



CITRUS COUNTY CITRUS SPRINGS ADVISORY COUNCIL
Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

AGENDA

Chair Joan Dias
Member Thomas Mize

Member David Schraml
Member Louise Bono

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Introduction of Staff
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF THE MINUTES**
 1. Citrus Springs Advisory Council "Draft" Minutes for January 5, 2022 Meeting

Citrus Springs Advisory Council "Draft" Minutes for January 5, 2022 Meeting
 - 4. REVIEW OF FINANCIAL REPORTS**
 1. Citrus Springs Advisory Council Financials for 2-2-2022 Meeting

Citrus Springs Advisory Council-Financial Reports for February 2, 2022 Meeting.
 - 5. REPORTS FROM POINT PERSONS**
 - a. Streetlights/Fire Hydrants - Tom Mize**
 - b. Road Resurfacing - TBD**
 - c. Beautification of Boulevards/Medians/Flowers- TBD**
 - d. Grate Installation/Fountain-Joan Dias**
 - e. Roadway Maintenance/Mowing-Louise Bono**
 - 6. OLD BUSINESS**
 - 7. NEW BUSINESS**
 - 8. GENERAL DISCUSSION OF MEMBERS**
 - 9. PUBLIC INPUT**
 - 10. NEXT MEETING**
 - 11. ADJOURNMENT**

Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

NOTE: If any person decides to appeal any decision made by the Citrus Springs Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Citrus Springs Advisory Council "Draft" Minutes for January 5, 2022 Meeting				
AGENDA DATE:	February 02, 2022				
<u>BRIEF OVERVIEW:</u> Citrus Springs Advisory Council "Draft" Minutes for January 5, 2022 Meeting					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Citrus Springs Advisory Council "Draft" Minutes for January 5, 2022 Meeting					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Thomas Mize

Municipal Services Benefit Unit
 1570 W. Citrus Springs Blvd.
 Citrus Springs, FL 34434

Louise Bono
Pam Williamson

MINUTES **Regular Meeting** **January 5, 2022**

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:00 AM. Invocation by Louise Bono, followed by the Pledge of Allegiance.

Present:

- Joan Dias, Chair
- Thomas Mize
- Louise Bono

Also present:

- Larry Brock, Assistant Public Works Director / County Liaison for the MSBU
- Kristine Sumner, Public Works Senior Secretary, Advisory Council Recording Secretary

Absent: Pam Williamson (excused)

OPEN TO THE PUBLIC:

- No discussion.

APPROVAL OF THE MINUTES:

Minutes for the December 1, 2021 meeting were reviewed.

- **Louise Bono made motion to accept the Minutes as written.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 3/21 finance reports were reviewed.

- **Thomas Mize made motion to accept the Financials as distributed.**
- **Seconded by Louise Bono.**
- **Motion approved unanimously.**

SPECIAL REPORTS:

Streetlights / Fire Protection:

- Residents have been proactive to report streetlights needing repair.
- The entrance sign lights are not working on Deltona Blvd. and 491. Mr. Brock will investigate.
- The streetlight was repaired at N. Bedstrow Blvd. and N. Fairchild Terrace.

Mrs. Dias proposed installing a streetlight on the Southwest corner intersection of W. Hampshire and N. Eltkam Blvd. Visibility would be improved with a new streetlight diagonally across from the existing light on the Northeast corner.

- **Thomas Mize made motion for a streetlight installation.**
- **Seconded by Louise Bono.**
- **Motion approved unanimously.**

Road Resurfacing:

- The previous contract from 2021 is continuing with the completion contractor. The completion contractor will be in Citrus Springs, soon. Mr. Brock provided Mrs. Dias a list of the roads completed by the original contractor and the roads remaining to be resurfaced.
- Mr. Brock will follow up with an updated progress report to the Council.
- The BOCC approved the 2022 resurfacing contract for \$4.75 million. \$750,000 is budgeted for resurfacing in Citrus Springs.
- The contractor determines the means and methods where they will begin and finish the roads on the resurfacing list.

Boulevard Beautification:

- Pentas and Petunias were not available for the Spring planting in March. Light red, yellow, and white Zinnias have been ordered. The Zinnias will be planted in a random pattern.

Grate Installation and Fountain:

- The grate tops are on order. Mr. Brock is awaiting a timeline update from the contract manager.
- Conditions would need to meet regimented criteria with the State for turn signals to be installed North and South bound on US 41 by the fountain.
- The fountain has been operating well.

Roadway Maintenance / Mowing:

- The grass has slowed down growing.
- The mowing contractor may have private contracts in another place when they are not mowing in Citrus Springs. The County contracts only six mows per year for the MSBU. No additional mowing has been required yet.

OLD BUSINESS:

- The tunnel is open and it is up to the State to install additional lighting at that area.
- The construction invoice has been processed and paid for the two new streetlights to be installed at W. Citrus Springs Blvd. and G. Martinelli on US 41.

NEW BUSINESS:

- No discussion.

VANDALISM REPORT

- Random vandalism has occurred recently. Sprinkler heads have been run over.
- Someone ran through the bushes at the Dollar General.
- At Country Club Dr. and Deltona Blvd. there is a big chair that was left on the roadside. Mr. Brock will contact the Road Maintenance Division for removal.

GENERAL DISCUSSION OF MEMBERS:

- Discussion ensued regarding an obscene flag near the Citrus Springs entrance.

PUBLIC INPUT:

- A resident requested a blind drive advisory sign before the hump at Elkcarn Blvd. and W. Naegelia Pl. Drivers have limited sight distance ahead of the hump.
 - Discussion ensued about line installation for cable service.
 - A resident suggested that more people take pride in home ownership and organize a monthly cleanup in the Citrus Springs community. Residents can get in touch with the Civic Association.
 - The roads for resurfacing are prioritized by rating from worst to best 1-10. Roads rated 7-10 the density factored in with BOCC funding. Resurfacing cost is \$150,000 per mile or \$1 million to reconstruct a road. Citizens can access information at citrusbocc.com website using the GIS system or call Public Works.
 - Some government bonds for road improvements are coming due. The funds have already been earmarked for future use.
 - In December, the BOCC voted against the half cent sales tax.
 - The gas tax goes toward transportation for the busing system and roadway system.
 - A resident requested road resurfacing information for a local newsletter. The Council offered information of how citizens can report potholes for repair, obtain their road rating, and find their road on the resurfacing list.
- **The Next regular meeting will take place on February 2, 2022.**

ADJOURNMENT:

- **Louise Bono made motion to adjourn.**
- **Seconded by Thomas Mize.**
- **Motion approved unanimously.**

The meeting adjourned at 9:34 am.

Submitted by Kristine Sumner
Senior Secretary Department of Public Works
Citrus Springs Advisory Council Recording Secretary

DRAFT



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Citrus Springs Advisory Council Financials for 2-2-2022 Meeting
AGENDA DATE:	February 02, 2022

BRIEF OVERVIEW:

Citrus Springs Advisory Council-Financial Reports for February 2, 2022 Meeting.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Citrus Springs Advisory Council-Financial Reports for February 2, 2022 Meeting.

DATE: 01/24/2022
TIME: 10:30:44

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 4/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	57,614.00	2,097.60	.00	14,864.40	42,749.60	25.80
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	4,408.00	161.49	.00	1,143.10	3,264.90	25.93
52200	RETIREMENT CONTRIBUTIONS	6,196.00	226.96	.00	1,608.32	4,587.68	25.96
52300	LIFE & HEALTH INSURANCE	14,978.00	7.34	.00	4,990.74	9,987.26	33.32
52400	WORKERS' COMPENSATION	2,571.00	94.19	.00	667.37	1,903.63	25.96
53100	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53109	FEES & COSTS	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	4,000.00	.00	1,000.00	80.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	75.00	.00	.00	3.06	71.94	4.08
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	85.00	.00	.00	.00	85.00	.00
54300	UTILITY SERVICES	8,000.00	506.74	.00	195.30	7,804.70	2.44
54306	STREET LIGHTS	50,000.00	.00	.00	11,097.38	38,902.62	22.19
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54520	INSURANCE CLAIMS	.00	.00	.00	.00	.00	.00
54550	GENERAL LIABILITY CLAIMS	675.00	.00	.00	.00	675.00	.00
54600	REPAIR & MAINTENANCE	10,000.00	3,886.00	.00	4,249.03	5,750.97	42.49
54603	VEHICLE MAINTENANCE	4,000.00	.00	.00	267.36	3,732.64	6.68
54625	LANDSCAPING	11,121.00	.00	1,181.00	1,554.77	8,385.23	24.60
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	134.45	2,365.55	5.38
54907	COMMISSIONS-PROPERTY APP	20,000.00	.00	.00	.00	20,000.00	.00
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	17.50	.00	35.00	265.00	11.67
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	3,000.00	.00	.00	.00	3,000.00	.00
55203	SUPPLIES	1,000.00	.00	.00	177.43	822.57	17.74
55205	UNIFORMS	1,000.00	.00	.00	.00	1,000.00	.00
55208	FUEL & LUBES	6,000.00	247.84	.00	682.25	5,317.75	11.37
55216	SAFETY & ROAD SIGN	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	20,000.00	.00	.00	.00	20,000.00	.00
56305	IMPROVE - FIRE HYDRANTS	35,000.00	.00	.00	.00	35,000.00	.00
56332	WESLEY JONES PARK	.00	.00	.00	.00	.00	.00
56333	NEW ENTRANCE CONSTRUCTIO	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	5,000.00	.00	.00	.00	5,000.00	.00
56549	ROAD RESURFACING	1,448,057.52	.00	1,428,965.71	.00	19,091.81	98.68
57100	PRINCIPAL	.00	.00	.00	.00	.00	.00
57200	INTEREST	.00	.00	.00	.00	.00	.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	15,111.00	.00	.00	15,111.00	.00	100.00

DATE: 01/24/2022
TIME: 10:30:44

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 4/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59159	TRANS FLEET VEH TRUST	.00	.00	.00	.00	.00	.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
59960	CITRUS SPRINGS LIABILITY	.00	.00	.00	.00	.00	.00
60020	RES FOR OUTSTANDING PO'S	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	540,298.00	.00	.00	.00	540,298.00	.00
	TOTAL CITRUS SPRINGS MSBU	2,311,612.52	7,245.66	1,434,146.71	71,403.96	806,061.85	65.13

FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARTMENT-8225 CITRUS SPGS COMM CENTER

51200	REGULAR SALARIES & WAGES	.00	.00	.00	.00	.00	.00
51306	CASUAL LABOR	.00	.00	.00	.00	.00	.00
52100	FICA TAXES	.00	.00	.00	.00	.00	.00
52200	RETIREMENT CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
52300	LIFE & HEALTH INSURANCE	.00	.00	.00	.00	.00	.00
52400	WORKERS' COMPENSATION	.00	.00	.00	.00	.00	.00
53400	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00	.00
53410	TESTING	.00	.00	.00	.00	.00	.00
53452	JANITORIAL SERVICE	.00	.00	.00	.00	.00	.00
53479	SPECIAL EVENTS	.00	.00	.00	.00	.00	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	.00	.00	.00
54100	COMMUNICATIONS SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54300	UTILITY SERVICES	.00	.00	.00	.00	.00	.00
54400	RENTALS & LEASES	.00	.00	.00	.00	.00	.00
54500	INSURANCE	.00	.00	.00	.00	.00	.00
54604	MAINTENANCE - BUILDINGS	.00	.00	.00	.00	.00	.00
54605	EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00	.00
54700	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	.00	.00	.00
54921	ADVERTISING	.00	.00	.00	.00	.00	.00
55100	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
55120	OFFICE/NON-CAP EQUIPMENT	.00	.00	.00	.00	.00	.00
55201	TOOLS IMP. & SPEC. CLOT	.00	.00	.00	.00	.00	.00
55205	UNIFORMS	.00	.00	.00	.00	.00	.00
55210	MISC SUPPLIES	.00	.00	.00	.00	.00	.00
55211	JANITORIAL SUPPLIES	.00	.00	.00	.00	.00	.00
55221	MEALS	.00	.00	.00	.00	.00	.00
55270	COMPUTER ACCESSORIES	.00	.00	.00	.00	.00	.00
55275	COMPUTER SOFTWARE	.00	.00	.00	.00	.00	.00
55400	DUES BKS SUBSCR MEM PUBL	.00	.00	.00	.00	.00	.00
55417	TRAINING	.00	.00	.00	.00	.00	.00
56200	BUILDINGS	.00	.00	.00	.00	.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00	.00
	TOTAL CITRUS SPGS COMM CENTER	.00	.00	.00	.00	.00	.00

DATE: 01/24/2022
TIME: 10:30:44

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 4/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-570 CULTURE/RECREATION
ACTIVITY-572 PARKS AND RECREATION
DEPARMTENT-8225 CITRUS SPGS COMM CENTER

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL CITRUS SPRINGS MSBU		2,311,612.52	7,245.66	1,434,146.71	71,403.96	806,061.85	65.13
TOTAL REPORT		2,311,612.52	7,245.66	1,434,146.71	71,403.96	806,061.85	65.13

DATE: 01/24/2022
TIME: 10:33:01

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 4/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	972,000.00	.00	.00	583,098.34	388,901.66	59.99
347210	RECREATION FEES - EXEMPT	.00	.00	.00	.00	.00	.00
347211	RECREATION FEES - TAXABL	.00	.00	.00	.00	.00	.00
347265	CIT SPGS COMM BLD-TAXABL	.00	.00	.00	.00	.00	.00
347266	CIT SPGS COMM BLD-EXEMPT	.00	.00	.00	.00	.00	.00
347296	REC FEES EXEMPT - SR CTR	.00	.00	.00	.00	.00	.00
347522	RENTAL - OTHER	.00	.00	.00	.00	.00	.00
347900	OTHER CULTURE/RECREATION	.00	.00	.00	.00	.00	.00
347910	OTHER CULT/REC EXEMPT	.00	.00	.00	.00	.00	.00
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	2,000.00	204.83	.00	432.98	1,567.02	21.65
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
369945	CNTRL CITRUS CC MISC REV	.00	.00	.00	.00	.00	.00
381000	INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00
384000	DEBT PROCEEDS	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-48,600.00	.00	.00	.00	-48,600.00	.00
400200	CARRY FORWARD	1,386,212.52	.00	.00	.00	1,386,212.52	.00
TOTAL TITLE NOT FOUND		2,311,612.52	204.83	.00	583,531.32	1,728,081.20	25.24
TOTAL CITRUS SPRINGS MSBU		2,311,612.52	204.83	.00	583,531.32	1,728,081.20	25.24
TOTAL REPORT		2,311,612.52	204.83	.00	583,531.32	1,728,081.20	25.24