor will be completing last fiscal year's road resurfacing list.
- Council members were provided the MSBU narrative description for review. Fiscal Year 2022-2023 MSBU budget discussion is planned for April.

SPECIAL REPORTS:

Streetlights / Fire Protection:

- A new light pole was installed at G. Martinelli and US41.
- A streetlight is out at Deltona and 491 on the Northwest corner.
- The new streetlight on W. Hampshire and Elcam Blvd. is up and running.
- An inquiry was made about adding a new streetlight on the East side of 39 and 41 by the underpass. It will need to be verified whom owns the property at the location.

Road Resurfacing:

- Mr. Sterling will check with the Engineering Division to get a status of road resurfacing.
- There is not a firm date for the proposed connector to the turnpike, yet. Many factors, including land acquisition and environmental issues could affect determining the path.
- This year, it is anticipated that Deltona Blvd. and W. Citrus Springs Blvd. will be resurfaced with SCOP funds. A start date has not been announced.

Boulevard Beautification:

- This month, the Spring plants will be delivered and planted in a random pattern.
- At the next meeting, the Council will discuss planting additional shrubbery or trees in the fountain areas.

Council members discussed the summer planting.

- **Thomas Mize made motion to appoint Louise Bono to choose the plants for the summer planting.**
- **Seconded by Louise Bono.**
- **Motion approved unanimously.**

Grate Installation and Fountain:

- The storm grate tops are on order. A start date has not been scheduled for installation.
- In the coming months, Mr. Sterling will contact a contractor to get an estimate for re-marciting the fountain.

Roadway Maintenance / Mowing:

- Roadside mowing has not started yet. Contractor bids have been done and should be awarded by next month.

OLD BUSINESS:

- No discussion.

NEW BUSINESS:

- No discussion.

VANDALISM REPORT

- No discussion.

GENERAL DISCUSSION OF MEMBERS:

- The traffic lights on the East and West side of Deltona Blvd. and 491 have been reported to Duke Energy for repair.

PUBLIC INPUT:

- Road ratings and density studies are done every other year. Discussion ensued about road resurfacing.
- The Road Maintenance Division has been proactive to repair potholes on residential streets when reported.
- Traffic studies have been done on Hampshire Blvd. and 491, but stoplights are not warranted.
- **The Next regular meeting will take place on April 6, 2022.**

ADJOURNMENT:

- **Louise Bono made motion to adjourn.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

The meeting adjourned at 10:13 am.

Submitted by Kristine Sumner
Senior Secretary Department of Public Works
Citrus Springs Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Brian Kauffman,
SUBJECT:	Citrus Springs Advisory Council Financials for 4-6-2022 Meeting
AGENDA DATE:	April 06, 2022

BRIEF OVERVIEW:

Citrus Springs Advisory Council-Financial Reports for April 6, 2022 Meeting.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Citrus Springs Advisory Council-Financial Reports for April 6, 2022 Meeting.

DATE: 03/25/2022
TIME: 15:05:59

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 6/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	57,614.00	4,320.00	.00	25,477.20	32,136.80	44.22
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	4,408.00	332.10	.00	1,958.81	2,449.19	44.44
52200	RETIREMENT CONTRIBUTIONS	6,196.00	467.42	.00	2,756.62	3,439.38	44.49
52300	LIFE & HEALTH INSURANCE	14,978.00	1,246.53	.00	8,722.13	6,255.87	58.23
52400	WORKERS' COMPENSATION	2,571.00	193.97	.00	1,143.88	1,427.12	44.49
53100	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53109	FEES & COSTS	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	4,000.00	.00	1,000.00	80.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	75.00	.46	.00	6.99	68.01	9.32
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	85.00	.00	.00	.00	85.00	.00
54300	UTILITY SERVICES	8,000.00	472.86	.00	1,308.15	6,691.85	16.35
54306	STREET LIGHTS	50,000.00	1,943.01	.00	20,819.26	29,180.74	41.64
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54520	INSURANCE CLAIMS	.00	.00	.00	.00	.00	.00
54550	GENERAL LIABILITY CLAIMS	675.00	.00	.00	.00	675.00	.00
54600	REPAIR & MAINTENANCE	10,000.00	.00	.00	4,249.03	5,750.97	42.49
54603	VEHICLE MAINTENANCE	4,000.00	584.55	.00	2,113.89	1,886.11	52.85
54625	LANDSCAPING	11,121.00	110.20	1,181.00	1,912.65	8,027.35	27.82
54626	FACILITIES MAINTENANCE	2,500.00	80.06	.00	214.51	2,285.49	8.58
54907	COMMISSIONS-PROPERTY APP	20,000.00	19,582.02	.00	19,582.02	417.98	97.91
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	20.17	.00	75.34	224.66	25.11
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	3,000.00	416.24	.00	416.24	2,583.76	13.87
55203	SUPPLIES	1,000.00	.00	.00	177.43	822.57	17.74
55205	UNIFORMS	1,000.00	.00	.00	.00	1,000.00	.00
55208	FUEL & LUBES	6,000.00	224.12	.00	1,157.63	4,842.37	19.29
55216	SAFETY & ROAD SIGN	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	20,000.00	.00	.00	.00	20,000.00	.00
56305	IMPROVE - FIRE HYDRANTS	35,000.00	.00	.00	.00	35,000.00	.00
56332	WESLEY JONES PARK	.00	.00	.00	.00	.00	.00
56333	NEW ENTRANCE CONSTRUCTIO	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	5,000.00	.00	.00	.00	5,000.00	.00
56549	ROAD RESURFACING	1,448,057.52	.00	1,428,965.71	.00	19,091.81	98.68
57100	PRINCIPAL	.00	.00	.00	.00	.00	.00
57200	INTEREST	.00	.00	.00	.00	.00	.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	15,111.00	.00	.00	15,111.00	.00	100.00

DATE: 03/25/2022
TIME: 15:05:59

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 6/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59159	TRANS FLEET VEH TRUST	.00	.00	.00	.00	.00	.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
59960	CITRUS SPRINGS LIABILITY	.00	.00	.00	.00	.00	.00
60020	RES FOR OUTSTANDING PO'S	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	540,298.00	.00	.00	.00	540,298.00	.00
	TOTAL CITRUS SPRINGS MSBU	2,311,612.52	29,993.71	1,434,146.71	121,825.78	755,640.03	67.31

FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARTMENT-8225 CITRUS SPGS COMM CENTER

51200	REGULAR SALARIES & WAGES	.00	.00	.00	.00	.00	.00
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	.00	.00	.00	.00	.00	.00
52200	RETIREMENT CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
52300	LIFE & HEALTH INSURANCE	.00	.00	.00	.00	.00	.00
52400	WORKERS' COMPENSATION	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00	.00
53410	TESTING	.00	.00	.00	.00	.00	.00
53452	JANITORIAL SERVICE	.00	.00	.00	.00	.00	.00
53479	SPECIAL EVENTS	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54300	UTILITY SERVICES	.00	.00	.00	.00	.00	.00
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54604	MAINTENANCE - BUILDINGS	.00	.00	.00	.00	.00	.00
54605	EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00	.00
54700	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	.00	.00	.00
54921	ADVERTISING	.00	.00	.00	.00	.00	.00
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	.00	.00	.00	.00	.00	.00
55205	UNIFORMS	.00	.00	.00	.00	.00	.00
55210	MISC SUPPLIES	.00	.00	.00	.00	.00	.00
55211	JANITORIAL SUPPLIES	.00	.00	.00	.00	.00	.00
55221	MEALS	.00	.00	.00	.00	.00	.00
55270	COMPUTER ACCESSORIES	.00	.00	.00	.00	.00	.00
55275	COMPUTER SOFTWARE	.00	.00	.00	.00	.00	.00
55400	DUES BKS SUBSCR MEM PUBL	.00	.00	.00	.00	.00	.00
55417	TRAINING	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00	.00
	TOTAL CITRUS SPGS COMM CENTER	.00	.00	.00	.00	.00	.00

DATE: 03/25/2022
TIME: 15:05:59

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 6/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARMTENT-8225 CITRUS SPGS COMM CENTER

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL CITRUS SPRINGS MSBU		2,311,612.52	29,993.71	1,434,146.71	121,825.78	755,640.03	67.31
TOTAL REPORT		2,311,612.52	29,993.71	1,434,146.71	121,825.78	755,640.03	67.31

DATE: 03/25/2022
TIME: 15:08:43

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 6/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	972,000.00	.00	.00	767,512.34	204,487.66	78.96
347210	RECREATION FEES - EXEMPT	.00	.00	.00	.00	.00	.00
347211	RECREATION FEES - TAXABL	.00	.00	.00	.00	.00	.00
347265	CIT SPGS COMM BLD-TAXABL	.00	.00	.00	.00	.00	.00
347266	CIT SPGS COMM BLD-EXEMPT	.00	.00	.00	.00	.00	.00
347296	REC FEES EXEMPT - SR CTR	.00	.00	.00	.00	.00	.00
347522	RENTAL - OTHER	.00	.00	.00	.00	.00	.00
347900	OTHER CULTURE/RECREATION	.00	.00	.00	.00	.00	.00
347910	OTHER CULT/REC EXEMPT	.00	.00	.00	.00	.00	.00
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	2,000.00	307.76	.00	997.80	1,002.20	49.89
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
369945	CNTRL CITRUS CC MISC REV	.00	.00	.00	.00	.00	.00
381000	INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00
384000	DEBT PROCEEDS	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-48,600.00	.00	.00	.00	-48,600.00	.00
400200	CARRY FORWARD	1,386,212.52	.00	.00	.00	1,386,212.52	.00
TOTAL TITLE NOT FOUND		2,311,612.52	307.76	.00	768,510.14	1,543,102.38	33.25
TOTAL CITRUS SPRINGS MSBU		2,311,612.52	307.76	.00	768,510.14	1,543,102.38	33.25
TOTAL REPORT		2,311,612.52	307.76	.00	768,510.14	1,543,102.38	33.25