BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

February 8, 2022 1:00 PM

Ronald E. Kitchen Jr., Chair, District 2	**Angela Vick, Clerk of the Circuit Court**
Ruthie Davis Schlabach, 1st Vice Chair, District 3	**Charles R. Oliver, County Administrator**
Holly L. Davis, 2nd Vice Chair, District 5	**Denise A. Dymond Lyn, County Attorney**
Jeff Kinnard D.C., Commissioner District 1	
Scott Carnahan, Commissioner, District 4	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the “Open To The Public” portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

B.1. Board of County Commissioners - Regular Meeting - Jan 4, 2022 1:00 PM

B.2. Board of County Commissioners - BOCC Goal Setting Retreat - Jan 5, 2022 9:00 AM

B.3. Board of County Commissioners - Regular Meeting - Jan 18, 2022 1:00 PM

Administration

B.4. Approve Meal Purchase

Approve the additional expenditure for Clerk staff meals.

Attorneys Office

Clerk

B.5. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

B.6. 2022 Strawberry Festival

Approve and authorize the Chairman to execute the Floral Park Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Citrus County Chamber of Commerce for the utilization of Floral Park for the annual Strawberry Festival to be held on March 5 & 6, 2022.

Fire Services

Human Resources

Management and Budget

Planning and Development

Public Works

B.7. Acknowledgement of Airport Hangar Lease Agreement(s)

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Mr. Sorrentino (Beech Transportation & Rentals).

B.8. Release of Lien

a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida and certain property owners.

b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

B.9. Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Bentley Waste Service DBA Hook Company establishing a monthly charge agreement at the Citrus County Central Landfill in the amount of $1,000.00.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

B.10. Set a Public Hearing for DEP's Land & Recreation Grant

Approve and authorize the setting of a public hearing for February 22nd at 2:05pm to obtain public input regarding the DEP Recreational Trails Program.

B.11. Conveyance of Escheated Properties to the City of Inverness, FL

Set a public hearing on February 22, 2022, at 2:00 pm to consider the conveyance of five (5) escheated properties to the City of Inverness, Florida.

C. PROCLAMATIONS

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding Contract Services ;Paff Tree Service, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Paff Tree Service, LLC to provide tree removal, trimming and stump grinding contract services through March 25, 2025.

b. ITB 21-001 Amendment No. 1; Small County Outreach Program (SCOP) for County Road 491 from W. Grover Cleveland Blvd. to W. Ocala Street; Ranger Construction Industries, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Ranger Construction Industries, Inc. to extend the term of the Agreement to June 30, 2022.

c. ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Extension Project; Royal American Construction Company, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 4 to the Agreement between Citrus County, Florida and Royal American Construction Company, Inc., to extend the Agreement to allow for the Contractor to achieve final completion by February 15, 2022.

d. ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine Constructors, LLC

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Constantine Constructors, Inc. to extend the final completion to April 4, 2022.

e. RFQ 21-003 Amendment No. 1; Elder Affairs and Older Americans In-Home Health Services; Errand Rides, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Errand Rides LLC to add Homemaker and Personal Care Services to their list of program services and modify the fee schedule to include the fees for these services.

f. RFQ 21-096 Continuing Contract for Professional Services for the Water, Wastewater & Reclaimed Water Utilities Systems

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Halff Associates, Inc. to provide continuing professional engineering services for water, wastewater and reclaimed water utility systems on an as needed basis.

g. RFQ 21-095 Continuing Contract for Professional Engineering Services

Approve and authorize the Chairman to execute Master Agreements between Citrus County, Florida and Professional Services Industries, Inc. to provide professional engineering services on an as needed basis utilized by all County departments.

h. RFP 21-120; Emergency Debris Removal Monitoring Services; Landfall Strategies, LLC; Thompson Consulting Services, LLC; Tetra Tech, Inc.; Rostan Solutions, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Landfall Strategies, LLC., between Citrus County, Florida and Thompson Consulting Services, LLC, between Citrus County, Florida and Tetra Tech, Inc. and between Citrus County, Florida and Rostan Solutions, LLC to provide Emergency Debris Removal Monitoring Services on an as need basis.

i. LOI 21-041 Amendment No 1; Building Division Licensing Compliance Special Master Services; R.Colt Kirkland

Approve and Authorize the Chairman to execute Amendment No. 1 to Agreement between Citrus County, Florida, and R. Colt Kirkland to provide services to the County as the Building Division Licensing Compliance Special Master through February 22, 2023.

E.2. Budget Transfers

Approve budget transfers for Supervisor of Elections, Utilities, Housing Services (4), Solid Waste, American Rescue Plan, Homeland Security Program and Emergency Medical Services for

fiscal year 2021-22.

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending/ adopting the Septic Upgrade Incentive Program, State Housing Initiative Partnership and Duke Energy Foundation grant budgets for fiscal year 2021-22.

E.4. Revision of AR: 8.07-8 - County Vehicle Policy

Accept and Authorize the revisions to AR: 8.07-8 - County Vehicle Policy.

E.5. W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007

Approve the Contingency in the amount of $28,555.24 for ITB #21-007.

E.6. Waste Disposal Account for Sheffield Structures, Inc.

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Sheffield Structures, Inc., establishing a monthly charge agreement at the Citrus County Central Landfill for disposal fees up to $500.00.

E.7. Forest View & Stonebrook MHP Wastewater System Modifications Project Release of Retainage

Accept the completed Forest View & Stonebrook MHP Project and approve the release of retainage in the amount of $126,282.57 to Constantine Constructors, LLC.

E.8. Workforce Expansion Incentive Amendment

An amendment to an existing program created from CARES funds is being proposed that allows more flexibility for capital-intense and high wage-creating projects. Approval of the amendment would allow use of existing funds to support such high impact projects.

Second, request approval to cover travel costs up to $1,000 per attendee for site selectors attending the Juiced For Citrus event. Numerous communities who conduct similar events cover related expenses, and this will ensure competitiveness with project attraction. The reimbursement can come out of a recent grant for marketing and promotion purposes.

E.9. Library Services and Technology Act Grant

Approve and authorize the Chairman to execute the Library

Services and Technology Act Grant Agreement between the State of Florida, Department of State and Citrus County, Florida for grant number 21-LSTA-B-01 in the amount of $9,455. No matching funds required.

E.10. Citrus County Transit 2022 Title VI Plan

Approve and authorize the chairman to adopt the Citrus County Transit 2022 Title VI Plan and execute the resolution included therein as Title VI Appendix D.

E.11. Lease Termination Letter to Beverly Hills Volunteer Fire Company, Inc.

Approve and authorize the Chairman to sign the Lease Termination Letter for Beverly Hills Volunteer Fire Company, Inc.

E.12. SHIP Local Housing Assistance Plan 2022-2025

a. Adopt and authorize the Chairman to execute a resolution adopting the Citrus County 2022-2025 SHIP Local Housing Assistance Plan.

b. Approve and authorize the Chairman to execute the Certification to the Florida Housing Finance Corporation.

E.13. LifeStream Behavioral Center Inc. Lease Agreement

Approve and authorize the Chairman to execute the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and LifeStream Behavioral Center Inc. for the use of space in the Meadowcrest Building at the rate of $4,951.43 per month. This Lease Agreement begins on January 1, 2022 and continues on month-to-month basis.

E.14. Notice Regarding Property from List of Land Available for Taxes.

a. Approve and Authorize the Chairman to execute notices regarding Leisure Acres Unit 4A Lot 3 Unrec. of Lot 119 - AK 2328738 - 4691 W Finch Ct., Lecanto; and Unit 6 of Homosassa PB 1 Pg 48 Lots 15 & 16 Blk - AK 3507061 - 7879 W. Fern Pl., Homosassa.

b. Authorize Staff to forward the document to the Citrus County, Florida, Clerk of the Circuit Court.

E.15. Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and SMW Oak Village

a. Request the Board to direct staff to work with the Dept of

Transportation to restore the SR700/US98 landscape median areas to the condition which existed prior to contemplation of the landscape improvements. The DOT will be responsible for removing the landscape materials and the County will be responsible for regrading the median areas and reinstalling Bahia sod. Pursuant to the SMW-HOA-County Agreement, Exhibit A, Paragraph 5, Scope of Services; the County may seek reimbursement of the restoration cost from the HOA.

b. Terminate the attached County agreements with the Department of Transportation and with the Sugarmill Woods Oak Village Association, Inc., upon completion of the restoration work.

c. Approve related budget transfer.

d. Provide direction on seeking reimbursement from the HOA.

E.16. ADA Accessible Beach Mat

a. Discuss and approve the plan to increase ADA accessibility at Fort Island Gulf Beach for an estimated cost of $13,653.51.

b. Identify funding source if approved.

E.17. Accept Offer to Purchase Surplus Property - 6773 W. Norvell Bryant Hwy, Crystal River

a. Approve the Agreement for Sale and Purchase of Property with Northgate Note, LLC, a Florida Limited Liability Company, for remnant parcel 102/104, AK 3511531, 6773 W. Norvell Bryant Hwy., Crystal River, Florida and authorize the Chairman to execute.

b. Authorize staff to execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with this property disposition.

c. Approve and Authorize Chairman to execute all other subsequent documents related to the closing and conveyance of remnant parcel 102/104, AK 3511531, 6773 W. Norvell Bryant Hwy, Crystal River, Florida.

d. Authorize the Clerk to place the acceptance stamp on subsequent documents upon receipt and record all documents in the Public Records of Citrus County, Florida.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		

2.	12/8/2020 RETREAT	Agenda Item for an RFP for Communications firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
3.	12/8/2020 RETREAT	Ft Island Trail Multi-Purpose Path update	Randall Olney	3/15/2022		Responses due 2/17/2022
4.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified
5.	7/13/2021	File for increased water use permit and hold a Workshop on Irrigation options	Ken Cheek	2/2022	COMPLETE	Submitted 1/31/2022
6.	8/24/2021	Update on Homosassa River Noise & Safety Issue	Denise Lyn	Ongoing		
7.	10/26/2021	Establish Process and criteria for Renting to Non-profits	Colleen Scott/ Randy Oliver	1/31/2022		
8.	11/10/2021	Draft criteria on waterfront setbacks & Storm Water Management	Mike Sherman/ Brian Kauffman	BOCC Consideration April 2022		Scheduled to go to the PDC 3/17/2022
9.	12/14/2021	Access to Fort Island Beach	Mariselle Rodriquez/ Francine Nobles	2/8/2022		On this Agenda
10.	1/5/2022	Set Workshops discussed in Retreat	Randy Oliver	1/18/2022	COMPLETED	On this Agenda
11.	1/18/2022	Authorization to advertise ordinance modifications for Ramp Fees	Mariselle Rodriguez	2/22/2022		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Establish Additional Workshop Dates

Approve workshop dates as outlined.

G.2. Budget Hearings

Set the dates and times for the FY 2022/2023 Budget Presentation March 22, 2022, and Budget Hearings: Library Special District Preliminary Budget Hearing on Wednesday, July 27, 2022 at 8:30 a.m., Fire Protection Special District Preliminary Budget Hearing on Wednesday, July 27, 2022 at 8:45 a.m., Board of County Commissioners Preliminary Budget Hearing on Wednesday, July 27, 2022 at 9:00 a.m., Tentative Budget Hearing on Thursday, September 8, 2022 at 5:01 p.m., and the Final Budget Hearing on Tuesday, September 27, 2022 at 5:01 p.m. at the Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness.

G.3. Strategic Plan Agreement

a. Approve staff to pursue a formal agreement between FSU's FIOG and Citrus County.

b. Accept the Proposal to Facilitate a Strategic Planning Process.

G.4. Approve Amendment to the Chamber Contract

Approve and Authorize the Chairman to execute the Amendment with the Citrus County Chamber of Commerce.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Presentation by FDOT Amanda Handley Levy district U.S. 19 Corridor

Presentation by Amanda Handley, Atkins Global w/ FDOT; US 19 from Red Level to NW 140th Street in Chiefland.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Announce Vacancies for Code Review & Appeals Board

a. Announce expiration of terms and the taking of applications for three (3) Code Review & Appeals Board (CRAB) regular member positions and one (1) alternate member position. The terms of these positions are four years starting on February 1, 2022 and expiring on January 31, 2026.

b. Announce a vacant regular member position available on the Code Review & Appeals Board (CRAB) and the taking of applications for this position which expires on January 31, 2025.

I.2. Announce Terms of Expiration - Citrus County Special Library District Advisory Board

Announce the expiration of terms and taking of applications for five regular member positions on the Citrus County Special Library District Advisory Board. These terms expire on January 31, 2022. The new terms will be for two years and expire on January 31, 2024. Applications for these positions are available online at the County's website.

I.3. Veterans Service Advisory Board

Reappoint two individuals to fill regular member seats on the Veterans Service Advisory Board for a two year term that will expire January 31, 2024.

I.4. Nominate and Appoint Members to the Aviation Advisory Board

a. Nominate and appoint one (1) regular member for District 1 of the Citrus County Aviation Advisory Board for a two-year term,

which begins February 1, 2022, and ends January 31, 2024.

- Carl Douglas Flanagan
- DF Heuchan
- Michael B. Laschum
- Patrick Crippen
- Paul Duck
- Philip Mattison

b. Nominate and appoint one (1) regular member for District 4 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.

- George McDonald wishes to be reappointed
- Hugh Emmons
- Jeff Rogers
- Maurice Rivenbark
- Mike Bays

c. Nominate and appoint one (1) regular member for District 5 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.

- Jim Booth wishes to be reappointed
- George Martin
- Merrill King
- Russell Hackett

d. Nominate and appoint one (1) member at large position for the Aviation Advisory Board for a two (2) year term which began February 1, 2021, and ends January 31, 2023.

- All applicants are eligible for this position, including the six (6) additional applicants listed below
- Mr. Davis Lewis (District 2)
- Mr. Mark Beauchamp (District 2)
- Mr. Charles Carr (District 3)

- Mr. Michael Whetstone (District 3)
- Mr. Dannie Hilliard (District 3)
- Mr. David Schraml (District 3)

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

O.1. Discuss Recruitment Process for County Administrator

Identify Process and Schedule to Select County Administrator

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting**, February 22, 2022, at 1:00PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting: **March 8, 2022, at 1:00PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting: **March 22, 2022, at 1:00PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. *Workshop*: Impact Fees Tuesday **February 22, 2022, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. *Workshop*: Attainable Housing Tuesday **March 8, 2022, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. *Workshop*: Infrastructure & Growth Tuesday **March 22, 2022, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

4. *Workshop*: Communications Tuesday **April 12, 2022, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

5. *Workshop*: Residential Road Resurfacing Tuesday **April 26, 2022, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

6. *Workshop:* Airports & Infrastructure Tuesday **May 10, 2022, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 PUD 20-08 Invictus Development, LLC

a. Conduct a public hearing on February 8, 2022, at 5:01 pm to review and discuss PUD 20-08 Invictus Development, LLC

b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD 20-08 Invictus Development, LLC and direct the Clerk to execute the ordinance.

T.2. 5:05 pm CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder

a. Conduct a public hearing on February 8, 2022, at 5:05 pm to review and discuss CPA/AA/PUD 21-17, Dr. Michael Wilburn for Patrick Kidder

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA/PUD 21-17, Dr. Michael Wilburn for Patrick Kidder, and direct the Clerk to execute the ordinances.

T.3. 5:10 pm AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig

a. Conduct a public hearing on February 8, 2022, at 5:10 pm to review and discuss AA-21-05, Jackie Terry for Robert Earl Terry and William A. Funtig

b. If approved, adopt and authorize the Chairman to execute the ordinance for AA-21-05, Jackie Terry for Robert Earl Terry and William A. Funtig, and direct the Clerk to execute the ordinance.

U. ADJOURN

CITRUS COUNTY

BOARD OF COUNTY COMMISSIONERS

MINUTES ● JANUARY 4, 2022

Regular Meeting | **Citrus County Courthouse** | **1:00 PM**

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

January 04, 2022 Citrus County Courthouse
The meeting was called to order at 1:00 PM

1. Invocation

Justin Strickland, Executive Pastor of Crystal River Church of God addressed the Board and led the invocation.

2. Pledge of Allegiance

County Attorney Denise A. Dymond Lyn, Veteran who served in the U.S. Air Force, led the Pledge of Allegiance.

3. Roll Call

Attendee Name	Title	Status	Arrived
Ronald E. Kitchen Jr.	Chair, District 2	Present	
Ruthie Davis Schlabach	1st Vice Chair, District 3	Present	
Holly L. Davis	2nd Vice Chair, District 5	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Scott Carnahan	Commissioner, District 4	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Charles R. Oliver	County Administrator	Present	
Amy Charley	Deputy Clerk	Present	
Natasha Brooks	Court Services Director	Present	

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

4. *Approval of Agenda*

Chairman Ronald E. Kitchen, Jr. requested no changes.

. **Motion to approve the agenda.**

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

. **Following item A4.**

Chairman Ronald E. Kitchen, Jr. requested to move item O1 to right after Open to the Public and provided meeting procedures.

B. CONSENT

Motion to approve the Consent Agenda.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

Minutes

B.1. Board of County Commissioners - Special Meeting Attorney/Client Session - Nov 30, 2021 8:30 AM

B.2. Board of County Commissioners - Special Meeting - Nov 30, 2021 9:00 AM

B.3. Board of County Commissioners - Regular Meeting - Nov 30, 2021 1:00 PM

B.4. Board of County Commissioners - Public Workshop - Dec 14, 2021 9:00 AM

B.5. Board of County Commissioners - Regular Meeting - Dec 14, 2021 1:00 PM

Administration

B.6. Ratify County Administrator's Signature

Approve and ratify the signature of the County Administrator in relation to County Claim No: 2021-350/JEC Claim No: 1069148 to retain the Mullen Coughlin law firm.

Attorneys Office

No items.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

Clerk

B.7. County Warrants

Accept the attached check registers outlining the County warrants.

B.8. Clerk Records Disposition #1852

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1852 for disposal of records that have met their assigned retention periods.

B.9. Releases of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 2008 Citrus Springs Waterline Extensions, 2010 Citrus Springs Waterline Extensions special assessment district

B.10. Authorize Clerk Personnel to Sign for Vehicle Tags and Titles

Authorize the Chairman to sign the attached document stating Patti Wood, Norca Prestidge, Sheila Johnston and Shelley Sansone are authorized signers for vehicle titles and tags on behalf of the Citrus County, Florida when registering a new vehicle and submitting vehicles to auction.

B.11. Releases of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for the completed special assessments by and between Citrus County and property owners in the 12A North King's Cove Point; 12B Inverness Village Unit 4 District B; and 12D Crystal River Wastewater.

Community Services

No items.

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Planning and Development

B.12. PLT-21-16 Levinson Subdivision

a. Review and approve application PLT-21-16, Levinson Subdivision.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

b. If approved, direct the Chair to sign the Plat and the Clerk to record the plat in the public records of Citrus County, Florida.

Public Works

No items.

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

No items.

Set Public Hearings Workshops

B.13. Set a Public Hearing on an Ordinance Pertaining to Manatee Protection Zones

Set a Public Hearing on January 18, 2022 at 1:40 p.m. on an ordinance of Citrus County, Florida, creating Chapter 64, Article I entitled, "Manatee Protection Zones"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors; providing for codification; and providing for an effective date.

B.14. Set Time for Presentation from Withlacoochee River Electric Cooperative, Inc.

Set time for Presentation from Withlacoochee River Electric Cooperative, Inc. on January 18, 2022, at 1:35pm for the Capital Credit Refund.

C. PROCLAMATIONS

Motion to approve item C1.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

1. Proclamation Law Enforcement Appreciation Day

Approve and authorize the Board to proclaim January 9, 2022, as “Law Enforcement Appreciation Day” in Citrus County, Florida.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: Sabrina Watson; Gina Howe; Dan DeGrave, Co-Chair Vice-President of Presidential Estates Community Association; Dr. Fischer; Walter Walus; John Woodcock; Arbuth Bumgarner, Member of Citrus County Builders Association, Member of Citrus County Realtors Association, and an active Agent for ERA;

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

Richard Matherson; Tracy Koka; Janet Barek, representing Citrus Springs Civic Association; Bev Kilmer, President of Freedom Speaks Coalition and SafeEd K-12 Task Force; Laura Lee Putzback; and Bruce Titus.

Commissioners responded to comments from the public, followed by Board discussion with County Administrator Charles R. Oliver regarding the boat ramp fees.

E. REGULAR BUSINESS

1. Bids

Motion to approve items E1a through u.

County Administrator Charles R. Oliver commented regarding item E1g and item E1u, and Chairman Ronald E. Kitchen, Jr. commented regarding item E1o.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

a. RFQ 21-136 Professional Engineering & Consulting Services for the proposed Homosassa Springs Septic Phase Out Project; Jones, Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Jones, Edmunds & Associates, Inc. to provide professional engineering and consulting services for the proposed Homosassa Springs Septic Phase Out Project.

b. RFQ 18-060 Work Authorization; Continuing Contract for Professional Utility Engineering Services; Burrell Engineering, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for Burrell Engineering, Inc., to provide professional engineering services for the Department of Water Resources for the Bicentennial Park Sewer Project.

c. RFQ 18-060 Work Authorization; Continuing Contract for Professional Engineering-Water Resources; Stroud Engineering Consultants, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for Stroud Engineering Consultants, Inc. to provide professional services for the CR480 to Southwest Regional Water Reclamation Facility.

d. RFQ 18-060 Work Authorization; Continuing Contract for Professional Engineering-Water Resources; Stroud Engineering Consultants, Inc.

a. Approve and Authorize the Chairman to execute the Work Authorization for Stroud Engineering Consultants, Inc. to provide professional services for the Meadowcrest Wastewater Treatment Facility Process Modifications.

b. Approve related Budget Transfer

e. RFQ 21-003 Amendment No. 1; Elder Affairs and Older Americans In-Home Health Services; Loving Care In Home Services, Inc.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Loving Care In Home Services, Inc. to add Homemaker and Personal Cares Services to their list of program services and modify the fee schedule to include the fees for these services.

f. RFQ 21-142 Professional Services to Develop Comprehensive Plan Amendment and Land Development Code Updates for the Cardinal Street Interchange Management Area; Wade Trim, Inc.

a. Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Wade Trim, Inc. to provide professional services to develop comprehensive plan amendment and land development code updates for the Cardinal Street Interchange Management Area for a total cost of $222,931 for the project.

b. Approve a Budget Transfer

g. RFQ 21-150 Professional Services to Develop a Comprehensive Plan Amendment and Land Development Code Updates for the State Road (S.R.) 44 Interchange Management Area

a. Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Wade Trim, Inc. to provide professional services to develop comprehensive plan amendment and land development code updates for the State Road (S.R.) 44 Interchange Management Area for a total cost of $266,330 for the project.

b. Approve Related Budget Transfer

h. ITB 22-005, Eden Park Dock and Sidewalk Reconstruction; American Marine Contractors LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and American Marine Contractors LLC for the reconstruction of the dock and sidewalk at Eden Park.

i. ITB 21-101 Re-Bid: Lecanto Fuel Site Vacuum Pump System Upgrades; Florida Petroleum Services, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Florida Petroleum Services, Inc. to provide services to replace the vacuum pump system at the Lecanto Fuel Site.

b. Approve related budget transfer

j. ITB 20-005 Amendment No. 1; Traffic Signal Emergency-Planned Repair and Installation; Traffic Control Devices, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Traffic Control Devices, LLC to provide emergency repair service, planned repairs, and planned installations on traffic signals, caution lights, school flashers, and roadway safety lighting throughout Citrus County through January 6, 2023.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

k. **ITB 19-007, Limerock Base Material Per FDOT Section 911 Standard Specifications; Crystal River Quarries, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Crystal River Quarries, Inc. to extend the Agreement until May 7, 2022.

l. **ITB 19-006 Amendment No. 1; Asphalt Concrete Mix Type SP-9.5/SP-12 & Liquid Emulsified SS-1/AE 90; Central Materials Company, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Central Materials Company, Inc. to extend the Agreement until May 7, 2022.

m. **ITB 20-044 Amendment No. 4; Montezuma Waters Septic to Sewer Modifications; Constantine Constructors, LLC**

Approve and Authorize the Chairman to execute the Amendment No. 4 to the Agreement between Citrus County, Florida and Constantine Constructors, Inc. to extend the completion date to February 22, 2022.

n. **ITB 21-087 Amendment No. 1; Medical Supplies for Fire Rescue Purchase and Delivery, Henry Schein, Inc.**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Henry Schein, Inc. to reflect the list of medical supplies in Exhibit B that are no longer available for purchase from Contractor.

o. **ITB 21-143 Residential Road Resurfacing Project FY 21/22; Pave-Rite, Inc.**

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. for the Residential Road Resurfacing Project FY 21/22.

b. Authorize staff to expend the total FY 21/22 budget amount, not to exceed $4,750,000, of which $4,000,000 had been approved by the BOCC for the FY 21/22 Budget and $750,000 from the Citrus Springs MSBU subject to the Citrus Springs MSBU Board.

p. **PB 22-019 Hernando County School Bid # 22-285-11 Low Voltage Systems Contracting Services; Tri-County Locksmith of the Suncoast, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Tri-County Locksmith of the Suncoast, Inc. to provide Low Voltage Systems Contracting Services on an as needed basis.

q. **PB 22-002 Broward County OPN 2118843B1, Gravity Sewer Main Point Repairs; Envirowaste Services Group, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Envirowaste Services Group, Inc. to provide gravity sewer main point repair services on an as needed basis.

r. **PB 22-004 Hillsborough County ITB 19486 Wastewater Pumping & Disposal; Envirowaste Services Group, Inc.**

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Envirowaste Services Group, Inc. to provide waste water pumping and disposal services on an as needed basis.

s. PB 22-009, Clay County RFP 18/19-2 Various Equipment and Amenities for Parks & Playgrounds; Playmore West, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Playmore West, Inc. to provide various equipment and amenities on an as needed basis.

t. AGR 22-036 SpyGlass Snapshot Audit; The SpyGlass Group, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and The Spyglass Group, LLC to provide an audit service to analyze telecommunications service accounts and recommend cost reductions.

u. AGR 22-034 Budget Software-Gravity; IGM Technology Corp.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and IGM Technology Corp. to provide a cloud based Budgeting platform for the County.

E.2. Budget Transfers

Approve budget transfers for Visitors & Convention Bureau (2), Housing Services, American Rescue Plan grant, Emergency Medical Services and Property Appraiser for fiscal year 2021-22.

Motion to approve item E2.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting/ amending Aquatics Plant Control budget, various grant budgets, General Fund budget, General Fund CIP, Fire Services, American Rescue Plan Act, Gas Tax, NW Quadrant Sewer Extension and Ft Island Trail Septic Interconnect grant budgets for fiscal year 2021-22.

Motion to approve item E3.

Resolution Number 2022-001

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.4. American Rescue Plan EHEAEP Resolution and Contract

a. Adopt and authorize the Chairman to execute a Resolution authorizing funding of the

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

American Rescue Plan Emergency Home Energy Assistance for the Elderly Program (EHEAEP) for the period effective December 1, 2021 through September 30, 2022.

b. Approve and authorize the Chairman to sign all appropriate signature pages of the contract. No cash match required.

Motion to approve item E4a and b.

Resolution Number 2022-002

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.5. Vendor Physician Ownership & Compensation Certifcation

Approve and authorize the Chairman to execute the Vendor Physician Ownership & Compensation Certification.

Motion to approve item E5.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.6. Declaration of County Owned Properties as Surplus

Approve the declaration of Remnant Parcel 1042B as surplus and authorize Land Section to proceed with the sale of said property pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.

Motion to approve item E6.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.7. Volvo Buy Back Agreement

Approve and authorize the Chairman to execute the Volvo Construction Equipment Buyback Agreement for two Volvo L110H Wheel Loaders #631750 and #631751.

Motion to approve item E7.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.8. Forest Ridge Blvd from CR486 to W. Lake Beverly Dr.

a. Reallocate funding from Great Oaks SCOP project and add the funds to Forest Ridge Blvd SCOP project.

b. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Department of Transportation for the Small County Outreach Program for Forest Ridge Blvd from CR486/Norvell Bryant Hwy to W. Lake Beverly Dr.

c. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Department of Transportation for road milling and resurfacing of Forest Ridge Blvd from CR486/Norvell Bryant Hwy to W. Lake Beverly Dr. The FDOT portion will be $1,086,554 and the County's participation will be $402,185 plus a Contingency Allowance of $76,307.

Motion to approve item E8a, b, and c.

Citizen Janet Barek commented.

Resolution Number 2022-003

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.9. Community Transportation Coordinator Letter of Intent to the Hernando / Citrus MPO

Approve and authorize the Chairman to sign the Letter of Intent to the Hernando / Citrus Metropolitan Planning Organization expressing Citrus County's desire to continue to serve in the role of the Community Transportation Coordinator under the Florida Commission for the Transportation Disadvantaged (CTD).

Motion to approve item E9.

Board discussion ensued.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.10. LifeStream Behavioral Center Inc. Agreement

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

a. Approve and authorize the Chairman to execute the Agreement between Citrus County Florida and LifeStream Behavioral Center, Inc. to provide substance abuse, mental health services, and programs in Citrus County. The term of the agreement will be for a one (1) year period starting October 1, 2021 to September 30, 2022.

b. Approve related budget transfer.

Motion to approve item E10a and b.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.11. Citrus County Forfeiture Fund

Acknowledge receipt of the Forfeiture Fund Report

Motion to approve item E11.

At the request of Commissioner Jeff Kinnard, D.C., County Administrator Charles R. Oliver provided clarification.

Board discussion ensued with Mr. Oliver and Management and Budget Director Colleen Scott.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
3.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	8/24/2021	COMPLETED	Design/Build RFP approved by BOCC and issued
4.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified
5.	7/13/2021	File for increased water use permit and hold a Workshop on Irrigation options	Ken Cheek	2/2022		Increase Permit to be filed by 1/31/2021
6.	8/24/2021	Update on Homosassa	Denise Lyn	Ongoing		

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

		River Noise & Safety Issue				
7.	10/26/2021	Establish Process and criteria for Renting to Non-profits	Colleen Scott/ Randy Oliver	1/31/2022		
8.	11/10/2021	Draft criteria on waterfront setbacks & Storm Water Management	Mike Sherman/ Brian Kauffman	1/18/2022		
9.	12/14/2021	Drug Seizure Funds Update	Colleen Scott	1/31/2022		On this Agenda
10.	12/14/2021	Library Display Agenda Item	Eric Head	1/31/2022		

County Administrator Charles R. Oliver provided an update on the Fort Island Trail Multi-Purpose Path for item 3, followed by Board discussion with Mr. Oliver.

. **Motion to approve item F.**

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Set Open to the Public at 5:30PM

Set an additional Open to the Public at 5:30PM on February 22, 2022 to allow citizens an additional opportunity to participate.

County Administrator Charles R. Oliver provided the recommendation.

Motion to approve item G1.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. Conduct a Public Hearing on an Ordinance Pertaining to Code Citations

a. Conduct a Public Hearing on an ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to Citrus County Citation Ordinance, amending Chapter 19, Article II, Division 2, Section 19-63 entitled "Applicable Codes and Ordinances"; providing for severability; providing for inclusion into the code; providing for modifications that may arise at public hearing; providing for repeal of inconsistent provisions; and providing for an effective date.

b. If approved, authorize the Chairman to execute the ordinance.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record and responded to questions from the Board.

Citizen Janet Barek commented.

Board discussion with Ms. Lyn and County Administrator Charles R. Oliver.

Clerk's Note: Ms. Lyn returned to continue the public hearing for item H1 at 6:31 PM with a response to the Board.

Motion to approve item H1a and b.

Board discussion continued with Ms. Lyn and Mr. Oliver.

Ordinance Number 2022-A01

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Beverly Hills Advisory Council - Nominate & Appoint and Accept with Regret

Nominate and appoint two individuals to the Beverly Hills Advisory Council as regular members to fill terms that will be for two years and will expire on 1/31/2024.

Motion to nominate and appoint Constance Martin Carter and Lynn Bechdolt to the Beverly Hills Advisory Council.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

I.2. Citrus Springs Advisory Council - Nominate & Appoint and Accept with Regret

a. Nominate and Appoint 3 individuals to the Citrus Springs Advisory Council as regular members to fill terms that will be for two years and will expire on 1/31/2024.

b. Accept with regret the resignation of Edwin Roberts from the Citrus Springs Advisory Council and announce the unexpired term of membership available and the taking of applications for a regular member position. The term will expire on 1/31/2023.

Motion to nominate and appoint Joan Dias, Thomas Mize, and David Schraml to the Citrus Springs Advisory Council, and accept with regret the resignation of Edwin Roberts.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

. **Continued - Item I2 Citrus Springs Advisory Council - Nominate & Appoint and Accept with Regret**

At the request of County Attorney Denise A. Dymond Lyn, Assistant Public Works Director Larry Brock provided clarification to the announcement of vacancy to the Citrus Springs Advisory Council.

Chairman Ronald E. Kitchen, Jr. provided the announcement.

J. COMMITTEE REPORTS FROM COMMISSIONERS

Chairman Ronald E. Kitchen, Jr. discussed the Chronicle Editorial Board.

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

No items.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

No items.

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

No items.

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

No items.

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

O.1. Discuss Establishment of Policy for Library Displays

Take action as appropriate.

Chairman Ronald E. Kitchen, Jr. provided the recommendation, followed by Board discussion.

The following individuals addressed the Board: John Woods; Ed Youngblood, President of Dementia Education; Sandy Price, President of Friends of the Citrus County Library System (FOCCLS) Group and the past year on the Library Advisory Board; Janet Genova, Vice-President of Friends of the Citrus County Library System; Judith Rose; Susan Constantine-Perfido; Naomi Charboneau; Lee Spallas; Cyndy Sheckley; Robert Sheckley; Phil Cote, Volunteer on the Board of the Coastal Regional Library; Deborah Spence; April McLaughlin, Chairperson of the Library Advisory Board; Debbie Wheatley; Bev Kilmer, President of Freedom Speaks Coalition and SafeEd K-12 for Children in the Classroom; Rick Carlins; Mary Seader; Attorney Rohini DeSilva; Mark Conley; Bonnie Wilder; Karen Stewart; Martha Rodenbeck; Dorothy Baron-Clarke; John Labriola; Norman Fulkerson, Veteran of the American Society for the Defense of Tradition, Family, and Property; Patrick Sullivan; Steve Moline; Mike Roberts; Michael Wilson, Board Member of the Friends of the Coastal Region Library; Sandy Westad; Chris Fitts; Bruce Titus; Ron Kostrebo; Bob Schmidt; John Collins;

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

Gill Phelan; Gail Carlins; John Wade; Janet Barek, representing Citrus Springs Civic Association; Elaine Kleid, Member on the Library Advisory Board; Mary Roberts; Pat Wade, Doctor of Biochemistry; Karen Lewis; Paula Stone, Member of the Friends of Citrus County Library; Steve Mecler; Gary White, representing the Tea Party; Deb Driskill, Volunteer for the Citrus County Library Book House and Treasurer of the Friends of the Citrus County Library System; and Carol Spring.

Commissioners responded to comments from the public, followed by Board discussion.

Motion to send it back to the Library Advisory Board to adjust their policy that will vet controversial, sexual orientation, displays.

Board discussion continued.

Deputy Clerk Amy Charley restated the motion, followed by Board discussion.

The motion was amended to state: There will be no displays of sexual orientation.

Board discussion with County Attorney Denise A. Dymond Lyn regarding policy.

The motion was amended: This Board will make the policy that says "There will be no displays of sexual orientation".

Deputy Clerk Amy Charley restated the motion, followed by Board discussion.

Clerk's Note: The Board recessed following item O1 from 5:13 PM to 5:30 PM.

RESULT:	**DEFEATED [2 TO 3]**
MOVER:	Ronald E. Kitchen Jr., Chair, District 2
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Carnahan
NAYS:	Schlabach, Davis, Kinnard D.C.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

Citizen Janet Barek addressed the Board.

R. UPCOMING MEETINGS

1. Regular Meeting**, January 18, 2022, at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **February 8, 2022, at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **February 22, 2022**, at 1:00PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. BOCC Retreat: **Wednesday, January 5, 2022, at 9:00AM** Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, FL 34461

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

2. BOCC Leadership Summit: **Friday, January 28, 2022, at 9:00AM** Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, FL 34461

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 pm CPA/AA-21-13 Charles S. Dixon, AICP for School Board of Citrus County, FL

a. Conduct a public hearing on January 4, 2022, at 5:01 p.m. to review and discuss CPA/AA-21-13 Charles S. Dixon, AICP for School Board of Citrus County, FL

b. If approved, authorize staff to transmit application CPA/AA-21-13 Charles S. Dixon, AICP for School Board of Citrus County, FL to the Department of Economic Opportunity and other State agencies for comment.

County Attorney Denise A. Dymond Lyn read the proposed ordinance titles into the record.

Chairman Ronald E. Kitchen, Jr. provided an overview of the public hearing procedures.

Motion to accept the back up material into evidence.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

. Continued - Item T1

Ms. Lyn polled the Board for ex parte communications for items T1, T2, and T3.

Planning and Growth Management Department Director, representing the Citrus County School Board, Chuck Dixon addressed the Board.

Land Development Director Joanna Coutu provided the staff presentation.

There were no public comments.

. Motion to approve the ordinances for CPA/AA-21-13, based on confident and substantial evidence.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

T.2. 5:05 pm CPA/AA/PUD-21-02– John and Cynthia Zanki

7a. Conduct a public hearing on January 4, 2022, at 5:05 pm to review and discuss CPA/AA/PUD-21-02- John and Cynthia Zanki

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA/PUD-

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

21-02- John and Cynthia Zanki and direct the Clerk to execute the ordinances.

County Attorney Denise A. Dymond Lyn read the proposed ordinance titles into the record.

Cynthia Zanki provided the applicant information and responded to questions from the Board.

Land Development Principal Planner Joe Hochadel provided the staff presentation.

There were no public comments.

Based on confident and substantial evidence, motion to approve the ordinances for CPA/AA/PUD-21-02.

Ordinance Numbers 2022-A02 and 2022-A03

Clerk's Note: Ex parte communications processed for this item under item T1.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

T.3. 5:10 pm CPA/AA/PUD-21-14 Clark A. Stillwell, Esq. for Citrus Healthcare Properties, Inc. (oriiginally submitted for Pruitt Properties, Inc.)

a. Conduct a public hearing on January 4, 2022, at 5:10 pm to review and discuss CPA/AA/PUD-21-14 Clark A. Stillwell, Esq. for Citrus Healthcare Properties, Inc.

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA/PUD-21-14 Clark A. Stillwell, Esq. for Citrus Healthcare Properties, Inc. and direct the Clerk to execute the ordinances.

County Attorney Denise A. Dymond Lyn read the proposed ordinance titles into the record.

Attorney Clark Stillwell provided the applicant information and responded to questions from the Board.

Land Development Principal Planner Joe Hochadel provided the staff presentation.

Citizen Janet Barek spoke in favor and citizen Elizabeth Feldt spoke in opposition.

Mr. Stillwell responded to comments from the public and responded to questions from the Board.

Based on confident and substantial evidence, Motion to approve, adopt, and authorize the Chairman to execute the ordinances for CPA/AA/PUD-21-14.

Ordinance Numbers 2022-A04 and 2022-A05

Clerk's Note: Ex parte communications were processed for this item under item T1.

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

U. ADJOURN

The meeting was adjourned at 6:46 PM

Minutes Acceptance: Minutes of Jan 4, 2022 1:00 PM (Minutes)

CITRUS COUNTY

BOARD OF COUNTY COMMISSIONERS

MINUTES ● JANUARY 5, 2022

BOCC Goal Setting RetreatLecanto Government Building Room 166 **9:00 AM**

3600 W. Sovereign Path, Room 166, Lecanto, FL 34461

I. WELCOME

Chairman Ronald E. Kitchen, Jr. opened the meeting and led the Pledge of Allegiance.

II. INTRODUCTION

The following individuals were present and introduced themselves:

Chairman Ronald E. Kitchen, Jr.
First Vice Chairman Ruthie Schlabach
Second Vice Chairman Holly Davis
Commissioner Scott Carnahan
Commissioner Jeff Kinnard, D.C.
County Administrator Charles R. Oliver
County Attorney Denise A. Dymond Lyn
Executive Assistant Doug Wright

a. There will be No "Open to the Public" during the BOCC Retreat. Citizens are welcome to speak during the next scheduled BOCC meeting

III. BOCC GOAL SETTING RETREAT

Discussion ensued on various issues.

a. Commissioners to Submit 5 to 6 Goals for 5-10 Years

b. Commissioners Assign Individual Priorities for Goals

c. Post Board's Priorities (1,2,3 etc)

d. Exercise (Commissioner goals will be posted during this time)

e. Board Assign Priorities to Goals

f. Discuss Highest Priority Goals & Outline Objectives and Bench Marks for Achievements

g. Other Items

IV. ADJOURN

The meeting was adjourned at 1:23 PM

Minutes Acceptance: Minutes of Jan 5, 2022 9:00 AM (Minutes)

CITRUS COUNTY

BOARD OF COUNTY COMMISSIONERS

MINUTES ● JANUARY 18, 2022

Regular Meeting | **Citrus County Courthouse** | **1:00 PM**

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

January 18, 2022 Citrus County Courthouse
The meeting was called to order at 1:00 PM

1. Invocation

Commissioner Jeff Kinnard, D.C. led the invocation.

2. Pledge of Allegiance

3. Roll Call

Attendee Name	Title	Status	Arrived
Ronald E. Kitchen Jr.	Chair, District 2	Present	
Ruthie Davis Schlabach	1st Vice Chair, District 3	Present	
Holly L. Davis	2nd Vice Chair, District 5	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Scott Carnahan	Commissioner, District 4	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Charles R. Oliver	County Administrator	Present	
Angela Vick	Clerk of the Circuit Court and Comptroller	Present	
Amy Charley	Deputy Clerk	Present	
Celina Kraus-Gannon	Deputy Clerk	Present	

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

4. Approval of Agenda

Chairman Ronald E. Kitchen, Jr. requested the addition of items G2 and G3.

. Motion to approve the agenda with the addition of items G2 and G3.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

B. CONSENT

Motion to approve the Consent Agenda.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

Minutes

No items.

Administration

B.1. Board Acceptance of Proof of Publication for the Resolution on Redistricting

Board Acceptance of Proof of Publication in the Chronicle Newspaper on December 19 and 26, 2021 for the Resolution on Redistricting.

Attorneys Office

No items.

Clerk

No items.

Community Services

B.2. Central Citrus Little League 2022 Agreement

Approve and authorize the Chairman to execute the Youth Organization Agreement between Citrus County and Central Citrus Little League for the 2022 season.

B.3. Crystal River Little League 2022 Season

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

Approve and authorize the Chairman to execute the Youth Organization Agreement between Citrus County and Crystal River Little League for the 2022 season.

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Planning and Development

B.4. PLT-21-20 Newberry Replat

a. Review and approve application PLT-21-20, Newberry Replat.

b. If approved, direct the Chair to sign the Plat and the Clerk to record the plat in the public records of Citrus County, Florida.

B.5. Partial Release of Lien for 3078 W. Fairbank Dr., Citrus Springs, FL

Approve and authorize the Chairman to execute a Partial Release of Lien, releasing the property located at 3078 W. Fairbank Drive, Citrus Springs, Florida, from the lien resulting from the Tarpon IV LLC unabated code violation on a separate property.

B.6. Local Mitigation Strategy Annual Update

Approve and transmit the Local Mitigation Strategy Plan and Working Group Annual Update to the Florida Division of Emergency Management as specified in Florida Administrative Code 27P-22.004.

Public Works

B.7. Surplus Property

Approve and authorize staff to sell equipment as listed in the supporting backup material through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy.

Systems Management

B.8. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0406, BOCC-0407, BOCC-0408, BOCC-0409, BOCC-0410

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

B.9. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0411, BOCC-0412, BOCC-0413

Visitors and Convention Bureau

No items.

Water Resources

B.10. Release of Lien - Water and Wastewater Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Milomara International, Joseph Fasbach, Amanda Hoffman, Simon Maggaddino (2) and Edward Shaughnessy.

B.11. Release of Lien - Connection Fee Lien Agreement

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: David Iwaniec, Marshall & Susan Davis, and Henry Ford Sr., Henry Ford Jr., & Tracy K Bunch.

Set Public Hearings Workshops

No items.

C. PROCLAMATIONS

Motion to approve items C1 and 2.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

1. Proclamation Certified Registered Nurse Anesthetist CRNA

Approve and authorize the board to proclaim the week of January 23-29, 2022 as Certified Registered Nurse Anesthetist CRNA in Citrus County, Florida.

2. Present a Check to the Board of County Commissioners from the Withlacoochee River Electric

Gary Steele, General Manager, Crystal River and Billy E. Brown, Executive VP General Manager, Crystal River will present the Board of County Commissioners a check from the Withlacoochee River Electric Company.

. Continued Item C2

Gary Steele, Crystal River District Manager; Billy Brown, Crystal River Executive VP/General Manager of Crystal River; and David Lambert, Director of Member Relations with

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

Withlacoochee River Electric Cooperative provided a presentation of the Capital Credits Check to the Board of County Commissioners.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: Dr. Paul John Reinhardt, running for State House Representative; James Bridgeland; Janet Barek, representing Citrus Springs Civic Association; Bonnie Wilde; Sabrina Watson; Edna Bachman; John Labriola; and Debbie Wheatley.

Commissioners responded to comments from the public.

. **Following item D**

Chairman Ronald E. Kitchen, Jr. discussed the Leadership Summit, followed by Board discussion.

E. REGULAR BUSINESS

1. Bids

County Administrator Charles R. Oliver requested a correction to item E1b which is to delete the contract with Professional Services Industries, Inc.

Motion to approve items E1a through f with the change to item E1b of removing the contract with Professional Services Industries, Inc.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

a. RFQ 21-003 Amendment No. 1; Elder Affairs and Older Americans In-Home Health Services

a. Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Nature Coast at Home Services, Inc. dba Right at Home Nature Coast, between Citrus County, Florida and Staff America Health, Inc., and between Citrus County, Florida and Family Life Care, Inc. to add Homemaker and Personal Cares Services to their list of program services and modify the fee schedule to include the fees for these services.

b. Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Community Angels, LLC and between Citrus County, Florida and Viceroy Home Health, LLC to add Homemaker Services to their list of program services and modify the fee schedule to include the fees for these services.

b. RFQ 21-095 Continuing Contract for Professional Engineering Services

Approve and authorize the Chairman to execute Master Agreements between Citrus County, Florida and American Infrastructure Developments, Inc., between Citrus County, Florida and Cardno, Inc., between Citrus County, Florida and DRMP, Inc., between Citrus County, Florida and G-A-I Consultants, Inc., between Citrus County, Florida and

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

Infrastructure Consulting & Engineering, PLLC, between Citrus County, Florida and Kimley-Horn & Associates, Inc., between Citrus County, Florida and Michael Czerwinski, PA, between Citrus County, Florida and Professional Services Industries, Inc., and between Citrus County, Florida and Tierra, Inc. to provide professional engineering services on an as needed basis utilized by all County departments.

c. RFQ 21-003 Amendment No. 2; Elder Affairs and Older Americans In-Home Health Services; Viceroy Home Health, LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Viceroy Home Health, LLC to add Personal Care and Respite Care with Personal Care Services to their list of program services and modify the fee schedule to include the fees for these services.

d. RFQ 21-096 Continuing Contract for Professional Services for the Water, Wastewater & Reclaimed Water Utilities Systems

Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida and Jones Edmunds & Associates, Inc., between Citrus County, Florida and Burrell Engineering, Inc., between Citrus County, Florida and McKim & Creed, Inc., and between Citrus County, Florida and Kimley-Horn and Associates, Inc. to provide continuing professional engineering services for water, wastewater and reclaimed water utility systems on an as needed basis.

e. ITB 22-026 (REBID)Tree, Brush, Construction and Demolition Debris Disposal Facility; Waste Pro of Florida dba Citrus Landfill, Inc., Sand/Land of Florida Enterprises Inc. and Sean M. Gerrits, Inc. dba SMG Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Waste Pro of Florida dba Citrus Landfill, Inc., between Citrus County, Florida and Sand/Land of Florida Enterprises, Inc., and between Citrus County, Florida and Sean M. Gerrits, Inc. dba SMG Inc. to provide Tree, Brush, Construction and Demolition Debris Disposal Facility on an as need basis.

f. ITB 22-027 (Rebid) Transportation and Disposal of Waste Tires at Central Landfill; Empire Tire of Edgewater, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Empire Tire of Edgewater, LLC for the Transportation and Disposal of Waste Tires at Central Landfill.

E.2. Budget Transfers

Approve budget transfers for Visitors & Convention Bureau (2) and Board of County Commissioners for fiscal year 2021-22.

Motion to approve item E2.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.3. Release of Lien

a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

Assessment by and between Citrus County, Florida, and certain property owners.

b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

Motion to approve item E3a and b.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.4. Affidavit for Title Clearance

a. Approve and authorize the Chairman to execute the Affidavit necessary for title clearance for Lots 13 through 28, inclusive, Block 109, of Citrus Springs, Unit 2.

b. Approve and authorize the Chairman to accept a General Warranty Deed from Habitat for Humanity of Citrus County Inc., for the conveyance of Lots 13 through 28, inclusive, Block 109, of Citrus Springs, Unit 2.

c. Authorize Clerk to place acceptance stamp on the General Warranty Deed and record the Affidavit and deed in the Public Records of Citrus County, Florida.

Motion to approve item E4a, b, and c.

Janet Barek, representing Citrus Spring Civic Association commented.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.5. Resolutions - FDEP, SWFWMD, FDOT

Adopt and authorize the Chairman to execute Resolutions and Certificates of Incumbency and Authority authorizing selected County staff to execute permit applications on behalf of Citrus County for the Florida Department of Environmental Protection (FDEP), Southwest Florida Water Management District (SWFWMD), and the Florida Department of Transportation (FDOT).

Motion to approve item E5.

Resolution Numbers 2022-004, 2022-005, and 2022-006

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.6. FY 2023 Residential Resurfacing Program

a. Board approval of the FY 2023 Residential Resurfacing Project in the amount of $6,000,000.

b. Board approval of the FY 2023 MSBU roadway list.

County Administrator Charles R. Oliver responded to questions from the Board.

Motion to approve item E6a and b.

Citizen Janet Barek commented.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.7. Collective Bargaining Agreement Local 4562 Professional Firefighters of Citrus County International Association of Firefighters

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Fire Fighters with an effective date of October 1, 2021.

Motion to approve item E7.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.8. Chamber Request for Additional Funding

Provide Direction and Modify Contract as Appropriate.

Board discussion ensued with County Administrator Charles R. Oliver and County Attorney Denise A. Dymond Lyn.

Jim Green, with SCORE of Nature Coast and Citrus Business Alliance and Dawn Faherty, with Citrus One-Stop Recovery & Economic (CORE) Business Center addressed the Board, followed by Board discussion with Mr. Green.

Motion to move $40,000 from the Citrus County Chamber of Commerce into the CORE Business Center for educational endeavors.

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

Board discussion continued with Mr Green.

Josh Wooten President and CEO of the Citrus County Chamber of Commerce addressed the Board, followed by Board discussion with Mr. Oliver and Mr. Wooten.

Motion was amended to keep the funds in the Citrus County Chamber of Commerce, so the funds that were not used for the furlough rehire program can be used for educational endeavors.

Board discussion continued with Mr. Wooten.

Motion was amended to include: bring the modified contract to come back to the Board.

Board discussion ensued with Mr. Oliver.

RESULT:	**ADOPTED [4 TO 1]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Schlabach, Davis, Kinnard D.C., Carnahan
NAYS:	Kitchen Jr.

E.9. Boat Ramp Fees for Commerical Endeavors

1. Provide Direction on Charging for Boat Ramp Fees for Commercial Businesses.

2. Direct Staff to modify Ordinance and Resolution.

County Administrator Charles R. Oliver provided the recommendation, followed by Board discussion with Mr. Oliver and County Attorney Denise A. Dymond Lyn.

Commissioner Jeff Kinnard, D.C. made a motion to direct staff to modify the ordinance and resolution with charging commercial businesses $300 for Citrus County businesses and $900 for out of county businesses, placing a maximum on annual passes of three multiple boats, and bring it back to the Board as soon as possible.

Board discussion continued with Mr. Oliver and Ms. Lyn.

Commissioner Jeff Kinnard, D.C. and Second Vice Chairman Holly Davis rescinded the motion.

Consensus of the Board was to direct staff to come back with the ordinance and resolution language adjusted.

Mr. Oliver summarized the direction from the Board, followed by Board discussion with Mr. Oliver.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

	RETREAT					
2.	12/8/2020 RETREAT	Agenda Item for an RFP for Communications firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
3.	12/8/2020 RETREAT	Ft Island Trail Multi-Purpose Path update	Randall Olney	3/15/2022		Pre-bid Conference 1/14/2022; Response due 2/17/2022
4.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified
5.	7/13/2021	File for increased water use permit and hold a Workshop on Irrigation options	Ken Cheek	2/2022		Increase Permit to be filed by 1/31/2021
6.	8/24/2021	Update on Homosassa River Noise & Safety Issue	Denise Lyn	Ongoing		
7.	10/26/2021	Establish Process and criteria for Renting to Non-profits	Colleen Scott/ Randy Oliver	1/31/2022		
8.	11/10/2021	Draft criteria on waterfront setbacks & Storm Water Management	Mike Sherman/ Brian Kauffman	2/8/2022		
9.	12/14/2021	Drug Seizure Funds Update	Colleen Scott	1/31/2022	COMPLETED	
10.	12/14/2021	Library Display Agenda Item	Eric Head	1/31/2022	COMPLETED	Board decided to take no action.
11.	12/14/2021	Access to Fort Island Beach		2/8/2022		Waiting for Direction from FDEP
12.	1/5/2022	Set Workshops discussed in Retreat	Randy Oliver	1/18/2022	COMPLETED	On This Agenda

County Administrator Charles R. Oliver requested the deletion of items 9, 10, and 12.

. Motion to approve item F with the deletion of items 9, 10, and 12.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Establish Special Meeting and Workshop Dates

Approve Workshop and Special Meeting Dates as Outlined.

County Administrator Charles R. Oliver provided the recommendation and read the changes into the record and responded to questions to the Board.

Motion to approve the adjusted workshops and special meeting dates, as outlined.

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

G.2. Ratify County Administrator Randy Oliver signature *- Item received after the agenda was published.*

Ratify the County Administrator, Randy Oliver signature on the Appropriations Project Request.

Motion to approve items G2 and G3.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

G.3. Ratify County Administrator Randy Oliver signature *- Item revised after agenda was published.*

Ratify the County Administrator, Randy Oliver signature on the Appropriations Project Requests.

Clerk's Note: Motion and vote for this item was made under item G2.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Annual Investment Presentation and Policy Approval

Approve and adopt the County Investment Policy as stands.

Presentation of the County's Investment performance for fiscal year 2021 by Honorable Angela Vick, Clerk of the Circuit Court and Comptroller for Citrus County, Florida.

Clerk of Circuit Court and Comptroller Angela Vick and Steven Alexander from PFM Asset Management provided the presentation and responded to questions from the Board.

There was no action taken on this item.

H.2. 1:40 PM Public Hearing on an Ordinance Pertaining to Manatee Protection Zones

a. Conduct a Public Hearing on an ordinance of Citrus County, Florida, relating to boating regulatory zones for the protection of manatees; establishing manatee protection zones in places within the County known to be inhabited by manatees on a regular basis; creating Chapter 64, Article I entitled, "Manatee Protection Zones"; providing for severability; providing

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

for modifications that may arise from consideration at public hearing; providing for scrivener's errors; providing for codification; and providing for an effective date.

b. If approved, authorize the Chairman to execute the ordinance.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record, followed by Board discussion with Ms. Lyn and County Administrator Charles R. Oliver.

Citizen Rodney MacRae commented.

Board discussion continued with Ms. Lyn and Mr. Oliver.

Motion to approve Creating Chapter 64 Article 1 entitled, "Manatee Protection Zones".

Motion was amended to include item H2b, "authorize the Chairman to execute the ordinance".

Ordinance Number 2022-01

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H.3. 1:45 PM City of Crystal River Ken Frink

Presentation by Ken Frink, City Manager of Crystal River and direction as appropriate.

Crystal River City Manager Ken Frink provided the Fort Island Trail boat ramp presentation and responded to questions from the Board.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. AHAC Nominate and Appoint

Nominate and appoint five (5) positions for membership on the Affordable Housing Advisory Committee (AHAC) that will become available on January 31, 2022, as follows: one Real Estate Professional, one Low Income Advocate, one Local Planning Agency Representative, one Not For Profit Provider of Affordable Housing Representative and one Citizen of Local Jurisdiction.

Motion to nominate and appoint Kathie Anderson-Moore, Kim Farrar, Brian Hermann, Melissa Walker, and Barbara Wheeler for the Affordable Housing Advisory Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

I.2. Tourist Development Council Appointments

Appoint Michael Mancke and Dr. Paresh Desai to the TDC for a 4 year term beginning

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

January 31, 2022 until January 31, 2026. Appoint one citizen from the applications in the Demonstrates an Interest in Tourism Category to a 4 year term beginning January 31, 2022 until January 31, 2026.

First Vice Chairman Ruthie Schlabach made a motion to nominate and appoint Kathy Turner Thompson for the Interest in Tourism category on the Tourist Development Council and Seconded by Commissioner Jeff Kinnard, D.C.

Board discussion ensued.

Motion was rescinded by Commissioner Jeff Kinnard, D.C. and First Vice Chair Ruthie Schlabach.

Motion to nominate and appoint Michael Engiles for the Interest in Tourism category on the Tourist Development Council.

Citizen John Labriola commented.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

. **Continued item I2**

Motion to nominate and appoint Dr. Paresh Desai and Michael Mancke for the Owner / Operator category on the Tourist Development Council.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

J. COMMITTEE REPORTS FROM COMMISSIONERS

Commissioner Scott Carnahan shared information from the Gulf Coast Consortium Executive Board meeting.

Second Vice Chair Holly Davis discussed the Tourist Development Council (TDC) Board meeting.

Chairman Ronald E. Kitchen, Jr. gave an overview of the virtual Florida Region of Council Association Policy Board meeting.

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

Commissioner Scott Carnahan commented regarding running for election, followed by Board discussion.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

No items.

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

No items.

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

First Vice Chairman Ruthie Schlabach commented regarding running for election.

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

O.1. Resolution for United States Bike Route (USBR) 15 in Citrus County

a. Authorize the Chairman to execute a resolution approving and supporting the development of USBR 15 through Citrus County utilizing the multi-use trail from the North end of the Withlacoochee State Trail to the South end of the Dunnellon Trail; and

b. Requests that Florida Department of Transportation (FDOT) take the necessary steps to have the route officially designated by AASHTO as soon as it can be achieved; and

c. Authorize the posting of signs within Citrus County right-of-way identifying the route through the county once the official designation has been made.

Chairman Ronald E. Kitchen, Jr. provided the recommendation.

Motion to approve item O1a, b, and c.

Resolution Number 2022-007

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

O.2. Evaluation of County Administrator

Discussion and direction of evaluation for County Administrator, Section 6 of contract.

Chairman Ronald E. Kitchen, Jr. provided the recommendation, followed by Board comments.

Board discussion ensued.

Consensus of the Board was to give staff direction to approve placing a letter of highest regard in his personnel file and to give him the same percentage raise given to county personnel.

. Continued item O2

County Administrator Charles R. Oliver responded to the Board.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

The following individuals addressed the Board on various issues: Janet Barek, representing the Citrus Springs Civic Association; Josh Wooten, President and CEO of the Chamber of Commerce; John Labriola; Larry Smith; and Tod Cloud.

Commissioners responded to the comments from the public and County Administrator Charles R. Oliver commented regarding the dealer boat ramp fees.

R. UPCOMING MEETINGS

1. Regular Meeting**, February 8, 2022 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting: **February 22, 2022 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting**: March 8, 2022,** at 1:00 PM, Citrus County Courthouse, Room 100,110, N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

BOCC Leadership Summit: Friday, January 28, 2022, at 9:00 AM, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, FL. 34461

T. 5:01 P.M. PUBLIC HEARINGS

No items.

U. ADJOURN

The meeting was adjourned at 4:21 PM

Minutes Acceptance: Minutes of Jan 18, 2022 1:00 PM (Minutes)

AGENDA MEMORANDUM

FROM:	Charles R. Oliver, County Administrator
SUBJECT:	Approve Meal Purchase
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

At the BOCC Retreat on January 5, 2022, lunches were provided for Clerk of Court staff for an additional cost of $48.95.

BUDGET IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

Approve the additional expenditure for Clerk staff meals.

AGENDA MEMORANDUM

FROM:	Traci Phillips, Chief of Staff
SUBJECT:	County Warrants
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Per Florida Statute 136.06 warrants or check registers shall be recorded in the minutes of the Board, therefore, attached are the County warrants paid during December of 2021.

BUDGET IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

Accept the attached check registers outlining the County warrants.

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486402	12/02/21	14665	CALIFORNIA STATE DISBURS	809	200000000500981	0.00	92.30
101000	486403	12/02/21	3234	COMMONWEALTH OF MASSACHU	809	RIVERA 00.1531.0146	0.00	132.00
101000	486404	12/02/21	23266	KENTUCKY CHILD SUPPORT E	809	WILSON #05CI00085	0.00	149.76
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5326ARE	0115 11/29/21	0.00	170.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5326ARE	0103 9/14/21	0.00	170.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5326ARE	0106 10/1/21	0.00	238.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5326ARE	0114 11/23/21	0.00	238.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347APC	0103 9/14/21	0.00	19.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347APC	0106 10/1/21	0.00	38.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347APC	0115 11/29/21	0.00	57.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347APC	0107 10/5/21	0.00	76.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347AHM	0107 10/5/21	0.00	17.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347AHM	0114 11/23/21	0.00	102.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347APC	0114 11/23/21	0.00	38.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347AHM	0115 11/29/21	0.00	102.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347AHM	0106 10/1/21	0.00	102.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5358ARE	0116 12/1/21	0.00	72.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345APC	0116 12/1/21	0.00	80.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345ARE	0116 12/1/21	0.00	180.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5326ARE	0116 12/1/21	0.00	68.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347AHM	0116 12/1/21	0.00	51.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347APC	0116 12/1/21	0.00	19.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5358ARE	0117 12/6/21	0.00	144.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345APC	0117 12/6/21	0.00	120.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5326ARE	0117 12/6/21	0.00	170.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347APC	0117 12/6/21	0.00	38.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345ARE	0117 12/6/21	0.00	216.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5347AHM	0117 12/6/21	0.00	51.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5358ARE	0107 10/5/21	0.00	72.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5358ARE	0115 11/29/21	0.00	144.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5358ARE	0106 10/1/21	0.00	144.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5358ARE	0103 9/14/21	0.00	216.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5358ARE	0114 11/23/21	0.00	216.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345APC	0107 10/5/21	0.00	40.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345APC	0106 10/1/21	0.00	160.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345APC	0103 9/14/21	0.00	200.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345APC	0115 11/29/21	0.00	200.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345APC	0114 11/23/21	0.00	200.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345ARE	0107 10/5/21	0.00	108.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345ARE	0106 10/1/21	0.00	288.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345ARE	0103 9/14/21	0.00	324.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345ARE	0115 11/29/21	0.00	396.00
101000	486406	12/16/21	25027	ABILITY CARE SERVICES IN	5345ARE	0114 11/23/21	0.00	396.00
TOTAL CHECK							0.00	5,680.00
101000	486407	12/16/21	26593	ADVANCED DISPOSAL SERVIC	9000	0014267-4039-3 12/1/21	0.00	381.37
101000	486407	12/16/21	26593	ADVANCED DISPOSAL SERVIC	6102	0006444-4039-8 11/2/21	0.00	50.87
TOTAL CHECK							0.00	432.24

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486408	12/16/21	24991	ALAN FORINO	5345AHD	11/5-19/21 MILEAGE	0.00	11.87
101000	486408	12/16/21	24991	ALAN FORINO	5348AHD	11/5-19/21 MILEAGE	0.00	18.45
101000	486408	12/16/21	24991	ALAN FORINO	5351A	11/5-19/21 MILEAGE	0.00	3.95
TOTAL CHECK							0.00	34.27
101000	486409	12/16/21	17248	ALLEN, NORTON & BLUE PA	2103	156432 11/30/21	0.00	122.50
101000	486410	12/16/21	22024	DENNIS BERTOLAMI	5351A	10/7-14/21 MILEAGE	0.00	7.71
101000	486410	12/16/21	22024	DENNIS BERTOLAMI	5348AHD	10/7-14/21 MILEAGE	0.00	3.86
TOTAL CHECK							0.00	11.57
101000	486411	12/16/21	26759	BLANCHARD LAW PA	2103	10/6-11/23/21 SERVICES	0.00	2,970.00
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	6102	0321964-9 11/24/21	0.00	1,845.92
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	4150	0376702-7 11/24/21	0.00	167.81
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0514663-4 11/24/21	0.00	37.77
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0514657-6 11/24/21	0.00	33.94
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0322413-6 11/24/21	0.00	385.01
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0332614-7 11/24/21	0.00	19.00
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0525492-5 11/23/21	0.00	32.06
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0525489-1 11/23/21	0.00	33.98
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0376707-6 11/24/21	0.00	35.32
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	2670	0525498-2 11/23/21	0.00	36.27
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	4150	0376704-3 11/24/21	0.00	98.03
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	4150	0543756-1 11/24/21	0.00	240.94
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	6102	0315000-0 11/24/21	0.00	73.18
101000	486412	12/16/21	18437	CENTRAL FLORIDA GAS	3225	0514666-7 11/24/21	0.00	35.87
TOTAL CHECK							0.00	3,075.10
101000	486413	12/16/21	25067	CITRUS CO HISTORICAL SOC	5348AHD	DEC 2021 RENT	0.00	400.00
101000	486413	12/16/21	25067	CITRUS CO HISTORICAL SOC	5370ACO	DEC 2021 RENT	0.00	400.00
TOTAL CHECK							0.00	800.00
101000	486414	12/16/21	0389	CITY OF CRYSTAL RIVER	9000	0000001390 10/31/21	0.00	2,055.08
101000	486415	12/16/21	24334	CONNIE SENGER	5379A	11/3-30/21 MILEAGE	0.00	66.56
101000	486416	12/16/21	4668	COUNTRYSIDE ANIMAL CLINI	5106	325932 12/9/21	0.00	355.75
101000	486417	12/16/21	24507	GILBARCO INC	4150	SGI1763038 11/22/21	0.00	739.00
101000	486418	12/16/21	25006	DESIREE JONES	001	1004762.037 REFUND	0.00	50.00
101000	486419	12/16/21	1621	DS SERVICES OF AMERICA I	2322-605	112621 11/26/21	0.00	34.00
101000	486420	12/16/21	26710	ENTERPRISE FM TRUST	4180	FBN4290785 9/3/21	0.00	2,375.88
101000	486421	12/16/21	26760	EVA AGUILON	001	1004346.037 REFUND	0.00	300.00
101000	486422	12/16/21	0688	FEDERAL EXPRESS CORPORA	9000	7-589-80734 12/7/21	0.00	210.92
101000	486423	12/16/21	24861	GREG NIXON	5348AHD	10/4-25/21 MILEAGE	0.00	34.92

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486423	12/16/21	24861	GREG NIXON	5351A	10/4-25/21 MILEAGE	0.00	25.60
TOTAL CHECK							0.00	60.52
101000	486424	12/16/21	5353	CONNIE GRIER	5348AHD	10/4-25/21 MILEAGE	0.00	45.81
101000	486424	12/16/21	5353	CONNIE GRIER	5358AHD	10/4-25/21 MILEAGE	0.00	4.16
101000	486424	12/16/21	5353	CONNIE GRIER	5345AHD	10/4-25/21 MILEAGE	0.00	6.25
101000	486424	12/16/21	5353	CONNIE GRIER	5351A	10/4-25/21 MILEAGE	0.00	2.08
TOTAL CHECK							0.00	58.30
101000	486425	12/16/21	25189	HARRY M BAILEY AMVETS PO	001	1004439.037 REFUND	0.00	10.00
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00734-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00754-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00820-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00841-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00849-00 11/30/21	0.00	26.86
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	03079-00 11/30/21	0.00	26.86
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00495-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01018-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01019-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01103-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01104-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01105-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01398-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01399-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01800-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	01867-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	02469-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00201-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00246-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00566-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00567-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00568-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00617-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00659-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00665-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	00697-00 11/30/21	0.00	23.20
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	6212	00581-00 11/30/21	0.00	43.72
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	02475-00 11/30/21	0.00	50.00
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	3200	00288-00 11/30/21	0.00	52.17
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	6102	00477-00 11/30/21	0.00	58.36
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	6102	00478-00 11/30/21	0.00	73.54
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	6102	00113-00 11/30/21	0.00	148.94
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	6212	00562-00 11/30/21	0.00	173.70
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	6102	00344-00 11/30/21	0.00	187.08
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	6102	00476-00 11/30/21	0.00	805.00
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	03071-00 11/30/21	0.00	961.48
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	03072-00 11/30/21	0.00	1,317.52
101000	486427	12/16/21	0969	HOMOSASSA SPECIAL WATER	4180	00288-00 11/30/21	0.00	3.33
TOTAL CHECK							0.00	4,485.36
101000	486428	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	11302021 11/30/21	0.00	117.72

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486429	12/16/21	0969	HOMOSASSA SPECIAL WATER	9000	11302021 11/30/21	0.00	40.00
101000	486430	12/16/21	21487	HOOPER FUNERAL HOMES INC	5350	WASLTERSON 9/19/21	0.00	500.00
101000	486430	12/16/21	21487	HOOPER FUNERAL HOMES INC	5350	CLEMMONS 8/19/21	0.00	500.00
TOTAL CHECK							0.00	1,000.00
101000	486431	12/16/21	24904	JAMES CODLING	5348AHD	11/1-29/21 MILEAGE	0.00	42.20
101000	486431	12/16/21	24904	JAMES CODLING	5351A	11/1-29/21 MILEAGE	0.00	6.41
TOTAL CHECK							0.00	48.61
101000	486432	12/16/21	26654	JAMES W CROSBY	5106	EVALS 9/23-25/21	0.00	1,000.00
101000	486433	12/16/21	25775	JANET A FIGLIOLI	5348AHD	11/5/21 MILEAGE	0.00	12.91
101000	486434	12/16/21	26763	JEANNE MCINTOSH	6400	FIN HOTEL 10/17-21/21	0.00	850.00
101000	486434	12/16/21	26763	JEANNE MCINTOSH	6400	FIN MILEAGE 10/17-21/2	0.00	82.59
TOTAL CHECK							0.00	932.59
101000	486435	12/16/21	24819	JOHN ERRICKSON	5348AHD	11/8/21 MILEAGE	0.00	10.94
101000	486435	12/16/21	24819	JOHN ERRICKSON	5351A	11/8/21 MILEAGE	0.00	2.73
101000	486435	12/16/21	24819	JOHN ERRICKSON	5345AHD	11/8/21 MILEAGE	0.00	5.47
TOTAL CHECK							0.00	19.14
101000	486436	12/16/21	26677	KYOCERA DOCUMENT SOLUTIO	3345	55V1250996 12/8/21	0.00	76.77
101000	486437	12/16/21	18911	RELX INC	5703-603	3093590926 11/30/21	0.00	323.40
101000	486438	12/16/21	23795	BONNIE MCEWEN	5345AHD	11/15/21 MILEAGE	0.00	3.33
101000	486438	12/16/21	23795	BONNIE MCEWEN	5348AHD	11/15/21 MILEAGE	0.00	10.02
101000	486438	12/16/21	23795	BONNIE MCEWEN	5358AHD	11/15/21 MILEAGE	0.00	6.68
TOTAL CHECK							0.00	20.03
101000	486439	12/16/21	26765	MICHAEL BRANDT	6212	LOST DVD REFUND	0.00	25.00
101000	486440	12/16/21	22232	CATHY MILLER	5379A	10/25-31/21 MILEAGE	0.00	13.44
101000	486440	12/16/21	22232	CATHY MILLER	5379A	10/1-22/21 MILEAGE	0.00	100.80
TOTAL CHECK							0.00	114.24
101000	486441	12/16/21	23788	RODNEY MILLNER	5345AHD	10/5-22/21 MILEAGE	0.00	12.87
101000	486441	12/16/21	23788	RODNEY MILLNER	5348AHD	10/5-22/21 MILEAGE	0.00	55.75
101000	486441	12/16/21	23788	RODNEY MILLNER	5351A	10/5-22/21 MILEAGE	0.00	2.14
TOTAL CHECK							0.00	70.76
101000	486442	12/16/21	23594	OLGA MOORE	5348AHD	11/22/21 MILEAGE	0.00	14.24
101000	486443	12/16/21	25200	NAYELI ASCENCIO	001	1004291.037 REFUND	0.00	300.00
101000	486443	12/16/21	25200	NAYELI ASCENCIO	001	1004291.037 REFUND	0.00	-42.20
TOTAL CHECK							0.00	257.80
101000	486444	12/16/21	19775	LINDA NIBLETT	5348AHD	11/16/21 MILEAGE	0.00	6.68

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486445	12/16/21	20403	OVERDRIVE DIGITAL INC	6212	H-0081659 12/1/21	0.00	15,000.00
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	2501	2323 11/29/21	0.00	51.00
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	9000	2521 11/29/21	0.00	25.50
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	9000	2522 11/29/21	0.00	25.50
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	9000	4598 11/29/21	0.00	25.50
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	9000	4802 11/29/21	0.00	25.50
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	9000	1282 11/29/21	0.00	25.50
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	6102	812 11/29/21	0.00	105.95
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	6102	801 11/29/21	0.00	127.50
101000	486446	12/16/21	1433	OZELLO WATER ASSOC INC	9000	6188 11/29/21	0.00	25.50
TOTAL CHECK							0.00	437.45
101000	486447	12/16/21	1433	OZELLO WATER ASSOC INC	9000	164 12/1/21	0.00	50.00
101000	486448	12/16/21	24678	PHYLLIS COONEN	5348AHD	11/10/21 MILEAGE	0.00	10.24
101000	486449	12/16/21	25668	PHYLLIS PELLEGROM	5348AHD	11/23/21 MILEAGE	0.00	14.24
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7103	910082776602 11/29/21	0.00	198.56
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082556660 11/24/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082935831 11/24/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082988529 11/24/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082726925 11/24/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7119B	910082669957 11/23/21	0.00	417.33
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7201	910082990721 11/12/21	0.00	0.01
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7119A	910082819284 11/23/21	0.00	195.19
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	5216	910082723378 11/12/21	0.00	142.39
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	5216	910082724494 11/12/21	0.00	315.16
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082557116 12/2/21	0.00	35.84
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082501871 12/2/21	0.00	40.38
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082499668 12/2/21	0.00	41.30
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082558183 11/30/21	0.00	43.48
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910083047163 11/30/21	0.00	50.02
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082668899 11/30/21	0.00	53.99
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082935477 11/30/21	0.00	73.65
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082457907 11/30/21	0.00	102.78
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082938719 12/2/21	0.00	107.27
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7119	910082884043 11/30/21	0.00	287.48
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7120	910082667442 11/30/21	0.00	399.72
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082669311 11/30/21	0.00	546.80
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6212	910082499395 11/30/21	0.00	1,231.06
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4180	910082501871 12/2/21	0.00	2.58
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4180	910082669311 11/30/21	0.00	34.90
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082776115 12/2/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	2670	910082883472 11/30/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082886938 11/30/21	0.00	15.87
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082886673 11/30/21	0.00	16.39
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082988743 11/30/21	0.00	16.39
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082819557 11/30/21	0.00	18.22
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082989702 11/30/21	0.00	18.84
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082607523 12/2/21	0.00	19.70

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082987239 12/2/21	0.00	19.70
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082938339 12/2/21	0.00	21.87
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082820063 10/30/21	0.00	21.91
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082609450 12/2/21	0.00	23.29
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082667228 12/2/21	0.00	31.26
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082500755 11/22/21	0.00	28.83
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082820667 12/1/21	0.00	210.67
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082822651 12/6/21	0.00	29.62
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082936189 12/3/21	0.00	29.85
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8200	910082502624 12/3/21	0.00	19.47
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082725817 12/3/21	0.00	556.26
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082885151 12/3/21	0.00	651.60
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	2670	910082886508 12/3/21	0.00	180.76
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	2501	910082936783 12/3/21	0.00	281.56
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082726496 12/6/21	0.00	325.41
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082936006 12/3/21	0.00	359.37
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082609658 12/6/21	0.00	37.81
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082726727 12/6/21	0.00	42.15
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082608623 12/6/21	0.00	60.25
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082884704 12/3/21	0.00	79.72
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7111	910082669791 12/6/21	0.00	80.93
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082775354 12/3/21	0.00	81.66
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7111	910082669535 12/6/21	0.00	107.38
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4180	910082725817 12/3/21	0.00	35.51
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6212	910082886061 12/3/21	0.00	2,060.91
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4180	910082726496 12/6/21	0.00	20.77
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8300	910082935261 12/2/21	0.00	1,911.32
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082822205 11/24/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082820881 11/24/21	0.00	15.90
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082883076 11/24/21	0.00	24.86
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082609921 11/24/21	0.00	36.76
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082989299 11/24/21	0.00	36.90
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082777322 11/24/21	0.00	46.75
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082608425 11/23/21	0.00	19.70
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082821634 11/19/21	0.00	753.04
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8200	910082667012 11/16/21	0.00	1,629.48
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8300	910082726032 11/12/21	0.00	39.19
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	5212	910082458114 11/16/21	0.00	279.02
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082778620 11/19/21	0.00	286.37
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082608847 11/19/21	0.00	358.35
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8200	910082555932 11/19/21	0.00	396.43
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082883886 11/12/21	0.00	429.45
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4180	910082883886 11/12/21	0.00	27.41
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082988131 11/24/21	0.00	140.91
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082557728 11/24/21	0.00	180.52
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082607763 11/24/21	0.00	200.67
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082935120 11/24/21	0.00	217.45
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	7105	910082555122 11/24/21	0.00	284.99
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082501136 11/24/21	0.00	380.28
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	3200	910082458966 11/24/21	0.00	564.95
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6212	910082725601 11/24/21	0.00	2,235.12
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	2670	910082557314 11/24/21	0.00	5,633.53

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4180	910082557728 11/24/21	0.00	11.52
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4180	910082458966 11/24/21	0.00	36.06
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8200	910082988321 11/12/21	0.00	8.96
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	5746EP	910082990945 11/12/21	0.00	11.82
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082499189 11/16/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	6102	910082884910 11/19/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8200	910082777794 11/17/21	0.00	15.64
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082558620 11/16/21	0.00	15.87
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	8300	910082725221 11/18/21	0.00	16.28
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082938058 11/16/21	0.00	45.67
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	9000	910082610643 11/12/21	0.00	46.73
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	5212	910082989116 11/16/21	0.00	61.07
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082609244 11/16/21	0.00	65.96
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	5212	910082557520 11/16/21	0.00	68.49
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082458560 11/16/21	0.00	73.79
101000	486454	12/16/21	21092	PROGRESS ENERGY INC	4102	910082610833 11/16/21	0.00	75.32
TOTAL CHECK							0.00	26,647.11
101000	486455	12/16/21	25742	RIGHT RUDDER AVIATION LL	2100H	REIMB SPECTRUM INSTALL	0.00	4,821.27
101000	486456	12/16/21	22401	ROBERT J ROSE	5348AHD	11/15/21 MILEAGE	0.00	5.70
101000	486456	12/16/21	22401	ROBERT J ROSE	5351A	11/15/21 MILEAGE	0.00	1.42
TOTAL CHECK							0.00	7.12
101000	486457	12/16/21	25381	SANDRA L CAMPISE	5348AHD	11/8/21 MILEAGE	0.00	12.02
101000	486458	12/16/21	24357	SCHARFELD CARE SOLUTIONS	5326ARE	0051 11/29/21	0.00	467.25
101000	486458	12/16/21	24357	SCHARFELD CARE SOLUTIONS	5347AHM	0051 11/29/21	0.00	57.75
TOTAL CHECK							0.00	525.00
101000	486459	12/16/21	26245	SMARSH INC	5703-602	INV00686508 11/30/21	0.00	806.69
101000	486460	12/16/21	26589	SUZANNE J WARD	5348AHD	11/3-24/21 MILEAGE	0.00	13.35
101000	486460	12/16/21	26589	SUZANNE J WARD	5351A	11/3-24/21 MILEAGE	0.00	13.35
TOTAL CHECK							0.00	26.70
101000	486463	12/16/21	2031	W R E C	3200	1777659 12/3/21	0.00	46.93
101000	486463	12/16/21	2031	W R E C	7112	1777586 12/3/21	0.00	4,005.53
101000	486463	12/16/21	2031	W R E C	7116	1777602 12/8/21	0.00	81.78
101000	486463	12/16/21	2031	W R E C	7104	1777557 12/9/21	0.00	133.12
101000	486463	12/16/21	2031	W R E C	7113	1777585 11/24/21	0.00	1,005.41
101000	486463	12/16/21	2031	W R E C	2670	1777631 11/24/21	0.00	9,275.45
101000	486463	12/16/21	2031	W R E C	2670	1035419 11/24/21	0.00	12,398.49
101000	486463	12/16/21	2031	W R E C	2670	1777702 11/24/21	0.00	156.71
101000	486463	12/16/21	2031	W R E C	4180	2186604 11/24/21	0.00	158.68
101000	486463	12/16/21	2031	W R E C	6102	1777531 11/24/21	0.00	160.44
101000	486463	12/16/21	2031	W R E C	2670	1777548 11/24/21	0.00	208.79
101000	486463	12/16/21	2031	W R E C	2670	1777658 11/24/21	0.00	215.33
101000	486463	12/16/21	2031	W R E C	4102	1777716 11/24/21	0.00	51.29
101000	486463	12/16/21	2031	W R E C	4102	1777717 11/24/21	0.00	57.48
101000	486463	12/16/21	2031	W R E C	7115	1777565 11/24/21	0.00	82.82
101000	486463	12/16/21	2031	W R E C	4102	2077592 11/24/21	0.00	82.99

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486463	12/16/21	2031	W R E C	9000	2080139 11/24/21	0.00	115.19
101000	486463	12/16/21	2031	W R E C	2670	1777715 11/24/21	0.00	409.76
101000	486463	12/16/21	2031	W R E C	2670	1777720 11/24/21	0.00	496.80
101000	486463	12/16/21	2031	W R E C	3225	1777523 11/24/21	0.00	641.07
101000	486463	12/16/21	2031	W R E C	9000	2080143 11/24/21	0.00	35.04
101000	486463	12/16/21	2031	W R E C	9000	2143272 11/29/21	0.00	35.74
101000	486463	12/16/21	2031	W R E C	9000	2143271 11/29/21	0.00	35.83
101000	486463	12/16/21	2031	W R E C	9000	2143276 11/29/21	0.00	35.83
101000	486463	12/16/21	2031	W R E C	9000	2143275 11/29/21	0.00	35.92
101000	486463	12/16/21	2031	W R E C	9000	2143279 11/29/21	0.00	35.92
101000	486463	12/16/21	2031	W R E C	9000	2143268 11/29/21	0.00	35.92
101000	486463	12/16/21	2031	W R E C	9000	2143274 11/29/21	0.00	36.01
101000	486463	12/16/21	2031	W R E C	9000	2143273 11/29/21	0.00	36.09
101000	486463	12/16/21	2031	W R E C	9000	2143270 11/29/21	0.00	36.45
101000	486463	12/16/21	2031	W R E C	9000	2143278 11/29/21	0.00	40.16
101000	486463	12/16/21	2031	W R E C	9000	2143266 11/29/21	0.00	35.83
101000	486463	12/16/21	2031	W R E C	9000	2143281 11/29/21	0.00	36.18
101000	486463	12/16/21	2031	W R E C	9000	2143264 11/29/21	0.00	36.97
101000	486463	12/16/21	2031	W R E C	6102	1777723 11/29/21	0.00	31.26
101000	486463	12/16/21	2031	W R E C	9000	1777656 11/29/21	0.00	40.07
101000	486463	12/16/21	2031	W R E C	9000	1777704 11/29/21	0.00	42.72
101000	486463	12/16/21	2031	W R E C	6102	1777653 11/29/21	0.00	45.11
101000	486463	12/16/21	2031	W R E C	4102	1777639 11/29/21	0.00	64.99
101000	486463	12/16/21	2031	W R E C	9000	1777640 11/29/21	0.00	40.07
101000	486463	12/16/21	2031	W R E C	4102	1777615 11/29/21	0.00	45.20
101000	486463	12/16/21	2031	W R E C	9000	1777722 11/29/21	0.00	72.77
101000	486463	12/16/21	2031	W R E C	6102	1777630 11/29/21	0.00	247.19
101000	486463	12/16/21	2031	W R E C	2670	1777543 11/29/21	0.00	653.69
101000	486463	12/16/21	2031	W R E C	4102	1777636 11/29/21	0.00	73.13
101000	486463	12/16/21	2031	W R E C	9000	1777558 11/29/21	0.00	1,106.82
101000	486463	12/16/21	2031	W R E C	4102	1777622 11/29/21	0.00	63.22
101000	486463	12/16/21	2031	W R E C	9000	1777588 11/29/21	0.00	388.55
101000	486463	12/16/21	2031	W R E C	4102	1777587 11/29/21	0.00	35.74
101000	486463	12/16/21	2031	W R E C	9000	1777589 11/29/21	0.00	36.71
101000	486463	12/16/21	2031	W R E C	9000	1777606 11/29/21	0.00	35.92
101000	486463	12/16/21	2031	W R E C	4102	1777623 11/29/21	0.00	36.63
101000	486463	12/16/21	2031	W R E C	9000	1777607 11/29/21	0.00	46.96
101000	486463	12/16/21	2031	W R E C	4102	1777661 11/29/21	0.00	461.33
101000	486463	12/16/21	2031	W R E C	9000	1777620 11/29/21	0.00	47.67
101000	486463	12/16/21	2031	W R E C	9000	1777576 11/29/21	0.00	270.91
101000	486463	12/16/21	2031	W R E C	9000	1777574 11/29/21	0.00	212.50
101000	486463	12/16/21	2031	W R E C	9000	1777575 11/29/21	0.00	327.39
101000	486463	12/16/21	2031	W R E C	9000	1777619 11/29/21	0.00	39.72
101000	486463	12/16/21	2031	W R E C	9000	1777584 11/29/21	0.00	38.13
101000	486463	12/16/21	2031	W R E C	9000	1777579 11/29/21	0.00	282.15
101000	486463	12/16/21	2031	W R E C	9000	1777580 11/29/21	0.00	51.56
101000	486463	12/16/21	2031	W R E C	9000	1777603 11/29/21	0.00	197.74
101000	486463	12/16/21	2031	W R E C	9000	1777644 11/29/21	0.00	45.29
101000	486463	12/16/21	2031	W R E C	9000	1777709 11/29/21	0.00	470.21
101000	486463	12/16/21	2031	W R E C	2670	1777604 11/29/21	0.00	504.59
101000	486463	12/16/21	2031	W R E C	9000	1777560 11/29/21	0.00	2,012.92
101000	486463	12/16/21	2031	W R E C	6102	1777601 11/29/21	0.00	35.04

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486463	12/16/21	2031	W R E C	9000	1777714 11/29/21	0.00	45.81
101000	486463	12/16/21	2031	W R E C	9000	1777571 11/29/21	0.00	46.17
101000	486463	12/16/21	2031	W R E C	4102	1777581 11/29/21	0.00	47.06
101000	486463	12/16/21	2031	W R E C	4150	1777583 11/29/21	0.00	218.07
101000	486463	12/16/21	2031	W R E C	6102	1777649 11/29/21	0.00	589.90
101000	486463	12/16/21	2031	W R E C	2670	1777662 11/29/21	0.00	45.20
101000	486463	12/16/21	2031	W R E C	4102	1777570 11/29/21	0.00	45.47
101000	486463	12/16/21	2031	W R E C	6102	1777657 11/29/21	0.00	62.35
101000	486463	12/16/21	2031	W R E C	9000	1777706 11/29/21	0.00	122.80
101000	486463	12/16/21	2031	W R E C	2670	1777660 11/29/21	0.00	593.58
101000	486463	12/16/21	2031	W R E C	9000	1777638 11/29/21	0.00	685.23
101000	486463	12/16/21	2031	W R E C	4150	1777569 11/29/21	0.00	706.71
101000	486463	12/16/21	2031	W R E C	9000	1777705 11/29/21	0.00	35.04
101000	486463	12/16/21	2031	W R E C	2670	1777637 11/29/21	0.00	36.45
101000	486463	12/16/21	2031	W R E C	4102	1777647 11/29/21	0.00	50.59
101000	486463	12/16/21	2031	W R E C	9000	1777642 11/29/21	0.00	103.26
101000	486463	12/16/21	2031	W R E C	2670	1777578 11/29/21	0.00	54.21
101000	486463	12/16/21	2031	W R E C	9000	1777700 11/29/21	0.00	353.20
101000	486463	12/16/21	2031	W R E C	9000	1777618 11/29/21	0.00	241.05
101000	486463	12/16/21	2031	W R E C	4102	1777582 11/29/21	0.00	46.17
101000	486463	12/16/21	2031	W R E C	6102	1777533 11/29/21	0.00	61.30
101000	486463	12/16/21	2031	W R E C	7107	1777546 11/23/21	0.00	742.30
101000	486463	12/16/21	2031	W R E C	7121	1777645 11/23/21	0.00	532.43
101000	486463	12/16/21	2031	W R E C	6102	2109733 11/17/21	0.00	41.49
101000	486463	12/16/21	2031	W R E C	7109	1777545 11/19/21	0.00	278.52
101000	486463	12/16/21	2031	W R E C	3200	1777612 11/19/21	0.00	395.34
101000	486463	12/16/21	2031	W R E C	4102	1777721 11/19/21	0.00	59.34
101000	486463	12/16/21	2031	W R E C	5212	1674330 11/19/21	0.00	41.39
101000	486463	12/16/21	2031	W R E C	4180	1777612 11/19/21	0.00	25.23
TOTAL CHECK							0.00	44,701.51
101000	486464	12/16/21	26111	WADE JURNEY HOMES	001	RFND PERMIT 2021-10022	0.00	200.00
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	5218	DB3470 11/30/21	0.00	19,249.30
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841412 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841411 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841410 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841409 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841408 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841407 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841406 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841405 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001838555 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841413 11/30/21	0.00	35.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841415 11/30/21	0.00	37.24
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841414 11/30/21	0.00	70.01
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841416 11/30/21	0.00	74.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	6212	0001841390 11/30/21	0.00	76.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	6212	0001841391 11/30/21	0.00	76.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	6212	0001841392 11/30/21	0.00	76.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841406 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841407 11/30/21	0.00	2.23

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841408 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841409 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	3200	0001841410 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841411 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841412 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841413 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001838555 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841405 11/30/21	0.00	2.23
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	4180	0001841414 11/30/21	0.00	4.47
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	9000	0001841393 11/30/21	0.00	74.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841404 11/30/21	0.00	74.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841397 11/30/21	0.00	297.90
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841398 11/30/21	0.00	297.90
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	9000	0001841394 11/30/21	0.00	186.20
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	9000	0001841395 11/30/21	0.00	260.67
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2501	0001841389 11/30/21	0.00	111.71
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841385 11/30/21	0.00	74.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841399 11/30/21	0.00	74.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841401 11/30/21	0.00	74.48
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841402 11/30/21	0.00	148.95
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841403 11/30/21	0.00	148.95
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	6102	000184178 11/30/21	0.00	150.95
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841400 11/30/21	0.00	297.90
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841384 11/30/21	0.00	299.90
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841386 11/30/21	0.00	39.24
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2670	0001841396 11/30/21	0.00	708.07
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	2501	0001841388 11/30/21	0.00	111.71
101000	486467	12/16/21	18405	WASTE PRO OF FLORIDA INC	5106	000184387 11/30/21	0.00	297.90
TOTAL CHECK							0.00	23,767.69
101000	486468	12/16/21	26767	JAMES C MILLER JR	9000Z	SWR-0000000064 GRANT	0.00	1,255.00
101000	486469	12/16/21	26768	JAMES J MAYER	9000Z	SWR-0000000076 GRANT	0.00	1,255.00
101000	486470	12/16/21	26769	KEVIN L RYMAN	9000Z	SWR-0000000028 GRANT	0.00	1,255.00
101000	486471	12/16/21	26770	KTR RIVER RENTALS	9000Z	SWR-0000000029 GRANT	0.00	1,255.00
101000	486471	12/16/21	26770	KTR RIVER RENTALS	9000Z	SWR-0000000030 GRANT	0.00	1,255.00
TOTAL CHECK							0.00	2,510.00
101000	486472	12/16/21	26771	LEE ANN MICK	9000Z	SWR-0000000114 GRANT	0.00	1,255.00
101000	486473	12/16/21	26772	SCOTT FAMILY FISH HOUSE	9000Z	SWR-0000000056 GRANT	0.00	1,255.00
101000	486474	12/16/21	22338	BARRACUDA EMERGENCY PHYS	2101A	HOSPITAL BILL 11/29/21	0.00	78.27
101000	486475	12/16/21	4125	BRIGHT HOUSE NETWORKS	5799	0050711780-01 11/24/21	0.00	99.98
101000	486476	12/16/21	17174	CENTURYLINK	2332-602	311818766 11/25/21	0.00	52.20
101000	486477	12/16/21	5233	FLORIDA DEPT OF FINANCIA	8100	21Q1S1295523518 12/31/	0.00	2,044.27

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486478	12/16/21	23423	INTEGRATED REG LAB PATH	2101A	HOSPITAL BILL 12/1/21	0.00	312.84
101000	486479	12/16/21	21694	MARION COUNTY BOCC	5703-602	003 1033 022993501 11/	0.00	79.03
101000	486479	12/16/21	21694	MARION COUNTY BOCC	5703-603	003 1033 022993501 11/	0.00	79.04
TOTAL CHECK							0.00	158.07
101000	486480	12/16/21	21092	PROGRESS ENERGY INC	9000	930000006853 11/10/21	0.00	78.14
101000	486481	12/16/21	21092	PROGRESS ENERGY INC	9000	930000006879 11/9/21	0.00	76.58
101000	486482	12/16/21	21092	PROGRESS ENERGY INC	6102	930000008524 11/15/21	0.00	1,659.47
101000	486483	12/16/21	21092	PROGRESS ENERGY INC	6102	930000012223 11/12/21	0.00	52.93
101000	486484	12/16/21	21092	PROGRESS ENERGY INC	2670	930000014853 11/10/21	0.00	4.29
101000	486485	12/16/21	25840	RADIOLOGY PHYSICIAN SOLU	2101A	HOSPITAL BILL 11/29/21	0.00	79.59
101000	486485	12/16/21	25840	RADIOLOGY PHYSICIAN SOLU	2101A	HOSPITAL BILL 11/29/21	0.00	176.28
TOTAL CHECK							0.00	255.87
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6212	5756-00 11/12/21	0.00	53.14
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	5861-00 11/12/21	0.00	83.54
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	5874-00 11/12/21	0.00	92.71
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	5858-00 11/12/21	0.00	99.71
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	2701-00 11/19/21	0.00	120.25
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6212	5755-00 11/12/21	0.00	176.16
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	5875-00 11/12/21	0.00	858.31
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	4180	5794-00 11/12/21	0.00	0.64
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	3200	5794-00 11/12/21	0.00	10.02
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	5866-00 11/15/21	0.00	10.66
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	5863-00 11/12/21	0.00	11.30
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	8300	5850-00 11/12/21	0.00	19.50
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	8300	5848-00 11/12/21	0.00	19.50
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	8300	6443-00 11/12/21	0.00	19.50
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	8300	5849-00 11/12/21	0.00	24.38
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	5746EP	2056-00 11/19/21	0.00	27.97
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	5746EP	2134-00 11/19/21	0.00	27.97
101000	486486	12/16/21	1628	ROLLING OAKS UTILITIES	6102	5867-00 11/15/21	0.00	27.97
TOTAL CHECK							0.00	1,683.23
101000	486487	12/16/21	1783	SOUTH DUNNELLON WATER AS	6102	138 11/22/21	0.00	36.50
101000	486488	12/16/21	6999.3	VERIZON WIRELESS MESSAGI	2332-602	9893998834 242197354	0.00	239.57
101000	486489	12/16/21	23776	WEST FLORIDA PROFESSIONA	2101A	HOSPITAL BILL 11/29/21	0.00	10.58
101000	486490	12/16/21	26761	HILDA LOPEZ	182A	PPM REIMB 12/3/21	0.00	174.00
101000	486491	12/16/21	26764	ROCCO AND MARYANNE SPATU	182A	PPM REIMB 12/8/21	0.00	180.00
101000	486492	12/16/21	910876	ZUBLIHOF BEHEER B.V.	450	1901019358 UTIL RFND	0.00	29.74

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	33570 62440 Maxfield	0.00	79.51
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	68365 65350 lagarino	0.00	111.46
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	40640 88173 Burke	0.00	146.00
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 7709 2721 Shelsto	0.00	120.26
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 6562 4774 Roberts	0.00	172.31
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 6381 6615 Carter	0.00	246.00
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 7860 8268 Hout	0.00	307.90
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 7507 5277 Goldsmi	0.00	378.83
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 6555 1138 Forbes	0.00	571.92
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 7533 8726 Lewis	0.00	1,169.06
101000	486493	12/16/21	21094	PROGRESS ENERGY INC	5331W	9100 7676 8752 Johns	0.00	3,355.80
TOTAL CHECK							0.00	6,659.05
101000	486494	12/16/21	4233.4	SECO	5331W	2642900013 Baker	0.00	121.00
101000	486494	12/16/21	4233.4	SECO	5331W	3468333512 Huber	0.00	147.00
101000	486494	12/16/21	4233.4	SECO	5331W	2693315015 Davis	0.00	171.44
101000	486494	12/16/21	4233.4	SECO	5331W	2707690519 Leon	0.00	141.17
101000	486494	12/16/21	4233.4	SECO	5331W	2710083729 Andersson	0.00	77.04
TOTAL CHECK							0.00	657.65
101000	486495	12/16/21	4233.5	WREC	5331W	1592365 Larocca	0.00	263.76
101000	486495	12/16/21	4233.5	WREC	5331W	1993646 Mayo	0.00	113.34
101000	486495	12/16/21	4233.5	WREC	5331W	1304603 Morris	0.00	114.32
101000	486495	12/16/21	4233.5	WREC	5331W	1525913 Gecht	0.00	125.75
101000	486495	12/16/21	4233.5	WREC	5331W	1014259 Leas	0.00	61.40
101000	486495	12/16/21	4233.5	WREC	5331W	1640422 Miner	0.00	164.56
TOTAL CHECK							0.00	843.13
101000	486496	12/16/21	14665	CALIFORNIA STATE DISBURS	809	200000000500981	0.00	92.30
101000	486497	12/16/21	3234	COMMONWEALTH OF MASSACHU	809	RIVERA 00.1531.0146	0.00	132.00
101000	486498	12/16/21	23266	KENTUCKY CHILD SUPPORT E	809	WILSON #05CI00085	0.00	149.76
101000	486499	12/22/21	26779	CITRUS TITLE COMPANY LLC	4105	325 E HARVARD ST	0.00	16,354.18
101000	486500	12/28/21	11309	UNITED STATES POSTAL SER	3440	FEMA MAILINGS	0.00	900.78
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	9606535702 Shakia Fowl	0.00	150.10
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2671437516 William Mar	0.00	56.61
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2619615015 Kathleen Wi	0.00	67.11
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2667430010 Shirley Ive	0.00	68.15
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2722010029 Lazza Cruz	0.00	90.93
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2633610015 Margaret Bu	0.00	91.52
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2671437516 William Mar	0.00	140.93
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2619610013 Maureen Cor	0.00	179.86
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2011227003 Sean Simpso	0.00	192.38
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2010095502 Noelle Voti	0.00	201.38
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2702527216 Madeline Be	0.00	219.93
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2666977923 Christina G	0.00	225.00
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2011218202 James Lavaj	0.00	297.01
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2640266115 Karrie Baco	0.00	689.52

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2666730024 Christina D	0.00	286.81
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2010125201 Mary Spence	0.00	290.76
101000	486501	12/28/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2718650014 Douglas Win	0.00	1,000.00
TOTAL CHECK							0.00	4,248.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910072796073 Marcella	0.00	1,100.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910063293248 Lois Beas	0.00	1,100.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910079667297 Remsen Ma	0.00	295.65
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910072926017 Marvin Sm	0.00	950.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910062987601 Gail Dani	0.00	1,000.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910073232646 Alexis El	0.00	1,150.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910064239808 Cory Marz	0.00	704.28
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910063293248 Lois Beas	0.00	707.52
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910064879804 Erica Pol	0.00	750.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910066098439 Jessica M	0.00	850.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910076916657 Vicike Co	0.00	551.68
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910058415609 Christina	0.00	562.96
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910061532163 Jennifer	0.00	586.24
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910072926017 Marvin Sm	0.00	627.54
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910068926256 Thomas Cu	0.00	650.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910076344463 Bridgette	0.00	355.18
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910073232646 Alexis El	0.00	419.10
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910079995779 Kathy Hum	0.00	450.90
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910066245648 Heather A	0.00	453.69
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910066090796 Holden Ag	0.00	461.52
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910076776471 Christoph	0.00	504.09
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910073464020 Lorraine	0.00	528.65
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910061982834 Gina Pere	0.00	310.97
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910064879804 Erica Pol	0.00	314.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910076218921 Mary Gree	0.00	314.74
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910073715591 Gael Watl	0.00	321.28
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910069515990 Carolyn M	0.00	177.47
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910067855220 Joyce Lan	0.00	237.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910071309874 Oneida Ac	0.00	211.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910058245097 Karen Can	0.00	198.42
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910072796073 Marcella	0.00	83.24
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910068299591 Ashley Sh	0.00	159.16
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910074947515 Jacquelin	0.00	128.17
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910073385957 Russell C	0.00	133.38
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910068926256 Thomas Cu	0.00	283.55
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910074127541 Maria Rog	0.00	125.00
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910068471876 Maureen S	0.00	125.52
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910077715399 Blanca Sa	0.00	120.14
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910068144551 Lisa Morr	0.00	242.94
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910063307073 Kelley Ro	0.00	255.23
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910061565534 Charles N	0.00	258.64
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910070571062 Michael O	0.00	262.14
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910077478387 Ashley Fo	0.00	267.28
101000	486504	12/28/21	21093	PROGRESS ENERGY INC	5373U	910059196354 Patricia	0.00	273.67
TOTAL CHECK							0.00	19,561.94
101000	486505	12/28/21	4233.1	W R E C	5373U	1718298 Thelma Trivett	0.00	274.47

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486505	12/28/21	4233.1	W R E C	5373U	1319665 Carolyn Naber	0.00	277.28
101000	486505	12/28/21	4233.1	W R E C	5373U	1284394 Janice Feaster	0.00	125.81
101000	486505	12/28/21	4233.1	W R E C	5373U	1999421 Annett Janson	0.00	138.62
101000	486505	12/28/21	4233.1	W R E C	5373U	1592026 Debbie Gulley	0.00	129.00
101000	486505	12/28/21	4233.1	W R E C	5373U	1992899 Katelynn Sault	0.00	165.91
101000	486505	12/28/21	4233.1	W R E C	5373U	1594635 Linda Pinkston	0.00	172.15
101000	486505	12/28/21	4233.1	W R E C	5373U	1769429 Barbara Carnes	0.00	83.38
101000	486505	12/28/21	4233.1	W R E C	5373U	1961879 Timothy Bagwel	0.00	116.35
101000	486505	12/28/21	4233.1	W R E C	5373U	1634448 Maria Sosa	0.00	187.43
101000	486505	12/28/21	4233.1	W R E C	5373U	2063037 Alda Demelo	0.00	147.26
101000	486505	12/28/21	4233.1	W R E C	5373U	2127651 Karen Cleaver	0.00	233.87
101000	486505	12/28/21	4233.1	W R E C	5373U	2091573 Chiniya Edward	0.00	326.85
101000	486505	12/28/21	4233.1	W R E C	5373U	2185641 Stacy Stone	0.00	345.00
101000	486505	12/28/21	4233.1	W R E C	5373U	2193394 Tiana Campbell	0.00	530.00
101000	486505	12/28/21	4233.1	W R E C	5373U	1287348 John Slater	0.00	850.00
101000	486505	12/28/21	4233.1	W R E C	5373U	1143919 Deborah Turnbu	0.00	1,100.00
TOTAL CHECK							0.00	5,203.38
101000	486506	12/28/21	9345	ALEXANDER REAL ESTATE, I	5366Z	Acord Jan 22	0.00	271.00
101000	486507	12/28/21	24148	KATIRIA ENIZ AVILA	5366Z	Rodriguez Jan 22	0.00	505.00
101000	486508	12/28/21	24454	BRENTWOOD MEADOW HEALTH	5366Z	Cosgren Jan 22	0.00	84.00
101000	486509	12/28/21	7351	CASTRO REALTY AND PROPER	5366Z	Orr Jan 22	0.00	1,225.00
101000	486509	12/28/21	7351	CASTRO REALTY AND PROPER	5366Z	Hyde Jan 22	0.00	945.00
TOTAL CHECK							0.00	2,170.00
101000	486510	12/28/21	20147	CATHERINE COACHMAN	5366Z	Kelly Jan 22	0.00	470.00
101000	486511	12/28/21	25290	COLONNADE PARK LTD	5366Z	Winburn Jan 22	0.00	489.00
101000	486511	12/28/21	25290	COLONNADE PARK LTD	5366Z	Valles Jan 22	0.00	499.00
101000	486511	12/28/21	25290	COLONNADE PARK LTD	5366Z	Windhorst Jan 22	0.00	382.00
101000	486511	12/28/21	25290	COLONNADE PARK LTD	5366Z	Tejada Jan 22	0.00	518.00
101000	486511	12/28/21	25290	COLONNADE PARK LTD	5366Z	Gomillion Jan 22	0.00	541.00
101000	486511	12/28/21	25290	COLONNADE PARK LTD	5366Z	Grant Jan 22	0.00	541.00
TOTAL CHECK							0.00	2,970.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Bell Jan 22	0.00	599.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Genkin Jan 22	0.00	614.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Maasch Jan 22	0.00	393.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Moody Jan 22	0.00	379.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Eastman Jan 22	0.00	450.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Wood Jan 22	0.00	500.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Lowry Jr. Jan 22	0.00	470.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Vorontsova Jan 22	0.00	473.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Genkin Jan 22	0.00	476.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Nenninger Jan 22	0.00	464.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Jaeger Jan 22	0.00	143.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Scheide Jan 22	0.00	280.00
101000	486512	12/28/21	6442	CREATIVE CHOICE HOMES XX	5366Z	Harp Jan 22	0.00	326.00
TOTAL CHECK							0.00	5,567.00

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486513	12/28/21	9210	CRYSTAL RIVER APARTMENTS	5366Z	Turner Jan 22	0.00	296.00
101000	486513	12/28/21	9210	CRYSTAL RIVER APARTMENTS	5366Z	Jenkins Jan 22	0.00	375.00
101000	486513	12/28/21	9210	CRYSTAL RIVER APARTMENTS	5366Z	Sternal Jan 22	0.00	394.00
TOTAL CHECK							0.00	1,065.00
101000	486514	12/28/21	21394	JEFF CUNNINGHAM	5366Z	Recchio Jan 22	0.00	683.00
101000	486515	12/28/21	6516	FLORAL OAKS APARTMENTS L	5366Z	Greer Jan 22	0.00	335.00
101000	486516	12/28/21	4119	GIOVANNA ABBINANTI	5366Z	Sturgell Jan 22	0.00	507.00
101000	486517	12/28/21	21515	HOMOSASSA LTD	5366Z	Overbay Jan 22	0.00	257.00
101000	486518	12/28/21	26658	JAMES WENDELL JACKSON	5366Z	James Jan 22	0.00	625.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Cutchen Jan 22	0.00	638.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Schoefer Jan 22	0.00	664.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Tarver Jan 22	0.00	427.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Christenbery Jan 22	0.00	499.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Rowe Jan 22	0.00	499.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Perkins Jan 22	0.00	212.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Hoover Jan 22	0.00	54.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Brown Jan 22	0.00	329.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Baker Jan 22	0.00	330.00
101000	486519	12/28/21	23882	THE HOLLOWAY GROUP PA	5366Z	Heib Jan 22	0.00	1,066.00
TOTAL CHECK							0.00	4,718.00
101000	486520	12/28/21	22538	LUIS LEIVA	5366Z	Lozada Jan 22	0.00	775.00
101000	486521	12/28/21	26662	MARK THOMAS BEVILLE	5366Z	Mincey Jan 22	0.00	505.00
101000	486521	12/28/21	26662	MARK THOMAS BEVILLE	5366Z	Worthen Jan 22	0.00	506.00
101000	486521	12/28/21	26662	MARK THOMAS BEVILLE	5366Z	Curry Jan 22	0.00	502.00
101000	486521	12/28/21	26662	MARK THOMAS BEVILLE	5366Z	Bailey Jan 22	0.00	502.00
101000	486521	12/28/21	26662	MARK THOMAS BEVILLE	5366Z	Keels Jan 22	0.00	524.00
TOTAL CHECK							0.00	2,539.00
101000	486522	12/28/21	19566	MIAMI DADE HOUSING AGENC	5366Z	Cruz Jan 22	0.00	162.60
101000	486522	12/28/21	19566	MIAMI DADE HOUSING AGENC	5366Z	Cruz Jan 22	0.00	4,614.00
TOTAL CHECK							0.00	4,776.60
101000	486523	12/28/21	26249	N-GES-RP OF CITRUS SPRIN	5366Z	Mercier Jan 22	0.00	1,351.00
101000	486524	12/28/21	21041	OMNIA CUM DEO CORP	5366Z	Travis Jan 22	0.00	459.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 6226 4463 James	0.00	165.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 7307 5427 Moore	0.00	45.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 6746 2839 Cripps	0.00	46.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 7938 3850 Garriso	0.00	222.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 9072 3599 Walker	0.00	258.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 7459 0938 Lozada2	0.00	55.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 6263 9498 Taylor	0.00	58.00

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 6648 2425 Caffee	0.00	33.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 7752 1440 Hawkins	0.00	29.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 6893 7366 Serpa	0.00	4.00
101000	486525	12/28/21	21092	PROGRESS ENERGY INC	5366Z	9100 7466 6329 Lockley	0.00	14.00
TOTAL CHECK							0.00	929.00
101000	486526	12/28/21	4549	ONE REAL ESTATE INC	5366Z	Davis Jan 22	0.00	757.00
101000	486526	12/28/21	4549	ONE REAL ESTATE INC	5366Z	Murphy Jan 22	0.00	750.00
101000	486526	12/28/21	4549	ONE REAL ESTATE INC	5366Z	Wozniak Jan 22	0.00	528.00
101000	486526	12/28/21	4549	ONE REAL ESTATE INC	5366Z	Smith Jan 22	0.00	633.00
101000	486526	12/28/21	4549	ONE REAL ESTATE INC	5366Z	James Jan 22	0.00	584.00
TOTAL CHECK							0.00	3,252.00
101000	486527	12/28/21	26606	SAM GUESS	5366Z	James Jan 22	0.00	356.00
101000	486528	12/28/21	26700	THE VILLAGES OWNER LLC	5366Z	Herrera Jan 22	0.00	654.00
101000	486529	12/28/21	5995	TRUST ACCT OF J PATRICK	5366Z	Flaherty Jan 22	0.00	539.00
101000	486530	12/28/21	21106	PAMELA A TURPIN	5366Z	Harvey Jan 22	0.00	408.00
101000	486531	12/28/21	2031	W R E C	5366Z	1718317 Orr	0.00	157.00
101000	486531	12/28/21	2031	W R E C	5366Z	2193394 Campbell	0.00	15.00
101000	486531	12/28/21	2031	W R E C	5366Z	1655922 Murphy	0.00	19.00
101000	486531	12/28/21	2031	W R E C	5366Z	2147761 Farrar	0.00	33.00
TOTAL CHECK							0.00	224.00
101000	486532	12/30/21	4836	CITY OF INVERNESS	2101	1990 TAX INC FINANCING	0.00	75,541.99
101000	486532	12/30/21	4836	CITY OF INVERNESS	9998	1990 TAX INC FINANCING	0.00	7,283.80
101000	486532	12/30/21	4836	CITY OF INVERNESS	6212	1990 TAX INC FINANCING	0.00	3,911.45
101000	486532	12/30/21	4836	CITY OF INVERNESS	2114	1990 TAX INC FINANCING	0.00	763.51
TOTAL CHECK							0.00	87,500.75
101000	486533	12/30/21	4836	CITY OF INVERNESS	2114	2014 TAX INC FINANCING	0.00	4,775.73
101000	486533	12/30/21	4836	CITY OF INVERNESS	6212	2014 TAX INC FINANCING	0.00	24,466.08
101000	486533	12/30/21	4836	CITY OF INVERNESS	9998	2014 TAX INC FINANCING	0.00	45,560.16
101000	486533	12/30/21	4836	CITY OF INVERNESS	2101	2014 TAX INC FINANCING	0.00	472,515.02
TOTAL CHECK							0.00	547,316.99
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5347APC	0118 12/14/21	0.00	57.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5347APC	0119 12/21/21	0.00	57.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5358ARE	0119 12/21/21	0.00	216.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5358ARE	0118 12/14/21	0.00	216.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5345APC	0118 12/14/21	0.00	200.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5345APC	0119 12/21/21	0.00	200.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5345ARE	0119 12/21/21	0.00	396.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5345ARE	0118 12/14/21	0.00	396.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5326ARE	0118 12/14/21	0.00	238.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5326ARE	0119 12/21/21	0.00	238.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5347AHM	0119 12/21/21	0.00	102.00
101000	486534	12/30/21	25027	ABILITY CARE SERVICES IN	5347AHM	0118 12/14/21	0.00	102.00
TOTAL CHECK							0.00	2,418.00

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486535	12/30/21	24991	ALAN FORINO	5348AHD	11/1-29/21 MILEAGE	0.00	29.79
101000	486535	12/30/21	24991	ALAN FORINO	5351A	11/1-29/21 MILEAGE	0.00	4.17
101000	486535	12/30/21	24991	ALAN FORINO	5345AHD	11/1-29/21 MILEAGE	0.00	2.98
TOTAL CHECK							0.00	36.94
101000	486536	12/30/21	24965	ANTI DRUG COALITION OF C	5870	FORFEITURE FUNDS	0.00	5,582.98
101000	486537	12/30/21	22024	DENNIS BERTOLAMI	5348AHD	11/18/21 MILEAGE	0.00	3.11
101000	486537	12/30/21	22024	DENNIS BERTOLAMI	5351A	11/18/21 MILEAGE	0.00	3.12
TOTAL CHECK							0.00	6.23
101000	486538	12/30/21	7002	JAMES BRUNO	5379A	11/2-30/21 MILEAGE	0.00	27.20
101000	486539	12/30/21	25315	CAROL SANDERSON	5351A	11/5-19/21 MILEAGE	0.00	9.88
101000	486539	12/30/21	25315	CAROL SANDERSON	5348AHD	11/5-19/21 MILEAGE	0.00	6.59
TOTAL CHECK							0.00	16.47
101000	486540	12/30/21	18437	CENTRAL FLORIDA GAS	5106	0378001-2 11/23/21	0.00	259.45
101000	486541	12/30/21	25067	CITRUS CO HISTORICAL SOC	5370ACO	RENT JAN 2022	0.00	400.00
101000	486541	12/30/21	25067	CITRUS CO HISTORICAL SOC	5348AHD	RENT JAN 2022	0.00	400.00
TOTAL CHECK							0.00	800.00
101000	486542	12/30/21	23053	BONITA-ANN DEMIANCZYK	5379A	9/1-11/29/21 MILEAGE	0.00	99.84
101000	486543	12/30/21	26775	DENNIS MARSHALL	450	1502355223 RFND OVERPA	0.00	1,972.19
101000	486544	12/30/21	26776	DIANA DUNN	001	1003197.037 REFUND	0.00	50.00
101000	486545	12/30/21	0688	FEDERAL EXPRESS CORPORA	6304V	7-597-45325 12/14/21	0.00	12.52
101000	486546	12/30/21	0713	FLORAL CITY WATER ASSOC	2101	0338-00 12/10/21	0.00	87.33
101000	486546	12/30/21	0713	FLORAL CITY WATER ASSOC	4180	0856-00 12/10/21	0.00	4.88
101000	486546	12/30/21	0713	FLORAL CITY WATER ASSOC	6102	0899-00 12/10/21	0.00	4.00
101000	486546	12/30/21	0713	FLORAL CITY WATER ASSOC	6102	0957-00 12/10/21	0.00	48.00
101000	486546	12/30/21	0713	FLORAL CITY WATER ASSOC	6212	0043-00 12/10/21	0.00	48.00
101000	486546	12/30/21	0713	FLORAL CITY WATER ASSOC	3200	0856-00 12/10/21	0.00	76.48
101000	486546	12/30/21	0713	FLORAL CITY WATER ASSOC	6102	2307-00 12/10/21	0.00	48.00
TOTAL CHECK							0.00	316.69
101000	486547	12/30/21	22708	DOROTHY FORSYTH	5379A	11/7-28/21 MILEAGE	0.00	21.44
101000	486548	12/30/21	24957	GAS SOUTH LLC	6102	7716833824 12/2/21	0.00	50.02
101000	486549	12/30/21	8419	GENUINE PARTS COMPANY, N	550	11-2021 11/30/21	0.00	72,626.67
101000	486550	12/30/21	26282	JANIS BOYD	5348AHD	11/15/21 MILEAGE	0.00	4.55
101000	486550	12/30/21	26282	JANIS BOYD	5345AHD	11/15/21 MILEAGE	0.00	1.51
101000	486550	12/30/21	26282	JANIS BOYD	5351A	11/15/21 MILEAGE	0.00	1.51
TOTAL CHECK							0.00	7.57

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486551	12/30/21	26201	JEFFERY COENEN	5348AHD	11/24/21 MILEAGE	0.00	6.23
101000	486551	12/30/21	26201	JEFFERY COENEN	5348AHD	12/1/21 MILEAGE	0.00	5.79
TOTAL CHECK							0.00	12.02
101000	486552	12/30/21	25049	JOHN KUDLAS	5379A	11/6-29/21 MILEAGE	0.00	16.32
101000	486553	12/30/21	22569	CHARLES E KLEINER	5379A	11/3-28/21 MILEAGE	0.00	33.92
101000	486554	12/30/21	25282	LARRY & JULIE STREIT	5351A	11/1-28/21 MILEAGE	0.00	15.45
101000	486554	12/30/21	25282	LARRY & JULIE STREIT	5348AHD	11/1-28/21 MILEAGE	0.00	37.51
101000	486554	12/30/21	25282	LARRY & JULIE STREIT	5351A	11/29/21 MILEAGE	0.00	6.10
101000	486554	12/30/21	25282	LARRY & JULIE STREIT	5348AHD	11/29/21 MILEAGE	0.00	8.14
TOTAL CHECK							0.00	67.20
101000	486555	12/30/21	25054	LEXISNEXIS RISK SOLUTION	5703-603	1723577-20211130 11/30	0.00	122.20
101000	486556	12/30/21	26777	MARSHI HADLEY	001	21003767.037 REFUND	0.00	75.00
101000	486557	12/30/21	24903	MAX RUSSELL	5345AHD	11/1-30/21 MILEAGE	0.00	21.04
101000	486557	12/30/21	24903	MAX RUSSELL	5348AHD	11/1-30/21 MILEAGE	0.00	46.27
101000	486557	12/30/21	24903	MAX RUSSELL	5351A	11/1-30/21 MILEAGE	0.00	5.61
101000	486557	12/30/21	24903	MAX RUSSELL	5358AHD	11/1-30/21 MILEAGE	0.00	1.40
TOTAL CHECK							0.00	74.32
101000	486558	12/30/21	24825	MICHAEL WINSHIP	001	1004215.037 REFUND	0.00	300.00
101000	486559	12/30/21	23788	RODNEY MILLNER	5348AHD	11/5-19/21 MILEAGE	0.00	48.26
101000	486559	12/30/21	23788	RODNEY MILLNER	5345AHD	11/5-19/21 MILEAGE	0.00	6.03
TOTAL CHECK							0.00	54.29
101000	486560	12/30/21	18750	NAN MCKAY & ASSOCIATES	5366Y	149480 12/7/21	0.00	1,318.00
101000	486561	12/30/21	26778	NATURE COAST COMMUNITY B	001	1004873.037 REFUND	0.00	150.00
101000	486562	12/30/21	26749	OLGA HEINEMAN	001	1004781.037 REFUND	0.00	50.00
101000	486563	12/30/21	24574	PATRICIA WAUGH	5379A	12/13/21 MILEAGE	0.00	16.00
101000	486564	12/30/21	24271	VICTORIA PIETRAS	5379A	11/30/21 MILEAGE	0.00	1.92
101000	486564	12/30/21	24271	VICTORIA PIETRAS	5379A	11/4-29/21 MILEAGE	0.00	28.80
TOTAL CHECK							0.00	30.72
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	8300	910082726032 12/7/21	0.00	38.81
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	2670	910082937635 12/17/21	0.00	1,134.01
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	8200	910082777794 12/17/21	0.00	15.64
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	8300	910082725221 12/20/21	0.00	16.14
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	8200	910082502624 12/17/21	0.00	19.35
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	2670	910082987479 12/9/21	0.00	13.64
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082502278 12/10/21	0.00	15.72
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7118	910082936395 12/7/21	0.00	586.26
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5746EP	910082724767 12/7/21	0.00	11.82
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082938553 12/7/21	0.00	28.59

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082883654 12/7/21	0.00	33.11
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5746EP	910082990945 12/7/21	0.00	11.82
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	9000	910082723120 12/7/21	0.00	15.64
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	9000	910082778844 12/7/21	0.00	15.64
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082607060 12/7/21	0.00	39.58
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082821816 12/7/21	0.00	40.35
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082883232 12/7/21	0.00	43.23
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082820443 12/7/21	0.00	56.79
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7114	910082778414 12/15/21	0.00	134.50
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082667848 12/13/21	0.00	137.22
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7122	910082821064 12/15/21	0.00	204.22
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7117	910082937023 12/14/21	0.00	265.24
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5216	910082724494 12/14/21	0.00	301.92
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7125	910082775768 12/14/21	0.00	303.92
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5212	910082501350 12/14/21	0.00	441.20
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5216	910082668451 12/14/21	0.00	572.43
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	6212	910082558844 12/14/21	0.00	1,103.30
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082502848 12/10/21	0.00	70.49
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7109	910082668039 12/10/21	0.00	199.58
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7109	910082668237 12/10/21	0.00	261.25
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	9000	910082822833 12/9/21	0.00	308.04
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082990078 12/9/21	0.00	32.94
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082723584 12/10/21	0.00	34.91
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082724999 12/9/21	0.00	39.47
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	9000	910082610643 12/9/21	0.00	44.32
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	8200	910082988321 12/14/21	0.00	8.96
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	9000	910082557942 12/14/21	0.00	16.10
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082990721 12/13/21	0.00	18.27
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082884275 12/13/21	0.00	19.88
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5212	910082937239 12/14/21	0.00	25.36
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082989588 12/13/21	0.00	28.60
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082500341 12/13/21	0.00	33.75
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082886227 12/14/21	0.00	34.81
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082778034 12/14/21	0.00	36.25
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082555700 12/14/21	0.00	41.35
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	4102	910082502070 12/14/21	0.00	44.01
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082502426 12/13/21	0.00	45.83
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082667658 12/13/21	0.00	51.71
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	8300	910082777562 12/13/21	0.00	65.65
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5212	910082725411 12/14/21	0.00	71.44
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5212	910082458354 12/15/21	0.00	71.89
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082670190 12/13/21	0.00	79.87
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	7201	910082555536 12/13/21	0.00	83.11
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	5216	910082723378 12/14/21	0.00	95.29
101000	486567	12/30/21	21092	PROGRESS ENERGY INC	2101	910082775122 12/14/21	0.00	99.73
TOTAL CHECK							0.00	7,562.95
101000	486568	12/30/21	25312	RICHARD LEWIS	5348AHD	11/1-29/21 MILEAGE	0.00	31.09
101000	486568	12/30/21	25312	RICHARD LEWIS	5358AHD	11/1-29/21 MILEAGE	0.00	20.73
101000	486568	12/30/21	25312	RICHARD LEWIS	5345AHD	11/1-29/21 MILEAGE	0.00	20.72
TOTAL CHECK							0.00	72.54

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486569	12/30/21	25298	RITA SILVERS	5345AHD	11/1-29/21 MILEAGE	0.00	6.30
101000	486569	12/30/21	25298	RITA SILVERS	5348AHD	11/1-29/21 MILEAGE	0.00	25.22
101000	486569	12/30/21	25298	RITA SILVERS	5351A	11/1-29/21 MILEAGE	0.00	6.31
TOTAL CHECK							0.00	37.83
101000	486570	12/30/21	25995	ROBIN QUINN	5351A	11/2-30/21 MILEAGE	0.00	16.82
101000	486570	12/30/21	25995	ROBIN QUINN	5348AHD	11/2-30/21 MILEAGE	0.00	11.22
TOTAL CHECK							0.00	28.04
101000	486571	12/30/21	23408	MARYANN TAUHERT	5379A	11/2-23/21 MILEAGE	0.00	7.68
101000	486572	12/30/21	25026	VIRGINIA MOW	5379A	11/1-30/21 MILEAGE	0.00	63.36
101000	486574	12/30/21	2031	W R E C	4180	1777687 12/8/21	0.00	14.80
101000	486574	12/30/21	2031	W R E C	3200	1777687 12/8/21	0.00	231.94
101000	486574	12/30/21	2031	W R E C	9000	1777679 12/15/21	0.00	57.30
101000	486574	12/30/21	2031	W R E C	9000	1777693 12/15/21	0.00	38.48
101000	486574	12/30/21	2031	W R E C	9000	1777680 12/15/21	0.00	49.45
101000	486574	12/30/21	2031	W R E C	9000	1777699 12/15/21	0.00	49.45
101000	486574	12/30/21	2031	W R E C	9000	1777676 12/15/21	0.00	81.78
101000	486574	12/30/21	2031	W R E C	9000	1777564 12/15/21	0.00	397.83
101000	486574	12/30/21	2031	W R E C	9000	1777609 12/15/21	0.00	447.93
101000	486574	12/30/21	2031	W R E C	9000	1777635 12/15/21	0.00	278.57
101000	486574	12/30/21	2031	W R E C	6102	1777627 12/15/21	0.00	44.41
101000	486574	12/30/21	2031	W R E C	9000	2139668 12/15/21	0.00	44.67
101000	486574	12/30/21	2031	W R E C	9000	2135641 12/15/21	0.00	35.04
101000	486574	12/30/21	2031	W R E C	9000	2135640 12/15/21	0.00	35.04
101000	486574	12/30/21	2031	W R E C	9000	2135637 12/15/21	0.00	35.04
101000	486574	12/30/21	2031	W R E C	9000	2135633 12/15/21	0.00	35.21
101000	486574	12/30/21	2031	W R E C	9000	2135639 12/15/21	0.00	35.92
101000	486574	12/30/21	2031	W R E C	9000	1777675 12/15/21	0.00	38.31
101000	486574	12/30/21	2031	W R E C	9000	1777668 12/15/21	0.00	38.40
101000	486574	12/30/21	2031	W R E C	2670	1777713 12/20/21	0.00	2,586.80
101000	486574	12/30/21	2031	W R E C	2670	1777556 12/21/21	0.00	35.48
101000	486574	12/30/21	2031	W R E C	2670	1777725 12/20/21	0.00	41.75
101000	486574	12/30/21	2031	W R E C	2670	1777652 12/21/21	0.00	160.00
101000	486574	12/30/21	2031	W R E C	2670	1777730 12/20/21	0.00	309.42
101000	486574	12/30/21	2031	W R E C	2670	1777729 12/20/21	0.00	534.99
101000	486574	12/30/21	2031	W R E C	2670	1777727 12/20/21	0.00	784.77
101000	486574	12/30/21	2031	W R E C	4102	1777654 12/15/21	0.00	60.49
101000	486574	12/30/21	2031	W R E C	9000	1777655 12/15/21	0.00	87.09
101000	486574	12/30/21	2031	W R E C	9000	1777669 12/15/21	0.00	90.98
101000	486574	12/30/21	2031	W R E C	7123	1777643 12/15/21	0.00	127.64
101000	486574	12/30/21	2031	W R E C	4102	1777710 12/16/21	0.00	144.89
101000	486574	12/30/21	2031	W R E C	9000	1777691 12/15/21	0.00	52.44
101000	486574	12/30/21	2031	W R E C	4102	1777536 12/15/21	0.00	58.55
101000	486574	12/30/21	2031	W R E C	9000	1777681 12/15/21	0.00	109.44
101000	486574	12/30/21	2031	W R E C	9000	1777672 12/15/21	0.00	286.74
101000	486574	12/30/21	2031	W R E C	9000	1777692 12/15/21	0.00	39.01
101000	486574	12/30/21	2031	W R E C	9000	1777673 12/15/21	0.00	39.72
101000	486574	12/30/21	2031	W R E C	9000	1777678 12/15/21	0.00	59.96
101000	486574	12/30/21	2031	W R E C	9000	1777683 12/15/21	0.00	57.13

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486574	12/30/21	2031	W R E C	9000	1777696 12/15/21	0.00	73.48
101000	486574	12/30/21	2031	W R E C	9000	1777684 12/15/21	0.00	88.15
101000	486574	12/30/21	2031	W R E C	9000	1777674 12/15/21	0.00	38.04
101000	486574	12/30/21	2031	W R E C	9000	1777694 12/15/21	0.00	48.65
101000	486574	12/30/21	2031	W R E C	9000	1777665 12/15/21	0.00	299.46
101000	486574	12/30/21	2031	W R E C	9000	1777671 12/15/21	0.00	36.09
101000	486574	12/30/21	2031	W R E C	9000	1777695 12/15/21	0.00	37.87
101000	486574	12/30/21	2031	W R E C	9000	1777666 12/15/21	0.00	104.32
101000	486574	12/30/21	2031	W R E C	9000	1777697 12/15/21	0.00	48.83
101000	486574	12/30/21	2031	W R E C	9000	1777677 12/15/21	0.00	3,326.28
101000	486574	12/30/21	2031	W R E C	9000	1777703 12/15/21	0.00	7,925.21
101000	486574	12/30/21	2031	W R E C	4102	1777552 12/15/21	0.00	36.09
101000	486574	12/30/21	2031	W R E C	9000	1777667 12/15/21	0.00	37.59
101000	486574	12/30/21	2031	W R E C	9000	1777698 12/15/21	0.00	49.71
101000	486574	12/30/21	2031	W R E C	9000	1777682 12/15/21	0.00	50.85
101000	486574	12/30/21	2031	W R E C	6102	1777646 12/14/21	0.00	1,143.23
101000	486574	12/30/21	2031	W R E C	4102	1777688 12/8/21	0.00	58.46
101000	486574	12/30/21	2031	W R E C	9000	2135643 12/13/21	0.00	35.04
101000	486574	12/30/21	2031	W R E C	9000	2135642 12/13/21	0.00	35.04
101000	486574	12/30/21	2031	W R E C	4102	1777686 12/8/21	0.00	35.83
101000	486574	12/30/21	2031	W R E C	4102	1777689 12/13/21	0.00	36.36
101000	486574	12/30/21	2031	W R E C	5746DP	1601017 12/15/21	0.00	34.20
101000	486574	12/30/21	2031	W R E C	8200	1777617 12/16/21	0.00	1,903.80
TOTAL CHECK							0.00	23,139.44
101000	486575	12/30/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841379 11/30/21	0.00	148.95
101000	486575	12/30/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841377 11/30/21	0.00	150.95
101000	486575	12/30/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841383 11/30/21	0.00	150.95
101000	486575	12/30/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841382 11/30/21	0.00	297.90
101000	486575	12/30/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841381 11/30/21	0.00	297.90
101000	486575	12/30/21	18405	WASTE PRO OF FLORIDA INC	6102	0001841380 11/30/21	0.00	299.90
TOTAL CHECK							0.00	1,346.55
101000	486576	12/30/21	24106	WHEELER CONSTRUCTION	450	REIMB TAP FEE	0.00	325.00
101000	486577	12/30/21	2745	BARBARA WHITFORD	5379A	11/23-30/21 MILEAGE	0.00	25.60
101000	486578	12/30/21	26782	COREY RAYMOND SCHNUR	9000Z	SWR-0000000179 GRANT	0.00	1,255.00
101000	486579	12/30/21	26781	DOUGLAS J KNOWLTON	9000Z	SWR-0000000025 GRANT	0.00	1,255.00
101000	486580	12/30/21	914202	A H ELLIOTT	450	1804406013 UTIL RFND	0.00	80.38
101000	486581	12/30/21	906615	A PLUS HOMES, INC	450	1901035749 UTIL RFND	0.00	41.89
101000	486581	12/30/21	906615	A PLUS HOMES, INC	450	1901035248 UTIL RFND	0.00	143.33
TOTAL CHECK							0.00	185.22
101000	486582	12/30/21	914149	ABBIE NAFF	450	1901020920 UTIL RFND	0.00	251.16
101000	486583	12/30/21	901479	ADAMS HOMES OF NW FL INC	450	1901037151 UTIL RFND	0.00	8.37
101000	486584	12/30/21	906351	ADAMS HOMES OF NW FL, IN	450	1901036869 UTIL RFND	0.00	13.47

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486584	12/30/21	906351	ADAMS HOMES OF NW FL, IN	450	1901036870 UTIL RFND	0.00	26.03
101000	486584	12/30/21	906351	ADAMS HOMES OF NW FL, IN	450	1901036465 UTIL RFND	0.00	26.31
TOTAL CHECK							0.00	65.81
101000	486585	12/30/21	914161	ALAN IVORY	450	1901038099 UTIL RFND	0.00	141.01
101000	486586	12/30/21	913445	ALDANA CONTRACTING LLC	450	1901036311 UTIL RFND	0.00	41.16
101000	486586	12/30/21	913445	ALDANA CONTRACTING LLC	450	1901036310 UTIL RFND	0.00	44.48
101000	486586	12/30/21	913445	ALDANA CONTRACTING LLC	450	1901033791 UTIL RFND	0.00	37.35
101000	486586	12/30/21	913445	ALDANA CONTRACTING LLC	450	1901036741 UTIL RFND	0.00	38.63
TOTAL CHECK							0.00	161.62
101000	486587	12/30/21	914298	ALLAN DEVINE	450	1805088810 UTIL RFND	0.00	513.43
101000	486588	12/30/21	914248	ALLISON E DELLA TORRE	450	1901037592 UTIL RFND	0.00	39.52
101000	486589	12/30/21	914176	ANDREAS & NORA PRINSEN	450	1901034120 UTIL RFND	0.00	155.92
101000	486590	12/30/21	914279	ANDY & MELISSA ROBERTS	450	1901033436 UTIL RFND	0.00	27.18
101000	486591	12/30/21	914168	ANGELA FULGENZI	450	1901034497 UTIL RFND	0.00	132.46
101000	486592	12/30/21	914172	ANNA G PALMER	450	1901038627 UTIL RFND	0.00	128.97
101000	486593	12/30/21	914146	ANZEN'NA MIRAI, LLC	450	1901036105 UTIL RFND	0.00	51.44
101000	486593	12/30/21	914146	ANZEN'NA MIRAI, LLC	450	1901037077 UTIL RFND	0.00	869.39
TOTAL CHECK							0.00	920.83
101000	486594	12/30/21	914189	AUDREY LOU FLETCHER	450	1901027570 UTIL RFND	0.00	96.68
101000	486595	12/30/21	914212	BAO VAN NGUYEN	450	1901035543 UTIL RFND	0.00	66.89
101000	486596	12/30/21	914226	BARBARA SHIELDS	450	1901015714 UTIL RFND	0.00	51.20
101000	486597	12/30/21	914282	BARRY D LEEMAN	450	1901025862 UTIL RFND	0.00	22.05
101000	486598	12/30/21	914249	BETTINA PATTENSON	450	1901034278 UTIL RFND	0.00	39.39
101000	486599	12/30/21	914247	BRAIN DUCARY	450	1901020688 UTIL RFND	0.00	39.60
101000	486600	12/30/21	914257	BRETT & MARILENE LINEWEB	450	1901030942 UTIL RFND	0.00	38.12
101000	486601	12/30/21	914210	BRIAN & EMILIA ARNDT	450	1901031236 UTIL RFND	0.00	69.05
101000	486602	12/30/21	914159	BRIDGETTE DAVIDSON	450	1901017094 UTIL RFND	0.00	145.57
101000	486603	12/30/21	914255	BRIDGING MOUNTAINS LLC	450	1901031683 UTIL RFND	0.00	38.80
101000	486604	12/30/21	914154	BRITTNI MERENICK	450	1901025565 UTIL RFND	0.00	174.01
101000	486605	12/30/21	902008	BRUCE KAUFMAN	450	1901038517 UTIL RFND	0.00	35.12

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486606	12/30/21	913385	BUILDRIGHT DEVELOPMENT	450	1901036961 UTIL RFND	0.00	20.98
101000	486606	12/30/21	913385	BUILDRIGHT DEVELOPMENT	450	1901036963 UTIL RFND	0.00	17.01
TOTAL CHECK							0.00	37.99
101000	486607	12/30/21	914229	CAROL CAPE & LINDA WILLI	450	1901019000 UTIL RFND	0.00	48.07
101000	486608	12/30/21	914217	CASSIDY MOORE	450	1901017159 UTIL RFND	0.00	58.68
101000	486609	12/30/21	914265	CHARLES E AND BRENDA KUR	450	1901027726 UTIL RFND	0.00	36.83
101000	486610	12/30/21	914199	CHARLES RODBERG	450	1901032962 UTIL RFND	0.00	84.43
101000	486611	12/30/21	914239	CHRISTINA CHISARI	450	1901010142 UTIL RFND	0.00	43.58
101000	486612	12/30/21	914290	CINDY MILLER	450	1501904716 UTIL RFND	0.00	7.40
101000	486613	12/30/21	912961	CITRAVEST MANAGEMENT	450	1901040226 UTIL RFND	0.00	47.86
101000	486613	12/30/21	912961	CITRAVEST MANAGEMENT	450	1901040008 UTIL RFND	0.00	40.61
101000	486613	12/30/21	912961	CITRAVEST MANAGEMENT	450	1901040291 UTIL RFND	0.00	42.41
101000	486613	12/30/21	912961	CITRAVEST MANAGEMENT	450	1901039977 UTIL RFND	0.00	43.22
101000	486613	12/30/21	912961	CITRAVEST MANAGEMENT	450	1901040230 UTIL RFND	0.00	38.63
101000	486613	12/30/21	912961	CITRAVEST MANAGEMENT	450	1901040208 UTIL RFND	0.00	39.72
101000	486613	12/30/21	912961	CITRAVEST MANAGEMENT	450	1901039976 UTIL RFND	0.00	39.93
TOTAL CHECK							0.00	292.38
101000	486614	12/30/21	912944	CITRAVEST MANAGEMENT LLC	450	1901039828 UTIL RFND	0.00	35.97
101000	486614	12/30/21	912944	CITRAVEST MANAGEMENT LLC	450	1901040077 UTIL RFND	0.00	42.77
101000	486614	12/30/21	912944	CITRAVEST MANAGEMENT LLC	450	1901040079 UTIL RFND	0.00	47.14
TOTAL CHECK							0.00	125.88
101000	486615	12/30/21	907039	CITRUS HILLS CONSTRUCTIO	450	1901030970 UTIL RFND	0.00	127.32
101000	486616	12/30/21	901677	CITRUS HILLS CONSTRUCTIO	450	1901035850 UTIL RFND	0.00	128.04
101000	486616	12/30/21	901677	CITRUS HILLS CONSTRUCTIO	450	1901036964 UTIL RFND	0.00	106.76
101000	486616	12/30/21	901677	CITRUS HILLS CONSTRUCTIO	450	1901037408 UTIL RFND	0.00	70.67
101000	486616	12/30/21	901677	CITRUS HILLS CONSTRUCTIO	450	1901037410 UTIL RFND	0.00	9.53
TOTAL CHECK							0.00	315.00
101000	486617	12/30/21	913360	CKF CONSTRUCTION	450	1901036068 UTIL RFND	0.00	45.00
101000	486617	12/30/21	913360	CKF CONSTRUCTION	450	1901036458 UTIL RFND	0.00	43.22
101000	486617	12/30/21	913360	CKF CONSTRUCTION	450	1901036460 UTIL RFND	0.00	40.61
101000	486617	12/30/21	913360	CKF CONSTRUCTION	450	1901036491 UTIL RFND	0.00	41.79
101000	486617	12/30/21	913360	CKF CONSTRUCTION	450	1901036490 UTIL RFND	0.00	39.01
TOTAL CHECK							0.00	209.63
101000	486618	12/30/21	914174	COLLEEN M HIGGONS	450	1901021536 UTIL RFND	0.00	127.66
101000	486619	12/30/21	914155	DANIEL & HEATHER SERAFIN	450	1901033382 UTIL RFND	0.00	163.49
101000	486620	12/30/21	914225	DARLENE NELSON	450	1901037069 UTIL RFND	0.00	53.01
101000	486621	12/30/21	914169	DARLIS C GREENE & ERICKA	450	1901022234 UTIL RFND	0.00	132.19

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486622	12/30/21	914294	DAVID JOHN APPELT	450	1901026832 UTIL RFND	0.00	255.00
101000	486623	12/30/21	914187	DAVID JORDAN	450	1901033441 UTIL RFND	0.00	99.94
101000	486624	12/30/21	914272	DAWN FIELDS	450	1806691612 UTIL RFND	0.00	32.22
101000	486625	12/30/21	914170	DEER PARK LLC	450	1901035157 UTIL RFND	0.00	131.29
101000	486626	12/30/21	914297	DENNIS & BARBARA ENTWIST	450	1901019373 UTIL RFND	0.00	170.00
101000	486627	12/30/21	914160	DENNIS BOODOO	450	1901039916 UTIL RFND	0.00	141.85
101000	486628	12/30/21	914269	DIANA COSGRAVE	450	1901039631 UTIL RFND	0.00	33.06
101000	486629	12/30/21	914186	DIANNE WILLS	450	1901027482 UTIL RFND	0.00	100.49
101000	486630	12/30/21	914233	DONALD KING	450	1901022788 UTIL RFND	0.00	46.79
101000	486631	12/30/21	914224	DONN J JOHNSON	450	1901040016 UTIL RFND	0.00	53.73
101000	486632	12/30/21	914291	DONNALYNN BENENHALEY	450	1501894214 UTIL RFND	0.00	6.27
101000	486633	12/30/21	914192	DOO JOE KIM	450	1806668024 UTIL RFND	0.00	90.59
101000	486634	12/30/21	914158	DOUGLAS & ROSEANN MORAN	450	1901027501 UTIL RFND	0.00	150.29
101000	486635	12/30/21	914203	DOUGLAS BAXENDALE	450	1806561930 UTIL RFND	0.00	80.22
101000	486636	12/30/21	914240	DUSTIN & JORDAN BULLMAN	450	1901037940 UTIL RFND	0.00	43.33
101000	486637	12/30/21	914236	DYLAN WITTMAN	450	1901039803 UTIL RFND	0.00	45.00
101000	486638	12/30/21	914211	EDWARD TRUMBULL	450	1592009052 UTIL RFND	0.00	68.23
101000	486639	12/30/21	914207	ELIZABETH DARAH & RICHAR	450	1901035592 UTIL RFND	0.00	73.11
101000	486640	12/30/21	914292	EMPIRE CONSTRUCTION LLC	450	1901038620 UTIL RFND	0.00	5.92
101000	486641	12/30/21	914254	FRANK & NANCY CARDINELL	450	1901020277 UTIL RFND	0.00	39.06
101000	486642	12/30/21	914277	GAINEY CUSTOM MANUFACTUR	450	1901039796 UTIL RFND	0.00	28.71
101000	486643	12/30/21	914262	GANESH BALACK	450	1901038971 UTIL RFND	0.00	37.34
101000	486644	12/30/21	914213	GARY & SUSAN ZOLNIERZ	450	1901022322 UTIL RFND	0.00	66.02
101000	486645	12/30/21	914206	GAYE BUJARSKI	450	1901038869 UTIL RFND	0.00	75.81
101000	486646	12/30/21	914204	GORDON COTTRILL	450	1502651910 UTIL RFND	0.00	79.21
101000	486647	12/30/21	914190	GYANESHWAR SARJOO	450	1901037300 UTIL RFND	0.00	96.25

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486648	12/30/21	914152	HARRIET TUCK	450	1901016676 UTIL RFND	0.00	197.02
101000	486649	12/30/21	914293	HARTVAN LLC	450	1901039530 UTIL RFND	0.00	138.25
101000	486650	12/30/21	910889	HOMES BY ANN DAVID INC	450	1901036437 UTIL RFND	0.00	39.28
101000	486651	12/30/21	914280	INVESTOR NATION RESIDENT	450	1901037802 UTIL RFND	0.00	26.64
101000	486652	12/30/21	914288	INVESTOR NATION RESIDENT	450	1901038348 UTIL RFND	0.00	13.09
101000	486653	12/30/21	914235	INVESTOR NATION RESIDENT	450	1901038166 UTIL RFND	0.00	45.00
101000	486654	12/30/21	914285	INVESTOR NATION RESIDENT	450	1901038374 UTIL RFND	0.00	14.28
101000	486655	12/30/21	914274	JACQUELINE GURGANUS	450	1901013381 UTIL RFND	0.00	30.67
101000	486656	12/30/21	914171	JAKE DAVIDSON & BROOKE H	450	1901025499 UTIL RFND	0.00	130.12
101000	486657	12/30/21	914205	JAMES & NANCY PRICE	450	1901029920 UTIL RFND	0.00	78.61
101000	486658	12/30/21	914266	JAMES DODD	450	1901037034 UTIL RFND	0.00	36.27
101000	486659	12/30/21	914243	JANNA N & DARREN P HAMPT	450	1901029036 UTIL RFND	0.00	41.82
101000	486660	12/30/21	914264	JASON MILLER	450	1901033367 UTIL RFND	0.00	36.89
101000	486661	12/30/21	914220	JASON RECTOR CONSTRUCTIO	450	1901035163 UTIL RFND	0.00	56.92
101000	486662	12/30/21	914147	JAYME SHEPHERD	450	1901017784 UTIL RFND	0.00	368.06
101000	486663	12/30/21	914153	JENNIFER & KENNETH SIVER	450	1901030003 UTIL RFND	0.00	195.71
101000	486664	12/30/21	914208	JENNIFER JONES	450	1802650521 UTIL RFND	0.00	71.12
101000	486665	12/30/21	914215	JOAN HANSEN	450	1589305885 UTIL RFND	0.00	62.44
101000	486666	12/30/21	914261	JOHN & TERRI ERLER	450	1901026238 UTIL RFND	0.00	37.40
101000	486667	12/30/21	914289	JOSEPH HUGHES	450	1901037518 UTIL RFND	0.00	11.60
101000	486668	12/30/21	914222	JOSHUA LIGHTCAP	450	1901038982 UTIL RFND	0.00	54.02
101000	486669	12/30/21	914201	JUANITA & DAVID WILHELM	450	1901029517 UTIL RFND	0.00	80.49
101000	486670	12/30/21	914193	JULIE DEWOODY	450	1502416231 UTIL RFND	0.00	90.33
101000	486671	12/30/21	914287	KAREN PEDLER	450	1901024072 UTIL RFND	0.00	13.21
101000	486672	12/30/21	914197	KAREN STEFFES	450	1901039449 UTIL RFND	0.00	85.19
101000	486673	12/30/21	914180	KENNETH CROTTI	450	1594029025 UTIL RFND	0.00	107.35

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486674	12/30/21	901051	LADA CONSTRUCTION	450	1901037356 UTIL RFND	0.00	27.40
101000	486675	12/30/21	914175	LAVERNE TIMMER	450	1901039966 UTIL RFND	0.00	121.09
101000	486676	12/30/21	914276	LINDA BRESLIN-DOURM	450	1901039434 UTIL RFND	0.00	28.78
101000	486677	12/30/21	914191	LINDA SHAFFER	450	1587271030 UTIL RFND	0.00	94.45
101000	486678	12/30/21	914151	LINDA WEBSTER	450	1901036011 UTIL RFND	0.00	207.63
101000	486679	12/30/21	914184	LINDA ZACK	450	1901024587 UTIL RFND	0.00	102.51
101000	486680	12/30/21	914173	LINWOOD & KARLA SASSER	450	1901034848 UTIL RFND	0.00	128.49
101000	486681	12/30/21	914251	LON & RYAN SAYER	450	1901035053 UTIL RFND	0.00	39.19
101000	486682	12/30/21	911368	MANCIL CONSTRUCTION LLC	450	1901036445 UTIL RFND	0.00	40.44
101000	486683	12/30/21	913346	MANCIL CONSTRUCTION, LLC	450	1901035588 UTIL RFND	0.00	31.54
101000	486684	12/30/21	914231	MARCIA WALKER	450	1901038601 UTIL RFND	0.00	47.14
101000	486685	12/30/21	914253	MARGARET DONALD	450	1501927956 UTIL RFND	0.00	39.12
101000	486686	12/30/21	914218	MARIE MARGIORE & JOSHUA	450	1901034428 UTIL RFND	0.00	57.11
101000	486687	12/30/21	914227	MARIE-LUISE FERWERDA	450	1901038563 UTIL RFND	0.00	50.55
101000	486688	12/30/21	914286	MARY R ADAMS	450	1502132432 UTIL RFND	0.00	13.52
101000	486689	12/30/21	914157	MEGHAN MACKENZIE	450	1901039496 UTIL RFND	0.00	157.10
101000	486690	12/30/21	16883	MENDOZA LLC	450	1901039771 UTIL RFND	0.00	41.11
101000	486691	12/30/21	914196	MICHAEL & TARRA MAGRAW	450	1901029749 UTIL RFND	0.00	86.90
101000	486692	12/30/21	914242	MICHAEL BAUMSTARK	450	1501924722 UTIL RFND	0.00	42.53
101000	486693	12/30/21	914260	MICHAEL J OPHUS	450	1901028283 UTIL RFND	0.00	37.72
101000	486694	12/30/21	914234	MICHAEL THEODORE CWIAKAL	450	1901024257 UTIL RFND	0.00	45.20
101000	486695	12/30/21	914267	MICHAEL YEAGER	450	1901031530 UTIL RFND	0.00	36.14
101000	486696	12/30/21	914183	MORGAN PATTERSON	450	1901039082 UTIL RFND	0.00	106.27
101000	486697	12/30/21	914295	NANCY & LOIS POFI	450	1901024444 UTIL RFND	0.00	170.00
101000	486698	12/30/21	914209	NANCY D O'LEARY & SUSAN	450	1901013434 UTIL RFND	0.00	70.63
101000	486699	12/30/21	914258	NATHAN RILEY	450	1901031093 UTIL RFND	0.00	37.91

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486700	12/30/21	914241	NEAL & SUZAN HAMILTON	450	1901034781 UTIL RFND	0.00	42.64
101000	486701	12/30/21	914263	NICHOLS LLC	450	1901035242 UTIL RFND	0.00	37.34
101000	486702	12/30/21	914156	PATRICIA ANN MOELLER	450	1901031669 UTIL RFND	0.00	159.57
101000	486703	12/30/21	914214	PAUL & SHEENAGH KUKLA	450	1901034765 UTIL RFND	0.00	62.66
101000	486704	12/30/21	914194	PAUL & SUSAN BEUCLER	450	1901039762 UTIL RFND	0.00	87.85
101000	486705	12/30/21	914283	PETER MOREY	450	1901035302 UTIL RFND	0.00	20.10
101000	486706	12/30/21	914270	PHIL HOUSER	450	1901017075 UTIL RFND	0.00	32.57
101000	486707	12/30/21	914275	POLLY SPATE	450	1901031308 UTIL RFND	0.00	30.11
101000	486708	12/30/21	914163	RANDY SEIB	450	1901040124 UTIL RFND	0.00	139.06
101000	486709	12/30/21	914246	RAUL & LAURA ZAYAS	450	1901027440 UTIL RFND	0.00	40.61
101000	486710	12/30/21	914221	REAL PROPERTY MGMT DIVER	450	1901039111 UTIL RFND	0.00	55.86
101000	486711	12/30/21	914252	RICHARD B KAUFMAN	450	1901030740 UTIL RFND	0.00	39.19
101000	486712	12/30/21	914244	RICHARD C & DORIS C LANE	450	1901019365 UTIL RFND	0.00	41.02
101000	486713	12/30/21	914216	RICHARD SHEA	450	1513006401 UTIL RFND	0.00	61.47
101000	486714	12/30/21	914219	RICHARD W & BETH M FLADM	450	1901031349 UTIL RFND	0.00	57.01
101000	486715	12/30/21	914195	ROBERT & WANDA CARDINAL	450	1901029304 UTIL RFND	0.00	87.84
101000	486716	12/30/21	914230	ROBERT G ALDONATE	450	1901035455 UTIL RFND	0.00	47.67
101000	486717	12/30/21	914181	ROBERT JONES	450	1901014548 UTIL RFND	0.00	107.11
101000	486718	12/30/21	914165	ROBERT K STEPHENS	450	1901038813 UTIL RFND	0.00	138.32
101000	486719	12/30/21	914198	ROBERT LIVINGS	450	1901040463 UTIL RFND	0.00	103.53
101000	486720	12/30/21	914273	ROBERT WINSLER	450	1901018932 UTIL RFND	0.00	31.56
101000	486721	12/30/21	914167	ROBIN RHODES	450	1901032482 UTIL RFND	0.00	137.53
101000	486722	12/30/21	914228	RUSSELL COURTER	450	1901010552 UTIL RFND	0.00	48.30
101000	486723	12/30/21	914223	RYAN NOBLES	450	1901027210 UTIL RFND	0.00	53.88
101000	486724	12/30/21	914162	SANDRA & WILLIAM GILLHAM	450	1901024883 UTIL RFND	0.00	139.24
101000	486725	12/30/21	914278	SANTOS H QUINTEROS	450	1901019640 UTIL RFND	0.00	27.79

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486726	12/30/21	914268	SO & CINDY SYSONEXAY	450	1901019113 UTIL RFND	0.00	33.60
101000	486727	12/30/21	914259	SOLANA B JURE	450	1901038366 UTIL RFND	0.00	37.72
101000	486728	12/30/21	914188	SOUTHERN PROPERTIES FLOR	450	1901039085 UTIL RFND	0.00	97.53
101000	486729	12/30/21	914232	STAN SOEHLMAN	450	1901038990 UTIL RFND	0.00	46.82
101000	486730	12/30/21	914237	SUNCOAST PROPERTY MANAGE	450	1901040225 UTIL RFND	0.00	44.58
101000	486731	12/30/21	902411	SWEETWATER HOMES OF CITR	450	1901035940 UTIL RFND	0.00	15.19
101000	486732	12/30/21	914179	TANNER MULLEN	450	1901012422 UTIL RFND	0.00	103.66
101000	486733	12/30/21	914296	TENKA SOL LLC	450	1901037666 UTIL RFND	0.00	372.70
101000	486734	12/30/21	914150	THOMAS PUTSIS	450	1901027386 UTIL RFND	0.00	220.98
101000	486735	12/30/21	914166	THOMAS WESSELY	450	1901028491 UTIL RFND	0.00	138.32
101000	486736	12/30/21	914177	TONG KAHO	450	1901030123 UTIL RFND	0.00	111.17
101000	486737	12/30/21	914256	TROPIC SHORE REALTY	450	1901037817 UTIL RFND	0.00	38.27
101000	486738	12/30/21	906447	UNDERWOOD RESIDENTIAL LL	450	1901037868 UTIL RFND	0.00	38.44
101000	486739	12/30/21	906071	UNDERWOOD RESIDENTIAL, L	450	1901037677 UTIL RFND	0.00	38.27
101000	486739	12/30/21	906071	UNDERWOOD RESIDENTIAL, L	450	1901035800 UTIL RFND	0.00	34.69
101000	486739	12/30/21	906071	UNDERWOOD RESIDENTIAL, L	450	1901037675 UTIL RFND	0.00	44.94
101000	486739	12/30/21	906071	UNDERWOOD RESIDENTIAL, L	450	1901037462 UTIL RFND	0.00	47.14
101000	486739	12/30/21	906071	UNDERWOOD RESIDENTIAL, L	450	1901037461 UTIL RFND	0.00	43.41
101000	486739	12/30/21	906071	UNDERWOOD RESIDENTIAL, L	450	1901037676 UTIL RFND	0.00	27.80
TOTAL CHECK							0.00	236.25
101000	486740	12/30/21	914250	VAN DER VALK CONSTRUCTIO	450	1901036540 UTIL RFND	0.00	39.36
101000	486741	12/30/21	914284	VICKIE D & KYLE M RIDDLE	450	1901027542 UTIL RFND	0.00	14.30
101000	486742	12/30/21	914148	VINCENT & DEBRA RUBRECHT	450	1901021760 UTIL RFND	0.00	382.46
101000	486743	12/30/21	914200	VIVIAN A RIAL	450	1901027668 UTIL RFND	0.00	83.89
101000	486744	12/30/21	914185	WALDO V MIDGLEY JR	450	1901033968 UTIL RFND	0.00	101.79
101000	486745	12/30/21	914245	WANDA L CARDENAS	450	1901038947 UTIL RFND	0.00	40.97
101000	486746	12/30/21	6702	WHEELER CONSTRUCTION INC	450	1901036197 UTIL RFND	0.00	47.86
101000	486747	12/30/21	914178	WILLIAM & GAIL MYERS	450	1901028179 UTIL RFND	0.00	111.17
101000	486748	12/30/21	914164	WILLIAM & JANICE TAYLOR	450	1901027509 UTIL RFND	0.00	138.69

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486749	12/30/21	914238	WILLIAM & LINDA TOWELL	450	1901028249 UTIL RFND	0.00	43.93
101000	486750	12/30/21	914271	WILLIAM BROOKS JR	450	1901033192 UTIL RFND	0.00	32.57
101000	486751	12/30/21	914182	WILLIAM F WHITAKER & MIC	450	1901038757 UTIL RFND	0.00	106.48
101000	486752	12/30/21	914281	WJHFL LLC	450	1901036968 UTIL RFND	0.00	22.50
101000	486752	12/30/21	914281	WJHFL LLC	450	1901036390 UTIL RFND	0.00	18.25
TOTAL CHECK							0.00	40.75
101000	486753	12/30/21	4625	FLORIDA DEPT OF LAW ENFO	6302	2495497 12/2/21	0.00	45.25
101000	486753	12/30/21	4625	FLORIDA DEPT OF LAW ENFO	5858A	2495497 12/2/21	0.00	13.24
101000	486753	12/30/21	4625	FLORIDA DEPT OF LAW ENFO	5858AU	2495497 12/2/21	0.00	16.93
101000	486753	12/30/21	4625	FLORIDA DEPT OF LAW ENFO	5413X	2495497 12/2/21	0.00	15.08
TOTAL CHECK							0.00	90.50
101000	486754	12/30/21	22338	BARRACUDA EMERGENCY PHYS	2101A	HOSPITAL BILL 12/2/21	0.00	114.21
101000	486754	12/30/21	22338	BARRACUDA EMERGENCY PHYS	2101A	HOSPITAL BILL 12/2/21	0.00	178.81
TOTAL CHECK							0.00	293.02
101000	486755	12/30/21	4887.1	DEPT OF BUSINESS & PROFE	6102	NOS1901389 RENEWAL	0.00	242.00
101000	486756	12/30/21	17174	CENTURYLINK	2122	320345045 12/9/21	0.00	62.04
101000	486757	12/30/21	22308	CITRUS SPECIALTY GROUP I	2101A	HOSPITAL BILL 12/2/21	0.00	870.22
101000	486758	12/30/21	22648	FLORIDA CANCER SPECIALIS	2101A	HOSPITAL BILL 12/2/21	0.00	126.99
101000	486759	12/30/21	21952	INPATIENT CARE SPECIALIS	2101A	HOSPITAL BILL 12/2/21	0.00	374.60
101000	486759	12/30/21	21952	INPATIENT CARE SPECIALIS	2101A	HOSPITAL BILL 12/2/21	0.00	425.76
TOTAL CHECK							0.00	800.36
101000	486760	12/30/21	20307	LIFE INSURANCE CO OF NOR	8000	15523_120121 12/31/21	0.00	12,744.54
101000	486760	12/30/21	20307	LIFE INSURANCE CO OF NOR	8000	15523_120121 12/31/21	0.00	11,415.60
TOTAL CHECK							0.00	24,160.14
101000	486761	12/30/21	23134	PHYSICIAN PROVIDERS GROU	2101A	HOSPITAL BILL 12/2/21	0.00	160.94
101000	486762	12/30/21	25840	RADIOLOGY PHYSICIAN SOLU	2101A	HOSPITAL BILL 12/2/21	0.00	177.10
101000	486762	12/30/21	25840	RADIOLOGY PHYSICIAN SOLU	2101A	HOSPITAL BILL 12/2/21	0.00	15.12
TOTAL CHECK							0.00	192.22
101000	486763	12/30/21	6999.3	VERIZON WIRELESS MESSAGI	5799	9893573172 821883072	0.00	51.46
101000	486764	12/30/21	6999.3	VERIZON WIRELESS MESSAGI	5799	9893578794 842194466	0.00	72.14
101000	486765	12/30/21	11925	FL DEPT OF AGRICULTURE &	6304V	LICENSE RENEW - MULLIN	0.00	100.00
101000	486766	12/30/21	26340	JOHN PRICHER	2122	PETTY CASH 12/23/21	0.00	200.00
101000	486767	12/30/21	25247	LEYDA RIVERA	6212	PETTY CASH 12/16/21	0.00	34.74

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486767	12/30/21	25247	LEYDA RIVERA	6212	PETTY CASH 12/16/21	0.00	190.23
TOTAL CHECK							0.00	224.97
101000	486768	12/30/21	24911	SCARLETT REAL ESTATE HOL	9000	HOTEL BUNTS 1/10-14/22	0.00	420.00
101000	486769	12/30/21	24911	SCARLETT REAL ESTATE HOL	9000	HOTEL LOVES 1/10-14/22	0.00	420.00
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2667467222 Felica Gros	0.00	70.80
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2697670012 Christina L	0.00	82.34
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2684610011 Richard Lei	0.00	105.20
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2637480014 Linda Chris	0.00	118.03
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2666730024 Christina D	0.00	187.73
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2624730013 Ashley Germ	0.00	190.87
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2011210611 Stephanie B	0.00	241.45
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2712250016 Claude Tenn	0.00	363.84
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2683990014 Julia Wilso	0.00	850.00
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2637480014 Linda Chris	0.00	1,000.00
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2011210611 Stephanie B	0.00	1,150.00
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2614700022 Candace Nan	0.00	1,150.00
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2671440013 Dedrie John	0.00	1,200.00
101000	486770	12/30/21	4233.2	SUMTER ELECTRIC COOPERAT	5373U	2678819615 Virginia Wa	0.00	750.00
TOTAL CHECK							0.00	7,460.26
101000	486771	12/30/21	21094	PROGRESS ENERGY INC	5331W	9100 7069 2789 Nauertz	0.00	113.63
101000	486771	12/30/21	21094	PROGRESS ENERGY INC	5331W	9100 7069 2987 Nauertz	0.00	107.14
101000	486771	12/30/21	21094	PROGRESS ENERGY INC	5331W	9100 6651 0323 London	0.00	640.78
TOTAL CHECK							0.00	861.55
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910066924553 Meagan Ju	0.00	750.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910070566635 Terri Jen	0.00	1,238.53
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910073005316 Donna Con	0.00	1,250.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910065916088 Helen Cox	0.00	1,200.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910066685573 Mary Wald	0.00	1,200.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910074261364 Adrian Wa	0.00	1,064.09
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910069568555 Sierra Mi	0.00	1,099.58
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910078608656 Rene Aqui	0.00	1,100.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059178245 Christoph	0.00	1,100.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059499504 Louis Mas	0.00	1,100.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910078667821 Michelle	0.00	1,100.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910062683244 Lisa Sied	0.00	1,100.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910067961255 Joshua Re	0.00	1,144.47
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059846222 Theresa W	0.00	1,000.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059951644 Christoph	0.00	1,000.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910063143716 Rosa Lugo	0.00	950.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059951644 Christoph	0.00	963.43
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910067961255 Joshua Re	0.00	1,000.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910068937366 Mervaliz	0.00	1,000.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910070033227 Michael K	0.00	1,000.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910066734723 Diana Rea	0.00	400.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910062882398 Kristina	0.00	551.34
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910077125963 Mindy Bis	0.00	692.99
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059846222 Theresa W	0.00	701.70

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910057208436 Jennifer	0.00	759.98
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910078667821 Michelle	0.00	766.88
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910076111070 Thomas We	0.00	808.05
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910057208436 Jennifer	0.00	850.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910068937366 Mervaliz	0.00	241.07
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910061941736 Trisha Fl	0.00	1,524.11
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910078608656 Rene Aqui	0.00	305.40
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910075128851 Kayla Ros	0.00	346.27
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910070543208 Wanda Aco	0.00	243.49
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910079180322 Sandra Gr	0.00	268.92
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910076123040 Raquel Hi	0.00	428.48
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910070089207 James Dyk	0.00	461.92
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910056473908 Meghan Le	0.00	466.92
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910063353269 Bernadett	0.00	474.22
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059178245 Christoph	0.00	474.81
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910066734723 Diana Rea	0.00	479.03
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910069568555 Sierra Mi	0.00	500.00
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910063648477 Savannah	0.00	150.42
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910074705121 Judith Da	0.00	196.70
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910074763262 Patricia	0.00	207.21
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910066257098 Ruben Ber	0.00	207.87
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059642850 Ashley Co	0.00	221.27
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910066924553 Meagan Ju	0.00	223.24
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910061387790 Doreen Fe	0.00	235.51
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910077756364 Laura Elr	0.00	146.18
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910062683244 Lisa Sied	0.00	167.71
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910072377424 Jacob Hau	0.00	171.56
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910073005316 Donna Con	0.00	172.32
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910059499504 Louis Mas	0.00	113.78
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910063143716 Rosa Lugo	0.00	102.08
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910057163696 Yndalia F	0.00	128.98
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910066239939 Janice He	0.00	73.67
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910071053506 Heather J	0.00	82.20
101000	486774	12/30/21	21093	PROGRESS ENERGY INC	5373U	910077521440 Tamika Ha	0.00	67.35
TOTAL CHECK							0.00	35,773.73
101000	486775	12/30/21	4233.4	SECO	5331W	2707690519 Leon	0.00	80.08
101000	486775	12/30/21	4233.4	SECO	5331W	2693315015 Davis	0.00	167.95
TOTAL CHECK							0.00	248.03
101000	486777	12/30/21	4233.1	W R E C	5373U	1463351 Richard Decker	0.00	70.05
101000	486777	12/30/21	4233.1	W R E C	5373U	1439811 Mercedes Saiz	0.00	91.11
101000	486777	12/30/21	4233.1	W R E C	5373U	2179723 Jennie Martin	0.00	101.07
101000	486777	12/30/21	4233.1	W R E C	5373U	2061830 Lisa Bertorell	0.00	129.26
101000	486777	12/30/21	4233.1	W R E C	5373U	1999421 Annett Janson	0.00	129.67
101000	486777	12/30/21	4233.1	W R E C	5373U	2124641 Joseph Francis	0.00	132.10
101000	486777	12/30/21	4233.1	W R E C	5373U	1694365 Barrie Piccicu	0.00	132.72
101000	486777	12/30/21	4233.1	W R E C	5373U	1107159 Cheryl Camacho	0.00	145.67
101000	486777	12/30/21	4233.1	W R E C	5373U	1794212 Tracy Devaughn	0.00	175.71
101000	486777	12/30/21	4233.1	W R E C	5373U	1634238 Vernon Smeal	0.00	146.75
101000	486777	12/30/21	4233.1	W R E C	5373U	2145881 Shirley Kelley	0.00	150.00
101000	486777	12/30/21	4233.1	W R E C	5373U	2177111 Ashley John	0.00	118.15

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	486777	12/30/21	4233.1	W R E C	5373U	2123340 Kathy Adams	0.00	124.87
101000	486777	12/30/21	4233.1	W R E C	5373U	1592365 Robert Larocca	0.00	236.25
101000	486777	12/30/21	4233.1	W R E C	5373U	1641896 William Gaddis	0.00	165.62
101000	486777	12/30/21	4233.1	W R E C	5373U	1687518 Dorothy Beisch	0.00	193.89
101000	486777	12/30/21	4233.1	W R E C	5373U	1737044 Tami Malatt	0.00	540.53
101000	486777	12/30/21	4233.1	W R E C	5373U	2170262 Jon Metts	0.00	280.46
101000	486777	12/30/21	4233.1	W R E C	5373U	2061830 Lisa Bertorell	0.00	400.00
101000	486777	12/30/21	4233.1	W R E C	5373U	2156673 Katrina Campfi	0.00	409.33
101000	486777	12/30/21	4233.1	W R E C	5373U	1333177 Russell Rebell	0.00	415.70
101000	486777	12/30/21	4233.1	W R E C	5373U	2066758 Jose Hernandez	0.00	1,000.00
101000	486777	12/30/21	4233.1	W R E C	5373U	1341069 Mary Hanson	0.00	1,000.00
101000	486777	12/30/21	4233.1	W R E C	5373U	2145881 Shirley Kelley	0.00	1,000.00
101000	486777	12/30/21	4233.1	W R E C	5373U	2124641 Joseph Francis	0.00	1,200.00
101000	486777	12/30/21	4233.1	W R E C	5373U	2170262 Jon Metts	0.00	1,250.00
101000	486777	12/30/21	4233.1	W R E C	5373U	2156673 Katrina Campfi	0.00	750.00
101000	486777	12/30/21	4233.1	W R E C	5373U	2068214 Jennifer Casti	0.00	176.84
TOTAL CHECK							0.00	10,665.75
101000	486778	12/30/21	4233.5	WREC	5331W	1843993 Jefferson	0.00	173.00
101000	486778	12/30/21	4233.5	WREC	5331W	1082160 Cleveland	0.00	278.00
101000	486778	12/30/21	4233.5	WREC	5331W	2144069 Marcus	0.00	162.75
101000	486778	12/30/21	4233.5	WREC	5331W	1993646 Mayo	0.00	93.33
101000	486778	12/30/21	4233.5	WREC	5331W	2052338 Visconti	0.00	111.56
TOTAL CHECK							0.00	818.64
101000	486779	12/30/21	14665	CALIFORNIA STATE DISBURS	809	200000000500981	0.00	92.30
101000	486780	12/30/21	3234	COMMONWEALTH OF MASSACHU	809	RIVERA 00.1531.0146	0.00	132.00
101000	486781	12/30/21	23266	KENTUCKY CHILD SUPPORT E	809	WILSON #05CI00085	0.00	149.76
101000	V146681	12/02/21	23705	CITRUS CO FIRE RESCUE EX	809	FF DEC DONATIONS	0.00	10.00
101000	V146682	12/02/21	25263	INTERNATIONAL CITY MANAG	809	BOARD #301238	0.00	1,400.00
101000	V146683	12/02/21	2494.1	NATIONWIDE RETIREMENT SO	809	BOARD #0037159	0.00	5,029.48
101000	V146684	12/02/21	23701	PROFESSIONAL FIREFIGHTER	809	DEC 21 DUES DED	0.00	2,125.00
101000	V146685	12/03/21	0127	MAUREEN BAIRD	2440	ADV MEALS 12/5-8/21	0.00	78.00
101000	V146685	12/03/21	0127	MAUREEN BAIRD	2440	ADV MILEAGE 12/5-8/21	0.00	175.33
TOTAL CHECK							0.00	253.33
101000	V146686	12/16/21	13782	A1 ALARM SYSTEMS	2670	3237 11/30/21	0.00	95.00
101000	V146687	12/16/21	0006	A-ABLE SEPTIC & SEWER SE	2670	52661 12/7/21	0.00	275.00
101000	V146688	12/16/21	26511	AARON BLAKE	9000	200006 11/29/21	0.00	1,355.00
101000	V146689	12/16/21	15815	ACCESSIBLE SOLUTIONS INC	5348AHD	40586 12/2/21	0.00	243.20
101000	V146689	12/16/21	15815	ACCESSIBLE SOLUTIONS INC	5370ACO	40586 12/2/21	0.00	243.19
TOTAL CHECK							0.00	486.39

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146690	12/16/21	26382	ADT LLC	5345AEM	NOV-21 14591553	0.00	31.80
101000	V146691	12/16/21	24121	AINSLEY BECKFORD	5345ARE	702 11/30/21	0.00	252.00
101000	V146691	12/16/21	24121	AINSLEY BECKFORD	5345ARE	701 11/20/21	0.00	252.00
101000	V146691	12/16/21	24121	AINSLEY BECKFORD	5345ARE	700 11/13/21	0.00	252.00
TOTAL CHECK							0.00	756.00
101000	V146692	12/16/21	9132	AIR MECHANICAL & SERVICE	2100J	109566 11/30/21	0.00	11,183.25
101000	V146692	12/16/21	9132	AIR MECHANICAL & SERVICE	2140	109189 11/12/21	0.00	37,561.86
TOTAL CHECK							0.00	48,745.11
101000	V146693	12/16/21	0714	AIRGAS USA LLC	3200	9984389384 11/30/21	0.00	111.93
101000	V146693	12/16/21	0714	AIRGAS USA LLC	4180	9984389385 11/30/21	0.00	2,539.10
101000	V146693	12/16/21	0714	AIRGAS USA LLC	4180	9120374650 12/3/21	0.00	822.15
TOTAL CHECK							0.00	3,473.18
101000	V146694	12/16/21	25830	ALCOPRO INC	5750	0252870-IN 11/10/21	0.00	240.00
101000	V146695	12/16/21	26688	ALLAN KELLERMAN	5746X	CO-7 12/3/21	0.00	60,000.00
101000	V146695	12/16/21	26688	ALLAN KELLERMAN	5746X	CO-8 12/3/21	0.00	11,100.00
101000	V146695	12/16/21	26688	ALLAN KELLERMAN	5304V	CO-8 12/3/21	0.00	50,000.00
TOTAL CHECK							0.00	121,100.00
101000	V146696	12/16/21	25135	ALTA ENTERPRISES LLC	5212	SM9-499 11/29/21	0.00	2,908.75
101000	V146696	12/16/21	25135	ALTA ENTERPRISES LLC	5212	SM9-498 11/29/21	0.00	1,968.00
101000	V146696	12/16/21	25135	ALTA ENTERPRISES LLC	550	SS9/3974 12/1/21	0.00	1,656.44
101000	V146696	12/16/21	25135	ALTA ENTERPRISES LLC	5212	SS9/3671 11/17/21	0.00	2,621.73
TOTAL CHECK							0.00	9,154.92
101000	V146697	12/16/21	12510	AM CONSERVATION GROUP IN	9000W	IN0877178 12/6/21	0.00	491.40
101000	V146697	12/16/21	12510	AM CONSERVATION GROUP IN	9000W	IN0877178 12/6/21	0.00	78.83
101000	V146697	12/16/21	12510	AM CONSERVATION GROUP IN	9000W	IN0854503 11/19/21	0.00	500.00
101000	V146697	12/16/21	12510	AM CONSERVATION GROUP IN	9000W	IN0854503 11/19/21	0.00	1,512.00
101000	V146697	12/16/21	12510	AM CONSERVATION GROUP IN	9000W	IN0854503 11/19/21	0.00	145.48
TOTAL CHECK							0.00	2,727.71
101000	V146698	12/16/21	24064	AMERICAN INFRASTRUCTURE	5782H	INF19003CA-07 11/30/21	0.00	144.88
101000	V146698	12/16/21	24064	AMERICAN INFRASTRUCTURE	5780C	INF19003CA-07 11/30/21	0.00	821.01
101000	V146698	12/16/21	24064	AMERICAN INFRASTRUCTURE	5781F	CGC20003-CA02 11/30/21	0.00	3,383.20
101000	V146698	12/16/21	24064	AMERICAN INFRASTRUCTURE	2100H	INF21005-02 11/30/21	0.00	56,770.45
TOTAL CHECK							0.00	61,119.54
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86302 12/2/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86303 12/2/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86304 12/2/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86305 12/2/21	0.00	11,360.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86323 12/6/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86324 12/6/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86404 12/13/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86405 12/13/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86406 12/13/21	0.00	325.00

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86403 12/13/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86338 12/7/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86339 12/7/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86363 12/9/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86364 12/9/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86365 12/9/21	0.00	11,360.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86216 11/23/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86217 11/23/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86218 11/23/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86193 11/22/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86194 11/22/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86195 11/22/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86239 11/29/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86240 11/29/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86249 11/29/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86250 11/29/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86241 11/29/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86251 11/29/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86264 11/30/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86265 11/30/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86266 11/30/21	0.00	325.00
101000	V146700	12/16/21	22154	AMERICAN PIPE & TANK INC	9000	86267 11/30/21	0.00	325.00
TOTAL CHECK							0.00	32,145.00
101000	V146701	12/16/21	13256	APPLIED AQUATIC MANAGEME	6304V	198551 11/30/21	0.00	220.00
101000	V146702	12/16/21	24561	AQUA TRIANGLE 1 CORP	6102	1116517 11/11/21	0.00	295.05
101000	V146703	12/16/21	26322	BETSY K SCHWARTZ	5345AHD	10/4-11/1/21 MILEAGE	0.00	1.77
101000	V146703	12/16/21	26322	BETSY K SCHWARTZ	5351A	10/4-11/1/21 MILEAGE	0.00	1.77
101000	V146703	12/16/21	26322	BETSY K SCHWARTZ	5348AHD	10/4-11/1/21 MILEAGE	0.00	10.26
TOTAL CHECK							0.00	13.80
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84300066 11/22/21	0.00	1,826.90
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84298233 11/19/21	0.00	4,567.25
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84314685 12/6/21	0.00	475.03
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84318487 12/8/21	0.00	1,170.00
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84320463 12/9/21	0.00	89.13
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84320464 12/9/21	0.00	160.38
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84301846 11/23/21	0.00	74.18
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84305235 11/29/21	0.00	253.96
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84301845 11/23/21	0.00	625.55
101000	V146704	12/16/21	8070	BOUND TREE MEDICAL	4180	84310933 12/2/21	0.00	1,454.80
TOTAL CHECK							0.00	10,697.18
101000	V146705	12/16/21	26079	BRETT KINCH	2670	REIMB SAFETY BOOTS	0.00	80.00
101000	V146706	12/16/21	13462	BROWN FUNERAL HOME & CRE	5350	EDGIL 706-21	0.00	500.00
101000	V146706	12/16/21	13462	BROWN FUNERAL HOME & CRE	5350	NUGENT 705-21	0.00	500.00
101000	V146706	12/16/21	13462	BROWN FUNERAL HOME & CRE	5350	ALLEN 676-21	0.00	500.00
TOTAL CHECK							0.00	1,500.00

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146707	12/16/21	19917	DEBRA R BURDEN	9000	FIN MILEAGE 11/18/21	0.00	31.06
101000	V146707	12/16/21	19917	DEBRA R BURDEN	9000	FIN MILEAGE 11/29/21	0.00	90.78
TOTAL CHECK							0.00	121.84
101000	V146708	12/16/21	23463	MIKE & MARY BUSCH	5351A	10/1-11/12 MILEAGE	0.00	0.89
101000	V146708	12/16/21	23463	MIKE & MARY BUSCH	5345AHD	10/1-11/12 MILEAGE	0.00	2.67
101000	V146708	12/16/21	23463	MIKE & MARY BUSCH	5348AHD	10/1-11/12 MILEAGE	0.00	2.23
TOTAL CHECK							0.00	5.79
101000	V146709	12/16/21	23704	BYWATER SOLUTIONS LLC	6212	5981 8/26/21	0.00	13,500.00
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	4105	4040421886 11/30/21	0.00	7.30
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	7201	4040421886 11/30/21	0.00	10.95
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	4104	4040421886 11/30/21	0.00	18.25
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	3440	4040421886 11/30/21	0.00	21.90
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	9000	4040421886 11/30/21	0.00	21.90
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	2781	4040421886 11/30/21	0.00	36.51
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	2150	4040421886 11/30/21	0.00	87.62
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	2151	4040421886 11/30/21	0.00	160.64
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	4105	4040421885 11/30/21	0.00	1.17
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	7201	4040421885 11/30/21	0.00	1.75
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	4104	4040421885 11/30/21	0.00	2.92
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	9000	4040421885 11/30/21	0.00	3.51
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	3440	4040421885 11/30/21	0.00	3.52
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	2781	4040421885 11/30/21	0.00	5.86
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	2150	4040421885 11/30/21	0.00	14.06
101000	V146710	12/16/21	0257.2	CANON SOLUTIONS AMERICA	2151	4040421885 11/30/21	0.00	25.77
TOTAL CHECK							0.00	423.63
101000	V146711	12/16/21	6191	CARDNO INC	5832B2	323019 12/1/21	0.00	235.00
101000	V146712	12/16/21	25117	CAUSSEAUX HEWITT & WALPO	9000	202103376 11/28/21	0.00	1,500.00
101000	V146712	12/16/21	25117	CAUSSEAUX HEWITT & WALPO	9000	202103375 11/28/21	0.00	14,946.00
101000	V146712	12/16/21	25117	CAUSSEAUX HEWITT & WALPO	2831	202103376 11/28/21	0.00	23,782.50
101000	V146712	12/16/21	25117	CAUSSEAUX HEWITT & WALPO	2831	202103375 11/28/21	0.00	57,041.75
101000	V146712	12/16/21	25117	CAUSSEAUX HEWITT & WALPO	4110	202103377 11/28/21	0.00	1,500.00
TOTAL CHECK							0.00	98,770.25
101000	V146713	12/16/21	0328	CENTRAL MATERIALS COMPAN	4102	3543 11/30/21	0.00	1,039.63
101000	V146713	12/16/21	0328	CENTRAL MATERIALS COMPAN	4102	3542 11/30/21	0.00	10,890.88
TOTAL CHECK							0.00	11,930.51
101000	V146714	12/16/21	21593	CERIDA INVESTMENT CORP	9000	118-94928 11/23/21	0.00	380.00
101000	V146714 V	12/16/21	21593	CERIDA INVESTMENT CORP	9000	118-94928 11/23/21	0.00	-380.00
TOTAL CHECK							0.00	0.00
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	6304V	4102596997 11/23/21	0.00	40.35
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	6304V	4103148757 11/30/21	0.00	40.35
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	4102	4103148812 11/30/21	0.00	76.59
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4102591902 11/23/21	0.00	35.76
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4102777903 11/24/21	0.00	91.23
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4102597035 11/23/21	0.00	148.52

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4102597298 11/23/21	0.00	152.64
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	4102	4102597005 11/23/21	0.00	78.19
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	4150	4103819486 12/7/21	0.00	106.25
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	4102	4103819620 12/7/21	0.00	65.28
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	6304V	4103819476 12/7/21	0.00	41.51
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4103146678 11/30/21	0.00	35.76
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4103148815 11/30/21	0.00	148.52
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4103148861 11/30/21	0.00	453.20
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	4150	4103148768 11/30/21	0.00	106.25
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4103371991 12/1/21	0.00	91.23
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4103811860 12/7/21	0.00	35.76
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4103819603 12/7/21	0.00	143.43
101000	V146715	12/16/21	21283	CINTAS CORPORATION #148	9000	4103820178 12/7/21	0.00	152.64
TOTAL CHECK							0.00	2,043.46
101000	V146716	12/16/21	22508	CIRCLE T SOD FARMS INC	9000	1599 11/15/21	0.00	1,943.81
101000	V146716	12/16/21	22508	CIRCLE T SOD FARMS INC	9000	1600 11/11/21	0.00	945.72
101000	V146716	12/16/21	22508	CIRCLE T SOD FARMS INC	9000	1598 11/15/21	0.00	2,208.90
TOTAL CHECK							0.00	5,098.43
101000	V146717	12/16/21	23705	CITRUS CO FIRE RESCUE EX	809	FF DEC DONATIONS	0.00	10.00
101000	V146718	12/16/21	0356	CITRUS COUNTY CHAMBER OF	2440	69128 12/1/21	0.00	250.00
101000	V146718	12/16/21	0356	CITRUS COUNTY CHAMBER OF	2122	69183 12/6/21	0.00	22.21
101000	V146718	12/16/21	0356	CITRUS COUNTY CHAMBER OF	2122	69182 12/6/21	0.00	48.88
101000	V146718	12/16/21	0356	CITRUS COUNTY CHAMBER OF	2122	69139 12/1/21	0.00	1,200.00
101000	V146718	12/16/21	0356	CITRUS COUNTY CHAMBER OF	2122	68988 11/29/21	0.00	130.00
TOTAL CHECK							0.00	1,651.09
101000	V146719	12/16/21	21575	CITRUS COUNTY PROPERTY A	3200	2ND QTR FIRE 12/9/21	0.00	35,745.11
101000	V146719	12/16/21	21575	CITRUS COUNTY PROPERTY A	2211	2ND QTR BUDGET 12/9/21	0.00	913,791.24
101000	V146719	12/16/21	21575	CITRUS COUNTY PROPERTY A	9998	2ND QTR BUDGET 12/9/21	0.00	33,575.87
101000	V146719	12/16/21	21575	CITRUS COUNTY PROPERTY A	6212	2ND QTR BUDGET 12/9/21	0.00	18,030.44
101000	V146719	12/16/21	21575	CITRUS COUNTY PROPERTY A	2114	2ND QTR BUDGET 12/9/21	0.00	3,519.51
TOTAL CHECK							0.00	1,004,662.17
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3101	JAN 2022 11/22/21	0.00	1,806,489.83
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3101	JAN 2022 11/22/21	0.00	443,813.50
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3101	JAN 2022 11/22/21	0.00	71,753.75
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3101	JAN 2022 11/22/21	0.00	9,251.92
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	5106	JAN 2022 11/22/21	0.00	39,291.58
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	5106	JAN 2022 11/22/21	0.00	9,244.83
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	5106	JAN 2022 11/22/21	0.00	4,275.00
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3103	JAN 2022 11/22/21	0.00	216,102.74
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3103	JAN 2022 11/22/21	0.00	21,641.92
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3103	JAN 2022 11/22/21	0.00	416.67
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3104	JAN 2022 11/22/21	0.00	64,144.17
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3104	JAN 2022 11/22/21	0.00	12,544.42
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3104	JAN 2022 11/22/21	0.00	6,633.50
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3109	JAN 2022 11/22/21	0.00	67,291.75
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3109	JAN 2022 11/22/21	0.00	11,418.75
101000	V146720	12/16/21	16204	CITRUS COUNTY SHERIFFS O	3109	JAN 2022 11/22/21	0.00	7,013.75

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL CHECK							0.00	2,791,328.08
101000	V146721	12/16/21	4889	CITRUS COUNTY ASSOCIATIO	5765	560287 11/30/21	0.00	260.00
101000	V146722	12/16/21	16421.1	CITY ELECTRIC SUPPLY INC	2670	CRV/125619 11/16/21	0.00	8.94
101000	V146723	12/16/21	0389	CITY OF CRYSTAL RIVER	6102	1090094310 11/30/21	0.00	888.36
101000	V146723	12/16/21	0389	CITY OF CRYSTAL RIVER	6212	1070000300 11/4/21	0.00	350.89
101000	V146723	12/16/21	0389	CITY OF CRYSTAL RIVER	6212	1070000400 11/4/21	0.00	10.13
TOTAL CHECK							0.00	1,249.38
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1080033500 11/30/21	0.00	23.92
101000	V146724	12/16/21	0390	CITY OF INVERNESS	7201	1030233100 11/30/21	0.00	30.51
101000	V146724	12/16/21	0390	CITY OF INVERNESS	6212	1100098000 11/30/21	0.00	10.00
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1180013000 11/30/21	0.00	10.10
101000	V146724	12/16/21	0390	CITY OF INVERNESS	6212	1100096000 11/30/21	0.00	358.50
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1200278000 11/30/21	0.00	433.73
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1170190000 11/30/21	0.00	872.79
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1080033000 11/30/21	0.00	1,320.00
101000	V146724	12/16/21	0390	CITY OF INVERNESS	6102	1030240000 11/30/21	0.00	462.91
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1180011000 11/30/21	0.00	853.76
101000	V146724	12/16/21	0390	CITY OF INVERNESS	7201	1030229000 11/30/21	0.00	11.81
101000	V146724	12/16/21	0390	CITY OF INVERNESS	7201	1030233000 11/30/21	0.00	43.50
101000	V146724	12/16/21	0390	CITY OF INVERNESS	9000	1320042000 11/30/21	0.00	2,442.36
101000	V146724	12/16/21	0390	CITY OF INVERNESS	5106	1030234000 11/30/21	0.00	1,253.46
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1170186000 11/30/21	0.00	139.42
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1170184000 11/30/21	0.00	85.64
101000	V146724	12/16/21	0390	CITY OF INVERNESS	2670	1170188000 11/30/21	0.00	10.00
101000	V146724	12/16/21	0390	CITY OF INVERNESS	9000	1030242000 11/30/21	0.00	12.40
TOTAL CHECK							0.00	8,374.81
101000	V146725	12/16/21	26093	CITY OF OCALA	5703-603	563976-228020 12/6/21	0.00	25.00
101000	V146726	12/16/21	6226	CJ'S SALES AND SERVICE O	9000	73569 12/6/21	0.00	1,596.69
101000	V146726	12/16/21	6226	CJ'S SALES AND SERVICE O	9000	73517 11/29/21	0.00	1,824.23
TOTAL CHECK							0.00	3,420.92
101000	V146727	12/16/21	3078	CLEAN HARBORS ENVIRONMEN	5219	1003952568 11/1/21	0.00	7,210.52
101000	V146728	12/16/21	21289	COMPUTER DATA SERVICES L	5373U	INV-0286 12/1/21	0.00	475.00
101000	V146729	12/16/21	26263	CONSTANTINE CONSTRUCTORS	9000G	14 11/2/21	0.00	16,286.77
101000	V146729	12/16/21	26263	CONSTANTINE CONSTRUCTORS	450G	14 RET 11/2/21	0.00	-1,628.68
TOTAL CHECK							0.00	14,658.09
101000	V146730	12/16/21	11027	CORE & MAIN	9400	Q030376 12/2/21	0.00	24,840.00
101000	V146731	12/16/21	12990.3	CORECIVIC OF TENNESSEE,	001	6916 12/1/21	0.00	-19,163.76
101000	V146731	12/16/21	12990.3	CORECIVIC OF TENNESSEE,	2101A	6922 12/1/21	0.00	374.00
101000	V146731	12/16/21	12990.3	CORECIVIC OF TENNESSEE,	2101A	6920 12/1/21	0.00	150,723.76
101000	V146731	12/16/21	12990.3	CORECIVIC OF TENNESSEE,	2101A	6949 12/1/21	0.00	1,157,024.27
TOTAL CHECK							0.00	1,288,958.27

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146732	12/16/21	24516	CROWNE CONSULTING GROUP	8000	101761 11/12/21	0.00	47,314.29
101000	V146732	12/16/21	24516	CROWNE CONSULTING GROUP	8000	101677 10/31/21	0.00	55,856.03
TOTAL CHECK							0.00	103,170.32
101000	V146733	12/16/21	2610	CTF DBA ACORN SELF STORA	2332-602	STATE ATTORNEY 12/1/21	0.00	320.00
101000	V146734	12/16/21	0481	CULLIGAN OF FLORIDA INC	2501	764243 11/30/21	0.00	70.00
101000	V146734	12/16/21	0481	CULLIGAN OF FLORIDA INC	2501	764130 11/30/21	0.00	28.80
TOTAL CHECK							0.00	98.80
101000	V146735	12/16/21	9767	DATA FLOW SYSTEMS, INC	5216	87872 10/12/21	0.00	384.82
101000	V146735	12/16/21	9767	DATA FLOW SYSTEMS, INC	9000	88611 12/10/21	0.00	1,181.82
TOTAL CHECK							0.00	1,566.64
101000	V146736	12/16/21	10326	DAVID B SPRAKER	4102	24830 9/13/21	0.00	873.75
101000	V146737	12/16/21	15515	DAVID BOATWRIGHT	2501	6095015 11/29/21	0.00	242.00
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	3441	184251 11/9/21	0.00	425.00
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	3441	184246 11/9/21	0.00	537.48
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	3441	184251 11/9/21	0.00	241.80
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	2103	184774 12/2/21	0.00	120.76
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	2109	184774 12/2/21	0.00	120.77
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	2109	184774 12/2/21	0.00	73.40
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	2781	184775 12/2/21	0.00	80.37
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	2781	184776 12/2/21	0.00	80.37
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	3441	184773 12/2/21	0.00	425.00
101000	V146738	12/16/21	20848	DOCUMENT TECHNOLOGIES OF	3441	184773 12/2/21	0.00	72.76
TOTAL CHECK							0.00	2,177.71
101000	V146739	12/16/21	8962	EAGLE BUSINESS SOLUTIONS	2150	8933 11/30/21	0.00	82.50
101000	V146739	12/16/21	8962	EAGLE BUSINESS SOLUTIONS	2150	8932 11/30/21	0.00	2,722.50
TOTAL CHECK							0.00	2,805.00
101000	V146740	12/16/21	7364	EARNEST MAIL CONSULTING	2440	3438 12/9/21	0.00	810.00
101000	V146741	12/16/21	23802	ELECTION SYSTEM AND SOFT	2441	CD2012857 11/29/21	0.00	1,900.00
101000	V146741	12/16/21	23802	ELECTION SYSTEM AND SOFT	2441	CD2012857 11/29/21	0.00	30,250.00
TOTAL CHECK							0.00	32,150.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5358AOC	21-333 11/23/21	0.00	34.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5326ARE	21-338 11/30/21	0.00	332.50
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AHM	21-341 12/1/21	0.00	417.13
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5347AHM	21-331 11/23/21	0.00	582.19
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AHM	21-329 11/23/21	0.00	869.75
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AHM	21-335 11/30/21	0.00	905.25
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5326ARE	21-332 11/23/21	0.00	490.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5347AHM	21-337 11/30/21	0.00	495.94
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5348AOC	21-333 11/23/21	0.00	34.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5348AOC	21-339 11/30/21	0.00	34.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5347APC	21-343 12/1/21	0.00	57.00

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5347AHM	21-343 12/1/21	0.00	125.06
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5358ARE	21-334 11/30/21	0.00	135.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AOC	21-339 11/30/21	0.00	102.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5326ARE	21-344 12/1/21	0.00	52.50
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5390A	21-330 11/23/21	0.00	62.13
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AOC	21-345 12/1/21	0.00	68.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345ARE	21-341 12/1/21	0.00	48.81
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345ARE	21-335 11/30/21	0.00	53.25
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345APC	21-341 12/1/21	0.00	209.63
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5347APC	21-337 11/30/21	0.00	123.50
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5347APC	21-331 11/23/21	0.00	133.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345APC	21-335 11/30/21	0.00	380.25
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345APC	21-329 11/23/21	0.00	458.25
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345ACP	21-335 11/30/21	0.00	133.13
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345ACP	21-341 12/1/21	0.00	155.31
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345ACP	21-329 11/23/21	0.00	159.75
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AOC	21-333 11/23/21	0.00	102.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345ARE	21-329 11/23/21	0.00	106.50
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5326ARE	21-350 12/7/21	0.00	385.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345APC	21-347 12/7/21	0.00	282.75
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5358AOC	21-351 12/7/21	0.00	34.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5348AOC	21-351 12/7/21	0.00	34.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345ARE	21-347 12/7/21	0.00	53.25
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AHM	21-347 12/7/21	0.00	457.06
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5345AOC	21-351 12/7/21	0.00	68.00
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5358ARE	21-346 12/7/21	0.00	139.50
101000	V146743	12/16/21	7507	FAMILY LIFE CARE INC	5390A	21-348 12/7/21	0.00	35.50
TOTAL CHECK							0.00	8,348.89
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932872-3 12/8/21	0.00	927.60
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932872-2 12/3/21	0.00	1,749.50
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932068-1 12/1/21	0.00	2,602.82
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932861 12/1/21	0.00	180.80
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932868 12/1/21	0.00	1,797.57
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932871 12/1/21	0.00	3,734.40
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932872-1 11/29/21	0.00	1,457.60
101000	V146744	12/16/21	6665	FERGUSON ENTERPRISES INC	9000	1932872 11/23/21	0.00	8,638.45
TOTAL CHECK							0.00	21,088.74
101000	V146745	12/16/21	25227	FISERV INC	9000	92009049 12/2/21	0.00	196.00
101000	V146746	12/16/21	6866	FL DEPARTMENT OF JUVENIL	3340	202112-9 12/3/21	0.00	23,928.00
101000	V146747	12/16/21	20626	FLORIDA CONTRACT GROWERS	8200	5607 11/16/21	0.00	1,085.00
101000	V146748	12/16/21	0359	FLORIDA DEPARTMENT OF HE	2114	FIS1221-01 12/8/21	0.00	109,395.86
101000	V146749	12/16/21	21982	FORTILINE INC	9000	5459633 11/15/21	0.00	291.16
101000	V146749	12/16/21	21982	FORTILINE INC	9000	5499530 11/25/21	0.00	7,070.66
101000	V146749	12/16/21	21982	FORTILINE INC	9000	5485410 11/30/21	0.00	1,224.00
101000	V146749	12/16/21	21982	FORTILINE INC	9000	5440422 11/30/21	0.00	2,496.00
101000	V146749	12/16/21	21982	FORTILINE INC	9000	5459629 11/30/21	0.00	9,267.00

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL CHECK							0.00	20,348.82
101000	V146750	12/16/21	21355	BARBARA FREEMAN	5379A	10/18-27/21 MILEAGE	0.00	14.08
101000	V146751	12/16/21	24246	RYAN FUSICK	9000	REIMB WW COURSE	0.00	50.00
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5900E	C0009240113021 12/3/21	0.00	301.75
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5345AHD	C0009240113021 12/3/21	0.00	5,559.00
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5370ACO	C0009240113021 12/3/21	0.00	8,827.25
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5348AHD	C0009240113021 12/3/21	0.00	17,459.00
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5358AHD	C0009240113021 12/3/21	0.00	518.50
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5389AHD	C0009240113021 12/3/21	0.00	352.75
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5351A	C0009240113021 12/3/21	0.00	799.00
101000	V146752	12/16/21	3263	GA FOOD SERVICE INC	5351A	C0009240113021 12/3/21	0.00	688.50
TOTAL CHECK							0.00	34,505.75
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	4102	34902 12/10/21	0.00	2,450.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	4102	34902 12/10/21	0.00	1,195.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	4102	34902 12/10/21	0.00	405.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	2675	34880 11/29/21	0.00	1,720.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	2675	34879 11/29/21	0.00	1,110.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	2675	34878 11/29/21	0.00	385.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	2675	34877 11/29/21	0.00	220.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	6212	34876 11/29/21	0.00	385.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	6212	34882 11/29/21	0.00	3,100.00
101000	V146753	12/16/21	22809	GAMCO PROPERTIES III, IN	2675	34881 11/29/21	0.00	2,300.00
TOTAL CHECK							0.00	13,270.00
101000	V146754	12/16/21	24852	GARY RALPH THOMAS	3200	130 12/10/21	0.00	7,000.00
101000	V146755	12/16/21	20834.1	GATOR GYPSUM INC	2670	40042153-00 11/22/21	0.00	3,066.62
101000	V146756	12/16/21	0832	GOLDEN X PLUMBING SUPPLY	2670	602084 11/12/21	0.00	28.28
101000	V146756	12/16/21	0832	GOLDEN X PLUMBING SUPPLY	2670	602256 11/16/21	0.00	91.88
101000	V146756	12/16/21	0832	GOLDEN X PLUMBING SUPPLY	2670	602380 11/17/21	0.00	106.58
101000	V146756	12/16/21	0832	GOLDEN X PLUMBING SUPPLY	2670	603254 12/6/21	0.00	132.11
101000	V146756	12/16/21	0832	GOLDEN X PLUMBING SUPPLY	2670	602694 11/22/21	0.00	5.27
101000	V146756	12/16/21	0832	GOLDEN X PLUMBING SUPPLY	2670	602872 11/30/21	0.00	36.64
TOTAL CHECK							0.00	400.76
101000	V146757	12/16/21	5930	GRAINGER INDUSTRIAL INC	2670	9141558446 12/6/21	0.00	39.00
101000	V146757	12/16/21	5930	GRAINGER INDUSTRIAL INC	2670	9141952011 12/6/21	0.00	163.21
101000	V146757	12/16/21	5930	GRAINGER INDUSTRIAL INC	2670	9134435040 11/30/21	0.00	62.16
101000	V146757	12/16/21	5930	GRAINGER INDUSTRIAL INC	2670	9139500673 12/3/21	0.00	52.14
101000	V146757	12/16/21	5930	GRAINGER INDUSTRIAL INC	2670	9139886957 12/3/21	0.00	78.33
101000	V146757	12/16/21	5930	GRAINGER INDUSTRIAL INC	2670	9138751582 12/3/21	0.00	1,062.00
101000	V146757	12/16/21	5930	GRAINGER INDUSTRIAL INC	2670	9137836145 12/2/21	0.00	86.64
TOTAL CHECK							0.00	1,543.48
101000	V146758	12/16/21	9408	GRAY ROBINSON ATTORNEYS	3321C	11047467 12/7/21	0.00	80,540.58
101000	V146758	12/16/21	9408	GRAY ROBINSON ATTORNEYS	4110	11045680 11/24/21	0.00	880.00
TOTAL CHECK							0.00	81,420.58

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146759	12/16/21	19266.1	GUARDIAN COMMUNITY RESOU	2790B	M3145 12/6/21	0.00	1,216.37
101000	V146760	12/16/21	2715	GUARDIAN MEDICAL MONITOR	5347AEM	22151-T 11/30/21	0.00	148.20
101000	V146760	12/16/21	2715	GUARDIAN MEDICAL MONITOR	5390A	22150 11/30/21	0.00	331.20
101000	V146760	12/16/21	2715	GUARDIAN MEDICAL MONITOR	5345AEM	22151-C 12/2/21	0.00	247.92
TOTAL CHECK							0.00	727.32
101000	V146761	12/16/21	20074	GUTERMANN INC	9000	INV/GUS/2021/0265 9/2	0.00	8,555.00
101000	V146762	12/16/21	0883	HACH COMPANY INC	9000	12754210 11/19/21	0.00	208.00
101000	V146762	12/16/21	0883	HACH COMPANY INC	9000	12752179 11/18/21	0.00	510.80
TOTAL CHECK							0.00	718.80
101000	V146763	12/16/21	23885	HANSON PROFESSIONAL SERV	5782H	1090609 12/3/21	0.00	763.53
101000	V146763	12/16/21	23885	HANSON PROFESSIONAL SERV	5780C	1090609 12/3/21	0.00	4,326.62
101000	V146763	12/16/21	23885	HANSON PROFESSIONAL SERV	5782J	1090611 12/3/21	0.00	3,680.04
TOTAL CHECK							0.00	8,770.19
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6080170 12/8/21	0.00	28.50
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6080169 12/8/21	0.00	114.00
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6080131 12/8/21	0.00	114.00
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6080132 12/8/21	0.00	216.60
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6080130 12/8/21	0.00	256.50
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6080175 12/8/21	0.00	2,046.00
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6074878 11/30/21	0.00	313.50
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6074879 11/30/21	0.00	456.00
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6071220 11/22/21	0.00	28.50
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6071219 11/22/21	0.00	102.60
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6071229 11/22/21	0.00	1,581.00
101000	V146764	12/16/21	10186	HAWKINS INC	9000	6075726 11/30/21	0.00	2,046.00
TOTAL CHECK							0.00	7,303.20
101000	V146765	12/16/21	0928	HELENA AGRI-ENTERPRISES	6304V	119505137 11/23/21	0.00	67.65
101000	V146765	12/16/21	0928	HELENA AGRI-ENTERPRISES	6304V	119505109 11/19/21	0.00	1,030.65
TOTAL CHECK							0.00	1,098.30
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	13277729 11/26/21	0.00	89.00
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	13342792 11/29/21	0.00	89.00
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	12789135 11/12/21	0.00	89.00
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	12803765 11/12/21	0.00	356.00
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	13151949 11/23/21	0.00	1,157.00
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	12950712 11/16/21	0.00	1,755.00
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	12914826 11/16/21	0.00	51.21
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	12911644 11/16/21	0.00	344.40
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	12972575 11/17/21	0.00	429.28
101000	V146766	12/16/21	1699	HENRY SCHEIN INC	4180	13122747 11/19/21	0.00	712.00
TOTAL CHECK							0.00	5,071.89
101000	V146767	12/16/21	26267	HOLLY DAVIS	2109	FIN MILEAGE 11/16-19/2	0.00	326.63
101000	V146767	12/16/21	26267	HOLLY DAVIS	2109	FIN MEALS 11/16-19/21	0.00	97.00
TOTAL CHECK							0.00	423.63

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146768	12/16/21	13156	HOME DEPOT STORE #6332	2675	H6332-215282 12/3/21	0.00	42.46
101000	V146768	12/16/21	13156	HOME DEPOT STORE #6332	2675	001612/7030776 12/1/21	0.00	27.94
101000	V146768	12/16/21	13156	HOME DEPOT STORE #6332	2675	H6332-215713 12/7/21	0.00	14.94
101000	V146768	12/16/21	13156	HOME DEPOT STORE #6332	2675	H6332-215709 12/7/21	0.00	20.58
101000	V146768	12/16/21	13156	HOME DEPOT STORE #6332	2675	023932/5970551 11/23/2	0.00	295.18
TOTAL CHECK							0.00	401.10
101000	V146769	12/16/21	26633	HYDROMAX USA LLC	9000	20508 9/27/21	0.00	50,685.22
101000	V146770	12/16/21	25263	INTERNATIONAL CITY MANAG	809	BOARD #301238	0.00	1,400.00
101000	V146771	12/16/21	21024	IDEXX DISTRIBUTION INC	5106	1150861121 11/30/21	0.00	126.00
101000	V146771	12/16/21	21024	IDEXX DISTRIBUTION INC	5106	1121115086 11/30/21	0.00	748.88
101000	V146771	12/16/21	21024	IDEXX DISTRIBUTION INC	5106	3095084496 11/1/21	0.00	99.00
101000	V146771	12/16/21	21024	IDEXX DISTRIBUTION INC	5106	3096586560 11/29/21	0.00	1,414.24
101000	V146771	12/16/21	21024	IDEXX DISTRIBUTION INC	5106	3096301713 11/22/21	0.00	879.82
TOTAL CHECK							0.00	3,267.94
101000	V146772	12/16/21	5426	IMAGE ONE TECHNOLOGY SOL	3456	342864 12/7/21	0.00	21,450.00
101000	V146773	12/16/21	9236	INFOR PUBLIC SECTOR INC	2150	P-6794-US06A 8/19/21	0.00	25,930.30
101000	V146773	12/16/21	9236	INFOR PUBLIC SECTOR INC	3200	P-6794-US06A 8/19/21	0.00	1,479.79
101000	V146773	12/16/21	9236	INFOR PUBLIC SECTOR INC	3440	P-6794-US06A 8/19/21	0.00	12,190.73
101000	V146773	12/16/21	9236	INFOR PUBLIC SECTOR INC	9000	P-6794-US06A 8/19/21	0.00	11,378.50
TOTAL CHECK							0.00	50,979.32
101000	V146774	12/16/21	24070	INVOICE CLOUD INC	9000	1271-2021_11 11/30/21	0.00	4,756.15
101000	V146774	12/16/21	24070	INVOICE CLOUD INC	5106	1795-2021_10 10/31/21	0.00	70.00
101000	V146774	12/16/21	24070	INVOICE CLOUD INC	5106	1795-2021_11 11/30/21	0.00	70.00
TOTAL CHECK							0.00	4,896.15
101000	V146775	12/16/21	25299	JANET LAWSON	5351A	11/5-19/21 MILEAGE	0.00	6.27
101000	V146775	12/16/21	25299	JANET LAWSON	5348AHD	11/5-19/21 MILEAGE	0.00	5.65
101000	V146775	12/16/21	25299	JANET LAWSON	5345AHD	11/5-19/21 MILEAGE	0.00	1.88
TOTAL CHECK							0.00	13.80
101000	V146776	12/16/21	8612	JNT FENCE COMPANY INC	2675	HARP REPAIR 12/8/21	0.00	900.00
101000	V146777	12/16/21	2554	KANE'S ACE HARDWARE	9000	68503/1 11/30/21	0.00	2.59
101000	V146777	12/16/21	2554	KANE'S ACE HARDWARE	9000	068570/1 12/8/21	0.00	15.58
TOTAL CHECK							0.00	18.17
101000	V146778	12/16/21	25279	KEITH VERSCHRAEGEN	5746DP	1085 12/1/21	0.00	540.00
101000	V146779	12/16/21	21057	KIMLEY-HORN AND ASSOCIAT	3120	19950222 11/30/21	0.00	3,187.84
101000	V146779	12/16/21	21057	KIMLEY-HORN AND ASSOCIAT	3120	19950220 11/30/21	0.00	2,633.00
TOTAL CHECK							0.00	5,820.84
101000	V146780	12/16/21	22137	RONALD E KITCHEN JR	2109	FIN TOLLS 12/13/21	0.00	9.88
101000	V146780	12/16/21	22137	RONALD E KITCHEN JR	2109	FIN MILEAGE 12/13/21	0.00	76.27
TOTAL CHECK							0.00	86.15

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146781	12/16/21	24514	KLOOZED LLC	2122	2454 11/29/21	0.00	7,600.00
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6102	276882282 11/30/21	0.00	78.59
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6102	276882282 11/30/21	0.00	158.41
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2101	276739718 11/30/21	0.00	458.65
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276892186 11/30/21	0.00	125.63
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276892924 11/30/21	0.00	125.63
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276892186 11/30/21	0.00	6.91
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2125	276750269 11/30/21	0.00	81.34
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	9000	276889931 11/30/21	0.00	226.72
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276893098 11/30/21	0.00	105.13
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276892358 11/30/21	0.00	105.13
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276892765 11/30/21	0.00	105.13
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276892933 11/30/21	0.00	105.13
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276892358 11/30/21	0.00	35.08
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6212	276893098 11/30/21	0.00	45.86
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	4150	276749694 11/30/21	0.00	126.20
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2122	276740761 11/30/21	0.00	144.13
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	11.33
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	81.41
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	1.63
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	22.54
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	8.27
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	7.54
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	1.62
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	4.02
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2675	276889831 11/30/21	0.00	2.85
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	6304V	276738211 11/30/21	0.00	109.33
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	5212	276737840 11/30/21	0.00	123.15
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	9000	276742227 11/30/21	0.00	128.55
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	9000	276739634 11/30/21	0.00	94.87
101000	V146782	12/16/21	17052	KONICA MINOLTA BUSINESS	2107	276737945 11/30/21	0.00	227.18
TOTAL CHECK							0.00	2,857.96
101000	V146783	12/16/21	2590	KRONOS INC	3200	11833384 10/28/21	0.00	10,560.00
101000	V146783	12/16/21	2590	KRONOS INC	4180	11833384 10/28/21	0.00	8,640.00
TOTAL CHECK							0.00	19,200.00
101000	V146784	12/16/21	7476	LASER ACTION PLUS INC	5703-602	IN147831 12/1/21	0.00	60.17
101000	V146785	12/16/21	24345	LOVING CARE IN HOME SERV	5347AHM	63172 11/23/21	0.00	100.50
101000	V146785	12/16/21	24345	LOVING CARE IN HOME SERV	5347AHM	63157 11/16/21	0.00	100.50
TOTAL CHECK							0.00	201.00
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	02397 11/23/21	0.00	22.72
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	01516 11/29/21	0.00	7.00
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	01825 11/19/21	0.00	115.82
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	02307 12/3/21	0.00	20.86
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	02239 12/6/21	0.00	28.42
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	61158 12/7/21	0.00	25.97
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	08143 12/8/21	0.00	50.32

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	01952 12/9/21	0.00	158.28
101000	V146786	12/16/21	7032	LOWE'S INVERNESS	2670	01955 12/9/21	0.00	47.49
TOTAL CHECK							0.00	476.88
101000	V146787	12/16/21	16189	MACKLER GRAPHICS INC	9000W	211658 11/30/21	0.00	1,906.00
101000	V146788	12/16/21	18516	MADER ELECTRIC MOTORS, I	9400	T11928 11/30/21	0.00	4,398.50
101000	V146788	12/16/21	18516	MADER ELECTRIC MOTORS, I	9400	T11938 12/2/21	0.00	2,862.63
101000	V146788	12/16/21	18516	MADER ELECTRIC MOTORS, I	9400	T11894 11/18/21	0.00	3,898.50
101000	V146788	12/16/21	18516	MADER ELECTRIC MOTORS, I	9400	T11891 11/17/21	0.00	5,679.50
101000	V146788	12/16/21	18516	MADER ELECTRIC MOTORS, I	9400	T11878 11/15/21	0.00	9,998.50
101000	V146788	12/16/21	18516	MADER ELECTRIC MOTORS, I	9400	T11895 11/18/21	0.00	4,898.40
TOTAL CHECK							0.00	31,736.03
101000	V146789	12/16/21	22513	MANAGEMENT COMPUTER SERV	5366Y	11/30/21 11/30/21	0.00	3,364.00
101000	V146790	12/16/21	25380	MARIE JOHNSON NALL	5348AHD	11/9/21 MILEAGE	0.00	11.57
101000	V146791	12/16/21	0127	MAUREEN BAIRD	2440	FIN TOLLS 12/5-8/21	0.00	21.66
101000	V146791	12/16/21	0127	MAUREEN BAIRD	2440	FIN MILEAGE 12/13/21	0.00	32.93
TOTAL CHECK							0.00	54.59
101000	V146792	12/16/21	6218.1	MCKIM & CREED INC	9000	179160 12/8/21	0.00	1,589.57
101000	V146793	12/16/21	2028.1	METTLER TOLEDO, INC	5212	655017963 12/7/21	0.00	823.99
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501360187 12/3/21	0.00	44.99
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501360186 12/3/21	0.00	68.97
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501360183 12/3/21	0.00	79.98
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501360185 12/3/21	0.00	152.18
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501390179 12/9/21	0.00	37.48
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501393992 12/9/21	0.00	39.99
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501393765 12/9/21	0.00	78.72
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501393990 12/9/21	0.00	135.96
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501322030 11/24/21	0.00	139.44
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501295706 11/19/21	0.00	110.21
101000	V146794	12/16/21	17685	MIDWEST TAPE LLC	6212	501295704 11/19/21	0.00	214.95
TOTAL CHECK							0.00	1,102.87
101000	V146795	12/16/21	12725	MILITARY OUTLET, INC	3440	174029 11/16/21	0.00	100.00
101000	V146795	12/16/21	12725	MILITARY OUTLET, INC	4102	174384 12/3/21	0.00	95.00
101000	V146795	12/16/21	12725	MILITARY OUTLET, INC	4180	174151 11/22/21	0.00	90.00
101000	V146795	12/16/21	12725	MILITARY OUTLET, INC	4180	174150 11/22/21	0.00	100.00
TOTAL CHECK							0.00	385.00
101000	V146796	12/16/21	10116	MODERN PLUMBING INC	2670	PO# 83358 10/12/21	0.00	3,886.00
101000	V146797	12/16/21	5678	MOTOROLA SOLUTIONS INC	5212	8230348973 12/2/21	0.00	140.00
101000	V146797	12/16/21	5678	MOTOROLA SOLUTIONS INC	2100J9	1187066224 11/30/21	0.00	199,089.93
101000	V146797	12/16/21	5678	MOTOROLA SOLUTIONS INC	3220	1187066224 11/30/21	0.00	199,089.93
101000	V146797	12/16/21	5678	MOTOROLA SOLUTIONS INC	3120	1187066224 11/30/21	0.00	199,089.94
TOTAL CHECK							0.00	597,409.80

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37452487 12/10/21	0.00	412.51
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37440783 12/10/21	0.00	41.94
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37353911 12/7/21	0.00	275.70
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37275342 12/2/21	0.00	870.47
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37262993 12/2/21	0.00	315.36
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37208930 11/30/21	0.00	234.70
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37253340 12/2/21	0.00	48.39
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37113578 11/23/21	0.00	100.72
101000	V146798	12/16/21	21170	MWI VETERINARY SUPPLY CO	5106	37063906 11/22/21	0.00	141.40
TOTAL CHECK							0.00	2,441.19
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	4102	1663 12/6/21	0.00	4,305.60
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	4102	1663 12/6/21	0.00	113.40
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	7135	1664 12/10/21	0.00	165.00
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	7137	1664 12/10/21	0.00	165.00
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	7131	1664 12/10/21	0.00	165.00
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	7134	1664 12/10/21	0.00	82.50
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	7139	1664 12/10/21	0.00	82.50
101000	V146799	12/16/21	22605	MWM LAWN AND LANDSCAPE L	7132	1664 12/10/21	0.00	165.00
TOTAL CHECK							0.00	5,244.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118534 12/10/21	0.00	10.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118535 12/10/21	0.00	10.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118474 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118498 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118501 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118502 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118503 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118505 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118506 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118507 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118504 12/10/21	0.00	27.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118462 12/10/21	0.00	32.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118515 12/10/21	0.00	37.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118464 12/10/21	0.00	46.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118500 12/10/21	0.00	63.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118536 12/10/21	0.00	91.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118537 12/10/21	0.00	91.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118499 12/10/21	0.00	98.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118463 12/10/21	0.00	121.44
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118497 12/10/21	0.00	140.80
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118517 12/10/21	0.00	10.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118521 12/10/21	0.00	10.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118522 12/10/21	0.00	10.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118523 12/10/21	0.00	10.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118533 12/10/21	0.00	10.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118519 12/10/21	0.00	17.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118518 12/10/21	0.00	27.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1118461 12/10/21	0.00	94.88
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118532 12/10/21	0.00	111.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118516 12/10/21	0.00	119.00

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1118520 12/10/21	0.00	129.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116761 12/1/21	0.00	16.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116748 12/1/21	0.00	42.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116777 12/1/21	0.00	101.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116749 12/1/21	0.00	45.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116746 12/1/21	0.00	63.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116762 12/1/21	0.00	81.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116763 12/1/21	0.00	81.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116727 12/1/21	0.00	94.88
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116747 12/1/21	0.00	96.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116776 12/1/21	0.00	101.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116753 12/1/21	0.00	114.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116751 12/1/21	0.00	119.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116723 12/1/21	0.00	143.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116723 12/1/21	0.00	143.00
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	3200	1116724 12/1/21	0.00	178.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116724 12/1/21	0.00	178.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116750 12/1/21	0.00	230.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116754 12/1/21	0.00	230.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116752 12/1/21	0.00	233.50
101000	V146802	12/16/21	6420	NORTH AMERICAN FIRE EQUI	4180	1116760 12/1/21	0.00	535.19
TOTAL CHECK							0.00	4,284.69
101000	V146803	12/16/21	2494.1	NATIONWIDE RETIREMENT SO	809	BOARD #0037159	0.00	4,629.48
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ARE	0077 12/10/21	0.00	431.25
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5358ARE	0065 12/3/21	0.00	92.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5358ARE	0066 12/10/21	0.00	115.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345APC	0066 12/10/21	0.00	552.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345APC	0065 12/3/21	0.00	1,224.75
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ARE	0066 12/10/21	0.00	460.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ARE	0065 12/3/21	0.00	529.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345AHM	0066 12/10/21	0.00	500.25
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345AHM	0065 12/3/21	0.00	1,443.25
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345AHM	0077 12/10/21	0.00	925.75
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345APC	0077 12/10/21	0.00	621.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ACP	0077 12/10/21	0.00	224.25
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5358ARE	0077 12/10/21	0.00	138.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ACP	0065 12/3/21	0.00	345.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ACP	0066 12/10/21	0.00	143.75
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5358ARE	0064 11/26/21	0.00	253.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345APC	0064 11/26/21	0.00	1,259.25
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345AHM	0064 11/26/21	0.00	1,362.75
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ACP	0064 11/26/21	0.00	345.00
101000	V146804	12/16/21	25989	NATURE COAST AT-HOME SER	5345ARE	0064 11/26/21	0.00	770.50
TOTAL CHECK							0.00	11,735.75
101000	V146805	12/16/21	11087	NATURE COAST COMMUNICATI	2670	3440 11/20/21	0.00	850.00
101000	V146806	12/16/21	24980	NATURE SAFE SOLUTIONS LL	2670	NOV 2021 SERVICES	0.00	1,308.19
101000	V146807	12/16/21	20894	NEW WASTE CONCEPTS INC	5212	7582 11/15/21	0.00	28,975.00

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146808	12/16/21	13277	ODYSSEY MANUFACTURING CO	9000	4421 11/26/21	0.00	1,546.82
101000	V146808	12/16/21	13277	ODYSSEY MANUFACTURING CO	9000	4423 11/26/21	0.00	412.07
101000	V146808	12/16/21	13277	ODYSSEY MANUFACTURING CO	9000	4422 11/26/21	0.00	1,157.00
101000	V146808	12/16/21	13277	ODYSSEY MANUFACTURING CO	9000	3831 11/17/21	0.00	511.75
101000	V146808	12/16/21	13277	ODYSSEY MANUFACTURING CO	9000	3832 11/17/21	0.00	523.32
101000	V146808	12/16/21	13277	ODYSSEY MANUFACTURING CO	9000	3833 11/17/21	0.00	1,561.06
101000	V146808	12/16/21	13277	ODYSSEY MANUFACTURING CO	9000	3830 11/17/21	0.00	1,802.25
TOTAL CHECK							0.00	7,514.27
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457609 11/30/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457603 11/30/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457604 11/30/21	0.00	41.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457607 11/30/21	0.00	41.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457608 11/30/21	0.00	64.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457277 11/29/21	0.00	15.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457186 11/29/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457187 11/29/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458969 12/8/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458970 12/8/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459009 12/8/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459010 12/8/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459008 12/8/21	0.00	50.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458834 12/7/21	0.00	10.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458796 12/7/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458797 12/7/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458798 12/7/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458799 12/7/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458832 12/7/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458831 12/7/21	0.00	60.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458833 12/7/21	0.00	70.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458648 12/6/21	0.00	41.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458715 12/6/21	0.00	41.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458527 12/6/21	0.00	64.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458543 12/6/21	0.00	64.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458601 12/6/21	0.00	182.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458198 12/2/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458215 12/2/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458216 12/2/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457981 12/1/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457982 12/1/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457984 12/1/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457985 12/1/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135457986 12/1/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458017 12/1/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458018 12/1/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458019 12/1/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458020 12/1/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458022 12/1/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458024 12/1/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459252 12/10/21	0.00	10.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459273 12/10/21	0.00	18.00

Attachment: County Warrants December 2021 (19825 : County Warrants)

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459274 12/10/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459282 12/10/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459294 12/10/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459284 12/10/21	0.00	20.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459287 12/10/21	0.00	30.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459288 12/10/21	0.00	30.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459289 12/10/21	0.00	40.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459286 12/10/21	0.00	50.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459283 12/10/21	0.00	70.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459443 12/13/21	0.00	8.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459444 12/13/21	0.00	8.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459447 12/13/21	0.00	10.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459448 12/13/21	0.00	10.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135459446 12/13/21	0.00	18.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458391 12/3/21	0.00	10.00
101000	V146811	12/16/21	8285	PACE ANALYTICAL SERVICES	9000	2135458392 12/3/21	0.00	20.00
TOTAL CHECK							0.00	1,657.00
101000	V146812	12/16/21	16787	PAFF TREE SERVICE LLC	4102	TS-5601 12/3/21	0.00	177.00
101000	V146812	12/16/21	16787	PAFF TREE SERVICE LLC	4102	TS-5600 12/2/21	0.00	588.64
101000	V146812	12/16/21	16787	PAFF TREE SERVICE LLC	4102	TS-5605 12/3/21	0.00	777.00
TOTAL CHECK							0.00	1,542.64
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2101	50017090 11/9/21	0.00	12.19
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	6212	50018005 11/19/21	0.00	32.14
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017089 5000360	0.00	106.12
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2440	50018357 11/21/21	0.00	13.33
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2101	50018692 11/28/21	0.00	40.69
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2101	50018302 11/21/21	0.00	42.97
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	6304V	50000389 11/28/21	0.00	199.08
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2122	50018622 11/22/21	0.00	21.88
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2440	50018844 11/28/21	0.00	13.33
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	3200	50017601 11/12/21	0.00	15.61
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	3200	50017641 11/14/21	0.00	29.29
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2101	50017642 11/14/21	0.00	23.02
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017862 11/17/21	0.00	38.41
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2101	50018095 11/19/21	0.00	27.58
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2101	50018093 11/19/21	0.00	24.73
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	7201	50017622 11/14/21	0.00	21.31
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	3345	50017621 11/14/21	0.00	25.30
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	3345	50017620 11/14/21	0.00	25.87
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017042 50000360	0.00	80.84
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017119 50000360	0.00	87.16
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017402 50000360	0.00	93.48
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017107 50000360	0.00	93.48
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017037 50000360	0.00	93.48
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017034 50000360	0.00	99.80
101000	V146814	12/16/21	26560	PAXTON MEDIA GROUP	2781	50017035 50000360	0.00	99.80
TOTAL CHECK							0.00	1,360.89
101000	V146815	12/16/21	24742	PERSONAL RESPONSE CORPOR	5390A	0026 HOPE 11/30/21	0.00	400.70

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146816	12/16/21	3449	PETROLEUM TRADERS CORPOR	550	1720370 11/30/21	0.00	19,475.14
101000	V146817	12/16/21	13503	PFM ASSET MANAGEMENT LLC	001	SMA-M1021-26696 10/31/	0.00	766.80
101000	V146817	12/16/21	13503	PFM ASSET MANAGEMENT LLC	326	SMA-M1021-26696 10/31/	0.00	575.11
101000	V146817	12/16/21	13503	PFM ASSET MANAGEMENT LLC	405	SMA-M1021-26696 10/31/	0.00	575.11
TOTAL CHECK							0.00	1,917.02
101000	V146818	12/16/21	16782	PIPER FIRE PROTECTION IN	2670	98844 12/2/21	0.00	246.45
101000	V146818	12/16/21	16782	PIPER FIRE PROTECTION IN	2670	98849 12/2/21	0.00	251.45
101000	V146818	12/16/21	16782	PIPER FIRE PROTECTION IN	2670	98847 12/2/21	0.00	292.90
101000	V146818	12/16/21	16782	PIPER FIRE PROTECTION IN	2670	98845 12/2/21	0.00	350.45
101000	V146818	12/16/21	16782	PIPER FIRE PROTECTION IN	2670	98846 12/2/21	0.00	407.30
TOTAL CHECK							0.00	1,548.55
101000	V146819	12/16/21	23200	POINT RECOGNITION LTD	2107	PR010524 11/30/21	0.00	462.25
101000	V146820	12/16/21	23701	PROFESSIONAL FIREFIGHTER	809	DEC 21 DED DUES	0.00	2,100.00
101000	V146821	12/16/21	24485	RAFTELIS FINANCIAL CONSU	9000	21753 12/10/21	0.00	3,800.00
101000	V146822	12/16/21	11311	REDWOOD TOXICOLOGY LABOR	5750	102236202110 10/31/21	0.00	379.99
101000	V146823	12/16/21	25992	RENTAL OF INVERNESS INC	2675	175952 12/9/21	0.00	5.25
101000	V146823	12/16/21	25992	RENTAL OF INVERNESS INC	2675	175735 11/29/21	0.00	55.17
101000	V146823	12/16/21	25992	RENTAL OF INVERNESS INC	2675	175801 12/2/21	0.00	106.47
101000	V146823	12/16/21	25992	RENTAL OF INVERNESS INC	2675	175783 12/1/21	0.00	162.26
TOTAL CHECK							0.00	329.15
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918663 6 11/19/21	0.00	3.28
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	917792 4 11/2/21	0.00	4.51
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918681 8 11/22/21	0.00	5.02
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918697 4 11/24/21	0.00	5.27
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918702 2 11/22/21	0.00	5.76
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918698 2 11/24/21	0.00	6.04
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918700 6 11/24/21	0.00	7.81
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918680 0 11/22/21	0.00	8.11
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	917751 0 11/3/21	0.00	8.34
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918623 0 11/16/21	0.00	8.63
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918746 9 11/22/21	0.00	11.18
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	917838 5 11/8/21	0.00	12.00
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918691 7 11/24/21	0.00	3.93
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	918637 0 11/17/21	0.00	9.27
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	3200	917904 5 11/8/21	0.00	9.37
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	4102	B 209868 11/18/21	0.00	300.00
101000	V146824	12/16/21	25827	RENTOKIL NORTH AMERICA I	4102	B 209615 11/11/21	0.00	300.00
TOTAL CHECK							0.00	708.52
101000	V146825	12/16/21	13211	RILEY AUTO ELECTRIC INC	550	61334 12/1/21	0.00	203.86
101000	V146825	12/16/21	13211	RILEY AUTO ELECTRIC INC	550	61395 12/13/21	0.00	135.00
TOTAL CHECK							0.00	338.86
101000	V146826	12/16/21	11585	RISK MANAGEMENT ASSOCIAT	8100	77951 12/6/21	0.00	4,728.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146826	12/16/21	11585	RISK MANAGEMENT ASSOCIAT	8100	77958 12/8/21	0.00	1,823.00
TOTAL CHECK							0.00	6,551.00
101000	V146827	12/16/21	15286	ROPER LAW PA	8100	70317 12/2/21	0.00	288.00
101000	V146828	12/16/21	24236	DAN ROWE	5351A	10/4-18/21 MILEAGE	0.00	4.39
101000	V146828	12/16/21	24236	DAN ROWE	5348AHD	10/4-18/21 MILEAGE	0.00	28.54
TOTAL CHECK							0.00	32.93
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347AHM	0323 11/27/21	0.00	2,056.06
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347ACP	0323 11/27/21	0.00	65.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347ACP	0325 11/30/21	0.00	32.50
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5348AOC	0322 11/27/21	0.00	170.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345AHM	0325 11/30/21	0.00	608.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345AHM	0323 11/27/21	0.00	1,216.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345AOC	0322 11/27/21	0.00	102.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5348AOC	0324 11/30/21	0.00	68.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5358ARE	0323 11/27/21	0.00	1,045.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5358ARE	0325 11/30/21	0.00	285.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345ARE	0323 11/27/21	0.00	76.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345ARE	0325 11/30/21	0.00	76.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5326ARE	0325 11/30/21	0.00	67.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345ACP	0323 11/27/21	0.00	74.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5326ARE	0323 11/27/21	0.00	402.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347AHM	0325 11/30/21	0.00	686.75
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5358ARE	0327 12/4/21	0.00	589.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345AOC	0326 12/4/21	0.00	102.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345AHM	0327 12/4/21	0.00	722.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345ACP	0327 12/4/21	0.00	148.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5348AOC	0326 12/4/21	0.00	68.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347AHM	0327 12/4/21	0.00	1,490.75
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347ACP	0327 12/4/21	0.00	32.50
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5326ARE	0327 12/4/21	0.00	318.25
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345AOC	0320 11/20/21	0.00	68.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347AHM	0321 11/20/21	0.00	2,177.50
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5347ACP	0321 11/20/21	0.00	65.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5358ARE	0321 11/20/21	0.00	988.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5348AOC	0320 11/20/21	0.00	170.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345ARE	0321 11/20/21	0.00	76.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345ACP	0321 11/20/21	0.00	74.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5345AHM	0321 11/20/21	0.00	1,254.00
101000	V146830	12/16/21	23839	COMMUNITY ANGELS LLC	5326ARE	0321 11/20/21	0.00	435.50
TOTAL CHECK							0.00	15,807.81
101000	V146831	12/16/21	24053	SAFARI MICRO INC	5703-605	SM378203 11/19/21	0.00	8,140.86
101000	V146832	12/16/21	2447	SAND LAND OF FLORIDA ENT	4102	68116 11/24/21	0.00	74.20
101000	V146832	12/16/21	2447	SAND LAND OF FLORIDA ENT	4102	68217 12/6/21	0.00	148.40
101000	V146832	12/16/21	2447	SAND LAND OF FLORIDA ENT	4102	68248 12/8/21	0.00	222.60
101000	V146832	12/16/21	2447	SAND LAND OF FLORIDA ENT	4102	68261 12/9/21	0.00	74.20
101000	V146832	12/16/21	2447	SAND LAND OF FLORIDA ENT	4102	68233 12/7/21	0.00	74.20
101000	V146832	12/16/21	2447	SAND LAND OF FLORIDA ENT	4102	68173 12/2/21	0.00	148.40

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146832	12/16/21	2447	SAND LAND OF FLORIDA ENT	4102	68132 11/29/21	0.00	74.20
TOTAL CHECK							0.00	816.20
101000	V146833	12/16/21	9663	SCHLABACH SECURITY & SOU	9000	86283 11/16/21	0.00	201.99
101000	V146833	12/16/21	9663	SCHLABACH SECURITY & SOU	6102	86456 11/29/21	0.00	105.00
TOTAL CHECK							0.00	306.99
101000	V146834	12/16/21	3317	SEAN M GERRITS INC	4102	50404 12/13/21	0.00	420.00
101000	V146834	12/16/21	3317	SEAN M GERRITS INC	4102	50386 12/6/21	0.00	210.00
101000	V146834	12/16/21	3317	SEAN M GERRITS INC	4102	50357 11/29/21	0.00	70.00
TOTAL CHECK							0.00	700.00
101000	V146835	12/16/21	21331	SERVICEWEAR APPAREL INC	4102	0043749102 11/15/21	0.00	114.75
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-603	B14430214 11/30/21	0.00	2,819.13
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-603	B14430280 11/30/21	0.00	766.08
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	4180	B14294341 10/29/21	0.00	5,114.88
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	1,408.32
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	11,480.04
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	42.24
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	312.96
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	334.20
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	1,570.74
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	577.04
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	1,147.52
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	275.76
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	300.74
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	2,079.88
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	2,352.96
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	440.10
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-605	B14286574 10/29/21	0.00	220.05
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-603	B14389676 11/19/21	0.00	276.55
101000	V146836	12/16/21	10043	SHI INTERNATIONAL CORP	5703-602	B14415158 11/26/21	0.00	106.72
TOTAL CHECK							0.00	31,625.91
101000	V146837	12/16/21	26610	SMA HEALTHCARE INC	5750	111030 NOVEMBER 2021	0.00	2,000.00
101000	V146837	12/16/21	26610	SMA HEALTHCARE INC	5750	111030 OCTOBER 2021	0.00	2,000.00
TOTAL CHECK							0.00	4,000.00
101000	V146838	12/16/21	23566	SOUTHERN PET SERVICES IN	5106	880 12/9/21	0.00	270.00
101000	V146839	12/16/21	23664	STROUD ENGINEERING CONSU	9000	220-0119-33 12/6/21	0.00	5,505.70
101000	V146839	12/16/21	23664	STROUD ENGINEERING CONSU	9000	220-0120-14 12/6/21	0.00	5,765.56
101000	V146839	12/16/21	23664	STROUD ENGINEERING CONSU	9000G	220-0117-20 10/31/21	0.00	1,947.00
101000	V146839	12/16/21	23664	STROUD ENGINEERING CONSU	9000E	220-0420-11 10/31/21	0.00	715.00
101000	V146839	12/16/21	23664	STROUD ENGINEERING CONSU	9000	220-0221-06 10/31/21	0.00	3,755.00
TOTAL CHECK							0.00	17,688.26
101000	V146840	12/16/21	2632	SUMMIT HOME RESPIRATORY	5345AMS	300735 12/8/21	0.00	126.00
101000	V146840	12/16/21	2632	SUMMIT HOME RESPIRATORY	5345AMS	300341 12/6/21	0.00	134.00
TOTAL CHECK							0.00	260.00

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	4102	2011435600 12/7/21	0.00	9.42
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	4102	2011875600 12/7/21	0.00	21.32
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	4102	2011447700 12/6/21	0.00	16.78
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	2706070012 11/26/21	0.00	227.87
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	2707250012 11/26/21	0.00	607.51
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	4102	9603343101 11/25/21	0.00	68.57
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	4102	2011448600 11/25/21	0.00	14.13
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	4102	2011317300 11/25/21	0.00	31.12
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	9607138001 11/25/21	0.00	32.92
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	2707641912 11/26/21	0.00	37.98
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	2707697712 11/26/21	0.00	45.60
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	2010169500 11/26/21	0.00	52.69
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	2011365300 11/23/21	0.00	53.95
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	9000	9606951701 11/24/21	0.00	34.21
101000	V146841	12/16/21	1870	SUMTER ELECTRIC COOPERAT	4102	2011448200 12/9/21	0.00	15.12
TOTAL CHECK							0.00	1,269.19
101000	V146842	12/16/21	8651	SUNSHINE STATE ONE-CALL	9000	PSINV1005195 11/30/21	0.00	747.57
101000	V146843	12/16/21	7109	SVK INC	550	011960 12/1/21	0.00	131.50
101000	V146843	12/16/21	7109	SVK INC	550	011956 12/1/21	0.00	162.50
101000	V146843	12/16/21	7109	SVK INC	550	011940 11/29/21	0.00	177.00
101000	V146843	12/16/21	7109	SVK INC	550	011970 12/6/21	0.00	212.00
101000	V146843	12/16/21	7109	SVK INC	550	011887 11/23/21	0.00	130.50
101000	V146843	12/16/21	7109	SVK INC	550	011890 11/24/21	0.00	130.50
101000	V146843	12/16/21	7109	SVK INC	550	011931 11/23/21	0.00	159.00
101000	V146843	12/16/21	7109	SVK INC	550	011937 11/28/21	0.00	162.50
101000	V146843	12/16/21	7109	SVK INC	550	011935 11/24/21	0.00	171.00
TOTAL CHECK							0.00	1,436.50
101000	V146844	12/16/21	24973	TELEFLEX LLC	4180	9504783143 12/2/21	0.00	4,400.00
101000	V146845	12/16/21	1919	TEN-8 FIRE & SAFETY LLC	4180	IN901623 11/22/21	0.00	3,995.00
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-298 12/6/21	0.00	651.30
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-299 12/6/21	0.00	3,600.00
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-300 12/6/21	0.00	3,600.00
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-287 11/29/21	0.00	759.00
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-288 11/29/21	0.00	1,131.60
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-286 11/29/21	0.00	2,048.00
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-294 12/1/21	0.00	3,600.00
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-295 12/1/21	0.00	3,600.00
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-289 11/29/21	0.00	4,432.50
101000	V146846	12/16/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-290 11/29/21	0.00	5,400.00
TOTAL CHECK							0.00	28,822.40
101000	V146847	12/16/21	16999	THE NIDY SPORTS CONSTRUC	6120	12905 11/30/21	0.00	16,320.00
101000	V146847	12/16/21	16999	THE NIDY SPORTS CONSTRUC	6120	12931 12/3/21	0.00	14,167.00
TOTAL CHECK							0.00	30,487.00
101000	V146848	12/16/21	4770	THE WARE GROUP LLC	2670	S010252794.001 12/8/21	0.00	682.80

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146849	12/16/21	24523	THERESA NATWICK	2122	FIN MEALS 11/14-16/21	0.00	89.00
101000	V146849	12/16/21	24523	THERESA NATWICK	2122	FIN MILEAGE 11/14-16/2	0.00	70.93
101000	V146849	12/16/21	24523	THERESA NATWICK	2122	FIN TOLLS 11/14-16/21	0.00	10.92
TOTAL CHECK							0.00	170.85
101000	V146850	12/16/21	2082.4	WEST PUBLISHING CORP	2103	845317444 11/1/21	0.00	427.85
101000	V146851	12/16/21	15615	TIERRA, INC	4105	5511-1001 11/30/21	0.00	1,500.00
101000	V146852	12/16/21	26673	TITLE USA LLC	3345	281521 12/1/21	0.00	100.00
101000	V146852	12/16/21	26673	TITLE USA LLC	3345	2134531 12/1/21	0.00	100.00
TOTAL CHECK							0.00	200.00
101000	V146853	12/16/21	1952	TRI-CO COMMUNICATIONS IN	3200	119007345-1 12/6/21	0.00	348.84
101000	V146854	12/16/21	25223	TTVRB INC	4102	109769.1.1 11/23/21	0.00	23.00
101000	V146855	12/16/21	25256	ULTRA GRAPHICS & WINDOW	3215	19521 12/9/21	0.00	1,828.00
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5106	915 1620894 12/8/21	0.00	29.39
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	2670	915 1621128 12/9/21	0.00	6.79
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	2675	915 1621127 12/9/21	0.00	104.53
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5218	915 1619954 12/2/21	0.00	8.88
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5216	915 1619954 12/2/21	0.00	8.92
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5212	915 1619954 12/2/21	0.00	11.12
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5219	915 1619954 12/2/21	0.00	17.60
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5217	915 1619954 12/2/21	0.00	38.88
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5212	915 1619954 12/2/21	0.00	220.00
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	2670	915 1619905 12/2/21	0.00	6.79
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	2670	915 1619267 12/2/21	0.00	40.46
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	2675	915 1619904 12/2/21	0.00	102.77
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5106	915 1619671 12/1/21	0.00	29.39
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5218	915 1621173 12/9/21	0.00	8.88
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5216	915 1621173 12/9/21	0.00	8.92
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5212	915 1621173 12/9/21	0.00	11.12
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5219	915 1621173 12/9/21	0.00	17.60
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5217	915 1621173 12/9/21	0.00	38.88
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5212	915 1621173 12/9/21	0.00	264.18
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5218	915 1618762 11/25/21	0.00	8.88
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5216	915 1618762 11/25/21	0.00	8.92
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5212	915 1618762 11/25/21	0.00	11.12
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5219	915 1618762 11/25/21	0.00	17.60
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5217	915 1618762 11/25/21	0.00	38.88
101000	V146857	12/16/21	10876	UNIFIRST CORPORATION	5212	915 1618762 11/25/21	0.00	131.93
TOTAL CHECK							0.00	1,192.43
101000	V146858	12/16/21	25262	UNIVERSAL ENVIRONMENTAL	5219	IN0437323 11/29/21	0.00	101.25
101000	V146858	12/16/21	25262	UNIVERSAL ENVIRONMENTAL	5219	IN0438368 12/6/21	0.00	75.00
TOTAL CHECK							0.00	176.25
101000	V146859	12/16/21	14074	VERTEKS CONSULTING INC	5212	175288 10/22/21	0.00	758.08
101000	V146859	12/16/21	14074	VERTEKS CONSULTING INC	2150	175288 10/22/21	0.00	40,348.24

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146859	12/16/21	14074	VERTEKS CONSULTING INC	5106	175288 10/22/21	0.00	1,953.61
101000	V146859	12/16/21	14074	VERTEKS CONSULTING INC	2150	174983 10/7/21	0.00	4,128.00
TOTAL CHECK							0.00	47,187.93
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347AHM	0086 11/23/21	0.00	306.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347AHM	0089 12/6/21	0.00	272.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345AHM	0089 12/6/21	0.00	250.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345ACP	0089 12/6/21	0.00	120.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5326ARE	0089 12/6/21	0.00	68.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5326ARE	0088 11/30/21	0.00	51.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5326ARE	0086 11/23/21	0.00	102.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347ACP	0088 11/30/21	0.00	16.50
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347ACP	0086 11/23/21	0.00	16.50
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345ACP	0086 11/23/21	0.00	120.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347AHM	0088 11/30/21	0.00	170.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345AHM	0086 11/23/21	0.00	520.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345AHM	0088 11/30/21	0.00	330.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347AHM	0087 12/1/21	0.00	204.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345ACP	0087 12/1/21	0.00	120.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347ACP	0087 12/1/21	0.00	16.50
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345AHM	0087 12/1/21	0.00	560.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5326ARE	0087 12/1/21	0.00	51.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5326ARE	0090 12/13/21	0.00	102.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345AHM	0090 12/13/21	0.00	780.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5345ACP	0090 12/13/21	0.00	120.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347AHM	0090 12/13/21	0.00	459.00
101000	V146861	12/16/21	25588	VICEROY HOME SERVICES	5347ACP	0090 12/13/21	0.00	16.50
TOTAL CHECK							0.00	4,771.00
101000	V146862	12/16/21	1879	VR SYSTEMS INC	2441	7161 12/8/21	0.00	585.00
101000	V146863	12/16/21	21392	MARK A WALTERS	5379A	11/1-29/21 MILEAGE	0.00	25.60
101000	V146864	12/16/21	25322	WASTE PRO USA INC	4102	2484 11/30/21	0.00	280.00
101000	V146864	12/16/21	25322	WASTE PRO USA INC	4102	2551 12/12/21	0.00	308.00
TOTAL CHECK							0.00	588.00
101000	V146865	12/16/21	26496	WAUGH GRANT PLLC	3345	2009 11/30/21	0.00	1,540.00
101000	V146866	12/16/21	2623	WHETSTONE OIL CO INC	5212	359961 11/23/21	0.00	2,312.40
101000	V146866	12/16/21	2623	WHETSTONE OIL CO INC	5212	510496 11/22/21	0.00	693.00
TOTAL CHECK							0.00	3,005.40
101000	V146867	12/16/21	26398	WINSUPPLY CRYSTAL RIVER	2670	008435 01 11/18/21	0.00	21.70
101000	V146867	12/16/21	26398	WINSUPPLY CRYSTAL RIVER	2670	008529 01 11/22/21	0.00	92.99
TOTAL CHECK							0.00	114.69
101000	V146868	12/16/21	2150	XEROX CORPORATION	2440	014924798 12/1/21	0.00	291.49
101000	V146868	12/16/21	2150	XEROX CORPORATION	2440	014924799 12/1/21	0.00	182.12
101000	V146868	12/16/21	2150	XEROX CORPORATION	4104	014924793 12/1/21	0.00	207.93
101000	V146868	12/16/21	2150	XEROX CORPORATION	4104	015018078 12/3/21	0.00	306.09
TOTAL CHECK							0.00	987.63

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146869	12/16/21	23160	ZOETIS INC	5106	9015017422 11/23/21	0.00	214.50
101000	V146869	12/16/21	23160	ZOETIS INC	5106	9015135647 12/3/21	0.00	1,149.60
TOTAL CHECK							0.00	1,364.10
101000	V146870	12/16/21	26683	ZOLL DATA SYSTEMS INC	4180	INV00102026 12/1/21	0.00	3,726.58
101000	V146871	12/28/21	24931	750-753 CRYSTAL RIVER LL	5366Z	Lockley Jan 22	0.00	403.00
101000	V146872	12/28/21	23096	LYDIA E ACOSTA	5366Z	Acosta Jan 22	0.00	609.00
101000	V146873	12/28/21	19864	ACTION RENTAL MANAGEMENT	5366Z	Robinson Jan 22	0.00	709.00
101000	V146873	12/28/21	19864	ACTION RENTAL MANAGEMENT	5366Z	Broadstock Jan 22	0.00	466.00
101000	V146873	12/28/21	19864	ACTION RENTAL MANAGEMENT	5366Z	Boliek Jan 22	0.00	468.00
101000	V146873	12/28/21	19864	ACTION RENTAL MANAGEMENT	5366Z	Eckelberry Jan 22	0.00	499.00
101000	V146873	12/28/21	19864	ACTION RENTAL MANAGEMENT	5366Z	Hebert Jan 22	0.00	893.00
TOTAL CHECK							0.00	3,035.00
101000	V146874	12/28/21	26440	AGNES WM REULEN LLC	5366Z	Scott Jan 22	0.00	161.00
101000	V146875	12/28/21	25767	AKG INVESTMENT HOLDINGS	5366Z	Walker Jan 22	0.00	1,900.00
101000	V146876	12/28/21	26659	ALANA KOZAK CORNELL	5366Z	Smith Jan 22	0.00	554.00
101000	V146877	12/28/21	21629	ALTO MANAGEMENT LLC	5366Z	Harris Jan 22	0.00	156.00
101000	V146878	12/28/21	25901	ANGEL LUIS VEGA	5366Z	Padilla Jan 22	0.00	505.00
101000	V146879	12/28/21	25051	ASA 10 LLC	5366Z	Mitchell Jan 22	0.00	572.00
101000	V146880	12/28/21	26758	BOBBY BICE	5366Z	Russo Jan 22	0.00	613.00
101000	V146880	12/28/21	26758	BOBBY BICE	5366Z	Davis Jan 22	0.00	352.00
TOTAL CHECK							0.00	965.00
101000	V146881	12/28/21	26554	BROWARD COUNTY HOUSING A	5366Z	Eldesouky Jan 22	0.00	1,151.00
101000	V146881	12/28/21	26554	BROWARD COUNTY HOUSING A	5366Z	Eldesouky Jan 22	0.00	40.65
TOTAL CHECK							0.00	1,191.65
101000	V146882	12/28/21	25155	CHRISTIAN WORSHIP CENTER	5366Z	Allen Jan 22	0.00	898.00
101000	V146883	12/28/21	5991	MRS. MARJORIE J COPELAND	5366Z	Brooks Jan 22	0.00	478.00
101000	V146884	12/28/21	26527	CRYSTAL RIVER MHP LLC	5366Z	Thornton Jan 22	0.00	531.00
101000	V146884	12/28/21	26527	CRYSTAL RIVER MHP LLC	5366Z	Wright Jan 22	0.00	348.00
TOTAL CHECK							0.00	879.00
101000	V146885	12/28/21	25057	DANIEL MILEY	5366Z	Smith Victoria Jan 22	0.00	505.00
101000	V146886	12/28/21	26692	DECRO HERON LLC	5366Z	Winfield Jan 22	0.00	527.00
101000	V146886	12/28/21	26692	DECRO HERON LLC	5366Z	Hinz Jan 22	0.00	572.00
101000	V146886	12/28/21	26692	DECRO HERON LLC	5366Z	Vinson Jan 22	0.00	614.00
101000	V146886	12/28/21	26692	DECRO HERON LLC	5366Z	Constantino Jan 22	0.00	583.00

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146886	12/28/21	26692	DECRO HERON LLC	5366Z	Koelle Jan 22	0.00	929.00
TOTAL CHECK							0.00	3,225.00
101000	V146887	12/28/21	26690	DECRO MAGNOLIA LLC	5366Z	Lockley Jan 22	0.00	617.00
101000	V146887	12/28/21	26690	DECRO MAGNOLIA LLC	5366Z	Lamb Jan 22	0.00	562.00
101000	V146887	12/28/21	26690	DECRO MAGNOLIA LLC	5366Z	Portalatin Jan 22	0.00	433.00
101000	V146887	12/28/21	26690	DECRO MAGNOLIA LLC	5366Z	Hibbard Jan 22	0.00	232.00
TOTAL CHECK							0.00	1,844.00
101000	V146888	12/28/21	26691	DECRO NATURE WALK LLC	5366Z	Shelton Jan 22	0.00	424.00
101000	V146888	12/28/21	26691	DECRO NATURE WALK LLC	5366Z	Payne Jan 22	0.00	601.00
TOTAL CHECK							0.00	1,025.00
101000	V146889	12/28/21	26195	DOMINICO PAGAN	5366Z	Hudson Jan 22	0.00	688.00
101000	V146889	12/28/21	26195	DOMINICO PAGAN	5366Z	Orr Jan 22	0.00	807.00
TOTAL CHECK							0.00	1,495.00
101000	V146890	12/28/21	26711	DWE HOMES LLC	5366Z	Hellgren Jan 22	0.00	1,070.00
101000	V146890	12/28/21	26711	DWE HOMES LLC	5366Z	Peyton Jan 22	0.00	1,110.00
101000	V146890	12/28/21	26711	DWE HOMES LLC	5366Z	Cambell Jan 22	0.00	1,799.00
TOTAL CHECK							0.00	3,979.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Davis Jan 22	0.00	674.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Beals Jan 22	0.00	700.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Dubose Jan 22	0.00	512.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Yager Jan 22	0.00	451.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Berry Jan 22	0.00	470.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Finn Jan 22	0.00	499.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Joyner Jan 22	0.00	499.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Gunn Jan 22	0.00	493.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Sanders Jan 22	0.00	371.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Rodriguez Jan 22	0.00	363.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Jimenez Jan 22	0.00	353.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Bennett Jan 22	0.00	298.00
101000	V146891	12/28/21	22313	FOREST RIDGE AT BEVERLY	5366Z	Vosie Jan 22	0.00	276.00
TOTAL CHECK							0.00	5,959.00
101000	V146892	12/28/21	20151	JEAN L FORT	5366Z	Anklam Jan 22	0.00	429.00
101000	V146893	12/28/21	25291	GRACE E SCYOCURKA-AVERY	5366Z	Marshall Jan 22	0.00	341.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Cassels Jan 22	0.00	342.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Gullo Jan 22	0.00	307.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Redden Jan 22	0.00	440.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	August Jan 22	0.00	414.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Evans Jan 22	0.00	407.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Williams Jan 22	0.00	499.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Tyler Jan 22	0.00	464.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Trefry Jan 22	0.00	669.60
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Caffee Jan 22	0.00	650.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Lane Jan 22	0.00	600.00
101000	V146894	12/28/21	16932	GREAT AMERICAN REALTY &	5366Z	Hawkins Jan 22	0.00	750.00

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL CHECK							0.00	5,542.60
101000	V146895	12/28/21	22939	ALICIA VARGAS HINES	5366Z	Wells Jan 22	0.00	373.00
101000	V146896	12/28/21	20946	DAVID S HUTCHINS	5366Z	Lagarino Jan 22	0.00	509.00
101000	V146897	12/28/21	23051	KATHLEEN INDELICATO	5366Z	Nelson Jan 22	0.00	298.00
101000	V146898	12/28/21	26327	JAMES RHODEN	5366Z	Dennis Jan 22	0.00	793.00
101000	V146899	12/28/21	25680	JANICE L JORSTAD	5366Z	Cannizzo Jan 22	0.00	277.00
101000	V146899	12/28/21	25680	JANICE L JORSTAD	5366Z	Allen Jan 22	0.00	399.00
TOTAL CHECK							0.00	676.00
101000	V146900	12/28/21	26341	JESSE L MADDEN	5366Z	Goldsmith Jan 22	0.00	307.00
101000	V146900	12/28/21	26341	JESSE L MADDEN	5366Z	Dockery Jan 22	0.00	1,213.00
TOTAL CHECK							0.00	1,520.00
101000	V146901	12/28/21	26649	JUSTIN JENSEN	5366Z	Oliver Jan 22	0.00	326.00
101000	V146902	12/28/21	24571	KARA PIROLO	5366Z	Lorina Jan 22	0.00	148.00
101000	V146903	12/28/21	19153	KG RENTALS LLC	5366Z	Bood Jan 22	0.00	430.00
101000	V146904	12/28/21	25811	KMS REALTY	5366Z	ONeal Jan 22	0.00	1,050.00
101000	V146905	12/28/21	17516	GARY M KRAUSHAAR	5366Z	Egbert Jan 22	0.00	526.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Barron Jan 22	0.00	579.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Stephens-Jackson Jan 2	0.00	618.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Clark Jan 22	0.00	631.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Whaley Jan 22	0.00	40.65
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Barron Jan 22	0.00	40.65
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Clark Jan 22	0.00	40.65
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Whaley Jan 22	0.00	167.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Graham Jan 22	0.00	756.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Kelly-Bonasota Jan 22	0.00	773.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Prevatt Jan 22	0.00	780.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Whaley Jan 22	0.00	1,594.00
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Graham Jan 22	0.00	40.65
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Kelly-Bonasota Jan 22	0.00	40.65
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Prevatt Jan 22	0.00	40.65
101000	V146906	12/28/21	8855	LAKE COUNTY BOCC	5366Z	Stephens-Jackson Jan 2	0.00	40.65
TOTAL CHECK							0.00	6,182.55
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	White Jan 22	0.00	320.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Sheridan Jan 22	0.00	279.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Cooper Jan 22	0.00	295.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	McGee Jan 22	0.00	360.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Summers Jan 22	0.00	345.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Fox Jan 22	0.00	355.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Moore Jan 22	0.00	625.00

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101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Kugler Jan 22	0.00	527.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Gruda Jan 22	0.00	505.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Steinrock Jan 22	0.00	447.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Wallace Jan 22	0.00	381.00
101000	V146907	12/28/21	23072	LEESON'S MHC LCC	5366Z	Berger Jan 22	0.00	460.00
TOTAL CHECK							0.00	4,899.00
101000	V146908	12/28/21	24969	LIZETTE MORENO	5366Z	Leonard Jan 22	0.00	986.00
101000	V146909	12/28/21	14345	DAVID W MIKEL	5366Z	Gray-Jackson Jan 22	0.00	530.00
101000	V146910	12/28/21	26625	MOMENTUM HOLDINGS LLC	5366Z	Odom Jan 22	0.00	519.00
101000	V146911	12/28/21	23994	MWC PROPERTY LLC	5366Z	Stone Jan 22	0.00	412.00
101000	V146912	12/28/21	18263	NATURE COAST AFFORDABLE	5366Z	Bunnell Jan 22	0.00	393.00
101000	V146912	12/28/21	18263	NATURE COAST AFFORDABLE	5366Z	Gagnon Jan 22	0.00	499.00
101000	V146912	12/28/21	18263	NATURE COAST AFFORDABLE	5366Z	Jacobs Jan 22	0.00	258.00
101000	V146912	12/28/21	18263	NATURE COAST AFFORDABLE	5366Z	Schwegler Jan 22	0.00	269.00
TOTAL CHECK							0.00	1,419.00
101000	V146913	12/28/21	24425	ELONA OLMSTEAD	5366Z	Code Jan 22	0.00	495.00
101000	V146914	12/28/21	20164	PANASOFFKEE APARTMENTS L	5366Z	Thornberg Jan 22	0.00	477.00
101000	V146915	12/28/21	6728	PARKE FOREST I APTS LTD	5366Z	Bilotti Jan 22	0.00	443.00
101000	V146916	12/28/21	21566	PARKE FOREST II APTS LTD	5366Z	Iglesias Jan 22	0.00	592.00
101000	V146916	12/28/21	21566	PARKE FOREST II APTS LTD	5366Z	Davis Jan 22	0.00	149.00
TOTAL CHECK							0.00	741.00
101000	V146917	12/28/21	3516.1	JOSEPH & ANGELA PICONE	5366Z	Picone Jan 22	0.00	420.00
101000	V146918	12/28/21	21206	PLANTATION RENTALS INC	5366Z	Chadourne Jan 22	0.00	467.00
101000	V146918	12/28/21	21206	PLANTATION RENTALS INC	5366Z	Martinez Jan 22	0.00	508.00
TOTAL CHECK							0.00	975.00
101000	V146919	12/28/21	23449	PRAVEENAS PUNGSUWAN	5366Z	Arroyo Jan 22	0.00	699.00
101000	V146919	12/28/21	23449	PRAVEENAS PUNGSUWAN	5366Z	Fox Jan 22	0.00	295.00
101000	V146919	12/28/21	23449	PRAVEENAS PUNGSUWAN	5366Z	Serpa Jan 22	0.00	950.00
TOTAL CHECK							0.00	1,944.00
101000	V146920	12/28/21	21945	QUICK TURN PROPERTIES LL	5366Z	Fetters Jan 22	0.00	627.00
101000	V146921	12/28/21	2618	RAINTREE APARTMENTS II	5366Z	Long Jan 22	0.00	460.00
101000	V146921	12/28/21	2618	RAINTREE APARTMENTS II	5366Z	Franz Jan 22	0.00	484.00
101000	V146921	12/28/21	2618	RAINTREE APARTMENTS II	5366Z	DiCola Jan 22	0.00	469.00
101000	V146921	12/28/21	2618	RAINTREE APARTMENTS II	5366Z	Musto Jan 22	0.00	415.00
101000	V146921	12/28/21	2618	RAINTREE APARTMENTS II	5366Z	Alvarez Jan 22	0.00	352.00
TOTAL CHECK							0.00	2,180.00
101000	V146922	12/28/21	7065	RAINTREE APARTMENTS LTD	5366Z	Tufts Jan 22	0.00	269.00

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

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101000	V146922	12/28/21	7065	RAINTREE APARTMENTS LTD	5366Z	Harvey Jan 22	0.00	276.00
101000	V146922	12/28/21	7065	RAINTREE APARTMENTS LTD	5366Z	Washington Jan 22	0.00	182.00
101000	V146922	12/28/21	7065	RAINTREE APARTMENTS LTD	5366Z	Savoy Jan 22	0.00	432.00
101000	V146922	12/28/21	7065	RAINTREE APARTMENTS LTD	5366Z	ORourke Jan 22	0.00	425.00
101000	V146922	12/28/21	7065	RAINTREE APARTMENTS LTD	5366Z	Cripps Jan 22	0.00	500.00
TOTAL CHECK							0.00	2,084.00
101000	V146923	12/28/21	18915	REALTY ADVISORY GROUP IN	5366Z	Cline Jan 22	0.00	500.00
101000	V146924	12/28/21	4859	RIDGE VIEW APARTMENTS	5366Z	Duvall Jan 22	0.00	442.00
101000	V146924	12/28/21	4859	RIDGE VIEW APARTMENTS	5366Z	Moehring Jan 22	0.00	416.00
101000	V146924	12/28/21	4859	RIDGE VIEW APARTMENTS	5366Z	Brown Jan 22	0.00	189.00
101000	V146924	12/28/21	4859	RIDGE VIEW APARTMENTS	5366Z	McGuire Jan 22	0.00	287.00
TOTAL CHECK							0.00	1,334.00
101000	V146925	12/28/21	26361	RTM PROPERTIES LLC	5366Z	Hall-Green Jan 22	0.00	739.00
101000	V146926	12/28/21	26333	SALLY DORWARD	5366Z	Wright Jan 22	0.00	581.00
101000	V146927	12/28/21	26253	SAO ELITE LOCATIONS REAL	5366Z	Austin Jan 22	0.00	505.00
101000	V146927	12/28/21	26253	SAO ELITE LOCATIONS REAL	5366Z	Dombrowski Jan 22	0.00	505.00
TOTAL CHECK							0.00	1,010.00
101000	V146928	12/28/21	26634	SCOTTSDALE PROPERTIES LL	5366Z	Dietrich Jan 22	0.00	377.00
101000	V146928	12/28/21	26634	SCOTTSDALE PROPERTIES LL	5366Z	Grilli Jan 22	0.00	378.00
101000	V146928	12/28/21	26634	SCOTTSDALE PROPERTIES LL	5366Z	Slate Jan 22	0.00	456.00
101000	V146928	12/28/21	26634	SCOTTSDALE PROPERTIES LL	5366Z	Johnson Jan 22	0.00	468.00
TOTAL CHECK							0.00	1,679.00
101000	V146929	12/28/21	7939	SEVEN RIVERS APARTMENTS	5366Z	Burdick Jan 22	0.00	441.00
101000	V146929	12/28/21	7939	SEVEN RIVERS APARTMENTS	5366Z	Lemon Jan 22	0.00	712.00
101000	V146929	12/28/21	7939	SEVEN RIVERS APARTMENTS	5366Z	Warino Jan 22	0.00	367.00
TOTAL CHECK							0.00	1,520.00
101000	V146930	12/28/21	26465	SHELBY J DAVIS	5366Z	Stoelton Jan 22	0.00	692.00
101000	V146931	12/28/21	22795	SHU JUAN DONG	5366Z	Taylor Jan 22	0.00	625.00
101000	V146931	12/28/21	22795	SHU JUAN DONG	5366Z	Warner Jan 22	0.00	442.00
TOTAL CHECK							0.00	1,067.00
101000	V146932	12/28/21	23940	KENNETH DREW SMITH	5366Z	Flattery Jan 22	0.00	499.00
101000	V146933	12/28/21	14798	STANFORD LIMITED	5366Z	Nunez-Castro Jan 22	0.00	495.00
101000	V146933	12/28/21	14798	STANFORD LIMITED	5366Z	Hackey Jan 22	0.00	512.00
TOTAL CHECK							0.00	1,007.00
101000	V146934	12/28/21	1870	SUMTER ELECTRIC COOPERAT	5366Z	26745 60046 Lane	0.00	63.00
101000	V146934	12/28/21	1870	SUMTER ELECTRIC COOPERAT	5366Z	20108 39411 Vinson	0.00	28.00
TOTAL CHECK							0.00	91.00
101000	V146935	12/28/21	9673	RONALD SWALLOW	5366Z	Farrar Jan 22	0.00	600.00

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146936	12/28/21	6785	THE HOUSING AUTHORITY OF	5366Z	Thomas-Dukes Jan 22	0.00	40.65
101000	V146936	12/28/21	6785	THE HOUSING AUTHORITY OF	5366Z	Thomas-Dukes Jan 22	0.00	1,426.00
TOTAL CHECK							0.00	1,466.65
101000	V146937	12/28/21	23935	THOMAS W TUITE	5366Z	Pilkington Jan 22	0.00	451.00
101000	V146938	12/28/21	10070	LOUISE F ULLMAN	5366Z	Ware Jan 22	0.00	403.00
101000	V146939	12/28/21	25771	VEER REAL ESTATE INC	5366Z	Pitts Jan 22	0.00	505.00
101000	V146939	12/28/21	25771	VEER REAL ESTATE INC	5366Z	Sweredoski Jan 22	0.00	551.00
TOTAL CHECK							0.00	1,056.00
101000	V146940	12/28/21	25914	VERA CURRY	5366Z	Brutton-Stephens Jan 2	0.00	700.00
101000	V146941	12/28/21	20183	RODRICK V WEAVER	5366Z	Weaver Jan 22	0.00	367.00
101000	V146942	12/28/21	26526	WILMA A MCCLAIN	5366Z	Purinton Jan 22	0.00	700.00
101000	V146943	12/28/21	20185	WINDMEADOWS RRH LTD	5366Z	Reaves Jan 22	0.00	459.00
101000	V146943	12/28/21	20185	WINDMEADOWS RRH LTD	5366Z	Crawford Jan 22	0.00	471.00
TOTAL CHECK							0.00	930.00
101000	V146944	12/28/21	6786	VIRGIL L WOLFLEY	5366Z	Garrison Jan 22	0.00	960.00
101000	V146945	12/30/21	24121	AINSLEY BECKFORD	5345ARE	703 12/11/21	0.00	252.00
101000	V146946	12/30/21	9132	AIR MECHANICAL & SERVICE	2140	109795 12/14/21	0.00	32,169.22
101000	V146947	12/30/21	0714	AIRGAS USA LLC	4102	9120473928 12/8/21	0.00	45.08
101000	V146947	12/30/21	0714	AIRGAS USA LLC	4180	9120709104 12/10/21	0.00	822.15
TOTAL CHECK							0.00	867.23
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86466 12/20/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86467 12/20/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86437 12/16/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86438 12/16/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86439 12/16/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86416 12/14/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86417 12/14/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86418 12/14/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86419 12/14/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86484 12/21/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86480 12/21/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86481 12/21/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86482 12/21/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86483 12/21/21	0.00	325.00
101000	V146948	12/30/21	22154	AMERICAN PIPE & TANK INC	9000	86450 12/17/21	0.00	11,360.00
TOTAL CHECK							0.00	15,910.00
101000	V146949	12/30/21	22918	CYNTHIA ANDERSON	5379A	11/2-30/21 MILEAGE	0.00	32.00
101000	V146950	12/30/21	3297	APEX OFFICE PRODUCTS INC	2675	2281625-0 12/20/21	0.00	249.12

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146951	12/30/21	24561	AQUA TRIANGLE 1 CORP	6102	1117277 12/31/21	0.00	846.25
101000	V146952	12/30/21	26501	ASSETWORKS RISK MANAGEME	9000	664-12869 11/29/21	0.00	4,506.00
101000	V146953	12/30/21	26510	ATTENTI US INC	2101A	R-55713 12/1/21	0.00	2,578.80
101000	V146954	12/30/21	24862	AVANTPAGE INC	2440	IN-X-73043 12/13/21	0.00	75.00
101000	V146955	12/30/21	2193	BAKER DISTRIBUTING LLC	5218	CR00651 12/17/21	0.00	129.99
101000	V146955	12/30/21	2193	BAKER DISTRIBUTING LLC	5218	CR00696 12/17/21	0.00	-64.99
TOTAL CHECK							0.00	65.00
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473966 11/19/21	0.00	32,892.80
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473969 11/19/21	0.00	5,301.80
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473967 11/19/21	0.00	6,870.70
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473963 11/19/21	0.00	207.57
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473964 11/19/21	0.00	957.09
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473965 11/19/21	0.00	1,163.40
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473968 11/19/21	0.00	1,983.11
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473969 11/19/21	0.00	10,235.10
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473967 11/19/21	0.00	14,678.13
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473966 11/19/21	0.00	66,294.78
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473963 11/19/21	0.00	54.10
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473965 11/19/21	0.00	432.80
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473964 11/19/21	0.00	541.00
101000	V146956	12/30/21	0214.1	BLUE CROSS & BLUE SHIEL	8000	75473968 11/19/21	0.00	973.80
TOTAL CHECK							0.00	142,586.18
101000	V146957	12/30/21	8070	BOUND TREE MEDICAL	4180	84324414 12/13/21	0.00	11,688.69
101000	V146958	12/30/21	13462	BROWN FUNERAL HOME & CRE	5350	OCHLAN 708-21	0.00	500.00
101000	V146958	12/30/21	13462	BROWN FUNERAL HOME & CRE	5350	WRIGHT 698-21	0.00	500.00
101000	V146958	12/30/21	13462	BROWN FUNERAL HOME & CRE	5350	KAUFMAN 717-21	0.00	500.00
TOTAL CHECK							0.00	1,500.00
101000	V146959	12/30/21	22579	GEORGE BRUCE	5379A	11/1-29/21 MILEAGE	0.00	24.00
101000	V146959	12/30/21	22579	GEORGE BRUCE	5379A	11/5-27/21 MILEAGE	0.00	25.60
TOTAL CHECK							0.00	49.60
101000	V146960	12/30/21	24201	WALTER BUNTS	9000	ADV MEALS 1/10-14/22	0.00	155.00
101000	V146961	12/30/21	0274	CASA	5110	OCT 2021 ALLOCATION	0.00	906.90
101000	V146962	12/30/21	22332	CENTRAL FLORIDA CONTROLS	5216	10518 12/14/21	0.00	1,652.17
101000	V146963	12/30/21	5803	CHANNEL INNOVATIONS CORP	3200	12601 12/16/21	0.00	190.00
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	4102	9150905669 10/20/21	0.00	-132.62
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	4102	4104501933 12/14/21	0.00	100.15
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	6304V	4104501887 12/14/21	0.00	40.35
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	4150	4104501841 12/14/21	0.00	106.25

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	4102	4105245798 12/21/21	0.00	72.21
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	6304V	4105245724 12/21/21	0.00	40.35
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	9000	4104494816 12/14/21	0.00	35.76
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	9000	4104674146 12/15/21	0.00	91.23
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	9000	4104502507 12/14/21	0.00	140.30
101000	V146964	12/30/21	21283	CINTAS CORPORATION #148	9000	4104502055 12/14/21	0.00	295.21
TOTAL CHECK							0.00	789.19
101000	V146965	12/30/21	23705	CITRUS CO FIRE RESCUE EX	809	FF DEC DONATIONS	0.00	10.00
101000	V146966	12/30/21	0356	CITRUS COUNTY CHAMBER OF	2122	69255 12/15/21	0.00	133.57
101000	V146966	12/30/21	0356	CITRUS COUNTY CHAMBER OF	2122	69253 12/15/21	0.00	402.28
TOTAL CHECK							0.00	535.85
101000	V146967	12/30/21	0519.3	CITRUS HEARING IMPAIRED	2101	15264 12/14/21	0.00	150.00
101000	V146968	12/30/21	6226	CJ'S SALES AND SERVICE O	9000	73590 12/6/21	0.00	698.00
101000	V146968	12/30/21	6226	CJ'S SALES AND SERVICE O	9000	73787 12/21/21	0.00	4,401.16
TOTAL CHECK							0.00	5,099.16
101000	V146969	12/30/21	22517	COASTAL CONSERVATION ASS	2122	CI-004763 9/29/21	0.00	15,000.00
101000	V146970	12/30/21	20954	CONNOLLY'S SOD & LAWN SE	9000	12376 12/21/21	0.00	1,117.44
101000	V146970	12/30/21	20954	CONNOLLY'S SOD & LAWN SE	9000	12375 12/21/21	0.00	1,294.20
101000	V146970	12/30/21	20954	CONNOLLY'S SOD & LAWN SE	4102	12363 12/20/21	0.00	622.23
101000	V146970	12/30/21	20954	CONNOLLY'S SOD & LAWN SE	4102	12371 12/20/21	0.00	1,244.46
101000	V146970	12/30/21	20954	CONNOLLY'S SOD & LAWN SE	9000	12364 12/20/21	0.00	298.89
TOTAL CHECK							0.00	4,577.22
101000	V146971	12/30/21	26263	CONSTANTINE CONSTRUCTORS	450E	13 RET 12/9/21	0.00	-2,982.80
101000	V146971	12/30/21	26263	CONSTANTINE CONSTRUCTORS	9000E	13 12/9/21	0.00	29,828.00
TOTAL CHECK							0.00	26,845.20
101000	V146972	12/30/21	12990.3	CORECIVIC OF TENNESSEE,	001	6774 11/1/21	0.00	-20,170.50
101000	V146972	12/30/21	12990.3	CORECIVIC OF TENNESSEE,	2101A	6770 11/1/21	0.00	201,584.32
101000	V146972	12/30/21	12990.3	CORECIVIC OF TENNESSEE,	2101A	6768 11/1/21	0.00	1,208,423.37
TOTAL CHECK							0.00	1,389,837.19
101000	V146973	12/30/21	26284	D&D INC	9000	830 12/17/21	0.00	11,362.50
101000	V146973	12/30/21	26284	D&D INC	9000	827 12/17/21	0.00	5,753.60
101000	V146973	12/30/21	26284	D&D INC	9000	828 12/17/21	0.00	2,973.00
TOTAL CHECK							0.00	20,089.10
101000	V146974	12/30/21	2839	DALY & ZILCH (FLORIDA) I	8300	22100-1-8 12/15/21	0.00	1,127.50
101000	V146974	12/30/21	2839	DALY & ZILCH (FLORIDA) I	8300	22100-1-7 12/15/21	0.00	1,127.50
101000	V146974	12/30/21	2839	DALY & ZILCH (FLORIDA) I	8300	22100-1-6 12/15/21	0.00	1,127.50
101000	V146974	12/30/21	2839	DALY & ZILCH (FLORIDA) I	2670	22100-21 12/15/21	0.00	4,770.00
101000	V146974	12/30/21	2839	DALY & ZILCH (FLORIDA) I	3220	22100-23 12/15/21	0.00	32,582.00
TOTAL CHECK							0.00	40,734.50
101000	V146975	12/30/21	9767	DATA FLOW SYSTEMS, INC	9000	88762 12/21/21	0.00	877.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146976	12/30/21	10326	DAVID B SPRAKER	4102	24907 12/14/21	0.00	330.75
101000	V146976	12/30/21	10326	DAVID B SPRAKER	4102	24906 12/13/21	0.00	359.00
TOTAL CHECK							0.00	689.75
101000	V146977	12/30/21	23929	DBT TRANSPORTATION SERVI	7201	2547710 12/1/21	0.00	4,352.00
101000	V146978	12/30/21	6190	DONLE ENTERPRISES INC	5304W	RHB 2021-07 12/20/21	0.00	19,350.00
101000	V146978	12/30/21	6190	DONLE ENTERPRISES INC	5304V	RHB 2021-08 12/14/21	0.00	11,927.50
TOTAL CHECK							0.00	31,277.50
101000	V146979	12/30/21	25011	EARTH NETWORKS INC	2675	WBB0046369 12/16/21	0.00	15,575.00
101000	V146980	12/30/21	0629	EBSCO INDUSTRIES INC	6212	2202222 12/13/21	0.00	628.04
101000	V146981	12/30/21	26471	EDWARD ISAACS	5379A	11/1-27/21 MILEAGE	0.00	28.16
101000	V146982	12/30/21	26491	ELIZABETH MCGURL	5379A	10/6-11/24/21 MILEAGE	0.00	23.04
101000	V146983	12/30/21	7943	STEPHEN P EVANS	5379A	11/3-24/21 MILEAGE	0.00	11.20
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5390A	21-360 12/21/21	0.00	31.06
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5358AOC	21-363 12/21/21	0.00	34.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5358AOC	21-357 12/14/21	0.00	34.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5390A	21-354 12/14/21	0.00	35.50
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5358ARE	21-358 12/21/21	0.00	112.50
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5358ARE	21-352 12/14/21	0.00	126.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5347APC	21-361 12/21/21	0.00	118.75
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345AOC	21-363 12/21/21	0.00	136.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345AOC	21-357 12/14/21	0.00	136.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5347APC	21-355 12/14/21	0.00	152.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5347AHM	21-355 12/14/21	0.00	517.50
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5347AHM	21-361 12/21/21	0.00	556.31
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5326ARE	21-362 12/21/21	0.00	411.25
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5326ARE	21-356 12/14/21	0.00	424.38
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345AHM	21-359 12/21/21	0.00	994.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345AHM	21-353 12/14/21	0.00	1,002.88
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345ACP	21-359 12/21/21	0.00	159.75
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345ACP	21-353 12/14/21	0.00	159.75
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345APC	21-353 12/14/21	0.00	546.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345APC	21-359 12/21/21	0.00	609.38
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5348AOC	21-363 12/21/21	0.00	34.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5348AOC	21-357 12/14/21	0.00	34.00
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345ARE	21-353 12/14/21	0.00	106.50
101000	V146985	12/30/21	7507	FAMILY LIFE CARE INC	5345ARE	21-359 12/21/21	0.00	106.50
TOTAL CHECK							0.00	6,578.01
101000	V146986	12/30/21	6665	FERGUSON ENTERPRISES INC	9000	1932068-2 12/15/21	0.00	105.60
101000	V146986	12/30/21	6665	FERGUSON ENTERPRISES INC	9000	1932872-4 12/14/21	0.00	811.20
101000	V146986	12/30/21	6665	FERGUSON ENTERPRISES INC	9000	1932871-1 12/15/21	0.00	3,954.00
101000	V146986	12/30/21	6665	FERGUSON ENTERPRISES INC	9000	1938956 12/9/21	0.00	277.45
TOTAL CHECK							0.00	5,148.25

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146987	12/30/21	23642	FIDELITY SECURITY LIFE I	8000	165062608 12/1/21	0.00	50.30
101000	V146987	12/30/21	23642	FIDELITY SECURITY LIFE I	809	1012850 JAN 2022	0.00	1,522.54
101000	V146987	12/30/21	23642	FIDELITY SECURITY LIFE I	809	1012850 JAN 2022	0.00	11.32
101000	V146987	12/30/21	23642	FIDELITY SECURITY LIFE I	809	1012850 JAN 2022	0.00	226.40
101000	V146987	12/30/21	23642	FIDELITY SECURITY LIFE I	809	1012850 JAN 2022	0.00	477.64
101000	V146987	12/30/21	23642	FIDELITY SECURITY LIFE I	809	1012850 JAN 2022	0.00	865.28
TOTAL CHECK							0.00	3,153.48
101000	V146988	12/30/21	21383	GERALD FINNER	5379A	11/2-30/21 MILEAGE	0.00	19.20
101000	V146989	12/30/21	26314	FIRE-DEX GW LLC	3200	1-879 12/14/21	0.00	157.00
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5475342 12/9/21	0.00	91.00
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5489767 12/9/21	0.00	156.00
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5512261 12/9/21	0.00	272.60
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5501872 12/9/21	0.00	24,359.22
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5489766 12/9/21	0.00	272.68
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5489769 12/9/21	0.00	172.00
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5489764 12/9/21	0.00	133.00
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5489753 12/9/21	0.00	16.00
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5489754 12/13/21	0.00	672.16
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5502286 12/13/21	0.00	36,660.80
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5512871 12/13/21	0.00	3,819.60
101000	V146990	12/30/21	21982	FORTILINE INC	9000	5512729 12/15/21	0.00	2,460.30
TOTAL CHECK							0.00	69,085.36
101000	V146991	12/30/21	21355	BARBARA FREEMAN	5379A	11/3-24/21 MILEAGE	0.00	28.16
101000	V146992	12/30/21	22809	GAMCO PROPERTIES III, IN	6212	34918 12/19/21	0.00	385.00
101000	V146992	12/30/21	22809	GAMCO PROPERTIES III, IN	2675	34921 12/19/21	0.00	1,110.00
101000	V146992	12/30/21	22809	GAMCO PROPERTIES III, IN	2675	34920 12/19/21	0.00	385.00
101000	V146992	12/30/21	22809	GAMCO PROPERTIES III, IN	2675	34922 12/19/21	0.00	1,720.00
101000	V146992	12/30/21	22809	GAMCO PROPERTIES III, IN	2675	34919 12/19/21	0.00	220.00
TOTAL CHECK							0.00	3,820.00
101000	V146993	12/30/21	15939	GEHRING GROUP PROFESSION	8000	I-044265 12/1/21	0.00	18,025.00
101000	V146994	12/30/21	26374	GEORGE & KAREN LEWIS	5351A	11/1-29/21 MILEAGE	0.00	10.50
101000	V146994	12/30/21	26374	GEORGE & KAREN LEWIS	5348AHD	11/1-29/21 MILEAGE	0.00	47.81
101000	V146994	12/30/21	26374	GEORGE & KAREN LEWIS	5345AHD	11/1-29/21 MILEAGE	0.00	9.33
TOTAL CHECK							0.00	67.64
101000	V146995	12/30/21	2182	GMA, INC	2101	3708 12/15/21	0.00	5,000.00
101000	V146996	12/30/21	0832	GOLDEN X PLUMBING SUPPLY	2670	603846 12/15/21	0.00	221.41
101000	V146997	12/30/21	5930	GRAINGER INDUSTRIAL INC	2670	9158165515 12/21/21	0.00	76.42
101000	V146997	12/30/21	5930	GRAINGER INDUSTRIAL INC	2670	9150375427 12/14/21	0.00	67.24
101000	V146997	12/30/21	5930	GRAINGER INDUSTRIAL INC	2670	9149010630 12/13/21	0.00	43.78
TOTAL CHECK							0.00	187.44
101000	V146998	12/30/21	21112	SALLY GREINER	5379A	10/19-11/30/21 MILEAGE	0.00	32.00

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V146998	12/30/21	21112	SALLY GREINER	5379A	11/1-26/21 MILEAGE	0.00	37.44
TOTAL CHECK							0.00	69.44
101000	V146999	12/30/21	23885	HANSON PROFESSIONAL SERV	5782J	1091083 12/20/21	0.00	5,958.16
101000	V147000	12/30/21	23440	HARTMAN CIVIL CONSTRUCTI	9000L	1 11/30/21	0.00	35,472.43
101000	V147000	12/30/21	23440	HARTMAN CIVIL CONSTRUCTI	450L	1 RET 11/30/21	0.00	-1,773.62
TOTAL CHECK							0.00	33,698.81
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6088667 12/21/21	0.00	28.50
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6088666 12/21/21	0.00	96.90
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6088673 12/21/21	0.00	2,046.00
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6083917 12/14/21	0.00	28.50
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6083918 12/14/21	0.00	39.90
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6083910 12/14/21	0.00	114.00
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6083911 12/14/21	0.00	114.00
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6084107 12/14/21	0.00	296.40
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6083919 12/14/21	0.00	513.00
101000	V147001	12/30/21	10186	HAWKINS INC	9000	6083923 12/14/21	0.00	2,046.00
TOTAL CHECK							0.00	5,323.20
101000	V147002	12/30/21	7132	ERIC C HEAD	6212	FIN MILEAGE 12/6-8/21	0.00	152.19
101000	V147003	12/30/21	1699	HENRY SCHEIN INC	4180	13886190 12/9/21	0.00	187.39
101000	V147003	12/30/21	1699	HENRY SCHEIN INC	4180	13602791 12/3/21	0.00	376.66
101000	V147003	12/30/21	1699	HENRY SCHEIN INC	4180	13696551 12/7/21	0.00	378.84
101000	V147003	12/30/21	1699	HENRY SCHEIN INC	4180	13629704 12/6/21	0.00	440.60
101000	V147003	12/30/21	1699	HENRY SCHEIN INC	4180	13878609 12/9/21	0.00	595.42
101000	V147003	12/30/21	1699	HENRY SCHEIN INC	4180	13816178 12/8/21	0.00	1,470.60
TOTAL CHECK							0.00	3,449.51
101000	V147004	12/30/21	3505	HERITAGE CONSULTANTS INC	8150	1654 1/1/22	0.00	3,165.50
101000	V147004	12/30/21	3505	HERITAGE CONSULTANTS INC	8150	12/6/21 & 12/13/21	0.00	7,413.09
101000	V147004	12/30/21	3505	HERITAGE CONSULTANTS INC	8150	11/22/21 & 11/29/21	0.00	13,252.04
101000	V147004	12/30/21	3505	HERITAGE CONSULTANTS INC	8150	1521 11/30/21	0.00	3,058.25
TOTAL CHECK							0.00	26,888.88
101000	V147005	12/30/21	13156	HOME DEPOT STORE #6332	2675	H6332-216790 12/16/21	0.00	21.14
101000	V147005	12/30/21	13156	HOME DEPOT STORE #6332	2675	021851/7972015 12/21/2	0.00	10.72
101000	V147005	12/30/21	13156	HOME DEPOT STORE #6332	2675	H6332-216967 12/17/21	0.00	144.49
TOTAL CHECK							0.00	176.35
101000	V147006	12/30/21	25263	INTERNATIONAL CITY MANAG	809	BOARD #301238	0.00	1,400.00
101000	V147007	12/30/21	17471	JACK OVERDORFF	9000W	476 12/15/21	0.00	9,750.00
101000	V147007	12/30/21	17471	JACK OVERDORFF	9000X	476 12/15/21	0.00	9,750.00
TOTAL CHECK							0.00	19,500.00
101000	V147008	12/30/21	20808	JACK R PIERCE	5348AHD	11/1-29/21 MILEAGE	0.00	32.19
101000	V147008	12/30/21	20808	JACK R PIERCE	5345AHD	11/1-29/21 MILEAGE	0.00	9.20
TOTAL CHECK							0.00	41.39

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V147009	12/30/21	21615	CYNTHIA JOACHIM	5345AHD	11/1-29/21 MILEAGE	0.00	12.87
101000	V147009	12/30/21	21615	CYNTHIA JOACHIM	5348AHD	11/1-29/21 MILEAGE	0.00	87.26
TOTAL CHECK							0.00	100.13
101000	V147010	12/30/21	9785	JONES, EDMUNDS & ASSOCIA	9000	0248513_FINAL 12/16/21	0.00	11,870.00
101000	V147011	12/30/21	17296	SHELBY JORDAN	5379A	11/1-29/21 MILEAGE	0.00	13.28
101000	V147012	12/30/21	26766	KIPTON YOUNGER	5379A	11/1-29/21 MILEAGE	0.00	38.40
101000	V147012	12/30/21	26766	KIPTON YOUNGER	5379A	10/4-29/21 MILEAGE	0.00	51.20
TOTAL CHECK							0.00	89.60
101000	V147013	12/30/21	17052	KONICA MINOLTA BUSINESS	8000	276884104 11/30/21	0.00	83.21
101000	V147014	12/30/21	22298	KATHY KOVANDA	5379A	11/2-30/21 MILEAGE	0.00	12.80
101000	V147015	12/30/21	9995	JUDITH KRENCIS	5348AHD	11/19-29/21 MILEAGE	0.00	18.25
101000	V147016	12/30/21	23320	LEONARD TIMM	5348AHD	11/1-29/21 MILEAGE	0.00	39.31
101000	V147016	12/30/21	23320	LEONARD TIMM	5351A	11/1-29/21 MILEAGE	0.00	7.86
TOTAL CHECK							0.00	47.17
101000	V147017	12/30/21	21782	MEL LOCKWOOD	5351A	11/13-30/21 MILEAGE	0.00	37.38
101000	V147018	12/30/21	24345	LOVING CARE IN HOME SERV	5347AHM	63199 12/7/21	0.00	100.50
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	49990 12/22/21	0.00	831.96
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	49992 12/22/21	0.00	96.60
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	01266 12/15/21	0.00	9.49
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	01120 12/15/21	0.00	24.44
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	01153 12/15/21	0.00	119.88
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	02934 12/14/21	0.00	170.04
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	01930 12/20/21	0.00	23.74
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	2670	08106 12/21/21	0.00	50.34
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	9000	01993 12/9/21	0.00	100.57
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	9000	01102 12/9/21	0.00	22.28
101000	V147019	12/30/21	7032	LOWE'S INVERNESS	9000	01996 12/9/21	0.00	78.46
TOTAL CHECK							0.00	1,527.80
101000	V147020	12/30/21	22027	LAWRENCE MACE	5348AHD	11/1-29/21 MILEAGE	0.00	66.90
101000	V147020	12/30/21	22027	LAWRENCE MACE	5351A	11/1-29/21 MILEAGE	0.00	24.33
TOTAL CHECK							0.00	91.23
101000	V147021	12/30/21	20974	MADDEN PREPRINT MEDIA LL	2122	2021-010468 11/30/21	0.00	34,809.46
101000	V147021	12/30/21	20974	MADDEN PREPRINT MEDIA LL	2122	2021-010467 11/30/21	0.00	9,500.00
101000	V147021	12/30/21	20974	MADDEN PREPRINT MEDIA LL	2122	2021-010469 11/30/21	0.00	18,612.00
TOTAL CHECK							0.00	62,921.46
101000	V147022	12/30/21	22252	MAN CAVE LLC	2122	RENT JAN 2022	0.00	2,028.69
101000	V147023	12/30/21	26603	MARGERY WEST	5379A	11/3-23/21 MILEAGE	0.00	10.40

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V147024	12/30/21	26773	MARK HAMMER	3440	FIN MILEAGE 12/14/21	0.00	63.86
101000	V147025	12/30/21	26524	MARKETING ALLIANCE INC	2790	25427 11/30/21	0.00	2,500.00
101000	V147026	12/30/21	14175	ANN MCPARTLAND	5379A	11/2-30/21 MILEAGE	0.00	10.24
101000	V147027	12/30/21	21987	MEADOWCREST COMMUNITY AS	2101	JAN 2022 POA FEE	0.00	561.28
101000	V147028	12/30/21	17685	MIDWEST TAPE LLC	6212	501422982 12/16/21	0.00	26.24
101000	V147028	12/30/21	17685	MIDWEST TAPE LLC	6212	501422984 12/16/21	0.00	29.99
101000	V147028	12/30/21	17685	MIDWEST TAPE LLC	6212	501422981 12/16/21	0.00	38.23
101000	V147028	12/30/21	17685	MIDWEST TAPE LLC	6212	501422983 12/16/21	0.00	39.99
TOTAL CHECK							0.00	134.45
101000	V147029	12/30/21	12725	MILITARY OUTLET, INC	2670	174580 12/13/21	0.00	100.00
101000	V147029	12/30/21	12725	MILITARY OUTLET, INC	4102	174593 12/13/21	0.00	100.00
101000	V147029	12/30/21	12725	MILITARY OUTLET, INC	2670	174652 12/16/21	0.00	100.00
101000	V147029	12/30/21	12725	MILITARY OUTLET, INC	2675	174367 12/2/21	0.00	100.00
101000	V147029	12/30/21	12725	MILITARY OUTLET, INC	4180	174448 12/6/21	0.00	100.00
101000	V147029	12/30/21	12725	MILITARY OUTLET, INC	4180	174538 12/10/21	0.00	100.00
101000	V147029	12/30/21	12725	MILITARY OUTLET, INC	4180	174551 12/10/21	0.00	100.00
TOTAL CHECK							0.00	700.00
101000	V147030	12/30/21	21170	MWI VETERINARY SUPPLY CO	5106	36712813 11/4/21	0.00	148.50
101000	V147030	12/30/21	21170	MWI VETERINARY SUPPLY CO	5106	36708703 11/4/21	0.00	194.70
101000	V147030	12/30/21	21170	MWI VETERINARY SUPPLY CO	5106	37470869 12/13/21	0.00	413.50
101000	V147030	12/30/21	21170	MWI VETERINARY SUPPLY CO	5106	36722800 11/4/21	0.00	36.10
101000	V147030	12/30/21	21170	MWI VETERINARY SUPPLY CO	5106	37457417 12/12/21	0.00	126.00
101000	V147030	12/30/21	21170	MWI VETERINARY SUPPLY CO	5106	37505435 12/14/21	0.00	168.10
TOTAL CHECK							0.00	1,086.90
101000	V147031	12/30/21	22605	MWM LAWN AND LANDSCAPE L	3225	1665 12/15/21	0.00	85.00
101000	V147031	12/30/21	22605	MWM LAWN AND LANDSCAPE L	3200	1665 12/15/21	0.00	519.00
101000	V147031	12/30/21	22605	MWM LAWN AND LANDSCAPE L	4102	1666 12/17/21	0.00	5,544.00
101000	V147031	12/30/21	22605	MWM LAWN AND LANDSCAPE L	4102	1666 12/17/21	0.00	68.40
TOTAL CHECK							0.00	6,216.40
101000	V147032	12/30/21	26436	NATHAN LOVESTRAND	9000	ADV MEALS 1/10-14/22	0.00	155.00
101000	V147033	12/30/21	2494.1	NATIONWIDE RETIREMENT SO	809	BOARD #0037159	0.00	4,109.48
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5358ARE	0078 12/17/21	0.00	460.00
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345APC	0078 12/17/21	0.00	1,046.50
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345APC	0079 12/24/21	0.00	1,190.25
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345AHM	0078 12/17/21	0.00	1,069.50
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345AHM	0079 12/24/21	0.00	1,288.00
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345ACP	0078 12/17/21	0.00	235.75
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345ACP	0079 12/24/21	0.00	281.75
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345ARE	0078 12/17/21	0.00	793.50
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5345ARE	0079 12/24/21	0.00	885.50
101000	V147034	12/30/21	25989	NATURE COAST AT-HOME SER	5358ARE	0079 12/24/21	0.00	339.25
TOTAL CHECK							0.00	7,590.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V147035	12/30/21	24651	NEIL W RAINEY	2675	902 12/1/21	0.00	240.00
101000	V147035	12/30/21	24651	NEIL W RAINEY	2675	903 12/1/21	0.00	855.00
101000	V147035	12/30/21	24651	NEIL W RAINEY	2675	901 12/1/21	0.00	675.00
TOTAL CHECK							0.00	1,770.00
101000	V147036	12/30/21	21288	BONNIE L NEMMERS	5379A	11/2-30/21 MILEAGE	0.00	6.40
101000	V147037	12/30/21	26480	NEW ROOTS CONSTRUCTION I	2675	002042 12/20/21	0.00	2,800.00
101000	V147038	12/30/21	11491	NORTHERN SAFETY COMPANY	2675	904643149 12/15/21	0.00	135.05
101000	V147039	12/30/21	1044	NUTRIEN AG SOLUTIONS, IN	6304V	47194806 12/6/21	0.00	12,934.80
101000	V147040	12/30/21	13277	ODYSSEY MANUFACTURING CO	9000	5215 12/7/21	0.00	489.50
101000	V147040	12/30/21	13277	ODYSSEY MANUFACTURING CO	9000	5213 12/7/21	0.00	845.50
101000	V147040	12/30/21	13277	ODYSSEY MANUFACTURING CO	9000	5212 12/7/21	0.00	1,179.50
101000	V147040	12/30/21	13277	ODYSSEY MANUFACTURING CO	9000	5214 12/7/21	0.00	1,668.75
TOTAL CHECK							0.00	4,183.25
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460460 12/16/21	0.00	55.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460269 12/16/21	0.00	80.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460270 12/16/21	0.00	80.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460140 12/15/21	0.00	18.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460141 12/15/21	0.00	18.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460033 12/15/21	0.00	18.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460034 12/15/21	0.00	18.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460037 12/15/21	0.00	50.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460068 12/15/21	0.00	50.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460069 12/15/21	0.00	80.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135460067 12/15/21	0.00	80.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135459938 12/14/21	0.00	10.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135459865 12/14/21	0.00	15.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135459866 12/14/21	0.00	41.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135459861 12/14/21	0.00	41.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135459862 12/14/21	0.00	41.00
101000	V147041	12/30/21	8285	PACE ANALYTICAL SERVICES	9000	2135459867 12/14/21	0.00	64.00
TOTAL CHECK							0.00	759.00
101000	V147042	12/30/21	16787	PAFF TREE SERVICE LLC	2675	TS-5615 12/17/21	0.00	200.00
101000	V147043	12/30/21	1434	PAVE-RITE INC	9600	5 PROJ U2017-07	0.00	16,779.86
101000	V147043	12/30/21	1434	PAVE-RITE INC	9600	5 PROJ U2000-01	0.00	32,042.59
101000	V147043	12/30/21	1434	PAVE-RITE INC	9600	5 PROJ U2015-04	0.00	844.33
101000	V147043	12/30/21	1434	PAVE-RITE INC	451	5 RET 11/30/21	0.00	-2,483.34
TOTAL CHECK							0.00	47,183.44
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2781	50020477 12/15/21	0.00	34.99
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2781	50019565 50000360	0.00	87.16
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2781	50019559 50000360	0.00	93.48
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2781	50019562 50000360	0.00	93.48
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2101	50019539 12/3/21	0.00	21.31

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	3345	50020229 12/12/21	0.00	32.71
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	3345	50019521 12/5/21	0.00	23.02
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2440	50019463 12/5/21	0.00	13.33
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2781	50018815 50000360	0.00	93.48
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2781	50018836 50000360	0.00	99.80
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2781	50018814 50000360	0.00	118.76
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2101	50018364 12/2/21	0.00	50.95
101000	V147044	12/30/21	26560	PAXTON MEDIA GROUP	2101	50018403 11/23/21	0.00	21.31
TOTAL CHECK							0.00	783.78
101000	V147045	12/30/21	3449	PETROLEUM TRADERS CORPOR	550	1724113 12/10/21	0.00	22,898.29
101000	V147046	12/30/21	3820	BONNIE PILKINGTON	5379A	11/9-18/21 MILEAGE	0.00	19.52
101000	V147047	12/30/21	16782	PIPER FIRE PROTECTION IN	2670	99456 12/3/21	0.00	335.00
101000	V147047	12/30/21	16782	PIPER FIRE PROTECTION IN	2670	99455 12/3/21	0.00	1,480.00
TOTAL CHECK							0.00	1,815.00
101000	V147048	12/30/21	23817	JOHN PRICHER	2122	FIN MEALS 9/8-10/21	0.00	-25.00
101000	V147048	12/30/21	23817	JOHN PRICHER	2122	FIN TOLLS 9/8-10/21	0.00	30.09
TOTAL CHECK							0.00	5.09
101000	V147049	12/30/21	21926	PRISTINE SERVICES LLC	6212	21/458 12/23/21	0.00	4,924.80
101000	V147049	12/30/21	21926	PRISTINE SERVICES LLC	2501	21/457 12/23/21	0.00	1,685.26
TOTAL CHECK							0.00	6,610.06
101000	V147050	12/30/21	23701	PROFESSIONAL FIREFIGHTER	809	DEC 2021 DUES	0.00	2,125.00
101000	V147051	12/30/21	6185	DUKE ENERGY	8200	F4330823401 12/23/21	0.00	2,177.72
101000	V147052	12/30/21	21045	THOMAS P PROVENCAL	5379A	11/14-28/21 MILEAGE	0.00	15.36
101000	V147053	12/30/21	20525	RESEARCH DATA SERVICES I	2122	22-3333 1/1/22	0.00	6,999.99
101000	V147054	12/30/21	13211	RILEY AUTO ELECTRIC INC	550	61402 12/14/21	0.00	90.00
101000	V147055	12/30/21	11585	RISK MANAGEMENT ASSOCIAT	8100	78076 12/16/21	0.00	431.00
101000	V147055	12/30/21	11585	RISK MANAGEMENT ASSOCIAT	8100	78077 12/16/21	0.00	633.00
TOTAL CHECK							0.00	1,064.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345ACP	0331 12/18/21	0.00	148.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345ACP	0329 12/11/21	0.00	148.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345ARE	0329 12/11/21	0.00	76.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345ARE	0331 12/18/21	0.00	76.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345AOC	0328 12/11/21	0.00	102.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5348AOC	0330 12/18/21	0.00	170.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5358ARE	0331 12/18/21	0.00	760.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5358ARE	0329 12/11/21	0.00	760.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345AOC	0330 12/18/21	0.00	102.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5348AOC	0328 12/11/21	0.00	170.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5347ACP	0329 12/11/21	0.00	65.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5347ACP	0331 12/18/21	0.00	65.00

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FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5326ARE	0331 12/18/21	0.00	435.50
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5326ARE	0329 12/11/21	0.00	435.50
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5347AHM	0331 12/18/21	0.00	1,993.25
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5347AHM	0329 12/11/21	0.00	2,127.25
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345AHM	0329 12/11/21	0.00	1,216.00
101000	V147056	12/30/21	23839	COMMUNITY ANGELS LLC	5345AHM	0331 12/18/21	0.00	1,235.00
TOTAL CHECK							0.00	10,084.50
101000	V147057	12/30/21	22215	KATHY RUSH	5379A	10/8-11/15/21 MILEAGE	0.00	21.12
101000	V147058	12/30/21	2447	SAND LAND OF FLORIDA ENT	4102	68406 12/22/21	0.00	74.20
101000	V147058	12/30/21	2447	SAND LAND OF FLORIDA ENT	4102	68394 12/21/21	0.00	74.20
101000	V147058	12/30/21	2447	SAND LAND OF FLORIDA ENT	4102	68316 12/15/21	0.00	74.20
101000	V147058	12/30/21	2447	SAND LAND OF FLORIDA ENT	4102	68300 12/14/21	0.00	74.20
TOTAL CHECK							0.00	296.80
101000	V147059	12/30/21	1738	SHERWIN WILLIAMS STORE 2	2670	8575-5 12/15/21	0.00	309.23
101000	V147059	12/30/21	1738	SHERWIN WILLIAMS STORE 2	2670	4592-9 12/23/21	0.00	72.54
TOTAL CHECK							0.00	381.77
101000	V147060	12/30/21	10043	SHI INTERNATIONAL CORP	2150	B14122313 9/28/21	0.00	23,733.84
101000	V147061	12/30/21	9476	SIGN EXPRESS INC	2670	7959 12/14/21	0.00	2,193.75
101000	V147062	12/30/21	5470	SANDY SONDHEIM	5379A	11/8-22/21 MILEAGE	0.00	14.40
101000	V147063	12/30/21	13351	SONITROL OF N CENTRAL FL	2670	110523 12/1/21	0.00	365.00
101000	V147063	12/30/21	13351	SONITROL OF N CENTRAL FL	2670	110760 1/1/22	0.00	365.00
TOTAL CHECK							0.00	730.00
101000	V147064	12/30/21	0549.1	STATE OF FLORIDA	6212	2V90800001-20210915	0.00	15,605.77
101000	V147064	12/30/21	0549.1	STATE OF FLORIDA	6212	2Y23810001-20211115	0.00	2,915.80
101000	V147064	12/30/21	0549.1	STATE OF FLORIDA	6212	2X57380001-20211018	0.00	-6,928.68
TOTAL CHECK							0.00	11,592.89
101000	V147065	12/30/21	26375	STEPHANIE BELANY	5379A	11/8-29/21 MILEAGE	0.00	32.00
101000	V147066	12/30/21	23664	STROUD ENGINEERING CONSU	9000E	220-0420-12 11/30/21	0.00	2,860.00
101000	V147066	12/30/21	23664	STROUD ENGINEERING CONSU	9000	220-0221-07 11/30/21	0.00	3,755.00
TOTAL CHECK							0.00	6,615.00
101000	V147067	12/30/21	21201	MARY STROUD	5351A	10/28-11/30/21 MILEAGE	0.00	31.92
101000	V147067	12/30/21	21201	MARY STROUD	5348AHD	10/28-11/30/21 MILEAGE	0.00	82.99
101000	V147067	12/30/21	21201	MARY STROUD	5345AHD	10/28-11/30/21 MILEAGE	0.00	2.13
TOTAL CHECK							0.00	117.04
101000	V147068	12/30/21	2632	SUMMIT HOME RESPIRATORY	5345AMS	301681 12/17/21	0.00	41.00
101000	V147068	12/30/21	2632	SUMMIT HOME RESPIRATORY	5326AMS	301177 12/13/21	0.00	261.00
TOTAL CHECK							0.00	302.00
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7106	2676935010 12/20/21	0.00	187.79
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	2501	2673040011 12/21/21	0.00	195.64

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	6102	2656322510 12/17/21	0.00	28.23
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7126	2010084801 12/17/21	0.00	340.96
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	6102	2010101801 12/16/21	0.00	346.56
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	4102	2642982010 12/16/21	0.00	82.43
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7201	9602391702 12/17/21	0.00	84.01
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	3200	2010041300 12/14/21	0.00	32.92
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	3200	2010041400 12/14/21	0.00	32.92
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	4102	2011435400 12/14/21	0.00	8.39
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7201	2641510010 12/13/21	0.00	138.82
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7201	2010048100 12/13/21	0.00	51.81
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	5106	2641490010 12/13/21	0.00	130.78
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7201	2011157700 12/13/21	0.00	32.92
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7201	2010809404 12/13/21	0.00	34.30
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	7201	2011307600 12/13/21	0.00	46.66
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	5106	2010123300 12/13/21	0.00	522.29
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	5106	2641500010 12/13/21	0.00	633.18
101000	V147069	12/30/21	1870	SUMTER ELECTRIC COOPERAT	5106	2641502510 12/13/21	0.00	637.97
TOTAL CHECK							0.00	3,568.58
101000	V147070	12/30/21	25454	SUSAN J KORMAN	5345AHD	11/3-29/21 MILEAGE	0.00	2.28
101000	V147070	12/30/21	25454	SUSAN J KORMAN	5348AHD	11/3-29/21 MILEAGE	0.00	36.53
101000	V147070	12/30/21	25454	SUSAN J KORMAN	5351A	11/3-29/21 MILEAGE	0.00	12.56
101000	V147070	12/30/21	25454	SUSAN J KORMAN	5358AHD	11/3-29/21 MILEAGE	0.00	1.14
TOTAL CHECK							0.00	52.51
101000	V147071	12/30/21	7109	SVK INC	550	011978 12/10/21	0.00	90.00
101000	V147071	12/30/21	7109	SVK INC	550	011979 12/10/21	0.00	28.00
101000	V147071	12/30/21	7109	SVK INC	550	011977 12/10/21	0.00	235.00
101000	V147071	12/30/21	7109	SVK INC	550	011991 12/14/21	0.00	176.00
TOTAL CHECK							0.00	529.00
101000	V147072	12/30/21	24243	TANNER KEERAN	9000	ADV MEALS 1/10-14/22	0.00	155.00
101000	V147073	12/30/21	2490	TEAMSTERS CHAUFFEURS & H	809	JAN 22 UNION DUES	0.00	1,448.50
101000	V147073	12/30/21	2490	TEAMSTERS CHAUFFEURS & H	809	JAN 22 UNION DUES	0.00	1,468.00
TOTAL CHECK							0.00	2,916.50
101000	V147074	12/30/21	1919	TEN-8 FIRE & SAFETY LLC	3200	IN902458 12/15/21	0.00	218.57
101000	V147075	12/30/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-308 12/20/21	0.00	3,160.50
101000	V147075	12/30/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-310 12/20/21	0.00	5,940.00
101000	V147075	12/30/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-309 12/20/21	0.00	9,000.00
101000	V147075	12/30/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-304 12/13/21	0.00	3,360.00
101000	V147075	12/30/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-306 12/13/21	0.00	8,842.50
101000	V147075	12/30/21	7791	TEXAS AQUATIC HARVESTING	6304V	2021-305 12/13/21	0.00	9,000.00
TOTAL CHECK							0.00	39,303.00
101000	V147076	12/30/21	16999	THE NIDY SPORTS CONSTRUC	6120	12958 12/17/21	0.00	14,688.00
101000	V147077	12/30/21	24523	THERESA NATWICK	2122	FIN TOLL 10/29-11/5/21	0.00	4.27
101000	V147077	12/30/21	24523	THERESA NATWICK	2122	FIN TOLLS 10/22-26/21	0.00	9.35
TOTAL CHECK							0.00	13.62

Attachment: County Warrants December 2021 (19825 : County Warrants)

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ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

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101000	V147078	12/30/21	2082.4	WEST PUBLISHING CORP	2103	845414910 12/1/21	0.00	427.85
101000	V147079	12/30/21	26673	TITLE USA LLC	3345	260461 12/15/21	0.00	100.00
101000	V147079	12/30/21	26673	TITLE USA LLC	3345	243836 12/15/21	0.00	100.00
TOTAL CHECK							0.00	200.00
101000	V147080	12/30/21	21050	TRADEMARK ELECTRIC INC	5805	212208 12/7/21	0.00	4,800.00
101000	V147081	12/30/21	23797	TRI-COUNTY LOCKSMITH	2670	71634 10/4/21	0.00	277.50
101000	V147082	12/30/21	24908	TRUEPOINT SOLUTIONS LLC	2140	21-1145 11/30/21	0.00	186.66
101000	V147082	12/30/21	24908	TRUEPOINT SOLUTIONS LLC	3456	21-1144 11/30/21	0.00	29,128.73
TOTAL CHECK							0.00	29,315.39
101000	V147083	12/30/21	25256	ULTRA GRAPHICS & WINDOW	3215	19578 12/15/21	0.00	2,078.00
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5106	915 1622081 12/15/21	0.00	29.39
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	2670	915 1622310 12/16/21	0.00	6.79
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	2670	915 1621425 12/16/21	0.00	30.39
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	2675	915 1622309 12/16/21	0.00	104.53
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5218	915 1622358 12/16/21	0.00	8.88
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5216	915 1622358 12/16/21	0.00	8.92
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5212	915 1622358 12/16/21	0.00	11.12
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5219	915 1622358 12/16/21	0.00	17.60
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5217	915 1622358 12/16/21	0.00	38.88
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5212	915 1622358 12/16/21	0.00	145.44
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	2675	915 1623521 12/23/21	0.00	130.97
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	2670	915 1623522 12/23/21	0.00	6.79
101000	V147084	12/30/21	10876	UNIFIRST CORPORATION	5106	915 1623294 12/22/21	0.00	29.39
TOTAL CHECK							0.00	569.09
101000	V147085	12/30/21	25262	UNIVERSAL ENVIRONMENTAL	5219	IN0440537 12/20/21	0.00	75.00
101000	V147086	12/30/21	26116	VECCHIO, CARRIER, FELDMA	8100	152195 11/30/21	0.00	346.00
101000	V147087	12/30/21	14074	VERTEKS CONSULTING INC	2440	176599 12/15/21	0.00	440.75
101000	V147087	12/30/21	14074	VERTEKS CONSULTING INC	2440	176567 12/15/21	0.00	69.75
TOTAL CHECK							0.00	510.50
101000	V147088	12/30/21	25588	VICEROY HOME SERVICES	5326ARE	0091 12/21/21	0.00	102.00
101000	V147088	12/30/21	25588	VICEROY HOME SERVICES	5345ACP	0091 12/21/21	0.00	120.00
101000	V147088	12/30/21	25588	VICEROY HOME SERVICES	5347ACP	0091 12/21/21	0.00	16.50
101000	V147088	12/30/21	25588	VICEROY HOME SERVICES	5345AHM	0091 12/21/21	0.00	690.00
101000	V147088	12/30/21	25588	VICEROY HOME SERVICES	5347AHM	0091 12/21/21	0.00	433.50
TOTAL CHECK							0.00	1,362.00
101000	V147089	12/30/21	1853	ANGELA VICK, CLERK	2320	2ND QTR BUDGET 12/21/2	0.00	558,415.25
101000	V147089	12/30/21	1853	ANGELA VICK, CLERK	2320	2ND QTR BUDGET 12/21/2	0.00	31,902.25
101000	V147089	12/30/21	1853	ANGELA VICK, CLERK	2320	2ND QTR BUDGET 12/21/2	0.00	1,625.00
101000	V147089	12/30/21	1853	ANGELA VICK, CLERK	2320	2ND QTR BUDGET 12/21/2	0.00	136,151.25
101000	V147089	12/30/21	1853	ANGELA VICK, CLERK	2320	2ND QTR BUDGET 12/21/2	0.00	34,237.50

Attachment: County Warrants December 2021 (19825 : County Warrants)

SELECTION CRITERIA: transact.ck_date between '20211201 00:00:00.000' and '20211231 00:00:00.000'
ACCOUNTING PERIOD: 4/22

FUND - 810 - ACCOUNTS PAYABLE CLEARING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPARTMENT	-----DESCRIPTION------	SALES TAX	AMOUNT
101000	V147089	12/30/21	1853	ANGELA VICK, CLERK	2321	2ND QTR BUDGET 12/21/2	0.00	5,315.00
TOTAL CHECK							0.00	767,646.25
101000	V147090	12/30/21	25322	WASTE PRO USA INC	4102	2518 12/4/21	0.00	70.00
101000	V147091	12/30/21	10271	NANCY WESSEL	5379A	11/1-23/21 MILEAGE	0.00	44.00
101000	V147091	12/30/21	10271	NANCY WESSEL	5379A	11/2-30/21 MILEAGE	0.00	7.68
TOTAL CHECK							0.00	51.68
101000	V147092	12/30/21	2623	WHETSTONE OIL CO INC	5212	360052 12/9/21	0.00	2,948.18
101000	V147092	12/30/21	2623	WHETSTONE OIL CO INC	5212	360009 12/2/21	0.00	3,350.74
101000	V147092	12/30/21	2623	WHETSTONE OIL CO INC	5212	360096 12/16/21	0.00	2,530.73
TOTAL CHECK							0.00	8,829.65
101000	V147093	12/30/21	26725	WILLIAM STRICKLAND JR	9000	ADV MEALS 1/10-14/22	0.00	155.00
101000	V147094	12/30/21	24562	WRIGHT-PIERCE	9000K	0000217210 12/6/21	0.00	625.96
101000	V147094	12/30/21	24562	WRIGHT-PIERCE	9000V	0000217524 12/8/21	0.00	5,182.10
101000	V147094	12/30/21	24562	WRIGHT-PIERCE	9000	0000217522 12/8/21	0.00	6,739.51
TOTAL CHECK							0.00	12,547.57
101000	V147095	12/30/21	8384	CASIMIR JOHN WYZGOWSKI	5379A	11/2-30/21 MILEAGE	0.00	27.20
TOTAL CASH ACCOUNT							0.00	11,572,706.76
TOTAL FUND							0.00	11,572,706.76
TOTAL REPORT							0.00	11,572,706.76

Attachment: County Warrants December 2021 (19825 : County Warrants)

AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	2022 Strawberry Festival
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

This is an annual agreement stipulating the conditions that apply in order for the Citrus County Chamber of Commerce to utilize Floral Park for the 2022 Strawberry Festival. The Festival dates are March 5 & 6, 2022, with set up commencing March 4, 2022. A $500.00 damage deposit and $200.00 utility fee will be received in accordance with the terms of the Agreement.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

No budgetary impact.

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the Floral Park Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Citrus County Chamber of Commerce for the utilization of Floral Park for the annual Strawberry Festival to be held on March 5 & 6, 2022.

FLORAL PARK USE AGREEMENT

THIS Floral Park Use Agreement, hereinafter the "Agreement" is made and entered into this ____ day of _____by and between Citrus County, Florida, a political subdivision of the State of Florida, hereinafter the "County", and Citrus County Chamber of Commerce, hereinafter the "Organizer."

WHEREAS, Organizer wishes to utilize the Floral Park located in Floral City, Citrus County, Florida, hereinafter the "County Park", as the site of the annual Strawberry Festival, hereinafter the "Event", on March 5th and 6th, 2022, and

WHEREAS, County has no objections to granting or authorizing the right to utilize the County Park for the functions normally associated with the Event, provided Organizer agrees to certain conditions as hereinafter set forth;

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

1. County hereby agrees to allow Organizer to utilize the County Park for purposes normally associated with the Strawberry Festival, including displays, exhibits, sales of crafts and the like, vending and demonstrations, provided Organizer complies with the following conditions:

a) **Pre-Event Meeting**: Organizer shall meet with the Grounds Maintenance Manager prior to the event to review event plans and address any concerns.

b) **Access:** Organizer shall maintain access for persons with disabilities at all times in accordance with the Americans with Disabilities Act.

c) **Conduct**: Organizer shall insure that all participants conduct themselves in a peaceful manner so as to not disturb the County Park users and expressly recognize the County's prohibition on pets in County parks.

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

d) **Exclusive Use**: Organizer shall have the exclusive use of the County Park and may charge an admission fee for same, except that access to all courts and one picnic pavilion/rest room shall remain available to the public without charge during the duration of the Organizer's use of the County Park.

e) **Security**: Organizer shall be responsible for all costs of security and will provide, at a minimum, three (3) law enforcement agency deputies to be on site throughout the duration of the Event. One (1) law enforcement agency deputy will need to remain at the alcohol sales truck while the truck is open for sales.

f) **Sanitation**: Organizer shall provide additional portable sanitary facilities around the County Park as may be necessary, based upon the anticipated number of patrons and be responsible for the costs of same. Said facilities are to be removed within 24 hours of the Event conclusion.

g) **Litter/Refuse**: Organizer shall provide a dumpster on site to accommodate litter/refuse generated by the Event and be responsible for costs of same. Organizer shall also police the County Park for litter and the like throughout the duration of the Event. The dumpster and trash generated by the Event must be removed from the park within 24 hours of the event conclusion.

h) **Safety**:

1. Organizer shall insure that no safety hazards are created within the County Park, either in booth setup or Event operations, and that all necessary permits are obtained for the Event, specifically, including those permits required for operating food and/or beverage concessions.

2. Vehicles will be restricted to designated areas within the County Park. All necessary safety precautions will be taken to insure public safety and to reduce property damage. The playground is to be roped off in an acceptable manner so as to prohibit vehicular access.

3. No signs or banners shall be placed in or about the County Park, except as specifically approved by the Parks and Recreation Director, Grounds Maintenance Manager or their designee(s).

4. All established County Park rules and regulations shall be followed, per A.R. 12.03-6.

5. Organizer shall provide all personnel necessary for directing vehicles to designated parking areas.

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

i) **Traffic Control**: Organizer shall provide, in addition to those personnel required by Section 1(e) hereof, Citrus County Sheriff's deputies for the purposes of traffic control at the intersection of U.S. Highway 41 and Floral Park Drive, Floral Park Drive and South Parkside Avenue and at the Park entrance gate on US Highway 41 throughout the duration of the event.

j) **Improvements**:

1. Any improvements required to accommodate this Event will be made at the expense of the Organizer and constructed in such a fashion as to be permanent in nature.

2. All improvements made or constructed by Organizer shall conform to all applicable laws, ordinances and codes.

3. Prior to the commencement of construction or erection of any improvement, the approval of the Parks and Recreation Director shall be obtained.

k) **Restoration of County Park:**

1. Organizer, upon the termination of its use of the County Park, shall restore same to at least the condition of said Park immediately prior to Organizer's use, except as provided in this Agreement.

2. Organizer, at the time of execution of this Agreement, shall submit a Five Hundred-Dollar ($500.00) damage deposit, said deposit or a portion thereof may be refundable upon the recommendation of the Grounds Maintenance Manager.

l) **Setup/Cleanup:** Organizer shall commence setup for the Event no earlier than 7:00 a.m., March 4, 2022, and conclude cleanup no later than 8:00 p.m., March 6, 2022.

m) **Reimbursement for Utility Expense**: Organizer shall reimburse County the sum of Two Hundred Dollars and No Cents ($200) for water and electric usage during the Event. The reimbursement sum, as provided herein, shall be remitted at the time of execution of this Agreement.

n) **Minimum Insurance Requirements**: Organizer shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Organizer, his agents, representatives, employees or vendors and exhibitors. The coverages, limits or endorsements required herein protect the primary interests of the County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Organizer against any loss exposures, whether as a result of the project, event or otherwise. The requirements

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

contained herein, as well as the County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Organizer under this contract.

1. **Commercial General Liability**: Organizer must obtain an occurrence form policy in limits not less than $1,000,000 each occurrence with a minimum aggregate of $2,000,000, $1,000,000 products / completed operations each occurrence, $1,000,000 personal and advertising injury liability, $50,000 fire damage liability and $5,000 medical expense.
2. **Automobile Liability**: Organizer must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Organizer does not own vehicles, the Organizer shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.
3. **Workers Compensation and Employer's Liability**: a) Organizer must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included. b) For any officer of an Organizer that has exempt status as an individual, the County requires proof of workers' compensation insurance coverage for that Organizer/employer/owner's employees. If the Organizer/employer/owner or individual has applied for a workers' compensation exemption, the County does not recognize this exemption to extend to the employees of the Organizer/employer/owner. c) The purpose of this section is to ensure that all Lessees, sub-Lessees, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of sub-Lessees, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.
4. **Other Insurance Provisions**: a) The Organizer shall provide a Certificate of Insurance to the County with a thirty (30) day notice of cancellation, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under an "occurrence" form. b) The project's proposal number or event should be noted on the certificate. c) The Organizer has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

self-insured amounts that exceed $10,000, the Organizer shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention. (d) All required insurance policies must be maintained until the contract work or post event condition of the property has been accepted by the County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled. e) Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers are to be **covered as an Additional Insured on all policies** except Workers Compensation, by organizer, vendor and exhibitors. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees or volunteers. f) The Organizer's insurance coverage shall be primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Organizer's insurance and shall be noncontributory. g) **For all policies of insurance**: The Organizer, vendors and exhibitors and their insurance carrier, **waives all subrogation rights** against the County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage. h) **The Certificate Holder should read as follows**: *Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461*. i) It is the Organizer's responsibility to insure that all vendors and exhibitors comply with these insurance requirements. Organizer shall include all vendors and exhibitors as insured under its policies or shall furnish separate certificates and endorsements for each vendor and exhibitor. All coverages for vendors and exhibitors shall be subject to all of the requirements stated herein. j) All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A- or better. k) All Certificates must show that the Organizer's policies have been endorsed per the requirements. l) Once ALL paperwork is completed and received by the County, an email will be sent to Organizer requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Organizer's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to the County. Organizer will not be allowed

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

to occupy premises until registration is completed and a compliant Certificate of Insurance is received from Organizer's agent(s).

o) **Indemnification:** Organizer, vendors and exhibitors shall indemnify, save and hold harmless County and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent act of, or omission of, Organizer, its vendors and exhibitors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Organizer, vendors or exhibitors, nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Organizer shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Contractor under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

p) **Alcohol:** Organizer shall produce and maintain during the duration of this Agreement, Liquor Liability Insurance at no less than the limit of One Million Dollars ($1,000,000). The Organizer shall also provide a state issued permit to sell alcohol during the duration of this Agreement. The alcohol sales truck cannot be left unattended while on park property during the duration of this Agreement. Prior to the execution of this Agreement, the Organizer shall provide a Certificate of Insurance evidencing the above referenced coverage listing Citrus County, Florida, a political subdivision of the State of Florida as an additional insured and provide the State issued permit to sell alcohol.

q) **Pony Rides:** Organizer shall be responsible for insuring that the pony rides are operated in a safe and proper manner. All animals are to be restricted to a controlled and supervised area at all times. During rides, the safety of the rider and all spectators is paramount. Ponies must be controlled by a handler at all times during rides.

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

Organizer further agrees to remove and properly dispose of all animal waste in a prompt and efficient manner.

r) **Trees:** Organizer is aware of the trees within the Park. Therefore, the following conditions have been imposed:

1. Organizer agrees to replace any trees within the Park that are determined to have suffered irreparable damage as a direct result of this event.

2. Organizer agrees to pay all costs associated with any necessary tree replacements.

3. Organizer agrees that a 30-day monitoring period will be established upon the Events' conclusion to determine the extent of tree damage or death.

4. In an effort to reduce possible tree damage, Organizer agrees to visibly identify and increase staff at all vehicular access areas approved for use as parking areas. Additionally, Organizer will visibly mark trees in or near access and parking areas to identify and prevent damage.

5. Organizer agrees to restrict vehicles to pre-approved parking areas as established by the Division of Parks and Recreation.

s) **Directional Signs**: Organizer agrees to erect signs for controlling traffic flow within the park. Exits and approved trail crossings are to be clearly identified.

t) **Walking Trail**: All vehicles, including but not limited to, event staff, vendors and patrons are to cross the trail at the approved crossings only. Organizer shall prohibit vehicles from crossing in other locations or parking on the trail.

u) **Post-Event Meeting**: Organizer shall meet with the Grounds Maintenance Manager or his designee within five (5) days of the event conclusion. The purpose of this meeting is to identify any problems and damages in an effort to initiate timely repairs, insure proper clean up and revise user guidelines as needed.

2. Not withstanding, anything contained herein to the contrary;

a. The Parks and Recreation Director may, in his/her sole discretion to advance the health, safety and welfare of the Citizens of Citrus County or when the Organizer violates any of the provisions of this Agreement, terminate the Organizer's right to use the County Park and Organizer shall vacate same upon four (4) hours notice from the Parks and Recreation Director. Organizer shall coordinate all promotional activities to be conducted at County Park by any of its participants with the Parks and Recreation Director who shall have the final say as to the appropriateness of these activities or individuals at the County Park.

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

b. Organizer shall be responsible for all costs incurred by its use of the County Park and understand that the County will not be responsible for any costs of this promotion.

c. Organizer will ensure that members, attendees and participants adhere to any Center for Disease Control and State of Florida Department of Health guidelines in effect at the time of the event.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this instrument to be executed in duplicate on the day and year first above written.

ATTEST:

Angela Vick, Clerk

CITRUS COUNTY, FLORIDA

Ronald E. Kitchen, Chairman
Citrus County Board of County Commissioners

ATTEST:

Witness

Mike Hill, Jr.
Printed Name

Witness

Cynthia Oswald
Printed Name

CITRUS COUNTY CHAMBER OF COMMERCE

By: Erika L. Corley

Printed Name on Behalf of Citrus County Chamber of Commerce

Special Events
Title

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

STATE OF FLORIDA
COUNTY OF CITRUS

The foregoing instrument was acknowledged before me by means of __ physical presence or 13 online notarization this 13 day of December, 2021, by Erika Conley as Special Events Mgr for Citrus County Chamber of Commerce who is personally known to me or who has produced Drivers License as identification.

Notary Public-State of Florida
Printed Name:
Commission No:
Expiration Date:

CHRIS DELGADO
MY COMMISSION # GG 186679
EXPIRES: February 15, 2022
Bonded Thru Notary Public Underwriters

Attachment: STRAWBERRY FESTIVAL AGREEMENT 2022 (19791 : 2022 Strawberry Festival)

CITRCOU-07

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # L100460
Acentria Insurance - Inverness
117 N Seminole Ave
Inverness, FL 34450

CONTACT NAME:
PHONE (A/C, No, Ext): (352) 637-5191
FAX (A/C, No): (352) 637-2396
E-MAIL ADDRESS: jennifer.benefield@acentria.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : RetailFirst Insurance Company	10700
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Citrus County Chamber Of Commerce Inc
915 N Suncoast Blvd
Crystal River, FL 34429

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		520-31643-0000	8/31/2021	8/31/2022	X PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 100,(
							E.L. DISEASE - EA EMPLOYEE	$ 100,(
							E.L. DISEASE - POLICY LIMIT	$ 500,(

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event: Citrus County Chamber of Commerce Floral City Strawberry Festival March 3, 2022-March 8, 2022

CERTIFICATE HOLDER

Citrus County, Florida
3600 W Sovereign Path Suite 180
Lecanto, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Attachment: Strawberry Festival Worker's Comp Insurance COI 2022 (19791 : 2022 Strawberry Festival)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (M 12/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Resources & Risk Management 20 W Norvell Bryant Hwy Hernando FL 34442	**CONTACT NAME:** Kristin Purdy **PHONE (A/C, No, Ext):** (352) 527-1488 **FAX (A/C, No):** **E-MAIL ADDRESS:** KristinP@Lassiterware.com
INSURED Citrus County Chamber of Commerce, Inc. 915 N Suncoast Blvd Crystal River FL 34429	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Fireman's Fund **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** CL21121372502 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**COMMERCIAL GENERAL LIABILITY** ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	Y	TBA	03/05/2022	03/07/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Liquor Liabililty	$ 1,000,000 $ 50,000 $ $ 1,000,000 $ 2,000,000 $ 1,000,000 $ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2022 Strawberry Festival - Floral Park

Certificate Holder is also listed as Additional insured with respect to General Liability including Liquor Lliabiity and Waiver of Subrogation.

CERTIFICATE HOLDER

Citrus County Florida, a Political Subdivsion of the State of Florida
3600 W Soverign Path
Suite 180
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kristin Purdy

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Attachment: Strawberry Festival COI (with Liquor Liability) (19791 : 2022 Strawberry Festival)

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Acknowledgement of Airport Hangar Lease Agreement(s)
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

During the September 11, 2018, Citrus County Board of County Commissioners meeting, the Board approved the motion to grant the County Administrator authority to complete and execute hangar leases in a timely manner and bring them before the Board. In accordance with this motion, staff has processed a lease with the following tenant(s) and recommends acknowledgment of the attached lease agreement(s):

Tenant: Mr. Jerry Sorrentino (Beech Transportation & Rentals) leasing unit 1-O at Inverness Airport.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

The potential annual revenue income is $4,312.20.

RECOMMENDED ACTION:

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Mr. Sorrentino (Beech Transportation & Rentals).

T-HANGAR LEASE AGREEMENT

(For lease of County-owned and operated Hangars)

This Agreement, is made this 8th day of December **2021,** by and between Citrus County, Florida, a political Subdivision of the State of Florida, as **Lessor**, whose address is 110 North Apopka Avenue, Inverness, Florida 34450 and **Beech Transportation & Rentals LLC,** a Florida Limited Liability Company as **Lessee**, whose address is **11150 N Williams St, 108-135 Dunnellon, FL 34432.**

Section 1. Hangar and Purpose. The Lessor hereby leases to the Lessee T-Hangar **Unit 1-O** at 4270 S Airport Rd Inverness FL, 34450, located on the Inverness Airport (the "Hangar" or the "Premises") for the purpose of storing "registered" aircraft only. Unregistered aircraft may not be stored in the Hangar at any time or for any reason. A breach of this provision is grounds for immediate termination of this Agreement without further notice.

Section 2. Term. This Agreement will commence on **December 15, 2021** and end on **December 14, 2025**. This Lease may be renewed upon negotiation.

Section 3. Rent. The Lessee shall pay to the Lessor in U.S. dollars the monthly rental of **$359.35 per month, plus tax.** The Rent may be adjusted at the beginning of each renewal term. **Rent is due and payable on the first day of each month without notice. The Lessee is further responsible for payment of any and all fees, charges, and taxes (excluding real property taxes or any portion thereof) which may be applicable to the rental of the Hangar.** The Lessee is also responsible for the electric bill. The first and last month's rent shall be prorated on a per day basis if such period is for less than a full month. **A ten percent (10%) penalty will be applied to all rents received after 5:00 PM on the tenth (10th) day of the month due.** Acceptance by the Lessor of any payment from the Lessee hereunder in an amount less than that which is currently due shall in no way affect the Lessor's rights under this Agreement and shall in no way constitute an accord and satisfaction. If the named Lessee is a corporation, the undersigned corporate officer of the Lessee shall be personally liable, jointly and severally, for the obligations hereunder. Lessee shall mail Lessee's payments to Board of County Commissioners (BOCC) 3600 W. Sovereign Path, Suite 127, Lecanto, FL 34461 or to such other address as Lessor may direct.

Section 4. Security Deposit. The Lessee shall deposit with the Lessor the sum of **$359.35** (the "Deposit") prior to occupancy. Said amount shall be held by the Lessor as security to insure that the Premises are returned to the Lessor upon expiration of this Agreement in materially the same condition as originally rented except for ordinary wear and tear, and to further insure the Lessee's performance of the terms and conditions in this Agreement. Said Deposit shall not accrue interest to the Lessee. If the Lessee defaults with respect to any provision of this Agreement, including but not limited to the payment of any rent, the Lessor may, but shall not be obligated to, apply or retain all or any portion of said Deposit for the payment of any amount due the Lessor or to reimburse or compensate the Lessor for any liability, cost, defense, loss or damage which the Lessor may suffer or incur by reason thereof. The Lessor shall, within 30 days of the Lessee vacating the Premises, return to the Lessee that portion of the Deposit not used or applied by the Lessor.

Attachment: Supporting Docs Sorrentino (19808 : Acknowledgement of Airport Hangar Lease Agreement(s))

Section 5. Rules and Regulations. This Agreement is governed by all federal, state and local laws, rules, regulations, executive orders, policies, guidelines, and requirements, including but not limited to all grant assurances as listed below:

a. Non-Discrimination
The Lessee for itself, its heirs, personal representatives, successors in interest and assigns, as a part of the consideration hereof does hereby covenant and agree that in the event facilities are constructed, maintained or otherwise operated on said property described in this Agreement for a purpose which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR, Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation, as said regulations may be amended or renumbered.

b. Standard Protection Clauses
The Lessor reserves unto itself, its successors and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the real property herein described together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for navigation of or flight in the said airspace, and for use of said airspace for landing on, taking off from, or operating at the Inverness Airport.

The Lessee expressly agrees for itself, its successors and assigns, to restrict the height of structures, objects of natural growth and other obstructions on the herein described real property to such a height so as to comply with Federal Aviation Regulations, Part 77, as said regulations may be amended.

The Lessee expressly agrees for itself, its successors and assigns, to prevent any use of the herein described real property which would interfere with or adversely affect the operation or maintenance of the airport or the air traffic there over, or otherwise constitute an airport hazard.

c. Exclusive Rights
Notwithstanding any other provision of this Agreement, it is expressly understood and agreed that the rights granted under this Lease are non-exclusive and the Lessor herein reserves the right to grant similar privileges, licenses or use to another operator(s), tenant(s) and/or licensee(s) in other portion(s) of the Airport property.

d. Escalation Clause
In January of each calendar year the rent will be adjusted in relation to the Consumer Price Index.

Section 6. Limitation of Use; Prohibition of Outside Storage. The use of the Premises shall be strictly limited to: (i) storage of the Aircraft described herein in Section 1; (ii) storage of those 'incidental items' needed for basic maintenance of aircraft; (iii) storage of one personal vehicle while the Aircraft is in transit. NO OTHER USES ARE ALLOWED. No outside storage is permitted nor is any other authorization to park aircraft on the Airport permitted. Violation of this

Attachment: Supporting Docs Sorrentino (19808 : Acknowledgement of Airport Hangar Lease Agreement(s))

provision is grounds for immediate termination of this Agreement without further notice. If the Lessee wishes to engage in any use other than stated in Section 1, said use must first be approved in writing by the Lessor.

Section 7. Aircraft Fueling; Storage of Fuel. Aircraft shall not be fueled within twenty-five (25') feet of any hangar building. Fuel may only be stored in said Hangar in such quantity needed to sufficiently fuel the aircraft so that it may be taxied to a suitable fueling area.

Section 8. Assignment and Subletting. The Lessee shall not sublet or assign this Agreement without written approval from the Lessor.

Section 9. Fire Prevention. Fire extinguisher(s) shall be provided, per local Fire Marshall Requirements, and maintained by the Lessor and shall be mounted in the Premises. Lessee shall inspect fire extinguishers and notify Lessor in writing immediately upon noting any deficiencies. The cost of recharging any extinguisher shall be borne by the Lessee unless the Lessor is responsible for extinguisher discharge. The Lessee shall replace any lost or damaged fire extinguisher immediately. There will be "NO SMOKING" within the Premises.

Section 10. Hangar Locks. The Lessor will provide an entry lock (keyed, padlock or combination as appropriate) and it shall be the only lock used by the Lessee on the Premises. The Lessee shall pay the Lessor for the replacement of any damaged or lost lock immediately. The Lessee shall not make duplicate keys (or provide the combination as to combination locks) to allow access to another party without the prior written approval by the Lessor.

Section 11. Improvements and Alterations. No additions, fixtures, improvements or modifications shall be made to the Premises without prior written approval from the Lessor. All additions, fixtures, improvements or modifications made in or upon the Premises, whether by the Lessor or the Lessee, shall become the Lessor's property and shall remain upon the Premises at the termination or expiration of this Agreement without compensation to the Lessee. Building or other related permits for any modification or alterations will be the responsibility of the Lessee.

Section 12. Repair and Maintenance of Premises. The Lessor shall keep and maintain the roof over the Premises and the structural portions of the Premises in good order, condition and repair. In the event any damage to any and all Airport property caused by any act or negligence of the Lessee, its employees, agents, invitees or contractors, then such damage shall be immediately reported to Lessor and either repaired by the Lessee to the reasonable satisfaction of the Lessor or repaired by Lessor at Lessee's expense, at the option of Lessor.

At all times while this Agreement remains in force, the Lessee shall keep and maintain in good order, condition and repair the area leased by the Lessee including, without limitation: the interior walls; floors and ceilings; and the exterior and interior portions of all doors. The Hangar floor shall be clean and clear of debris, oil, grease and/or toxic chemicals. No hazardous or flammable materials will be stored within the Hangar unless stored within an EPA or local Fire Marshall approved container/cabinet. No boxes, crates, rubbish, paper or other litter that could cause or support combustion shall be permitted to accumulate within or about the Hangar. No material or object of any kind shall be left outside of said Hangar.

Attachment: Supporting Docs Sorrentino (19808 : Acknowledgement of Airport Hangar Lease Agreement(s))

If the structure is damaged to such an extent that prompt repair is not possible, Lessor may void the lease and Lessee is released from all future rental obligations under the Lease.

Section 13. Trash/Waste/Debris. The Lessee shall be required to remove any and all Trash/Waste/Debris from the Airport Property that was generated by said Lessee.

Section 14. Termination. Either Party may terminate this agreement within thirty (30) days of written notice.

Section 15. Risk of Loss. The Lessee agrees that the Lessor shall not be liable for any loss arising out of, damage to, or destruction of (a.) the Aircraft; (b.) Lessee's personal property; or (c.) contents within the Premises or upon the Airport property, resulting from any cause, natural or manmade; however, excluding the intentional acts or gross negligence of the Lessor or their agents and employees.

Section 16. Insurance. Lessee shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Lessee. The coverages, limits, and endorsements required herein protect the primary interests of the County, and these coverages, limits, and endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Lessee against any loss exposures. The requirements contained herein, as well as the County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Lessee under this contract.

A. Aircraft Liability
Lessee must obtain and maintain for the duration of the lease, an occurrence form policy with minimum limits of $1,000,000 per occurrence to include premises liability coverage. Passenger coverage is required and must be in the minimum amount of $100,000 per occurrence. The policy shall endorse Citrus County, Florida, a political subdivision of the State of Florida as an additional insured and a waiver of subrogation must be included. The certificate holder shall read: *Citrus County, Florida, 3600 W. Sovereign Path, Suite 180, Lecanto, Florida, 34461.*

B. Automobile Liability
Lessee must obtain and maintain for the duration of the lease, coverage for all vehicles for Bodily Injury and Property Damage with minimum split limits of a minimum of $100/$300/$100 or $300,000 combined single limit. Lessee must provide proof of coverage to include the declaration page for coverage verification and provide this information for the duration of the lease.

C. Other Insurance Requirements
1) The Lessee shall provide a Certificate of Insurance on a standard accord form evidencing compliance with all insurance requirements at the inception of the lease. The certificate shall include a thirty (30) day notice of cancellation, ten (10) day notice if cancellation is for nonpayment of premium.

Attachment: Supporting Docs Sorrentino (19808 : Acknowledgement of Airport Hangar Lease Agreement(s))

2) The Certificate Holder should read as follows: Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

3) All required insurance policies must be written with a carrier having an A.M. Best rating of A- or better.

4) Once ALL paperwork is completed and received by the County, an email will be sent to Lessee requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Lessee's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to the County. Lessee will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Lessee's agent(s).

Section 17. Oral Representations; Modifications. No verbal statements made by either party shall be binding. This Agreement may only be modified or amended in writing and signed by the Lessor and the Lessee.

Section 18. Indemnification. Lessee shall indemnify, save and hold harmless the County and all of its officers, agents or employees from all cause of action, claims, demands, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by or arising from Lessee's use of the Premises including without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Lessee nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Lessee shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all cost of litigation including appellate attorney's fees and cost as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of section 768.28, Florida Statutes, or any similar provisions of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement.

Section 19. Severability. In the event any court of competent jurisdiction shall hold any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provisions.

Section 20. Compliance with Laws, Regulations and Rules. The Lessee will use the Premises and conduct or allow only those activities upon the Premises that are in compliance with all applicable laws, regulations and rules.

Attachment: Supporting Docs Sorrentino (19808 : Acknowledgement of Airport Hangar Lease Agreement(s))

Section 21. Acceptance of Premises. The Lessee has examined the Premises before entering into this Agreement and accepts same in it's "as is, whereas" conditions. The Lessee has not relied upon any representations by the Lessor as to the conditions of the Premises or its suitability.

Section 22. Subordination. This Agreement is subordinate to the provisions of any existing or future arrangements between the Lessor and the United States of America, the State of Florida, Citrus County or their agencies, relative to the operation and maintenance of the Citrus County Airport and specifically subject to the rules and regulations of the Federal Aviation Administration.

Section 23. Right of Entry. The Lessor shall, at reasonable times, have the right to enter the Premise for inspection and maintenance of same.

Section 24. Parking of Vehicles. The Lessee shall assume all risk of loss or damage resulting from parking Lessee's, employees, or guests vehicle at said Hangar. The Lessee further acknowledges and agrees that the risk or loss or damage to said vehicle(s) is not a covered item under the property insurance for the Premises or under any other policy of insurance maintained by the Lessor.

Section 25. Clear Aircraft Passageway. The Lessee acknowledges that space in front of the hangars and the Premises herein serve as a passageway for aircraft taxiing to and from the hangars. The Lessee shall not park vehicle in areas that may interfere with taxiing aircraft. The Lessee further agrees to cooperate with adjacent Lessees regarding aircraft movements, parking of vehicles, and general use of the hangars.

Section 26. Airport Security; Access Gate. It is understood and agreed that maintaining the airside portion of the Airport secure from trespassers and unauthorized persons is a critical goal and objective regarding local and national security and that the responsibility for security shall be shared by all airport Lessees and authorized users alike. The Lessee acknowledges that access to/from the airside portion of the Airport is through an automatic gate shared with other airside Lessees and authorized users. The Lessee, its agents, contractors, subcontractors, employees, sub-Lessees and guests shall gain access through this gate as approved by the Lessor and FBO.

Section 27. Dispute; Venue; Fees. In the event of any claim, action or dispute arising out of or related to this Agreement, such claim, action, or dispute shall be brought only in civil court in Citrus County, Florida. Each party shall bear its own attorney's fees and costs in any claim, action, dispute, and/or appeal. This Agreement shall be governed by Florida law.

Attachment: Supporting Docs Sorrentino (19808 : Acknowledgement of Airport Hangar Lease Agreement(s))

IN WITNESS WHEREOF, the Lessor and the Lessee have caused this Agreement to be executed in their respective names and their respective seals to be hereunto affixed. This Agreement shall be binding upon and shall run in favor of the heirs, administrators or assignees of the parties hereto. This Agreement is accepted by the parties as of the date noted below.

LESSOR:

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida:

By: Charles R. Oliver
Charles R. Oliver, County Administrator

Date: 12/8/2021

LESSEE:

Beech Transportation & Rentals LLC, a Florida Limited Liability Company

MANAGER
Jerry Sorrentino, Manager

Date: 11-30-2021

STATE OF FLORIDA
COUNTY OF CITRUS

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 30 day of November, 2021, by Jerry Sorrentino, who is personally known to me or who produced Florida Driver license as identification.

Witness my hand and official seal this 30 day of November, 2021.

FRANCISCO JAVIER DABROY
Notary Public - California
Los Angeles County
Commission # 2257038
My Comm. Expires Sep 2, 2022

Notary Public, State of Florida California
Printed Name: Francisco Javier DaBroy
Commission No: 2257038
Expiration Date: September 2, 2022

Attachment: Supporting Docs Sorrentino (19808 : Acknowledgement of Airport Hangar Lease Agreement(s))

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Release of Lien
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Property Abatement Assessments on certain properties have been paid in full and said payment satisfies both the Code Compliance Lien and the Property Abatement Assessment Lien. Staff respectfully requests that the Chairman execute a release of lien for each of these properties.

AK# 1748011 Nicole Raymond

AK# 1856540 Surety Mortgage Investment Co.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida and certain property owners.

b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Ronald E. Kitchen Jr., personally known to me, and who after being duly sworn states as follows:

1. I am the Chairman of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. An Order of Reimbursement of Cost and Expenses was recorded on 10/10/2019 in BK 3010 PG 1825 by Citrus County Code Compliance on real property described as Alt Key 1748011; EAST COVE UNIT 1 PB 4 PG 82 LOTS 4 & 5 BLK E LESS S 10 FT, in the public records of Citrus County, Florida.

3. A Claim of Lien for Special Assessment regarding the Order was recorded on 06/01/2020 in BK 3063 PG 2465 in the public records of Citrus County, Florida.

4. On 08/27/2020, the Board of County Commissioners filed in the public records Resolution No. 2020-076 (0146 Property Abatement Assessment) that levied a special assessment lien against certain lands. The Resolution was recorded in Official Record Book (ORB) 3086 Page 1695, inclusive, public records of Citrus County, Florida.

5. The Board wishes to release the liens above as the records show the assessment has been paid in full.

6. The Board hereby releases the above-described real property and any real or personal property owned by **Nicole Raymond** from the liens that resulted from the recording of the above-referenced Order for Reimbursement of Costs and Expenses, the Claim of Lien for Special Assessment and Resolution 2020-076.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Ronald E. Kitchen Jr., Chairman

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20___, by the undersigned authority, _____ who is personally known to me and known by me to be the Chairman of the Citrus County Board of County Commissioners and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County as its true act and deed, and that he/she was duly authorized so to do and he/she did not take an oath.

_____
Notary Public – State of Florida

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, FL 34450

Attachment: 1b Supporting Documents - Release of Liens (19810 : Release of Lien)

RELEASE OF LIEN

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned Notary Public, personally appeared Ronald E. Kitchen Jr., personally known to me, and who after being duly sworn states as follows:

1. I am the Chairman of the Board of County Commissioners of Citrus County, Florida, which is the governing body of Citrus County.

2. An Order of Reimbursement of Cost and Expenses was recorded on 01/09/2017 in BK 2805 PG 2439 by Citrus County Code Compliance on real property described as Alt Key 1856540; F C I COMPANYS ADD TO FLORAL CITY PB 1 PG 24 LOT 17 LESS 13FT FOR RD & LOT 18 & 4 1/6 FT ON W SIDE OF LOT 24 & LOTS 25& 26 LESS 13 FT FOR RD ALL IN BLK 7 & W 2 FT OF S 45 FT OFLOT 19 BLK 7 DESC IN OR 695 PG 24, in the public records of Citrus County, Florida.

3. A Claim of Lien for Special Assessment regarding the Order was recorded on 06/03/2019 in BK 2980 PG 1752 in the public records of Citrus County, Florida.

4. On 09/13/2019, the Board of County Commissioners filed in the public records Resolution No. 2019-078 (0146 Property Abatement Assessment) that levied a special assessment lien against certain lands. The Resolution was recorded in Official Record Book (ORB) 3004 Page 316, inclusive, public records of Citrus County, Florida.

5. The Board wishes to release the liens above as the records show the assessment has been paid in full.

6. The Board hereby releases the above-described real property and any real or personal property owned by **Surety Mortgage Investment Co.** from the liens that resulted from the recording of the above-referenced Order for Reimbursement of Costs and Expenses, the Claim of Lien for Special Assessment and Resolution 2019-078.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Ronald E. Kitchen Jr., Chairman

STATE OF FLORIDA
COUNTY OF CITRUS

THE FOREGOING INSTRUMENT was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20___, by the undersigned authority, _____ who is personally known to me and known by me to be the Chairman of the Citrus County Board of County Commissioners and acknowledged before me that he/she executed the foregoing instrument on behalf of Citrus County as its true act and deed, and that he/she was duly authorized so to do and he/she did not take an oath.

_____
Notary Public – State of Florida

This Instrument Prepared by:
Denise A. Dymond Lyn, County Attorney
110 N. Apopka Ave.
Inverness, FL 34450

Attachment: 1b Supporting Documents - Release of Liens (19810 : Release of Lien)

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Bentley Waste Service DBA Hook Company has submitted a complete application for certification to begin curbside collection in Citrus County, establishing a monthly charge agreement for disposal fees at the Citrus County Central Landfill up to $1,000.00.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Bentley Waste Service DBA Hook Company establishing a monthly charge agreement at the Citrus County Central Landfill in the amount of $1,000.00.

Attachment: Bentley Waste Account Agreement (19843 : Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company)

WASTE DISPOSAL ACCOUNT AGREEMENT

THIS WASTE DISPOSAL ACCOUNT AGREEMENT is hereby made and entered into by and between Bentley Waste Service DBA Hook Company whose mailing address is: P.O. Box 117, Webster, FL 33597. hereinafter referred to as "COMPANY", and CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY".

WITNESSETH:

WHEREAS, Company is lawfully engaged in business within Citrus County, Florida, and

WHEREAS, County operates a Class I Sanitary Landfill facility located at 230 West Gulf-to-Lake Highway, Lecanto, Fl 34461, and

WHEREAS, Company desires to utilize the Landfill and to establish a monthly account with the County for its Landfill use, and

WHEREAS, County wishes to allow Company to utilize the Landfill and to tender payments to the County at the end of each month for its use of the Landfill.

NOW, THEREFORE, in consideration of the sum of Ten Dollars and No Cents ($10.00) to each in hand paid by the other, the receipt and sufficiency of which is hereby acknowledged by both parties hereto, Company and County agree as follows:

1. Company delivers to County as a security deposit, the sum of **$ 1,000** in the form of cash deposit or bond issued by an entity acceptable to County. The purpose of this security deposit is to permit County to draw against the deposit in the event of Company's nonpayment. If at any time the Company's charges reach the amount of the deposit, the Company will be placed on a cash only basis.

2. Beginning on the date of this Agreement, County will forward a bill via U.S. Mail to Company at its listed address at the end of each month for charges that accrued during the month. Company's failure to receive the bill does not relieve Company of its obligation to tender payment in the full amount then due and owing County.

3. Company shall pay the County all sums then due within twenty-one (21) days of the billing date.

4. Company agrees that in the event it fails to pay the sum shown on its bill within twenty-one (21) days, County may, without prior notice to Company, immediately charge all sums due, against the cash deposit/bond.

5. If County is ever required to draw upon Company's security County may terminate this Agreement and Company will thereafter utilize the Landfill on a cash-only basis.

6. This Agreement may be terminated with or without cause upon thirty (30) days prior written notice to the non-terminating party. In the event the Company desires to terminate this Agreement, County will release Company's security only upon verification that Company's account is then current and there are no other charges then due and owing County.

7. Any right of County to draw upon Company's security will be in addition to, and not in lieu of, any other remedies provided by Florida law.

8. Company shall indemnify, save and hold harmless County and all its officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent act of, or omission of, Company, its agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Company nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Company shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Company under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

Attachment: Bentley Waste Account Agreement (19843 : Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company)

IN WITNESS WHEREOF, the Parties hereto have caused this Modification to be executed for the use and purposes herein expressed on the 28 day of December 2021.

Bentley Waste Service DBA Hook Company
Company Name

Witness

By:
Printed: Justin Bentley
Its: President

Witness

Date: 12/28/21

STATE OF FLORIDA
COUNTY OF CITRUS

The foregoing instrument was acknowledged before me by means of ✓ physical presence or __ online notarization, this 28 day of December, 2021, by Justin Bentley as president/owner for Bentley waste services who is ✓ personally known to me or who has produced _____ as identification.

Notary Public-State of Florida
Printed Name:
Commission No:
Expiration Date:

ROBERT-JAN VAN HOOIJDONK
Notary Public - State of Florida
Commission # GG 926765
My Comm. Expires Oct 27, 2023
Bonded through National Notary Assn.

ATTEST:

Angela Vick

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida.

By:
Ronald Kitchen, Chairman

Date: _____

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY:

Denise A. Dymond Lyn
County Attorney

Attachment: Bentley Waste Account Agreement (19843 : Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company)

CERTIFICATE OF LIABILITY INSURANCE

DATE (M 01/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	**CONTACT NAME:** Crystal Pounders
Kelly White & Associates Insurance, LLC 1622 Hickman Road Jacksonville FL 32216	**PHONE (A/C, No, Ext):** 904-880-8881 **FAX (A/C, No):** **E-MAIL ADDRESS:** crystal@kwhiteinsurance.com
INSURED Bentley Waste Service, LLC Po Box 117 Webster FL 33597	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Great Divide Insurance Company — 25224 **INSURER B :** Key Risk Insurance Company — 10885 **INSURER C :** **INSURER D :** National Liab & Fire Ins Co — 20052 **INSURER E :** Key Risk Insurance Company **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** BENT22010414423746 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	X	X	GLP203581310	09/12/2021	09/12/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	X	X	BAP203581210	09/12/2021	09/12/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) PIP	$ 1,000,000 $ $ $ $ 10,000
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $ $
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: Y (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	A9WC265476	08/27/2021	08/27/2022	X PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
E	Pollution	X	X	BAP203581210	09/12/2021	09/12/2022		Included in CS of $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as an additional insured on General Liability and Automobile Liability policies. A Waiver of Subrogation applies in favor of the Certificate Holder on General Liability and Automobile Liability policies.

CERTIFICATE HOLDER

Citrus County, Florida
3600 W Sovereign Path
Suite 180
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Attachment: Bentley Waste COI (19843 : Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	Set a Public Hearing for DEP's Land & Recreation Grant
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

The Florida Department of Environmental Protection (DEP) in coordination with the U.S. Department of Transportation, Federal Highway Administration (FHWA) has announced the 2022-23 application cycle for the Recreational Trails Program. DEP and Citrus County, Florida recognize the importance of public participation in the projects that are put forward for consideration.

Information regarding the Recreational Trails Program can be found at:
<https://floridadep.gov/lands/land-and-recreation-grants/content/rtp-assistance>

BUDGET IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

Approve and authorize the setting of a public hearing for February 22nd at 2:05pm to obtain public input regarding the DEP Recreational Trails Program.

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Conveyance of Escheated Properties to the City of Inverness, FL
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Set a Public Hearing for the purpose of hearing public comment to consider the conveyance of five (5) properties to the City of Inverness that have escheated to Citrus County, Florida and are located within city limits, as per Florida Statutes, Section §197.502 (8).

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Set a public hearing on February 22, 2022, at 2:00 pm to consider the conveyance of five (5) escheated properties to the City of Inverness, Florida.

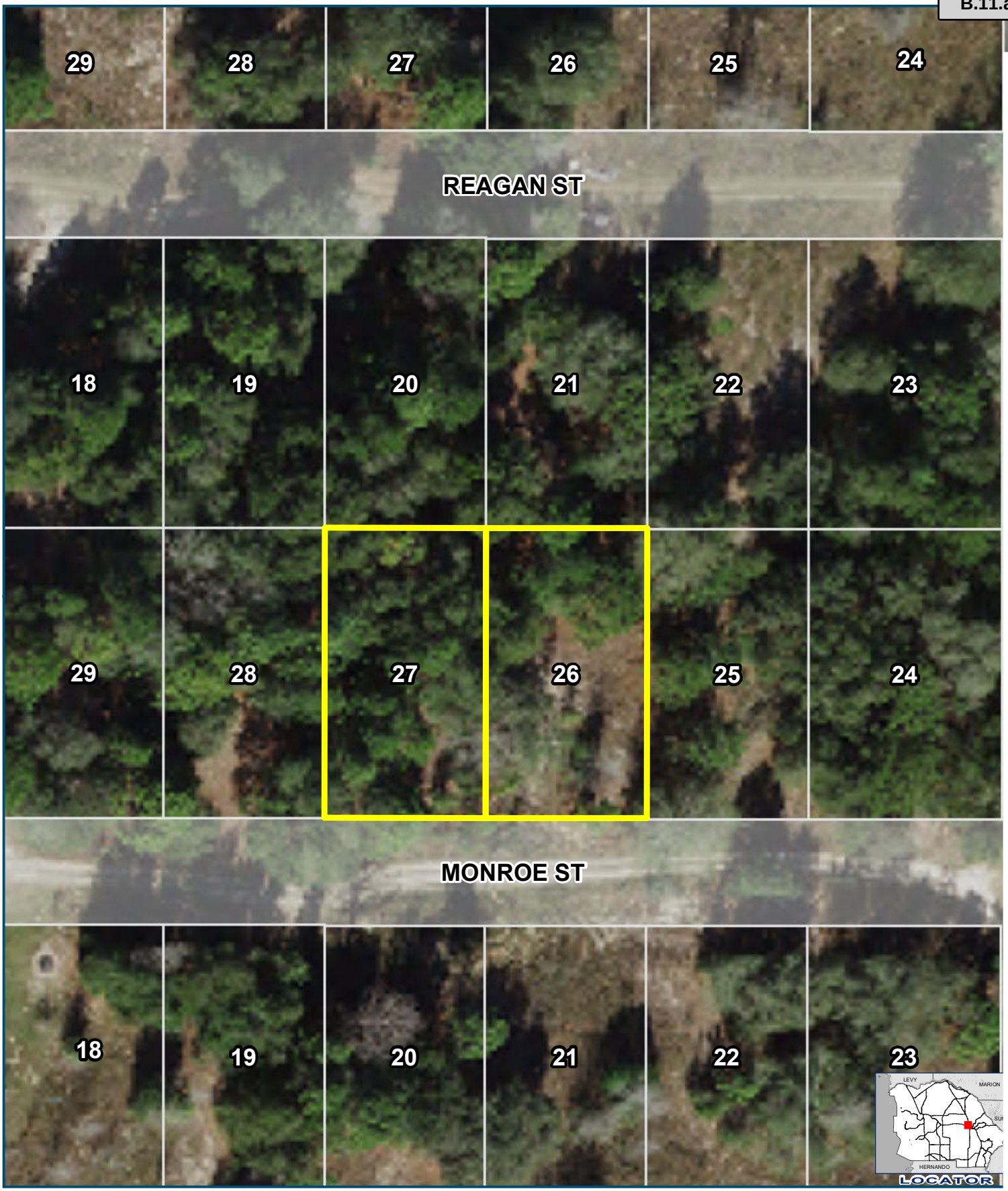
COUNTY OWNED PROPERTY WITHIN A MUNICIPALITY

PLEASE NOTE THAT THIS PORTFOLIO SUMMARY IS SUBJECT TO CHANGE AT THE DISCRETION OF THE COUNTY

ALTKEY	SITE ADDRESS	PARCEL ID	ASSESSED VALUE	LAND ACREAGE	ACREAGE SQ FT	LEGAL DESCRIPTIO
1680361	2306 MONROE ST, INVERNESS	19E19S120120 00100 0260	$4,140.00	0.46	20,250.00	INVERNESS ACRES UNIT 2 AKA INVERNESS VLG UNIT 2 LOTS 26 &27 10
1681677	1906 FALKNER ST, INVERNESS	19E19S120120 00130 0210	$4,880.00	0.46	20,250.00	INVERNESS ACRES UNIT 2 AKA INVERNESS VLG UNIT LOTS 21 & 22 E 13 DESC IN OR BK 347 PG 174 & DC I OR BK 791 PG 1471
1693608	2801 HILLERY ST , INVERNESS	19E19S130030 00200 0090	$2,620.00	0.46	20,248.00	INVERNESS VLG PB 6 PG 26 LOTS 9 & BLK 20
1729661	1308 BRUCE ST, INVERNESS	20E19S07 4A000 0140	$5,150.00	0.13	5,600.00	S 82 FT OF W 70 FT E 150 FT N 290 FT SW1/4 NE1/4 OFNW1/4 DESC IN OR 668 PG 404 & OR BK 758 PG 27 & OR K1111 PG 1447
2389419	1901 VICTOR ST, INVERNESS	19E19S120120 00150 0130	$2,750.00	0.50	12,600.00	INVERNESS VLG UNIT 2 LOTS 13 & 14 15

QTY OF RECORDS PRIN 5

Attachment: 1b Supporting Docs - Set PH Convey Escheated to Inv (19855 : Conveyance of Escheated Properties to the City of Inverness, FL)



N

30 15 0 30 60 Feet

1 inch = 60 feet

AK# 1680361
2306 Monroe Street, Inverness
Inverness Acres Unit 2
AKA Inverness Vlg Unit 2
Lots 26 & 27 Blk 10

Geographic Information Systems

Prepared By : Susan O'Connell

Cynthia P. Skelhorn
Director

Date: January 4, 2022

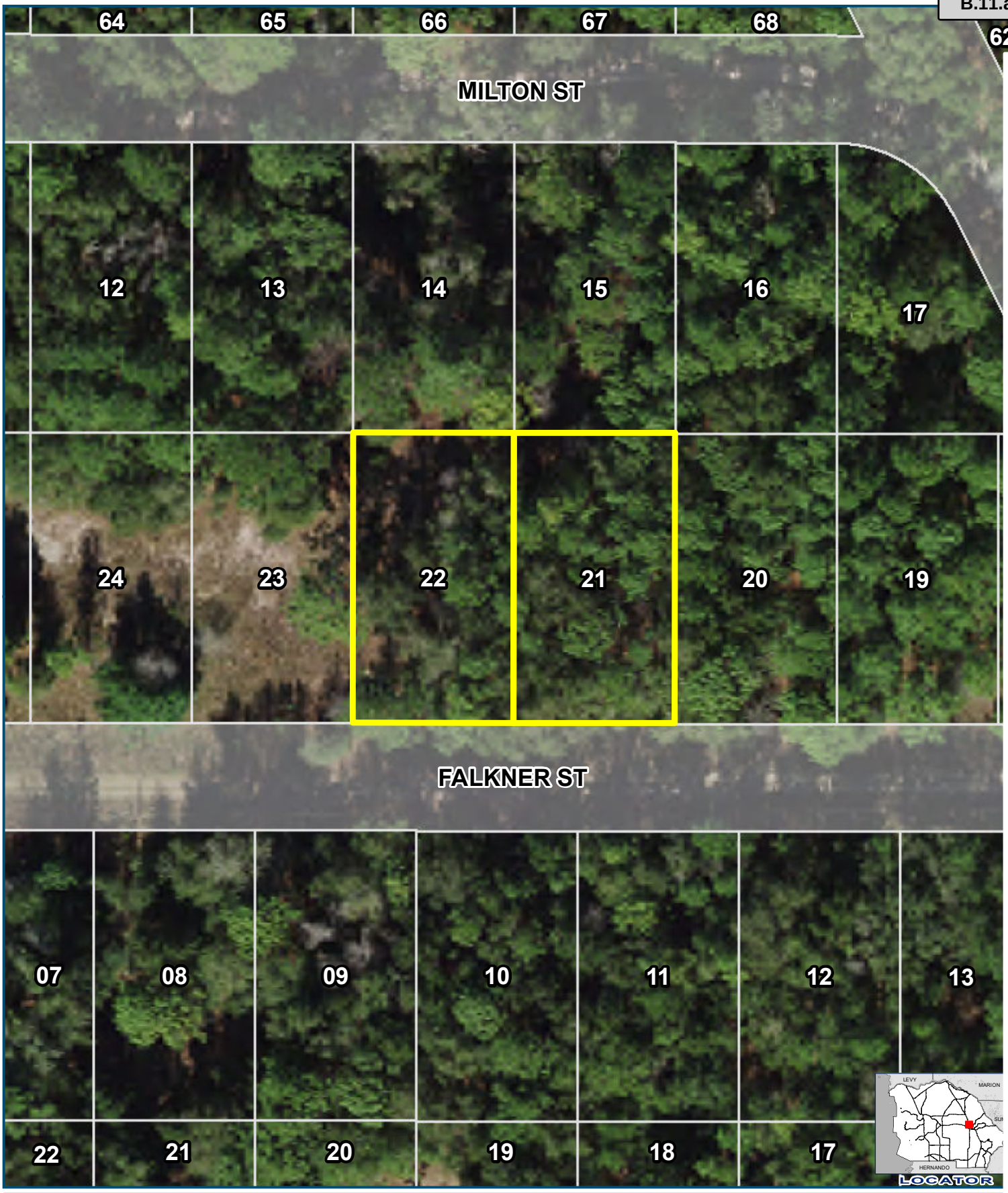
Source: Enterprise Geodatabase

Map Number: SO001233

This information is to be used for general purposes only. The Citrus County Geographic Information Systems Division makes every effort to provide content that is accurate and complete as of the date it is printed. However, all information provided must be independently verified by the user.

Citrus County shall not be liable for any claims, demands, or losses of any kind in connection with or losses caused by reliance upon the accuracy or timeliness of this information and the viewing, o

Attachment: 1b Supporting Docs - Set PH Convey Escheated to Inv (19855 : Conveyance of Escheated Properties to the City of Inverness, FL)



N

30 15 0 30 60 Feet

1 inch = 60 feet

AK 1681677
1906 Falkner Street, Inverness
Inverness Acres Unit 2
Lots 21 & 22 Blk 13

Geographic Information Systems

Prepared By : Susan O'Connell

Date: December 31, 2021

Source: Enterprise Geodatabase

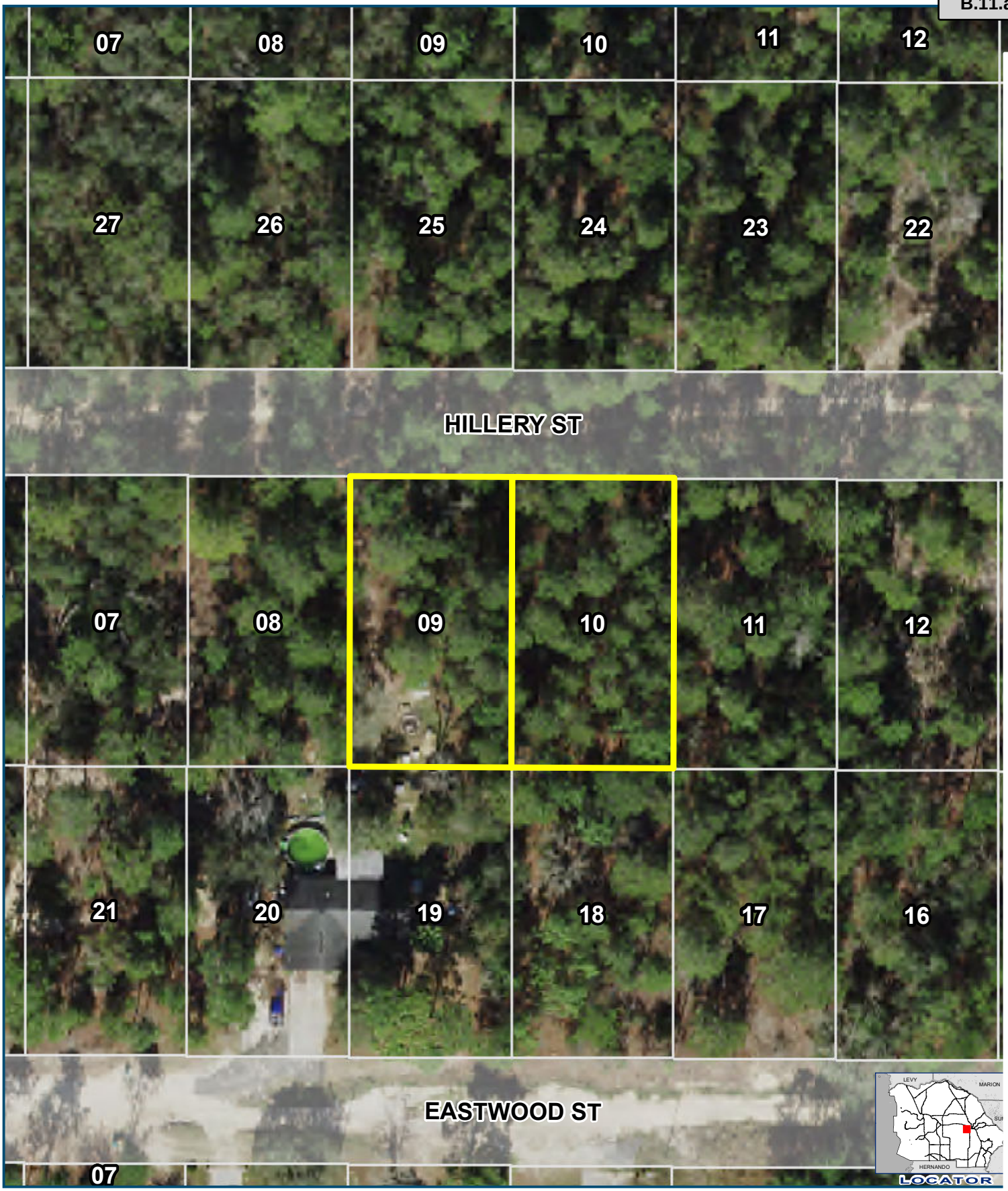
Map Number: SO001232

Cynthia P. Skelhorn
Director

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Attachment: 1b Supporting Docs - Set PH Convey Escheated to Inv (19855 : Conveyance of Escheated Properties to the City of Inverness, FL)



N

30 15 0 30 60 Feet

1 inch = 60 feet

AK 1693608
2801 Hillery Street, Inverness
Inverness Vlg Pb 6 Pg 26
Lots 9 & 10 Blk 20

Geographic Information Systems

Prepared By : Susan O'Connell

Date: January 4, 2022

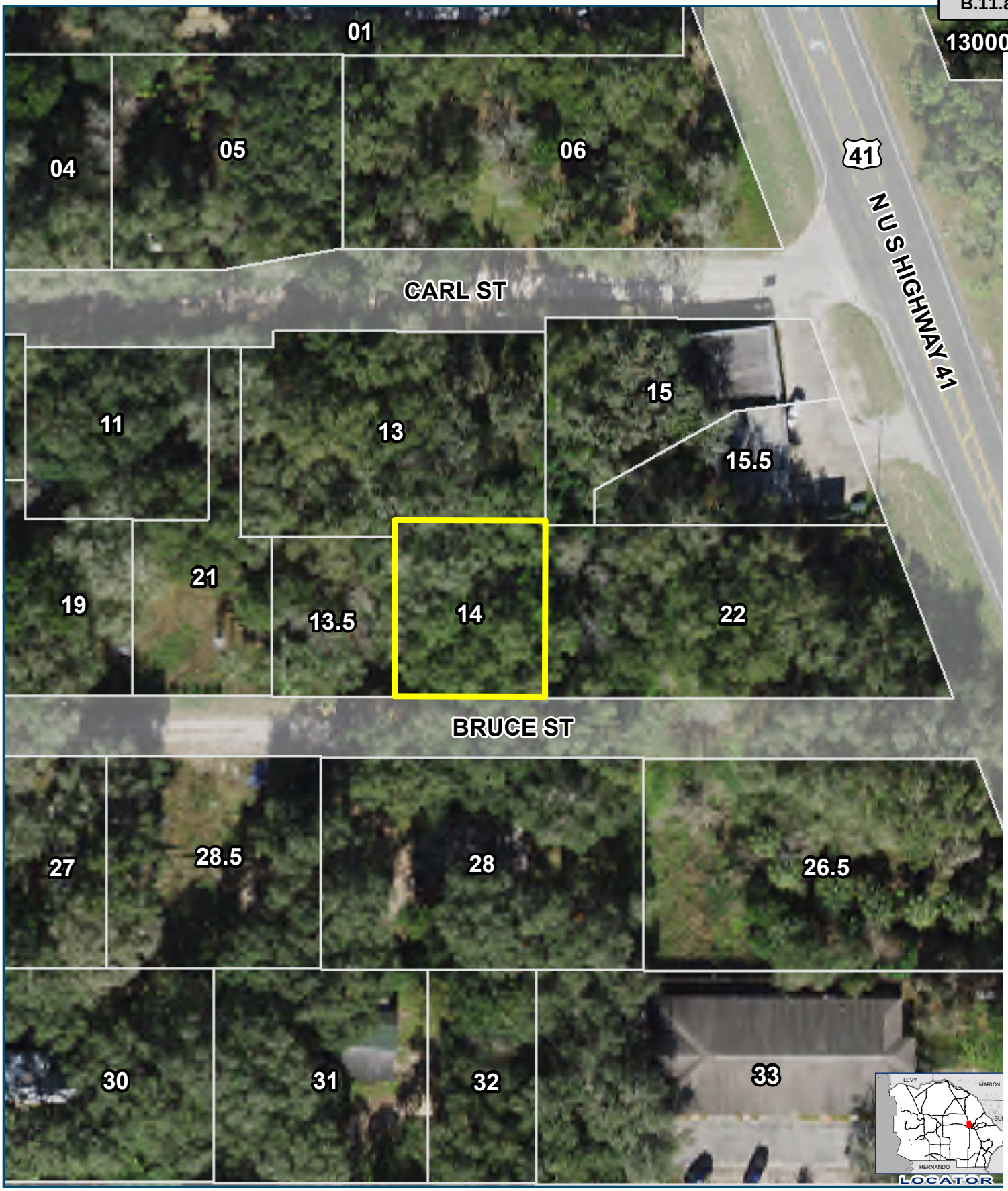
Source: Enterprise Geodatabase

Map Number: SO001234

Cynthia P. Skelhorn
Director

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Citrus County shall not be liable for any claims, demands, or losses of any kind in connection with or losses caused by reliance upon the accuracy or timeliness of this information and the viewing, o



N

30 15 0 30 60 Feet

1 inch = 60 feet

AK 1729661
1308 Bruce Street, Inverness
S 82 FT OF W 70 FT E 150 FT N 290 FT OF SW1/4 NE1/4 OF NW1/4

Geographic Information Systems

Prepared By : Susan O'Connell

Date: January 4, 2022

Source: Enterprise Geodatabase

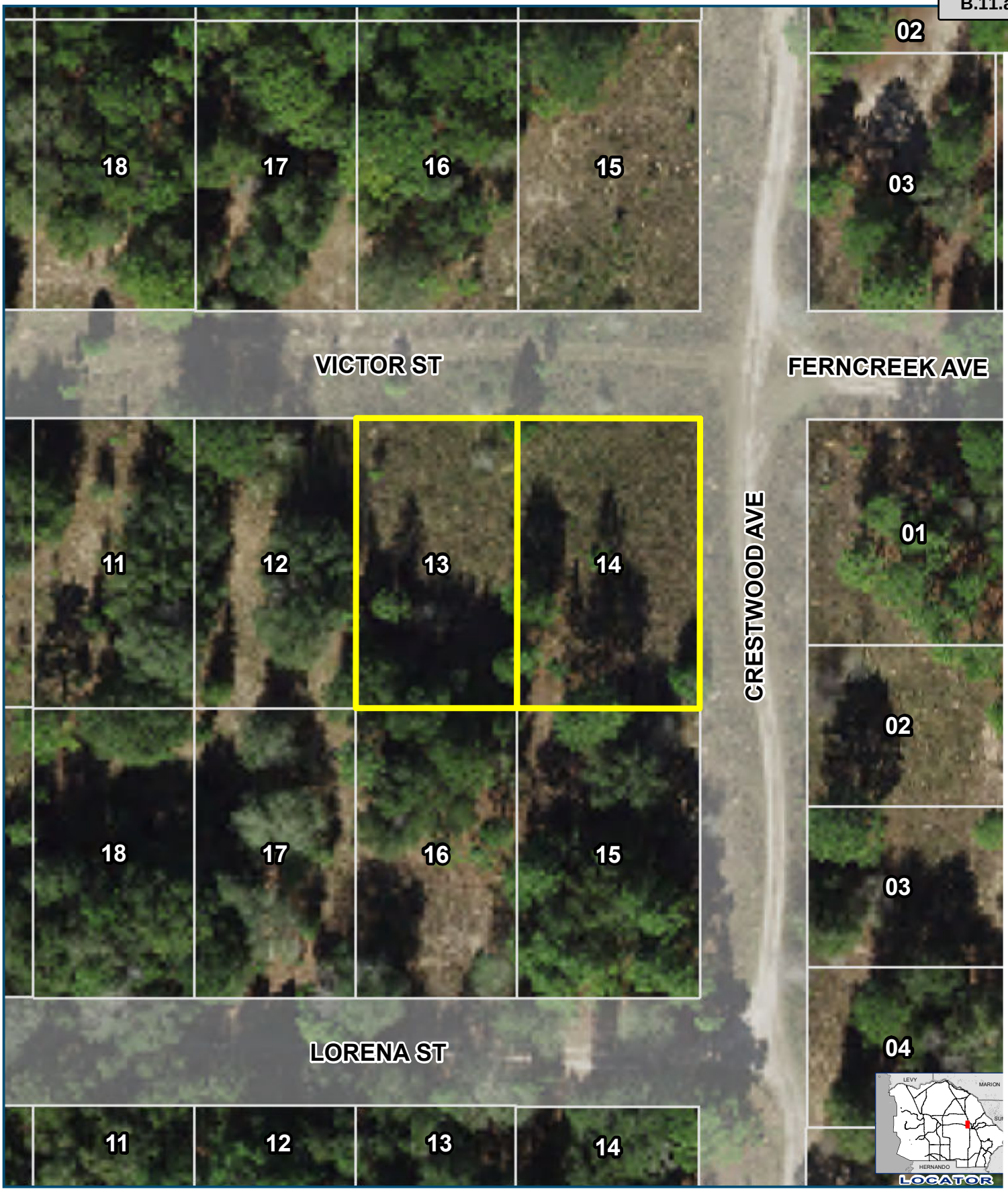
Map Number: SO001235

Cynthia P. Skelhorn
Director

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Citrus County shall not be liable for any claims, demands, or losses of any kind in connection with
or losses caused by reliance upon the accuracy or timeliness of this information and the viewing, o

Attachment: 1b Supporting Docs - Set PH Convey Escheated to Inv (19855 : Conveyance of Escheated Properties to the City of Inverness, FL)



N

30 15 0 30 60 Feet

1 inch = 60 feet

AK 2389419
1901 Victor Street, Inverness
Inverness Vlg Unit 2
Lots 13 & 14 Blk 15

Geographic Information Systems

Prepared By : Susan O'Connell

Date: January 4, 2022

Source: Enterprise Geodatabase

Map Number: SO001236

Cynthia P. Skelhorn
Director

This information is to be used for general purposes only. The Citrus County Geographic Information Systems Division makes every effort to provide content that is accurate and complete as of the date it is printed. However, all information provided must be independently verified by the user.

Citrus County shall not be liable for any claims, demands, or losses of any kind in connection with or losses caused by reliance upon the accuracy or timeliness of this information and the viewing, o

Attachment: 1b Supporting Docs - Set PH Convey Escheated to Inv (19855 : Conveyance of Escheated Properties to the City of Inverness, FL)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree Service, LLC
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On January 23, 2019, County and Contractor entered into an Agreement to begin on March 26, 2019, to provide tree removal, trimming and stump grinding contract services, for a term of three (3) years with an option to renew for one (1) additional three (3) year period.

Staff desires to amend the Agreement to exercise the first and only renewal to Paff Tree Service, LLC, extending the duration of the Agreement to March 25, 2025.

No cost increase associated with this Amendment.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
4102-53400	Contractual	$308,697	$16,347	$99,704	$192,645

Road Maintenance – Other Contractual Services

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Paff Tree Service, LLC to provide tree removal, trimming and stump grinding contract services through March 25, 2025.

Board of County Commissioners
Department of Public Works
Road Maintenance Division
1300 S. Lecanto Hwy. Lecanto, FL 34461
Telephone: (352) 527-7610 Fax: (352) 527-7607
www.citrusbocc.com

Memorandum

December 7, 2021

TO : Linda Morse, Purchasing & Contracts Manager, Department of Management & Budget

FROM : James L. Sterling, Road Maintenance Director

THRU : Randall Olney, P.E., Public Works Director RSO

SUBJECT : Bid Renewal – ITB 19-014 – Tree Removal, Trimming and Stump Grinding Specimen & Non-Specimen

Please process ITB 19-014 – Tree Removal, Trimming and Stump Grinding Specimen and Non-Specimen for renewal with Paff Tree Service, LLC in accordance with the provisions of renewal stated in the contract.

The current contract will expire on 3/25/2022. This will be the first and only three-year renewal option of this agreement.

This vendor has performed satisfactory in the terms and conditions of the contract.

Please place this item on the Agenda for Board approval.

JLS/dma

Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/06/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stahl & Associates Insurance, Inc. 110 Carillon Parkway St. Petersburg FL 33716	CONTACT NAME: Chayla Deitz PHONE (A/C, No, Ext): (727) 391-9791 FAX (A/C, No): (727) 393-5623 E-MAIL ADDRESS: certificatesstpete@stahlinsurance.com
INSURED Paff Services, LLC P. O. Box 15610 Brooksville FL 34604	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Greenwich Insurance Co — 22322 INSURER B : XL Insurance America, Inc. — 24554 INSURER C : XL Specialty Ins Co — 37885 INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: CL218657381 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	NGL100123002	08/07/2021	08/07/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Arborist Property Dmg	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	NBA100122902	08/07/2021	08/07/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) PIP	$ 1,000,000 $ $ $ $ 10,000
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] N / A If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
C	Inland Marine			UM00026295MA21A	08/07/2021	08/07/2022	Leased/Rented Equip Scheduled Equip	$200,000 $319,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CONTRACT ID: ITB 19-014

Citrus County, Florida is included as Additional Insured with respect to the General Liability and Auto Liability policy. A waiver of subrogation in favor of Citrus County, Florida is included on the General Liability and Auto Liability Policy.

CERTIFICATE HOLDER	CANCELLATION
Citrus County, Florida 3600 W. Sovereign Path Suite #180 Lecanto FL 34461	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

CERTIFICATE OF LIABILITY INSURANCE

Date: 12/9/2021

Producer: Plymouth Insurance Agency
2739 U.S. Highway 19 N.
Holiday, FL 34691
(727) 938-5562

This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies below.

Insurers Affording Coverage		NAIC #
Insurer A:	Lion Insurance Company	11075
Insurer B:		
Insurer C:		
Insurer D:		
Insurer E:		

Insured: South East Personnel Leasing, Inc. & Subsidiaries
2739 U.S. Highway 19 N.
Holiday, FL 34691

Coverages

The policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

INSR LTR	ADDL INSRD	Type of Insurance	Policy Number	Policy Effective Date (MM/DD/YY)	Policy Expiration Date(MM/DD/YY)	Limits	
		GENERAL LIABILITY ☐ Commercial General Liability ☐ ☐ Claims Made ☐ Occur ☐ ☐ General aggregate limit applies per: ☐ Policy ☐ Project ☐ LOC				Each Occurrence	$
						Damage to rented premises (EA occurrence)	$
						Med Exp	$
						Personal Adv Injury	$
						General Aggregate	$
						Products - Comp/Op Agg	$
		AUTOMOBILE LIABILITY ☐ Any Auto ☐ All Owned Autos ☐ Scheduled Autos ☐ Hired Autos ☐ Non-Owned Autos ☐ ☐				Combined Single Limit (EA Accident)	$
						Bodily Injury (Per Person)	$
						Bodily Injury (Per Accident)	$
						Property Damage (Per Accident)	$
		EXCESS/UMBRELLA LIABILITY ☐ Occur ☐ Claims Made ☐ Deductible				Each Occurrence	
						Aggregate	
A		Workers Compensation and Employers' Liability Any proprietor/partner/executive officer/member excluded? **NO** If Yes, describe under special provisions below.	WC 71949	01/01/2022	01/01/2023	X WC Statutory Limits ☐ OTHER	
						E.L. Each Accident	$1,000,000
						E.L. Disease - Ea Employee	$1,000,000
						E.L. Disease - Policy Limits	$1,000,000

Other: **Lion Insurance Company is A.M. Best Company rated A (Excellent). AMB # 12616**

Descriptions of Operations/Locations/Vehicles/Exclusions added by Endorsement/Special Provisions: Client ID: 92-67-590

Coverage only applies to active employee(s) of South East Personnel Leasing, Inc. & Subsidiaries that are leased to the following "Client Company":

Paff Tree Service, LLC

Coverage only applies to injuries incurred by South East Personnel Leasing, Inc. & Subsidiaries active employee(s), while working in: FL.

Coverage does not apply to statutory employee(s) or independent contractor(s) of the Client Company or any other entity.

A list of the active employee(s) leased to the Client Company can be obtained by faxing a request to (727) 937-2138 or email certificates@lioninsurancecompany.com

Project Name: ITB 19-014 - 110 N. APOPKA AVENUE, INVERNESS, FLORIDA 34450

WAIVER OF SUBROGATION APPLIES IN FAVOR OF CITRUS COUNTY, FLORIDA

Begin Date: 8/10/2020

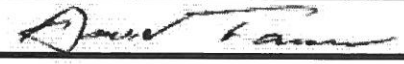
CERTIFICATE HOLDER

CITRUS COUNTY, FLORIDA

110 N. APOPKA AVENUE
INVERNESS, FL 34450

CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.



Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

Greenwich Insurance Company

AMB #: 011095 **NAIC #: 22322** **FEIN #: 951479095**

Administrative Office
Seaview House 70 Seaview Avenue
Stamford, Connecticut 06902
United States

Web: www.axaxl.com
Phone: 203-964-5200
Fax: 203-964-3444
View Additional Address Information

AM Best Rating Unit: AMB #: 086106 - XL Bermuda Ltd

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 085085 - AXA S.A. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	September 17, 2021
Initial Rating Date:	June 30, 1991

Long-Term Issuer Credit View Definition

Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

XL Insurance America, Inc.

AMB #: 002423 **NAIC #: 24554** **FEIN #: 756017952**

Administrative Office
70 Seaview Avenue
Stamford, Connecticut 06902
United States

Web: www.axaxl.com
Phone: 203-964-5200
Fax: 203-964-3444
View Additional Address Information

AM Best Rating Unit: AMB #: 086106 - XL Bermuda Ltd

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 085085 - AXA S.A. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	September 17, 2021
Initial Rating Date:	June 30, 1950

Long-Term Issuer Credit View Definition

Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

XL Specialty Insurance Company

AMB #: 000779 **NAIC #: 37885** **FEIN #: 850277191**

Administrative Office
Seaview House 70 Seaview Avenue
Stamford, Connecticut 06902
United States

Web: www.axaxl.com
Phone: 203-964-5200
Fax: 203-964-3444
View Additional Address Information

AM Best Rating Unit: AMB #: 086106 - XL Bermuda Ltd
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 085085 - AXA S.A. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	September 17, 2021
Initial Rating Date:	June 30, 1989

Long-Term Issuer Credit View Definition

Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

Lion Insurance Company

AMB #: 012616 **NAIC #: 11075** **FEIN #: 593565930**

Domiciliary Address
2739 US Highway 19 North Suite 601
Holiday, Florida 34691
United States

Web: lioninsurancecompany.com
Phone: 727-682-0155
Fax: 727-937-1349

Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 051391 - Jamestown Holdings Corp. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 03, 2021
Initial Rating Date:	June 27, 2005

Long-Term Issuer Credit View Definition

Rating (Rating Category):	a (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed

Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

Amendment No. 1 to Agreement
ITB 19-014
Tree Removal, Trimming & Stump Grinding Contract Services

THIS AMENDMENT is made and entered into by and between Paff Tree Service, LLC, a limited liability company organized under the laws of the State of Florida (hereinafter referred to as "Contractor") and Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County").

WHEREAS, On January 23, 2019, County and Contractor entered into an Agreement to begin on March 26, 2019, to provide tree removal, trimming and stump grinding contract services, for a term of three (3) years with an option to renew for one (1) additional three (3) year period; and

WHEREAS, County and Contractor desire to amend the Agreement to exercise the first and only option to renew the Agreement for an additional three (3) year term, extending the duration of the Agreement to March 25, 2025; and

NOW THEREFORE, in consideration of the original Agreement and the foregoing recitals, County and the Contractor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. County and Contractor hereby renew the Agreement for an additional three (3) year term, extending the duration of the Agreement to March 25, 2025.
3. County and Contractor agree that all other terms, conditions, and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

IN WITNESS WHEREOF, this Amendment No. 1 to Agreement is accepted by the parties as of the date noted below.

PAFF TREE SERVICE, LLC.

Signature of Witness (1)

Sergio S. Tavares
Printed Name of Witness (1)

Signature of Witness (2)

Taylor Milligan
Printed Name of Witness (2)

BY: Debra Pedone
DEBRA PEDONE, MANAGING MEMBER

STATE OF Florida
COUNTY OF Hernando

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 10th day of January, 2022, by Debra Pedone as Managing Member who is ☒ personally known to me or ☐ who produced n/a as identification.

Witness my hand and official seal this 10th day of January, 2022

Official use only

NOTARY PUBLIC Signature
Printed Name: Shannon E. Welge
Commission No.: HH 105495
Expiration Date: 3/17/2025

SEAL

SHANNON E WELGE
Notary Public - State of Florida
Commission # HH 105495
My Comm. Expires Mar 17, 2025
Bonded through National Notary Assn.

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

ANGELA VICK, CLERK

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

DATE: _____

Attachment: 2-8-22 ITB 19-014 Agenda Docs (19870 : ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding; Paff Tree

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S; Ranger Construction
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On September 14, 2021, Board approved an award for ITB 21-001 Small County Outreach Program (SCOP) for resurfacing of County Road 491 from W. Grover Cleveland Blvd. to W. Ocala Street to Ranger Construction Industries, Inc. to be completed by February 6, 2022.

Due to unforeseen circumstances including Vendor's inability to receive materials which has prevented Contractor from completing the work by February 6, 2022, Staff is requesting Board approval to extend the term of the Agreement for final completion to be completed by June 30, 2022. FDOT has agreed to the extension date in regard to the SCOP Agreement between County and FDOT.

This is a Grant funded project that is funded through a Joint Project with the Florida Department of Transportation (FDOT) thru the Small County Outreach Program (SCOP).

No additional cost associated with this Amendment

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
5767X-56300	Improve othe	$2,121,483	$1,449,115	$526,486	$145,882

SCOP CR491 Grover Cleveland-Ocala-Improve other than Bldg.
No cost associated with this Amendment.

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Ranger Construction Industries, Inc. to extend the term of the Agreement to June 30, 2022.

Board of County Commissioners

DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING
3600 W. Sovereign Path, Suite 241
Lecanto, Florida 34461
Telephone: (352) 527-5446 Fax: (352) 527-5482
Citrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-0825 or (352) 527-5312

DATE: December 21, 2021

TO: Linda Morse, Purchasing & Contract Manager, Office of Management & Budget

THRU: Randall Olney, Public Works Director, Public Works Administration RJO
Brian Kauffman, Engineering Director, Engineering Division BCK

FROM: Walt Eastmond, Citrus County Transportation Project Manager, Engineering Division WE.

CC: Charles Leazott, Field Operations Supervisor, Engineering Division
Barbara Luckham, Senior Budget Analyst, Office of Management & Budget
Sharon Watkins, Grant Administrator II, Office of Management & Budget

SUBJECT: Request Ranger Contract Extension for CR491 fm Grover Cleveland Blvd to Ocala St (SCOP)

Ranger Construction, contractor for the above noted SCOP project, has completed the milling, paving and temporary pavement markings for the subject project. Unfortunately, Ranger has not been able to complete the installation of the permanent thermoplastic pavement markings as the material supplier, Crown Tech, has notified Ranger's subcontractor, TCP, that they are unable to deliver the material due to production plant closings (see letter attached).

Due to the material shortage and unforeseen delivery date, Engineering Staff is requesting Ranger's contract be extended to June 30, 2022 for Final Completion. Staff has requested a similar extension to FDOT for the SCOP Grant Agreement. We will work to close the contract as soon as the needed material is installed.

WHE/ect
Enclosures (12/10/21 Letter from Crown Tech, LLC)
(Signed Amended Notice to Proceed)

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

DocuSign Envelope ID: 70C48D19-46D7-4D01-A975-1461507C8616

Florida Department of Transportation

RON DESANTIS
GOVERNOR

11201 N. McKinley Drive
Tampa, FL 33612

KEVIN J. THIBAULT, P.E.
SECRETARY

December 22, 2021

Walt Eastmond
Project Manager
Citrus County
3600 W Sovereign Path, Ste 241
Lecanto, FL 34461

RE: Time Extension – State Funded Grant Agreement (SFGA) - SCOP
CR 491 from Grover Cleveland Boulevard to Ocala Street
FPN: 435296 1 54 01 Contract Number: G1K40

Dear Mr. Eastmond:

In reference to your request of December 16, 2021, the expiration date of the referenced SFGA agreement is hereby extended to June 30, 2022, in accordance with Section 3. This action will allow sufficient time for the completion of the project.

This extension is approved in accordance with the provisions stated in Section 4 of the SFGA agreement and is a record for the project file. Please sign, retain a copy for your file, and return this original letter to: Adam Drum, Local Programs Coordinator, Florida Department of Transportation, District Seven, 11201 N. McKinley Drive, MS 7-350, Tampa, Florida 33612.

By copy of this letter, I am asking our Financial Services Department to reflect this extension in the Florida Accounting & Information Resource (FLAIR) system.

Sincerely,

DocuSigned by:
Sara Clark
Sara Clark
Local Programs Administrator

/DJ
cc: Maurice Forbes, Accounting Services Supervisor

Acknowledged: DocuSigned by: Walt Eastmond
Walt Eastmond, Engineering Transportation Project Manager

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

CROWN TECHNOLOGY, LLC

"Quality Thermoplastic When You Want It, Where You Want It!"

35 INDUSTRIAL PARK DRIVE
P.O. BOX 789
WOODBURY, GA 30293
(706) 553-9500
FAX (706) 553-9501

December 10, 2021

Mr. Jim Sefcik
Traffic Control Products
Tampa, FL

Re: Granular Thermoplastic Supply Update

Dear Jim,
Per your request, we are writing to update you and your customers on our timing to supply Traffic Control Products (TCP) with granular thermoplastic.

As you are familiar, the two world's largest producers of direct melt glass beads, Potters Industries and Swarco Industries both declared force majeure at each of their two North American production facilities in the third (3rd) quarter of 2021. Swarco's facility remains shut down until early next year and Potters began producing Type 3 beads the first week of November.

On November 30th Potters Industries advised us they will discontinue the production of Type 3 direct melt glass beads indefinitely. This abrupt and unpredictable change has again eliminated North America production capacity and has slowed our ability to recover from the domestic supply chain force majeure.

Further, we immediately accelerated our global direct melt supply chains to compensate for the force majeure, however, these sources have been subject to severe port congestion and delays, again slowing our ability to recover as quickly as we would prefer.

Our current schedule of port deliveries indicates we should be able to supply TCP 1 load of thermoplastic per week in December and up to 2 loads per week by mid to late January. Please note these are estimates and subject to change as any port delay will result in a week or more delay in shipments of finished goods to you. Lastly, we may be able to improve upon these estimates should the flow of goods improve at ports.

We sincerely appreciate your understanding and patience as we manage through this unforeseen supply chain disruption.

Regards

Michael Boeger

Michael Boeger

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

Board of County Commissioners

DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING
3600 W. Sovereign Path, Suite 241
Lecanto, Florida 34461

Telephone: (352) 527-5446 Fax: (352) 527-5476
Citrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-0825 or (352) 527-5312

NOTICE TO PROCEED

Ranger Construction Industries, Inc.
(Contractor)
1200 Elboc Way
(Address)
Winter Garden, FL 34787

December 20, 2021

RE: Amended - Notice to Proceed on CITRUS COUNTY Project: SCOP Road Resurfacing - CR 491 from W Grover Cleveland Blvd to W Ocala St (ITB # 21-001)

You are notified that the Contract Time under the above contract will commence to run on September 29, 2021. On that date you are to start performing the Work and your other obligations under the Contract Documents. ~~Based on the Contract Time stated in the Agreement, we calculate that the dates of Substantial Completion and Final Completion are January 7, 2022 and February 6, 2022 respectively.~~ Due to material shortages, the amended date for Final Completion will be June 30, 2022. See attached.

OWNER: CITRUS BOUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
(Authorized Signature)

Charles Leazott
(Printed Name)

Engineering Operations Manager

12/20/2021
(Date)

Acknowledge Receipt of Notice

CONTRACTOR: Ranger Construction Industries, Inc.

By: Frank S Fowler Digitally signed by Frank S Fowler Date: 2021.12.20 11:37:48 -05'00'
(Authorized Signature)

F. Scott Fowler
(Printed Name)

Vice President
Title

12/20/2021
(Date)

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

CERTIFICATE OF LIABILITY INSURANCE

DATE (M 8/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
George H. Friedlander Company
1566 Kanawha Blvd. E.
Charleston WV 25311

CONTACT NAME: Kristen LaPlante
PHONE (A/C, No, Ext): 321-254-8477 **FAX (A/C, No):** 321-988-0209
E-MAIL ADDRESS: kristenlaplante@friedlandercompany.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Indemnity Co	25658
INSURER B : Charter Oak Fire Insurance	25615
INSURER C : Travelers Property & Casualty	25674
INSURER D :	
INSURER E :	
INSURER F :	

INSURED RANG002
Ranger Construction
Industries, Inc.
1200 Elboc Way
Winter Garden FL 33411

COVERAGES **CERTIFICATE NUMBER:** 1051944090 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY			CO-5807B217-21	4/1/2021	4/1/2022	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	X Contractual Liab						MED EXP (Any one person)	$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	$ 1,000,000
	POLICY X PRO-JECT LOC						GENERAL AGGREGATE	$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY			CAP-5807B186-21	4/1/2021	4/1/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR			CUP-5809B407-21	4/1/2021	4/1/2022	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			UB-8L888782-21	4/1/2021	4/1/2022	X PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Per Project Aggregate applies when required by written contract.

Project: ITB 21-001 Road Resurfacing CR 491 from W Grover Cleveland Blvd to W. Ocala Street
Citrus County, Florida, a political subdivision of the State of Florida, Florida Department of Transportation (FDOT), its officials, employees and volunteers are Additional Insured when required by written contract with respect to work performed for them by the Named Insured and at the specified project. All coverage afforded the Additional Insured under the above policies shall be primary and not excess over other valid, applicable and collectible insurance in force for the contractor. A Waiver of Subrogation for the about coverages is included. Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will mail 30 days written notice to the certificate holder, but failure to do so shall impose no obligation or liability of any kind upon th insurer, its agents or representatives.

CERTIFICATE HOLDER

Citrus County, Florida
a political subdivision of the State of Florida
3600 W. Sovereign Path, Suite 241
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED – AUTOMATIC STATUS IF REQUIRED BY WRITTEN CONTRACT (CONTRACTORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that:

a. You agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part; and

b. Has not been added as an additional insured for the same project by attachment of an endorsement under this Coverage Part which includes such person or organization in the endorsement's schedule;

is an insured, but:

a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and

b. Only as described in Paragraph **(1)**, **(2)** or **(3)** below, whichever applies:

(1) If the "written contract requiring insurance" specifically requires you to provide additional insured coverage to that person or organization by the use of:

(a) The Additional Insured – Owners, Lessees or Contractors – (Form B) endorsement CG 20 10 11 85; or

(b) Either or both of the following: the Additional Insured – Owners, Lessees or Contractors – Scheduled Person Or Organization endorsement CG 20 10 10 01, or the Additional Insured – Owners, Lessees or Contractors – Completed Operations endorsement CG 20 37 10 01;

the person or organization is an additional insured only if the injury or damage arises out of "your work" to which the "written contract requiring insurance" applies;

(2) If the "written contract requiring insurance" specifically requires you to provide additional insured coverage to that person or organization by the use of:

(a) The Additional Insured – Owners, Lessees or Contractors – Scheduled Person or Organization endorsement CG 20 10 07 04 or CG 20 10 04 13, the Additional Insured – Owners, Lessees or Contractors – Completed Operations endorsement CG 20 37 07 04 or CG 20 37 04 13, or both of such endorsements with either of those edition dates; or

(b) Either or both of the following: the Additional Insured – Owners, Lessees or Contractors – Scheduled Person Or Organization endorsement CG 20 10, or the Additional Insured – Owners, Lessees or Contractors – Completed Operations endorsement CG 20 37, without an edition date of such endorsement specified;

the person or organization is an additional insured only if the injury or damage is caused, in whole or in part, by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies; or

(3) If neither Paragraph **(1)** nor **(2)** above applies:

(a) The person or organization is an additional insured only if, and to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies; and

(b) The person or organization does not qualify as an additional insured with respect to the independent acts or omissions of such person or organization.

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

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2. The insurance provided to the additional insured by this endorsement is limited as follows:

a. If the Limits of Insurance of this Coverage Part shown in the Declarations exceed the minimum limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured will be limited to such minimum required limits of liability. For the purposes of determining whether this limitation applies, the minimum limits of liability required by the "written contract requiring insurance" will be considered to include the minimum limits of liability of any Umbrella or Excess liability coverage required for the additional insured by that "written contract requiring insurance". This endorsement will not increase the limits of insurance described in Section **III** – Limits Of Insurance.

b. The insurance provided to the additional insured does not apply to "bodily injury", "property damage" or "personal injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services, including:

(1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders or change orders, or the preparing, approving, or failing to prepare or approve, drawings and specifications; and

(2) Supervisory, inspection, architectural or engineering activities.

c. The insurance provided to the additional insured does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured during the policy period.

3. The insurance provided to the additional insured by this endorsement is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured. However, if the "written contract requiring insurance" specifically requires that this insurance apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured under which that person or organization qualifies as a named insured, and we will not share with that other insurance. But the insurance provided to the additional insured by this endorsement still is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured, or is any other insured that does not qualify as a named insured, under such other insurance.

4. As a condition of coverage provided to the additional insured by this endorsement:

a. The additional insured must give us written notice as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, such notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

b. If a claim is made or "suit" is brought against the additional insured, the additional insured must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

The additional insured must see to it that we receive written notice of the claim or "suit" as soon as practicable.

c. The additional insured must immediately send us copies of all legal papers received in connection with the claim or "suit", cooperate with us in the investigation or settlement of the claim or defense against the "suit", and otherwise comply with all policy conditions.

d. The additional insured must tender the defense and indemnity of any claim or "suit" to any provider of other insurance which would cover the additional insured for a loss we cover under this endorsement. However, this condition does not affect whether the insurance provided to the additional insured by this endorsement is primary to other insurance available to the additional insured which covers that person or organization as a named insured as described in Paragraph **3.** above.

5. The following is added to the **DEFINITIONS** Section:

"Written contract requiring insurance" means that part of any written contract or agreement under which you are required to include a person or or-

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ganization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs, and the "personal injury" is caused by an offense committed, during the policy period and:

a. After the signing and execution of the contract or agreement by you; and

b. While that part of the contract or agreement is in effect.

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POLICY NUMBER: CO-5807B217-21 COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:
Any person or organization for whom the Named Insured has agreed by written contract, executed prior to loss, to furnish this waiver
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

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TRAVELERS
ONE TOWER SQUARE
HARTFORD, CT 06183

WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 03 13 (00)

POLICY NUMBER: UB-8L888782-21

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

SCHEDULE

DESIGNATED PERSON:

Any person or organization for whom the Named Insured has agreed by written contract, executed prior to loss, to furnish this waiver

DESIGNATED ORGANIZATION:

Any person or organization for whom the Named Insured has agreed by written contract, executed prior to loss, to furnish this waiver

DATE OF ISSUE: ST ASSIGN:

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

The Travelers Indemnity Company

AMB #: 002520 **NAIC #: 25658** **FEIN #: 060566050**

Domiciliary Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	November 05, 2020
Initial Rating Date:	June 30, 1922

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	November 05, 2020
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)

u Denotes Under Review Best's Rating

The Charter Oak Fire Insurance Company

AMB #: 002516 **NAIC #: 25615** **FEIN #: 060291290**

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

Domiciliary Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	November 05, 2020
Initial Rating Date:	June 30, 1936

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	November 05, 2020
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)
u Denotes Under Review Best's Rating

Travelers Property Casualty Company of America

AMB #: 004461 **NAIC #: 25674** **FEIN #: 362719165**

Domiciliary Address
One Tower Square
Hartford, Connecticut 06183

United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	November 05, 2020
Initial Rating Date:	June 30, 1972

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	November 05, 2020
Initial Rating Date:	April 18, 2005

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)

u Denotes Under Review Best's Rating

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

Amendment No. 1 to the Agreement
ITB 21-001
SCOP Project-Resurfacing of CR 491 from Grover Cleveland Blvd to Ocala Street

THIS AMENDMENT is made and entered into by and between Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County"), and Ranger Construction Industries, Inc., a corporation organized and existing under the laws of the State of Florida (hereinafter referred to as "Contractor").

WHEREAS, On September 14, 2021, County and Contractor entered into an Agreement for the road resurfacing of CR491 from Grover Cleveland Blvd to Ocala Street to be completed within 130 calendar days of the start date set forth in the Notice to Proceed issued by County, said start date being September 29, 2021; and

WHEREAS, On December 20, 2021, due to unforeseen circumstances including Vendor's inability to receive materials which has prevented Contractor from completing the work within 130 days, an Amended Notice to Proceed was issued advising Contractor to continue to proceed with the work and achieve final completion of the work on or before June 30, 2022; and

WHEREAS, County and Contractor desire to amend the Agreement in order to ratify the terms of the Amended Notice to Proceed and extend the term of the Agreement to June 30, 2022; and

NOW THEREFORE, in consideration of the original Agreement and the forgoing recitals, County and the Contractor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. County hereby ratifies the terms of the amended Notice to Proceed.
3. County and Contractor hereby extend the time for Contractor to reach final completion to June 30, 2022
4. County and Contractor agree that all other terms, conditions and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

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Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

IN WITNESS WHEREOF, this Amendment No. 1 to the Agreement is accepted by the parties as of the date noted below.

RANGER CONSTRUCTION INDUSTRIES, INC.

Leah Manoo
Signature of Witness (1)

Leah Manoo
Printed Name of Witness (1)

Signature of Witness (2)

Shalita Persaud
Printed Name of Witness (2)

BY: _____
F. SCOTT FOWLER, VICE PRESIDENT

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me, by means of [X] physical presence or [ ] online notarization, this 03 day of January, 2022, by F. Scott Fowler as Vice President who is [X] personally known to me or [ ] who produced _____ as identification.

Witness my hand and official seal this 03 day of January, 2022.

Clerks Official use only

NOTARY PUBLIC Signature
Printed Name: Stacy L. Barber
Commission No.: GG 942423
Expiration Date: April 19, 2024

STACY L BARBER
Notary Public - State of Florida
Commission # GG 942423
My Comm. Expires Apr 19, 2024
Bonded through National Notary Assn.

SEAL

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

ANGELA VICK, CLERK

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

DATE: _____

Attachment: 2-08-22 ITB 21-001 Agenda Docs (19873 : ITB 21-001 Amendment No. 1; SCOP CR491-W. Grover Cleveland Blvd. to W. Ocala S;

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal American Construction
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

February 13, 2018, Board approved an Agreement with Royal American Construction Company, Inc. for the ITB 018-17 Suncoast Parkway II Watermain Extension and Force Main Construction Project.

Contractor is requesting additional days, due to various causes that have occurred over the course of the project including significant weather events and material delivery delays in order to complete the project.

Staff and Engineer of Record are both in general concurrence and request an Amendment No. 4 to the Agreement to extend the time for the Contractor to achieve Final Completion to February 15, 2022.

No cost increase associated with this Amendment.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

No cost increase associated with this Amendment.

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Amendment No. 4 to the Agreement between Citrus County, Florida and Royal American Construction Company, Inc., to extend the Agreement to allow for the Contractor to achieve final completion by February 15, 2022.

Board of County Commissioners
DEPARTMENT OF WATER RESOURCES
UTILITY PLANNING & ENGINEERING
3600 W. Sovereign Path, Suite 291
Lecanto, Florida 34461
Telephone: (352) 527-7646 Fax: (352) 527-7644
Citrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-5312
www.citrusbocc.com

AMENDED NOTICE TO PROCEED

TO: Royal American Construction Company, Inc.
1002 W 23rd St., Ste 400
Panama City, FL 32405

DATE: December 14, 2021

PROJECT: Suncoast Parkway II Water Main Extension U2016-01
Purchase Order No. 79170 Project ITB #018-17

Royal American Construction Company is requesting an additional 60 days be added to the project due to various causes that have occurred over the course of the three-year project duration including weather events of multiple hurricanes and above normal seasonal rains as well as COVID-19 causing material delivery delays and manpower shortages. Additionally, there have been multiple locations of rework required due to damage to installed components from other contractors on the construction site. Pursuant to Article 10.0 of the Agreement, Royal American Construction Company is hereby notified to continue with the work that commenced on **March 22, 2018** and to achieve Substantial Completion on or before **January 16, 2022** and Final Completion on or before **February 15, 2022.**

OWNER: Citrus County Board of County Commissioners
Water Resources Department

BY: _____

Christina Malmberg, P.E, Utility Planning and Engineering Director,
Department of Water Resources

ACCEPTANCE NOTICE:

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by:

BY: _____

Steve Summerbell, Vice-President
Royal American Construction Company, Inc.

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

E.1.c.a

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Peoples First Insurance Services, LLC 1002 W. 23rd. St., SU 130 Panama City, FL 32405 Tonya Rene Burch 850-770-7042	CONTACT NAME: Tonya Burch PHONE (A/C, No, Ext): 850-770-7042 FAX (A/C, No): E-MAIL ADDRESS: tonya.burch@pfinsurance.com
INSURED Royal American Construction Company, Inc. Royal American Development Inc. 1022 W 23rd Street 3rd Fllor Panama City, FL 32405	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Pennsylvania Manufacturer Asso — 12262 INSURER B : GuideOne National Insurance Co — 14167 INSURER C : The Travelers — 27998 INSURER D : Allied World National — 10690 INSURER E : Markel American Co. — 28932J INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,(
	CLAIMS-MADE X OCCUR	X	X	563000343-00	04/01/2021	04/01/2022	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,(
B	Ded $5,000						MED EXP (Any one person)	$ EXCLUD
	X Pollution			ENV562000434-03	09/09/2021	09/09/2022	PERSONAL & ADV INJURY	$ 1,000,(
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,(
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,(
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,(
	X ANY AUTO	X	X	152100 1312800	04/01/2021	04/01/2022	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
D	UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 5,000,(
	X EXCESS LIAB CLAIMS-MADE	X	X	MKLV2EUE101100	04/01/2021	04/01/2022	AGGREGATE	$
	X DED RETENTION $ 0						$5m Lead	$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A	X	202275 0398495	01/01/2022	01/01/2023	E.L. EACH ACCIDENT	$ 1,000,(
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,(
							E.L. DISEASE - POLICY LIMIT	$ 1,000,(
C	Equipment Floater			QT- 660-7998B744-TIL-21	04/01/2021	04/01/2022	Leased eq	310,(
E	$5M XS umbrella			MKLV2EUE101100	04/01/2021	04/01/2022		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Construction Company

CERTIFICATE HOLDER

CITRUSC

CITRUS COUNTY, FLORIDA
WEST 3600 SOVEREIGN PATH
LECANTO, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tonya Burch

ACORD 25 (2016/03)

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Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

NOTEPAD

INSURED'S NAME: Royal American Construction

ROYA-11
OP ID: TB

PAG

Date 01/04/2022

Additional Insured's also include:

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

Pennsylvania Manufacturers' Association Insurance Company

A.M. Best #: 000760 **NAIC #: 12262** **FEIN #: 231642962**

Mailing Address
P.O. Box 3031
Blue Bell, PA 19422-0754
United States

Web: www.pmacompanies.com
Phone: 610-397-5000
Fax: 610-397-5393
View Additional Address Information



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058439 - Old Republic International Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength Rating View Definition

Rating:	A (Excellent)
Affiliation Code:	p (Pooled)
Financial Size Category:	X ($500 Million to $750 Million)
Outlook:	Stable
Action:	Affirmed
Effective Date:	April 25, 2018
Initial Rating Date:	June 30, 1922

Long-Term Issuer Credit Rating View Definition

Long-Term:	a
Outlook:	Stable
Action:	Affirmed
Effective Date:	April 25, 2018
Initial Rating Date:	April 17, 2006

United Specialty Insurance Company

A.M. Best #: 013105 **NAIC #: 12537** **FEIN #: 203145738**

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

Mailing Address
P.O. Box 24622
Fort Worth, TX 76124
United States

Web: www.statenational.com
Phone: 817-265-2000
Fax: 877-329-8598
View Additional Address Information



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058405 - Markel Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings
Financial Strength Rating View Definition

Rating:	A (Excellent)
Affiliation Code:	p (Pooled)
Financial Size Category:	IX ($250 Million to $500 Million)
Outlook:	Stable
Action:	Affirmed
Effective Date:	September 22, 2017
Initial Rating Date:	May 17, 2006

Long-Term Issuer Credit Rating View Definition

Long-Term:	a
Outlook:	Positive
Action:	Affirmed
Effective Date:	September 22, 2017
Initial Rating Date:	June 20, 2007

The Travelers Home and Marine Insurance Company

A.M. Best #: 011302 **NAIC #: 27998** **FEIN #: 351838079**

Domiciliary Address
One Tower Square
Hartford, CT 06183
United States

Web: www.travelers.com
Phone: 860-277-0111

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

Fax: 860-277-7002



Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength Rating View Definition

Rating:	A++ (Superior)
Affiliation Code:	g (Group)
Financial Size Category:	XV ($2 Billion or greater)
Outlook:	Stable
Action:	Affirmed
Effective Date:	October 05, 2017
Initial Rating Date:	July 06, 1993

Long-Term Issuer Credit Rating View Definition

Long-Term:	aa+
Outlook:	Stable
Action:	Affirmed
Effective Date:	October 05, 2017
Initial Rating Date:	April 18, 2005

u Denotes Under Review Best's Rating

GuideOne National Insurance Company

A.M. Best #: 014334 **NAIC #: 14167** **FEIN #: 900773265**

Domiciliary Address
1111 Ashworth Road
West Des Moines, IA 50265-3538
United States

Web: www.guideone.com
Phone: 515-267-5000



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

Based on A.M. Best's analysis, 002404 - GuideOne Mutual Insurance Company is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength Rating View Definition

Rating:	A- (Excellent)
Affiliation Code:	r (Reinsured)
Financial Size Category:	IX ($250 Million to $500 Million)
Outlook:	Negative
Action:	Downgraded
Effective Date:	December 07, 2017
Initial Rating Date:	July 16, 2012

Long-Term Issuer Credit Rating View Definition

Long-Term:	a-
Outlook:	Negative
Action:	Downgraded
Effective Date:	December 07, 2017
Initial Rating Date:	July 16, 2012

u Denotes Under Review Best's Rating

Markel American Insurance Company

A.M. Best #: 000602 **NAIC #: 28932** **FEIN #: 541398877**

Domiciliary Address
4521 Highwoods Parkway
Glen Allen, VA 23060-6148
United States

Web: www.markelcorp.com
Phone: 804-747-0136
Fax: 804-527-7905



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on A.M. Best's analysis, 058405 - Markel Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

Financial Strength Rating View Definition

Rating:	A (Excellent)
Affiliation Code:	g (Group)
Financial Size Category:	XV ($2 Billion or greater)
Outlook:	Stable
Action:	Affirmed
Effective Date:	December 20, 2017
Initial Rating Date:	July 06, 1992

Long-Term Issuer Credit Rating View Definition

Long-Term:	a+
Outlook:	Stable
Action:	Affirmed
Effective Date:	December 20, 2017
Initial Rating Date:	June 29, 2005

u Denotes Under Review Best's Rating

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

Amendment No. 4 to Agreement

ITB 018-17
Suncoast Parkway II Water and Sewer Utility Improvements Construction Project

THIS AMENDMENT is made and entered into by and between Royal American Construction Company, Inc., a corporation organized and existing under the laws of the State of Florida (hereinafter referred to as "Contractor") and Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County").

WHEREAS, On February 13, 2018, County and Contractor entered into an Agreement for the construction of the Suncoast Parkway II Water and Sewer Utility Improvements Project. Contractor was to reach Substantial Completion of the project within an allocated period of five hundred and ten (510) total workdays and Final Completion within thirty (30) calendar days after Substantial completion in compliance with the estimated workdays in the Utility Work Schedule. The total calendar duration of all allocated workdays was not to exceed 540 workdays. The project will be in effect for up to five (5) years or less depending on the FDOT roadway construction schedule; and

WHEREAS, On December 18, 2018, County and Contractor entered into Amendment No. 1 to the Agreement to allow the Contractor to be paid for the American Iron and Steel (AIS) materials delivered to project site and inspected and inventoried by County and Engineer of Record, and to modify various provisions of the Agreement; and

WHEREAS, On October 26, 2021, County and Contractor entered into Amendment No. 2 to the Agreement to extend the time for Contractor to achieve substantial completion by October 28, 2021, and Final Completion by November 12, 2021; and

WHEREAS, On November 30, 2021, County and Contractor entered into Amendment No. 3 to the Agreement to extend the time for Contractor to achieve substantial completion by November 12, 2021, and Final Completion by December 17, 2021; and

WHEREAS, On December 14, 2021, due to unforeseen circumstances which include various causes that have occurred over the course of the project including significant weather events and material delivery delays which prevented Contractor from completing the work within the time allotted, an Amended Notice to Proceed was issued advising Contractor to continue to proceed with the work and achieve final completion of the work on or before February 15, 2022; and

WHEREAS, County and Contractor desire to amend the Agreement in order to ratify the terms of the Amended Notice to Proceed and extend the term of the Agreement to February 15, 2022; and

NOW THEREFORE, in consideration of the original Agreement and the foregoing recitals, County and the Contractor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. County hereby ratifies the terms of the amended Notice to Proceed.
3. County and Contractor extend the time for Contractor to reach final completion to February 15, 2022.
4. County and Contractor, agree that all other terms, conditions, and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

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Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

IN WITNESS WHEREOF, this Amendment No. 4 to Agreement is accepted by the parties as of the date noted below.

Ashley Sweat
Signature of Witness (1)

Ashley Sweat
Printed Name of Witness (1)

Holly Bringard
Signature of Witness (2)

Holly Bringard
Printed Name of Witness (2)

ROYAL AMERICAN CONSTRUCTION COMPANY, INC.

BY: _____
JOEY CHAPMAN, PRESIDENT

STATE OF Florida
COUNTY OF Bay

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 3rd day of January, 2022, by Joey Chapman as President who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 3rd day of January, 2022.

Official use only

_____
NOTARY PUBLIC Signature
Printed Name: Misty L. Kent
Commission No.: HH156605
Expiration Date: 11/3/25

SEAL

MISTY L. KENT
MY COMMISSION # HH 156605
EXPIRES: November 3, 2025
Bonded Thru Notary Public Underwriters

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

_____
ANGELA VICK, CLERK

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

DATE: _____

Attachment: 2-8-22 ITB 018-17 Agenda Docs (19875 : ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Ext Project; Royal

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine Constructors, LLC
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On July 13, 2021, the Board approved the award of the ITB 21-063 Sea Otter Path Sewer Addition along South Garcia Road and Sea Otter Path to Constantine Constructors, Inc. Contractor was to reach final completion in 150 days after Notice to Proceed was given by County staff.

On August 13, 2021, a Notice to Proceed was given to Contractor by County to commence work on the project beginning on September 6, 2021, to reach final completion within 150 days.

On December 8, 2021, due to unforeseen circumstances including Vendor's inability to receive materials to fabricate equipment which prevented Contractor from completing the work within 150 days, an Amended Notice to Proceed was issued advising Contractor to continue to proceed with the work and achieve final completion of the work on or before April 4, 2022.

Staff desires Board approval to ratify the terms of the Amended Notice to Proceed to extend the final completion date to April 4, 2022, due to supplier delays.

No increase associated with this Amendment.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
9000F1-56300	Improve other	$502,596	$0	$249,151	$253,445

Sea Otter Path-Improve other than Bldg.

No cost increase associated with this Amendment

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Constantine Constructors, Inc. to extend the final completion to April 4, 2022.

Board of County Commissioners
DEPARTMENT OF WATER RESOURCES
UTILITY PLANNING & ENGINEERING
3600 W. Sovereign Path, Suite 291
Lecanto, Florida 34461
Telephone: (352) 527-7646 Fax: (352) 527-7644
itrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-5312
www.citrusbocc.com

AMMENDED NOTICE TO PROCEED

TO: Constantine Constructors, LLC.
1988 Lewis Turner Blvd., Unit 3
Fort Walton Beach, FL 32547

DATE: December 8, 2021

PROJECT: ***Sea Otter Path Sewer Addition Project ITB 21-063***

Constantine Constructors LLC is requesting an additional 90 days be added to the project due to Vendor inability to receive materials to fabricate equipment (wet well). Pursuant to Article 9.0 of the agreement, Constantine Constructors LLC is hereby notified to continue with the work that commenced on **September 6, 2021,** and to achieve Substantial Completion on or before **March 5, 2022,** and Final Completion on or before **April 4, 2022.**

OWNER: Citrus County Board of County Commissioners
Water Resources Department

BY: _____
Christina Malmberg, P.E, Utility Planning and Engineering Director,
Department of Water Resources

ACCEPTANCE NOTICE:

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by:

BY: Dave Marshall
_____
David Marshall, (Secretary/Treasurer or designated representative)
Constantine Constructors, LLC.

Attachment: 2-8-2022 ITB 21-063 Agenda Docs (19876 : ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine

REQUEST FOR CHANGE ORDER

RCO NO.:	Amendment #
DATE:	12 07 2021
PROJECT:	ITB 21-063 - Sea Otter Path Sewer Extension
PROJECT NO.:	200447.04
CONTRACTOR:	Constantine Constructors, LLC
KEY WORD DESCRIPTION:	Extension of time

THE FOLLOWING MODIFICATION TO THE CONTRACT HAS BEEN IDENTIFIED. PURSUANT TO GENERAL CONDITIONS, THIS QUOTATION INCLUDES AN ITEMIZED BREAKDOWN OF CONTRACTOR AND SUBCONTRACTOR COSTS, INCLUDING LABOR, MATERIALS, RENTALS, APPROVED SERVICES, OVERHEAD, AND PROFIT. THIS REQUEST SHALL NOT BE CONSIDERED AUTHORIZATION TO PROCEED WITH THE WORK HEREIN DESCRIBED.

TO BE COMPLETED BY INITIATOR OF REQUEST:

1. **SCOPE OF WORK:**

1.Extension of time

2. REASON(S) FOR MODIFICATIONS:

1. Vendors unable to receive materials to fabricate equipment (wet well).

3. APPROVAL OF REQUEST:

CONTRACTOR: Constantine Constructors, LLC Dave Marshall David G. Marshall/President	DATE: 12/07/2021
OWNER: Citrus County Board of County Commissioners Dept of Water Resources (Utility Planning & Engineering) _____ Jeanette Smith/Project Manager	DATE: 12/07/2021

4. TOTAL COST OF MODIFICATION (ATTACH BREAKDOWN) $0.00

5. WILL A MODIFICATION TO THE CONTRACT TIME BE REQUIRED?

X YES NO

DURATION 90 CALENDAR DAYS

3/5/2022 (substantial), 04/04/22(final)

6. ATTACHMENT IDENTIFICATION: (LIST) N/A

7. QUOTATION IS IN EFFECT UNTIL (DATE) N/A

Attachment: 2-8-2022 ITB 21-063 Agenda Docs (19876 : ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/1/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Waldorff Insurance & Bonding
45 Eglin Parkway NE Ste 202
Fort Walton Beach FL 32548

CONTACT NAME:
PHONE (A/C, No, Ext): 850-581-4925 FAX (A/C, No): 850-581-4930
E-MAIL ADDRESS: receptionist@waldorffinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Monroe Guaranty Ins Co.	32506
INSURER B : Brierfield Insurance Co.	10993
INSURER C : The FCCI Insurance Company	10178
INSURER D :	
INSURER E :	
INSURER F :	

INSURED CONSCON-03
Constantine Constructors LLC
G2 Constructors LLC
1988 Lewis Turner Blvd, Unit 3
Fort Walton Beach FL 32547

COVERAGES CERTIFICATE NUMBER: 1499995777 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y	Y	GL100058722	7/1/2021	7/1/2022	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY	Y	Y	CA100058721	7/1/2021	7/1/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR			UMB100058720	7/1/2021	7/1/2022	EACH OCCURRENCE	$ 2,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED X RETENTION $ 10,000							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N		Y	WC0100058719	7/1/2021	7/1/2022	PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N / A	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
C	Leased/Rented Equipment			TBD	7/1/2021	7/1/2022	Limit / Deductible	250,000 / 500
C	Installation Floater			TBD	7/1/2021	7/1/2022	Limit / Deductible	200,000 / 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is listed as Additional Insured, when required by written contract, as pertains to General Liability and Auto Liability. This insurance is Primary and Non-Contributory when required by written contract as respects to General Liability. Waiver of Subrogation applies when required by written contract in favor of the Certificate Holder as respects to General Liability, Auto Liability, and Workers Compensation.
Cancellation Provision: 30 Days Notice of Cancellation except 10 days for non-payment of premium as respects to General Liability and Auto Liability.
Cancellation Provision: 45 Days Notice of Cancellation except 10 days for non-payment of premium as respects to Workers Compensation.

CERTIFICATE HOLDER

Citrus County, Florida, a political subdivision
of the State of Florida
3600 W. Sovereign Path
Ste 180
Lecanto FL 34461

CANCELLATION

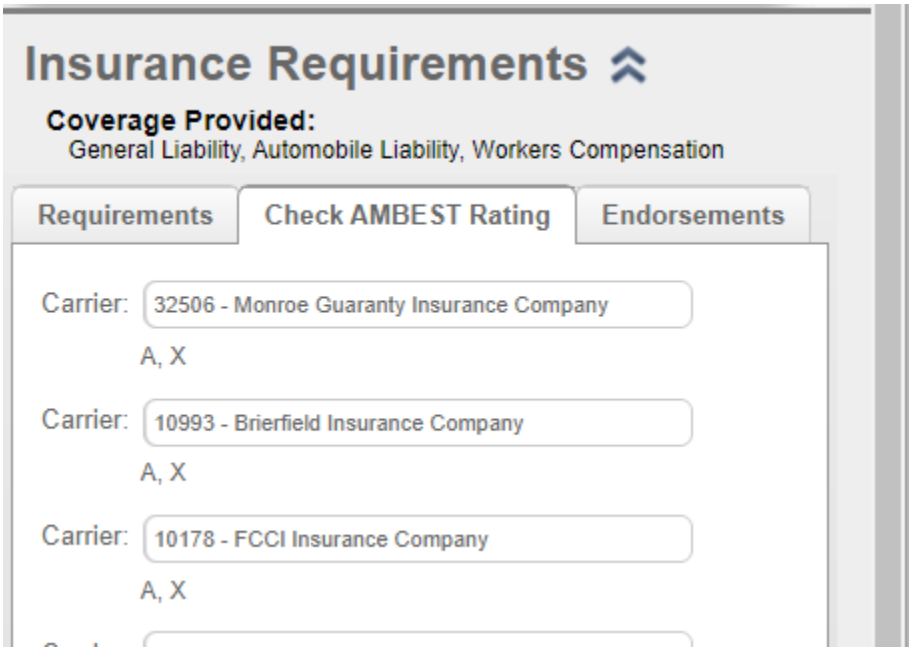
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
K Wayne Walker

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Attachment: 2-8-2022 ITB 21-063 Agenda Docs (19876 : ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine

AMBEST 2021 Constantine Constructors



Attachment: 2-8-2022 ITB 21-063 Agenda Docs (19876 : ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine

Amendment No. 1 to the Agreement
ITB 21-063
Sea Otter Path Sewer Addition Project

THIS AMENDMENT is made and entered into by and between Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County"), and Constantine Constructors, LLC, a limited liability company organized and existing under the laws of the State of Florida (hereinafter referred to as "Contractor").

WHEREAS, On July 13, 2021, County and Contractor entered into an Agreement for the construction, including labor and materials for the Sea Otter Path Sewer Addition Project to be completed within 150 calendar days of the start date set forth in the Notice to Proceed issued by County, said start date being September 6, 2021; and

WHEREAS, On December 8, 2021, due to unforeseen circumstances including Vendor's inability to receive materials to fabricate equipment which prevented Contractor from completing the work within 150 days, an Amended Notice to Proceed was issued advising Contractor to continue to proceed with the work and achieve final completion of the work on or before April 4, 2022; and

WHEREAS, County and Contractor desire to amend the Agreement in order to ratify the terms of the Amended Notice to Proceed and extend the term of the Agreement to April 4, 2022; and

NOW THEREFORE, in consideration of the original Agreement and the forgoing recitals, County and the Contractor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. County hereby ratifies the terms of the amended Notice to Proceed.
3. County and Contractor hereby extend the time for substantial completion to March 5, 2022, and the date for final completion to April 4, 2022.
4. County and Contractor agree that all other terms, conditions and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

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Attachment: 2-8-2022 ITB 21-063 Agenda Docs (19876 : ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine

IN WITNESS WHEREOF, this Amendment No. 1 to the Agreement is accepted by the parties as of the date noted below.

CONSTANTINE CONSTRUCTORS, LLC

Karen J. Lyman
Signature of Witness (1)

Karen J. Lyman
Printed Name of Witness (1)

Shelby Nash
Signature of Witness (2)

Shelby Nash
Printed Name of Witness (2)

BY: _____
DAVID G. MARSHALL, MEMBER/PRESIDENT

STATE OF Florida
COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 4 day of Jan, 2022, by David Marshall as member / President who is ☐ personally known to me or ☑ who produced Alabama Delic as identification.

Witness my hand and official seal this 4 day of Jan, 2022.

Marlene Mehlenbacher
NOTARY PUBLIC Signature
Printed Name: Marlene Mehlenbacher
Commission No.: GG179924
Expiration Date: 01/28/2022

SEAL

Notary Public State of Florida
Marlene Mehlenbacher
My Commission GG 179924
Expires 01/28/2022

Clerks Official use only

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

_____
ANGELA VICK, CLERK

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

DATE: _____

Attachment: 2-8-2022 ITB 21-063 Agenda Docs (19876 : ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine

Board of County Commissioners
DEPARTMENT OF WATER RESOURCES
UTILITY PLANNING & ENGINEERING
3600 W. Sovereign Path, Suite 291
Lecanto, Florida 34461
Telephone: (352) 527-7646 Fax: (352) 527-7644
itrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-5312
www.citrusbocc.com

AMMENDED NOTICE TO PROCEED

TO: Constantine Constructors, LLC.
1988 Lewis Turner Blvd., Unit 3
Fort Walton Beach, FL 32547

DATE: December 8, 2021

PROJECT: ***Sea Otter Path Sewer Addition Project ITB 21-063***

Constantine Constructors LLC is requesting an additional 90 days be added to the project due to Vendor inability to receive materials to fabricate equipment (wet well). Pursuant to Article 9.0 of the agreement, Constantine Constructors LLC is hereby notified to continue with the work that commenced on **September 6, 2021,** and to achieve Substantial Completion on or before **March 5, 2022,** and Final Completion on or before **April 4, 2022**.

OWNER: Citrus County Board of County Commissioners
Water Resources Department

BY: Christina Malmberg Digitally signed by Christina Malmberg DN: C=US, E=christina.malmberg@citrusbocc.com, CN=Christina Malmberg Date: 2021.12.14 14:38:09-05'00'

Christina Malmberg, P.E, Utility Planning and Engineering Director,
Department of Water Resources

ACCEPTANCE NOTICE:

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by:

BY: Dave Marshall

David Marshall, (Secretary/Treasurer or designated representative)
Constantine Constructors, LLC.

Attachment: Scanned Amended Notice to Proceed (19876 : ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On June 22, 2021, the Board awarded Loving Care In Home Health Services, Inc. as one of multiple providers to provide In-Home Health Services to Older Americans. The contract term is for three (3) years for the Department of Elder Affairs (DOEA) General Revenue (GR) CCE, ADI, HCE and HOPE and programs will begin July 1, 2021. The Older Americans Act (OAA) IIIB and IIIE programs begins January 1, 2022 with the option to renew for an additional three-year period.

Support Services (SS) adopted minimum service standards for those services to be funded under the In-Home Health Services program Grant and are as follows:

1. Homemaker Services
2. Personal Care Services
3. Respite Care Services
4. Companion / Escort
5. Chore Services
6. Medical Monitoring Services
7. Shopping Assistance

In order to best serve the needs of the clients, multiple providers are needed to provide services.

Staff desires to amend the Agreement with Errand Rides, LLC to add Homemaker and Personal Care Services to the list of program services provided and modify the fee schedule to include the fee for these services.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

Multiple grants and departments – Community Services

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Errand Rides LLC to add Homemaker and Personal Care Services to their list of program services and modify the fee schedule to include the fees for these services.

Board of County Commissioners

Department of Community Services

Support Services Division

2804 W. Marc Knighton Court, Key # 6
Lecanto, FL 34461

PH 352-527-5900
FX 352-527-5908

To: Linda Morse, Purchasing Manager

Through: Mariselle Rodriquez, Director, Community Services MR

Through: Lynsie Roddenberry, Director, Support Services LR

From: Cindy O'Neill, Accounting Supervisor, Support Services

Subject: Contract Amendment Request

Date: October 13, 2021

We are requesting the following contracts to be amended to add additional services.

We need multiple Providers with these services in order to best serve our clients.

Right at Home – ADI – Homemaker and Personal Care
Viceroy Health Services – ADI – Homemaker
Ability Care – ADI – Homemaker and Personal Care
Errand Rides – ADI – Homemaker and Personal Care
Staff America – ADI – Homemaker and Personal Care
Loving Care – ADI – Homemaker and Personal Care
Community Angels – ADI – Homemaker
Family Life Care – ADI – Homemaker and Personal Care

Please see attached Revised Exhibit "B"'s.

Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

EXHIBIT "B"							
RFQ 21-003							
ERRAND RIDES							
RATE IS "PER HOUR" - UNLESS NOTED OTHERWISE							
	YR	CCE	HCE	ADI	HOPE	Title IIIB	Title IIIE
Chore Services- CCE, HCE, HOPE, IIIB (COST REIMBURSEMENT)	1	N/A	N/A		N/A	N/A	
	2	N/A	N/A		N/A	N/A	
	3	N/A	N/A		N/A	N/A	
Homemaker- CCE, HCE, HOPE, IIIB	1	$ 16.75	$ 16.75	$16.75	$ 16.75	$ 16.75	
	2	$ 17.75	$ 17.75	$17.75	$ 17.75	$ 17.75	
	3	$ 18.75	$ 18.75	$18.75	$ 18.75	$ 18.75	
Personal Care CCE, HCE, HOPE, IIIB	1	$ 21.00	$ 21.00	$21.00	$ 21.00	$ 21.00	
	2	$ 22.00	$ 22.00	$22.00	$ 22.00	$ 22.00	
	3	$ 23.00	$ 23.00	$23.00	$ 23.00	$ 23.00	
Respite Care without Personal Care - CCE, HCE, ADI, HOPE, IIIE	1	$ 16.75	$ 16.75	$ 16.75	$ 16.75		$ 16.75
	2	$ 17.75	$ 17.75	$ 17.75	$ 17.75		$ 17.75
	3	$ 18.75	$ 18.75	$ 18.75	$ 18.75		$ 18.75
Respite Care with Personal Care - CCE, HCE, ADI, HOPE, IIIE	1	$ 21.00	$ 21.00	$ 21.00	$ 21.00		$ 21.00
	2	$ 22.00	$ 22.00	$ 22.00	$ 22.00		$ 22.00
	3	$ 23.00	$ 23.00	$ 23.00	$ 23.00		$ 23.00
Companionship- CCE, HOPE, IIIB	1	$ 16.25			$ 16.25	$ 16.25	
	2	$ 17.00			$ 17.00	$ 17.00	
	3	$ 18.00			$ 18.00	$ 18.00	
Shopping Assistance - CCE, IIIB, IIIE (RATE IS PER ROUND TRIP)	1	N/A				N/A	N/A
	2	N/A				N/A	N/A
	3	N/A				N/A	N/A

Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/5/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Angela Ranson	
SunSolutions Insurance 3327 E Silver Springs Blvd Ocala FL 34470	PHONE (A/C, No, Ext): 3526202389	FAX (A/C, No):
	E-MAIL ADDRESS: customerservice@sunsolutionsins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : LLOYD'S SYNDICATE NUMBER 1880	120096
INSURED Errand Rides LLC 7256 SW 62nd Ave Suite 3-104 OCALA FL 34476	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	JUH0104564221	02/02/2021	02/02/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS - COMP/OP AGG	$ Included
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	JUH0104564221	02/02/2021	02/02/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Citrus County, Florida
3600 W Sovereign Path
Suite 266
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Angela Goudeau

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Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

JIMMY PATRONIS
CHIEF FINANCIAL OFFICER

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION

*** * CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW * ***

NON-CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 4/17/2020 EXPIRATION DATE: 4/17/2022

PERSON: AINSLEY F BECKFORD EMAIL: AINSLEYB@ERRANDRIDES.COM

FEIN: 352512471

BUSINESS NAME AND ADDRESS:

ERRAND RIDES LLC

ERRAND'S HOME HEALTH CARE ANGENCY

7256 SW 62 AVE

OCALA, FL 34476

SCOPE OF BUSINESS OR TRADE:

Home, Public and Traveling
Healthcare All Employees

IMPORTANT: Pursuant to subsection 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to subsection 440.05(12), F.S., Certificates of election to be exempt issued under subsection (3) shall apply only to the corporate officer named on the notice of election to be exempt and apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to subsection 440.05(13), F.S., notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT REVISED 08-13 E01120103 QUESTIONS? (850) 413-1609

Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

Western Surety Company

RIDER

It is hereby mutually agreed and understood by and between the Insured and WESTERN SURETY COMPANY, that instead of as originally written:

The penalty has been increased to read:
ONE HUNDRED THOUSAND AND NO/100 ($100,000.00)

No further changes other than above.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, limits or conditions of the bond, except as hereinabove set forth.

This Rider becomes effective on the 13th day of February, 2018, at twelve and one minute o'clock a.m., standard time.

Attached to and forming part of bond No. 62446741 issued by WESTERN SURETY COMPANY of Sioux Falls, South Dakota, to Ainsley Beckford dba Errand Rides.

Signed this 13th day of February, 2018.

WESTERN SURETY COMPANY

By _____
Paul T. Bruflat, Vice President

Form 128-1-2015

Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

AMENDMENT NO. 1 TO AGREEMENT
RFQ 21-003
Elder Affairs and Older Americans
In Home Health Services

THIS AMENDMENT TO AGREEMENT is made and entered into by and between Citrus County, Florida a political subdivision of the State of Florida (hereinafter referred to as "County") and Errand Rides, LLC (hereinafter referred to as "Provider").

WHEREAS, County and Provider entered into the Agreement for Services (Agreement) to provide In Home Health Services, specifically emergency alert response services for County's elderly community under the CCE & HOPE programs dated June 22, 2021, the contract term for the CCE, ADI, and HOPE Programs runs from July 1, 2021, for three (3) years with an option to renew for one additional three (3) year period. The contract term for the Older Americans Act (OAA) Title IIIB & Title IIIE Programs runs from January 1, 2022, for three (3) years with an option to renew for one additional three (3) year period; and

WHEREAS, County and Provider desire to amend the Agreement to add ADI Services to the list of program services to be provided by Provider and to modify the rates set forth in "Exhibit B" attached hereto; and

NOW THEREFORE, in consideration of the original agreement and the forgoing recitals, County and Provider agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. County and Provider hereby add Homemaker and Personal Care Services to the list of program services to be provided by Provider and modify the fee schedule to include those fees set forth in Exhibit "B" attached hereto.

3. County and Provider agree that all other terms and conditions of the Agreement and Amendments thereto are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

REMAINDER OF THE PAGE INTENTIALLY LEFT BLANK

Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

IN WITNESS WHEREOF, this Amendment No. 1 to Agreement is accepted by the Parties as of the date noted below.

Chanit P Lemieux
Signature of Witness (1)

ERRAND RIDES, LLC.

Chanitpreeya Lemieux
Printed Name of Witness (1)

Signature of Witness (2)

BY: _____
AINSLEY BECKFORD, PRESIDENT

Britney Watkins
Printed Name of Witness (2)

STATE OF Florida
COUNTY OF Marion

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 3 day of January, 2022 by Ainsley Beckford as President who is ☐ personally known to me or ☑ who produced Florida Drivers License as identification.

Witness my hand and official seal this 3 day of January, 2022.

Margo M. Riviotta
NOTARY PUBLIC Signature
Printed Name: Margo M. Riviotta
Commission No.: 230093
Expiration Date: 6-19-2022

SEAL

Notary Public State of Florida
Margo M Riviotta
My Commission GG 230093
Expires 06/19/2022

Official use only

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

ANGELA VICK, CLERK

BY: _____
CHAIRMAN

DATE: _____

Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

EXHIBIT "B"							
RFQ 21-003							
ERRAND RIDES							
RATE IS "PER HOUR" - UNLESS NOTED OTHERWISE							
	YR	CCE	HCE	ADI	HOPE	Title IIIB	Title IIIE
Chore Services- CCE, HCE, HOPE, IIIB (COST REIMBURSEMENT)	1	N/A	N/A		N/A	N/A	
	2	N/A	N/A		N/A	N/A	
	3	N/A	N/A		N/A	N/A	
Homemaker- CCE, HCE, HOPE, IIIB	1	$16.75	$16.75	$16.75	$16.75	$16.75	
	2	$17.75	$17.75	$17.75	$17.75	$17.75	
	3	$18.75	$18.75	$18.75	$18.75	$18.75	
Personal Care CCE, HCE, HOPE, IIIB	1	$21.00	$21.00	$21.00	$21.00	$21.00	
	2	$22.00	$22.00	$22.00	$22.00	$22.00	
	3	$23.00	$23.00	$23.00	$23.00	$23.00	
Respite Care without Personal Care - CCE, HCE, ADI, HOPE, IIIE	1	$16.75	$16.75	$16.75	$16.75		$16.75
	2	$17.75	$17.75	$17.75	$17.75		$17.75
	3	$18.75	$18.75	$18.75	$18.75		$18.75
Respite Care with Personal Care - CCE, HCE, ADI, HOPE, IIIE	1	$21.00	$21.00	$21.00	$21.00		$21.00
	2	$22.00	$22.00	$22.00	$22.00		$22.00
	3	$23.00	$23.00	$23.00	$23.00		$23.00
Companionship- CCE, HOPE, IIIB	1	$16.25			$16.25	$16.25	
	2	$17.00			$17.00	$17.00	
	3	$18.00			$18.00	$18.00	
Shopping Assistance CCE, IIIB, IIIE (RATE IS PER ROUND TRIP)	1	N/A				N/A	N/A
	2	N/A				N/A	N/A
	3	N/A				N/A	N/A

Attachment: RFQ21-003 Agenda Docs- Errand Rides (19872 : RFQ 21-003 Amendment No.1; In-Home Health Srvs; Errand Rides, LLC)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities Systems
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On July 4, 2021, Staff issued a Request for Qualifications for RFQ 21-096 Continuing Contract for Water, Wastewater and Reclaimed Utility Systems Professional Engineering Services to submit Qualifications, to provide various professional Engineering services associated with public water, wastewater and reclaimed water systems. County staff received 14 Responses.

After evaluating the responses, staff desires to award the top eight-rated Consultant engineering firms to provide various professional engineering services for the Water Resources Department for a period of three years.

Staff has received one more of the eight Agreements and would like to award the following Consultant:

1. Halff Associates, Inc., Tavares, Florida

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

Budget will impact various departments and account numbers in the Department of Water Resources for Professional Services including grant funding accounts.

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Halff Associates, Inc. to provide continuing professional engineering services for water, wastewater and reclaimed water utility systems on an as needed basis.

Client#: 98667 HALFASSO

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Greyling Ins. Brokerage/EPIC 3780 Mansell Road, Suite 370 Alpharetta, GA 30022	CONTACT NAME: Carly Underwood PHONE (A/C, No, Ext): 770.670.5324 FAX (A/C, No): E-MAIL ADDRESS: carly.underwood@greyling.com
INSURED Halff Associates, Inc. 1201 N. Bowser Richardson, TX 75081	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : National Union Fire Ins. Co. — 19445 INSURER B : The Continental Insurance Company — 35289 INSURER C : New Hampshire Ins. Co. — 23841 INSURER D : Allied World Surplus Lines Ins — 24319 INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER: 21-22** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			GL5856923	08/01/2021	08/01/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$2,000,000 $500,000 $25,000 $2,000,000 $4,000,000 $4,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			CA5717893	08/01/2021	08/01/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$2,000,000 $ $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $10,000			7015026436	07/01/2021	08/01/2022	EACH OCCURRENCE AGGREGATE $	$5,000,000 $5,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N / N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC014195843	08/01/2021	08/01/2022	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000
D	Professional Liab incl. Pollution			03113813	07/12/2021	08/01/2022	Per Claim $1,000,000 Aggregate $1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: AVO: 45662.001

Continuing Water, WW, Reclaimed Water.

Should any of the above described policies be cancelled by the issuing insurer before the expiration date thereof, 30 days' written notice (except 10 days for nonpayment of premium) will be provided to the (See Attached Descriptions)

CERTIFICATE HOLDER

Citrus County, Florida
3600 West Sovereign Path
Suite 266
Lecanto, Florida 34461-0000

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

D. H. Collings

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REGA1

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

DESCRIPTIONS (Continued from Page 1)

Certificate Holder.

Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are named as Additional Insureds on the above referenced liability policies with the exception of workers compensation & professional liability where required by written contract.

The above referenced liability policies with the exception of workers compensation and professional liability are primary & non-contributory where required by written contract.

Waiver of Subrogation in favor of Additional Insured(s) where required by written contract & allowed by law.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

National Union Fire Insurance Company of Pittsburgh, Pa.

AMB #: 002351 **NAIC #: 19445** **FEIN #: 250687550**

Administrative Office
175 Water Street 18th Floor
New York, New York 10038
United States

Web: www.aig.com
Phone: 212-770-7000
View Additional Address Information

AM Best Rating Unit: AMB #: 005953 - AIG Property Casualty Insurance Group
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058702 - American International Group, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	p (Pooled)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 07, 2021
Initial Rating Date:	December 31, 1907

Long-Term Issuer Credit View Definition

Rating (Rating Category):	a (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 07, 2021
Initial Rating Date:	April 06, 2005

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)

u Denotes Under Review Best's Rating

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

The Continental Insurance Company

AMB #: 002118 **NAIC #: 35289** **FEIN #: 135010440**

Administrative Office
151 North Franklin Street
Chicago, Illinois 60606
United States

Web: www.cna.com
Phone: 312-822-5000
View Additional Address Information

AM Best Rating Unit: AMB #: 018313 - CNA Insurance Companies
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 050177 - Loews Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 08, 2021
Initial Rating Date:	December 31, 1907

Long-Term Issuer Credit View Definition

Rating (Rating Category):	a+ (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 08, 2021
Initial Rating Date:	June 21, 2005

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)

u Denotes Under Review Best's Rating

New Hampshire Insurance Company

AMB #: 002363 **NAIC #: 23841** **FEIN #: 020172170**

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

Mailing Address
175 Water Street 18th Floor
New York, New York 10038
United States

Web: www.aig.com
Phone: 212-770-7000
View Additional Address Information

AM Best Rating Unit: AMB #: 005953 - AIG Property Casualty Insurance Group
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058702 - American International Group, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	r (Reinsured)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 07, 2021
Initial Rating Date:	December 31, 1907

Long-Term Issuer Credit View Definition

Rating (Rating Category):	a (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 07, 2021
Initial Rating Date:	April 06, 2005

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)
u Denotes Under Review Best's Rating

Allied World Surplus Lines Insurance Company

AMB #: 011719 **NAIC #: 24319** **FEIN #: 510331163**

Administrative Office
199 Water Street
New York, New York 10038

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

United States

Web: www.awac.com
Phone: 646-794-0500
View Additional Address Information

AM Best Rating Unit: AMB #: 058218 - Allied World Assurance Company Hldgs Ltd
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058364 - Fairfax Financial Holdings Limited is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	March 26, 2021
Initial Rating Date:	November 16, 2005

Long-Term Issuer Credit View Definition

Rating (Rating Category):	a (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	March 26, 2021
Initial Rating Date:	November 16, 2005

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)

u Denotes Under Review Best's Rating

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

MASTER CONSULTANT AGREEMENT

This Consulting Agreement is entered into by the parties this _____ day of _____, 2022.

1.0 Parties:

Citrus County, Florida, a political subdivision of the State of Florida, (County).

and

Halff Associates, Inc., (Consultant).

2.0 Designated Contact Person as to County:
Linda Morse, Purchasing & Contracts Manager
Department of Management & Budget
3600 W. Sovereign Path, Ste. 266
Lecanto, Florida 34461
Phone: 352-527-5457
Fax: 352-527-5424
Email: linda.morse@citrusbocc.com

3.0 Designated Contact Person as to Consultant:
Robert Ern, P.E., Vice President
Halff Associates, Inc.
902 North Sinclair Avenue
Tavares, Florida, 32778
Phone: 352-343-8481
Fax: 352-343-8495
Email: rErn@Halff.com

4.0 Notices: All notices between County and Consultant, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Consultant and County (hereinafter referred to as the "Master Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the Scope of Services or other rights or obligations of the parties, precedence shall be given in the following order: (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Master Agreement, (3) provision of any Work Authorization assigned to Consultant (4) provisions of the Purchase Order issued to Consultant, and (5) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:
1. Exhibit A – Consultant's Labor Fee Schedule

7.0 Terms of Agreement and Commencement of Services: The duration of the Agreement shall be for a period of three (3) years from the date that the Parties have executed the Agreement or until the completion of projects authorized during that period to County's satisfaction. The date that Consultant shall commence the provision of Services shall be the date on which a Purchase Order and a Notice to Proceed is received by Consultant. The County reserves the right to automatically extend any agreement for a maximum period not to exceed ninety (90) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

8.0 Modification of Master Agreement: The Master Agreement may only be modified or amended upon mutual written agreement of County and Consultant. No oral agreements or representations shall be valid or binding upon County or Consultant. No alteration or modification of the Master Agreement terms shall be valid or binding against County. Consultant may not unilaterally modify the terms of the Master Agreement by affixing additional terms by incorporating such terms onto Consultant's documents forwarded by Consultant for payment. County's processing of documentation on forms furnished by Consultant for approval of payment shall not constitute acceptance of any terms and conditions noted therein.

9.0 Services Provided by Consultant: The Services of Consultant shall be on an as-needed basis for (1) non-construction related projects ("studies") where the estimated cost of the study does not exceed $500,000 or (2) construction related projects where the estimated cost of construction does not exceed $4,000,000. Projects assigned to Consultant shall be through a "Work Authorization", which shall be considered a "sub-agreement" to the Master Agreement whereby County and Consultant mutually agree to scope, schedule and price for a project that is assigned to Consultant. Any County Representative authorized to do so, with the oversight of County's Purchasing Section, can issue work Authorizations to Consultant. All Work Authorizations with a value in excess of $35,000.00 will require the approval by County.

9.1 Additional Services: Services that may be required after expiration of the Agreement and Work Authorizations, including, but not limited to, design assistance, construction assistance, and litigation assistance, will be completed within the terms and conditions of this Agreement at the written direction of County. Any additional Services, as well as compensation for such, will be negotiated between the Parties and made part of this Master Agreement through an Amendment to the Agreement.

9.2 Changes in Project Scope: County may at any time, as the need arises, order changes to the project scope of any Work Authorization, without invalidating the Master Agreement. If such changes result in an increase or decrease in Consultant's fees, or in the time required for Consultant to perform the Services, an equitable adjustment shall be authorized by way of an Amendment to the Work Authorization. Any Amendment that results in a change in Consultant's fees in excess of $35,000.00 will require the approval by County.

9.3 Correction of Work: Consultant shall promptly correct any Services rejected by County for failure to comply with the requirements of the Work Authorization, and this Master Agreement, without additional expense to County. If Consultant does not take action to correct rejected Services within ten (10) calendar days after receipt of written notice from County, County may cancel the Work Authorization and, at its discretion, terminate the Master Agreement.

9.4 Performance Qualifications: County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Work Authorization and the Master Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under any Work Authorization and Agreement. If County determines that (1) Consultant does not meet these qualifying conditions, (2) that the Services do not meet the specified requirements, or (3) that Consultant's performance is untimely, County may terminate the Work Authorization and Master Agreement. All final plans, documents, reports, studies and other data prepared by Consultant shall bear the professional's seal/signature, in accordance with the applicable Florida Statute that governs and Administrative Rules promulgated by the Florida Department of Business and Professional Regulation, and guidelines published by the Department, in effect at the time of execution of this Master Agreement. In the event that changes in the Statute or Rules create a conflict with the requirements of the published guidelines, requirements of the Statute and/or Rules shall take precedence.

9.5 Progress Schedules: Consultant agrees to provide project schedule progress reports for all Work Authorizations in a format acceptable to County and at intervals established by County. County will be entitled at all times to be advised, at its request, as to the status of work being done by Consultant under any Work Authorization and of the details thereof. Either party to the Agreement may request and be granted a conference.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

9.6 Supervision by Consultant: Consultant shall supervise and direct the performance of Consultant's Services and shall be solely responsible for the means, methods, techniques, sequences, and safety.

9.7 Suspension of Consultant's Services under a Work Authorization Assignment: County may, in its sole discretion, suspend Consultant's Services covered under any Work Authorization assignment, at any time, when in the best interest of County. County shall provide Consultant written notice outlining the particulars of the suspension. Upon receiving a notice of suspension, Consultant and Sub-Consultant shall immediately comply with the notice, stopping all work in-progress and not perform any further Services covered under the Work Authorization assignment. Within thirty (30) days after the notice of suspension, or any longer period agreed to between County and Consultant, County shall either issue a written notice authorizing Consultant to resume the Services or terminate the Work Authorization assignment. If County issues notice to Consultant to resume its Services, Consultant will be allowed a mutually agreed upon extension of time that is directly attributable to the suspension. In the event of suspension, County will be responsible for compensating Consultant only for services satisfactorily completed, or partially completed, up to the date of suspension. Suspension of Consultant's Services shall not entitle Consultant to any loss of anticipated profit under this provision.

9.8 Work Authorizations: Anytime County requires Consultant's Services for a project, County will develop a "conceptual" scope of services for the project and share such with Consultant. Consultant will be required to (a) evaluate the conceptual scope and gather additional information, if necessary, (b) visit and familiarize themselves with the project site, if applicable, and (c) provide County with a Response for the project, which will include a detailed scope of services, a schedule of milestones, and a cost estimate for the project. Response shall be submitted in sufficient detail, as required by County, to allow for the proper evaluation of the Response. If Consultant's Response is deficient in scope or there is insufficient information concerning Consultant's cost estimate, Consultant will be required to provide County with additional information and/or modify the Response to the satisfaction of County. Upon County's acceptance of Consultant's Response (scope, schedule, and fee), Consultant shall prepare a final Response which shall be identified as a "Work Authorization" for execution by County and Consultant. All Services to be performed by Consultant under a Work Authorization shall be to the satisfaction of County. Furthermore, Consultant shall have the responsibility to answer questions, provide County information, and resolve issues that may arise during Consultant's preparation of their Response, as well as negotiate Consultant's scope, schedule, and fee for Project. If, after discussions and negotiations between County and Consultant, County cannot accept Consultant's Response for a particular project, County shall have the right to rescind its request for Consultant's Services and seek the services of another consultant. Under no circumstances shall County be liable to Consultant for any costs incurred by Consultant in preparing their Response regardless of whether County does or does not accept Consultant's Response.

9.8.1 Duration of Work Authorizations: Work Authorizations issued under the Master Agreement will remain in force until completed by Consultant or cancelled by County and time is of the essence of this Master Agreement and each of its provisions.

9.8.2 Notices of Work Authorizations: Work Authorizations are "sub-agreements" to this Agreement whereby County and Consultant mutually agree to the scope, schedule and price of a project that is assigned to Consultant. All notices between County and Consultant concerning Work Authorizations shall be between County and Consultant. Notices shall be in writing and delivered by regular mail, certified mail, courier service, facsimile, and e-mail or personal delivery.

10.0 Compensation to Consultant's Labor Fee Schedule: Compensation to be paid to Consultant for the provision of their Services for Work Authorization assignments shall be based on Consultant's labor fee schedule and if County identifies, or Consultant recommends, any additional Services to be performed by Consultant, or if County authorizes changes in the scope, extent, or character of the Project that result in additional fees, such additional fees shall be mutually negotiated between County and Consultant, and made a part of this Master Agreement by a written Amendment.

10.1 Changes in Consultants Labor Fee Schedule: Before making any additions or deletions to the work described in the Work Authorizations, and before undertaking any changes or revisions to such work, the parties will negotiate any necessary cost changes and will agree to such through an amendment to the Agreement. In the event that Consultant and County are not able to reach an Agreement as to the amount of compensation to be paid to Consultant for supplemental work desired

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

by County, Consultant will be obligated to proceed with the supplemental work in a timely manner for the amount determined by County to be reasonable. In such event, Consultant will have the right to file a claim with County for such additional amounts as Consultant deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through administrative procedures or the courts relieve Consultant from the obligation to timely perform the supplemental work.

10.2 Compensation in Excess of $195,000: If the compensation to be paid to Consultant, whether by time and material, lump-sum or cost-plus-a-fixed-fee, will exceed the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, it is mutually agreed that the following provision will be applicable to this Agreement:

> "Consultant hereby certifies covenants and warrants that wage rates and other factual unit costs provided to County to support the compensation for any Services covered under this Master Agreement are accurate, complete and current as of the date of the Agreement. It is further agreed that the Agreement price will be adjusted to exclude any significant sums by which County determines the Agreement price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. All such adjustments must be made within one year following the end of the Work Authorization or Master Agreement. For this purpose, the end of the Master Agreement is the date of final billing or acceptance of the work by County, whichever is later."

10.3 Direct Operating Expenses: Allowable direct operating expenses shall include, but not be limited to, purchase of materials or parts, purchase or lease of equipment, reproduction services, film processing, long distance telephone charges, postal and courier delivery charges, and purchases of other services and/or items as authorized by County in connection with any Work Authorization assignment. Travel, per diem, meals and lodging expenses are not allowable direct operating expenses. Approved direct operating expenses shall be reimbursed to Consultant at actual cost plus fifteen percent (15%) mark-up to cover Consultant's overhead and profit. Reimbursement of direct operating expenses will require Consultant to provide copies of invoices, and/or other documentation to support the expenditure.

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the provision of the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Work Authorization assignment. At a minimum, the payment requests shall include the Master Agreement Number, Work Authorization Assignment Number, Purchase Order Number, a description of the Services provided, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Master Agreement/Work Authorization and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Consultant that County deems necessary to substantiate claims for remuneration. Upon receipt of Consultant's payment request, County will review such to ensure that it is in proper order, and that the Services covered under the payment request have been completed in accordance with the Work Authorization. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date, which a properly received payment request is recorded as received by County, for Services completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within ten (10) business days after the date on which the payment request is recorded as received by County. County shall provide Consultant with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act",

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

or reject the payment request, within ten (10) business days after the date on which the corrected and proper payment request is recorded as received by County.

11.4 Resolution of Payment Request Disputes: In the event of a dispute between Consultant and County concerning the full or partial payment of a payment request, such disagreement shall be finally determined by County. If the dispute between Consultant and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Consultant for the Services through a Work Authorization, a purchase order will also be issued to Consultant for the purpose of facilitating payment to Consultant. Except under an "emergency request", Consultant shall not provide any Services to County until Consultant has received a purchase order from County. Consultant shall be permitted to accept an order to provide Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to Consultant via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by Consultant for such emergency requests.

11.6 Progress Payments: Consultant may submit progress payment requests to County for partial completion of the Services. If County makes payment of progress payments to Consultant which is attributable to any services provided by any of Consultants suppliers, subconsultants or subcontractors, Consultant shall remit payment for such from the progress payments to those subconsultants or subcontractors. All Services covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Consultant of the sole responsibility for the care and protection of those Services which have been completed, even if Consultant remains in possession and control of such Services, or as a waiver of the right of County to require Consultant to fulfill all of the terms of the Agreement. If Consultant's fee is a "lump sum amount", Consultant shall indicate on each invoice (1) the percentage of work completed, (2) the value of the completed work, based on a percentage of the lump sum amount, (3) the total amount of prior payments received, and (4) the net amount of the payment request, which is the value of the completed work minus the value of prior payments received.

11.7 Payments to Subconsultants: When Consultant receives from County any payment for Services covered under the Agreement, Consultant must pay such moneys received to each sub-Consultant or supplier in proportion to the percentage of the Services completed by each sub-Consultant or supplier within ten (10) business days after Consultant's receipt of the payment. If Consultant receives less than full payment, then Consultant shall be required to disburse only the funds received on a pro rata basis to its sub-Consultants or suppliers, each receiving a prorated portion based on the amount due on the payment. If a sub-Consultant receives payment from Consultant for labor, services or materials furnished by sub-Consultants or suppliers hired by the sub-Consultants, the sub-Consultant must remit payment due to those sub-Consultants or suppliers within seven (7) business days after the sub-Consultant's receipt of payment from Consultant.

11.8 Records of Costs: Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for five (5) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to County upon request. Records of costs incurred will include Consultant's general accounting records and the project records, together with supporting documents and records, of Consultant, their subconsultants and subcontractors, performing work on the project, and all other records of Consultant, their subconsultants and subcontractors considered necessary by County for a proper audit of project costs.

11.9 Right to Withhold: Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Consultant under this Agreement an amount sufficient to satisfy any amount due and owing to County by Consultant on any other Agreement

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

between Consultant and County. County may withhold payment on any invoice in the event that Consultant is in default under any provision of this Agreement or any other Agreement between Consultant and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment Once the Project has been completed and Consultant has fulfilled all of the requirements under the Work Authorization and provided there are no existing or pending claims or demands by County against Consultant, Consultant may submit a final payment request to County. Upon receipt of such, and provided the payment request is in order, County shall make final payment to Consultant.

11.11 ACH Enrollment: All Consultants will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Consultant's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Consultant warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish Consultant's ability to satisfy its agreement obligations.

12.2 Warranty Against Defects in Workmanship: Consultant shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Consultant shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Consultant shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3 Warranty of Standard Care: In the performance of professional services, Consultant will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Consultant will use due care in performing its Services and will have due regard for acceptable professional standards and principles. Consultant's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Consultant do not comply with the foregoing warranties and County notifies Consultant of such, then Consultant shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-performed Services shall be performed on a mutually agreed schedule. Consultant shall and does hereby assign to County the benefits of any of Consultant's sub-consultant's or Sub-contractor's warranties. Such assignment shall not relieve Consultant of its warranty obligations for performance or standard of care to County under this Agreement.

12.4 Warranty of Title: Title to any work product that results from Consultant's performance of its Services under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date, that County accepts the completed Services of Consultant. When title passes to County in accordance with the Agreement, Consultant warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13.0 Public Records: Consultant will keep and maintain public records required by County to perform the service. Upon request from County's custodian of public records, Consultant will provide County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law for a period of five (5) years. Consultant will provide County access to all records. Consultant will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Consultant does not transfer the records to County. Upon

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

completion of the Agreement, Consultant will transfer, at no cost, to County all public records in possession of Consultant or keep and maintain public records required by County to perform the service. If Consultant transfers all public records to County upon completion of the Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to County, upon request from County's custodian of public records, in a format that is compatible with the information technology system of County. If Consultant does not comply with County's request for public records, County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT NANCY JO KINCH, CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352) 527-5235; EMAIL: NANCY.KINCH@CITRUSBOCC.COM.

14.0 Insurance: During the term of the Agreement, Consultant, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Consultant. Consultant shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Pursuant to Section 337.106, Florida Statues, Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or subconsultants. The coverages, limits or endorsements required herein protect the primary interests of County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Consultant against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Consultant under this contract.

14.2 Commercial General Liability: Consultant must obtain a General Liability policy with a minimum limit of $1,000,000 per occurrence, and a $2,000,000 general aggregate.

14.3 Automobile Liability: Consultant must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event Consultant does not own vehicles, Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Consultant must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

14.4.2 For any officer of a Consultant that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If Consultant/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Consultant/employer/owner.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

14.4.3 The purpose of this section is to ensure that all Consultants, subconsultants, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of Consultants, subconsultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Professional Liability and/or Errors and Omissions Liability: Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.6 Other Insurance Provisions:

14.6.1 Consultant shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation or changes in policy language, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.6.2 The project's number should be noted on the certificate.

14.6.3 Consultant has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Consultant shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

14.6.4 All required insurance policies must be maintained until the contract work has been accepted by County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

14.6.5 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Workers Compensation and Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to County, its officials, employees, or volunteers.

14.6.6 Consultant's insurance coverage shall be primary insurance as respects County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officials, employees, or volunteers shall be excess of Consultant's insurance and shall be non-contributory.

14.6.7 For all policies of insurance except Professional Liability: Consultant, and its insurance carrier, waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

14.6.8 The Certificate Holder should read as follows: Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.6.9 It is Consultant's responsibility to ensure that all subconsultants comply with these insurance requirements. Consultants shall include all subconsultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-consultant. All coverages for subconsultants shall be subject to all of the requirements stated herein.

14.6.10 All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A-.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

14.6.11 All Certificates must show that Consultant's policies have been endorsed per the requirements.

14.6.12 Once ALL paperwork is completed and received by County, an email will be sent to Consultant requesting online registration with myCOI. It is critical that County is provided with an accurate email address. The cost to register is $19.95 per year and a credit/debit card will be needed. Part of the registration process includes providing contact information for Consultant's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed, or faxed to County. Consultant will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Consultant's agent(s).

15.0 Indemnification: Consultant shall indemnify and hold harmless County, their officers, and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of Consultant and persons employed or utilized by Consultant, including any subcontractors, in the performance of the construction contract. Neither Consultant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents, or employees. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Consultant under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the services without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Services. Consultant shall proceed with the performance of any changes in the Services so ordered by County unless Consultant believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Consultant shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Consultant shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement: The Master Agreement or Work Authorization Assignment may be terminated by either party upon giving the other party thirty (30) calendar day's written notice. In the event of termination, County will be responsible for compensating Consultant only for the satisfactorily completed or partially completed Services up to the date of termination. Consultant shall not be entitled to recover any loss of anticipated profit.

18.0 Additional Terms and Conditions:

18.1 Advertising: Subject to Chapter 119, Florida Statutes, Consultant shall not publicly disseminate any information concerning the Master Agreement without prior written approval from County, including, but not limited to mentioning the Master Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Consultant's name and either a description of the Master Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Master Agreement.

18.2 Assignment: Neither County nor Consultant shall sell, assign or transfer any of its rights, duties or obligations under the Master Agreement without the prior written consent of the other Party. In the event of any assignment, Consultant remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

18.3 Bankruptcy or Insolvency: Consultant shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Consultant or any of its subconsultants or subcontractors who are involved in the provision of the Services under this Master Agreement.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

18.4 Compliance with Laws: Consultant shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287, Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

18.5 Conflict of Interest: Consultant warrants that it is not aware of any contracts or arrangements, which would conflict in any manner with the performance of the Services under this Agreement. If Consultant becomes aware of a potential conflict of interest, internally or among Consultant's subconsultants or employees during the course of the Agreement, Consultant shall immediately bring the issue to the attention of the County. If at the County's sole discretion, a conflict of interest exists, the parties may waive the conflict, Consultant will end the conflict, or the County may terminate the Agreement under the Terms of Article 17 of the Agreement. Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant, and its subconsultants at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Consultant or its subconsultants, during its tenure, or for two years thereafter, has any interest, direct or indirect. Consultant, and its subconsultants at any tier, shall insert the following provision into each of their contracts and sub-contracts:

"No member, officer, or employee of the subcontractor, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

18.6 Correction of Services: Consultant shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Consultant shall promptly replace and re-execute the Services in accordance with the Contract Documents and applicable laws (e.g., Americans with Disabilities Act and Florida Building Code), without additional expense to County for errors, omissions or deficiencies in the deliverables furnished, produced and or developed by Consultant or any Consultant Representative, and shall bear the expense of making good all Services of other consultant's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Consultant's expense. If Consultant does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Consultant.

18.7 County, State or Federal Funds: The County's performance and obligation to pay under this contract is contingent upon an annual appropriation from state and federal government as well as allocation by the Board of County Commissioners. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Consultant may not expend any County funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

18.8 Debarment: Consultant certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

18.9 Direct Purchase: County may purchase materials, equipment and supplies directly from the Consultant's supplier instead of through Contract, forgoing the payment of sales and use taxes.

18.10 Discriminatory Vendor: Consultant certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity, and may not transact business with public entity.

18.11 Disposal of Wastes: Consultant shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Consultant shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Consultant agrees that County has the right to reject, for any reason, Consultant's use of any particular disposal facility.

18.12 Dispute Resolution: For any dispute concerning performance of the Master Agreement or any Work Authorization Assignment, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Consultant. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Consultant. The decision shall be final and conclusive.

18.13 Documentation: All tracings, plans, specifications, maps, deliverables, computer files and/or reports prepared or obtained under this Master Agreement and any Work Authorization Assignment, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Master Agreement without restriction or limitation on their use (ie. equipment, services, software, computer models, data, routines, technology, and other intellectual property incident to provide the Scope of Services). Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products, trademark, trade secret or patent any invention developed under this Master Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County. This Master Agreement has been prepared by County and reviewed by Consultant and their professional advisors and it is agreed that it should not be interpreted in favor of either County or Consultant or against County or Consultant merely because of their efforts in preparing the Master Agreement. The headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Master Agreement.

18.14 Drug Free Workplace: Consultant certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

18.15 Employees, Subconsultants, Subcontractors and Agents: All Consultant employees, subconsultants, subcontractors, or agents performing any of the Services under the Work Authorization and Master Agreement shall be properly trained to meet or exceed any specified training qualifications and has or will secure, at its own expense, all personnel required to perform the Scope of Services required. Upon request, Consultant shall furnish a copy of licenses, certifications, or other proof of qualification. All employees, subconsultants, subcontractors, or agents of Consultant must comply with all security and administrative requirements of County. County may conduct, and Consultant shall cooperate in, a security background check or otherwise assess any employee, sub-consultant, subcontractor, or agent of Consultant. County may refuse access to County Facilities or require replacement of any employee, sub-consultant, subcontractor, or agent of Consultant for cause, including, but not limited to, technical or training qualifications, quality of services, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Consultant of its obligation to perform all Services in compliance with any Work Authorization and the

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

Agreement. County may reject and bar from any County facility for cause any of Consultant's employees, subconsultants, subcontractors, or agents. County shall have the right to review and approve any subconsultants or subcontractors that are utilized by Consultant in the performance of their Services. Consultant shall be fully responsible to County for the acts and omissions of its subconsultants and subcontractors, and persons directly or indirectly employed by them. It is Consultant's responsibility to ensure that its subconsultants and subcontractors are properly licensed to do business in the State of Florida and Citrus County, as required by law and comply with insurance provisions.

18.16 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Consultant is not to contact any local, state, or federal governmental agencies concerning environmental issues involving the Project Site under any Work Authorization Assignment.

18.17 Equal Employment Opportunity: Consultant shall not discriminate on the basis of race, color, sex, sexual orientation, gender identity, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Consultant shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed subconsultants as the Secretary of Labor, or County may require. The above shall be required of any sub-consultant hired by Consultant. All Equal Employment Opportunity requirements shall be included in all non-exempt subconsultants entered into by Consultant. Sub-contracts entered into by Consultant shall also include all other applicable labor provisions. No sub-contract shall be awarded to any non-complying sub-consultant. Additionally, Consultant shall insert in its sub-contracts a clause requiring subconsultants to include these provisions in any lower tier sub-contracts that may in turn be made. Consultant shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state subconsultants is NOT allowed.

18.18 E-Verification System: Consultant shall comply with the Executive order No. 12989 as amended, and Executive Order No. 11-116, and agrees to utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of: (1) all persons employed by Consultant during the contract term to perform any duties within Florida, and; (2) all persons, including subconsultants, assigned by Consultant to perform work pursuant to this Agreement. Consultants meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

18.19 Force Majeure Event: Consultant shall not be considered to be in default in the performance of its obligations under this Master Agreement and Work Authorization Assignment, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes and severe floods.

18.20 Governing Law and Venue: The Master Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

Master Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.21 Governmental Restrictions: If Consultant believes that any governmental restrictions have been imposed that require alteration of the methods used in the performance of the Services, Consultant shall immediately notify County in writing, indicating the specific restriction. County reserves the right, and the complete discretion, to accept any such alteration or to cancel the Master Agreement and/or Work Authorization Assignments at no further expense to County.

18.22 Immigration and Nationality Act: Consultant shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Consultant knowingly employs unauthorized aliens.

18.23 Inspection, Performance, Supervision: County reserves the right to inspect the Services provided by Consultant, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Consultant's performance under the Master Agreement. Such inspections performed by County, shall not be construed as a final approval of Consultant's Service, and shall not relieve Consultant from its obligations under the Master Agreement or any Work Authorization Assignment. County reserves the right to inspect, at any reasonable time with prior notice, Consultant's facilities to assess conformity of the provision of the Services with the Master Agreement or Work Authorization Assignment requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Master Agreement or Work Authorization Assignment requirements. Consultant shall at all times during the Master Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Master Agreement and Work Authorization Assignments. If County determines that Consultant does not meet these qualifying conditions, or that the Services proposed to be furnished do not meet the specified requirements, or that performance is untimely, County may terminate the Work Authorization Assignment or Master Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Master Agreement, but should County elect to do so, Consultant is not relieved from fulfilling all Master Agreement requirements. Consultant shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. Consultant will employ and maintain at the Project Site a supervisor or superintendent who shall have been designated in writing by Consultant as Consultant's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Consultant and all communications given to the supervisor or superintendent shall be as binding as if given directly to Consultant. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of Consultant's Services. County reserves the right to enter into Agreements with other firms or entities to assist County with its review of the deliverables, any project component(s) and the work.

18.24 Inspector General: Provider agrees to comply with the Inspector General in any investigation, audit, inspection, review, or hearing performed pursuant to Section 20.055, Florida Statutes.

18.25 Lawful Claims and Demands: Should any outstanding claims by subconsultants or suppliers incurred in the performance of the Services materialize after County has made Payment to Consultant, Consultant will indemnify and save County harmless from such claims. Acceptance by Consultant of payment shall be and shall operate as a release to County of all claims and all liabilities to Consultant, other than claims in stated amounts as may be specifically excepted by Consultant for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others relating to or arising out of the provision of the Services covered under this Master Agreement or Work Authorization Assignments. Any payment, however final or otherwise, shall not release Consultant or its sureties from any obligations under the Master Agreement.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

18.26 Lobbying: Consultant shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Services, employment, or contracts of any kind.

18.27 Local Preference: Not Applicable in this Agreement

18.28 Materials, Services, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Consultant shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

18.29 Non-Collusion: Consultant agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Master Agreement, and that Consultant intends to do the work with its own bonafide employees or subconsultants and has not provided a Response for the benefit of another consultant. Furthermore, Consultant certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a Response on any public contract.

18.30 Patent and Copyright Responsibility: Any material, design or supplied specified by Consultant or supplied by Consultant pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Consultant shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Consultant in the performance of the services.

18.31 Project Site Conditions: Consultant shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

18.32 Protection of Persons: Consultant will be responsible for the safety of its employees and the employees of its subconsultants and subcontractors, during the provision of their Services. Consultant will be responsible for initiating, maintaining, and supervising all safety programs in connection with the provision of their Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act and those of County. Consultant shall report promptly to County any accident or unusual occurrence during the performance of the Services, including personal injury or death to any Consultant employee, sub-consultant or subcontractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

18.33 Public Entity Crime: Pursuant to 287.133, Florida Statute, person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, response, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, response, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, responses, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18.34 Relationship: Consultant is an independent Contractor to County in performing its Services under this Master Agreement and is not an employee, agent, joint-venture, or partner of County.

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

18.35 Risk of Loss: Until the Services have been accepted by County, risk of loss or damage to any work product, whether partially or fully completed, that is associated with the Services shall remain with Consultant.

18.36 Schedules, Reports and Records: Consultant shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Services covered under the Master Agreement or Work Authorization Assignment. Furthermore, County reserves the right to inspect and audit Consultant's books and records relating to the Agreement, when deemed appropriate by County. All schedules, reports and records of Consultant, as they relate to the Master Agreement or Work Authorization Assignment, shall be retained by Consultant for a period of five (5) years from the date of final payment under the Master Agreement.

18.37 Scrutinized Companies: Consultant certifies that it is not listed on (a) the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statues, or is engaged in a boycott of Israel; (b) the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes; or (c) is engaged in business operations in Cuba or Syria. Consultant further understands and accepts that any contract issued as a result of this Bid shall be subject to Section 287.135, Florida Statutes, and subject to immediate termination by County in the event there is any misrepresentation or false certification on the part of Consultant.

18.38 Security and Confidentiality: Consultant shall comply fully with all security procedures of County in the performance of the Master Agreement. Consultant shall not divulge to third parties any information obtained by Consultant or its agents, subconsultants, subcontractors, officers or employees in the course of the provision of the Services without written consent of County. However, Consultant shall be permitted to release information to third parties if such information is publicly available through no fault of Consultant, information that Consultant developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Consultant shall take appropriate steps as to its personnel, agents, subconsultants and subcontractors. The warranties of this paragraph shall survive the Master Agreement.

18.39 Severability: If a court deems any provision of this Master Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

18.40 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Master Agreement will survive its completion or termination for any reason.

18.41 Taxes: Consultant shall pay all sales, consumer, use and other similar taxes required to be paid by Consultant in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Services under the Master Agreement or Work Authorization Assignment. County will not pay for any personal property taxes levied on Consultant or for any taxes levied on Consultant's employees' wages. County is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer are exempt from sales, consumer, use and other similar taxes.

18.42 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Master Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

18.43 Workforce Labor: County believes that the hiring of workforce labor by contractors to whom County awards contracts should, to the maximum extent, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify Career Source CLM of all awards involving construction and other types of services. Career Source CLM is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Contractor will be contacted by Career Source CLM, to discuss hiring through its staff and services. Contractor's participation with Career

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

Source CLM is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Contractor in hiring assistance.

19.0 Authority: Each person signing the Master Agreement warrants that he or she is duly authorized, qualified, duly organized to do business under the laws of the State of Florida and to bind the respective party to the Master Agreement.

IN WITNESS WHEREOF, this Agreement is accepted by the Parties as of the date noted below.

Stacy Dotson
Signature of Witness (1)

Stacey Dotson
Printed Name of Witness (1)

Jill Gilbertson
Signature of Witness (2)

Jill Gilbertson
Printed Name of Witness (2)

HALFF ASSOCIATES, INC.

BY: _____
ROBERT ERN, P.E., VICE PRESIDENT

STATE OF Florida

COUNTY OF Lake

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this 14th day of January, 2022, by Robert A. Ern, Jr. as _____ who is ☒ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 14th day of January, 2022.

Lisa Jane Longtin
NOTARY PUBLIC Signature
Printed Name: Lisa Jane Longtin
Commission No.: GG 205579
Expiration Date: Apr. 10, 2022

LISA JANE LONGTIN
Notary Public - State of Florida
Commission # GG 205579
My Comm. Expires Apr 10, 2022
Bonded through National Notary Assn.

SEAL

Official use only

ATTEST:

_____
ANGELA VICK, CLERK

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

DATE: _____

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

HALFF

Standard Hourly Rate Schedule

Engineers	
Principal/Officer – Professional Engineer	$250.00
Senior Professional Engineer	$220.00
Professional Engineer	$175.00
Project Manager	$145.00
Engineer Intern	$100.00
Technicians	
Senior Technician	$125.00
Design Technician	$85.00
GIS	
Principal Officer – Senior Spatial Analyst	$165.00
Senior Spatial Analyst	$135.00
Spatial Analyst	$100.00
GIS Specialist	$60.00
Landscape Architects	
Principal/Officer – Professional Landscape Architect	$200.00
Senior Professional Landscape Architect	$175.00
Project Manager Landscape Architect	$130.00
Professional Landscape Architect	$110.00
Senior Landscape Designer	$110.00
Landscape Designer	$80.00
Planners	
Principal/Officer – Land Planner	$225.00
Senior Planner	$150.00
Professional Planner	$110.00
Project Planner	$85.00
Environmental Scientists	
Senior Environmental Scientist	$200.00
Inspection and Plans Review	
Licensed Plans Examiner, Residential and/or Commercial	$85.00
Inspection Services Residential and/or Commercial	$85.00
Survey	
Survey Department Manager – P.S.M.	$175.00
Professional Surveyor – P.S.M.	$150.00
2 Man Field Crew	$155.00
3 Man Field Crew	$175.00
4 Man Field Crew	$190.00
Senior Survey Technician	$105.00
Survey Technician	$85.00

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

HALFF

Administration

Project Technician	$75.00
Administrative Assistant	$75.00

Reimbursable Expenses

Reimbursable expenses include, but are not limited to:

Courier Service	Government Permitting Fees
Maps/GIS Data	Prints, Copies, Plots, Plans
Subconsultant Fees	Postage and Overnight Mail
Miscellaneous Services	

Attachment: 2-8-22 Agenda Docs-Halff (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water Utilities

BOARD OF COUNTY COMMISSIONERS
DEPARTMENT OF WATER RESOURCES
DIVISION OF UTILITIES
1300 S. Lecanto Highway
Lecanto, Florida 34461-9014

Telephone: (352) 527-7650 Fax: (352) 527-7644
Citrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-5312
www.bocc.citrus.fl.us

MEMORANDUM

To: Linda Morse, Purchasing and Contract Manager, Office of Management and Budget

From: Tina Malmberg, Utility Planning & Engineering Division, Director

Christina Malmberg Digitally signed by Christina Malmberg DN: C=US, E=christina.malmberg@citrusbocc.com, CN=Christina Malmberg Date: 2021.11.30 11:38:34-06'00'

Date: November 30, 2021

RE: **RFQ 21-096 - Continuing Contract for Professional Services for Water, Wastewater, and Reclaimed Water Utility Systems**

County staff has completed the evaluation of each Consultant firm and their proposals according to the criteria defined in the Request for Qualification #21-096. Based upon the overall evaluation and weighting of the written presentations, it is the opinion and recommendation of staff that following list of consultants be awarded the engineering services defined in RFQ 21-096.

1. Jones Edmunds & Associates, Inc.
2. Wright-Pierce, Inc.
3. Burrell Engineering, Inc.
4. Booth, Ern Straughan & Hiott, Inc.
5. McKim & Creed, Inc.
6. Kimley-Horn and Associates, Inc.
7. Ardurra Group, Inc.
8. Mead and Hunt, Inc.

As always, your assistance is greatly appreciated.

Attachment: 2-8-22 RFQ 21-096 Agenda Docs (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water

PROCUREMENT AUTHORIZATION FORM

FOR PURCHASES IN EXCESS OF $ 25,000

Only complete the sections that apply and leave the rest blank. Once completed, print the form, have it signed by all those indicated below and mail to Purchasing Manager @ OMB/Purchasing. Also e-mail the form to linda.morse@citrusbocc.com **Purchasing will assign a solicitation number, which will be provided to you.**

(USE THE TAB KEY TO MOVE BETWEEN FIELDS)

NAME OF PROJECT: (Two lines maximum) Request for Statements of Qualifications; Continuing Contract for Professional Services Water, Wastewater, and Reclaimed Water Utility Systems

DEPARTMENT / DIVISION: Utility Planning & Engineering

ACCOUNT NUMBER: (Four lines maximum)

BUDGET AMOUNT:

FINANCING REQUIRED: YES ☐ NO ■ **GRANT FUNDED:** YES ☐ NO ■

DESCRIPTION OF COMMODITY / SERVICE / PROJECT AND JUSTIFICATION FOR EXPENDITURE:

The Citrus County Board of County Commissioners (County), in compliance with the Consultants Competitive Negotiation Act (287.055 Florida Statutes), invites Letters of Interest and Statements of Qualifications from firms (or individual professionals), having qualifications and experience furnishing various professional services associated with public water, wastewater, and reclaimed water systems.

The County's Water Resources Department (Department) is responsible for the evaluation, planning, funding, design, permitting, and construction of various water, wastewater, and reclaimed water systems and facilities. As such, the Department routinely has the need to engage the services of various professionals to assist with tasks customarily associated with these systems and facilities. This project involves engaging firms (or individual professionals), on continuing contract basis, to assist with specific tasks as they are identified.

REQUESTOR Christina Malmberg Digitally signed by Christina Malmberg DN: C=US, E=christina.malmberg@citrusbocc.com, CN=Christina Malmberg Date: 2021.04.28 14:14:56-04'00' **DATE** _____

DIVISION DIRECTOR Christina Malmberg Digitally signed by Christina Malmberg DN: C=US, E=christina.malmberg@citrusbocc.com, CN=Christina Malmberg Date: 2021.04.28 14:15:12-04'00' **DATE** _____

DEPARTMENT DIRECTOR Ken Cheek Digitally signed by Ken Cheek Date: 2021.06.28 08:16:55 -04'00' **DATE** _____

MANAGEMENT & BUDGET DIRECTOR _____ **DATE** 6.29.2021

Attachment: 2-8-22 RFQ 21-096 Agenda Docs (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water

RFQ 21-096 Continuing Contract for Professional Services Water, Wastewater and Reclaimed Water Utility Systems

Evaluation for RFQ 21-096

Scores

Criteria	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Required Forms, Documents, and Information	Total
Weight	**25**	**25**	**15**	**25**	**10**	**100**
Jones Edmunds & Associates, Inc.	24.00	23.00	14.00	23.00	10.00	94.00
Wright-Pierce, Inc.	22.33	23.33	14.00	23.67	10.00	93.33
Burrell Engineering, Inc.	23.33	23.00	13.00	21.00	10.00	90.33
Booth, Ern Straughan & Hiott, Inc.	21.67	23.00	14.33	21.00	10.00	90.00
McKim & Creed, Inc	23.67	22.33	13.67	19.00	10.00	88.67
Kimley-Horn and Associates, Inc.	22.33	22.33	11.33	22.00	10.00	88.00
Ardurra Group, Inc.	20.67	22.00	12.67	19.00	10.00	84.33
Mead and Hunt, Inc.	21.67	21.33	12.67	17.33	10.00	83.00
Metzger & Willard, Inc.	21.33	21.33	11.33	18.67	10.00	82.67
Cardno, Inc.	20.67	20.67	13.67	16.67	10.00	81.67
CHA Consulting, Inc.	19.67	20.00	13.00	18.67	10.00	81.33
Dyer, Riddle, Mills & Precourt, Inc.	19.00	20.33	12.00	18.67	10.00	80.00
ARMINIUS CONSULTANTS, LLC	19.67	19.67	11.67	17.00	10.00	78.00
Florida Technical Consultants, LLC	13.33	17.33	7.67	10.00	10.00	58.33

RFQ 21-096 Continuing Contract for Professional Services Water, Wastewater and Reclaimed Water Utility Systems

Evaluation for RFQ 21-096

Scores

Criteria	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Required Forms, Documents, and Information	Total
Weight	**25.00**	**25.00**	**15.00**	**25.00**	**10.00**	**100.00**
Ardurra Group, Inc.	**20.67**	**22.00**	**12.67**	**19.00**	**10.00**	**84.33**
Layne Cady	21.00	20.00	11.00	23.00	10.00	85.00
Cynthia Skelhorn	24.00	23.00	15.00	23.00	10.00	95.00
Jeanette Smith	17.00	23.00	12.00	11.00	10.00	73.00
ARMINIUS CONSULTANTS, LLC	**19.67**	**19.67**	**11.67**	**17.00**	**10.00**	**78.00**
Layne Cady	15.00	15.00	10.00	20.00	10.00	70.00
Cynthia Skelhorn	20.00	20.00	12.00	16.00	10.00	78.00
Jeanette Smith	24.00	24.00	13.00	15.00	10.00	86.00
Booth, Ern Straughan & Hiott, Inc.	**21.67**	**23.00**	**14.33**	**21.00**	**10.00**	**90.00**
Layne Cady	22.00	22.00	13.00	24.00	10.00	91.00
Cynthia Skelhorn	23.00	24.00	15.00	23.00	10.00	95.00
Jeanette Smith	20.00	23.00	15.00	16.00	10.00	84.00
Burrell Engineering, Inc.	**23.33**	**23.00**	**13.00**	**21.00**	**10.00**	**90.33**
Layne Cady	23.00	22.00	12.00	23.00	10.00	90.00
Cynthia Skelhorn	23.00	22.00	13.00	23.00	10.00	91.00
Jeanette Smith	24.00	25.00	14.00	17.00	10.00	90.00
Cardno, Inc.	**20.67**	**20.67**	**13.67**	**16.67**	**10.00**	**81.67**
Layne Cady	22.00	22.00	13.00	23.00	10.00	90.00
Cynthia Skelhorn	24.00	23.00	15.00	22.00	10.00	94.00
Jeanette Smith	16.00	17.00	13.00	5.00	10.00	61.00

Attachment: 2-8-22 RFQ 21-096 Agenda Docs (19878 : RFQ 21-096 Continuing Contract for Prof Serv for the Water, WW & Reclaimed Water

CHA Consulting, Inc.	**19.67**	**20.00**	**13.00**	**18.67**	**10.00**	**81.33**
Layne Cady	20.00	15.00	11.00	20.00	10.00	76.00
Cynthia Skelhorn	24.00	24.00	15.00	22.00	10.00	95.00
Jeanette Smith	15.00	21.00	13.00	14.00	10.00	73.00
Dyer, Riddle, Mills & Precourt, Inc.	**19.00**	**20.33**	**12.00**	**18.67**	**10.00**	**80.00**
Layne Cady	15.00	15.00	10.00	20.00	10.00	70.00
Cynthia Skelhorn	24.00	23.00	15.00	23.00	10.00	95.00
Jeanette Smith	18.00	23.00	11.00	13.00	10.00	75.00
Florida Technical Consultants, LLC	**13.33**	**17.33**	**7.67**	**10.00**	**10.00**	**58.33**
Layne Cady	12.00	12.00	7.00	10.00	10.00	51.00
Cynthia Skelhorn	20.00	18.00	12.00	18.00	10.00	78.00
Jeanette Smith	8.00	22.00	4.00	2.00	10.00	46.00
Jones Edmunds & Associates, Inc.	**24.00**	**23.00**	**14.00**	**23.00**	**10.00**	**94.00**
Layne Cady	23.00	20.00	12.00	23.00	10.00	88.00
Cynthia Skelhorn	24.00	24.00	15.00	23.00	10.00	96.00
Jeanette Smith	25.00	25.00	15.00	23.00	10.00	98.00
Kimley-Horn and Associates, Inc.	**22.33**	**22.33**	**11.33**	**22.00**	**10.00**	**88.00**
Layne Cady	23.00	21.00	13.00	24.00	10.00	91.00
Cynthia Skelhorn	25.00	23.00	15.00	23.00	10.00	96.00
Jeanette Smith	19.00	23.00	6.00	19.00	10.00	77.00
McKim & Creed, Inc	**23.67**	**22.33**	**13.67**	**19.00**	**10.00**	**88.67**
Layne Cady	23.00	21.00	13.00	21.00	10.00	88.00
Cynthia Skelhorn	23.00	23.00	14.00	22.00	10.00	92.00
Jeanette Smith	25.00	23.00	14.00	14.00	10.00	86.00
Mead and Hunt, Inc.	**21.67**	**21.33**	**12.67**	**17.33**	**10.00**	**83.00**
Layne Cady	20.00	19.00	11.00	20.00	10.00	80.00
Cynthia Skelhorn	24.00	22.00	14.00	23.00	10.00	93.00
Jeanette Smith	21.00	23.00	13.00	9.00	10.00	76.00
Metzger & Willard, Inc.	**21.33**	**21.33**	**11.33**	**18.67**	**10.00**	**82.67**
Layne Cady	20.00	20.00	11.00	20.00	10.00	81.00
Cynthia Skelhorn	24.00	22.00	14.00	23.00	10.00	93.00
Jeanette Smith	20.00	22.00	9.00	13.00	10.00	74.00

Wright-Pierce, Inc.	**22.33**	**23.33**	**14.00**	**23.67**	**10.00**	**93.33**
Layne Cady	22.00	21.00	12.00	22.00	10.00	87.00
Cynthia Skelhorn	24.00	24.00	15.00	24.00	10.00	97.00
Jeanette Smith	21.00	25.00	15.00	25.00	10.00	96.00

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	RFQ 21-095 Continuing Contract for Professional Engineering Services
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On August 1, 2021, Staff advertised a Solicitation document for RFQ 21-095 Continuing Contract for Professional Engineering Services seeking statements of qualifications from consulting firms for the provision of five different professional engineering disciplines to be provided on an as-needed basis under a continuing contract. The solicitation was done in accordance with Section 287.055 of the Florida Statues (Consultant's Competitive Negotiation Act). Nineteen (19) Statement of Qualifications were received.

After evaluating the responses, staff desires to award the top eleven-rated Consultant engineering firms to provide various professional engineering services for the County for a period of three years per each discipline listed below on an as needed basis.

General Civil
- Cardno, Inc.
- Dyer, Riddle, Mills & Precourt, Inc.
- Kimley-Horn and Associates, Inc.

Aviation and Airport Engineering
- American Infrastructure Development, Inc.
- GAI Consultants, Inc.
- Infrastructure Consulting & Engineering, PLLC

Transportation/ Roadway Engineering
- Dyer, Riddle, Mills & Precourt, Inc.
- Cardno, Inc.
- AECOM Technical Services, Inc.

Stormwater Management/ NPDS/ Watershed Studies
- Cardno, Inc
- Dyer, Riddle, Mills & Precourt, Inc.
- Hanson Professional Services, Inc.

Geotechnical Engineer/ Environmental/ Construction Administration
- Tierra, Inc.
- Michael G. Czerwinski, P.A.
- PSI

Staff has received one (1) more of the eleven (11) Agreements and would like to award these firms at this time. The other Agreements remaining and will be presented at another Board Meeting.

1. Professional Services Industries, Inc (PSI)

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

Budget will impact various departments and account numbers throughout the County for Professional Services including grant funding accounts

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute Master Agreements between Citrus County, Florida and Professional Services Industries, Inc. to provide professional engineering services on an as needed basis utilized by all County departments.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Marsh USA Inc.
701 Market Street, Suite 1100
St. Louis, MO 63101

CN102792561-PSI-PrPo-21-22

CONTACT NAME: Marsh | U.S. Operations
PHONE (A/C, No, Ext): 866-966-4664 **FAX (A/C, No):** 212-948-0811
E-MAIL ADDRESS: StLouis.CertRequest@Marsh.Com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Zurich American Insurance Company	16535
INSURER B : American Guarantee & Liability Ins Co	26247
INSURER C : Steadfast Insurance Company	26387
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Professional Service Industries, Inc.
5801 Benjamin Center Drive, Suite 112
Tampa, FL 33634

COVERAGES **CERTIFICATE NUMBER:** CHI-009617145-26 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY			GLO541569308	10/01/2021	10/01/2022	EACH OCCURRENCE	$	5,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$	100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)	$	20,000
	X POLICY PRO-JECT LOC						PERSONAL & ADV INJURY	$	5,000,000
	OTHER:						GENERAL AGGREGATE	$	10,000,000
							PRODUCTS - COMP/OP AGG	$	5,000,000
								$	
A	**AUTOMOBILE LIABILITY**			BAP 7296414-01	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident)	$	1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$	
	X OWNED AUTOS ONLY; SCHEDULED AUTOS						BODILY INJURY (Per accident)	$	
	X HIRED AUTOS ONLY; X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$	
								$	
B	X **UMBRELLA LIAB** X OCCUR			AUC541569408	10/01/2021	10/01/2022	EACH OCCURRENCE	$	6,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$	6,000,000
	DED RETENTION $							$	
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y/N			WC 7296412-01 (AOS)	10/01/2021	10/01/2022	X PER STATUTE OTH-ER		
A	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC 7296413-01 (WI)	10/01/2021	10/01/2022	E.L. EACH ACCIDENT	$	1,000,000
							E.L. DISEASE - EA EMPLOYEE	$	1,000,000
							E.L. DISEASE - POLICY LIMIT	$	1,000,000
C	Professional Liability			EOC0206920-06	09/30/2021	09/30/2022	Each Claim/Aggregate:		5,000,000
							SIR:		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: RFQ # 21-095 Continuing Contract for Professional Services
Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers is/are included as Additional Insured (except as respects all coverage afforded by the Workers' Compensation and Professional Liability policies) and granted a Waiver of Subrogation as required by written contract. This insurance (except Workers' Compensation and Professional Liability) is primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured and where required by written contract.

CERTIFICATE HOLDER
Citrus County, Florida
Attn: Purchasing Office
3600 W. Sovereign Path, Ste 266
Lecanto, FL 34461

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Marsh USA Inc.

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Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

AGENCY CUSTOMER ID: CN102792561
LOC #: St. Louis

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Marsh USA Inc.	Professional Service Industries, Inc. 5801 Benjamin Center Drive, Suite 112 Tampa, FL 33634
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Contractor's Pollution Liability
Policy #: CPO16503597
Carrier: AIG Specialty Insurance Company - NAIC #26883
Effective Dates: 10/01/2021 - 10/01/2022
Limit of Liability: $5,000,000 Coverage A Each Loss
$5,000,000 Coverage B Each Loss
$10,000,000 Aggregate
Deductible: $100,000 Each Loss

Contractor's Pollution Liability: Other deductibles may apply as per policy terms and conditions.

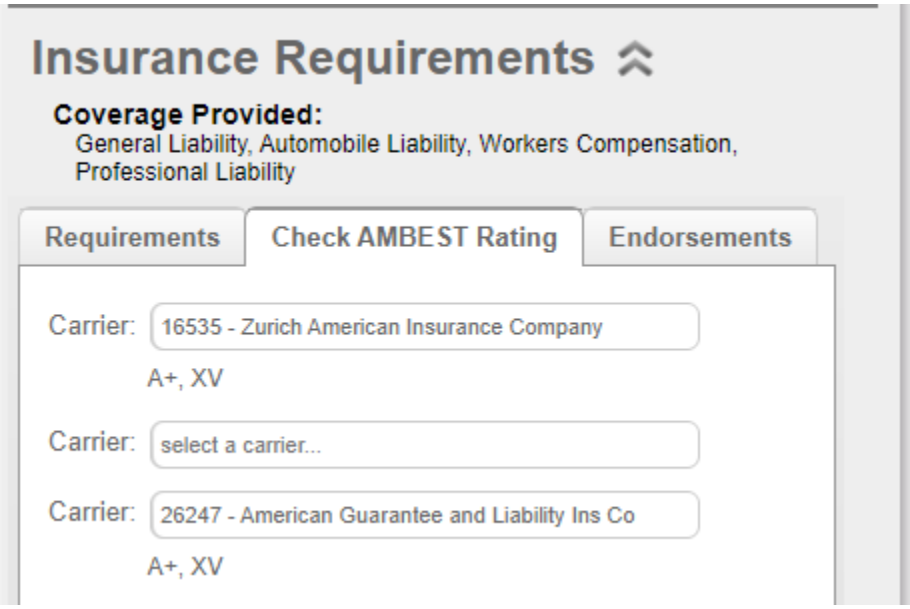
Named Insured under General Liability, Auto Liability, Workers Compensation, Umbrella/Excess Liability, Contractor's Pollution and Professional Liability Includes:

Testing Holdings USA Inc.
Professional Service Industries, Inc.
dba Intertek-PSI
aka PSI
Professional Service Industries Holdings, Inc.
Professional Service Industries Enigeerings, PLLC
Pittsburgh Testing Laboratory, Inc.
PSI Acquisitions, Inc.
Midwest Engineering Services, Inc.
Wilson Inspection X-Ray Services, Inc.

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Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

AMBEST 2021 PSI



Steadfast Insurance Company

AMB #: 003557 **NAIC #: 26387** **FEIN #: 520981481**

Domiciliary
1299 Zurich Way
Schaumburg, Illinois 60196-1056

United States

Address

Web: www.zurichna.com

Phone: 800-987-3373

Fax: 877-962-2567

AM Best Rating Unit: AMB #: 050457 - Zurich Insurance Group Ltd
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Based on AM Best's analysis, 086976 - Zurich Insurance Group Ltd is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category): A+ (Superior)

Affiliation Code: g (Group)

Outlook (or Implication): Stable

Action: Affirmed

Effective Date: October 01, 2021

Initial Rating Date: June 30, 1974

Long-Term Issuer Credit View Definition

Rating (Rating Category): aa- (Superior)

Outlook (or Implication): Positive

Action: Affirmed

Effective Date: October 01, 2021

Initial Rating Date: September 14, 2004

Financial Size Category View Definition

Financial Size Category: XV ($2 Billion or greater)

u Denotes Under Review Best's Rating

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

MASTER CONSULTANT AGREEMENT

This Consulting Agreement is entered into by the parties this _____ day of _____, 2022.

1.0 Parties:

Citrus County, Florida, a political subdivision of the State of Florida, (County).

and

Professional Service Industries, Inc., (Consultant).

2.0 Designated Contact Person as to County:
Linda Morse, Purchasing & Contracts Manager
Department of Management & Budget
3600 W. Sovereign Path, Ste. 266
Lecanto, Florida 34461
Phone: 352-527-5457
Fax: 352-527-5424
Email: linda.morse@citrusbocc.com

3.0 Designated Contact Person as to Consultant:
James Kenney, West Florida Branch Manager
Professional Service Industries, Inc.
5801 Benjamin Center Drive, Suite 112
Tampa, Florida
Phone:813-886-1075
Fax: N/A
Email: james.kenney@intertek.com

4.0 Notices: All notices between County and Consultant, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Consultant and County (hereinafter referred to as the "Master Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the Scope of Services or other rights or obligations of the parties, precedence shall be given in the following order: (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Master Agreement, (3) provision of any Work Authorization assigned to Consultant (4) provisions of the Purchase Order issued to Consultant, and (5) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:
1. Exhibit A – Consultants Labor Fee Schedule

7.0 Terms of Agreement and Commencement of Services: The Agreement shall begin on January 29, 2022, and shall be effective through September 30, 2025, or until the completion of projects authorized during that period to County's satisfaction. The date that Consultant shall commence the provision of Services shall be the date on which a Purchase Order and a Notice to Proceed is received by Consultant. The County reserves the right to automatically extend any agreement for a maximum period not to exceed ninety (90) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

8.0 Modification of Master Agreement: The Master Agreement may only be modified or amended upon mutual written agreement of County and Consultant. No oral agreements or representations shall be valid or binding upon County or Consultant. No alteration or modification of the Master Agreement terms shall be valid or binding against County. Consultant may not unilaterally modify the terms of the Master Agreement by affixing additional terms by incorporating such terms onto Consultant's documents forwarded by Consultant for payment. County's processing of documentation on forms furnished by Consultant for approval of payment shall not constitute acceptance of any terms and conditions noted therein.

9.0 Services Provided by Consultant: The Services of Consultant shall be on an as-needed basis for (1) non-construction related projects ("studies") where the estimated cost of the study does not exceed $500,000 or (2) construction related projects where the estimated cost of construction does not exceed $4,000,000 related to Geotechnical Engineer/Environmental/Construction Administration Discipline. Projects assigned to Consultant shall be through a "Work Authorization", which shall be considered a "sub-agreement" to the Master Agreement whereby County and Consultant mutually agree to scope, schedule and price for a project that is assigned to Consultant. Work Authorizations can be issued to Consultant by any County Representative authorized to do so, with the oversight of County's Purchasing Section. All Work Authorizations with a value more than $35,000.00 will require the approval by Citrus County Board of County Commissioners.

9.1 Additional Services: Services that may be required after expiration of the Agreement and Work Authorizations, including, but not limited to, design assistance, construction assistance, and litigation assistance, will be completed within the terms and conditions of this Agreement at the written direction of County. Any additional Services, as well as compensation for such, will be negotiated between the Parties and made part of this Master Agreement through an Amendment to the Agreement.

9.2 Changes in Project Scope: County may at any time, as the need arises, order changes to the project scope of any Work Authorization, without invalidating the Master Agreement. If such changes result in an increase or decrease in Consultant's fees, or in the time required for Consultant to perform the Services, an equitable adjustment shall be authorized by way of an Amendment to the Work Authorization. Any Amendment that results in a change in Consultant's fees more than $35,000.00 will require the approval by County.

9.3 Correction of Work: Consultant shall promptly correct any Services rejected by County for failure to comply with the requirements of the Work Authorization, and this Master Agreement, without additional expense to County. If Consultant does not take action to correct rejected Services within ten (10) calendar days after receipt of written notice from County, County may cancel the Work Authorization and, at its discretion, terminate the Master Agreement.

9.4 Performance Qualifications: County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Work Authorization and the Master Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under any Work Authorization and Agreement. If County determines that (1) Consultant does not meet these qualifying conditions, (2) that the Services do not meet the specified requirements, or (3) that Consultant's performance is untimely, County may terminate the Work Authorization and Master Agreement. All final plans, documents, reports, studies and other data prepared by Consultant shall bear the professional's seal/signature, in accordance with the applicable Florida Statute that governs and Administrative Rules promulgated by the Florida Department of Business and Professional Regulation, and guidelines published by the Department, in effect at the time of execution of this Master Agreement. In the event that changes in the Statute or Rules create a conflict with the requirements of the published guidelines, requirements of the Statute and/or Rules shall take precedence.

9.5 Progress Schedules: Consultant agrees to provide project schedule progress reports for all Work Authorizations in a format acceptable to County and at intervals established by County. County will be

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

entitled at all times to be advised, at its request, as to the status of work being done by Consultant under any Work Authorization and of the details thereof. Either party to the Agreement may request and be granted a conference.

9.6 Supervision by Consultant: Consultant shall supervise and direct the performance of Consultant's Services and shall be solely responsible for the means, methods, techniques, sequences, and safety.

9.7 Suspension of Consultant's Services under a Work Authorization Assignment: County may, in its sole discretion, suspend Consultant's Services covered under any Work Authorization assignment, at any time, when in the best interest of County. County shall provide Consultant written notice outlining the particulars of the suspension. Upon receiving a notice of suspension, Consultant and Sub-Consultant shall immediately comply with the notice, stopping all work in-progress and not perform any further Services covered under the Work Authorization assignment. Within ninety (90) days after the notice of suspension, or any longer period agreed to between County and Consultant, County shall either issue a written notice authorizing Consultant to resume the Services or terminate the Work Authorization assignment. If County issues notice to Consultant to resume its Services, Consultant will be allowed a mutually agreed upon extension of time that is directly attributable to the suspension. In the event of suspension, County will be responsible for compensating Consultant only for services satisfactorily completed, or partially completed, up to the date of suspension. Suspension of Consultant's Services shall not entitle Consultant to any loss of anticipated profit under this provision.

9.8 Work Authorizations: Anytime County requires Consultant's Services for a project, County will develop a "conceptual" scope of services for the project and share such with Consultant. Consultant will be required to (a) evaluate the conceptual scope and gather additional information, if necessary, (b) visit and familiarize themselves with the project site, if applicable, and (c) provide County with a Response for the project, which will include a detailed scope of services, a schedule of milestones, and a cost estimate for the project. Response shall be submitted in sufficient detail, as required by County, to allow for the proper evaluation of the Response. If Consultant's Response is deficient in scope or there is insufficient information concerning Consultant's cost estimate, Consultant will be required to provide County with additional information and/or modify the Response to the satisfaction of County. Upon County's acceptance of Consultant's Response (scope, schedule, and fee), Consultant shall prepare a final Response which shall be identified as a "Work Authorization" for execution by County and Consultant. All Services to be performed by Consultant under a Work Authorization shall be to the satisfaction of County. Furthermore, Consultant shall have the responsibility to answer questions, provide County information, and resolve issues that may arise during Consultant's preparation of their Response, as well as negotiate Consultant's scope, schedule, and fee for Project. If, after discussions and negotiations between County and Consultant, County cannot accept Consultant's Response for a particular project, County shall have the right to rescind its request for Consultant's Services and seek the services of another consultant. Under no circumstances shall County be liable to Consultant for any costs incurred by Consultant in preparing their Response regardless of whether County does or does not accept Consultant's Response.

9.8.1 Duration of Work Authorizations: Work Authorizations issued under the Master Agreement will remain in force until completed by Consultant or cancelled by County and time is of the essence of this Master Agreement and each of its provisions.

9.8.2 Notices of Work Authorizations: Work Authorizations are "sub-agreements" to this Agreement whereby County and Consultant mutually agree to the scope, schedule and price of a project that is assigned to Consultant. All notices between County and Consultant concerning Work Authorizations shall be between County and Consultant. Notices shall be in writing and delivered by regular mail, certified mail, courier service, facsimile, and e-mail or personal delivery.

10.0 Compensation to Consultant's Labor Fee Schedule: Compensation to be paid to Consultant for the provision of their Services for Work Authorization assignments shall be based on Consultant's labor fee schedule and if County identifies, or Consultant recommends, any additional Services to be performed by Consultant, or if County authorizes changes in the scope, extent, or character of the Project that result

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

in additional fees, such additional fees shall be mutually negotiated between County and Consultant, and made a part of this Master Agreement by a written Amendment.

10.1 Changes in Consultants Labor Fee Schedule: Before making any additions or deletions to the work described in the Work Authorizations, and before undertaking any changes or revisions to such work, the parties will negotiate any necessary cost changes and will agree to such through an amendment to the Agreement. In the event that Consultant and County are not able to reach an Agreement as to the amount of compensation to be paid to Consultant for supplemental work desired by County, Consultant will be obligated to proceed with the supplemental work in a timely manner for the amount determined by County to be reasonable. In such event, Consultant will have the right to file a claim with County for such additional amounts as Consultant deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through administrative procedures or the courts relieve Consultant from the obligation to timely perform the supplemental work.

10.2 Compensation in Excess of $195,000: If the compensation to be paid to Consultant, whether by time and material, lump-sum or cost-plus-a-fixed-fee, will exceed the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, it is mutually agreed that the following provision will be applicable to this Agreement:

> "Consultant hereby certifies covenants and warrants that wage rates and other factual unit costs provided to County to support the compensation for any Services covered under this Master Agreement are accurate, complete and current as of the date of the Agreement. It is further agreed that the Agreement price will be adjusted to exclude any significant sums by which County determines the Agreement price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such adjustments must be made within one year following the end of the Work Authorization or Master Agreement. For this purpose, the end of the Master Agreement is the date of final billing or acceptance of the work by County, whichever is later."

10.3 Direct Operating Expenses: Allowable direct operating expenses shall include, but not be limited to, purchase of materials or parts, purchase or lease of equipment, reproduction services, film processing, long distance telephone charges, postal and courier delivery charges, and purchases of other services and/or items as authorized by County in connection with any Work Authorization assignment. Travel, per diem, meals and lodging expenses are not allowable direct operating expenses. Approved direct operating expenses shall be reimbursed to Consultant at actual cost plus fifteen percent (15%) mark-up to cover Consultant's overhead and profit. Reimbursement of direct operating expenses will require Consultant to provide copies of invoices, and/or other documentation to support the expenditure.

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the provision of the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Work Authorization assignment. At a minimum, the payment requests shall include the Master Agreement Number, Work Authorization Assignment Number, Purchase Order Number, a description of the Services provided, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Master Agreement/Work Authorization and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Consultant that County deems necessary to substantiate claims for remuneration. Upon receipt of Consultant's payment request, County will review such to ensure that it is in proper order, and that the Services covered under the payment request have been completed in accordance with the Work Authorization. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date, which a properly received payment request is recorded as received by County, for Services completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within ten (10) business days after the date on which the payment request is recorded as received by County. County shall provide Consultant with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act", or reject the payment request, within ten (10) business days after the date on which the corrected and proper payment request is recorded as received by County.

11.4 Resolution of Payment Request Disputes: In the event of a dispute between Consultant and County concerning the full or partial payment of a payment request, such disagreement shall be finally determined by County. If the dispute between Consultant and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Consultant for the Services through a Work Authorization, a purchase order will also be issued to Consultant for the purpose of facilitating payment to Consultant. Except under an "emergency request", Consultant shall not provide any Services to County until Consultant has received a purchase order from County. Consultant shall be permitted to accept an order to provide Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to Consultant via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by Consultant for such emergency requests.

11.6 Progress Payments: Consultant may submit progress payment requests to County for partial completion of the Services. If County makes payment of progress payments to Consultant which is attributable to any services provided by any of Consultants suppliers, subconsultants or subcontractors, Consultant shall remit payment for such from the progress payments to those subconsultants or subcontractors. All Services covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Consultant of the sole responsibility for the care and protection of those Services which have been completed, even if Consultant remains in possession and control of such Services, or as a waiver of the right of County to require Consultant to fulfill all of the terms of the Agreement. If Consultant's fee is a "lump sum amount", Consultant shall indicate on each invoice (1) the percentage of work completed, (2) the value of the completed work, based on a percentage of the lump sum amount, (3) the total amount of prior payments received, and (4) the net amount of the payment request, which is the value of the completed work minus the value of prior payments received.

11.7 Payments to Subconsultants: When Consultant receives from County any payment for Services covered under the Agreement, Consultant must pay such moneys received to each sub-Consultant or supplier in proportion to the percentage of the Services completed by each sub-Consultant or supplier within ten (10) business days after Consultant's receipt of the payment. If Consultant receives less than full payment, then Consultant shall be required to disburse only the funds received on a pro rata basis to its sub-Consultants or suppliers, each receiving a prorated portion based on the amount due on the payment. If a sub-Consultant receives payment from Consultant for labor, services or materials furnished by sub-Consultants or suppliers hired by the sub-Consultants, the sub-Consultant must remit

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

payment due to those sub-Consultants or suppliers within seven (7) business days after the sub-Consultant's receipt of payment from Consultant.

11.8 Records of Costs: Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for five (5) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to County upon request. Records of costs incurred will include Consultant's general accounting records and the project records, together with supporting documents and records, of Consultant, their subconsultants and subcontractors, performing work on the project, and all other records of Consultant, their subconsultants and subcontractors considered necessary by County for a proper audit of project costs.

11.9 Right to Withhold: Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Consultant under this Agreement an amount sufficient to satisfy any amount due and owing to County by Consultant on any other Agreement between Consultant and County. County may withhold payment on any invoice in the event that Consultant is in default under any provision of this Agreement or any other Agreement between Consultant and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment Once the Project has been completed and Consultant has fulfilled all of the requirements under the Work Authorization and provided there are no existing or pending claims or demands by County against Consultant, Consultant may submit a final payment request to County. Upon receipt of such, and provided the payment request is in order, County shall make final payment to Consultant.

11.11 ACH Enrollment: All Consultants will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Consultant's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Consultant warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish Consultant's ability to satisfy its agreement obligations.

12.2 Warranty Against Defects in Workmanship: Consultant shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Consultant shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Consultant shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3 Warranty of Standard Care: In the performance of professional services, Consultant will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Consultant will use due care in performing its Services and will have due regard for acceptable professional standards and principles. Consultant's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Consultant do not comply with the foregoing warranties and County notifies Consultant of such, then Consultant shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-performed Services shall be performed on a mutually agreed

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

schedule. Consultant shall and does hereby assign to County the benefits of any of Consultant's sub-consultant's or Sub-contractor's warranties. Such assignment shall not relieve Consultant of its warranty obligations for performance or standard of care to County under this Agreement.

12.4 Warranty of Title: Title to any work product that results from Consultant's performance of its Services under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date, that County accepts the completed Services of Consultant. When title passes to County in accordance with the Agreement, Consultant warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13.0 Public Records: Consultant will keep and maintain public records required by County to perform the service. Upon request from County's custodian of public records, Consultant will provide County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law for a period of five (5) years. Consultant will provide County, Federal Highway Administration (FHWA), Office of Inspector General (OIG) and Florida Department of Transportation (FDOT) access to all records. Consultant will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Consultant does not transfer the records to County. Upon completion of the Agreement, Consultant will transfer, at no cost, to County all public records in possession of Consultant or keep and maintain public records required by County to perform the service. If Consultant transfers all public records to County upon completion of the Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to County, upon request from County's custodian of public records, in a format that is compatible with the information technology system of County. If Consultant does not comply with County's request for public records, County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT NANCY JO KINCH, CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352) 527-5235; EMAIL: NANCY.KINCH@CITRUSBOCC.COM

14.0 Insurance: During the term of the Agreement, Consultant, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Consultant. Consultant shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Pursuant to Section 337.106, Florida Statues, Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or subconsultants. The coverages, limits or endorsements required herein protect the primary interests of County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Consultant against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Consultant under this contract.

14.2 Commercial General Liability: Consultant must obtain a General Liability policy with a minimum limit of $1,000,000 per occurrence, and a $2,000,000 general aggregate.

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

14.3 Automobile Liability: Consultant must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event Consultant does not own vehicles, Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Consultant must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

14.4.2 For any officer of a Consultant that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If Consultant/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Consultant/employer/owner.

14.4.3 The purpose of this section is to ensure that all Consultants, subconsultants, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of Consultants, subconsultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Professional Liability and/or Errors and Omissions Liability: Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.6 Other Insurance Provisions:

14.6.1 Consultant shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation or changes in policy language, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.6.2 The project's number should be noted on the certificate.

14.6.3 Consultant has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Consultant shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

14.6.4 All required insurance policies must be maintained until the contract work has been accepted by County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

14.6.5 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Workers Compensation and Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to County, its officials, employees, or volunteers.

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

14.6.6 Consultant's insurance coverage shall be primary insurance as respects County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officials, employees, or volunteers shall be excess of Consultant's insurance and shall be non-contributory.

14.6.7 For all policies of insurance except Professional Liability: Consultant, and its insurance carrier, waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

14.6.8 The Certificate Holder should read as follows: Citrus County, Florida, political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.6.9 It is Consultant's responsibility to ensure that all subconsultants comply with these insurance requirements. Consultants shall include all subconsultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-consultant. All coverages for subconsultants shall be subject to all of the requirements stated herein.

14.6.10 All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A-.

14.6.11 All Certificates must show that Consultant's policies have been endorsed per the requirements.

14.6.12 Once ALL paperwork is completed and received by County, an email will be sent to Consultant requesting online registration with myCOI. It is critical that County is provided with an accurate email address. The cost to register is $19.95 per year and a credit/debit card will be needed. Part of the registration process includes providing contact information for Consultant's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Consultant will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Consultant's agent(s).

15.0 Indemnification: Consultant shall indemnify and hold harmless County, their officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of Consultant and persons employed or utilized by Consultant, including any subconsultants, in the performance of the construction contract. Neither Consultant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents, or employees. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Consultant under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the services without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Services. Consultant shall proceed with the performance of any changes in the Services so ordered by County unless Consultant believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Consultant shall give County written notice thereof within fifteen (15) calendar days after

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

the receipt of the ordered change, and Consultant shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement: The Master Agreement or Work Authorization Assignment may be terminated by either party upon giving the other party thirty (30) calendar day's written notice. In the event of termination, County will be responsible for compensating Consultant only for the satisfactorily completed or partially completed Services up to the date of termination. Consultant shall not be entitled to recover any loss of anticipated profit.

18.0 Additional Terms and Conditions:

18.1 Advertising: Subject to Chapter 119, Florida Statutes, Consultant shall not publicly disseminate any information concerning the Master Agreement without prior written approval from County, including, but not limited to mentioning the Master Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Consultant's name and either a description of the Master Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Master Agreement.

18.2 Assignment: Neither County nor Consultant shall sell, assign, or transfer any of its rights, duties or obligations under the Master Agreement without the prior written consent of the other Party. In the event of any assignment, Consultant remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

18.3 Bankruptcy or Insolvency: Consultant shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Consultant or any of its subconsultants or subcontractors who are involved in the provision of the Services under this Master Agreement.

18.4 Compliance with Laws: Consultant shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287, Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

18.5 Conflict of Interest: Consultant covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Services covered under this Master Agreement. Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Master Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant, and its subconsultants at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Consultant or its subconsultants, during its tenure, or for two years thereafter, has any interest, direct or indirect. Consultant, and its subconsultants at any tier, shall insert the following provision into each of their contracts and sub-contracts:

"No member, officer, or employee of the subcontractor, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

18.6 Correction of Services: Consultant shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not,

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

and Consultant shall promptly replace and re-execute the Services in accordance with the Contract Documents and applicable laws (e.g., Americans with Disabilities Act and Florida Building Code), without additional expense to County for errors, omissions or deficiencies in the deliverables furnished, produced and or developed by Consultant or any Consultant Representative, and shall bear the expense of making good all Services of other consultant's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Consultant's expense. If Consultant does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Consultant.

18.7 County, State or Federal Funds: The County's performance and obligation to pay under this contract is contingent upon an annual appropriation from state and federal government as well as allocation by the Board of County Commissioners. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Consultant may not expend any County funds for the purpose of lobbying the legislature, or local, state or federal agencies.

18.8 Debarment: Consultant certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

18.9 Direct Purchase: County may purchase materials, equipment and supplies directly from the Consultant's supplier instead of through Contract, forgoing the payment of sales and use taxes.

18.10 Discriminatory Vendor: Consultant certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity, and may not transact business with public entity.

18.11 Disposal of Wastes: Consultant shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Consultant shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Consultant agrees that County has the right to reject, for any reason, Consultant's use of any disposal facility.

18.12 Dispute Resolution: For any dispute concerning performance of the Master Agreement or any Work Authorization Assignment, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Consultant. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Consultant. The decision shall be final and conclusive.

18.13 Documentation: All tracings, plans, specifications, maps, deliverables, computer files and/or reports prepared or obtained under this Master Agreement and any Work Authorization Assignment, as well as all data collected, together with summaries and charts derived there from, will be considered

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

works made for hire and will become the property of County upon expiration or termination of the Master Agreement without restriction or limitation on their use (i.e. equipment, services, software, computer models, data, routines, technology, and other intellectual property incident to provide the Scope of Services). Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products, trademark, trade secret or patent any invention developed under this Master Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County. This Master Agreement has been prepared by County and reviewed by Consultant and their professional advisors and it is agreed that it should not be interpreted in favor of either County or Consultant or against County or Consultant merely because of their efforts in preparing the Master Agreement. The headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Master Agreement.

18.14 Drug Free Workplace: Consultant certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

18.15 Employees, Subconsultants, Subcontractors and Agents: All Consultant employees, subconsultants, subcontractors, or agents performing any of the Services under the Work Authorization and Master Agreement shall be properly trained to meet or exceed any specified training qualifications and has or will secure, at its own expense, all personnel required to perform the Scope of Services required. Upon request, Consultant shall furnish a copy of licenses, certifications, or other proof of qualification. All employees, subconsultants, subcontractors, or agents of Consultant must comply with all security and administrative requirements of County. County may conduct, and Consultant shall cooperate in, a security background check or otherwise assess any employee, sub-consultant, subcontractor, or agent of Consultant. County may refuse access to County Facilities or require replacement of any employee, sub-consultant, subcontractor, or agent of Consultant for cause, including, but not limited to, technical or training qualifications, quality of services, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Consultant of its obligation to perform all Services in compliance with any Work Authorization and the Agreement. County may reject and bar from any County facility for cause any of Consultant's employees, subconsultants, subcontractors, or agents. County shall have the right to review and approve any subconsultants or subcontractors that are utilized by Consultant in the performance of their Services. Consultant shall be fully responsible to County for the acts and omissions of its subconsultants and subcontractors, and persons directly or indirectly employed by them. It is Consultant's responsibility to ensure that its subconsultants and subcontractors are properly licensed to do business in the State of Florida and Citrus County, as required by law and comply with insurance provisions.

18.16 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Consultant is not to contact any local, state or federal governmental agencies concerning environmental issues involving the Project Site under any Work Authorization Assignment.

18.17 Equal Employment Opportunity: Consultant shall not discriminate on the basis of race, color, sex, sexual orientation, gender identity, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. Seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Consultant shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed subconsultants as the Secretary of Labor, or County may require. The above shall be required of any sub-consultant hired by Consultant. All Equal Employment Opportunity requirements shall be included in all non-exempt subconsultants entered into by Consultant. Sub-contracts entered into by Consultant shall also include all other applicable labor

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

provisions. No sub-contract shall be awarded to any non-complying sub-consultant. Additionally, Consultant shall insert in its sub-contracts a clause requiring subconsultants to include these provisions in any lower tier sub-contracts that may in turn be made. Consultant shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state subconsultants is NOT allowed.

18.18 E-Verification System: Consultant shall comply with the Executive order No. 12989 as amended, and Executive Order No. 11-116, and agrees to utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of: (1) all persons employed by Consultant during the contract term to perform any duties within Florida, and; (2) all persons, including subconsultants, assigned by Consultant to perform work pursuant to this Agreement. Consultants meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

18.19 Force Majeure Event: Consultant shall not be considered to be in default in the performance of its obligations under this Master Agreement and Work Authorization Assignment, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes, and severe floods.

18.20 Governing Law and Venue: The Master Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Master Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.21 Governmental Restrictions: If Consultant believes that any governmental restrictions have been imposed that require alteration of the methods used in the performance of the Services, Consultant shall immediately notify County in writing, indicating the specific restriction. County reserves the right, and the complete discretion, to accept any such alteration or to cancel the Master Agreement and/or Work Authorization Assignments at no further expense to County.

18.22 Immigration and Nationality Act: Consultant shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Consultant knowingly employs unauthorized aliens.

18.23 Inspection, Performance, Supervision: County reserves the right to inspect the Services provided by Consultant, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Consultant's performance under the Master Agreement. Such inspections performed by County, shall not be construed as a final approval of Consultant's Service, and shall not relieve Consultant from its obligations under the Master Agreement or any Work Authorization Assignment. County reserves the right to inspect, at any reasonable time with prior notice, Consultant's facilities to assess conformity of the provision of the Services with the Master Agreement or Work Authorization Assignment requirements. County reserves the right to investigate

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

or inspect, at any time, whether the provision of the Services complies with the Master Agreement or Work Authorization Assignment requirements. Consultant shall at all times during the Master Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Master Agreement and Work Authorization Assignments. If County determines that Consultant does not meet these qualifying conditions, or that the Services proposed to be furnished do not meet the specified requirements, or that performance is untimely, County may terminate the Work Authorization Assignment or Master Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Master Agreement, but should County elect to do so, Consultant is not relieved from fulfilling all Master Agreement requirements. Consultant shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. Consultant will employ and maintain at the Project Site a supervisor or superintendent who shall have been designated in writing by Consultant as Consultant's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Consultant and all communications given to the supervisor or superintendent shall be as binding as if given directly to Consultant. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of Consultant's Services. County reserves the right to enter into Agreements with other firms or entities to assist County with its review of the deliverables, any project component(s) and the work.

18.24 Inspector General: Provider agrees to comply with the Inspector General in any investigation, audit, inspection, review, or hearing performed pursuant to Section 20.055, Florida Statutes.

18.25 Lawful Claims and Demands: Should any outstanding claims by subconsultants or suppliers incurred in the performance of the Services materialize after County has made Payment to Consultant, Consultant will indemnify and save County harmless from such claims. Acceptance by Consultant of payment shall be and shall operate as a release to County of all claims and all liabilities to Consultant, other than claims in stated amounts as may be specifically excepted by Consultant for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others relating to or arising out of the provision of the Services covered under this Master Agreement or Work Authorization Assignments. Any payment, however final or otherwise, shall not release Consultant or its sureties from any obligations under the Master Agreement.

18.26 Lobbying: Consultant shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Services, employment, or contracts of any kind.

18.27 Local Preference: Not Applicable in this Agreement

18.28 Materials, Services, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Consultant shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

18.29 Non-Collusion: Consultant agrees that neither it, nor any of its officers, partners, agents, or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Master Agreement, and that Consultant intends to do the work with its own bonafide employees or subconsultants and has not provided a Response for the benefit of another consultant. Furthermore, Consultant certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a Response on any public contract.

18.30 Patent and Copyright Responsibility: Any material, design or supplied specified by Consultant or supplied by Consultant pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Consultant shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Consultant in the performance of the services.

18.31 Project Site Conditions: Consultant shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

18.32 Protection of Persons: Consultant will be responsible for the safety of its employees and the employees of its subconsultants and subcontractors, during the provision of their Services. Consultant will be responsible for initiating, maintaining, and supervising all safety programs in connection with the provision of their Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act and those of County. Consultant shall report promptly to County any accident or unusual occurrence during the performance of the Services, including personal injury or death to any Consultant employee, sub-consultant or subcontractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

18.33 Public Entity Crime: Pursuant to 287.133, Florida Statute, person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, response, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, response, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, responses, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18.34 Relationship: Consultant is an independent Contractor to County in performing its Services under this Master Agreement and is not an employee, agent, joint-venture, or partner of County.

18.35 Risk of Loss: Until the Services have been accepted by County, risk of loss or damage to any work product, whether partially or fully completed, that is associated with the Services shall remain with Consultant.

18.36 Schedules, Reports and Records: Consultant shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Services covered under the Master Agreement or Work Authorization Assignment. Furthermore, County reserves the right to inspect and audit Consultant's books and records relating to the Agreement, when deemed appropriate by County. All schedules, reports and records of Consultant, as they relate to the Master Agreement or Work Authorization Assignment, shall be retained by Consultant for a period of five (5) years from the date of final payment under the Master Agreement.

18.37 Scrutinized Companies: Consultant certifies that it is not listed on (a) the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statues, or is engaged in a boycott of Israel; (b) the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes; or (c) is engaged in business operations in Cuba or Syria. Consultant further understands and accepts that any contract issued as a result of this Response shall be subject to Section 287.135, Florida Statutes, and subject to immediate termination by County in the event there is any misrepresentation or false certification on the part of Consultant.

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

18.38 Security and Confidentiality: Consultant shall comply fully with all security procedures of County in the performance of the Master Agreement. Consultant shall not divulge to third parties any information obtained by Consultant or its agents, subconsultants, subcontractors, officers or employees in the course of the provision of the Services without written consent of County. However, Consultant shall be permitted to release information to third parties if such information is publicly available through no fault of Consultant, information that Consultant developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Consultant shall take appropriate steps as to its personnel, agents, subconsultants and subcontractors. The warranties of this paragraph shall survive the Master Agreement.

18.39 Severability: If a court deems any provision of this Master Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

18.40 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Master Agreement will survive its completion or termination for any reason.

18.41 Taxes: Consultant shall pay all sales, consumer, use and other similar taxes required to be paid by Consultant in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Services under the Master Agreement or Work Authorization Assignment. County will not pay for any personal property taxes levied on Consultant or for any taxes levied on Consultant's employees' wages. County is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer are exempt from sales, consumer, use and other similar taxes.

18.42 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Master Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

18.43 Workforce Labor: County believes that the hiring of workforce labor by Consultants to whom County awards contracts should, to the maximum extent, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify Career Source CLM of all awards involving construction and other types of services. Career Source CLM is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Consultant will be contacted by Career Source CLM, to discuss hiring through its staff and services. Consultant's participation with Career Source CLM is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Consultant in hiring assistance.

19.0 Authority: Each person signing the Master Agreement warrants that he or she is duly authorized, qualified, duly organized to do business under the laws of the State of Florida and to bind the respective party to the Master Agreement.

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Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

IN WITNESS WHEREOF, this Agreement is accepted by the Parties as of the date noted below.

Signature of Witness (1)

KARAN · DAREKAR
Printed Name of Witness (1)

Signature of Witness (2)

William E. Morrison
Printed Name of Witness (2)

PROFESSIONAL SERVICE INDUSTRIES, INC.

By: James Kenney
JAMES KENNEY, WEST FLORIDA BRANCH MANAGER

STATE OF Florida

COUNTY OF Pasco

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 18 day of January, 2022, by James Kenney as W. Florida Manager who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 18 day of January, 2022.

Official use only

Carrie E Harkin
NOTARY PUBLIC Signature
Printed Name: Carrie E. Harkin
Commission No.: HH 175067
Expiration Date: Sept 26, 2025

SEAL

CARRIE E HARKIN
Notary Public - State of Florida
Commission # HH 175067
My Comm. Expires Sep 26, 2025
Bonded through National Notary Assn.

ATTEST:

ANGELA VICK, CLERK

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

DATE: _____

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

EXHIBIT A

PSI FEE SCHEDULE – 2022
Citrus County Board of County Commissioners
Department of Management & Budget
RFQ 21-095

A. PROFESSIONAL SERVICES

Chief Engineer - (P.G. / P.E.)	$175.00 per hour
Principal Consultant (P.G. / P.E.)	150.00 per hour
Certified Industrial Hygienist (C.I.H.)	130.00 per hour
Project Manager/Sr. Engineer (P.E.)/Sr. Geologist (P.G.)/Sr. Roof Consultant	135.00 per hour
Senior Scientist/Geologist/Engineer/Biologist	135.00 per hour
Certified Infrared Thermographer	95.00 per hour
Project Scientist/Geologist/Engineer/Biologist/Roof Consultant	110.00 per hour
Construction Supervisor	85.00 per hour
Construction Foreman	75.00 per hour
Staff Scientist/Geologist/Engineer/Biologist/Roof Specialist	85.00 per hour
Environmental Specialist/Industrial Hygienist (IH)	75.00 per hour
Roof Inspector	65.00 per hour
Senior Technician/Equipment Operator	55.00 per hour
Industrial Hygienist Technician	65.00 per hour
Environmental/Field Technician	65.00 per hour

B. SUPPORT SERVICES

GIS Specialist	$70.00 per hour
CADD Draftsman	70.00 per hour
Administrative Assistant	55.00 per hour
Clerical	45.00 per hour

C. ENVIRONMENTAL FIELD EQUIPMENT AND SUPPLIES

Organic Vapor Analyzer (OVA)	$150.00 per day
Multi-gas Monitor (LEL)	115.00 per day
Groundwater Parameter Meters	75.00 per day
Data Logger/Pressure Transducer	350.00 per day
Generator (5 KW)	100.00 per day
Generator (10KW)	150.00 per day
Sediment Core	150.00 per day
Metal Detector	45.00 per day
Vibracore Sampler.	250.00 per day
Groundwater Sampling Kit	275.00 per day
Soil Sampling Kit	250.00 per day
Surveying Equipment	75.00 per day
Coring Drill	125.00 per day

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Water Level Indicator/Interface Probe	25.00 per day
Digital Camera	25.00 per day
In-Line Filters	48.00 each
16 oz. Sample Jars with Lids, 24/case	30.00 per case

D. ASBESTOS, LEAD, IAQ, MOLD, AND OTHER LAB SERVICES

PLM – bulk samples (>48 hr. turn around)	$22.00 each
Point Count Analysis	65.00 each
PCM – air samples (>48 hr. turn around)	20.00 each
TEM – air samples (>48 hr. turn around)	125.00 each
Air Monitoring (8-hour shift)	650.00 per day
Air Monitoring (12-hour shift)	900.00 per day
Air Quality Sampling Kit	175.00 per day
Ambient Air Samples (non-viable)	75.00 each
Ambient Air Sample (viable)	75.00 each
Wall Cavity Samples (non-viable)	85.00 each
Tape/Lift Sample (non-viable)	75.00 each
Swab Sample	75.00 each
Culturable Fungi Identification and Enumeration	65.00 each
Total Fungal Spore Count	70.00 each
Endotoxin Analysis	115.00 each
Lead Bulk/Chip Sample	25.00 each
Lead Wipe Sample	25.00 each
Lead TCLP Sample	175.00 each

E. ROOF TESTING

Field Roof Cuts	$75.00 each
Roof Cut Analysis, ASTM D2829, D3617	475.00 per cut
Roof Core Analysis	75.00 per core
Moisture Content, Insulation	65.00 per specimen
Delmhorst Moisture Probe	50.00 per test
Aggregate Sieve Analysis	100.00 per sample
Wind Uplift Tests, bell chamber or bonded pull tests	
- mobilization	quoted per project
- single test, minimum	700.00 per test
- additional tests	250.00 per test
Fastener Pull Tests	55.00 per specimen
Airflow Measurement Hood	150.00 per day
Infrared Equipment	200.00 per day
Infrared Mobilization	200.00 each
Nuclear Moisture Meter	200.00 per day
Nuclear Moisture Meter Mobilization	quoted per project

F. DRILLING SERVICES

Geoprobe Drilling Rig (2-man crew)	$3,000.00 per day

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Ground Penetrating Radar (GPR)	$2,000.00 per day
Field Support Vehicle	$150.00 per day
Well Permits	50.00 each
Shallow Monitor Wells (1/2-inch dia, <15 ft)	215.00 each
Mobilization	550.00 per event
Standard Penetration Test (SPT) borings (0 to 50 feet)	15.00 per foot
Grout/Seal Boreholes (0 to 50 feet)	6.50 per foot
Casing Allowance (0 to 50 feet, 3 inch casing)	8.00 per foot
Boring Coordination and layout	75.00 per hour
Double Ring Infiltrometer Test	500.00 each
Auger Borings	10.00 per foot

G. CONSTRUCTION MATERIAL TESTING SERVICES

SOIL COMPACTION AND STABILITY

Standard or Modified Proctor Maximum Density Test in accordance with applicable ASTM Standards	$90.00 each
Field In-Place Density Test (Compaction Test) in accordance with applicable ASTM Standards for calibrated drive sleeve, sand cone or nuclear methods	25.00 each
Limerock Bearing Ratio Tests in accordance with F.D.O.T. procedures including Modified Proctor Test	300.00 each

CONCRETE TESTS

Compressive Strength of Concrete (ASTM C39)	90.00 per set
Compressive Strength CMU (ASTM C 140)	225.00 per set
Compressive Strength Testing of Hollow Masonry Prisms (ASTM E 447)	145.00 per prism
Compressive Strength of Grout Prisms for Cell Fill (ASTM C 1019)	90.00 per set
Molding, Curing and Testing of 2" x 2" Masonry Mortar Cubes (set of 3 cubes)	90.00 per set
Mobilization of Concrete Core Rig	125.00 each

ASPHALT TESTS

Bitumen Extraction/Gradation (each)	$150.00 each
Marshall Stability (includes density & stability)	150.00 each
Asphalt Coring	65.00 per hour
Mobilization of Pavement Core Rig	125.00 each
Pavement Cores for Laboratory Density & Thickness Determinations	35.00 each

LABORATORY TESTS

Organic Content	$55.00 each
Moisture Content	10.00 each
Atterberg Limits	90.00 each
Percent Passing 200 Sieve (Wet Method)	50.00 each
Grain Size Analysis (Soil)	90.00 each
Grain Size Analysis (Aggregate)	90.00 each
Falling Head	200.00 each
Corrosion Series	330.00 each
LA Abrasion	150.00 each

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

pH of Soil ..... 40.00 each

TECHNICAL SERVICES

The following hourly rates will be applicable to all general site or plant visits as they may be requested for the purpose of sampling materials, conducting inspections, providing continuous control and services,(ie: monitoring of concrete pours).

Engineering Technician ..... $50.00 per hour
Senior Engineering Technician ..... 55.00 per hour
Structural Steel Inspector
Visual Weld or Bolt Torque Testing ..... 75.00 per hour
Fireproofing Inspector ..... 70.00 per hour
NDE Inspection ..... 125.00 per hour

H. SUBCONTRACTORS

Various Subcontract Fees ..... Cost + 25%

1. The above unit rates are based on an eight-hour day, Monday through Friday. Hours in excess of 8-hours per day or work performed on weekends will be billed at 1.5 times the normal rate. Personnel rates are billed on a portal to portal basis.
2. Drilling services are for two-wheel drive, truck-mounted drilling equipment. Rates for other types of equipment will be quoted for each assignment.
3. The above hourly unit rates will be billed in 1-hour increments.
4. Actual items will be billed if requested or required during field exploration.
5. Direct-push (Geoprobe) daily rate does not include difficult access, interior drilling, off-shore or barge-mounted drilling.
6. Maximum depth for Geoprobe depends on site conditions and is generally less than 60 feet.
7. Other services not listed will be quoted on a per project basis and approved by the Citrus County Project Manager or designated contact.
8. Labor rates will be subjected to a Cost of Living increase equal to the Consumer Price Index – Urban (CPI-U), effective at each yearly anniversary date of this Agreement.
9. Rates involving vehicle usage are subject to change based on the current price of gasoline in the area of the project.
10. A minimum charge of 4 hours applies to field testing and observation services.
11. Scheduling or cancellation of field testing and observation services is required at least 2 working days in advance of the date the services are to be performed. Services cancelled without advance notice will be subject to a minimum charge of 4 hours at the corresponding labor category.

Attachment: 2-8--22 Agenda Docs-PSI (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Board of County Commissioners

DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING
3600 W. Sovereign Path, Suite 241
Lecanto, Florida 34461

Telephone: (352) 527-5446 Fax: (352) 527-5482
Citrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-0825 or (352) 527-5312

TO: Linda Morse, Purchasing & Contracts Manager

THRU: Randall Olney P.E., Department of Public Works Director RSO

FROM: Brian Kauffman P.E., Engineering Division Director BCK

DATE: Friday, December 03, 2021

RE: RFQ 21-095 Continuing Contracts for Professional Engineering Services

Based upon the attached RFQ 21-095 summary scores, please develop continuing contracts with the top three ranked companies in each discipline as summarized below.

General Civil
- Cardno, Inc.
- Dyer, Riddle, Mills & Precourt, Inc.
- Kimley-Horn and Associates, Inc.

Aviation and Airport Engineering
- American Infrastructure Development, Inc.
- GAI Consultants, Inc.
- Infrastructure Consulting & Engineering, PLLC

Transportation/ Roadway Engineering
- Dyer, Riddle, Mills & Precourt, Inc.
- Cardno, Inc.
- AECOM Technical Services, Inc.

Stormwater Management/ NPDS/ Watershed Studies
- Cardno, Inc
- Dyer, Riddle, Mills & Precourt, Inc.
- Hanson Professional Services, Inc.

Geotechnical Engineer/ Environmental/ Construction Administration
- Tierra, Inc.
- Michael G. Czerwinski, P.A.
- PSI

BCK/bck

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

PROCUREMENT AUTHORIZATION FORM

FOR PURCHASES IN EXCESS OF $ 35,000

Only complete the sections that apply and leave the rest blank. The last two pages are only if requesting an RFP/RFI/RFQ. Once completed send to Linda Morse at linda.morse@citrusbocc.com or interoffice mail.

(USE THE TAB KEY TO MOVE BETWEEN FIELDS)

NAME OF PROJECT: Request for Statement of Qualifications: Continuing Contract for Professional Services
(Two lines maximum)

DEPARTMENT / DIVISION: Public Works / Engineering

ACCOUNT NUMBER:
(Four lines maximum)

BUDGET AMOUNT:

FINANCING REQUIRED: YES ☐ NO ☑ **GRANT FUNDED:** YES ☐ NO ☑

DESCRIPTION OF COMMODITY / SERVICE / PROJECT AND JUSTIFICATION FOR EXPENDITURE:

The Citrus County Board of County Commissioners (County) , in compliance with the Consultants Competitive Negotiation Act (287.055 Florida Statutes), invites Letters of Interest and Statements of Qualifications from firms (or individual professionals), having qualifications and experience in providing various professional Engineering Services

The County's Engineering Division is responsible for the evaluation, planning, design, permitting, and construction of various Aviation, Stormwater and Transportation projects. As such, the Division routinely has the need to engage the services of various professionals to assist with tasks customarily associated with these projects . This project involves engaging firms (or individual professionals), on continuing contract basis, to assist with specific tasks as they are identified.

REQUESTOR (SIGNATURE) _____ **DATE** _____

REQUESTOR (PRINT NAME) Brian Kauffman **DATE** _____

DIVISION DIRECTOR Brian Kauffman **DATE** 5/17/21

DEPARTMENT DIRECTOR _____ **DATE** 5/19/21

MANAGEMENT & BUDGET DIRECTOR Cpscott **DATE** 5·20·2021

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Continuing Contract for Professional Engineering Services
RFQ 21-095
Summary Scores

Criteria	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Professional Service Discipline Matrix	Other Forms, Documents and Information	Total
Weight	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
Discipline General Civil							
Cardno, Inc.	19.33	19.33	18.67	18.33	14.67	5.00	95.33
Dyer, Riddle, Mills & Precourt, Inc.	19.33	19.33	18.00	18.33	15.00	5.00	95.00
Kimley-Horn and Associates, Inc.	18.67	19.00	18.33	17.67	14.00	4.67	92.33
Causseaux Hewett & Walpole, Inc.	17.67	18.33	17.67	18.00	13.67	5.00	90.33
EXP US Services Inc	18.33	17.33	17.33	17.33	13.67	5.00	89.00
Discipline Aviation and Airport Engineering							
American Infrastructure Development, Inc.	19.67	19.33	19.33	19.00	14.67	4.67	96.67
GAI Consultants, Inc.	19.00	19.00	18.67	18.33	15.00	5.00	95.00
Infrastructure Consulting & Engineering, PLLC	19.67	18.67	18.33	18.33	14.67	4.67	94.33
Hanson Professional Services Inc.	18.67	18.33	18.00	17.67	14.67	5.00	92.33
EXP US Services Inc	18.33	17.67	17.00	18.00	13.67	5.00	89.67
Kimley-Horn and Associates, Inc.	18.00	17.67	17.00	18.33	14.00	4.67	89.67
Discipline Transportation / Roadway Engineering							
Dyer, Riddle, Mills & Precourt, Inc.	19.33	18.33	17.67	18.33	15.00	5.00	93.67
Cardno, Inc.	19.33	18.33	17.67	18.33	14.33	5.00	93.00
AECOM Technical Services, Inc.	18.67	18.67	18.00	18.33	14.00	4.67	92.33
Causseaux Hewett & Walpole, Inc.	18.67	18.00	18.00	17.67	14.33	5.00	91.67
Infrastructure Consulting & Engineering, PLLC	18.67	18.33	17.67	17.67	14.00	4.67	91.00
Mott MacDonald Florida, LLC	18.00	18.67	17.67	17.67	14.00	5.00	91.00
Kimley-Horn and Associates, Inc.	18.33	17.67	17.00	18.67	14.00	4.67	90.33
Baslee Engineering Solutions Inc.	17.33	17.67	17.33	17.33	14.00	5.00	88.67
Greenman-Pedersen, Inc.	18.00	17.33	17.00	17.33	14.00	5.00	88.67
EXP US Services Inc	18.33	17.67	17.00	16.67	13.67	5.00	88.33
Discipline Stormwater Management / NPDES / Watershed Studies							
Cardno, Inc.	19.00	19.33	18.67	19.00	14.33	5.00	95.33
Dyer, Riddle, Mills & Precourt, Inc.	19.00	18.33	18.67	18.00	15.00	5.00	94.00
Hanson Professional Services Inc.	19.00	19.00	18.33	18.33	14.33	5.00	94.00
Applied Sciences Consulting, Inc.	18.67	18.67	18.67	18.33	14.00	4.33	92.67
Kimley-Horn and Associates, Inc.	19.00	18.33	17.67	18.33	14.00	4.67	92.00
Causseaux Hewett & Walpole, Inc.	18.33	18.00	17.00	17.67	13.67	5.00	89.67
Greenman-Pedersen, Inc.	18.00	17.00	18.00	17.33	14.00	5.00	89.33
EXP US Services Inc	18.00	17.33	17.00	17.33	13.67	5.00	88.33
Discipline Geotechnical Engineering / Environmental / Construction Administration							
Michael G. Czerwinski, P.A.	19.67	19.33	18.00	18.33	14.67	5.00	95.00
Tierra, Inc.	19.33	18.67	18.67	18.67	14.67	5.00	95.00
PSI	19.33	18.67	18.00	18.00	14.67	5.00	93.67
Geo-Technologies, Inc.	19.00	18.33	17.67	17.33	14.33	5.00	91.67
Central Testing Lab	18.67	18.33	17.33	17.33	13.33	5.00	90.00
Baslee Engineering Solutions Inc.	17.67	17.67	17.33	17.33	13.67	5.00	88.67
EXP US Services Inc	17.33	17.33	17.33	17.33	13.67	5.00	88.00

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Continuing Contract for Professional Engineering Services RFQ 21-095 Summary Scores							
Criteria	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Professional Service Discipline Matrix	Other Forms, Documents and Information	Total
Weight	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
Discipline General Civil							
Cardno, Inc.	19.33	19.33	18.67	18.33	14.67	5.00	95.33
Dyer, Riddle, Mills & Precourt, Inc.	19.33	19.33	18.00	18.33	15.00	5.00	95.00
Kimley-Horn and Associates, Inc.	18.67	19.00	18.33	17.67	14.00	4.67	92.33
Causseaux Hewett & Walpole, Inc.	17.67	18.33	17.67	18.00	13.67	5.00	90.33
EXP US Services Inc	18.33	17.33	17.33	17.33	13.67	5.00	89.00
Discipline Aviation and Airport Engineering							
American Infrastructure Development, Inc.	19.67	19.33	19.33	19.00	14.67	4.67	96.67
GAI Consultants, Inc.	19.00	19.00	18.67	18.33	15.00	5.00	95.00
Infrastructure Consulting & Engineering, PLLC	19.67	18.67	18.33	18.33	14.67	4.67	94.33
Hanson Professional Services Inc.	18.67	18.33	18.00	17.67	14.67	5.00	92.33
EXP US Services Inc	18.33	17.67	17.00	18.00	13.67	5.00	89.67
Kimley-Horn and Associates, Inc.	18.00	17.67	17.00	18.33	14.00	4.67	89.67
Discipline Transportation / Roadway Engineering							
Dyer, Riddle, Mills & Precourt, Inc.	19.33	18.33	17.67	18.33	15.00	5.00	93.67
Cardno, Inc.	19.33	18.33	17.67	18.33	14.33	5.00	93.00
AECOM Technical Services, Inc.	18.67	18.67	18.00	18.33	14.00	4.67	92.33
Causseaux Hewett & Walpole, Inc.	18.67	18.00	18.00	17.67	14.33	5.00	91.67
Infrastructure Consulting & Engineering, PLLC	18.67	18.33	17.67	17.67	14.00	4.67	91.00
Mott MacDonald Florida, LLC	18.00	18.67	17.67	17.67	14.00	5.00	91.00
Kimley-Horn and Associates, Inc.	18.33	17.67	17.00	18.67	14.00	4.67	90.33
Baslee Engineering Solutions Inc.	17.33	17.67	17.33	17.33	14.00	5.00	88.67
Greenman-Pedersen, Inc.	18.00	17.33	17.00	17.33	14.00	5.00	88.67
EXP US Services Inc	18.33	17.67	17.00	16.67	13.67	5.00	88.33
Discipline Stormwater Management / NPDES / Watershed Studies							
Cardno, Inc.	19.00	19.33	18.67	19.00	14.33	5.00	95.33
Dyer, Riddle, Mills & Precourt, Inc.	19.00	18.33	18.67	18.00	15.00	5.00	94.00
Hanson Professional Services Inc.	19.00	19.00	18.33	18.33	14.33	5.00	94.00
Applied Sciences Consulting, Inc.	18.67	18.67	18.67	18.33	14.00	4.33	92.67
Kimley-Horn and Associates, Inc.	19.00	18.33	17.67	18.33	14.00	4.67	92.00
Causseaux Hewett & Walpole, Inc.	18.33	18.00	17.00	17.67	13.67	5.00	89.67
Greenman-Pedersen, Inc.	18.00	17.00	18.00	17.33	14.00	5.00	89.33
EXP US Services Inc	18.00	17.33	17.00	17.33	13.67	5.00	88.33
Discipline Geotechnical Engineering / Environmental / Construction Administration							
Michael G. Czerwinski, P.A.	19.67	19.33	18.00	18.33	14.67	5.00	95.00
Tierra, Inc.	19.33	18.67	18.67	18.67	14.67	5.00	95.00
PSI	19.33	18.67	18.00	18.00	14.67	5.00	93.67
Geo-Technologies, Inc.	19.00	18.33	17.67	17.33	14.33	5.00	91.67
Central Testing Lab	18.67	18.33	17.33	17.33	13.33	5.00	90.00
Baslee Engineering Solutions Inc.	17.67	17.67	17.33	17.33	13.67	5.00	88.67
EXP US Services Inc	17.33	17.33	17.33	17.33	13.67	5.00	88.00

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Continuing Contract for Professional Engineering Services
RFQ 21-095
Scores-Discipline-Aviation and Airport Engineering

Criteria (Zero scores are Consultants that did not submit a response for this discipline)	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Professional Service Discipline Matrix	Other Forms, Documents and Information	Total
Weight	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
AECOM Technical Services, Inc.	0	0	0	0	0	0	0
American Infrastructure Development, Inc.	**19.67**	**19.33**	**19.33**	**19.00**	**14.67**	**4.67**	**96.67**
Roger Ingall	**19.00**	**18.00**	**18.00**	**18.00**	**14.00**	**4.00**	**91.00**
Brian Kauffman	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
Randall Olney	**20.00**	**20.00**	**20.00**	**19.00**	**15.00**	**5.00**	**99.00**
Applied Sciences Consulting, Inc.	0	0	0	0	0	0	0
Baslee Engineering Solutions Inc.	0	0	0	0	0	0	0
Cardno, Inc.	0	0	0	0	0	0	0
Causseaux Hewett & Walpole, Inc.	0	0	0	0	0	0	0
Central Testing Lab	0	0	0	0	0	0	0
Dyer, Riddle, Mills & Precourt, Inc.	0	0	0	0	0	0	0
EXP US Services Inc	**18.33**	**17.67**	**17.00**	**18.00**	**13.67**	**5.00**	**89.67**
Roger Ingall	**18.00**	**18.00**	**17.00**	**17.00**	**14.00**	**5.00**	**89.00**
Brian Kauffman	**17.00**	**17.00**	**17.00**	**17.00**	**12.00**	**5.00**	**85.00**
Randall Olney	**20.00**	**18.00**	**17.00**	**20.00**	**15.00**	**5.00**	**95.00**
GAI Consultants, Inc.	**19.00**	**19.00**	**18.67**	**18.33**	**15.00**	**5.00**	**95.00**
Roger Ingall	**17.00**	**18.00**	**18.00**	**18.00**	**15.00**	**5.00**	**91.00**
Brian Kauffman	**20.00**	**19.00**	**19.00**	**19.00**	**15.00**	**5.00**	**97.00**
Randall Olney	**20.00**	**20.00**	**19.00**	**18.00**	**15.00**	**5.00**	**97.00**
Geo-Technologies, Inc.	0	0	0	0	0	0	0
Greenman-Pedersen, Inc.	0	0	0	0	0	0	0
Hanson Professional Services Inc.	**18.67**	**18.33**	**18.00**	**17.67**	**14.67**	**5.00**	**92.33**
Roger Ingall	**17.00**	**18.00**	**18.00**	**17.00**	**15.00**	**5.00**	**90.00**
Brian Kauffman	**19.00**	**19.00**	**17.00**	**18.00**	**14.00**	**5.00**	**92.00**
Randall Olney	**20.00**	**18.00**	**19.00**	**18.00**	**15.00**	**5.00**	**95.00**
Infrastructure Consulting & Engineering, PLLC	**19.67**	**18.67**	**18.33**	**18.33**	**14.67**	**4.67**	**94.33**
Roger Ingall	**19.00**	**18.00**	**18.00**	**18.00**	**14.00**	**4.00**	**91.00**
Brian Kauffman	**20.00**	**18.00**	**18.00**	**18.00**	**15.00**	**5.00**	**94.00**
Randall Olney	**20.00**	**20.00**	**19.00**	**19.00**	**15.00**	**5.00**	**98.00**
Kimley-Horn and Associates, Inc.	**18.00**	**17.67**	**17.00**	**18.33**	**14.00**	**4.67**	**89.67**
Roger Ingall	**16.00**	**17.00**	**16.00**	**17.00**	**14.00**	**4.00**	**84.00**
Brian Kauffman	**18.00**	**18.00**	**18.00**	**18.00**	**13.00**	**5.00**	**90.00**
Randall Olney	**20.00**	**18.00**	**17.00**	**20.00**	**15.00**	**5.00**	**95.00**
Michael G. Czerwinski, P.A.	0	0	0	0	0	0	0
Mott MacDonald Florida, LLC	0	0	0	0	0	0	0
PSI	0	0	0	0	0	0	0
Tierra, Inc.	0	0	0	0	0	0	0

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Continuing Contract for Professional Engineering Services

RFQ 21-095

Scores-Discipline-General Civil

Criteria (Zero scores are Consultants that did not submit a response for this discipline)	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Professional Service Discipline Matrix	Other Forms, Documents and Information	Total
Weight	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
AECOM Technical Services, Inc.	0	0	0	0	0	0	0
American Infrastructure Development, Inc.	0	0	0	0	0	0	0
Applied Sciences Consulting, Inc.	0	0	0	0	0	0	0
Baslee Engineering Solutions Inc.	0	0	0	0	0	0	0
Cardno, Inc.	**19.33**	**19.33**	**18.67**	**18.33**	**14.67**	**5.00**	**95.33**
Roger Ingall	18.00	19.00	18.00	18.00	14.00	5.00	92.00
Brian Kauffman	20.00	20.00	20.00	20.00	15.00	5.00	100.00
Randall Olney	20.00	19.00	18.00	17.00	15.00	5.00	94.00
Causseaux Hewett & Walpole, Inc.	**17.67**	**18.33**	**17.67**	**18.00**	**13.67**	**5.00**	**90.33**
Roger Ingall	15.00	17.00	16.00	16.00	13.00	5.00	82.00
Brian Kauffman	18.00	18.00	18.00	18.00	13.00	5.00	90.00
Randall Olney	20.00	20.00	19.00	20.00	15.00	5.00	99.00
Central Testing Lab	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dyer, Riddle, Mills & Precourt, Inc.	**19.33**	**19.33**	**18.00**	**18.33**	**15.00**	**5.00**	**95.00**
Roger Ingall	18.00	18.00	17.00	17.00	15.00	5.00	90.00
Brian Kauffman	20.00	20.00	18.00	19.00	15.00	5.00	97.00
Randall Olney	20.00	20.00	19.00	19.00	15.00	5.00	98.00
EXP US Services Inc	**18.33**	**17.33**	**17.33**	**17.33**	**13.67**	**5.00**	**89.00**
Roger Ingall	18.00	17.00	17.00	17.00	14.00	5.00	88.00
Brian Kauffman	17.00	17.00	17.00	17.00	12.00	5.00	85.00
Randall Olney	20.00	18.00	18.00	18.00	15.00	5.00	94.00
GAI Consultants, Inc.	0	0	0	0	0	0	0
Geo-Technologies, Inc.	0	0	0	0	0	0	0
Greenman-Pedersen, Inc.	0	0	0	0	0	0	0
Hanson Professional Services Inc.	0	0	0	0	0	0	0
Infrastructure Consulting & Engineering, PLLC	0	0	0	0	0	0	0
Kimley-Horn and Associates, Inc.	**18.67**	**19.00**	**18.33**	**17.67**	**14.00**	**4.67**	**92.33**
Roger Ingall	17.00	18.00	17.00	17.00	14.00	4.00	87.00
Brian Kauffman	19.00	19.00	19.00	18.00	13.00	5.00	93.00
Randall Olney	20.00	20.00	19.00	18.00	15.00	5.00	97.00
Michael G. Czerwinski, P.A.	0	0	0	0	0	0	0
Mott MacDonald Florida, LLC	0	0	0	0	0	0	0
PSI	0	0	0	0	0	0	0
Tierra, Inc.	0	0	0	0	0	0	0

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Continuing Contract for Professional Engineering Services
RFQ 21-095
Scores-Discipline-Geotechnical Engineering / Environmental / Construction Administration

Criteria (Zero scores are Consultants that did not submit a response for this discipline)	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Professional Service Discipline Matrix	Other Forms, Documents and Information	Total
Weight	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
AECOM Technical Services, Inc.	0	0	0	0	0	0	0
American Infrastructure Development, Inc.	0	0	0	0	0	0	0
Applied Sciences Consulting, Inc.	0	0	0	0	0	0	0
Baslee Engineering Solutions Inc.	**17.67**	**17.67**	**17.33**	**17.33**	**13.67**	**5.00**	**88.67**
Roger Ingall	**16.00**	**17.00**	**16.00**	**17.00**	**14.00**	**5.00**	**85.00**
Brian Kauffman	**17.00**	**17.00**	**17.00**	**17.00**	**12.00**	**5.00**	**85.00**
Randall Olney	**20.00**	**19.00**	**19.00**	**18.00**	**15.00**	**5.00**	**96.00**
Cardno, Inc.	0	0	0	0	0	0	0
Causseaux Hewett & Walpole, Inc.	0	0	0	0	0	0	0
Central Testing Lab	**18.67**	**18.33**	**17.33**	**17.33**	**13.33**	**5.00**	**90.00**
Roger Ingall	**19.00**	**18.00**	**17.00**	**18.00**	**13.00**	**5.00**	**90.00**
Brian Kauffman	**17.00**	**17.00**	**17.00**	**17.00**	**12.00**	**5.00**	**85.00**
Randall Olney	**20.00**	**20.00**	**18.00**	**17.00**	**15.00**	**5.00**	**95.00**
Dyer, Riddle, Mills & Precourt, Inc.	0	0	0	0	0	0	0
EXP US Services Inc	**17.33**	**17.33**	**17.33**	**17.33**	**13.67**	**5.00**	**88.00**
Roger Ingall	**17.00**	**17.00**	**17.00**	**17.00**	**14.00**	**5.00**	**87.00**
Brian Kauffman	**17.00**	**17.00**	**17.00**	**16.00**	**12.00**	**5.00**	**84.00**
Randall Olney	**18.00**	**18.00**	**18.00**	**19.00**	**15.00**	**5.00**	**93.00**
GAI Consultants, Inc.	0	0	0	0	0	0	0
Geo-Technologies, Inc.	**19.00**	**18.33**	**17.67**	**17.33**	**14.33**	**5.00**	**91.67**
Roger Ingall	**19.00**	**18.00**	**18.00**	**18.00**	**15.00**	**5.00**	**93.00**
Brian Kauffman	**18.00**	**17.00**	**17.00**	**18.00**	**13.00**	**5.00**	**88.00**
Randall Olney	**20.00**	**20.00**	**18.00**	**16.00**	**15.00**	**5.00**	**94.00**
Greenman-Pedersen, Inc.	0	0	0	0	0	0	0
Hanson Professional Services Inc.	0	0	0	0	0	0	0
Infrastructure Consulting & Engineering, PLLC	0	0	0	0	0	0	0
Kimley-Horn and Associates, Inc.	0	0	0	0	0	0	0
Michael G. Czerwinski, P.A.	**19.67**	**19.33**	**18.00**	**18.33**	**14.67**	**5.00**	**95.00**
Roger Ingall	**19.00**	**18.00**	**18.00**	**18.00**	**14.00**	**5.00**	**92.00**
Brian Kauffman	**20.00**	**20.00**	**17.00**	**18.00**	**15.00**	**5.00**	**95.00**
Randall Olney	**20.00**	**20.00**	**19.00**	**19.00**	**15.00**	**5.00**	**98.00**
Mott MacDonald Florida, LLC	**0**	**0**	**0**	**0**	**0**	**0**	**0**
PSI	**19.33**	**18.67**	**18.00**	**18.00**	**14.67**	**5.00**	**93.67**
Roger Ingall	**18.00**	**18.00**	**18.00**	**18.00**	**14.00**	**5.00**	**91.00**
Brian Kauffman	**20.00**	**18.00**	**17.00**	**18.00**	**15.00**	**5.00**	**93.00**
Randall Olney	**20.00**	**20.00**	**19.00**	**18.00**	**15.00**	**5.00**	**97.00**
Tierra, Inc.	**19.33**	**18.67**	**18.67**	**18.67**	**14.67**	**5.00**	**95.00**
Roger Ingall	**18.00**	**17.00**	**19.00**	**18.00**	**14.00**	**5.00**	**91.00**
Brian Kauffman	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
Randall Olney	**20.00**	**19.00**	**17.00**	**18.00**	**15.00**	**5.00**	**94.00**

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Continuing Contract for Professional Engineering Services
RFQ 21-095
Scores-Discipline-Stormwater Management / NPDES / Watershed Studies

Criteria (Zero scores are Consultants that did not submit a response for this discipline)	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Professional Service Discipline Matrix	Other Forms, Documents and Information	Total
Weight	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
AECOM Technical Services, Inc.	0	0	0	0	0	0	0
American Infrastructure Development, Inc.	0	0	0	0	0	0	0
Applied Sciences Consulting, Inc.	**18.67**	**18.67**	**18.67**	**18.33**	**14.00**	**4.33**	**92.67**
Roger Ingall	**18.00**	**18.00**	**19.00**	**18.00**	**14.00**	**3.00**	**90.00**
Brian Kauffman	**18.00**	**18.00**	**18.00**	**18.00**	**13.00**	**5.00**	**90.00**
Randall Olney	**20.00**	**20.00**	**19.00**	**19.00**	**15.00**	**5.00**	**98.00**
Baslee Engineering Solutions Inc.	0	0	0	0	0	0	0
Cardno, Inc.	**19.00**	**19.33**	**18.67**	**19.00**	**14.33**	**5.00**	**95.33**
Roger Ingall	**17.00**	**19.00**	**18.00**	**18.00**	**14.00**	**5.00**	**91.00**
Brian Kauffman	**20.00**	**20.00**	**19.00**	**19.00**	**14.00**	**5.00**	**97.00**
Randall Olney	**20.00**	**19.00**	**19.00**	**20.00**	**15.00**	**5.00**	**98.00**
Causseaux Hewett & Walpole, Inc.	**18.33**	**18.00**	**17.00**	**17.67**	**13.67**	**5.00**	**89.67**
Roger Ingall	**16.00**	**17.00**	**16.00**	**16.00**	**13.00**	**5.00**	**83.00**
Brian Kauffman	**19.00**	**18.00**	**18.00**	**18.00**	**13.00**	**5.00**	**91.00**
Randall Olney	**20.00**	**19.00**	**17.00**	**19.00**	**15.00**	**5.00**	**95.00**
Central Testing Lab	0	0	0	0	0	0	0
Dyer, Riddle, Mills & Precourt, Inc.	**19.00**	**18.33**	**18.67**	**18.00**	**15.00**	**5.00**	**94.00**
Roger Ingall	**17.00**	**17.00**	**17.00**	**16.00**	**15.00**	**5.00**	**87.00**
Brian Kauffman	**20.00**	**20.00**	**20.00**	**20.00**	**15.00**	**5.00**	**100.00**
Randall Olney	**20.00**	**18.00**	**19.00**	**18.00**	**15.00**	**5.00**	**95.00**
EXP US Services Inc	**18.00**	**17.33**	**17.00**	**17.33**	**13.67**	**5.00**	**88.33**
Roger Ingall	**17.00**	**17.00**	**17.00**	**18.00**	**14.00**	**5.00**	**88.00**
Brian Kauffman	**17.00**	**17.00**	**17.00**	**17.00**	**12.00**	**5.00**	**85.00**
Randall Olney	**20.00**	**18.00**	**17.00**	**17.00**	**15.00**	**5.00**	**92.00**
GAI Consultants, Inc.	0	0	0	0	0	0	0
Geo-Technologies, Inc.	0	0	0	0	0	0	0
Greenman-Pedersen, Inc.	**18.00**	**17.00**	**18.00**	**17.33**	**14.00**	**5.00**	**89.33**
Roger Ingall	**17.00**	**17.00**	**17.00**	**17.00**	**15.00**	**5.00**	**88.00**
Brian Kauffman	**17.00**	**17.00**	**17.00**	**17.00**	**12.00**	**5.00**	**85.00**
Randall Olney	**20.00**	**17.00**	**20.00**	**18.00**	**15.00**	**5.00**	**95.00**
Hanson Professional Services Inc.	**19.00**	**19.00**	**18.33**	**18.33**	**14.33**	**5.00**	**94.00**
Roger Ingall	**17.00**	**18.00**	**18.00**	**17.00**	**15.00**	**5.00**	**90.00**
Brian Kauffman	**20.00**	**19.00**	**19.00**	**19.00**	**13.00**	**5.00**	**95.00**
Randall Olney	**20.00**	**20.00**	**18.00**	**19.00**	**15.00**	**5.00**	**97.00**
Infrastructure Consulting & Engineering, PLLC	0	0	0	0	0	0	0
Kimley-Horn and Associates, Inc.	**19.00**	**18.33**	**17.67**	**18.33**	**14.00**	**4.67**	**92.00**
Roger Ingall	**17.00**	**18.00**	**17.00**	**17.00**	**14.00**	**4.00**	**87.00**
Brian Kauffman	**20.00**	**19.00**	**18.00**	**18.00**	**13.00**	**5.00**	**93.00**
Randall Olney	**20.00**	**18.00**	**18.00**	**20.00**	**15.00**	**5.00**	**96.00**
Michael G. Czerwinski, P.A.	0	0	0	0	0	0	0
Mott MacDonald Florida, LLC	0	0	0	0	0	0	0
PSI	0	0	0	0	0	0	0
Tierra, Inc.	0	0	0	0	0	0	0

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

Continuing Contract for Professional Engineering Services
RFQ 21-095
Scores-Discipline-Transportation / Roadway Engineering

Criteria (Zero scores are Consultants that did not submit a response for this discipline)	Company Information and Qualifications	Personnel Proposed and Qualifications	Technical Strength and Support Capability	Specifications and Approach to the Services to be Performed	Professional Service Discipline Matrix	Other Forms, Documents and Information	Total
Weight	20.00	20.00	20.00	20.00	15.00	5.00	100.00
AECOM Technical Services, Inc.	18.67	18.67	18.00	18.33	14.00	4.67	92.33
Roger Ingall	18.00	18.00	18.00	18.00	14.00	5.00	91.00
Brian Kauffman	18.00	18.00	18.00	18.00	13.00	4.00	89.00
Randall Olney	20.00	20.00	18.00	19.00	15.00	5.00	97.00
American Infrastructure Development, Inc.	0	0	0	0	0	0	0
Baslee Engineering Solutions Inc.	17.33	17.67	17.33	17.33	14.00	5.00	88.67
Roger Ingall	15.00	17.00	16.00	17.00	14.00	5.00	84.00
Brian Kauffman	17.00	17.00	17.00	17.00	13.00	5.00	86.00
Randall Olney	20.00	19.00	19.00	18.00	15.00	5.00	96.00
Cardno, Inc.	19.33	18.33	17.67	18.33	14.33	5.00	93.00
Roger Ingall	18.00	18.00	18.00	18.00	14.00	5.00	91.00
Brian Kauffman	20.00	19.00	18.00	19.00	14.00	5.00	95.00
Randall Olney	20.00	18.00	17.00	18.00	15.00	5.00	93.00
Causseaux Hewett & Walpole, Inc.	18.67	18.00	18.00	17.67	14.33	5.00	91.67
Roger Ingall	16.00	17.00	16.00	16.00	13.00	5.00	83.00
Brian Kauffman	20.00	20.00	20.00	20.00	15.00	5.00	100.00
Randall Olney	20.00	17.00	18.00	17.00	15.00	5.00	92.00
Central Testing Lab	0	0	0	0	0	0	0
Dyer, Riddle, Mills & Precourt, Inc.	19.33	18.33	17.67	18.33	15.00	5.00	93.67
Roger Ingall	18.00	18.00	17.00	18.00	15.00	5.00	91.00
Brian Kauffman	20.00	19.00	19.00	19.00	15.00	5.00	97.00
Randall Olney	20.00	18.00	17.00	18.00	15.00	5.00	93.00
EXP US Services Inc	18.33	17.67	17.00	16.67	13.67	5.00	88.33
Roger Ingall	18.00	18.00	17.00	17.00	14.00	5.00	89.00
Brian Kauffman	17.00	17.00	17.00	16.00	12.00	5.00	84.00
Randall Olney	20.00	18.00	17.00	17.00	15.00	5.00	92.00
GAI Consultants, Inc.	0	0	0	0	0	0	0
Geo-Technologies, Inc.	0	0	0	0	0	0	0
Greenman-Pedersen, Inc.	18.00	17.33	17.00	17.33	14.00	5.00	88.67
Roger Ingall	17.00	17.00	17.00	17.00	15.00	5.00	88.00
Brian Kauffman	17.00	17.00	17.00	17.00	12.00	5.00	85.00
Randall Olney	20.00	18.00	17.00	18.00	15.00	5.00	93.00
Hanson Professional Services Inc.	0	0	0	0	0	0	0
Infrastructure Consulting & Engineering, PLLC	18.67	18.33	17.67	17.67	14.00	4.67	91.00
Roger Ingall	18.00	18.00	18.00	18.00	14.00	4.00	90.00
Brian Kauffman	18.00	18.00	17.00	17.00	13.00	5.00	88.00
Randall Olney	20.00	19.00	18.00	18.00	15.00	5.00	95.00
Kimley-Horn and Associates, Inc.	18.33	17.67	17.00	18.67	14.00	4.67	90.33
Roger Ingall	16.00	17.00	16.00	17.00	14.00	4.00	84.00
Brian Kauffman	19.00	19.00	18.00	19.00	13.00	5.00	93.00
Randall Olney	20.00	17.00	17.00	20.00	15.00	5.00	94.00
Michael G. Czerwinski, P.A.	0	0	0	0	0	0	0
Mott MacDonald Florida, LLC	18.00	18.67	17.67	17.67	14.00	5.00	91.00
Roger Ingall	16.00	17.00	17.00	17.00	14.00	5.00	86.00
Brian Kauffman	18.00	19.00	18.00	18.00	13.00	5.00	91.00
Randall Olney	20.00	20.00	18.00	18.00	15.00	5.00	96.00
PSI	0	0	0	0	0	0	0
Tierra, Inc.	0	0	0	0	0	0	0

Attachment: 2-8-21 RFQ 21-095 Agenda Docs (19877 : RFQ 21-095 Continuing Contract for Professional Engineering Services)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	RFP 21-120 Emergency Debris Removal Monitoring Services
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On September 5, 2021, staff issued a Request for Proposal to provide emergency debris removal monitoring services for Citrus County. Five responses were received.

Proposals were for the monitoring of the removal of debris resulting from, but not limited to, catastrophic events such as tornadoes and hurricanes. This contract would potentially be invoked for County, State, and Federally declared disaster events. Services may include, monitoring of the collection and removal of debris including the monitoring of clearing and removal of debris from public rights-of-way, streets and roadways; monitoring of the demolition and removal of condemned structures and buildings that pose threat to public safety resulting from the disaster event; monitoring the processing of debris including sorting, grinding, mulching, and burning; and monitoring the disposal of debris at designated sites within Citrus County; monitoring the operations of temporary debris staging and processing sites; monitoring the collection and disposal of hazardous waste, bio-hazardous waste and dead animals. All services provided shall be in conformance with established FHWA, FEMA, and/or Florida Emergency Management regulations or criteria unless otherwise directed.

Utilization of emergency debris monitoring services will be initiated when the magnitude of an emergency is such that the County is not able to manage with their own resources. Requests for services will be to those selected Respondents in the order of their ranking and the utilization of more than one selected Respondent will depend on the magnitude of the emergency.

Staff recommends award to Landfall Strategies, LLC, Thompson Consulting Services, LLC, Tetra Tech, Inc., and Rostan Solutions, LLC for use on an as needed basis depending on availability and area of storms. DebrisTech, LLC did not accept the award.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

Various Federal Accounts

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Landfall Strategies, LLC., between Citrus County, Florida and Thompson Consulting Services, LLC, between Citrus County, Florida and Tetra Tech, Inc. and between Citrus County, Florida and Rostan Solutions, LLC to provide Emergency Debris Removal Monitoring Services on an as need basis.

E.1.h.a

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

insureon

Insureon (BIN Insurance Holdings LLC.)
30 N. LaSalle, 25th Floor, Chicago, IL 60602

CONTACT NAME:
PHONE (A/C, No, Ext): (800) 688-1984 FAX (A/C, No): 877-826-9067
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Lloyds of London	15792
INSURER B :	Hartford Steam Boiler Inspection & Insurance Co.	11452
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED

Landfall Strategies, LLC
9160 Forum Corporate Parkway, Suite 350, Fort Myers, FL, 33909

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	✓ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ✓ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ✓ POLICY PRO-JECT LOC OTHER:	Yes	Yes	PSK0132334789	7/15/2021	7/15/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 250,000 $ 5,000 $ 2,000,000 $ 5,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS ✓ HIRED AUTOS ✓ NON-OWNED AUTOS	Yes	Yes	PSK0132334789	7/15/2021	7/15/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
A	Professional Liability (Errors and Omissions)			PSK0132334789	7/15/2021	7/15/2022	Occurrence/Aggregate	$2,000,000 / $2,000,000
B	Cyber Liability			01-CY-00055115511-00	11/16/2021	11/16/2022	Each Occurrence	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

INCLUDED ON GL POLICY- Pollution liability -$2,000,000
Agreement 21-120 Emergency Debris Removal Monitoring
Certificate Holder is named as Additional Insured as their interests may appear in regards to general liability and hired and non-owned auto. Waiver of subrogation in favor of the certificate holder with regard to the general liability coverage and hired and non-owned auto

CERTIFICATE HOLDER

Citrus County, Florida
3600 West Sovereign Path, Suite 266
Lecanto, Florida 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	**CONTACT NAME:** Automatic Data Processing Insurance Agency, Inc.
Automatic Data Processing Insurance Agency, Inc. 1 Adp Boulevard Roseland NJ 07068	**PHONE (A/C, No, Ext):** 1-800-524-7024 **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED Landfall Strategies LLC Ste 350 9160 Forum Corporate Pkwy Fort Myers FL 339057808	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Employers Preferred Insurance Company 10346 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 2267516 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	EIG456676301	07/15/2021	07/15/2022	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This certificate has a blanket Waiver of Subrogation for the following state(s) :FL
Job Reference: Agreement 21-120 Emergency Debris Removal Monitoring

CERTIFICATE HOLDER

Citrus County, Florida
3600 West Sovereign Path, Suite 266
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Search Results

Results Per Page: 20

New Search lloyds Search

Click the **AMB #** link for additional information about each company. For more Search Options use our Advanced Search.

Credit Ratings | Issue Credit Ratings

120 rated or non-rated companies, branches or issuers of debt ratings found. Please note that consolidated data records or branch companies are indented below their respective legal entity.
Criteria used: Company Names starting with "lloyds " .

AMB #	Company Name	FSR	FSR Outlook / Implication	Long Term ICR	ICR Outlook / Implication	Short Term ICR	Company Domicile	Issue Ratings Available

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Search Results

Results Per Page: 20

New Search hartford steam Search

Click the **AMB #** link for additional information about each company. For more Search Options use our Advanced Search.

Credit Ratings | Issue Credit Ratings

2 rated or non-rated companies, branches or issuers of debt ratings found. Please note that consolidated data records or branch companies are indented below their respective legal entity.
Criteria used: Company Names starting with "hartford steam" .

AMB #	Company Name	FSR	FSR Outlook / Implication	Long Term ICR	ICR Outlook / Implication	Short Term ICR	Company Domicile	Issue Ratings Available
000465	Hartford Steam Boiler Inspec & Ins Insurance - Property/Casualty (Operating Company) 003961 Hartford Steam Boiler Group (SG) *Insurance - Property/Casualty (Data Consolidation - AM Best Consolidated Sub-Group)* **Rating Unit**	**A++**	Stable	**aa+**	Stable		US: Connecticut	No
011074	Hartford Steam Boiler Inspec & Ins Co CT Insurance - Property/Casualty (Operating Company)	**NR**		**nr**			US: Connecticut	No

Visit the AM Best Rating Services website for a complete overview of our rating process and methodologies.

The symbol **"u"** denotes a Best's Rating that is currently Under Review.
The term "Rating Unit" identifies individual insurers or a consolidation of member companies that are assigned the same Best's Credit Rating.

European Union Disclosures
A.M. Best (EU) Rating Services B.V. (AMB-EU), a subsidiary of A.M. Best Rating Services, Inc., is an External Credit Assessment Institution (ECAI) in the EU. Therefore, credit ratings issued and endorsed by AMB-EU may be used for regulatory purposes in the EU as per Directive 2013/36/EU.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Employers Preferred Insurance Company

AMB #: 011826 **NAIC #: 10346** **FEIN #: 592222527**

Administrative Office
10375 Professional Circle
Reno, Nevada 89521-4802
United States

Web: www.employers.com
Phone: 888-682-6671
Fax: 888-527-3422
View Additional Address Information

AM Best Rating Unit: AMB #: 018602 - Employers Insurance Group
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 051243 - Employers Holdings, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A- (Excellent)
Affiliation Code:	p (Pooled)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 09, 2021
Initial Rating Date:	December 02, 2008

Long-Term Issuer Credit View Definition

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

AGREEMENT

This Services Agreement is entered into by the parties this _____ day of _____, 202__.

1.0 Parties:

Citrus County, Florida, a Political Subdivision of the State of Florida, (County).

and

Landfall Strategies, LLC, (Consultant).

2.0 Designated Contact Person as to County:

James Sterling, Director
Citrus County Road Maintenance Division
1300 S. Lecanto Hwy
Lecanto, Florida 34461
Phone: 352-527-7610
Fax: 352-527-7607
Email: james.sterling@citrusbocc.com

3.0 Designated Contact Person as to Consultant:

Bryan S. Fike, President
Landfall Strategies, LLC
9160 Forum Corporate Parkway, Suite 350
Fort Myers, Florida 33905
Phone: 239-789-4800
Fax: 860-485-1646
Email: bfike@landfallstrategies.com

4.0 Notices: All notices between County and Consultant, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Consultant and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the Scope of Services or other rights or obligations of the parties, precedence shall be given in the following order: (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of the Purchase Order issued to Consultant, and (4) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:

1. Exhibit A – Scope of Services
2. Exhibit B – Compensation

7.0 Terms of Agreement and Commencement of Services: The duration of the Agreement shall be for a period of five (5) years, with an option to renew for one (1) additional, five (5) year period. The renewal option will be conditioned upon satisfactory performance by Contactor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Consultant. The date that Consultant shall commence the provision of Services shall be the date on which a Purchase Order and a Notice to Proceed is received by Consultant. The County reserves the right to automatically extend any agreement for a maximum period not to exceed ninety (90) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

8.0 Modification of Agreement: The Agreement may only be modified or amended upon mutual written agreement of County and Consultant. No oral agreements or representations shall be valid or binding upon County or Consultant. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Consultant may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms into Consultant's documents forwarded by Consultant for payment. County's acceptance of the Services or the processing of documentation on forms furnished by Consultant to County for approval or payment shall not constitute acceptance of any terms and conditions.

9.0 Services Provided by Consultant: Consultant shall provide professional consulting services for services in accordance with the Scope of Services attached hereto as Exhibit "A". Consultant will perform all Services to the satisfaction of the Designated Contact Person who has authority to answer questions, provide County furnished information, and resolve difficulties that may arise during Consultant's performance of the Services.

9.1 Additional Services: Services that may be required after completion of the Agreement, within the terms and conditions of this Agreement at the written direction of County. Any additional Services, as well as compensation for such, will be negotiated between the Parties and made part of this Agreement through an Amendment to the Agreement.

9.2 Changes in the Services: County may at any time, as the need arises, order changes within the Scope of Services without invalidating the Agreement. If such changes result in an increase or decrease in Consultant's fees, or in the time required for Consultant to perform the Services, an equitable adjustment shall be authorized by way of an Amendment to the Agreement.

9.3 Correction of Work: Consultant shall promptly correct any Services rejected by County for failure to comply with the Agreement without additional expense to County. If Consultant does not take action to correct rejected Services within ten (10) calendar days after receipt of written notice from County, County may terminate the Agreement.

9.4 Performance Qualifications: County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that (1) Consultant does not meet these qualifying conditions, (2) that the Services do not meet the specified requirements, or (3) that Consultant's performance is untimely, County may terminate the Agreement. All final plans, documents, reports, studies and other data prepared by Consultant shall bear the professional's seal/signature, in accordance with the applicable Florida Statute that governs and Administrative Rules promulgated by the Florida Department of Business and Professional Regulation, and guidelines published by the Department, in effect at the time of execution of this Agreement. In the event that changes in the Statute or Rules create a conflict with the requirements of the published guidelines, requirements of the Statute and/or Rules shall take precedence.

9.5 Progress Schedules: Consultant agrees to provide project schedule progress reports in a format acceptable to County and at intervals established by County. County will be entitled at all times to be advised, at its request, as to the status of work being done by Consultant and of the details thereof. Either party to the Agreement may request and be granted a conference.

9.6 Supervision by Consultant: Consultant shall supervise and direct the performance of Consultant's Services and shall be solely responsible for the means, methods, techniques, sequences, and safety.

10.0 Compensation to Consultant: Compensation to be paid to Consultant for the provision of the Services shall be per the fee schedule shown in Exhibit "B", attached to this Agreement. If County identifies, or Consultant recommends, any additional Services to be performed by Consultant, or if County authorizes

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

changes in the scope, extent, or character of the Project that result in additional fees, such additional fees shall be mutually negotiated between County and Consultant, and made a part of this Agreement by a written Amendment.

10.1 Changes in Contract Price: Before making any additions or deletions to the work described in the Agreement, and before undertaking any changes or revisions to such work, the parties will negotiate any necessary cost changes and will agree to such through an amendment to the Agreement. In the event that Consultant and County are not able to reach an agreement as to the amount of compensation to be paid to Consultant for supplemental work desired by County, Consultant will be obligated to proceed with the supplemental work in a timely manner for the amount determined by County to be reasonable. In such event, Consultant will have the right to file a claim with County for such additional amounts as Consultant deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through administrative procedures or the courts relieve Consultant from the obligation to timely perform the supplemental work.

10.2 Compensation in Excess of $195,000: If the compensation to be paid to Consultant, whether by lump sum or cost-plus-a-fixed-fee, will exceed the threshold, amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, it is mutually agreed that the following provision will be applicable to this Agreement:

> "Consultant hereby certifies covenants and warrants that wage rates and other factual unit costs provided to County to support the compensation for any Services covered under this Agreement are accurate, complete and current as of the date of the Agreement. It is further agreed that the Agreement price will be adjusted to exclude any significant sums by which County determines the Agreement price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. All such adjustments must be made within one year following the end of the Agreement. For this purpose, the end of the Agreement is the date of final billing or acceptance of the work by County, whichever is later."

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the provision of the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Services provided, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Consultant that County deems necessary to substantiate claims for remuneration. Upon receipt of Consultant's payment request, County will review such to ensure that it is in proper order, and that the Services covered under the payment request have been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date, which a properly received payment request is recorded as received by County, for Services completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within twenty (20) business days after the date on which the payment request is recorded as received by County. County shall provide Consultant with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act", or reject the payment request, within twenty (20) business days after the date on which the corrected and proper payment request is recorded as received by County.

11.4 Resolution of Payment Request Disputes: County. If the dispute between Consultant and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Consultant for the Services being purchased by County, a purchase order will also be issued to Consultant for the purpose of facilitating payment to Consultant. Except under an "emergency request", Consultant shall not provide any Services to County until Consultant has received a purchase order from County. Consultant shall be permitted to accept an order to provide Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Consultant via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Consultant for such emergency requests.

11.6 Progress Payments: Consultant may submit progress payment requests to County for partial completion of the Services. If County makes payment of progress payments to Consultant which is attributable to any services provided by any of Consultants suppliers, sub-consultants or sub-contractors, Consultant shall remit payment for such from the progress payments to those sub-consultants or sub-contractors. All Services covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Consultant of the sole responsibility for the care and protection of those Services which have been completed, even if Consultant remains in possession and control of such Services, or as a waiver of the right of County to require Consultant to fulfill all of the terms of the Agreement. If Consultant's fee is a "lump sum amount", Consultant shall indicate on each invoice (1) the percentage of work completed, (2) the value of the completed work, based on a percentage of the lump sum amount, (3) the total amount of prior payments received, and (4) the net amount of the payment request, which is the value of the completed work minus the value of prior payments received.

11.7 Payments to Sub-consultants: When Consultant receives from County any payment for Services covered under the Agreement, Consultant must pay such moneys received to each sub-Consultant or supplier in proportion to the percentage of the Services completed by each sub-Consultant or supplier within ten (10) business days after Consultant's receipt of the payment. If Consultant receives less than full payment, then Consultant shall be required to disburse only the funds received on a pro rata basis to its sub-Consultants or suppliers, each receiving a prorated portion based on the amount due on the payment. If a sub-Consultant receives payment from Consultant for labor, services or materials furnished by sub-Consultants or suppliers hired by the sub-Consultants, the sub-Consultant must remit payment due to those sub-Consultants or suppliers within seven (7) business days after the sub-Consultant's receipt of payment from Consultant.

11.8 Records of Costs: Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for three (3) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to County upon request. Records of costs incurred will include Consultant's general accounting records and the project records, together with supporting documents and records, of Consultant, their sub-consultants and sub-contractors, performing work on the project, and all other records of Consultant, their -s and sub-contractors considered necessary by County for a proper audit of project costs.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

11.9 Right to Withhold: Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Consultant under this Agreement an amount sufficient to satisfy any amount due and owing to County by Consultant on any other Agreement between Consultant and County. County may withhold payment on any invoice in the event that Consultant is in default under any provision of this Agreement or any other Agreement between Consultant and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment Once the Project has been completed and Consultant has fulfilled all of the requirements under the Agreement and provided there are no existing or pending claims or demands by County against Consultant, Consultant may submit a final payment request to County. Upon receipt of such, and provided the payment request is in order, County shall make final payment to Consultant.

11.11 ACH Enrollment All Consultants will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Consultant's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Consultant warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish Consultant's ability to satisfy its Agreement obligations.

12.2 Warranty Against Defects in Workmanship: Consultant shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Consultant shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Consultant shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3 Warranty of Standard Care: In the performance of professional services, Consultant will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Consultant will use due care in performing its Services and will have due regard for acceptable professional standards and principles. Consultant's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Consultant do not comply with the foregoing warranties and County notifies Consultant of such, then Consultant shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-performed Services shall be performed on a mutually agreed schedule. Consultant shall and does hereby assign to County the benefits of any of Consultant's sub-consultant's or sub-contractor's warranties. Such assignment shall not relieve Consultant of its warranty obligations for performance or standard of care to County under this Agreement

12.4 Warranty of Title: Title to any work product that results from Consultant's performance of its Services under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Services of Consultant. When title passes to County in accordance with the Agreement, Consultant warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13.0 Public Records: Consultant will keep and maintain public records required by the County to perform the service. Upon request from the County's custodian of public records, Consultant will provide the County

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Consultant will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Consultant does not transfer the records to the County. Upon completion of the Agreement, Consultant will transfer, at no cost, to the County all public records in possession of the Consultant or keep and maintain public records required by County to perform the service. If Consultant transfers all public records to County upon completion of the Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Consultant does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT NANCY JO KINCH, CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352) 527-5235; EMAIL: NANCY.KINCH@CITRUSBOCC.COM.

14.0 Insurance: During the term of the Agreement, Consultant, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Consultant. Consultant shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or sub-consultants. The coverages, limits or endorsements required herein protect the primary interests of County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Consultant against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Consultant under this contract.

14.2 Commercial General Liability: Consultant must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3 Automobile Liability: Consultant must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Consultant does not own vehicles, the Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Consultant must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.4.2 For any officer of a Consultant that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If Consultant/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Consultant/employer/owner.

14.4.3 The purpose of this section is to ensure that all Consultants, sub-consultants, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of Consultants, sub-consultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Professional Liability and/or Errors and Omissions Liability: Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.6 Pollution Liability:

14.6.1 Pollution Liability must be afforded for Bodily Injury and Property Damage of not less than $1,000,000 each claim.

14.6.2 When this contract includes the pick-up, transportation and /or disposal of hazardous wastes as governed under title 40 or 49 of the Code of Federal Regulations, the transporter's Automobile Insurance shall be endorsed to include the ICC Form MSC90 (Motor Carrier Act of 1980) and the ISO Form CA 9948 (Pollution Liability-Broadened Coverage for Covered Autos-Business Auto and Truckers Coverage Forms).

14.7 Other Insurance Provisions:

14.7.1 Consultant shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation or changes in policy language, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.7.2 The project's proposal number should be noted on the certificate.

14.7.3 Consultant has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Consultant shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

14.7.4 All required insurance policies must be maintained until the contract work has been accepted by County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

14.7.5 Citrus County, Florida, its officials, employees and volunteers are to be covered as an Additional Insured on all policies except Workers Compensation and Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to County, its officials, employees or volunteers.

14.7.6 Consultant's insurance coverage shall be primary insurance as respects County, its officials, employees and volunteers. Any insurance or self-insurance maintained by County, its officials, employees or volunteers shall be excess of Consultant's insurance and shall be non-contributory.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.7.7 For all policies of insurance except Professional Liability: Consultant, and its insurance carrier, waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

14.7.8 The Certificate Holder should read as follows: Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.7.9 It is Consultant's responsibility to ensure that all sub-consultants comply with these insurance requirements. Consultants shall include all sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-consultant. All coverages for sub-consultants shall be subject to all of the requirements stated herein.

14.7.10 With the exception of workers compensation policies, all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

14.7.11 All Certificates must show that Consultant's policies have been endorsed per the requirements.

14.7.12 Once ALL paperwork is completed and received by County, an email will be sent to Consultant requesting online registration with myCOI. It is critical that County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Consultant's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Consultant will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Consultant's agent(s). This is a yearly requirement for the duration of the Agreement.

15.0 Indemnification: Consultant shall indemnify, save and hold harmless County and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent acts of, or omissions of, Consultant, its sub-consultants, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Consultant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Consultant shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Consultant under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the services without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Services. Consultant shall proceed with the performance of any changes in the Services so ordered by County unless Consultant believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Consultant shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Consultant shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement:

17.1 Termination by County for Cause: In the event Consultant fails to honor any term of the Agreement, or abide by any statutory, regulatory, or licensing requirements, County may terminate the Agreement for cause by first notifying Consultant in writing, specifying the nature of the default. Consultant shall have ten (10) business days to cure such default. If after the ten-day notice, Consultant has not cured the default, termination shall become final. Except for defaults of its sub-contractors at any tier, Consultant shall not be liable for any excess costs if the failure to perform the Agreement arises from events completely beyond the control, and without the fault or negligence of Consultant. If, after termination, it is determined that Consultant was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of County. In the event of termination for cause, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of suspension, less any expenses incurred by County as a result of the default. Termination of the service shall not entitle Consultant to any loss of anticipated profit under this provision. The rights and remedies of County in this clause are in addition to any other rights and remedies provided by law or under the Agreement.

17.2 Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, Consultant shall immediately comply with the notice, stopping all work in-progress and not perform any further Services. In the event of termination, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of termination. Termination of the provision of the service shall not entitle Consultant to any loss of anticipated profit under this provision.

18.0 Additional Terms and Conditions:

18.1 Advertising: Subject to Chapter 119, Florida Statutes, Consultant shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Consultant's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

18.2 Assignment: Neither County nor Consultant shall sell, assign or transfer any of its rights, duties or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Consultant remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

18.3 Bankruptcy or Insolvency: Consultant shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Consultant or any of its sub-consultants or sub-contractors who are involved in the provision of the Services under this Agreement.

18.4 Compliance with Laws: Consultant shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local,

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

18.5 Conflict of Interest: Consultant covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Services covered under this Agreement. Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant, and its sub-consultants at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Consultant or its sub-consultants, during its tenure, or for two years thereafter, has any interest, direct or indirect. Consultant, and its sub-consultants at any tier, shall insert the following provision into each of their contracts and sub-contracts:

"No member, officer, or employee of the sub-consultant, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

18.6 Correction of Services: Consultant shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Consultant shall promptly replace and re-execute the Services in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Services of other consultant's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Consultant's expense. If Consultant does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Consultant.

18.7 County, Federal and State Funds: The County's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Board of County Commissioners. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Consultant may not expend any County funds for the purpose of lobbying the legislature, or local, state or federal agencies.

18.8 Debarment: Consultant certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.9 Discriminatory Vendor: Provider certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a Provider, supplier, sub-Consultant, or consultant under a contract with any public entity, and may not transact business with public entity.

18.10 Disposal of Wastes: Consultant shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Consultant shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Consultant agrees that County has the right to reject, for any reason, Consultant's use of any particular disposal facility.

18.11 Dispute Resolution: For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Consultant. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Consultant. The decision shall be final and conclusive.

18.12 Documentation: All tracings, plans, specifications, maps, computer files and/or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Agreement without restriction or limitation on their use. Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products or patent any invention developed under this Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County.

18.13 Drug Free Workplace: Consultant certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

18.14 Employees, Sub-consultants, sub-contractors and Agents: All Consultant employees, sub-consultants, sub-contractors, or agents performing any of the Services under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Consultant shall furnish a copy of licenses, certifications, or other proof of qualification. All employees, sub-consultants, sub-contractors, or agents of Consultant must comply with all security and administrative requirements of County. County may conduct, and Consultant shall cooperate in, a security background check or otherwise assess any employee, sub-consultant, sub-contractor, or agent of Consultant. County may refuse access to County Facilities or require replacement of any employee, sub-consultant, sub-contractor, or agent of Consultant for cause, including, but not limited to, technical or training qualifications, quality of services, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Consultant of its obligation to perform all Services in compliance with the Agreement. County may reject and bar from any County facility for cause any of Consultant's employees, sub-consultants, sub-contractors, or agents. County shall have the right to review and approve any sub-consultants or sub-contractors that are utilized by Consultant in the performance of their Services. Consultant shall be fully responsible to County for the acts and omissions of its sub-consultants and sub-contractors, and persons directly or indirectly employed by them. It is Consultant's responsibility to ensure that its sub-consultants and sub-contractors are properly licensed to do business in the State of Florida and Citrus County, as required by law.

18.15 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Consultant is not to contact any local, state or federal governmental agencies concerning environmental issues involving the Project Site.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.16 Equal Employment Opportunity: Consultant shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Consultant shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed sub-consultants as the State of Florida Department of Transportation, the Secretary of Labor, or County may require. The above shall be required of any sub-consultant hired by Consultant. All Equal Employment Opportunity requirements shall be included in all non-exempt sub-consultants entered into by Consultant. Sub-contracts entered into by Consultant shall also include all other applicable labor provisions. No sub-contract shall be awarded to any non-complying sub-consultant. Additionally, Consultant shall insert in its sub-contracts a clause requiring sub-consultants to include these provisions in any lower tier sub-contracts that may in turn be made. Consultant shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state sub-consultants is NOT allowed.

18.17 E-Verification System: Consultant shall comply with the Executive order No. 12989 as amended, and Executive Order No. 11-116, and agrees to utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of: (1) all persons employed by Consultant during the contract term to perform any duties within Florida, and; (2) all persons, including sub-consultants, assigned by Consultant to perform work pursuant to this Agreement. Consultants meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

18.18 Force Majeure Event: Consultant shall not be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes and severe floods.

18.19 Governing Law and Venue: The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.20 Governmental Restrictions: If Consultant believes that any governmental restrictions have been imposed that require alteration of the methods used in the performance of the Services, Consultant shall immediately notify County in writing, indicating the specific restriction. County reserves the right, and the complete discretion, to accept any such alteration or to cancel the Agreement at no further expense to County.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.21 Immigration and Nationality Act: Consultant shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Consultant knowingly employs unauthorized aliens.

18.22 Inspection, Performance, Supervision: County reserves the right to inspect the Services provided by Consultant, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Consultant's performance under the Agreement. Such inspections performed by County, shall not be construed as a final approval of Consultant's Service, and shall not relieve Consultant from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Consultant's facilities to assess conformity of the provision of the Services with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that Consultant does not meet these qualifying conditions, or that the Services proposed to be furnished do not meet the specified requirements, or that performance is untimely, County may terminate the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Consultant is not relieved from fulfilling all Agreement requirements. Consultant shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. Consultant will employ and maintain at the Project Site a qualified supervisor or superintendent who shall have been designated in writing by Consultant as the Consultant's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Consultant and all communications given to the supervisor or superintendent shall be as binding as if given directly to Consultant. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of the Consultant's Services.

18.23 Lawful Claims and Demands: Should any outstanding claims by sub-consultants or suppliers incurred in the performance of the Services materialize after County has made Payment to Consultant, Consultant will indemnify and save County harmless from such claims. Acceptance by Consultant of payment shall be and shall operate as a release to County of all claims and all liabilities to Consultant, other than claims in stated amounts as may be specifically excepted by Consultant for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others relating to or arising out of the provision of the Services covered under this Agreement. Any payment, however final or otherwise, shall not release Consultant or its sureties from any obligations under the Agreement.

18.24 Lobbying: Consultant shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Services, employment, or contracts of any kind.

18.25 Materials, Services, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Consultant shall provide and pay for all materials, labor, tools, equipment,

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

water, light, power, transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

18.26 Non-Collusion: Consultant agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Consultant intends to do the work with its own bonafide employees or sub-consultants and has not provided a response for the benefit of another consultant. Furthermore, Consultant certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a response on any public contract.

18.27 Patent and Copyright Responsibility: Any material, design or supplied specified by Consultant or supplied by Consultant pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Consultant shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Consultant in the performance of the services.

18.28 Project Site Conditions: Consultant shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

18.29 Protection of Persons: Consultant will be responsible for the safety of its employees and the employees of its sub-consultants and sub-contractors, during the provision of their Services. Consultant will be responsible for initiating, maintaining and supervising all safety programs in connection with the provision of their Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act and those of County. Consultant shall report promptly to County any accident or unusual occurrence during the performance of the Services, including personal injury or death to any Consultant employee, sub-consultant or sub-contractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

18.30 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Consultant, supplier, sub-contractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18.31 Relationship: Consultant is an independent Consultant to County in performing its Services under this Agreement and is not an employee, agent, joint-venture, or partner of County.

18.32 Risk of Loss: Until the Services have been accepted by County, risk of loss or damage to any work product, whether partially or fully completed, that is associated with the Services shall remain with Consultant.

18.33 Schedules, Reports and Records: Consultant shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Services covered under the Agreement. Furthermore, County reserves the right to inspect and audit Consultant's books and records relating to the Agreement, when deemed appropriate by County.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

All schedules, reports and records of Consultant, as they relate to the Agreement, shall be retained by Consultant for a period of three (3) years from the date of final payment under the Agreement.

18.34 Security and Confidentiality: Consultant shall comply fully with all security procedures of County in the performance of the Agreement. Consultant shall not divulge to third parties any information obtained by Consultant or its agents, sub-consultants, sub-contractors, officers or employees in the course of the provision of the Services without written consent of County. However, Consultant shall be permitted to release information to third parties if such information is publicly available through no fault of Consultant, information that Consultant developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Consultant shall take appropriate steps as to its personnel, agents, sub-consultants and sub-contractors. The warranties of this paragraph shall survive the Agreement.

18.35 Severability: If a court deems any provision of this Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

18.36 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

18.37 Taxes: Consultant shall pay all sales, consumer, use and other similar taxes required to be paid by Consultant in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Services under the Agreement. County will not pay for any personal property taxes levied on Consultant or for any taxes levied on Consultant's employees' wages. County holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer are exempt from sales, consumer, use and other similar taxes.

18.38 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

18.39 Workforce Labor: County believes that the hiring of employees by consultants to whom County awards contracts should, to the maximum extent possible, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify CLM Workforce Connection of all awards involving service contracts. CLM Workforce Connection is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Consultant will be contacted by CLM Workforce Connection to discuss hiring through its staff and services. Consultant's participation with CLM Workforce Connection is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Consultant in hiring assistance.

19.0 Federal Requirements under the Uniform Rules: 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Consultant shall comply with all applicable FEMA guidelines as well as state and federal regulations, policies, procedures, and directives, including without limitation those listed directly or by reference, as they may be amended or promulgated from time to time during the term of the contract. All records shall be maintained in accordance with state and federal requirements

19.1 Access to Records:

19.1.1 Consultant agrees to provide County, FEMA and the Comptroller General of the United States, or any of their authorized representative's access to any books, documents, papers, and records of the Consultant which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.1.2 Consultant agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

19.1.3 Consultant agrees to provide FEMA or his authorized representative's access to construction or other work sites pertaining to the work being completed under the contract.

19.1.4 In compliance with the Disaster Recovery Act of 2018, the County and the Consultant acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by FEMA or the Comptroller General of the United States.

19.2 Byrd Anti-Lobbying Amendment: 31 U.S.C. § 1352 (as amended). This requirement applies to all FEMA grant and cooperative agreement programs. Consultants that apply or bid for a contract of $100,000 or more under a federal grant must file the required certification. Consultant must sign and submit the "Certification Regarding Lobbying" form attached with Proposal submittal.

19.2.1 Consultants who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

19.3 Clean Air Act: This requirement applies to contracts awarded by a non-federal entity of amounts in excess of $150,000 under a federal grant.

19.3.1 Consultant agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

19.3.2 Consultant agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.3.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

19.4 Compliance with Federal law, Regulations, and Executive Orders: This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. Consultant will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

19.5 Contract Work Hours and Safety Standards Act: This requirement applies to all FEMA contracts awarded by the non-federal entity in excess of $100,000 under grant and cooperative agreement programs that involve the employment of mechanics or laborers. It is applicable to construction work.

19.5.1 Overtime requirements. No Consultant or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.5.2 Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph 19.5.1 of this section the Consultant and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Consultant and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 19.5.1 of this section, in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 19.5.1 of this section.

19.5.3 Withholding for unpaid wages and liquidated damages. FEMA shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Consultant or subcontractor under any such contract or any other Federal contract with the same prime Consultant, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Consultant, such sums as may be determined to be necessary to satisfy any liabilities of such Consultant or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in 19.5.2.

19.5.4 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clauses set forth in 19.5.1 – 19.5.4 and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Consultant shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 19.5.1 – 19.5.4 of this section.

19.6 Copeland "Anti-Kickback" Act:

19.6.1 Consultant. Consultant shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

19.6.2 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, an also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. Consultant shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

19.6.3 Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a Consultant and subcontractor as provided in 29 C.F.R. § 5.12."

19.7 DHS Seal, Logo, and Flags: Consultant shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

19.8 Equal Employment Opportunity: 41 C.F.R. Part 60-1.4(b). During the performance of this contract, the Consultant agrees as follows:

19.8.1 Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

19.8.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

19.8.3 Consultant will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Consultant's legal duty to furnish information.

19.8.4 Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Consultant's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

19.8.5 Consultant will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

19.8.6 Consultant will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

19.8.7 In the event of the Consultant's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

19.8.8 Consultant will include the portion of the sentence immediately preceding paragraph 19.9.1 and the provisions of paragraphs 19.9.1 through 19.9.8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or Consultant. Consultant will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or Consultant as a result of such direction by the administering

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

agency, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided,* That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of Consultants and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a Consultant debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Consultants and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

19.9 Federal Water Pollution Control Act:

19.9.1 Consultant agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

19.9.2 Consultant agrees to report each violation to the County, understands, and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.9.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided FEMA.

19.10 No Obligation by Federal Government: The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, Consultant, or any other party pertaining to any matter resulting from the contract.

19.11 Procurement of Recovered Materials:

19.11.1 In the performance of this contract, the Consultant shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired

- Competitively within a timeframe providing for compliance with the contract performance schedule.
- Meeting contract performance requirements; or
- At a reasonable price.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.11.2 Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site,

https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program

19.11.3 Consultant also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

19.11.4 Energy Policy and Conservation Act (42 U.S.C. § 6201) Contracts shall comply with mandatory standards and policies relating to energy efficiency, stating in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act. (Pub. L. 94-163, 89 Stat. 871) [53 FR 8078, 8087, Mar. 11, 1988, as mended at 60 FR 19639, 19645, Apr. 19, 1995].

19.12 Program Fraud and False/Fraudulent Statements or Related Acts: Consultant acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Consultant's actions pertaining to this contract.

19.13 Rights to Inventions made under a Contract or Agreement: If the FEMA award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the non-Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. See 2 C.F.R. Part 200, Appendix II, ¶ F.

19.14 Suspension and Debarment:

19.14.1 This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Consultant is required to verify that none of the Consultant's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

19.14.2 Consultant must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

19.14.3 This certification is a material representation of fact relied upon by County. If it is later determined that the Consultant did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The Consultant or Respondent agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Consultant or Respondent further agrees to include a provision requiring such compliance in its lower tier covered transactions.

20.0 Sub-Contracts: The Consultant agrees to include in all subcontracts, that the subconsultant is bound by the terms of this Agreement, and the subcontractor is bound by all applicable County, state and federal laws and regulations.

21.0 Authority: Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

LANDFALL STRATEGIES, LLC

Signature of Witness (1)

Jocelyn Mundt
Printed Name of Witness (1)

Signature of Witness (2)

Shirley Gozman
Printed Name of Witness (2)

BY: _____
BRYAN S. FIKE, PRESIDENT

STATE OF Florida
COUNTY OF Lee

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 4th day of January, 2022 by Bryan S. Fike as President who is ☐ personally known to me or ☒ who produced FL Driver's License as identification.

Witness my hand and official seal this 4th day of January, 2022.

Official use only

TASIA BARNES
Notary Public - State of Florida
Commission # HH 149727
My Comm. Expires Jul 7, 2025

NOTARY PUBLIC Signature
Printed Name: TASIA BARNES
Commission No.: HH 149727
Expiration Date: July 7th 2025

SEAL

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

ANGELA VICK, CLERK

BY: _____
RONALD E KITCHEN JR., CHAIRMAN

DATE: _____

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

EXHIBIT "A" SCOPE OF SERVICES

EMERGENCY DEBRIS REMOVAL MONITORING

I.0 GENERAL

This statement of work describes and defines the services which are required for the execution of debris removal monitoring for the Citrus County Board of County Commissioners, Department of Public Works, hereafter referred to as the County. The Consultant shall provide all services described herein. Activities include, but are not limited to, monitoring the following – field operations regarding all storm generated debris; debris pickup, debris hauling, debris staging and reduction, temporary debris storage site management, debris management, and final disposal of debris to an approved facility. Roads and other County facilities will be identified by the County and direction will be given to the Consultant for clearing these roads and facilities in accordance with the County Debris Management Plan. The County reserves the right to add or remove highway segments at the direction of the Debris Manager. While this contract scope provides for debris removal work off the state road system, no work on or off the State Road System is guaranteed. The County, at its sole discretion, may elect to perform work within house forces or other contract forces, or may cancel this contract at any time if in the best interest of the County.

The Consultant shall have experience in the Federal Highway Administration Emergency Relief Program (FHWA-ER), the Federal Emergency Management Agency Public Assistance Program (FEMA-PA), and other applicable federal, state and/or local programs to assist the County in its Emergency Response and Recovery efforts. Proper documentation by the Consultant as required by FHWA and FEMA is required for all debris removal monitoring operations to ensure reimbursement to the County from the appropriate agency.

The Consultant will be responsible for tracking all of the contract costs and adhering to the 'not to exceed' limit as defined. Proper notification must be given to the County as costs approach this limit.

The work will begin upon authorization by the County. No guarantee on minimum or maximum amounts per items bid is made under this Contract. No adjustment to bid prices will be considered due to increases or decreases in estimated quantities or fuel costs.

In the event of impact of another City or County, the terms and conditions of this contract may apply to work in the affected City or County.

2.0 DEFINITIONS

City: An incorporated geographical area within a county.

Consultant: The Consultant is a person or entity which includes employees, partners, principals, agents and assignees who are a party to this agreement for the purpose of providing services.

County: Geographical and political boundaries created by the state.

Data Manager: Manager of data collected from monitoring operations and employed by the Consultant.

Debris: Debris is scattered items and materials broken, destroyed, or displaced which is generated by an event and is located within a designated area.

Debris Collection Monitor: Employee of the Consultant who observes the Debris Removal Contractor removing debris from assigned areas.

Debris Management Plan: The plan establishes policies, procedures, and guidelines for recovery from debris generating disaster events.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Debris Removal Consultant: A person or entity, including employees, partners, principals, agents and assignees that are under contract with the County to remove storm deposited debris according to federal and state guidelines.

Disposal Site Monitor: A Disposal Site Monitor is the designated Consultant's employee(s) assigned to the debris disposal site to manage disposal operations and monitor debris removal Contractor's performance. The duties include, but are not limited to, ensuring the debris is eligible, to quantify and accurately document debris loads consistent with FEMA and FHWA guidelines.

County Debris Manager: A County staff member who functions as the County point of contact and is responsible for providing overall supervision of debris clearance, removal, and disposal operations.

Emergency Operations Center (EOC): An emergency operations center, or EOC, is a central command and control facility responsible for carrying out the principals of emergency preparedness and emergency management, disaster management functions at a strategic level in an emergency situation.

Exit Site Monitor: Employees of the Consultant who observe outbound trucks at Temporary Debris Management sites.

Federal Emergency Management Agency (FEMA): FEMA is a funding source to the County for activities during an event declared a disaster by the President of the United States. FEMA eligible debris removal is second and subsequent passes on FHWA roadways and other roadways not on the federal aid system.

Federal Highway Administration (FHWA): FHWA, through the Emergency Relief program administered by the County, is a federal funding source for work on Federal-Aid roadways and facilities. FHWA has designated federal aid roadways also known as "on-system" roadways that are eligible for Emergency Relief funding.

Field Operations Manager: Employee of the Consultant who oversees Debris Removal Contractor(s) and general field operations including monitors and data managers.

Handheld Units (HHU): Handheld Units are devices used to write data to, and read data from, removable storage media. The HHU are used in electronic debris monitoring.

Notice to Proceed: This is a written notice issued to the Consultant by the County stating the date on which operations outlined will commence.

Project Manager: The Project Manager is a Consultant who functions as the point of contact for the County responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations.

System: The word "System" is used in reference to the electronic portion of electronic debris monitoring.

System Database: A system database is a compilation of all information gathered or reconciled and meets requirements set forth by this Scope of Services.

Temporary Debris Management Sites: A Florida Department of Environmental Protection authorized site where debris is stored, reduced, burned, grinded, or sorted. Debris resides at the site for a relatively short period of time prior to final disposal during the debris management process.

Ticket Manager: Consultant responsible for overseeing the electronic ticket processing.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

3.0 PERSONNEL QUALIFICATIONS

1. **Data Manager:** A Data Manager must have two years' experience working with a relational database management system. The Data Manager will work under the supervision of the Project Manager.

2. Debris Collection Monitors, Exit Site Monitors, and Disposal or Tower Monitors must have a High School Diploma or GED, be adequately trained on Debris Operations.

3. **Field Operations Manager:** A Field Operations Manager must have a minimum of two years' experience in disaster debris management.

4. Project Manager: A Project Manager must have a minimum of five years' experience in disaster debris management. The Project Manager must also be a permanent staff employee of the Consultant.

4.0 SERVICES TO BE PROVIDED BY THE CONSULTANT

A. Administration

The listed services shall be performed by the Consultant:

1. The Consultant shall ensure daily reports are provided to the County Debris Manager or designee and other key County personnel within a minimum number of hours as requested by the Debris Manager. The Consultant shall ensure that debris monitors report within a minimum number of hours after the disaster event.

2. It is the responsibility of the Consultant to assist the County in performing:

   a) Contract Administration
   b) Damage Assessment
   c) Environmental Permitting of temporary debris management sites
   d) Truck Certification
   e) Debris Removal Monitoring
   f) Quality Assurance and Quality Control of all documentation pertaining to debris removal monitoring
   g) Assist the County in responding to public inquiries
   h) Be available to address questions from FEMA and FHWA both during and after services have been performed

3. Provide assistance as needed pre-event which may require location in a designated county or city.

B. Debris Monitoring Operations

The Consultant shall coordinate with the County to schedule debris removal monitoring and Contractor operations. The Consultant shall provide the following:

Project Manager who shall be responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations. The Project Manager shall be the point of contact to the County. The Project Manager shall assign Field Operations Manager(s) to oversee the debris removal Consultant(s), monitors, and a Data Manager to provide supervision of the data entry operations and documentation process. Project Manager's duties include, but are not limited to, the following:

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

1. Ensure a sufficient number of trained debris monitors are available to monitor the "first push" (cut & toss) operations.

2. Ensure a sufficient number of trained debris monitors are available to monitor all "first pass" and subsequent passes of debris removal and hauling activities.

3. Provide tower / disposal site monitors to observe and record all debris loads entering the temporary debris management sites.

4. Provide tower / disposal site monitors to observe and record all debris loads exiting the temporary debris management sites for final disposal.

5. Provide data entry and document processing personnel if applicable.

6. Conduct safety meetings with field staff, as necessary.

7. Respond to and document issues regarding complaints, damages, accidents, or incidents involving the Consultant or Contractor personnel and ensure that they are fully documented and reported.

8. Coordinate daily briefings with the County and the debris removal Consultant(s), daily status reports of work process and staffing.

9. Ensure the documentation of environmental authorizations and/or permits for temporary debris management sites and final disposal.

10. Review and reconcile debris removal Consultant invoices submitted to the County.

11. Preparation of interim operations and status reports and final reports, as directed by the County.

C. Field Monitoring

The Consultant shall provide trained staff in sufficient numbers to adequately monitor all operations supervised by Field Operations Managers. Duties of monitors shall include, but are not limited to, the following:

1. Truck certification and documentation of all vehicles used in the debris removal activities.

2. Quality assurance / quality control (QA/QC) of truck certification measurements throughout life of project.

3. Provide monitoring services and documentation of all eligible debris removal activities from Federal Aid eligible roadways – First Push (Cut & Toss) and First Pass.

4. Provide monitoring services and documentation on all eligible debris removal activities on Non-Federal Aid eligible roadways. **As Directed by the County** – First Push (Cut & Toss) and First Pass.

5. Provide monitoring services and documentation of all eligible debris removal activities from second and subsequent passes on all roadways. **As Directed by the County.**

6. Ensure that ineligible debris is not collected by the debris removal Contractor, unless directed in writing by the County.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

7. Disposal Site / Tower Monitors will observe and record the truck quantity estimates of inbound and outbound debris.

8. Exit Site Monitors will observe that all outbound trucks are fully discharged of their load prior to exit of the temporary debris management site.

9. Monitors will ensure that accurate, legible, and complete documentation is provided through load tickets, truck certifications, and/or other logs and reports, as required.

10. Maintain photo documentation of the debris removal trucks and activities, specifically of the hazardous stump removal process, hangers, leaners, or tree removal and/or other special or unusual occurrences in the field.

11. Document and report activities to the County which may require remediation, such as: fuel spills, hazardous materials collection locations, and other similar environmental concerns.

12. Document and report to the County damages which occur on public or private property as a result of the debris removal operations.

13. Document and report to the County any violations of the Department of Environmental Protection's (DEP) debris site conditions.

14. If DEP debris site conditions are violated, the Consultant shall oversee tasks sufficient to satisfy the DEP performed by the debris removal contractor.

D. Date Management and Documentation

The Consultant shall ensure all necessary documentation is provided as follows:

1. Ensure all eligible debris removal operations activities are documented and tracked specific to the FHWA-ER program, the FEMA PA program or other applicable Federal, State, or local agencies.

2. Documentation of the number of crews and types of equipment utilized, actual hours of operation, and locations of work performed during the time and materials phase of operations.

3. Completion of truck certifications, equipment certifications, and establishment of a QA/QC program throughout the life of the project.

4. Load tickets documenting the eligible debris removal and/or disposal activities by the applicable program FHWA – ER or FEMA PA, and/or other Federal, State, or local programs as outlined in and in accordance with the Debris Management Plan.

5. Documentation of eligible hazardous stump removal, hangers, leaners, or tree removal which includes photos, GPS coordinates, street or milepost identifier, and/or other information as available and applicable.

6. Environmental authorizations and/or permits, as applicable.

7. Daily electronic spreadsheet summaries of cubic yards / tons collected by Federal program. The daily summary shall be communicated to the County Emergency Coordination Officer (CECO) or designee.

8. Production in electronic format (scanned) and paper copies of all documentation for submittal to Federal and/or State agencies.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

9. Provide certified weigh master if necessary.

10. Assist the County in creating field maps using GIS, as well as track and present contractor progress in GIS.

11. Organize, maintain, and provide the County electronic copies of documentation in a satisfactory manner. All documentation and information related to the project shall be surrendered to the County upon completion of the project.

The Consultant may exercise the option to utilize electronic debris monitoring and if chosen, the Consultant must comply with requirements set forth in sections E through G.

E. Equipment Requirements:

1. Data Storage Media – Debris management data will be stored and transferred on encryption protected removable data storage media. All data media will be provided by the Consultant. Data must include a unique User ID which identifies the user's role, limits the user's ability to collect or validate information, etc. and employs an anti-tampering mechanism. Consultant shall provide media to each person performing a debris mission role that results in data collection, i.e., drivers, ticket managers, etc.

2. Handheld Units (HHU) – The Consultant will provide weatherproof and shock resistant handheld units (HHU) for recording debris management data in the field. These HHU devices will be capable of writing data to, and reading data from, the removable data storage media. HHUs shall have the capability to determine locations by GPS and the capability to write GPS coordinates to the removable media. The HHUs will perform three functions: (1) recording of initial load data information, (2) verification of vehicle certification, and recording of debris type and quantity, and (3) all field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a shift.

   (a) HHUs capable of recording truck certification data onto driver removable media are used at the truck certification area. Truck certification records will include truck measurements, Truck ID, Driver ID, and a digital photograph of the truck and trailer.

   (b) HHUs capable of recording User ID information, including a unique User ID, digital photograph and any additional user information required for system operation.

   (c) GPS – HHU units shall have integrated GPS capability. GPS readings (accuracy within 3 meters of the HHU) shall automatically be recorded without any additional manual effort each time the HHU unit records and retrieves information related to the debris mission. External GPS units shall have reliable connectivity to the HHU and be rugged and durable.

3. Durable Printer – The Consultant shall provide a durable printer to print load tickets at the request of the County. Once the tower manager completes the load data entries the information shall be transmitted to the printer. The printer will print a minimum 2 copies of the ticket. Two copies shall be given to the driver (one copy for the driver and the other for the prime contractor). The HHU should have program flexibility to alter the number of printed tickets. The printed ticket paper and print shall be of a quality that the print is not affected by harsh weather conditions and does not fade over time, nor smear or deteriorate due to moisture or UV rays. All field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a minimum of a shift.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

4. Server(s) – The Consultant shall provide computer servers for the storage and maintenance of records. The data contained in the Consultant's database shall be placed on the Internet for controlled use, and be password protected by the Consultant. Upon completion of the work, the Consultant shall surrender the records to the County who shall maintain the official database and records on its government furnished secure server. Access to the County server is limited to "Official Use Only". The County server is provided and maintained by the County.

5. Back-up Equipment – In the event of equipment malfunction, loss, or damage, the Consultant shall assure a sufficient supply of replacement equipment and personnel are available such that production is not affected. The back-up equipment shall be readily available on-site for rapid distribution.

6. GIS – GIS mapping shall be provided by the Consultant from the most current source(s) available. This information shall be used as a base map to visually illustrate work zones, ticket and tower personnel locations and activities, work progress, historically and/or environmentally sensitive areas, geospatial data, and other mission informational needs from the data gathered by the HHUs.

7. Internet Accessible Database – The Consultant will establish a web-based database which is updated daily if not real-time. The data shall be accessible, by permission only, to sub-contractors, local and state officials, and others on a "need to know" basis. Database access will be role-based and no direct access to the data tables shall be allowed, unless approved by the County.

F. General Statement of Electronic Debris Monitoring System Parameters

1. The system must utilize an encryption protected removable data storage device. The data storage device will store data collected in the field, such as fields from traditional debris paper load tickets as well as truck certification information. The device must be capable of depicting images and other identifying data.

2. The system must have a database capable of storing all data collected in the field. The Consultant shall provide the County a copy of the database with a matching structure at the completion of the work unless otherwise specified.

3. The system must include the capability to share database records with Contractors, sub-contractors, the County, and others via the internet. Data contained in the system must be password protected, implement role-based access controls and must have viewing, printing, and editing capabilities. Each Contractor, sub-contractor, and customer must have permissions that allow only them to review and print information specific to their need. The system shall also have the capability to generate reports on all aspects of the debris mission.

4. The Consultant uses the HHU to initiate the load data by entering the debris type into the HHU. The driver's media card will either be swiped or inserted into the HHU and the HHU will write the debris type, pick-up GPS location, address of pick-up if applicable, time, date, truck certification, and driver information, and the ticket manager's unique ID code onto the removable media. Once the data is written to the media, the Ticket Manager will return the media to the driver. By this action, the Consultant verifies the debris meets FEMA and FHWA eligibility requirements.

5. HHUs are used at the debris verification area of disposal site(s) by the Tower Manager. The vehicle driver presents the removable media, which was previously initiated by the Field Monitor, to the Tower Manager personnel located in the disposal site tower(s). The Tower Manager verifies the debris classification is appropriate (vegetative, C&D, mixed,

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

etc., and manually revises, if needed), verifies vehicle(s) and driver information are correct, estimates and enters the load quantity into the HHU. The HHU will automatically extract the information recorded earlier on the smart card and add the information to the Tower Manager's HHU including the date, time debris arrives, Site ID, GPS readings, load quantity, and Tower Manager unique ID code.

6. All information regarding each debris load will be stored in the HHUs internal memory or on a separate, encryption protected removable media device. The debris load information will be uploaded to the system, County, and Consultant databases. Once this information is recorded, the Tower Manager's HHU will clear the removable media's debris data for the driver to re-use.

G. Functional Specifications and System Architecture

1. Ticket / Tower Managers – Personnel Registration, Administration and Management: The system shall have the capability to manage user roles. The majority of the system users will be either ticket or tower managers. At a minimum, the system must have the following capabilities:

- A means to create encryption protected electronic media with unique User ID, digital photograph, user roles and other identifying data
- Electronic registration of ticket / tower monitor
- Link designated ticket / tower personnel roles to a specific mission
- The ability to edit ticket / tower personnel roles, i.e., create, update, and delete
- Store ticket / tower personnel contact information relative to the mission
- Track and manage ticket / tower personnel role and status
- Assign and track equipment assigned to the user
- Reject invalid ticket / tower personnel credentials
- Reject invalid certification credentials

2. Truck Certification: The system shall have the capability to record truck and trailer certification data. Truck certification is used to register authorized debris hauling vehicles and equipment. At a minimum, the following must be included:

- A means of electronically registering authorized debris Consultant vehicles and equipment
- Link electronic registration to digital images
- Identify mission and respective County
- Generate unique IDs for Contactor vehicles and equipment
- Utilize uniform measurements, e.g., feet and inches
- Capture vehicle volume
- Utilize industry standard equations for all volume calculations
- Capture drivers and certification team member unique identification number
- A means to create encryption protected electronic driver removable media with unique Truck ID, digital photograph, truck and/or trailer measurements, vehicle volume, and other identifying data
- Must depict image and other identifying data
- Must contain counter area for total cubic yards hauled
- Must employ anti-tampering mechanism
- Capability to recertify vehicles
- Recertified vehicles must be recorded in an audit table
- Certification data must be associated to authorized system user
- Reject media which are not associated with current event and applicant
- Capture vehicle audit records

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Create a printed certification record
- Administrative reporting capabilities

3. Right-of-Way (ROW) Debris Management: ROW transactional data must be captured, stored, validated, audited, reported, and transmitted to mission managers, haulers, and applicants. At a minimum, the application must exhibit the following characteristics:

- Allow creation of point of origin load data on encryption protected driver media when position is known, and credentials have been authenticated
- Capture date and time and other relevant point of origin data
- Validate media is present in system and configured to receive data
- Designate debris type
- Designate debris location as Federal Aid or Non-Federal Aid
- Designate first pass and subsequent passes
- Write point of origin load data using encrypted storage algorithms
- Associate ticket / tower personnel credentials with point of origin load data
- Acknowledge successful card write via display status message
- Provide user configurable time option for GPS audit
- Detect current location using GPS and store data to secure memory location
- Provide capability to add digital image if debris is other than vegetative or C&D

4. Debris Disposal Site Management: Completed ROW, and Per-unit point of origin transactions must be received at the approved disposal site. Transactions are not considered complete until they are processed thru the receiving applications. At a minimum, the system must provide the capability to:

- Accept site configuration data at the beginning of each workday
- Dynamically configure receiving application based on site configuration data
- Display certification data and photo from driver smart card so that ticket / tower personnel can perform a field audit of truck/trailer to assure data matches certification and placard number
- Accept loads where:
  - Mission and applicant are valid
  - Media authentication data is valid and unaltered
  - Media contains valid load data
- Designate debris type
- Record debris volume (based on unit of measure)
- Receive volume or per unit loads
- Identify original load data
- Identify duplicate load data
- Configure number of hard copies
- Create load data record in internal storage
- Create backup copy of internal storage
- Prepare driver media for next load
- Increment driver smart card based on total CY counter value
- Continuously calculate and present real-time disposal site statistics
- Re-print load ticket data
- Interface with durable outdoor printer
- Preserve in its original state, then transmit daily transaction data
- Associate ticket / tower personnel credentials with each received load

5. Field Administrative Functions: The system must have the capability to perform administrative duties in the field. Requirements include the capability to edit user roles,

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

verify vehicle audit information, display real-time collection volumes, and review ticket / tower personnel GPS audit logs. At a minimum, the system must provide the capability to:

- Change ticket / tower personnel identification badge roles and responsibilities
- Review media total CY counter value
- Audit vehicle certification data
- Validate/Invalidate smart cards
- Reinitiate security sequence for ticket / tower personnel or media
- In tabular format, display the results of ticket / tower GPS audit files by limiting access to the internet data or by the County secure server

6. Data Consolidation and Analysis/Reports Generation: Transactional data must be summarized, validated, presented, and audited to provide an overall status of mission performance. The system must facilitate billing, error reporting, performance tracking, and graphical data preparation. At a minimum the Data Consolidation/Data Storage and Data Analysis/Reports tools must provide the capability to:

- Accept transactional data sets from multiple debris location systems
- Recognize multiple mission/applicant configurations
- Grant access to authorized authenticated users or processes
- Contain a master record of:
    - Roles and responsibilities
    - Ticket / tower personnel credentials and other data
    - Certification credentials and other data
    - Mission data
    - Applicant data
    - Geospatial data
        - Street centerlines
        - County outlines
        - Population and demographic
        - Elevation
        - Wetland's delineation
        - Historic and Environmentally Sensitive areas
        - Debris work zones
        - Parcel data
        - Land use
        - FEMA flood zones
- Graphically depict:
    - Load locations by contractor
    - Load locations by sub-contractor
    - Load locations by driver
    - Load locations by ticket / tower personnel
    - Load locations by date range
    - Load locations by zone
    - Load locations by municipality
    - Load locations by applicant
    - Load locations by mission
    - Load locations by debris type
    - Load locations by disposal site
    - Load locations by Federal, State, and private roads
    - Load locations by land use
    - Load locations by disposal site
- Thematic mapping techniques to distinguish different data by color and/or symbol
- Identify data attributes for a single point of data
- Select one or many points of data

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Calculate operational efficiency statistics such as:
  - Trip turnaround time
  - Trip distance to disposal site (straight line projection stored by 0 – 15 miles, 16 – 30 miles, 31 – 60 miles and greater than 61 miles)
  - Average container fill percentage
  - Average tower manager load call
  - Load call trend data, e.g., by tower managers, contractor, sub-contractor, driver, etc.
- Dynamically configure user interface in response to point data selection to limit user authorities
- Multiple data selections generate tabular data reports
- Filter mechanisms to highlight geospatial data
- Control data access using role-based security
- User interface and access to underlying system data must dynamically configure at run time through the presentation of appropriate user credentials
- Manage data ownership
- Provide access based on security role model
- Identify and distribute "owned" transactional datasets to limit internet access to the website data to view only your data
- Prevent distributed data from being reprocessed for billing purposes
- Identify billing data sets based on parameters such as:
  - Time/Date
  - Contractor/Sub-Contractor
  - Debris type
  - Debris disposal method (haul-in, reduction, open burn, incineration, haul-out, leave in place, etc.)
  - Haul distance
- Route billing data sets via defined and customizable workflow rules
- Approved billing data sets
- Communicate general event status, e.g.:
  - Total CY hauled (by debris type)
  - Total CY by disposal site
  - Total CY by contractor/sub-contractor
  - Total CY by work zone/sector
  - Total CY by municipality
  - Total CY by Federal, State, and private roads
  - Total CY by certified vehicle
  - Number of vehicles utilized
  - Number of ticket / tower personnel resources assigned
- Manage user roles, responsibilities, and passwords
- Prevent modification to original data by unauthorized or unauthenticated users
- Insert audit records into audit tables for all insertions, modifications, and deletions to original data

7. Field Architecture – The field-based system must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security. At a minimum, the system must:

- Require user authentication credentials
- Display current version at application start-up
- Synchronize with Greenwich Mean Time (GMT) for all date/time fields
- System must utilize location specific configuration data to initiate a warm start sequence for global positioning system
- System must remain in a ready state by default
- Acknowledge successful card write via display status message

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Create identification structures which utilize encryption technologies
- Employ anti-tamper and anti-tearing methods and technologies
- Where applicable, utilize 3 DES data encryption technologies to protect data
- Perform validation and checksum (a running production total of cubic yards or appropriate payment capacity) stored on each debris vehicle's removable media

8. Back-Office Architecture – At a minimum, the back-office applications must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security:

- Utilize relational database technology
- Employ geospatial analysis tools for data visualization
- Enable audit ability for:
  - Data insertion
  - Data modification
  - Data deletion
- Prevent field and row level data deletion
- All access to data must be controlled
- Store certification and other identification data using encrypted relational technology
- Reside in a secure internet environment
- Preserve base transactional data in its original state prior to processing or consolidation with other data

9. Initial Startup Procedure for Debris Removal – Debris missions are critical to emergency response and the Consultant should be adequately prepared to respond.

H. Reporting

The County requires the Consultant to provide daily status reports, unless otherwise specified, of the debris removal operations, preparation of interim reports (as directed by the County), as well as a final report of the debris removal operations.

1. The daily status report shall include at a minimum: the daily cubic yards/tons collected by material and by program (FHWA-ER First Pass, First Pass on Non-Federal Aid roadways, second and subsequent passes on all roadways), cumulative totals in cubic yards/tons by debris type, number of debris removal crews and equipment operating, number of debris monitors in field, cubic yards/ton by debris type hauled to final disposal and location of final disposal, and total cubic yards/tons hauled to recycling or salvage facilities.

2. An interim status report may be required at the discretion of the County. A final report covering the history of the operations, the locations of temporary debris sites used, remediation and site closure activities, including any environmental reports or authorizations generated; and the locations of final disposal sites and permits, recycling facilities, and salvage facilities used during operations. The report may include identification of weakness in the operations and recommendations for future debris activities.

I. Permits

1. Assist the County with any permit applications and coordination with environmental agencies.

2. Assist the County with any pre or post sampling of soil or groundwater.

3. Monitor compliance by the contractors to any permit requirements.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

J. Meetings and Communication

1. Conduct daily meetings with the County and the Debris Removal Contractor.

2. Conduct field meetings as needed.

5.0 PAYMENT

If mutually agreed, the Consultant may be requested to work in a County impacted by an event. The Monitor may be paid for additional expenses as justified.

A. Invoicing

1. Ensure all contract quantities for both the Contractors and monitors are documented and recorded according to current Federal requirements, including but not limited to, FHWA-ER actual costs incurred (cradle to grave) for work conducted on First Push and First Pass Federal Aid roadways, including time at disposal sites estimating loads on incoming and outgoing debris loads.

2. For Non-Federal Aid eligible roadways, FEMA PA program actual costs incurred (cradle to grave) for work conducted on Non-Federal Aid eligible roadways First Push, First Pass, and second and subsequent passes. Monitor's invoices must delineate between hours spent on FHWA vs. FEMA reimbursed tasks.

3. Maintain a database of all contract quantities and perform contractor invoice verification for the County.

4. All invoices shall be submitted in an acceptable format to the County in an electronic and hard copy format with daily reports as supporting documentation. The invoices must be submitted in accordance with the Consultant Invoice Transmittal System (CITS) procedures and other Federal, State, and local rules, regulations, and laws.

5. Invoices shall be submitted on a monthly basis to the County.

6. Final invoice will be submitted to the County no later than the 30th day following final acceptance of the individual task or as requested by the County.

Attachment: Agenda Doc- Landfall (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

LANDFALL STRATEGIES

Exhibit "B"
Compensation

DEPENDABLE | COMPASSIONATE | ACCOUNTABLE

REVISED PROPOSAL PRICING FORM (9/29/2021)

(Page 3 of 4)

FEE PROPOSAL

ITEM #	DESCRIPTION OF SERVICE	Unit	Regular Unit Rate	Overtime Unit Rate
1	Project Manager	hour	$79.00	$79.00
2	Operations Manger	hour	$69.00	$69.00
3	GIS Analyst	hour	$55.00	$82.50
4	Field Supervisors	hour	$45.00	$67.50
5	TDSRS/Tower Monitors	hour	$29.50	$44.25
6	Debris Operations Specialist	hour	$75.00	$112.50
7	Debris Liaisons – Citizen Site Monitors	hour	$29.50	$44.25
8	Field Coordinators – Crew Monitors	hour	$29.50	$44.25
9	Environmental Specialist	hour	$45.00	$67.50
10	FHWA/FEMA Coordinator	hour	$75.00	$112.50
11	Billing/Invoice/Computer Analyst	hour	$30.00	$30.00
12	Administrative Assistants	hour	$29.00	$43.50
13	Load Ticket - Data Entry Personnel	hour	$29.00	$43.50
14	Field Supervisor - ADMS method	hour	$47.00	$70.50
15	Monitor, Site/Tower - ADMS method	hour	$31.50	$47.25
16	Monitor, Debris Liaisons/Citizen Site - ADMS method	hour	$31.50	$47.25
17	Load Ticket - Data Entry Personnel - ADMS method	hour	$0.00 Position Not	Required
18	Field Coordinators-Crew Monitors - ADMS method	hour	$31.50	$47.25
19		hour		
20		hour		
21		hour		
22		hour		
23		hour		
24		hour		
25		hour		

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/6/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BXS Insurance P.O. Drawer 228 Biloxi MS 39533	**CONTACT NAME:** Patty Savage **PHONE (A/C, No, Ext):** 228-374-2000 **FAX (A/C, No):** 228-863-1957 **E-MAIL ADDRESS:** patty.savage@bxsi.com
INSURED THOMINC-03 Thompson Consulting Services, LLC 2601 Maitland Center Parkway Maitland FL 32751	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** INSURER A : Scottsdale Insurance Co 41297 INSURER B : Valley Forge Insurance Company 20508 INSURER C : Transportation Insurance Company 20494 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1172359422 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:			VRS0005620	1/1/2022	1/1/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 5,000,000 $ 100,000 $ 5,000 $ 5,000,000 $ 10,000,000 $ 5,000,000 $
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			2097385745	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			2097385843	1/1/2022	1/1/2023	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liab Contractors Pollution Liability			VRS0005620	1/1/2022	1/1/2023	Per Claim/Agg Per Claim/Agg	$5 mil/$10 mil $5 mil/$10 mil

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: RFP#21-120 Emergency Debris Removal Monitoring Services Certificate holder and other required parties are included as additional insureds as respects General Liability and automobile liability when required in written contract or agreement. General Liability and Automobile liability is primary and non-contributory when required in written contract or agreement. Waiver of subrogation is provided in favor of certificate holder and other required parties as respects General Liability, automobile liability and workers compensation when required in written contract or agreement.

CERTIFICATE HOLDER

Citrus County, Florida
A political subdivision of the State of Florida
3600 W Sovereign Path
Lecanto FL 34461-

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tony P. Lowe

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Scottsdale Insurance Company

AMB #: 003292 **NAIC #: 41297** **FEIN #: 311024978**

Mailing Address
One West Nationwide Blvd FRAP Solutions
Columbus, Ohio 43215-2220
United States

Web: www.scottsdaleins.com
Phone: 480-365-4000
Fax: 866-315-1430
View Additional Address Information

AM Best Rating Unit: AMB #: 005987 - Nationwide Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 002358 - Nationwide Mutual Insurance Company is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	r (Reinsured)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	December 22, 2021
Initial Rating Date:	June 30, 1983

Long-Term Issuer Credit View Definition

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Valley Forge Insurance Company

AMB #: 002132 **NAIC #: 20508** **FEIN #: 231620527**

Administrative Office
151 North Franklin Street
Chicago, Illinois 60606
United States

Web: www.cna.com
Phone: 312-822-5000
View Additional Address Information

AM Best Rating Unit: AMB #: 018313 - CNA Insurance Companies
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 050177 - Loews Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 08, 2021
Initial Rating Date:	June 30, 1948

Long-Term Issuer Credit View Definition

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Transportation Insurance Company

AMB #: 002131 **NAIC #: 20494** **FEIN #: 361877247**

Domiciliary Address
151 North Franklin Street
Chicago, Illinois 60606
United States

Web: www.cna.com
Phone: 312-822-5000

AM Best Rating Unit: AMB #: 018313 - CNA Insurance Companies
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 050177 - Loews Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 08, 2021
Initial Rating Date:	June 30, 1941

Long-Term Issuer Credit View Definition

Rating (Rating Category): a+ (Excellent)

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

AGREEMENT

This Services Agreement is entered into by the parties this _____ day of _____, 202__.

1.0 Parties:

Citrus County, Florida, a Political Subdivision of the State of Florida, (County).

and

Thompson Consulting Services, LLC, (Consultant).

2.0 Designated Contact Person as to County:

James Sterling, Director
Citrus County Road Maintenance Division
1300 S. Lecanto Hwy
Lecanto, Florida 34461
Phone: 352-527-7610
Fax: 352-527-7607
Email: james.sterling@citrusbocc.com

3.0 Designated Contact Person as to Consultant:

Jon Hoyle, President
Thompson Consulting Services, LLC
2601 Maitland Center Parkway
Maitland, Florida 32751
Phone: 407-792-0018
Fax: 407-878-7858
Email: jhoyle@thompsoncs.net

4.0 Notices: All notices between County and Consultant, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Consultant and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the Scope of Services or other rights or obligations of the parties, precedence shall be given in the following order: (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of the Purchase Order issued to Consultant, and (4) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:

1. Exhibit A – Scope of Services
2. Exhibit B – Compensation

7.0 Terms of Agreement and Commencement of Services: The duration of the Agreement shall be for a period of five (5) years, with an option to renew for one (1) additional, five (5) year period. The renewal option will be conditioned upon satisfactory performance by Contactor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Consultant. The date that Consultant shall commence the provision of Services shall be the date on which a Purchase Order and a Notice to Proceed is received by Consultant. The County reserves the right to automatically extend any agreement for a maximum period not to exceed ninety (90) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

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8.0 Modification of Agreement: The Agreement may only be modified or amended upon mutual written agreement of County and Consultant. No oral agreements or representations shall be valid or binding upon County or Consultant. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Consultant may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms into Consultant's documents forwarded by Consultant for payment. County's acceptance of the Services or the processing of documentation on forms furnished by Consultant to County for approval or payment shall not constitute acceptance of any terms and conditions.

9.0 Services Provided by Consultant: Consultant shall provide professional consulting services for services in accordance with the Scope of Services attached hereto as Exhibit "A". Consultant will perform all Services to the satisfaction of the Designated Contact Person who has authority to answer questions, provide County furnished information, and resolve difficulties that may arise during Consultant's performance of the Services.

9.1 Additional Services: Services that may be required after completion of the Agreement, within the terms and conditions of this Agreement at the written direction of County. Any additional Services, as well as compensation for such, will be negotiated between the Parties and made part of this Agreement through an Amendment to the Agreement.

9.2 Changes in the Services: County may at any time, as the need arises, order changes within the Scope of Services without invalidating the Agreement. If such changes result in an increase or decrease in Consultant's fees, or in the time required for Consultant to perform the Services, an equitable adjustment shall be authorized by way of an Amendment to the Agreement.

9.3 Correction of Work: Consultant shall promptly correct any Services rejected by County for failure to comply with the Agreement without additional expense to County. If Consultant does not take action to correct rejected Services within ten (10) calendar days after receipt of written notice from County, County may terminate the Agreement.

9.4 Performance Qualifications: County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that (1) Consultant does not meet these qualifying conditions, (2) that the Services do not meet the specified requirements, or (3) that Consultant's performance is untimely, County may terminate the Agreement. All final plans, documents, reports, studies and other data prepared by Consultant shall bear the professional's seal/signature, in accordance with the applicable Florida Statute that governs and Administrative Rules promulgated by the Florida Department of Business and Professional Regulation, and guidelines published by the Department, in effect at the time of execution of this Agreement. In the event that changes in the Statute or Rules create a conflict with the requirements of the published guidelines, requirements of the Statute and/or Rules shall take precedence.

9.5 Progress Schedules: Consultant agrees to provide project schedule progress reports in a format acceptable to County and at intervals established by County. County will be entitled at all times to be advised, at its request, as to the status of work being done by Consultant and of the details thereof. Either party to the Agreement may request and be granted a conference.

9.6 Supervision by Consultant: Consultant shall supervise and direct the performance of Consultant's Services and shall be solely responsible for the means, methods, techniques, sequences, and safety.

10.0 Compensation to Consultant: Compensation to be paid to Consultant for the provision of the Services shall be per the fee schedule shown in Exhibit "B", attached to this Agreement. If County identifies, or Consultant recommends, any additional Services to be performed by Consultant, or if County authorizes

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

changes in the scope, extent, or character of the Project that result in additional fees, such additional fees shall be mutually negotiated between County and Consultant, and made a part of this Agreement by a written Amendment.

10.1 Changes in Contract Price: Before making any additions or deletions to the work described in the Agreement, and before undertaking any changes or revisions to such work, the parties will negotiate any necessary cost changes and will agree to such through an amendment to the Agreement. In the event that Consultant and County are not able to reach an agreement as to the amount of compensation to be paid to Consultant for supplemental work desired by County, Consultant will be obligated to proceed with the supplemental work in a timely manner for the amount determined by County to be reasonable. In such event, Consultant will have the right to file a claim with County for such additional amounts as Consultant deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through administrative procedures or the courts relieve Consultant from the obligation to timely perform the supplemental work.

10.2 Compensation in Excess of $195,000: If the compensation to be paid to Consultant, whether by lump sum or cost-plus-a-fixed-fee, will exceed the threshold, amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, it is mutually agreed that the following provision will be applicable to this Agreement:

> "Consultant hereby certifies covenants and warrants that wage rates and other factual unit costs provided to County to support the compensation for any Services covered under this Agreement are accurate, complete and current as of the date of the Agreement. It is further agreed that the Agreement price will be adjusted to exclude any significant sums by which County determines the Agreement price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. All such adjustments must be made within one year following the end of the Agreement. For this purpose, the end of the Agreement is the date of final billing or acceptance of the work by County, whichever is later."

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the provision of the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Services provided, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Consultant that County deems necessary to substantiate claims for remuneration. Upon receipt of Consultant's payment request, County will review such to ensure that it is in proper order, and that the Services covered under the payment request have been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date, which a properly received payment request is recorded as received by County, for Services completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within twenty (20) business days after the date on which the payment request is recorded as received by County. County shall provide Consultant with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act", or reject the payment request, within twenty (20) business days after the date on which the corrected and proper payment request is recorded as received by County.

11.4 Resolution of Payment Request Disputes: County. If the dispute between Consultant and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Consultant for the Services being purchased by County, a purchase order will also be issued to Consultant for the purpose of facilitating payment to Consultant. Except under an "emergency request", Consultant shall not provide any Services to County until Consultant has received a purchase order from County. Consultant shall be permitted to accept an order to provide Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Consultant via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Consultant for such emergency requests.

11.6 Progress Payments: Consultant may submit progress payment requests to County for partial completion of the Services. If County makes payment of progress payments to Consultant which is attributable to any services provided by any of Consultants suppliers, sub-consultants or sub-contractors, Consultant shall remit payment for such from the progress payments to those sub-consultants or sub-contractors. All Services covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Consultant of the sole responsibility for the care and protection of those Services which have been completed, even if Consultant remains in possession and control of such Services, or as a waiver of the right of County to require Consultant to fulfill all of the terms of the Agreement. If Consultant's fee is a "lump sum amount", Consultant shall indicate on each invoice (1) the percentage of work completed, (2) the value of the completed work, based on a percentage of the lump sum amount, (3) the total amount of prior payments received, and (4) the net amount of the payment request, which is the value of the completed work minus the value of prior payments received.

11.7 Payments to Sub-consultants: When Consultant receives from County any payment for Services covered under the Agreement, Consultant must pay such moneys received to each sub-Consultant or supplier in proportion to the percentage of the Services completed by each sub-Consultant or supplier within ten (10) business days after Consultant's receipt of the payment. If Consultant receives less than full payment, then Consultant shall be required to disburse only the funds received on a pro rata basis to its sub-Consultants or suppliers, each receiving a prorated portion based on the amount due on the payment. If a sub-Consultant receives payment from Consultant for labor, services or materials furnished by sub-Consultants or suppliers hired by the sub-Consultants, the sub-Consultant must remit payment due to those sub-Consultants or suppliers within seven (7) business days after the sub-Consultant's receipt of payment from Consultant.

11.8 Records of Costs: Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for three (3) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to County upon request. Records of costs incurred will include Consultant's general accounting records and the project records, together with supporting documents and records, of Consultant, their sub-consultants and sub-contractors, performing work on the project, and all other records of Consultant, their -s and sub-contractors considered necessary by County for a proper audit of project costs.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

11.9 Right to Withhold: Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Consultant under this Agreement an amount sufficient to satisfy any amount due and owing to County by Consultant on any other Agreement between Consultant and County. County may withhold payment on any invoice in the event that Consultant is in default under any provision of this Agreement or any other Agreement between Consultant and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment Once the Project has been completed and Consultant has fulfilled all of the requirements under the Agreement and provided there are no existing or pending claims or demands by County against Consultant, Consultant may submit a final payment request to County. Upon receipt of such, and provided the payment request is in order, County shall make final payment to Consultant.

11.11 ACH Enrollment All Consultants will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Consultant's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Consultant warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish Consultant's ability to satisfy its Agreement obligations.

12.2 Warranty Against Defects in Workmanship: Consultant shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Consultant shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Consultant shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3 Warranty of Standard Care: In the performance of professional services, Consultant will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Consultant will use due care in performing its Services and will have due regard for acceptable professional standards and principles. Consultant's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Consultant do not comply with the foregoing warranties and County notifies Consultant of such, then Consultant shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-performed Services shall be performed on a mutually agreed schedule. Consultant shall and does hereby assign to County the benefits of any of Consultant's sub-consultant's or sub-contractor's warranties. Such assignment shall not relieve Consultant of its warranty obligations for performance or standard of care to County under this Agreement

12.4 Warranty of Title: Title to any work product that results from Consultant's performance of its Services under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Services of Consultant. When title passes to County in accordance with the Agreement, Consultant warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13.0 Public Records: Consultant will keep and maintain public records required by the County to perform the service. Upon request from the County's custodian of public records, Consultant will provide the County

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Consultant will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Consultant does not transfer the records to the County. Upon completion of the Agreement, Consultant will transfer, at no cost, to the County all public records in possession of the Consultant or keep and maintain public records required by County to perform the service. If Consultant transfers all public records to County upon completion of the Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Consultant does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT NANCY JO KINCH, CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352) 527-5235; EMAIL: NANCY.KINCH@CITRUSBOCC.COM.

14.0 Insurance: During the term of the Agreement, Consultant, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Consultant. Consultant shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or sub-consultants. The coverages, limits or endorsements required herein protect the primary interests of County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Consultant against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Consultant under this contract.

14.2 Commercial General Liability: Consultant must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3 Automobile Liability: Consultant must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Consultant does not own vehicles, the Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Consultant must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.4.2 For any officer of a Consultant that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If Consultant/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Consultant/employer/owner.

14.4.3 The purpose of this section is to ensure that all Consultants, sub-consultants, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of Consultants, sub-consultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Professional Liability and/or Errors and Omissions Liability: Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.6 Pollution Liability:

14.6.1 Pollution Liability must be afforded for Bodily Injury and Property Damage of not less than $1,000,000 each claim.

14.6.2 When this contract includes the pick-up, transportation and /or disposal of hazardous wastes as governed under title 40 or 49 of the Code of Federal Regulations, the transporter's Automobile Insurance shall be endorsed to include the ICC Form MSC90 (Motor Carrier Act of 1980) and the ISO Form CA 9948 (Pollution Liability-Broadened Coverage for Covered Autos-Business Auto and Truckers Coverage Forms).

14.7 Other Insurance Provisions:

14.7.1 Consultant shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation or changes in policy language, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.7.2 The project's proposal number should be noted on the certificate.

14.7.3 Consultant has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Consultant shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

14.7.4 All required insurance policies must be maintained until the contract work has been accepted by County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

14.7.5 Citrus County, Florida, its officials, employees and volunteers are to be covered as an Additional Insured on all policies except Workers Compensation and Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to County, its officials, employees or volunteers.

14.7.6 Consultant's insurance coverage shall be primary insurance as respects County, its officials, employees and volunteers. Any insurance or self-insurance maintained by County, its officials, employees or volunteers shall be excess of Consultant's insurance and shall be non-contributory.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.7.7 For all policies of insurance except Professional Liability: Consultant, and its insurance carrier, waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

14.7.8 The Certificate Holder should read as follows: Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.7.9 It is Consultant's responsibility to ensure that all sub-consultants comply with these insurance requirements. Consultants shall include all sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-consultant. All coverages for sub-consultants shall be subject to all of the requirements stated herein.

14.7.10 With the exception of workers compensation policies, all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

14.7.11 All Certificates must show that Consultant's policies have been endorsed per the requirements.

14.7.12 Once ALL paperwork is completed and received by County, an email will be sent to Consultant requesting online registration with myCOI. It is critical that County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Consultant's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Consultant will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Consultant's agent(s). This is a yearly requirement for the duration of the Agreement.

15.0 Indemnification: Consultant shall indemnify, save and hold harmless County and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent acts of, or omissions of, Consultant, its sub-consultants, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Consultant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Consultant shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Consultant under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the services without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Services. Consultant shall proceed with the performance of any changes in the Services so ordered by County unless Consultant believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Consultant shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Consultant shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement:

17.1 Termination by County for Cause: In the event Consultant fails to honor any term of the Agreement, or abide by any statutory, regulatory, or licensing requirements, County may terminate the Agreement for cause by first notifying Consultant in writing, specifying the nature of the default. Consultant shall have ten (10) business days to cure such default. If after the ten-day notice, Consultant has not cured the default, termination shall become final. Except for defaults of its sub-contractors at any tier, Consultant shall not be liable for any excess costs if the failure to perform the Agreement arises from events completely beyond the control, and without the fault or negligence of Consultant. If, after termination, it is determined that Consultant was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of County. In the event of termination for cause, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of suspension, less any expenses incurred by County as a result of the default. Termination of the service shall not entitle Consultant to any loss of anticipated profit under this provision. The rights and remedies of County in this clause are in addition to any other rights and remedies provided by law or under the Agreement.

17.2 Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, Consultant shall immediately comply with the notice, stopping all work in-progress and not perform any further Services. In the event of termination, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of termination. Termination of the provision of the service shall not entitle Consultant to any loss of anticipated profit under this provision.

18.0 Additional Terms and Conditions:

18.1 Advertising: Subject to Chapter 119, Florida Statutes, Consultant shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Consultant's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

18.2 Assignment: Neither County nor Consultant shall sell, assign or transfer any of its rights, duties or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Consultant remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

18.3 Bankruptcy or Insolvency: Consultant shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Consultant or any of its sub-consultants or sub-contractors who are involved in the provision of the Services under this Agreement.

18.4 Compliance with Laws: Consultant shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local,

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

18.5 Conflict of Interest: Consultant covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Services covered under this Agreement. Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant, and its sub-consultants at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Consultant or its sub-consultants, during its tenure, or for two years thereafter, has any interest, direct or indirect. Consultant, and its sub-consultants at any tier, shall insert the following provision into each of their contracts and sub-contracts:

"No member, officer, or employee of the sub-consultant, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

18.6 Correction of Services: Consultant shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Consultant shall promptly replace and re-execute the Services in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Services of other consultant's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Consultant's expense. If Consultant does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Consultant.

18.7 County, Federal and State Funds: The County's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Board of County Commissioners. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Consultant may not expend any County funds for the purpose of lobbying the legislature, or local, state or federal agencies.

18.8 Debarment: Consultant certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.9 Discriminatory Vendor: Provider certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a Provider, supplier, sub-Consultant, or consultant under a contract with any public entity, and may not transact business with public entity.

18.10 Disposal of Wastes: Consultant shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Consultant shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Consultant agrees that County has the right to reject, for any reason, Consultant's use of any particular disposal facility.

18.11 Dispute Resolution: For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Consultant. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Consultant. The decision shall be final and conclusive.

18.12 Documentation: All tracings, plans, specifications, maps, computer files and/or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Agreement without restriction or limitation on their use. Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products or patent any invention developed under this Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County.

18.13 Drug Free Workplace: Consultant certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

18.14 Employees, Sub-consultants, sub-contractors and Agents: All Consultant employees, sub-consultants, sub-contractors, or agents performing any of the Services under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Consultant shall furnish a copy of licenses, certifications, or other proof of qualification. All employees, sub-consultants, sub-contractors, or agents of Consultant must comply with all security and administrative requirements of County. County may conduct, and Consultant shall cooperate in, a security background check or otherwise assess any employee, sub-consultant, sub-contractor, or agent of Consultant. County may refuse access to County Facilities or require replacement of any employee, sub-consultant, sub-contractor, or agent of Consultant for cause, including, but not limited to, technical or training qualifications, quality of services, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Consultant of its obligation to perform all Services in compliance with the Agreement. County may reject and bar from any County facility for cause any of Consultant's employees, sub-consultants, sub-contractors, or agents. County shall have the right to review and approve any sub-consultants or sub-contractors that are utilized by Consultant in the performance of their Services. Consultant shall be fully responsible to County for the acts and omissions of its sub-consultants and sub-contractors, and persons directly or indirectly employed by them. It is Consultant's responsibility to ensure that its sub-consultants and sub-contractors are properly licensed to do business in the State of Florida and Citrus County, as required by law.

18.15 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Consultant is not to contact any local, state or federal governmental agencies concerning environmental issues involving the Project Site.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.16 Equal Employment Opportunity: Consultant shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Consultant shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed sub-consultants as the State of Florida Department of Transportation, the Secretary of Labor, or County may require. The above shall be required of any sub-consultant hired by Consultant. All Equal Employment Opportunity requirements shall be included in all non-exempt sub-consultants entered into by Consultant. Sub-contracts entered into by Consultant shall also include all other applicable labor provisions. No sub-contract shall be awarded to any non-complying sub-consultant. Additionally, Consultant shall insert in its sub-contracts a clause requiring sub-consultants to include these provisions in any lower tier sub-contracts that may in turn be made. Consultant shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state sub-consultants is NOT allowed.

18.17 E-Verification System: Consultant shall comply with the Executive order No. 12989 as amended, and Executive Order No. 11-116, and agrees to utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of: (1) all persons employed by Consultant during the contract term to perform any duties within Florida, and; (2) all persons, including sub-consultants, assigned by Consultant to perform work pursuant to this Agreement. Consultants meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

18.18 Force Majeure Event: Consultant shall not be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes and severe floods.

18.19 Governing Law and Venue: The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.20 Governmental Restrictions: If Consultant believes that any governmental restrictions have been imposed that require alteration of the methods used in the performance of the Services, Consultant shall immediately notify County in writing, indicating the specific restriction. County reserves the right, and the complete discretion, to accept any such alteration or to cancel the Agreement at no further expense to County.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.21 Immigration and Nationality Act: Consultant shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Consultant knowingly employs unauthorized aliens.

18.22 Inspection, Performance, Supervision: County reserves the right to inspect the Services provided by Consultant, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Consultant's performance under the Agreement. Such inspections performed by County, shall not be construed as a final approval of Consultant's Service, and shall not relieve Consultant from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Consultant's facilities to assess conformity of the provision of the Services with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that Consultant does not meet these qualifying conditions, or that the Services proposed to be furnished do not meet the specified requirements, or that performance is untimely, County may terminate the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Consultant is not relieved from fulfilling all Agreement requirements. Consultant shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. Consultant will employ and maintain at the Project Site a qualified supervisor or superintendent who shall have been designated in writing by Consultant as the Consultant's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Consultant and all communications given to the supervisor or superintendent shall be as binding as if given directly to Consultant. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of the Consultant's Services.

18.23 Lawful Claims and Demands: Should any outstanding claims by sub-consultants or suppliers incurred in the performance of the Services materialize after County has made Payment to Consultant, Consultant will indemnify and save County harmless from such claims. Acceptance by Consultant of payment shall be and shall operate as a release to County of all claims and all liabilities to Consultant, other than claims in stated amounts as may be specifically excepted by Consultant for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others relating to or arising out of the provision of the Services covered under this Agreement. Any payment, however final or otherwise, shall not release Consultant or its sureties from any obligations under the Agreement.

18.24 Lobbying: Consultant shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Services, employment, or contracts of any kind.

18.25 Materials, Services, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Consultant shall provide and pay for all materials, labor, tools, equipment,

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

water, light, power, transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

18.26 Non-Collusion: Consultant agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Consultant intends to do the work with its own bonafide employees or sub-consultants and has not provided a response for the benefit of another consultant. Furthermore, Consultant certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a response on any public contract.

18.27 Patent and Copyright Responsibility: Any material, design or supplied specified by Consultant or supplied by Consultant pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Consultant shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Consultant in the performance of the services.

18.28 Project Site Conditions: Consultant shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

18.29 Protection of Persons: Consultant will be responsible for the safety of its employees and the employees of its sub-consultants and sub-contractors, during the provision of their Services. Consultant will be responsible for initiating, maintaining and supervising all safety programs in connection with the provision of their Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act and those of County. Consultant shall report promptly to County any accident or unusual occurrence during the performance of the Services, including personal injury or death to any Consultant employee, sub-consultant or sub-contractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

18.30 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Consultant, supplier, sub-contractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18.31 Relationship: Consultant is an independent Consultant to County in performing its Services under this Agreement and is not an employee, agent, joint-venture, or partner of County.

18.32 Risk of Loss: Until the Services have been accepted by County, risk of loss or damage to any work product, whether partially or fully completed, that is associated with the Services shall remain with Consultant.

18.33 Schedules, Reports and Records: Consultant shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Services covered under the Agreement. Furthermore, County reserves the right to inspect and audit Consultant's books and records relating to the Agreement, when deemed appropriate by County.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

All schedules, reports and records of Consultant, as they relate to the Agreement, shall be retained by Consultant for a period of three (3) years from the date of final payment under the Agreement.

18.34 Security and Confidentiality: Consultant shall comply fully with all security procedures of County in the performance of the Agreement. Consultant shall not divulge to third parties any information obtained by Consultant or its agents, sub-consultants, sub-contractors, officers or employees in the course of the provision of the Services without written consent of County. However, Consultant shall be permitted to release information to third parties if such information is publicly available through no fault of Consultant, information that Consultant developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Consultant shall take appropriate steps as to its personnel, agents, sub-consultants and sub-contractors. The warranties of this paragraph shall survive the Agreement.

18.35 Severability: If a court deems any provision of this Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

18.36 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

18.37 Taxes: Consultant shall pay all sales, consumer, use and other similar taxes required to be paid by Consultant in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Services under the Agreement. County will not pay for any personal property taxes levied on Consultant or for any taxes levied on Consultant's employees' wages. County holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer are exempt from sales, consumer, use and other similar taxes.

18.38 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

18.39 Workforce Labor: County believes that the hiring of employees by consultants to whom County awards contracts should, to the maximum extent possible, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify CLM Workforce Connection of all awards involving service contracts. CLM Workforce Connection is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Consultant will be contacted by CLM Workforce Connection to discuss hiring through its staff and services. Consultant's participation with CLM Workforce Connection is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Consultant in hiring assistance.

19.0 Federal Requirements under the Uniform Rules: 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Consultant shall comply with all applicable FEMA guidelines as well as state and federal regulations, policies, procedures, and directives, including without limitation those listed directly or by reference, as they may be amended or promulgated from time to time during the term of the contract. All records shall be maintained in accordance with state and federal requirements

19.1 Access to Records:

19.1.1 Consultant agrees to provide County, FEMA and the Comptroller General of the United States, or any of their authorized representative's access to any books, documents, papers, and records of the Consultant which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.1.2 Consultant agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

19.1.3 Consultant agrees to provide FEMA or his authorized representative's access to construction or other work sites pertaining to the work being completed under the contract.

19.1.4 In compliance with the Disaster Recovery Act of 2018, the County and the Consultant acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by FEMA or the Comptroller General of the United States.

19.2 Byrd Anti-Lobbying Amendment: 31 U.S.C. § 1352 (as amended). This requirement applies to all FEMA grant and cooperative agreement programs. Consultants that apply or bid for a contract of $100,000 or more under a federal grant must file the required certification. Consultant must sign and submit the "Certification Regarding Lobbying" form attached with Proposal submittal.

19.2.1 Consultants who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

19.3 Clean Air Act: This requirement applies to contracts awarded by a non-federal entity of amounts in excess of $150,000 under a federal grant.

19.3.1 Consultant agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

19.3.2 Consultant agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.3.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

19.4 Compliance with Federal law, Regulations, and Executive Orders: This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. Consultant will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

19.5 Contract Work Hours and Safety Standards Act: This requirement applies to all FEMA contracts awarded by the non-federal entity in excess of $100,000 under grant and cooperative agreement programs that involve the employment of mechanics or laborers. It is applicable to construction work.

19.5.1 Overtime requirements. No Consultant or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.5.2 Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph 19.5.1 of this section the Consultant and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Consultant and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 19.5.1 of this section, in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 19.5.1 of this section.

19.5.3 Withholding for unpaid wages and liquidated damages. FEMA shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Consultant or subcontractor under any such contract or any other Federal contract with the same prime Consultant, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Consultant, such sums as may be determined to be necessary to satisfy any liabilities of such Consultant or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in 19.5.2.

19.5.4 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clauses set forth in 19.5.1 – 19.5.4 and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Consultant shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 19.5.1 – 19.5.4 of this section.

19.6 Copeland "Anti-Kickback" Act:

19.6.1 Consultant. Consultant shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

19.6.2 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, an also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. Consultant shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

19.6.3 Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a Consultant and subcontractor as provided in 29 C.F.R. § 5.12."

19.7 DHS Seal, Logo, and Flags: Consultant shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

19.8 Equal Employment Opportunity: 41 C.F.R. Part 60-1.4(b). During the performance of this contract, the Consultant agrees as follows:

19.8.1 Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

19.8.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

19.8.3 Consultant will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Consultant's legal duty to furnish information.

19.8.4 Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Consultant's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

19.8.5 Consultant will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

19.8.6 Consultant will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

19.8.7 In the event of the Consultant's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

19.8.8 Consultant will include the portion of the sentence immediately preceding paragraph 19.9.1 and the provisions of paragraphs 19.9.1 through 19.9.8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or Consultant. Consultant will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or Consultant as a result of such direction by the administering

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

agency, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided,* That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of Consultants and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a Consultant debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Consultants and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

19.9 Federal Water Pollution Control Act:

19.9.1 Consultant agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

19.9.2 Consultant agrees to report each violation to the County, understands, and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.9.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided FEMA.

19.10 No Obligation by Federal Government: The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, Consultant, or any other party pertaining to any matter resulting from the contract.

19.11 Procurement of Recovered Materials:

19.11.1 In the performance of this contract, the Consultant shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired

- Competitively within a timeframe providing for compliance with the contract performance schedule.
- Meeting contract performance requirements; or
- At a reasonable price.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.11.2 Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site,

https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program

19.11.3 Consultant also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

19.11.4 Energy Policy and Conservation Act (42 U.S.C. § 6201) Contracts shall comply with mandatory standards and policies relating to energy efficiency, stating in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act. (Pub. L. 94-163, 89 Stat. 871) [53 FR 8078, 8087, Mar. 11, 1988, as mended at 60 FR 19639, 19645, Apr. 19, 1995].

19.12 Program Fraud and False/Fraudulent Statements or Related Acts: Consultant acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Consultant's actions pertaining to this contract.

19.13 Rights to Inventions made under a Contract or Agreement: If the FEMA award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the non-Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. See 2 C.F.R. Part 200, Appendix II, ¶ F.

19.14 Suspension and Debarment:

19.14.1 This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Consultant is required to verify that none of the Consultant's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

19.14.2 Consultant must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

19.14.3 This certification is a material representation of fact relied upon by County. If it is later determined that the Consultant did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The Consultant or Respondent agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Consultant or Respondent further agrees to include a provision requiring such compliance in its lower tier covered transactions.

20.0 Sub-Contracts: The Consultant agrees to include in all subcontracts, that the subconsultant is bound by the terms of this Agreement, and the subcontractor is bound by all applicable County, state and federal laws and regulations.

21.0 Authority: Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

THOMPSON CONSULTING SERVICES, LLC

Signature of Witness (1)

Hannah Fleming
Printed Name of Witness (1)

Signature of Witness (2)

Briana Gadner
Printed Name of Witness (2)

BY: _____
JON HOYLE, PRESIDENT

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 10th day of January, 2022, by Jon Hoyle as President who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 10th day of January, 2022.

Official use only

NOTARY PUBLIC Signature
Printed Name: Lydia Pena
Commission No.: GG334200
Expiration Date: May 13, 2023

SEAL

LYDIA PENA
Notary Public - State of Florida
Commission # GG 334200
My Comm. Expires May 13, 2023
Bonded through National Notary Assn.

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

ANGELA VICK, CLERK

BY: _____
RONALD E KITCHEN JR., CHAIRMAN

DATE: _____

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

EXHIBIT "A"
SCOPE OF SERVICES

EMERGENCY DEBRIS REMOVAL MONITORING

I.0 GENERAL

This statement of work describes and defines the services which are required for the execution of debris removal monitoring for the Citrus County Board of County Commissioners, Department of Public Works, hereafter referred to as the County. The Consultant shall provide all services described herein. Activities include, but are not limited to, monitoring the following – field operations regarding all storm generated debris; debris pickup, debris hauling, debris staging and reduction, temporary debris storage site management, debris management, and final disposal of debris to an approved facility. Roads and other County facilities will be identified by the County and direction will be given to the Consultant for clearing these roads and facilities in accordance with the County Debris Management Plan. The County reserves the right to add or remove highway segments at the direction of the Debris Manager. While this contract scope provides for debris removal work off the state road system, no work on or off the State Road System is guaranteed. The County, at its sole discretion, may elect to perform work within house forces or other contract forces, or may cancel this contract at any time if in the best interest of the County.

The Consultant shall have experience in the Federal Highway Administration Emergency Relief Program (FHWA-ER), the Federal Emergency Management Agency Public Assistance Program (FEMA-PA), and other applicable federal, state and/or local programs to assist the County in its Emergency Response and Recovery efforts. Proper documentation by the Consultant as required by FHWA and FEMA is required for all debris removal monitoring operations to ensure reimbursement to the County from the appropriate agency.

The Consultant will be responsible for tracking all of the contract costs and adhering to the 'not to exceed' limit as defined. Proper notification must be given to the County as costs approach this limit.

The work will begin upon authorization by the County. No guarantee on minimum or maximum amounts per items bid is made under this Contract. No adjustment to bid prices will be considered due to increases or decreases in estimated quantities or fuel costs.

In the event of impact of another City or County, the terms and conditions of this contract may apply to work in the affected City or County.

2.0 DEFINITIONS

City: An incorporated geographical area within a county.

Consultant: The Consultant is a person or entity which includes employees, partners, principals, agents and assignees who are a party to this agreement for the purpose of providing services.

County: Geographical and political boundaries created by the state.

Data Manager: Manager of data collected from monitoring operations and employed by the Consultant.

Debris: Debris is scattered items and materials broken, destroyed, or displaced which is generated by an event and is located within a designated area.

Debris Collection Monitor: Employee of the Consultant who observes the Debris Removal Contractor removing debris from assigned areas.

Debris Management Plan: The plan establishes policies, procedures, and guidelines for recovery from debris generating disaster events.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Debris Removal Consultant: A person or entity, including employees, partners, principals, agents and assignees that are under contract with the County to remove storm deposited debris according to federal and state guidelines.

Disposal Site Monitor: A Disposal Site Monitor is the designated Consultant's employee(s) assigned to the debris disposal site to manage disposal operations and monitor debris removal Contractor's performance. The duties include, but are not limited to, ensuring the debris is eligible, to quantify and accurately document debris loads consistent with FEMA and FHWA guidelines.

County Debris Manager: A County staff member who functions as the County point of contact and is responsible for providing overall supervision of debris clearance, removal, and disposal operations.

Emergency Operations Center (EOC): An emergency operations center, or EOC, is a central command and control facility responsible for carrying out the principals of emergency preparedness and emergency management, disaster management functions at a strategic level in an emergency situation.

Exit Site Monitor: Employees of the Consultant who observe outbound trucks at Temporary Debris Management sites.

Federal Emergency Management Agency (FEMA): FEMA is a funding source to the County for activities during an event declared a disaster by the President of the United States. FEMA eligible debris removal is second and subsequent passes on FHWA roadways and other roadways not on the federal aid system.

Federal Highway Administration (FHWA): FHWA, through the Emergency Relief program administered by the County, is a federal funding source for work on Federal-Aid roadways and facilities. FHWA has designated federal aid roadways also known as "on-system" roadways that are eligible for Emergency Relief funding.

Field Operations Manager: Employee of the Consultant who oversees Debris Removal Contractor(s) and general field operations including monitors and data managers.

Handheld Units (HHU): Handheld Units are devices used to write data to, and read data from, removable storage media. The HHU are used in electronic debris monitoring.

Notice to Proceed: This is a written notice issued to the Consultant by the County stating the date on which operations outlined will commence.

Project Manager: The Project Manager is a Consultant who functions as the point of contact for the County responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations.

System: The word "System" is used in reference to the electronic portion of electronic debris monitoring.

System Database: A system database is a compilation of all information gathered or reconciled and meets requirements set forth by this Scope of Services.

Temporary Debris Management Sites: A Florida Department of Environmental Protection authorized site where debris is stored, reduced, burned, grinded, or sorted. Debris resides at the site for a relatively short period of time prior to final disposal during the debris management process.

Ticket Manager: Consultant responsible for overseeing the electronic ticket processing.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

3.0 PERSONNEL QUALIFICATIONS

1. **Data Manager:** A Data Manager must have two years' experience working with a relational database management system. The Data Manager will work under the supervision of the Project Manager.

2. Debris Collection Monitors, Exit Site Monitors, and Disposal or Tower Monitors must have a High School Diploma or GED, be adequately trained on Debris Operations.

3. **Field Operations Manager:** A Field Operations Manager must have a minimum of two years' experience in disaster debris management.

4. Project Manager: A Project Manager must have a minimum of five years' experience in disaster debris management. The Project Manager must also be a permanent staff employee of the Consultant.

4.0 SERVICES TO BE PROVIDED BY THE CONSULTANT

A. Administration

The listed services shall be performed by the Consultant:

1. The Consultant shall ensure daily reports are provided to the County Debris Manager or designee and other key County personnel within a minimum number of hours as requested by the Debris Manager. The Consultant shall ensure that debris monitors report within a minimum number of hours after the disaster event.

2. It is the responsibility of the Consultant to assist the County in performing:

   a) Contract Administration
   b) Damage Assessment
   c) Environmental Permitting of temporary debris management sites
   d) Truck Certification
   e) Debris Removal Monitoring
   f) Quality Assurance and Quality Control of all documentation pertaining to debris removal monitoring
   g) Assist the County in responding to public inquiries
   h) Be available to address questions from FEMA and FHWA both during and after services have been performed

3. Provide assistance as needed pre-event which may require location in a designated county or city.

B. Debris Monitoring Operations

The Consultant shall coordinate with the County to schedule debris removal monitoring and Contractor operations. The Consultant shall provide the following:

Project Manager who shall be responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations. The Project Manager shall be the point of contact to the County. The Project Manager shall assign Field Operations Manager(s) to oversee the debris removal Consultant(s), monitors, and a Data Manager to provide supervision of the data entry operations and documentation process. Project Manager's duties include, but are not limited to, the following:

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

1. Ensure a sufficient number of trained debris monitors are available to monitor the "first push" (cut & toss) operations.

2. Ensure a sufficient number of trained debris monitors are available to monitor all "first pass" and subsequent passes of debris removal and hauling activities.

3. Provide tower / disposal site monitors to observe and record all debris loads entering the temporary debris management sites.

4. Provide tower / disposal site monitors to observe and record all debris loads exiting the temporary debris management sites for final disposal.

5. Provide data entry and document processing personnel if applicable.

6. Conduct safety meetings with field staff, as necessary.

7. Respond to and document issues regarding complaints, damages, accidents, or incidents involving the Consultant or Contractor personnel and ensure that they are fully documented and reported.

8. Coordinate daily briefings with the County and the debris removal Consultant(s), daily status reports of work process and staffing.

9. Ensure the documentation of environmental authorizations and/or permits for temporary debris management sites and final disposal.

10. Review and reconcile debris removal Consultant invoices submitted to the County.

11. Preparation of interim operations and status reports and final reports, as directed by the County.

C. Field Monitoring

The Consultant shall provide trained staff in sufficient numbers to adequately monitor all operations supervised by Field Operations Managers. Duties of monitors shall include, but are not limited to, the following:

1. Truck certification and documentation of all vehicles used in the debris removal activities.

2. Quality assurance / quality control (QA/QC) of truck certification measurements throughout life of project.

3. Provide monitoring services and documentation of all eligible debris removal activities from Federal Aid eligible roadways – First Push (Cut & Toss) and First Pass.

4. Provide monitoring services and documentation on all eligible debris removal activities on Non-Federal Aid eligible roadways. **As Directed by the County** – First Push (Cut & Toss) and First Pass.

5. Provide monitoring services and documentation of all eligible debris removal activities from second and subsequent passes on all roadways. **As Directed by the County.**

6. Ensure that ineligible debris is not collected by the debris removal Contractor, unless directed in writing by the County.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

7. Disposal Site / Tower Monitors will observe and record the truck quantity estimates of inbound and outbound debris.

8. Exit Site Monitors will observe that all outbound trucks are fully discharged of their load prior to exit of the temporary debris management site.

9. Monitors will ensure that accurate, legible, and complete documentation is provided through load tickets, truck certifications, and/or other logs and reports, as required.

10. Maintain photo documentation of the debris removal trucks and activities, specifically of the hazardous stump removal process, hangers, leaners, or tree removal and/or other special or unusual occurrences in the field.

11. Document and report activities to the County which may require remediation, such as: fuel spills, hazardous materials collection locations, and other similar environmental concerns.

12. Document and report to the County damages which occur on public or private property as a result of the debris removal operations.

13. Document and report to the County any violations of the Department of Environmental Protection's (DEP) debris site conditions.

14. If DEP debris site conditions are violated, the Consultant shall oversee tasks sufficient to satisfy the DEP performed by the debris removal contractor.

D. Date Management and Documentation

The Consultant shall ensure all necessary documentation is provided as follows:

1. Ensure all eligible debris removal operations activities are documented and tracked specific to the FHWA-ER program, the FEMA PA program or other applicable Federal, State, or local agencies.

2. Documentation of the number of crews and types of equipment utilized, actual hours of operation, and locations of work performed during the time and materials phase of operations.

3. Completion of truck certifications, equipment certifications, and establishment of a QA/QC program throughout the life of the project.

4. Load tickets documenting the eligible debris removal and/or disposal activities by the applicable program FHWA – ER or FEMA PA, and/or other Federal, State, or local programs as outlined in and in accordance with the Debris Management Plan.

5. Documentation of eligible hazardous stump removal, hangers, leaners, or tree removal which includes photos, GPS coordinates, street or milepost identifier, and/or other information as available and applicable.

6. Environmental authorizations and/or permits, as applicable.

7. Daily electronic spreadsheet summaries of cubic yards / tons collected by Federal program. The daily summary shall be communicated to the County Emergency Coordination Officer (CECO) or designee.

8. Production in electronic format (scanned) and paper copies of all documentation for submittal to Federal and/or State agencies.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

9. Provide certified weigh master if necessary.

10. Assist the County in creating field maps using GIS, as well as track and present contractor progress in GIS.

11. Organize, maintain, and provide the County electronic copies of documentation in a satisfactory manner. All documentation and information related to the project shall be surrendered to the County upon completion of the project.

The Consultant may exercise the option to utilize electronic debris monitoring and if chosen, the Consultant must comply with requirements set forth in sections E through G.

E. Equipment Requirements:

1. Data Storage Media – Debris management data will be stored and transferred on encryption protected removable data storage media. All data media will be provided by the Consultant. Data must include a unique User ID which identifies the user's role, limits the user's ability to collect or validate information, etc. and employs an anti-tampering mechanism. Consultant shall provide media to each person performing a debris mission role that results in data collection, i.e., drivers, ticket managers, etc.

2. Handheld Units (HHU) – The Consultant will provide weatherproof and shock resistant handheld units (HHU) for recording debris management data in the field. These HHU devices will be capable of writing data to, and reading data from, the removable data storage media. HHUs shall have the capability to determine locations by GPS and the capability to write GPS coordinates to the removable media. The HHUs will perform three functions: (1) recording of initial load data information, (2) verification of vehicle certification, and recording of debris type and quantity, and (3) all field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a shift.

   (a) HHUs capable of recording truck certification data onto driver removable media are used at the truck certification area. Truck certification records will include truck measurements, Truck ID, Driver ID, and a digital photograph of the truck and trailer.

   (b) HHUs capable of recording User ID information, including a unique User ID, digital photograph and any additional user information required for system operation.

   (c) GPS – HHU units shall have integrated GPS capability. GPS readings (accuracy within 3 meters of the HHU) shall automatically be recorded without any additional manual effort each time the HHU unit records and retrieves information related to the debris mission. External GPS units shall have reliable connectivity to the HHU and be rugged and durable.

3. Durable Printer – The Consultant shall provide a durable printer to print load tickets at the request of the County. Once the tower manager completes the load data entries the information shall be transmitted to the printer. The printer will print a minimum 2 copies of the ticket. Two copies shall be given to the driver (one copy for the driver and the other for the prime contractor). The HHU should have program flexibility to alter the number of printed tickets. The printed ticket paper and print shall be of a quality that the print is not affected by harsh weather conditions and does not fade over time, nor smear or deteriorate due to moisture or UV rays. All field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a minimum of a shift.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

4. Server(s) – The Consultant shall provide computer servers for the storage and maintenance of records. The data contained in the Consultant's database shall be placed on the Internet for controlled use, and be password protected by the Consultant. Upon completion of the work, the Consultant shall surrender the records to the County who shall maintain the official database and records on its government furnished secure server. Access to the County server is limited to "Official Use Only". The County server is provided and maintained by the County.

5. Back-up Equipment – In the event of equipment malfunction, loss, or damage, the Consultant shall assure a sufficient supply of replacement equipment and personnel are available such that production is not affected. The back-up equipment shall be readily available on-site for rapid distribution.

6. GIS – GIS mapping shall be provided by the Consultant from the most current source(s) available. This information shall be used as a base map to visually illustrate work zones, ticket and tower personnel locations and activities, work progress, historically and/or environmentally sensitive areas, geospatial data, and other mission informational needs from the data gathered by the HHUs.

7. Internet Accessible Database – The Consultant will establish a web-based database which is updated daily if not real-time. The data shall be accessible, by permission only, to sub-contractors, local and state officials, and others on a "need to know" basis. Database access will be role-based and no direct access to the data tables shall be allowed, unless approved by the County.

F. General Statement of Electronic Debris Monitoring System Parameters

1. The system must utilize an encryption protected removable data storage device. The data storage device will store data collected in the field, such as fields from traditional debris paper load tickets as well as truck certification information. The device must be capable of depicting images and other identifying data.

2. The system must have a database capable of storing all data collected in the field. The Consultant shall provide the County a copy of the database with a matching structure at the completion of the work unless otherwise specified.

3. The system must include the capability to share database records with Contractors, sub-contractors, the County, and others via the internet. Data contained in the system must be password protected, implement role-based access controls and must have viewing, printing, and editing capabilities. Each Contractor, sub-contractor, and customer must have permissions that allow only them to review and print information specific to their need. The system shall also have the capability to generate reports on all aspects of the debris mission.

4. The Consultant uses the HHU to initiate the load data by entering the debris type into the HHU. The driver's media card will either be swiped or inserted into the HHU and the HHU will write the debris type, pick-up GPS location, address of pick-up if applicable, time, date, truck certification, and driver information, and the ticket manager's unique ID code onto the removable media. Once the data is written to the media, the Ticket Manager will return the media to the driver. By this action, the Consultant verifies the debris meets FEMA and FHWA eligibility requirements.

5. HHUs are used at the debris verification area of disposal site(s) by the Tower Manager. The vehicle driver presents the removable media, which was previously initiated by the Field Monitor, to the Tower Manager personnel located in the disposal site tower(s). The Tower Manager verifies the debris classification is appropriate (vegetative, C&D, mixed,

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

etc., and manually revises, if needed), verifies vehicle(s) and driver information are correct, estimates and enters the load quantity into the HHU. The HHU will automatically extract the information recorded earlier on the smart card and add the information to the Tower Manager's HHU including the date, time debris arrives, Site ID, GPS readings, load quantity, and Tower Manager unique ID code.

6. All information regarding each debris load will be stored in the HHUs internal memory or on a separate, encryption protected removable media device. The debris load information will be uploaded to the system, County, and Consultant databases. Once this information is recorded, the Tower Manager's HHU will clear the removable media's debris data for the driver to re-use.

G. Functional Specifications and System Architecture

1. Ticket / Tower Managers – Personnel Registration, Administration and Management: The system shall have the capability to manage user roles. The majority of the system users will be either ticket or tower managers. At a minimum, the system must have the following capabilities:

- A means to create encryption protected electronic media with unique User ID, digital photograph, user roles and other identifying data
- Electronic registration of ticket / tower monitor
- Link designated ticket / tower personnel roles to a specific mission
- The ability to edit ticket / tower personnel roles, i.e., create, update, and delete
- Store ticket / tower personnel contact information relative to the mission
- Track and manage ticket / tower personnel role and status
- Assign and track equipment assigned to the user
- Reject invalid ticket / tower personnel credentials
- Reject invalid certification credentials

2. Truck Certification: The system shall have the capability to record truck and trailer certification data. Truck certification is used to register authorized debris hauling vehicles and equipment. At a minimum, the following must be included:

- A means of electronically registering authorized debris Consultant vehicles and equipment
- Link electronic registration to digital images
- Identify mission and respective County
- Generate unique IDs for Contactor vehicles and equipment
- Utilize uniform measurements, e.g., feet and inches
- Capture vehicle volume
- Utilize industry standard equations for all volume calculations
- Capture drivers and certification team member unique identification number
- A means to create encryption protected electronic driver removable media with unique Truck ID, digital photograph, truck and/or trailer measurements, vehicle volume, and other identifying data
- Must depict image and other identifying data
- Must contain counter area for total cubic yards hauled
- Must employ anti-tampering mechanism
- Capability to recertify vehicles
- Recertified vehicles must be recorded in an audit table
- Certification data must be associated to authorized system user
- Reject media which are not associated with current event and applicant
- Capture vehicle audit records

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Create a printed certification record
- Administrative reporting capabilities

3. Right-of-Way (ROW) Debris Management: ROW transactional data must be captured, stored, validated, audited, reported, and transmitted to mission managers, haulers, and applicants. At a minimum, the application must exhibit the following characteristics:

- Allow creation of point of origin load data on encryption protected driver media when position is known, and credentials have been authenticated
- Capture date and time and other relevant point of origin data
- Validate media is present in system and configured to receive data
- Designate debris type
- Designate debris location as Federal Aid or Non-Federal Aid
- Designate first pass and subsequent passes
- Write point of origin load data using encrypted storage algorithms
- Associate ticket / tower personnel credentials with point of origin load data
- Acknowledge successful card write via display status message
- Provide user configurable time option for GPS audit
- Detect current location using GPS and store data to secure memory location
- Provide capability to add digital image if debris is other than vegetative or C&D

4. Debris Disposal Site Management: Completed ROW, and Per-unit point of origin transactions must be received at the approved disposal site. Transactions are not considered complete until they are processed thru the receiving applications. At a minimum, the system must provide the capability to:

- Accept site configuration data at the beginning of each workday
- Dynamically configure receiving application based on site configuration data
- Display certification data and photo from driver smart card so that ticket / tower personnel can perform a field audit of truck/trailer to assure data matches certification and placard number
- Accept loads where:
  - Mission and applicant are valid
  - Media authentication data is valid and unaltered
  - Media contains valid load data
- Designate debris type
- Record debris volume (based on unit of measure)
- Receive volume or per unit loads
- Identify original load data
- Identify duplicate load data
- Configure number of hard copies
- Create load data record in internal storage
- Create backup copy of internal storage
- Prepare driver media for next load
- Increment driver smart card based on total CY counter value
- Continuously calculate and present real-time disposal site statistics
- Re-print load ticket data
- Interface with durable outdoor printer
- Preserve in its original state, then transmit daily transaction data
- Associate ticket / tower personnel credentials with each received load

5. Field Administrative Functions: The system must have the capability to perform administrative duties in the field. Requirements include the capability to edit user roles,

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

verify vehicle audit information, display real-time collection volumes, and review ticket / tower personnel GPS audit logs. At a minimum, the system must provide the capability to:

- Change ticket / tower personnel identification badge roles and responsibilities
- Review media total CY counter value
- Audit vehicle certification data
- Validate/Invalidate smart cards
- Reinitiate security sequence for ticket / tower personnel or media
- In tabular format, display the results of ticket / tower GPS audit files by limiting access to the internet data or by the County secure server

6. Data Consolidation and Analysis/Reports Generation: Transactional data must be summarized, validated, presented, and audited to provide an overall status of mission performance. The system must facilitate billing, error reporting, performance tracking, and graphical data preparation. At a minimum the Data Consolidation/Data Storage and Data Analysis/Reports tools must provide the capability to:

- Accept transactional data sets from multiple debris location systems
- Recognize multiple mission/applicant configurations
- Grant access to authorized authenticated users or processes
- Contain a master record of:
  - Roles and responsibilities
  - Ticket / tower personnel credentials and other data
  - Certification credentials and other data
  - Mission data
  - Applicant data
  - Geospatial data
    - Street centerlines
    - County outlines
    - Population and demographic
    - Elevation
    - Wetland's delineation
    - Historic and Environmentally Sensitive areas
    - Debris work zones
    - Parcel data
    - Land use
    - FEMA flood zones
- Graphically depict:
  - Load locations by contractor
  - Load locations by sub-contractor
  - Load locations by driver
  - Load locations by ticket / tower personnel
  - Load locations by date range
  - Load locations by zone
  - Load locations by municipality
  - Load locations by applicant
  - Load locations by mission
  - Load locations by debris type
  - Load locations by disposal site
  - Load locations by Federal, State, and private roads
  - Load locations by land use
  - Load locations by disposal site
- Thematic mapping techniques to distinguish different data by color and/or symbol
- Identify data attributes for a single point of data
- Select one or many points of data

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Calculate operational efficiency statistics such as:
  - Trip turnaround time
  - Trip distance to disposal site (straight line projection stored by 0 – 15 miles, 16 – 30 miles, 31 – 60 miles and greater than 61 miles)
  - Average container fill percentage
  - Average tower manager load call
  - Load call trend data, e.g., by tower managers, contractor, sub-contractor, driver, etc.
- Dynamically configure user interface in response to point data selection to limit user authorities
- Multiple data selections generate tabular data reports
- Filter mechanisms to highlight geospatial data
- Control data access using role-based security
- User interface and access to underlying system data must dynamically configure at run time through the presentation of appropriate user credentials
- Manage data ownership
- Provide access based on security role model
- Identify and distribute "owned" transactional datasets to limit internet access to the website data to view only your data
- Prevent distributed data from being reprocessed for billing purposes
- Identify billing data sets based on parameters such as:
  - Time/Date
  - Contractor/Sub-Contractor
  - Debris type
  - Debris disposal method (haul-in, reduction, open burn, incineration, haul-out, leave in place, etc.)
  - Haul distance
- Route billing data sets via defined and customizable workflow rules
- Approved billing data sets
- Communicate general event status, e.g.:
  - Total CY hauled (by debris type)
  - Total CY by disposal site
  - Total CY by contractor/sub-contractor
  - Total CY by work zone/sector
  - Total CY by municipality
  - Total CY by Federal, State, and private roads
  - Total CY by certified vehicle
  - Number of vehicles utilized
  - Number of ticket / tower personnel resources assigned
- Manage user roles, responsibilities, and passwords
- Prevent modification to original data by unauthorized or unauthenticated users
- Insert audit records into audit tables for all insertions, modifications, and deletions to original data

7. Field Architecture – The field-based system must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security. At a minimum, the system must:

- Require user authentication credentials
- Display current version at application start-up
- Synchronize with Greenwich Mean Time (GMT) for all date/time fields
- System must utilize location specific configuration data to initiate a warm start sequence for global positioning system
- System must remain in a ready state by default
- Acknowledge successful card write via display status message

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Create identification structures which utilize encryption technologies
- Employ anti-tamper and anti-tearing methods and technologies
- Where applicable, utilize 3 DES data encryption technologies to protect data
- Perform validation and checksum (a running production total of cubic yards or appropriate payment capacity) stored on each debris vehicle's removable media

8. Back-Office Architecture – At a minimum, the back-office applications must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security:

- Utilize relational database technology
- Employ geospatial analysis tools for data visualization
- Enable audit ability for:
  - Data insertion
  - Data modification
  - Data deletion
- Prevent field and row level data deletion
- All access to data must be controlled
- Store certification and other identification data using encrypted relational technology
- Reside in a secure internet environment
- Preserve base transactional data in its original state prior to processing or consolidation with other data

9. Initial Startup Procedure for Debris Removal – Debris missions are critical to emergency response and the Consultant should be adequately prepared to respond.

H. Reporting

The County requires the Consultant to provide daily status reports, unless otherwise specified, of the debris removal operations, preparation of interim reports (as directed by the County), as well as a final report of the debris removal operations.

1. The daily status report shall include at a minimum: the daily cubic yards/tons collected by material and by program (FHWA-ER First Pass, First Pass on Non-Federal Aid roadways, second and subsequent passes on all roadways), cumulative totals in cubic yards/tons by debris type, number of debris removal crews and equipment operating, number of debris monitors in field, cubic yards/ton by debris type hauled to final disposal and location of final disposal, and total cubic yards/tons hauled to recycling or salvage facilities.

2. An interim status report may be required at the discretion of the County. A final report covering the history of the operations, the locations of temporary debris sites used, remediation and site closure activities, including any environmental reports or authorizations generated; and the locations of final disposal sites and permits, recycling facilities, and salvage facilities used during operations. The report may include identification of weakness in the operations and recommendations for future debris activities.

I. Permits

1. Assist the County with any permit applications and coordination with environmental agencies.

2. Assist the County with any pre or post sampling of soil or groundwater.

3. Monitor compliance by the contractors to any permit requirements.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

J. Meetings and Communication

1. Conduct daily meetings with the County and the Debris Removal Contractor.

2. Conduct field meetings as needed.

5.0 PAYMENT

If mutually agreed, the Consultant may be requested to work in a County impacted by an event. The Monitor may be paid for additional expenses as justified.

A. Invoicing

1. Ensure all contract quantities for both the Contractors and monitors are documented and recorded according to current Federal requirements, including but not limited to, FHWA-ER actual costs incurred (cradle to grave) for work conducted on First Push and First Pass Federal Aid roadways, including time at disposal sites estimating loads on incoming and outgoing debris loads.

2. For Non-Federal Aid eligible roadways, FEMA PA program actual costs incurred (cradle to grave) for work conducted on Non-Federal Aid eligible roadways First Push, First Pass, and second and subsequent passes. Monitor's invoices must delineate between hours spent on FHWA vs. FEMA reimbursed tasks.

3. Maintain a database of all contract quantities and perform contractor invoice verification for the County.

4. All invoices shall be submitted in an acceptable format to the County in an electronic and hard copy format with daily reports as supporting documentation. The invoices must be submitted in accordance with the Consultant Invoice Transmittal System (CITS) procedures and other Federal, State, and local rules, regulations, and laws.

5. Invoices shall be submitted on a monthly basis to the County.

6. Final invoice will be submitted to the County no later than the 30th day following final acceptance of the individual task or as requested by the County.

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Exhibit "B"
Compensation

REVISED PROPOSAL PRICING FORM (9/29/2021)

(Page 3 of 4)

FEE PROPOSAL

ITEM #	DESCRIPTION OF SERVICE	Unit	Regular Unit Rate	Overtime Unit Rate
1	Project Manager	hour	$ 62.50	$ 62.50
2	Operations Manger	hour	$ 58.50	$ 58.50
3	GIS Analyst	hour	$ 55.00	$ 55.00
4	Field Supervisors	hour	$ 45.60	$ 68.41
5	TDSRS/Tower Monitors	hour	$ 28.03	$ 42.05
6	Debris Operations Specialist	hour	No Bid	No Bid
7	Debris Liaisons – Citizen Site Monitors	hour	$ 28.03	$ 42.05
8	Field Coordinators – Crew Monitors	hour	$ 29.67	$ 44.50
9	Environmental Specialist	hour	$ 77.20	$ 77.20
10	FHWA/FEMA Coordinator	hour	$ 95.00	$ 95.00
11	Billing/Invoice/Computer Analyst	hour	$ 45.00	$ 45.00
12	Administrative Assistants	hour	No Bid	No Bid
13	Load Ticket - Data Entry Personnel	hour	$ 16.75	$ 25.13
14	Automated Debris Management System	hour	$ 3.00	$ 3.00
15		hour		
16		hour		
17		hour		
18		hour		
19		hour		
20		hour		
21		hour		
22		hour		
23		hour		
24		hour		
25		hour		

Attachment: Agenda Docs - Thompson (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

DocuSign Envelope ID: 011ACED4-588F-4DAC-A672-9972056797DB

PROCUREMENT AUTHORIZATION FORM

FOR PURCHASES IN EXCESS OF $ 25,000

Only complete the sections that apply and leave the rest blank. The last two pages are only if requesting an RFP/RFI/RFQ. Once completed in Docusign, send to requested staff that electronic signature is required.

(USE THE TAB KEY TO MOVE BETWEEN FIELDS)

NAME OF PROJECT: Emergency Debris Removal Monitoring Services
(Two lines maximum)

DEPARTMENT / DIVISION: Department of Public Works / Road Maintenance

ACCOUNT NUMBER: FEMA RELATED ACCOUNT NUMBERS
(Four lines maximum)

BUDGET AMOUNT: TO BE DETERMINED

FINANCING REQUIRED: YES [ ] NO [X]

GRANT FUNDED: YES [ ] NO [X]

DESCRIPTION OF COMMODITY / SERVICE / PROJECT AND JUSTIFICATION FOR EXPENDITURE:

A pre-event contract in order to provide debris removal monitoring for the contractual debris removal services in the event of a disaster. To provide disaster recovery technical assistance to the County.

REQUESTOR (SIGNATURE)	DocuSigned by: Deborah M Albritton 30BF1431...	**DATE**	6/2/2021 | 10:14:46 AM EDT
REQUESTOR (PRINT NAME)	Deborah M Albritton	**DATE**	6/2/2021 | 10:14:46 AM EDT
DIVISION DIRECTOR	DocuSigned by: James L Sterling 793A240647E24B2...	**DATE**	6/2/2021 | 10:58:33 AM EDT
DEPARTMENT DIRECTOR	DocuSigned by: Randall Olney 819AB08F835E4C0...	**DATE**	6/17/2021 | 8:00:05 AM EDT
MANAGEMENT & BUDGET DIRECTOR	DocuSigned by: Colleen Scott 2F545E3B682A4A7...	**DATE**	6/17/2021 | 11:16:32 AM EDT

Attachment: Agenda Docs - General (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Board of County Commissioners
Department of Public Works
Road Maintenance Division
1300 S. Lecanto Hwy. Lecanto, FL 34461
Telephone: (352) 527-7610 Fax: (352) 527-7607
www.citrusbocc.com

Memorandum

December 22, 2021

TO : Linda Morse, Purchasing and Contracts Manager, Department of Management & Budget

FROM : James L. Sterling, Road Maintenance Director

THRU : Randall Olney, P.E., Public Works Director RS/JS

SUBJECT : Bid Award RFP 21-120 – Emergency Debris Removal Monitoring Services

Staff is recommending the award of RFP 21-120 – Emergency Debris Removal Monitoring Services to all proposers as listed below:

1. Landfall Strategies, LLC
2. Thompson Consulting Services, LLC
3. Tetra Tech, Inc.
4. Rostan Solution, LLC
5. ~~Debris Tech, LLC~~ did not accept award

The recommendation for award was based on the Total Evaluation Scores with Costs.

If you require any additional information, please do not hesitate to contact me.

JLS/dma

Attachment: Agenda Docs - General (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

RFP 21-120, Emergency Debris Removal Monitoring Services
Evaluation

Criteria	Overview-Qualifications	Personnel Experience and Resumes	Project Approach	Statement of Financial Stability	Respondent Prior Experience	Required Forms, Documents, and Information	Total without Cost	Cost	Total With Cost Scores
Weight	**20.00**	**20.00**	**15.00**	**15.00**	**10.00**	**10.00**	**90.00**	**10.00**	**100.00**
DebrisTech, LLC	16.67	17.33	10.67	9.33	7.67	8.00	69.67	10.00	**79.67**
Landfall Strategies LLC	17.67	19.33	14.67	11.33	9.00	9.00	81.00	7.65	**88.65**
Rostan Solution LLC	16.00	16.00	12.33	13.00	8.00	9.33	74.67	8.50	**83.17**
Tetra Tech	17.33	17.00	13.67	13.00	6.33	8.33	75.67	8.71	**84.38**
Thompson Consulting Services	19.33	17.00	12.33	10.00	9.00	10.00	77.67	8.50	**86.17**

Attachment: Agenda Docs - General (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Attachment: Agenda Docs - General (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

RFP 21-120, Emergency Debris Removal Monitoring Services
Detailed Scores

Criteria	Overview-Qualifications	Personnel Experience and Resumes	Project Approach	Statement of Financial Stability	Respondent Prior Experience	Required Forms, Documents, and Information	Total
Weight	**20.00**	**20.00**	**15.00**	**15.00**	**10.00**	**10.00**	**90.00**
DebrisTech,LLC	**16.67**	**17.33**	**10.67**	**9.33**	**7.67**	**8.00**	**69.67**
Deborah Albritton	17.00	17.00	10.00	8.00	8.00	7.00	67.00
Bob Glancy	16.00	16.00	10.00	11.00	7.00	10.00	70.00
James Sterling	17.00	19.00	12.00	9.00	8.00	7.00	72.00
Landfall Strategies LLC	**17.67**	**19.33**	**14.67**	**11.33**	**9.00**	**9.00**	**81.00**
Deborah Albritton	19.00	20.00	15.00	8.00	10.00	10.00	82.00
Bob Glancy	16.00	18.00	14.00	13.00	7.00	7.00	75.00
James Sterling	18.00	20.00	15.00	13.00	10.00	10.00	86.00
Rostan Solution LLC	**16.00**	**16.00**	**12.33**	**13.00**	**8.00**	**9.33**	**74.67**
Deborah Albritton	16.00	15.00	12.00	11.00	6.00	10.00	70.00
Bob Glancy	15.00	15.00	12.00	14.00	9.00	8.00	73.00
James Sterling	17.00	18.00	13.00	14.00	9.00	10.00	81.00
Tetra Tech	**17.33**	**17.00**	**13.67**	**13.00**	**6.33**	**8.33**	**75.67**
Deborah Albritton	16.00	15.00	14.00	15.00	5.00	9.00	74.00
Bob Glancy	17.00	17.00	13.00	14.00	6.00	7.00	74.00
James Sterling	19.00	19.00	14.00	10.00	8.00	9.00	79.00
Thompson Consulting Services	**19.33**	**17.00**	**12.33**	**10.00**	**9.00**	**10.00**	**77.67**
Deborah Albritton	20.00	17.00	12.00	11.00	9.00	10.00	79.00
Bob Glancy	18.00	16.00	12.00	10.00	9.00	10.00	75.00
James Sterling	20.00	18.00	13.00	9.00	9.00	10.00	79.00

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lassiter-Ware Insurance 1300 N. Westshore Blvd. Suite 110 Tampa FL 33607	CONTACT NAME: Wendy Tyree PHONE (A/C, No, Ext): (800) 845-8437 FAX (A/C, No): (888) 883-8680 E-MAIL ADDRESS: wendyt@lassiterware.com
INSURED Rostan Solutions, LLC 3433 Lithia Pinecrest Road Suite 287 Valrico FL 33596	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Crum & Forster Specialty Insurance Co — 44520 INSURER B : Travelers Casualty & Surety Co — 19038 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 21-22 Cert **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] Contractors Pollution Liability GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	EPK137115	09/29/2021	09/29/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			EPK137115	09/29/2021	09/29/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
A	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $	Y	Y	EFX118933	09/29/2021	09/29/2022	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	UB5J8648192147G	09/29/2021	09/29/2022	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liability (Claims-Made) Limits included with General Liability			EPK137115	09/29/2021	09/29/2022	Each Claim Aggregate	$1,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

All supporting endorsement(s) and policy form(s) attached, if any, comprise the Certificate of Liability Insurance in its entirety. Please review these endorsement(s) and policy form(s) as certain coverage provided by them may only apply when a written contract or agreement between the parties requires such coverage be provided.

The attached page(s) noting additional terms, conditions, coverage and/or comments applies.

CERTIFICATE HOLDER

Citrus County, Florida
3600 W. Sovereign Path
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patricia Anne Bennett

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Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

AGENCY CUSTOMER ID: 00051292

LOC #:

ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Lassiter-Ware Insurance	NAMED INSURED Rostan Solutions, LLC
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance: Notes

Re: RFP 21-120 Emergency Debris Removal Monitoring Services
Citrus County, Florida, its officials, employees and volunteers are included as additional insured under the terms and conditions of the attached forms on the General Liability policy, on a primary and non-contributory basis, when additional insured status is required by written contract. Blanket Waiver of Subrogation is included as part of the General Liability and Workers' Compensation policies and applies when required by written contract, provided the contract is executed prior to any loss. Excess Liability extends over the underlying General Liability, Contractors Pollution Liability, Professional Liability and Workers' Compensation policies per the terms and conditions of the policy. Workers Compensation Cancellation: Thirty (30) days' notice except for Ten (10) days' notice for non-payment of premium.

ACORD 101 (2008/01)

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Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

CRUM & FORSTER
A FAIRFAX COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

SECTION III – WHO IS AN INSURED within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability caused, in whole or in part, by "your work" for that insured which is performed by you or by those acting on your behalf.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) of Covered Operations
Blanket when specifically required in a written contract with the named insured.	Blanket when specifically required in a written contract with the named insured.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section III – Who Is An Insured** within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" cause, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

3. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
4. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Person(s) or Organization(s):	Location And Description Of Completed Operations
Blanket when specifically required in a written contract with the named insured.	Blanket when specifically required in a written contract with the named insured.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section III – Who Is An Insured within the Common Provisions is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON-CONTRIBUTORY ADDITIONAL INSURED WITH WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART
THIRD PARTY POLLUTION LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

A. **SECTION III – WHO IS AN INSURED** within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but solely with respect to "claims" caused in whole or in part, by "your work" for that person or organization performed by you, or by those acting on your behalf.

   This insurance shall be primary and non-contributory, but only in the event of a named insured's sole negligence.

B. We waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for "damages" arising out of "your work" performed under a designated project or contract with that person(s) or organization(s).

C. This Endorsement does not reinstate or increase the Limits of Insurance applicable to any "claim" to which the coverage afforded by this Endorsement applies.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDED WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART
THIRD PARTY POLLUTION LIABILITY COVERAGE PART
ONSITE CLEANUP COVERAGE PART

SCHEDULE

Name of Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

SECTION VI – COMMON CONDITIONS, item 17. Transfer Of Rights of Recovery Against Others To Us within the Common Provisions is amended by the addition of the following:

Solely as respects the person(s) or organization(s) indicated in the Schedule shown above, we waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for "damages" arising out of your ongoing operations or "your work" performed under a written contract with that person(s) or organization(s) and included in the "products-completed operations hazard".

However, this waiver shall not apply to "damages" resulting from the sole negligence of the person(s) or organization(s) indicated in the Schedule shown above.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

TRAVELERS
ONE TOWER SQUARE
HARTFORD CT 06183

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 03 13 (00) - 001

POLICY NUMBER: UB-5J864819-21-47-G

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

SCHEDULE

DESIGNATED PERSON:

DESIGNATED ORGANIZATION:

ANY PERSON OR ORGANIZATION FOR WHICH THE INSURED HAS AGREED BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS TO FURNISH THIS WAIVER.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

DATE OF ISSUE: 08-13-21 ST ASSIGN:

Crum & Forster Specialty Insurance Company

AMB #: 011123 **NAIC #: 44520** **FEIN #: 133545069**

Administrative Office
305 Madison Avenue
Morristown, New Jersey 07960
United States

Web: www.cfins.com
Phone: 973-490-6600
Fax: 973-490-6612
View Additional Address Information

AM Best Rating Unit: AMB #: 018245 - Crum & Forster Insurance Group
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 058364 - Fairfax Financial Holdings Limited is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	r (Reinsured)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 14, 2021
Initial Rating Date:	May 30, 1995

Long-Term Issuer Credit View Definition

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Travelers Casualty and Surety Company

AMB #: 002001 **NAIC #: 19038** **FEIN #: 066033504**

Domiciliary Address
One Tower Square
Hartford, Connecticut 06183
United States

Web: www.travelers.com
Phone: 860-277-0111
Fax: 844-816-9447

AM Best Rating Unit: AMB #: 018674 - Travelers Group
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 058470 - The Travelers Companies, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	November 04, 2021
Initial Rating Date:	June 30, 1922

Long-Term Issuer Credit View Definition

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

AGREEMENT

This Services Agreement is entered into by the parties this _____ day of _____, 202__.

1.0 Parties:

Citrus County, Florida, a Political Subdivision of the State of Florida, (County).

and

Rostan Solutions, LLC, (Consultant).

2.0 Designated Contact Person as to County:

James Sterling, Director
Citrus County Road Maintenance Division
1300 S. Lecanto Hwy
Lecanto, Florida 34461
Phone: 352-527-7610
Fax: 352-527-7607
Email: james.sterling@citrusbocc.com

3.0 Designated Contact Person as to Consultant:

Travis Mays, Principal/Vice President
Rostan Solutions, LLC
3433 Lithia Pinecrest Road, Suite 287
Valrico, Florida 33596
Phone: 713-823-2002
Fax: 813-333-7330
Email: tmays@rostan.com

4.0 Notices: All notices between County and Consultant, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Consultant and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the Scope of Services or other rights or obligations of the parties, precedence shall be given in the following order: (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of the Purchase Order issued to Consultant, and (4) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:

1. Exhibit A – Scope of Services
2. Exhibit B – Compensation

7.0 Terms of Agreement and Commencement of Services: The duration of the Agreement shall be for a period of five (5) years, with an option to renew for one (1) additional, five (5) year period. The renewal option will be conditioned upon satisfactory performance by Contactor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Consultant. The date that Consultant shall commence the provision of Services shall be the date on which a Purchase Order and a Notice to Proceed is received by Consultant. The County reserves the right to automatically extend any agreement for a maximum period not to exceed ninety (90) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

8.0 Modification of Agreement: The Agreement may only be modified or amended upon mutual written agreement of County and Consultant. No oral agreements or representations shall be valid or binding upon County or Consultant. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Consultant may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms into Consultant's documents forwarded by Consultant for payment. County's acceptance of the Services or the processing of documentation on forms furnished by Consultant to County for approval or payment shall not constitute acceptance of any terms and conditions.

9.0 Services Provided by Consultant: Consultant shall provide professional consulting services for services in accordance with the Scope of Services attached hereto as Exhibit "A". Consultant will perform all Services to the satisfaction of the Designated Contact Person who has authority to answer questions, provide County furnished information, and resolve difficulties that may arise during Consultant's performance of the Services.

9.1 Additional Services: Services that may be required after completion of the Agreement, within the terms and conditions of this Agreement at the written direction of County. Any additional Services, as well as compensation for such, will be negotiated between the Parties and made part of this Agreement through an Amendment to the Agreement.

9.2 Changes in the Services: County may at any time, as the need arises, order changes within the Scope of Services without invalidating the Agreement. If such changes result in an increase or decrease in Consultant's fees, or in the time required for Consultant to perform the Services, an equitable adjustment shall be authorized by way of an Amendment to the Agreement.

9.3 Correction of Work: Consultant shall promptly correct any Services rejected by County for failure to comply with the Agreement without additional expense to County. If Consultant does not take action to correct rejected Services within ten (10) calendar days after receipt of written notice from County, County may terminate the Agreement.

9.4 Performance Qualifications: County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that (1) Consultant does not meet these qualifying conditions, (2) that the Services do not meet the specified requirements, or (3) that Consultant's performance is untimely, County may terminate the Agreement. All final plans, documents, reports, studies and other data prepared by Consultant shall bear the professional's seal/signature, in accordance with the applicable Florida Statute that governs and Administrative Rules promulgated by the Florida Department of Business and Professional Regulation, and guidelines published by the Department, in effect at the time of execution of this Agreement. In the event that changes in the Statute or Rules create a conflict with the requirements of the published guidelines, requirements of the Statute and/or Rules shall take precedence.

9.5 Progress Schedules: Consultant agrees to provide project schedule progress reports in a format acceptable to County and at intervals established by County. County will be entitled at all times to be advised, at its request, as to the status of work being done by Consultant and of the details thereof. Either party to the Agreement may request and be granted a conference.

9.6 Supervision by Consultant: Consultant shall supervise and direct the performance of Consultant's Services and shall be solely responsible for the means, methods, techniques, sequences, and safety.

10.0 Compensation to Consultant: Compensation to be paid to Consultant for the provision of the Services shall be per the fee schedule shown in Exhibit "B", attached to this Agreement. If County identifies, or Consultant recommends, any additional Services to be performed by Consultant, or if County authorizes

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

changes in the scope, extent, or character of the Project that result in additional fees, such additional fees shall be mutually negotiated between County and Consultant, and made a part of this Agreement by a written Amendment.

10.1 Changes in Contract Price: Before making any additions or deletions to the work described in the Agreement, and before undertaking any changes or revisions to such work, the parties will negotiate any necessary cost changes and will agree to such through an amendment to the Agreement. In the event that Consultant and County are not able to reach an agreement as to the amount of compensation to be paid to Consultant for supplemental work desired by County, Consultant will be obligated to proceed with the supplemental work in a timely manner for the amount determined by County to be reasonable. In such event, Consultant will have the right to file a claim with County for such additional amounts as Consultant deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through administrative procedures or the courts relieve Consultant from the obligation to timely perform the supplemental work.

10.2 Compensation in Excess of $195,000: If the compensation to be paid to Consultant, whether by lump sum or cost-plus-a-fixed-fee, will exceed the threshold, amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, it is mutually agreed that the following provision will be applicable to this Agreement:

> "Consultant hereby certifies covenants and warrants that wage rates and other factual unit costs provided to County to support the compensation for any Services covered under this Agreement are accurate, complete and current as of the date of the Agreement. It is further agreed that the Agreement price will be adjusted to exclude any significant sums by which County determines the Agreement price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. All such adjustments must be made within one year following the end of the Agreement. For this purpose, the end of the Agreement is the date of final billing or acceptance of the work by County, whichever is later."

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the provision of the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Services provided, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Consultant that County deems necessary to substantiate claims for remuneration. Upon receipt of Consultant's payment request, County will review such to ensure that it is in proper order, and that the Services covered under the payment request have been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date, which a properly received payment request is recorded as received by County, for Services completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within twenty (20) business days after the date on which the payment request is recorded as received by County. County shall provide Consultant with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act", or reject the payment request, within twenty (20) business days after the date on which the corrected and proper payment request is recorded as received by County.

11.4 Resolution of Payment Request Disputes: County. If the dispute between Consultant and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Consultant for the Services being purchased by County, a purchase order will also be issued to Consultant for the purpose of facilitating payment to Consultant. Except under an "emergency request", Consultant shall not provide any Services to County until Consultant has received a purchase order from County. Consultant shall be permitted to accept an order to provide Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Consultant via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Consultant for such emergency requests.

11.6 Progress Payments: Consultant may submit progress payment requests to County for partial completion of the Services. If County makes payment of progress payments to Consultant which is attributable to any services provided by any of Consultants suppliers, sub-consultants or sub-contractors, Consultant shall remit payment for such from the progress payments to those sub-consultants or sub-contractors. All Services covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Consultant of the sole responsibility for the care and protection of those Services which have been completed, even if Consultant remains in possession and control of such Services, or as a waiver of the right of County to require Consultant to fulfill all of the terms of the Agreement. If Consultant's fee is a "lump sum amount", Consultant shall indicate on each invoice (1) the percentage of work completed, (2) the value of the completed work, based on a percentage of the lump sum amount, (3) the total amount of prior payments received, and (4) the net amount of the payment request, which is the value of the completed work minus the value of prior payments received.

11.7 Payments to Sub-consultants: When Consultant receives from County any payment for Services covered under the Agreement, Consultant must pay such moneys received to each sub-Consultant or supplier in proportion to the percentage of the Services completed by each sub-Consultant or supplier within ten (10) business days after Consultant's receipt of the payment. If Consultant receives less than full payment, then Consultant shall be required to disburse only the funds received on a pro rata basis to its sub-Consultants or suppliers, each receiving a prorated portion based on the amount due on the payment. If a sub-Consultant receives payment from Consultant for labor, services or materials furnished by sub-Consultants or suppliers hired by the sub-Consultants, the sub-Consultant must remit payment due to those sub-Consultants or suppliers within seven (7) business days after the sub-Consultant's receipt of payment from Consultant.

11.8 Records of Costs: Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for three (3) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to County upon request. Records of costs incurred will include Consultant's general accounting records and the project records, together with supporting documents and records, of Consultant, their sub-consultants and sub-contractors, performing work on the project, and all other records of Consultant, their -s and sub-contractors considered necessary by County for a proper audit of project costs.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

11.9 Right to Withhold: Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Consultant under this Agreement an amount sufficient to satisfy any amount due and owing to County by Consultant on any other Agreement between Consultant and County. County may withhold payment on any invoice in the event that Consultant is in default under any provision of this Agreement or any other Agreement between Consultant and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment Once the Project has been completed and Consultant has fulfilled all of the requirements under the Agreement and provided there are no existing or pending claims or demands by County against Consultant, Consultant may submit a final payment request to County. Upon receipt of such, and provided the payment request is in order, County shall make final payment to Consultant.

11.11 ACH Enrollment All Consultants will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Consultant's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Consultant warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish Consultant's ability to satisfy its Agreement obligations.

12.2 Warranty Against Defects in Workmanship: Consultant shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Consultant shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Consultant shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3 Warranty of Standard Care: In the performance of professional services, Consultant will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Consultant will use due care in performing its Services and will have due regard for acceptable professional standards and principles. Consultant's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Consultant do not comply with the foregoing warranties and County notifies Consultant of such, then Consultant shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-performed Services shall be performed on a mutually agreed schedule. Consultant shall and does hereby assign to County the benefits of any of Consultant's sub-consultant's or sub-contractor's warranties. Such assignment shall not relieve Consultant of its warranty obligations for performance or standard of care to County under this Agreement

12.4 Warranty of Title: Title to any work product that results from Consultant's performance of its Services under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Services of Consultant. When title passes to County in accordance with the Agreement, Consultant warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13.0 Public Records: Consultant will keep and maintain public records required by the County to perform the service. Upon request from the County's custodian of public records, Consultant will provide the County

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Consultant will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Consultant does not transfer the records to the County. Upon completion of the Agreement, Consultant will transfer, at no cost, to the County all public records in possession of the Consultant or keep and maintain public records required by County to perform the service. If Consultant transfers all public records to County upon completion of the Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Consultant does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT NANCY JO KINCH, CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352) 527-5235; EMAIL: NANCY.KINCH@CITRUSBOCC.COM.

14.0 Insurance: During the term of the Agreement, Consultant, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Consultant. Consultant shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or sub-consultants. The coverages, limits or endorsements required herein protect the primary interests of County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Consultant against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Consultant under this contract.

14.2 Commercial General Liability: Consultant must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3 Automobile Liability: Consultant must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Consultant does not own vehicles, the Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Consultant must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

Initials

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.4.2 For any officer of a Consultant that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If Consultant/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Consultant/employer/owner.

14.4.3 The purpose of this section is to ensure that all Consultants, sub-consultants, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of Consultants, sub-consultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Professional Liability and/or Errors and Omissions Liability: Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.6 Pollution Liability:

14.6.1 Pollution Liability must be afforded for Bodily Injury and Property Damage of not less than $1,000,000 each claim.

14.6.2 When this contract includes the pick-up, transportation and /or disposal of hazardous wastes as governed under title 40 or 49 of the Code of Federal Regulations, the transporter's Automobile Insurance shall be endorsed to include the ICC Form MSC90 (Motor Carrier Act of 1980) and the ISO Form CA 9948 (Pollution Liability-Broadened Coverage for Covered Autos-Business Auto and Truckers Coverage Forms).

14.7 Other Insurance Provisions:

14.7.1 Consultant shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation or changes in policy language, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.7.2 The project's proposal number should be noted on the certificate.

14.7.3 Consultant has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Consultant shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

14.7.4 All required insurance policies must be maintained until the contract work has been accepted by County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

14.7.5 Citrus County, Florida, its officials, employees and volunteers are to be covered as an Additional Insured on all policies except Workers Compensation and Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to County, its officials, employees or volunteers.

14.7.6 Consultant's insurance coverage shall be primary insurance as respects County, its officials, employees and volunteers. Any insurance or self-insurance maintained by County, its officials, employees or volunteers shall be excess of Consultant's insurance and shall be non-contributory.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.7.7 For all policies of insurance except Professional Liability: Consultant, and its insurance carrier, waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

14.7.8 The Certificate Holder should read as follows: Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.7.9 It is Consultant's responsibility to ensure that all sub-consultants comply with these insurance requirements. Consultants shall include all sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-consultant. All coverages for sub-consultants shall be subject to all of the requirements stated herein.

14.7.10 With the exception of workers compensation policies, all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

14.7.11 All Certificates must show that Consultant's policies have been endorsed per the requirements.

14.7.12 Once ALL paperwork is completed and received by County, an email will be sent to Consultant requesting online registration with myCOI. It is critical that County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Consultant's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Consultant will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Consultant's agent(s). This is a yearly requirement for the duration of the Agreement.

15.0 Indemnification: Consultant shall indemnify, save and hold harmless County and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent acts of, or omissions of, Consultant, its sub-consultants, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Consultant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Consultant shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Consultant under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the services without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Services. Consultant shall proceed with the performance of any changes in the Services so ordered by County unless Consultant believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Consultant shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Consultant shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement:

17.1 Termination by County for Cause: In the event Consultant fails to honor any term of the Agreement, or abide by any statutory, regulatory, or licensing requirements, County may terminate the Agreement for cause by first notifying Consultant in writing, specifying the nature of the default. Consultant shall have ten (10) business days to cure such default. If after the ten-day notice, Consultant has not cured the default, termination shall become final. Except for defaults of its sub-contractors at any tier, Consultant shall not be liable for any excess costs if the failure to perform the Agreement arises from events completely beyond the control, and without the fault or negligence of Consultant. If, after termination, it is determined that Consultant was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of County. In the event of termination for cause, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of suspension, less any expenses incurred by County as a result of the default. Termination of the service shall not entitle Consultant to any loss of anticipated profit under this provision. The rights and remedies of County in this clause are in addition to any other rights and remedies provided by law or under the Agreement.

17.2 Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, Consultant shall immediately comply with the notice, stopping all work in-progress and not perform any further Services. In the event of termination, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of termination. Termination of the provision of the service shall not entitle Consultant to any loss of anticipated profit under this provision.

18.0 Additional Terms and Conditions:

18.1 Advertising: Subject to Chapter 119, Florida Statutes, Consultant shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Consultant's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

18.2 Assignment: Neither County nor Consultant shall sell, assign or transfer any of its rights, duties or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Consultant remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

18.3 Bankruptcy or Insolvency: Consultant shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Consultant or any of its sub-consultants or sub-contractors who are involved in the provision of the Services under this Agreement.

18.4 Compliance with Laws: Consultant shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local,

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

18.5 Conflict of Interest: Consultant covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Services covered under this Agreement. Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant, and its sub-consultants at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Consultant or its sub-consultants, during its tenure, or for two years thereafter, has any interest, direct or indirect. Consultant, and its sub-consultants at any tier, shall insert the following provision into each of their contracts and sub-contracts:

"No member, officer, or employee of the sub-consultant, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

18.6 Correction of Services: Consultant shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Consultant shall promptly replace and re-execute the Services in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Services of other consultant's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Consultant's expense. If Consultant does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Consultant.

18.7 County, Federal and State Funds: The County's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Board of County Commissioners. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Consultant may not expend any County funds for the purpose of lobbying the legislature, or local, state or federal agencies.

18.8 Debarment: Consultant certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.9 Discriminatory Vendor: Provider certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a Provider, supplier, sub-Consultant, or consultant under a contract with any public entity, and may not transact business with public entity.

18.10 Disposal of Wastes: Consultant shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Consultant shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Consultant agrees that County has the right to reject, for any reason, Consultant's use of any particular disposal facility.

18.11 Dispute Resolution: For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Consultant. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Consultant. The decision shall be final and conclusive.

18.12 Documentation: All tracings, plans, specifications, maps, computer files and/or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Agreement without restriction or limitation on their use. Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products or patent any invention developed under this Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County.

18.13 Drug Free Workplace: Consultant certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

18.14 Employees, Sub-consultants, sub-contractors and Agents: All Consultant employees, sub-consultants, sub-contractors, or agents performing any of the Services under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Consultant shall furnish a copy of licenses, certifications, or other proof of qualification. All employees, sub-consultants, sub-contractors, or agents of Consultant must comply with all security and administrative requirements of County. County may conduct, and Consultant shall cooperate in, a security background check or otherwise assess any employee, sub-consultant, sub-contractor, or agent of Consultant. County may refuse access to County Facilities or require replacement of any employee, sub-consultant, sub-contractor, or agent of Consultant for cause, including, but not limited to, technical or training qualifications, quality of services, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Consultant of its obligation to perform all Services in compliance with the Agreement. County may reject and bar from any County facility for cause any of Consultant's employees, sub-consultants, sub-contractors, or agents. County shall have the right to review and approve any sub-consultants or sub-contractors that are utilized by Consultant in the performance of their Services. Consultant shall be fully responsible to County for the acts and omissions of its sub-consultants and sub-contractors, and persons directly or indirectly employed by them. It is Consultant's responsibility to ensure that its sub-consultants and sub-contractors are properly licensed to do business in the State of Florida and Citrus County, as required by law.

18.15 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Consultant is not to contact any local, state or federal governmental agencies concerning environmental issues involving the Project Site.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.16 Equal Employment Opportunity: Consultant shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Consultant shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed sub-consultants as the State of Florida Department of Transportation, the Secretary of Labor, or County may require. The above shall be required of any sub-consultant hired by Consultant. All Equal Employment Opportunity requirements shall be included in all non-exempt sub-consultants entered into by Consultant. Sub-contracts entered into by Consultant shall also include all other applicable labor provisions. No sub-contract shall be awarded to any non-complying sub-consultant. Additionally, Consultant shall insert in its sub-contracts a clause requiring sub-consultants to include these provisions in any lower tier sub-contracts that may in turn be made. Consultant shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state sub-consultants is NOT allowed.

18.17 E-Verification System: Consultant shall comply with the Executive order No. 12989 as amended, and Executive Order No. 11-116, and agrees to utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of: (1) all persons employed by Consultant during the contract term to perform any duties within Florida, and; (2) all persons, including sub-consultants, assigned by Consultant to perform work pursuant to this Agreement. Consultants meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

18.18 Force Majeure Event: Consultant shall not be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes and severe floods.

18.19 Governing Law and Venue: The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.20 Governmental Restrictions: If Consultant believes that any governmental restrictions have been imposed that require alteration of the methods used in the performance of the Services, Consultant shall immediately notify County in writing, indicating the specific restriction. County reserves the right, and the complete discretion, to accept any such alteration or to cancel the Agreement at no further expense to County.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.21 Immigration and Nationality Act: Consultant shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Consultant knowingly employs unauthorized aliens.

18.22 Inspection, Performance, Supervision: County reserves the right to inspect the Services provided by Consultant, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Consultant's performance under the Agreement. Such inspections performed by County, shall not be construed as a final approval of Consultant's Service, and shall not relieve Consultant from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Consultant's facilities to assess conformity of the provision of the Services with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that Consultant does not meet these qualifying conditions, or that the Services proposed to be furnished do not meet the specified requirements, or that performance is untimely, County may terminate the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Consultant is not relieved from fulfilling all Agreement requirements. Consultant shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. Consultant will employ and maintain at the Project Site a qualified supervisor or superintendent who shall have been designated in writing by Consultant as the Consultant's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Consultant and all communications given to the supervisor or superintendent shall be as binding as if given directly to Consultant. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of the Consultant's Services.

18.23 Lawful Claims and Demands: Should any outstanding claims by sub-consultants or suppliers incurred in the performance of the Services materialize after County has made Payment to Consultant, Consultant will indemnify and save County harmless from such claims. Acceptance by Consultant of payment shall be and shall operate as a release to County of all claims and all liabilities to Consultant, other than claims in stated amounts as may be specifically excepted by Consultant for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others relating to or arising out of the provision of the Services covered under this Agreement. Any payment, however final or otherwise, shall not release Consultant or its sureties from any obligations under the Agreement.

18.24 Lobbying: Consultant shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Services, employment, or contracts of any kind.

18.25 Materials, Services, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Consultant shall provide and pay for all materials, labor, tools, equipment,

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

water, light, power, transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

18.26 Non-Collusion: Consultant agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Consultant intends to do the work with its own bonafide employees or sub-consultants and has not provided a response for the benefit of another consultant. Furthermore, Consultant certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a response on any public contract.

18.27 Patent and Copyright Responsibility: Any material, design or supplied specified by Consultant or supplied by Consultant pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Consultant shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Consultant in the performance of the services.

18.28 Project Site Conditions: Consultant shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

18.29 Protection of Persons: Consultant will be responsible for the safety of its employees and the employees of its sub-consultants and sub-contractors, during the provision of their Services. Consultant will be responsible for initiating, maintaining and supervising all safety programs in connection with the provision of their Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act and those of County. Consultant shall report promptly to County any accident or unusual occurrence during the performance of the Services, including personal injury or death to any Consultant employee, sub-consultant or sub-contractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

18.30 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Consultant, supplier, sub-contractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18.31 Relationship: Consultant is an independent Consultant to County in performing its Services under this Agreement and is not an employee, agent, joint-venture, or partner of County.

18.32 Risk of Loss: Until the Services have been accepted by County, risk of loss or damage to any work product, whether partially or fully completed, that is associated with the Services shall remain with Consultant.

18.33 Schedules, Reports and Records: Consultant shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Services covered under the Agreement. Furthermore, County reserves the right to inspect and audit Consultant's books and records relating to the Agreement, when deemed appropriate by County.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

All schedules, reports and records of Consultant, as they relate to the Agreement, shall be retained by Consultant for a period of three (3) years from the date of final payment under the Agreement.

18.34 Security and Confidentiality: Consultant shall comply fully with all security procedures of County in the performance of the Agreement. Consultant shall not divulge to third parties any information obtained by Consultant or its agents, sub-consultants, sub-contractors, officers or employees in the course of the provision of the Services without written consent of County. However, Consultant shall be permitted to release information to third parties if such information is publicly available through no fault of Consultant, information that Consultant developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Consultant shall take appropriate steps as to its personnel, agents, sub-consultants and sub-contractors. The warranties of this paragraph shall survive the Agreement.

18.35 Severability: If a court deems any provision of this Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

18.36 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

18.37 Taxes: Consultant shall pay all sales, consumer, use and other similar taxes required to be paid by Consultant in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Services under the Agreement. County will not pay for any personal property taxes levied on Consultant or for any taxes levied on Consultant's employees' wages. County holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer are exempt from sales, consumer, use and other similar taxes.

18.38 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

18.39 Workforce Labor: County believes that the hiring of employees by consultants to whom County awards contracts should, to the maximum extent possible, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify CLM Workforce Connection of all awards involving service contracts. CLM Workforce Connection is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Consultant will be contacted by CLM Workforce Connection to discuss hiring through its staff and services. Consultant's participation with CLM Workforce Connection is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Consultant in hiring assistance.

19.0 Federal Requirements under the Uniform Rules: 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Consultant shall comply with all applicable FEMA guidelines as well as state and federal regulations, policies, procedures, and directives, including without limitation those listed directly or by reference, as they may be amended or promulgated from time to time during the term of the contract. All records shall be maintained in accordance with state and federal requirements

19.1 Access to Records:

19.1.1 Consultant agrees to provide County, FEMA and the Comptroller General of the United States, or any of their authorized representative's access to any books, documents, papers, and records of the Consultant which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.1.2 Consultant agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

19.1.3 Consultant agrees to provide FEMA or his authorized representative's access to construction or other work sites pertaining to the work being completed under the contract.

19.1.4 In compliance with the Disaster Recovery Act of 2018, the County and the Consultant acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by FEMA or the Comptroller General of the United States.

19.2 Byrd Anti-Lobbying Amendment: 31 U.S.C. § 1352 (as amended). This requirement applies to all FEMA grant and cooperative agreement programs. Consultants that apply or bid for a contract of $100,000 or more under a federal grant must file the required certification. Consultant must sign and submit the "Certification Regarding Lobbying" form attached with Proposal submittal.

19.2.1 Consultants who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

19.3 Clean Air Act: This requirement applies to contracts awarded by a non-federal entity of amounts in excess of $150,000 under a federal grant.

19.3.1 Consultant agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

19.3.2 Consultant agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.3.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

19.4 Compliance with Federal law, Regulations, and Executive Orders: This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. Consultant will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

19.5 Contract Work Hours and Safety Standards Act: This requirement applies to all FEMA contracts awarded by the non-federal entity in excess of $100,000 under grant and cooperative agreement programs that involve the employment of mechanics or laborers. It is applicable to construction work.

19.5.1 Overtime requirements. No Consultant or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.5.2 Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph 19.5.1 of this section the Consultant and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Consultant and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 19.5.1 of this section, in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 19.5.1 of this section.

19.5.3 Withholding for unpaid wages and liquidated damages. FEMA shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Consultant or subcontractor under any such contract or any other Federal contract with the same prime Consultant, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Consultant, such sums as may be determined to be necessary to satisfy any liabilities of such Consultant or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in 19.5.2.

19.5.4 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clauses set forth in 19.5.1 – 19.5.4 and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Consultant shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 19.5.1 – 19.5.4 of this section.

19.6 Copeland "Anti-Kickback" Act:

19.6.1 Consultant. Consultant shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

19.6.2 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, an also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. Consultant shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

19.6.3 Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a Consultant and subcontractor as provided in 29 C.F.R. § 5.12."

19.7 DHS Seal, Logo, and Flags: Consultant shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

19.8 Equal Employment Opportunity: 41 C.F.R. Part 60-1.4(b). During the performance of this contract, the Consultant agrees as follows:

19.8.1 Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

19.8.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

19.8.3 Consultant will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Consultant's legal duty to furnish information.

19.8.4 Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Consultant's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

19.8.5 Consultant will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

19.8.6 Consultant will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

19.8.7 In the event of the Consultant's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

19.8.8 Consultant will include the portion of the sentence immediately preceding paragraph 19.9.1 and the provisions of paragraphs 19.9.1 through 19.9.8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or Consultant. Consultant will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or Consultant as a result of such direction by the administering

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

agency, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of Consultants and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a Consultant debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Consultants and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

19.9 Federal Water Pollution Control Act:

19.9.1 Consultant agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

19.9.2 Consultant agrees to report each violation to the County, understands, and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.9.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided FEMA.

19.10 No Obligation by Federal Government: The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, Consultant, or any other party pertaining to any matter resulting from the contract.

19.11 Procurement of Recovered Materials:

19.11.1 In the performance of this contract, the Consultant shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired

- Competitively within a timeframe providing for compliance with the contract performance schedule.
- Meeting contract performance requirements; or
- At a reasonable price.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.11.2 Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site,

https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program

19.11.3 Consultant also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

19.11.4 Energy Policy and Conservation Act (42 U.S.C. § 6201) Contracts shall comply with mandatory standards and policies relating to energy efficiency, stating in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act. (Pub. L. 94-163, 89 Stat. 871) [53 FR 8078, 8087, Mar. 11, 1988, as mended at 60 FR 19639, 19645, Apr. 19, 1995].

19.12 Program Fraud and False/Fraudulent Statements or Related Acts: Consultant acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Consultant's actions pertaining to this contract.

19.13 Rights to Inventions made under a Contract or Agreement: If the FEMA award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the non-Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. See 2 C.F.R. Part 200, Appendix II, ¶ F.

19.14 Suspension and Debarment:

19.14.1 This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Consultant is required to verify that none of the Consultant's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

19.14.2 Consultant must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

19.14.3 This certification is a material representation of fact relied upon by County. If it is later determined that the Consultant did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The Consultant or Respondent agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Consultant or Respondent further agrees to include a provision requiring such compliance in its lower tier covered transactions.

20.0 Sub-Contracts: The Consultant agrees to include in all subcontracts, that the subconsultant is bound by the terms of this Agreement, and the subcontractor is bound by all applicable County, state and federal laws and regulations.

21.0 Authority: Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

ROSTAN SOLUTIONS, LLC

Savannah Wallace
Signature of Witness (1)

Savannah Wallace
Printed Name of Witness (1)

Signature of Witness (2)

Printed Name of Witness (2)

BY: _____
TRAVIS MAYS,
PRINCIPAL/VICE PRESIDENT

STATE OF Virginia
COUNTY OF Hanover

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 14th day of January, 2022, by Travis Mays as Principal / Vice President who is ☐ personally known to me or ☑ who produced NC Drivers License as identification.

Witness my hand and official seal this 14th day of January, 2022.

Official use only

NOTARY PUBLIC Signature
Printed Name: Andrew Garnette Johnson
Commission No.: 7894586
Expiration Date: 05/31/2024

ANDREW GARNETTE JOHNSON
NOTARY PUBLIC
REG # 7894586
MY COMMISSION EXPIRES
5/31/2024
COMMONWEALTH OF VIRGINIA

SEAL

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

ANGELA VICK, CLERK

BY: _____
RONALD E KITCHEN JR., CHAIRMAN

DATE: _____

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

EXHIBIT "A"
SCOPE OF SERVICES

EMERGENCY DEBRIS REMOVAL MONITORING

I.0 GENERAL

This statement of work describes and defines the services which are required for the execution of debris removal monitoring for the Citrus County Board of County Commissioners, Department of Public Works, hereafter referred to as the County. The Consultant shall provide all services described herein. Activities include, but are not limited to, monitoring the following – field operations regarding all storm generated debris; debris pickup, debris hauling, debris staging and reduction, temporary debris storage site management, debris management, and final disposal of debris to an approved facility. Roads and other County facilities will be identified by the County and direction will be given to the Consultant for clearing these roads and facilities in accordance with the County Debris Management Plan. The County reserves the right to add or remove highway segments at the direction of the Debris Manager. While this contract scope provides for debris removal work off the state road system, no work on or off the State Road System is guaranteed. The County, at its sole discretion, may elect to perform work within house forces or other contract forces, or may cancel this contract at any time if in the best interest of the County.

The Consultant shall have experience in the Federal Highway Administration Emergency Relief Program (FHWA-ER), the Federal Emergency Management Agency Public Assistance Program (FEMA-PA), and other applicable federal, state and/or local programs to assist the County in its Emergency Response and Recovery efforts. Proper documentation by the Consultant as required by FHWA and FEMA is required for all debris removal monitoring operations to ensure reimbursement to the County from the appropriate agency.

The Consultant will be responsible for tracking all of the contract costs and adhering to the 'not to exceed' limit as defined. Proper notification must be given to the County as costs approach this limit.

The work will begin upon authorization by the County. No guarantee on minimum or maximum amounts per items bid is made under this Contract. No adjustment to bid prices will be considered due to increases or decreases in estimated quantities or fuel costs.

In the event of impact of another City or County, the terms and conditions of this contract may apply to work in the affected City or County.

2.0 DEFINITIONS

City: An incorporated geographical area within a county.

Consultant: The Consultant is a person or entity which includes employees, partners, principals, agents and assignees who are a party to this agreement for the purpose of providing services.

County: Geographical and political boundaries created by the state.

Data Manager: Manager of data collected from monitoring operations and employed by the Consultant.

Debris: Debris is scattered items and materials broken, destroyed, or displaced which is generated by an event and is located within a designated area.

Debris Collection Monitor: Employee of the Consultant who observes the Debris Removal Contractor removing debris from assigned areas.

Debris Management Plan: The plan establishes policies, procedures, and guidelines for recovery from debris generating disaster events.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Debris Removal Consultant: A person or entity, including employees, partners, principals, agents and assignees that are under contract with the County to remove storm deposited debris according to federal and state guidelines.

Disposal Site Monitor: A Disposal Site Monitor is the designated Consultant's employee(s) assigned to the debris disposal site to manage disposal operations and monitor debris removal Contractor's performance. The duties include, but are not limited to, ensuring the debris is eligible, to quantify and accurately document debris loads consistent with FEMA and FHWA guidelines.

County Debris Manager: A County staff member who functions as the County point of contact and is responsible for providing overall supervision of debris clearance, removal, and disposal operations.

Emergency Operations Center (EOC): An emergency operations center, or EOC, is a central command and control facility responsible for carrying out the principals of emergency preparedness and emergency management, disaster management functions at a strategic level in an emergency situation.

Exit Site Monitor: Employees of the Consultant who observe outbound trucks at Temporary Debris Management sites.

Federal Emergency Management Agency (FEMA): FEMA is a funding source to the County for activities during an event declared a disaster by the President of the United States. FEMA eligible debris removal is second and subsequent passes on FHWA roadways and other roadways not on the federal aid system.

Federal Highway Administration (FHWA): FHWA, through the Emergency Relief program administered by the County, is a federal funding source for work on Federal-Aid roadways and facilities. FHWA has designated federal aid roadways also known as "on-system" roadways that are eligible for Emergency Relief funding.

Field Operations Manager: Employee of the Consultant who oversees Debris Removal Contractor(s) and general field operations including monitors and data managers.

Handheld Units (HHU): Handheld Units are devices used to write data to, and read data from, removable storage media. The HHU are used in electronic debris monitoring.

Notice to Proceed: This is a written notice issued to the Consultant by the County stating the date on which operations outlined will commence.

Project Manager: The Project Manager is a Consultant who functions as the point of contact for the County responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations.

System: The word "System" is used in reference to the electronic portion of electronic debris monitoring.

System Database: A system database is a compilation of all information gathered or reconciled and meets requirements set forth by this Scope of Services.

Temporary Debris Management Sites: A Florida Department of Environmental Protection authorized site where debris is stored, reduced, burned, grinded, or sorted. Debris resides at the site for a relatively short period of time prior to final disposal during the debris management process.

Ticket Manager: Consultant responsible for overseeing the electronic ticket processing.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

3.0 PERSONNEL QUALIFICATIONS

1. **Data Manager:** A Data Manager must have two years' experience working with a relational database management system. The Data Manager will work under the supervision of the Project Manager.

2. Debris Collection Monitors, Exit Site Monitors, and Disposal or Tower Monitors must have a High School Diploma or GED, be adequately trained on Debris Operations.

3. **Field Operations Manager:** A Field Operations Manager must have a minimum of two years' experience in disaster debris management.

4. Project Manager: A Project Manager must have a minimum of five years' experience in disaster debris management. The Project Manager must also be a permanent staff employee of the Consultant.

4.0 SERVICES TO BE PROVIDED BY THE CONSULTANT

A. Administration

The listed services shall be performed by the Consultant:

1. The Consultant shall ensure daily reports are provided to the County Debris Manager or designee and other key County personnel within a minimum number of hours as requested by the Debris Manager. The Consultant shall ensure that debris monitors report within a minimum number of hours after the disaster event.

2. It is the responsibility of the Consultant to assist the County in performing:

   a) Contract Administration
   b) Damage Assessment
   c) Environmental Permitting of temporary debris management sites
   d) Truck Certification
   e) Debris Removal Monitoring
   f) Quality Assurance and Quality Control of all documentation pertaining to debris removal monitoring
   g) Assist the County in responding to public inquiries
   h) Be available to address questions from FEMA and FHWA both during and after services have been performed

3. Provide assistance as needed pre-event which may require location in a designated county or city.

B. Debris Monitoring Operations

The Consultant shall coordinate with the County to schedule debris removal monitoring and Contractor operations. The Consultant shall provide the following:

Project Manager who shall be responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations. The Project Manager shall be the point of contact to the County. The Project Manager shall assign Field Operations Manager(s) to oversee the debris removal Consultant(s), monitors, and a Data Manager to provide supervision of the data entry operations and documentation process. Project Manager's duties include, but are not limited to, the following:

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

1. Ensure a sufficient number of trained debris monitors are available to monitor the "first push" (cut & toss) operations.

2. Ensure a sufficient number of trained debris monitors are available to monitor all "first pass" and subsequent passes of debris removal and hauling activities.

3. Provide tower / disposal site monitors to observe and record all debris loads entering the temporary debris management sites.

4. Provide tower / disposal site monitors to observe and record all debris loads exiting the temporary debris management sites for final disposal.

5. Provide data entry and document processing personnel if applicable.

6. Conduct safety meetings with field staff, as necessary.

7. Respond to and document issues regarding complaints, damages, accidents, or incidents involving the Consultant or Contractor personnel and ensure that they are fully documented and reported.

8. Coordinate daily briefings with the County and the debris removal Consultant(s), daily status reports of work process and staffing.

9. Ensure the documentation of environmental authorizations and/or permits for temporary debris management sites and final disposal.

10. Review and reconcile debris removal Consultant invoices submitted to the County.

11. Preparation of interim operations and status reports and final reports, as directed by the County.

C. Field Monitoring

The Consultant shall provide trained staff in sufficient numbers to adequately monitor all operations supervised by Field Operations Managers. Duties of monitors shall include, but are not limited to, the following:

1. Truck certification and documentation of all vehicles used in the debris removal activities.

2. Quality assurance / quality control (QA/QC) of truck certification measurements throughout life of project.

3. Provide monitoring services and documentation of all eligible debris removal activities from Federal Aid eligible roadways – First Push (Cut & Toss) and First Pass.

4. Provide monitoring services and documentation on all eligible debris removal activities on Non-Federal Aid eligible roadways. **As Directed by the County** – First Push (Cut & Toss) and First Pass.

5. Provide monitoring services and documentation of all eligible debris removal activities from second and subsequent passes on all roadways. **As Directed by the County.**

6. Ensure that ineligible debris is not collected by the debris removal Contractor, unless directed in writing by the County.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

7. Disposal Site / Tower Monitors will observe and record the truck quantity estimates of inbound and outbound debris.

8. Exit Site Monitors will observe that all outbound trucks are fully discharged of their load prior to exit of the temporary debris management site.

9. Monitors will ensure that accurate, legible, and complete documentation is provided through load tickets, truck certifications, and/or other logs and reports, as required.

10. Maintain photo documentation of the debris removal trucks and activities, specifically of the hazardous stump removal process, hangers, leaners, or tree removal and/or other special or unusual occurrences in the field.

11. Document and report activities to the County which may require remediation, such as: fuel spills, hazardous materials collection locations, and other similar environmental concerns.

12. Document and report to the County damages which occur on public or private property as a result of the debris removal operations.

13. Document and report to the County any violations of the Department of Environmental Protection's (DEP) debris site conditions.

14. If DEP debris site conditions are violated, the Consultant shall oversee tasks sufficient to satisfy the DEP performed by the debris removal contractor.

D. Date Management and Documentation

The Consultant shall ensure all necessary documentation is provided as follows:

1. Ensure all eligible debris removal operations activities are documented and tracked specific to the FHWA-ER program, the FEMA PA program or other applicable Federal, State, or local agencies.

2. Documentation of the number of crews and types of equipment utilized, actual hours of operation, and locations of work performed during the time and materials phase of operations.

3. Completion of truck certifications, equipment certifications, and establishment of a QA/QC program throughout the life of the project.

4. Load tickets documenting the eligible debris removal and/or disposal activities by the applicable program FHWA – ER or FEMA PA, and/or other Federal, State, or local programs as outlined in and in accordance with the Debris Management Plan.

5. Documentation of eligible hazardous stump removal, hangers, leaners, or tree removal which includes photos, GPS coordinates, street or milepost identifier, and/or other information as available and applicable.

6. Environmental authorizations and/or permits, as applicable.

7. Daily electronic spreadsheet summaries of cubic yards / tons collected by Federal program. The daily summary shall be communicated to the County Emergency Coordination Officer (CECO) or designee.

8. Production in electronic format (scanned) and paper copies of all documentation for submittal to Federal and/or State agencies.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

9. Provide certified weigh master if necessary.

10. Assist the County in creating field maps using GIS, as well as track and present contractor progress in GIS.

11. Organize, maintain, and provide the County electronic copies of documentation in a satisfactory manner. All documentation and information related to the project shall be surrendered to the County upon completion of the project.

The Consultant may exercise the option to utilize electronic debris monitoring and if chosen, the Consultant must comply with requirements set forth in sections E through G.

E. Equipment Requirements:

1. Data Storage Media – Debris management data will be stored and transferred on encryption protected removable data storage media. All data media will be provided by the Consultant. Data must include a unique User ID which identifies the user's role, limits the user's ability to collect or validate information, etc. and employs an anti-tampering mechanism. Consultant shall provide media to each person performing a debris mission role that results in data collection, i.e., drivers, ticket managers, etc.

2. Handheld Units (HHU) – The Consultant will provide weatherproof and shock resistant handheld units (HHU) for recording debris management data in the field. These HHU devices will be capable of writing data to, and reading data from, the removable data storage media. HHUs shall have the capability to determine locations by GPS and the capability to write GPS coordinates to the removable media. The HHUs will perform three functions: (1) recording of initial load data information, (2) verification of vehicle certification, and recording of debris type and quantity, and (3) all field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a shift.

   (a) HHUs capable of recording truck certification data onto driver removable media are used at the truck certification area. Truck certification records will include truck measurements, Truck ID, Driver ID, and a digital photograph of the truck and trailer.

   (b) HHUs capable of recording User ID information, including a unique User ID, digital photograph and any additional user information required for system operation.

   (c) GPS – HHU units shall have integrated GPS capability. GPS readings (accuracy within 3 meters of the HHU) shall automatically be recorded without any additional manual effort each time the HHU unit records and retrieves information related to the debris mission. External GPS units shall have reliable connectivity to the HHU and be rugged and durable.

3. Durable Printer – The Consultant shall provide a durable printer to print load tickets at the request of the County. Once the tower manager completes the load data entries the information shall be transmitted to the printer. The printer will print a minimum 2 copies of the ticket. Two copies shall be given to the driver (one copy for the driver and the other for the prime contractor). The HHU should have program flexibility to alter the number of printed tickets. The printed ticket paper and print shall be of a quality that the print is not affected by harsh weather conditions and does not fade over time, nor smear or deteriorate due to moisture or UV rays. All field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a minimum of a shift.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

4. Server(s) – The Consultant shall provide computer servers for the storage and maintenance of records. The data contained in the Consultant's database shall be placed on the Internet for controlled use, and be password protected by the Consultant. Upon completion of the work, the Consultant shall surrender the records to the County who shall maintain the official database and records on its government furnished secure server. Access to the County server is limited to "Official Use Only". The County server is provided and maintained by the County.

5. Back-up Equipment – In the event of equipment malfunction, loss, or damage, the Consultant shall assure a sufficient supply of replacement equipment and personnel are available such that production is not affected. The back-up equipment shall be readily available on-site for rapid distribution.

6. GIS – GIS mapping shall be provided by the Consultant from the most current source(s) available. This information shall be used as a base map to visually illustrate work zones, ticket and tower personnel locations and activities, work progress, historically and/or environmentally sensitive areas, geospatial data, and other mission informational needs from the data gathered by the HHUs.

7. Internet Accessible Database – The Consultant will establish a web-based database which is updated daily if not real-time. The data shall be accessible, by permission only, to sub-contractors, local and state officials, and others on a "need to know" basis. Database access will be role-based and no direct access to the data tables shall be allowed, unless approved by the County.

F. General Statement of Electronic Debris Monitoring System Parameters

1. The system must utilize an encryption protected removable data storage device. The data storage device will store data collected in the field, such as fields from traditional debris paper load tickets as well as truck certification information. The device must be capable of depicting images and other identifying data.

2. The system must have a database capable of storing all data collected in the field. The Consultant shall provide the County a copy of the database with a matching structure at the completion of the work unless otherwise specified.

3. The system must include the capability to share database records with Contractors, sub-contractors, the County, and others via the internet. Data contained in the system must be password protected, implement role-based access controls and must have viewing, printing, and editing capabilities. Each Contractor, sub-contractor, and customer must have permissions that allow only them to review and print information specific to their need. The system shall also have the capability to generate reports on all aspects of the debris mission.

4. The Consultant uses the HHU to initiate the load data by entering the debris type into the HHU. The driver's media card will either be swiped or inserted into the HHU and the HHU will write the debris type, pick-up GPS location, address of pick-up if applicable, time, date, truck certification, and driver information, and the ticket manager's unique ID code onto the removable media. Once the data is written to the media, the Ticket Manager will return the media to the driver. By this action, the Consultant verifies the debris meets FEMA and FHWA eligibility requirements.

5. HHUs are used at the debris verification area of disposal site(s) by the Tower Manager. The vehicle driver presents the removable media, which was previously initiated by the Field Monitor, to the Tower Manager personnel located in the disposal site tower(s). The Tower Manager verifies the debris classification is appropriate (vegetative, C&D, mixed,

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

etc., and manually revises, if needed), verifies vehicle(s) and driver information are correct, estimates and enters the load quantity into the HHU. The HHU will automatically extract the information recorded earlier on the smart card and add the information to the Tower Manager's HHU including the date, time debris arrives, Site ID, GPS readings, load quantity, and Tower Manager unique ID code.

6. All information regarding each debris load will be stored in the HHUs internal memory or on a separate, encryption protected removable media device. The debris load information will be uploaded to the system, County, and Consultant databases. Once this information is recorded, the Tower Manager's HHU will clear the removable media's debris data for the driver to re-use.

G. Functional Specifications and System Architecture

1. Ticket / Tower Managers – Personnel Registration, Administration and Management: The system shall have the capability to manage user roles. The majority of the system users will be either ticket or tower managers. At a minimum, the system must have the following capabilities:

- A means to create encryption protected electronic media with unique User ID, digital photograph, user roles and other identifying data
- Electronic registration of ticket / tower monitor
- Link designated ticket / tower personnel roles to a specific mission
- The ability to edit ticket / tower personnel roles, i.e., create, update, and delete
- Store ticket / tower personnel contact information relative to the mission
- Track and manage ticket / tower personnel role and status
- Assign and track equipment assigned to the user
- Reject invalid ticket / tower personnel credentials
- Reject invalid certification credentials

2. Truck Certification: The system shall have the capability to record truck and trailer certification data. Truck certification is used to register authorized debris hauling vehicles and equipment. At a minimum, the following must be included:

- A means of electronically registering authorized debris Consultant vehicles and equipment
- Link electronic registration to digital images
- Identify mission and respective County
- Generate unique IDs for Contactor vehicles and equipment
- Utilize uniform measurements, e.g., feet and inches
- Capture vehicle volume
- Utilize industry standard equations for all volume calculations
- Capture drivers and certification team member unique identification number
- A means to create encryption protected electronic driver removable media with unique Truck ID, digital photograph, truck and/or trailer measurements, vehicle volume, and other identifying data
- Must depict image and other identifying data
- Must contain counter area for total cubic yards hauled
- Must employ anti-tampering mechanism
- Capability to recertify vehicles
- Recertified vehicles must be recorded in an audit table
- Certification data must be associated to authorized system user
- Reject media which are not associated with current event and applicant
- Capture vehicle audit records

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Create a printed certification record
- Administrative reporting capabilities

3. Right-of-Way (ROW) Debris Management: ROW transactional data must be captured, stored, validated, audited, reported, and transmitted to mission managers, haulers, and applicants. At a minimum, the application must exhibit the following characteristics:

- Allow creation of point of origin load data on encryption protected driver media when position is known, and credentials have been authenticated
- Capture date and time and other relevant point of origin data
- Validate media is present in system and configured to receive data
- Designate debris type
- Designate debris location as Federal Aid or Non-Federal Aid
- Designate first pass and subsequent passes
- Write point of origin load data using encrypted storage algorithms
- Associate ticket / tower personnel credentials with point of origin load data
- Acknowledge successful card write via display status message
- Provide user configurable time option for GPS audit
- Detect current location using GPS and store data to secure memory location
- Provide capability to add digital image if debris is other than vegetative or C&D

4. Debris Disposal Site Management: Completed ROW, and Per-unit point of origin transactions must be received at the approved disposal site. Transactions are not considered complete until they are processed thru the receiving applications. At a minimum, the system must provide the capability to:

- Accept site configuration data at the beginning of each workday
- Dynamically configure receiving application based on site configuration data
- Display certification data and photo from driver smart card so that ticket / tower personnel can perform a field audit of truck/trailer to assure data matches certification and placard number
- Accept loads where:
  - Mission and applicant are valid
  - Media authentication data is valid and unaltered
  - Media contains valid load data
- Designate debris type
- Record debris volume (based on unit of measure)
- Receive volume or per unit loads
- Identify original load data
- Identify duplicate load data
- Configure number of hard copies
- Create load data record in internal storage
- Create backup copy of internal storage
- Prepare driver media for next load
- Increment driver smart card based on total CY counter value
- Continuously calculate and present real-time disposal site statistics
- Re-print load ticket data
- Interface with durable outdoor printer
- Preserve in its original state, then transmit daily transaction data
- Associate ticket / tower personnel credentials with each received load

5. Field Administrative Functions: The system must have the capability to perform administrative duties in the field. Requirements include the capability to edit user roles,

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

verify vehicle audit information, display real-time collection volumes, and review ticket / tower personnel GPS audit logs. At a minimum, the system must provide the capability to:

- Change ticket / tower personnel identification badge roles and responsibilities
- Review media total CY counter value
- Audit vehicle certification data
- Validate/Invalidate smart cards
- Reinitiate security sequence for ticket / tower personnel or media
- In tabular format, display the results of ticket / tower GPS audit files by limiting access to the internet data or by the County secure server

6. Data Consolidation and Analysis/Reports Generation: Transactional data must be summarized, validated, presented, and audited to provide an overall status of mission performance. The system must facilitate billing, error reporting, performance tracking, and graphical data preparation. At a minimum the Data Consolidation/Data Storage and Data Analysis/Reports tools must provide the capability to:

- Accept transactional data sets from multiple debris location systems
- Recognize multiple mission/applicant configurations
- Grant access to authorized authenticated users or processes
- Contain a master record of:
  - Roles and responsibilities
  - Ticket / tower personnel credentials and other data
  - Certification credentials and other data
  - Mission data
  - Applicant data
  - Geospatial data
    - Street centerlines
    - County outlines
    - Population and demographic
    - Elevation
    - Wetland's delineation
    - Historic and Environmentally Sensitive areas
    - Debris work zones
    - Parcel data
    - Land use
    - FEMA flood zones
- Graphically depict:
  - Load locations by contractor
  - Load locations by sub-contractor
  - Load locations by driver
  - Load locations by ticket / tower personnel
  - Load locations by date range
  - Load locations by zone
  - Load locations by municipality
  - Load locations by applicant
  - Load locations by mission
  - Load locations by debris type
  - Load locations by disposal site
  - Load locations by Federal, State, and private roads
  - Load locations by land use
  - Load locations by disposal site
- Thematic mapping techniques to distinguish different data by color and/or symbol
- Identify data attributes for a single point of data
- Select one or many points of data

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

- Calculate operational efficiency statistics such as:
  - Trip turnaround time
  - Trip distance to disposal site (straight line projection stored by 0 – 15 miles, 16 – 30 miles, 31 – 60 miles and greater than 61 miles)
  - Average container fill percentage
  - Average tower manager load call
  - Load call trend data, e.g., by tower managers, contractor, sub-contractor, driver, etc.
- Dynamically configure user interface in response to point data selection to limit user authorities
- Multiple data selections generate tabular data reports
- Filter mechanisms to highlight geospatial data
- Control data access using role-based security
- User interface and access to underlying system data must dynamically configure at run time through the presentation of appropriate user credentials
- Manage data ownership
- Provide access based on security role model
- Identify and distribute "owned" transactional datasets to limit internet access to the website data to view only your data
- Prevent distributed data from being reprocessed for billing purposes
- Identify billing data sets based on parameters such as:
  - Time/Date
  - Contractor/Sub-Contractor
  - Debris type
  - Debris disposal method (haul-in, reduction, open burn, incineration, haul-out, leave in place, etc.)
  - Haul distance
- Route billing data sets via defined and customizable workflow rules
- Approved billing data sets
- Communicate general event status, e.g.:
  - Total CY hauled (by debris type)
  - Total CY by disposal site
  - Total CY by contractor/sub-contractor
  - Total CY by work zone/sector
  - Total CY by municipality
  - Total CY by Federal, State, and private roads
  - Total CY by certified vehicle
  - Number of vehicles utilized
  - Number of ticket / tower personnel resources assigned
- Manage user roles, responsibilities, and passwords
- Prevent modification to original data by unauthorized or unauthenticated users
- Insert audit records into audit tables for all insertions, modifications, and deletions to original data

7. Field Architecture – The field-based system must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security. At a minimum, the system must:

- Require user authentication credentials
- Display current version at application start-up
- Synchronize with Greenwich Mean Time (GMT) for all date/time fields
- System must utilize location specific configuration data to initiate a warm start sequence for global positioning system
- System must remain in a ready state by default
- Acknowledge successful card write via display status message

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- Create identification structures which utilize encryption technologies
- Employ anti-tamper and anti-tearing methods and technologies
- Where applicable, utilize 3 DES data encryption technologies to protect data
- Perform validation and checksum (a running production total of cubic yards or appropriate payment capacity) stored on each debris vehicle's removable media

8. Back-Office Architecture – At a minimum, the back-office applications must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security:

- Utilize relational database technology
- Employ geospatial analysis tools for data visualization
- Enable audit ability for:
  - Data insertion
  - Data modification
  - Data deletion
- Prevent field and row level data deletion
- All access to data must be controlled
- Store certification and other identification data using encrypted relational technology
- Reside in a secure internet environment
- Preserve base transactional data in its original state prior to processing or consolidation with other data

9. Initial Startup Procedure for Debris Removal – Debris missions are critical to emergency response and the Consultant should be adequately prepared to respond.

H. Reporting

The County requires the Consultant to provide daily status reports, unless otherwise specified, of the debris removal operations, preparation of interim reports (as directed by the County), as well as a final report of the debris removal operations.

1. The daily status report shall include at a minimum: the daily cubic yards/tons collected by material and by program (FHWA-ER First Pass, First Pass on Non-Federal Aid roadways, second and subsequent passes on all roadways), cumulative totals in cubic yards/tons by debris type, number of debris removal crews and equipment operating, number of debris monitors in field, cubic yards/ton by debris type hauled to final disposal and location of final disposal, and total cubic yards/tons hauled to recycling or salvage facilities.

2. An interim status report may be required at the discretion of the County. A final report covering the history of the operations, the locations of temporary debris sites used, remediation and site closure activities, including any environmental reports or authorizations generated; and the locations of final disposal sites and permits, recycling facilities, and salvage facilities used during operations. The report may include identification of weakness in the operations and recommendations for future debris activities.

I. Permits

1. Assist the County with any permit applications and coordination with environmental agencies.

2. Assist the County with any pre or post sampling of soil or groundwater.

3. Monitor compliance by the contractors to any permit requirements.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

J. Meetings and Communication

1. Conduct daily meetings with the County and the Debris Removal Contractor.

2. Conduct field meetings as needed.

5.0 PAYMENT

If mutually agreed, the Consultant may be requested to work in a County impacted by an event. The Monitor may be paid for additional expenses as justified.

A. Invoicing

1. Ensure all contract quantities for both the Contractors and monitors are documented and recorded according to current Federal requirements, including but not limited to, FHWA-ER actual costs incurred (cradle to grave) for work conducted on First Push and First Pass Federal Aid roadways, including time at disposal sites estimating loads on incoming and outgoing debris loads.

2. For Non-Federal Aid eligible roadways, FEMA PA program actual costs incurred (cradle to grave) for work conducted on Non-Federal Aid eligible roadways First Push, First Pass, and second and subsequent passes. Monitor's invoices must delineate between hours spent on FHWA vs. FEMA reimbursed tasks.

3. Maintain a database of all contract quantities and perform contractor invoice verification for the County.

4. All invoices shall be submitted in an acceptable format to the County in an electronic and hard copy format with daily reports as supporting documentation. The invoices must be submitted in accordance with the Consultant Invoice Transmittal System (CITS) procedures and other Federal, State, and local rules, regulations, and laws.

5. Invoices shall be submitted on a monthly basis to the County.

6. Final invoice will be submitted to the County no later than the 30th day following final acceptance of the individual task or as requested by the County.

Attachment: Agenda Doc - Rostan (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Compensation

REVISED PROPOSAL PRICING FORM (9/29/2021)

(Page 3 of 4)

FEE PROPOSAL

ITEM #	DESCRIPTION OF SERVICE	Unit	Regular Unit Rate	Overtime Unit Rate
1	Project Manager	hour	$90.00	$115.00
2	Operations Manger	hour	$55.00	$80.00
3	GIS Analyst	hour	$70.00	$70.00
4	Field Supervisors	hour	$44.00	$58.00
5	TDSRS/Tower Monitors	hour	$39.00	$51.00
6	Debris Operations Specialist	hour	No Charge	No Charge
7	Debris Liaisons – Citizen Site Monitors	hour	$39.00	$51.00
8	Field Coordinators – Crew Monitors	hour	$39.00	$51.00
9	Environmental Specialist	hour	$75.00	$75.00
10	FHWA/FEMA Coordinator	hour	$130.00	$130.00
11	Billing/Invoice/Computer Analyst	hour	$40.00	$40.00
12	Administrative Assistants	hour	$35.00	$35.00
13	Load Ticket - Data Entry Personnel	hour	No Charge	No Charge
14	Data Manager	hour	$75.00	$75.00
15		hour		
16		hour		
17		hour		
18		hour		
19		hour		
20		hour		
21		hour		
22		hour		
23		hour		
24		hour		
25		hour		

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CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Insurance Services West, Inc.
Los Angeles CA Office
707 Wilshire Boulevard
Suite 2600
Los Angeles CA 90017-0460 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 **FAX (A/C. No.):** (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Zurich American Ins Co	16535
INSURER B:	American Guarantee & Liability Ins Co	26247
INSURER C:	Lexington Insurance Company	19437
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Tetra Tech, Inc.
2301 Lucien Way
#120
Maitland FL 32751 USA

COVERAGES **CERTIFICATE NUMBER:** 570091309038 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y	Y	GL0181740603	10/01/2021	10/01/2022	EACH OCCURRENCE	$2,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
	X X,C,U Coverage						MED EXP (Any one person)	$10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	$2,000,000
	POLICY [X] PRO-JECT [X] LOC						GENERAL AGGREGATE	$4,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	$4,000,000
A	AUTOMOBILE LIABILITY	Y	Y	BAP 1857085 03	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident)	$5,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	
	DED RETENTION							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Y	WC254061603	10/01/2021	10/01/2022	X PER STATUTE OTH-	
B	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N (Mandatory in NH)	N/A		WC185708703	10/01/2021	10/01/2022	E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000
C	Env Contr Prof			028182375 Prof/Poll Liab SIR applies per policy terms & conditions	10/01/2021	10/01/2022	Each Claim Agggregate	$5,000,000 $5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Stop Gap Coverage for the following states: OH, ND, WA, WY. Citrus County, Florida, its officials, employees and volunteers are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies as required by written contract. General Liability policy evidenced herein is Primary to other insurance available to an Additional Insured, but only in accordance with the policy provisions as required by written contract. General Liability policy evidenced herein is Non-Contributory to other insurance available to an Additional Insured, but only in accordance with the policy provisions as required by written contract. A Waiver of Subrogation is granted in favor of US Longshoremen & Harbor Workers Act in accordance with the policy provisions of the General Liability, Automobile Liability and Workers' Compensation

CERTIFICATE HOLDER

Citrus County, Florida
3600 W. Sovereign Path
Lecanto CA 34461 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Insurance Services West, Inc.

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Zurich American Insurance Company

AMB #: 002563 **NAIC #: 16535** **FEIN #: 364233459**

Administrative Office
1299 Zurich Way
Schaumburg, Illinois 60196-1056
United States

Web: www.zurichna.com
Phone: 800-382-2150
View Additional Address Information

AM Best Rating Unit: AMB #: 050457 - Zurich Insurance Group Ltd
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 086976 - Zurich Insurance Group Ltd is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 01, 2021
Initial Rating Date:	June 30, 1922

Long-Term Issuer Credit View Definition

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American Guarantee and Liability Insurance Company

AMB #: 002562 **NAIC #: 26247** **FEIN #: 366071400**

Administrative Office
1299 Zurich Way
Schaumburg, Illinois 60196-1056
United States

Web: www.zurichna.com
Phone: 800-382-2150
View Additional Address Information

AM Best Rating Unit: AMB #: 050457 - Zurich Insurance Group Ltd
Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 086976 - Zurich Insurance Group Ltd is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 01, 2021
Initial Rating Date:	June 30, 1944

Long-Term Issuer Credit View Definition

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Lexington Insurance Company

AMB #: 002350 **NAIC #: 19437** **FEIN #: 251149494**

Administrative Office
99 High Street 23rd Floor
Boston, Massachusetts 02110
United States

Web: www.aig.com
Phone: 617-330-1100
View Additional Address Information

AM Best Rating Unit: AMB #: 005953 - AIG Property Casualty Insurance Group
Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional news, reports and products for this company.

Based on AM Best's analysis, 058702 - American International Group, Inc. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A (Excellent)
Affiliation Code:	p (Pooled)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 07, 2021
Initial Rating Date:	June 30, 1966

Long-Term Issuer Credit View Definition

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

AGREEMENT

This Services Agreement is entered into by the parties this _____ day of _____, 202__.

1.0 Parties:

Citrus County, Florida, a Political Subdivision of the State of Florida, (County).

and

Tetra Tech, Inc., (Consultant).

2.0 Designated Contact Person as to County:

James Sterling, Director
Citrus County Road Maintenance Division
1300 S. Lecanto Hwy
Lecanto, Florida 34461
Phone: 352-527-7610
Fax: 352-527-7607
Email: james.sterling@citrusbocc.com

3.0 Designated Contact Person as to Consultant:

Jonathan Burgiel, Business Unit President
Tetra Tech, Inc.
2301 Lucien Way, Suite 120
Maitland, Florida 32751
Phone: 321-441-8511
Fax: 321-441-8501
Email: TDR.contracts@tetratech.com

4.0 Notices: All notices between County and Consultant, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Consultant and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the Scope of Services or other rights or obligations of the parties, precedence shall be given in the following order: (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of the Purchase Order issued to Consultant, and (4) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:

1. Exhibit A – Scope of Services
2. Exhibit B – Compensation

7.0 Terms of Agreement and Commencement of Services: The duration of the Agreement shall be for a period of five (5) years, with an option to renew for one (1) additional, five (5) year period. The renewal option will be conditioned upon satisfactory performance by Contactor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Consultant. The date that Consultant shall commence the provision of Services shall be the date on which a Purchase Order and a Notice to Proceed is received by Consultant. The County reserves the right to automatically extend any agreement for a maximum period not to exceed ninety (90) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

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8.0 Modification of Agreement: The Agreement may only be modified or amended upon mutual written agreement of County and Consultant. No oral agreements or representations shall be valid or binding upon County or Consultant. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Consultant may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms into Consultant's documents forwarded by Consultant for payment. County's acceptance of the Services or the processing of documentation on forms furnished by Consultant to County for approval or payment shall not constitute acceptance of any terms and conditions.

9.0 Services Provided by Consultant: Consultant shall provide professional consulting services for services in accordance with the Scope of Services attached hereto as Exhibit "A". Consultant will perform all Services to the satisfaction of the Designated Contact Person who has authority to answer questions, provide County furnished information, and resolve difficulties that may arise during Consultant's performance of the Services.

9.1 Additional Services: Services that may be required after completion of the Agreement, within the terms and conditions of this Agreement at the written direction of County. Any additional Services, as well as compensation for such, will be negotiated between the Parties and made part of this Agreement through an Amendment to the Agreement.

9.2 Changes in the Services: County may at any time, as the need arises, order changes within the Scope of Services without invalidating the Agreement. If such changes result in an increase or decrease in Consultant's fees, or in the time required for Consultant to perform the Services, an equitable adjustment shall be authorized by way of an Amendment to the Agreement.

9.3 Correction of Work: Consultant shall promptly correct any Services rejected by County for failure to comply with the Agreement without additional expense to County. If Consultant does not take action to correct rejected Services within ten (10) calendar days after receipt of written notice from County, County may terminate the Agreement.

9.4 Performance Qualifications: County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that (1) Consultant does not meet these qualifying conditions, (2) that the Services do not meet the specified requirements, or (3) that Consultant's performance is untimely, County may terminate the Agreement. All final plans, documents, reports, studies and other data prepared by Consultant shall bear the professional's seal/signature, in accordance with the applicable Florida Statute that governs and Administrative Rules promulgated by the Florida Department of Business and Professional Regulation, and guidelines published by the Department, in effect at the time of execution of this Agreement. In the event that changes in the Statute or Rules create a conflict with the requirements of the published guidelines, requirements of the Statute and/or Rules shall take precedence.

9.5 Progress Schedules: Consultant agrees to provide project schedule progress reports in a format acceptable to County and at intervals established by County. County will be entitled at all times to be advised, at its request, as to the status of work being done by Consultant and of the details thereof. Either party to the Agreement may request and be granted a conference.

9.6 Supervision by Consultant: Consultant shall supervise and direct the performance of Consultant's Services and shall be solely responsible for the means, methods, techniques, sequences, and safety.

10.0 Compensation to Consultant: Compensation to be paid to Consultant for the provision of the Services shall be per the fee schedule shown in Exhibit "B", attached to this Agreement. If County identifies, or Consultant recommends, any additional Services to be performed by Consultant, or if County authorizes

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changes in the scope, extent, or character of the Project that result in additional fees, such additional fees shall be mutually negotiated between County and Consultant, and made a part of this Agreement by a written Amendment.

10.1 Changes in Contract Price: Before making any additions or deletions to the work described in the Agreement, and before undertaking any changes or revisions to such work, the parties will negotiate any necessary cost changes and will agree to such through an amendment to the Agreement. In the event that Consultant and County are not able to reach an agreement as to the amount of compensation to be paid to Consultant for supplemental work desired by County, Consultant will be obligated to proceed with the supplemental work in a timely manner for the amount determined by County to be reasonable. In such event, Consultant will have the right to file a claim with County for such additional amounts as Consultant deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through administrative procedures or the courts relieve Consultant from the obligation to timely perform the supplemental work.

10.2 Compensation in Excess of $195,000: If the compensation to be paid to Consultant, whether by lump sum or cost-plus-a-fixed-fee, will exceed the threshold, amount provided in Section 287.017, Florida Statutes, for CATEGORY FOUR, it is mutually agreed that the following provision will be applicable to this Agreement:

> "Consultant hereby certifies covenants and warrants that wage rates and other factual unit costs provided to County to support the compensation for any Services covered under this Agreement are accurate, complete and current as of the date of the Agreement. It is further agreed that the Agreement price will be adjusted to exclude any significant sums by which County determines the Agreement price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. All such adjustments must be made within one year following the end of the Agreement. For this purpose, the end of the Agreement is the date of final billing or acceptance of the work by County, whichever is later."

11.0 Payment of Payment Requests:

11.1 Payment Requests: Requests for payment for the provision of the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Services provided, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Consultant that County deems necessary to substantiate claims for remuneration. Upon receipt of Consultant's payment request, County will review such to ensure that it is in proper order, and that the Services covered under the payment request have been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes “Local Government Prompt Payment Act” from the date, which a properly received payment request is recorded as received by County, for Services completed to the satisfaction of County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within twenty (20) business days after the date on which the payment request is recorded as received by County. County shall provide Consultant with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in

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accordance with Chapter 218, Part VII of the Florida Statutes “Local Government Prompt Payment Act”, or reject the payment request, within twenty (20) business days after the date on which the corrected and proper payment request is recorded as received by County.

11.4 Resolution of Payment Request Disputes: County. If the dispute between Consultant and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: Although an Agreement will be executed by County and Consultant for the Services being purchased by County, a purchase order will also be issued to Consultant for the purpose of facilitating payment to Consultant. Except under an "emergency request", Consultant shall not provide any Services to County until Consultant has received a purchase order from County. Consultant shall be permitted to accept an order to provide Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Consultant via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Consultant for such emergency requests.

11.6 Progress Payments: Consultant may submit progress payment requests to County for partial completion of the Services. If County makes payment of progress payments to Consultant which is attributable to any services provided by any of Consultants suppliers, sub-consultants or sub-contractors, Consultant shall remit payment for such from the progress payments to those sub-consultants or sub-contractors. All Services covered by progress payment requests shall become the sole property of County. However, this shall not be construed as relieving Consultant of the sole responsibility for the care and protection of those Services which have been completed, even if Consultant remains in possession and control of such Services, or as a waiver of the right of County to require Consultant to fulfill all of the terms of the Agreement. If Consultant's fee is a "lump sum amount", Consultant shall indicate on each invoice (1) the percentage of work completed, (2) the value of the completed work, based on a percentage of the lump sum amount, (3) the total amount of prior payments received, and (4) the net amount of the payment request, which is the value of the completed work minus the value of prior payments received.

11.7 Payments to Sub-consultants: When Consultant receives from County any payment for Services covered under the Agreement, Consultant must pay such moneys received to each sub-Consultant or supplier in proportion to the percentage of the Services completed by each sub-Consultant or supplier within ten (10) business days after Consultant's receipt of the payment. If Consultant receives less than full payment, then Consultant shall be required to disburse only the funds received on a pro rata basis to its sub-Consultants or suppliers, each receiving a prorated portion based on the amount due on the payment. If a sub-Consultant receives payment from Consultant for labor, services or materials furnished by sub-Consultants or suppliers hired by the sub-Consultants, the sub-Consultant must remit payment due to those sub-Consultants or suppliers within seven (7) business days after the sub-Consultant's receipt of payment from Consultant.

11.8 Records of Costs: Records of costs incurred under terms of this Agreement will be maintained and made available upon request to County at all times during the term of this Agreement and for three (3) years after the expiration or termination of the Agreement. Copies of these documents and records will be furnished to County upon request. Records of costs incurred will include Consultant's general accounting records and the project records, together with supporting documents and records, of Consultant, their sub-consultants and sub-contractors, performing work on the project, and all other records of Consultant, their -s and sub-contractors considered necessary by County for a proper audit of project costs.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

11.9 Right to Withhold: Except for issues arising from contract indemnification provisions, County will have the right to retain out of any payment due Consultant under this Agreement an amount sufficient to satisfy any amount due and owing to County by Consultant on any other Agreement between Consultant and County. County may withhold payment on any invoice in the event that Consultant is in default under any provision of this Agreement or any other Agreement between Consultant and County as of the time of processing the invoice or as of the time payment is made available on the invoice. This right to withhold will continue until such time as the default has been cured, and, upon cure, County will have the right to retain an amount equal to the damages suffered as a result of the default.

11.10 Final Payment Once the Project has been completed and Consultant has fulfilled all of the requirements under the Agreement and provided there are no existing or pending claims or demands by County against Consultant, Consultant may submit a final payment request to County. Upon receipt of such, and provided the payment request is in order, County shall make final payment to Consultant.

11.11 ACH Enrollment All Consultants will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Consultant's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Consultant warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish Consultant's ability to satisfy its Agreement obligations.

12.2 Warranty Against Defects in Workmanship: Consultant shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Consultant shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Consultant shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3 Warranty of Standard Care: In the performance of professional services, Consultant will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Consultant will use due care in performing its Services and will have due regard for acceptable professional standards and principles. Consultant's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Consultant do not comply with the foregoing warranties and County notifies Consultant of such, then Consultant shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-performed Services shall be performed on a mutually agreed schedule. Consultant shall and does hereby assign to County the benefits of any of Consultant's sub-consultant's or sub-contractor's warranties. Such assignment shall not relieve Consultant of its warranty obligations for performance or standard of care to County under this Agreement

12.4 Warranty of Title: Title to any work product that results from Consultant's performance of its Services under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Services of Consultant. When title passes to County in accordance with the Agreement, Consultant warrants that the work product furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13.0 Public Records: Consultant will keep and maintain public records required by the County to perform the service. Upon request from the County's custodian of public records, Consultant will provide the County

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Consultant will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Consultant does not transfer the records to the County. Upon completion of the Agreement, Consultant will transfer, at no cost, to the County all public records in possession of the Consultant or keep and maintain public records required by County to perform the service. If Consultant transfers all public records to County upon completion of the Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Consultant does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT NANCY JO KINCH, CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352) 527-5235; EMAIL: NANCY.KINCH@CITRUSBOCC.COM.

14.0 Insurance: During the term of the Agreement, Consultant, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Consultant. Consultant shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or sub-consultants. The coverages, limits or endorsements required herein protect the primary interests of County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Consultant against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Consultant under this contract.

14.2 Commercial General Liability: Consultant must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3 Automobile Liability: Consultant must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Consultant does not own vehicles, the Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Consultant must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.4.2 For any officer of a Consultant that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If Consultant/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Consultant/employer/owner.

14.4.3 The purpose of this section is to ensure that all Consultants, sub-consultants, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of Consultants, sub-consultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Professional Liability and/or Errors and Omissions Liability: Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.6 Pollution Liability:

14.6.1 Pollution Liability must be afforded for Bodily Injury and Property Damage of not less than $1,000,000 each claim.

14.6.2 When this contract includes the pick-up, transportation and /or disposal of hazardous wastes as governed under title 40 or 49 of the Code of Federal Regulations, the transporter's Automobile Insurance shall be endorsed to include the ICC Form MSC90 (Motor Carrier Act of 1980) and the ISO Form CA 9948 (Pollution Liability-Broadened Coverage for Covered Autos-Business Auto and Truckers Coverage Forms).

14.7 Other Insurance Provisions:

14.7.1 Consultant shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation or changes in policy language, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.7.2 The project's proposal number should be noted on the certificate.

14.7.3 Consultant has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Consultant shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

14.7.4 All required insurance policies must be maintained until the contract work has been accepted by County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

14.7.5 Citrus County, Florida, its officials, employees and volunteers are to be covered as an Additional Insured on all policies except Workers Compensation and Professional Liability. The coverage shall contain no special limitation on the scope of protection afforded to County, its officials, employees or volunteers.

14.7.6 Consultant's insurance coverage shall be primary insurance as respects County, its officials, employees and volunteers. Any insurance or self-insurance maintained by County, its officials, employees or volunteers shall be excess of Consultant's insurance and shall be non-contributory.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

14.7.7 For all policies of insurance except Professional Liability: Consultant, and its insurance carrier, waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

14.7.8 The Certificate Holder should read as follows: Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.7.9 It is Consultant's responsibility to ensure that all sub-consultants comply with these insurance requirements. Consultants shall include all sub-consultants as insured under its policies or shall furnish separate certificates and endorsements for each sub-consultant. All coverages for sub-consultants shall be subject to all of the requirements stated herein.

14.7.10 With the exception of workers compensation policies, all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

14.7.11 All Certificates must show that Consultant's policies have been endorsed per the requirements.

14.7.12 Once ALL paperwork is completed and received by County, an email will be sent to Consultant requesting online registration with myCOI. It is critical that County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Consultant's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Consultant will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Consultant's agent(s). This is a yearly requirement for the duration of the Agreement.

15.0 Indemnification: Consultant shall indemnify, save and hold harmless County and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent acts of, or omissions of, Consultant, its sub-consultants, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Consultant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Consultant shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Consultant under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the services without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Services. Consultant shall proceed with the performance of any changes in the Services so ordered by County unless Consultant believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Consultant shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Consultant shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement:

17.1 Termination by County for Cause: In the event Consultant fails to honor any term of the Agreement, or abide by any statutory, regulatory, or licensing requirements, County may terminate the Agreement for cause by first notifying Consultant in writing, specifying the nature of the default. Consultant shall have ten (10) business days to cure such default. If after the ten-day notice, Consultant has not cured the default, termination shall become final. Except for defaults of its sub-contractors at any tier, Consultant shall not be liable for any excess costs if the failure to perform the Agreement arises from events completely beyond the control, and without the fault or negligence of Consultant. If, after termination, it is determined that Consultant was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of County. In the event of termination for cause, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of suspension, less any expenses incurred by County as a result of the default. Termination of the service shall not entitle Consultant to any loss of anticipated profit under this provision. The rights and remedies of County in this clause are in addition to any other rights and remedies provided by law or under the Agreement.

17.2 Termination for Convenience: Either party may terminate this Agreement by giving the other party thirty (30) days written notice. Upon receiving a notice of termination, Consultant shall immediately comply with the notice, stopping all work in-progress and not perform any further Services. In the event of termination, County will be responsible for compensating Consultant only for the completed or partially completed Services up to the date of termination. Termination of the provision of the service shall not entitle Consultant to any loss of anticipated profit under this provision.

18.0 Additional Terms and Conditions:

18.1 Advertising: Subject to Chapter 119, Florida Statutes, Consultant shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Consultant's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

18.2 Assignment: Neither County nor Consultant shall sell, assign or transfer any of its rights, duties or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Consultant remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

18.3 Bankruptcy or Insolvency: Consultant shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Consultant or any of its sub-consultants or sub-contractors who are involved in the provision of the Services under this Agreement.

18.4 Compliance with Laws: Consultant shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local,

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

18.5 Conflict of Interest: Consultant covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Services covered under this Agreement. Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant, and its sub-consultants at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Consultant or its sub-consultants, during its tenure, or for two years thereafter, has any interest, direct or indirect. Consultant, and its sub-consultants at any tier, shall insert the following provision into each of their contracts and sub-contracts:

"No member, officer, or employee of the sub-consultant, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

18.6 Correction of Services: Consultant shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Consultant shall promptly replace and re-execute the Services in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Services of other consultant's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Consultant's expense. If Consultant does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Consultant.

18.7 County, Federal and State Funds: The County's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Board of County Commissioners. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Consultant may not expend any County funds for the purpose of lobbying the legislature, or local, state or federal agencies.

18.8 Debarment: Consultant certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.9 Discriminatory Vendor: Provider certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a Provider, supplier, sub-Consultant, or consultant under a contract with any public entity, and may not transact business with public entity.

18.10 Disposal of Wastes: Consultant shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Consultant shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Consultant agrees that County has the right to reject, for any reason, Consultant's use of any particular disposal facility.

18.11 Dispute Resolution: For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Consultant. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Consultant. The decision shall be final and conclusive.

18.12 Documentation: All tracings, plans, specifications, maps, computer files and/or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Agreement without restriction or limitation on their use. Upon delivery to County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products or patent any invention developed under this Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County.

18.13 Drug Free Workplace: Consultant certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

18.14 Employees, Sub-consultants, sub-contractors and Agents: All Consultant employees, sub-consultants, sub-contractors, or agents performing any of the Services under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Consultant shall furnish a copy of licenses, certifications, or other proof of qualification. All employees, sub-consultants, sub-contractors, or agents of Consultant must comply with all security and administrative requirements of County. County may conduct, and Consultant shall cooperate in, a security background check or otherwise assess any employee, sub-consultant, sub-contractor, or agent of Consultant. County may refuse access to County Facilities or require replacement of any employee, sub-consultant, sub-contractor, or agent of Consultant for cause, including, but not limited to, technical or training qualifications, quality of services, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Consultant of its obligation to perform all Services in compliance with the Agreement. County may reject and bar from any County facility for cause any of Consultant's employees, sub-consultants, sub-contractors, or agents. County shall have the right to review and approve any sub-consultants or sub-contractors that are utilized by Consultant in the performance of their Services. Consultant shall be fully responsible to County for the acts and omissions of its sub-consultants and sub-contractors, and persons directly or indirectly employed by them. It is Consultant's responsibility to ensure that its sub-consultants and sub-contractors are properly licensed to do business in the State of Florida and Citrus County, as required by law.

18.15 Environmental Issues: All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Consultant is not to contact any local, state or federal governmental agencies concerning environmental issues involving the Project Site.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

18.16 Equal Employment Opportunity: Consultant shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Consultant shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed sub-consultants as the State of Florida Department of Transportation, the Secretary of Labor, or County may require. The above shall be required of any sub-consultant hired by Consultant. All Equal Employment Opportunity requirements shall be included in all non-exempt sub-consultants entered into by Consultant. Sub-contracts entered into by Consultant shall also include all other applicable labor provisions. No sub-contract shall be awarded to any non-complying sub-consultant. Additionally, Consultant shall insert in its sub-contracts a clause requiring sub-consultants to include these provisions in any lower tier sub-contracts that may in turn be made. Consultant shall comply with all state laws and local ordinances, except that any preferential consideration of local in-state sub-consultants is NOT allowed.

18.17 E-Verification System: Consultant shall comply with the Executive order No. 12989 as amended, and Executive Order No. 11-116, and agrees to utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of: (1) all persons employed by Consultant during the contract term to perform any duties within Florida, and; (2) all persons, including sub-consultants, assigned by Consultant to perform work pursuant to this Agreement. Consultants meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

18.18 Force Majeure Event: Consultant shall not be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes and severe floods.

18.19 Governing Law and Venue: The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.20 Governmental Restrictions: If Consultant believes that any governmental restrictions have been imposed that require alteration of the methods used in the performance of the Services, Consultant shall immediately notify County in writing, indicating the specific restriction. County reserves the right, and the complete discretion, to accept any such alteration or to cancel the Agreement at no further expense to County.

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18.21 Immigration and Nationality Act: Consultant shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Consultant who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Consultant knowingly employs unauthorized aliens.

18.22 Inspection, Performance, Supervision: County reserves the right to inspect the Services provided by Consultant, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Consultant's performance under the Agreement. Such inspections performed by County, shall not be construed as a final approval of Consultant's Service, and shall not relieve Consultant from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Consultant's facilities to assess conformity of the provision of the Services with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Consultant shall at all times during the Agreement term remain responsive and responsible. Consultant must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Consultant for the performance of the provision of the Services covered under the Agreement. If County determines that Consultant does not meet these qualifying conditions, or that the Services proposed to be furnished do not meet the specified requirements, or that performance is untimely, County may terminate the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Consultant is not relieved from fulfilling all Agreement requirements. Consultant shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. Consultant will employ and maintain at the Project Site a qualified supervisor or superintendent who shall have been designated in writing by Consultant as the Consultant's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Consultant and all communications given to the supervisor or superintendent shall be as binding as if given directly to Consultant. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of the Consultant's Services.

18.23 Lawful Claims and Demands: Should any outstanding claims by sub-consultants or suppliers incurred in the performance of the Services materialize after County has made Payment to Consultant, Consultant will indemnify and save County harmless from such claims. Acceptance by Consultant of payment shall be and shall operate as a release to County of all claims and all liabilities to Consultant, other than claims in stated amounts as may be specifically excepted by Consultant for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others relating to or arising out of the provision of the Services covered under this Agreement. Any payment, however final or otherwise, shall not release Consultant or its sureties from any obligations under the Agreement.

18.24 Lobbying: Consultant shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Services, employment, or contracts of any kind.

18.25 Materials, Services, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Consultant shall provide and pay for all materials, labor, tools, equipment,

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water, light, power, transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

18.26 Non-Collusion: Consultant agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Consultant intends to do the work with its own bonafide employees or sub-consultants and has not provided a response for the benefit of another consultant. Furthermore, Consultant certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a response on any public contract.

18.27 Patent and Copyright Responsibility: Any material, design or supplied specified by Consultant or supplied by Consultant pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Consultant shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Consultant in the performance of the services.

18.28 Project Site Conditions: Consultant shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

18.29 Protection of Persons: Consultant will be responsible for the safety of its employees and the employees of its sub-consultants and sub-contractors, during the provision of their Services. Consultant will be responsible for initiating, maintaining and supervising all safety programs in connection with the provision of their Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act and those of County. Consultant shall report promptly to County any accident or unusual occurrence during the performance of the Services, including personal injury or death to any Consultant employee, sub-consultant or sub-contractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

18.30 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Consultant, supplier, sub-contractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18.31 Relationship: Consultant is an independent Consultant to County in performing its Services under this Agreement and is not an employee, agent, joint-venture, or partner of County.

18.32 Risk of Loss: Until the Services have been accepted by County, risk of loss or damage to any work product, whether partially or fully completed, that is associated with the Services shall remain with Consultant.

18.33 Schedules, Reports and Records: Consultant shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Services covered under the Agreement. Furthermore, County reserves the right to inspect and audit Consultant's books and records relating to the Agreement, when deemed appropriate by County.

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All schedules, reports and records of Consultant, as they relate to the Agreement, shall be retained by Consultant for a period of three (3) years from the date of final payment under the Agreement.

18.34 Security and Confidentiality: Consultant shall comply fully with all security procedures of County in the performance of the Agreement. Consultant shall not divulge to third parties any information obtained by Consultant or its agents, sub-consultants, sub-contractors, officers or employees in the course of the provision of the Services without written consent of County. However, Consultant shall be permitted to release information to third parties if such information is publicly available through no fault of Consultant, information that Consultant developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Consultant shall take appropriate steps as to its personnel, agents, sub-consultants and sub-contractors. The warranties of this paragraph shall survive the Agreement.

18.35 Severability: If a court deems any provision of this Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

18.36 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

18.37 Taxes: Consultant shall pay all sales, consumer, use and other similar taxes required to be paid by Consultant in accordance with the laws and regulations of the State of Florida which are applicable to the provision of the Services under the Agreement. County will not pay for any personal property taxes levied on Consultant or for any taxes levied on Consultant's employees' wages. County holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer are exempt from sales, consumer, use and other similar taxes.

18.38 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

18.39 Workforce Labor: County believes that the hiring of employees by consultants to whom County awards contracts should, to the maximum extent possible, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify CLM Workforce Connection of all awards involving service contracts. CLM Workforce Connection is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Consultant will be contacted by CLM Workforce Connection to discuss hiring through its staff and services. Consultant's participation with CLM Workforce Connection is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Consultant in hiring assistance.

19.0 Federal Requirements under the Uniform Rules: 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Consultant shall comply with all applicable FEMA guidelines as well as state and federal regulations, policies, procedures, and directives, including without limitation those listed directly or by reference, as they may be amended or promulgated from time to time during the term of the contract. All records shall be maintained in accordance with state and federal requirements

19.1 Access to Records:

19.1.1 Consultant agrees to provide County, FEMA and the Comptroller General of the United States, or any of their authorized representative's access to any books, documents, papers, and records of the Consultant which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

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19.1.2 Consultant agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

19.1.3 Consultant agrees to provide FEMA or his authorized representative's access to construction or other work sites pertaining to the work being completed under the contract.

19.1.4 In compliance with the Disaster Recovery Act of 2018, the County and the Consultant acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by FEMA or the Comptroller General of the United States.

19.2 Byrd Anti-Lobbying Amendment: 31 U.S.C. § 1352 (as amended). This requirement applies to all FEMA grant and cooperative agreement programs. Consultants that apply or bid for a contract of $100,000 or more under a federal grant must file the required certification. Consultant must sign and submit the "Certification Regarding Lobbying" form attached with Proposal submittal.

19.2.1 Consultants who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

19.3 Clean Air Act: This requirement applies to contracts awarded by a non-federal entity of amounts in excess of $150,000 under a federal grant.

19.3.1 Consultant agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

19.3.2 Consultant agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.3.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

19.4 Compliance with Federal law, Regulations, and Executive Orders: This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. Consultant will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

19.5 Contract Work Hours and Safety Standards Act: This requirement applies to all FEMA contracts awarded by the non-federal entity in excess of $100,000 under grant and cooperative agreement programs that involve the employment of mechanics or laborers. It is applicable to construction work.

19.5.1 Overtime requirements. No Consultant or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.5.2 Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph 19.5.1 of this section the Consultant and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Consultant and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 19.5.1 of this section, in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 19.5.1 of this section.

19.5.3 Withholding for unpaid wages and liquidated damages. FEMA shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Consultant or subcontractor under any such contract or any other Federal contract with the same prime Consultant, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Consultant, such sums as may be determined to be necessary to satisfy any liabilities of such Consultant or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in 19.5.2.

19.5.4 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clauses set forth in 19.5.1 – 19.5.4 and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Consultant shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 19.5.1 – 19.5.4 of this section.

19.6 Copeland "Anti-Kickback" Act:

19.6.1 Consultant. Consultant shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

19.6.2 Subcontracts. Consultant or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, an also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. Consultant shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

19.6.3 Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a Consultant and subcontractor as provided in 29 C.F.R. § 5.12."

19.7 DHS Seal, Logo, and Flags: Consultant shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

19.8 Equal Employment Opportunity: 41 C.F.R. Part 60-1.4(b). During the performance of this contract, the Consultant agrees as follows:

19.8.1 Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

19.8.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

19.8.3 Consultant will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Consultant's legal duty to furnish information.

19.8.4 Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Consultant's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

19.8.5 Consultant will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

19.8.6 Consultant will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

19.8.7 In the event of the Consultant's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

19.8.8 Consultant will include the portion of the sentence immediately preceding paragraph 19.9.1 and the provisions of paragraphs 19.9.1 through 19.9.8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or Consultant. Consultant will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or Consultant as a result of such direction by the administering

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

agency, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided,* That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of Consultants and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a Consultant debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Consultants and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

19.9 Federal Water Pollution Control Act:

19.9.1 Consultant agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

19.9.2 Consultant agrees to report each violation to the County, understands, and agrees that the County will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

19.9.3 Consultant agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided FEMA.

19.10 No Obligation by Federal Government: The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, Consultant, or any other party pertaining to any matter resulting from the contract.

19.11 Procurement of Recovered Materials:

19.11.1 In the performance of this contract, the Consultant shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired

• Competitively within a timeframe providing for compliance with the contract performance schedule.
• Meeting contract performance requirements; or
• At a reasonable price.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

19.11.2 Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site,

https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program

19.11.3 Consultant also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

19.11.4 Energy Policy and Conservation Act (42 U.S.C. § 6201) Contracts shall comply with mandatory standards and policies relating to energy efficiency, stating in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act. (Pub. L. 94-163, 89 Stat. 871) [53 FR 8078, 8087, Mar. 11, 1988, as mended at 60 FR 19639, 19645, Apr. 19, 1995].

19.12 Program Fraud and False/Fraudulent Statements or Related Acts: Consultant acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Consultant's actions pertaining to this contract.

19.13 Rights to Inventions made under a Contract or Agreement: If the FEMA award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the non-Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. See 2 C.F.R. Part 200, Appendix II, ¶ F.

19.14 Suspension and Debarment:

19.14.1 This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Consultant is required to verify that none of the Consultant's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

19.14.2 Consultant must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

19.14.3 This certification is a material representation of fact relied upon by County. If it is later determined that the Consultant did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The Consultant or Respondent agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Consultant or Respondent further agrees to include a provision requiring such compliance in its lower tier covered transactions.

20.0 Sub-Contracts: The Consultant agrees to include in all subcontracts, that the subconsultant is bound by the terms of this Agreement, and the subcontractor is bound by all applicable County, state and federal laws and regulations.

21.0 Authority: Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

TETRA TECH, INC.

Signature of Witness (1)

Betty Kamara
Printed Name of Witness (1)

Signature of Witness (2)

Ralph Natale
Printed Name of Witness (2)

BY: _____
JONATHAN BURGIEL,
BUSINESS UNIT PRESIDENT

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 11th day of January, 2022, by Jonathan Burgiel as Business Unit President who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 11th day of January, 2022.

Official use only

NOTARY PUBLIC Signature
Printed Name: Marina Armanious
Commission No.: HH50694
Expiration Date: 10/05/2024

SEAL

MARINA ARMANIOUS
Notary Public-State of Florida
Commission # HH 50694
My Commission Expires
October 05, 2024

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

ANGELA VICK, CLERK

BY: _____
RONALD E KITCHEN JR., CHAIRMAN

DATE: _____

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

EXHIBIT "A"
SCOPE OF SERVICES

EMERGENCY DEBRIS REMOVAL MONITORING

I.0 GENERAL

This statement of work describes and defines the services which are required for the execution of debris removal monitoring for the Citrus County Board of County Commissioners, Department of Public Works, hereafter referred to as the County. The Consultant shall provide all services described herein. Activities include, but are not limited to, monitoring the following – field operations regarding all storm generated debris; debris pickup, debris hauling, debris staging and reduction, temporary debris storage site management, debris management, and final disposal of debris to an approved facility. Roads and other County facilities will be identified by the County and direction will be given to the Consultant for clearing these roads and facilities in accordance with the County Debris Management Plan. The County reserves the right to add or remove highway segments at the direction of the Debris Manager. While this contract scope provides for debris removal work off the state road system, no work on or off the State Road System is guaranteed. The County, at its sole discretion, may elect to perform work within house forces or other contract forces, or may cancel this contract at any time if in the best interest of the County.

The Consultant shall have experience in the Federal Highway Administration Emergency Relief Program (FHWA-ER), the Federal Emergency Management Agency Public Assistance Program (FEMA-PA), and other applicable federal, state and/or local programs to assist the County in its Emergency Response and Recovery efforts. Proper documentation by the Consultant as required by FHWA and FEMA is required for all debris removal monitoring operations to ensure reimbursement to the County from the appropriate agency.

The Consultant will be responsible for tracking all of the contract costs and adhering to the 'not to exceed' limit as defined. Proper notification must be given to the County as costs approach this limit.

The work will begin upon authorization by the County. No guarantee on minimum or maximum amounts per items bid is made under this Contract. No adjustment to bid prices will be considered due to increases or decreases in estimated quantities or fuel costs.

In the event of impact of another City or County, the terms and conditions of this contract may apply to work in the affected City or County.

2.0 DEFINITIONS

City: An incorporated geographical area within a county.

Consultant: The Consultant is a person or entity which includes employees, partners, principals, agents and assignees who are a party to this agreement for the purpose of providing services.

County: Geographical and political boundaries created by the state.

Data Manager: Manager of data collected from monitoring operations and employed by the Consultant.

Debris: Debris is scattered items and materials broken, destroyed, or displaced which is generated by an event and is located within a designated area.

Debris Collection Monitor: Employee of the Consultant who observes the Debris Removal Contractor removing debris from assigned areas.

Debris Management Plan: The plan establishes policies, procedures, and guidelines for recovery from debris generating disaster events.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Debris Removal Consultant: A person or entity, including employees, partners, principals, agents and assignees that are under contract with the County to remove storm deposited debris according to federal and state guidelines.

Disposal Site Monitor: A Disposal Site Monitor is the designated Consultant's employee(s) assigned to the debris disposal site to manage disposal operations and monitor debris removal Contractor's performance. The duties include, but are not limited to, ensuring the debris is eligible, to quantify and accurately document debris loads consistent with FEMA and FHWA guidelines.

County Debris Manager: A County staff member who functions as the County point of contact and is responsible for providing overall supervision of debris clearance, removal, and disposal operations.

Emergency Operations Center (EOC): An emergency operations center, or EOC, is a central command and control facility responsible for carrying out the principals of emergency preparedness and emergency management, disaster management functions at a strategic level in an emergency situation.

Exit Site Monitor: Employees of the Consultant who observe outbound trucks at Temporary Debris Management sites.

Federal Emergency Management Agency (FEMA): FEMA is a funding source to the County for activities during an event declared a disaster by the President of the United States. FEMA eligible debris removal is second and subsequent passes on FHWA roadways and other roadways not on the federal aid system.

Federal Highway Administration (FHWA): FHWA, through the Emergency Relief program administered by the County, is a federal funding source for work on Federal-Aid roadways and facilities. FHWA has designated federal aid roadways also known as "on-system" roadways that are eligible for Emergency Relief funding.

Field Operations Manager: Employee of the Consultant who oversees Debris Removal Contractor(s) and general field operations including monitors and data managers.

Handheld Units (HHU): Handheld Units are devices used to write data to, and read data from, removable storage media. The HHU are used in electronic debris monitoring.

Notice to Proceed: This is a written notice issued to the Consultant by the County stating the date on which operations outlined will commence.

Project Manager: The Project Manager is a Consultant who functions as the point of contact for the County responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations.

System: The word "System" is used in reference to the electronic portion of electronic debris monitoring.

System Database: A system database is a compilation of all information gathered or reconciled and meets requirements set forth by this Scope of Services.

Temporary Debris Management Sites: A Florida Department of Environmental Protection authorized site where debris is stored, reduced, burned, grinded, or sorted. Debris resides at the site for a relatively short period of time prior to final disposal during the debris management process.

Ticket Manager: Consultant responsible for overseeing the electronic ticket processing.

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3.0 PERSONNEL QUALIFICATIONS

1. **Data Manager:** A Data Manager must have two years' experience working with a relational database management system. The Data Manager will work under the supervision of the Project Manager.

2. Debris Collection Monitors, Exit Site Monitors, and Disposal or Tower Monitors must have a High School Diploma or GED, be adequately trained on Debris Operations.

3. **Field Operations Manager:** A Field Operations Manager must have a minimum of two years' experience in disaster debris management.

4. Project Manager: A Project Manager must have a minimum of five years' experience in disaster debris management. The Project Manager must also be a permanent staff employee of the Consultant.

4.0 SERVICES TO BE PROVIDED BY THE CONSULTANT

A. Administration

The listed services shall be performed by the Consultant:

1. The Consultant shall ensure daily reports are provided to the County Debris Manager or designee and other key County personnel within a minimum number of hours as requested by the Debris Manager. The Consultant shall ensure that debris monitors report within a minimum number of hours after the disaster event.

2. It is the responsibility of the Consultant to assist the County in performing:

   a) Contract Administration
   b) Damage Assessment
   c) Environmental Permitting of temporary debris management sites
   d) Truck Certification
   e) Debris Removal Monitoring
   f) Quality Assurance and Quality Control of all documentation pertaining to debris removal monitoring
   g) Assist the County in responding to public inquiries
   h) Be available to address questions from FEMA and FHWA both during and after services have been performed

3. Provide assistance as needed pre-event which may require location in a designated county or city.

B. Debris Monitoring Operations

The Consultant shall coordinate with the County to schedule debris removal monitoring and Contractor operations. The Consultant shall provide the following:

Project Manager who shall be responsible for the overall project management and coordination of the debris monitoring services required to oversee the debris removal operations. The Project Manager shall be the point of contact to the County. The Project Manager shall assign Field Operations Manager(s) to oversee the debris removal Consultant(s), monitors, and a Data Manager to provide supervision of the data entry operations and documentation process. Project Manager's duties include, but are not limited to, the following:

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1. Ensure a sufficient number of trained debris monitors are available to monitor the "first push" (cut & toss) operations.

2. Ensure a sufficient number of trained debris monitors are available to monitor all "first pass" and subsequent passes of debris removal and hauling activities.

3. Provide tower / disposal site monitors to observe and record all debris loads entering the temporary debris management sites.

4. Provide tower / disposal site monitors to observe and record all debris loads exiting the temporary debris management sites for final disposal.

5. Provide data entry and document processing personnel if applicable.

6. Conduct safety meetings with field staff, as necessary.

7. Respond to and document issues regarding complaints, damages, accidents, or incidents involving the Consultant or Contractor personnel and ensure that they are fully documented and reported.

8. Coordinate daily briefings with the County and the debris removal Consultant(s), daily status reports of work process and staffing.

9. Ensure the documentation of environmental authorizations and/or permits for temporary debris management sites and final disposal.

10. Review and reconcile debris removal Consultant invoices submitted to the County.

11. Preparation of interim operations and status reports and final reports, as directed by the County.

C. Field Monitoring

The Consultant shall provide trained staff in sufficient numbers to adequately monitor all operations supervised by Field Operations Managers. Duties of monitors shall include, but are not limited to, the following:

1. Truck certification and documentation of all vehicles used in the debris removal activities.

2. Quality assurance / quality control (QA/QC) of truck certification measurements throughout life of project.

3. Provide monitoring services and documentation of all eligible debris removal activities from Federal Aid eligible roadways – First Push (Cut & Toss) and First Pass.

4. Provide monitoring services and documentation on all eligible debris removal activities on Non-Federal Aid eligible roadways. **As Directed by the County** – First Push (Cut & Toss) and First Pass.

5. Provide monitoring services and documentation of all eligible debris removal activities from second and subsequent passes on all roadways. **As Directed by the County.**

6. Ensure that ineligible debris is not collected by the debris removal Contractor, unless directed in writing by the County.

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7. Disposal Site / Tower Monitors will observe and record the truck quantity estimates of inbound and outbound debris.

8. Exit Site Monitors will observe that all outbound trucks are fully discharged of their load prior to exit of the temporary debris management site.

9. Monitors will ensure that accurate, legible, and complete documentation is provided through load tickets, truck certifications, and/or other logs and reports, as required.

10. Maintain photo documentation of the debris removal trucks and activities, specifically of the hazardous stump removal process, hangers, leaners, or tree removal and/or other special or unusual occurrences in the field.

11. Document and report activities to the County which may require remediation, such as: fuel spills, hazardous materials collection locations, and other similar environmental concerns.

12. Document and report to the County damages which occur on public or private property as a result of the debris removal operations.

13. Document and report to the County any violations of the Department of Environmental Protection's (DEP) debris site conditions.

14. If DEP debris site conditions are violated, the Consultant shall oversee tasks sufficient to satisfy the DEP performed by the debris removal contractor.

D. Date Management and Documentation

The Consultant shall ensure all necessary documentation is provided as follows:

1. Ensure all eligible debris removal operations activities are documented and tracked specific to the FHWA-ER program, the FEMA PA program or other applicable Federal, State, or local agencies.

2. Documentation of the number of crews and types of equipment utilized, actual hours of operation, and locations of work performed during the time and materials phase of operations.

3. Completion of truck certifications, equipment certifications, and establishment of a QA/QC program throughout the life of the project.

4. Load tickets documenting the eligible debris removal and/or disposal activities by the applicable program FHWA – ER or FEMA PA, and/or other Federal, State, or local programs as outlined in and in accordance with the Debris Management Plan.

5. Documentation of eligible hazardous stump removal, hangers, leaners, or tree removal which includes photos, GPS coordinates, street or milepost identifier, and/or other information as available and applicable.

6. Environmental authorizations and/or permits, as applicable.

7. Daily electronic spreadsheet summaries of cubic yards / tons collected by Federal program. The daily summary shall be communicated to the County Emergency Coordination Officer (CECO) or designee.

8. Production in electronic format (scanned) and paper copies of all documentation for submittal to Federal and/or State agencies.

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9. Provide certified weigh master if necessary.

10. Assist the County in creating field maps using GIS, as well as track and present contractor progress in GIS.

11. Organize, maintain, and provide the County electronic copies of documentation in a satisfactory manner. All documentation and information related to the project shall be surrendered to the County upon completion of the project.

The Consultant may exercise the option to utilize electronic debris monitoring and if chosen, the Consultant must comply with requirements set forth in sections E through G.

E. Equipment Requirements:

1. Data Storage Media – Debris management data will be stored and transferred on encryption protected removable data storage media. All data media will be provided by the Consultant. Data must include a unique User ID which identifies the user's role, limits the user's ability to collect or validate information, etc. and employs an anti-tampering mechanism. Consultant shall provide media to each person performing a debris mission role that results in data collection, i.e., drivers, ticket managers, etc.

2. Handheld Units (HHU) – The Consultant will provide weatherproof and shock resistant handheld units (HHU) for recording debris management data in the field. These HHU devices will be capable of writing data to, and reading data from, the removable data storage media. HHUs shall have the capability to determine locations by GPS and the capability to write GPS coordinates to the removable media. The HHUs will perform three functions: (1) recording of initial load data information, (2) verification of vehicle certification, and recording of debris type and quantity, and (3) all field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a shift.

   (a) HHUs capable of recording truck certification data onto driver removable media are used at the truck certification area. Truck certification records will include truck measurements, Truck ID, Driver ID, and a digital photograph of the truck and trailer.

   (b) HHUs capable of recording User ID information, including a unique User ID, digital photograph and any additional user information required for system operation.

   (c) GPS – HHU units shall have integrated GPS capability. GPS readings (accuracy within 3 meters of the HHU) shall automatically be recorded without any additional manual effort each time the HHU unit records and retrieves information related to the debris mission. External GPS units shall have reliable connectivity to the HHU and be rugged and durable.

3. Durable Printer – The Consultant shall provide a durable printer to print load tickets at the request of the County. Once the tower manager completes the load data entries the information shall be transmitted to the printer. The printer will print a minimum 2 copies of the ticket. Two copies shall be given to the driver (one copy for the driver and the other for the prime contractor). The HHU should have program flexibility to alter the number of printed tickets. The printed ticket paper and print shall be of a quality that the print is not affected by harsh weather conditions and does not fade over time, nor smear or deteriorate due to moisture or UV rays. All field units will be operated by stand-alone power sources which will allow the units to perform uninterrupted for a minimum of a shift.

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4. Server(s) – The Consultant shall provide computer servers for the storage and maintenance of records. The data contained in the Consultant's database shall be placed on the Internet for controlled use, and be password protected by the Consultant. Upon completion of the work, the Consultant shall surrender the records to the County who shall maintain the official database and records on its government furnished secure server. Access to the County server is limited to "Official Use Only". The County server is provided and maintained by the County.

5. Back-up Equipment – In the event of equipment malfunction, loss, or damage, the Consultant shall assure a sufficient supply of replacement equipment and personnel are available such that production is not affected. The back-up equipment shall be readily available on-site for rapid distribution.

6. GIS – GIS mapping shall be provided by the Consultant from the most current source(s) available. This information shall be used as a base map to visually illustrate work zones, ticket and tower personnel locations and activities, work progress, historically and/or environmentally sensitive areas, geospatial data, and other mission informational needs from the data gathered by the HHUs.

7. Internet Accessible Database – The Consultant will establish a web-based database which is updated daily if not real-time. The data shall be accessible, by permission only, to sub-contractors, local and state officials, and others on a "need to know" basis. Database access will be role-based and no direct access to the data tables shall be allowed, unless approved by the County.

F. General Statement of Electronic Debris Monitoring System Parameters

1. The system must utilize an encryption protected removable data storage device. The data storage device will store data collected in the field, such as fields from traditional debris paper load tickets as well as truck certification information. The device must be capable of depicting images and other identifying data.

2. The system must have a database capable of storing all data collected in the field. The Consultant shall provide the County a copy of the database with a matching structure at the completion of the work unless otherwise specified.

3. The system must include the capability to share database records with Contractors, sub-contractors, the County, and others via the internet. Data contained in the system must be password protected, implement role-based access controls and must have viewing, printing, and editing capabilities. Each Contractor, sub-contractor, and customer must have permissions that allow only them to review and print information specific to their need. The system shall also have the capability to generate reports on all aspects of the debris mission.

4. The Consultant uses the HHU to initiate the load data by entering the debris type into the HHU. The driver's media card will either be swiped or inserted into the HHU and the HHU will write the debris type, pick-up GPS location, address of pick-up if applicable, time, date, truck certification, and driver information, and the ticket manager's unique ID code onto the removable media. Once the data is written to the media, the Ticket Manager will return the media to the driver. By this action, the Consultant verifies the debris meets FEMA and FHWA eligibility requirements.

5. HHUs are used at the debris verification area of disposal site(s) by the Tower Manager. The vehicle driver presents the removable media, which was previously initiated by the Field Monitor, to the Tower Manager personnel located in the disposal site tower(s). The Tower Manager verifies the debris classification is appropriate (vegetative, C&D, mixed,

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etc., and manually revises, if needed), verifies vehicle(s) and driver information are correct, estimates and enters the load quantity into the HHU. The HHU will automatically extract the information recorded earlier on the smart card and add the information to the Tower Manager's HHU including the date, time debris arrives, Site ID, GPS readings, load quantity, and Tower Manager unique ID code.

6. All information regarding each debris load will be stored in the HHUs internal memory or on a separate, encryption protected removable media device. The debris load information will be uploaded to the system, County, and Consultant databases. Once this information is recorded, the Tower Manager's HHU will clear the removable media's debris data for the driver to re-use.

G. Functional Specifications and System Architecture

1. Ticket / Tower Managers – Personnel Registration, Administration and Management: The system shall have the capability to manage user roles. The majority of the system users will be either ticket or tower managers. At a minimum, the system must have the following capabilities:

- A means to create encryption protected electronic media with unique User ID, digital photograph, user roles and other identifying data
- Electronic registration of ticket / tower monitor
- Link designated ticket / tower personnel roles to a specific mission
- The ability to edit ticket / tower personnel roles, i.e., create, update, and delete
- Store ticket / tower personnel contact information relative to the mission
- Track and manage ticket / tower personnel role and status
- Assign and track equipment assigned to the user
- Reject invalid ticket / tower personnel credentials
- Reject invalid certification credentials

2. Truck Certification: The system shall have the capability to record truck and trailer certification data. Truck certification is used to register authorized debris hauling vehicles and equipment. At a minimum, the following must be included:

- A means of electronically registering authorized debris Consultant vehicles and equipment
- Link electronic registration to digital images
- Identify mission and respective County
- Generate unique IDs for Contactor vehicles and equipment
- Utilize uniform measurements, e.g., feet and inches
- Capture vehicle volume
- Utilize industry standard equations for all volume calculations
- Capture drivers and certification team member unique identification number
- A means to create encryption protected electronic driver removable media with unique Truck ID, digital photograph, truck and/or trailer measurements, vehicle volume, and other identifying data
- Must depict image and other identifying data
- Must contain counter area for total cubic yards hauled
- Must employ anti-tampering mechanism
- Capability to recertify vehicles
- Recertified vehicles must be recorded in an audit table
- Certification data must be associated to authorized system user
- Reject media which are not associated with current event and applicant
- Capture vehicle audit records

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- Create a printed certification record
- Administrative reporting capabilities

3. Right-of-Way (ROW) Debris Management: ROW transactional data must be captured, stored, validated, audited, reported, and transmitted to mission managers, haulers, and applicants. At a minimum, the application must exhibit the following characteristics:

- Allow creation of point of origin load data on encryption protected driver media when position is known, and credentials have been authenticated
- Capture date and time and other relevant point of origin data
- Validate media is present in system and configured to receive data
- Designate debris type
- Designate debris location as Federal Aid or Non-Federal Aid
- Designate first pass and subsequent passes
- Write point of origin load data using encrypted storage algorithms
- Associate ticket / tower personnel credentials with point of origin load data
- Acknowledge successful card write via display status message
- Provide user configurable time option for GPS audit
- Detect current location using GPS and store data to secure memory location
- Provide capability to add digital image if debris is other than vegetative or C&D

4. Debris Disposal Site Management: Completed ROW, and Per-unit point of origin transactions must be received at the approved disposal site. Transactions are not considered complete until they are processed thru the receiving applications. At a minimum, the system must provide the capability to:

- Accept site configuration data at the beginning of each workday
- Dynamically configure receiving application based on site configuration data
- Display certification data and photo from driver smart card so that ticket / tower personnel can perform a field audit of truck/trailer to assure data matches certification and placard number
- Accept loads where:
  - Mission and applicant are valid
  - Media authentication data is valid and unaltered
  - Media contains valid load data
- Designate debris type
- Record debris volume (based on unit of measure)
- Receive volume or per unit loads
- Identify original load data
- Identify duplicate load data
- Configure number of hard copies
- Create load data record in internal storage
- Create backup copy of internal storage
- Prepare driver media for next load
- Increment driver smart card based on total CY counter value
- Continuously calculate and present real-time disposal site statistics
- Re-print load ticket data
- Interface with durable outdoor printer
- Preserve in its original state, then transmit daily transaction data
- Associate ticket / tower personnel credentials with each received load

5. Field Administrative Functions: The system must have the capability to perform administrative duties in the field. Requirements include the capability to edit user roles,

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verify vehicle audit information, display real-time collection volumes, and review ticket / tower personnel GPS audit logs. At a minimum, the system must provide the capability to:

- Change ticket / tower personnel identification badge roles and responsibilities
- Review media total CY counter value
- Audit vehicle certification data
- Validate/Invalidate smart cards
- Reinitiate security sequence for ticket / tower personnel or media
- In tabular format, display the results of ticket / tower GPS audit files by limiting access to the internet data or by the County secure server

6. Data Consolidation and Analysis/Reports Generation: Transactional data must be summarized, validated, presented, and audited to provide an overall status of mission performance. The system must facilitate billing, error reporting, performance tracking, and graphical data preparation. At a minimum the Data Consolidation/Data Storage and Data Analysis/Reports tools must provide the capability to:

- Accept transactional data sets from multiple debris location systems
- Recognize multiple mission/applicant configurations
- Grant access to authorized authenticated users or processes
- Contain a master record of:
    - Roles and responsibilities
    - Ticket / tower personnel credentials and other data
    - Certification credentials and other data
    - Mission data
    - Applicant data
    - Geospatial data
        - Street centerlines
        - County outlines
        - Population and demographic
        - Elevation
        - Wetland's delineation
        - Historic and Environmentally Sensitive areas
        - Debris work zones
        - Parcel data
        - Land use
        - FEMA flood zones
- Graphically depict:
    - Load locations by contractor
    - Load locations by sub-contractor
    - Load locations by driver
    - Load locations by ticket / tower personnel
    - Load locations by date range
    - Load locations by zone
    - Load locations by municipality
    - Load locations by applicant
    - Load locations by mission
    - Load locations by debris type
    - Load locations by disposal site
    - Load locations by Federal, State, and private roads
    - Load locations by land use
    - Load locations by disposal site
- Thematic mapping techniques to distinguish different data by color and/or symbol
- Identify data attributes for a single point of data
- Select one or many points of data

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- Calculate operational efficiency statistics such as:
  - Trip turnaround time
  - Trip distance to disposal site (straight line projection stored by 0 – 15 miles, 16 – 30 miles, 31 – 60 miles and greater than 61 miles)
  - Average container fill percentage
  - Average tower manager load call
  - Load call trend data, e.g., by tower managers, contractor, sub-contractor, driver, etc.
- Dynamically configure user interface in response to point data selection to limit user authorities
- Multiple data selections generate tabular data reports
- Filter mechanisms to highlight geospatial data
- Control data access using role-based security
- User interface and access to underlying system data must dynamically configure at run time through the presentation of appropriate user credentials
- Manage data ownership
- Provide access based on security role model
- Identify and distribute "owned" transactional datasets to limit internet access to the website data to view only your data
- Prevent distributed data from being reprocessed for billing purposes
- Identify billing data sets based on parameters such as:
  - Time/Date
  - Contractor/Sub-Contractor
  - Debris type
  - Debris disposal method (haul-in, reduction, open burn, incineration, haul-out, leave in place, etc.)
  - Haul distance
- Route billing data sets via defined and customizable workflow rules
- Approved billing data sets
- Communicate general event status, e.g.:
  - Total CY hauled (by debris type)
  - Total CY by disposal site
  - Total CY by contractor/sub-contractor
  - Total CY by work zone/sector
  - Total CY by municipality
  - Total CY by Federal, State, and private roads
  - Total CY by certified vehicle
  - Number of vehicles utilized
  - Number of ticket / tower personnel resources assigned
- Manage user roles, responsibilities, and passwords
- Prevent modification to original data by unauthorized or unauthenticated users
- Insert audit records into audit tables for all insertions, modifications, and deletions to original data

7. Field Architecture – The field-based system must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security. At a minimum, the system must:

- Require user authentication credentials
- Display current version at application start-up
- Synchronize with Greenwich Mean Time (GMT) for all date/time fields
- System must utilize location specific configuration data to initiate a warm start sequence for global positioning system
- System must remain in a ready state by default
- Acknowledge successful card write via display status message

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- Create identification structures which utilize encryption technologies
- Employ anti-tamper and anti-tearing methods and technologies
- Where applicable, utilize 3 DES data encryption technologies to protect data
- Perform validation and checksum (a running production total of cubic yards or appropriate payment capacity) stored on each debris vehicle's removable media

8. Back-Office Architecture – At a minimum, the back-office applications must be characterized by the following general statements of direction with respect to construction, operability, supportability, and security:

- Utilize relational database technology
- Employ geospatial analysis tools for data visualization
- Enable audit ability for:
  - Data insertion
  - Data modification
  - Data deletion
- Prevent field and row level data deletion
- All access to data must be controlled
- Store certification and other identification data using encrypted relational technology
- Reside in a secure internet environment
- Preserve base transactional data in its original state prior to processing or consolidation with other data

9. Initial Startup Procedure for Debris Removal – Debris missions are critical to emergency response and the Consultant should be adequately prepared to respond.

H. Reporting

The County requires the Consultant to provide daily status reports, unless otherwise specified, of the debris removal operations, preparation of interim reports (as directed by the County), as well as a final report of the debris removal operations.

1. The daily status report shall include at a minimum: the daily cubic yards/tons collected by material and by program (FHWA-ER First Pass, First Pass on Non-Federal Aid roadways, second and subsequent passes on all roadways), cumulative totals in cubic yards/tons by debris type, number of debris removal crews and equipment operating, number of debris monitors in field, cubic yards/ton by debris type hauled to final disposal and location of final disposal, and total cubic yards/tons hauled to recycling or salvage facilities.

2. An interim status report may be required at the discretion of the County. A final report covering the history of the operations, the locations of temporary debris sites used, remediation and site closure activities, including any environmental reports or authorizations generated; and the locations of final disposal sites and permits, recycling facilities, and salvage facilities used during operations. The report may include identification of weakness in the operations and recommendations for future debris activities.

I. Permits

1. Assist the County with any permit applications and coordination with environmental agencies.

2. Assist the County with any pre or post sampling of soil or groundwater.

3. Monitor compliance by the contractors to any permit requirements.

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J. Meetings and Communication

1. Conduct daily meetings with the County and the Debris Removal Contractor.

2. Conduct field meetings as needed.

5.0 PAYMENT

If mutually agreed, the Consultant may be requested to work in a County impacted by an event. The Monitor may be paid for additional expenses as justified.

A. Invoicing

1. Ensure all contract quantities for both the Contractors and monitors are documented and recorded according to current Federal requirements, including but not limited to, FHWA-ER actual costs incurred (cradle to grave) for work conducted on First Push and First Pass Federal Aid roadways, including time at disposal sites estimating loads on incoming and outgoing debris loads.

2. For Non-Federal Aid eligible roadways, FEMA PA program actual costs incurred (cradle to grave) for work conducted on Non-Federal Aid eligible roadways First Push, First Pass, and second and subsequent passes. Monitor's invoices must delineate between hours spent on FHWA vs. FEMA reimbursed tasks.

3. Maintain a database of all contract quantities and perform contractor invoice verification for the County.

4. All invoices shall be submitted in an acceptable format to the County in an electronic and hard copy format with daily reports as supporting documentation. The invoices must be submitted in accordance with the Consultant Invoice Transmittal System (CITS) procedures and other Federal, State, and local rules, regulations, and laws.

5. Invoices shall be submitted on a monthly basis to the County.

6. Final invoice will be submitted to the County no later than the 30th day following final acceptance of the individual task or as requested by the County.

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

Exhibit "B"
Compensation

REVISED PROPOSAL PRICING FORM (9/29/2021)
(Page 3 of 4)

FEE PROPOSAL

ITEM #	DESCRIPTION OF SERVICE	Unit	Regular Unit Rate	Overtime Unit Rate
1	Project Manager	hour	$70.00	$105.00
2	Operations Manger	hour	$58.00	$87.00
3	GIS Analyst	hour	$55.00	$82.50
4	Field Supervisors	hour	$42.00	$63.00
5	TDSRS/Tower Monitors	hour	$31.00	$42.00
6	Debris Operations Specialist	hour	$0.00*	$0.00*
7	Debris Liaisons – Citizen Site Monitors	hour	$31.00	$42.00
8	Field Coordinators – Crew Monitors	hour	$31.00	$42.00
9	Environmental Specialist	hour	$65.00	$97.50
10	FHWA/FEMA Coordinator	hour	$95.00	$142.50
11	Billing/Invoice/Computer Analyst	hour	$45.00	$67.50
12	Administrative Assistants	hour	$25.00	$37.50
13	Load Ticket - Data Entry Personnel	hour	$0.00**	$0.00**
14		hour		
15		hour		
16		hour		
17		hour		
18		hour		
19		hour		
20		hour		
21		hour		
22		hour		
23		hour		
24		hour		
25		hour		

*Position is duplicative
**Position is not required with ADMS electronic ticketing

Attachment: Agenda Docs - Tetra Tech (19874 : RFP 21-120 Emergency Debris Removal Monitoring Services)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	LOI 21-041 Amendment No 1; Building Div. Licensing Compliance Special Master Srvs; R.Colt Kirkland
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On February 23, 2021, County awarded R. Colt Kirkland to provide services to the County as the Building Division Licensing Compliance Special Master.

The Special Master performs the duties of a hearing officer as provided in the Citrus County Code of Ordinances, hearing all cases assigned to him by Citrus County involving alleged violations of the various codes of Citrus County.

Staff desires to amend the Agreement to exercise the first renewal, extending the duration of the Agreement to February 22, 2023.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
3440-53102	Contra Attor	$2,450	$0	$0	$2,450

Building Department-Contract Attorney Fees

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute Amendment No. 1 to Agreement between Citrus County, Florida, and R. Colt Kirkland to provide services to the County as the Building Division Licensing Compliance Special Master through February 22, 2023.

Board of County Commissioners
DEPARTMENT OF GROWTH MANAGEMENT
3600 W. Sovereign Path, Lecanto, FL 34461-8070
Toll Free (352) 489-2120 TTY (352) 527-5312
Web Address: www.citrusbocc.com

MEMORANDUM

TO: Ms. Linda Morse, Purchasing and Contracts Manager

FROM: Michael Sherman, AICP, Director
Growth Management Department

DATE: 01 December 2021

SUBJ: Renewal of Special Master Agreement; LOI 21-041

Please process LOI 21-04, Renewal of Special Master Agreement for renewal with R. Colt Kirkland, Attorney. The current contract will expire on February 22, 2022, and the renewal will be for a one-year period. The current vendor has performed well within the terms and conditions of the contract.

Please place this item on the earliest BOCC meeting as possible

Thank you.

c: Carl Jones, Building Official

Attachment: Agenda Docs (19896 : LOI 21-041 Amendment No 1; Building Div. Licensing Compliance Special Master Srvs; R.Colt Kirkland)

Amendment No. 1 to Agreement
LOI 21-141
Building Division Licensing Compliance
Special Master Services Agreement

THIS AMENDMENT is made and entered into by and between R. Colt Kirkland, (hereinafter referred to as "Special Master") and Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County").

WHEREAS, On February 23, 2021, County and Special Master entered into an Agreement to perform duties of the hearing officer as provided in the Citrus County Code of Ordinances, for a term of one (1) year with an option to renew for four (4) additional one (1) year periods; and

WHEREAS, County and Special Master desire to amend the Agreement to exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to February 22, 2023; and

NOW THEREFORE, in consideration of the original Agreement and the foregoing recitals, County and the Special Master agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. County and Special Master hereby renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to February 22, 2023.

3. County and Special Master agree that all other terms, conditions, and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

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Attachment: Agenda Docs (19896 : LOI 21-041 Amendment No 1; Building Div. Licensing Compliance Special Master Srvs; R.Colt Kirkland)

IN WITNESS WHEREOF, this Amendment No. 1 to Agreement is accepted by the parties as of the date noted below.

Eileen Hernandez
Signature of Witness (1)

Eileen Hernandez
Printed Name of Witness (1)

Sheila L. Marceau
Signature of Witness (2)

Sheila L. Marceau
Printed Name of Witness (2)

R. COLT KIRKLAND

BY: _____
R. COLT KIRKLAND

STATE OF Florida
COUNTY OF Marion

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this 20th day of January, 2022, by R. Colt Kirkland as Special Master who is ☒ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 20th day of January, 2022.

Official use only

Sheila L. Marceau
NOTARY PUBLIC Signature
Printed Name: Sheila L. Marceau
Commission No.: GG167157
Expiration Date: 02/03/2022

SEAL

Notary Public State of Florida
Sheila L Marceau
My Commission GG 167157
Expires 02/03/2022

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

_____
ANGELA VICK, CLERK

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

DATE: _____

Attachment: Agenda Docs (19896 : LOI 21-041 Amendment No 1; Building Div. Licensing Compliance Special Master Srvs; R.Colt Kirkland)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	Budget Transfers
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Budget transfers increase the original budget for an expenditure account through a decrease in another expenditure account. These accounts must be within the same fund.

Supervisor of Elections - Allocate additional funds to correct the worker's comp rate.

Utilities - Allocate funds for casual labor needed for increased work load due to new construction, increased home sales and staff shortages.

Housing Services (4) - Allocate funds into the proper account to be in compliance with the State of Florida, Uniform Chart of Accounts.

Solid Waste - Allocate funds for the purchase of storage container that will be used to store landfill ADC material.

American Rescue Plan - Allocate funds for the Judicial Expansion project. Note: Based on current conditions in the construction market we do not believe budgeted funds will be sufficient, however, when the architect is complete which with be in the next 30 to 60 days we will have a better idea.

Homeland Security Program - Allocate funds into the proper account to be in compliance with the State of Florida, Uniform Chart of Accounts.

Emergency Medical Services - Allocate funds for the re-keying of buildings.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

As detailed on every budget transfer form attached.

RECOMMENDED ACTION:

Approve budget transfers for Supervisor of Elections, Utilities, Housing Services (4), Solid Waste, American Rescue Plan, Homeland Security Program and Emergency Medical Services for fiscal year 2021-22.

Citrus County Board of County Commissioners
Budget Transfer Form

January 6, 2022
Date

004 Supervisor of Elections
Fund Number **Fund Title**

Dept/Office/Division: Supervisor of Elections - Operating

Department Number	Account Number	From Amount	To Amount	Account Title
2440	61000	1,500		Reserve Budget
2440	52400		1,500	Workers' Compensation

Detailed Reason for Transfer:

This budget transfer will allocate additional funds in the workers' compensation account. All employees were budgeted at the Clerkical workers comp rate of .0019, but one employee should have been budgeted at Other Municipal Employee rate of .0300.

Division Approval: Date:

Department/Office Approval: Date: 1/6/2022

Management & Budget Approval: Date: 1.7.202

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

January 10, 2022 (Date) | 450 (Fund Number) | Utilities Operating (Fund Title)

Dept/Office/Division: Citrus County Utilities

Department Number	Account Number	From Amount	To Amount	Account Title
9000	60080	8,000		Reserves
9000	51306		8,000	Casual Labor

Detailed Reason for Transfer:

Additional Casual Labor needed to handle increased work load due to new construction, increased home sales (turn on/offs) and staff shortages due to illness.

Division Approval: Bernadine Flood-Nichols Date: 1/10/2022

Department/Office Approval: Reggie Date: 1-10-2022

Management & Budget Approval: Date: 1.10.2022

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

February 8, 2022	133Y	SHIP
Date	Fund Number	Fund Title

Dept/Office/Division: COMMUNITY SERVICES/HOUSING SERVICES

Department Number	Account Number	From Amount	To Amount	Account Title
5304Y	58200	4,000		DIST OF FUND TO OTHER OR
5304Y	53400		4,000	OTHER CONTRACTUAL SERVICES

Detailed Reason for Transfer:

Reallocate from Distribution of Fund to Other Organization to Other Contractual to better serve our Rehabilitation Strategy

Division Approval: Michelle Alford Date: 1/7/2022

Department/Office Approval: Maureen Rodriguez Date: 1/7/2022

Management & Budget Approval: Date: 1.10.2022

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

February 8, 2022	167U	LIHEAP
Date	Fund Number	Fund Title

Dept/Office/Division: COMMUNITY SERVICES/HOUSING SERVICES

Department Number	Account Number	From Amount	To Amount	Account Title
5373U	54000	1,000		TRAVEL & PER DIEM
5373U	55270		1,000	COMPUTER ACCESSORIES

Detailed Reason for Transfer:

Reallocate Admin Costs to cover line item overages due to purchase of computer accessories to administer Outreach services to our clients.

Division Approval: Michelle Offord Date: 1/7/2022

Department/Office Approval: Maurice Rudnigg Date: 1/7/2022

Management & Budget Approval: cpeott Date: 1·10·2022

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

February 8, 2022	166Y	HUD / SECTION 8
Date	Fund Number	Fund Title

Dept/Office/Division: COMMUNITY SERVICES/HOUSING SERVICES

Department Number	Account Number	From Amount	To Amount	Account Title
5366Y	5400	1,576		TRAVEL & PER DIEM
5366Y	52200		640	RETIREMENT CONTRIBUTIONS
5366Y	53100		18	PROFESSIONAL SERVICES
5366Y	54603		793	VEHICLE MAINTENANCE
5366Y	55100		86	OFFICE SUPPLIES
5366Y	55270		39	COMPUTER ACCESSORIES

Detailed Reason for Transfer:

Reallocate Admin Expenses to cover line item overages

Division Approval: Michelle Offord Date: 1/7/2022

Department/Office Approval: Marcella Rodriguez Date: 1/7/2022

Management & Budget Approval: cpatt Date: 1-10-2022

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

February 8, 2022	133V	SHIP
Date	Fund Number	Fund Title

Dept/Office/Division: COMMUNITY SERVICES/HOUSING SERVICES

Department Number	Account Number	From Amount	To Amount	Account Title
5304V	54676	247		COPIER MAINT (GRANTS)
5304V	54921	132		ADVERTISING
5304V	54000		91	COMMUNICATIONS SERVICES
5304V	54201		7	POSTAGE
5304V	54603		281	VEHICLE MAINTENANCE

Detailed Reason for Transfer:

Reallocate admin to line item overages and better use of admin charges.

Division Approval: Michelle Ackard Date: 1/7/2022

Department/Office Approval: Maureen Date: 1/7/2022

Management & Budget Approval: CScott Date: 1.10.2022

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

January 7, 2022 — **Date**

401 — **Fund Number**

Landfill — **Fund Title**

Dept/Office/Division: Public Works/Solid Waste Management

Department Number	Account Number	From Amount	To Amount	Account Title
5212	54604	4,655		Maintenance - Buildings
5212	55120		4,655	Office-Non-Cap Equipment

Detailed Reason for Transfer:

These reallocated funds are needed to cover the purchase of a storage container that will be used to store the Landfill ADC material.

Division Approval: Dan Shurlock — Date: 1/6/202

Department/Office Approval: [signature] — Date: 1/10/22

Management & Budget Approval: cpscott — Date: 1/11/202

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

January 24, 2022 — **Date**

002J — **Fund Number**

American Rescue Plan Grant — **Fund Title**

Dept/Office/Division: American Rescue Plan Grant

Department Number	Account Number	From Amount	To Amount	Account Title
2100J	60080	1,960,646		Reserve for Capital Projects
2100J1	56200		1,960,646	Buildings

Detailed Reason for Transfer:

This budget transfer readopts the remaining funds for the Judicial Expansion project approved in FY 21 by the Board on September 14, 2021 into FY 22. Cost estimates are questionable due to increase in material costs and supply chain issues.

Division Approval: *Prepared by Management & Budget* Date: 01/24/202

Department/Office Approval: *Prepared by Management & Budget* Date: 01/24/202

Management & Budget Approval: C Scott Date: 1-24-202

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

January 12, 2022 — **Date**

126F — **Fund Number**

2020 Homeland Security Grant — **Fund Title**

Dept/Office/Division: Fire Rescue

Department Number	Account Number	From Amount	To Amount	Account Title
5853F	53400	750		Other Contractual Services
5853F	55200		750	Operating Supplies

Detailed Reason for Transfer:

$750 being transferred from contractual services to operating supplies. Funds are being used to purchase sustainment supplies, not a sustainment contract.

Division Approval: Date:

Department/Office Approval: Date: 1/12/202

Management & Budget Approval: cpcott Date: 11.12.20

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

Citrus County Board of County Commissioners
Budget Transfer Form

January 14, 2022 — **Date**

480 — **Fund Number**

Emergency Medical Service — **Fund Title**

Dept/Office/Division: Fire Rescue

Department Number	Account Number	From Amount	To Amount	Account Title
4180	54604		1,866	Building Maintenance
4180	54605	1,866		Equipment Maintenance

Detailed Reason for Transfer:

Reallocating funds to building maintenance for re-keying buildings located at 3876 W Country Hill Drive, Lecanto, and 890 S Oak Crest Path, Lecanto.

Division Approval: Date:

Department/Office Approval: Date: 1/14/2022

Management & Budget Approval: cpscott Date: 1·18·2022

Board Approval:

Attachment: BT020822 (19883 : Budget Transfers)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	Budget Resolution
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Section 129.06(d), Florida Statutes provides that the Board may amend its budget by resolution to appropriate and expend funds from a source not anticipated in the Board's regular budget. Grants, donations, reimbursement for damages, or any other additional source of revenues are not included in the original budget.

Amend - Septic Upgrade Incentive Program and State Housing Initiative Partnership grant budgets.

Adopt - Duke Energy Foundation grant budget.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

As detailed on budget resolutions attached.

RECOMMENDED ACTION:

Adopt and authorize the Chairman to execute a resolution amending/ adopting the Septic Upgrade Incentive Program, State Housing Initiative Partnership and Duke Energy Foundation grant budgets for fiscal year 2021-22.

RESOLUTION NO. 2022-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING / AMENDING THE FISCAL YEAR 2021-22 BUDGET

WHEREAS, certain appropriation and expenditure amendments to the adopted Fiscal Year 2021-2022 Budget are to be made by resolution pursuant to section 129.06(2), Florida Statutes; and

WHEREAS, the Board of County Commissioners of Citrus County desires to amend fiscal year 2021-2022 budget, as more specifically set forth in Exhibit ”A” attached hereto and by this reference made a part hereof,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida as follows:

- The Board does hereby amend its budget to include the estimated revenues and expenditures listed in Exhibit “A” attached hereto and made a part hereof by reference.

- The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ADOPTED**,** in regular session this 8th day of February 2022, by the Citrus County Board of County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

ANGELA VICK, CLERK

RONALD E. KITCHEN JR., CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Attachment: 02-08-22res (19884 : Budget Resolution)

Department of Management & Budget
3600 W. Sovereign Path – Suite 266, Lecanto, FL 34461
(352) 527-5207 – FAX (352) 527-5219

MEMORANDUM

TO: Members of the Board of County Commissioners

FROM: Colleen Scott, Director
Department of Management and Budget

DATE: February 8, 2022

SUBJECT: Budget Amendment

The attached budget amendment appropriates funding necessary for the following:

1. Amending the Septic Upgrade Incentive Project grant budget providing additional funds for reimbursement to eligible homeowners, in a pre-approved Florida Department of Environmental Protection area to assist with costs incurred to cover grant eligible expenses to install nitrogen-reducing enhancements to an existing conventional Onsite Sewage Treatment and Disposal Systems (OSTDS).

2. Amend State Housing Initiative Partnership (SHIP) grant budget recording income and interest funds to be appropriated into the proper accounts to coincide with actual grant expenditures.

3. Adopting the Duke Energy Foundation grant budget providing funds for the creation of a multi-tiered marketing campaign that will increase economic development leads and projects. Additionally, the existing website will feature more site profiles, interactive maps with overlays indicating talent pools, utilities, roads and other key data for the site selection process.

Attachment: 02-08-22res (19884 : Budget Resolution)

Exhibit A

450ZZ SEPTIC UPGRADE INCENTIVE

Amendment #		Account Number	Account Description	Amount
1	Revenues	450ZZ-334399	STATE GRANT OTHER PHY ENV	$1,108,600
			Total Revenues	$1,108,600
1	Expenditures	450ZZ-9000ZZ-51200	REGULAR SALARIES & WAGES	$41,800
		450ZZ-9000ZZ-52100	FICA TAXES	$1,750
		450ZZ-9000ZZ-52200	RETIREMENT CONTRIBUTIONS	$4,550
		450ZZ-9000ZZ-52300	LIFE & HEALTH INSURANCE	$10,789
		450ZZ-9000ZZ-52400	WORKERS' COMPENSATION	($289)
		450ZZ-9000ZZ-55100	OFFICE SUPPLIES	($2,800)
		450ZZ-9000ZZ-55120	OFFICE/NON-CAP EQUIPMENT	($400)
		450ZZ-9000ZZ-55270	COMPUTER ACCESSORIES	$2,600
		450ZZ-9000ZZ-55275	COMPUTER SOFTWARE	$600
		450ZZ-9000ZZ-58200	DIST OF FUND TO OTHER ORG	$1,050,000
			Total Expenditures	$1,108,600

133Y SHIP

Amendment #		Account Number	Account Description	Amount
2	Revenues	133Y-337550	SHIP RECYCLED/PROG INCOME	$53,351
2		133Y-361200	MONEY MKT & LGIP INTEREST	$95
			Total Revenues	$53,446
2	Expenditures	133Y-5304Y-53400	OTHER CONTRACTUAL SERV	$50,774
		133Y-5304Y-54000	TRAVEL & PER DIEM	$1,336
		133Y-5304Y-55500	TRAINING	$1,336
			Total Expenditures	$53,446

112E ECONOMIC DEV DUKE ENERGY

Amendment #		Account Number	Account Description	Amount
3	Revenues	112E-334900	OTHER STATE GRANTS	$15,000
			Total Revenues	$15,000
3	Expenditures	112E-2790E-53400	OTHER CONTRACTUAL SERV	$1,650
		112E-2790E-54000	TRAVEL & PER DIEM	$5,000
		112E-2790E-54400	RENTALS & LEASES	$2,050
		112E-2790E-54807	MARKETING	$5,500
		112E-2790E-55100	OFFICE SUPPLIES	$500
		112E-2790E-55221	MEALS	$300
			Total Expenditures	$15,000

Attachment: 02-08-22res (19884 : Budget Resolution)

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	Revision of AR: 8.07-8 - County Vehicle Policy
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On October 2, 2021, the Board transitioned Emergency Medical Services (EMS) to the County to best serve the needs of the citizens. EMS staff has encountered situations where the patient being treated at an accident scene was accompanied by a passenger who did not require medical attention. In many cases the passenger is a loved one; spouse, parent, child, etc. While the patient is being transported to a medical facility, they may require emotional support from their loved one, the "non-patient".

The revision to this AR would give the "Lead Paramedic, the Company Officer or Incident Commander" the option of having the "non-patient" ride in the front seat of the emergency vehicle to be with the patient when they arrive at the hospital. The "Lead Paramedic, the Company Officer or Incident Commander" would make the decision so long as there is no danger to the rescue driver or patient in any way; such as social or behavioral stress, alcohol or drug intoxication of any signs of possible exposure by the non-patient.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Accept and Authorize the revisions to AR: 8.07-8 - County Vehicle Policy.

ADMINISTRATIVE REGULATION	AR: 8.07-8	DATE APPROVED
		~~September 24, 2019~~February 8, 2022~~December 14,2021~~
SUBJECT:		ORIGINATING DEPARTMENT:
County Vehicle Policy		County Administration

PURPOSE:
The Citrus County Board of County Commissioners manages a large inventory of vehicles and motorized equipment. These vehicles and equipment will be used only for official County Business and must be operated within the limits of the law and established County policy. Vehicles may be assigned to individuals, department/office/divisions, or to the Vehicle Pool based on the most efficient use.

POLICY:

A. County Vehicles may be used only by designated County employees within the scope and purpose of official business. The use for personal business or pleasure is strictly prohibited, even when approved for use as a 24-hour 'take home' vehicle. Department/Office/Division Directors, or their designee, will be responsible for ensuring compliance with established policy.

B. Improper use of County vehicles, as determined by this policy, will necessitate just and proper action by the County Administrator, in compliance with disciplinary actions as outlined in the Employee Handbook.

~~C. No one other than County employees are permitted to ride in a County vehicle except as authorized by County Administration. Exceptions may be made for emergencies involving the protection of life and property, or if riding along as an approved passenger in a County Ride Along Program.~~

~~People who are not County employees but are working for the County in a contractual capacity may be allowed in County vehicles for the purpose of conducting official County business. Example would be a consultant hired by the County or a staff member of another governmental agency. Approved Ride Along passengers must sign the Rider's Release Agreement incorporated herein.~~

C.~~ C.~~ No person~~one~~ other than a County employee~~s~~ is ~~are~~ permitted to ride in a County vehicle except as follows:

1. When ~~as~~ authorized by the County Administrati~~on~~n. ~~Exceptions may be made as follows:~~
2.~~1.~~ In ~~An exception may be made for~~ an emergency involving the protection of life and property.
3~~2~~. ~~If~~A person riding along as an approved passenger in a County Ride-Along program, i.e., someone working for the County in a contractual capacity for

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Attachment: AR 8.07-8 BA revisions (18653 : Revision of AR: 8.07-8 - County Vehicle Policy)

the purpose of conducting County business such as a consultant or a staff member of another governmental agency. This would require the passenger to sign the Rider's Release Agreement incorporated herein.

43. When authorized by ~~T~~the "Lead Paramedic, Company Officer or Incident Commander" ~~in an emergency situation where EMS is called to~~at the scene of an accident/incident, ~~may make the decision to allow~~ a non-patient rider, may ~~to~~ ride in the front seat of the emergency vehicle to accompany the patient to the hospital. ~~The use of seat/safety belts are required by ALL riders. Small adults or young children should not ride in any rescue cab with airbags installed. All riders will be assisted into the rescue vehicle by the driver. There may be situations where there is more than one patient on a scene; i.e., the spouse, parent, child, legal guardian, etc., who may need emotional care as well as the injured patient. This will give the patient the calming effect that their loved one is accompanying them to the hospital. It is stressful to a family member or patient and this can be beneficial.~~

~~The "Lead Paramedic Company Officer or Incident Commander" will make the decision if a non-patient rider can ride in the emergency vehicle as long as there is no danger to the rescue driver or patient. If there are any signs of social or behavioral stress, possible alcohol or drug intoxication or any possible contamination that may expose Citrus County Fire Rescue or EMS personnel, equipment or vehicle, such as signs of obvious body fluids on their skin, clothing or possessions, the "Lead Paramedic" has the right of refusal of any non-patient to ride in the emergency vehicle with the patient to the hospital. The non-patient riders will then be informed of alternate means of transportation to the hospital.~~

~~D.~~ D. No County employee may drive a County vehicle home or have a County vehicle on a 24-hour basis except as outlined in this policy. All approvals shall come from the County Administrator.

~~E.~~ E. Vehicle records shall be maintained by Fleet Management.

~~F.~~ F. Department/Office/Division Directors shall be responsible for the enforcement of this policy within their respective group.

~~G.~~ G. Use of a County vehicle while attending an out-of-County conference, meeting, or seminar that results in no additional expenditures other than the use of the County vehicle shall be requested on a Carpool Request form and approved by the Department or Office Director. If additional expenses are anticipated or incurred, the use of an Advance Travel Form will be required in addition to the Leave Application.

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Attachment: AR 8.07-8 BA revisions (18653 : Revision of AR: 8.07-8 - County Vehicle Policy)

~~H.~~2. Department/Office/Division Directors may authorize an employee to drive a County vehicle home after a conference, meeting, or seminar if their home is located between their current location and their designated office. The vehicle shall be returned the next morning. Furthermore, the Director may authorize an employee to drive a County vehicle home the night before a conference, meeting, or seminar if they deem it in the best interest of the County. An example would be an early morning out of County meeting that begins prior to 8:00 am when obtaining a Pool Vehicle the same day isn't possible.

~~I.~~3. An employee may use their personal vehicle in lieu of County vehicles for official travel and/or business if approved in advance by the Department/Office Director. Whenever travel is by privately owned vehicle, the employee shall be entitled to a mileage allowance as permitted by Florida statutes and/or the County travel policy for such travel.

~~J.~~4. County vehicles may not be used to transport other employees to and from work unless required as part of an on-call response team where two or more employees are necessary but only one County vehicle is needed.

~~K.~~5. All vehicles must be the most appropriate for the task for which they are assigned. Consideration must be given to the terrain where the vehicle is normally operated, types of equipment carried, job duties of the operator, economy of operation, maintenance and other valid considerations

~~L.~~6. All vehicles will carry an official County license plate, County seal, fuel purchasing card, current insurance card, and vehicle registration documents. Any deviation will be approved by the County Administrator.

~~M.~~7. Vehicles will be classified in the following four categories:

1. Vehicles assigned to specified employees with overnight use permitted

a. County vehicles may be assigned to individuals on an overnight assignment only when it is found to contribute significantly to the efficiency and effectiveness of Citrus County, is cost effective on its own merit, and is in the best interest of the citizens of Citrus County. The

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following conditions will be evaluated in making a determination for overnight vehicle assignment:

1. Twenty-four hour call out when the driver-employee may be required to respond to a location other than their normal duty station, and where special tools, materials, or supplies required for or associated with the position must be carried in the vehicle.

2. The driver-employee performs official County tasks outside the normal duty hours and must respond to a location other than their normal duty station; and where special tools, materials, or supplies required for or associated with the position must be carried in the vehicle.

b. Vehicle assignment will be considered and evaluated on an individual basis. Application for approval shall be evaluated by the County Administrator or his/her designee.

c. An employee with an overnight vehicle assignment may be subject to periodic evaluation by the Department/Office/Division Director to provide justification for continued assignment. Employees subject to call on a 24- hour basis are:

   1. Approved by the County Administrator for specific duties and responsibilities where such assignment is for the entire fiscal year.

   2. Approved as to the function by the County Administrator where such 24-hour on call status is assigned within a department on a rotating basis.

d. Documentation of increased employee productivity, and increased efficiency and effectiveness of County government service delivery, may be considered for overnight assignment.

e. The Department/Office/Division Directors shall annually submit a list of employees that he/she feels justified in recommending for take home or 24-hour basis vehicle usage to the County Administrator. The list shall specifically justify each request in light of the stated County policy. The County Administrator shall review and approve or disapprove such requests based on his/her assessment of the justification in relation to

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Attachment: AR 8.07-8 BA revisions (18653 : Revision of AR: 8.07-8 - County Vehicle Policy)

stated County policy.

f. Department/Office/Division Directors shall be responsible for ensuring no abuse of the 'take home' policy occurs for those employees granted authorization.

g. Because of a change in job responsibilities or service requirements, the County Administrator may, during the course of the fiscal year, add or delete from the overnight use list.

h. In the case of 'take home' vehicles assigned per the above policy, off-street parking must be provided when a vehicle is taken to a place of residence. Every effort should be made to ensure the safety and security of the County vehicle.

i. In the case of take home vehicles assigned per the above policy, the vehicle may not be taken to an out-of-county residence. An employee may drive it to a location within the county in proximity to their residence provided a suitable secured off-street parking place is utilized. Every effort should be made to ensure the safety and security of the County vehicle. During an emergency, the County Administrator may override this restriction.

j. Recognizing that some professional positions may require the furnishing of a vehicle on a 24-hour basis as part of a compensation package to induce employment, the County Administrator may authorize such action.

k. Employees who are assigned a County vehicle and operate the vehicle to and from work may be responsible for the tax liability for the value of this benefit.

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2. Vehicles assigned to specified employees without overnight use permitted.

Vehicles assigned to this category are for employees whose job

Attachment: AR 8.07-8 BA revisions (18653 : Revision of AR: 8.07-8 - County Vehicle Policy)

responsibilities require the use of a vehicle at least 20 hours per week for County business, but do not meet the managerial, on-call, or irregular work hours criteria required for assignment under category A.

3. Vehicles assigned to a division without overnight use permitted.

Vehicles assigned to this category must be designated or equipped to perform highly specialized functions, or provide needed transportation, which would preclude their use as general pool vehicles.

4. Vehicles permanently assigned to an inter-departmental vehicle pool.

a. Vehicles assigned to this category include all vehicles that are not included in other categories. Such vehicles shall be assigned to general locations, which shall be determined from time to time by the County Administrator.

b. The vehicle pool will be administered by Fleet Management.

~~N.~~8. Employees who are assigned a County vehicle are responsible for insuring that the vehicle is clean. Employees are expected to follow a maintenance schedule and insure pre-trip inspections are done daily on their assigned vehicles per Fleet Management policies. Operators may be held responsible for fines and for damages resulting from their own negligence.

~~O.~~9. Vehicle idling should be avoided to reduce fuel expenses and wear and tear on internal engine components unless needed to safely operate attached equipment, the vehicle is stopped in traffic, or required for public safety.

~~P.~~10. Use of tobacco products are prohibited in all County vehicles, including e-cigarettes, “spit tobacco” and vapes.

~~Q.~~11. If an employee is assigned a County vehicle and/or equipment, it becomes his/her responsibility to exercise reasonable care in its use, to preserve the life of the asset, and to observe all safety precautions.

~~R.~~12. All County vehicles must be secured at all times. When the operator-employee is out of the vehicle, the keys must be removed from the ignition and

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in the possession of the operator. Exception would be made only if removing the keys would prevent the safe operation of equipment such as the use of the PTO or safety equipment. When the operator-employee is away from the vehicle, the vehicle shall be locked to prevent unauthorized access.

~~S.~~13. Any violation of the above specified policies shall be grounds for disciplinary action.

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FOOTNOTES & REFERENCES TO RELATED AR's: AR 8.07.02 dated 12-14-93; AR: 8.07.02-1 dated August 4, 1998; AR 8.07-2 dated May 13, 2008; and AR 8.07-3 dated August 23, 2008; AR 8.07- dated October 14, 2008. Order of Items D & G changed April 22, 2014. Supersedes AR 8.07-5 dated August 10, 2010; Supersedes: AR 8.07-6 dated October 14, 2014; Supersedes: AR 8.07-7 dated July 15, 2015; Supersedes: AR 8.07-8 dated September 24, 2019

Attachment: AR 8.07-8 BA revisions (18653 : Revision of AR: 8.07-8 - County Vehicle Policy)

In consideration of the opportunity to participate in the Ride-Along Program of the Citrus County _____ Department, which includes but is not limited to reporting to an Citrus County facility and riding with an on-duty Citrus County employee in a motor vehicle, (hereinafter referred to as "vehicle"), while the employee is engaged in routine duties, answering calls for service, and performing other responsibilities of his or her job, I, the undersigned, whose address is _____, do hereby agree to the terms listed below.

I confirm that I am healthy and able to participate in this program, that I can quickly and safely enter and exit the vehicle that I will be riding in. I agree to wear the safety equipment required or available for use while participating in the ride-along and to follow the direction and orders of Citrus County personnel. Failure to follow any direction, order, regulations, or rules may expose me to additional harm and may result in the termination of my participation in this activity.

I hereby assume all risk of personal injury or death, and property damage or loss, from whatever causes arising from my participation in the Citrus County Ride-Along Program. I understand that riding in a Citrus County vehicle will expose me to all hazards associated with travel by land as well as the extreme and unpredictable hazards of a governmental services environment, including but not limited to vehicle accidents, physical attacks or armed conflict.

I understand and accept these risks and acknowledge that said risks could result in injury, permanent disability, or death. I voluntarily, willingly, and knowingly assume any and all risks, known and unknown, in any way associated with being a passenger in any Citrus County vehicle.

I hereby grant express, voluntary, and knowing consent to the rendering of all emergency medical treatment that may become necessary while participating as a passenger in a Citrus County vehicle. I understand that I shall be obligated to pay the costs of any such treatment.

I hereby agree to release, hold harmless, indemnify, and defend Citrus County, its employees, agents, and representatives, from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions, and cost of actions, including attorney's fees for trial and appeal, arising from or connected in any way with my participation in the Citrus County Ride-Along Program, whether due to my acts or the acts of others.

I agree this provision includes any claims based on negligence, action, or inaction by Citrus County or Citrus County employees, agents, and representatives. If I am employed by a local government in Florida, or by the State of Florida, these provisions may be subject to Florida Statute 768.28. If I am employed by the U.S. Government, these provisions may be subject to federal law.

I agree to appear in court or other official proceeding to testify about what I observed while riding with Citrus County personnel. I further understand and agree my participation in the Citrus County Ride-Along Program may be terminated at any time by a designee of Citrus County, Florida. I hereby execute this hold harmless and indemnification on behalf of myself and my heirs and assigns.

_____ _____

SIGNATURE PRINT OR TYPE NAME

Sworn to and subscribed before me this _____ day of _____, 20__. Personally known to me ____ or produced _____ as identification.

_____ My Commission Expires:_____

NOTARY PUBLIC

Attachment: AR 8.07-8 BA revisions (18653 : Revision of AR: 8.07-8 - County Vehicle Policy)

ADMINISTRATIVE REGULATION	AR: 8.07-9	DATE APPROVED
		February 8, 2022
SUBJECT:		ORIGINATING DEPARTMENT:
County Vehicle Policy		County Administration

PURPOSE:

The Citrus County Board of County Commissioners manages a large inventory of vehicles and motorized equipment. These vehicles and equipment will be used only for official County Business and must be operated within the limits of the law and established County policy. Vehicles may be assigned to individuals, department/office/divisions, or to the Vehicle Pool based on the most efficient use.

POLICY:

A. County Vehicles may be used only by designated County employees within the scope and purpose of official business. The use for personal business or pleasure is strictly prohibited, even when approved for use as a 24-hour 'take home' vehicle. Department/Office/Division Directors, or their designee, will be responsible for ensuring compliance with established policy.

B. Improper use of County vehicles, as determined by this policy, will necessitate just and proper action by the County Administrator, in compliance with disciplinary actions as outlined in the Employee Handbook.

C. No person other than County employee is permitted to ride in a County vehicle except as follows:

1. When authorized by the County Administrator.

2. In an emergency involving the protection of life and property.

3. A person riding along as an approved passenger in a County Ride-Along program, i.e., someone working for the County in a contractual capacity for the purpose of conducting County business such as a consultant or a staff member of another governmental agency. This would require the passenger to sign the Rider's Release Agreement incorporated herein.

4. When authorized by the "Lead Paramedic, Company Officer or Incident Commander" at the scene of an accident/incident, a non-patient rider may ride in the front seat of the emergency vehicle to accompany the patient to the hospital.

D. No County employee may drive a County vehicle home or have a County vehicle on a 24-hour basis except as outlined in this policy. All approvals shall come from the County Administrator.

Attachment: AR 8.07-8 MG - REVISED CLEAN County Vehicle Policy 010422 [Revision 1] (18653 : Revision of AR: 8.07-8 - County Vehicle

E. Vehicle records shall be maintained by Fleet Management.

F. Department/Office/Division Directors shall be responsible for the enforcement of this policy within their respective group.

G. Use of a County vehicle while attending an out-of-County conference, meeting, or seminar that results in no additional expenditures other than the use of the County vehicle shall be requested on a Carpool Request_form and approved by the Department or Office Director. If additional expenses are anticipated or incurred, the use of an Advance Travel Form will be required in addition to the Leave Application.

H. Department/Office/Division Directors may authorize an employee to drive a County vehicle home after a conference, meeting, or seminar if their home is located between their current location and their designated office. The vehicle shall be returned the next morning. Furthermore, the Director may authorize an employee to drive a County vehicle home the night before a conference, meeting, or seminar if they deem it in the best interest of the County. An example would be an early morning out of County meeting that begins prior to 8:00 am when obtaining a Pool Vehicle the same day isn't possible.

I. An employee may use their personal vehicle in lieu of County vehicles for official travel and/or business if approved in advance by the Department/Office Director. Whenever travel is by privately owned vehicle, the employee shall be entitled to a mileage allowance as permitted by Florida statutes and/or the County travel policy for such travel.

J. County vehicles may not be used to transport other employees to and from work unless required as part of an on-call response team where two or more employees are necessary but only one County vehicle is needed.

K. All vehicles must be the most appropriate for the task for which they are assigned. Consideration must be given to the terrain where the vehicle is normally operated, types of equipment carried, job duties of the operator, economy of operation, maintenance and other valid considerations.

L. All vehicles will carry an official County license plate, County seal, fuel purchasing card, current insurance card, and vehicle registration documents. Any deviation will be approved by the County Administrator.

M. Vehicles will be classified in the following four categories:

Attachment: AR 8.07-8 MG - REVISED CLEAN County Vehicle Policy 010422 [Revision 1] (18653 : Revision of AR: 8.07-8 - County Vehicle

1. Vehicles assigned to specified employees with overnight use permitted

a. County vehicles may be assigned to individuals on an overnight assignment only when it is found to contribute significantly to the efficiency and effectiveness of Citrus County, is cost effective on its own merit, and is in the best interest of the citizens of Citrus County. The following conditions will be evaluated in making a determination for overnight vehicle assignment:

   1. Twenty-four hour call out when the driver-employee may be required to respond to a location other than their normal duty station, and where special tools, materials, or supplies required for or associated with the position must be carried in the vehicle.

   2. The driver-employee performs official County tasks outside the normal duty hours and must respond to a location other than their normal duty station; and where special tools, materials, or supplies required for or associated with the position must be carried in the vehicle.

b. Vehicle assignment will be considered and evaluated on an individual basis. Application for approval shall be evaluated by the County Administrator or his/her designee.

c. An employee with an overnight vehicle assignment may be subject to periodic evaluation by the Department/Office/Division Director to provide justification for continued assignment. Employees subject to call on a 24-hour basis are:

   1. Approved by the County Administrator for specific duties and responsibilities where such assignment is for the entire fiscal year.

   2. Approved as to the function by the County Administrator where such 24-hour on call status is assigned within a department on a rotating basis.

d. Documentation of increased employee productivity, and increased efficiency and effectiveness of County government service delivery, may be considered for overnight assignment.

e. The Department/Office/Division Directors shall annually submit a list of employees that he/she feels justified in recommending for take home or 24-hour basis vehicle usage to the County Administrator. The list shall

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specifically justify each request in light of the stated County policy. The County Administrator shall review and approve or disapprove such requests based on his/her assessment of the justification in relation to stated County policy.

f. Department/Office/Division Directors shall be responsible for ensuring no abuse of the 'take home' policy occurs for those employees granted authorization.

g. Because of a change in job responsibilities or service requirements, the County Administrator may, during the course of the fiscal year, add or delete from the overnight use list.

h. In the case of 'take home' vehicles assigned per the above policy, off-street parking must be provided when a vehicle is taken to a place of residence. Every effort should be made to ensure the safety and security of the County vehicle.

i. In the case of take home vehicles assigned per the above policy, the vehicle may not be taken to an out-of-county residence. An employee may dive it to a location within the county in proximity to their residence provided a suitable secured off-street parking it utilized. Every effort should be made to ensure the safety and security of the County vehicle. During an emergency, the County Administrator may override the restriction.

j. Recognizing that some professional positions may require the furnishing of a vehicle on a 24-hour basis as part of a compensation package to induce employment, the County Administrator may authorize such action.

k. Employees who are assigned a County vehicle and operate the vehicle to and from work may be responsible for the tax liability for the value of this benefit.

2. Vehicles assigned to specified employees without overnight use permitted.

Vehicles assigned to this category are for employees whose job responsibilities require the use of a vehicle at least 20 hours per week for County business, but do not meet the managerial, on-call, or irregular work hours criteria required for assignment under category A.

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3. Vehicles assigned to a division without overnight use permitted.

Vehicles assigned to this category must be designated or equipped to perform highly specialized functions, or provide needed transportation, which would preclude their use as general pool vehicles.

4. Vehicles permanently assigned to an inter-departmental vehicle pool.

a. Vehicles assigned to this category include all vehicles that are not included in other categories. Such vehicles shall be assigned to general locations, which shall be determined from time to time by the County Administrator.

b. The vehicle pool will be administered by Fleet Management.

N. Employees who are assigned a County vehicle are responsible for insuring that the vehicle is clean. Employees are expected to follow a maintenance schedule and insure pre-trip inspections are done daily on their assigned vehicles per Fleet Management policies. Operators may be held responsible for fines and for damages resulting from their own negligence.

O. Vehicle idling should be avoided to reduce fuel expenses and wear and tear on internal engine components unless needed to safely operate attached equipment, the vehicle is stopped in traffic, or required for public safety.

P. Use of tobacco products are prohibited in all County vehicles, including e-cigarettes, “spit tobacco” and vapes.

Q. If an employee is assigned a County vehicle and/or equipment, it becomes his/her responsibility to exercise reasonable care in its use, to preserve the life of the asset, and to observe all safety precautions.

R. All County vehicles must be secured at all times. When the operator-employee is out of the vehicle, the keys must be removed from the ignition and in the possession of the operator. Exception would be made only if removing the keys would prevent the safe operation of equipment such as the use of the PTO or safety equipment. When the operator-employee is away from the vehicle, the vehicle shall be locked to prevent unauthorized access.

S. Any violation of the above specified policies shall be grounds for disciplinary action.

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In consideration of the opportunity to participate in the Ride-Along Program of the Citrus County _____ Department, which includes but is not limited to reporting to an Citrus County facility and riding with an on-duty Citrus County employee in a motor vehicle, (hereinafter referred to as "vehicle"), while the employee is engaged in routine duties, answering calls for service, and performing other responsibilities of his or her job, I, the undersigned, whose address is _____, do hereby agree to the terms listed below.

I confirm that I am healthy and able to participate in this program, that I can quickly and safely enter and exit the vehicle that I will be riding in. I agree to wear the safety equipment required or available for use while participating in the ride-along and to follow the direction and orders of Citrus County personnel. Failure to follow any direction, order, regulations, or rules may expose me to additional harm and may result in the termination of my participation in this activity.

I hereby assume all risk of personal injury or death, and property damage or loss, from whatever causes arising from my participation in the Citrus County Ride-Along Program. I understand that riding in a Citrus County vehicle will expose me to all hazards associated with travel by land as well as the extreme and unpredictable hazards of a governmental services environment, including but not limited to vehicle accidents, physical attacks or armed conflict.

I understand and accept these risks and acknowledge that said risks could result in injury, permanent disability, or death. I voluntarily, willingly, and knowingly assume any and all risks, known and unknown, in any way associated with being a passenger in any Citrus County vehicle.

I hereby grant express, voluntary, and knowing consent to the rendering of all emergency medical treatment that may become necessary while participating as a passenger in a Citrus County vehicle. I understand that I shall be obligated to pay the costs of any such treatment.

I hereby agree to release, hold harmless, indemnify, and defend Citrus County, its employees, agents, and representatives, from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions, and cost of actions, including attorney's fees for trial and appeal, arising from or connected in any way with my participation in the Citrus County Ride-Along Program, whether due to my acts or the acts of others.

I agree this provision includes any claims based on negligence, action, or inaction by Citrus County or Citrus County employees, agents, and representatives. If I am employed by a local government in Florida, or by the State of Florida, these provisions may be subject to Florida Statute 768.28. If I am employed by the U.S. Government, these provisions may be subject to federal law.

I agree to appear in court or other official proceeding to testify about what I observed while riding with Citrus County personnel. I further understand and agree my participation in the Citrus County Ride-Along Program may be terminated at any time by a designee of Citrus County, Florida. I hereby execute this hold harmless and indemnification on behalf of myself and my heirs and assigns.

_____ _____

SIGNATURE PRINT OR TYPE NAME

Sworn to and subscribed before me this _____ day of _____, 20__. Personally known to me ____ or produced _____ as identification.

_____ My Commission Expires:_____

NOTARY PUBLIC

Attachment: AR 8.07-8 MG - REVISED CLEAN County Vehicle Policy 010422 [Revision 1] (18653 : Revision of AR: 8.07-8 - County Vehicle

AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department
SUBJECT:	W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On March 23, 2021, the Citrus County Board of County Commissioners and Pave Rite, Inc. entered into a Construction Agreement, ITB 21-007, for the project known as The W. Grover Cleveland to Peach Orchard WTP Interconnect in the amount of $714,553.86. The project will complete a new watermain along W. Grover Cleveland Blvd from CR 491 to the Homosassa Special Water District's Peach Orchard Water Plant and provide an interconnection from the County's water distribution system to the Homosassa Special Water District's water supply system.

The purpose of this agenda item is to request a Contingency Allowance Adjustment (CAA #1) to the contract in the total amount of $28,555.24. This contingency adjustment is needed to address a request from the Homosassa Special Water District that the watermain interconnection location be moved to a new location. Staff reviewed the District's request and agrees that the revised interconnect location is preferable.

Additionally, the original contract called for residential driveways to be crossed by the new watermain to be open cut and repaved from edge of the roadway travel lane to the right of way line. In general, such restorations meet or exceed the current condition of the driveways. Recently, a very new asphalt paved driveway was crossed using the direction drill method rather than the open cut method to maintain the integrity of that particular driveway. Staff approved the directional drill based on the fact that it had just been constructed and restoration might not meet the current (new) condition.

The additional costs for the interconnection adjustment is included in Change Notice #1 and the directional drill is included with Change Notice #2. In accordance with AR 11-18, Contingency Allowance Policy, staff requests Board approval of Contingency Allowance Adjustment #1 to Pave Rite, Inc. in the amount of $28,555.24.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Approve the Contingency in the amount of $28,555.24 for ITB #21-007.

Board of County Commissioners
DEPARTMENT OF WATER RESOURCES
UTILITY PLANNING & ENGINEERING
3600 W. Sovereign Path, Suite 291
Lecanto, Florida 34461-7788
Telephone: (352) 527-7646 Fax: (352) 527-7644
Citrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-5312
www.citrusbocc.com

CONTINGENCY ALLOWANCE ADJUSTMENT (CAA) AUTHORIZATION REQUEST

Project: ITB # 21-007 W. Grover Cleveland to Peach Orchard WTP Interconnect Project.

CAA No: CAA No. 1 – W. Grover Cleveland to Peach Orchard WTP Interconnect

Scope: This project consist of providing construction services such as but not limited to materials and labor for the construction of a 16" water main extending along W. Grover Cleveland Boulevard from the western limits of the Suncoast Parkway II (SCPWII) project to the entrance at the Peach Orchard WTP, approximately 1,000 ft. west of the Suncoast Parkway II (SCPWII) construction limits. In addition to the construction along the western limits, it is the intent to construct a 12" water main starting at the eastern limits of the SCPWII and extending along W. Grover Cleveland Boulevard. The proposed 12" water main will connect to the County's existing water main located at the intersection of CR491 and W. Grover Cleveland Blvd.

Per request of Homosassa Special Water District, the design connection location of the watermain interconnect was revised. This CAA accounts for the material and labor changes associated with Change Notice #1 for the items associated with the watermain interconnect and metering assemblies. Additionally, CCWR had requested for residential driveways being crossed with watermain be restored from edge of travel lane to right of way line and recently paved driveway was crossed using direction al drill rather than open cut and is associated with Change Notice #2.

Beginning Contingency Allowance East:	**$ 40,425.56**
Previous Contingency Allowance Net Adjustments:	**($0)**
Contingency Allowance Adjustment this Request:	**($30,152.59)**
Contingency Allowance Balance:	**$ 10,272.97**
Beginning Contingency Allowance West:	**$ 24,533.88**
Previous Contingency Allowance Net Adjustments:	**($0)**
Contingency Allowance Adjustment this Request:	**$1,597.35**
Contingency Allowance Balance:	**$ 26,131.23**
Total Amount of East & West Contingencies: (Remaining)	**$ 36,404.20**
Requested This CAA	$ 28,555.24

The Contingency Allowance Authorization referenced above is approved to be funded from the Contingency Allowance included in the Agreement and Purchase Order.

Approved as Submitted: _____ **Date:** 12-10-2021
Project Construction Engineering Inspector or Engineer of Record: Pigeon-Ardurra, Inc.

Approved as Submitted: _____ **Date:** 12/17/2021
Action by the Project Contractor: Pave-Rite, Inc.

Approved as Submitted: Roger Ingall Digitally signed by Roger Ingall DN: C=US, E=Roger.ingall@citrusbocc.com, CN=Roger Ingall Reason: I have reviewed this document Date: 2021.12.21 14:59:05-05'00' **Date:** _____
Action by the Water Resources Planning and Engineering Project Manager: Roger Ingall

Christina Malmberg Digitally signed by Christina Malmberg DN: C=US, E=christina.malmberg@citrusbocc.com, CN=Christina Malmberg Date: 2021.12.21 15:07:55-05'00'

Approved as Submitted: _____ **Date:** _____
Action by the Water Resources Planning and Engineering Division Director: Christina Malmberg, P.E.

Approved as Submitted: Ken Cheek Digitally signed by Ken Cheek Date: 2021.12.21 15:19:47 -05'00' **Date:** _____
Action by the Department of Water Resources Director: Ken Cheek

Approved as Submitted: _____ **Date:** _____
BOCC Chairman, Ronald E. Kitchen, Jr. (Not applicable if the cost of the CAA is less than 30% of the original Contingency amount established for the project or $25,000, whichever is higher. A.R. 11.18)

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

Board of County Commissioners
DEPARTMENT OF WATER RESOURCES
UTILITY PLANNING & ENGINEERING

SCHEDULE OF ADJUSTMENTS

CONTINGENCY ALLOWANCE ADJUSTMENT (CAA) AUTHORIZATION REQUEST
W. Grover Cleveland to Peach Orchard WTP Interconnect Project CAA No. 1

Specification Section No.	Description of the Change in Scope of the Specification	Current Schedule of Value Balance	Adjustment to Schedule of Value	Adjusted Schedule of Value Total
Part 1	West Project Segment			
0.11	Asphalt Restoration	$ 6,641.25	**$ 5,692.50**	**$ 12,333.75**
1.03	12" PVC C-900, DR18 Watermain (Open Cut)	$ 40,356.00	**$ (1,770.00)**	**$ 38,586.00**
1.23	Water Meter Assembly	$ 37,604.06	**$ 3,841.75**	**$ 41,445.81**
1.24	Watermain Connection to Storage Tank Assembly	$ 42,688.21	**$ (9,361.60)**	**$ 33,326.61**
			$ 1,597.35	**$ 1,597.35**
Column Total should equal zero ($0.00) after all Specification Sections have the applicable changes inserted.			$ -	
Part 2	East Project Segment			
0.11	Asphalt Restoration	$ 19,189.50	**$ 23,550.75**	**$ 42,740.25**
1.03	12" PVC C-900, DR18 Watermain (Open Cut)	$ 197,694.00	**$ (1,512.00)**	**$ 196,182.00**
	12" HDPE DR 11 (Directional Drill)	$ -	**$ 8,113.84**	**$ 8,113.84**
			$ (30,152.59)	**$ (30,152.59)**
Column Total should equal zero ($0.00) after all Specification Sections have the applicable changes inserted.			$ -	

Spreadsheet has Sheet Protection ON, to avoid formulas being overwritten, but is not password protected.
The cells in pale yellow are unprotected and enteries can be made.

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

Change Order Proposal

To: **Pigeon - Ardurra, LLC**
925 S.E. 17th Street, Suite A
Ocala, FL 34471

Attn: Mitchell Chauncy
Tel: (352) 861-7799 Fax: (352) 861-7709

Proposal ID: 2021-156
Job: 2104 West Grover Cleveland to WTP
Location: ITB 021-007 West Grover Cleveland Blvd to Peach Orchard_WTP_Interconnect

Description of Work

Install 12" HDPE with HDD under Williams driveway 3692 Grover Cleveland

Item	Description	Qty	UM	Mat U/P	Instl U/P	Tot U/P	Material	Installatio
	40 ft. x 12 in. SDR 11 HDPE Pressure Pipe	40	LF	$29.03		$29.03	$1,161.36	
	12 in. Mechanical Joint C153 Long Sleeve (Less	2	EA	$354.90		$354.90	$709.80	
	12 MJ REG ACC SET	4	EA	$17.00		$17.00	$68.00	
	Day Rate for HDD Drill Crew Including Equipment, Mob	1	LS		$5,000.00	$5,000.00		$5,000.0

Qualifications:

Material Cost		$1,939.16	
Tax 6.00%	Sales Tax	$116.35	
Material Cost, Tax Included		$2,055.51	
Installation Cost			$5,000.0
Subtotal Material & Installation			$7,055.5
OH&P Rate 15.00%	OH&P		$1,058.3
Total Proposal			$8,113.8

Proposal Valid Until 12/11/2021

By: Joseph Azzarelli
Name: Joseph Azzarelli
Date: 11/11/2021

Accepted:

By: _____
Name: _____
Date: _____

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

IMAGE NOT AVAILABLE

ORDER DETAIL | **ORDER #: 1908685**

Job Name: WEST GROVER CLEVELAND TO
PO #: 12" HDPE
Ordered on: July 01, 2021
Web Order #: 1908685

Ordered by: JOE

Main Order #: 1908685 **Status:** Shipped **Order Date:** 7/1/21 **Total:** $3,917.5

On Account:
WEST GROVER CLEVELAND TO
PAVE RITE INC
HOMOSASSA, FL 34446

Attention To:
.

Ship To:
PAVE RITE INC
WEST GROVER CLEVELAND BLVD
WEST GROVER CLEVELAND TO WTP I
HOMOSASSA FL 34446
United States

Date Requested:
Jul 09, 2021

#	Image	Part #	Description	Net Price	Order Qty	Ship Qty	BO Qty	Total Price
1		PED11B1240	40 ft. x 12 in. SDR 11 HDPE Pressure Pipe	$29.034	40	40	0	$1,161.36
2		MJLSLA12	12 in. Mechanical Joint C153 Long Sleeve (Less Acc...	$354.90	2	2	0	$709.80
~~3~~		~~FC8477NL~~	~~Ford Meter Box 2 in. MIP Swivel x CTS Pack Joint B...~~	~~$88.32~~	~~20~~	~~20~~	~~0~~	~~$1,766.40~~
~~4~~		~~FINSERT55~~	~~Ford Meter Box 50 Series 2 x 2-15/16 in. CTS DR 9 ...~~	~~$2.91~~	~~20~~	~~20~~	~~0~~	~~$58.20~~

Subtotal:	$3,695.7
Shipping:	$0.0
Tax:	$221.7
Total:	**$3,917.5**

For help or to place your order, please call us at

(352) 237-0273

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

Change Order Proposal

To: **Pigeon - Ardurra, LLC**
925 S.E. 17th Street, Suite A
Ocala, FL 34471

Attn: Mitchell Chauncy
Tel: (352) 861-7799 Fax: (352) 861-7709

Proposal ID: 2021-111
Job: 2104 West Grover Cleveland to WTP
Location: ITB 021-007 West Grover Cleveland Blvd to Peach Orchard_WTP_Interconnect

Description of Work

Revise watermain alignment and interconnection to HSWD system (Sheet 05, 1 8, 19). Revise_Water_Meter_Assembly_ (Sheet_17)

Item	Description	Qty	UM	Mat U/P	Instl U/P	Tot U/P	Material	Installatio
	Watermain Deduct (1.03) (Per Unit	-50	LF		$35.40	$35.40		-$1,770.0
	Meter Assembly Modifications (1.23)							
	Deduct: 8" Flanged Lever and Weight Check Valve	-1	EA	$1,795.20		$1,795.20	-$1,795.20	$3,624.29 * 1.06 = **$3,841.75**
	Deduct: 8X2'0 FlgxFlg Ductile Iron Spool	-1	EA	$327.15		$327.15	-$327.15	
	Add: LF 8" OS&Y DBL DET CHK ASSY	1	EA	$5,746.64		$5,746.64	$5,746.64	
	Connection to Storage Tank Assy 1.24							
	Electric Modifications	-1	LS		$1,500.00	$1,500.00		-$1,500.0
	Tank Supports and Penetrations	-1	LS	$2,965.00	$2,669.12	$5,634.12	-$2,965.00	-$2,669.1
	Pipe and Fitting Changes	-1	LS	$2,725.77	$872.26	$3,598.03	-$2,725.77	-$872.2
	Demo Trees, Removal of debris	1	LS	$450.00	$1,235.00	$1,685.00	$450.00	$1,235.0
						-$5,240.77 * 1.06 = **-$5,555.22**		**-$3,806.38**
	Misc:							
	~~Price modifications for 12" PVC~~	~~6,380~~	~~LF~~	~~$4.96~~		~~$4.96~~	~~$31,644.80~~	
	~~Price modifications for 16" PVC~~	~~420~~	~~LF~~	~~$15.01~~		~~$15.01~~	~~$6,304.20~~	

Qualifications:

Material Cost		~~$36,332.52~~
Tax 6.00%	**Sales Tax**	~~$2,179.95~~
Material Cost, Tax Included		~~$38,512.47~~
Installation Cost		~~$-5,576.~~
Subtotal Material & Installation		~~$32,936.~~
OH&P Rate	**OH&P**	~~$0.~~
Total Proposal		~~$32,936.~~

Proposal Valid Until 9/6/2021

By: Joseph Azzarelli
Name: Joseph Azzarelli
Date: 08/05/2021

Accepted:

By: _____
Name: _____
Date: _____

-$1,770.00
+$3,841.75
-$5,555.22
-$3,806.38
-$7,289.85

Attachment: CAA # 1 Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

CHANGE NOTICE NO. 2

Project Number: P-A 20-222.15	Date: July 9, 2021	ISSUING ENGINEER: CHUCK A. PIGEON, P.E. Pigeon – Ardurra, LLC	Department: Engineering
Project Name: ITB 021-007 West Grover Cleveland Blvd to Peach Orchard WTP Interconnect		**GENERAL CONTRACTOR:** Pave-Rite, Inc.	
SUBJECT OF CHANGE(S): Revise watermain driveway pavement crossing method and restoration limits for driveways.		**PROJECT MANAGER (Contractor Rep):** Joseph Azzarelli **INSPECTOR:** Pigeon – Ardurra, LLC	

SUMMARY OF CHANGE(S):

The changes include revised watermain driveway pavement crossing method at residence of Mr. Clayton Williams to be done by horizontal directional drill. The limits of other driveways pavement restoration is being revised to include restoration from edge of travel lane to right of way line. The roadway crossings will remain as shown in the plans with only the trench width pavement replacement according to the detail on Sheet 14. Existing pavement shall be milled so final pavement course is flush with existing pavement at edge of pavement and right of way line. Existing access road crossing at N Shannondale Terr. shall be restored with sod.

Summary of Quantity Changes
West Side:
Add 90 SY Asphalt Restoration (0.11)

East Side:
Add 405 SY Asphalt Restoration (0.11)
Add 40 LF 12" PVC Watermain by Horizontal Directional Drill (New Pay Item)
Deduct 40 LF 12" PVC Watermain (1.03)

CHANGE VERIFIED ON:

CHANGE ORDER REQUIRED? X YES ____ NO

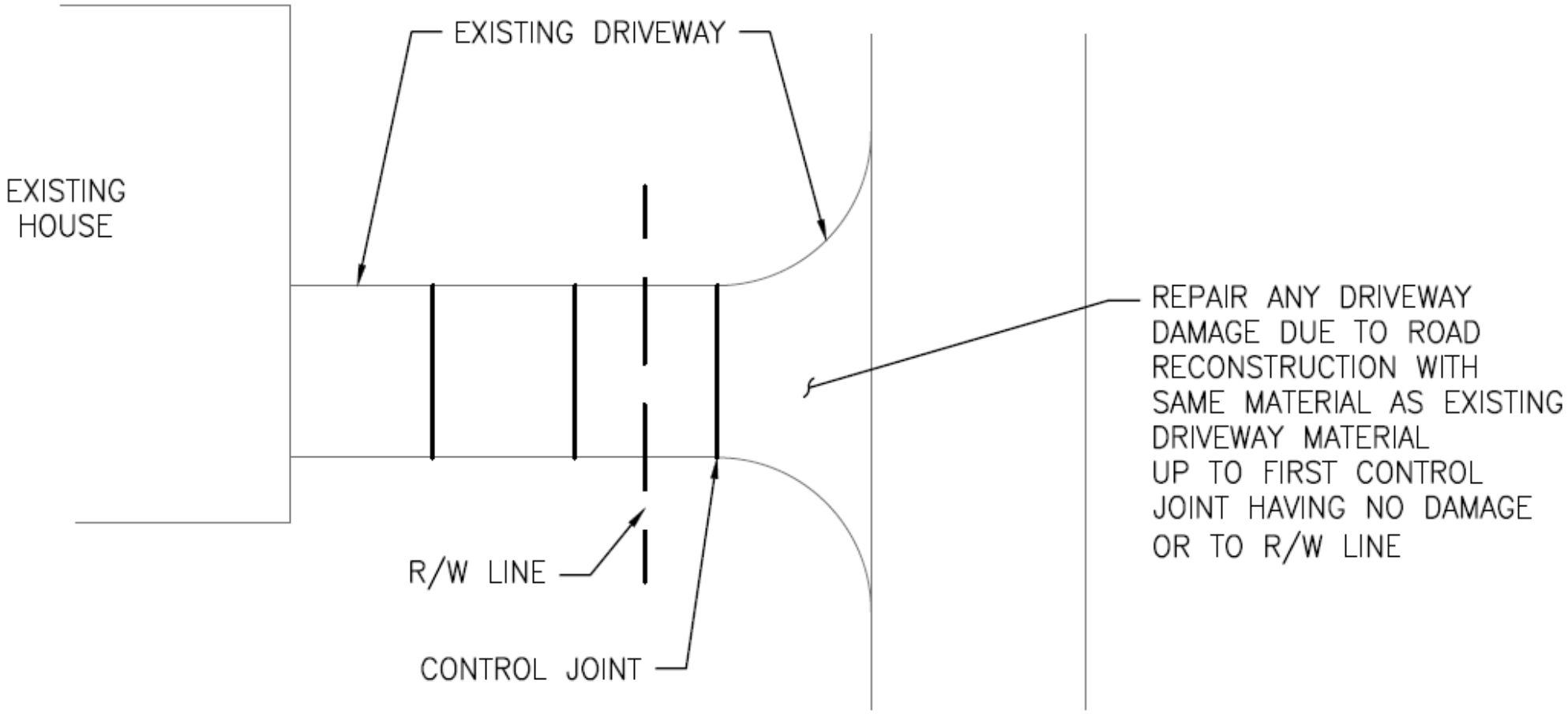
PLAN SHEETS REVISED: None

Signature: Signature: Date:_____

PROJECT ENGINEER: CHUCK A. PIGEON, P.E. **CONTRACTOR**: Pave-Rite, Inc.

☐ ENGINEER COPY
☐ CONTRACTOR COPY
☐ OWNER COPY
☐ INSPECTOR COPY

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)



TYPICAL TURNOUT REPAIR DETAIL

NTS

CHANGE NOTICE NO. 1

Project Number: P-A 20-222.15	**Date:** June 9, 2021	**ISSUING ENGINEER:** CHUCK A. PIGEON, P.E. Pigeon – Ardurra, LLC	**Department:** Engineering
Project Name: ITB 021-007 West Grover Cleveland Blvd to Peach Orchard WTP Interconnect		**GENERAL CONTRACTOR:** Pave-Rite, Inc.	
SUBJECT OF CHANGE(S): Revise watermain alignment and interconnection to HSWD system (Sheet 05, 18, 19) Revise Water Meter Assembly (Sheet 17)		**PROJECT MANAGER (Contractor Rep):** Joseph Azzarelli **INSPECTOR:** Pigeon – Ardurra, LLC	

SUMMARY OF CHANGE(S):
The changes include revised watermain alignment and interconnection to the HSWD system. Interconnect will occur to on-site piping rather than ground storage tank. Control panel location moved to inside of former High Service Pump building just north of storage tank. Use existing dome penetration for routing new level control floats. See watermain interconnect detail on Sheet 18. Water Meter Assembly revised to include a double check valve assembly in place of single check valve. All changes included in this Change Notice involve the West Project Segment.

Summary of Quantity Changes
Deduct 50 LF 12" PVC Watermain (1.03)
Revised Water Meter Assembly (1.23)
Revised Watermain Connection to Storage Tank Assembly (1.24)

CHANGE VERIFIED ON:

CHANGE ORDER REQUIRED? X YES ____ NO

PLAN SHEETS REVISED: 5, 17, 18, 19

Signature: Signature: Date:_____

PROJECT ENGINEER: CHUCK A. PIGEON, P.E. **CONTRACTOR**: Pave-Rite, Inc.

- ☐ ENGINEER COPY
- ☐ CONTRACTOR COPY
- ☐ OWNER COPY
- ☐ INSPECTOR COPY

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)


PHILIPS
NEW ELECTRIC VALVE CONTROL PANEL LOCATION.

Neptune Box
A/C outlet
rags. lights
MAIN DISCONNECT
INTERRUPTOR PRINCIPAL



MINIMUM REQUIRED VISIBILITY STANDARD FOR MAKING PRINTS & COPIES

100%	85%	68%	51%	34%	17%	0%

Graphic Scale
1" = 20'

SCALES:
HORIZONTAL: 1" = 20'
VERTICAL: 1" = 4'

DATE

CHUCK A. PIGEON
PROFESSIONAL ENGINEER #37338
STATE OF FLORIDA

W. GROVER CLEVELAND BLVD
PLAN AND PROFILE 1

PREPARED FOR
CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS

SECTIONS: 21, 28 & 29, TOWNSHIP 19 SOUTH, RANGE 18 EAST, CITRUS COUNTY, FLORIDA

NO.	DATE:	REVISIONS:
1	05.06.21	REVISED WATERMAIN ALIGNMENT AND CONNECTION

SCALE: AS SHOWN
DATE: 03/16/2020
CHECKED: CAP
DRAWN: JDL
FIELD BOOK: –
PAGE: –
DATUM: FLB3.WF
FILE NO.: 222.15.000
JOB NO.: 222.15
SHEET: 05 OF 20

Pigeon - Roberts & Associates, LLC
925 S.E. 17th Street Suite A Ocala, Florida 34471
CIVIL ENGINEERS • PLANNERS (352) 861-7799 voice
SURVEYORS & MAPPERS (352) 861-7709 fax
REGISTRATION NUMBERS:
ENGINEERING NO. 28531 • SURVEYING & MAPPING LB NO. 7481

File No.
222.15.000

Job No.
222.15

05 of 20

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

Plotted: 6/9/2021 10:00:45 AM : Mitchell Chauncey

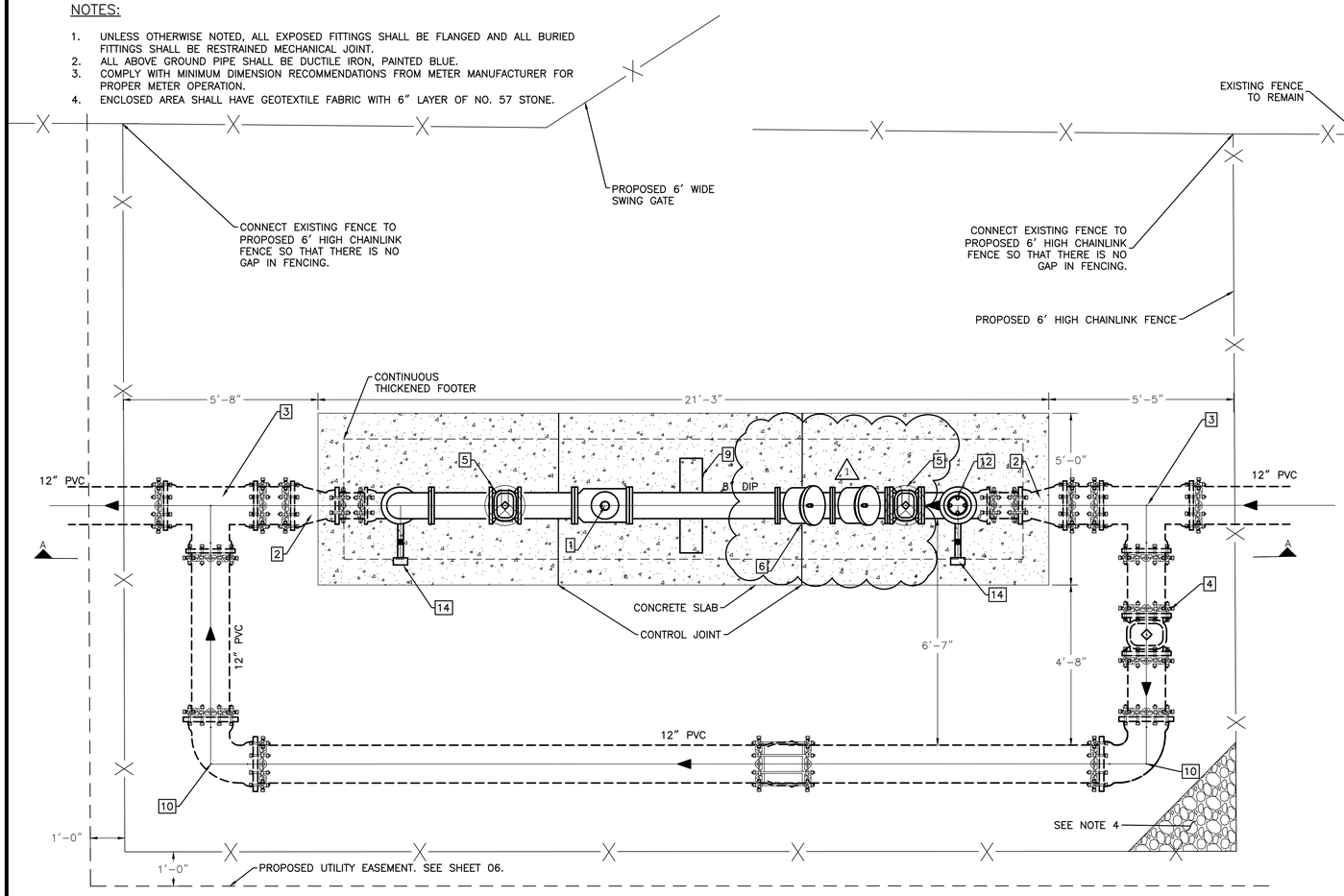
T:\222 Citrus Co\15 Grover Cleveland WM to HSWD\Construction_dwg_PE\PLAN AND PROFILE WEST_Rev1.dwg : Copyright 2021 Pigeon–Roberts & Associates, LLC. – All Rights Reserved
05 PLAN AND PROFILE 1

MINIMUM REQUIRED VISIBILITY STANDARD FOR MAKING PRINTS & COPIES

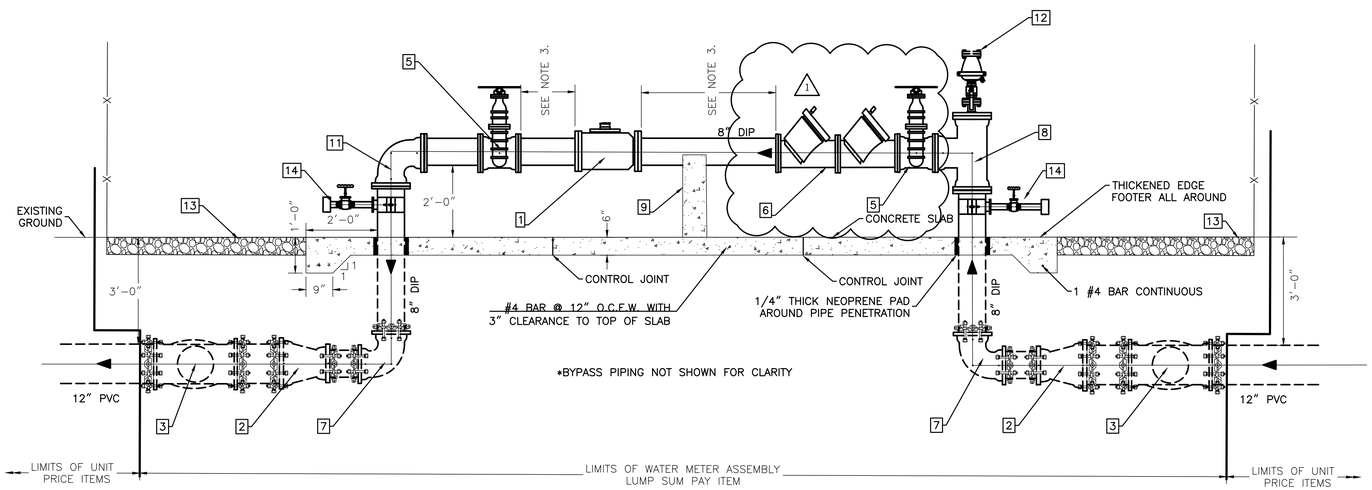
100%	85%	68%	51%	34%	17%	0%

NOTES:

1. UNLESS OTHERWISE NOTED, ALL EXPOSED FITTINGS SHALL BE FLANGED AND ALL BURIED FITTINGS SHALL BE RESTRAINED MECHANICAL JOINT.
2. ALL ABOVE GROUND PIPE SHALL BE DUCTILE IRON, PAINTED BLUE.
3. COMPLY WITH MINIMUM DIMENSION RECOMMENDATIONS FROM METER MANUFACTURER FOR PROPER METER OPERATION.
4. ENCLOSED AREA SHALL HAVE GEOTEXTILE FABRIC WITH 6" LAYER OF NO. 57 STONE.



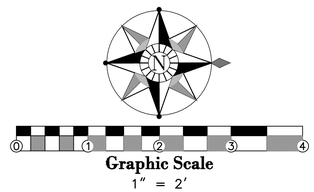
PLAN



ELEVATION (SECTION A-A)

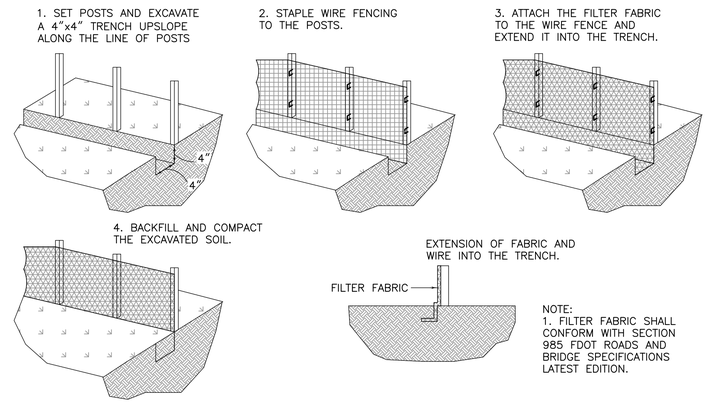
METER ASSEMBLY DETAIL

SCALE: 1"=2'



Graphic Scale

1" = 2'



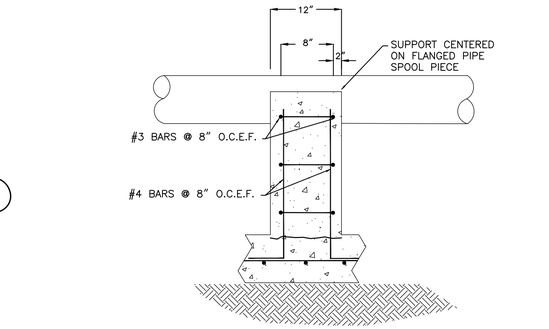
NOTE:
1. FILTER FABRIC SHALL CONFORM WITH SECTION 985 FDOT ROADS AND BRIDGE SPECIFICATIONS LATEST EDITION.

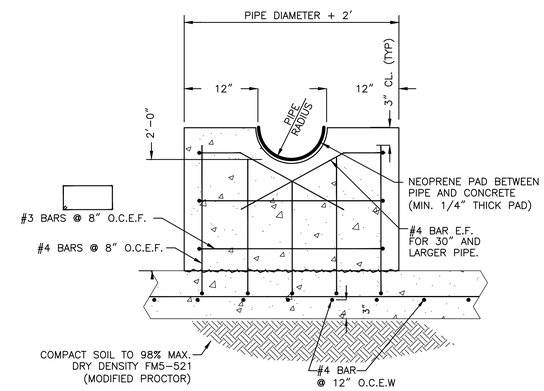
CONSTRUCTION DETAILS FOR SILT FENCES

(D-909)
NOT TO SCALE

KEY NOTES:

1. 8" METER, FL-FL
2. 12"X8" REDUCER, MJ, RJ
3. 12"X12" TEE, MJ, RJ
4. 12" GATE VALVE & BOX, MJ, RJ
5. 8" GATE VALVE, FL-FL
6. ~~CHECK VALVE, FL-FL, LEVER & SPRING~~ DOUBLE CHECK VALVE ASSEMBLY
7. ~~8" 90° BEND, MJ, RJ~~
8. 8"X8" TEE, FL-FL
9. CONCRETE PIPE SUPPORT
10. 12" 90° BEND, MJ, RJ
11. 8" 90° BEND, FL-FL
12. AIR/VACUUM VALVE ASSEMBLY INCLUDING 8" BLIND FLANGE WITH 2" THREADED CONNECTION OF 316 SS PIPE, 2" BALL VALVE, AND 2" COMBINATION AIR RELEASE VALVE
13. 6" NO. 57 STONE WITH GEOTEXTILE FABRIC BELOW
14. 2" SS SADDLE TAP, 2" G.S. PIPE, 2" D.I. GATE VALVE (FNPT) WITH HANDWHEEL OPERATOR, AND 2" CAP, (FNPT)(ELEVATION VIEW SHOWS ROTATED FOR CLARITY)





CONCRETE PIPE SUPPORT

NOT TO SCALE

DATE

CHUCK A. PIGEON
PROFESSIONAL ENGINEER #37338
STATE OF FLORIDA

W. GROVER CLEVELAND BLVD
WATER METER ASSEMBLY DETAILS

PREPARED FOR CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS

SECTION(S):21,28 & 29, TOWNSHIP 19 SOUTH, RANGE 18 EAST, CITRUS COUNTY, FLORIDA

NO.	DATE:	REVISIONS:	APP'D. BY:
1	05.06.21	REVISED BACKFLOW DEVICE	CAP

SCALE:	NOT TO SCALE
DATE:	03/16/2020 CAP
CHECKED:	CAP
DRAWN:	JDL
FIELD BOOK:	
PAGE:	FLB3.WF
DATUM:	
FILE NO.:	222.15
JOB NO.:	222.15

Pigeon - Roberts & Associates, LLC
CIVIL ENGINEERS • PLANNERS
SURVEYORS & MAPPERS
925 S.E. 17th Street
Suite A
Ocala, Florida 34471
(352) 861-7799 voice
(352) 861-7709 fax

REGISTRATION NUMBERS:
ENGINEERING NO. 26531 • SURVEYING & MAPPING LB NO. 7481

File No.
222.15.000

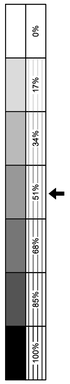
Job No.
222.15

17 of 20

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

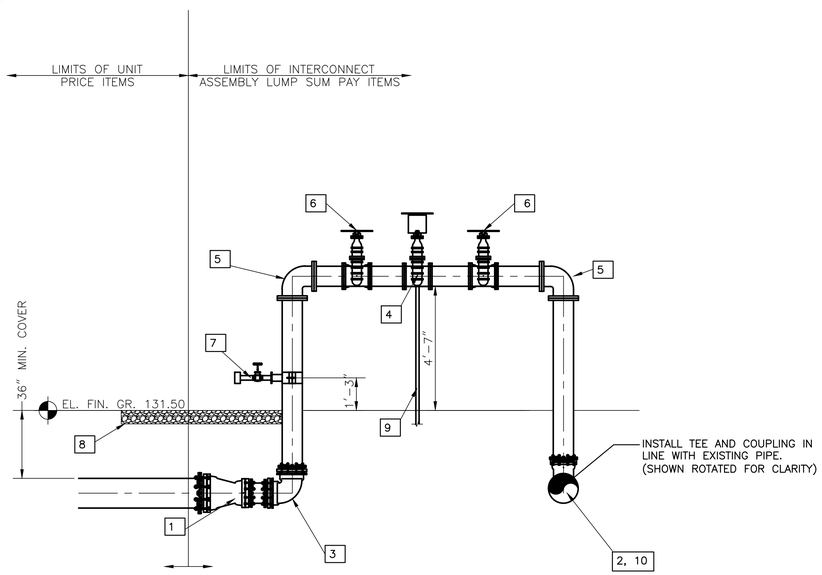
Plotted: 5/10/2021 5:00:56 PM : Marcos Espinosa

PLOTTED



ELECTRICAL AND CONTROL NOTES:

1. MOTORIZED CONTROL VALVE SHALL BE NORMALLY CLOSED.
2. IN THE EVENT OF LOW WATER LEVEL, SIGNAL SHALL BE SENT TO CONTROL VALVE ELECTRIC OPERATOR TO OPEN. THIS WILL BEGIN FILLING THE TANK WITH EMERGENCY WATER SUPPLY.
3. UPON REACHING PUMP ON WATER LEVEL, SIGNAL SHALL BE SENT TO CONTROL VALVE ELECTRIC OPERATOR TO CLOSE. THIS WILL STOP EMERGENCY FLOW TO THE TANK.
4. MANUAL BYPASS GATE VALVE IS PROVIDED FOR MANUAL FILLING OF THE TANK.
5. ELECTRICAL SERVICE SHALL BE PROVIDED FROM THE NORTH SIDE OF THE WATER TREATMENT PLANT SITE.
6. IF AN EXISTING SPARE CIRCUIT BREAKER IS NOT AVAILABLE IN THE EXISTING 120VAC DISTRIBUTION PANEL A NEW 15A SINGLE POLE CIRCUIT BREAKER SHALL BE PROVIDED AND INSTALLED.
7. VALVE CONTROL PANEL TO BE A CUSTOM CONTROL PANEL CONSTRUCTED TO UL508A STANDARDS. THE COMPLETED ASSEMBLY SHALL BE RATED UL TYPE 3R. THE CONTROL PANEL SHALL CONTAIN OVER CURRENT PROTECTION AND CONTROL COMPONENTS TO POWER AND CONTROL THE ELECTRICALLY ACTUATED VALVE. THE VALVE CONTROL PANEL SHALL BE MOUNTED ON A STAINLESS STEEL UNISTRUT RACK OR ALUMINUM EQUIPMENT RACK ADJACENT TO THE VALVE LOCATION.
8. FLOATS SHALL BE NO/NC 3 WIRE FORM C STYLE FLOAT SWITCHES. THE NC CONTACTS SHALL BE UTILIZED IN THE CONTROL PANEL CIRCUIT.
9. CONDUIT SHALL CONTAIN NO MORE THAN THREE (3) 90° BENDS IN A SINGLE RUN.
10. MATCH EXISTING CONDUIT MATERIALS AT GROUND STORAGE TANK. USE EXISTING UNISTRUT TO INSTALL CONDUIT RISER.
11. INSTALL NEW CONDUIT TO GROUND STORAGE TANK TO EXISTING JUNCTION BOX ON ROOF OF DOME. PENETRATE EXISTING JUNCTION BOX WITH NEW CONDUIT CONTAINING CONTROL CONDUCTORS. ROUTE THE NEW FLOAT CABLES INTO THE EXISTING JUNCTION BOX AND SPLICE THE NEW CONTROL CONDUCTORS TO NEW FLOAT SWITCH CABLES.
12. ATTACH FLOAT CABLES TO INSIDE OF DOME HATCH WITH STAINLESS STEEL BOLTS.
13. PROVIDE UNIQUE COLOR CODING OF NEW FLOATS CONSISTENT WITH EXISTING FLOATS.

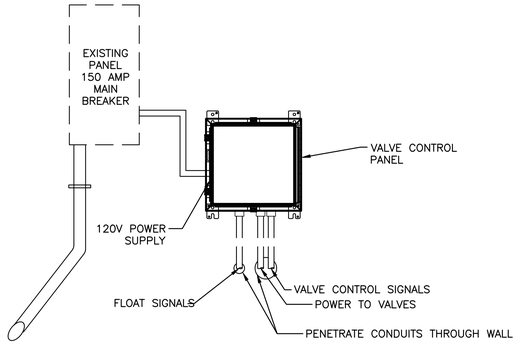


KEY NOTES:

1. 12"X8" REDUCER, MJ, RJ
2. 12"X12"X8" REDUCING TEE, MJ, RJ
3. 8" 90° BEND, MJ, RJ
4. 8" GATE VALVE, FL–FL WITH DIRECT MOUNTED ELECTRIC VALVE ACTUATOR AND TOP HANDWHEEL OPERATOR (ROTOURK MODEL IQ3 OR ENGINEER APPROVED EQUAL)
5. 8" 90° BEND, FL–FL
6. 8" GATE VALVE, FL–FL, HANDWHEEL OPERATOR
7. 2" SS SADDLE TAP, 2" G.S. PIPE, 2" D.I. GATE VALVE (FNPT) WITH HANDWHEEL OPERATOR, AND 2" CAP, FNPT
8. 6" GRAVEL BEDDING WITH GEOTEXTILE (6'X6')
9. 1" G.S. RIGID CONDUIT TO VALVE ACTUATOR MOTOR CONTROL PANEL (36" MIN. BURY DEPTH)
10. 12" COUPLING, MJ, RJ

WATERMAIN INTERCONNECT DETAIL

SCALE: NONE



VALVE CONTROL PANEL EQUIPMENT RACK

SCALE: NONE

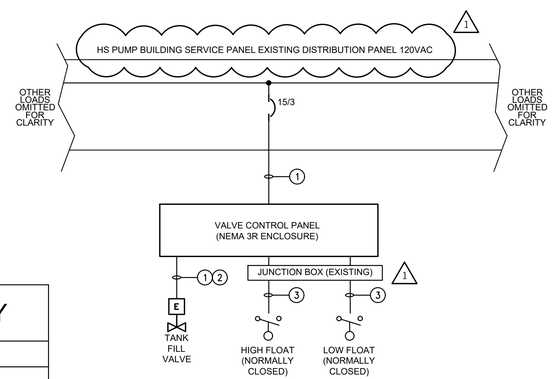
TANK LEVEL ELEVATIONS:

1. OVERFLOW EL = 152.38
2. HWL ALARM EL = 150.00
3. NEW EMERGENCY FILL OFF EL = 148.00*
4. WELL PUMP(S) OFF EL = 148.00
5. WELL PUMP(S) ON EL = 145.00
6. NEW EMERGENCY FILL ON EL = 140.00*
7. LWL ALARM EL = 138.00
8. BOTTOM EL = 128.80

* – NEW FLOAT SETTINGS SHALL BE ADJUSTABLE BY WTP OPERATOR FOR DESIRED EMERGENCY FILL SET POINTS.

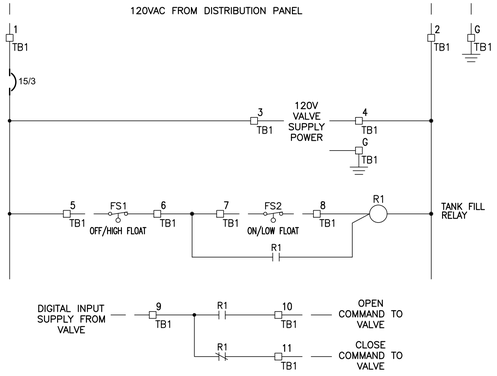
CONDUIT & CONDUCTOR KEY

1	3#12, 1#12 G IN A 1" CONDUIT
2	3#14 IN A 1" CONDUIT
3	MANUFACTURER CABLE, CONDUIT AS REQUIRED
4	4#14 IN A 1" CONDUIT



SINGLELINE DIAGRAM

SCALE: NONE



VALVE CONTROL PANEL SCHEMATIC

SCALE: NONE

DATE

CHUCK A. PIGEON
PROFESSIONAL ENGINEER #37338
STATE OF FLORIDA

W. GROVER CLEVELAND BLVD STORAGE TANK CONNECTION ASSEMBLY DETAILS 1

PREPARED FOR CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS

SECTIONS 21, 28 & 29, TOWNSHIP 19 SOUTH, RANGE 18 EAST, CITRUS COUNTY, FLORIDA

NO.	DATE:	REVISIONS:	APP'D. BY:
1	06.04.21	REV WM INTERCONNECT & ELECTRICAL DETAILS	CAP

SCALE:	AS SHOWN
DATE:	08-21-20
CHECKED:	CAP
DRAWN:	JDL
FIELD BOOK:	
PAGE:	
DATUM:	
FILE NO.:	222.15
JOB NO.:	222.15
SHEET:	18 OF 20

Pigeon - Roberts & Associates, LLC
CIVIL ENGINEERS • PLANNERS
SURVEYORS & MAPPERS
925 S.E. 17th Street
Suite A
Ocala, Florida 34471
(352) 861-7799 voice
(352) 861-7709 fax

REGISTRATION NUMBERS:
ENGINEERING NO. 26531 • SURVEYING & MAPPING LB NO. 7481

File No.
222.15.000

Job No.
222.15

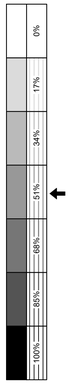
18 of 20

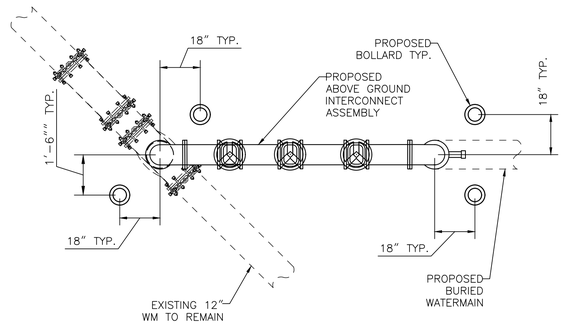
Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

Plotted: 6/9/2021 9:28:24 AM - Mitchell Chauncey

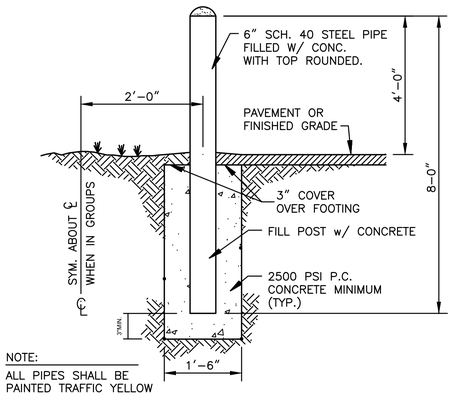
T:\222 Citrus Co\15 Grover Cleveland WM to HSWD\Construction_dwg_PE\STORAGE TANK CONNECTION DETAIL_Rev1.dwg : Copyright 2020 Pigeon-Roberts & Associates, LLC. - All Rights Reserved
18 STORAGE TANK CONNECTION ASSEMBLY DETAILS 1

PLOTTED





BOLLARD LOCATION - PLAN VIEW



NOTE:
ALL PIPES SHALL BE PAINTED TRAFFIC YELLOW

EXTERIOR PIPE BOLLARD

BOLLARD DETAIL
SCALE: NONE

1

W. GROVER CLEVELAND BLVD STORAGE TANK CONNECTION ASSEMBLY DETAIL 2

CHUCK A. PIGEON
PROFESSIONAL ENGINEER #37338
STATE OF FLORIDA
DATE

PREPARED FOR
CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS

SECTIONS 20, 21, 28 & 29, TOWNSHIP 19 SOUTH, RANGE 18 EAST, CITRUS COUNTY, FLORIDA

NO	DATE:	REVISIONS:
1	05.06.21	REVISED WATERMAIN INTERCONNECT DETAIL

SCALE:	AS SHOWN
DATE:	08-21-20
CHECKED:	CAP
DRAWN:	JDL
FIELD BOOK:	
PAGE:	
DATUM:	
FILE NO.:	222.15
JOB NO.:	222.15
SHEET:	19 OF 20

Pigeon - Roberts & Associates, LLC
CIVIL ENGINEERS • PLANNERS
SURVEYORS & MAPPERS
925 S.E. 17th Street
Suite A
Ocala, Florida 34471
(352) 861-7799 voice
(352) 861-7709 fax

REGISTRATION NUMBERS:
ENGINEERING NO. 29531 • SURVEYING & MAPPING LB NO. 7481

File No.
222.15.000

Job No.
222.15

19 of 20

Attachment: CAA # 1 - Rev Signed for BOCC (19790 : W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007)

Plotted: 5/24/2021 11:20:28 AM - Marcos Espinosa

T:\222 Citrus Co\15 Grover Cleveland WM to HSWD\Construction_dwg_PE\STORAGE TANK CONNECTION DETAIL_Rev1.dwg : Copyright 2020 Pigeon-Roberts & Associates, LLC. - All Rights Reserved
19 STORAGE TANK CONNECTION ASSEMBLY DETAIL 2

PLOTTED: 5

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Waste Disposal Account Agreement for Sheffield Structures, Inc.
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Sheffield Structures, Inc. is a business in Citrus County establishing a monthly charge agreement for disposal fees at the Citrus County Central Landfill up to $500.00.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Sheffield Structures, Inc., establishing a monthly charge agreement at the Citrus County Central Landfill for disposal fees up to $500.00.

Board of County Commissioners
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE MANAGEMENT DIVISION
P.O. Box 340, Lecanto, Florida 34460
Telephone: (352) 527-7670 FAX: (352) 527-7672
email: landfillinfo@bocc.citrus.fl.us
TDD Telephone: (352) 527-5303
Citrus Springs/Dunnellon/Inglis/Yankeetown area Toll Free (352) 489-2120

WASTE DISPOSAL ACCOUNT AGREEMENT

THIS WASTE DISPOSAL ACCOUNT AGREEMENT is hereby made and entered into by and between Sheffield Structures, Inc. whose mailing address is: 2023 Hwy 44 W. Inverness, 34453 hereinafter referred to as "COMPANY", and CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY".

WITNESSETH:

WHEREAS, Company is lawfully engaged in business within Citrus County, Florida, and

WHEREAS, County operates a Class I Sanitary Landfill facility located at 230 West Gulf-to-Lake Highway, Lecanto, Florida 34461, and

WHEREAS, Company desires to utilize the Landfill and to establish a monthly account with the County for its Landfill use, and

WHEREAS, County wishes to allow Company to utilize the Landfill and to tender payments to the County at the end of each month for its use of the Landfill.

NOW, THEREFORE, in consideration of the sum of Ten Dollars and No Cents ($10.00) to each in hand paid by the other, the receipt and sufficiency of which is hereby acknowledged by both parties hereto, Company and County agree as follows:

1. Company delivers to County as a security deposit, the sum of **$ 500** in the form of cash deposit or bond issued by an entity acceptable to County. The purpose of this security deposit is to permit County to draw against the deposit in the event of Company's nonpayment. If at any time the Company's charges reach the amount of the deposit, the Company will be placed on a cash only basis.

2. Beginning on the date of this Agreement, County will forward a bill via U.S. Mail to Company at its listed address at the end of each month for charges that accrued during the month. Company's failure to receive the bill does not relieve Company of its obligation to tender payment in the full amount then due and owing County.

Attachment: Sheffield Structures Account Agreement (19827 : Waste Disposal Account Agreement for Sheffield Structures, Inc.)

3. Company shall pay the County all sums then due within twenty-one (21) days of the billing date.

4. Company agrees that in the event it fails to pay the sum shown on its bill within twenty-one (21) days, County may, without prior notice to Company, immediately charge all sums due, against the cash deposit/bond.

5. If County is ever required to draw upon Company's security County may terminate this Agreement and Company will thereafter utilize the Landfill on a cash-only basis.

6. This Agreement may be terminated with or without cause upon thirty (30) days prior written notice to the non-terminating party. In the event the Company desires to terminate this Agreement, County will release Company's security only upon verification that Company's account is then current and there are no other charges then due and owing County.

7. Any right of County to draw upon Company's security will be in addition to, and not in lieu of, any other remedies provided by Florida law.

8. Company shall indemnify, save and hold harmless County and all its officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent act of, or omission of, Company, its agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Company nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Company shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Company under this Agreement may be retained by County until all

Attachment: Sheffield Structures Account Agreement (19827 : Waste Disposal Account Agreement for Sheffield Structures, Inc.)

of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

IN WITNESS WHEREOF, the Parties hereto have caused this Modification to be executed for the use and purposes herein expressed on the 20th day of Dec 2021

Sheffield Structures Inc
Company Name

Witness Brenda K Gallum

By: Scott Sheffield
Its: President

Witness Diana Phillips

Date: 12/20/21

STATE OF FLORIDA
COUNTY OF CITRUS

The foregoing instrument was acknowledged before me by means of ✓ physical presence or __ online notarization, this 20 day of December, 2021, by Scott Sheffield as President for Sheffield Structures Inc who is ✓ personally known to me or who has produced FLDL as identification.

DIANA LEIGH PHILLIPS
Notary Public - State of Florida
Commission # HH 043787
My Comm. Expires Sep 29, 2024
Bonded through National Notary Assn.

Notary Public-State of Florida
Printed Name: Diana Leigh Phillips
Commission No:
Expiration Date:

ATTEST:

Angela Vick

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida.

By: _____
Chairman

Date: _____

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY:

Denise A. Dymond Lyn
County Attorney

Attachment: Sheffield Structures Account Agreement (19827 : Waste Disposal Account Agreement for Sheffield Structures, Inc.)

AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department
SUBJECT:	Forest View & Stonebrook MHP Wastewater System Modifications Project Release of Retainage
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On July 28, 2020 Citrus County and Constantine Constructors, LLC. entered into a construction Agreement, ITB 20-036, for the project known as the Forest View & Stonebrook MHP Wastewater System Modifications Project in the amount of $1,330,735.73. This project consists of the abandonment and demolition of the Forest View & Stonebrook package plants, the construction of a lift station, the retrofitting of a second lift station and the connection to Citrus County's existing force main.

The contractor, Constantine Constructors, LLC., has completed the Forest View & Stonebrook Project. The Project Manager confirms that the project has been successfully completed to satisfaction and requests that the Board approve the project and release of retainage in the amount of $126,282.57 to the contractor.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Accept the completed Forest View & Stonebrook MHP Project and approve the release of retainage in the amount of $126,282.57 to Constantine Constructors, LLC.

Roger G. Ingall

From: Julie Pitts <JPitts@citrusclerk.org>
Sent: Monday, December 20, 2021 11:02 AM
To: Roger G. Ingall
Subject: RE: [EXTERNAL] Forest View & Stonebrook P.O. 82415 Confirmation of Figures

Good morning, Roger.

According to my reconciliation of this contract this morning, $1,262,825.70 has been expensed from purchase orders, $1,136,543.13 has been paid to the vendor, $126,282.57 is being held in retainage and $67,910.03 is the remaining balance of PO 82415.

Please note, that this contract had two PO's issued (81782 & 82415) due to changes to the vendor's information. The amounts listed above includes the total figures from both purchase orders. PO 81782 that has since been closed.

Please let me know if you have any questions or need anything further regarding this.

Thanks!
Julie

From: Roger G. Ingall <ROGER.INGALL@citrusbocc.com>
Sent: Friday, December 17, 2021 9:59 AM
To: Julie Pitts <JPitts@citrusclerk.org>
Subject: [EXTERNAL] Forest View & Stonebrook P.O. 82415 Confirmation of Figures

CAUTION: This email originated from outside of the Clerk's Office. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Julie,
We are awaiting the request for release of retainage from the contractor for this project and I am requesting confirmation of figures.
Please reference

- P.O. 82415
- Project Name: Forest View & Stonebrook Plant Interconnection Project.
- Vendor Name: Constantine Constructors, LLC

Thank you,
Roger

Please Note: *Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure.*

Confidentiality Notice: *This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized*

Attachment: Confirmation of Figures FV & SB (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release of

Board of County Commissioners
DEPARTMENT OF WATER RESOURCES
3600 W. Sovereign Path, Suite 291
Lecanto, Florida 34461
Telephone: (352) 527-7650 Fax: (352) 527-7644
Citrus Springs/Dunnellon/Inglis/Yankeetown area - Toll Free (352) 489-2120
TTY Telephone: (352) 527-5312
www.bocc.citrus.fl.us

MEMORANDUM

To: Julie Pitts, Financial Services Accounting Professional

Through: Christina L. Malmberg, P.E., Utility Planning & Engineering Director
Sharon Watkins, Grant Administrator, Management and Budget

Christina Malmberg Digitally signed by Christina Malmberg DN: C=US, E=christina.malmberg@citrusbocc.com, CN=Christina Malmberg Date: 2022.01.06 08:27:29-05'00'

Sharon Watkins Digitally signed by Sharon Watkins Date: 2022.01.06 11:31:13 -05'0

From: Roger Ingall, Water Resources Planning & Engineering Project Manager

Roger Ingall Digitally signed by Roger Ingall DN: C=US, E=Roger.ingall@citrusbocc.com, CN=Roger Ingall Reason: I have reviewed this docum Date: 2022.01.06 08:31:23-05'00'

Date: January 6, 2022

Re: Request for Release of Retainage to Constantine Constructors, Inc.
PO #82415 – Forest View & Stonebrook Plant Interconnection Project ITB 20-036

The Department of Water Resources, Utilities Planning and Engineering Division is requesting the release of retainage funds to Constantine Constructors, Inc. in the amount of $126,282.57, (One hundred twenty-six thousand two hundred eighty-two dollars and fifty seven cents). On July 28, 2020 the BOCC approved an agreement between Citrus County and Constantine Constructors, Inc. for the abandonment and demolition of the Forest View & Stonebrook package plants, the construction of a lift station, the retrofitting of a lift station and the connection to Citrus County's existing force main.

The project ITB 20-036 was satisfactorily completed and has been accepted by Citrus County Water Resources. The project completion was achieved on October 30th, 2021.

Thank you in advance for your Consideration of this request.

Roger Ingall

Roger Ingall, Water Resources Planning & Engineering Project Manager

Attachment: Memo Final Retainage (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release of Retainage)

Transmittal

To:	Roger Ingall/Project Manager Utility Planning and Engineering, Citrus County, FL Citrus County Board of County Commissioners	**From:**	Dave Marshall, President
Address:	3600 W. Sovereign Path. Ste 291 Lecanto, FL 34461	**Address:**	1988 Lewis Turner Blvd Unit 3 Fort Walton Beach, FL 32547
Phone:	352.527.5457	**Phone:**	850.244.5800
Subject:	ITB 20-036 Forestview & Stonebrook MHP Wastewater System		
Date:	December 23, 2021		

WE ARE SENDING YOU:

X	ATTACHED		SPECIFICATIONS		TRACINGS
	SHOP DRAWINGS	X	DOCUMENTS		CATALOGS
	PRINTS		UNDER SEPARATE COVER VIA:		
	COPY OF LETTER		OTHER:		

QUANTITY	DESCRIPTION
1 ea	Warranty Letter
2 ea	Consent of Surety
1 ea	Final Pay App – Release of retainage
1 ea	Contractor Final Lien Release

IF MATERIAL RECEIVED IS NOT AS LISTED, PLEASE NOTIFY US AT ONCE

REMARKS:

Please call if you have any questions. I can be reached at 850.833.6978.

Thank you,

Dave

1988 LEWIS TURNER BLVD., FORT WALTON BEACH, FL 32547
PHONE: 850.833.6978 FAX: 850.862.5808
DMARSHALL.CCL@GMAIL.COM

Attachment: PA # 15 - Notated with close out docs 2 (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release

Constantine Constructors, LLC

1988 Lewis Turner Blvd.
Unit #3
Fort Walton Beach, FL 32547

850-833-6978

December 23, 2021

Roger Ingall/Project Manager
Utility Planning and Engineering, Citrus County, FL
Citrus County Board of County Commissioners
3600 W. Sovereign Path. Ste 291
Lecanto, FL 34461

Re: ITB 20-036 Forestview & Stonebrook MHP Wastewater System

The undersigned warrants all its work performed in connection with the above project to be free from all defects in material and workmanship for aperiod of (1) year from the date of acceptance of the project by Citrus County Board of County Commissioners and agrees to remedy all defects arising with that period at its expense. The term defects shall not be construed as embracing damage arising frommisuse, negligence, Acts of God, normal wear and tear or failure to followoperating instructions.

Contractor:

Contractor Signature

CONSTANTINE CONSTRUCTORS, LLC
Print Contractors Name

State of Florida
County of Okaloosa

The foregoing instrument was acknowledged before me this 23rd day of December, 20 21 by David G. Marshall, who is personally known to me or has produced AL DL as identification.

Notary Public

Notary Public State of Florida
Robert J Roulund
My Commission HH 066905
Expires 11/24/2024

Attachment: PA # 15 - Notated with close out docs 2 (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

Bond No. 800081905

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

TO OWNER:
(Name and address)
Citrus County, Florida, a political subdivision of the State of Florida, (County)

3600 W. Sovereign Path
Lecanto, FL 34461

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: ITB 20-036 ForestView & Stonebrook MHP Waste Water System

CONTRACT DATED: July 28, 2020

PROJECT:
(Name and address)

ITB 20-036 ForestView & Stonebrook MHP Waste Water System

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

, SURETY,

on bond of
(Insert name and address of Contractor)

Constantine Constructors, Inc.
1988 Lewis Turner Blvd., Unit 1
Fort Walton Beach, FL 32547

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

Citrus County, Florida, a political subdivision of the State of Florida, (County)
3600 W. Sovereign Path
Lecanto, FL 34461

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: December 20, 2021
(Insert in writing the month followed by the numeric date and year.)

Atlantic Specialty Insurance Company
(Surety)

By:
(Signature of authorized representative)

Jeffrey W. Cutshall Attorney-in-Fact
(Printed name and title)

Attest:
(Seal):
Jennifer Barranco

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

G707—1994

Attachment: PA # 15 - Notated with close out docs 2 (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release

Attachment: PA # 15 - Notated with close out docs 2 (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release

[intact] INSURANCE

Power of Attorney

Surety Bond No: 800081905

Principal: Constantine Constructors, Inc.

Obligee: Citrus County, Florida, a political subdivision of the State of Florida, (County)

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Jeffrey W. Cutshall, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **sixty million dollars ($60,000,000)** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this fifth day of March, 2020.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA
HENNEPIN COUNTY

On this fifth day of March, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON DWAN NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2025

_____
Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 20th day of December, 2021.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

_____
Christopher V. Jerry, Secretary

Constantine Constructors

Contractor's Application for Payment No. Final

	Application Period: 10/31/2021 thru 12/23/2021	Application Date: 12/23/2021
To (Owner): Citrus County	From (Contractor): Constantine Constructors	Via (Engineer): Stroud
Project: Forestview MHP & Stonebrook MHP	Contract: Forestview Stonebrook MHP	
Owner's Contract #: ITB 20-036	Contractor's Project No.: 200447.02	Engineer's Project No.: 220-01-17

Approved Change Orders		
Number	Additions	Deductions
TOTALS	$ -	$ -
NET CHANGES BY CHANGE ORDERS	$ -	

1. ORIGINAL CONTRACT PRICE	$	1,330,735.73
2. Net change by Change Orders		
3. Current Contract Price (Line 1 + 2)	$	1,330,735.73
4. TOTAL COMPLETED AND STORED TO DATE	$	1,262,825.70
5. RETAINAGE:		
a. 10% Work Completed	$	-
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5)	$	1,262,825.70
7. LESS PREVIOUS PAYMENTS (Line 8 from prior)	$	1,136,543.13
8. AMOUNT DUE THIS APPLICATION	$	126,282.57
9. BALANCE TO FINISH, PLUS RETAINAGE (Column L on Progress Estimate)		

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Dave Marshall Date: 01 04 2022

Payment of: $ 126,282.57 (Line 8)

is recommended by: Brent A. Heath Digitally signed by Brent A. Heath Date: 2022.01.05 15:15:13 -05'00'

(Engineer) (Date)

Payment of: $ 126,282.57

is approved by: Roger Ingall Digitally signed by Roger Ingall DN: C=US, E=Roger.ingall@citrusbocc.com, CN=Roger Ingall Reason: I have reviewed this document Date: 2022.01.06 07:18:04-05'00'

(Owner) (Date)

Approved by:

Funding Agency (if applicable) (Date)

This Pay App Acct# 9000G-56300
Release of Retainage Request

Total Amount Due This Pay App $126,282.57

Received 1/5/2022 RGI

A	B	C	D	E	F	G	H	I	J	K	L
ITEM NO	ESTIMATED QTY	UNITS	DESCRIPTION OF ITEMS	UNIT PRICE	SCHEDULED VALUE	WORK COMPLETE FROM PREVIOUS APPLICATION (J)	WORK COMPLETE THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN H)	TOTAL COMPLETED STORED TO DATE (G+H+I)	% (G/C)	BALANCE TO FINISH (F-J)
STONEBROOK MHP WASTEWATER SYSTEM MODIFICATIONS											
1	1	LS	Mob/Demob	$ 5,917.35	$ 5,917.35	$ 5,917.35	$ -		$ 5,917.35	100%	$ -
2	1	LS	Construction Survey & Layout	$ 6,704.60	$ 6,704.60	$ 6,704.60			$ 6,704.60	100%	$ -
3	1	LS	MOT	$ 3,352.30	$ 3,352.30	$ 3,352.30	$ -		$ 3,352.30	100%	$ -
4	1	LS	Environmental Protection	$ 3,017.07	$ 3,017.07	$ 3,017.07			$ 3,017.07	100%	$ -
5			F&I PVC Force Main Piping								
	1320	LF	10 inch Dia	$ 28.40	$ 37,488.00	$ 37,488.00			$ 37,488.00	100%	$ -
	865	LF	8 inch Dia	$ 17.19	$ 14,869.35	$ 14,869.35			$ 14,869.35	100%	$ -
6			F&I HDPE Force Main Piping via Directional Boring								
	1360	LF	10 inch Dia	$ 97.45	$ 132,532.00	$ 132,532.00		$ -	$ 132,532.00	100%	$ -
	1531.578	LF	8 inch Dia	$ 76.04	$ 116,461.20	$ 116,461.20			$ 116,461.20	100%	$ -
7			F&I DI Fittings								
	1	EA	10x8 tee	$ 749.61	$ 749.61	$ 749.61			$ 749.61	100%	$ -
	5	EA	10" 45 deg ell	$ 589.15	$ 2,945.75	$ 2,945.75			$ 2,945.75	100%	$ -
	3	EA	10" 22.5 deg ell	$ 588.73	$ 1,766.19	$ 1,766.19			$ 1,766.19	100%	$ -
	9	EA	10" Sleeve	$ 593.72	$ 5,343.48	$ 5,343.48			$ 5,343.48	100%	$ -
	1	EA	10" plug	$ 416.02	$ 416.02	$ 416.02			$ 416.02	100%	$ -
	1	EA	8x8 tee	$ 567.87	$ 567.87	$ 567.87			$ 567.87	100%	$ -
	8	EA	45 deg ell	$ 407.40	$ 3,259.20	$ 3,259.20			$ 3,259.20	100%	$ -
	3	EA	22.5 deg ell	$ 405.32	$ 1,215.96	$ 1,215.96			$ 1,215.96	100%	$ -
	3	EA	11.25 deg ell	$ 394.93	$ 1,184.79	$ 1,184.79			$ 1,184.79	100%	$ -
	8	EA	8" sleeve	$ 438.57	$ 3,508.56	$ 3,508.56			$ 3,508.56	100%	$ -
	1	EA	8" plug	$ 281.43	$ 281.43	$ 281.43			$ 281.43	100%	$ -
8			F&I Gate Valves								
	4	EA	10 inch dia	$ 1,798.09	$ 7,192.36	$ 7,192.36			$ 7,192.36	100%	$ -
	5	EA	8 inch Dia	$ 1,119.36	$ 5,596.80	$ 5,596.80			$ 5,596.80	100%	$ -
9			F&I Joint Restraints								
	40	EA	10 inch jt restraints	$ 128.54	$ 5,141.60	$ 5,141.60			$ 5,141.60	100%	$ -
	50	EA	8" Jt Restraints	$ 71.58	$ 3,579.00	$ 3,579.00			$ 3,579.00	100%	$ -
10	1	EA	F&I 10' Connection	$ 986.90	$ 986.90	$ 986.90		$ -	$ 986.90	100%	$ -
11	5	EA	F&I Air Release Assembly	$ 5,907.80	$ 29,539.00	$ 29,539.00			$ 29,539.00	100%	$ -
12	1	EA	F&I Pig Launch Assembly	$ 8,203.51	$ 8,203.51	$ 8,203.51			$ 8,203.51	100%	$ -
13	1	LS	Demolish Ex Lift Station	$ 16,975.40	$ 16,975.40	$ 16,975.40		$ -	$ 16,975.40	100%	$ -
14	1	LS	F&I Bypass Pumping - Lift Station	$ 9,654.62	$ 9,654.62	$ 9,654.62		$ -	$ 9,654.62	100%	$ -
15	1	LS	F&I Lift Station	$ 223,185.11	$ 223,185.11	$ 223,185.11			$ 223,185.11	100%	$ -
16	1	LS	Demolish Ex WWTP	$ 16,975.40	$ 16,975.40	$ 16,975.40			$ 16,975.40	100%	$ -
17	1	LS	Regrade WWTP and RRIB Site	$ 16,091.04	$ 16,091.04	$ 16,091.04			$ 16,091.04	100%	$ -

18	389	SY	Remove and replace Asphalt Pvmt	$ 61.75	$ 24,020.75	$ 24,020.75	$ -		$ 24,020.75	100%	$ -
19	1265	SY	F&I Bahia Sod	$ 6.70	$ 8,475.50	$ 8,475.50			$ 8,475.50	100%	$ -
20	1000	SY	Remove and replace Concrete Driveway	$ 8.72	$ 8,720.00	$ 8,720.00			$ 8,720.00	100%	$ -
21	50	CY	Route, Replace with Suitable Trench	$ 107.27	$ 5,363.50	$ 5,363.50			$ 5,363.50	100%	$ -
22	50	CY	Foundation Material	$ 107.27	$ 5,363.50	$ 5,363.50			$ 5,363.50	100%	$ -
23	50	CY	Backfill Material	$ 53.64	$ 2,682.00	$ 2,682.00			$ 2,682.00	100%	$ -
24	1	LS	Allowance for Extra Work Authorized by Owner	$ 31,529.53	$ 31,529.53				$ -	0%	$ 31,529.53
25	1	LS	CAA #1	$ 9,385.00	$ 9,385.00	$ 9,385.00			$ 9,385.00	100%	$ -
26	1	LS	CAA #2	$ 1,552.50	$ 1,552.50	$ 1,552.50			$ 1,552.50	100%	$ -
27	1	LS	CAA #3	$ 3,468.47	$ 3,468.47	$ 3,468.47			$ 3,468.47	100%	$ -
28	1	LS	CAA #4	$ 725.00	$ 725.00	$ 725.00			$ 725.00	100%	$ -
29	1	LS	CAA #5	$ 20,293.00	$ 20,293.00	$ 20,293.00			$ 20,293.00	100%	$ -
30	1	LS	CAA #6	$ 3,046.50	$ 3,046.50	$ 3,046.50	$ -		$ 3,046.50	100%	$ -
									$ -		$ -
			Stonebrook SubTotal		**$ 809,326.72**	**$ 777,797.19**	**$ -**	**$ -**	**$ 777,797.19**		**$ 31,529.53**
Forest View MHP Wastewater System Modifications											
1	1	LS	Mob/Demob	$ 1,310.67	$ 1,310.67	$ 1,310.67	$ -		$ 1,310.67	100%	$ -
2	1	LS	Construction Survey & Layout	$ 3,352.30	$ 3,352.30	$ 3,352.30			$ 3,352.30	100%	$ -
3	1	LS	MOT	$ 1,340.92	$ 1,340.92	$ 1,340.92			$ 1,340.92	100%	$ -
4	1	LS	Environmental Protection	$ 3,017.07	$ 3,017.07	$ 3,017.07			$ 3,017.07	100%	$ -
5	20	LF	F&I 8" PVC Sewer Piping	$ 41.12	$ 822.40	$ 822.40			$ 822.40	100%	$ -
6	320	LF	F&I 4" PVC Force Main Piping	$ 53.33	$ 17,065.60	$ 17,065.60			$ 17,065.60	100%	$ -
7	1270	LF	Directional Boring	$ 20.66	$ 26,238.20	$ 26,238.20			$ 26,238.20	100%	$ -
8	1	EA	F&I Sanitary Manholes	$ 10,064.94	$ 10,064.94	$ 10,064.94			$ 10,064.94	100%	$ -
9			F&I D.I. Fittings								
	1	EA	4X4 TEE	$ 235.92	$ 235.92	$ 235.92			$ 235.92	100%	$ -
	1	EA	4" 90 deg Bend	$ 215.55	$ 215.55	$ 215.55			$ 215.55	100%	$ -
	9	EA	4" 45 deg Bend	$ 1,249.55	$ 11,245.95	$ 11,245.95			$ 11,245.95	100%	$ -
	9	EA	4" Sleeve	$ 204.33	$ 1,838.97	$ 1,838.97			$ 1,838.97	100%	$ -
	2	EA	4" Plug	$ 129.13	$ 258.26	$ 258.26			$ 258.26	100%	$ -
10	2	EA	Gate Valves	$ 637.55	$ 1,275.10	$ 1,275.10			$ 1,275.10	100%	$ -
11	16	EA	F&I 4" Joint Restraints	$ 33.43	$ 534.88	$ 534.88			$ 534.88	100%	$ -
12	2	EA	F&I 4" Pipe Connection	$ 195.77	$ 391.54	$ 391.54			$ 391.54	100%	$ -
13	1	EA	F&I 4" Air Release Assembly	$ 5,784.79	$ 5,784.79	$ 5,784.79			$ 5,784.79	100%	$ -
14	1	LS	F&I Lift Station	$ 283,851.22	$ 283,851.22	$ 283,851.22			$ 283,851.22	100%	$ -
15	1	LS	Demolish Ex WWTP	$ 19,274.92	$ 19,274.92	$ 19,274.92			$ 19,274.92	100%	$ -
16	1	LS	Regrade WWTP and RRIB Site	$ 28,159.31	$ 28,159.31	$ 28,159.31			$ 28,159.31	100%	$ -
17	400	CY	F&I Soil Fill	$ 53.64	$ 21,456.00	$ 21,456.00			$ 21,456.00	100%	$ -
18	500	SY	F&I Asphalt Driveway	$ 61.75	$ 30,875.00	$ 29,825.00			$ 29,825.00	97%	$ 1,050.00
19	350	SF	F&I Concrete Driveway Apron	$ 8.72	$ 3,052.00	$ 2,079.00			$ 2,079.00	68%	$ 973.00
20	600	SY	F&I Bahia Sod	$ 6.70	$ 4,020.00	$ 4,020.00			$ 4,020.00	100%	$ -

21	50	CY	Route, Replace with Suitable Trench	$ 107.27	$ 5,363.50	$ 5,363.50			$ 5,363.50	100%	$ -		
22	50	CY	Foundation Material	$ 53.64	$ 2,682.00	$ 2,682.00			$ 2,682.00	100%	$ -		
23	50	CY	Backfill Material	$ 53.64	$ 2,682.00	$ 2,682.00			$ 2,682.00	100%	$ -		
24	1	LS	Allowance for Extra Work Authorized by Owner	$ 34,357.50	$ 34,357.50	$ -			$ -	0%	$ 34,357.50		
25	1	LS	CAA #1	$ 642.50	$ 642.50	$ 642.50	$ -		$ 642.50	100%	$ -		
			Forest View SubTotal	**$ 521,409.01**	**$ 485,028.51**	$ -	$ -		**$ 485,028.51**		**$ 36,380.50**		
			TOTAL SUM	**$ 1,330,735.73**		$ -	$ -		**$ 1,262,825.70**		**$ 67,910.03**		

Attachment: PA # 15 - Notated with close out docs 2 (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release

CONTRACTOR FINAL LIEN RELEASE

STATE OF FLORIDA}
COUNTY OF Okaloosa}

The undersigned Contractor entered into a Construction Contract with *Citrus County Board of County Commissioners* as Owner of the building/facility known as ITB 20-036 Forestview & Stonebrook MHP Wastewater System, which is located at **Citrus County, FL.**

1. Under the Construction Contract, Contractor is to furnish the labor and materials to complete theConstruction Project generally described as ITB 20-036 Forestview & Stonebrook MHP Wastewater System.

Contractor acknowledges receipt of the sum of $ $ 126,282.57 in payment of the progress payment currently due under the Construction Contract and agrees that with such progress payment, Contractor has been paid all sums owing under the Construction Contract as of the date of this document(the "Effective Date").

2. In consideration for such payment, Contractor hereby waives, releases, and discharges (a) all debts or other obligations owing to Contractor under the Construction Contract or in connection with the Construction Project as of the Effective date, and (b) all lien claims that Contractor may now or ever haveunder the Construction Contract or in connection with the Construction Project for labor or materials furnished for the Construction Project prior to the Effective Date, whether contractual, statutory, or constitutional, whether or not evidenced by an affidavit or other written claim, and whether or not filed forrecord.

3. Contractor represents to Owner that (a) all sums owing as of the Effective Date to subcontractorsor laborers employed by Contractor or any subcontractor in connection with the Construction Project have been paid, (b) all materials installed or delivered for installation as part of the Construction Project prior tothe Effective Date have been paid in full, all of which are free and clear of any lien or security interest granted by Contractor or any subcontractor, (c) neither Contractor's rights to payment for the ConstructionProject nor the Construction Contract have been assigned by Contractor, and (d) Contractor has full power and authority to execute this document.

4. Contractor agrees to indemnify, defend with counsel acceptable to Owner, and hold Owner and its lenders harmless against any loss, liability, damage, cost, or expense (including attorney's fees and costs of litigation), or any claim therefore, arising or resulting from the untruth or inaccuracy of any of therepresentations by Contractor herein.

5. Contractor agrees to indemnify, defend with counsel acceptable to Owner, and hold Owner and its lenders harmless against any loss, liability, damage, cost, or expense (including attorney's fees and costs of litigation), or any claim therefore, arising or resulting from the untruth or inaccuracy of any of therepresentations by Contractor herein.

EXECUTED on 23 day of December 2021

CONTRACTOR:

Constantine Constructors, LLC.

By: _____

David G. Marshall

Title: Managing Member, President

State of Florida
County of Okaloosa

The foregoing instrument was acknowledged before me this 23rd day of December, 2021 by David G. Marshall, who is personally known to me or has produced AL DL as identification.

_____
Notary Public

Notary Public State of Florida
Robert J Roulund
My Commission HH 066905
Expires 11/24/2024

Attachment: PA # 15 - Notated with close out docs 2 (19831 : Forest View & Stonebrook MHP Wastewater System Modifications Project Release

AGENDA MEMORANDUM

FROM:	David Pieklik, Economic Development Director
SUBJECT:	Workforce Expansion Incentive Amendment and Juiced Travel
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

A large-scale medical project is considering a location in Lecanto. The project proposes close to 100 jobs and significant capital expenditures. Current incentive programs based on state target industry lists do not incentivize such projects. Healthcare has a tremendous impact on the local economy with more than 6,000 jobs created and millions in revenue.

Secondly, an inaugural signature event -- Juiced For Citrus -- will host a group of site selectors in February. The event will significantly increase exposure and marketability of potential sites for development.

BUDGET IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

An amendment to an existing program created from CARES funds is being proposed that allows more flexibility for capital-intense and high wage-creating projects. Approval of the amendment would allow use of existing funds to support such high impact projects.

Second, request approval to cover travel costs up to $1,000 per attendee for site selectors attending the Juiced For Citrus event. Numerous communities who conduct similar events cover related expenses, and this will ensure competitiveness with project attraction. The reimbursement can come out of a recent grant for marketing and promotion purposes.

Attachment: Workforce Expansion Grant Program AMENDED (19833 : Workforce Expansion Incentive Amendment and Juiced Travel)

CITRUS COUNTY WORKFORCE EXPANSION GRANT

Abstract

The Citrus County Board of County Commissioners will provide a Workforce Expansion Grant for local businesses in Target Industries that increase their workforce after 3/1/2020 and hire at or above prevailing wage for the position; up to $2,000 for each new full-time equivalent position.

CITRUS COUNTY WORKFORCE EXPANSION GRANT

The Workforce Expansion Grant aids local businesses with a physical location in Citrus County. Grants are strictly limited to a qualified new or existing Target Industry business located within Citrus County, including the cities of Inverness and Crystal River. Funds can only be used for businesses to expand their workforce with new hires up to **$42,000** for each new increased Full-Time Equivalent (FTE) position in their workforce after 3/1/2020. Citrus County has limited funding of $300,0000 available for this grant program, which requires no payback from qualifying businesses who receive payments. These funds are considered taxable income; please contact your financial advisor for guidance.

Eligible Businesses – Target Industry applicants

An eligible business for this grant includes the following:

- The qualified Target Industry business has a physical location within Citrus County and has a 2020/202current valid 1 Citrus County Business Tax Receipt (BTR) Certificate, a 2020/2021 City of Crystal River Business Tax Receipt Certificate (BTR), or a 2020/2021 City of Inverness Business Tax Receipt (BTR) Certificate. The business can demonstrate ongoing business operations in Citrus County and increases and retains workers at average annual wages comparable to the current prevailing wage ($38,428). The maximum award grant award increases for Target Industry businesses that increases and retains its workforce with FTE positions having an annual average wage of 115% or higher than the current prevailing wage ($44,000 or more). Additionally, The business is a recognized Qualified Target Industry as defined by the State of Florida and/or Citrus County. Target Industries are identified as certain high wage and investment-creating qualifying industries y in the sectors of Aviation and Aerospace, Cleantech, Corporate Headquarters of 50 or more employees, Defense and Homeland Security, Distribution and Logistics, Financial and Professional Services (banking, investors, wealth management), Information Technology, Life Sciences (biotechnology, medical equipment and pharmaceutical manufacturing), Manufacturing, and any other industry the State and/or County may determine as a Target Industry at a later time.
- Has at least one (1), full-time equivalent (FTE) employee, including the business owner.

High Wage Creators - Non-Target Industry

Under this category, applicants who don't meet Qualified Target Industry criteria are eligible to receive a grant award if the following criteria are met:

- For new and expanding businesses which have a physical location in the county and possess a valid BTR as described above and are recognized as high-wage and high capital investment.
- For new businesses, projects creating at least 75 new jobs with annual average wages of at least $50,000 and more than $10-million in capital investment.
- For expanding businesses, applicants are eligible if at least 50 new jobs are created with average annual wages of at least $50,000, and capital investment is at least $1-million.

Eligible Grant Uses Include:

- The business can demonstrate ongoing business operations in Citrus County.

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- ~~A business that increases and retains its workforce after 3/1/2020 with qualifying positions at wages comparable to the current prevailing wage (currently $38,428), or businesses that hire and retain employees with wages 115% or higher of that level ($44,192 or more) or each full-time equivalent position. At a minimum, all created jobs must be retained from the time they are created to when the final 941 Quarterly Tax Return is submitted, approximately one year.~~

Ineligible Businesses

Businesses ineligible for a Workforce Expansion Grant include:

- Businesses not physically located in Citrus County or~~and~~ not considered a Target Industry or high wage and capital investment creator. Ineligible businesses include any retail, service, hospitality or food establishment, construction or general contractors, home-based businesses, dental and medical offices,~~hospitals and healthcare facilities~~, accounting firms, real estate offices and non-profit organizations.
- Publicly traded companies owned by stockholders who may not be residents and are not involved in the day-to-day operations of the company.
- Businesses with unpaid code enforcement liens or fees due a City and/or the County.
- Businesses with an owner, officer, partner, or principal actor who has a felony, or financial mismanagement conviction within the last two years for which he or she is still serving a sentence (including prison, parole, and probation).
- Businesses without a valid Citrus County issued Business Tax Receipt.

Applicant Criteria and Award Levels

- ~~A business with a current 2020/2021 Citrus County Business Tax Receipt (BTR) Certificate, a 2020/2021 City of Crystal River Business Tax Receipt Certificate (BTR), or a 2020/2021 City of Inverness Business Tax Receipt (BTR) Certificate.~~
- ~~Has at least one (1) full-time equivalent employee, in addition to the business owner.~~
- ~~A local business recognized as a Target Industry that increases its workforce after 3/1/2020 and hires at or above the current county average annual wage ($38,428) are eligible for an award of $1,000 per job. Businesses are eligible for $2,000 for each qualified full-time equivalent position if wages are 115% or more of the current county annual average wage.~~ Businesses identified as Qualified Target Industries meeting the minimum wage thresholds are eligible for $1,000 per eligible FTE job, while QTI businesses exceeding 115% or more of the eligible wage threshold will receive $2,000 per eligible FTE job. QTI or High Wage and Capital Investment businesses that create job with average annual wages of $50,000 will receive $4,000 per eligible FTE job.

Application Requirements

- A completed and signed IRS W-9 form. You can find this form at: https://www.irs.gov/pub/irs-pdf/fw9.pdf
- A business tax receipt issued by the Citrus County Tax Collector, by the City of Crystal River, or by the City of Inverness.

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Attachment: Workforce Expansion Grant Program AMENDED (19833 : Workforce Expansion Incentive Amendment and Juiced Travel)

- Staffing documentation: The most current 941 Quarterly Tax Return for when a grant application is submitted and subsequent payroll reports showing staffing levels, after which three subsequent 941's and subsequent payroll reports showing staffing levels that include new and retained employees. The reports should detail the hiring of employees at the wage levels described ~~above;~~above, which will help establish hiring levels and job retention duration.

Required Documents:

- W-9 Form
- A ~~2020-2021~~current business tax receipt issued by the Citrus County Tax Collector, by the City of Crystal River, or by the City of Inverness.
- The most current 941 Quarterly Tax Return, with three subsequent 941's for respective reporting periods.
- Payroll reports for all four quarters detailing new and retained hires at or above the prevailing wage for the positions.

Applications will be submitted using a digital online portal. Applicants will be required to digitally sign the application and attest, under penalty of perjury, that all information submitted is truthful. The application can be found at www.citrusbocc.com

Application Process

The Citrus County Workforce Expansion Grant has allotted $300,000 for the program. Funds will be distributed on a first-submitted and eligible application basis. **Please submit your application online in its entirety.** The County may determine further information is necessary to process a grant request and will contact the applicant by email for additional documentation. It is the applicant's responsibility to provide this information as requested. Incomplete applications will not be considered; please submit in its entirety. Applications will be accepted until funds are fully exhausted, whichever occurs first.

Payment process

All ~~E~~eligible businesses approved for an award ~~of $1,000 per qualifying job(s)~~ will receive half of the ~~the~~ payment after the second submitted 941 Quarterly Tax Return and payroll reports have been received, indicating all proposed jobs have been created and retained. The remaining award balance ~~. Businesses approved for $2,000 per qualifying job(s) will receive the first $1,000 per job after the receipt of the second submitted 941 Quarterly Tax Return and payroll reports, with the second payment of $1,000 per qualifying job awarded upon receipt of the fourth 941 Quarterly Tax Return.~~will be given after the fourth and final 941 and payroll report has been provided that indicates all jobs have been created and retained.

Frequently Asked Questions

Q: How is the employee count determined?

A: The employee count is determined by the total number of full-time equivalent employees (FTE's), which includes full time and part time employees, as well as the business owner.

Q: I have multiple businesses, is there a cap to what I can receive?

Attachment: Workforce Expansion Grant Program AMENDED (19833 : Workforce Expansion Incentive Amendment and Juiced Travel)

A: Grant funds are available for each qualifying business based on its federal identification number and expanding their workforce with new hires of $1,000-$42,000 for each new Full Time Equivalent position.

Q: How will I submit my documents to you?
A: Clear legible scans, photos, and screen shots of the required documents can be uploaded.

Q: What if I need help with completing or submitting an application?
A: Please call (352) 527-5207 or email cares@citrusbocc.com

Q: I operate a franchise, am I eligible to apply?
A: Provided the franchise is a Target Industry, independently owned, not publicly traded, and meets all other qualifications, you would be eligible for the program.

Q: What happens if I do not include all the required documents, when I submit my application?
A: Only submit your application when you can provide the required documents. Applications will only be considered when they are submitted in their entirety; incomplete applications will not be processed.

Q: Who issues a Business Tax Receipt (BTR) in Citrus County?
A: A Business Tax Receipt (BTR) is purchased by the Citrus County Tax Collector, the City of Crystal River, or the City of Inverness.
Please click on the following links for more information on BTRs:

Citrus County Tax Collector BTR link:
https://www.citrustc.us/services/business-tax-receipts/

City of Crystal River BTR link:
https://www.crystalriverfl.org/sites/default/files/fileattachments/community_services/page/4461/business_tax_receipt_information_2019.pdf

City of Inverness BTR link:
https://www.inverness-fl.gov/DocumentCenter/View/4756/BTR-PAGE-1?bidId=

Q: What if my business operates in Citrus County, but is foreign owned?
A: Foreign-owned companies can apply if they are registered as a Citrus County business with a business tax receipt and meet all other qualifications.

Q: What is a W-9 Form?
A: A W-9 form provides your correct Taxpayer Identification Number (TIN) to the person who is required to file an information return with the IRS to report on income paid to your organization.
Please see below web link for more information on a W-9 form to reference:
https://www.irs.gov/pub/irs-pdf/fw9.pdf

Attachment: Workforce Expansion Grant Program AMENDED (19833 : Workforce Expansion Incentive Amendment and Juiced Travel)

Q: Can I apply in person or by mail?

A: No. The application must be completed online. Submit only once you can provide all the required documents

Attachment: Workforce Expansion Grant Program AMENDED (19833 : Workforce Expansion Incentive Amendment and Juiced Travel)

AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Library Services and Technology Act Grant
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

This Library Services & Technology Act (LSTA) Grant is being administered by the Florida Department of State's Division of Library and Information Services. This Federal Grant program provides for innovation and programming grants for public libraries in Florida. Citrus County Libraries will receive $9,455. No matching funds required.

This grant will provide funding for additional equipment and supplies to support existing programs. The desired outcomes of these programs are to better meet the needs of traditional library users that attend library programs in order to: 1) learn new technology skills, 2) increase their socialization and 3) gain access to equipment they would not typically have the opportunity to use.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

No matching funds required.

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the Library Services and Technology Act Grant Agreement between the State of Florida, Department of State and Citrus County, Florida for grant number 21-LSTA-B-01 in the amount of $9,455. No matching funds required.

PROJECT NUMBER 21-LSTA-B-01

LIBRARY SERVICES AND TECHNOLOGY ACT GRANT AGREEMENT BETWEEN THE STATE OF FLORIDA, DEPARTMENT OF STATE AND Citrus County, Florida for and on behalf of Citrus County Library System

This Agreement is by and between the State of Florida, Department of State, Division of Library and Information Services, hereinafter referred to as the "Division," and the Citrus County, Florida for and on behalf of Citrus County Library System hereinafter referred to as the "Subgrantee."

The Subgrantee has met all eligibility requirements and has been awarded a Library Services and Technology Act Grant (CFDA 45.310) by the Division: grant number **21-LSTA-B-01** for the project "**Mobile Maker Space** " in the amount of **$9,455**. Federal funds are provided through the Library Services and Technology Act under Florida's long-range plan approved by the Institute of Museum and Library Services. State of Florida authority for this grant has been appropriated in the FY 2021-2022 General Appropriations Act on line 3095. The Division, as administrator of federal funds in accordance with Section 257.12, *Florida Statutes*, has the authority to administer this grant. By reference, the application and any approved revisions are hereby made a part of this agreement.

In consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. Grant Purpose. This grant shall be used exclusively for the "Mobile Maker Space ," the public purpose for which these funds were awarded:

a) The Subgrantee shall perform the following **Scope of Work**:

The Citrus County Library System will expand Maker Space programming started in 2019. With new maker space services, the library system seeks to better meet the needs of traditional library users that attend library programs that want to: 1) learn new technology skills, 2) increase their socialization and 3) gain access to equipment they would not typically have the opportunity to use. In addition, the library system would also like to target library users who are unable to visit the library as frequently due to temporary or long-term health restrictions, and to increase the knowledge and confidence in our staff by giving them access to new technology to help bolster their ability to provide high quality programming to the community.

The Citrus County Library System will reach these goals by: 1) offering monthly sewing classes and open sewing labs, 2) offering new crafting programs, 3) offering take and make projects that utilize new equipment and 4) offering increased training opportunities to staff on new equipment.

All tasks associated with this project, will be performed by September 30, 2022.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

b) The Subgrantee agrees to provide the following **Deliverables** related to the Scope of Work for payments to be awarded.

#	Payment Type	Deliverable Description	Documentation	Payment Amount
1	Fixed Price	Citrus County Public Library System will have: 1. Created an outcome-based assessment tool that is appropriate for each impacted activity of the project (Instructional Program for Library Workforce/Questionnaire for Library Workforce about a Resource). 2. Purchased equipment as described in the equipment and other sections of the budget.	To document evidence of completion of the deliverables Citrus County Public Library System will: 1. Provide examples of the required outcome-based evaluation questions, along with written details of when and where the survey questionnaires will be used. 2. Provide invoices for the purchases.	$4,728
2	Fixed Price	Citrus County Public Library System will have: 1. Provided five (5) sewing classes (youth or adult). 2. Provided three (3) Maker themed classes. 3. Compiled statistics to date on responses provided to the project activity evaluations.	To document evidence of completion of the deliverables Citrus County Public Library System will provide: 1. A report showing the number of trainings held, the dates offered, topics and attendance. 2. A report showing the responses to the outcome-based evaluation questions in the assessment tool and the internal analysis of those responses.	$4,727
Totals				**$9,455**

c) The Subgrantee has provided an Estimated Project Budget (which is incorporated as part of this Agreement and titled Attachment A). All expenditures for this agreement shall be in accordance with this budget.

2. Length of Agreement. This Agreement shall begin on **August 6, 2021** and shall end **September 30, 2022** unless terminated in accordance with the provisions of Section 38 of this Agreement.

3. Expenditure of Grant and Matching Funds. The Subgrantee shall only obligate or expend grant or matching funds during the length of the agreement. No costs incurred after the ending date of the Agreement or other termination of the Agreement shall be allowed.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

4. **Contract Administration.** The parties are legally bound by the requirements of this agreement. Each party's contract manager, named below, will be responsible for monitoring its performance under this Agreement and will be the official contact for each party. Any notice(s) or other communications in regard to this agreement shall be directed to or delivered to the other party's contract manager by utilizing the information below. Any change in the contact information below should be submitted in writing to the contract manager within 10 days of the change.

   For the Division of Library and Information Services:

   David Beach, Library Program Specialist
   Florida Department of State
   R.A. Gray Building
   Mail Station #9D
   500 South Bronough Street
   Tallahassee, Florida 32399-0250
   Phone: 850.245.6630
   Facsimile: 850.245.6643
   Email: david.beach@dos.myflorida.com

   For the Subgrantee:

   Adam Chang,
   Citrus County Library System
   425 West Roosevelt Boulevard Beverly Hills Florida 34465-4281
   Phone: 352.513.5960
   Email: adam.chang@citruslibraries.org

5. **Grant Payments.** All grant payments are requested by submitting a Payment Request. Payment Requests and supporting documentation must be submitted on the DOS Grants System at dosgrants.com.The total grant award shall not exceed $9,455 which shall be paid by the Division in consideration for the Subgrantee's minimum performance as set forth by the terms and conditions of this Agreement. The grant payment schedule is outlined below:

   a) All payments will be made in the amounts identified with the Deliverables in Section 1 of this Agreement.

   b) All payments will be made in accordance with the completion of those Deliverables.

6. **Electronic Payments.** The Subgrantee can choose to use electronic funds transfer (EFT) to receive grant payments. All Subgrantees wishing to receive their award through EFT must submit a Vendor Direct Deposit Authorization form (form number DFS-AI-26E rev 6/2014), incorporated by reference, to the Florida Department of Financial Services. If EFT has already been set up for your organization, you do not need to submit another authorization form unless you have changed bank accounts. To download this form visit myfloridacfo.com/Division/AA/Forms/DFS-A1-26E.pdf. The form also includes tools and information that allow you to check on payments.

7. **Florida Substitute Form W-9.** A completed Substitute Form W-9 is required from any entity that receives a

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

payment from the State of Florida that may be subject to 1099 reporting. The Department of Financial Services (DFS) must have the correct Taxpayer Identification Number (TIN) and other related information in order to report accurate tax information to the Internal Revenue Service (IRS). To register or access a Florida Substitute Form W-9 visit flvendor.myfloridacfo.com. If the Subgrantee has not previously submitted a copy of the Subgrantee's Florida Substitute Form W-9, a copy must be submitted with the executed Agreement.

8. **Changes to Project.** Should the Subgrantee wish to make changes to the outcomes, Scope of Work, equipment to be purchased, key personnel, expenditures or deliverables, the Subgrantee must request permission to revise the project. This is done by submitting a Change Request. Changes within a budget category that are more than ten percent (10%) of the award or that move funds from one budget category to another require submission of a Change Request. Approval must be obtained from the Division before the changes are implemented in the project. Approval will be granted for changes that are consistent with the intent of the approved application or prior Change Requests. Changes to the project must be requested using the Change Request in the DOS Grants System at dosgrants.com.

9. **Amendment to Contract.** Either party may request modification of the provisions of this Agreement by filing a Change Request with the Division. The Change Request must be submitted using the DOS Grants System at dosgrants.com. Changes that are agreed upon shall be valid only when amended in writing, signed by each of the parties and attached to the original of this Agreement. If changes are implemented without the Division's written approval, the organization is subject to noncompliance, the grant award is subject to partial or complete refund to the State of Florida and this agreement is subject to termination.

10. **Financial Consequences.** The Department shall apply the following financial consequences for failure to perform the minimum level of services required by this Agreement in accordance with Sections 215.971 and 287.058, *Florida Statutes*:

    Payments will be withheld if the Deliverables identified in Section 1 of this Agreement are not satisfactorily completed.

11. **Grant Reporting Requirements.** The Subgrantee must submit a Mid-Year Report on or by **January 31, 2022**. The Mid-Year report must be submitted using the DOS Grants System at dosgrants.com. At the completion of the project, the Subgrantee must submit a Final Report on or by **November 1, 2022**. The Final Report must be submitted using the DOS Grants System at dosgrants.com.

12. **Matching Funds.** If a project is awarded less than $10,000 ($0-$9,999) in grant funds or is a statewide project administered by a local organization as part of a Division statewide program, no matching funds are required. All other projects must provide local matching funds that equal a minimum of one-third (1/3) of the amount of federal grant funds awarded. Upon request, the Division will waive the financial matching requirements on grants for libraries located in counties or communities with rural status in compliance with Sections 288.0656 and 288.06561, *Florida Statutes*.

    In addition, the following are not allowed as matching expenditures:

    - Other federal grant funds.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

- Volunteer time.

13. **Grant Completion Deadline.** The grant completion deadline is **September 30, 2022**. The Grant Completion Deadline is the date by which all grant and matching funds have been expended in accordance with the work described in the Scope of Work as detailed in the Estimated Project Budget.

14. **Acknowledgement of Grant Funding.** Both the Institute of Museum and Library Services (IMLS) and the Division require public acknowledgement of Library Services and Technology Act (LSTA) grant funding for activities and publications supported by grant funds. Any announcements, information, press releases, publications, brochures, videos, webpages, programs, etc. created as part of an LSTA project must include an acknowledgment that LSTA funds were used to create them.

    Use the following text:

    > "This project was funded under the provisions of the Library Services and Technology Act from the Institute of Museum and Library Services. Florida's LSTA program is administered by the Department of State's Division of Library and Information Services."

    Additionally, when the subgrantee issues statements, press releases, requests for proposals, bid solicitations and other documents describing the programs funded in whole or in part with federal money, all of the following must be clearly stated:

    1. Percentage and dollar amount of the total costs of the program or project which will be financed with federal government money.
    2. Percentage and dollar amount of the total costs of the project or program financed with state government money.
    3. Percentage and dollar amount of the total costs of the project or program financed with local government money.
    4. Percentage and dollar amount of the total costs of the program or project financed with other non-governmental money.

15. **Grant Expenditures.** The Subgrantee agrees to expend all grant funds received under this agreement solely for the purposes for which they were authorized and appropriated. Expenditures shall be in compliance with the state and federal guidelines for allowable project costs. State guidelines for allowable costs are outlined in the Department of Financial Services' Reference Guide for State Expenditures (as of January 2020), incorporated by reference, which are available online at https://www.myfloridacfo.com/division/aa/manuals/documents/ReferenceGuideforStateExpenditures.pdf. Federal guidelines for allowable costs can be found at gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200-subpartE.pdf in 2 *CFR* Part 200, Subpart E – Cost Principles (as of September 2019), incorporated by reference.

    In addition, the following are not allowed as grant expenditures:

    a) Construction. Funds may not be used to build, remodel or expand library facilities. However, they may be used to retrofit a building to accommodate technologies (e.g., wiring).

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

b) Audits. If the Subgrantee's governing entity has received less than $750,000 in federal funds, LSTA funds may not be used to cover audit costs.

c) Food. Although food may be served at a program being paid for with grant funds, the food may not be purchased with grant or matching funds.

d) Motor vehicles. Grant funds may not be used for the purchase or continuous lease of motor vehicles.

16. Travel Expenses. The Subgrantee must pay any travel expenses, from grant or local matching funds, in accordance to the provisions of Section 112.061, *Florida Statutes*.

17. Equipment Purchased With Grant Funding. Before the Subgrantee can purchase any equipment with a purchase price of more than $5,000 (per item), the Division must request approval from the Institute of Museum and Library Services. The Subgrantee will be notified once the approval has been obtained.

18. Unobligated and Unearned Funds and Allowable Costs. In accordance with Section 215.971, *Florida Statutes*, the Subgrantee shall refund to the State of Florida any balance of unobligated funds which has been advanced or paid to the Subgrantee. In addition, funds paid in excess of the amount to which the Subgrantee is entitled under the terms and conditions of the agreement must be refunded to the state agency. Further, the Subgrantee may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period. Expenditures of state and federal financial assistance must be in compliance with the laws, rules and regulations applicable to expenditures of funds. For state funds, guidelines for allowable costs are outlined in the Department of Financial Services' Reference Guide for State Expenditures (as of January 2020) https://www.myfloridacfo.com/division/aa/manuals/documents/ReferenceGuideforStateExpenditures.pdf), incorporated by reference. For federal funds, guidelines for allowable costs can be found gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200-subpartE.pdf in 2 *CFR* Part 200, Subpart E – Cost Principles (as of September 2019), incorporated by reference.

19. Repayment. All refunds or repayments to be made to the Department under this agreement are to be made payable to the order of "Department of State" and mailed directly to the following address: Florida Department of State, Attention: David Beach, Library Program Specialist, Division of Library and Information Services, 500 South Bronough Street, Mail Station #9D, Tallahassee, FL 32399. In accordance with Section 215.34(2), *Florida Statutes*, if a check or other draft is returned to the Department for collection, Subgrantee shall pay to the Department a service fee of $15.00 or five percent (5%) of the face amount of the returned check or draft, whichever is greater.

20. Single Audit Act. Each Subgrantee, other than a Subgrantee that is a state agency, shall submit to an audit pursuant to the federal Single Audit Act, 2 Code of Federal Regulations Part 200, Subpart F – Audit Requirements (gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200.pdf (as of September 2019)), incorporated by reference. See Attachment B for additional information regarding this requirement. If a Subgrantee is not required by law to conduct an audit in accordance with the Florida Single Audit Act because it did not expend at least $750,000 in state financial assistance, it must submit a Financial Report on its operations pursuant to Section 218.39, *Florida Statutes* within nine months of the close of its fiscal year.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

21. **Retention of Accounting Records.** Financial records, supporting documents, statistical records and all other records, including electronic storage media pertinent to the Project, shall be retained through June 30, 2029. If any litigation or audit is initiated or claim made, the records shall be retained until June 30, 2029 or five fiscal years after the litigation, audit or claim has been completed and all issues arising from it have been resolved, whichever is later.

22. **Obligation to Provide State Access to Grant Records.** The Subgrantee must make all grant records of expenditures, copies of reports, books, and related documentation available to the Division or a duly authorized representative of the State of Florida for inspection at reasonable times for the purpose of making audits, examinations, excerpts and transcripts.

23. **Obligation to Provide Public Access to Grant Records.** The Division reserves the right to unilaterally cancel this Agreement in the event that the Subgrantee refuses public access to all documents or other materials made or received by the Subgrantee that are subject to the provisions of Chapter 119, *Florida Statutes*, known as the *Florida Public Records Act*. The Subgrantee must immediately contact the Division's Contract Manager for assistance if it receives a public records request related to this Agreement.

24. **Noncompliance.** Any Subgrantee that is not following Florida statutes or rules, the terms of the grant agreement, Florida Department of State (DOS) policies and guidance, local policies or other applicable law, or that has not submitted required reports or satisfied other administrative requirements for other Division of Library and Information Services grants or grants from any other DOS Division will be in noncompliance status and subject to the DOS Grants Compliance Procedure. DOS Divisions include the Division of Arts and Culture, the Division of Historical Resources, the Division of Elections and the Division of Library and Information Services. Grant compliance issues must be resolved before a grant award agreement may be executed and before grant payments for any DOS grant may be released.

25. **Accounting Requirements.** The Subgrantee must maintain an accounting system that provides a complete record of the use of all project funds as follows:

    a) The accounting system must be able to specifically identify and provide audit trails that trace the receipt, maintenance and expenditure of project funds.

    b) Accounting records must adequately identify the sources and application of funds for all grant activities and must classify and identify grant funds by using the same budget categories that were approved in the grant application. If Subgrantee’s accounting system accumulates data in a different format than the one in the grant application, subsidiary records must document and reconcile the amounts shown in the Subgrantee’s accounting records to those amounts reported to the Division.

    c) An interest-bearing checking account or accounts in a state or federally chartered institution may be used for revenues and expenses described in the Scope of Work and detailed in the Estimated Project Budget.

    d) The name of the account(s) must include the grant award number.

    e) The Subgrantee's accounting records must have effective control over and accountability for all funds, property and other assets.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

f) Accounting records must be supported by source documentation and be in sufficient detail to allow for a proper pre-audit and post-audit (such as invoices, bills and canceled checks).

26. Availability of Grant Funds. The State of Florida's performance and obligation to pay grant funds under any Agreement are contingent upon an annual appropriation by the Florida Legislature and upon an annual appropriation of the U.S. Congress. In the event that the state or federal funds upon which this Agreement is dependent are withdrawn, this Agreement will be automatically terminated, and the Division shall have no further liability to the Subgrantee beyond those amounts already expended prior to the termination date. Such termination will not affect the responsibility of the Subgrantee under this Agreement as to those funds previously distributed. In the event of a state revenue shortfall, the total grant may be reduced accordingly.

27. Excluded or Disqualified. The Subgrantee certifies that to the best of the Subgrantee's knowledge and belief the Subgrantee and its principals:

a) Are not presently excluded or disqualified (debarment, suspension and other responsibility matters).

b) Have not been convicted within the preceding three years of any of the offenses listed in 45 *CFR* 1185.800(a), (gpo.gov/fdsys/pkg/CFR-2005-title45-vol3/pdf/CFR-2005-title45-vol3-part1185-subpartH.pdf (as of September 2019)) incorporated by reference, or had a civil judgment rendered against them for one of those offenses within that time period.

c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in 45 *CFR* 1185.800(a) (gpo.gov/fdsys/pkg/CFR-2005-title45-vol3/pdf/CFR-2005-title45-vol3-part1185-subpartH.pdf (as of September 2019)), incorporated by reference.

d) Have not had one or more public transactions (federal, state or local) terminated within the preceding three years for cause or default.

e) Will comply with 45 *CFR* Part 1185 Subpart C (Responsibilities of Participants Regarding Transactions) (gpo.gov/fdsys/pkg/CFR-2005-title45-vol3/pdf/CFR-2005-title45-vol3-part1185-subpartC.pdf (as of September 2019)), incorporated by reference, and will require similar compliance with Subpart C by persons at the next lower tier with whom the primary tier participant enters into covered transactions.

28. Drug-Free Workplace. The Subgrantee will provide or continue to provide a drug-free workplace by complying with the requirements in 45 *CFR*, Subtitle A, Subchapter A, Part 76, Subpart F, Drug Free Workplace Requirements (Grants) (gpo.gov/fdsys/pkg/CFR-1999-title45-vol1/pdf/CFR-1999-title45-vol1-part76-subpartF.pdf (as of September 2019)), incorporated by reference.

This includes making a good faith effort, on a continuing basis, to maintain a drug-free workplace; publishing a drug-free workplace statement; establishing a drug-free awareness program for employees; taking actions concerning employees who are convicted of violating drug statutes in the workplace; and identifying (either with this application, upon award, or in documents kept on file in the Subgrantee's office) all known workplaces under the award.

29. Lobbying. The Subgrantee will not use any grant funds for lobbying the state legislature, the state judicial

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

branch or any state agency. The Subgrantee will not use any grant funds for lobbying an officer or employee of any federal agency, Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following federal actions:

a) The awarding of any federal contract.

b) The making of any federal grant.

c) The making of any federal loan.

d) The entering into of any cooperative agreement.

e) The extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.

30. Delinquent in Repayment of Federal Debt. The Subgrantee certifies that, to the best of the Subgrantee's knowledge and belief, the Subgrantee is not delinquent in the repayment of any federal debt.

31. Nondiscrimination. As required by the Civil Rights Act of 1964, (eeoc.gov/laws/statutes/titlevii.cfm (as of September 2019)) incorporated by reference, the Rehabilitation Act of 1973 https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title29-section701&num=0&edition=prelim (as of June 2021)), incorporated by reference, the Education Amendments of 1972 (uscode.house.gov/view.xhtml?path=/prelim@title20/chapter38&edition=prelim (as of September 2019)), incorporated by reference, and the Age Discrimination in Employment Act of 1975, as implemented by 45 *CFR* Part 1180.44 (uscode.house.gov/view.xhtml?path=/prelim@title42/chapter76&edition=prelim (as of September 2019)), incorporated by reference, the Subgrantee certifies that the Subgrantee will comply with the following nondiscrimination statutes and their implementing regulations:

a) Title VI of the Civil Rights Act of 1964, as amended (42 *USC* § 2000d et seq.) (https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title42-chapter21-subchapter5&saved=|KHRpdGxlOjQyIHNlY3Rpb246MjAwMGQtNyBlZGl0aW9uOnByZWxpbSk=|||0|false|prelim&edition=prelim (as of June 2021)) incorporated by reference, which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity receiving federal financial assistance;

b) Section 504 of the Rehabilitation Act of 1973, as amended (29 *USC* § 701 et seq.) uscode.house.gov/view.xhtml?path=/prelim@title29/chapter16/&edition=prelim (as of September 2019)), incorporated by reference, which prohibits discrimination on the basis of disability in federally-assisted programs;

c) Title IX of the Education Amendments of 1972, as amended (20 *USC* §§ 1681-83, 1685-86), (uscode.house.gov/view.xhtml?path=/prelim@title20/chapter38&edition=prelim (as of September 2019)) incorporated by reference, which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and

d) The Age Discrimination in Employment Act of 1975, as amended (42 *USC* § 6101 et seq.), (uscode.house.gov/view.xhtml?path=/prelim@title42/chapter76&edition=prelim (as of September 2019))

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

incorporated by reference, which prohibits discrimination on the basis of age in federally-assisted programs.

The Subgrantee shall insert a list of similar provisions in all subcontracts for services required by this agreement.

32. Copyright and License. When publications, films or similar materials are developed, directly or indirectly, from a program, project or activity supported with grant funds, Subgrantee (and any of its subcontractors, if applicable) shall grant the Department of State an irrevocable, royalty-free, non-transferable, non-exclusive right and license to reproduce or otherwise use, to make derivative works from, and to display and distribute any copyrighted material developed under this Agreement for any state governmental purpose. The Subgrantee also grants the federal awarding agency a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government purposes:

a) The copyright in any work developed under a grant, subgrant or contract under a grant or subgrant.

b) Any rights of copyright to which the grantee, subgrantee or a contractor purchases ownership with grant support.

The Subgrantee shall include the foregoing paragraph in all of its subcontracts.

33. Independent Contractor Status of Subgrantee. The Subgrantee, if not a state agency, agrees that its officers, agents and employees, in performance of this Agreement, shall act in the capacity of independent contractors and not as officers, agents or employees of the state. The Subgrantee is not entitled to accrue any benefits of state employment, including retirement benefits and any other rights or privileges connected with employment by the State of Florida.

34. Subgrantee's Subcontractors. The Subgrantee shall be responsible for all work performed and all expenses incurred in connection with this Agreement. The Subgrantee may subcontract, as necessary, to perform the services and to provide commodities required by this Agreement. The Division shall not be liable to any subcontractor(s) for any expenses or liabilities incurred under the Subgrantee's subcontract(s), and the Subgrantee shall be solely liable to its subcontractor(s) for all expenses and liabilities incurred under its subcontract(s). The Subgrantee must take the necessary steps to ensure that each of its subcontractors will be deemed to be independent contractors and will not be considered or permitted to be agents, servants, joint venturers or partners of the Division.

35. Liability. The Division will not assume any liability for the acts, omissions to act or negligence of the Subgrantee, its agents, servants or employees; nor may the Subgrantee exclude liability for its own acts, omissions to act or negligence to the Division.

a) The Subgrantee shall be responsible for claims of any nature, including but not limited to injury, death and property damage arising out of activities related to this Agreement by the Subgrantee, its agents, servants, employees and subcontractors. The Subgrantee shall indemnify and hold the Division harmless from any and all claims of any nature and shall investigate all such claims at its own expense. If the Subgrantee is governed by Section 768.28, *Florida Statutes*, it shall only be obligated in accordance with this Section.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

b) Neither the state nor any agency or subdivision of the state waives any defense of sovereign immunity or increases the limits of its liability by entering into this Agreement.

c) The Division shall not be liable for attorney fees, interest, late charges or service fees, or cost of collection related to this Agreement.

d) The Subgrantee shall be responsible for all work performed and all expenses incurred in connection with the project. The Subgrantee may subcontract as necessary to perform the services set forth in this Agreement, including entering into subcontracts with vendors for services and commodities, provided that such subcontract has been approved in writing by the Department prior to its execution and provided that it is understood by the Subgrantee that the Department shall not be liable to the subcontractor for any expenses or liabilities incurred under the subcontract and that the Subgrantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.

36. Strict Compliance with Laws. The Subgrantee shall perform all acts required by this Agreement in strict conformity with all applicable laws and regulations of the local, state and federal law. For consequences of noncompliance, see Section 24, Noncompliance.

37. Breach of Agreement. The Division will demand the return of grant funds already received, will withhold subsequent payments and/or will terminate this agreement if the Subgrantee improperly expends and manages grant funds; fails to prepare, preserve or surrender records required by this Agreement; or otherwise violates this Agreement.

38. Termination of Agreement. The Division will terminate or end this Agreement if the Subgrantee fails to fulfill its obligations herein. In such event, the Division will provide the Subgrantee a notice of its violation by letter and shall give the Subgrantee fifteen (15) calendar days from the date of receipt to cure its violation. If the violation is not cured within the stated period, the Division will terminate this Agreement. The notice of violation letter shall be delivered to the Subgrantee's Contract Manager, personally, or mailed to his/her specified address by a method that provides proof of receipt. In the event that the Division terminates this Agreement, the Subgrantee will be compensated for any work completed in accordance with this Agreement prior to the notification of termination if the Division deems this reasonable under the circumstances. Grant funds previously advanced and not expended on work completed in accordance with this Agreement shall be returned to the Division, with interest, within thirty (30) days after termination of this Agreement. The Division does not waive any of its rights to additional damages if grant funds are returned under this Section.

39. Preservation of Remedies. No delay or omission to exercise any right, power or remedy accruing to either party upon breach or violation by either party under this Agreement shall impair any such right, power or remedy of either party; nor shall such delay or omission be construed as a waiver of any such breach or default or any similar breach or default.

40. Non-Assignment of Agreement. The Subgrantee may not assign, sublicense or otherwise transfer its rights, duties or obligations under this Agreement without the prior written consent of the Division, which shall not unreasonably be withheld. The agreement transferee must demonstrate compliance with the requirements of the project. If the Division approves a transfer of the Subgrantee's obligations, the Subgrantee shall remain liable for all work performed and all expenses incurred in connection with this Agreement. In the event the Legislature

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

transfers the rights, duties and obligations of the Division to another governmental entity, pursuant to Section 20.06, *Florida Statutes* or otherwise, the rights, duties and obligations under this Agreement shall be transferred to the succeeding governmental agency as if it was the original party to this Agreement.

41. Required Procurement Procedures for Obtaining Goods and Services. The Subgrantee shall provide maximum open competition when procuring goods and services related to the grant-assisted project in accordance with Section 287.057, *Florida Statutes*.

a) **Procurement of Goods and Services Not Exceeding $35,000**. The Subgrantee must use the applicable procurement method described below:

1. Purchases Up to $2,500: Procurement of goods and services where individual purchases do not exceed $2,500 do not require competition and may be conducted at the Subgrantee's discretion.

2. Purchases or Contract Amounts Between $2,500 and $35,000: Goods and services costing between $2,500 and $35,000 require informal competition and may be procured by purchase order, acceptance of vendor proposals or other appropriate procurement document.

b) **Procurement of Goods and Services Exceeding $35,000.** Goods and services costing over $35,000 may be procured by either Formal Invitation to Bid, Request for Proposals or Invitation to Negotiate and may be procured by purchase order, acceptance of vendor proposals or other appropriate procurement document.

42. Conflicts of Interest. The Subgrantee hereby certifies that it is cognizant of the prohibition of conflicts of interest described in Sections 112.311 through 112.326, *Florida Statutes* and affirms that it will not enter into or maintain a business or other relationship with any employee of the Department of State that would violate those provisions. The Subgrantee further agrees to seek authorization from the General Counsel for the Department of State prior to entering into any business or other relationship with a Department of State Employee to avoid a potential violation of those statutes.

43. Binding of Successors. This Agreement shall bind the successors, assigns and legal representatives of the Subgrantee and of any legal entity that succeeds to the obligations of the Division of Library and Information Services.

44. Employment of Unauthorized Aliens. The employment of unauthorized aliens by the Subgrantee is considered a violation of Section 274A (a) of the Immigration and Nationality Act (8 USC 1324(a)) (as of September 2019), incorporated by reference. If the Subgrantee knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.

45. Severability. If any term or provision of the Agreement is found to be illegal and unenforceable, the remainder will remain in full force and effect, and such term or provision shall be deemed stricken.

46. Americans with Disabilities Act. All programs and facilities related to this Agreement must meet the standards of Sections 553.501 through 553.513, *Florida Statutes* and the *Americans with Disabilities Act of 1990* (ada.gov (as of September 2019)), incorporated by reference.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

47. Governing Law. This Agreement shall be construed, performed and enforced in all respects in accordance with the laws and rules of Florida. Venue or location for any legal action arising under this Agreement will be in Leon County, Florida.

48. Entire Agreement. The entire Agreement of the parties consists of the following documents:

a) This Agreement.

b) Estimated Project Budget (Attachment A).

c) Florida Single Audit Act Requirements (Attachment B).

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

In acknowledgment of Project Number 21-LSTA-B-01, provided for from funds appropriated in the FY 2021-2022 General Appropriation Act in the amount of $9,455, the Subgrantee hereby certifies that they have read this entire Agreement and will comply with all of its requirements.

Subgrantee:	**Department of State**
Citrus County, Florida	
By: _____	By: _____
Ronald E. Kitchen Jr., Chairman Board of County Commissioners of Citrus County, Florida	Amy L. Johnson, Director Division of Library and Information Services Department of State, State of Florida
_____	_____
Typed name and title	
February 8, 2022	_____
Date	Date
_____	_____
Witness	Witness
February 8, 2022	_____
Date	Date

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

Project Number: 21-LSTA-B-01
Mobile Maker Space

ATTACHMENT A
Estimated Project Budget

Description	Grant Funds	Cash Match	In Kind Match
Supplies			
Cricut Supplies - accessories, cricut access, and cutting materials	$923	$0	$0
Sewing Supplies - General sewing supplies, thread, cutting mats, iron, needles, scissors, and fabrics	$812	$0	$0
3D Printer Filament - Assorted 3D printer filament	$796	$0	$0
Subtotals	*$2,531*	*$0*	*$0*
Other			
Shelving	$344	$0	$0
6 Sewing Machines ($190 each)	$1,140	$0	$0
5 iPads ($299 each)	$1,495	$0	$0
5 Photo Scanners ($199 each)	$995	$0	$0
Cricut Maker	$500	$0	$0
5 iPad cases	$150	$0	$0
Subtotals	*$4,624*	*$0*	*$0*
Equipment			
3D Printer	$2,300	$0	$0
Subtotals	*$2,300*	*$0*	*$0*
Totals	**$9,455**	**$0**	**$0**

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

ATTACHMENT B

FLORIDA SINGLE AUDIT ACT REQUIREMENTS

AUDIT REQUIREMENTS

The administration of resources awarded by the Department of State to the Subgrantee may be subject to audits and/or monitoring by the Department of State as described in this Addendum to the Grant Award Agreement.

Monitoring

In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and section 215.97, *Florida Statutes (F.S.)*, as revised (see Audits below), monitoring procedures may include, but not be limited to, on-site visits by Department of State staff, limited scope audits as defined by 2 *CFR* 2 §200.425, or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of State. In the event the Department of State determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department of State staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

Audits

Part I: Federally Funded

This part is applicable if the recipient is a state or local government or a nonprofit organization as defined in 2 *CFR* §200.90, §200.64, and §200.70.

1. A recipient that expends $750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. Exhibit 1 to this agreement lists the federal resources awarded through the Department of State by this agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of State. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 CFR 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR 200.514, will meet the requirement of this Part.

2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.

3. A recipient that expends less than $750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR 200, subpart F - Audit Requirements. If the recipient expends less than $750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e. the cost of such an audit must be paid from recipient resources obtained

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

from other than federal entities).

Part II: State Funded

This part is applicable if the recipient is a nonstate entity as defined by section 215.97(2),*F.S.*

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of $750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017 and thereafter), the recipient must have a state single or project-specific audit for such fiscal year in accordance with Section 215.97, *F.S.*; Rule Chapter 69I-5 F.A.C., State Financial Assistance; and Chapters Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this agreement indicates state financial assistance awarded through the Department of State by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.

2. For the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), *F.S.* This includes submission of a financial reporting package as defined by Section 215.97(2) *F.S.*, and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.

3. If the recipient expends less than $750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017 and thereafter), an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, is not required. In the event that the recipient expends less than $750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

The Internet web addresses listed below will assist recipients in locating documents referenced in the text of this agreement and the interpretation of compliance issues.

State of Florida Department Financial Services (Chief Financial Officer)
http://www.myfloridacfo.com/

State of Florida Legislature (Statutes, Legislation relating to the Florida Single Audit Act)
http://www.leg.state.fl.us/

Part III: Report Submission

1. Copies of reporting packages for audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and required by PART I of this agreement shall be submitted, when required by 2 CFR 200.512, by or on behalf of the recipient directly to each of the following:
   A. The Department of State via the DOS Grants System at https://dosgrants.com

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

B. The Federal Audit Clearinghouse (FAC) as provided in 2 CFR 200.6 and section 200.512

The FAC's website prides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.

2. Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department of State via the DOS Grants System at https://dosgrants.com

B. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

1. Any reports, management letter, or other information required to be submitted to the Department of State pursuant to this agreement shall be submitted timely in accordance with 2 CFR 200.512, section 215.97 F.S. and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

2. Recipients, when submitting financial reporting packages to the Department of State for audits done in accordance with 2 CFR 200, Subpart F - Audit Requirements or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

Part IV: Record Retention

1. The recipient shall retain sufficient records demonstrating its compliance with the terms of the award(s) and this agreement through June 30, 2029, and shall allow the Department of State, or its designee, the CFO, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of State, or its designee, the CFO, or Auditor General upon request for a period of at least three years from the date the audit report is issued, unless extended in writing by the Department of State.

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

EXHIBIT – 1

FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Florida Department of State, Library Services and Technology Act Grant
CFDA Number 45.310
Award amount: $9,455

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Code of Federal Regulations, Title 2 Grants and Agreements, Revised January 1, 2014
(2 CFR 2)

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS:

If a project requests less than $10,000 ($0-$9,999) in grant funds, no matching funds are required. All other projects must provide local matching funds that equal a minimum of one-third (1/3) of the amount of federal funds requested or awarded. A library in a county or community with rural status may request a waiver of the match requirements at the time of the grant application in compliance with Section 288.06561, Florida Statutes. Statewide projects coordinated by the Division may have the matching requirement waived.

Local matching funds may be in-kind or cash contributions. Expenditure of funds by partners on project-related activities may be used as match. The expenditures must be documented and reported. Local matching funds may not be used on more than one project. Matching funds must be related specifically to the project. Matching fund expenditures may only be made during the project period. Funds expended before or after the project period may not be used as match.

The following may not be used as match for grants: Other federal grant funds, volunteer time.

SUBJECT TO SECTION 215.97, *FLORIDA STATUTES:*

Not applicable

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Not applicable

Attachment: 21-LSTA-B-01 Grant Agreement Feb 8-2022 (19880 : Library Services and Technology Act Grant)

AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Citrus County Transit 2022 Title VI Plan
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

FTA requires that all direct and primary recipients document their compliance with DOT's Title VI regulations by submitting a Title VI Program to their FTA regional civil rights officer once every three years or as otherwise directed by FTA. For all recipients (including subrecipients), the Title VI Program must be approved by the recipient's board of directors or appropriate governing entity or official(s) responsible for policy decisions prior to submission to FTA.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

No budget impact.

RECOMMENDED ACTION:

Approve and authorize the chairman to adopt the Citrus County Transit 2022 Title VI Plan and execute the resolution included therein as Title VI Appendix D.

Citrus County Transit Title VI



February 2022

Citrus County Transit

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

Citrus County Transit
Title VI Plan

Prepared by:
Citrus County Transit
1300 South Lecanto Highway
Lecanto, FL 34461
Phone: (352)527-7630
Fax: (352)527-7635

Date Approved:

https://www.citrusbocc.com/

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

Table of Contents

Introduction……1

Title VI Complaint Process and Procedures…… 2

List of Title VI Investigations, Complaints or Lawsuits…… 2

Public Participation……3

Language Assistance Plan…… 4

Membership of Non-Elected Committee's and Councils…… 4

Monitoring of Sub-Recipients…… 4

Determination of Site or Location of Facilities…… 4

Resolution for Approval of Title VI Plan…… 5

Service Standards (for Systems Under 50 Vehicles)…… 5

Service Policies (For Systems Under 50 Vehicles)…… 6

TITLE VI APPENDIX A – Notice to Public…… 7

TITLE VI APPENDIX B – Complaint Form……10

TITLE VI APPENDIX C – Language Assistance Plan……13

TITLE VI APPENDIX D – Resolution 2022……14

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

Introduction

As a direct recipient of Federal Transit Administration (FTA) funds, Citrus County, Florida is required to submit a Title VI compliance report to the FTA Region 4 office every three years. This document highlights the BOCC'S efforts with regards to Title VI compliance. Annual updates are required by FTA.
Title VI, 42 U.S.C. § 2000d et seq., was enacted as part of the landmark Civil Rights Act of 1964. It prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. Presidential Executive Order 13166 addresses "Improving Access to Services for Persons with Limited English Proficiency." Presidential Executive Order 12898 addresses Environmental Justice in minority Populations and Low-Income Populations. To address these Federal requirements, Citrus County Transit (CCT) has developed a Title VI Plan, a Limited English Proficiency Plan (LEP) and an Environmental Justice Plan. The following sections provide a summary of CCT's activities relating to those requirements.

Notice to the Public – Process

CCT's goal is not to discriminate against any person with respect to any transit program or service. This commitment is incorporated into all public outreach efforts to engage all segments of the population in the transportation planning process. CCT actively provides information regarding its Title VI obligations to the public using a variety of methods.

Information, such as reference to the FTA circulars, CCT Title VI, LEP Programs and complaint procedure are available upon request at the CCT office, and on the website. Notice of the non-discrimination policy is included in all transit contracts, public meeting and bid advertisements. CCT, as well as each sub-grantee and transportation provider, as applicable, must certify each year that there have been no Title VI complaints or lawsuits.

As a policy, staff is educated on the Title VI requirements including how to assist a person who has limited English proficiency. The entire FTA non-discrimination clauses are included in all consultant contracts and sub-grantee agreements. The Title VI Notice is shown in Appendix A, posted at the Citrus County Transit Office, on the website, and on all CCT transit vehicles, shelters, and facilities.

Title VI Complaint Process and Procedures

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by CCT may file a Title VI complaint by completing and submitting the Agency's Title VI Complaint Form (Appendix B). CCT investigates complaints received no more than 180 days after the alleged incident. CCT will process complaints that are complete. Once the complaint is received, CCT will review it to determine if our office has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office.

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

CCT has 10 business days to investigate the complaint. If more information is needed to resolve the case, CCT may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the case.

If the investigator is not contacted by the complainant, and / or does not receive the additional information within 10 business days, CCT can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case. After the investigator reviews the complaint, he/she will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wishes to appeal the decision, he/she has 30 days after the date of the letter or the LOF to do so.

A person may also file a complaint directly with the Federal Transit Administration, at:

FTA Office of Civil Rights
1200 New Jersey Avenue SE
Washington, DC 20590

List of Title VI Investigations, Complaints or Lawsuits

CCT maintains a file for Title VI complaints, investigations and lawsuits. Since the time of the last submission, there are no known investigations, complaints or lawsuits.

	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, or national origin)	Status	Action(s) Taken
Investigations				
1.				
2.				
Lawsuits				
1.				
2.				
Complaints				
1.				
2.				

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

Public Participation

CCT seeks out and considers viewpoints of all persons including low-income, minority, elderly, disabled, Limited English Proficiency (LEP), ethnic and religious groups in the course of conducting public outreach and involvement activities in regards to transit activities. CCT utilizes the approved Hernando-Citrus County MPO Public Participation Plan to achieve this objective.

Public outreach methods or activities include:

- Website and Publications: CCT includes information on its website regarding transit activities and the Title VI Plan. CCT can supply most documents, upon request, in a variety of alternative formats, and the use of **Microsoft Office** Translator enables multi-lingual options. Transit related documents are available on the website.

- Public Meetings and Workshops: Board of County Commissioner's meetings are video / audio archived on the County's website. Transportation Disadvantaged Local Coordinating Board meetings are advertised 10 days in advance to allow for public participation and are available on the MPO's website. CCT hosts and participates in many public meetings and workshops to share information about the transit programs, activities, services and to collect information from users of these programs.

- Surveys: CCT conducts surveys of riders on its transit system. Surveys request feedback from the public on how better to serve their needs. Staff considers the needs of those who cannot read or write and will verbally read the survey and record the respondent's comments. Surveys have also been made available in alternative formats such as Spanish, and others as requested.

Summary of Outreach Efforts

Public Forums Include:

Community Centers / Senior Dining Sites
Healthy Living Fairs
Prosperity Citrus
Local Colleges & Technical Schools
Cold Weather Shelter Task Force

The Transportation Disadvantaged Local Coordinating Board (TDLCB) meets four times a year with the meetings advertised in the local newspaper and other media venues.

The TDLCB has an Annual Public Hearing advertised in the largest general circulation newspaper in the designated area and other media venues. Information is provided for how to get additional information and request accessible formats.

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

Language Assistance Plan

To provide meaningful access to CCT's transit programs and services, CCT's Language Assistance Plan (LAP) utilizes the MPO's adopted Limited English Proficiency Plan to achieve this objective. It serves as a training tool and guide for staff on how to recognize a person who may need language assistance and how to provide that assistance. The LAP Plan was developed pursuant to the Department of Transportation's guidance and is attached as Appendix C.

Membership of Non-Elected Committee's and Councils

Citrus County has no transit-related committees. All decisions relating to the transit service are made by the Citrus County Board of County Commissioners; an elected body. The Hernando-Citrus MPO, as the designated official planning agency (DOPA) for CCT does have a non-elected, agency specific appointed Transportation Disadvantaged Local Coordination Board (TDLCB). All members of the TDLCB are appointed by the DOPA. Each agency and group submits a representative for the DOPA to appoint. Citizen advocate positions are advertised in the local newspaper and other media venues.

It is the intent of the Commission for the membership of every LCB to not only consist of individuals who represent the appropriate governmental agencies and groups of people as designated, but also for the membership to represent, to the maximum degree possible, a cross section of the local community / service area.

All meetings are open to the public.

Monitoring of Sub-Recipients

Citrus County does not have sub-recipients.
Should Citrus County have sub-recipients, the following monitoring mechanisms would apply:

1. Yearly service surveys of riders/customers.
2. Periodic unannounced inspections/visits of the system routes and facilities.
3. A review of the contractors published Title VI policy.
4. Citrus County will review any complaint made by a citizen against a sub-recipient to ensure necessary and appropriate action.

To ensure these tasks are completed a log is maintained and is available upon request.

Determination of Site or Location of Facilities

Citrus County began constructing a replacement transit facility with FTA funding through the Florida Department of Transportation in 2011. The new facility replaced the existing county owned, centrally located property at 1300 South Lecanto Highway, Lecanto, FL 34461 where it had been located for more than 20 years. The site was selected without regard to race, color, or national origin with no displacement of persons from their residences and/or business. The contract for construction was included on the Board of County Commissioners Agenda on

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

December 21, 2010, Item D3. The public comments at the meeting resulted in one (1) comment from a Citrus County Citizen speaking in favor of the project. The Board of County Commissioners meeting agendas are available on the County website prior to the meetings.

Resolution for Approval of Title VI Plan

Attached as Appendix D is a copy of the executed resolution of the Citrus County Board of County Commissioners for the Title VI Plan.

Service Standards (for Systems Under 50 Vehicles)

A. Vehicle Load Standards

The vehicle load for each of the vehicles utilized in the deviated fixed-route with ADA complementary service is identified in the following chart.

Deviated Fixed Route Buses					
VEHICLE TYPE	QUANTITY	SEATS	WHEEL CHAIRS	STANDEE	Vehicle Load
TURTLE TOP	6	16	2	2	1.25
TURTLE TOP	3	14	2	2	1.29
	9				
PARA TRANSIT					
TURTLE TOP	16	14	2	0	1.14
TURTLE TOP	3	12	2	0	1.17
TURTLE TOP	1	10	1	0	1.10
ELDORADO	1	4	1	0	1.25
	21				

B. Vehicle Headway Standards

Deviated Fixed Route service operates on four routes throughout CCT on a 90 to 120-minute headways from 6:45 a.m. until 5:30 p.m., Monday-Friday. Deviated Fixed Route service headways do not fluctuate. Door-to-door / paratransit service operates based upon the scheduling of trips based upon rider need.

Scheduling involves consideration of a number of factors including ridership, transit/pedestrian friendly streets, density of transit-dependent population and activities, relationship to the Transit Development Plan (TDP) and the Long-Range Transportation Plan (LRTP), land use connectivity, and transportation demand management.

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

C. On-time Performance Standards

For Citrus County's demand response complementary service, a vehicle is considered on time if it departs a scheduled trip no more than 5 minutes late. The on-time performance objective for demand response is 90% or greater, however, a performance rate of 95-97% is normally achieved.

D. Service Availability Standards (For each mode)

Citrus County's service availability for demand response service is determined by federal regulations for ADA complementary service standards; that is, 1/4-mile radius of the deviated fixed-route service. Additionally, areas completely surrounded by deviated fixed-route service are also provided ADA complementary service.

Due to the varying densities of the service area, specific service standards for bus stop locations have not been established. Rather, through environmental justice input, public hearings, receipt of public input and analysis of the service area, specific locations for bus stops were and are implemented.

Service Policies (For Systems Under 50 Vehicles)

A. Transit Amenities

Citrus County is exploring the need for ADA Bus Shelters, benches and infrastructure. Florida Department of Transportation provides Bus Shelter Guidelines. When it is determined by staff that there is a need and grant funding can be secured, Citrus County will move forward in securing them.

B. Vehicle Assignment for Each Mode

Citrus County does not assign vehicles to routes or type of service based upon vehicle age or other factors. The assignment is made based upon ridership demands, spare ratio, and population densities. Door-to-door / paratransit vehicles are assigned by the size of the vehicle for the services needed.

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

TITLE VI APPENDIX A
Notice to the public

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

TITLE VI - NOTICE TO PUBLIC

Citrus County Transit operates its programs and services without regard to race, color, national origin, age, sex, religion, disability, familial or income status. Any person who believes he or she has been subjected to any unlawful discriminatory practice under Title VI may file a complaint with Citrus County Transit.

Any person who believes that he or she, has been subjected to discrimination or retaliation, from the Citrus County Transit's administration of federally funded programs, may file a written complaint. Note: If the person filing a complaint believes they have been discriminated against by another branch of the Citrus County Government, they are directed to contact the Citrus County Office of Human Resources at (352) 527-5270. All written complaints received by the MPO are referred immediately to the FDOT's District Seven Title VI Coordinator for processing in accordance with approved State procedures. In order to request additional information on the Title VI program or requirements, please send them to Joanne Granger, Director, Title VI Specialist, Citrus County Transit, 1300 South Lecanto Hwy, Lecanto, FL 34461; by email at Joanne.Granger@citrusbocc.com or by phone at: 352-527-7630.

This Title VI Notice is posted at the Citrus County Transit Office, on the transit website, on all CCT transit vehicles, shelters, and facilities.

Written complaints or questions may be sent to:

Joanne Granger, Title VI Specialist
Citrus County Transit
1300 South Lecanto Hwy
Lecanto, FL 34461
Phone: (352) 527-7630
Email: Joanne.Granger@citrusbocc.com

If information is needed in another language or accessible in another required format, please contact us at the above phone number and assistance will be provided.

Si necesita información en otro idioma o accesibles en otro formato requerido, por favor contacte con nosotros en el número de teléfono arriba y se prestará asistencia.

Si necesita información en español, por favor comuníquese con Joanne Granger 352-527-7630 y se le prestará asistencia.

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

TÍTULO VI - AVISO PÚBLICO

Citrus County Transit opera sus programas y servicios, sin distinción de raza, color, origen nacional, edad, sexo, religión, discapacidad, estado familiar o ingresos. Cualquier persona que cree que él o ella ha sido objeto de cualquier práctica discriminatoria ilegal bajo el Título VI, puede presentar una queja ante Citrus County Transit.

Cualquier persona que cree que él o ella, ha sido objeto de discriminación o represalia, desde la administración del tránsito del condado de Citrus de los programas financiados por el gobierno federal, puede presentar una queja por escrito. Nota: Si la persona que presenta una queja cree que han sido discriminados por otra rama del Gobierno del Condado de Citrus, que se dirigen a ponerse en contacto con la Oficina de Recursos Humanos del Condado de Citrus, al (352) 527-5270. Todas las quejas escritas recibidas por la MPO son referidas inmediatamente al Coordinador del Distrito Siete Título VI del FDOT para el procesamiento de conformidad con los procedimientos aprobados del Estado. Para solicitar información adicional sobre el programa o los requisitos del Título VI, por favor envíelas a Joanne Granger, Director, Título VI Especialista, Citrus County Transit, PO Box 1930, Lecanto, FL 34460, por correo electrónico a Lon.Frye@citrusbocc.com o por teléfono al 352-527-7630.
Este título VI Aviso se registró en la Oficina de Transporte del Condado de Citrus, en el sitio web de tránsito y en todos los vehículos de tránsito CCT, refugios e instalaciones.

Quejas o preguntas por escrito pueden ser enviados a:
Joanne Granger, Especialista en el Título VI
Citrus County Transit
PO Box 1930
Lecanto, FL 34460
Teléfono: (352) 527-7630
Correo electrónico: Joanne.Granger@citrusbocc.com
Si se necesita información en otro idioma o accesible en otro formato requerido, por favor contacte con nosotros en el número de teléfono arriba y se prestará asistencia.

Si Necesita Information in Otro idioma o Accesibles en Otro formato Requerido, por favor contacte con Nosotros en El Número de Teléfono arriba y se Prestara Asistencia.

Si Necesita Información en español, favor comuníquese con por Joanne Granger al 352-527-7630 y se le Prestara Asistencia.

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

TITLE VI APPENDIX B
Title IV Complaint Form

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

COMPLAINT FORM (IN ENGLISH & SPANISH)

TITLE VI PROGRAM AND RELATED STATUTES
DISCRIMATION COMPLAINT AGAINST CITRUS COUNTY

Name:	Telephone (home):	Telephone (work):
Address:	City, State, Zip Code:	

Name of COUNTY Staff Person that You Believe Discriminated Against You:

Address:	City, State, Zip Code:

Date of Alleged Incident:

You were discriminated because of:

Race	Retaliation	Sex	Familial Status	Religion
Color	National Origin (Language)	Age	Disability	Other

Explain as briefly and clearly as possible what happened and how you were discriminated against. Indicate who was involved. Be sure to include how other persons were treated differently than you. Also attach any written material pertaining to your case.

Signature:	**Date:**

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

FORMULARIO DE QUEJA
CONDADO DE CITRUS

Nombre de la persona discriminada:	Número de Teléfono (residencia):	Número de Teléfono (trabajo):
Dirección de Residencia (Numero y calle, numero de departamento):	Ciudad, Estado y Código Postal de Residencia:	

Nombre de la persona que discrimina contra usted, y nombre de la dependencia (si lo sabes):

Dirección de la persona o dependencia que discrimina contra usted:	Ciudad, Estado y Código Postal de la persona o dependencia que discrimina contra usted:

Fecha del incidente discriminatorio:

Causa de la discriminación:

Raza	Retaliación	Sexo	Estado Civil	Religión
Color de Piel	Nacionalidad	Edad	Impedimento Físico	Otro

Explique brevemente y con la mayor claridad posible lo que sucedió y cómo lo discriminaron. Indique quién estuvo involucrado. Asegúrese de incluir cómo otras personas fueron tratadas de manera diferente a usted. También adjunte cualquier material escrito relacionado con su caso.

Firma:	**Fecha:**

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

TITLE VI APPENDIX C
Language Assistance Plan

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

Title VI Appendix D

RESOLUTION 2022 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, APPROVING THE 2022 CITRUS COUNTY TRANSIT TITLE VI PLAN AS AUTHORIZED BY MOVING AHEAD FOR PROGRESS IN THE 21st CENTURY (MAP-21), PUBLIC LAW 112-141

WHEREAS, the Federal Transit Administration has been authorized under Chapter 53, Title 23 United States Code to award federal public transportation assistance; and

WHEREAS, Citrus County, Florida (hereinafter referred to as "Citrus County") is a direct recipient of public transportation assistance funding from the Federal Transit Administration; and

WHEREAS, as the recipient of Federal Transit Administration funding Citrus County is required to maintain a Title VI program; and

WHEREAS, Citrus County must have an approved Title VI Plan that addresses how the Title VI program will be carried out; and

WHEREAS, the 2022 Citrus County Title VI plan for transit operations is updated pursuant to Federal Transit Administration Circular 4702.1B to continue to meet the new requirements mandated in the Moving Ahead for Progress in the 21st Century (MAP-21), Public Law 112-141; and

WHEREAS, a 2022 Title VI Plan (which is attached hereto, and incorporated herein) has been developed by the County; and

WHEREAS, new requirements in Circular 4702.1B requires a resolution from the Board of County Commissioners approving the Title VI Plan.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, that:

1. The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.

2. The Board of County Commissioners approves the 2022 Citrus County Transit Title VI Plan for transit operations as presented.

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

3. To the extent that there are scrivener's errors or ministerial changes that do not change the tenor, tone, or concept of this Title VI Plan, then the plan may be revised without subsequent approval of the Board of County Commissioners.

ADOPTED by the Board of County Commissioners of Citrus County, Florida, this_____ day of _____, 2022.

Motion made by Commissioner _____, seconded by Commissioner _____, and carried for adoption by the Board on the ____ day of_____, 2022.

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA

_____
RONALD E. KITCHEN JR., CHAIRMAN

ATTEST:

_____
ANGELA VICK
CLERK

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

Attachment: Citrus County Transit 2022 Title VI Plan R (19868 : Citrus County Transit 2022 Title VI Plan)

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Lease Termination Letter to Beverly Hills Volunteer Fire Company, Inc.
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Citrus County Fire Rescue has elected to terminate its lease of the Beverly Hills Volunteer Fire Company, Inc., property located at 4 Regina Blvd., Beverly Hills, Florida, by providing the required thirty (30) day written notice effective March 10, 2022.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Approve and authorize the Chairman to sign the Lease Termination Letter for Beverly Hills Volunteer Fire Company, Inc.

Board of County Commissioners
Executive Office

110 N. Apopka Ave., New Courthouse, Inverness, Florida 34450
(352) 341-6560 • Toll Free From Citrus Springs/Dunnellon • (352) 489-2120
Fax (352) 341-6584 • Website: www.citrusbocc.com

Our Vision
"We are a user-friendly and common sense organization dedicated to responsive citizen services."

February 8, 2022

Beverly Hills Volunteer Fire Company, Inc.
ATTN: Ronald Wilhite, President
P.O. Box 640204
Beverly Hills, FL 34464-0204

Subject: Termination of Lease - 4 Regina Blvd. Beverly Hills, FL 34464

Dear Mr. Wilhite,

Citrus County, Florida, (Tenant) has been leasing the property located at 4 Regina Blvd. Beverly Hills, FL, 34464, from Beverly Hills Volunteer Fire Company, Incorporated, a Florida Not-for-Profit Corporation (Landlord), for the purpose of operating a fire station and for any other public safety purpose, pursuant to the lease dated January 23, 2018, for a five (5) year period.

This letter is to inform you that the tenant has elected to terminate said lease by providing you with the required thirty (30) day written notice. Effective March 10, 2022, we are terminating our lease for the property noted above. Toward the end of the lease, Fire Rescue will contact you to set up a final inspection date for the property and to surrender the keys.

If you have any questions, you may contact Fire Rescue at (352) 527-5406.

Sincerely,

Ronald E. Kitchen, Jr.
Chairman, Board of County Commissioners

Attachment: 1c Supporting Doc - Fire Rescue Lease Termination Letter (19859 : Lease Termination Letter to Beverly Hills Volunteer Fire

Ronald E. Kitchen Jr., Chairman, Commissioner, District 2; Ruthie Davis Schlabach, 1st Vice Chairwoman, Commissioner, District 3; Holly L. Davis, 2nd Vice Chairwoman, Commissioner, District 5; Jeff Kinnard, D.C., Commissioner, District 1; Scott Carnahan, Commissioner, District 4

AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	SHIP Local Housing Assistance Plan 2022-2025
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

As a recipient of State Housing Initiatives Partnership (SHIP) funds, Citrus County is required to submit a three year Local Housing Assistance Plan to the Florida Housing Finance Corporation. This plan describes the affordable housing programs that are administered by Citrus County through the SHIP program and must be adopted under resolution by the local governing board. Modifications to the existing plan include a new required template, updates to fiscal years covered and results of the most recent triennial review of affordable housing incentives by the Affordable Housing Advisory Committee (AHAC). The proposed plan was reviewed and recommended by the AHAC on January 19, 2022.

BUDGET IMPACT/FUNDING SOURCE:

NO BUDGETARY IMPACT.

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a resolution adopting the Citrus County 2022-2025 SHIP Local Housing Assistance Plan.

b. Approve and authorize the Chairman to execute the Certification to the Florida Housing Finance Corporation.

Exhibit D
67-37.005(1), F.A.C.
2022

CERTIFICATION TO
FLORIDA HOUSING FINANCE CORPORATION

Local Government or Interlocal Entity: Citrus County, Florida

Certifies that:

(1) The availability of SHIP funds will be advertised pursuant to program requirements in 420.907-420.9079, Florida Statutes.

(2) All SHIP funds will be expended in a manner which will ensure that there will be no discrimination on the basis of race, color, national origin, sex, handicap, familial status, or religion.

(3) A process to determine eligibility and for selection of recipients for funds has been developed.

(4) Recipients of funds will be required to contractually commit to program guidelines and loan terms.

(5) Florida Housing will be notified promptly if the local government /interlocal entity will be unable to comply with any provision of the local housing assistance plan (LHAP).

(6) The LHAP provides a plan for the encumbrance of funds within twelve months of the end of the State fiscal year in which they are received and a plan for the expenditure of SHIP funds including allocation, program income and recaptured funds within 24 months following the end of the State fiscal year in which they are received.

(7) The LHAP conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the LHAP.

(8) Amendments to the approved LHAP shall be provided to the Florida Housing for review and/or approval within 21 days after adoption.

(9) The trust fund exists with a qualified depository for all SHIP funds as well as program income or recaptured funds.

(10) Amounts on deposit in the local housing assistance trust fund shall be invested as permitted by law.

Attachment: Exhibit D 2022 CERTIFICATION (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Exhibit D
67-37.005(1), F.A.C.
2022

(11) The local housing assistance trust fund shall be separately stated as a special revenue fund in the local governments audited financial statements (CAFR). An electronic copy of the CAFR or a hyperlink shall be provided to Florida Housing by June 30 of the applicable year.

(12) Evidence of compliance with the Florida Single Audit Act, as referenced in Section 215.97, F.S. shall be provided to Florida Housing by June 30 of the applicable year.

(13) SHIP funds will not be pledged for debt service on bonds.

(14) Developers receiving assistance from both SHIP and the Low-Income Housing Tax Credit (LIHTC) Program shall comply with the income, affordability and other LIHTC requirements, similarly, any units receiving assistance from other federal programs shall comply with all Federal and SHIP program requirements.

(15) Loans shall be provided for periods not exceeding 30 years, except for deferred payment loans or loans that extend beyond 30 years which continue to serve eligible persons.

(16) Rental Units constructed or rehabilitated with SHIP funds shall be monitored for compliance with tenant income requirements and affordability requirements or as required in Section 420.9075 (3)(e). To the extent another governmental entity provides periodic monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility.

(17) The LHAP meets the requirements of Section 420.907-9079 FS, and Rule Chapter 67-37 FAC.

(18) The provisions of Chapter 83-220, Laws of Florida have not been implemented (except for Miami-Dade County).

_____ _____
Witness Chief Elected Official or designee

_____ Ronald E. Kitchen, Jr., Chairman
Witness Type Name and Title

_____
Date

OR

_____
Attest: (Seal)

Attachment: Exhibit D 2022 CERTIFICATION (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Exhibit E
67-37.005(1), F.A.C.
2022

RESOLUTION #: _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSION OF CITRUS COUNTY, FLORIDA APPROVING THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SUBSECTIONS 420.907-420.9079, FLORIDA STATUTES; AND RULE CHAPTER 67-37, FLORIDA ADMINISTRATIVE CODE; AUTHORIZING AND DIRECTING THE CHAIRMAN TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * *

WHEREAS, the State of Florida enacted the William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Sessions Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, ss. 420.907-420.9079, Florida Statutes (1992), and Rule Chapter 67-37, Florida Administrative Code, requires local governments to develop a one- to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, the SHIP Act requires local governments to establish the maximum SHIP funds allowable for each strategy; and

WHEREAS, the SHIP Act further requires local governments to establish an average area purchase price for new and existing housing benefiting from awards made pursuant to the Act; the methodology and purchase prices used are defined in the attached Local Housing Assistance Plan; and

WHEREAS, as required by *section 420.9075, F.S.,* it is found that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5 percent of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(17), and eligible municipalities receiving a local housing distribution of up to $350,000, may use up to 10 percent of program income for administrative costs.

Attachment: Exhibit E - 2022 RESOLUTION (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Exhibit E
67-37.005(1), F.A.C.
2022

WHEREAS, the Economic and Community Development Department has prepared a three-year Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation; and

WHEREAS, the County Commission finds that it is in the best interest of the public for Citrus County to submit the Local Housing Assistance Plan for review and approval to qualify for said documentary stamp tax funds; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA that:

Section 1: The Citrus County Board of County Commissioners hereby approves the Local Housing Assistance Plan, as attached and incorporated herein, for submission to the Florida Housing Finance Corporation as required by ss. 420.907-420-9079, Florida Statutes, for fiscal years **2022-2023, 2023-2024 and 2024-2025**.

Section 2: The Chairman is hereby designated and authorized to execute any documents, certifications, modifications, agreements and amendments required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the terms and conditions of said program.

Section 3: This resolution shall take effect immediately upon its adoption.

THIS RESOLUTION was duly adopted and recorded in the minutes this 8th day of February 2022.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Ronald E. Kitchen, Jr., Chairman

Attested:

_____
Angela Vick, Clerk

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY

_____
Denise A. Dymond Lyn
COUNTY ATTORNEY

Attachment: Exhibit E - 2022 RESOLUTION (18575 : SHIP Local Housing Assistance Plan 2022-2025)

CITRUS COUNTY, FLORIDA

SHIP LOCAL HOUSING ASSISTANCE PLAN (LHAP)

2022-2023, 2023-2024, 2024-2025

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Table of Contents

Description	Page #
Section I, Program Details	3
Section II, Housing Strategies	7
A. Owner Occupied Rehabilitation	7
B. Emergency Repair	8
C. Owner Occupied Rehabilitation/Mandatory Utility Connections	10
D. New Construction (Not-For-Profit)	12
E. Purchase Assistance Program W/O Rehabilitation	14
F. Demolition/Reconstruction (Housing Replacement)	16
G. Rental Housing Construction or Rehabilitation	18
H. Rental (Rental Developments)	19
I. Disaster Assistance	20
Section III, Incentive Strategies	22
A. Expedited Permitting	22
B. Ongoing Review Process	23
C. Modification of Impact Fee Requirements	24
D. The Allowance of Affordable Accessory Residential Units in Residential Zoning Districts	24
E. Inventory of Locally Owned Public Lands Suitable for Affordable Housing	24
EXHIBITS	
A. Administrative Budget for each fiscal year covered in the Plan B. Timeline for Estimated Encumbrance and Expenditure C. Housing Delivery Goals Chart (HDGC) for Each Fiscal Year Covered in the plan D. Signed LHAP Certification E. Signed, dated, witnessed or attested adopting resolution F. AR: 9.01-18, Purchasing Policy G. AR: 9.07-5, Contracting for Construction Services H. AR 12.20-1, SHIP Satisfactions and Agreements	

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

I. PROGRAM DETAILS:

A. LG(s)

Name of Local Government	Citrus County, Florida
Does this LHAP contain an interlocal agreement?	No
If yes, name of other local government(s)	N/A

B. Purpose of the program:

- To meet the housing needs of the very low, low and moderate-income households;
- To expand production of and preserve affordable housing; and
- To further the housing element of the local government comprehensive plan specific to affordable housing.

C. Fiscal years covered by the Plan: 2022-2023, 2023-2024, 2024-2025

D. Governance: The SHIP Program is established in accordance with Section 420.907-9079, Florida Statutes and Chapter 67-37, Florida Administrative Code. Cities and Counties must be in compliance with these applicable statutes, rules and any additional requirements as established through the Legislative process.

E. Local Housing Partnership: The SHIP Program encourages building active partnerships between government, lending institutions, builders and developers, not-for-profit and community-based housing providers and service organizations, providers of professional services related to affordable housing, advocates for low-income persons, real estate professionals, persons or entities that can provide housing or support services and lead agencies of the local continuums of care.

F. Leveraging: The Plan is intended to increase the availability of affordable residential units by combining local resources and cost saving measures into a local housing partnership and using public and private funds to reduce the cost of housing. SHIP funds may be leveraged with or used to supplement other Florida Housing Finance Corporation programs and to provide local match to obtain federal housing grants or programs.

G. Public Input: Public input was solicited through face to face meetings with housing providers, social service providers and local lenders and neighborhood associations. Public input was solicited through the local newspaper in the advertising of the Local Housing Assistance Plan and the Notice of Funding Availability.

H. Advertising and Outreach: SHIP funding availability shall be advertised in a newspaper of general circulation and periodicals serving ethnic and diverse neighborhoods, at least 30 days before the beginning of the application period. If no funding is available due to a waiting list, no notice of funding availability is required.

I. Waiting List/Priorities: A waiting list will be established when there are eligible applicants for strategies that no longer have funding available. Those households on the waiting list will be notified of their status. Applicants will be maintained in an order that is consistent with the time completed applications were submitted as well as any established funding priorities as described in this plan.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

The following priorities for funding described/listed here apply to all strategies unless otherwise stated:

1. **Special Needs Households (as defined in the Florida Statutes)**
   Very Low and Low
2. **Homeless Veterans – Rental/Non-Profit home ownership**
   Very Low and Low
3. Priority will be given when needed to meet expenditure requirements as outlined in Section 420.9075(5) of the SHIP Statute which governs the State Housing Initiatives Partnership (SHIP) program

J. Discrimination: In accordance with the provisions of ss.760.20-760.37, it is unlawful to discriminate on the basis of race, color, religion, sex, national origin, age, handicap, or marital status in the award application process for eligible housing.

K. Support Services and Counseling: Support services are available from various sources. Available support services may include, but are not limited to: Homeownership Counseling (Pre and Post), Credit Counseling, Tenant Counseling, Foreclosure Counseling and Transportation.

L. Purchase Price Limits: The sales price or value of new or existing eligible housing may not exceed 90% of the average area purchase price in the statistical area in which the eligible housing is located. Such average area purchase price may be that calculated for any 12-month period beginning not earlier than the fourth calendar year prior to the year in which the award occurs. The sales price of new and existing units, which can be lower but may not exceed 90% of the average area purchase price established by the U.S. Treasury Department or as described above.

The methodology used is:

U.S. Treasury Department	X
Local HFA Numbers	

M. Income Limits, Rent Limits and Affordability: The Income and Rent Limits used in the SHIP Program are updated annually by the Department of Housing and Urban Development and posted at www.floridahousing.org.

"Affordable" means that monthly rents or mortgage payments including taxes and insurance do not exceed 30 percent of that amount which represents the percentage of the median annual gross income for the households as indicated in Sections 420.9071, F.S. However, it is not the intent to limit an individual household's ability to devote more than 30% of its income for housing, and housing for which a household devotes more than 30% of its income shall be deemed Affordable if the first institutional mortgage lender is satisfied that the household can afford mortgage payments in excess of the 30% benchmark and in the case of rental housing does not exceed those rental limits adjusted for bedroom size.

N. Welfare Transition Program: Should an eligible sponsor be used, a qualification system and selection criteria for applications for Awards to eligible sponsors shall be developed, which includes a description that demonstrates how eligible sponsors that employ personnel from the Welfare Transition Program will be given preference in the selection process.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

O. Monitoring and First Right of Refusal: In the case of rental housing, the staff and any entity that has administrative authority for implementing the local housing assistance plan assisting rental developments shall annually monitor and determine tenant eligibility or, to the extent another governmental entity provides periodic monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility. However, any loan or grant in the original amount of $10,000 or less shall not be subject to these annual monitoring and determination of tenant eligibility requirements. Tenant eligibility will be monitored annually for no less than 15 years or the term of assistance whichever is longer unless as specified above. Eligible sponsors that offer rental housing for sale before 15 years or that have remaining mortgages funded under this program must give a first right of refusal to eligible nonprofit organizations for purchase at the current market value for continued occupancy by eligible persons.

P. Administrative Budget: A line-item budget is attached as Exhibit A. Citrus County finds that the moneys deposited in the local housing assistance trust fund are necessary to administer and implement the local housing assistance plan.

Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, states: *"A county or an eligible municipality may not exceed the 5 percent limitation on administrative costs, unless its governing body finds, by resolution, that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan."*

Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, further states: *"The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5 percent of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(19), and eligible municipalities receiving a local housing distribution of up to $350,000 may use up to 10 percent of program income for administrative costs." The applicable local jurisdiction has adopted the above findings in the resolution attached as Exhibit E.*

Q. Program Administration: Administration of the local housing assistance plan will be performed by:

Entity	Duties	Admin. Fee Percentage
Local Government	Administration of the local housing assistance plan will be entirely performed and maintained by Citrus County Housing Services.	100%

R. First-Time Homebuyer Definition: For any strategies designed for first-time homebuyers, the following definition will apply: An individual who has had no ownership in a principal residence during the 3-year period ending on the date of purchase of the property. This includes a spouse (if either meets the above test, they are considered first-time homebuyers). A single parent who has only owned a home with a former spouse while married. An individual who is a displaced homemaker and has only owned with a spouse. An individual who has only owned a principal residence not permanently affixed to a permanent foundation in accordance with applicable regulations. An individual who has only owned a property that was not in compliance with state, local or model building codes and which cannot be brought into compliance for less than the cost of constructing a permanent structure.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

S. Project Delivery Costs: Citrus County does not have any project delivery costs.

T. Essential Service Personnel Definition (ESP): ESP includes teachers and educators, other school district, community college, and university employees, police and fire personnel, health care personnel, and skilled building trades personnel.

U. Describe efforts to incorporate Green Building and Energy Saving products and processes: Citrus County SHIP Contractors must be licensed and insured in accordance with Citrus County purchasing guidelines. The County shall, through the implementation of the various SHIP construction projects, include energy efficient features that are economically sound with respect to the goals and beneficiaries of each strategy.

Minimum "green" standards:

1. Refrigerators that are replaced or installed shall be Energy Star rated.
2. Gas water heaters that are replaced or installed shall be Energy Star rated.
3. All exterior doors and windows that are replaced or installed shall be Energy Star rated.
4. All lighting fixtures and ceiling fans that are replaced or installed shall be Energy Star rated.

V. Describe efforts to meet the 20% Special Needs set-aside: Citrus County will utilize at least 20% of funding to assist persons meeting the State of Florida definition of special needs. Prioritization of funding will be for the rehabilitation of owner-occupied homes of persons with special needs. Outreach for clients will include marketing to a variety of agencies, including but not limited to, Agency for Persons with Disabilities, the County ARC affiliate, etc. Should efforts to attract special needs clients under this strategy not produce the amount necessary to reach the set-aside, persons meeting the definition of special needs may be assisted with other approved LHAP strategies and counted towards the set-aside.

W. Describe efforts to reduce homelessness: SHIP staff stays updated about other sources of funding for paying past due rents and move-in assistance. The SHIP office works hand in hand with the lead agency of local homeless assistance continuum of care so that housing programs are complementary and not duplicative or working at cross-purposes. Citrus County's SHIP office supports the efforts of the Citrus County Continuum of Care (CoC) agencies (Mid-Florida Homeless Coalition). Much of the outreach to homeless persons is conducted at their community events. Additionally, outreach is conducted by the many caseworkers at community agencies. Needs are assessed during these points of contact, and referrals are made as appropriate. Also, the SHIP home repair strategy helps keep homeowners in structurally secure homes, which reduces their risk of becoming homeless.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Section II. LHAP Strategies:

A. Owner Occupied Rehabilitation	Code 3

a. **Summary:** Repairs to homesteaded dwellings may include: roofs, electrical, plumbing, and heating/air conditioning, exterior accessibility modifications, health/sanitary problems, safety/code violations, and/or interior/exterior damage or deterioration to the structure. Under this strategy, failing septic systems and old wells can be replaced including associated connection fees, abandoning private wells and closing septic tanks may be funded. They may not be in a flood zone and have rehabilitation costs exceeding 50% of the assessed value. All repairs will be performed by a licensed contractor following Citrus County Administrative Regulation: 9.07-5, Contracting for Construction Services, also approved for the program by the Housing Services Director and Housing Rehabilitation Specialist. Rehab jobs with estimates exceeding $35,000 will follow Citrus County Administrative Regulation: 9.01-18, Purchasing Policy.

b. **Fiscal Years Covered**: 2022-2023, 2023-2024 and 2024-2025

c. **Income Categories to be served**: Very Low and Low

d. **Maximum award**: $35,000

e. **Terms**:

1. Repayment loan/deferred loan/grant: Deferred Loan secured by a recorded agreement
2. Interest Rate: 0%
3. Years in loan term: 10 Years
4. Forgiveness: Forgiven on a prorated basis of 20% per year beginning in year 6.
5. Repayment: None required as long as loan is in good standing.
   *Refer to County's current subordination policy and procedure: A.R. 12.20-1

6. Default: The loan will be determined to be in default if any of the following occurs during the loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

   In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

   If the home is foreclosed on by a superior mortgage holder, the County will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a repayment.

   Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

f. **Recipient Selection Criteria**: The assisted unit must be owner occupied, the primary homesteaded residence of the owner, as reported through Citrus County Property Appraisers, and must be located within Citrus County.

- No assistance will be provided to any owner who has or has had an interest in $35,000 or more of cash assets or cash equivalents (checking, savings, money market accounts, mutual funds, stocks, bonds, annuities, or cash value to life insurance) within the previous 6 months.
- Mobile homes constructed after June 1994 provided the home is classified a Real Property are eligible for this program. This assistance is limited to roof, well and septic/drain field repairs or replacement with the total cost of repairs not to exceed $10,000 per home.
- Client selection will be on a first-qualified, first-served basis. If it is determined (by County staff) that one client's housing unit poses a greater hazard to their health and safety than another's; a client may be given priority on the waiting list, (i.e. roof replacement would take precedence over a window repair). No client who has received home repairs under the Home Repair Program strategy shall be eligible to re-apply for the same strategy.
- No assistance will be provided to any property owner who is in arrears in local property taxes or County utility accounts, or has county, state or federal tax or other liens levied against them, or whose home is in the process of foreclosure.
- Value of the unit to be addressed, as determined using the Citrus County Property Appraiser's Just Value prior to rehabilitation, may not exceed the limit adopted by Citrus County for existing homes.

g. **Sponsor/Developer Selection Criteria**: Not applicable

h. **Additional Information**: **Leveraging**
When Citrus County receives competitive CDBG funding for home repairs for very low and low income families, SHIP will be used as match.

B. Emergency Repair	Code 6

a. **Summary:** The Emergency Home Repair Strategy will provide home repair assistance on homesteaded dwellings for families facing acute emergencies. Eligible home repairs include repair or replacement of a hazardous, unsafe, or unsanitary well, septic system, or mitigation of an imminent electrical hazard, major roof or plumbing leak or to install or repair (replace) non-functioning HVAC. Emergency applications may be approved for repairs that are needed for medical reasons. The determination of an emergency may be made either by a County Code Enforcement or Health Department citation, Fire Prevention inspection or as a result of a home inspection made by the Housing Rehabilitation Specialist, with approval from the Housing Services Director.

b. **Fiscal Years Covered**: 2022-2023, 2023-2024 and 2024-2025

c. **Income Categories to be served**: Very Low and Low

d. **Maximum award**: $20,000

e. **Terms**:

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

1. Repayment loan/deferred loan/grant: Deferred Loan secured by a recorded agreement
2. Interest Rate: 0%
3. Years in loan term: 10 Years
4. Forgiveness: Forgiven on a prorated basis of 20% per year beginning in year 6.
5. Repayment: None required as long as loan is in good standing.
6. Default: The loan will be determined to be in default if any of the following occurs during the loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

   In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

   If the home is foreclosed on by a superior mortgage holder, the County will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a repayment.

   Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.

f. **Recipient Selection Criteria**: Emergency applications will be processed on a first-qualified, first-served basis until all funds are exhausted. No client who has received emergency repairs under the Emergency Repairs Program Strategy shall be eligible to re-apply for the same strategy for a period of 10 years from the date the repairs have been completed. The Affordable Housing Advisory Committee (AHAC) may approve a client being placed back on the waiting list to resolve another emergency situation within the 10-year limitation period if another emergency arises that could jeopardize a client's health or safety.

- Structure must be the primary residence of the owner/applicant and be located in Citrus County.
- Applicant must be willing to execute all necessary documents.
- No assistance will be provided to any owner who has or has had an interest in $35,000 or more of cash assets or cash equivalents (checking, savings, money market accounts, mutual funds, stocks, bonds, annuities, or cash value to life insurance) within the previous 6 months.
- Client selection will be on a first-qualified, first-served basis. If it is determined (by County Staff) that one owner/applicant's housing unit poses a greater hazard to their health and safety than another's, priority may be given. Applicant must be willing to execute all necessary documents on a timely basis.
- Value of the unit to be addressed, as determined using Citrus County Property Appraiser's Just Value prior to rehabilitation, may not exceed the limit adopted by Citrus County for existing homes.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

- Mobile homes constructed after June 1994, provided the home is classified as Real Property are eligible for this program. This assistance is limited to roof, well, and septic/drain field repairs or replacement with cost of repairs not to exceed a total of $10,000.
- No assistance will be provided to any property owner who is in arrears in local property taxes or County utility accounts, or has county, state or federal tax or other liens levied against them, or whose home is in the process of foreclosure.

g. **Sponsor/Developer Selection Criteria**: N/A

h. **Additional Information**: An applicant requesting an emergency repair will be required to allow the rehabilitation specialist to access the home for an inspection to determine the need for emergency repair.

C. Owner Occupied Rehabilitation/Mandatory Utility Connections	Code 3

a. **Summary:** This program will only be used to pay permit, impact, and other fees necessary to connect eligible owner occupied/homesteaded residences to regional central water and/or sewer service, including the cost of installing water and sewer service lines from the residence to the water or sewer main. These funds cannot be used just for general construction of lines. Priority will be given to hookups that are being completed in conjunction with other state or federal funding sources. The purpose of this program is two-fold: to avert or reduce any adverse effect on the affordability of existing homes to which water and sewer service is being extended as well as to provide a source of leveraging for other state and federal funding sources for expansion of water and sewer service. (County ordinances require water and sewer hookups when available.)

b. **Fiscal Years Covered**: 2022-2023, 2023-2024 and 2024-2025

c. **Income Categories to be served**: Very Low and Low

d. **Maximum award**: $10,000

- Connection Fee - $3,200
- Expansion Fee - $3,550
- Assessment Fee - $3,000
- Project Delivery - $200
- Recording Fees - $50

e. **Terms**:

1. Repayment loan/deferred loan/grant: Deferred Loan secured by a recorded agreement
2. Interest Rate: 0%
3. Years in loan term: 10 Years
4. Forgiveness: Forgiven on a prorated basis of 20% per year beginning in year 6.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

5. Repayment: None required as long as loan is in good standing.

6. Default: The loan will be determined to be in default if any of the following occurs during the loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

   In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

   If the home is foreclosed on by a superior mortgage holder, the County will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a repayment.

   Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.

f. **Recipient Selection Criteria**:

- Mobile homes constructed after June 1994, provided the home is classified as Real Property, are eligible for assistance.
- This assistance is not to exceed a combined total of $10,000, to include water and sewer connection/assessments.
- Homes assisted must be the primary residence of the applicant.
- It is not the intent of this strategy to be used to subsidize the cost of homes under construction.
- Client selection will be on a first-qualified, first-served basis. Applicant must be willing to execute all necessary documents on a timely basis.
- Referrals from the utility and code divisions and the health department will be assisted in priority order. However, target areas may be designated for these funds at the discretion of the Board of County Commissioners or the Housing Services Director.
- No assistance will be provided to any property owner who is in arrears in local property taxes or County utility accounts, or whose home is in the process of foreclosure or has county, state or federal tax or other liens levied against them.
- Families can receive separate assistance for both central water and sewer if service is available or required. If central water and sewer are provided simultaneously by the utility, they will be considered separate.
- Value of unit to be addressed (to be determined using Citrus County's Property Appraiser's Just Value prior to rehabilitation) may not exceed the limit adopted by Citrus County for existing homes.

g. **Sponsor/Developer Selection Criteria**: N/A

h. **Additional Information**: Citrus County has given high priority to its goal of improving water quality. In some cases, this program may be used to leverage funds needed in partnership with the Cities of Inverness or Crystal River to provide for the affordable expansion of water and sewer service.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

D. New Construction	Code 10

a. **Summary:** This **Not-for-Profit First Time Homebuyer** strategy will assist with the construction of homes sold by non-profit developers to First Time Homebuyers.

Prospective homebuyers must qualify as a First Time Homebuyer under the HUD definition: *An individual who has had no ownership in a principal residence during the 3-year period ending on the date of purchase of the property. This includes a spouse (if either meets the above test, they are considered first-time homebuyers). A single parent who has only owned with a former spouse while married. An individual who is a displaced homemaker and has only owned with a spouse. An individual who has only owned a principal residence not permanently affixed to a permanent foundation in accordance with applicable regulations. An individual who has only owned a property that was not in compliance with state, local or model building codes and which cannot be brought into compliance for less than the cost of constructing a permanent structure.*

This strategy will provide a subsidy to eligible sponsors to pay development costs. Eligible development costs include fees charged by governmental entities in conjunction with residential construction (impact fees, building permits, utility fees, etc.), wells, septic and site preparation. Any funds not used for the payment of development costs may be used to offset the cost of construction or rehabilitation of an acquired eligible housing unit.

- Mortgage loans are made directly to the purchaser of the home by the not-for-profit. Loans will be fixed rate mortgages not exceeding current market interest rates for a maximum term of thirty (30) years.
- Homebuyers are required to execute an interest-free note and mortgage held by the not-for-profit with the County added as an additional lien holder.
- Priority goes to very low and low income households. Provided the very low and low income set-asides are met, this strategy will broaden to assist households earning up to 120% AMI.

b. **Fiscal Years Covered**: 2022-2023, 2023-2024 and 2024-2025

c. **Income Categories to be served:** Very Low, Low and Moderate

d. **Maximum award:** $18,000 per eligible applicant

e. **Terms**:

1. Repayment loan/deferred loan/grant: Deferred Loan secured by a recorded note and mortgage. The full amount received by not-for-profit is passed on to the SHIP eligible client. The County will be added as an additional lien holder on any applicable mortgage documents. The not-for-profit must expend $18,000 as per the timeline terms that are established in an executed agreement with Citrus County.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

2. Interest 0%
3. Years in loan term: 20 Years
4. Forgiveness: Forgiven at the end of the term.
5. Repayment: None required as long as loan is in good standing.
6. Default: Developer - If termination for default is affected by the local government, no amount shall be allowed for anticipated profit on unperformed services or other work and any payment due to the contractor at the time of termination may be adjusted to cover any additional costs to the local government because of the contractor's default.

   Homebuyer - The loan will be determined to be in default if any of the following occurs during the loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

   In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

   If the home is foreclosed on by a superior mortgage holder, the County will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a repayment.

   Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.

f. **Recipient Selection Criteria:**

- The housing debt including an allowance for taxes and insurance must meet the affordability criteria **(See section M. Income Limits, Rent Limits and Affordability**)
- Applicants must attend and successfully complete an 8-hour HUD Certified First Time Homebuyers Class (applicant must provide a copy of certificate).
- Owner Occupancy/Principal Residency required.
- Applicants must be willing to execute all necessary documents on a timely basis.
- Client selection will be on a first-qualified, first-served basis.
- No assistance will be provided to households who have or have had an interest in $35,000 or more of cash assets or cash equivalents (checking, savings, money market, mutual funds, annuities, stocks, bonds, cash value to life insurance, etc.) at time of certification.
- Any home or homeowner who (that) has received assistance under this strategy shall not be eligible to be placed on the Home Repair (Rehabilitation) Program waiting list or assisted again from this strategy.

g. **Sponsor/Developer Selection Criteria**: 501(c) (3) agencies that build or repair affordable homes. Funds will be awarded on a competitive basis. Criteria for awards will include:

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

- Agency's capacity and history of developing affordable housing
- Ability to obtain necessary financing through local lenders or ability to generate donations and/or grant funding
- Financial History of Organization
- Affordability of homes being built or rehabilitated
- Long term affordability of assisted homes
- Employment of personnel from the Welfare Transition Programs

h. **Additional Information**: N/A

E. Purchase Assistance Program W/O Rehabilitation	Code 1, 2

a. Summary: Summary of Strategy: This program is designed for first time homebuyers by providing funds for down payment and closing costs needed to purchase an existing home. This Purchase Assistance Strategy will provide a subsidy to eligible home buyers, to assist with a down payment and help with closing costs to make homes affordable for first time homebuyers. Out of Pocket expenses paid before closing is considered the applicant's contribution (i.e. appraisal fees, deposits, and homeowner's insurance premium).

b. **Fiscal Years Covered**: 2022-2023, 2023-2024 and 2024-2025

c. **Income categories to be served**: Very low, low and *moderate

*Funds may be suspended at such time as it is determined that the very low and low income household will not meet the regulatory set aside requirements or that there is a lack of funding, or that preference will be given to very low and low income households.

d. **Maximum award**: $10,000

e. **Terms**:

1. Repayment Loan/deferred loan/grant: Funds will be awarded as a deferred subordinate loan secured by a recorded subordinate mortgage and note.

2. Interest Rate: 0%

3. Years in loan term: 15 Years

4. Forgiveness: The loan will be forgiven at the end of the 15-year period if all conditions have been met.
5. Repayment: None required as long as loan is in good standing.

6. Default: The loan will be determined to be in default if any of the following occurs during the loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

   In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

If the home is foreclosed on by a superior mortgage holder, the county will make every effort to recapture as much as possible through the legal process if it is determined that adequate funds may be available to justify pursuing a recapture.

Any funds repaid using these programs/strategies will be used in the strategy where it is most needed at the discretion of the Housing Services Director.

f. **Recipient Selection Criteria and Program Requirements**:

1. Eligible structures include existing homes that meet Housing Quality Standards (HQS). Mobile/Manufactured Homes are not eligible for assistance.
2. SHIP funds may not be used to aid with the purchase of a home that has an in-ground pool, which will generate extraordinary, recurring monthly expenditures.
3. Applicants must attend and successfully complete an 8-hour HUD Certified First Time Homebuyers Class (applicant must provide a copy of certificate).
4. Applicants must have the ability to secure first mortgage financing by an approved lending institution and are encouraged to work with lending institutions' special mortgage products. These products generally have more liberal underwriting guidelines and lower down payment requirements. Applicant is required to provide a pre-qualification letter from lender.
5. Citrus County will also work with institutions that do not offer special mortgage products.
6. No assistance will be provided to households who have or have had an interest in $35,000 or more of cash assets or cash equivalents (checking, savings, money market accounts, mutual funds, annuities, stocks, bonds, cash value to life insurance, etc.) within the previous 6 months.

g. **Sponsor/Developer Selection Criteria**: N/A

h. **Additional Information**:

1. Final approval will be given and funds obligated once an eligible family has chosen a home, has been approved for financing and Housing Services has reviewed the home inspection for HQS compliance, if applicable.

2. Housing Services will be responsible for ensuring compliance with all income guidelines.

3. Participating Lending Institutions will be provided with a copy of program guidelines for informational purposes as well as providing the parameters for underwriting purposes.

4. **Leveraging:** The first mortgages will be provided either through Rural Housing, Local Lending Institutions, or direct funding from Not-for-Profit Affordable Housing Providers. Local Lending Institutions will utilize any number of sources or guarantees as well as private mortgage insurance companies to provide these loans. Those sources being: their own portfolio loans, FHA & VA insured loans, Secondary Market Loans purchased by Freddie Mac or FannieMae (incl. Enhanced Fannie Neighbors with The Community Homebuyer's Program, Fannie's Community Seconds

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Program and Community Home Improvement Mortgage Loan), Florida Housing Finance Corporation's First Time Homebuyer Program and the Escambia County Housing Finance Authority's First Time Homebuyer Mortgage Revenue Bond Program.

5. Prospective homebuyers must qualify as a First Time Homebuyer under the HUD definition: An individual who has had no ownership in a principal residence during the 3-year period ending on the date of purchase of the property. This includes a spouse (if either, meets the above test, they are considered first-time homebuyers). A single parent who has only owned with a former spouse while married. An individual who is a displaced homemaker and has only owned with a spouse. An individual who has only owned a principal residence not permanently affixed to a permanent foundation in accordance with applicable regulations. An individual who has only owned a property that was not in compliance with state, local or model building codes and which cannot be brought into compliance for less than the cost of constructing a permanent structure.

F. Demolition/Reconstruction (Housing Replacement)	Code 4

a. Summary: Due to the aging housing stock of very low income and low income households, an alternative funding mechanism will be utilized for the construction of new homes to replace structures that are unsafe for human habitation and where rehabilitation is beyond feasibility.

b. **Fiscal Years Covered:** 2022-2023, 2023-2024 and 2024-2025

c. **Income Categories to be served:** Very Low and Low

d. **Maximum award:** $180,000

e. **Terms:**

1. Repayment loan/deferred loan/grant: Deferred Loan secured by a recorded agreement
2. Interest Rate: 0%
3. Years in loan term: 15 Years
4. Forgiveness: Forgiven on a prorated basis of 20% per year beginning in year 11.
5. Repayment: None required as long as loan is in good standing.
6. Default: The loan will be determined to be in default if any of the following occurs during the loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

   In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

If the home is foreclosed on by a superior mortgage holder, the County will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a repayment.

Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.

f. **Recipient Selection Criteria:**

- Structure must be the primary residence of the owner/applicant and be located in Citrus County.
- No assistance will be provided to any property owner who is in arrears in local property taxes or County utility accounts or has county, state or federal tax or other liens levied against them, or whose home is in the process of foreclosure, except in exceptional or unusual cases as determined by the Citrus County Board of County Commissioners or the Housing Services Director.
- Applicants will be selected on a first-qualified, first-served basis. If it is determined (by Housing staff) that one client's substandard housing unit poses a greater hazard to their health and safety than another's, a client may be given priority on the waiting list.
- However, no client who has received assistance under the Housing Replacement Strategy shall be eligible to be placed back on the waiting list or to re-apply for the same strategy.
- They will not become eligible to apply for home rehabilitation (home repair strategy) or the Emergency Home Repair Strategy until 10 years after having been served by this strategy.
- When considering a client's home for replacement the client must maintain homeowner's insurance with Citrus County, Florida, listed as a lien holder on the home insurance policy. Homeowner's insurance can be a substantial burden that clients with minimal incomes may not be able to afford. Determining a client's ability to afford these costs can include, but is not limited to, evaluating a client's debt-to-income-ratio. Grounds for denial could be if the debt-to-income ratio is more than 50% including the proposed taxes and insurance or if the debt-to-income is lower and a client just acquired recent debt prior to intake. The client can evidence the ability to maintain a similar debt load historically without adverse effects.

g. **Sponsor/Developer Selection Criteria:** N/A

h. **Additional Information:** Rural Housing Services Home Ownership Loans, CDBG funds or other available resources will be used as leverage with SHIP funds, when possible.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

G. Rental Housing Construction or Rehabilitation	Code 12/14

a. Summary of Strategy: This program will provide funding for the purchase of new construction housing, the purchase of existing housing and the rehabilitation of, or additions to, existing housing that is group home housing. Priority goes to special needs housing groups as noted in Section 420.0004, Florida Statues, including, adult persons with a disabling condition, young adults formerly in foster care, survivors of domestic violence, and applicants receiving SSI or a disability benefit. Provided the Special Needs set-aside is met, this strategy will broaden to include transitional housing for veterans, homeless, runaway youth and youth aging out of foster care. This strategy funds non-homeownership housing initiatives. Special Needs housing is not restricted to geographic location but must be located within Citrus County.

b. **Fiscal Years Covered:** 2022-2023, 2023-2024 and 2024-2025

c. **Income Categories to be served:** Very Low & Low

d. **Maximum award:** $5,000 per unit

e. **Terms**:

1. Repayment loan/deferred loan/grant: Deferred Loan secured by a note and mortgage
2. Interest Rate: 0%
3. Years in loan term: 15 Years
4. Forgiveness: The loan will be forgiven at the end of the 15-year period if all conditions have been met.
5. Repayment: None required as long as loan is in good standing.
6. Default: Funds will be recaptured in all other cases.* Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.
   *Refer to County's current subordination policy and procedure: A.R. 12.20-1

f. **Recipient Selection Criteria:** **First qualified, first served with the following priorities:** Special needs groups such as domestic violence victims, persons with developmental disabilities, the homeless, the elderly, disabled adults as defined in section 393.063, Florida Statutes.

g. **Sponsor/Developer Selection Criteria:** Assistance is awarded on a competitive basis to applicant-sponsors meeting the following selection criteria:

- Sponsors must have successfully completed projects similar to those being developed and in a timely manner, thus demonstrating capacity to develop affordable housing;
- Their financial accountability standards permit the Citrus County SHIP Administrator to account for and audit the SHIP funds utilized, in order to meet the state statutory requirements of the SHIP Program relating to beneficiaries and units assisted;
- They have administrative capacity to provide all necessary income and demographic documentation by May 30 of the year monies are expended, in order to meet the state statutory

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

requirements of the SHIP Program relating to beneficiaries, units assisted and state statutory deadline for expending SHIP Program Funds;

- They demonstrate or document items that are in place: zoning, infrastructure, site control. Final approval will be given and funds obligated once the eligible applicant has been approved for financing or other funds have been secured and Housing Services has received the appropriate documentation in support of each request.

i. **Additional Information:** N/A

H. Rental (Rental Developments)	Code 21

a. Summary of Strategy: Funds will be made available to developers of affordable housing rental units for the multi-family, elderly or disabled that are awarded funds through the Community Contribution Tax Credit (CCTC), Community Development Block Grant (CDBG), Federal Home Loan Bank Affordable Housing Program (AHP), Florida Community Loan Fund, Home Investments Partnership Program (HOME), State Apartment Incentive Program (SAIL), Low Income Housing Tax Credits (LIHTC), Multifamily Mortgage Revenue Bond Program, or Florida Housing Finance Corporation (FHFC).

b. **Fiscal Years Covered:** 2022-2023, 2023-2024 and 2024-2025

c. **Income Categories to be served**: Very Low and Low

d. **Maximum award: $10,000 per eligible unit**

e. **Terms:**

1. Repayment loan/deferred loan/grant: Deferred Loan secured by a note and mortgage
2. Interest Rate: 0%
3. Years in loan term: 20 Years
4. Forgiveness: At the end of 20 years should the development remain as affordable housing and unless otherwise agreed to by the Board of County Commissioners, the loans are forgiven.
5. Repayment: None required as long as loan is in good standing.
6. Default: SHIP assisted rental housing offered for sale prior to the end of the 20-year affordability period must give a first right of refusal to eligible not-for-profit organizations for purchase at the current market value for continued occupancy by eligible residents per **§420.9075(5)(2)(i) F.S.** All loans will be secured by a mortgage and promissory note. All loans will contain such other terms and conditions as may be required under the SHIP program (Chapter 420, Part VII, FL Stat., and Rule Chapter 67-37, FL Admin. Code, as such may be amended from time to time.) For all loan programs listed above, Citrus County reserves the right to buy the property at foreclosure sale to protect its loan interest. At that time, the County may sell the property to another not-for-profit agency to manage the property.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.

f. **Recipient Selection Criteria:** Income eligible households will be selected by the Sponsoring agency on a first-qualified, first-served basis and provided the family meets all eligibility criteria.

g. **Sponsor/Developer Selection Criteria:** Developers that have received funding awards through Community Contribution Tax Credit (CCTC), Community Development Block Grant (CDBG), Federal Home Loan Bank Affordable Housing Program (AHP), Florida Community Loan Fund, Home Investments Partnership Program (HOME), State Apartment Incentive Program (SAIL), Low Income Housing Tax Credits (LIHTC), Multifamily Mortgage Revenue Bond Program, or Florida Housing Finance Corporation (FHFC), are deemed eligible, first come, first served. This Strategy may be used as leverage for applying for FHFC funding.

h. **Additional Information:** N/A

J.	Disaster Assistance	Code 5/16

a. Summary: The Disaster Strategy provides assistance to households following a disaster as declared by the President of the United States or Governor of the State of Florida. This strategy will only be implemented in the event of a disaster using any funds that have not yet been encumbered or with additional disaster funds allocated by Florida Housing Finance Corporation. SHIP disaster funds may be used for items such as, but not limited to:

1. Purchase of emergency supplies for eligible households to weatherproof damaged homes
2. Interim repairs to avoid further damage; tree and debris removal required to make the individual housing unit habitable
3. Payment of insurance deductibles for rehabilitation of homes covered under homeowners' insurance policies
4. Rental assistance for renter households that have experienced a temporary financial hardship that results in missed rental payments and in danger of being evicted
5. Strategies included in the approved LHAP that benefit applicants directly affected by the declared disaster
6. Other activities as proposed by the counties and eligible municipalities and approved by Florida Housing

b. **Fiscal Years Covered:** 2022-2023, 2023-2024 and 2024-2025

a. **Income Categories to be served**: Very Low and Low

b. **Maximum award:** $15,000 ($3,000 for rental assistance)

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

c. **Terms:**

1. Repayment loan/deferred loan/grant: Grant or Deferred Loan secured by a recorded agreement
2. Interest Rate: 0%
3. Years in loan term: 10 Years
4. Forgiveness: No repayment will be required for total assistance provided up to $5,000. If over $5,000, $5,000 will be forgiven and the loan amount above $5,000 will be forgiven on a prorated basis of 20% per year beginning in year 6.
5. Repayment: None required as long as loan is in good standing.
6. * Refer to County's current subordination policy and procedure: A.R. 12.20-1Default: The loan will be determined to be in default if any of the following occurs during the loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary residence. If any of these occur, the outstanding balance will be due and payable.

   In cases where the qualifying homeowner(s) die(s) during the loan term, the loan may be assumed by a SHIP eligible heir who will occupy the home as a primary residence. If the legal heir is not SHIP eligible or chooses not to occupy the home, the outstanding balance of the loan will be due and payable.

   If the home is foreclosed on by a superior mortgage holder, the County will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a repayment.

   Any recaptured funds repaid to Citrus County under this program will be deposited back into the Housing Trust Fund and used in the strategy where it is most needed at the discretion of the Housing Services Director.

d. **Recipient Selection Criteria (Homeownership):**

- Disaster Relief applications will be processed immediately in these cases on a first-qualified, first served basis, pending fund availability. If it is determined (by County staff) that one client's housing unit poses a greater hazard to their health and safety than another's, a client may be given priority on the waiting list, (i.e. roof replacement would take precedence over a window repair).
- Structure must be the primary residence of the owner/applicant and be located in Citrus County.
- Applicant must be willing to execute all necessary documents in a timely manner.
- No assistance will be provided to any owner who has or has had an interest in $25,000 or more of cash assets or cash equivalents (checking, savings, money market accounts, mutual funds, stocks, bonds, annuities, or cash value to life insurance) within the previous 6 months.
- In the aftermath of an Executive Order declared disaster, the determination of disaster-related damage to the home may be made by either by a County Health Department citation, Fire Rescue inspection or as a result of a home inspection made by the rehab specialist, or other designated building inspector, with approval from the Housing Services Director. Residence must be located

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

within the boundaries of Citrus County.
- Value of the unit to be addressed is determined using Citrus County Property Appraiser's Just Value prior to repairs, may not exceed the limit adopted by Citrus County for existing homes.
- Mobile homes constructed after June 1994, provided the home is classified a Real Property are eligible for this program.
- No assistance will be provided to any property owner who is in arrears in local property taxes or County utility accounts, or has county, state or federal tax or other liens levied against them, or whose home is in the process of foreclosure.

Recipient Selection Criteria (Rental):
- This assistance is for renter households that have experienced a temporary financial hardship that resulted in missed rental payments and in danger of being evicted.
- Priority shall be on a first-qualified, first-served basis
- All households assisted must be victims of the declared disaster. This may be certified by an outside party or by the Housing Services Department.
- Assistance is limited to a one-time award.
- Rental applicants may not have outstanding liens or judgements owed to the County.
- Payments will be made directly to landlord and a valid lease must be in place.

e. **Sponsor/Developer Selection Criteria:** N/A

f. **Additional Information:** Eligibility for this strategy shall be done in an expedited manner and may include alternative forms of documentation, such as current pay stubs and benefit letters, as well as oral verification of employment wages, other income and assets. If the FHFC allows even less documentation with that particular disaster, that methodology may be used.

III. LHAP Incentive Strategies

On October 20, 2021, AHAC members provided recommendations on affordable housing incentives and evaluation of the implementation of incentives already adopted. Members endorsed the retention of current policies and a report regarding these recommendations was compiled and approved by the BOCC.

In addition to the **required Incentive Strategy A and Strategy B**, include all adopted incentives with the policies and procedures used for implementation as provided in Section 420.9076, F.S.:

A. Name of the Strategy: **Expedited Permitting**
In accordance with the requirements of F.S. 163.3177 (6) (f) (3), development permits for affordable house projects are expedited to a greater degree than other projects.

Provide a description of the procedures used to implement this strategy:

1) Established Policy & Procedures:
The County's Department of Growth Management is constantly working on ways to make the development review process more user friendly. A Pre-Application conference is held upon request

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

for all development, re-development, and platting. Pre-application meetings can also be scheduled to discuss conceptual ideas and plans. The purpose of this meeting is to discuss with the applicant all federal, state, and local regulations the proposed development would be required to meet prior to development approval.

2) Continue pre-application meetings

3) Develop and improve County website regarding information to developers or interested citizens

The information should respond to the needs of both experienced developers and newcomers and should include the following:

- Lists of permits required for every type of regulation with summaries of information needed for each
- Explanations of procedures along with official time periods or deadlines and estimates of processing time
- Schedules of fees for all permits
- Complete copies of ordinances and regulations
- An explanation of appeal procedures
- Checklists of guidelines and criteria used by staff in the review process, which may be collected in a guidebook or manual
- General information on the local government, including its organization and key personnel, with names and telephone numbers.

The ready availability of such information can also reduce staff time needed to explain the approval process. A process must be in place to update this information whenever policies or ordinances are amended.

4) The Department of Growth Management Non-Residential Review Coordinator (NRRC) will be designated to be the primary contact for all affordable housing developments. This contact person will provide technical assistance to the developer to help walk the application through the development review process. The biggest factor contributing to delays translate into additional housing costs and can result in higher housing prices. The NRRC can assist an applicant/developer in assuring that the application is complete at the time of submittal. If the applicant runs into any difficulties as the permit goes through the process, the NRRC can help him/her understand what is required and facilitate interaction with the appropriate staff member to move revisions through smoothly. Currently single-family residential permits are reviewed in 10-21 days. By using a facilitator to assist the applicant in processing the application, the time can be reduced. In larger, multi-family projects or planned developments, the NRRC will reduce the time through pre-application meetings and assisting in coordination with other departments.

The elements of this housing incentive strategy have been implemented and are working effectively.

B. Name of the Strategy: **Ongoing Review Process**
An ongoing process for review of local policies, ordinances, regulations and plan provisions that increase the cost of housing prior to their adoption.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

1) Established policy and procedures: Prior to the adoption of any procedures or policies, an analysis will be performed to determine the new policies or procedure impact on the cost of housing. If a proposed policy or procedure is not going to impact the cost of housing, such a statement must appear in the proposed policy or procedure. If the proposed policy or procedure will impact the cost of housing, that cost must be quantified, to the best extent possible. The AHAC will be notified of any proposed policies or procedures that will impact the cost of housing so that they may make a recommendation to the Board of County Commissioners.

C. Name of Strategy: **Modification of Impact Fee Requirements**:
Modification of impact fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.

1) Established policy and procedures:
This incentive was first accomplished during the review and revision of four (4) impact fee categories by the Board of County Commissioners in 2004. Effective April 2004, a lesser transportation impact fee was approved for qualified affordable housing (site built, mobile homes, modular homes, etc. with less than 1500 sq. ft. of living area and occupant households being at or below low income – 80% of AMI adjusted by family size as defined by HUD). The Division of Housing Services works closely with the Citrus County Building Division to ensure qualified families receive the reduction in the transportation impact fee. During the next full impact review (all categories) in 2006 this policy was brought forward and extension of this provision was approved during the final hearing before the Citrus Board of County Commissioners on January 25, 2007. In 2021, the program was updated creating a reduced impact fee for accessory dwelling units (ADU's). In addition, the Commissioners agreed to defer the remaining balance of impact fees due for qualified affordable housing for 10 years, and provided the homes were not sold in that time frame, permanent cancellation. *Accomplished by adoption of Administrative Regulation 13-23 on February 27, 2007.*

D. Name of Strategy: **The Allowance of Affordable Accessory Residential Units in Residential Zoning Districts**

1) Established policy and procedures: Affordable Housing is allowed in all residential zoning districts and standards for accessory dwellings were adopted in the LDC in 2011 setting standards for size. In 2021, Citrus County updated the Land Development Code to increase the maximum size for accessory dwelling units.

E. Name of Strategy: **Inventory of Locally Owned Public Lands Suitable for Affordable Housing**

1) Established policy and procedures: The county maintains a printed inventory of locally owned public lands in accordance with F.S. § 125.379, reasonably suitable for affordable housing which is made available to the Housing Services Division. As recommended by the Affordable Housing Advisory Committee, properties are donated or sold to Qualified Affordable Housing Providers to build homes. A Housing Fund was established to receive specified funds to support existing and future affordable housing projects.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

IV. EXHIBITS

A. Administrative Budget for each fiscal year covered in the Plan.

B. Timeline for Estimated Encumbrance and Expenditure.

C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the plan.

D. Signed LHAP Certification.

E. Signed, dated, witnessed or attested adopting Resolution.

F. AR: 9.01-18, Purchasing Policy

G. AR: 9.07-5, Contracting for Construction Services

H. AR 12.20-1, SHIP Satisfactions and Agreements

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Exhibit A

ADMINISTRATIVE BUDGET FOR EACH FISCAL YEAR

Exhibit A (2022)

Citrus County, Florida

Fiscal Year: 2022-2023		
Estimated SHIP Funds for Fiscal Year:		$1,001,722
Salaries and Benefits	$	90,000.00
Office Supplies and Equipment	$	4,072.00
Travel Per diem Workshops, etc.	$	3,000.00
Advertising	$	600.00
Vehicle Maintainence	$	2,500.00
Total	$	100,172.00
Admin %		10.00%
		OK

Fiscal Year 2023-2024		
Estimated SHIP Funds for Fiscal Year:	$	1,001,722.00
Salaries and Benefits	$	90,000.00
Office Supplies and Equipment	$	4,072.00
Travel Per diem Workshops, etc.	$	3,000.00
Advertising	$	600.00
Vehicle Maintainence	$	2,500.00
Total	$	100,172.00
Admin %		10.00%
		OK

Fiscal Year 2024-2025		
Estimated SHIP Funds for Fiscal Year:	$	1,001,722.00
Salaries and Benefits	$	90,000.00
Office Supplies and Equipment	$	4,072.00
Travel Per diem Workshops, etc.	$	3,000.00
Advertising	$	600.00
Vehicle Maintainence	$	2,500.00
Total	$	100,172.00
Admin %		10.00%
		OK

*All "other" items need to be detailed here and are subject to review and approval by the SHIP review committee. Project Delivery Costs that are outside of administrative costs are not to be included here, but must be detailed in the LHAP main document.

Details:

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

2022

Exhibit B
Timeline for SHIP Expenditures

Citrus County, Florida affirms that funds allocated for these fiscal years will meet the following deadlines:

Fiscal Year	Encumbered	Expended	Interim Report	Closeout Report
2022-2023	6/30/2024	6/30/2025	9/15/2024	9/15/2025
2023-2024	6/30/2025	6/30/2026	9/15/2025	9/15/2026
2024-2025	6/30/2026	6/30/2027	9/15/2026	9/15/2027

If funds allocated for these fiscal years is not anticipated to meet expenditure deadlines, Florida Housing Finance Corporation will be notified according to the following chart:

Fiscal Year	Funds Not Expended	Closeout AR Not Submitted
2022-2023	3/30/2025	6/15/2025
2023-2024	3/30/2026	6/15/2026
2024-2025	3/30/2027	6/15/2027

Requests for Expenditure Extensions (close-out year ONLY) must be received by FHFC by June 15 of the year in which funds are required to be expended. The extension request shall be emailed to robert.dearduff@floridahousing.org and cameka.gardner@floridahousing.org and include:

1. A statement that "(city/county) requests an extension to the expenditure deadline for fiscal year ___N/A_____.
2. The amount of funds that is not expended.
3. The amount of funds that is not encumbered or has been recaptured.
4. A detailed plan of how/when the money will be expended.

Note: an extension to the expenditure deadline (June 30) does not relieve the requirement to submit (September 15) the annual report online detailing all funds that have been expended. Please email cameka.gardner@floridahousing.org when you are ready to "submit" the AR.

Other Key Deadlines:

AHAC reports are now due annually by December 31. Local governments receiving the minimum (or less) allocation may choose not to report.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

LHAP Exhibt C 2021

FLORIDA HOUSING FINANCE CORPORATION

HOUSING DELIVERY GOALS CHART

2022-2023

Name of Local Government: Citrus County, Florida

Estimated Funds (Anticipated allocation only): $ 1,001,722

Code	Strategies / Homeownership	Qualifies for 75% set-aside	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	Mod Units	Max. SHIP Award	Construction	Without Construction	Total	Units
3	Owner Ocupied Rehabilitation	Yes	4	$35,000	4	$35,000			$280,000.00	$0.00	$280,000.00	8
6	Emergency Repair	Yes	2	$20,000	3	$20,000			$100,000.00	$0.00	$100,000.00	5
3	Mandatory Utility Connection	Yes		$10,000		$10,000			$0.00	$0.00	$0.00	0
5	Disaster Assistance	Yes		$15,000		$15,000			$0.00	$0.00	$0.00	0
4	Demolition/Reconstruction (Housing RPL)	Yes	1	$180,000					$180,000.00	$0.00	$180,000.00	1
10	New Construction or Rehabilitation	Yes	5	$18,000	10	$18,000			$270,000.00	$0.00	$270,000.00	15
1, 2	Purchase Assistance Program W/O Rehabilitation	Yes		$10,000	4	$10,000			$40,000.00	$0.00	$40,000.00	4
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
	Total Homeownership		12		21		0		$870,000.00	$0.00	$870,000.00	33
	Purchase Price Limits:		New	$ 259,900	Existing	$ 259,900						
			OK		OK							

Code	Rental	Qualifies for 75% set-aside	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	Mod Units	Max. SHIP Award	Construction	Without Construction	Total	Units
14	Rental Housing Construction or Rehabilitation	Yes	6	$5,000					$30,000.00	$0.00	$30,000.00	6
16	Disaster Assistance	No		$3,000					$0.00	$0.00	$0.00	0
21	Rental Developments	Yes							$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
	Total Rental		6		0		0		$30,000.00	$0.00	$30,000.00	6
	Administration Fees		$ 100,172		10%		OK					
	Home Ownership Counseling		$ -									
	Total All Funds		$ 1,000,172	OK								

Set-Asides

Percentage Construction/Rehab (75% requirement)		89.8%	OK
Homeownership % (65% requirement)		86.9%	OK
Rental Restriction (25%)		3.0%	OK
Very-Low Income (30% requirement)	$ 480,000	47.9%	OK
Low Income (30% requirement)	$ 420,000	41.9%	OK
Moderate Income	$ -	0.0%	

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance

LHAP Exhibit C 2021

FLORIDA HOUSING FINANCE CORPORATION

HOUSING DELIVERY GOALS CHART

2023-2024

Citrus County, Florida

Estimated Funds (Anticipated allocation only): $ 1,001,722

Code	Strategies Homeownership	Qualifies for 75% set-aside	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	Mod Units	Max. SHIP Award	Construction	Without Construction	Total	Units
3	Owner Ocupied Rehabilitation	Yes	4	$35,000	4	$35,000			$280,000.00	$0.00	$280,000.00	8
6	Emergency Repair	Yes	2	$20,000	3	$20,000			$100,000.00	$0.00	$100,000.00	5
3	Mandatory Utility Connection	Yes		$10,000		$10,000			$0.00	$0.00	$0.00	0
5	Disaster Assistance	Yes		$15,000		$15,000			$0.00	$0.00	$0.00	0
4	Demolition/Reconstruction (Housing RPL)	Yes	1	$180,000					$180,000.00	$0.00	$180,000.00	1
10	New Construction or Rehabilitation	Yes	5	$18,000	10	$18,000			$270,000.00	$0.00	$270,000.00	15
1, 2	Purchase Assistance Program W/O Rehabilitation	Yes		$10,000	4	$10,000			$40,000.00	$0.00	$40,000.00	4
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
	Total Homeownership		12		21		0		$870,000.00	$0.00	$870,000.00	33
	Purchase Price Limits:		New	$ 259,900	Existing	$ 259,900						
			OK		OK							

Code	Rental	Qualifies for 75% set-aside	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	Mod Units	Max. SHIP Award	Construction	Without Construction	Total	Units
14	Rental Housing Construction or Rehabilitation	Yes	6	$5,000					$30,000.00	$0.00	$30,000.00	6
16	Disaster Assistance	No		$3,000					$0.00	$0.00	$0.00	0
21	Rental Developments	Yes							$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
	Total Rental		6		0		0		$30,000.00	$0.00	$30,000.00	6
	Administration Fees		$ 100,172		10%		OK					
	Home Ownership Counseling		$ -									
	Total All Funds		$ 1,000,172	OK								

Set-Asides

Percentage Construction/Rehab (75% requirement)		89.8%	OK
Homeownership % (65% requirement)		86.9%	OK
Rental Restriction (25%)		3.0%	OK
Very-Low Income (30% requirement)	$ 480,000	47.9%	OK
Low Income (30% requirement)	$ 420,000	41.9%	OK
Moderate Income	$ -	0.0%	

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance

LHAP Exhibit C 2021

FLORIDA HOUSING FINANCE CORPORATION

HOUSING DELIVERY GOALS CHART

2024-2025

Name of Local Government: Citrus County, Florida

Estimated Funds (Anticipated allocation only): $ 1,001,722

Code	Strategies Homeownership	Qualifies for 75% set-aside	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	Mod Units	Max. SHIP Award	Construction	Without Construction	Total	Units
3	Owner Ocupied Rehabilitation	Yes	4	$35,000	4	$35,000			$280,000.00	$0.00	$280,000.00	8
6	Emergency Repair	Yes	2	$20,000	3	$20,000			$100,000.00	$0.00	$100,000.00	5
3	Mandatory Utility Connection	Yes		$10,000		$10,000			$0.00	$0.00	$0.00	0
5	Disaster Assistance	Yes		$15,000		$15,000			$0.00	$0.00	$0.00	0
4	Demolition/Reconstruction (Housing RPL)	Yes	1	$180,000					$180,000.00	$0.00	$180,000.00	1
10	New Construction or Rehabilitation	Yes	5	$18,000	10	$18,000			$270,000.00	$0.00	$270,000.00	15
1, 2	Purchase Assistance Program W/O Rehab	Yes		$10,000	4	$10,000			$40,000.00	$0.00	$40,000.00	4
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
	Total Homeownership		12		21		0		$870,000.00	$0.00	$870,000.00	33
	Purchase Price Limits:		New	$ 259,900	Existing	$ 259,900						
			OK		OK							

Code	Rental	Qualifies for 75% set-aside	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	Mod Units	Max. SHIP Award	Construction	Without Construction	Total	Units
14	Rental Housing Construction or Rehabilitation	Yes	6	$5,000					$30,000.00	$0.00	$30,000.00	6
16	Disaster Assistance	No		$3,000					$0.00	$0.00	$0.00	0
21	Rental Developments	Yes							$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
									$0.00	$0.00	$0.00	0
	Total Rental		6		0		0		$30,000.00	$0.00	$30,000.00	6
	Administration Fees		$ 100,172		10%		OK					
	Home Ownership Counseling		$ -									
	Total All Funds		$ 1,000,172	OK								

Set-Asides

Percentage Construction/Rehab (75% requirement)		89.8%	OK
Homeownership % (65% requirement)		86.9%	OK
Rental Restriction (25%)		3.0%	OK
Very-Low Income (30% requirement)	$ 480,000	47.9%	OK
Low Income (30% requirement)	$ 420,000	41.9%	OK
Moderate Income	$ -	0.0%	

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance

Exhibit D
67-37.005(1), F.A.C.
2022

CERTIFICATION TO
FLORIDA HOUSING FINANCE CORPORATION

Local Government or Interlocal Entity: Citrus County, Florida

Certifies that:

(1) The availability of SHIP funds will be advertised pursuant to program requirements in 420.907-420.9079, Florida Statutes.

(2) All SHIP funds will be expended in a manner which will ensure that there will be no discrimination on the basis of race, color, national origin, sex, handicap, familial status, or religion.

(3) A process to determine eligibility and for selection of recipients for funds has been developed.

(4) Recipients of funds will be required to contractually commit to program guidelines and loan terms.

(5) Florida Housing will be notified promptly if the local government /interlocal entity will be unable to comply with any provision of the local housing assistance plan (LHAP).

(6) The LHAP provides a plan for the encumbrance of funds within twelve months of the end of the State fiscal year in which they are received and a plan for the expenditure of SHIP funds including allocation, program income and recaptured funds within 24 months following the end of the State fiscal year in which they are received.

(7) The LHAP conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the LHAP.

(8) Amendments to the approved LHAP shall be provided to the Florida Housing for review and/or approval within 21 days after adoption.

(9) The trust fund exists with a qualified depository for all SHIP funds as well as program income or recaptured funds.

(10) Amounts on deposit in the local housing assistance trust fund shall be invested as permitted by law.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Exhibit D
67-37.005(1), F.A.C.
2022

(11) The local housing assistance trust fund shall be separately stated as a special revenue fund in the local governments audited financial statements (CAFR). An electronic copy of the CAFR or a hyperlink shall be provided to Florida Housing by June 30 of the applicable year.

(12) Evidence of compliance with the Florida Single Audit Act, as referenced in Section 215.97, F.S. shall be provided to Florida Housing by June 30 of the applicable year.

(13) SHIP funds will not be pledged for debt service on bonds.

(14) Developers receiving assistance from both SHIP and the Low-Income Housing Tax Credit (LIHTC) Program shall comply with the income, affordability and other LIHTC requirements, similarly, any units receiving assistance from other federal programs shall comply with all Federal and SHIP program requirements.

(15) Loans shall be provided for periods not exceeding 30 years, except for deferred payment loans or loans that extend beyond 30 years which continue to serve eligible persons.

(16) Rental Units constructed or rehabilitated with SHIP funds shall be monitored for compliance with tenant income requirements and affordability requirements or as required in Section 420.9075 (3)(e). To the extent another governmental entity provides periodic monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility.

(17) The LHAP meets the requirements of Section 420.907-9079 FS, and Rule Chapter 67-37 FAC.

(18) The provisions of Chapter 83-220, Laws of Florida have not been implemented (except for Miami-Dade County).

_____ _____
Witness Chief Elected Official or designee

_____ Ronald E. Kitchen, Jr., Chairman
Witness Type Name and Title

_____
Date

OR

_____
Attest: (Seal)

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Exhibit E
67-37.005(1), F.A.C.
2022

RESOLUTION #: _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSION OF CITRUS COUNTY, FLORIDA APPROVING THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SUBSECTIONS 420.907-420.9079, FLORIDA STATUTES; AND RULE CHAPTER 67-37, FLORIDA ADMINISTRATIVE CODE; AUTHORIZING AND DIRECTING THE CHAIRMAN TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * *

WHEREAS, the State of Florida enacted the William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Sessions Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, ss. 420.907-420.9079, Florida Statutes (1992), and Rule Chapter 67-37, Florida Administrative Code, requires local governments to develop a one- to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, the SHIP Act requires local governments to establish the maximum SHIP funds allowable for each strategy; and

WHEREAS, the SHIP Act further requires local governments to establish an average area purchase price for new and existing housing benefiting from awards made pursuant to the Act; the methodology and purchase prices used are defined in the attached Local Housing Assistance Plan; and

WHEREAS, as required by *section 420.9075, F.S.,* it is found that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5 percent of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(17), and eligible municipalities receiving a local housing distribution of up to $350,000, may use up to 10 percent of program income for administrative costs.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Exhibit E
67-37.005(1), F.A.C.
2022

WHEREAS, the Economic and Community Development Department has prepared a three-year Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation; and

WHEREAS, the County Commission finds that it is in the best interest of the public for Citrus County to submit the Local Housing Assistance Plan for review and approval to qualify for said documentary stamp tax funds; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA that:

Section 1: The Citrus County Board of County Commissioners hereby approves the Local Housing Assistance Plan, as attached and incorporated herein, for submission to the Florida Housing Finance Corporation as required by ss. 420.907-420-9079, Florida Statutes, for fiscal years **2022-2023, 2023-2024 and 2024-2025**.

Section 2: The Chairman is hereby designated and authorized to execute any documents, certifications, modifications, agreements and amendments required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the terms and conditions of said program.

Section 3: This resolution shall take effect immediately upon its adoption.

THIS RESOLUTION was duly adopted and recorded in the minutes this 8th day of February 2022.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
Ronald E. Kitchen, Jr., Chairman

Attested:

_____
Angela Vick, Clerk

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY

_____
Denise A. Dymond Lyn
COUNTY ATTORNEY

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

ADMINISTRATIVE REGULATION	AR: 9.01-18	DATE APPROVED
		September 22, 2020
SUBJECT:		ORIGINATING DEPARTMENT:
Purchasing Policy		Management and Budget

A. PURPOSE:

1. The County recognizes the foundation of any well-managed procurement program is one that:

    a. Promotes competition among vendor/contractors/consultants, assuring the County obtains the best value for its expenditures.
    b. Assures a fair and equitable distribution of trade between the County and vendors/contractors/consultants.
    c. Fosters a positive relationship with vendors/contractors/ consultants.
    d. Assures compliance with County's Administrative Regulations and the State of Florida Statutes governing the procurement of commodities and services.

B. POLICY:

1. It is the policy of the Board of County Commissioners to establish a purchasing program that ensures commodities and services required are obtained in a consistent and timely manner, at the most favorable price, consistent with required standards.

2. The County Administrator may delegate his/her approval rights. The County Administrator/Designee shall be responsible for supervising the awarding of all Purchase Orders and Contracts for all commodities and services under this Administrative Regulation.

3. A Director may delegate his/her approval rights.

4. In procuring commodities and services, the County shall comply fully with Chapter 287, Florida Statutes and the following Purchasing Administrative Regulations (latest revision):

    - AR 9.02 Requisition Procedures
    - AR 9.03 Nonconforming Purchase Orders
    - AR 9.04 Petty Cash Purchases
    - AR 9.05 Purchase Orders
    - AR 9.06 Emergency Purchases

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

- AR 9.07 Contracting For Construction Services
- AR 9.08 Request for Qualifications Procedures/Contracting for Professional Services/Consultant Competitive Negotiation Act
- AR 9.09 Continuing Contracts for Professional Services
- AR 9.10 Invitation to Bid Procedures
- AR 9.11 Continuing Services Contract for Construction Services
- AR 9.12 Direct Purchase of Equipment, Materials, or Supplies for Construction Projects
- AR 9.13 Procurement Policies and Procedures for Local Agency Program Projects Funded by Federal Aid Grants
- AR 9.14 Single Source Procedures
- AR 9.15 Request for Proposal Procedures
- AR 9.16 Receiving Procedures
- AR 9.17 Purchase Card Program
- AR 9.18 Invitation to Negotiate Procedures
- AR 9.19 Request for Information-Source Sought Procedures
- AR 9.20 Sole Source Purchases

5. Grant funded procurements must follow the agreement with the awarding agency, grant manual (There are grant manuals for Federal and Federal Transit Authority grants), and all other County policies and procedures in place.
6. In accordance with Chapter 112.313(2), Florida Statutes, no County employee or elected official shall solicit or accept anything of value from a vendor, contractor or consultant, including a gift, loan, reward, promise of future benefit, favor, or service, based upon any understanding that the vote, official action, or judgment of the employee or elected official would be influenced thereby or that would give the appearance that such influence exists.
7. Purchases of commodities and services may not be split or divided into more than one purchase or more than one project for the purpose of evading the financial authority dollar limit requirements in this Administrative Regulation.

C. GENERAL PROCEDURES:

1. DMB means "Department of Management & Budget"

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

2. Except as noted elsewhere in this Administrative Regulation, the following authorization levels apply to the procurement of all commodities and services and shall be subject to strict adherence when following the procedures outlined in the County's Administrative Regulations noted above:

    a. Office/Division Directors/Acting Directors shall have authorization to approve all purchases valued less than $5,000. Each Director may assign a designee(s) to approve invoices for purchases at this level to ensure timely payment.
    b. Department Directors/Acting Directors shall have authorization to approve all purchases valued less than $10,000. Each Director may assign a designee(s) to approve invoices for purchases at this level to ensure timely payment.
    c. The County Administrator/Designee must approve all purchases valued between $10,000 and $35,000 and has the authorization to approve all purchases under $35,000.
    d. An employee serving as “Acting” or “Interim” position temporarily will have the same level of authorization as the position being temporarily filled.
    e. Authorization from the Board of County Commissioners must be obtained for all purchases valued in excess of $35,000.
    f. **Exception to the above:** If the purchase is through a State Term Contract, Florida Sheriff's Term Contract, U.S. Communities Agreements, PRIDE, RESPECT or Cooperative Purchasing Agreements, the Board of County Commissioners does not require authorization for purchases valued over $35,000; however, authorization is required by the County Administrator/Designee. Documentation of such shall be noted in the description or attached online to the purchase requisition for reference.

3. Sec.2-108 of Citrus County Code, allows certain expenditures which are authorized for the following purposes:

    a. Awards, food and refreshments relating to the recognition of County employees, including but not limited to, anniversary service awards and awards for retiring employees.
    b. Volunteer firefighter service awards, award ceremonies and functions, and other events relating to the recognition of volunteer firefighters, including but not limited to pins, plaques, clothing, food and other refreshments for such functions, pursuant to F.S. §§ 125.9501 through 125.950.
    c. Frames, plaques, certificates, trophies, pins and other suitable tokens of recognition to acknowledge significant contributions by individuals for their service to county government and the community as members of unpaid advisory boards, councils and committees and for community service groups and individuals.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

d. Food and refreshments consumed by members of the public in or on the grounds of county-owned or county-controlled facilities or property during an open house or similar event, including but not limited to meetings of regional or intergovernmental agencies or organizations when held at a county facility, where furnishing of such food and refreshment is a customary role of the host agency.

e. Building/holiday decorations when such decorations are placed in publicly accessible areas of county buildings or areas of other county property visible to the public.

f. Reimbursement of travel, moving and related expenses in connection with recruitment proceedings for executive positions at the department director level or higher, or for professional or technical positions approved by job classification in advance pursuant to the County's administrative regulations and F.S., § 112.061.

g. The expenditures authorized in this section are declared to be a county purpose in the common interest of the employees, volunteers and citizens of the County.

4. All food purchases must have a Food Receipt Form approving the purchase.

5. Accounting Software Approval Levels on Purchase Orders are as follows:

(1) Financial Services Department
(2) County Administrator/Designee
(3) DMB/Purchasing Section
(4) Originating Department Director/Acting Director
(5) Originating Division Director/Acting Director

6. Purchases valued less than $5,000 do not require competitive quotes. Purchases valued between $5,000 and $35,000, require three written or verbal quotes from vendors/contractors/consultants for the commodity or service being procured. The three quotes shall be attached to the online purchase requisition for review by the Financial Services Department after being approved in accordance with the approval authorization levels noted above. If the value of the purchase is between $10,000 and $35,000, the three quotes and the completed and signed Approval to Purchase Form shall be sent to DMB for their review and approval prior to being approved by the County Administrator/Designee. If three quotes cannot be obtained, a written explanation for such shall be attached to the online purchase requisition. If the lowest quote is not utilized a written explanation for such shall be attached to the online purchase requisition. If the item(s) is (are) a Budgeted Machinery or Equipment, then the Approval to Purchase Form is not required.

7. Except for purchases of high-speed internet services and telephone services, purchases made through the Florida State Term Contract or

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

through "piggybacking" of another Authority's contract, or as noted otherwise in this Administrative Regulation, if the value of a one-time purchase of a category of commodities or services, that are similar in nature, are greater than $35,000, the purchase must be made through a formal solicitation process. Furthermore, if a category of commodities or services, other than high-speed internet services and telephone services, that are similar in nature, is purchased on a reoccurring basis, during a 12-month period, and the aggregate value of such purchases is greater than $35,000, future procurement of that category of commodities or services must be through a formal solicitation process. Documentation of such shall be noted in the description or attached online to the purchase requisition for reference. Purchases of high-speed internet services and telephone services require three quotes from high speed internet providers and approval by DMB.

8. All purchases of commodities and services valued less than $35,000 shall be made with a Purchase Order or Purchasing Card. All purchases of commodities and services valued greater than $25,000 shall be made through a formal written agreement, drafted and/or approved by DMB, as well as with a Purchase Order.

9. All purchases of commodities and services greater than $10,000 shall require the vendor/contractor/consultant to indemnify the County and submit to the County a certificate of insurance evidencing that they have in force the policies and limits, as required by the County's Risk Management Office, see Administration's-Administrative Regulations for; "Guidelines for Bid/RFP Minimum Insurance Requirements" in accordance with the commodity or service being provided by the vendor/contractor/consultant.

10. If the purchase is for commodities or services that are a non-budgeted capital outlay or a fixed asset valued over $1,000, the Department/Office/ Director shall attach a memorandum to the online purchase requisition explaining why the purchase is necessary and why it was not included in the budget. The County Administrator/Designee must approve all non-budgeted capital outlay or a fixed asset valued up to $35,000 or all non-budgeted capital outlay that is being substituted for a budgeted capital outlay. Purchases of non-budgeted capital outlay or a fixed asset valued over $35,000 must follow the procedures outlined in this Administrative Regulation and be approved by the Board of County Commissioners.

11. Piggybacking. To purchase commodities and services using a contract negotiated by another government agency (state or local) by piggybacking their solicitation or contract, the selection of the vendor/contractor/ consultant made by the other agency must have been the result of a competitive solicitation process. In making a request to piggyback another authority's contract, the Department/Office/Division shall submit a request to piggyback along with a copy of the other authority's contract, solicitation document and bid tabulation to DMB for review and approval. The financial authorization limits noted in this Regulation above shall be

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

followed. For purchases over $25,000, DMB shall draft a "piggyback" agreement and Indemnification Agreement for execution by the selected vendor/contractor/consultant, obtain compliant insurance documentation, and place the item on the Board of County Commissioners agenda for approval. All other requisitioning and purchasing procedures shall be followed.

12. Any exceptions to procedures outlined in this Administrative Regulation, for single source, sole source, and emergency purchases that exceed $10,000 but are less than $35,000 shall be reviewed by DMB and approved by the County Administrator/Designee. Should such purchases be valued at over $35,000, DMB shall request approval from the Board of County Commissioners. Refer to Administrative Regulation AR: 9.06 (latest revision) AR: 9.14 (latest revision) and AR: 9.20 (latest revision) for procedures concerning emergency purchases, single source and sole source purchases, respectively. All other requisitioning and purchasing procedures shall be followed.

13. Contractual Agreements for "special circumstance" purchases that are not covered in this Administrative Regulation shall be approved by the Board of County Commissioners and are exempt from the requirements referenced in this Administrative Regulation. The County Administrator/ Designee shall determine what constitutes a "special circumstance" purchase and can approve such purchases when less than $35,000.

14. Payments to vendors/contractors/consultants shall be made in compliance with Chapter 218, Part VII, Florida Statutes, Florida Prompt Payment Act:

    a. Payments for satisfactorily furnished commodities or completed services other than construction services shall be made within 45 business days a proper invoice is stamped as received, unless stipulated otherwise in the Contract between the County and the vendor.
    b. If an agent, such as an architect or engineer, must approve a payment request for construction services prior to approval by County staff, payment to the vendor/contractor/consultant shall be made within 25 business days after the payment request is stamped as received by the County unless stipulated otherwise in the Contract between the County and the vendor/contractor/consultant.
    c. If an agent need not approve a payment request for construction services submitted by the vendor/contractor/ consultant, payment is due within 20 business days after the payment request is stamped as received, unless stipulated otherwise in the Contract between the County and the vendor/ contractor/ consultant.
    d. The established procedure for marking a payment request as received is an official stamp showing the day, month, and year. The payment request must be stamped by the agency

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

where the payment request is first received, either the agent for the County or the Clerk's Office.

e. A payment request or invoice submitted by a vendor/ contractor/ consultant must comply with all statutory requirements and contain the following:

- The name of the vendor
- The date of preparation of the invoice
- The number of the invoice to facilitate identification (when possible)
- The purchase order number issued by the County (if applicable)
- An accurate description of the goods or services
- The correct quantity, unit price, and total cost of goods or services delivered
- The location and date of delivery of the goods or services to the County (if applicable)
- The address to which payments should be mailed (if not already on file)

15. The Florida Statutes require written documentation and time frames for disputes in the payment process. If a payment request is being disputed, staff must notify the vendor/contractor/consultant in writing within 10 days of receipt of the payment request that the payment request is improper and indicate the corrective action required. Upon resolution of the improper payment request, payment of the resubmitted payment request shall be made within the time frames noted above. If a portion of the payment request is disputed, that undisputed portion of the payment request must be paid within the time frames noted above.

16. DMB shall maintain a file for each purchase of a commodity or service that is obtained because of a formal solicitation, bid waiver, single source, invitation to negotiate, request for information or sole source purchase valued over $35,000 and awarded by the Board of County Commissioners. Staff shall be responsible for evaluating vendor/ contractor/consultant performance and submitting comments to DMB concerning such, which will be included in the solicitation file. Whenever a vendor/contractor/consultant is found to be not in contract compliance, staff shall advise DMB of such in writing. DMB will issue a letter to the vendor/contractor/consultant requesting compliance and shall retain such in the solicitation file. If the vendor/contractor/consultant does not comply with the non-compliance letter or is non-compliant three consecutive times during the contact period, staff shall have just cause to cancel the contract and bar the vendor/contractor/ consultant from participation in future solicitations for up to three years. The vendor/contractor/consultant may be reinstated by providing proof that the circumstances resulting in the cancellation of their contract or their debarment from future solicitations have been corrected or no longer exists.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

17. For contracts valued greater than $35,000, which the Board of County Commissioners approved, requests to cancel such contracts with a vendor/contractor/consultant or debar a vendor/contractor/consultant from the solicitation process must be submitted to DMB in writing with supporting documentation. DMB will review the circumstances behind the request, inclusive of discussions with the vendor/contractor/consultant, and report its findings to the County Administrator/Designee, who will make the final determination as to whether the request is warranted and properly substantiated. If approved by the County Administrator/Designee, DMB will submit the request to the Board of County Commissioners for final approval. Once approved by the Board, DMB shall issue a notice to the vendor/contractor/consultant of such contract cancellation or solicitation debarment. If the contract with the vendor/contractor/consultant is cancelled for non-compliance or other issues determined to be detrimental to the County, that vendor/contractor/ consultant will automatically be barred from participating in future solicitations for a period of three (3) years. A debarred vendor/contractor/consultant may apply for reinstatement by providing proof that the circumstances resulting in their debarment no longer exists.

18. Staff may request that a vendor/contractor/consultant not be allowed to participate in the solicitation process, or request the cancellation of a current agreement for the following reasons:

    a. Failure to respond to or take satisfactory corrective action concerning contract compliance, performance, or any other issues that are determined to be detrimental to the County, after receiving two written notices from DMB concerning such matters.
    b. Formal action by another government agency canceling an agreement with the vendor/contractor/consultant or removing the vendor/contractor/consultant from their vendor list.
    c. Formal action by the County canceling an agreement with a vendor/ contractor/ consultant.
    d. Pending or current litigation between the County entity and the vendor/ contractor/ consultant.

19. Term Contracts. Contracts for commodities or services may be entered into for a period of one to five years. These contracts may be renewed for a period not to exceed three (3) years or the original term of the contract, whichever period is longer.

20. Term Contracts are awarded to vendors/contractors/consultants for the purpose of providing the County with a reliable, cost effective source from which to procure commodities and services in a timely manner. Although term contracts are initiated by specific Departments/Divisions/Offices, it is the County's intent that they be utilized by the entire Organization, whenever possible. Before any purchase of a commodity or service is initiated, the Department/Division/Office making the purchase shall review the list of term contracts posted on the County's Intranet to ascertain if there is a current

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

vendor/contractor/consultant that can provide the commodity or service. If there is a vendor/contractor/consultant on the list that can provide the required commodity or service, the Department/Division/Office shall procure such from that vendor/contractor/consultant. Should the Department/ Division/Office elect not to procure the commodity or service from that vendor/contractor/consultant, they shall complete an "Authorization to Not Purchase from a Bid-Vendor Form", indicating the reason for not complying with this requirement, and submit such the County Administrator/Designee for approval.

21. Local Preference. Chapter 2, Article VII, Citrus County Code stipulates that preference shall be given to "local business" for certain purchases of commodities and services. "Local business" means a vendor/contractor/ consultant who has paid its local business tax to the County at least six (6) months prior to the date of purchasing from that vendor/contractor/ consultant; does business in Citrus County by providing goods, services, or construction; and maintains a physical business address located within the jurisdictional limits of Citrus County in an area zoned for the conduct of such business from which the vendor/contractor/consultant operates or performs business on a day-to- day basis. Post office boxes do not establish such physical address.

    a. In bidding for, or letting contracts for procurement of supplies, materials, equipment and services, as described in the purchasing policies of the County, the Board of County Commissioners may give a preference to local businesses in making purchases or awarding contracts in an amount not to exceed Five percent (5%) of the local businesses total bid price if the cost differential does not exceed $10,000 for procurement activities.
    b. The total bid price shall include not only the base bid price but also all alterations to that base bid price resulting from alternates, which were both part of the bid and actually purchased or awarded by the Board of County Commissioners.
    c. In the case of requests for proposals, qualifications, letters of interest, or other solicitations and competitive negotiations and selections in which objective factors are used to evaluate the responses; local businesses shall be assigned five percent (5%) of the total points of the total evaluation points.

22. Exceptions to the Local Preference Policy:

    a. The Procurement preferences set forth in this article shall not apply to any of the following purchases or contracts.

        1. Goods or services provided under a cooperative purchasing agreement or interlocal agreement.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

2. Contracts for professional services procurement of which is subject to the Consultants Competitive Negotiation Act of subject to any competitive consultant selection policy or procedure adopted or utilized by the Board of County Commissioners.
3. Purchases or contracts, which are funded, in whole or in part, by a governmental entity whose laws, regulations, or policies governing such funding prohibit application of the preference.
4. Purchases made or contracts let under emergency or noncompetitive situations, or for litigation related legal services, etc.

b. Application of local preferences to particular purchase, contract, or category of contracts for which the Board of County Commissioners is the awarding authority may be waived upon written justification and recommendation by the County Administrator/Designee and approval of the Board of County Commissioners.

c. The preferences established in this article does not prohibit the right of the Board of County Commissioners to compare quality or fitness for use of supplies, materials, equipment and services proposed for purchase and compare qualifications, character, responsibility and fitness of all persons, firms, or corporations submitting bids or proposals.

d. The bid preference established in this article does not prohibit the Board of County Commissioners from giving any other preference permitted by law in addition to the preference authorized in this article.

D. GENERAL PROCEDURES FOR FORMAL SEALED SOLICITATIONS:

1. To initiate the formal sealed solicitation process for purchases with a value greater than $35,000, the Department/Office/Division shall submit a *"Procurement Authorization Form"* to DMB. The requestor, their Division Director, their Department Director, and the DMB Director must execute this form.

2. DMB shall be responsible for advertising all formal sealed solicitations and maintaining documents and files related to such solicitations, including proof of advertisement, addendums, pre-bid/pre-proposal conference records, vendor/contractor/consultants bids/proposals, vendor/contractor/

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

consultant evaluation documents, Agreements, memorandums, certificates of insurance, bonds, notices of commencement, and other related documents.

3. The public advertisement shall include a general description of the commodity or, service, and indicate how interested parties may apply for consideration. The public advertisement shall also include a statement that the bids/proposals are competitive sealed bids/proposals, indicate the date and time the bids/proposals are due, and indicate the date and time of the public opening. If a solicitation is inadvertently not advertised, the public opening date and time shall be revised in order to allow sufficient time for public notice.

4. The solicitation for any construction project that is estimated to cost more than $200,000 shall be publicly advertised at least once, twenty-one (21) days prior to the established bid/proposal due date, and at least five (5) days prior to any scheduled pre-bid/proposal conference. The solicitation for any construction project that is estimated to cost more than $500,000 shall be publicly advertised at least once, thirty (30) days prior to the established bid due date, and at least five (5) days prior to any scheduled pre-bid/proposal conference. In cases of emergency, this procedure may be altered, with the approval of the County Administrator/Designee in any manner that is reasonable under the emergency circumstances.

5. If the location, date, or time of the bid/proposal opening date changes, written notice of the change must be given, as soon as practicable after the change is made, to all vendors/contractors/consultants who are registered to have received the bid/proposal, plans and specifications, and any addenda to such.

6. The solicitation, and advertisement of such, for the construction of a public building, for the prosecution and completion of a public work, or for repairs upon a public building or public work projects that are estimated to be in excess of $100,000, shall stipulate that the contractor must submit a certified check, cashiers' check, or bid bond, in the amount of five percent (5%) of the bid price with their bid. In addition, the solicitation, and advertisement of such, shall stipulate that Payment and Performance Bonds for one hundred percent (100%) of the bid amount shall be required upon award.

7. Bid, Payment and Performance bonds shall be in the form prescribed in Section 255.05, Florida Statutes. The surety company underwriting the Bond shall be licensed to do business in the State of Florida and shall be rated by A.M. Best at A- or better. It will further be required that general liability insurance carriers have a minimum Best Rating of A-, unless approved

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

otherwise by County Risk Management.

8. For an Invitation to Bid, the solicitation shall include a detailed description of the commodity or service; indicate that the bids are competitive sealed bids; indicate the date and time the bids are due; indicate the date and time of the public opening; indicate if the procurement contemplates the renewal of a contract; and state all contractual terms and conditions applicable to the procurement, including the criteria to be used in determining acceptability of the bid. Criteria not set forth in the Invitation to Bid may not be used in determining acceptability of the bid. Evaluation of bids shall include consideration of the total cost as submitted by the vendor/contractor/ consultant. An award of a Bid shall be made to the lowest, most responsive and responsible vendor/contractor/consultant, who meets the requirements and criteria set forth in the Invitation to Bid. See Purchasing-Administrative Regulations for; “Invitation to Bid Procedures” for more information.

9. For a Request for Proposal, the solicitation shall include a detailed description of the commodity or service; indicate that the proposals are competitive sealed proposals; indicate the date and time the proposals are due; indicate the date and time of the public opening; indicate if the procurement contemplates the renewal of a contract; and state all contractual terms and conditions applicable to the procurement, including the criteria, which shall include, but need not be limited to, price, to be used in determining acceptability of the proposal. The relative importance of the evaluation criteria shall be indicated. The relative importance of price shall not be greater than 50% of the overall evaluation criteria weight. The proposals shall be evaluated against all evaluation criteria set forth in the solicitation and the vendors/contractors/consultants ranked highest to lowest. Oral presentations may be conducted with the three highest ranked vendors/contractors/consultants. If oral presentations are conducted, the score for the oral presentation shall be added to the previous scores. An award of a proposal shall be to the most responsible and responsive vendor/contractor/consultant who has the highest total evaluation criteria score. See Administrative Regulation AR: 9.15 (latest revision) Request for Proposal Procedures for more information.

10. For a Request for Qualifications, the solicitation shall include a general description of the commodity or service; the date and time the proposals are due; indicate the date and time of the public opening; indicate if the procurement contemplates the renewal of a contract; and state all contractual terms and conditions applicable to the procurement, including the criteria to be used in determining acceptability of the proposals. Pricing shall not be a criterion. The relative importance of the evaluation criteria shall be indicated. The proposals shall be evaluated against all evaluation criteria set forth in the solicitation and the vendors/contractors/consultants ranked highest to lowest.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Oral presentations may be conducted with the three highest ranked vendors/contractors/consultants. If oral presentations are conducted, all scores for those invited for oral presentations shall be discarded and the score given to the vendors/contractors/consultants for the oral presentation shall determine the selection of the most qualified vendor/contractor/consultant. The highest ranked vendor/contractor/consultant shall be selected to commence negotiations concerning pricing. For the procurement of "professional services" (i.e., architectural, engineering, landscape architecture, and surveying and mapping services), other requirements for the Request for Qualifications apply. See Purchasing-Administrative Regulations for; “Request for Qualifications Procedures/Contracting for Professional Services/Consultant's Competitive Negotiation Act” for more information.

11. For an Invitation to Negotiate, which is a solicitation used by the County to determine the best method for achieving a specific goal or solving a particular problem and identifies one or more responsive vendor/contractor/consultants with which the County may negotiate in order to receive the best value, the head of an Office/Division/Department must determine and specify in writing, the reasons that procurement by an invitation to bid or a request for proposal is not practicable. The Invitation to Negotiate must describe the questions being explored, the facts being sought, and the specific goals or problems that are subject to the solicitation. The criteria that will be used for determining the acceptability of the reply and guiding the selection of the vendor/contractor/consultant with which the County will negotiate must be specified. The evaluation criteria must include consideration of prior relevant experience of the vendor/contractor/consultant.

    The County shall evaluate replies against all evaluation criteria set forth in the invitation to negotiate in order to establish a competitive range of replies reasonably susceptible of award. The County may select one or more vendor/contractor/consultants within the competitive range with which to commence negotiations. After negotiations are conducted, the County shall award the contract to the responsible and responsive vendor/contractor/consultant that the County determines will provide the best value, based on the selection criteria. The contract file for a vendor/contractor/consultant selected through an invitation to negotiate must contain a short statement that explains the basis for the selection of the vendor /contractor/consultant and that set forth the vendor/contractor/consultant deliverable and price, pursuant to the contract, along with an explanation of how these deliverables and price provide the vest value to the County, Section 287.057, Florida Statutes.

12. Formal sealed solicitations shall be opened by DMB at a public meeting. Two DMB staff members shall attend and record the opening and prepare

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

tabulations, both reviewing for accuracy.

a. For an Invitation to Bid, the information conveyed at the public opening shall be the name of the vendors/contractors/ consultants who submitted bids along with their respective pricing.

b. For a Request for Proposal, since evaluation of such involves criteria besides pricing to make an award, pricing shall not be divulged during the public opening. The only information conveyed at the public opening shall be the names of the vendors/contractors/consultants who submitted proposals.

c. For a Request for Qualifications/Request for Information, the only information conveyed at the public opening shall be the names of the vendors/ contractors/ consultants who submitted proposals.

13. Solicitation Protest Procedures. Any bid/proposal award recommendation may be challenged on the grounds of material irregularities in the procurement procedure or in the evaluation of the bid/proposal. Any person who submits a bid/proposal, but is not recommended for award of the contract, may protest such decision in strict compliance with this section. Failure to follow the Solicitation Protest Procedures within the time frames prescribed herein shall constitute a waiver of such protest and any resulting claims.

a. Notice of Intent to File a Protest. Any person who wishes to file a protest hereunder must file a Notice of Intent to File a Protest ("Notice"), in writing, with DMB within 72 hours of the public opening for Invitations to Bids or within 72 hours of posting of a recommendation of award for Requests for Proposals/ Qualifications. Such Notice is considered filed when it is received by DMB. A copy of the Notice must also be provided to the apparent best bidder/proposer. The Notice shall include the name and address of the protester, County Bid/RFP/RFQ number and title, the grounds upon which it is based, and must clearly indicate it is a Notice of Intent to File a Protest.

b. Formal Protest. Within five (5) business days after the filing of the written Notice of Intent to File a Protest, a formal protest must be filed with DMB. The formal protest is considered filed when it is received by DMB. A copy of the formal protest must also be provided to the apparent best bidder/proposer. The formal protest shall including the following:

1. County BID/RFP/RFQ number and title.
2. Name and address of the protester.
3. Concise statement of the facts alleged and of the rules, regulations, ordinances, statutory or

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

constitutional provision, or other legal authorities entitling the protester to the relief requested.

4. Specifically request the relief to which the protester deems themselves entitled.
5. Any other relevant information that the protester deems to be material to the protest.

c. Protest Bond. Each formal protest must be accompanied by a protest bond in the form of a certified check, cashier's check, or money order made payable to the Citrus County, Florida, in an amount not less than five percent (5%) of the protester's bid/proposal submitted to the County. If the protester prevails, the bond shall be returned to the protester. However, if after completion of the Solicitation Protest Procedures the County denies the protest, the bond shall be forfeited to the County.

d. Stay of Procurement. Once a formal protest is timely filed, DMB shall stay the award of the contract unless the County Administrator determines that delaying the award of the contract will adversely impact substantial interests of the County.

e. Review of Protest by DMB. Within ten (10) business days of the filing of the formal protest, the DMB Director shall issue a written determination, including the rationale for reaching such a determination. The written determination shall also inform the protester of his/her right to appeal the DMB Director's decision to the County Administrator.

f. Appeal of DMB Determination. The protester may appeal the DMB Director's determination, in writing, to the County Administrator no later than five (5) business days after receipt of the DMB Director's determination.

g. Final Determination of County Administrator. Within seven (7) business days of the filing of the appeal, the County Administrator, upon consulting with the County Attorney, shall issue a final determination. The decision of the County Administrator will be final and may not be appealed to the Board of County Commissioners.

14. For an Invitation to Bid, should there result in a tie score between two or more vendors/contractors/consultants, the following actions shall be initiated:

a. Award to the vendor/ contractor/ consultant whose business is

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

physically located in Citrus County, or

b. Award to the vendor/ contractor/ consultant who offers the shortest delivery time, or
c. Divide the award equally between the tied vendors/ contractors/ consultants, or
d. Draw lots or flip a coin, or
e. Reject all bids or proposals and re-solicit the commodity or service

15. For Request for Proposals or Request for Qualifications, should there result in a tie score between two vendors/ contractors/ consultants, the vendor/ contractor/consultant that scored the highest for the evaluation criteria that had the highest weight of importance (excluding price, if applicable), shall be ranked higher.

16. For any formal solicitation, if less than two bids or proposals are received; Staff may negotiate best terms and conditions with that vendor/contractor/ consultant, or reject the bid or proposal and re-solicit the commodity or service, if applicable.

17. Local Preference. Chapter 2, Article VII, Citrus County Code stipulates that preference shall be given to "local business" for certain purchases of commodities and services. "Local business" means a vendor/contractor/ consultant who has paid its local business tax to the County at least six (6) months prior to bid or proposal opening date; does business in Citrus County by providing goods, services, or construction; and maintains a physical business address located within the jurisdictional limits of Citrus County in an area zoned for the conduct of such business from which the vendor/contractor/consultant operates or performs business on a day-to-day basis. Post office boxes do not establish such physical address. All formal sealed solicitations shall follow and comply with Chapter 2, Article VII, and Citrus County Code concerning Invitations to Bid, Requests for Proposals and Requests for Qualifications. The Ordinance does not apply to Requests for Qualifications where such solicitation is for professional services falling under the Consultant's Competitive Negotiation Act (CCNA). Furthermore, this Ordinance does not apply for any solicitation involving a purchase that is funded by a Federal-Aid Grant or State funding.

18. For commodities or services where a written Agreement exists between the County and the vendor/contractor/consultant, if the volume of the commodity (excluding unit price Agreements), the scope of the service, or the schedule of the service changes, and the change results in an increase or decrease in the contract price for the commodity or service, staff shall submit a request to DMB to amend the Agreement to reflect this change in price. DMB shall draft the

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Amendment to the Agreement and have it executed by the vendor/contractor/consultant. DMB will then prepare an Agenda Item for the Board of County Commissioners to approve and authorize execution of the Amendment to the Agreement. After execution of the Amendment to the Agreement by the parties, DMB shall have the document recorded in the public records of Citrus County and shall issue certified copies of the document to the vendor/contractor/consultant and staff. Within fifteen (15) calendar days after execution of the Amendment to the Agreement, staff shall issue a change order to the existing Purchase Order to increase or decrease the amount of the Purchase Order in accordance with the Amendment to the Agreement.

19. For services where a written Agreement exists between the County and the vendor/contractor/consultant, if the completion time of the project needs to be extended by more than fifteen percent (15%) of the original completion time, and the extension of time does not affect the contract price, staff shall submit a request to DMB to amend the Agreement to reflect this change in time. DMB shall draft the Amendment to the Agreement and have it executed by the vendor/contractor/consultant. DMB will then prepare an Agenda Item for the Board of County Commissioners to approve and authorize execution of the Amendment to the Agreement. After execution of the Amendment to the Agreement by the parties, DMB shall have the document recorded in the public records of Citrus County and shall issue certified copies of the document to the vendor/contractor/consultant and staff.

20. For services where a written Agreement exists between the County and the vendor/contractor/consultant and the Agreement is renewable over a period of two or more years ("Term Contract"), at the end of each renewal period, staff shall submit a request to DMB to renew the Agreement. DMB shall contact the vendor/contractor/consultant and obtain a written confirmation of their desire to renew. If there is a change in pricing, DMB shall obtain approval from staff of such change, or assist staff in negotiating better pricing. If staff cannot reach an agreement with the vendor/contractor/consultant as to pricing, the Agreement will not be renewed and the commodity or service shall be re-solicited. If the Agreement is renewed, DMB shall draft a Renewal Agreement for execution by the vendor/contractor/consultant and shall prepare an Agenda Item for the Board of County Commissioners to approve and authorize execution of the Renewal Agreement. After execution of the Renewal Agreement by the parties, DMB shall have the document recorded in the public records of Citrus County and shall issue a certified copy of such to the vendor/contractor/consultant and staff.

21. No vendor/contractor/consultant, or any other individual, shall be denied access to a mandatory or non-mandatory pre-bid or pre-proposal conference, or any other public conference involving a formal solicitation, regardless of

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

when that vendor/contractor/consultant, or any other individual, arrives at the conference.

22. If a pre-bid or pre-proposal conference is mandatory, only those vendors/ contractors/consultants who attend are permitted to submit a bid or proposal.

23. If a solicitation is rejected, canceled or protested, staff shall conduct a formal review of the circumstances behind the rejection or cancellation and DMB to ascertain what can be done to circumvent such from occurring with future solicitations.

24. Direct Purchase. The County is exempt from sales and use taxes for purchases of commodities that are made directly from vendors/dealers/ distributors. For construction projects, the County may elect to purchase materials, equipment and supplies directly from the construction contractor's vendors/dealers/distributors. For more information, refer to Administrative Regulation AR: 9.12 (latest revision), Direct Purchase of Materials, Equipment and Supplies for Construction Projects.

25. Continuing Contracts. The County has continuing contracts for various professional services (engineering, architecture, landscape architecture, and mapping/surveying/ and general construction services.) For more information concerning this, refer to Administrative Regulations AR: 9.09 (latest revision); Continuing Contracts for Professional Services, and AR: 9.11 (latest revision); Continuing Services Contract for Construction Services.

FOOTNOTES & REFERENCES TO RELATED AR's: Supersedes AR 9.01 dated October 24, 1989, AR 9.01-1 dated April 6, 1999, AR 9.01-2 dated November 2, 1999, AR 9.01-3 dated August 8, 2000, AR 9.01-4 dated August 14, 2001, AR 9.01-5 dated September 11, 2001; AR 9.01-6 dated January 22, 2002; AR 9.01-7 dated March 11, 2003; AR 9.01-8 dated October 25, 2005, AR 9.01-9 dated , August 12, 2008, AR 9.01-10 dated February 9, 2010, AR 9.01-11 dated March 27, 2012, AR 9.01-12 dated October 9, 2012, AR 9.01-13 dated December 17, 2013, AR 9.01-14 dated September 9, 2014, AR 9.01-15 dated March 10, 2015, AR 9.01-16 dated April 26, 2016, AR 9.01-17 dated April 10, 2018.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

ADMINISTRATIVE REGULATION **AR: 9.07-5** **DATE APPROVED 9-19-2017**

SUBJECT: Contracting for Construction Services

ORIGINATING DEPARTMENT: County Administration

POLICY:

a. When contracting for construction services, Staff shall follow the procedures in Administrative Regulation AR: 9.01 (latest revision); Purchasing Policy concerning financial authorization for approval of award.

b. This Administrative Regulation does not apply to design/build construction services.

c. A construction project may not be divided into more than one project for the purpose of evading the requirements this Administrative Regulation and those noted above.

PROCEDURE:

a. "Staff" means Department/Division/Office.

b. "DMB" means Department of Management & Budget/Purchasing & Contracts Section.

c. For construction projects of a general nature that have an estimated value of less than $100,000, Staff may utilize one of the contractors under the continuing services contract, in accordance with the procedures outlined in Administrative Regulation AR:9.11 (latest revision); Continuing Contracts for Construction Services.

d. For construction projects not of a general nature, or those requiring a specific type of construction discipline, that have an estimated value greater than $5,000 and less than $25,000, Staff shall obtain a minimum of three written quotes from qualified contractors and award to the contractor offering the lowest price. If less than three quotes are obtained, or the lowest priced contractor is not selected for award, Staff must maintain documentation as to the reason for such.

e. For construction projects not of a general nature, or those requiring a specific discipline, that have an estimated value greater than $25,000, Staff shall follow the procedures outlined in Administrative Regulation AR: 9.10 (latest revision); Invitation to Bid Procedures, in selecting a qualified contractor.

f. Regardless of the value of the construction project, before award is made to a qualified contractor, the contractor to whom an award is being made shall 1) provide Certificates of Insurance evidencing that the contractor has the policies and limits as stipulated by Risk Management, 2) provide an executed Hold Harmless Agreement and 3) provide copies of all licenses and certifications required for the type of services being provided. For construction projects where the cost is greater than $10,000, these documents shall be submitted to DMB for their review and approval. The contractor's licensing and/or certification credentials shall be verified through the County's Building Division and the State of Florida Department of Business and Professional Regulation.

g. Once a determination has been made that the contractor's insurance and licenses/certifications are satisfactory and an executed Hold Harmless Agreement has been received, an award shall be made to the contractor.

h. If the construction services are for the construction of a public building,

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

prosecution and completion of a public work, or for repairs upon a public building or public work projects that are in excess of $100,000, Payment and Performance Bonds will be required from the contractor. The contractor shall have ten (10) business days after Notice of Award to procure Payment and Performance Bonds in the amount of one hundred percent (100%) of the bid amount. The Bonds shall be in the form prescribed in Section 255.05 of the Florida Statutes. The surety company underwriting the Bonds shall be licensed to do business in the State of Florida and shall be rated by A.M. Best at A-, VI or better.

i. Once the contractor has procured the Bonds, the contractor shall have the Bonds recorded in the public records of Citrus County. Once recorded, the contractor shall deliver two certified copies of the Bonds, along with a receipt from the Clerk of the Circuit Court for recording of the Bonds to DMB. DMB shall verify that the surety company underwriting the Bonds has an A.M. Best rating of A-, VI or better and that the bond is in compliance with Section 255.05 of the Florida Statutes. If not, than the bonds shall be returned to the contractor with instructions to correct any deficiencies. DMB shall be the custodian of the bonds and shall distribute a copy of the bonds to Staff.

j. In accordance with Section 713.13(7) (g) of the Florida Statutes, for the construction of a public building, for the prosecution and completion of a public work, or for repairs upon a public building or public work projects, the County may be required to have a Notice of Commencement recorded in the public records of Citrus County before authorizing the contractor to proceed with the project. The Notice of Commencement must contain an address and legal description of the property, alternate key number, township/section/range number, and parcel identification number. Also required is a description of the improvement and information on the following if applicable: owner, contractor, surety, and loan institution; name of person(s) for notice to be sent; and the time of completion if greater than one year.

k. A Notice of Commencement is **not** required for construction projects in accordance with Florida Statute 713.01(26) which excludes property owned by the County from the definition of “real property”.

l. The Notice of Commencement shall be executed in accordance with the following guidelines when the County is not the property owner:
    a. For construction projects valued at less than $5,000, Staff shall complete the Notice of Commencement and the Division Director shall execute such.
    b. For construction projects valued between $5,000 and $10,000, Staff shall complete the Notice of Commencement and the Department Director shall execute such.
    c. For construction projects valued between $10,000 and $25,000, Staff shall complete the Notice of Commencement and the County Administrator shall execute such.
    d. For construction project in excess of $25,000, OMB shall complete the Notice of Commencement and submit such to the Board of County Commissioners for execution.

m. A Notice of Commencement is not required for the following types of work as defined in Section 713.04 of the Florida Statutes:
    a. Laying of pipes and conduit
    b. Grading and paving of streets
    c. Grading and excavating as defined
    d. Other work as defined in Section 713.04

n. Once the Notice of Commencement (if required) has been recorded in the public records, the County Clerk of Records shall return one (1) certified copy of the

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

Commencement to Staff or DMB, as applicable. One certified copy shall be retained by Staff and DMB, as applicable, and copies of such shall be given to the contractor.

o. If the construction project requires Payment and Performance Bonds, one certified copy of the Bonds shall be recorded in the public records.

p. Once the proper approvals have been received in accordance with the Administrative Regulation AR: 9.01 (latest version), Staff shall then issue a Notice to Proceed to the contractor.

q. If the duration of the construction project extends over several months, the contractor shall be allowed to make monthly progress payment requests for partially completed work. If this is allowed, Staff shall be permitted to withhold up to ten percent (10%) of the payment request as retainage until the construction project is fifty percent (50%) complete, at which time retainage shall be reduced to five percent (5%) of the payment request as retainage until the construction project is. When the construction project is fifty percent (50%) complete, the contractor shall be permitted to request that one-half of the retainage held be released. Upon the satisfactory completion of the project, the remaining retainage shall be released to the contractor. All payments of retainage, partial or otherwise, shall require the approval of the Board of County Commissioners. Prior to final release of retainage, Staff shall verify that all requirements have been met and after consulting with Financial Services for accuracy of information, shall prepare an Agenda Item for the Board to approve the payment of the retainage. Staff may be permitted, but is not required to withhold retainage. It is recommended to withhold retainage for all construction projects that extend over several months, and the contractor is allowed to make monthly progress payment requests for partially completed work. Request to waive the right to withhold retainage by Staff must be made in writing to and approved by the Department Director.

FOOTNOTES & REFERENCES TO RELATED AR's: Supersedes AR 9.07-1 dated February 14, 2006; AR 9.07-2 dated August 12, 2008, AR 9.07-3 dated July 27, 2010, AR 9.07-4 dated April 14, 2015.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

ADMINISTRATIVE REGULATION	AR: 12.20-1	DATE APPROVED
		January 13, 2015
SUBJECT:		ORIGINATING DEPARTMENT:
HUD Housing Assistance Payments Contracts, Satisfactions, SHIP and CDBG Client Agreements		Community Services

POLICY:

The following guidelines and procedures are designed to efficiently process agreements pertaining to assistance provided by Citrus County Housing Services. Assistance may be provided to eligible applicants in the form rental assistance, down-payment/closing cost, home repairs and utility connection assistance to existing homeowners, and other programs as outlined in the SHIP or Community Development Block Grant (CDBG) Local Housing Assistance Plans or the Administrative Plan for the Section 8 Housing Choice Voucher Program.

The following guidelines and procedures are designed to efficiently and expeditiously:

1) Process requests for rent payments on behalf of rental assistance clients,

2) Commence necessary work on clients homes receiving assistance through the State Housing Initiatives Partnership Program (SHIP) and Community Development Block Grant (CDBG) programs, and

3) Satisfy recorded agreements, deferred payment loans and mortgages when paid off.

4) Process requests for the subordination of recapture agreements

PROCEDURE:

1) Landlords are required to enter into standard Housing Assistance Payment (HAP Contracts) in order to receive payments on behalf of clients receiving assistance through the HUD/Section 8 Rental Assistance Program.

2) SHIP and CDBG clients enter into standard agreements or deferred payment loan agreements authorizing Citrus County to provide assistance and to reimburse the County in the event that the house is sold, transferred, or the client moves out of the assisted unit, or the unit is refinanced (including home equity loans), or satisfaction of the first mortgage occurs.

3) When payoffs are received satisfactions are prepared and recorded to clear the property encumbrances.

4) The following guidelines and procedures will be used to determine whether Citrus County will approve subordination of its housing related grant and loan documents:

   a) Subordination must occur only once.

   b) The interest rate is lower.

   c) The monthly payment – principal interest, taxes, and insurance (PITI) is lower or

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

refinancing reduces the remaining term on the loan by at least ten (10) years.

d) An overall savings must result to the clients comparing the new principal and interest payments as well as lenders closing costs to the payment remaining on the existing loan.

e) The participants may only include their mortgage and closing costs in the refinancing.

f) There is no cash returned to the participants upon refinancing and no other debts are being paid off other than the existing mortgage.

g) Documentation will need to be provided initially and before the new loan closes as evidence that all stipulations have been met.

5) The Housing Services Director or designee shall forward Housing Assistance Payments Contracts, various standard SHIP/CDBG Agreements, Deferred Payment Loan Agreements, Satisfactions and Subordination of Recapture Agreements to the Community Services Department Director or designee for execution on behalf of Citrus County.

FOOTNOTES AND REFERENCES TO RELATED AR'S: Supersedes AR 13.15 dated November 13, 2001; AR 12.16 dated October 26, 2010.

Attachment: Citrus County 2022-2025 LHAP 1.18.2022 FINAL (18575 : SHIP Local Housing Assistance Plan 2022-2025)

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	LifeStream Behavioral Center Inc. Lease Agreement
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Attached to the subject agenda item is a Lease agreement between Citrus County, Florida, a political subdivision of the State of Florida and LifeStream Behavioral Center Inc. for a portion of the Meadowcrest Building located at 1500 North Meadowcrest Blvd. Crystal River, Florida

The rent shall be Four Thousand, Nine-Hundred and Fifty-One Dollars and Forty-Three cents ($4,951.43) per month plus applicable taxes.

The Lease shall be on a month-to-month basis. The lease will commence on January 1, 2022 and shall automatically renew on the 1st day of each month thereafter.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

Annual Revenue $59,417.16

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and LifeStream Behavioral Center Inc. for the use of space in the Meadowcrest Building at the rate of $4,951.43 per month. This Lease Agreement begins on January 1, 2022 and continues on month-to-month basis.

RESOLUTION NO. 2022 – _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA ACKNOWLEDGING A REQUEST FROM LIFESTREAM BEHAVIORAL CENTER INCORPORATED, A FLORIDA FOR PROFIT CORPORATION, TO RENEW THE LEASE OF PROPERTY OWNED BY CITRUS COUNTY LOCATED AT MEADOWCREST BUILDING.

WHEREAS, Section 125.38, Florida Statutes, provides for the general provisions with regard to how the County acquires, leases and disposes of real property, and

WHEREAS, the Board of County Commissioners of Citrus County owns the property located at 1500 N Meadowcrest Boulevard, Crystal River, Florida (the "Building"), and

WHEREAS, the County first leased the property to LifeStream Behavioral Center Incorporated, on January 1, 2019 for a period of three years, and proposes to renew said Lease on a month-to-month basis hereafter.

WHEREAS, Section 125.38, Florida Statutes, provides that the County may enact a resolution for the lease of real property to corporation, and

WHEREAS, the Board of County Commissioners finds that it is in the best interest of the County to execute a new lease agreement for the property with LifeStream Behavioral Center Incorporated.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, a political subdivision of the State of Florida, in regular session this 18th day of January 2022, as follows:

1. The above "whereas clauses" are true and correct and incorporated herein by reference.

2. The Chairman, or 1st Vice Chairman, respectively, is authorized to execute the Lease Agreement with LifeStream Behavorial Center Incorporated, a copy of which is attached hereto as Exhibit "A".

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

BOARD OF COUNTY COMMISIONERS
OF CITRUS COUNTY, FLORIDA, A
POLITICAL SUBDIVISION OF THE
STATE OF FLORIDA

ATTEST:

_____
ANGELA VICK, CLERK

BY: _____
RONALD E. KITCHEN, JR., CHAIRMAN

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

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EXHIBIT "A"

LEASE AGREEMENT

COMMERCIAL LEASE AGREEMENT

This Lease Agreement is entered into by and between **Citrus County, Florida, a Political Subdivision of the State of Florida** ("Lessor") and **LifeStream Behavioral Center Inc.** ("Tenant") under the following circumstances:

WHEREAS, Tenant is LifeStream Behavioral Center, Inc. formed in the State of Florida and currently in good standing under the laws of Florida and qualified to do business in Florida, and

WHEREAS, Lessor is the owner of a building located at 1500 N. Meadowcrest Boulevard, Crystal River, Florida (the "Building"), and

WHEREAS, Tenant desires to lease from Lessor those certain premises within the Building, with an address of 1554 N. Meadowcrest Boulevard, Crystal River, Florida 34429, containing approximately 4,350 net leasable square footage (herein after referred to as “the Premises”), and

WHEREAS, Tenant has inspected the Premises and found the Premises to be suitable for its needs and the intended use, and

WHEREAS, Tenant has offered to lease the Premises from Lessor and Lessor has agreed to lease the Premises to Tenant pursuant to the terms of this agreement (the "Lease").

NOW WHEREFORE, in consideration of the mutual promises contained herein and for other good and adequate consideration the sufficiency of which is acknowledged, the parties agree as follows:

1. Term. The Lease shall be payable on a month-to-month basis. The lease will commence on January 1, 2022 and shall automatically renew on the 1st day of each month thereafter unless terminated as outlined in the Lease or should Lessee give ninety (90) days notification prior to the effective date of termination to the Lessor at the address for notification below. This lease may be terminated for convenience by the County upon ninety (90) days written notice.

2. Permitted Use. The Premises are to be used solely for Office use including but not limited to, Tenant's business, as LifeStream Behavioral Center Inc. Tenant's intended use shall be in accordance with the permitted uses provided for in all applicable County and state codes. No change shall be made in the Permitted Use except with the prior written consent of Lessor. Tenant shall comply with such further instructions, which Lessor may issue from time to time. Tenant shall not use the Premises in a way that will adversely affect the existing insurance rate of the Premises. Outside storage is not permitted.

3. Rent. Rent shall be $4,951.43, paid in advance and due on the first day of each month. First payment is due on execution of the lease.

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4. Change of Due Date and Late Charges. In the event that the due date for any Rent falls on a Saturday, Sunday or legal holiday, then the due date for such Rent shall be advanced to the preceding business day. All rental payments shall be made to Lessor at Citrus County Board of County Commissioners, Attn: Cashier-Leases, 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461. A late charge of the greater of five (5) percent of the Rent or $250.00 shall be paid by Tenant in the event any Rent is received by Lessor more than five (5) days after its due date. Payment by check shall not constitute payment of Rent unless the check is honored and paid in the ordinary course of business. In the event a check is returned to Lessor for insufficient funds, the Tenant shall pay a bad check charge to Lessor of $20.00, or such greater amount actually charged by Lessor's bank for such service. If a Tenant has a check returned for insufficient funds or as a result of a stop-payment order placed by Tenant. Lessor reserves the right, in addition to other relief to which it may be entitled, to demand all future rental payments in cash or cash equivalent.

5. Security Deposit. As security for performance of its obligations hereunder, the current security deposit to be held by the Lessor is $1,000.00 (the "Deposit"). The Deposit shall be held by Lessor, without liability for interest, as security for the faithful performance by Tenant of all its obligations under the Lease; it being expressly understood that the Deposit will not be considered advance payment of Rent or a measure of Tenant's damages in case of default by Tenant. Subject to Tenant's fulfillment of all its obligations under the Lease, the Deposit (which may be co-mingled with other funds of Lessor) shall be returned to Tenant within thirty (30) days after expiration of the Lease. In the event Tenant fails to fulfill any provision of the Lease, Lessor has the option (but not the obligation) to apply the Deposit against any amounts owed by Tenant, to correct Tenant's defective performance or to otherwise compensate Lessor for any consequential loss or damage suffered by Lessor, including any attorney fees or other expenses. In the event that any portion of the Deposit is applied by Lessor as stated herein, then within five (5) days of Lessor's first demand, Tenant shall remit sufficient cash to Lessor to restore the Deposit to its original amount. If Lessor transfers its interest in the Premises during the Term of the Lease, Lessor may assign the Deposit to the transferee and thereafter Lessor shall have no further liability for the return of the Deposit.

6. Quiet Enjoyment. Upon timely payment of the Rent and otherwise fulfilling its obligations and covenants hereunder, Tenant may peacefully enjoy the Premises during the Term against all persons claiming by, through or under Lessor. Tenant shall not commit waste upon the Premises nor suffer or permit any part of the Premises to be used in any manner, or suffer or permit anything to be done in or brought into or kept in the Premises, which would damage any part of the Premises or otherwise create a public or private nuisance.

7. Tenant's Alterations. Tenant shall make no alterations, additions or improvements in or to the Premises of any kind or nature (collectively referred to as "Alterations") without the prior written consent of Lessor, which consent may be withheld in Lessor's sole and absolute discretion. At the time, Lessor's consent is sought. Tenant shall submit to Lessor detailed drawings and plans of all proposed Alterations. Should Lessor consent to any Alterations, such consent shall be conditioned upon Tenant's compliance with all requirements, which may be established by Lessor. Tenant shall be responsible for and shall obtain all permits, inspections and certificates for accomplishing the above. Tenant shall cause, at its expense, any Alterations to comply with applicable insurance requirements and with all applicable laws, codes and governmental regulations, and will construct, at its expense, any alteration or modification required by applicable

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

laws, codes or governmental regulations as a result of any Alterations. All Alterations must be constructed in a good and workmanlike manner by contractors reasonably acceptable to Lessor and only good grades of materials may be used. No Alterations may include the use of a wall covering that is impermeable to humidity or vapor. Lessor may monitor construction of the Alterations. Tenant will pay Lessor's' standard charges for review of Tenant's plans, permits, lien waivers, certificates and the like and for monitoring construction. Lessor's right to review plans and specifications and to monitor construction will be solely for its own benefit and Lessor shall have no duty to see that such plans and specifications or construction comply with applicable laws, codes, rules and regulations. Tenant will provide Lessor with the identities and mailing address of all persons performing work or supplying materials prior to beginning such construction, and Lessor may post on and about the Premises notices of non-responsibility pursuant to applicable law. Tenant will furnish security or make other arrangements satisfactory to Lessor to assure payment for the completion of all work free and clear of liens and will provide certificates of insurance for worker's compensation, builder's risk and other coverage in amounts and from an insurance company satisfactory to Lessor protecting Lessor against liability for personal injury and property damage during construction. In connection with any Alterations, Tenant's contractor must conduct its work in such a manner so as not to unreasonably interfere with other tenants or any other construction occurring on or in the Premises. Lessor shall have the right to approve Tenant's contractor and all subcontractors to be used by Tenant's contractor, which approval will not be unreasonably withheld. Tenant shall obtain lien waivers for all work performed with respect to and materials incorporated to the Premises. Alterations shall become Lessor's property upon expiration or termination of the Lease at no cost or expense to Lessor, subject to Lessor's rights pursuant to other provisions of the Lease.

8. Lessor's Maintenance Obligations. Lessor agrees to repair and maintain in good order and condition, ordinary wear and tear excepted, the roof, roof drains, outside walls, foundations and structural portions of the Premises. Lessor shall not be obligated or required to make any other repairs except those stated above. All other portions of the Premises shall be kept in good repair and condition by Tenant. Lessor may install such fixtures that it deems are standard for the Premises (“Standard Fixtures") and which shall remain the property of Lessor. Except to the extent expressly indicated in the Lease. Lessor is leasing the Premises to Tenant "as-is" without any representations or warranties of any kind (including, without limitation, any express or implied warranties of merchantability, fitness or habitability). Taking possession of the Premises by Tenant will be conclusive evidence as against Tenant that the Premises were in good and satisfactory condition when possession was so taken.

9. Tenant's Maintenance Obligations. Tenant acknowledges that the Premises are in good order and repair. Tenant shall maintain the Premises in a clean, sanitary, good and safe condition and shall neither store any trash, refuse, waste or rubbish nor otherwise allow such materials to be visible to third parties. Tenant shall repair and maintain, including central air & heat, the Premises subject only to Lessor's obligations set forth in Section 8 above. Should Tenant fail to make required repairs, Lessor may elect to make such repairs or maintenance and Tenant shall reimburse Lessor for all costs and expenses incurred by Lessor within ten (10) days of Lessor's first demand. Tenant will have no right to make any repairs to, within or on any of the common areas without Lessor's prior written consent, which may be withheld in Lessor's sole and absolute discretion.

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

10. Insurance by Tenant. Tenant is required to maintain insurance as set forth in Exhibit A attached hereto and made a part hereof.

11. No Assignment or Sublease. Except with the prior written consent of Lessor, which may be withheld in the Lessor's unrestricted discretion, Tenant shall not assign, mortgage, hypothecate, pledge nor otherwise encumber the Lease or any part of the Premises and Tenant shall not permit any part of the Premises to be used or occupied by others. Any such assignment or subletting without Lessor consent shall be void. Any change to the structure of Tenant, change in control or any transfer or other disposition of any interests in Tenant or any change in voting rights in Tenant, shall be treated as a prohibited assignment of the Lease subject to Lessor's prior written consent. If Tenant desires to assign the Lease or sublease an portion of the Premises, the following provisions shall apply:

    a. Unless expressly agreed by Lessor, any extension, renewal or other options available to Tenant hereunder shall not be available for the proposed assignee or subtenant.

    b. Any request by Tenant to assign the Lease or sublease the Premises shall be in writing detailing the proposed transaction and accompanied by payment to Lessor of $500.00 to pay for the administrative costs of Lessor in evaluating the request. Without such payment, Lessor will not consider any proposed assignment or sublease.

    c. Any assignment or subletting shall not relieve Tenant of its obligations under the Lease in the event of any breach by the assignee/sublessee/subtenant. The Tenant as well as the assignee or the sublessee/subtenant shall execute an instrument with terms, provisions, conditions and covenants acceptable to Lessor in its sole discretion and Lessor shall be reimbursed for the costs related to preparation of such instrument. Any default under such instrument shall constitute a default under the Lease.

12. Compliance with Laws and Covenants. Tenant shall comply with all laws, statutes, ordinances and requirements of all municipal, county, state and federal authorities now in force or which may hereafter be in force, which pertains to the Premises or its use.

13. Surrender of Premises. Upon termination of the Lease for any reason, the following provisions shall apply:

    a. Surrender. Tenant shall promptly vacate the Premises and leave the Premises in as good a condition as at the time of entry thereon by Tenant, except for reasonable use and wear thereof, free and clear of all rubbish, waste and debris. Tenant shall be liable for all damages that Lessor may suffer in connection with Tenant's failure to surrender possession as and when required. Tenant shall indemnify Lessor against all liabilities, costs and expenses (including all reasonable attorney’s fees and costs) arising out of Tenant's delay in delivering possession, including without limitation the claims of any succeeding tenant. At the termination of the Lease Tenant shall deliver to Lessor all keys, pass cards and similar devices and make known to Lessor the location and combination of all safes, locks and similar items.

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b. No Surrender. No offer of surrender of the Premises by delivery to Lessor or its Agent of keys, pass cards or similar devices to the Premises or otherwise shall be binding on Lessor unless accepted by Lessor in writing specifying the effective surrender of the Premises. No receipt of money by Lessor from Tenant after the termination of the Lease shall reinstate, continue or extend the Term unless Lessor specifically agrees to any such reinstatement, continuation or extension in writing signed by Lessor at the time such payment is made by Tenant.

c. Removal of Alterations. If Tenant has made Alterations, then Lessor shall have the option of retaining such Alterations or requiring Tenant to remove some or all Alterations prior to expiration of the Lease. If Lessor elects to require Tenant to remove Alterations, then the cost of removal shall be at Tenant's sole cost and expense. In such event, Tenant shall restore the Premises to its original condition at least five (5) days prior to expiration of the Lease. Lessor shall not compensate Tenant for any Alterations, which remain on the Premises.

14. To the extent permitted by law, and notwithstanding any other provision of this Lease to the contrary, including Exhibits, Tenant shall indemnify, save and hold harmless Landlord and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent act of, or omission of, Tenant, its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Lease including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Tenant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of Landlord or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against Landlord by reason of any such claim, cause of action or demand, Tenant shall, upon written notice from Landlord, resist and defend such lawsuit or proceeding by counsel satisfactory to Landlord or, at Landlord's option, pay for an attorney selected by Landlord to defend Landlord. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Lease. To the extent considered necessary by Landlord, any sums due Tenant under this Lease may be retained by Landlord until all of Landlord's claims for indemnification pursuant to this Lease have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by Landlord.

15. Total or Partial Destruction of the Premises. If the Premises are damaged by fire, the elements, unavoidable accident or other casualty without the fault of Tenant, the following provisions shall apply:

a. If the Premises are not thereby rendered untenantable, Lessor shall, at its own expense, cause such damage (other than Tenant's equipment and trade fixtures) to be repaired and the Rent and other amounts due under the Lease shall not be abated.

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b. If the Premises are thereby rendered wholly untenantable as determined by Lessor in Lessor's discretion reasonably exercised, then Lessor may elect to repair the Premises at its own expense or to terminate the Lease as of the date of said casualty. If Lessor elects to reconstruct, then Rent shall be abated until such time as the Premises have been made tenantable.

c. In no event shall Tenant have any claim against Lessor with respect to any damages, losses, lost profits, costs or any other expenses, whether direct or consequential, suffered by Tenant as a result of any decision made by Lessor concerning termination of the Lease or reconstruction of the Premises.

16. Condemnation or Taking. In the event of any condemnation or taking of the Premises or any portion of the land on which the Premises are located, Lessor may terminate the Lease effective as of the date of the condemnation or taking by giving notice to the Tenant within thirty (30) business days after such event. If Lessor does not terminate the Lease, then Tenant shall continue to use the remaining available portion of the Premises and Rent shall be adjusted in a fair and equitable manner taking into consideration any reduction in rentable area of the Premises. In no event shall Tenant have any claim against Lessor with respect to any damages, losses, lost profits, costs or any other expenses, whether direct or consequential, suffered by Tenant as a result of any decision made by Lessor concerning termination of the Lease as permitted herein. Lessor shall be entitled to any and all income, rent, award, or any interest therein whatsoever which may be paid or made in connection with a Taking. Tenant shall have no claim to any condemnation award with respect to the leasehold estate but, in a subsequent, separate proceeding, Tenant may make a separate claim only for trade fixtures installed in the Premises by and at the expense of Tenant and Tenant's moving expenses. In no event shall Tenant have any claim for the value of the unexpired Term.

17. Events of Default. The happening of any event set forth below (“Default”) shall constitute a material breach of the Lease:

a. Tenant's failure to pay in full any Rent or any other sums due within three (3) days of the original due date.

b. Any violation of or attempt to violate the provisions of Section 11.

c. Tenant's failure to cure any breach of the Lease within ten (10) days after notice by Lessor.

d. Tenant becoming insolvent or unable to pay its debts as they become due, or Tenant's notification to Lessor that it anticipates either condition.

e. Tenant taking any action to or notifying Lessor that Tenant intends to file a petition under the Bankruptcy Code (Title 11 of the United States Code) as amended, or any similar law or statute of the United States or any state or the filing of a petition against Tenant under any such statute or law or any other creditor of Tenant notifying Lessor that it knows such a petition will be filed, or Tenant's notification to Lessor that it expects such a petition to be filed.

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f. The appointment of a receiver or trustee for Tenant's leasehold interest in the Premises or for all or a substantial part of the assets of Tenant.

18. Cumulative Remedies of Lessor. Upon any Default, Lessor shall have the following cumulative rights and remedies in addition to any other remedies available at law or equity:

a. Lessor shall have the right at its option to accelerate the Rent for the entire remaining portion of the Term and other indebtedness if any, and such amounts shall be immediately due and payable, without regard to whether possession shall have been surrendered to or taken by Lessor and Lessor may commence legal action immediately thereupon and recover judgment therefore.

b. Lessor shall have the right, at its option, from time to time, without terminating the Lease, to re-enter and relet the Premises or any part thereof as the agent and for account of Tenant and in which event any rents received on such reletting shall be applied first to the expenses of such reletting and collection including, but not limited to, necessary renovation and alteration of the Premises, reasonable attorney's fees, any real estate commission paid, and thereafter, toward payment of all sums due or to become due to Lessor hereunder. If a sufficient sum shall not be realized by such reletting then at Lessor's option, Tenant shall pay Lessor any deficiency, notwithstanding that Lessor may have received rental in excess of the Rent and Lessor may bring an action therefore as such monthly deficiency shall arise or at Lessor's option, the entire deficiency which is subject to acceleration for the remaining term of the Lease, shall be immediately due and payable by Tenant. Nothing herein shall be construed to require Lessor to re-enter and relet the Premises. Lessor shall not in any event be required to pay Tenant any surplus of any monies received by Lessor in reletting of the Premises in-excess of the Rent.

c. Lessor shall have the right to remove all or any part of Tenant's property from the Premises and any property removed may be stored in any public warehouse or elsewhere at the cost of and for the account of Tenant. Lessor shall not be responsible for the care or safekeeping thereof and Tenant hereby waives any and all loss, destruction, cost, expense and/or entry as may be occasioned by any of Lessor's acts. No such re-entry or taking possession of the Premises by Lessor shall be construed as action on Lessor's part to terminate the Lease unless notice of such intention is delivered to Tenant.

19. Estoppel. Tenant will, at the request of Lessor, at any time and from time to time upon not less than 10 days' prior notice, execute, acknowledge in recordable form, and deliver to Lessor or to Lessor's mortgagee, Lessor under any ground lease, auditors or a prospective purchaser of the Premises or any part thereof, a certificate stating the following as requested: (a) that this Lease is unmodified and in full force and effect (or if modified, stating the nature of such modification and certifying that this Lease, as so modified, is in full force and effect); (b) the date the Lease commenced and the rent commencement date (if different); (c) whether Tenant has any options to renew or extend the Term and whether Tenant has exercised any of those options; (d) whether Tenant has accepted and is now in full possession of the Premises, and whether Tenant has assigned the Lease, sublet all or any portion of the Premises, or otherwise transferred any interest in the Lease or the Premises. Tenant agrees to provide a copy of such assignment, sublease or transfer upon request; (e) the current monthly installments of Rent, the dates to which such rental and other charges have been paid, and that no such rent has been paid for more than 30 days in

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advance of its due date; (f) the amount of the Deposit paid to Lessor; (g) that all alterations, improvements, additions, build-outs or construction required to be performed under the Lease have been completed and any required allowances have been paid (or if not completed or paid, stating the nature of the deficiencies); (h) that Tenant is paying rent on a current basis with no offsets or claims and there are not, to Tenant's knowledge, any uncured defaults on the part of Lessor or of Tenant as is pertinent to the request (or specifying such offsets, claims or defaults, if any are claimed); and (m) such other matters as may be reasonably requested. It is expressly understood and agreed that any such statement may be relied upon by any prospective purchaser or mortgagee of all or any portion of the real property of which the Premises area part or by any other person to whom it is delivered. The failure to deliver such statement within such time will be conclusive upon Tenant that this Lease is in full force and effect without modification except as may be represented by Landlord, there are no uncured defaults by Lessor and that not more than one month's rental has been paid in advance and Tenant will be estopped from asserting any defaults known to it at that time.

20. Landlord's Lien. Tenant hereby grants to Lessor a lien and security interest on (a) all property of Tenant now or hereafter placed in or upon the Premises; and (b) all accounts, contract rights, instruments, chattel paper and other rights of Tenant for payment of money for property sold or lent or for services rendered, as they exist from time to time, and such property and such rights will be and remain subject to such lien and security interest of Lessor for payment of all rent and other sums agreed to be paid by Tenant herein. It is provided however, the Lessor will not have a lien which would be superior to a lien from a lending institution, supplier or leasing company if such lending institution, supplier or leasing company has a security interest in the equipment, furniture or other tangible personal property and which security interest has its origin in a transaction whereby Tenant acquired such equipment, furniture or other tangible personal property. The provisions of this paragraph relating to such lien and security interest will constitute a security agreement under and subject to the Uniform Commercial Code of the State of Florida so that Lessor will have and may enforce a security interest on all property of Tenant now or hereafter placed in or on the Premises, and on all such rights of Tenant for payment of money in addition to and cumulative of the Lessor's liens and rights provided by law or by the other terms and provisions of this Lease. Tenant agrees to execute as debtor such financing statement or statements and such other documents as Lessor may now or hereafter request in order to protect or further perfect Lessor's security interest.

21. Hazardous Material. Tenant will not (either with or without negligence) cause or permit the escape, disposal or release of any Hazardous Material (as defined below). Tenant will not allow the storage or use of Hazardous Material in any manner not sanctioned by law or by the highest standards prevailing in the industry for the storage and use of such Hazardous Materials, nor allow to be brought into the Premises (or any areas surrounding the Premises owned by Lessor) any such Hazardous Materials except to use in the ordinary course of Tenant's business in customary quantities for office tenants and in compliance with Environmental Laws, and then only after written notice is given to Lessor of the identity of such substances or materials. For purposes of this Lease, the term "Hazardous Material" means any substance, chemical, waste or material that is or becomes regulated by any federal, state or local governmental authority because of its toxicity, infectiousness, radioactivity, explosiveness, ignitability, corrosiveness or reactivity, including, without limitation, those substances regulated by the Environmental Laws (defined below), and including, without limitation, the following: oil and petroleum products and synthetic gas usable for fuel; pesticides regulated under FIFRA, asbestos and polychlorinated biphenyls.

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

For purposes of this Lease, "Environmental Laws" means the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (42 U.S.C. Section 9601 et seq.); the Clean Air Act; the Clean Water Act; the Water Quality Act of 1987; the Federal Insecticide, Fungicide, and Rodenticide Act ("FIFRA"); the National Environmental Policy Act; the Noise Control Act; the Safe Drinking Water Act; the Superfund Amendments and Reauthorization Act of 1986; the Resource Conservation and Recovery Act (42 U.S.C. Section 6901 et seq.) and/or the Toxic Substances Control Act; as such acts may be amended from time to time; any applicable state or local laws, and the regulations adopted under these acts. If any lender or governmental agency ever requires testing to ascertain whether there has been any release of Hazardous Materials at the Premises caused by or arising from the action or omission of Tenant or Tenant's agents or contractors, then the reasonable costs thereof will be reimbursed by Tenant to Lessor upon demand. In addition, Tenant will execute affidavits, representations and the like from time to time at Lessor's request concerning Tenant's best knowledge and belief regarding the presence of Hazardous Material on the Premises. In all events, Tenant will indemnify Landlord in the manner elsewhere provided in this Lease from any release of Hazardous Materials on the Premises or elsewhere if caused by Tenant or Tenant's agents or contractors. The within covenants will survive the expiration or earlier termination of the Term.

22. Force Majeure. Whenever a period of time is herein prescribed for the taking of any action by Lessor, Lessor will not be liable or responsible for, and there will be excluded from the computation of such period of time any delays due to strikes, riots, acts of God, adverse weather conditions not reasonably anticipated, shortages of labor or materials, war, acts of terrorism or bioterrorism, governmental laws, regulations or restrictions, inability to obtain necessary governmental permits and approvals (including building permits or certificates of occupancy), inability to obtain necessary approvals by any applicable property association or its board of directors, financing, or any other cause whatsoever beyond the reasonable control of Lessor.

23. Miscellaneous. The following provisions shall apply:

    a. Parking. All parking shall be as permitted by law and as otherwise designated from time to time by Lessor.

    b. Signage. Lessor must approve the size and colors of signs and specific locations in advance.

    c. Utilities. Tenant shall be responsible for paying any and all utilities for the Premises. In the event that the Premises is not separately metered for utilities and billed directly to Tenant, Tenant shall pay to Lessor all monies owed for Tenant's pro-rata share of utilities within ten (10) days after receipt of any bill or invoice from Lessor.

24. Entry and Inspection. Lessor and its agents shall have the right to enter the Premises during all reasonable hours to inspect and to make necessary repairs to the Premises. In the event of any emergency, Lessor or its agents may enter the premises at any time without notice to appraise and correct any potential emergency condition. Lessor's right of entry shall, after reasonable notice, likewise exist for the purpose or removing placards, signs, fixtures, alteration or additions which do not conform to the Lease. Lessor or its agents shall have the right to exhibit the Premises at any time to prospective tenants commencing one hundred and eighty (180) days before

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expiration of the Lease. This will include access the common areas which include electrical room and bathrooms.

25. Severability. If any term or provision of this Lease or the application thereof to any person or circumstance is to any extent, invalid or unenforceable, the remainder of this Lease or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, will not be affected thereby, and each term and provision of this Lease will be valid and enforced to the fullest extent of law.

26. Recordation. Tenant agrees not to record this Lease or any memorandum hereof but Lessor may record this Lease or a memorandum thereof at its sole election.

27. Expenses of Enforcement. Should Lessor incur any expense in enforcing any provisions of the Lease then Tenant shall be responsible for paying all costs and expenses including reasonable attorneys' fees and other charges.

28. Notices. Any notices required under this agreement shall be in writing and either personally delivered or sent by first class mail postage prepaid to the parties at the addresses below.

Lessor: Citrus County, Florida
Attention: Carl Hall, Facilities Management Director
PO Box 143
Lecanto. FL 34460

Tenant: LifeStream Behavioral Center Inc.
Attention: Rick Hankey Executive Vice President
P.O. Box 491000
Leesburg, Florida 34749

29. Brokers. Each party is responsible to pay its own brokerage fees or other costs incurred in connection with the Lease. No real estate broker is entitled to payment in connection with this transaction.

30. Valid Agreement. Each signatory hereto represents and warrants that the Lease is a valid and binding obligation of the party for whom the Lease has been executed and all required corporate or other approvals have been duly obtained.

31. No Waiver. No failure to claim any breach of the Lease shall be deemed a waiver, unless such waiver is in writing and signed by the party against whom it is asserted. No waiver shall constitute a waiver of any subsequent breach of the Lease.

32. Counterparts. The Lease may be executed in two or more counterparts which when taken together, constitute a single complete agreement.

33. Entire Agreement. The Lease together with all attachments, all of which are fully incorporated into the Lease by this reference, contains the entire agreement between the parties hereto regarding the subject matters referenced herein and supersedes all prior oral and written agreements between the parties regarding such matters. Tenant is not relying on any representations by any

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person to the extent such representations are not contained herein. The Lease may be modified only by an agreement in writing dated and signed by Lessor and Tenant. Any provision hereof which is void or otherwise not enforceable as a matter of law shall be severed but shall not otherwise void or affect the Lease.

34. Radon Gas. Radon is a naturally occurring radioactive gas that when it has accumulated in a building in sufficient quantities may present health risks to persons who are exposed to it over time. Additional information regarding radon and radon testing may be obtained from your county public health unit.

35. Governing Law: Waiver of Jury Trial. This Lease and the rights and obligations of the parties hereto are governed by the laws of the State of Florida. All parties hereto both Lessor and Tenant as principals, and any guarantors, hereby release and waive any and all rights provided by law to a trial by jury in any court or other legal proceeding initiated to enforce the terms of this Lease involving any such parties, or connected in any other manner with this Lease. Tenant will not interpose any counterclaim of any kind in any action or proceeding by Lessor to recover possession of the Premises based on nonpayment of rent. In the event of a dispute between Lessor and Tenant, Tenant will pay rent into the registry of the court having jurisdiction over such dispute.

36. Time of Performance. Except as expressly otherwise herein provided with respect to all required acts of Tenant, time is of the essence of this Lease.

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IN WITNESS WHEREOF the parties have executed this Lease on this day of 2021.

COUNTY

ATTEST:

Angela Vick, Clerk of Court
Citrus County, Florida

CITRUS COUNTY, FLORIDA,

By:
Ronald E. Kitchen, Jr., Chairman

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

Denise A. Dymond Lyn,
County Attorney

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LifeStream Behavioral Center Inc.

_____
Witness

Printed Name _____

_____
Witness

Printed Name _____

_____
Signature

Title _____

Printed Name _____

STATE OF _____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared _____ as President/CEO of LifeStream Behavioral Center Inc., on behalf of said corporation, who is personally known to me or who produced _____ as identification.

Witness my hand and official seal this _____ day of _____, 2021.

_____
Notary Public, State of _____
Printed Name: _____
Commission No. _____
Expiration Date: _____

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EXHIBIT "A"

CITRUS COUNTY, FLORIDA

MINIMUM INSURANCE REQUIREMENTS

Lessee shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Lessee, his agents, representatives, employees or sub-Lessees. The coverages, limits or endorsements required herein protect the primary interests of the County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Lessee against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as the County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Lessee under this contract.

A. COMMERCIAL GENERAL LIABILITY

1.) Lessee must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

B. AUTOMOBILE LIABILITY

1) Lessee must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Lessee does not own vehicles, the Lessee shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

C. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

1) Lessee must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

2) For any officer of a Lessee that has exempt status as an individual, the County requires proof of workers' compensation insurance coverage for that Lessee/employer/owner's employees. If the Lessee/employer/owner or individual has applied for a workers' compensation exemption, the County does not recognize this exemption to extend to the employees of the Lessee/employer/owner.

3) The purpose of this section is to ensure that all Lessees, sub-contractors, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of sub-contractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

D. OTHER INSURANCE PROVISIONS

1) The Lessee shall provide a Certificate of Insurance to the County with a thirty (30) day notice of cancellation, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

2) The project's proposal number should be noted on the certificate.

3) The Lessee has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, the Lessee shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

4) All required insurance policies must be maintained until the lease term expires; in addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

5) Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers are to be **covered as an Additional Insured on all policies** except Workers Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees or volunteers.

6) The Lessee's insurance coverage shall be primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Lessee's insurance and shall be non-contributory.

7) **For all policies of insurance:** The Lessee, and its insurance carrier, **waive all subrogation rights** against the County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

8) **The Certificate Holder should read as follows:** *Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.*

9) It is the Lessee's responsibility to insure that all sub-contractors comply with these insurance requirements. Lessees shall include all sub-contractors as insured under its policies or shall furnish

separate certificates and endorsements for each sub-contractors. All coverages for sub-Lessee shall be subject to all of the requirements stated herein.

10) With the exception workers compensation policies all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

11) **All** Certificates must show that the Lessee's policies have been endorsed per the requirements.

12) Once ALL paperwork is completed and received by the County, an email will be sent to Lessee requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Lessee's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (C01) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to the County. Lessee will not be allowed to occupy premises until registration is completed and a compliant Certificate of Insurance is received from Lessee's agent(s).

Attachment: 1c Supporting Docs LifeStream Resolution & Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease

COMMERCIAL LEASE AGREEMENT

This Lease Agreement is entered into by and between **Citrus County, Florida, a Political Subdivision of the State of Florida** ("Lessor") and **LifeStream Behavioral Center Inc.** ("Tenant") under the following circumstances:

WHEREAS, Tenant is LifeStream Behavioral Center, Inc. formed in the State of Florida and currently in good standing under the laws of Florida and qualified to do business in Florida, and

WHEREAS, Lessor is the owner of a building located at 1500 N. Meadowcrest Boulevard, Crystal River, Florida (the "Building"), and

WHEREAS, Tenant desires to lease from Lessor those certain premises within the Building, with an address of 1554 N. Meadowcrest Boulevard, Crystal River, Florida 34429, containing approximately 4,350 net leasable square footage (herein after referred to as "the Premises"), and

WHEREAS, Tenant has inspected the Premises and found the Premises to be suitable for its needs and the intended use, and

WHEREAS, Tenant has offered to lease the Premises from Lessor and Lessor has agreed to lease the Premises to Tenant pursuant to the terms of this agreement (the "Lease").

NOW WHEREFORE, in consideration of the mutual promises contained herein and for other good and adequate consideration the sufficiency of which is acknowledged, the parties agree as follows:

1. Term. The Lease shall be payable on a month-to-month basis. The lease will commence on January 1, 2022 and shall automatically renew on the 1st day of each month thereafter unless terminated as outlined in the Lease or should Lessee give ninety (90) days notification prior to the effective date of termination to the Lessor at the address for notification below. This lease may be terminated for convenience by the County upon ninety (90) days written notice.

2. Permitted Use. The Premises are to be used solely for Office use including but not limited to, Tenant's business, as LifeStream Behavioral Center Inc. Tenant's intended use shall be in accordance with the permitted uses provided for in all applicable County and state codes. No change shall be made in the Permitted Use except with the prior written consent of Lessor. Tenant shall comply with such further instructions, which Lessor may issue from time to time. Tenant shall not use the Premises in a way that will adversely affect the existing insurance rate of the Premises. Outside storage is not permitted.

3. Rent. Rent shall be $4,951.43, paid in advance and due on the first day of each month. First payment is due on execution of the lease.

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4. Change of Due Date and Late Charges. In the event that the due date for any Rent falls on a Saturday, Sunday or legal holiday, then the due date for such Rent shall be advanced to the preceding business day. All rental payments shall be made to Lessor at Citrus County Board of County Commissioners, Attn: Cashier-Leases, 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461. A late charge of the greater of five (5) percent of the Rent or $250.00 shall be paid by Tenant in the event any Rent is received by Lessor more than five (5) days after its due date. Payment by check shall not constitute payment of Rent unless the check is honored and paid in the ordinary course of business. In the event a check is returned to Lessor for insufficient funds, the Tenant shall pay a bad check charge to Lessor of $20.00, or such greater amount actually charged by Lessor's bank for such service. If a Tenant has a check returned for insufficient funds or as a result of a stop-payment order placed by Tenant. Lessor reserves the right, in addition to other relief to which it may be entitled, to demand all future rental payments in cash or cash equivalent.

5. Security Deposit. As security for performance of its obligations hereunder, the current security deposit to be held by the Lessor is $1,000.00 (the "Deposit"). The Deposit shall be held by Lessor, without liability for interest, as security for the faithful performance by Tenant of all its obligations under the Lease; it being expressly understood that the Deposit will not be considered advance payment of Rent or a measure of Tenant's damages in case of default by Tenant. Subject to Tenant's fulfillment of all its obligations under the Lease, the Deposit (which may be co-mingled with other funds of Lessor) shall be returned to Tenant within thirty (30) days after expiration of the Lease. In the event Tenant fails to fulfill any provision of the Lease, Lessor has the option (but not the obligation) to apply the Deposit against any amounts owed by Tenant, to correct Tenant's defective performance or to otherwise compensate Lessor for any consequential loss or damage suffered by Lessor, including any attorney fees or other expenses. In the event that any portion of the Deposit is applied by Lessor as stated herein, then within five (5) days of Lessor's first demand, Tenant shall remit sufficient cash to Lessor to restore the Deposit to its original amount. If Lessor transfers its interest in the Premises during the Term of the Lease, Lessor may assign the Deposit to the transferee and thereafter Lessor shall have no further liability for the return of the Deposit.

6. Quiet Enjoyment. Upon timely payment of the Rent and otherwise fulfilling its obligations and covenants hereunder, Tenant may peacefully enjoy the Premises during the Term against all persons claiming by, through or under Lessor. Tenant shall not commit waste upon the Premises nor suffer or permit any part of the Premises to be used in any manner, or suffer or permit anything to be done in or brought into or kept in the Premises, which would damage any part of the Premises or otherwise create a public or private nuisance.

7. Tenant's Alterations. Tenant shall make no alterations, additions or improvements in or to the Premises of any kind or nature (collectively referred to as "Alterations") without the prior written consent of Lessor, which consent may be withheld in Lessor's sole and absolute discretion. At the time, Lessor's consent is sought. Tenant shall submit to Lessor detailed drawings and plans of all proposed Alterations. Should Lessor consent to any Alterations, such consent shall be conditioned upon Tenant's compliance with all requirements, which may be established by Lessor. Tenant shall be responsible for and shall obtain all permits, inspections and certificates for accomplishing the above. Tenant shall cause, at its expense, any Alterations to comply with applicable insurance requirements and with all applicable laws, codes and governmental regulations, and will construct, at its expense, any alteration or modification required by applicable

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laws, codes or governmental regulations as a result of any Alterations. All Alterations must be constructed in a good and workmanlike manner by contractors reasonably acceptable to Lessor and only good grades of materials may be used. No Alterations may include the use of a wall covering that is impermeable to humidity or vapor. Lessor may monitor construction of the Alterations. Tenant will pay Lessor's' standard charges for review of Tenant's plans, permits, lien waivers, certificates and the like and for monitoring construction. Lessor's right to review plans and specifications and to monitor construction will be solely for its own benefit and Lessor shall have no duty to see that such plans and specifications or construction comply with applicable laws, codes, rules and regulations. Tenant will provide Lessor with the identities and mailing address of all persons performing work or supplying materials prior to beginning such construction, and Lessor may post on and about the Premises notices of non-responsibility pursuant to applicable law. Tenant will furnish security or make other arrangements satisfactory to Lessor to assure payment for the completion of all work free and clear of liens and will provide certificates of insurance for worker's compensation, builder's risk and other coverage in amounts and from an insurance company satisfactory to Lessor protecting Lessor against liability for personal injury and property damage during construction. In connection with any Alterations, Tenant's contractor must conduct its work in such a manner so as not to unreasonably interfere with other tenants or any other construction occurring on or in the Premises. Lessor shall have the right to approve Tenant's contractor and all subcontractors to be used by Tenant's contractor, which approval will not be unreasonably withheld. Tenant shall obtain lien waivers for all work performed with respect to and materials incorporated to the Premises. Alterations shall become Lessor's property upon expiration or termination of the Lease at no cost or expense to Lessor, subject to Lessor's rights pursuant to other provisions of the Lease.

8. Lessor's Maintenance Obligations. Lessor agrees to repair and maintain in good order and condition, ordinary wear and tear excepted, the roof, roof drains, outside walls, foundations and structural portions of the Premises. Lessor shall not be obligated or required to make any other repairs except those stated above. All other portions of the Premises shall be kept in good repair and condition by Tenant. Lessor may install such fixtures that it deems are standard for the Premises ("Standard Fixtures") and which shall remain the property of Lessor. Except to the extent expressly indicated in the Lease. Lessor is leasing the Premises to Tenant "as-is" without any representations or warranties of any kind (including, without limitation, any express or implied warranties of merchantability, fitness or habitability). Taking possession of the Premises by Tenant will be conclusive evidence as against Tenant that the Premises were in good and satisfactory condition when possession was so taken.

9. Tenant's Maintenance Obligations. Tenant acknowledges that the Premises are in good order and repair. Tenant shall maintain the Premises in a clean, sanitary, good and safe condition and shall neither store any trash, refuse, waste or rubbish nor otherwise allow such materials to be visible to third parties. Tenant shall repair and maintain, including central air & heat, the Premises subject only to Lessor's obligations set forth in Section 8 above. Should Tenant fail to make required repairs, Lessor may elect to make such repairs or maintenance and Tenant shall reimburse Lessor for all costs and expenses incurred by Lessor within ten (10) days of Lessor's first demand. Tenant will have no right to make any repairs to, within or on any of the common areas without Lessor's prior written consent, which may be withheld in Lessor's sole and absolute discretion.

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

10. Insurance by Tenant. Tenant is required to maintain insurance as set forth in Exhibit A attached hereto and made a part hereof.

11. No Assignment or Sublease. Except with the prior written consent of Lessor, which may be withheld in the Lessor's unrestricted discretion, Tenant shall not assign, mortgage, hypothecate, pledge nor otherwise encumber the Lease or any part of the Premises and Tenant shall not permit any part of the Premises to be used or occupied by others. Any such assignment or subletting without Lessor consent shall be void. Any change to the structure of Tenant, change in control or any transfer or other disposition of any interests in Tenant or any change in voting rights in Tenant, shall be treated as a prohibited assignment of the Lease subject to Lessor's prior written consent. If Tenant desires to assign the Lease or sublease an portion of the Premises, the following provisions shall apply:

    a. Unless expressly agreed by Lessor, any extension, renewal or other options available to Tenant hereunder shall not be available for the proposed assignee or subtenant.

    b. Any request by Tenant to assign the Lease or sublease the Premises shall be in writing detailing the proposed transaction and accompanied by payment to Lessor of $500.00 to pay for the administrative costs of Lessor in evaluating the request. Without such payment, Lessor will not consider any proposed assignment or sublease.

    c. Any assignment or subletting shall not relieve Tenant of its obligations under the Lease in the event of any breach by the assignee/sublessee/subtenant. The Tenant as well as the assignee or the sublessee/subtenant shall execute an instrument with terms, provisions, conditions and covenants acceptable to Lessor in its sole discretion and Lessor shall be reimbursed for the costs related to preparation of such instrument. Any default under such instrument shall constitute a default under the Lease.

12. Compliance with Laws and Covenants. Tenant shall comply with all laws, statutes, ordinances and requirements of all municipal, county, state and federal authorities now in force or which may hereafter be in force, which pertains to the Premises or its use.

13. Surrender of Premises. Upon termination of the Lease for any reason, the following provisions shall apply:

    a. Surrender. Tenant shall promptly vacate the Premises and leave the Premises in as good a condition as at the time of entry thereon by Tenant, except for reasonable use and wear thereof, free and clear of all rubbish, waste and debris. Tenant shall be liable for all damages that Lessor may suffer in connection with Tenant's failure to surrender possession as and when required. Tenant shall indemnify Lessor against all liabilities, costs and expenses (including all reasonable attorney's fees and costs) arising out of Tenant's delay in delivering possession, including without limitation the claims of any succeeding tenant. At the termination of the Lease Tenant shall deliver to Lessor all keys, pass cards and similar devices and make known to Lessor the location and combination of all safes, locks and similar items.

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

b. No Surrender. No offer of surrender of the Premises by delivery to Lessor or its Agent of keys, pass cards or similar devices to the Premises or otherwise shall be binding on Lessor unless accepted by Lessor in writing specifying the effective surrender of the Premises. No receipt of money by Lessor from Tenant after the termination of the Lease shall reinstate, continue or extend the Term unless Lessor specifically agrees to any such reinstatement, continuation or extension in writing signed by Lessor at the time such payment is made by Tenant.

c. Removal of Alterations. If Tenant has made Alterations, then Lessor shall have the option of retaining such Alterations or requiring Tenant to remove some or all Alterations prior to expiration of the Lease. If Lessor elects to require Tenant to remove Alterations, then the cost of removal shall be at Tenant's sole cost and expense. In such event, Tenant shall restore the Premises to its original condition at least five (5) days prior to expiration of the Lease. Lessor shall not compensate Tenant for any Alterations, which remain on the Premises.

14. To the extent permitted by law, and notwithstanding any other provision of this Lease to the contrary, including Exhibits, Tenant shall indemnify, save and hold harmless Landlord and all their officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent act of, or omission of, Tenant, its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Lease including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Tenant nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of Landlord or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against Landlord by reason of any such claim, cause of action or demand, Tenant shall, upon written notice from Landlord, resist and defend such lawsuit or proceeding by counsel satisfactory to Landlord or, at Landlord's option, pay for an attorney selected by Landlord to defend Landlord. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Lease. To the extent considered necessary by Landlord, any sums due Tenant under this Lease may be retained by Landlord until all of Landlord's claims for indemnification pursuant to this Lease have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by Landlord.

15. Total or Partial Destruction of the Premises. If the Premises are damaged by fire, the elements, unavoidable accident or other casualty without the fault of Tenant, the following provisions shall apply:

a. If the Premises are not thereby rendered untenantable, Lessor shall, at its own expense, cause such damage (other than Tenant's equipment and trade fixtures) to be repaired and the Rent and other amounts due under the Lease shall not be abated.

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

b. If the Premises are thereby rendered wholly untenantable as determined by Lessor in Lessor's discretion reasonably exercised, then Lessor may elect to repair the Premises at its own expense or to terminate the Lease as of the date of said casualty. If Lessor elects to reconstruct, then Rent shall be abated until such time as the Premises have been made tenantable.

c. In no event shall Tenant have any claim against Lessor with respect to any damages, losses, lost profits, costs or any other expenses, whether direct or consequential, suffered by Tenant as a result of any decision made by Lessor concerning termination of the Lease or reconstruction of the Premises.

16. Condemnation or Taking. In the event of any condemnation or taking of the Premises or any portion of the land on which the Premises are located, Lessor may terminate the Lease effective as of the date of the condemnation or taking by giving notice to the Tenant within thirty (30) business days after such event. If Lessor does not terminate the Lease, then Tenant shall continue to use the remaining available portion of the Premises and Rent shall be adjusted in a fair and equitable manner taking into consideration any reduction in rentable area of the Premises. In no event shall Tenant have any claim against Lessor with respect to any damages, losses, lost profits, costs or any other expenses, whether direct or consequential, suffered by Tenant as a result of any decision made by Lessor concerning termination of the Lease as permitted herein. Lessor shall be entitled to any and all income, rent, award, or any interest therein whatsoever which may be paid or made in connection with a Taking. Tenant shall have no claim to any condemnation award with respect to the leasehold estate but, in a subsequent, separate proceeding, Tenant may make a separate claim only for trade fixtures installed in the Premises by and at the expense of Tenant and Tenant's moving expenses. In no event shall Tenant have any claim for the value of the unexpired Term.

17. Events of Default. The happening of any event set forth below ("Default") shall constitute a material breach of the Lease:

a. Tenant's failure to pay in full any Rent or any other sums due within three (3) days of the original due date.

b. Any violation of or attempt to violate the provisions of Section 11.

c. Tenant's failure to cure any breach of the Lease within ten (10) days after notice by Lessor.

d. Tenant becoming insolvent or unable to pay its debts as they become due, or Tenant's notification to Lessor that it anticipates either condition.

e. Tenant taking any action to or notifying Lessor that Tenant intends to file a petition under the Bankruptcy Code (Title 11 of the United States Code) as amended, or any similar law or statute of the United States or any state or the filing of a petition against Tenant under any such statute or law or any other creditor of Tenant notifying Lessor that it knows such a petition will be filed, or Tenant's notification to Lessor that it expects such a petition to be filed.

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

f. The appointment of a receiver or trustee for Tenant's leasehold interest in the Premises or for all or a substantial part of the assets of Tenant.

18. Cumulative Remedies of Lessor. Upon any Default, Lessor shall have the following cumulative rights and remedies in addition to any other remedies available at law or equity:

a. Lessor shall have the right at its option to accelerate the Rent for the entire remaining portion of the Term and other indebtedness if any, and such amounts shall be immediately due and payable, without regard to whether possession shall have been surrendered to or taken by Lessor and Lessor may commence legal action immediately thereupon and recover judgment therefore.

b. Lessor shall have the right, at its option, from time to time, without terminating the Lease, to re-enter and relet the Premises or any part thereof as the agent and for account of Tenant and in which event any rents received on such reletting shall be applied first to the expenses of such reletting and collection including, but not limited to, necessary renovation and alteration of the Premises, reasonable attorney's fees, any real estate commission paid, and thereafter, toward payment of all sums due or to become due to Lessor hereunder. If a sufficient sum shall not be realized by such reletting then at Lessor's option, Tenant shall pay Lessor any deficiency, notwithstanding that Lessor may have received rental in excess of the Rent and Lessor may bring an action therefore as such monthly deficiency shall arise or at Lessor's option, the entire deficiency which is subject to acceleration for the remaining term of the Lease, shall be immediately due and payable by Tenant. Nothing herein shall be construed to require Lessor to re-enter and relet the Premises. Lessor shall not in any event be required to pay Tenant any surplus of any monies received by Lessor in reletting of the Premises in-excess of the Rent.

c. Lessor shall have the right to remove all or any part of Tenant's property from the Premises and any property removed may be stored in any public warehouse or elsewhere at the cost of and for the account of Tenant. Lessor shall not be responsible for the care or safekeeping thereof and Tenant hereby waives any and all loss, destruction, cost, expense and/or entry as may be occasioned by any of Lessor's acts. No such re-entry or taking possession of the Premises by Lessor shall be construed as action on Lessor's part to terminate the Lease unless notice of such intention is delivered to Tenant.

19. Estoppel. Tenant will, at the request of Lessor, at any time and from time to time upon not less than 10 days' prior notice, execute, acknowledge in recordable form, and deliver to Lessor or to Lessor's mortgagee, Lessor under any ground lease, auditors or a prospective purchaser of the Premises or any part thereof, a certificate stating the following as requested: (a) that this Lease is unmodified and in full force and effect (or if modified, stating the nature of such modification and certifying that this Lease, as so modified, is in full force and effect); (b) the date the Lease commenced and the rent commencement date (if different); (c) whether Tenant has any options to renew or extend the Term and whether Tenant has exercised any of those options; (d) whether Tenant has accepted and is now in full possession of the Premises, and whether Tenant has assigned the Lease, sublet all or any portion of the Premises, or otherwise transferred any interest in the Lease or the Premises. Tenant agrees to provide a copy of such assignment, sublease or transfer upon request; (e) the current monthly installments of Rent, the dates to which such rental and other charges have been paid, and that no such rent has been paid for more than 30 days in

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

advance of its due date; (f) the amount of the Deposit paid to Lessor; (g) that all alterations, improvements, additions, build-outs or construction required to be performed under the Lease have been completed and any required allowances have been paid (or if not completed or paid, stating the nature of the deficiencies); (h) that Tenant is paying rent on a current basis with no offsets or claims and there are not, to Tenant's knowledge, any uncured defaults on the part of Lessor or of Tenant as is pertinent to the request (or specifying such offsets, claims or defaults, if any are claimed); and (m) such other matters as may be reasonably requested. It is expressly understood and agreed that any such statement may be relied upon by any prospective purchaser or mortgagee of all or any portion of the real property of which the Premises area part or by any other person to whom it is delivered. The failure to deliver such statement within such time will be conclusive upon Tenant that this Lease is in full force and effect without modification except as may be represented by Landlord, there are no uncured defaults by Lessor and that not more than one month's rental has been paid in advance and Tenant will be estopped from asserting any defaults known to it at that time.

20. Landlord's Lien. Tenant hereby grants to Lessor a lien and security interest on (a) all property of Tenant now or hereafter placed in or upon the Premises; and (b) all accounts, contract rights, instruments, chattel paper and other rights of Tenant for payment of money for property sold or lent or for services rendered, as they exist from time to time, and such property and such rights will be and remain subject to such lien and security interest of Lessor for payment of all rent and other sums agreed to be paid by Tenant herein. It is provided however, the Lessor will not have a lien which would be superior to a lien from a lending institution, supplier or leasing company if such lending institution, supplier or leasing company has a security interest in the equipment, furniture or other tangible personal property and which security interest has its origin in a transaction whereby Tenant acquired such equipment, furniture or other tangible personal property. The provisions of this paragraph relating to such lien and security interest will constitute a security agreement under and subject to the Uniform Commercial Code of the State of Florida so that Lessor will have and may enforce a security interest on all property of Tenant now or hereafter placed in or on the Premises, and on all such rights of Tenant for payment of money in addition to and cumulative of the Lessor's liens and rights provided by law or by the other terms and provisions of this Lease. Tenant agrees to execute as debtor such financing statement or statements and such other documents as Lessor may now or hereafter request in order to protect or further perfect Lessor's security interest.

21. Hazardous Material. Tenant will not (either with or without negligence) cause or permit the escape, disposal or release of any Hazardous Material (as defined below). Tenant will not allow the storage or use of Hazardous Material in any manner not sanctioned by law or by the highest standards prevailing in the industry for the storage and use of such Hazardous Materials, nor allow to be brought into the Premises (or any areas surrounding the Premises owned by Lessor) any such Hazardous Materials except to use in the ordinary course of Tenant's business in customary quantities for office tenants and in compliance with Environmental Laws, and then only after written notice is given to Lessor of the identity of such substances or materials. For purposes of this Lease, the term "Hazardous Material" means any substance, chemical, waste or material that is or becomes regulated by any federal, state or local governmental authority because of its toxicity, infectiousness, radioactivity, explosiveness, ignitability, corrosiveness or reactivity, including, without limitation, those substances regulated by the Environmental Laws (defined below), and including, without limitation, the following: oil and petroleum products and synthetic gas usable for fuel; pesticides regulated under FIFRA, asbestos and polychlorinated biphenyls.

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

For purposes of this Lease, "Environmental Laws" means the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (42 U.S.C. Section 9601 et seq.); the Clean Air Act; the Clean Water Act; the Water Quality Act of 1987; the Federal Insecticide, Fungicide, and Rodenticide Act ("FIFRA"); the National Environmental Policy Act; the Noise Control Act; the Safe Drinking Water Act; the Superfund Amendments and Reauthorization Act of 1986; the Resource Conservation and Recovery Act (42 U.S.C. Section 6901 et seq.) and/or the Toxic Substances Control Act; as such acts may be amended from time to time; any applicable state or local laws, and the regulations adopted under these acts. If any lender or governmental agency ever requires testing to ascertain whether there has been any release of Hazardous Materials at the Premises caused by or arising from the action or omission of Tenant or Tenant's agents or contractors, then the reasonable costs thereof will be reimbursed by Tenant to Lessor upon demand. In addition, Tenant will execute affidavits, representations and the like from time to time at Lessor's request concerning Tenant's best knowledge and belief regarding the presence of Hazardous Material on the Premises. In all events, Tenant will indemnify Landlord in the manner elsewhere provided in this Lease from any release of Hazardous Materials on the Premises or elsewhere if caused by Tenant or Tenant's agents or contractors. The within covenants will survive the expiration or earlier termination of the Term.

22. Force Majeure. Whenever a period of time is herein prescribed for the taking of any action by Lessor, Lessor will not be liable or responsible for, and there will be excluded from the computation of such period of time any delays due to strikes, riots, acts of God, adverse weather conditions not reasonably anticipated, shortages of labor or materials, war, acts of terrorism or bioterrorism, governmental laws, regulations or restrictions, inability to obtain necessary governmental permits and approvals (including building permits or certificates of occupancy), inability to obtain necessary approvals by any applicable property association or its board of directors, financing, or any other cause whatsoever beyond the reasonable control of Lessor.

23. Miscellaneous. The following provisions shall apply:

    a. Parking. All parking shall be as permitted by law and as otherwise designated from time to time by Lessor.

    b. Signage. Lessor must approve the size and colors of signs and specific locations in advance.

    c. Utilities. Tenant shall be responsible for paying any and all utilities for the Premises. In the event that the Premises is not separately metered for utilities and billed directly to Tenant, Tenant shall pay to Lessor all monies owed for Tenant's pro-rata share of utilities within ten (10) days after receipt of any bill or invoice from Lessor.

24. Entry and Inspection. Lessor and its agents shall have the right to enter the Premises during all reasonable hours to inspect and to make necessary repairs to the Premises. In the event of any emergency, Lessor or its agents may enter the premises at any time without notice to appraise and correct any potential emergency condition. Lessor's right of entry shall, after reasonable notice, likewise exist for the purpose or removing placards, signs, fixtures, alteration or additions which do not conform to the Lease. Lessor or its agents shall have the right to exhibit the Premises at any time to prospective tenants commencing one hundred and eighty (180) days before

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

expiration of the Lease. This will include access the common areas which include electrical room and bathrooms.

25. Severability. If any term or provision of this Lease or the application thereof to any person or circumstance is to any extent, invalid or unenforceable, the remainder of this Lease or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, will not be affected thereby, and each term and provision of this Lease will be valid and enforced to the fullest extent of law.

26. Recordation. Tenant agrees not to record this Lease or any memorandum hereof but Lessor may record this Lease or a memorandum thereof at its sole election.

27. Expenses of Enforcement. Should Lessor incur any expense in enforcing any provisions of the Lease then Tenant shall be responsible for paying all costs and expenses including reasonable attorneys' fees and other charges.

28. Notices. Any notices required under this agreement shall be in writing and either personally delivered or sent by first class mail postage prepaid to the parties at the addresses below.

Lessor: Citrus County, Florida
Attention: Carl Hall, Facilities Management Director
PO Box 143
Lecanto. FL 34460

Tenant: LifeStream Behavioral Center Inc.
Attention: Rick Hankey Executive Vice President
P.O. Box 491000
Leesburg, Florida 34749

29. Brokers. Each party is responsible to pay its own brokerage fees or other costs incurred in connection with the Lease. No real estate broker is entitled to payment in connection with this transaction.

30. Valid Agreement. Each signatory hereto represents and warrants that the Lease is a valid and binding obligation of the party for whom the Lease has been executed and all required corporate or other approvals have been duly obtained.

31. No Waiver. No failure to claim any breach of the Lease shall be deemed a waiver, unless such waiver is in writing and signed by the party against whom it is asserted. No waiver shall constitute a waiver of any subsequent breach of the Lease.

32. Counterparts. The Lease may be executed in two or more counterparts which when taken together, constitute a single complete agreement.

33. Entire Agreement. The Lease together with all attachments, all of which are fully incorporated into the Lease by this reference, contains the entire agreement between the parties hereto regarding the subject matters referenced herein and supersedes all prior oral and written agreements between the parties regarding such matters. Tenant is not relying on any representations by any

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

person to the extent such representations are not contained herein. The Lease may be modified only by an agreement in writing dated and signed by Lessor and Tenant. Any provision hereof which is void or otherwise not enforceable as a matter of law shall be severed but shall not otherwise void or affect the Lease.

34. Radon Gas. Radon is a naturally occurring radioactive gas that when it has accumulated in a building in sufficient quantities may present health risks to persons who are exposed to it over time. Additional information regarding radon and radon testing may be obtained from your county public health unit.

35. Governing Law: Waiver of Jury Trial. This Lease and the rights and obligations of the parties hereto are governed by the laws of the State of Florida. All parties hereto both Lessor and Tenant as principals, and any guarantors, hereby release and waive any and all rights provided by law to a trial by jury in any court or other legal proceeding initiated to enforce the terms of this Lease involving any such parties, or connected in any other manner with this Lease. Tenant will not interpose any counterclaim of any kind in any action or proceeding by Lessor to recover possession of the Premises based on nonpayment of rent. In the event of a dispute between Lessor and Tenant, Tenant will pay rent into the registry of the court having jurisdiction over such dispute.

36. Time of Performance. Except as expressly otherwise herein provided with respect to all required acts of Tenant, time is of the essence of this Lease.

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Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

IN WITNESS WHEREOF the parties have executed this Lease on this day of 2021.

COUNTY

ATTEST:

Angela Vick, Clerk of Court
Citrus County, Florida

CITRUS COUNTY, FLORIDA,

By:
Ronald E. Kitchen, Jr., Chairman

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

Denise A. Dymond Lyn,
County Attorney

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

LifeStream Behavioral Center Inc.

Witness

Printed Name Rick Hankey

Signature

Title CEO / President

Printed Name Jonathan Cherry

Witness

Printed Name Fredline Dasque

STATE OF FLORIDA

COUNTY OF LAKE

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared Jonathan Cherry as President/CEO of LifeStream Behavioral Center Inc., on behalf of said corporation, who is personally known to me or who produced _____ as identification.

Witness my hand and official seal this 22nd day of December, 2021.

Notary Public, State of Florida
Printed Name: Fredline Dasque
Commission No. GG 932041
Expiration Date: November 13, 2023

FREDLINE DASQUE
Notary Public-State of Florida
Commission # GG 932041
My Commission Expires
November 13, 2023

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

EXHIBIT "A"

CITRUS COUNTY, FLORIDA

MINIMUM INSURANCE REQUIREMENTS

Lessee shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Lessee, his agents, representatives, employees or sub-Lessees. The coverages, limits or endorsements required herein protect the primary interests of the County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Lessee against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as the County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Lessee under this contract.

A. COMMERCIAL GENERAL LIABILITY

1.) Lessee must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

B. AUTOMOBILE LIABILITY

1) Lessee must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Lessee does not own vehicles, the Lessee shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

C. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

1) Lessee must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

2) For any officer of a Lessee that has exempt status as an individual, the County requires proof of workers' compensation insurance coverage for that Lessee/employer/owner's employees. If the Lessee/employer/owner or individual has applied for a workers' compensation exemption, the County does not recognize this exemption to extend to the employees of the Lessee/employer/owner.

3) The purpose of this section is to ensure that all Lessees, sub-contractors, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of sub-contractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

D. OTHER INSURANCE PROVISIONS

1) The Lessee shall provide a Certificate of Insurance to the County with a thirty (30) day notice of cancellation, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

2) The project's proposal number should be noted on the certificate.

3) The Lessee has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, the Lessee shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

4) All required insurance policies must be maintained until the lease term expires; in addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

5) Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers are to be **covered as an Additional Insured on all policies** except Workers Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees or volunteers.

6) The Lessee's insurance coverage shall be primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Lessee's insurance and shall be non-contributory.

7) **For all policies of insurance:** The Lessee, and its insurance carrier, **waive all subrogation rights** against the County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

8) **The Certificate Holder should read as follows:** *Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.*

9) It is the Lessee's responsibility to insure that all sub-contractors comply with these insurance requirements. Lessees shall include all sub-contractors as insured under its policies or shall furnish

separate certificates and endorsements for each sub-contractors. All coverages for sub-Lessee shall be subject to all of the requirements stated herein.

10) With the exception workers compensation policies all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

11) **All** Certificates must show that the Lessee's policies have been endorsed per the requirements.

12) Once ALL paperwork is completed and received by the County, an email will be sent to Lessee requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Lessee's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (C01) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to the County. Lessee will not be allowed to occupy premises until registration is completed and a compliant Certificate of Insurance is received from Lessee's agent(s).

Attachment: 1d Supporting Docs LifeStream Month-to-Month Lease 2022 (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY): 06/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Negley Associates
P.O. Box 134
Roseland, NJ 07068

CONTACT NAME:
PHONE (A/C, No, Ext): (800) 845-1209
FAX (A/C, No): (866) 865-5655
E-MAIL ADDRESS:

INSURED
LifeStream Behavioral Center, Inc.
P.O. Box 491000
Leesburg, FL 34749

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Mental Health Risk Retention Group	11991
INSURER B: Scottsdale Insurance Company	41297
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☒☒ CLAIMS-MADE ☐ OCCUR ☐ _____ ☐ _____ GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC	☐	☐	COP0001992	07/01/2021	07/01/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Each occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS—COMP/OP AGG	$ 3,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS	☐	☐				COMBINED SINGLE LIMIT (Each accident)	$
							BODILY INJURY (Per Person)	$
							BODILY INJURY (Per Accident)	$
							PROPERTY DAMAGE (Per accident)	$
B	☐ UMBRELLA LIAB ☐ OCCUR ☒ EXCESS LIAB ☒ CLAIMS-MADE ☐ DED ☐ RETENTION $	☐	☐	XLS0112713	07/01/2021	07/01/2022	EACH OCCURRENCE	$ 1,000,000
							AGGREGATE	$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXEC OFFICE/MEMBER EXCLUDED? ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	☐				☐ W/C STATU-TORY LIMITS ☐ OTHER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE – EACH EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability	☐	☐	COP0001992	07/01/2021	07/01/2022	EACH CLAIM	$ 1,000,000
							AGGREGATE	$ 3,000,000
B	Directors & Officers Liability	☐	☐	OPS0070062	07/01/2021	07/01/2022	EACH POLICY PERIOD	$ 2,000,000
								$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is added as Additional Insured and a Waiver of Subrogation, but only with respects to operations of the Named Insured.

CERTIFICATE HOLDER
Citrus County, Florida
3600 W. Sovereign Path, Suite 180
Lecanto, FL 34461

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Copyright, 1988-2010 ACORD CORPORATION. All rights reserved.

Attachment: Lifestream Insurance (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Eryn Zak	
Lassiter-Ware Insurance 1300 N. Westshore Blvd Suite 110 Tampa FL 33607	PHONE (A/C, No, Ext): (800) 845-8437	FAX (A/C, No): (888) 883-8680
	E-MAIL ADDRESS: ErynZ@lassiterware.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Florida Insurance Trust	27272
INSURED Lifestream Behavioral Center, Inc. P.O. Box 491000 Leesburg FL 34749	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 21-22 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
								$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	Y	Y	FITAU336992021	06/01/2021	06/01/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
							PIP-Basic	$ 10,000
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	FITWC336992021	06/01/2021	06/01/2022	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 2,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	$
A	Auto Physical Damage (Symbols 2,8)			FITAU336992021	06/01/2021	06/01/2022	ACV or Cost of Repair Whichever is less Comp & Collision Ded.	$1,000 / $1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: All Vendors.
Th certificate holder is included as an additional insured under the terms and conditions of the Auto Liability policy, when additional insured status is required by written contract. The Workers' Compensation and Auto Policies contain a blanket Waiver of Subrogation that applies in favor of the additional insured only when required by written contract prior to loss.

CERTIFICATE HOLDER

Citrus County, Florida
3600 West Sovereign Path
Suite 180
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Attachment: Lifestream Insurance (19845 : LifeStream Behavioral Center Inc. Lease Agreement)

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Notice Regarding Property from List of Land Available for Taxes.
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Pursuant to Florida Statutes, Section 197.502(7) in part states, "On county-held certificates for which there are no bidders at the public sales, the clerk shall enter the land on a list entitled "lands available for taxes" and shall immediately notify the County Commission that the property is available. During the first 90 days after the property is placed on the list, the County may purchase the land for the opening bid or may waive its rights to purchase the property. Thereafter, any person, the County, or any other governmental unit may purchase the land for the opening bid."

The appropriate steps have been taken to ensure that the County has no use for the following property(ies) at this time. Therefore, staff recommends that the County waive its rights to purchase the referenced property(ies) within the 90-day time period.

1. Leisure Acres Unit 4A Lot 3 Unrec. of Lot 119 - AK 2328738 - 4691 W Finch Ct., Lecanto.

2. Unit 6 of Homosassa PB 1 Pg 48 Lots 15 & 16 Blk - AK 3507061 - 7879 W Fern Pl., Homosassa.

Both properties were placed on List of Land December 21, 2021, 90 days expires March 21, 2022.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

a. Approve and Authorize the Chairman to execute notices regarding Leisure Acres Unit 4A Lot 3 Unrec. of Lot 119 - AK 2328738 - 4691 W Finch Ct., Lecanto; and Unit 6 of Homosassa PB 1 Pg 48 Lots 15 & 16 Blk - AK 3507061 - 7879 W. Fern Pl., Homosassa.

b. Authorize Staff to forward the document to the Citrus County, Florida, Clerk of the Circuit Court.

Notification from Citrus County, Florida, Board of County Commissioners to the Clerk of the Circuit Court of our intention regarding the following:

RE: **TDA #:** 2021-0623TD **CERTIFICATE #:** 19-8043

Property placed on List of Lands Available for Taxes and available for purchase by County:

ALTERNATE KEY #: 2328738 **PARCEL ID:** 18E19S28004A 01190 0030

LEGAL DESCRIPTION: LEISURE ACRES UNIT 4A LOT 3 UNREC OF LOT 119 FURTHER DESC AS COM AT NE CORN OF LOT 119 PER PB 6 PG 59 THN S 89DEG 34' 16" W AL N LN SD LOT 119 256.51 FT TO POB THN CONT S 89DEG 34' 16" W AL SD N LN 128.26 FT THN S 0DEG 06' 50" E 173.83 FT THN N 89DEG 32' 16" E 128.26 FT THN N 0DEG 06' 53" W 173.75 FT TO POB, SUBJ TO 10FT WIDE EASEMENT AL S BDRY FOR ROAD R/W TITLE IN OR BK 2193 PG 1548

The above property was offered for sale on December 15, 2021. There were no bids and therefore in accordance with Section 197.502(7), Florida Statutes, the property was placed on the "List of Lands Available for Taxes."

Pursuant to Florida Statutes, Section 197.502(7), on county-held certificates for which there are no bidders at the public sales, the clerk shall enter the land on a list entitled "lands available for taxes" and shall immediately notify the county commission that the property is available. During the first 90 days after the property is placed on the list, the county may purchase the land for the opening bid or may waive its rights to purchase the property. Thereafter, any person, the county, or any other governmental unit may purchase the land for the opening bid.

The County:

( ) **DOES** elect to purchase the above mentioned property from the "List of Lands Available for Taxes."

(X) **DOES NOT** elect to purchase the above mentioned property from the "List of Lands Available for Taxes."

_____ Dated this _____ day of _____, 20___.

Ronald E. Kitchen Jr., Chairman
Board of County Commissioners

Attachment: 4c Supporting Docs (19846 : Notice Regarding Property from List of Land Available for Taxes.)

Notification from Citrus County, Florida, Board of County Commissioners to the Clerk of the Circuit Court of our intention regarding the following:

RE: **TDA #:** 2021-0624TD **CERTIFICATE #**: 19-7255

Property placed on List of Lands Available for Taxes and available for purchase by County:

ALTERNATE KEY #: 3507061 **PARCEL ID:** 17E19S220060 02320 0150

LEGAL DESCRIPTION: UNIT 6 OF HOMOSASSA PB 1 PG 48 LOTS 15 & 16 BLK 232

The above property was offered for sale on December 15, 2021. There were no bids and therefore in accordance with Section 197.502(7), Florida Statutes, the property was placed on the "List of Lands Available for Taxes."

Pursuant to Florida Statutes, Section 197.502(7), on county-held certificates for which there are no bidders at the public sales, the clerk shall enter the land on a list entitled "lands available for taxes" and shall immediately notify the county commission that the property is available. During the first 90 days after the property is placed on the list, the county may purchase the land for the opening bid or may waive its rights to purchase the property. Thereafter, any person, the county, or any other governmental unit may purchase the land for the opening bid.

The County:

( ) **DOES** elect to purchase the above mentioned property from the "List of Lands Available for Taxes."

(X) **DOES NOT** elect to purchase the above mentioned property from the "List of Lands Available for Taxes."

_____ Dated this _____ day of _____, 20___.

Ronald E. Kitchen Jr., Chairman
Board of County Commissioners

Attachment: 4c Supporting Docs (19846 : Notice Regarding Property from List of Land Available for Taxes.)

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and SMW Oak Village
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

The County has had some difficulty with the Sugarmill Woods Oak Village Association, Inc. (HOA) carrying out the necessary maintenance for the landscape improvements installed in the median areas of SR700/US98. At the October 12, 2021, BOCC meeting, the Board requested the County Attorney to prepare a letter, again informing the HOA of their maintenance duties. As noted in the letter, staff visited the site on November 30, 2021, to inspect for compliance with maintenance obligations. Upon observation and as depicted in the photos there has been no landscape maintenance performed.

It is apparent that the HOA will not assume their landscape maintenance duties. As such, this has created a visual as well as a potential safety issue and it is recommended that the Board direct staff to restore the median areas to the condition which existed prior to contemplation of the landscape improvements pursuant to the attached DOT-County signed agreement, HLRMOA#03-18 FDOT.

As grant funding for the project plans and landscape materials were provided by the Dept of Transportation (DOT), staff has contacted the DOT to confirm that they will not seek reimbursement for the noted funds (see attached confirmation email from Mr. Randy Bratcher). DOT has also agreed to remove the landscaping material with the County being responsible to regrade the median areas and place Bahia sod on any disturbed areas (see attached cost opinion). **Pursuant to the SMW-HOA-County Agreement, Exhibit A, Paragraph 5, Scope of Services; the County may seek reimbursement of the restoration cost from the HOA**. **The estimated cost is $36,528.**

Staff also recommends subsequently terminating the attached County agreements with the DOT and with the HOA.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
4110-59100	Transfer	$4,500.00	$4,500.00		$0

RECOMMENDED ACTION:

a. Request the Board to direct staff to work with the Dept of Transportation to restore the SR700/US98 landscape median areas to the condition which existed prior to contemplation of the landscape improvements. The DOT will be responsible for removing the landscape materials and the County will be responsible for regrading the median areas and reinstalling Bahia sod. Pursuant to the SMW-HOA-County Agreement, Exhibit A, Paragraph 5, Scope of Services; the County may seek reimbursement of the restoration cost from the HOA.

b. Terminate the attached County agreements with the Department of Transportation and with the Sugarmill Woods Oak Village Association, Inc., upon completion of the restoration work.

c. Approve related budget transfer.

d. Provide direction on seeking reimbursement from the HOA.

BOARD OF COUNTY COMMISSIONERS
Office of the County Attorney
CITRUS COUNTY COURTHOUSE
110 North Apopka Avenue, Inverness, Florida 34450
(352) 341-6579 Phone • (352) 341-6585 Fax
Toll Free from Dunnellon/Citrus Springs (352) 489-2120
www.citrusbocc.com

Denise A. Dymond Lyn
County Attorney

Beth E. Antrim
Senior Assistant County Attorney

October 28, 2021

David Quinn
Oak Village Association, Inc. of Sugarmill Woods
8827 S. Suncoast Blvd.
Homosassa, FL 34446

Re: DOT Median on S.R. 700

Dear Mr. Quinn,

I represent Citrus County regarding the May 8, 2018, Agreement for Reimbursement and Maintenance of DOT Median on S.R. 700 between the County and Sugarmill Woods Oak Village Association, Inc. (the "Association") whereby the Association assumed the County's responsibilities under the District Seven Highway Landscape Reimbursement and Maintenance Memorandum of Agreement with the Department of Transportation ("MOA"), dated June 27, 2018, copies of which are attached hereto. The Board of County Commissioners received information at a recent regular meeting regarding the condition of the plantings within the median. The Board learned that the Association has not maintained the median on S.R. 700 as required by FDOT.

The Board has directed that this letter be sent to the Association and has directed my office to pursue all available remedies to it to ensure the Association's compliance with its Agreement with the County. Therefore, I am writing to request that you immediately assume your obligations by maintaining the plantings within the median in accordance with the terms and conditions of your Agreement with the County and the requirements of the MOA. The Association's maintenance obligations include the following:

1. removing litter from all landscaped areas of the median;
2. removing fallen palm fronds, fallen fruit and flower stalks and fallen twigs and limbs from all landscaped areas of the median;
3. watering and fertilizing all plants;
4. mulching all plant beds;
5. keeping plants as free as practicable from disease and harmful insects;
6. weeding the premises routinely;
7. mowing and/or cutting grass within the areas delineated by the landscape plans;

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

8. pruning all plants, specifically removing all dead or diseased parts of plants and pruning of all parts of plants that present a visibility hazard to those using the roadway;
9. replace all dead or diseased plants or other parts of the median with plants of substantially the same grade, size and specification as originally provided for in the plans and specifications, unless otherwise authorized by DOT;
10. performing routine maintenance as prescribed by the manufacturer of any median irrigation system; and
11. trimming, altering, relocating, or removing landscaping as needed for any future Intelligent Transportation System (ITS).

The County will inspect the median on November 30, 2021, to determine whether the Association is in compliance with its obligations. If it is found that the median has not been restored and properly maintained, the Board will direct further action to be taken to bring about compliance with the Agreement and the MOA, considering all available legal options. Please govern yourselves accordingly.

Sincerely,

Denise A. Dymond Lyn
County Attorney

DAL

enc.

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

AGREEMENT FOR REIMBURSEMENT AND MAINTENANCE OF DOT MEDIAN ON S.R. 700

THIS AGREEMENT is made and entered into by and between **CITRUS COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose principal address is 110 N. Apopka Avenue, Inverness, Florida 34450 ("County") and **SUGARMILL WOODS OAK VILLAGE ASSOCIATION, INC.,** a Florida not for profit corporation whose principal address is c/o Qualified Property Management, 5901 U. S. Hwy. 19, Suite 7Q, New Port Richey, FL 34652, ("Association").

WHEREAS, County has allocated funds pursuant to F.P.I.D. 441857-1-58-01 by the State of Florida Department of Transportation to beautify that portion of State Road 700 (W. Ponce De Leon Boulevard)(Section # 02100-000) right of way from Grass Street (M.P. 0.175) to S. of Village Center Drive (M.P. 2.558) in Citrus County, Florida through the installation of landscape improvements which will enhance its aesthetic quality; and,

WHEREAS, in consideration of receiving such allocation, County entered into that certain District Seven Highway Landscape Reimbursement and Maintenance Memorandum of Agreement, ("MOU"), on April 24, 2018 agreeing to install and maintain the improvements. The Agreement is attached hereto as Exhibit "B"; and,

WHEREAS, the Association wishes to partner with the County to design, install and to maintain the improvements once installed; and,

WHEREAS, the Association wishes to assume all of the County's duties and responsibilities under the MOU; and,

WHEREAS, the Association wishes to pay for any expenses or costs related to the design, installation and maintenance that may be in excess of the grant funding; and,

NOW, THEREFORE, for and in consideration of the premises, the mutual covenants hereinafter recited, and for other good, valuable and sufficient consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1.0 The recitals above are true and correct and form an integral part of this Agreement.

2.0 Designated Contact Persons:
The Contact Persons for the parties to this Agreement are as indicated below:

Contact Person for County
Walt Eastman
Citrus County Board of County Commissioners
600 W. Sovereign Path, Ste. 241
Lecanto, Florida 34461
Phone: 352.527.5458
E-mail: walt.eastman@citrusbocc.com

Contact Person for Association
James Roys
c/o Qualified Property Management
5901 U.S. Hwy 19, Suite 7Q
New Port Richey, FL 34652
Phone: 352-621-8053
E-mail: OAKVillagePRESIDENT@gmail.com

Notices:

All notices between County and Association, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or personal delivery to the designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

3.0 Entire Agreement:
This Agreement, and its associated Documents noted in Section 4.0, together with any executed Addenda, shall constitute the entire Agreement between Association and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the scope of Services or other rights or obligations of the parties, precedence shall be given in the following order (a) a fully executed Amendment to this Agreement (later executed Amendments taking precedence over earlier dated Amendments), (b) provisions of this Agreement, (c) provisions of the Request for Proposal, (d) provisions of Association's Proposal, (e) provisions of the Purchase Order, and (f) provisions contained in any governmental regulation incorporated herein by reference.

4.0 Modification of Agreement:
The Agreement may only be modified or amended upon mutual written agreement of County and Association. No oral agreements or representations shall be valid or binding upon County or Association. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Association may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms onto Association's documents forwarded by Association to County for payment. County's acceptance of product or processing of documentation on forms furnished by Association for approval or payment shall not constitute acceptance of the proposed modification to terms and conditions.

5.0 Agreement Documents:
The following documents shall become a part of this Agreement.

- This Agreement, and associated addenda
- District Seven Highway Landscape Reimbursement and Maintenance Memorandum of Agreement

6.0 Services Provided by Association:
The Services to be provided by Association are as summarized in Exhibit "A" attached to this Agreement. If County identifies, or Association recommends, any additional Services to be provided by Association that are not covered under the Agreement, they shall be made a part of this Agreement by a written Addendum.

7.0 Duration of Agreement:
If award is made, an Agreement shall be executed for a period of ten (10) years from date of execution of the agreement with an option to renew for additional ten (10) year periods upon satisfactory performance by the Association, renewal option can only be exercised through a mutual agreement between County and Association. This contract can be terminated for convenience by the County upon 30 days written notice.

8.0 Insurance:
During the term of the Agreement, Association, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

adequate insurance coverage is a material obligation of Association. Association shall provide County a certificate(s) of insurance, evidencing such coverage.

8.1 Minimum Insurance Requirements: Association shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Association, his agents, representatives, employees or subcontractors. The coverage's, limits or endorsements required herein protect the primary interests of County, and these coverage's, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Association against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Association under a contract.

8.2 Commercial General Liability: Association must obtain an occurrence form policy for limits not less than $2,000,000 each occurrence, $1,000,000 products / completed operations each occurrence, $1,000,000 personal and advertising injury liability, $50,000 fire damage liability and $5,000 medical expense.

8.3 Automobile Liability: Association must obtain coverage for all for Bodily Injury and Property Damage of not less than $2,000,000 combined single limit each accident. In the event Association does not own vehicles, Association shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

8.4 Workers Compensation and Employer's Liability:

8.4.1 Association must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident, $500,000 disease policy limit and $100,000 disease each employee must be included.

8.4.2 For any officer of the Association that has exempt status as an individual, the County requires proof of workers compensation insurance coverage for that association's/employer/owner's employees. If the association/employer/owner or individual has applied for a workers compensation exemption, the County does not recognize this exemption to extend to the employees of the association/employer/owner.

8.4.3 The purpose of this section is to ensure that all contractors, subcontractors, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers compensation coverage for all employees, and principles of subcontractors, subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

8.5 Other Insurance Provisions:

8.5.1 Association shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

a claims made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

8.5.2 The project's proposal number shall be noted on the certificate.

8.5.3 Association has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Association shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

8.5.4 All required insurance policies must be maintained until the contract work has been accepted by County.

8.5.5 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers are to be covered as an Additional Named Insured on all policies except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees or volunteers.

8.5.6 Association's insurance coverage shall be primary insurance as respects County, its officials, employees and volunteers. Any insurance or self-insurance maintained by County, its officials, employees or volunteers shall be excess of Association's insurance and shall be non-contributory.

8.5.7 For all policies of insurance: Association and its insurance carrier waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

8.5.8 The Certificate Holder should read as follows: Citrus County, Florida, political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

8.5.9 It is the Association's responsibility to insure that all subcontractors comply with these insurance requirements. Association shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each sub-contractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

8.5.10 All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.

8.5.11 All Certificates must show that the Association's policies have been endorsed per the requirements.

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

8.5.12 Once ALL paperwork is completed and received by the County, an email will be sent to Association requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Association's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Association will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Association's agent(s)

9.0 Indemnification:

To the extent permitted by law, the Association shall indemnify, defend, save and hold harmless the County and all their officers, agents or employees from all suits, actions, claims, demands, and liability of any nature whatsoever arising out of, because of, or due to breach of the agreement by the Association or its sub-Contractors, agents or employees or due to any negligent act, or occurrence of omission or commission of the Association its sub-Contractor, agents or employees. Neither the Association nor any of its agents will be liable under this article for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of their officers, agents or employees. The parties agree that this clause shall not waive the benefits or provisions of section 762.28, Florida Statutes, or any similar provision of law. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, no agency or subdivision of the state shall be required to indemnify, insure, or assume any liability for the Commission's or any sub-Contractor's or other entity's negligence.

10.0 Public Records:

Association will keep and maintain public records required by the County to perform the service. Upon request from the County's custodian of public records, Association will provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Association will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Association does not transfer the records to the County. Upon completion of the Agreement, Association will transfer, at no cost, to the County all public records in possession of the Association or keep and maintain public records required by County to perform the service. If Association transfers all public records to County upon completion of the Agreement, Association shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Association keeps and maintains public records upon completion of the Agreement, Association shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Association does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF ASSOCIATION HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT NANCY COLOGNA, CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; EMAIL: NANCY.COLOGNA@CITRUSBOCC.COM; PHONE: (352)527-5235.

11.0 Attachments:
This Agreement has the following attachments:

- Exhibit "A" - General Scope of Services
- Exhibit "B" - District Seven Highway Landscape Reimbursement And Maintenance Memorandum of Agreement between DOT & Citrus County, Florida

12.0 Waiver:
The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude the County of any other or further exercise thereof or the exercise of any other right.

13.0 Severability:
"If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be re-written to reflect the intent of the parties, and all other provisions shall remain in full force and effect."

14.0 Survival:
All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive completion or termination of the Agreement for any reason.

15.0 Other Terms and Conditions:
The General Terms and Conditions to the Agreement noted in the Request for Proposal No. 020-15 is a part of this Agreement.

16.0 Relationship:
Association is independent of County in provision of the Services under this Agreement and is not an employee, agent, joint-venture, or partner of County.

17.0 Governing Law and Venue:
The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.0 Immigration and Nationalization Act:
Bidder shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens Citrus County will not intentionally award County contracts to any Bidder who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may constitute immediate termination of said Agreement.

19.0 E-Verify Information:
Bidder shall comply with the Executive order No. 12989 as amended, and Executive Order No. 11-116, the Association agrees to utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of one (1) all persons

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

employed by the Association during the contract term to perform any duties within Florida; and two (2) all persons, including sub-Contractor, assigned by the Association to perform work pursuant to this Contract. Associations meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision.

20.0 Authority:
Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement on the dates as shown below.

ATTEST:

GREG ROESCH
TREASURER

SUGARMILL WOODS OAK VILLAGE ASSOCIATION, INC.

JAMES ROYS
PRESIDENT

CITRUS COUNTY, FLORIDA

for ANGELA VICK,
CLERK OF COURT

BOARD OF COUNTY COMMISSIONERS SEAL CITRUS COUNTY, FL

RONALD E. KITCHEN, JR.
CHAIRMAN, CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS

DENISE A. DYMOND LYN
COUNTY ATTORNEY

APPROVED
BOARD OF COUNTY COMMISSIONERS

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

Exhibit A

SCOPE OF SERVICES

1. The subject landscape agreement between **Sugarmill Woods Oak Village Association, Inc**., a Florida not for profit corporation, ("Association"), and **Citrus County, Florida**, a political subdivision of the State of Florida, ("County"), includes the design, permitting, construction/installation, Construction Engineering Inspection (CEI) and perpetual maintenance of proposed landscape improvements on that portion of State Road 700 (W. Ponce De Leon Boulevard)(Section # 02100-000) right of way from Grass Street (M.P. 0.175) to S. of Village Center Drive (M.P. 2.558) in Citrus County, Florida.

2. Association understands the Department of Transportation (DOT) has agreed to reimburse the County $395,000.00 for professional design, permitting, CEI and construction/installation of landscape materials and the purchase and establishment of plant materials. Ten percent (10%) of the reimbursement amount, i.e. $39,500.00, is allocated for design, permitting and CEI for the project. Association further understands and agrees that Association will be responsible for any and all costs over and above those amounts noted above. Should there be costs above those allocated; Association will be notified by the County of the additional costs. Those additional costs shall be reimbursed to the County within 30 days of the date of the County's invoice. Should reimbursement to the County not be received from Association as indicated, payment of Association's costs shall be subject to a late charge at an interest rate of eighteen percent (18%) per annum from the date of such delinquency, until paid in full.

3. Upon completion of construction/installation of the landscape plantings, the landscaping will be required to be irrigated. The Association agrees to be responsible for irrigation of the landscaping and for the replacement of any plant material(s) that fail to thrive at no additional cost to the County. Replacement plant material(s) must be installed in accordance with the approved landscape design plans and specifications within 30 days, or as indicated in the landscape agreement between the DOT and the County, attached hereto as Exhibit B and made part hereof.

4. Those landscape improvements contemplated herein will require perpetual maintenance. The Association agrees to be responsible for any and all ongoing perpetual maintenance of the landscape area, landscape plants and materials and to fulfill the duties and obligations of the County as indicated in Exhibit B at no additional cost to the County. Should the Association fail to maintain the landscape plants or materials in accordance with the approved landscape plans, specifications and as indicated in Exhibit B, the County will notify the Association of those item(s) found deficient. The Association will have up to 30 days from the date of notification to make the necessary improvements to restore the landscape area, landscape plants and materials to be in conformance with the approved landscape plans, specifications and as indicated in Exhibit B. If after 30 days the deficient items have not been restored, the County will again notify the Association of the items found deficient. The Association will have an additional 30 days to make the necessary improvements to restore the landscape area, landscape plants and materials to be in conformance with the approved landscape plans, specifications and as indicated in Exhibit B. If after the second notification the landscape area, landscape plants and materials continue to be found deficient and the issues have not been addressed by the Association, the County will inform the Association that the County will begin the median restoration process and remove the landscape plants, materials and improvements from the landscape area. Regrade the landscape area, sod and restore the median(s) to the condition which existed prior to contemplation of the landscape improvements.

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

5. Should the County be required to implement the median restoration process, the County will account for all costs associated with said restoration and the Association will be invoiced for those costs. The invoice shall be paid to the County within 30 days of the date of the invoice. Should reimbursement to the County not be received from the Association as indicated, payment of Association's costs shall be subject to a late charge at an interest rate of eighteen percent (18%) per annum from the date of such delinquency, until paid in full.

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HLRMOA #03-18

DISTRICT SEVEN HIGHWAY LANDSCAPE REIMBURSEMENT
AND MAINTENANCE MEMORANDUM OF AGREEMENT

THIS AGREEMENT, made and entered into as of the 27th day of June 2018 by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, a component agency of the State of Florida, (the "Department") and CITRUS COUNTY, FLORIDA a political subdivision of the state of Florida, (the "Agency").

WITNESSETH

WHEREAS, the Department owns State Road 700 (W. Ponce De Leon Boulevard) (Section # 02100-000) right-of-way from Grass Street (M.P. 0.175) to S. of Village Center Drive (M.P. 2.558) in Citrus County, Florida and

WHEREAS, the Agency seeks to beautify that portion of State Road 700 referenced above through the installation of landscape improvements which would enhance its aesthetic quality; and

WHEREAS, under F.P.I.D. 441857-1-58-01 the Department has allocated funds for such improvements and is authorized pursuant to Section 334.044(26), Florida Statutes, to reimburse the Agency for eligible expenditures; and

WHEREAS, upon installation of such improvements, the Agency has agreed to maintain those improvements in accordance with the provisions below; and

WHEREAS, the Department is authorized pursuant to Section 334.044(7), Florida Statutes to enter into contracts and agreements with counties/municipalities for maintenance of roadside landscape improvements on the State Highway System; and

WHEREAS, the Agency has authorized its officers to execute this Agreement on its behalf,

NOW THEREFORE, for and in consideration of the mutual benefits that flow each to the other, the parties covenant and agree as follows:

1. SUBMITTALS

a. The Agency shall produce plans for, and install landscape improvements on, those areas of the State Road as depicted in the Landscape Plans and Specifications attached. All work conducted in connection with plans production and installation of improvements shall be referred to as the "Project".

b. Within one hundred and twenty (120) calendar days after execution of this Agreement, the Agency shall submit to the Department four copies of the landscape plans and specifications. This shall include:

1. A Maintenance Plan.
2. Maintenance of Traffic plan sheets.
3. Two (2) copies of the following documents are required:
   a. The Project schedule.
   b. Letters of no conflict from all utilities within the Project limits.
   c. Project cost estimate.

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

Within fifteen (15) business days of the receipt of review comments by the Department, the Agency shall revise all documents required herein in accordance with the Department's comments and submit one (1) electronic copy of the revised documents for the Department's written approval. Within five (5) business days of receipt of Department approval, the Agency shall submit two (2) hard copies and one (1) electronic copy of the approved Plans and Specifications in 11" x 17" format to the Department. Failure to submit any of the required documents within the time periods specified may result in termination by the Department of this Agreement.

c. If any of the submittals of the Agency pursuant to Paragraph 1.b. are rejected by the Department and returned to the Agency for revisions, such documents must be approved and resubmitted to the Department not later than one hundred and eighty (180) calendar days following the execution of this Agreement. If such documents are not resubmitted as approved, the Department may terminate this Agreement, including its obligation to reimburse any monies expended for the Project except for those approved expenditures for design of the Project.

d. All notices, demands, requests or other instruments shall be given by depositing the same in the U.S. Mail, postage prepaid, registered or certified with return receipt requested.

(1) If to the Department, address to District Maintenance Engineer, at Florida Department of Transportation, MS 7-1200, 11201 N. McKinley Drive, Tampa, Florida 33612-6456 or at such other address as the Department may from time to time designate by written notice to the Agency; and

(2) If to the Agency address to The County Administrator; for CITRUS COUNTY, FLORIDA. Lecanto Government Building 3600 W. Sovereign Path, Suite 267 Lecanto, FL. 34461. or at such other address as the Agency from time to time designates by written notice to the Department.

All time limits provided hereunder shall run from the date of receipt of all such notices, demands, requests and other instruments.

2. INSTALLATION

a. The Agency shall not commence Project installation until the Department has issued a Notice to Proceed with Construction. Said Notice shall contain the Project completion date. The Agency shall notify the District Landscape Architect (DLA) and the Operations Center Engineer two (2) business days prior to commencing work on the Project site.

b. The Agency agrees to install or cause to be installed landscaping within the Project area as specified in the attached Landscape Plans and Specifications. The Agency shall not change or deviate from the plan(s) without the Department's prior written approval.

c. If the Agency desires to position vehicles, equipment, or personnel, or to perform maintenance activities closer than fifteen (15) feet to the edge of pavement, or to close a traffic lane, Maintenance of Traffic shall be in accordance with the Project plans and the Department's Maintenance of Traffic Regulations. The Agency shall have a Worksite Traffic Supervisor certified in Advanced Maintenance of Traffic supervise the set up and operation of Maintenance of Traffic devices at the site of the construction or maintenance activity prior to proceeding.

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

with construction, the Agency shall provide the Department with the Worksite Traffic Supervisor's certification.

d. In the event that any portion of the Project is at any time determined by the Department to not be in conformance with all applicable laws, rules, procedures and guidelines of the Department, or is determined to be interfering with the safe and efficient operation of any transportation facility, or is otherwise determined to present a danger to public health, safety, or welfare, said portion shall be immediately brought into departmental compliance at the sole cost and expense of the Agency.

e. If the Agency fails to substantially complete Project installation by the completion date in the Notice to Proceed, the Department shall provide the Agency with written notice of its intent to terminate this Agreement. If the Agency fails to respond or take corrective action within the prescribed time period set forth in the notice, the Department may terminate the Agreement as provided for in Paragraph 6.b., including its obligation to reimburse any monies expended for the Project except for those portions of the Project already completed by the Agency and accepted by the Department.

f. Upon certification of completion by the Agency, inspection, and approval of the Project as substantially complete in writing by the DLA, the Project shall be subject to a ninety (90) calendar day establishment period. Work performed and costs incurred after final project approval are not eligible for reimbursement.

3. BILLING and PAYMENT

a. Upon completion of the ninety (90) calendar day establishment period and approval of the Project installation by the Department, the Agency shall, within one hundred and eighty (180) calendar days, furnish the Department with two (2) signed originals of its final and complete billing of all eligible costs incurred in connection with the Project. The invoice shall show the description and site of the Project; the date on which the first work was performed or the date on which the earliest billed expense was incurred; the date on which the last work was performed or the last item of billed expense was incurred; and the location where records and accounts billed can be audited.

b. The Department shall reimburse the Agency in an amount not to exceed $395,000.00. Dollars and No Cents for all eligible expenditures for the professional design, inspection, and enforcement of the material and installation standards; and the purchase, installation, and establishment of plant material as identified in Exhibit "A". Reimbursement for design fees shall not exceed ten percent (10%) of the total reimbursement amount.

c. Payment shall be made to the Agency by the Department under the following conditions.

1. This Agreement has not been terminated pursuant to Paragraph 6. b.
2. The Agency agrees to complete the project on or before two (2) years from the date of the Agreement. If the Agency does not complete the project within this time period, any reimbursement for payment shall not be processed by the Department unless an extension of the time period is requested by the Agency and granted in writing by the Department
3. Written certification of the completion of the installation and acceptance by the Agency is provided to the Department.

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

4. The DLA has inspected the work and has issued a letter of final completion to the Agency noting that it has fully met with the terms and conditions of this Agreement.
5. After Department issuance of the Substantial Completion letter, the Agency shall provide the Department with two (2) hard copy sets and one (1) electronic copy of 11" x 17" format As-Built drawings.

4. STANDARD FINANCIAL PROVISIONS

a. The Department agrees to compensate the Agency for services described in Exhibit A - Landscape Plans and Specifications. The Method of Compensation is described in Section 3, "Billing and Payment".
b. The Agency shall provide quantifiable, measurable and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project, and its quantifiable, measurable and verifiable units of deliverables are described more fully in Exhibit A - Landscape Plans and Specifications.
c. Invoice Summaries shall be submitted by the Agency in detail sufficient for a proper pre-audit and post audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit A - Landscape Plans and Specifications. Deliverables must be received and accepted in writing by the Department's DLA prior to payments. There shall be no reimbursement for travel expenses under this Agreement.
d. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under *Chapters 215 and 216, F.S.* If the Department determines that the performance of the Agency is unsatisfactory, the Department shall notify the Agency of the deficiency to be corrected, which correction shall be made within a time frame to be specified by the Department. The Agency shall, within five (5) business days after notice from the Department, provide the Department with a corrective action plan describing how the Agency will address all issues of Agreement non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or Agreement non-compliance. Payment shall not be made to the Agency until the goods and services have been received and proof of payment or other backup documentation as requested is provided to the Department. The Project must be completed (goods and services received and approved by the Agency) no later than 6-28-2020.

The Agency providing goods and services to the Department should be aware of the following time frames. Inspection and approval of goods or services should take no longer than five (5) business days. The Department has twenty (20) calendar days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) calendar days are measured from the date the Invoice Summary is received.

If a payment is not available within forty (40) calendar days, a separate interest penalty at a rate as established pursuant to Section 55.03 (1), F.S., will be due and payable, in addition to the

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

Invoice Summary amount, to the Agency. Interest penalties of less than one dollar ($1.00) will not be enforced unless the Agency requests payment. Invoice Summaries that have to be returned to the Agency because of Agency preparation errors will result in a delay of the payment. The Invoice Summary payment requirements do not start until a properly completed Invoice Summary is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for the Agency who may be experiencing problems in obtaining timely payment(s) from the Department. The Vendor Ombudsman may be contacted at (850) 413-5516.

e. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request by the Department at all times during the period of this Agreement and for five (5) years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Agency's general accounting records and project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the contractor and subcontractors considered necessary by the Department for a proper audit of costs.

f. In the event this contract is for services in excess of $25,000.00 and a term for a period of more than one (1) year, the provisions of *Section 339.135 (6) (a), F.S.,* are hereby incorporated: "The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the Comptroller of the Department that such funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts which are for an amount in excess of $25,000.00 and which have a term for a period of more than one year."

g. The Department's obligation to pay is contingent upon an annual appropriation by the Florida Legislature.

h. The Agency agrees to comply with *Section 20.055 (5), F.S.,* and to incorporate in all subcontracts the obligation to comply with *Section 20.055 (5), F.S.*

5. MAINTENANCE

a. At such time as the Department issues a Notice to Proceed with Project installation and until such time as the Project is removed pursuant to Paragraphs 5. f. and 6. a., the Agency shall maintain the Project in a reasonable manner and with due care in accordance with Project standards. Specifically, the Agency agrees to:

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

(1) remove litter from all landscaped areas of the Project;
(2) remove fallen palm fronds, fallen fruit and flower stalks and fallen twigs and limbs from all landscaped areas of the Project;
(3) water and fertilize all plants;
(4) mulch all plant beds;
(5) keep plants as free as practicable from disease and harmful insects;
(6) weed the Project premises routinely;
(7) mow and/or cut grass within the areas delineated by the landscape plans;
(8) prune all plants, specifically remove all dead or diseased parts of plants and prune of all parts of plants that present a visibility hazard to those using the roadway;
(9) replace, or at the Agency's option, remove all dead or diseased plants or other parts of the Project that have fallen below Project standards. Replace with plants of substantially the same grade, size and specification as originally provided for in the plans and specifications, unless otherwise authorized by the Department;
(10) perform routine maintenance as prescribed by the manufacturer of any Project irrigation system; and
(11) trim, alter, relocate or remove landscaping as needed for any future Intelligent Transportation System (ITS).

b. Maintenance of the Project shall be subject to periodic inspections by the Department. In the event that any of the aforementioned responsibilities are not carried out or are otherwise determined by the Department not to be in conformance with the applicable Project standards, the Department may terminate the Agreement in accordance with Paragraph 6.b.

c. The Operations Center Engineer shall be notified two (2) business days in advance of commencing any scheduled construction or maintenance activities Emergency repairs shall be performed without delay and the Operations Center Engineer notified immediately. The Operations Center Engineer with responsibility for the roadway within this Project is located at 16411 Spring Hill Dr. Brooksville, FL. 34604 Telephone 352-848-2600.

d. Prior to any Project construction or reconstruction activity, the Agency shall submit plans to the Department for review and approval of the proposed work. Additionally, such plans shall be submitted to all utilities with facilities within the limits of work for their review and comment. The Agency shall resolve any conflicts and/or concerns raised by the utilities prior to commencement of such activities. Work shall not start until the Department has issued a Design Approval and Notice to Proceed with Construction letter to the Agency. Prior to commencing any field activity on this Project, the Agency shall notify all the utilities of their work schedule enabling facilities to be field located and marked to avoid damage.

e. The Department will require the Agency to cease operations and remove all personnel and equipment from the Department's right-of-way if any actions on the part of the Agency or representatives of the Agency violate the conditions or intent of this agreement as determined by the Department.

f. It is understood between the parties hereto that any or all of the Project may be removed, relocated, or adjusted at any time in the future as determined to be necessary by the Department in order that the adjacent state road be widened, altered, or otherwise changed to meet with the future criteria or planning of the Department. The Agency shall be given notice regarding such removal, relocation, or adjustment and shall be allowed sixty (60) calendar days to remove all or

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

part of the Project at its own cost. The Agency will own that part of the Project it removes. After the sixty (60) calendar day's removal period, the Department may remove, relocate, or adjust the Project as it deems best. Wherever the Agency removes improvements pursuant to this agreement, the Agency shall restore the surface of the affected portion of the Project premises to the same safe and trafficable condition as it was before installation of such improvements.

g. The Agency covenants to appropriate in its annual budget, for each Fiscal Year, non-ad valorem funds lawfully available to satisfy its maintenance responsibilities under this Agreement. This covenant does not create any lien upon, or pledge of, such non-ad valorem funds, nor does it preclude the Agency from pledging such funds in the future, or from levying and collecting any particular non-ad valorem funds.

6. TERMINATION

a. The term of this Agreement shall be for a period of ten (10) years commencing on the date of execution of the Agreement, with ten (10) year renewal options. The Department shall send the Agency an expiration notice six (6) months prior to each ten (10) year expiration date. Any renewal option must be agreed upon by both parties in writing ninety (90) calendar days prior to the expiration of the existing agreement

In the event that the Agency elects to not renew the Agreement, then the Agency shall, at its sole expense, be responsible for the removal of the Project and shall restore the Project Highway to a safe and trafficable condition prior to expiration of the Agreement.

b. The Agreement may be terminated by the Department if the Agency, following fifteen (15) calendar days' written notice, fails to perform its duties under this Agreement.

c. The Department reserves the right to unilaterally cancel the Agreement for refusal by the contractor or Agency to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, F.S. and made or received in conjunction with this Agreement.

d. Within sixty (60) calendar days following a notice to terminate pursuant to Paragraph 6.b., if the Department requests, the Agency shall remove the Project and restore the Project premises to the same safe condition existing prior to installation of the Project. If the Department does not request such restoration or terminates this Agreement pursuant to Paragraph 6.b., the Department may complete, remove, relocate or adjust the Project as it deems best.

7. CLAIMS

a. When the Department receives notice of a claim for damages that may have been caused by the Agency in the performance of services required under this Agreement, the Department will immediately forward the claim to the Agency.

8. GENERAL

a. The Department's District Secretary or his designee shall decide all questions, difficulties, and disputes of any nature whatsoever that may arise under or by reason of this Agreement the

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

prosecution, or fulfillment of the service hereunder and the character, quality, amount, and value thereof; and his decision upon all claims, questions, and disputes shall be final and conclusive upon the parties hereto.

b. E-Verify:

1. The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Agency during the term of this Agreement; and

2. The Agency shall expressly require any subcontractors performing work or providing services to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employee eligibility of all new employees hired by the subcontractor during this Agreement's term.

c. This Agreement embodies the entire Agreement and understanding between the parties hereto and there are no other agreements or understandings, oral or written, with reference to the subject matter hereof that are not merged herein and superseded hereby. This Agreement may not be assigned or transferred by the Agency in whole or in part without written consent of the Department.

d. If any provision of the Agreement is held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

e. This Agreement, regardless of where executed, shall be governed by and construed according to the Laws of the State of Florida.

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITRUS COUNTY, FLORIDA.
A political subdivision
of the State of Florida

By: _____
Ronald E. Kitchen, Jr.
Chairman

Attest: Vicki L White, D.C.
Title: Deputy Clerk Date: 5/10/18

BOARD OF COUNTY COMMISSIONERS CITRUS COUNTY, FL

Legal Review:

Title: Denise A. Dymond Lyn
County Attorney

APPROVED
MAY 8 2018
BOARD OF COUNTY COMMISSIONERS

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____ for
Brian McKishnie., P.E.
Director of Transportation Operations,
District Seven

Attest: Marcia Davis
Title: Executive Secretary Date: 6-27-18

Legal Review:

Office of General Council, District Seven

Attachment: Letter to Oak Village Executed with Attachments (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and

From: Bratcher, Randall P.
To: Walt Eastmond
Cc: Montjoy, Anita; Meyer, James; Kidde, Michael
Subject: RE: [EXTERNAL]RE: Removal of Landscaping SR700/US98 & Terminate HLRMOA 03-18 Agmt
Date: Tuesday, January 11, 2022 10:11:21 AM
Attachments: image001.png
image002.png
image003.png

Walt,
No reimbursement will be required. DOT will remove all of the plants, irrigation and Citrus County is to level-add soil if needed and place sod and water until it has taken hold correct.

THANK YOU

Randy Bratcher
District 7 Vegetation Coord.
Citrus, Hernando, Hillsborough,
Pasco and Pinellas.
(813) 975-6638 direct
(813) 520-5039 cell
11201 N. McKinley Dr. MS7-1200
Tampa, FL 33612

Saves Lives / Live to see it work

From: Walt Eastmond <WALT.EASTMOND@citrusbocc.com>
Sent: Tuesday, January 11, 2022 8:31 AM
To: Bratcher, Randall P. <Randall.Bratcher@dot.state.fl.us>
Cc: Montjoy, Anita <Anita.Montjoy@dot.state.fl.us>; Kidde, Michael <Michael.Kidde@dot.state.fl.us>; Meyer, James <James.Meyer@dot.state.fl.us>
Subject: RE: [EXTERNAL]RE: Removal of Landscaping SR700/US98 & Terminate HLRMOA 03-18 Agmt

Good morning Randy – That would be greatly appreciated, as we have the BOCC agenda item prepared for approval to remove the landscaping; but we did not want to proceed without your concurrence.

Have a great day.
Thank you for all of your assistance.
Walt—
1/11/22

From: Bratcher, Randall P. <Randall.Bratcher@dot.state.fl.us>

Attachment: RE_ [EXTERNAL]RE_ Removal of Landscaping SR700_US98 & Terminate HLRMOA 03-18 Agmt (19864 : Removal of Landscaping

Sent: Tuesday, January 11, 2022 7:56 AM
To: Walt Eastmond <WALT.EASTMOND@citrusbocc.com>
Cc: Montjoy, Anita <Anita.Montjoy@dot.state.fl.us>; Kidde, Michael <Michael.Kidde@dot.state.fl.us>; Meyer, James <James.Meyer@dot.state.fl.us>
Subject: [EXTERNAL]RE: Removal of Landscaping SR700/US98 & Terminate HLRMOA 03-18 Agmt

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Hi Walt,

I have not heard back from Michael Kidde on this issue. He is out until the 24th. I will check with Anita today and get an answer.

THANK YOU

Randy Bratcher
District 7 Vegetation Coord.
Citrus, Hernando, Hillsborough,
Pasco and Pinellas.
(813) 975-6638 direct
(813) 520-5039 cell
11201 N. McKinley Dr. MS7-1200
Tampa, FL 33612

Saves Lives / Live to see it work

From: Walt Eastmond <WALT.EASTMOND@citrusbocc.com>
Sent: Wednesday, December 29, 2021 10:26 AM
To: Bratcher, Randall P. <Randall.Bratcher@dot.state.fl.us>
Cc: Montjoy, Anita <Anita.Montjoy@dot.state.fl.us>; Kidde, Michael <Michael.Kidde@dot.state.fl.us>
Subject: Removal of Landscaping SR700/US98 & Terminate HLRMOA 03-18 Agmt

Good morning Randy – Just following up on the response. Please advise.

Thank you,
Walt—
12/29/21

Attachment: RE_ [EXTERNAL]RE_ Removal of Landscaping SR700_US98 & Terminate HLRMOA 03-18 Agmt (19864 : Removal of Landscaping

From: Bratcher, Randall P. <Randall.Bratcher@dot.state.fl.us>
Sent: Thursday, December 9, 2021 10:32 AM
To: Walt Eastmond <WALT.EASTMOND@citrusbocc.com>
Cc: Montjoy, Anita <Anita.Montjoy@dot.state.fl.us>
Subject: [EXTERNAL]RE: Removal of Landscaping SR700/US98 & Terminate HLRMOA 03-18 Agmt

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Received

THANK YOU

Randall (Randy) Bratcher (DRVC)
District 7 Roadside Vegetation Coord.
Citrus, Hernando, Hillsborough
Pasco and Pinellas.
Mon – Thu. 7 – 4 / Fri. 7 – 1
813-975-6638 / Cell: 813-625-5039
11201 N. Mckinley Drive, MS 7-1200
Tampa, Florida 33612

SAVES LIVES / LIVE TO SEE IT WORK.

From: Walt Eastmond <WALT.EASTMOND@citrusbocc.com>
Sent: Thursday, December 9, 2021 10:14 AM
To: Kidde, Michael <Michael.Kidde@dot.state.fl.us>; Bratcher, Randall P. <Randall.Bratcher@dot.state.fl.us>
Subject: Removal of Landscaping SR700/US98 & Terminate HLRMOA 03-18 Agmt

EXTERNAL SENDER: Use caution with links and attachments.

Good morning Michael and Randy – As you are aware the County has had some difficulty with the Sugar Mill Woods Oak Village HOA carrying out the necessary maintenance for the landscape improvements installed in the median of SR700/US98. As such, County staff will be preparing a BOCC agenda item requesting approval to remove the landscaping, regrade the median area, reinstall Bahia sod, and terminate the County agreements with the Dept and with the HOA.

As grant funding for the project plans and materials were provided by the Dept, will you please confirm that the Dept will not seek reimbursement for the noted funds.

Thank you,
Walt—
Citrus County
Engineering
12/9/21

Attachment: RE_ [EXTERNAL]RE_ Removal of Landscaping SR700_US98 & Terminate HLRMOA 03-18 Agmt (19864 : Removal of Landscaping

Highway 98 Prep / Re-Sod Project

Sod Area	Width in Feet	X	Length in Feet	=	Square Feet		Square Yards	Area Cost @ $2.88/SY
A	30	x	580	=	17,400	=	1,933.33	$5,568.00
B	25	x	800	=	20,000	=	2,222.22	$6,400.00
C	25	x	1375	=	34,375	=	3,819.44	$11,000.00
D	40	x	800	=	32,000	=	3,555.56	$10,240.00
							11,530.56	Total SY

Price Per Square Yard	$2.88	x	11,530.56 SY	*(Annual Bid Contract)*	***Materials & Installation***	**$33,208.00**
Contingency =	10.00%				***Contingency Estimate***	**$3,320.80**
					Total Project Cost:	**$36,528.80**

Attachment: us98 regrade-sod cost opinion (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and SMW Oak Village)





Attachment: Combined Typical Photos (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and SMW Oak Village)









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Citrus County Board of County Commissioners
Budget Transfer Form

January 13, 2022	326	Transportation
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Gas Tax - 5 Year Capital Projects

Department Number	Account Number	From Amount	To Amount	Account Title
4110	61000	36,000		Reserve Cash Forward
4110	59100		36,000	Transfer

Detailed Reason for Transfer:

This budget transfer will allocate funding to regrade and sod the median areas on SR700/US98 after DOT has removed the landscaping improvements.

Division Approval: *Prepared by Management & Budget* Date:

Department/Office Approval: *Prepared by Management & Budget* Date:

Management & Budget Approval: cjscott Date: 1·13·20

Board Approval:

Attachment: SKM_C36822011312130 (19864 : Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and SMW Oak Village)

AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	ADA Accessibility at Fort Island Gulf Beach
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

During open to the public on December 14, 2021, citizen Bruce Titus presented a proposal to the Board of County Commissioners to install an ADA accessible beach mat to access the water at Fort Island Gulf Beach.

Staff recommends expanding the existing sidewalk on the ADA parking lot side to the boardwalk (300 ft) and adding two beach mats to access the water. This will allow ADA access to the restrooms, pavilion, boardwalk, and beach.

Beach Mat $2,429 each X (2)	**$ 4,858**
Shipping and Handling	**$ 500**
300ft of Concrete (materials & labor)	**$ 8,295.51**
Total	**$ 13,653.51**

We have received an email from Mr. Mark Maksimowicz stating that he will contribute $1,000 and the first years' maintenance toward the project.

Risk factors to consider include, but not limited to; general liability concerns, continuous proper installation of the mat, vandalism, needed assistance when using the mat, and appropriate signage. The Department of Environmental Protection does not require permitting at Fort Island Gulf Beach for the installation of an ADA accessible beach mat.

Not fundable through park impact fees.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

Beach Mat $2,429 each X (2) = $4,858
Shipping and Handling = $500
300ft of Concrete (materials & labor) = $8,295.51
Total = $13,653.51

RECOMMENDED ACTION:

a. Discuss and approve the plan to increase ADA accessibility at Fort Island Gulf Beach for an estimated cost of $13,653.51.

b. Identify funding source if approved.

Denise L. Gallagher

From: Francine M. Nobles
Sent: Thursday, January 20, 2022 3:09 PM
To: Preceida A. Richardson
Subject: FW: [EXTERNAL]Citrus County/ADA accessible beach mat

DEP for agenda item

From: Aarons, Douglas <Douglas.Aarons@FloridaDEP.gov>
Sent: Thursday, January 13, 2022 9:38 AM
To: Francine M. Nobles <FRANCINE.NOBLES@citrusbocc.com>
Subject: [EXTERNAL]Citrus County/ADA accessible beach mat

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

Ms. Nobles,

It was good speaking with you yesterday regarding your local beach and potential permit requirements.

F.S. 161.052 provides regulatory requirements for Florida's sandy beaches in areas lacking a coastal construction control line (CCCL). Paragraph 1 provides:

No person, firm, corporation, municipality, county, or other public agency shall excavate or construct any dwelling house, hotel, motel, apartment building, seawall, revetment, or other structure incidental to or related to such structure, including but not limited to such attendant structures or facilities as a patio, swimming pool, or garage, within 50 feet of the line of mean high water at any riparian coastal location fronting the Gulf of Mexico or Atlantic coast shoreline of the state, exclusive of bays, inlets, rivers, bayous, creeks, passes, and the like.

The location in question, Ft. Island Beach in Citrus County, a man made beach, is considered a critically eroded beach (Critically Eroded Beaches in Florida, July 2021) and subject to criteria established in 161.052. This being said, upon review, this location is considered part of/consisting of "bays, inlets, rivers, bayous, creeks, passes, **and the like**", which is excluded from regulatory requirements. Also, FWC has no recorded nesting activity in the area. In short, no permit is required for your proposed ADA accessible beach mat.

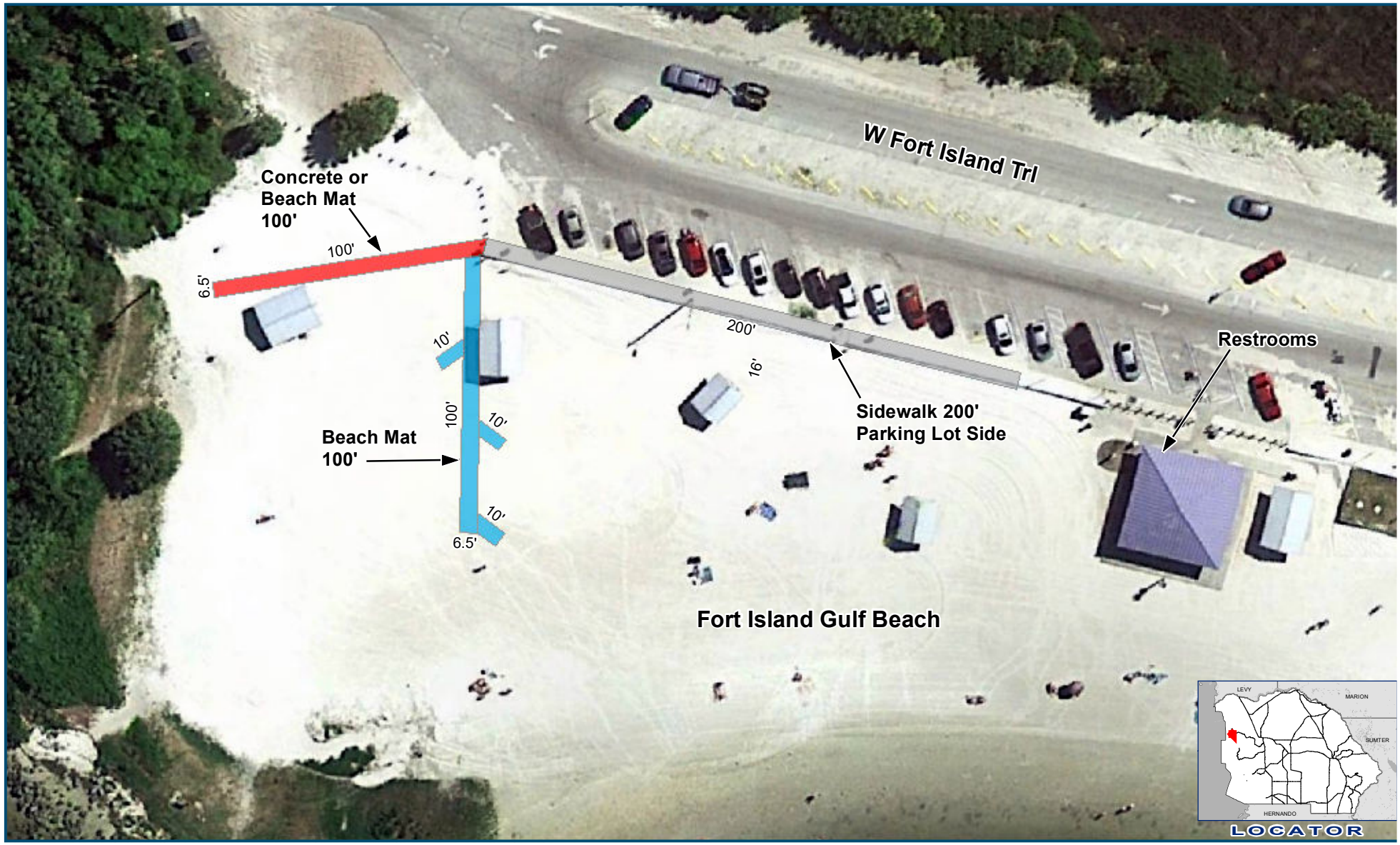
Feel free to call me if you have any further questions.

Doug Aarons, P.E., M.B.A.
Program Administrator
Office of Resilience and Coastal Protection
Douglas.Aarons@floridadep.gov
Office: (850) 245-7672

Attachment: Citrus County ADA Accessible Beach Mat email back-up (19894 : ADA Accessibility at Fort Island Gulf Beach)



Attachment: Citrus County ADA Accessible Beach Mat email back-up (19894 : ADA Accessibility at Fort Island Gulf Beach)



20 10 0 20 40 Feet

1 inch = 50 feet

Ft. Island Gulf Beach
Proposed ADA Accessible Mat

Geographic Information Systems

Prepared By : Susan O'Connell
Date: January 21, 2022
Source: Enterprise Geodatabase
Map Number: SO001240

Cynthia P. Skelhorn
Director

This information is to be used for general purposes only. The Citrus County Geographic Information Systems Division makes every effort to provide content that is accurate and complete as of the date it is printed. However, all information provided must be independently verified by the user.

Citrus County shall not be liable for any claims, demands, or losses of any kind in connection with the use of this information, including but not limited to, damages or losses caused by reliance upon the accuracy or timeliness of this information and the viewing, copying, or distributing of these materials.

Attachment: Ft Island ADA Accessible Mat Map (19894 : ADA Accessibility at Fort Island Gulf Beach)

Prepared by: Bryan McFee

Ft Island Trail Beach - 4' x 300' Sidewalk

01/20/2022

Thickness	Width in Feet	X	Length in Feet	=	Cubic Feet		Quantity	Unit Cost	Extended Cost
4" Concrete	4	x	300	=	396	=	15	$161.50	$2,368.67
6" Limerock Base @ (2400 lb/cy)	4	x	300	=	600	=	22	$10.00	$222.22
Forming Materials	4	x	300				300	$2.00	$600.00
Wire Mesh	4	x	300				300	$1.97	$591.00

Materials **$3,781.89**

Contingency = 10.00%

Contingency Estimate **$378.19**

Total Materials: **$4,160.08**

Equipment	Days	Hours		Total Hours		Hourly Rate	Equipment Cost
Skid Steer	3	10	=	30		**$33.36**	$1,000.80
Plate Compactor	1	8	=	8		**$16.71**	$133.68

Total Equipment Cost: **$1,134.48**

	# Staff	Position	Total Hours	Rate	Total Cost
Staff Requirements will be :	1	H.E.O.	15	$25.00	$375.00
	1	M.E.O	30	$25.00	$750.00
	1	L.E.O.	30	$25.00	$750.00
	1	Maintenance Worker	30	$25.00	$750.00

Total Staffing Cost: **$2,625.00**

Project Estimated Cost:	***$7,541.37***
Contingency Estimate 10%:	***$754.14***
Grand Total:	***$8,295.51***

**** Notes:***

1) Prices do not inclue proposed ADA matting materials.
2) Cost is subjet to change based upon cost fluctuation and schedule.

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Accept Offer to Purchase Surplus Property - 6773 W. Norvell Bryant Hwy, Crystal River
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On June 10, 2014, (Item #B11), the Board of County Commissioners declared remnant parcel 102/104, AK 3511531, 6773 W. Norvell Bryant Hwy, Crystal River, Florida, surplus and authorized Land Section to negotiate the sale of said parcel. Recently, the property was offered for sale through the contracted services of Kevin Cunningham, Real Estate Broker at REMAX Realty One. Per an Appraisal based on a conceptual site plan dated July 24, 2014, the value of the parcel was $947,000.00. The current value shown on the Property Appraiser's website is $764,200. Staff has negotiated the purchase price of $825,000.00 with the potential buyer.

Per Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2, the Board may accept or reject the offer.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

The proceeds of this sale are restricted or committed to expenditures for specified purposes. (Gas Tax Fund $ 825,000)

RECOMMENDED ACTION:

a. Approve the Agreement for Sale and Purchase of Property with Northgate Note, LLC, a Florida Limited Liability Company, for remnant parcel 102/104, AK 3511531, 6773 W. Norvell Bryant Hwy., Crystal River, Florida and authorize the Chairman to execute.

b. Authorize staff to execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with this property disposition.

c. Approve and Authorize Chairman to execute all other subsequent documents related to the closing and conveyance of remnant parcel 102/104, AK 3511531, 6773 W. Norvell Bryant Hwy, Crystal River, Florida.

d. Authorize the Clerk to place the acceptance stamp on subsequent documents upon receipt and record all documents in the Public Records of Citrus County, Florida.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

AGREEMENT FOR
SALE AND PURCHASE OF PROPERTY

This Agreement for Sale and Purchase of Property ("Agreement") is between **CITRUS COUNTY, FLORIDA,** a political subdivision of the State of Florida, by and through its Board of County Commissioners ("Seller"); **NORTHGATE NOTE, LLC,** a Florida limited liability company and/or assigns ("Buyer") and **GRAY ROBINSON P.A.** ("Escrow Agent").

WITNESSETH:

1. AGREEMENT TO SELL; PURCHASE PRICE.

1.01 Agreement to Sell and Convey. Seller hereby agrees to sell and convey to Buyer and Buyer hereby agrees to purchase from Seller, subject to the terms and conditions hereinafter set forth, all that certain parcel of land located at the northeast corner of SR 44 and Norvell Bryant Highway, in Citrus County, Florida, and being more particularly described on Exhibit "A" attached hereto and incorporated herein, together with the following:

a. All and singular the rights and appurtenances pertaining thereto, including any right, title and interest of Seller in and to adjacent streets, roads, alleys and rights-of-way;

b. Assignment and Assumption of Seller's rights, title and interest in and to that certain Option and Lease Agreement dated August 17, 2001, by and between Andy S. Crabb and Frances E. Crabb, Trustees of the Andy S. Crabb Living Trust dated July 31, 1989 and Andy S. Crabb and Frances E. Crabb, Trustees of the Frances E. Crabb Living Trust dated July 31, 1989, as assigned to Seller, as Landlord, and American Towers, Inc., as Tenant (the "Cell Tower Lease"); and

c. Such other rights, interests and properties as may be specified in this Agreement to be sold, transferred, assigned, or conveyed by Seller to Buyer.

The land described on Exhibit "A", and the rights, interests, lease and other properties described above, are collectively called the "Property".

THIS AGREEMENT SHALL BE SUBJECT TO APPROVAL BY THE CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS OR APPROVAL AND EXECUTION BY AN EMPLOYEE OF SELLER APPROVED BY SELLER TO EXECUTE THIS AGREEMENT ("BOCC"). If the BOCC does not approve this Agreement and all the terms and conditions hereof within sixty (60) days after the Effective Date, then Seller shall notify Buyer thereof promptly in writing and thereupon this Agreement shall, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, be null and void and all rights and liabilities arising hereunder shall terminate.

Subject to the representations and warranties of Seller expressly provided for under Section 5 below and in the documents delivered at Closing, Buyer acknowledges, agrees and represents that the Property is to be purchased, conveyed and accepted by Buyer, "AS IS", "WHERE IS" AND WITH ALL FAULTS", and that no patent or latent defect or deficiency in the condition of the Property whether or not known or discovered, will affect the rights of either Seller or Buyer hereunder nor will the Purchase Price be reduced as a consequence thereof. Buyer further agrees, represents and warrants that, except for any representations and warranties, if any, expressly made by Seller herein or in any instrument delivered at Closing, Buyer shall acquire the Property solely upon the basis of Buyer's independent inspection and investigation of the Property, including: (a) the quality, nature, habitability, merchantability, use, operation, value, marketability, adequacy or physical condition of the Property or any aspect or portion thereof; (b) the dimensions or lot size of the Property or the number or square footage of any of the facilities within the improvements thereon; (c) the development or income potential, or rights of or relating to,

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

the Property or its use, habitability, merchantability, or fitness, or the suitability, value or adequacy of such Property for any particular purpose; (d) the zoning or other legal status of the Property or any other public or private restrictions on the use of the Land; (e) the compliance of the Property or its operation with any applicable codes, laws, regulations, statutes, ordinances, covenants, conditions and restrictions of any governmental or regulatory agency or authority or of any other person or entity (including the Americans With Disabilities Act); (f) the ability of Buyer to obtain any necessary governmental approvals, licenses or permits for Buyer's intended use, occupancy or development of the Land; (g) the presence or absence of hazardous materials on, in, under, above or about the Property or any adjoining or neighboring property; (h) the quality of any labor and materials used in the improvements; (i) the condition of title to the Property; (j) operating agreements or any other agreements affecting the Property or the intentions of any party with respect to the negotiation and/or execution of any lease or contract with respect to the Property; (k) Seller's ownership of the Property or any portion thereof; or (l) the economics of, or the income and expenses, revenue or expense projections or other financial matters, relating to the ownership, operation, leasing, use and/or occupancy of the Property. For purposes of this Agreement, the phrase "to the Seller's knowledge", or words of similar import shall mean the current, actual knowledge of Walter H. Eastmond, the County Engineering Project Manager ("Seller's Representative"), without independent inquiry or investigation.

1.02 Purchase Price. The purchase price ("Purchase Price") to be paid for the Property shall be Eight Hundred Twenty-Five Thousand Dollars ($825,000.00). The Purchase Price shall be paid by Buyer to Seller as follows:

$10,000.00	Ten Thousand Dollars Earnest Money Deposit to be delivered to and held by Escrow Agent within five (5) days of the Effective Date.
$10,000.00	Ten Thousand Dollars Additional Earnest Money Deposit to be delivered to and held by Escrow Agent within five (5) days after the expiration of the Inspection Period.
$805,000.00	Eight Hundred Five Thousand Dollars representing the balance of the Purchase Price, subject to adjustments for prorations and Closing costs as specified herein, shall be paid by wired federal funds, payable to the order of Seller, or as Seller shall otherwise designate in writing prior to Closing.

All earnest monies deposited hereunder, together with all interest accrued thereon, shall be collectively referred to as the "Deposit". All funds held in escrow shall be placed in an interest-bearing account, as directed by Buyer, with interest accruing to the benefit of Buyer and applied towards the Purchase Price at Closing, unless Buyer is in default hereunder, in which event the interest shall be forfeited to Seller.

1.03 Inspection Period. Seller shall furnish to Buyer within ten (10) days after the Effective Date, copies of or access to the due diligence information set forth in Schedule 1.03A attached hereto and incorporated herein (the "Due Diligence Items").

BY EXECUTING THIS AGREEMENT, BUYER ACKNOWLEDGES THAT ANY REPORTS OR OTHER DOCUMENTS MADE AVAILABLE, OR DELIVERED OR TO BE DELIVERED BY SELLER OR ITS AGENTS OR CONSULTANTS, TO BUYER ARE BEING MADE AVAILABLE SOLELY AS AN ACCOMMODATION TO BUYER AND WITHOUT ANY REPRESENTATION OR WARRANTY OF SELLER AS TO THEIR ACCURACY OR COMPLETENESS OF FACTS OR OPINIONS SET FORTH THEREIN AND THAT ANY RELIANCE BY BUYER ON SUCH REPORTS OR OTHER DOCUMENTS IN CONNECTION WITH THE PURCHASE OF THE PROPERTY IS UNDERTAKEN AT BUYER'S SOLE RISK. BUYER AGREES THAT SELLER SHALL HAVE NO LIABILITY OR OBLIGATION WHATSOEVER FOR ANY INACCURACY IN OR OMISSION FROM THE OFFERING MATERIALS PREPARED IN CONNECTION WITH THE SALE OF THE

PROPERTY OR ANY REPORTS OR OTHER DOCUMENTS MADE AVAILABLE TO BUYER OR ITS REPRESENTATIVES. BUYER HAS CONDUCTED ITS OWN INVESTIGATION OF THE CONDITION OF THE PROPERTY TO THE EXTENT BUYER DEEMS SUCH AN INVESTIGATION TO BE NECESSARY OR APPROPRIATE. For purposes of this Agreement, the term "Seller Due Diligence Materials" shall mean (i) the Due Diligence Items and all other documents and materials provided or otherwise made available by Seller to Buyer pursuant to Section 1.03 and the other provisions of this Agreement or otherwise, together with any copies or reproductions of such documents or materials, or any summaries, abstracts, compilations, or other analyses made by Buyer based on the information in such documents or materials, and (ii) all information set forth in this Agreement and the exhibits and schedules attached hereto and hereby made a part hereof.

During the ninety (90) day period following the date on which Buyer receives notice that the BOCC has approved this Agreement (the "Inspection Period"), and thereafter until Closing or the earlier termination of this Agreement, Buyer or Buyer's agents, at Buyer's sole expense, shall have the right to inspect the Property to determine whether, in Buyer's sole discretion, the Property is suitable for Buyer's intended use thereof, which inspection may include, without limitation, soil and environmental tests, provided such inspection shall not in any way interfere, impede or impair (i) Seller's use, operation, and maintenance of any part of the Property and improvement thereon as stormwater drainage facilities (the "County Stormwater Drainage Facilities") or (ii) the Cell Tower Lease tenant's use, occupancy and tenancy of the Property in violation of the Cell Tower Lease (the "Cell Tower Operations"). All such inspections shall be at Buyer's sole expense and shall be conducted in accordance with all applicable laws, rules and regulations (collectively, "Laws"), including without limitation, Laws relating to worker safety and the proper disposal of discarded materials. Buyer shall repair promptly any physical damage caused by its inspection and shall immediately return the Property to the condition existing prior to Buyer's inspection. Prior to such time as any Buyer's representatives enter the Property, Buyer shall obtain insurance policies and provide to Seller certificates of insurance evidencing that Buyer and Buyer's agents and contractors who are entering upon the Property have in place insurance meeting the requirements under Schedule 1.03B attached hereto. Buyer shall return the Property to the condition existing prior to any tests and inspections performed by Buyer or Buyer's representatives, as determined by Seller in the exercise of reasonable discretion, and Buyer agrees to perform such restoration so as to not disrupt (i) Seller's use, operation, and maintenance of any part of the County Stormwater Drainage Facilities or (ii) or the Cell Tower Lease Operations. Buyer shall indemnify, hold harmless and, if requested by Seller (in Seller's sole discretion), defend (with counsel having offices within a one hundred (100) mile radius of the Property who is approved by Seller, Seller's approval not to be unreasonably withheld) Seller, its successors, assigns, partners, managers, employees, officers, directors, counsel, representatives, agents, from and against any and all damages, mechanics' liens, liabilities, losses, demands, actions, causes of action, claims, costs and expenses (including reasonable attorneys' fees, including the cost of appeals) arising from or related to Buyer's or its employees, agents, representatives, or contractors entry onto the Property, and any inspections or other matters performed by Buyer with respect to the Property, whether prior to or after the Inspection Period. The provisions of this paragraph and Buyer's obligations thereunder shall survive Closing or any termination of this Agreement.

Within the first sixty (60) days of the Inspection Period, Buyer shall (i) attend an initial pre-application meeting with the County for Buyer's intended development of the Property and provide the County with drafts of the proposed site plan layout and (ii) provide Seller with a commitment letter or term sheet from Buyer's lender financing Buyer's purchase of the Property, or bank statements evidencing that Buyer has access to sufficient funds to close the transaction, failing which, Seller may terminate this Agreement and the Escrow Agent shall return the Deposit to Buyer, and the parties hereto shall, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, be relieved of all further obligations hereunder.

If Buyer elects not to purchase the Property or the Property is determined to be unsuitable, for any reason, as determined by Buyer, Buyer may terminate this Agreement by giving written notice to Seller of such termination prior to expiration of the Inspection Period, upon which the Escrow Agent shall return the Deposit

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

to Buyer, and the parties hereto shall, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, be relieved of all further obligations hereunder.

In the event Buyer fails to purchase the Property for any reason other than Seller's default, all information obtained by Buyer from Seller or third parties shall be returned to Seller.

If Buyer does not terminate this Agreement prior to the expiration of the Inspection Period, then Buyer shall deposit the Additional Earnest Money Deposit within the time stated in Section 1.02 above and the Deposit shall become non-refundable to Buyer (but applicable to the Purchase Price at Closing) except in the event of a default of this Agreement by Seller, Buyer's inability to obtain Governmental Approvals (as such term is defined in Section 1.04) prior to the expiration of the Permitting Period (as such term is defined in Section 1.04), or as may be otherwise specifically set forth in this Agreement.

1.04 Permitting Period. In the event Buyer has not terminated this Agreement during the Inspection Period, Buyer shall have one hundred fifty (150) days after the expiration of the Inspection Period (the "Permitting Period") in which to obtain: (i) all necessary and requisite non-appealable governmental and quasi-governmental approvals and permits to construct and operate a retail store of the size and type as determined by Buyer in its sole discretion on the Property; (ii) all permits, licenses, variances, approvals and/or easements pertaining to the buildings, improvements, occupancy, land use designation, signs, curb cuts, drive-thru's, parking areas, driveways, ingress and egress to private thoroughfares, and zoning, utilities and environmental controls which, in the sole judgment of Buyer, are necessary to permit Buyer to use the Property for Buyer's intended use; (iii) a replat of the Property to accommodate Buyer's intended use of the Property (if necessary); and (iv) a rezoning of the Property to accommodate Buyer's intended use of the Property (if necessary) (collectively the "Governmental Approvals"). Seller shall, within 15 days after receipt of written request from Buyer, execute the authorization attached hereto as Exhibit "B" and incorporated herein, authorizing Buyer to apply for the Governmental Approvals. If all such Governmental Approvals have not been obtained before the expiration of the Permitting Period, Buyer, prior to the expiration of the Permitting Period may, either (i) terminate this Agreement and receive a refund of the Deposit, or (ii) extend the Permitting Period for up to three (3) consecutive thirty (30) day periods, by giving notice to Seller, in writing, prior to the expiration of the Permitting Period and depositing into escrow with the Escrow Agent an extension fee for each extension in the amount of Two Thousand Dollars ($2,000.00), which extension fees shall be deemed to be included in the definition of "Deposit" for purposes of this Agreement and shall be applicable to the Purchase Price at Closing. If Buyer extends the Permitting Period as provided herein, and if at the end of such extended Permitting Period, Buyer has not received all Governmental Approvals, Buyer may either (i) terminate this Agreement and receive a refund of the entire Deposit, or (ii) waive such condition and proceed to Closing.

Within the first sixty (60) days of the Permitting Period, Buyer shall, as part of its application for Governmental Approvals submit to the County, a site plan for Buyer's intended development of the Property, which plans shall include civil engineering plans for such development, failing which, Seller may terminate this Agreement and the Escrow Agent shall return the Deposit to Buyer, and the parties hereto shall, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, be relieved of all further obligations hereunder.

Within the first one hundred twenty (120) days of the Permitting Period, Buyer shall submit to the County Building Division, its application for building permits for the Property and its intended development, along with all documents, plans and designs required by the County Building Division in connection with the County Building Division's review of such application, failing which, Seller may terminate this Agreement and the Escrow Agent shall return the Deposit to Buyer, and the parties hereto shall, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, be relieved of all further obligations hereunder.

Prior to the expiration of the Permitting Period, Seller and Buyer shall mutually agree upon the final terms, conditions, form and content of the assignment, easement and drainage agreement documents referred to

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

in Section 3.02.d., e., and f., the general forms of which agreements are attached hereto as Exhibits "E", "F" and "G", and shall also agree upon the final form and content of the Access Easement agreement referred to in Section 3.02.f., failing which, either party may terminate this Agreement and the Escrow Agent shall return the Deposit to Buyer, and the parties hereto shall, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, be relieved of all further obligations hereunder.

2. SURVEY AND TITLE COMMITMENT: PERMITTED EXCEPTIONS.

2.01 Preliminary Title Report. Within twenty (20) days from the Effective Date, at Buyer's expense, Buyer shall cause a nationally-recognized title insurance company ("Title Company") to issue and deliver to Buyer, an A.L.T.A. Form B (Florida) title commitment ("Title Commitment") accompanied by one copy of all documents affecting the Property and which constitute exceptions to the Title Commitment. Within thirty (30) days after Buyer's receipt of the survey provided for below (the "Title Review Period"), Buyer shall deliver a copy of the Title Commitment and title exception documents and survey to Seller and give Seller written notice that the condition of title as set forth in the Title Commitment and the survey is or is not satisfactory, in Buyer's sole discretion. In the event that the condition of title is not acceptable, the Buyer's written notice to Seller (herein called the "Title Notice"), shall state which exceptions to the Title Commitment and survey are not acceptable ("Title Objections"). Buyer's failure to specify an objection to any matter appearing of record as of the date of the Title Notice shall be deemed to be, and shall constitute, a waiver of any objection to such matter, and such matter shall thereafter constitute a Permitted Exception under this Agreement; provided, however, that liens and encumbrances for indebtedness, judgments or other monetary obligations (collectively, "Monetary Obligations") shall not be Permitted Exceptions, Buyer shall not be obligated to list any Monetary Obligations in its Title Notice, and Seller shall cause all Monetary Obligations to be removed on or before the Closing. Furthermore, if Buyer fails to give the Title Notice, Buyer shall be deemed to have waived any objection to all matters of record as of the Effective Date, except Monetary Obligations, and all such matters shall thereafter constitute Permitted Exceptions under this Agreement.

Seller shall have until the date that is fifteen (15) days after Seller's receipt of the Title Notice in which to review the Title Notice, and, if Seller elects, to give Buyer written notice of any objections to title specified in the Title Notice that Seller intends to attempt to satisfy (herein called a "Cure Notice"). If Seller fails to give a Cure Notice with respect to any Title Objections, Seller shall be deemed to have elected not to cure such Title Objections. If Seller elects or is deemed to have elected not to cure any of the Title Objections, Buyer shall have ten (10) days after Buyer's receipt of the Cure Notice (or the latest date that Seller has not delivered a Cure Notice) to terminate this Agreement by giving written notice thereof to Seller, in which event the Deposit shall be refunded to Buyer, and, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, all rights and obligations of the parties under this Agreement shall terminate. If Buyer does not elect to terminate this Agreement within such ten (10) day period, Buyer shall be deemed to have waived all Title Objections specified in the Title Notice, and any such Title Objections shall thereafter constitute a Permitted Exception under this Agreement.

With respect to Title Objections which Seller has elected to satisfy, Seller shall have until Closing to satisfy all Title Objections for which Seller delivered a Cure Notice, and, if Seller fails so to satisfy any such Title Objections, then, at the option of Buyer, and as its sole and exclusive remedy, Buyer may:

(i) terminate this Agreement, in which event the Deposit shall be refunded to Buyer, and, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, all rights and obligations of the parties under this Agreement shall terminate; or

(ii) waive such satisfaction and performance and elect to consummate the purchase and sale of the Property, in which event all unsatisfied Title Objections shall constitute Permitted Exceptions under this Agreement.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

The remedies of Buyer as set forth in clauses **(i)** and **(ii)** of this **paragraph** shall be Buyer's sole and exclusive remedies in the event Seller gives a Cure Notice and Seller fails to cure any Title Objections identified in Seller's Cure Notice, notwithstanding anything to the contrary contained herein.

2.02 Current Survey. Prior to the expiration of the Inspection Period, Buyer, at Buyer's sole cost and expense, may obtain a current survey (the "Survey") of the Property prepared by a land surveyor duly licensed in the State of Florida. In the event the Survey, or the recertification thereof, shows any encroachments of any improvements upon, from, or onto the Property, or on or between any building set-back line, a property line, or any easement, except those acceptable to Buyer, in Buyer's sole discretion, said encroachment shall be treated in the same manner as a title defect under the procedure set forth above. Seller shall have the right to review and approve the Survey, provided that if Seller has any objection to the Survey, Seller shall advise Buyer of same during the Title Review Period.

2.03 Changes to Title Commitment or Survey. If Buyer obtains an update or Endorsement to the Title Commitment or any update to the Survey ("Title/Survey Update") prior to Closing, and such Title/Survey Update discloses a title or survey matter that was not disclosed in the Title Commitment, the Survey, or in a previous Title/Survey Update, and Buyer, in Buyer's commercially reasonable judgment, determines that the "new" matter(s) of title and/or survey are unacceptable, then Buyer may deliver a "new" Title Notice to Seller concerning such previously undisclosed matter(s) within five (5) business days after Buyer's discovery of same, upon which the Cure Notice, response time periods and other provisions set forth in Sections 2.01 and 2.02 concerning the review and acceptance [or non-acceptance] of matters of title and survey shall apply to any such "new" matters of title or survey, including, but not limited to Buyer having the rights set forth in Section 2.01 if Seller elects not to (or fails to) cure the "new" Title Objections, or, if after having agreed to cure such "new" Title Objections, Seller does not satisfy/cure said Title Objections by Closing.

2.04 Permitted Exceptions. The Property shall be conveyed to Buyer subject to ad valorem realty property taxes for the year of closing and all subsequent years and the Permitted Exceptions established during the Title Review Period or thereafter pursuant to the title/survey provisions contained in Sections 2.01, 2.02, and 2.03 above.

3. PROVISIONS WITH RESPECT TO CLOSING.

3.01 Closing. The consummation of this transaction as contemplated by this Agreement ("Closing") shall take place thirty (30) days after the expiration of the Permitting Period or at such earlier date as Buyer may select upon twenty (20) days written notice to Seller (the "Closing Date"). If Closing occurs, the Deposit shall be credited against the Purchase Price at Closing. Closing shall be via mail and wire transfer of funds.

3.02 Seller's Obligations at Closing. At the Closing, Seller shall do the following:

a. Execute, acknowledge, and deliver to Buyer a deed (the "Deed"), conveying the Property to Buyer subject only to the Permitted Exceptions in the form attached hereto as Exhibit "C" and incorporated herein.

b. Execute and deliver to Buyer and Title Company a "no liens and parties in possession" Affidavit in the form attached as Exhibit "D" attached hereto and incorporated herein.

c. Execute, acknowledge and deliver the Assignment and Assumption of Lease (for the Cell Tower Lease) generally in the form and content attached hereto as Exhibit "E" and incorporated herein.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

d. Execute, acknowledge and deliver the Easement Agreement (granting to the County an exclusive and perpetual thirty (30) foot wide easement for drainage and a non-exclusive and perpetual easement for access) generally in the form and content attached hereto as Exhibit "F" and incorporated herein.

e. Execute, acknowledge and deliver the Drainage Agreement (granting to the owner of the Property the right to connect to and discharge stormwater from the Property into the County stormwater system and obligating the owner of the Property to construct and maintain any stormwater infrastructure facilities within the Property as necessary to effect such connection and discharge) generally in the form and content attached hereto as Exhibit "G" and incorporated herein.

f. Execute, acknowledge and deliver an easement agreement on, over, upon and through the approximate thirty (30) foot wide area which is labeled as "Access Easement" and generally depicted on the site plan sketch attached hereto as Exhibit "H" and incorporated herein, granting to the Buyer the right of ingress, egress and access over the Access Easement area in order to provide access to and from the Property to Rich Street, and also allowing for stormwater discharge from such Access Easement area into the County stormwater system.

g. Execute and deliver a closing statement.

3.03 Buyer's Obligations at Closing. Subject to the terms, conditions, and provisions hereof, and contemporaneously with the performance by Seller of its obligations set forth in Section 3.02 above, Buyer shall deliver to the Title Company on Seller's account wired federal funds in an amount equal to the amount of the balance of the Purchase Price (after due credit for all funds held by Escrow Agent, plus or minus prorations and Closing costs as set forth herein). Buyer shall also execute, acknowledge and deliver original counterparts of the documents attached as Exhibits "E", "F", and "G" and the Access Easement agreement described in Section 3.02.f. above.

3.04 Closing Costs. In connection with the Closing, Seller shall pay all costs related to the "curing" of any title/survey objections in accordance with Sections 2.01, 2.02, and 2.03. Buyer shall pay all documentary stamps which are required to be affixed to the Deed; the cost of recording the Deed; all costs, taxes and expenses relating to the financing of the project and the premium payable for the Owner's Policy of Title Insurance and Lender's Policy of Title Insurance, if any; and any other closing costs not otherwise specified in this Agreement. Each party shall pay their own attorneys fees and expenses relating to the Closing.

3.05 Payment of Taxes. Taxes for the year of the Closing shall be paid by Buyer.

4. AFFIRMATIVE COVENANTS OF SELLER.

4.01 Acts Affecting Property. After the Effective Date, unless otherwise agreed to in writing by Buyer, Seller will refrain from (a) performing any grading or excavation, construction, or removal of any improvements, or making any other change or improvement upon or about the Property, except to the extent elected by Seller in connection with Seller's use, operation, and maintenance of any part of the County Stormwater Drainage Facilities; (b) creating or incurring, or suffering to exist, any mortgage, lien, pledge, or other encumbrances in any way affecting the Property other than the Permitted Exceptions, provided that Buyer shall not unreasonably refuse to approve the creation of any such mortgage, lien, pledge or other encumbrance prior to Closing hereunder if such mortgage, lien, pledge or other encumbrance makes provision for the release of the Property upon Closing hereunder; and (c) committing any waste or nuisance upon the Property; and, if in possession of the Property will observe all laws, ordinances, regulations, and restrictions affecting the Property and its use, until the Closing. Notwithstanding any other provision in this Agreement to the contrary, (i) Seller may continue to operate, maintain, repair and replace the County Stormwater Drainage Facilities as Seller deems appropriate and necessary,

and any act or omission in connection with such right to operate, maintain, repair and replace the County Stormwater Drainage Facilities shall not constitute a violation of the terms of this Agreement and (ii) the Cell Tower Lease tenant's occupation and tenancy of the premises set forth in the Cell Tower Lease, shall not constitute a violation of the terms of this Agreement; provided however, Seller agrees not to modify, amend or renew the Cell Tower Lease without the written consent of Buyer, which consent shall not be unreasonably withheld or delayed.

4.02 Notice of Changes in Laws. Seller will advise Buyer promptly of any change in any applicable laws, regulations, restrictions, rulings, or orders which might affect the value or use of the Property to Buyer of which Seller obtains knowledge.

4.03 [Intentionally Omitted]

4.04 Payment of Special Assessments. Seller shall, to the extent payable by Seller, pay in full all special assessments against the Property to the date of the Closing, whether any or all installments of such assessments are matured or unmatured, provided, however, if such special assessments arise because of the acts of Buyer in attempting to make portions of the Property usable for Buyer's intended use, Seller shall not be responsible for same.

4.05 Compliance with Existing Mortgages. If the Property is encumbered by a mortgage(s), Seller will promptly and timely comply with all of the terms, obligations, and covenants thereof, and will not suffer or permit any default to occur thereunder or under the note(s) secured thereby.

5. REPRESENTATIONS AND WARRANTIES WITH RESPECT TO PROPERTY.

Seller represents and warrants to Buyer as follows:

(a) Seller has, or will have as of the date of Closing, good and marketable title to the Property.

(b) That to Seller's knowledge, there are no legal actions, suits, or other legal or administrative proceedings, including condemnation cases, or any governmental environmental cases, pending or threatened, against the Property which would materially impact Buyer's intended use or development of the Property.

(c) That to Seller's knowledge, there are no leases or unrecorded agreements affecting the Property that will be binding on Buyer other than the Cell Tower Lease.

(d) That to Seller's knowledge, an accurate copy of the complete Cell Tower Lease has been provided to Buyer and Seller has no knowledge of any uncured defaults under the Cell Tower Lease.

(e) Subject only to BOCC approval, Seller has the right, title and authority to enter into this Agreement, to comply with all the terms and obligations hereof and to consummate the transactions provided for hereunder. This Agreement shall, when approved by the BOCC and executed and delivered by Seller, constitute the valid and binding obligation of Seller enforceable in accordance with its terms.

Buyer represents and warrants to Seller as follows:

(a) Buyer has the right, title and authority to enter into this Agreement, to comply with all the terms and obligations hereof and to consummate the transactions provided for hereunder. This Agreement shall, when executed and delivered by Buyer, constitutes the valid and binding obligation of Buyer enforceable in accordance with its terms.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

(b) No consent, approval or other action of, or filing or registration with, any governmental agency, commission or officer is required in connection with the execution or performance by Buyer of this Agreement or any of the transactions provided for hereunder.

(c) There has not been filed by or, to Buyer's knowledge, against Buyer, a petition in bankruptcy or insolvency proceedings or for reorganization, or for the appointment of a receiver or trustee, nor has Buyer made an assignment for the benefit of creditors or filed a petition for an arrangement or entered into any arrangement with creditors or admitted in writing the inability to pay its debts as they become due.

(d) The execution and delivery of this Agreement and the transactions provided for herein shall not result in a breach of any of the terms and provisions of or constitute a default under or conflict with any agreement, indenture, mortgage, lien, lease, consent, license, franchise or other instruments to which Buyer is bound.

(e) Buyer and Buyer's assignee, are not, and shall not become, a person or entity with whom U.S. persons or entities are restricted from doing business under regulations of the Office of Foreign Asset Control of the Department of the Treasury (including those named on OFAC's Specially Designated and Blocked Persons list) or under any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions With Persons Who Commit, threaten to Commit, or Support Terrorism), or other governmental action.

(f) Buyer has the financial ability, with 3rd party financing, to consummate the transaction contemplated by this Agreement.

6. CONDITIONS TO CLOSING.

6.01 Conditions to Buyer's Obligations. The obligation of Buyer hereunder to consummate the Closing contemplated hereby, and to pay any portion of the Purchase Price to Seller, except as may be specifically otherwise provided for herein, is subject to the satisfaction, as of the Closing, of each of the following conditions (any of which may be waived in whole or in part in writing by Buyer at or prior to Closing). Notwithstanding anything contained herein to the contrary, if any of the following conditions precedent are not satisfied prior to Closing, Buyer and Seller may mutually agree to extend Closing for up to sixty (60) days in order to achieve satisfaction of said condition precedent.

a. **Correctness of Representations and Warranties.** The representations and warranties of Seller set forth herein shall be true on and as of the Closing with the same force and effect as if such representations and warranties had been made on and as of the Closing.

b. **Compliance by Seller.** Seller shall have performed, observed, and complied with all of the covenants, agreements, and conditions required by this Agreement to be performed, observed and complied with by it prior to or as of the Closing.

c. **Estoppel Letter.** Buyer has received an estoppel letter from the Cell Tower Tenant evidencing at a minimum, the expiration of the current term, the remaining options, the rent payable, and confirming no known defaults.

6.03 Conditions to Seller's Obligations. The obligation of Seller hereunder to consummate the Closing contemplated hereby, except as may be specifically otherwise provided for herein, is subject to the satisfaction, as of the Closing, of each of the following conditions (any of which may be waived in whole or in part in writing by Seller at or prior to Closing). Notwithstanding anything contained herein to the contrary, if any of the following conditions precedent are not satisfied prior to Closing, Buyer and Seller may mutually agree to extend Closing for up to sixty (60) days in order to achieve satisfaction of said condition precedent.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

a. **Correctness of Representations and Warranties.** The representations and warranties of Buyer set forth herein shall be true on and as of the Closing with the same force and effect as if such representations and warranties had been made on and as of the Closing.

b. **Compliance by Buyer.** Buyer shall have performed, observed, and complied with all of the covenants, agreements, and conditions required by this Agreement to be performed, observed and complied with by it prior to or as of the Closing.

7. PROVISIONS WITH RESPECT TO DEFAULT AND ATTORNEYS' FEES.

7.01 [intentionally omitted]

7.02 Default by Seller. If the purchase and sale of the Property contemplated hereby is not consummated in accordance with the terms and provisions of this Agreement due to circumstances or conditions which constitute a default by Seller under this Agreement, Buyer, as its sole and exclusive remedy, may exercise either of the following remedies:

(i) terminate this Agreement, in which event the Deposit shall be refunded to Buyer, and upon receipt of such funds, all rights and obligations of the parties under this Agreement shall expire, except for the indemnities and other provisions that expressly survive termination of this Agreement, this Agreement shall become null and void; or

(ii) to enforce specific performance of Seller's obligation to execute the documents required to convey the Property to Buyer, it being understood and agreed that the remedy of specific performance shall not be available to enforce any obligation of Seller hereunder other than Seller's failure to close the transaction contemplated hereunder.

Buyer shall elect its remedy by giving written notice of termination to Seller or filing a suit for specific performance within sixty (60) days after the date of Seller's default. If Buyer fails to give Seller written notice of termination or to commence a suit for specific performance within such sixty (60) day period, Buyer will be deemed to have elected to terminate this Agreement. As material consideration to Seller for entering into this Agreement with Buyer, Buyer expressly waives any right under statutory or common law or otherwise to record or file a lis pendens or a notice of pendency of action or similar notice against all or any portion of the Property unless all conditions precedent to Seller's obligation to proceed to Closing have been satisfied and Seller defaults in its obligation to proceed to Closing.

7.03 Default by Buyer. If the purchase and sale of the Property contemplated hereby is not consummated in accordance with the terms and provisions of this Agreement due to circumstances or conditions which constitute a default by Buyer under this Agreement, the Deposit shall be delivered to and retained by Seller as liquidated damages and as Seller's sole remedy for such default. The parties acknowledge that Seller's actual damages in the event of a default by Buyer will be difficult to ascertain, that such liquidated damages represent the parties' best estimate of such damages, and that Seller and Buyer believe such liquidated damages are a reasonable estimate of such damages. The parties expressly acknowledge that the foregoing liquidated damages are intended not as a penalty, but as full liquidated damages, in the event of a default. Such liquidated damages shall be the sole and exclusive remedy of Seller by reason of a default by Buyer, and Seller hereby waives and releases any right to sue Buyer for specific performance of this Agreement or to prove that Seller's actual damages exceed the amount which is herein provided to Seller as full liquidated damages; provided, however, that the foregoing liquidated damages shall not apply to any duty, obligation, liability or responsibility which Buyer may have under the indemnification provisions of this Agreement, as to which Seller shall have all rights and remedies provided for or allowed by law or in equity.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

8. BROKERAGE COMMISSIONS.

8.01 Brokerage Commissions. Each party represents to the other that no broker(s) other than Remax (Seller's broker) and RMC Property Group, LLC (Buyer's broker) has/have been involved in this transaction. Seller agrees to pay to each broker at Closing a real estate commission of 3% of the Purchase Price (total of 6%). It is agreed that each such party to this Agreement whose actions or alleged actions or commitments form the basis of any such claim, other than the broker(s) specified above, agrees to indemnify and hold harmless the other party to this Agreement from and against any and all such claims or demands with respect to any brokerage fees or agents' commissions or other compensation asserted by any person, firm, or corporation in connection with this Agreement or the transaction contemplated hereby.

9. OTHER CONTRACTUAL PROVISIONS.

9.01 Assignability. Buyer may not assign its rights under this Agreement without first obtaining Seller's written approval which may be given or withheld in Seller's sole discretion; provided that, Buyer may, without first obtaining Seller's approval, assign all or any portion of this Agreement to one or more entities which are directly or indirectly controlled by, or under common control with Buyer; provided, however, that, in the event of such an assignment: (a) Buyer must provide Seller with an executed assignment and assumption agreement no later than three (3) business days prior to Closing; and (b) in no event may any such assignment delay the Closing. Any assignment by Buyer of this Agreement shall not relieve Buyer of its obligations under this Agreement and any permitted assignee must expressly assume the obligations of Buyer in writing.

9.02 Notices. Any notice to be given or to be served upon any party hereto, in connection with this Agreement, must be in writing, and may be given by either certified mail or a nationally recognized overnight delivery service such as Federal Express (collectively, "Hardcopy Delivery") or via Electronic Mail followed by next business day Hardcopy Delivery, and shall be deemed to have been given and received when a letter containing such notice, properly addressed, with postage prepaid is deposited in either the United States Mail or delivered to such overnight delivery service; or sent via Electronic Mail followed by next business day Hardcopy Delivery, and if given otherwise than by certified mail or overnight delivery service, or Electronic Mail followed by next business day Hardcopy Delivery, it shall be deemed to have been given when delivered to and received by the party to whom it is addressed. Such notices shall be given to the parties hereto at the following addresses:

FOR BUYER:

Northgate Note, LLC
8902 N. Dale Mabry Highway
Tampa, Florida 33614
Attention: Mitchell F. Rice
Phone:
Email : mrice@rmcpg.com

With a copy to:

Greg W. Dworzanowski, P.A.
Attention: Greg W. Dworzanowski, Esquire
5422 Bay Center Drive, Suite 110
Tampa, Florida 33609-3501
Phone : 813-252-2900
Fax: 813-315-7999
Email: greg@gwdpa.com

FOR SELLER:

Citrus County, Florida
3600 W. Sovereign Path, Suite 205
Lecanto, Florida 34461
Phone: (352) 527-5458
Email: Susan.Boelk@citrusbocc.com
Attention: Susan M. Boelk, Land Section Manager

With a copy to:

GrayRobinson P.A.
Attention: Truong M. Nguyen, Esquire
301 E. Pine Street, Suite 1400
Orlando, Florida 32801
Phone: (407) 244-5687
Email: truong.nguyen@gray-robinson.com

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

BUYER'S BROKER:

RMC Property Group, LLC
8902 N. N. Dale Mabry Highway
Tampa, Florida 33614
Attention:
Phone:
Email:

SELLER'S BROKER:

Remax
2421 N Lecanto Hwy
Lecanto, FL 34461
Attention: Kevin Cunningham
Phone: 352-422-7547
Email: kevinc@remax.net

ESCROW AGENT:

GrayRobinson P.A.
Attention: Truong M. Nguyen, Esquire
301 E. Pine Street, Suite 301
Orlando, Florida 32801
Phone: (407) 244-5687
Email: truong.nguyen@gray-robinson.com

Any party hereto may, at any time by giving five (5) days' written notice to the other party hereto, designate any other address in substitution of the foregoing address to which such notice shall be given and other parties to whom copies of all notices hereunder shall be sent.

9.03 Entire Agreement; Modification. This Agreement embodies and constitutes the entire understanding among the parties with respect to the transaction contemplated herein. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement. Neither this Agreement nor any provision hereof may be waived, modified, amended, discharged, or terminated except by an instrument in writing signed by the party against which the enforcement of such waiver, modification, amendment, discharge, or termination is sought, and then only to the extent set forth in such instrument. Nothing in this Section 9.03 to the contrary, however, shall prevent the termination of this Agreement in accordance with the terms of this Agreement specifically providing for its termination and not requiring any separate written instrument of termination.

9.04 Applicable Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Florida.

9.05 Venue. Venue for this transaction will be deemed to be in the county in which the Property is located.

9.06 Headings. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.

9.07 Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors and assigns.

9.08 Counterparts. This Agreement may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one Agreement.

9.09 Interpretation. Whenever the context hereof shall so require the singular shall include the plural, the male gender shall include the female gender and the neuter, and vice versa.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

9.10 Severability. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

9.11 Risk of Loss by Condemnation.

a. All risk of condemnation prior to the Closing shall be on Seller. Immediately upon obtaining knowledge of the institution of any proceedings for the condemnation of the Property, or any portion thereof (including negotiations in lieu of condemnation), Seller will notify Buyer of the pendency of such proceedings. Buyer may participate in any such negotiations and proceedings, and Seller shall from time to time deliver to Buyer all instruments requested by it to permit such participation. Seller shall, at its expense, diligently pursue any such proceeding, and shall consult with Buyer, its attorneys and experts and cooperate with them in any defense of any such proceedings.

b. If prior to the Closing all or a part of the Property is subjected to a bona fide threat of condemnation by a body having the power of eminent domain or is taken by eminent domain or condemnation (or sale in lieu thereof), Buyer may, by written notice to Seller, elect to (i) cancel this Agreement, in which event both parties shall be relieved and released of and from any further liability hereunder, and the Deposit shall forthwith be returned to Buyer (whether or not it had been previously designated as non-refundable or paid to Seller), and thereupon this Agreement shall become null and void, or (ii) extend this Agreement and the Closing Date for up to three (3) months in order to attempt to reach final agreement (including all appeal periods, as applicable) as to all matters relating to such condemnation/dedication (or sale in lieu thereof), including, without limitation, the final determination of all awards resulting therefrom. If Buyer determines, in its sole discretion, that the proposed condemnation/dedication or the award resulting from such taking (or sale in lieu thereof) will have an adverse impact on, or prohibit, the Buyer's intended development and use of the Property, then Buyer may thereafter elect at any time to cancel this Agreement, in which case both parties shall be relieved and released of and from any further liability hereunder, and the Deposit shall forthwith be returned to the Buyer (whether or not it had been previously designated as non-refundable or paid to the Seller), and thereupon, this Agreement shall, except for the obligations, indemnities and other provisions that expressly survive termination of this Agreement, become null and void. If no such election is made, this Agreement shall remain in full force and effect and the purchase contemplated herein, less any interest taken by eminent domain or condemnation, shall be effected with no further adjustment, and upon the Closing Seller shall assign, transfer, and set over to Buyer all of the right, title, and interest of Seller in and to any awards that have been or that may thereafter be made for such taking.

9.12 Limitations on Seller's Liability. None of the Seller Parties (as defined below) shall ever have any personal liability to Buyer. BUYER SHALL LOOK SOLELY TO SELLER'S ESTATE AND INTEREST IN THE PROPERTY, INCLUDING BUT NOT LIMITED TO ALL RENTS, INSURANCE PROCEEDS, AND SALE PROCEEDS THEREFROM, FOR THE SATISFACTION OF ANY CLAIMS BY BUYER OF ANY KIND WHATSOEVER ARISING FROM THE RELATIONSHIP BETWEEN THE PARTIES OR ANY RIGHTS AND OBLIGATIONS THEY MAY HAVE RELATING TO THE PROPERTY, THIS AGREEMENT, OR ANYTHING RELATED TO EITHER, AND NO OTHER ASSETS OF SELLER SHALL BE SUBJECT TO LEVY, EXECUTION, OR OTHER ENFORCEMENT PROCEDURE FOR THE SATISFACTION OF BUYER'S RIGHTS OR REMEDIES, OR ANY OTHER LIABILITY OF SELLER TO BUYER OF

WHATEVER KIND OR NATURE. "Seller's Parties" shall mean any elected official, officer, manager or employee of Seller.

9.13 **Signage.** During the term of the Agreement, Buyer shall be entitled to erect signage on the Property for the purpose of marketing the Property, so long as such signage is in compliance with the Land Development Code and County Ordinances.

9.14 **[intentionally omitted].**

9.15 **Time is of the Essence.** The parties acknowledge that time is of the essence for each time and date specifically set forth in this Agreement.

9.16 **Joint Drafting.** The parties hereby agree that each have played an equal part in the negotiations and drafting of this Agreement, and in the event any ambiguities should be realized in the construction or interpretation of this Agreement, the result of those ambiguities shall be equally assumed and realized by each of the parties to this Agreement.

9.17 **Waiver.** The waiver of one or more defaults by any party to this Agreement shall not be deemed a waiver of any subsequent default of that provision of the Agreement, or of a default under any other provision of this Agreement.

9.18 **Radon Gas.** Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in Florida. Additional information regarding radon and radon testing may be obtained from your county public health unit. To the best of Seller's knowledge, there are no levels of radon found on the Property that exceed such federal and/or state guidelines.

9.19 **Time Periods.** Any time period ending on a Saturday, Sunday or national legal holiday will be extended until 5:00 p.m. of the next business day.

9.20 **Escrow Agent.** Escrow Agent joins in the execution of this Agreement for the express purposes of agreeing to hold the Deposit in accordance with the provisions set forth in this Agreement. The Escrow Agent's duties hereunder shall be purely ministerial in nature, and the Escrow Agent shall incur no liability whatsoever, and shall be released by Seller and Buyer of and from, any liability arising by virtue of any act done or omitted to be done in the performance of the Escrow Agent's duties hereunder except for willful misconduct or gross negligence. In the event of any suit or negotiation between the parties to which the Escrow Agent is made a party by virtue of acting as Escrow Agent hereunder, Escrow Agent shall be entitled to recover its reasonable attorneys' fees and costs from the parties. In the event of doubt as to its duties under the provisions of this Agreement, Escrow Agent shall continue to hold the matters in dispute until it receives written instructions from Buyer and Seller regarding such duties (which may be provided in counterparts), or, at its sole option, may interplead any escrowed funds in dispute with the appropriate court having jurisdiction over the parties. Escrow Agent shall not be prohibited from representing Seller as a result of serving as Escrow Agent hereunder.

[execution signatures to follow]

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year written below; provided, however, that for the purpose of determining the "Effective Date," as used in this Agreement, such date shall be the last date that either Seller or Buyer hereto executes this Agreement.

SELLER:

CITRUS COUNTY, FLORIDA
a political subdivision of the State of Florida, by and through its Board of County Commissioners

By: _____

Print Name: _____

Its: _____

Date: _____

Approved for reliance of Citrus County, Florida only by:

On: _____
By: _____
Denise A. Dymond Lyn, County Attorney

BUYER:

NORTHGATE NOTE, LLC,
a Florida limited liability company

By: _____
Mitchell F. Rice
Manager

Date: 1/31/22

WITNESSES:

_____

_____
KRISTI KIM JOHNSON

ESCROW AGENT

The undersigned hereby acknowledges receipt of the sum of Ten Thousand Dollars ($10,000.00) from Buyer as the initial deposit under this Agreement and agrees to serve as Escrow Agent hereunder and to perform in accordance with the terms hereof.

GRAYROBINSON, P.A.

By: _____
Truong M. Nguyen, Esq.

Date: _____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel 102 & 104

DESCRIPTION

Citrus County

A portion of Lots 1, 9 10 and 11, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida and for a POINT OF BEGINNING; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet; thence South 89°51'23" East, a distance of 179.00 feet; thence South 45°03'39" East, a distance of 21.29 feet; thence South 00°15'55" East, a distance of 33.50 feet; thence South 44°45'06" East, a distance of 28.54 feet; thence South 89°14'18" East, a distance of 185.66 feet; thence South 00°11'47" East, a distance of 126.56 feet to the Northerly Right of Way line of County Road 486 and to a point on a non-tangent curve concave Southerly, having a radius of 7704.25 feet, a central angle of 03°34'00" and a chord bearing of South 88°47'55" West; thence Southwesterly a distance of 479.60 feet along the arc of said curve and said northerly Right of Way line; thence North 50°14'58" West, along said Right of Way line, a distance of 24.71 feet to the POINT OF BEGINNING.

Containing 74,386 square feet or 1.708 acres, more or less.

Having a Street Address of 6773 W. Norvell Bryant Highway, Crystal River, Florida 34429

Tax Parcel Number: 17E 18S 240010 000A0 0010

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "B"
AUTHORIZATION TO ACT AS OWNER'S AGENT

Board of County Commissioners
DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
3600 W. Sovereign Path, Suite 140
Lecanto, FL 34461
Telephone: (352) 527-5239 Fax (352) 527-5428
Toll Free (352) 489-2120 TTY (352) 527-5312
Web Address: www.citrusbocc.com

AUTHORIZATION

APPLICATION REQUEST: (check one)

_____Variance _____Conditional Use _____Minor Subdivision ____Lot Reconfiguration

_____Plat Vacation _____Street Vacation _____Comprehensive Plan Amendment

_____Atlas Amendment _____Other (specify): _____

LEGAL DESCRIPTION OF PROPERTY:

Section_____ Township _____ Range_____ Alternate Key #_____

Lot/Parcel_____ Block_____

Subdivision_____

I, _____, owner of the above described property,
(Name of Owner)

authorize _____ of _____ to
(Name of Representative) (Name of Business)

serve as agent on my behalf for the purpose of making application for the proposed request. No further authorization is expressed or implied, than that which is described herein.

SIGNATURE: _____
(Signature of Owner)

STATE OF FLORIDA
COUNTY OF CITRUS

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared _____, who is personally known to me or provided _____ as identification and who did not take an oath.

WITNESS my hand and official seal this _____ day of _____, ____.

_____ Seal
Printed Name

_____
Notary Public - State of Florida

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "C"
Form of Deed

PREPARED BY:
Truong M. Nguyen, Esq.
GrayRobinson, P.A.
301 E. Pine Street, Suite 301
Orlando, Florida 328701

RETURN TO:
Susan Boelk, Land Section Manager
Under the supervision of
Denise A. Dymond Lyn, County Attorney
3600 West Sovereign Path, Suite 205
Lecanto, FL 34461
Parcel Id No.

DEED OF CONVEYANCE

THIS DEED, made this ___ day of _____, 202__, by **CITRUS COUNTY**, FLORIDA, a political subdivision of the State of Florida, 110 North Apopka Avenue, Inverness, Florida 34450 ("**County**"); and_____, whose address is _____ ("**Grantee**");

WITNESSETH that County, for and in consideration of the sum of Ten Dollars ($10.00) to it in hand paid by Grantee, receipt whereof is hereby acknowledged, has granted, bargained and sold to Grantee, his/her/its heirs and assigns forever, the land lying and being in Citrus County, Florida more particularly described in Exhibit "A." County disclaims any automatic mineral reservation provided under Section 270.11, Florida Statutes. The conveyance of title hereunder is subject to those matters shown on Exhibit "B," none of which shall be reimposed hereby.

IN WITNESS WHEREOF, the Grantor has caused these presents to be executed in its name by its Board of County Commissioners acting by the Chairman or Vice Chairman of said Board, the day and year aforesaid.

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

By: _____
_____, Chairman

Board of County Commissioners of Citrus County, Florida

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Approved for reliance of Citrus County, Florida
only by:

On: _____
By: _____

Denise A. Dymond Lyn, County Attorney

STATE OF FLORIDA

COUNTY OF _____

THE FOREGOING INSTRUMENT was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20___, by _____, as Chairman of the Board of County Commissioners of Citrus County, Florida, on behalf thereof, who ☐ is personally known to me, or ☐ produced _____ as identification.

_____

Notary Public Signature

[AFFIX NOTARY SEAL]

Print Notary Name:_____

My commission expires:_____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Exhibit "A" Page 1 of 2

PARCEL 102 & 104 REMAINDER DESCRIPTION
Citrus County

A portion of Lots 1, 9 10 and 11, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida and for a POINT OF BEGINNING; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet; thence South 89°51'23" East, a distance of 179.00 feet; thence South 45°03'39" East, a distance of 21.29 feet; thence South 00°15'55" East, a distance of 33.50 feet; thence South 44°45'06" East, a distance of 28.54 feet; thence South 89°14'18" East, a distance of 185.66 feet; thence South 00°11'47" East, a distance of 126.56 feet to the Northerly Right of Way line of County Road 486 and to a point on a non-tangent curve concave Southerly, having a radius of 7704.25 feet, a central angle of 03°34'00" and a chord bearing of South 88°47'55" West; thence Southwesterly a distance of 479.60 feet along the arc of said curve and said northerly Right of Way line; thence North 50°14'58" West, along said Right of Way line, a distance of 24.71 feet to the POINT OF BEGINNING.

Containing 74,386 square feet or 1.708 acres, more or less.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Exhibit "B" to Deed

1. Ad-valorem real property taxes for [year of closing] and thereafter.

2. [insert Permitted Exceptions and Title Policy Exceptions]

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "D"
OWNER'S AFFIDAVIT

STATE OF FLORIDA
COUNTY OF CITRUS

BEFORE ME, the undersigned authority, personally appeared _____ (the "Affiant"), who being by me first duly sworn, on oath, deposes and says:

1. Affiant is the Land Section Manager for Citrus County.

2. That the facts and matters contained and recited in this Affidavit are based upon personal knowledge of Affiant, either from Affiant's personal observations, or from Affiant's review of memoranda, reports, records, or data compilations of acts, events, or conditions made at or near the time of the creation of the memoranda, reports, records, or data compilations, or by or from information communicated by a person with knowledge, kept in the course of the regular operations of the Land Section for Citrus County.

3. Citrus County is the owner ("Owner") and is in open, notorious, continuous, adverse and peaceable possession of the following described real property ("Property") situate in Citrus County, Florida:

SEE EXHIBIT "A" ATTACHED HERETO.

4. The Owner is in actual possession of the Property and has the sole and exclusive right of possession thereto, and no other person has any right to possession nor has any claim of possession come to their attention, save and except: the Tenant under that certain Option and Lease Agreement dated August 17, 2001, by and between Andy S. Crabb and Frances E. Crabb, Trustees of the Andy S. Crabb Living Trust dated July 31, 1989 and Andy S. Crabb and Frances E. Crabb, Trustees of the Frances E. Crabb Living Trust dated July 31, 1989, as assigned to Citrus County, as Landlord, and American Towers, Inc., as Tenant.

5. There are no suits, judgments, bankruptcies or executions pending against the Owner in any court whatsoever that could in any way affect the title to the Property or constitute a lien thereon.

6. There have been no construction or unpaid bills of any nature either for services of any architect, engineer, or surveyor; or for labor or material that may have been placed on the Property either in the construction or repair of any of the improvements thereon, or in connection with the Property which bills may have been incurred during the last one hundred twenty (120) days.

7. There are no past due service charges payable to any city, town, village or port authority for service to the Property by any "waterworks system", "sewer system" or "gas system" as such terms are defined and used in Chapter 159 of the Florida Statutes.

8. There are no loan deeds, trust deeds, mortgages or liens of any nature whatsoever unsatisfied against the Property, except those set forth in _____ Commitment Number _____, effectively dated _____ ("Title Commitment").

9. To Affiant's knowledge, there are no matters pending against the Owner that could give rise to a lien that would attach to the Property between the effective date of the Title Commitment and the date of recording of the Deed from Owner to _____, and the Owner has not and will not execute any instruments that would adversely affect the interest(s) to be insured in the Title Commitment.

10. That this Affidavit is made for the purpose of inducing _____ as agents for

_____ to issue title insurance on the Property and for the benefit of _____.

_____
Name: _____

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 202___, by _____, as Chairman of the Board of County Commissioners of Citrus County, Florida, who is ☐ personally known to me, or ☐ produced _____ as identification.

_____
Public Signature

[AFFIX NOTARY SEAL]

Print Notary Name:_____
My commission expires:_____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "A"

PARCEL 102 & 104 REMAINDER DESCRIPTION
Citrus County

A portion of Lots 1, 9 10 and 11, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida and for a POINT OF BEGINNING; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet; thence South 89°51'23" East, a distance of 179.00 feet; thence South 45°03'39" East, a distance of 21.29 feet; thence South 00°15'55" East, a distance of 33.50 feet; thence South 44°45'06" East, a distance of 28.54 feet; thence South 89°14'18" East, a distance of 185.66 feet; thence South 00°11'47" East, a distance of 126.56 feet to the Northerly Right of Way line of County Road 486 and to a point on a non-tangent curve concave Southerly, having a radius of 7704.25 feet, a central angle of 03°34'00" and a chord bearing of South 88°47'55" West; thence Southwesterly a distance of 479.60 feet along the arc of said curve and said northerly Right of Way line; thence North 50°14'58" West, along said Right of Way line, a distance of 24.71 feet to the POINT OF BEGINNING.

Containing 74,386 square feet or 1.708 acres, more or less.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "E"

ASSIGNMENT AND ASSUMPTION OF LEASE
(Cell Tower Lease, Parcel 102 & 104)

This Assignment and Assumption of Lease (the "Assignment") is made and effective as of the ____ day of _____, 20___ by **CITRUS COUNTY, FLORIDA**, a political subdivision of the State of Florida, by and through its Board of County Commissioners, whose mailing address is 110 N. Apopka Avenue, Inverness, Florida 34450 ("Assignor") and _____, whose address is _____ ("Assignee").

W I T N E S S E T H:

A. Assignor the owner of certain real property more particularly described in Exhibit "A" (the "Land").

B. A portion of the Land is subject to that certain Option and Lease Agreement dated August 17, 2001, by and between Andy S. Crabb and Frances E. Crabb, Trustees of the Andy S. Crabb Living Trust dated July 31, 1989 and Andy S. Crabb and Frances E. Crabb, Trustees of the Frances E. Crabb Living Trust dated July 31, 1989, as assigned to Assignor, as Landlord and American Towers, Inc., as Tenant (the "Lease").

C. A copy of the Lease is attached as Exhibit "B.

D. Assignor will transfer ownership of the Land to Assignee and will assign its interest in the Lease to Assignee.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound hereby, covenant and agree as follows:

1. The recitals above are true and correct and incorporated in this Assignment.

2. Assignor hereby transfers, assigns and sets over unto Assignee all of its right, title and interest in the Lease.

3. Assignee does hereby accept the foregoing assignment of the Lease and does hereby assume as of the date hereof and become responsible for and agree to perform, discharge, fulfill and observe all of the obligations, covenants and conditions of Assignor first accruing on and after the date hereof with respect to the Lease with the same force and effect as if Assignee were the landlord in the Lease. Assignee covenants and agrees to indemnify, save and hold harmless Assignor from and against any and all loss, liability, claims or causes of action accruing from or after the date hereof and arising from or relative to the Lease.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

4. Assignor covenants and agrees to indemnify, save and hold harmless Assignee from and against any and all loss, liability, claims or causes of action accruing prior to the date hereof and arising from or relative to the Lease.

5. The provisions hereof shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

[execution signatures on the following page]

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

ATTEST:

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

_____
Angela Vick, Clerk of Court
Citrus County, Florida

By: _____
_____, Chairman
Board of County Commissioners of
Citrus County, Florida

Approved for the reliance of
Citrus County, Florida only:

_____
Denise A. Dymond Lyn, County Attorney

STATE OF FLORIDA)
COUNTY OF CITRUS)

The foregoing instrument was acknowledged before me by means of [__] physical presence or [__] online notarization this ____ day of _____ 20__ by _____, as Chairman of the Board of County Commissioners of Citrus County, Florida, on behalf thereof, who [__] is personally known to me or [__] has produced _____ as identification.

_____
Notary Public
Print name:_____

My commission expires:

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

"ASSIGNEE"

Witnesses

_____, LLC
a Florida limited liability company

_____

By: _____
Name: _____
_____ Title: _____

(Corporate Seal)

STATE OF FLORIDA)
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of [__] physical presence or [__] online notarization this ____ day of _____ 20__ by _____, as _____ of _____, a Florida limited liability company, on behalf of the company. He/She [__] is personally known to me or [__] has produced _____ as identification.

_____
Notary Public
Print name:_____

My commission expires:

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Exhibit "A"

[Legal Description of Land]

PARCEL 102 & 104 REMAINDER DESCRIPTION
Citrus County

A portion of Lots 1, 9 10 and 11, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida and for a POINT OF BEGINNING; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet; thence South 89°51'23" East, a distance of 179.00 feet; thence South 45°03'39" East, a distance of 21.29 feet; thence South 00°15'55" East, a distance of 33.50 feet; thence South 44°45'06" East, a distance of 28.54 feet; thence South 89°14'18" East, a distance of 185.66 feet; thence South 00°11'47" East, a distance of 126.56 feet to the Northerly Right of Way line of County Road 486 and to a point on a non-tangent curve concave Southerly, having a radius of 7704.25 feet, a central angle of 03°34'00" and a chord bearing of South 88°47'55" West; thence Southwesterly a distance of 479.60 feet along the arc of said curve and said northerly Right of Way line; thence North 50°14'58" West, along said Right of Way line, a distance of 24.71 feet to the POINT OF BEGINNING.

Containing 74,386 square feet or 1.708 acres, more or less.

Exhibit "B"

[Attach copy of Option and Lease Agreement]

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "F"

EASEMENT AGREEMENT

PREPARED BY:
Truong M. Nguyen, Esq.
GrayRobinson, P.A.
301 E. Pine Street, Suite 301
Orlando, Florida 328701

RETURN TO:
Susan Boelk, Land Section Manager
Under the supervision of
Denise A. Dymond Lyn, County Attorney
3600 West Sovereign Path, Suite 205
Lecanto, FL 34461
Parcel Id No.

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement") is dated _____, 2014 (the "Effective Date"), by and between CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, 110 North Apopka Avenue, Inverness, Florida 34450 ("County") and _____, whose mailing and physical address is _____, ("Owner").

RECITALS

A. County is the fee simple owner of a parcel of property located in Citrus County, Florida and more particularly described in **Exhibit "A"** (the "County Property").

B. County and Owner entered into that certain Agreement for Sale and Purchase dated as of _____, 20___ (the "Contract"), whereby County agreed to sell and Owner agreed to purchase a parcel of property located in Citrus County, Florida more particularly described in **Exhibit "B"** (the "Surplus Property").

C. The terms of the Contract require Owner to grant easement rights to County contemporaneous with the closing of the Contract and transfer of ownership of the Surplus Property from County to Owner.

NOW, THEREFORE, in consideration of the mutual covenants, promises, terms and conditions set forth herein, the payment of Ten and 00/100 Dollars, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

1. **Recitals.** The above recitals are true and correct, form a material part of this Agreement, and are incorporated herein by reference.

2. **Grant of Drainage and Access Easement to County.** Owner hereby gives, grants, bargains, sells and conveys to County and its assigns, for the benefit of the County Property, an ***exclusive*** perpetual drainage and non-exclusive, perpetual access easement (the "Drainage Easement") over and across a 30 foot strip of the Surplus Property as more particularly described in Exhibit "C" (the "Drainage Easement Area") for the installation and maintenance of underground stormwater facilities, with free and full right of ingress and egress over and across the Drainage Easement Area. Owner hereby grants to County all other rights and benefits necessary or convenient to allow County to realize the full benefit and use of the Drainage Easement, including, but without limitation, the right to insure the proper support and stabilization of the Drainage Easement Area upon future development of the Surplus Property. Notwithstanding County's exclusive Drainage Easement rights, County agrees that Owner may use the Drainage Easement Area for the installation, maintenance and operation of Owner's (and only Owner's) stormwater facilities to drain surface water from the Surplus Property ("Owner's Drainage Use") so long as such facilities and use (i) comply with applicable laws, regulations and ordinances, including any applicable permitting requirements and (ii) Owner's Drainage Use does not interfere, impair or adversely impact County's use of the Drainage Easement Area. Owner's Drainage Use shall constitute the only exception to County's exclusive easement rights set forth in this Section 2.

3. **Indemnification.** Owner hereby agrees to indemnify, save harmless and defend County from and against any and all loss, cost, damage or expense caused to or suffered by County, including costs and reasonable attorneys' fees incurred at or before the trial level in any appellate, bankruptcy and administrative proceedings, arising from, out of or in connection with, directly or indirectly, the utilization by Owner, or any employee, agent, invitee, guest or independent contractor of Owner, of the Surplus Parcel or the Drainage Easement Area.

4. **Restoration.** In the event either party is performing, or causing to be performed, any construction, maintenance or repair work within the Drainage Easement Area, the party undertaking such work shall promptly restore, repair and replace any land, landscaping or improvement which may be disturbed, altered or damaged during such work, to its former condition prior to such disturbance, alteration or damage.

5. **Emergency Repairs**. County may, without the need for providing notice to Owner before taking action, make emergency modification, maintenance or repair to the stormwater drainage facility in the Drainage Easement Area, provided that such modification, maintenance or repair is necessary in order to protect the immediate health and safety of the public.

6. **Hazardous Discharge**. In the event there is a discharge of hazardous substances from the Surplus Property then County shall have the right to take such actions as are necessary to prevent the discharge from entering the County Property or the Drainage Easement Area.

7. **Notices.** Any notice required or permitted to be given hereunder shall be in writing and shall be (i) personally delivered, (ii) transmitted by postage pre-paid registered mail, or (iii) transmitted by a recognized overnight courier service to County and Owner as follows, as elected by the party giving such notice:

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

In the case of Owner:

_____
_____
_____
Attention: _____

With a copy to:

_____
_____
_____
Attention: _____

In the case of County:

Citrus County
3600 W. Sovereign Path, Suite 267
Lecanto FL 34461
Attn: County Administrator

With a copy to:

County Attorney
110 N. Apopka Avenue
Suite B
Inverness, Florida 34450
Attention: _____

8. **Successors and Assigns.** All provisions of this Agreement and the easement rights and obligations hereunder shall run with the land and shall be binding and inure to the benefit of the parties, their respective successors, assigns, guests, invitees, employees and tenants.

9. **Governing Law; Venue.** This Agreement shall be governed by and construed in accordance with the laws of the state of Florida. Venue of any related litigation or administrative proceeding shall be exclusively in Citrus County, Florida.

10. **Severability.** The invalidation of any one or more of the provisions of this Agreement or any portion thereof by a court of competent jurisdiction shall in no way affect any of the other provisions or portions of this Agreement, and the remaining portions of this Agreement not held invalid shall remain in full force and effect.

11. **Attorneys' Fees.** In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs (including attorneys' fees incurred at or before the trial level and in any appellate, bankruptcy or administrative proceeding).

12. **No Right of Termination.** The easements and related rights granted under this Agreement are perpetual, and no breach of this Agreement will entitle the non-breaching party to cancel, rescind or otherwise terminate this Agreement or any easement granted hereunder. The

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

foregoing limitation will not affect, in any way, any other right or remedy which the non-breaching party might have by reason of any breach of this Agreement.

IN WITNESS WHEREOF, County and Owner have executed this Agreement as of the Effective Date in the introductory paragraph.

(execution signatures appear on the following pages)

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

COUNTY:

ATTEST:

_____
_____, Clerk of Court
Citrus County, Florida

CITRUS COUNTY, FLORIDA, a political Subdivision of the State of Florida

By: _____
_____, CHAIRMAN
Board of County Commissioners of
Citrus County, Florida

Approved for the reliance of
Citrus County, Florida only:

On: _____
By: _____
_____, County Attorney

STATE OF FLORIDA

COUNTY OF _____

THE FOREGOING INSTRUMENT was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20___, by _____, as Chairman of the Board of County Commissioners of Citrus County, Florida, on behalf thereof, who ☐ is personally known to me, or ☐ produced _____ as identification.

_____
Notary Public Signature

[AFFIX NOTARY SEAL]

Print Notary Name:_____

My commission expires:_____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

OWNER:

Signed, Sealed and delivered in the presence of:

First Witness

_____ _____

Signature Signature

_____ _____

Print Name Print name

Second Witness

_____

Signature

_____

Print name

STATE OF FLORIDA
COUNTY OF _____

THE FOREGOING INSTRUMENT was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20___, by _____, as _____ of _____, a _____, on behalf thereof, who ☐ is personally known to me, or ☐ produced _____ as identification.

[AFFIX NOTARY SEAL]

_____
Notary Public Signature
Print Notary Name:_____
My commission expires:_____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

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EXHIBIT "A"

COUNTY PROPERTY

DESCRIPTION:
Citrus County

A portion of Lots 9, 10, 11, 12 and 13, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet for a POINT OF BEGINNING; thence continue North 00°15'55" West, a distance of 122.77 feet to a point on the North line of Lot 9 of said Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES; thence North 89°57'00" East, along said North line, a distance of 699.61 feet to the Northeast corner of Lot 13, said Block A; thence South 00°04'50" East, along the East line of said Lot 13, a distance of 319.49 feet to the North Right of Way line of County Road 486 (Norvell Bryant Highway); thence South 89°49'02" West, along said North Right of Way line, a distance of 162.17 feet to a point of curvature of a curve concave Southerly, having a radius of 7704.25 feet and a central angle of 01°01'06"; thence 136.95 feet along the arc of said curve and said North Right of Way line; thence departing said North Right of Way line, North 00°11'47" West, a distance of 126.56 feet; thence North 89°14'18" West, a distance of 185.66 feet; thence North 44°45'06" West, a distance of 28.54 feet; thence North 00°15'55" West, a distance of 33.50 feet; thence North 45°03'39" West, a distance of 21.29 feet; thence North 89°51'23" West, a distance of 179.00 feet to the POINT OF BEGINNING.

Containing 3.660 acres, more or less.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "B"

SURPLUS PROPERTY

Parcel 102 & 104

DESCRIPTION
Citrus County

A portion of Lots 1, 9 10 and 11, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida and for a POINT OF BEGINNING; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet; thence South 89°51'23" East, a distance of 179.00 feet; thence South 45°03'39" East, a distance of 21.29 feet; thence South 00°15'55" East, a distance of 33.50 feet; thence South 44°45'06" East, a distance of 28.54 feet; thence South 89°14'18" East, a distance of 185.66 feet; thence South 00°11'47" East, a distance of 126.56 feet to the Northerly Right of Way line of County Road 486 and to a point on a non-tangent curve concave Southerly, having a radius of 7704.25 feet, a central angle of 03°34'00" and a chord bearing of South 88°47'55" West; thence Southwesterly a distance of 479.60 feet along the arc of said curve and said northerly Right of Way line; thence North 50°14'58" West, along said Right of Way line, a distance of 24.71 feet to the POINT OF BEGINNING.

Containing 74,386 square feet or 1.708 acres, more or less.

EXHIBIT "C"
Legal Description of and Map Depicting the Drainage Easement

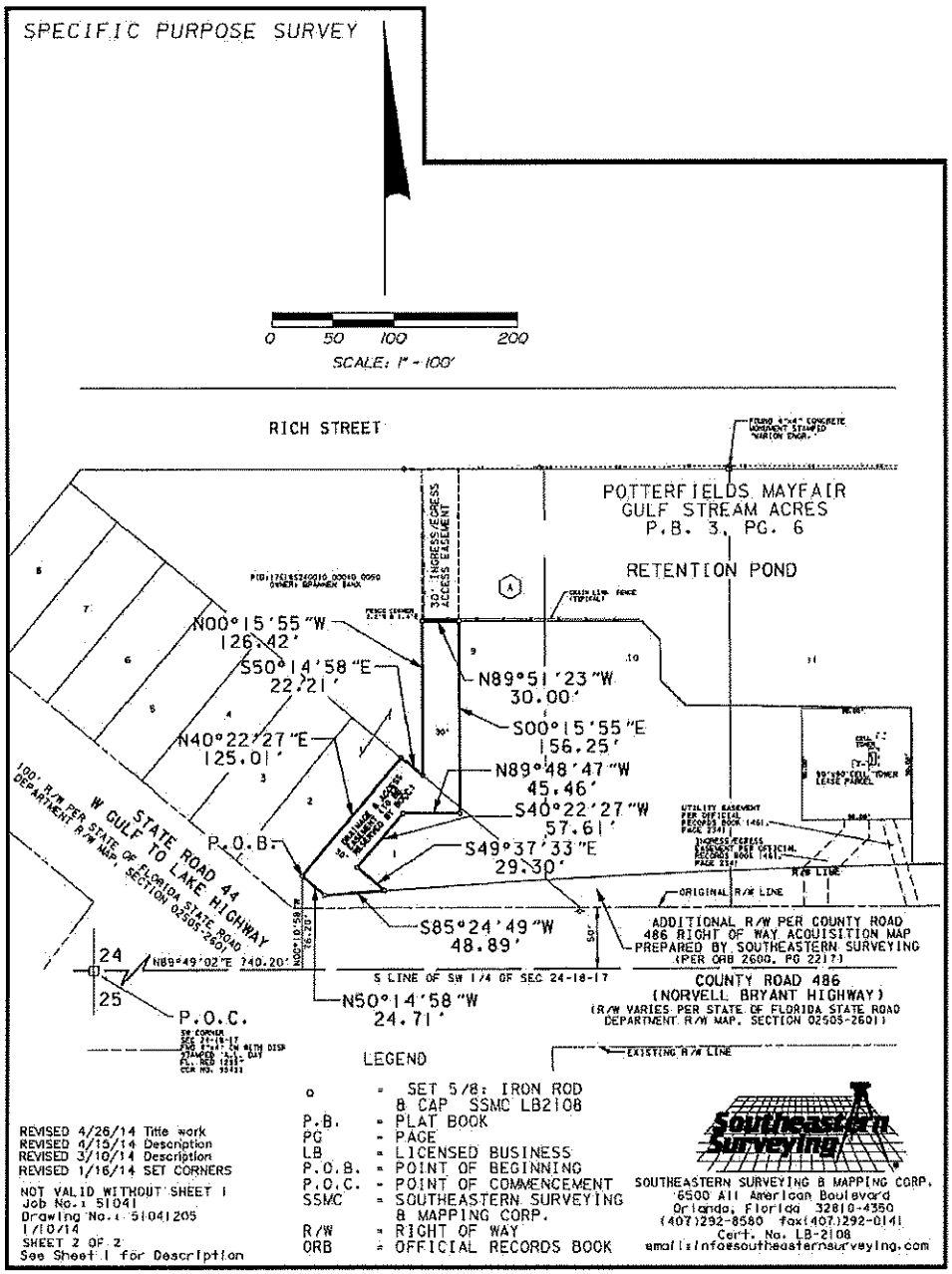
A portion of Lot 1 and Lot 9, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida for a POINT OF BEGINNING; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet; thence North 89°51'23" West, a distance of 30.00 feet; thence South 00°15'55" East, a distance of 156.25 feet; thence North 89°48'47" West, a distance of 45.46 feet; thence South 40°22'27" West, a distance of 57.61 feet; thence South 49°37'33" East, a distance of 29.30 feet; thence South 85°24'49" West, a distance of 48.89 feet; thence North 50°14'58" West, a distance of 24.71 feet to the POINT OF BEGINNING.

Containing 8959 square feet or 0.206 acres, more or less.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773



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Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "G"

DRAINAGE AGREEMENT

PREPARED BY:
Truong M. Nguyen, Esq.
GrayRobinson, P.A.
301 E. Pine Street, Suite 301
Orlando, Florida 328701

RETURN TO:
Susan Boelk, Land Section Manager
Under the supervision of
Denise A. Dymond Lyn, County Attorney
3600 West Sovereign Path, Suite 205
Lecanto, FL 34461
Parcel Id No.

DRAINAGE AGREEMENT

C.R. 486 – Parcel 102/104 Surplus

THIS DRAINAGE AGREEMENT (this "Agreement"), is made and entered as of the Effective Date, defined herein, by and between **CITRUS COUNTY, FLORIDA**, a political subdivision of the State of Florida (the "County") and _____ ("Surplus Land Purchaser").

W I T N E S E T H:

WHEREAS, as the result of arms-length negotiations to acquire lands necessary for its County Road 486 Improvement Project (the "Project"), the County purchased certain tracks of land that contained areas which were not utilized or which are no longer necessary for the Project;

WHEREAS, on June 10, 2014 and pursuant to §125.35, Fla. Stat., and County Ordinance Number 2014-2, the County determined that these additional lands are not necessary for any County purpose and that it is in the best interest of the County to sell the surplus property more particularly described on the attached **Exhibit "A"** (the "Surplus Property");

WHEREAS, as part of its stormwater permitting process the County accounted for the Surplus Property when sizing the Project's stormwater conveyance system and drainage retention area ("DRA");

WHEREAS, the Surplus Land Purchaser has contracted with the County to purchase the Surplus Property; and

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

WHEREAS, the Surplus Land Purchaser and the County desire this Agreement to establish and memorialize the terms and conditions which will govern the rights and obligations of the parties concerning the discharge of stormwater from the Surplus Property into the County Stormwater System in accordance with **Exhibit "B"**;

NOW, THEREFORE, in consideration of the sum of Ten Dollars ($10.00), the mutual covenants contained herein, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals and Exhibits.** The above recitals and the attached exhibits are hereby incorporated by reference as if fully set forth herein.

2. **Effective Date**. The Effective Date of this Agreement shall be the date upon which it is signed by the County.

3. **Definitions.**

   a. As used herein, the terms "stormwater discharge" and "stormwater drainage purposes" shall mean:

      i. accepting stormwater runoff from the Surplus Property into the County Stormwater System as set forth more particularly in Paragraph 6; and

      ii. holding stormwater runoff from the Surplus Property for retention and/or detention purposes in the DRA which has been permitted to receive stormwater from the Surplus Property.

   b. As used herein, the term "County Stormwater System" is defined to mean those structures and improvements located on County lands, including right of way and County easements, to which the Surplus Property will connect via privately constructed infrastructure improvements. The "County Stormwater System" is intended to mean only those downstream facilities which will convey the Surplus Property's stormwater discharge from the Surplus Property to the specific DRA permitted to receive stormwater discharge from the Surplus Property. The boundary of DRA associated with this Agreement is indicated in the survey attached hereto as **Exhibit "C."** No other portion of the County's stormwater network/system is addressed, effected or otherwise subject to this Agreement in any way.

   c. As used herein, the term "Stormwater Infrastructure Facilities" shall mean any such pipe, swale, berm, headwall, manhole, grate, monitoring device, support or any related improvement which might be needed to connect the Surplus Property's onsite drainage system to the County Stormwater System.

4. **Grant of Right to Discharge**. County grants to Surplus Land Purchaser or any successor fee owner of the Surplus Property (Surplus Land Purchaser and each successor owner shall be hereinafter referred to as "Owner") a right to connect to and discharge stormwater from the Surplus Property into the County Stormwater System pursuant to the terms of this Agreement (the

"Discharge Right"). The rights and benefits of the Discharge Right shall vest in, inure to, and be exercised only by the then current fee owner of the Surplus Property. In the event there is more than one fee owner of the Surplus Property or multiple fee owners of multiple sub-divided portions of the Surplus Property, the fee owners shall elect one fee owner to represent the interest of all owners with respect to this Agreement.

5. **No Easement Created/Reservation of Rights.** This Agreement does not create an easement over any County owned property or improvement. The County, at its sole discretion, has the full right and legal authority to do any and all things to and with the County Stormwater System so long as Owner is able to exercise its Discharge Right subject to the Terms of this Agreement.

6. **Allowed Stormwater Discharge**. The County Stormwater System has been designed to accommodate a maximum stormwater discharge of **1.43 Acre Feet** from the Surplus Property as set forth in **Exhibit "B."** The Discharge Right capacity shall be limited as follows:

(i) Stormwater discharge from the Surplus Property up to the maximum amount set forth in **Exhibit "B"** does not have to be treated onsite before discharge into the County Stormwater System.

(ii) Stormwater discharge in excess of the maximum amount set forth in **Exhibit "B"** must be attenuated and treated on the Surplus Property or some other private offsite stormwater facility and shall not be discharged into the County Stormwater System.

7. **Permitting and Construction by Owner**. Owner, at its cost, shall permit, design, construct and maintain its Stormwater Infrastructure Facilities serving the Surplus Property ("Owner's Facilities"), provided that Owner's Facilities have received site plan and right of way utilization approval, construction plan approval and that all review procedures have been complied with fully. Owner shall be wholly responsible for the acquisition, construction and perpetual maintenance of all Owner's Facilities (onsite and offsite). In the event Owner performs any construction, repairs, or alterations of Owner's Facilities located on any portion of County property, Owner shall be required to obtain a Citrus County Right of Way Utilization Permit prior to the Owner's construction, alteration or repair activities on County lands. Owner further acknowledges and agrees that as a condition of permitting by the County:

a. Owner shall be required to first obtain a General Permit Modification of Southwest Florida Water Management District ("SWFWMD") environmental resource permit number 44040511.000, or of any other SWFWMD permit governing the County Stormwater System; and

b. Every building permit application filed with the County for any portion of the Surplus Property, whereby Owner elects to exercise its Drainage Right shall contain a statement indicating:

i. The calculated stormwater discharge to be generated from the area sought to be developed, and

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

ii. A summary of the total discharge in Acre Feet that will be generated by all portions of the Surplus Property discharging into the County Stormwater System once the area sought to be developed is constructed.

8. Maintenance, Repair and Use of the County Stormwater System.

a. The County shall have the right to maintain and repair the County Stormwater System which includes the DRA to which the Surplus Property discharges its stormwater. The costs and expenses of all such maintenance and repair of the DRA shall be shared by Owner, with Owner being responsible for its proportionate share based upon its permitted usage not to exceed **11%** of such costs and expenses ("Owner's Costs"). Owner shall pay Owner's Costs within thirty (30) days of its receipt of notice of such costs from the County. Upon Owner's failure to timely pay any Owner's Costs, Owner will be in material default of this Agreement.

b. Any delinquent payment of Owner's Costs shall be subject to a late charge at an interest rate of eighteen percent (18%) per annum from the date of such delinquency, until paid in full. In addition to any and all other remedies which may be available to the County, in the event that any such invoice is not paid within thirty (30) days after the mailing thereof, the County shall have the right to file an action for damages and other appropriate remedies for such and said amount, plus interest and costs of collection, including attorney's fees and costs.

c. Owner's responsibility for payment under the preceding sub paragraph shall not begin until the first January after issuance of a permit by Citrus County that permits stormwater discharge from the Surplus Property to the County Stormwater System.

d. Should the County ever choose to establish any policy, regulation, law or ordinance that would create a mechanism to collect funds from property owners on a county-wide or area-wide basis for the purpose of providing uniform stormwater services to those property owners (the "Stormwater Utility"), the County may, in its sole discretion, unilaterally terminate this Agreement and impose the Stormwater Utility on the Surplus Property, so long as the stormwater discharge rights established by this Agreement are at all times preserved and honored by the County. The Owner shall not be subject to any charges imposed by a Stormwater Utility until the County has terminated this Agreement.

e. Both the County and Owner shall take all reasonable precautions on their respective property to prevent violations of state water quality standards established by SWFWMD environmental resource permit 44040511.000 or of any other SWFWMD permit governing the DRA.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

f. The Owner shall maintain the Owner Facilities in accordance with all applicable laws.

9. **Indemnity And Insurance**. By acceptance of the benefits of the Drainage Right and exercise of the rights under the Drainage Right, Owner agrees to the following obligations:

a. **Indemnification**. Owner hereby indemnifies, holds harmless and agrees to defend the County from and against all claims, damages, expenses (including, without limitation, reasonable attorneys' fees and reasonable attorneys' fees on appeal, and reasonable investigative and discovery costs provided the Owner may instead provide legal counsel reasonably approved by the County to defend any such actions), liabilities and judgments on account of injury to persons, loss of life, or damage to property occurring on County lands caused by the negligence or willful misconduct of Owner, its agents, contractors, customers, invitees, servants or employees.

b. **Environmental Indemnification**. Owner acknowledges and agrees that the Florida Department of Environmental Protection and Citrus County have authority to enforce federal, state and local laws with respect to contaminants and/or pollutants of surface and ground waters. Owner further acknowledges and agrees that the County has the authority to enforce regulations with respect to contaminants and/or pollutants of surface and ground waters. Each Owner agrees to hold the County harmless, indemnify and defend the County from any and all claims, causes of actions, costs, fines or penalties arising from the acts, events or omissions, of any Owner which results in any contaminates and/or pollutants entering the County Stormwater System from the Surplus Property.

c. **Liability Insurance Coverage and Limits During Construction**. Prior to commencing construction of any improvements within or upon County lands and during construction of said improvements, Owner agrees to maintain, and/or cause to be maintained, at no cost to the County, liability insurance insuring the County against claims for personal injury, bodily injury, death and property damage occurring on, in or about the County Property, with a "Combined Single Limit" (covering personal injury liability, bodily injury liability and property damage liability) of not less than One Million Dollars ($1,000,000) for total claims.

d. **Policy Requirements**. Upon request, Owner shall cause certificates of insurance reasonably evidencing compliance with the requirements of this Agreement to be delivered to the County. The insurance policies and certificates required by this Agreement shall contain a provision requiring the insurance company to furnish the County thirty (30) days' prior written notice of any cancellation or lapse, or the effective date of any reduction in the amounts or scope of coverage.

e. **Performance of Indemnity Agreement**. All policies of liability insurance shall insure the performance by Owner of the indemnity agreements contained

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

herein. Owner shall promptly notify the County of any asserted claim with respect to which Owner is or may be obligated to indemnify the County against hereunder and shall deliver to the County copies of process and pleadings.

10. **Damage to County Improvements**. In the event Owner, or its agents, contractors, employees, or invitees causes any damage to the County Stormwater System or other County improvements during the installation, maintenance or repair of Owner's Facilities, then Owner shall make any needed repairs promptly, at its sole cost and expense. A Right of Way Utilization Permit will be required in advance of any repairs being performed.

11. **Mechanic's Liens**. Owner shall not permit any liens to encumber County lands for any work done or materials furnished in connection with the performance of any work undertaken by it pursuant to this Agreement. Within thirty (30) days after receipt of written notice from the County, Owner shall cause any such outstanding lienor claim of lien to be released of record or transferred to bond, or other security, in accordance with applicable law, failing which the County shall have the right, at the Owner's expense, or that of its successors and assigns, to transfer the lien to bond or other security. Owner shall indemnify, defend and hold harmless the County free from any and all liabilities, claims, damages, expenses (including, without limitation, reasonable attorneys' fees, provided Owner may instead provide legal counsel reasonably approved by the County to defend any such actions), liens, claims of lien, judgments, proceedings and causes of action of any kind whatsoever, arising out of or in any way connected with the performance of such work.

12. **Default and Remedies**. Unless otherwise addressed by this Agreement, in the event Owner fails to comply with or perform any term, obligation, provision or condition of this Agreement within thirty (30) days (the "Cure Period") after receiving written notice of such failure, then Owner shall be in default of this Agreement. Upon such the occurrence of such default, the County shall be entitled to the following remedies:

a. Bring an action for damages and/or specific performance, or seek any other remedy in law or in equity;
b. Grant additional time to cure such default; or
c. Use self-help to cure certain Owner default as set forth in Paragraph 13 below.

13. **Self-Help**. In the event Owner does not make such repairs or maintenance as required by this Agreement and in accordance with the Citrus County Code or any other applicable rules and regulations governing the properties prior to the expiration of the applicable Cure Period, then County may, at its sole discretion, elect to make the needed repairs, maintenance or replacement at any time after the expiration of the Cure Period, except that in the event of an emergency which endangers the health or welfare of the public or may impair the operation or integrity of the County Stormwater System, County may make immediate repairs or maintenance without the need to wait for the expiration of the Cure Period. Upon making such repairs or maintenance, County shall bill Owner for its pro-rata share of such costs of maintenance and repair of the areas and/or facilities, and shall provide to Owner, upon Owner's request, such commercially reasonable documentation as may be necessary to substantiate such costs. Any invoices not paid by Owner within thirty (30) days after the date of mailing thereof shall bear interest at the rate of eighteen percent (18%) per annum until paid in full. In addition to any and all other remedies which may be available to the County, in the event that any such invoice is not paid within thirty (30) days after the mailing thereof, County shall have

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

the right to file an action for damages and other appropriate remedies for such and said amount, plus interest and costs of collection, including attorney's fees and costs.

14. **Hazardous Discharge**. In the event there is a discharge of hazardous substances from the Surplus Property into the County Stormwater System then the County shall have the right to take such actions as are necessary to prevent the discharge from entering the Surplus Property and/or the County Stormwater System. Furthermore, Owner agrees to hold the County harmless, indemnify and defend the County from any and all claims, causes of actions, costs, fines or penalties arising from Owner's acts, events or omissions of its officers, employees, or agents, resulting in any contaminates and/or pollutants entering the County Stormwater System, or from the County's attempts to stop any contaminates and/or pollutants from entering the County Stormwater System from the Surplus Property.

15. **No Common Ownership**. Notwithstanding anything herein set forth, the parties hereto expressly negate any construction of this Agreement which implies the joint or common ownership of the County Stormwater System, or which implies the creation, establishment or existence of any partnership, joint venture or other such scheme of common ownership or common operation of the respective properties.

16. **Severability.** The invalidity or unenforceability of any provision or portion of this Agreement will not affect the validity of the remainder of this Agreement. If any provision of this Agreement is determined to be invalid or unenforceable, Owner and the County will negotiate in good faith to agree upon substitute provisions to carry out the purpose and intent of the invalid or unenforceable provision.

17. **Recording Fees**. The County shall pay for all recording fees associated with the recording of this Agreement in the Public Records of Citrus County.

18. **Notices**. Any notice required or permitted to be given hereunder shall be in writing and shall be (i) personally delivered, (ii) transmitted by postage pre-paid registered mail, or (iii) transmitted by a recognized overnight courier service to Owner and the County as follows, as elected by the party giving such notice:

In the case of Owner:

_____
_____
_____
Attention: _____

With a copy to:

_____
_____
_____
_____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

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In the case of County:

Citrus County
110 N. Apopka Avenue
Inverness, Florida 34450
Attention: County Administrator

With a copy to:

Citrus County Attorney 110 N. Apopka Avenue Suite B Inverness, Florida 34450	and	Engineering Project Manager 3600 W. Sovereign Path Suite 241 Lecanto, Florida 34461

Either party may, by subsequent written notice, designate a different address or party for receiving notice. Any successor in interest in title to the Surplus Property, or any portion thereof, shall provide the County with written notice of such transfer or conveyance and request to receive notice under this paragraph. Upon receipt of such notice, the County shall thereinafter provide the successor in title with all future notices pursuant to this Agreement without requiring an amendment to this Agreement. Notice deposited in the mail in the manner hereinabove described shall be effective, and deemed received, from and after three (3) days (exclusive of Saturdays, Sundays and postal holidays) after such deposit and notice by FedEx or other nationally recognized overnight courier shall be deemed effective and received on the next day (exclusive of Saturdays, Sundays and postal holidays). Notice given in any other manner shall be effective only if and when delivered to the party to be notified or at such party's address for purposes of notice as set forth herein.

19. **Governing Law, Venue and Waiver of Jury Trial**. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida and any legal proceeding of any nature brought by either party hereto against the other party hereto to enforce any right or obligation under this Agreement, or arising out of any matter pertaining to this Agreement, shall be brought in the appropriate Court in and for Citrus County, Florida. THE PARTIES HEREBY IRREVOCABLY WAIVE ANY RIGHT EITHER OF THEM MAY HAVE TO A TRIAL BY JURY IN THE EVENT OF LITIGATION ARISING FROM OR RELATED TO THIS AGREEMENT.

20. **Attorneys' Fees**. In the event that legal proceedings are implemented against any party or its assigns or successors in title to enforce any term of this Agreement, the party prevailing in said legal proceedings shall be entitled to recover from the party not prevailing in said legal proceedings reasonable attorneys' fees and court costs incurred incidental thereto, including, without limitation, fees and costs incurred in appellate proceedings and in bankruptcy.

21. **Duplicate Counterparts; Facsimile Signatures**. This Agreement may be executed in one or more counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

22. **Binding Effect**. The covenants, obligations, conditions and restrictions of this Agreement shall be binding upon Owner and their respective personal representatives, heirs,

successors and assigns and shall continue as a servitude running in perpetuity with the Surplus Property.

[execution signatures on the following page]

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

IN WITNESS WHEREOF, the parties have executed this Agreement in manner and form sufficient to bind them as of the day and year first above written.

SURPLUS LAND PURCHASER:

Signed, Sealed and delivered in the presence of:

First Witness

_____ _____
Signature Signature

_____ _____
Print Name Print name

Second Witness

_____
Signature

_____
Print name

STATE OF FLORIDA
COUNTY OF _____

THE FOREGOING INSTRUMENT was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20___, by _____, as _____ of _____, a _____, on behalf thereof, who ☐ is personally known to me, or ☐ produced _____ as identification.

_____
Notary Public Signature
[AFFIX NOTARY SEAL] Print Notary Name:_____
My commission expires:_____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

COUNTY:

ATTEST:

_____
_____, Clerk of Court
Citrus County, Florida

CITRUS COUNTY, FLORIDA, a political Subdivision of the State of Florida

By: _____
_____, CHAIRMAN
Board of County Commissioners of
Citrus County, Florida

Approved for the reliance of
Citrus County, Florida only:

On: _____
By: _____
_____, County Attorney

STATE OF FLORIDA

COUNTY OF _____

THE FOREGOING INSTRUMENT was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20___, by _____, as Chairman of the Board of County Commissioners of Citrus County, Florida, on behalf thereof, who ☐ is personally known to me, or ☐ produced _____ as identification.

_____
Notary Public Signature

[AFFIX NOTARY SEAL]

Print Notary Name:_____

My commission expires:_____

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "A" TO DRAINAGE AGREEMENT
SURPLUS PROPERTY

PARCEL 102 & 104 REMAINDER DESCRIPTION
Citrus County

A portion of Lots 1, 9 10 and 11, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida and for a POINT OF BEGINNING; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet; thence South 89°51'23" East, a distance of 179.00 feet; thence South 45°03'39" East, a distance of 21.29 feet; thence South 00°15'55" East, a distance of 33.50 feet; thence South 44°45'06" East, a distance of 28.54 feet; thence South 89°14'18" East, a distance of 185.66 feet; thence South 00°11'47" East, a distance of 126.56 feet to the Northerly Right of Way line of County Road 486 and to a point on a non-tangent curve concave Southerly, having a radius of 7704.25 feet, a central angle of 03°34'00" and a chord bearing of South 88°47'55" West; thence Southwesterly a distance of 479.60 feet along the arc of said curve and said northerly Right of Way line; thence North 50°14'58" West, along said Right of Way line, a distance of 24.71 feet to the POINT OF BEGINNING.

Containing 74,386 square feet or 1.708 acres, more or less.

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "B" TO DRAINAGE AGREEMENT
STORMWATER DISCHARGE SUMMARY

DRA 1 Volume Summary (SWFWMD Permit 44040511.000)			
Contributing Basins / Parcels	**Maximum Volume**		**Percent Allocation**
Citrus County (Includes Off-Site Draining to R/W and/or DRA)	11.23	Ac-ft	89%
Parcels 102 & 104* (Altkey 2997966, 3489967, 1963494) - Based on 70% ISR	1.43	Ac-ft	11%
Total Volume	12.66	Ac-ft	100%

* Includes Cell Tower Site

DRA 2 Volume Summary (SWFWMD Permit 44040511.000)			
Contributing Basins / Parcels	**Maximum Volume**		**Percent Allocation**
Citrus County (Includes Off-Site Draining to R/W and/or DRA)	15.61	Ac-ft	82%
Parcels 116 & 118 (Altkey 1084610, 1084601) - Based on 70% ISR	0.80	Ac-ft	4%
Parcels 120 & 122 (Altkey 3385000, 1938481) - Based on 70% ISR	2.44	Ac-ft	13%
Parcel 124 (Altkey 1083923) - Based on 70% ISR	0.23	Ac-ft	1%
Total Volume	19.08	Ac-ft	100%

The Citrus County Property Appraiser's Altkey numbers are provided for locational reference purposes only. Information appearing in the Citrus County Property Appraiser's database may not reflect the accurate size or shape of the property being conveyed. Please refer to the survey and site plan data provided by Citrus County.

EXHIBIT "C" TO DRAINAGE AGREEMENT

SCHEDULE A
PARCELS 102 & 104 REMAINDER
CITRUS COUNTY

DESCRIPTION:

A portion of Lots 9, 10, 11, 12 and 13, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida.

More particularly described as follows:

Commence at the Southwest corner of Section 24, Township 18 South, Range 17 East, Citrus County, Florida. Thence run North 89°49'02" East, along the South line of the Southwest quarter of said Section 24, a distance of 740.20 feet; thence departing said South line, run North 00°10'58" West, a distance of 76.20 feet to a point on the Northwesterly line of Lot 1, Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES, according to the plat thereof as recorded in Plat Book 3, Page 6, Public Records of Citrus County, Florida; thence North 40°22'27" East, along said Northwesterly line, a distance of 125.01 feet to the Northwest corner of said Lot 1; thence South 50°14'58" East, along the Northeasterly line of said Lot 1, a distance of 22.21 feet; thence departing said Northeasterly line, run North 00°15'55" West, a distance of 126.42 feet for a POINT OF BEGINNING; thence continue North 00°15'55" West, a distance of 122.77 feet to a point on the North line of Lot 9 of said Block A, POTTERFIELDS MAYFAIR GULF STREAM ACRES; thence North 89°57'00" East, along said North line, a distance of 699.61 feet to the Northeast corner of Lot 13, said Block A; thence South 00°04'58" East, along the East line of said Lot 13, a distance of 319.49 feet to the North Right of Way line of County Road 486 (Norvell Bryant Highway); thence South 89°49'02" West, along said North Right of Way line, a distance of 162.17 feet to a point of curvature of a curve concave Southerly, having a radius of 7704.25 feet and a central angle of 01°01'06"; thence 136.95 feet along the arc of said curve and said North Right of Way line; thence departing said North Right of Way line, North 00°11'47" West, a distance of 126.56 feet; thence North 89°14'18" West, a distance of 185.66 feet; thence North 44°45'06" West, a distance of 28.54 feet; thence North 00°15'55" West, a distance of 33.50 feet; thence North 45°03'39" West, a distance of 21.29 feet; thence North 89°51'23" West, a distance of 179.00 feet to the POINT OF BEGINNING.

Containing 3.660 acres, more or less.

Subject to a Ingress / Egress Access Easement over the West 30.00 feet of above described property.

SURVEYORS NOTES

1. Bearings shown hereon are based on the South line of SW 1/4 of Section 24, Township 18 South, Range 17 East, said Bearing being North 89°49'02" East. (Assumed)
2. I hereby certify that this SPECIFIC PURPOSE SURVEY of the above described property is true and correct to the best of my knowledge and belief as recently drawn under my direction and that it meets the Minimum Technical Standards for Land Surveying CH. 5J-17.050-0.52 requirements.
3. This SPECIFIC PURPOSE SURVEY was performed without benefit of an abstract, title search, title opinion or title commitment. A title search may reveal additional information affecting the parcel as shown.
4. The SPECIFIC PURPOSE SURVEY or the copies thereof are not valid without the signature and the original raised seal of a Florida Licensed Surveyor and Mapper.
5. Interior improvements were not located.

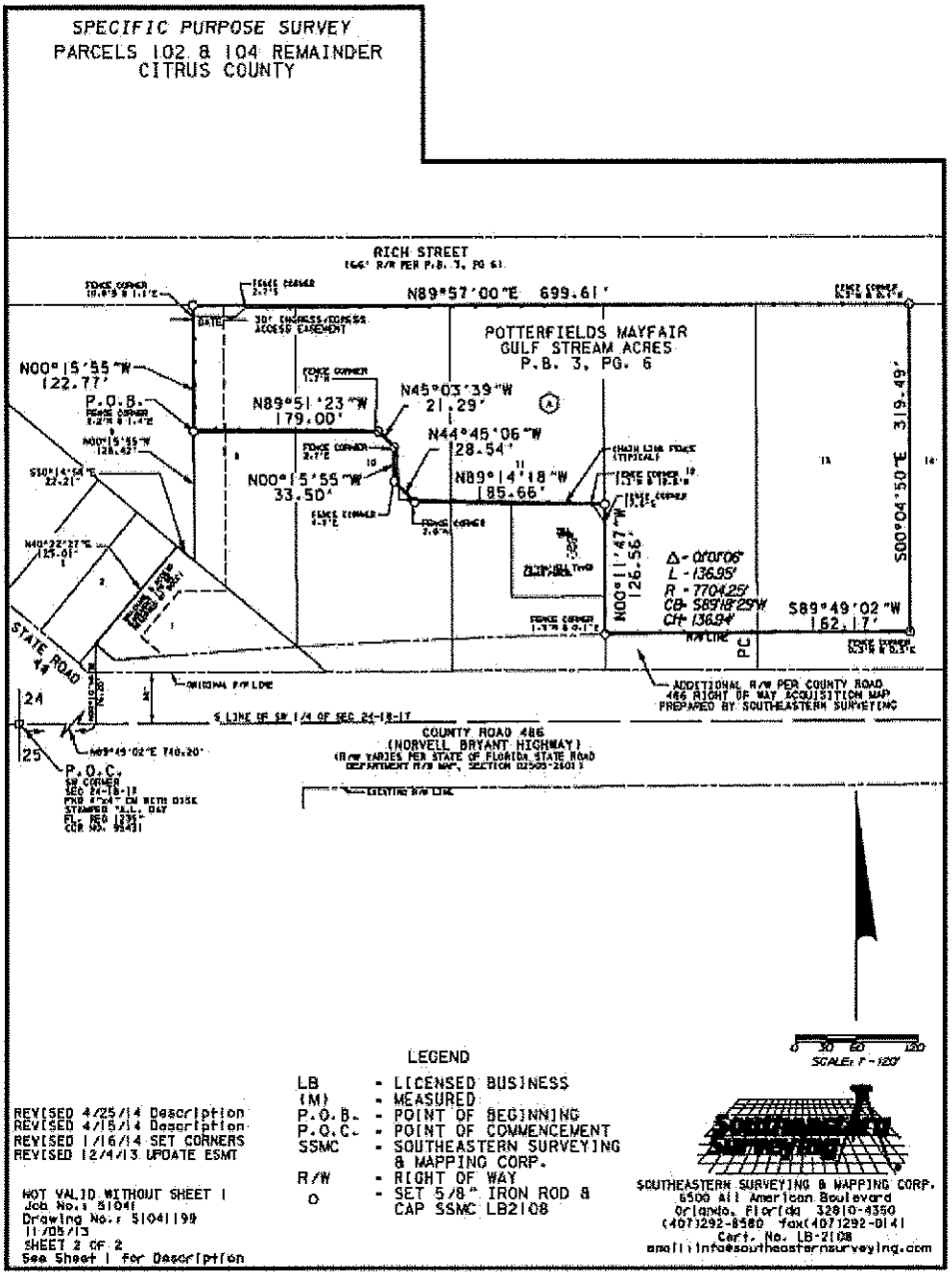
REVISED 4/25/14 Description
REVISED 4/15/14 Description
REVISED 1/16/14 SET CORNERS
REVISED 12/4/13 UPDATE ESMT

NOT VALID WITHOUT SHEET 2

SPECIFIC PURPOSE SURVEY	Date: 11/05/13 Drawn By: J. Maz	CERT. NO. LB2108 5104I\99
FOR CITRUS COUNTY, a political subdivision of the State of Florida GrayRobinson, PA	Job No.: 5104I Scale: 1" = 120'	SOUTHEASTERN SURVEYING & MAPPING CORP. 6500 All American Boulevard Orlando, Florida 32810-4350 (407)292-8580 fax(407)292-0141 email: info@southeasternsurveying.com
	CH. 5J-17.050-.052, Florida Administrative Code requires that a legal description drawing bear the notation that NOT VALID WITHOUT SHEET 2	GARY B. KRICK REGISTERED LAND SURVEYOR NO. 4245
	SHEET 1 OF 2 SEE SHEET 2 FOR SKETCH	

12

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

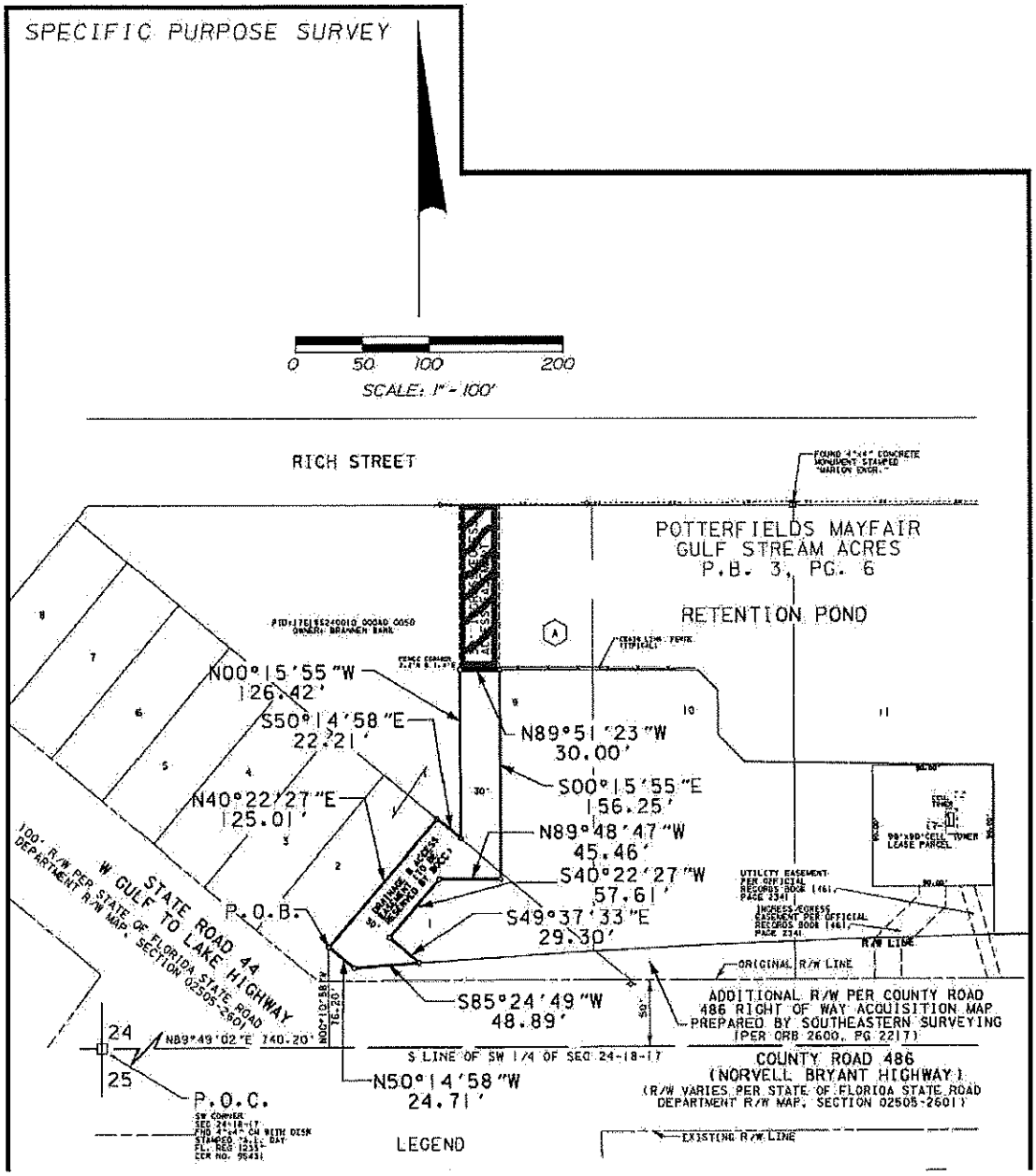


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Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

EXHIBIT "H"

SITE PLAN SKETCH
DEPICTING RICH STREET ACCESS EASEMENT



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SCHEDULE 1.03A

Due Diligence Items

1. Southwest Florida Water Management District Letter Regard Transfer to Operation, dated August 12, 2014.
2. Florida Department of Transportation As-Built Inspection – Record of Drawings Report by Permittee's Professional Engineer, Application No. 2011-A-798-27, sealed affixed and dated February 12, 2014.
3. Army Corps of Engineers Permit No. SAJ-2011-02772, dated April 3, 2012.
4. Phase 2 Environmental Site Assessment dated April 23, 2006, prepared by Cable Engineering, Inc., No. E 1903-97(2002).
5. Conceptual Site Plan entitled 1.708 Acre Vacant Commercial Property for Sale by Citrus County.

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SCHEDULE 1.03B

TYPE "A (a)" "Routine Contracts/Services Insurance" Without Builders Risk

CITRUS COUNTY, FLORIDA

MINIMUM INSURANCE REQUIREMENTS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors. The coverages, limits or endorsements required herein protect the primary interests of the County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Contractor against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as the County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this contract.

A **COMMERCIAL GENERAL LIABILITY**

1.) Contractor must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

B. **AUTOMOBILE LIABILITY**

1) Contractor must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Contractor does not own vehicles, the Contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

C. **WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**

1) Contractor must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

2) For any officer of a Contractor that has exempt status as an individual, the County requires proof of workers' compensation insurance coverage for that contractor/employer/owner's employees. If the contractor/employer/owner or individual has applied for a workers' compensation exemption, the County does not recognize this exemption to extend to the employees of the contractor/employer/owner.

3) The purpose of this section is to ensure that all contractors, subcontractors, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of subcontractors, subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

D. **OTHER INSURANCE PROVISIONS**

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

TYPE "A (a)" "Routine Contracts/Services Insurance" Without Builders Risk

1) The Contractor shall provide a Certificate of Insurance to the County with a thirty (30) day notice of cancellation, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

2) The project's proposal number should be noted on the certificate.

3) The Contractor has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, the Contractor shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

4) All required insurance policies must be maintained until the contract work has been accepted by the County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

5) Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers are to be **covered as an Additional Insured on all policies** except Workers Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees or volunteers.

6) The Contractor's insurance coverage shall be primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

7) **For all policies of Insurance**: The Contractor, and its insurance carrier, waive all subrogation rights against the County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfor of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

8) **The Certificate Holder should read as follows:** *Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.*

9) It is the Contractor's responsibility to insure that all sub-contractors comply with these insurance requirements. Contractors shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

10) With the exception workers compensation policies all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

11) All Certificates must show that the Contractor's policies have been endorsed per the

requirements.

12) Once ALL paperwork is completed and received by the County, an email will be sent to Contractor requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 and a credit/debit card will be needed. Part of the registration process includes providing contact information for Contractor's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to the County. Contractor will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Contractor's agent(s).

Attachment: Agreement for Sale and Purchase of Property - Signed by Buyer 1-31-22 (19935 : Accept Offer to Purchase Surplus Property - 6773

AGENDA MEMORANDUM

FROM:	Charles R. Oliver, County Administrator
SUBJECT:	Establish Additional Workshop Dates
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

The Board requested at the Tuesday, January 18th meeting that the following workshop dates be established.

5/24/2022 @ 9:00am: Debt Reduction to Capital

6/14/2022 @ 9:00am: Long-Term Landfill Planning

6/27/2022 @ 9:00am: Resiliency

7/12/2022 @ 9:00am: Use of Boat Launch Funds

7/26/2022 @ 9:00am: Succession Planning

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Approve workshop dates as outlined.

AGENDA MEMORANDUM

FROM:	Colleen Scott, Management & Budget Director
SUBJECT:	Budget Hearings
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Budget Development Presentation - present budget strategy options for the Board of County Commissioners to provide guidance to staff in the development of the 2022-23 budget.

Recommendation Date: Tuesday, March 22, 2022 @ 1:45 p.m.

Preliminary Budget Hearing - this is a time for the Board of County Commissioners, Library Special District, and Fire Protection Special District to review and adjust the proposed budget and set the tentative millage rate.

Recommendation Library Special District - Wednesday, July 27, 2022 @ 8:30 a.m.
Fire Protection Special District - Wednesday, July 27, 2022 @ 8:45 a.m.
BOCC - Wednesday, July 27, 2022 @ 9:00 a.m.

Tentative Budget Hearing - must be held within 89 days of certification of value but not earlier than 65 days. The hearing cannot be held on the date that the School Board conducts their budget hearing. The School Board has scheduled their hearing for Tuesday, September 6, 2022.

Recommendation Date: Thursday, September 8, 2022
Time: 5:01 p.m.

Final Budget Hearing - Advertise the final budget within 15 days of Tentative Budget Hearing. Hearing cannot be held sooner than 2 days nor later than 5 days after it is advertised.

Recommendation Date: Tuesday, September 27, 2022
Time: 5:01 p.m.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Set the dates and times for the FY 2022/2023 Budget Presentation March 22, 2022, and Budget Hearings: Library Special District Preliminary Budget Hearing on Wednesday, July 27, 2022 at 8:30 a.m., Fire Protection Special District Preliminary Budget Hearing on Wednesday, July 27, 2022 at 8:45 a.m., Board of County Commissioners Preliminary Budget Hearing on Wednesday, July 27, 2022 at 9:00 a.m., Tentative Budget Hearing on Thursday, September 8, 2022 at 5:01 p.m., and the Final Budget Hearing on Tuesday, September 27, 2022 at 5:01 p.m. at the Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness.

AGENDA MEMORANDUM

FROM:	Charles R. Oliver, County Administrator
SUBJECT:	Strategic Plan Agreement
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

On April 13, 2021, the Board of County Commissioners approved an agreement with University of Central Florida's (UCF) branch of the Florida Institute of Government (FIOG) to facilitate Citrus County's Strategic Plan. UCF due to unforeseen staffing issues could not complete the engagement and elected to terminate the agreement and refund the money.

Florida State University's FIOG branch has prepared a similar scope of work to develop a Strategic Plan for the County. The proposed scope offers a concise yet effective method to reach a community consensus on a county vision, mission statement, set of core values, and set strategic goals.

If approved, the strategic planning process will begin in March. The scope describes community input sessions, a two-day workshop, and the creation of a final Citrus County Strategic Plan Document.

The dates and schedule are as follows:

Monday, April 4, 2022:

Citizen Input Forum	College of Central Florida	1:00 pm - 3:00 pm
Citizen Input Forum	Citrus Springs Community Center	6:00 pm - 8:00 pm

Tuesday, April 5 and 6, 2022, location College of Central Florida:

Overview of County services, fiscal condition, current and planned County initiatives, feedback from community input, and other information that will be helpful for the workshop participants. This will help ensure that everyone has a good foundation to develop a strategic plan. It is anticipated that there be five (5) tables of eight (8) people to participate in these two-day sessions. Participants will include the BOCC, other elected officials, community stakeholders and members of the public. County Staff will be available as support.

Overview	College of Central Florida	8:00 am - 12:00 pm
Lunch	College of Central Florida	12:00 pm - 1:00 pm
Conduct SWOT Analysis	College of Central Florida	1:00 pm - 4:00 pm

Wednesday, April 6, 2022, location College of Central Florida:

Develop Vision Statement, Mission Statement, and Core Values	College of Central Florida	8:00 am - 12:00 pm
Lunch	College of Central Florida	12:00 pm - 1:00 pm
Develop Strategic Goals	College of Central Florida	1:00 pm - 3:00 pm
Workshop Summary and Follow-up	College of Central Florida	3:00 pm - 4:00 pm

We will be providing you a plan to promote participation in these sessions and determine workshop participants at the February 8th BOCC meeting as well as potential participants/attendees.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

a. Approve staff to pursue a formal agreement between FSU's FIOG and Citrus County.

b. Accept the Proposal to Facilitate a Strategic Planning Process.

Proposal to Facilitate
a Strategic Planning Process
For Citrus County, Florida

The John Scott Dailey Florida Institute of Government (IOG) will provide facilitation services as part of the Citrus County's 2022 Strategic Planning Process. The IOG will use Dr. Robert E. Lee, hereafter referred to as Consultant, to perform the services outlined within this proposal.

The methodology used in strategic planning varies depending on the local government's interest, preference, political culture, and, of course, purpose or intended outcome/use of the information. The following scope of work is proposed to offer a concise, yet effective method to reach a consensus on a county vision, mission statement, set of core values, and set of strategic goals.

Phase 1: Preparation

The Consultant shall review county documents (Budget, CAFR, Citrus 2030 plan, Board of County Commissioner's 2022 retreat material, and any other material deemed helpful and available to better acquaint the Consultant with the county's structure, operations, and priorities).

The Consultant shall work with the County Administrator and designated staff, as needed, to prepare a specific agenda and all supporting materials for a two-day strategic planning workshop and two public input sessions.

Phase 2: Workshop Series (Citizen Input / Stakeholder Discussion)

The Consultant shall facilitate a two day (8-hour per day) strategic planning workshop. The workshop will enable County stakeholders to collectively identify strengths, weaknesses, opportunities, and threats (SWOT) in the county. A county vision statement, mission statement, set of core values, and 5 to 8 strategic goals will be developed during these two workshops.

The Commission is encouraged to invite other city board/committee members and/or organizations to actively participate in the workshop as they determine appropriate. It is recommended that 25 or so people actively participate in the entire two-day workshop. The Consultant will work with the County Administrator and/or his designee/s ahead of time to prepare the specific format and agenda, and list of active participants identified by the Board of County Commissioners for the workshop.

The Consultant shall facilitate two additional citizen input sessions (2-hour per day). These sessions will provide the strategic planning workshop participants with an additional level of insight into the public's thoughts and ideas for the future of Citrus County.

Attachment: Citrus County Strategic Planning Proposal - Final (19842 : Strategic Plan Agreement)

For the purposes of this proposal, the following agenda is proposed:

Monday, April 4, 2022:

- 1:00 pm – 3:00 pm – Citizen Input Forum #1
- 6:00 pm – 8:00 pm – Citizen Input Forum #2

Tuesday, April 5, 2022:

- 8:00 am – 12:00 pm – Overview of County services, fiscal condition, current and pending County initiatives, community input, and other updates to prepare the workshop participants so that all have similar and pertinent information on Citrus County.
- 12:00 pm – 1:00 pm – Lunch
- 1:00 pm – 4:00 pm – Conduct SWOT Analysis

Wednesday, April 6, 2022:

- 8:00 am – 12:00 pm – Develop Vision Statement, Mission Statement, and Core Values
- 12:00 pm – 1:00 pm – Lunch
- 1:00 pm – 3:00 pm - Develop Strategic Goals
- 3:00 pm – 4:00 pm – Workshop Summary and Follow-up

Phase 3: Strategic Plan Document

The Consultant will prepare a concise written Strategic Plan which will include the planning process and the County's agreed upon vision statement, mission statement, core values, and strategic initiatives developed during the Phase 2 Workshop. This Strategic Plan document shall be used by The Board of County Commissioners and County staff to help guide future budget planning processes, future agendas for Commission workshops and regular/special meetings.

It is anticipated that the Board of County Commissioners will use the Strategic Plan document during the budget process and future board retreats to work with the Administrator in preparing specific budget objectives and services that support each of the 5 to 8 strategic goals found in the Strategic Plan. These objectives should be measurable, applicable, practical, and simple (MAPS) and, along with the strategic goals, core values, mission statement and vision statement, should be inserted in the ensuring budget document to inform the reader of the County's focus for the coming year.

Attachment: Citrus County Strategic Planning Proposal - Final (19842 : Strategic Plan Agreement)

Quarterly budget updates to the Board of County Commissioners will disclose the progress of each of these MAPS objectives.

A version of this strategic planning process can be repeated periodically (every five years or so) to ensure that changes to the economy, infrastructure, and political preferences are considered when making future budget and other policy decisions.

Fee for Services

Total Cost of IOG Services: $23,000.00

(Note: Cost includes all IOG staff time, Consultant services, travel time, expenses, lodging, and any other cost associated with this agreement.)

Note: The IOG and their designated Consultant are available to consider alternative strategic planning processes and are available to assist with developing specific MAPS objectives that support the strategic goals found in the Strategic Plan. A separate proposal can be prepared as requested.

Respectfully Submitted,

Dr. Robert E. Lee, ICMA-CM
President, Local Government Advisors, Inc.
On behalf of the John Scott Dailey Florida Institute of Government

Attachment: Citrus County Strategic Planning Proposal - Final (19842 : Strategic Plan Agreement)

AGENDA MEMORANDUM

FROM:	Charles R. Oliver, County Administrator
SUBJECT:	Approve Amendment to the Chamber Contract
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

The Chamber requested an amendment to the contract between the parties at the last meeting. The Board verbally agreed at that meeting to move $40,000 of the $300,000 allocated to the Chamber from the rehiring furloughed workers program to the CORE Center to assist businesses with their internet presence. This Amendment achieves that objective.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute the Amendment with the Citrus County Chamber of Commerce.

ADDENDUM TO AGREEMENT
BETWEEN
CITRUS COUNTY, FLORIDA
AND
CITURS COUNTY CHAMBER OF COMMERCE, INC.

THIS ADDENDUM TO AGREEMENT, entered into this _____ day of February, 2022, between Citrus County, Florida (hereinafter referred to as "Citrus County") and Citrus County Chamber of Commerce, Inc., a nonprofit corporation (hereinafter referred to as "Citrus County Chamber"),

WHEREAS, On February 9, 2021, Citrus County allocated $300,000 of CARES funds to Citrus County Chamber for distribution to qualified businesses to rehire furloughed workers;

WHEREAS, On May 11, 2021, at the request of Citrus County Chamber, $100,000 of the funds allocated to Citrus County Chamber on February 9, 2021, were reallocated to CareerSource Citrus Levy Marion to administer a grant program for sign on bonuses for businesses having a difficult time attracting employees;

WHEREAS, Citrus County and Citrus County Chamber entered into an Agreement on May 25, 2021, to create a Citrus One-Stop Recovery and Economic Center, "CORE";

WHEREAS, Citrus County Chamber agreed to administer the CORE Center and Citrus County agreed to provide funding in the amount of $100,000 for the first year of operation, starting June 1, 2021, and ending May 31, 2022, said funding to be paid in semi-annual installments of $50,000;

WHEREAS, On October 12, 2021, at the request of Citrus County Chamber, $30,000 of the funds allocated to rehire furloughed workers were reallocated to Citrus County YMCA for use of working parents for Day Care for their children;

WHEREAS, on January 18~~,~~ 2022 Citrus County Chamber advised Citrus County that $40,000 of the "rehire furloughed workers" funds allocated to the Chamber on February 9, 2021, remained undistributed;

WHEREAS, Citrus County Chamber requested that the undistributed funds be reallocated by Citrus County to CORE Center to provide consulting services and mini grants to assist businesses in the development and enhancement of their internet presence to enable the businesses to hire workers;

NOW, THEREFORE, in consideration of the foregoing, the parties hereto agree as follows:

A. The recitals stated above are true and correct, are incorporated herein, and form an integral part of this Agreement.

B. The parties agree that the remaining $40,000 of the $300,000 allocated to Citrus County Chamber on February 9, 2021, to assist business in rehiring furloughed workers shall be reallocated to the CORE Center to provide consulting services to assist businesses in the

Attachment: ADDENDUM TO CHAMBER AGREEMENT with RO changes (19907 : Approve Amendment to the Chamber Contract)

development and enhancement of their internet presence to enable businesses to enhance their business presence including hire and retaining workers.

C. The Chamber and the County agree that transparency is paramount to insure public trust. The parties agree that the expenditures of the Chamber have not been independently reviewed. The Chamber agrees within sixty (60) days of the signing of this Addendum to either present its books and records to the County for review or to provide written third-party assurance acceptable to the County from a Certified Public Account (CPA) that all expenditures have been made in compliance with the contract between the parties.

IN WITNESS WHEREOF, the parties have caused this Addendum to Agreement to be executed by their duly authorized representatives.

ATTEST:

Citrus County Chamber
of Citrus County, Inc.

_____
Witness:

BY_____
Authorized Corporate Signature

_____
Witness:

NAME: Josh Wooten
TITLE: Chief Executive Officer

ATTEST:

CITRUS COUNTY, FLORIDA,
a Political Subdivision of the State of Florida

BY: _____
Angela Vick, Clerk

BY: _____
Ronald E. Kitchen, Jr., Chairman
Citrus County Board of County Commissioners

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY

DATE: _____

_____
Denise A. Dymond Lyn

Attachment: ADDENDUM TO CHAMBER AGREEMENT with RO changes (19907 : Approve Amendment to the Chamber Contract)

AGENDA MEMORANDUM

FROM:	Charles R. Oliver, County Administrator
SUBJECT:	1:30 PM Presentation by FDOT Amanda Handley Levy district U.S. 19 Corridor
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Project staff will give a very brief overview of the project, share information about the kick-off meetings, invite the public and commissioners to attend, and answer any preliminary questions that may arise

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Presentation by Amanda Handley, Atkins Global w/ FDOT; US 19 from Red Level to NW 140th Street in Chiefland.

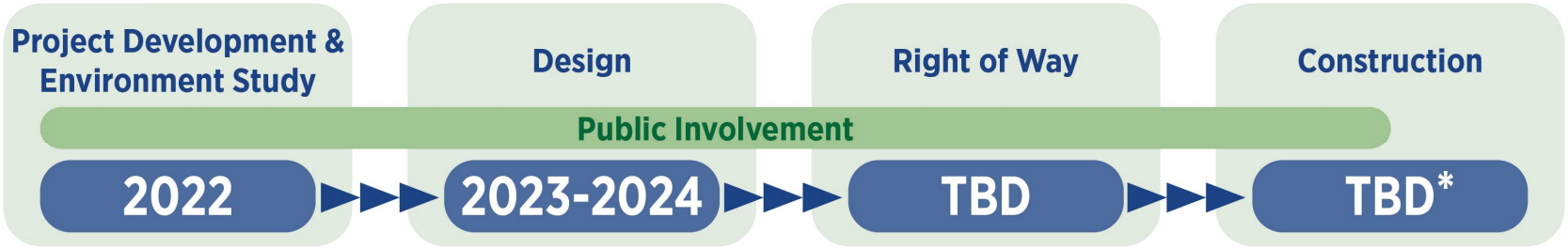
US 19 PD&E Study from Red Level to NW 140th Street in Chiefland

Citrus County Board of County Commissioners Meeting
February 8, 2022

Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

PROJECT DEVELOPMENT & ENVIRONMENT PROCESS

We are here



*Per 339.67, to the maximum extent feasible, facilities shall be developed no later than December 31, 2035.

Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

STUDY AREA

- US 19 from Red Level to NW 140th Street in Chiefland
- Citrus and Levy counties
- 43.3 miles



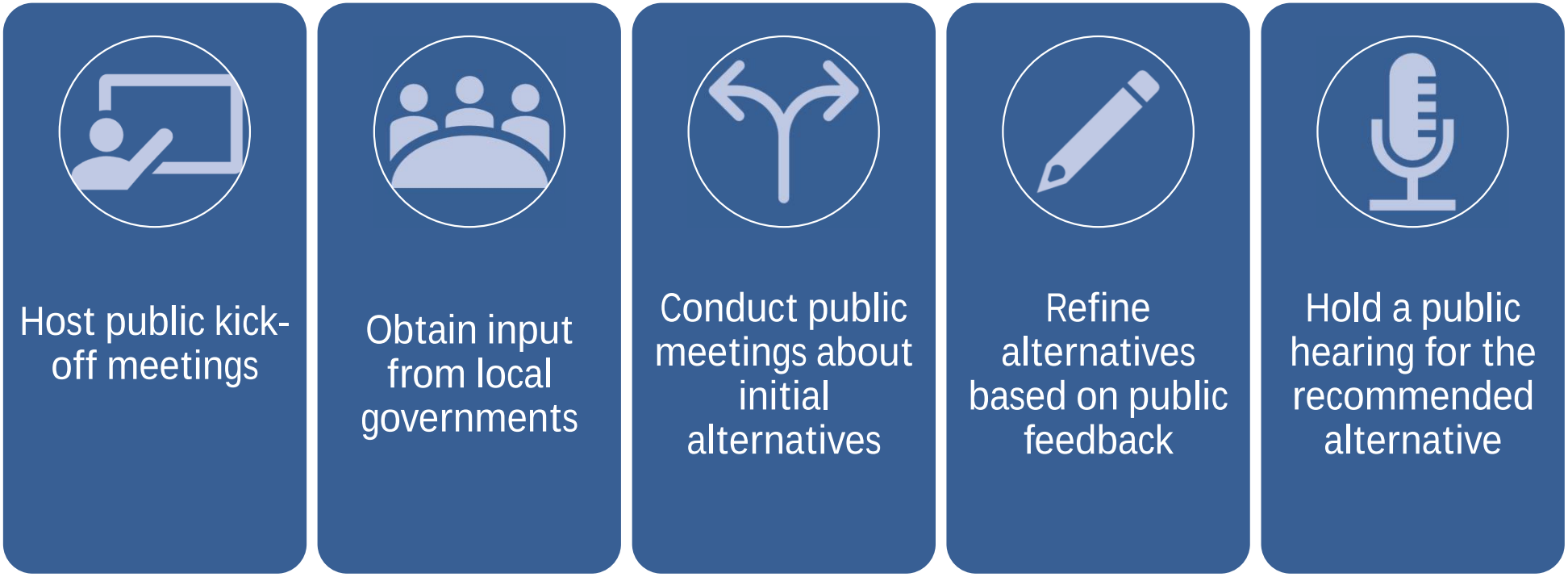
Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

FREE FLOW

- Uninterrupted flow of traffic along a roadway achieved by the absence of conflict points that slow, impede, or stop the primary traffic movement

Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

COMMITMENT TO LOCAL COORDINATION



Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

THREE KICK-OFF MEETINGS

Tuesday, Feb. 15, 2022: In Person
5:30 – 7:30 p.m.
College of Central Florida – Levy Campus
15390 NW Highway 19
Chiefland, Florida

Thursday, Feb. 17, 2022: Virtual
6 – 7 p.m.
Register online at nflroads.com/US19

Monday, Feb. 21, 2022: In Person
4:30 – 7:30 p.m.
Inglis Community Center
137 Highway 40 West
Inglis, Florida

FDOT

Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

REGISTER TO ATTEND

www.nflroads.com/US19

Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

CONTACT

Project Manager

Brian Brooker, PE
Brian.Brooker@dot.state.fl.us
386-961-7441

Program Manager

Ryan Asmus, PE
Ryan.Asmus@dot.state.fl.us
386-961-7443

Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

QUESTIONS?

Attachment: Kick-off Meeting_PPT for BOCCs_v7_Citrus County BOCC_FINAL (19899 : 1:30 PM

AGENDA MEMORANDUM

FROM:	Michael Sherman, AICP Growth Management Director
SUBJECT:	Code Review & Appeals Board
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

The Code Review & Appeals Board (CRAB) requests that the BOCC announce the expiration of terms for multiple CRAB member positions.

- Three (3) regular positions - Expire 1/31/2022
- One (1) alternate position - Expires 1/31/2022

The new terms will begin February 1, 2022 and be for four years expiring on January 31, 2026. A press release advertising the positions will be issued once the Board acknowledges the expiration of terms. Applications will be received in the County Administrator's Office until January 31, 2022.

The Code Review & Appeals Board (CRAB) also requests that the BOCC announce a vacant regular member position available with a term that expires on January 31, 2025. Applications will be received in the County Administrator's Office until January 31, 2022.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

a. Announce expiration of terms and the taking of applications for three (3) Code Review & Appeals Board (CRAB) regular member positions and one (1) alternate member position. The terms of these positions are four years starting on February 1, 2022 and expiring on January 31, 2026.

b. Announce a vacant regular member position available on the Code Review & Appeals Board (CRAB) and the taking of applications for this position which expires on January 31, 2025.

CODE REVIEW AND APPEALS BOARD

Board Members – 4 Year Term

NAME	ADDRESS	APPOINTMENT	EXPIRATION
Gaston F. Hall **Vice Chairman** (General Contractor)	2200 West Deer Trail Lane Lecanto, Florida 34461 (352) 302-0956 (work) Gastonhall@Tampabay.r.r.com	**A - 10/11/2016** **R – 1/21/2020**	**01/31/2024**
Gary Badessa (State Certified Building Contractor)	6510 S. Tropicana Avenue Lecanto, FL 34461 (352) 628-0562 (home/fax/work) aluminumwiz@gmail.com	**A - 05/13/2014** **R - 02/01/2018**	**01/31/2022**
Joseph D. Belcher (Code Consultant)	41 Oak Village Boulevard Homosassa, Florida 34446 (352) 450-2631 (work) (352) 302-0825 (cell) Joe@jdcodeservices.com	**A - 09/16/2004** **R - 04/26/2011** **R - 02/24/2012** **A - 10/11/2016** **R - 1/21/2020**	**01/31/2024**
Michael F. Bessell (Former Building Inspector)	1285 N Hambletonian Drive Hernando, Fl. 34442 (352) 423-4115 (Home) (352) 287-9169 Mbessell@aol.com	**A - 02/14/2017** **R – 02/01/2021**	**Deceased**
Daniel Grannan	532 New Fern Drive Crystal River, Fl. 34428 352-601-7500 Sq2qao@aol.com	**A - 02/01/2018**	**01/31/2022**
Leonard S. Kelley	1229 E. Bixmark Street Hernando, Fl. 34442 (352) 634-1568 Lkelley5.lk@gmail.com	**A – 02/01/2021**	**01/31/2025**
John Phillips	2218 N. Watersedge Drive Crystal River, Fl. 34421 (352) 563-0500 Cherylphillips@TampaBay.rr.com	**A - 05/24/2011** **A - 05/13/2014** **R - 02/01/2018**	**01/31/2022**
	ALTERNATE MEMBERS		
Kathie Lynn Atkinson (State Certified Building Contractor)	3880 N. Roscoe Road Hernando FL 34442 (352)637-4138 eihtak.1014@aol.com	**A - 01/14/2014** **R – 02/01/2018**	**01/31/2022**
A = Appoint	**R = Reappoint**		
Staff Contacts:	**Carl Jones 352-527-5320** **Diana Moyer 352-527-5332**		

Revised 1/27/2021

Attachment: CRAB - Roster - 2021 (19829 : Code Review & Appeals Board)

AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Announce Terms of Expiration - Citrus County Special Library District Advisory Board
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Announce the expiration of terms and taking of applications for five regular member positions on the Citrus County Special Library District Advisory Board (LAB). These terms expire on January 31, 2022. The new terms will be for two years and expire on January 31, 2024.

Nominations and Appointments will be scheduled for the March 8, 2022, Regular BOCC meeting.

The first meeting of the new year for the LAB is scheduled for March 22, 2022, at 8am in Rm#166 of the Lecanto Government Building.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

No impact to budget.

RECOMMENDED ACTION:

Announce the expiration of terms and taking of applications for five regular member positions on the Citrus County Special Library District Advisory Board. These terms expire on January 31, 2022. The new terms will be for two years and expire on January 31, 2024. Applications for these positions are available online at the County's website.

SPECIAL LIBRARY DISTRICT ADVISORY BOARD

NAME	CONTACT INFORMATION	APPOINTED	EXPIRATION*
Benefield, Lorraine	6106 W. Framingham Ct. Crystal River, FL 34429 (352) 794-3458 H / (352) 422-4039 M lorraine.benefield1@gmail.com	A- 02/01/21	**1/31/2023**
Brennan, Neale **VICE CHAIR**	P.O. Box 1742 Hernando, FL 34441 (352) 422-6861 H nealebrennan@gmail.com	R- 02/01/20 R- 02/23/18 A- 08/24/17	**1/31/2022**
Jones, Kenneth H.	11 Linder Drive Homosassa, FL 34446 (352) 503-2172 H / (614) 204-4356 M kjones418@tampabay.rr.com	R- 02/01/21 A- 09/06/19	**1/31/2023**
Kleid, Elaine T.	4735 W. Finch Court Lecanto, FL 34461 (352) 503-9202 H elaine.kleid@protonmail.com	R- 02/01/21 A- 10/24/19	**1/31/2023**
McLaughlin, April R. **CHAIR**	5175 W. Piute Drive Beverly Hills, FL 34465 (352) 270-9303 H (856) 340-9240 M malinhead9@comcast.net	R- 02/01/20 R- 02/23/18 A- 02/01/16	**1/31/2022**
Peters, Phyllis D.	9210 S. Mountain Lake Floral City, FL 34436 (352) 464-2885 M ppeters37@tampabay.rr.com	R- 02/01/21 R- 02/27/19 R- 02/23/17 R- 01/31/15 R- 01/31/13 R- 12/21/10 A- 07/13/10	**1/31/2023**
Ramlow, Edith A.	1133 W. Bloomfield Drive Inverness, FL 34453 (352) 464-0430 M (352) 249-1205 W ramlowe@cf.edu	R- 02/01/20 R- 02/23/18 R- 02/01/16 R- 01/14/14 R- 12/13/11 R- 03/23/10 A- 10/01/07	**1/31/2022**
Reid, Shavonna	5142 S. Pointe Drive Inverness, FL 34450 (305) 747-3506 M / (407) 734-1442 W shavonna@flyrra.com	A- 11/09/21	**1/31/2022**
Spring, Carol V.	226 SE 2nd Place Crystal River, FL 34429 (850) 364-3060 H / (850) 491-0333 M carolvspring@aol.com	A- 02/01/21	**1/31/2022**

Governing Body

- All five (5) Citrus County Commissioners
- One (1) Representative from Crystal River City Council: Ken Brown / kbrown@crystalriverfl.org
- One (1) Representative from Inverness City Council: David Ryan / drabbitry@hotmail.com

*** 2 Year Term**
A= Appointed
R= Re-Appointed

Board Liaison: Eric Head
eric.head@citruslibraries.org

Senior Secretary: Leyda Rivera
leyda.rivera@citruslibraries.org

Communication Facilitator: Taylor Keeran taylor.keeran@citruslibraries.org

Attachment: _LAB Roster 11-09-2021 (19890 : Announce Terms of Expiration - Citrus County Special Library District Advisory Board)

AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Veterans Advisory Board
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Reappoint two individuals to the Veterans Service Advisory Board as regular members to fill a term that expires on January 31, 2022. The new term will be for two years and will expire on January 31, 2024.

The applicants for the two year term are:

Arlena Y. Newson
Walter "Bud" Osborn

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

No Budget Impact

RECOMMENDED ACTION:

Reappoint two individuals to fill regular member seats on the Veterans Service Advisory Board for a two year term that will expire January 31, 2024.

Rec 12-3-21

Board of County Commissioners
110 N. Apopka Avenue
Inverness, FL 34450
(352) 341-6560
Fax: (352) 341-6539



Application for Advisory Boards/Committees

Name: Walter "Bud" Osborn Home Phone: ____

Home Address: ____ City: ____ Zip Code: ____

Fax No. ____ Business Phone: ____ E-mail address: budandnanci@tampabay.rr.com

Place of Employment: Retired

Board or Committee Applied for: Stakeholders Advisory Group

Specific Position on Board/Committee Applied for: Veterans Services / At Large

How long have you lived in Citrus County: Years 20 Months 6

In which commission district do you reside? District 1 2 3 4 (5) (circle one)

Do you currently hold public office? Yes ___ No X
If so, what is that office? ____

Do you now serve, or have you ever served, on a Citrus County board or committee? Yes X No ___
If yes, please list the committees/boards: Veterans Advisory Bd

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held):
Seroma-Club + State Officer TDD Fair
Citrus County Council
Citrus County Veterans Advisory Bd

Education: St Petersburg Jr College Florida St University
Duquesne School of Business

Experience: 60 yrs Restaurant Administration

Some of the boards and committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? Please sign.
YES X NO ☐ 12-1-21 Walter Osborn
DATE SIGNATURE

Appointees to advisory boards/committees are required to be an elector of Citrus County.
Are you a registered voter in Citrus County? YES X NO ☐ VOTER ID # F027679810

Appointees to advisory boards/committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board.

Attachment: VSAB Member Redact Re-App W. Osborn (19813 : Veterans Advisory Board)

RESUME

POSITION APPLIED FOR:
Citrus County Veterans Advisory Board

PERSONAL DATA:
Walter G. " BUD " Osborn

EMAIL: budandnanci@tampabay.rr.com

EDUCATION:
St. Petersburg High School
St. Petersburg Jr. College
Florida State University
Duquesne School of Business

Military:
U.S.A.F (enlisted)
1961 – 1965
Electronic Intelligence

BUSINESS EXPERIENCE:
50 years in the Fast Food Industry
RAX Restaurants, Burger King and McDonalds Corp.
Management Operations / Franchise Consultant

CIVIC INVOLVMENT:
Member of 14 Chamber of Commerce (Multiple Cities)
Member of Jaycees (St. Petersburg)
Member of Rotary International (St. Petersburg)
Member of Kiwanis (West Palm Beach)
Member of Inverness Sertoma

Offices held with Sertoma:
Club Secretary, Club Sgt. at Arms, District Fund Raising Chairman, District Governor and Regional Trainer
Perfect attendance for fourteen years

Attachment: VSAB Member Redact Re-App W. Osborn (19813 : Veterans Advisory Board)

Philip C. Watson

From: Jimmie Smith <JSmith@cv4a.org>
Sent: Thursday, December 9, 2021 4:07 PM
To: Philip C. Watson
Subject: [EXTERNAL]Recommendation for Veterans Advisory Board

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

Phil, these are letters of recommendation for both Bud and Arlena to be reappointed. Please let me know if you have any questions.

Phillip Watson
County Veterans Management Officer
2804 W Marc Knighton Ct,
Lecanto, FL 34461

Jimmie T Smith
Coalition Directory
Concerned Veterans for America
7225 W Riverbend Rd
Dunnellon, Fl 34433

Letter of Recommendation for Bud Osborne for reappointment to the Citrus County Veterans Advisory Board

I would like to recommend that Bud Osborne be reappointed as a voting member of the Citrus County Veterans Advisory Board member, Bud has been an active member of many groups and is someone who hold a level of respect in the community.
I feel Bud has the pulse of the Veterans and will continue to actively bring forward concerns and suggestions that will benefit our over 20,000 veterans.

Jimmie T Smith
Concerned Veterans for America
Florida Coalition Director
352-322-3341
CV4A.org

Phillip Watson
County Veterans Management Officer
2804 W Marc Knighton Ct,
Lecanto, FL 34461

Attachment: Bud Osborn Letter 12-9-21 (19813 : Veterans Advisory Board)

Rec 10-25-21

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Arlena Yvette Newson Home Phone

Address: Cell Phone

Business Phone: Fax: Email arlena.newson@gmail.com

Place of Employment: Insight Global / SAIC

Board/Committee Applied for: Veterans Services Advisory Board

Specific Position on Board/Committee Applied for: Board Member, Non-Officer Position

How long have you lived in Citrus County: Years 3 Months 6

In which commission district do you reside? 1 2 3 (4) 5 (circle one)

Do you currently hold public office? Yes X No

Do you now serve, or have you ever served on a Citrus County board or committee? Yes X No
Please list the Committee/Boards:
Veterans Services Advisory Board (current), CERT - Public Information Officer (2019-2021)
Citrus County's Project for Prosperity, volunteer (current)
Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: George Mason University - Schar School of Policy & Government, Master of Public Policy, graduated December 2016
University of Southern California - Gould School of Law, Master of Studies in Law for Corporate Governance, expected graduation December 2021

Experience: Six years active duty in the United States Air Force (two Afghanistan deployments), eight years as a paralegal including 3.5 years with the Department of Justice in D.C. (Appellate & Supreme Court brief prep), and over six years with the Department of Defense as a contractor for the United States Air Force Headquarters rewriting policies and regulations across all sectors (e.g. IT, Finance, and Travel)

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES X NO

DATE 25-Oct-21 SIGNATURE

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: VSAB Member Redact Re-App A. Newson (19813 : Veterans Advisory Board)

ARLENA YVETTE NEWSON

arlena.newson@gmail.com
https://www.linkedin.com/in/arlena-newson-mpp

PROFESSIONAL SUMMARY

Technical Writer, Policy Analyst, and **Military Veteran** with an active Secret Security Clearance leveraging over 10 years of proven experience in government affairs, management efficiencies, monitoring budgets, and organization realignments. Possesses a comprehensive background in the development of policy, managing enterprise efforts to advance organizational strategic and implementation of workflows, risk management, and critical thinking. Proficient communicator with the ability to lead cross-functional teams of 10+ with analyzing data, information and developing creative solutions. Managed and trained teams of up to 30 personnel while accountable for property, equipment, facility operations, program budgets, contracts, and assets valued up to $5M.

- Program Management
- Project Management
- Security Management
- Data Analysis
- Statistical Reporting
- Quality Assurance
- Business Plan
- Budgets & Forecasting
- Research and Development

PROFESSIONAL EXPERIENCE

Senior Operations Analyst 7/19/2021 - Present
Insight Global | SAIC Contractor for the United States Air Force
Assist the US Air Force with IT modernization via a Risk Reduction Effort to improve operational readiness by standardizing IT & Services with innovative practices adopted from commercial industry best practices that are agile as well as secure and reliable in a DoD environment.
EITaaS | ServiceNow | Confluence | Jira | Technical Documentation | Process Improvement | Risk Assessment

- Planning, organizing, executing, and controlling performance of technical, business, and financial services projects, ensuring that goals and objectives are accomplished within prescribed timeframe and funding parameters.
- Providing primary interface with client management personnel regarding strategic issues.
- Coordinating all parties to tasks, performing quality assurance reviews of project deliverables and activities for completeness, quality, and adherence to customer requirements.

IT Project Manager 08/27/2020 – 7/16/2021
University of Florida | Center for Quality Medication Management
Provide oversight and planning of software platform integrations with Salesforce and Amazon Web Service (AWS), revamped company policies, updated the training program for technicians and Pharmacists, and ensured audits were in compliance with applicable University, state, and federal regulations.
Supervisor | Audits | Compliance | Forecasting | Procurement | IRB | HIPAA | ISM | Risk Management | Agile

- Utilize key performance indicators (KPI) to measure performance against contract obligations and actively assess processes to support achievement of program objectives.
- Track program/project level status and metrics to communicate progress/roadblocks, revalidate execution methods where needed, and streamline delivery aligned with projected ROI.
- Recommends policy and procedure revisions to the CEO; initiates identified process for documenting new/revised policies and procedures. Ensures staff compliance with agency policies and procedures.

Attachment: VSAB Member Redact Re-App A. Newson (19813 : Veterans Advisory Board)

Senior Policy Analyst (Remote from Inverness, FL) 09/01/2017 – 08/15/2020
Synergy Business Innovation & Solutions | Pentagon (USAF HQ)
Developed and participated in short and long-range development, planning, and implementation of Air Force Departmental Publishing Office (AFDPO) plans of actions, defining the roles and missions in Air Force directives for the Secretary of the Air Force.
Program Analysis | Data Management | Business Plan | Process Improvement | Forecast | Change Management

- Formulate ad hoc reports using a variety of data-mining/metrics and presentation tools to monitor risks and track progress to proactively remedy schedule slippage
- Assist in the collection, review, and analysis of program and project schedules, managerial and financial reports to determine program status while working cross-functionally to implement changes.
- Utilize Air Force Information Management Publishing Tool (AFIMPT) to extract publication processing dates, last actions taken, authoring contact information, and product details to place in queue for review; subject matter expert for the Air Force Task Management Tool (TMT) to manage and track staff packages from subordinate units and MAJCOMs.

Policy Analyst 04/28/2016 – 08/30/2017
Weris, Inc.| Defense Travel Management Office (DTMO) Headquarters
Ensured the Joint Travel Regulations (JTR) maintained compliance with fiscal policies and procedures according to Public Laws, military doctrine, federal, state and local laws, rules, regulations, codes and statutes to prevent violations.
Program Analysis | Fiscal Policy | Technical Reports | White Papers| R&D | Federal Reg. Compliance | Agile

- Researched public laws, decisions of the Government Accountability Office (GAO), directives, regulations, policies, and legal statutes for accuracy; authored comprehensive reports detailing relevancy of revised variations; reduced wait time for DoD employee reimbursements
- Identified wrongful disbursements due to out of date regulations, submitted corrective action via a legal brief of urgent changes to the project manager for submission to both General Counsel and the MAP/CAP committee; saved the Defense Travel Management Office Headquarters $2.5M.
- Established and drove the implementation of the software publication requirements as the IT subject matter expert, communication flow, and managed expectations; presented the final product to DoD Executives and senior military officials
- Reviewed DTS financial reports and data to verify the accuracy of approved transactions in compliance with regulations and used financial analysis techniques to brief recommendations to leadership

Aviation and Admiralty Paralegal Specialist 10/15/2014 – 04/27/2016
United States Department of Justice
Initiated multi-agency cooperation to obtain copies of investigation reports from the National Transportation Safety Board (NTSB), emergency personnel, coroner, medical records, training records, and copies of news reports for the Senior Trial Attorney to use as exhibits.
Legal Research & Writing | Compliance | Budgets & Forecasting | Statement of Work | Audits | Investigations

- Researched and updated required materials needed for firm and partners using Westlaw and LexisNexis to assist with finalizing legal briefs for the District, Circuit, Appellate, and Supreme Court
- Prepared discovery documents through redacting personally identifiable information (PII), separated privileged documents, tracked pages using bates numbers, indexed documents that were sent/received and forward data information to experts for interpretation
- Collaborated with subject matter experts to gather relevant weather data, Air Traffic Control (ATC) data, and information on the aircraft and the operators
- Monitored the expert contract budget by implementing tracking expense sheets utilizing Excel to ensure proper payments; prepared OBD47 packets (Statement of Work, Expert Witness Agreement, and Budget) to request additional funds for experts, subpoena witnesses, and coordinate travel arrangements for the trial

Attachment: VSAB Member Redact Re-App A. Newson (19813 : Veterans Advisory Board)

MILITARY EXPERIENCE

Aircrew Flight Equipment (AFE) Craftsman 11/10/2008 – 11/09/2014
United States Air Force – Moody AFB, Valdosta, GA
Supported the Flight Chief and Flight Equipment Officer (FEO) by conducting quality assurance checks to verify inspection compliance and provided oversight of programs by assessing training needs to ensure completion.
Quality Assurance | Program Manager | Budgets | Forecasting | Performance Evaluations | Deployment Ops.

- Led a team of enlisted as the Non-commissioned Officer-in-Charge (NCOIC) during a six-month deployment to provide security and assisted with maintaining air support during the Afghanistan Presidential Elections
- Forecasted equipment items based on the fiscal year and $80K budget; identified mission critical wartime requirements for personnel and equipment to ensure sustained readiness and unit mobility
- Managed the Government Travel Card (GTC) program by maintaining the records, compared costs for purchases, and monitored expenditures to ensure cost-effective support of programs and policies
- Developed instructional materials, revised lesson plans, organized, and presented training materials for mitigating contaminants during Egress in CBRNE (Chemical, Biological, Radiological, Nuclear, and Explosive) conditions for A10 pilots; maintained 100% flight currency in compliance with Air Force regulations.
- Managed Quality Assurance program for flight inspections with the accountability of outlining policies and procedures, documented internal audits and analyzed non-compliance issues; this highlighted training inefficiencies and resulted in revamping the training program to decrease discrepancies and increased training 60%
- Supervised performance and training through feedback/evaluations (Enlisted Performance Report/EPR); provided mentoring for Airmen on long-term career guidance, educational advancement, and volunteer opportunities
- Planned, directed, and assigned work to Airmen based on priorities and deadlines, giving consideration to the difficulty and requirements of the assignment as well as Airmen capability

EDUCATION

Master of Studies in Law for Corporate Governance (in progress); University of Southern California, Gould School of Law, Los Angeles, CA

M.A. Public Policy; George Mason University – SCHAR School of Policy & Government, Arlington, VA

B.A. International Relations; American Public University, Charles Town, WV

Attachment: VSAB Member Redact Re-App A. Newson (19813 : Veterans Advisory Board)

AFFILIATIONS

- Student Ambassador for American Military University
- Veterans in the Classroom (VITC)
- Citrus County's Project for Prosperity, non-board member
- Citrus County Sheriff's Community Emergency Response Team (CERT), Public Information Officer
- Veterans of Foreign Wars (VFW), Honor Guard
- Women in Defense (WID), non-board member
- Golden Key International Honor Society
- Women in Military Service for America Memorial Foundation
- George Washington Memorial Society Charter Member

AWARDS

- Pi Gamma Mu, Star Chapter Award, 2018 – 2019
- Women in Military Service for America's Historic Roll of Honor, July 2015
- USAF Commendation Medal, November 2014
- USAF Good Conduct Medal (Oak Leaf Cluster), November 2014
- USAF Achievement Medal (Oak Leaf Cluster), July 2014
- USAF Meritorious Unit Award (Oak Leaf Cluster), May 2014
- USAF Afghanistan Campaign Medal, April 2014
- USAF Green Flag East Superior Performer, July 2013
- USAF Good Conduct Medal, November 2012
- USAF Red Flag Superior Performer Award, September 2012
- USAF Airman of the Quarter (Flight and Squadron), July 2012
- USAF 23d FG Aircrew Flight Equipment Airman of the Year, December 2011
- 9th Air Force Air Combat Command Superior Performer Award, December 2011
- 9th Air Force Air Combat Safety Award, December 2011
- USAF Airman of the Quarter (Flight and Squadron, December 2011
- USAF Achievement Medal, August 2011
- USAF Meritorious Unit Award, May 2011
- Top III Council Outstanding Performance Award, August 2011
- USAF Airman of the Quarter (Flight and Squadron), August 2010
- USAF First Term Airman Center Superior Performer Award, April 2009

Attachment: VSAB Member Redact Re-App A. Newson (19813 : Veterans Advisory Board)

Blanton-Thompson
American Legion Post 155
6585 W. Gulf to Lake Highway
Crystal River, Florida 34429-9355

December 2, 2021

Ms. Denise Gallagher
Citrus County Administration
Board of Citrus County Commissioners
3600 West Sovereign Path, Suite 267
Lecanto, Florida 34461

SUBJECT: Letter of Recommendation (Re: Ms. Arlena Newson)

1. I, Douglas M. Hockenberry do fully endorse Ms. Arlena Newson to continue serving on the Veterans Service Advisory Board for Citrus County. She has served her country in the US Air Force and continues to serve her community as an advocate for fellow Veterans and Veteran Programs. Ms. Newson is a staunch supporter and voice for the Veterans of Citrus County, and I have no doubt that she will continue to serve with the utmost dedication.

2. Should you have any questions, please feel free to contact me directly on my cell at 727-514-3742 or by email at harleycsm@gmail.com.

"For God and Country"

Douglas M. Hockenberry
Commander
Blanton-Thompson
American Legion Post 155

Attachment: Arlena Newson Letter 12-2-21 (19813 : Veterans Advisory Board)

Veterans Advisory Board
Members

Arlena Newson Term: 2/1/2020 - 1/31/2022
Address
Phone # 202-492-4411
Arlena.newson@gmail.com

Walter “Bud” Osburn Term: 2/1/2020 – 1/31/2022
Address
Phone #
budandnanci@tampabay.rr.com

Bill Merryman Term: 3/31/2021 – 3/31/2023
1850 N Greenwich Pt
Crystal River, FL 34429
352-794-6152
Hernando09@gmx.com

Tom O’Brien, Chairman Term: 3/31/2021 – 3/31/2023
2740 N. Clements Ave
Hernando, FL 34442
352-436-2000
Tom.obrien@citrusunitedway.org

Greg Pelletier, Vice Chair Term: 3/31/2021 – 3/31/2023
4765 S. Orchard Terr
Homosassa, Fl.
683-365-7007
Gpell1170@gmail.com

Attachment: CC VSAB Roster (19813 : Veterans Advisory Board)

AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Nominate and Appoint Members to the Aviation Advisory Board
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

Four (4) vacant Aviation Advisory Board member positions were announced during the BOCC regular meeting on December 14, 2021. A public notice was released on December 15, 2021, and ran until January 15, 2022, advertising these vacancies.

Attached are the applications received by Citrus County from qualified individuals. Two (2) individuals have expressed interest in continuing to serve another two-year term on the Citrus County Aviation Advisory Board. Also listed are several new applicants who wish to be appointed as Aviation Advisory Board members. The terms for District 1, 4, and 5 regular position(s) will start February 1, 2022, and end January 31, 2024. The one Member at large position began February 1, 2021, and ends January 31, 2023.

A. One (1) Vacant District 1 regular position - Expires January 31, 2024
   District 1 regular member qualified applicants:
   - Carl Douglas Flanagan
   - DF Heuchan
   - Michael B. Laschum
   - Patrick Crippen
   - Paul Duck
   - Philip Mattison

B. One (1) vacant District 4 regular position - Expires January 31, 2024
   District 4 regular member qualified applicants:
   - George McDonald is seeking Reappointment
   - Hugh Emmons
   - Jeff Rogers
   - Maurice Rivenbark
   - Mike Bays

C. One (1) vacant District 5 regular position, Expires January 31, 2024.
   District 5 regular member qualified applicants:
   - Jim Booth is seeking Reappointment
   - George Martin
   - Merrill King
   - Russell Hackett

D. One (1) Vacant Member at Large position expires January 31, 2023.
- All applicants are eligible for the Member at Large Position.

The final step in the process is to nominate and appoint a person to each vacant position.

Staff also recommends that the Board direct staff to amended the Resolution creating this Board to change the term from 2 years to 4 years.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

A. Nominate and appoint one (1) regular member for District 1 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.
- Carl Douglas Flanagan
- DF Heuchan
- Michael B. Laschum
- Patrick Crippen
- Paul Duck
- Philip Mattison

B. Nominate and appoint one (1) regular member for District 4 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.
- George McDonald wishes to be reappointed
- Hugh Emmons
- Jeff Rogers
- Maurice Rivenbark
- Mike Bays

C. Nominate and appoint one (1) regular member for District 5 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.
- Jim Booth wishes to be reappointed
- George Martin
- Merrill King
- Russell Hackett

D. Nominate and appoint one (1) member at large position for the Aviation Advisory Board for a two (2) year term which began February 1, 2021, and ends January 31, 2023.
- All applicants are eligible for this position, including the six (6) additional

applicants listed below

- Mr. Davis Lewis (District 2)
- Mr. Mark Beauchamp (District 2)
- Mr. Charles Carr (District 3)
- Mr. Michael Whetstone (District 3)
- Mr. Dannie Hilliard (District 3)
- Mr. David Schraml (District 3)

AVIATION ADVISORY BOARD ROSTER

Name	Members Address	Appointed	Expiration
Vacant District 1	9775 W. Wynn Court Crystal River, FL 34429 352-795-6794 (home) 352-302-0965 (cell) ladyjane@tampabay.rr.com	(Reappointed) 02/01/20	**01/31/2022**
Marc Gorshe District 2	46 Pine Drive Homosassa, FL 34446 352-346-6277 lestardde@hotmail.com	2/01/2021	**01/31/2023**
Luis Michaels* District 3	5580 N. Tucson Terrace Beverly Hills, FL 34465 352-746-2414 352-746-2414 (fax) luismichaels44@gmail.com	(Reappointed) 01/19/2020	**01/31/2023**
George J. McDonald* **Vice Chairman** District 4	9030 S. Brittany Path Inverness, FL 34452 877-593-2364 (toll free) 352-476-3951 (cell) 888-523-0884 (fax) 352-637-1652 (voice) George@mcdonaldgroup.com	(Reappointed) 02/01/18	**01/31/2022**
Jim C. Booth* District 5	Booth.jc@gmail.com	(Reappointed) 02/01/2020	**01/31/2022**
Name	**Members-At-Large Address**	**Appointed**	**Expiration**
VACANT **(Member Resigned before end of current term)** Alternate Member	N/A	(Reappointed) 01/19/2021	**01/31/2023**
Heiko Kallenbach Alternate Member (District 1)	4489 W. Horseshoe Drive Beverly Hills, FL 34465 352-270-3205 kallenbach@mindspring.com	02/01/2021	**01/31/2023**

*** Members who possess valid Airman's Operations Certificates**

Board Members: 2-Year term

Attachment: Current AAB Agenda for 02 08 22 Agenda Item (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Citrus County Board of County Commissioners
Public Information Office
3600 W. Sovereign Path, Lecanto, FL 34461
Phone: (352) 527-5484
www.citrusbocc.com

"We are a user-friendly and common-sense organization dedicated to responsive citizen services."

FOR IMMEDIATE RELEASE

Wednesday, December 15, 2021
1:55pm

Contact: Veronica Kampschroer, Public Information Officer
(352) 527-5484
veronica.kampschroer@citrusbocc.com

County Seeking Applications for Seats on the Aviation Advisory Board

The Citrus County Board of County Commissioners (BOCC) is seeking applications for the Citrus County Aviation Advisory Board. This Advisory Board is seeking one Alternate member position, one District 1 regular member position, one District 4 regular member position, and one District 5 regular member position. All members participate in all discussions and debates of the board; the term is two years for all regular member positions; the one Alternate member position will be for a one-year term with the option to be reappointed.

The Citrus County Aviation Advisory Board is a voluntary board that meets the second Thursday of every month at 2:00pm at the Lecanto Government Building, Room #166, 3600 W Sovereign Path, Lecanto, FL. The mission of the Citrus County Aviation Advisory Board is to advise the Board of County Commissioners on all matters involving Citrus County public aviation facilities.

Applications are due by Friday, January 14, 2022, and can be accessed online at: www.citrusbocc.com/boardapplication.

Completed applications should be sent to Citrus County Administration, 3600 W Sovereign Path, Suite 267, Lecanto, FL 34461.

For additional information about the Aviation Advisory Board, please contact Quincy Wylupek, Citrus County Engineering Project Manager at (352) 527-5446 or visit the webpage at: http://www.citrusbocc.com/pubworks/engineering/aviation/aviation.htm.

# # #

Attachment: PIO Press Release - County Seeking Applications for Seats on the Aviation Advisory Board (19818 : Nominate and Appoint

From: Quincy D. Wylupek
To: Lisa C. Townsend
Subject: FW: [EXTERNAL]Re: AAB Member Terms
Date: Tuesday, October 26, 2021 10:22:31 AM

Please see below.
Thank you,
Q

From: James Booth <booth.jc@gmail.com>
Sent: Friday, October 22, 2021 9:47 AM
To: Quincy D. Wylupek <QUINCY.WYLUPEK@citrusbocc.com>
Subject: [EXTERNAL]Re: AAB Member Terms

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

I desire to be reappointment.

> On Oct 21, 2021, at 3:35 PM, Quincy D. Wylupek <QUINCY.WYLUPEK@citrusbocc.com> wrote:
>
> Good afternoon Gentlemen,
> Our records show that your AAB Member Appointment is due to expire on 1/31/2022.
>
> Please send us an email at your earliest convenience indicating whether you desire to be reappointed.
>
> Thank you,
> Quincy

Attachment: FY 22 - Booth request reappoint email (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: JAMES C. BOOTH Home Phone 352-503-7982

Address: 14 SPRUCE PINE CTS. Cell Phone 518-441-9557
HOMOSASSA, FL. 34446

Business Phone: X Fax: X Email booth.jc@gmail.com

Place of Employment: RETIRED

Board/Committee Applied for: (AIRPORT) AVIATION ADVISORY BOARD

Specific Position on Board/Committee Applied for: _____

How long have you lived in Citrus County: Years 11 Months _____

In which commission district do you reside? 1 2 3 4 (5) (circle one)

Do you currently hold public office? Yes ✓ No _____

Do you now serve, or have you ever served on a Citrus County board or committee? Yes ✓ No _____
Please list the Committee/Boards:
(AIRPORT) AVIATION ADVISORY BOARD

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: College

Experience: 30 YEARS NY STATE POLICE

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO _____
DATE 11/22/21 SIGNATURE James C Booth

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - Booth AAB Application (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Lisa C. Townsend

Subject: FW: [EXTERNAL]Re: AAB Member Terms
Attachments: 20211021Advisory Board Application.pdf

From: George McDonald-PE <gmcdonald@mcdonaldgroup.com>
Sent: Wednesday, October 27, 2021 9:56 AM
To: Quincy D. Wylupek <QUINCY.WYLUPEK@citrusbocc.com>
Subject: [EXTERNAL]Re: AAB Member Terms

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

will be glad to serve another term

On 10/21/2021 3:35 PM, Quincy D. Wylupek wrote:

> Good afternoon Gentlemen,
> Our records show that your AAB Member Appointment is due to expire on 1/31/2022.
>
> Please send us an email at your earliest convenience indicating whether you desire to be reappointed.
>
> Thank you,
> Quincy
> --
> George McDonald, P.E. McDonald Group International, Inc. Desk 352-637-1652 Fax 888-523-0884
> Mobile 352-476-3951

Attachment: FY 22 - McDonald Reappointment email (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: **George McDonald** Home Phone **352-637-6906**

Address: **9030 S Brittany Path Inverness FL 34452** Cell Phone **352-476-3951**

Business Phone: **352-6371652** Fax: **888-523-0884** Email **gmcdonald@mcdonaldgroup.com**

Place of Employment: **McDonald Group International Inc.**

Board/Committee Applied for: **Aviation Advisory Board**

Specific Position on Board/Committee Applied for: **Board Member, for District 4**

How long have you lived in Citrus County: Years **34** Months _____

In which commission district do you reside? 1 2 3 **4** 5 (circle one)

Do you currently hold public office? Yes_____ No **X**

Do you now serve, or have you ever served on a Citrus County board or committee? Yes **X** No_____
Please list the Committee/Boards:
Currently serving as member of Aviation Advisory Board

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: **B.S. Civil Engineering, B.A. Sociology; Certificated Commercial Pilot, Instrument Airplane**
Member Aircraft Owner and Pilots Association, Seminole Wars Foundation

Experience: **Multi term Member of Aviation Advisory Board. Pilot since 1978**

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES **X** NO_____

DATE **11/19/2021** SIGNATURE _____

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - McDonald - Reappointment App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

McDONALD GROUP INTERNATIONAL, INC. CA-0007580
WATER, WASTEWATER & ENVIRONMENTAL ENGINEERING
9030 S. BRITTANY PATH INVERNESS FL 34452
FAX (888)523-0884 VOICE (352) 637-1652
E-MAIL: gmcdonald@mcdonaldgroup.com
WEB SITE: www.mcdonaldgroup.com

George J. McDonald, P.E.



George McDonald PE & spouse o 30+ years Chona Estella McDona parents Abigail McDonald M.D., a engineer sons George & Daniel McDonald

Professional Registration Professional Engineer registered in Florida No. 44740 (FL)

Education *University of South Florida: Graduate Coursework in Wastewater Treatment Systems* (1988)
University of Mass.- Amherst: Bachelor of Science in Civil Engineering, Cum Laude (1984-7)
Trenton State College: Bachelor of Arts (1978)

Professional History **Principal Engineer and Owner,** McDonald Group International Inc.*(1998 To Present)* Owner of a specialist water and wastewater engineering firm, with projects throughout Florida, in the Caribbean Latin America, Southeast US.

Director and Principal, Environmental Engineering Division *(To 4/98)* Berryman & Henigar, an ENR Top 200 engineering & consulting firm. Lead, co-ordinated, trained, and developed a team of engineers and draftsmen to execute the design and permitting of multi-disciplinary environmental engineering projects in Florida and internationally.

Project Engineer, *(87-94),* Henigar & Ray, Inc., Designed, permitted and managed construction of numerous water, wastewater, site development, drainage, industrial and solid waste projects. Spearheaded the introduction of advanced computer models in process design, hydraulic analysis, and CADD systems for civil and environmental projects.

Professional Engineering Skills

Wastewater Treatment Facility and Collection System Design - Process mechanical engineering including advanced waste treatment, production of reclaimed water, and nutrient removal. Collection syste design including lift stations, gravity mains, low pressure systems. Co-developer of a dynamic activated sludge nutrient removal model. Specialize in design and troubleshooting of small and medium sized wastewater plants with special service loads Experience includes suspended and attached growth systems, physical chemical processe aerobic and anaerobic systems.

Water Plant and Distribution System Design - Water production, treatment and distribution systems, including irrigation systems. Experience includes reverse osmosis, ion exchange, iron removal, filtration. Specialize in computerized hydraulic simulations to model system performance, identify deficiencies and recommend system improvements.

Publications *Reducing Nitrogen for Water Reuse*, Operations Forum, 11/94
Applying Sludge to Agricultural Land - Within the Rules, Water/Engineering and Management, 2/95
Solving Shopping Mall Wastewater Package Plant Problems, Operations Forum, 10/96

Seminars *Métodos de Tratamiento Aguas Residuales y El Manejo de Sólidos Desechos*, Pto.Ordaz, Vz., 1997
Tratamiento Aguas Residuales, Fuentes Domesticas y Industriales, San Salvador, El Salvador, 1997

Public Service **US Peace Corps, Kenya** *(1980-81)* Trained in water supply construction, worked as a field construction supervisor for water supply pipeline projects in the central highlands area of Kenya

Attachment: FY 22 - McDonald - Reappointment App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-12-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: CHARLES W. CARR Home Phone (352) 746 7059

Address: 3431 N. PONY DR Cell Phone (352) 302 0173

Business Phone: (352) 3020173 Fax: —— Email CHARLIE_C@EARTHLINK.NET

Place of Employment: CRYSTAL AERO GROUP

Board/Committee Applied for: BOCC AVIATION ADVISORY BOARD

Specific Position on Board/Committee Applied for: _____

How long have you lived in Citrus County: Years 24 Months _____

In which commission district do you reside? 1 2 (3) 4 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No ✓
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: BS ME VIRGINIA POLYTECHNIC INSTITUTE & STATE UNIVERSIT

Experience: COMM. PILOT ASEL, AMEL, IA CFII, MEI, SEE RESUME

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____
DATE 1/10/22 SIGNATURE Charles Carr

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - C. Carr App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

3431 N Pony Drive
Beverly Hills, FL 34465
Email: charlie_c@earthlink.net
Phone: (352) 746-7059
Mobile: (352) 302-0173

Resume Charles W. Carr

Professional Summary

I am a retired professional Engineer with extensive experience in the Nuclear power industry. My current interests are in Flight Instruction and flight school management.

Experience

1967-1968 **Combustion** Engineering Inc. Chattanooga, TN
Design Engineer

1968-1981 B&W Naval Nuclear Fuel Division Lynchburg,VA
Design Engineer, Advanced Reactors

1981–1991 B&W Nuclear Service Co. Lynchburg, VA
Project Manager, Field Services Manager

1991– 2000 Framatome Cogema Fuels Lynchburg, VA
Vice President, Manufacturing and Field Service

2000- 2003 Crystal Aero Group Crystal River, FL
Vice President, Director of Training

- FAR Compliance in Part 141 flight school.
- Part 135 Charter pilot.
- Flight Training Part 61 and 141, Private, Commercial, Instrument, CFI

2003-2011 DAB Constructors, Inc. Inglis, FL
Project Manager, Company Pilot

- Management of several state and county road building projects
- Operation of Corporate TBM700C2
- Operation of Corporate PA-34 Seneca V

2006-2012 Wiskey Bravo Air, Inc. Dunnellon, FL
Vice President, Flight Instructor

- Responsible for Standardization
- Simulator operation
- Financial performance of business

Attachment: FY 22 - C. Carr App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

2012-Present **Crystal Aero Group, Inc.** **Crystal River, FL**

- Part 141 Assistant chief flight instructor
- Part 135 Chief Pilot

Aviation Experience

Private Pilot 1965
Commercial Pilot 1997
Flight instructor 1998
Total Time 10500 Hours

Education

1962–1966 **Virginia Polytechnic Institute and State University**
Blacksburg, VA

- Bachelor of Science, Mechanical Engineering

Interests

- Aircraft Restoration
- Teaching Flying
- Boating Fishing

Professional

- Registered Professional Engineer in Virginia Registration No. 0008442
- Commercial Pilot, ASEL AMEL ASES, IA, CFII, MEI
- Certificate No. 1637910
- Certificate No. 1637910CFI Exp. 1/23
- 2nd Class Medical exp. 5/22

Attachment: FY 22 - C. Carr App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-4-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: DANNIE C. HILLIARD Home Phone 352-527-0023

Address: 1629 N. CROOKED BRANCH DR. LECANTO, FL 34461 Cell Phone —

Business Phone: — Fax: — Email BANSHEEWIND2@GMAIL.COM

Place of Employment: RETIRED

Board/Committee Applied for: AVIATION ADVISORY BOARD

Specific Position on Board/Committee Applied for: ALTERNATE

How long have you lived in Citrus County: Years 18 Months 3

In which commission district do you reside? 1 2 (3) 4 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No ✓
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: ASSOCIATE DEGREE AIR COMMERCE TECH - PRES. W.R.R., INC

Experience: ARMY HELO PILOT, AIR & GROUND SAFETY OFFICER, CIVILIAN CORPORATE PILOT FAA AIR TRAFFIC CONTROLLER 24 YRS

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES X NO_____
DATE 12-28-21 SIGNATURE Dannie C. Hilliard

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - D. Hilliard app & resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Dannie C. Hilliard
Aviation related resume
12-28-21

~5 years US Army helicopter pilot, instructor pilot, aviation and ground safety officer and accident investigator. FAA licensed commercial, instrument and instructor, Approx. 1767 flight hours

~3 years civil corporate pilot, single and multiengine land. FAA licensed Airline Transport Pilot, Flight Instructor, approx. 2,100 flight hours

Owned a private aircraft for approx. 2 years

~24 years FAA enroute traffic controller at Miami and Jacksonville ARTCCs

Attachment: FY 22 - D. Hilliard app & resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: DAVID "DAVE" LEWIS Home Phone (352) 978-3442

Address: 3289 W SUSAN LANE Cell Phone (352) 978-3442

Business Phone: — Fax: — Email: DAVELEWIS737@REAGAN.COM

Place of Employment: —

Board/Committee Applied for: AVIATION

Specific Position on Board/Committee Applied for: _____

How long have you lived in Citrus County: Years 2 Months _____

In which commission district do you reside? 1 2 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No X

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No X
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: HIGH SCHOOL- COLLEGE - MANY AVIATION COURSES

Experience: PRIVATE & COMMERCIAL AVIATION - AIRPORT ADVISORY BOARD

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____

DATE 9/13/2021 SIGNATURE _____

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - D. Lewis App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

David "Dave" Lewis

3289 W Susan Lane *Lecanto, Florida 34461* *Mobile: 1 - (352) -978-3442*
davelewis737@reagan.com

Aviation Professional

FLIGHT TIME *23000 Plus - Total.*

737- ALL MODELS:	*22000 Plus PIC 1800 SIC*
727- 100 + 200:	*2400 PIC 220 SIC 35 F/E*
747-Classic:	*Typed Rated Only*
707-720 / L-382:	*Flight Engineer*
Gulfstream II:	*1800 Captain 450 SIC*
Lockheed Jet Star:	*1200 Captain 600 SIC*
HS - 125 800 XP:	*Typed Rated Only*
King Air BE-90A	*Type Rating Not Required*

RATINGS AND CERTIFICATES

ATPL: 1694894 FAA
B-727, 737, 747, G-1159, L-1329, HS-125, CE-500
Flight Engineer B-720, B-707, B-727, B-747, L-382
FAA B-737 Check Airman - Instructor
FAA First Class Physical: November 09, 2019
Excellent Health: No Meds
Non-Smoker
Last PIC Flight: *Boeing 737-800 Miami – Toronto, Canada - October 2019*

EXPERIENCE

March. 2020 – July 2021
Between Contracts

July. 2018 – March 2020
Swift Air / iAero Airways
Training Manager, Check Airman, Boeing 737-300, 400, NG
Greensboro, North Carolina – Miami, Florida

Apr. 2014 – July 2018 Between Contracts

Apr. 2013 – Apr. 2014
JetSky LLC
General Manager
Leesburg, Florida - Aircraft and Helicopter Sales and Maintenance facility

Aug. 2007 - Feb. 2009
Las Vegas Sands Aviation
Captain B-737 VIP
Maintenance and Test Flights, Integrating 737-300 VIP aircraft into the fleet. Delivery from the US to Macau, China. Liaison with Marketing, Flight Planning, alerting crews of flights, Security, Maintenance, etc.

Attachment: FY 22 - D. Lewis App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Dec. 2006 - Sep. 2007
FunAir
Captain BBJ
Contract Captain Boeing Business Jet based Tel Aviv, Israel for private owner.

Nov 2006 – Dec. 2006
Bond Aviation
TCE – Instructor B-737 (All Models)
Orlando based – Ground School and Simulator Instructor. Company dissolved.

Jun. 2005 - Nov. 2006
Vision Air
Chief Pilot B-737
Chief Pilot, Frankfurt, Germany for Classified Flight Operations into Baghdad, Iraq and Kabul, Afghanistan.

Dec. 2000 - Jun. 2005
Boeing NetJets
Chief Pilot - BBJ
Chief Pilot Boeing Business Jet, NJLA, Hartford, Connecticut. Responsible for 75 Crewmembers, eight BBJ's. ***Check Airman (FAA) 737 NG.***

Sept. 1988 - Mar. 1989
British Airways
Chief Pilot B-737
Chief Pilot (Air Tara) operating British Airways scheduled flights based, London, Gatwick. Operating two Irish Registered B 737's and responsible for 20 pilots. Crew Scheduling, training, and co-coordinating with British Airways management. – ***On "Leave of Absence" from SWA****.*

Jan. 1979 - Apr. 1999
Southwest Airlines
Senior Captain
Captain Boeing 737 - All Models and Boeing 727 - 200. USA domestic airline. Mandatory retirement.

Oct. 1978 – Jan. 1979
Saral Publications, S. A.
Chief Pilot
Caracas, Venezuela based JetStar Corporate Flight Department

May. 1975 - Oct. 1978
TWA / Saudi Arabian Airlines
Captain Instructor
Jeddah, S. A. - Gulfstream II (Royal Fleet), B - 737 and B - 707 Airline Operations.

Nov. 1974 – Feb. 1975
Saturn Airways
First Officer *– Lockheed L-382*

Attachment: FY 22 - D. Lewis App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

EDUCATION

College:
Dallas Institute Mortuary Science, MS Degree.

Aviation Training:
Fowler Aeronautical 707, B-720, L-382 Flight Engineer
Flight Int'l: Gulfstream 159 / 1159, King Air, Jet Star L-1329, Hawker HS-125
Saturn Airways: L-382
TWA (Saudia): Boeing 707/720
Saudi Arabian Airlines: Gulfstream II, Boeing 737
Aer Lingus: Boeing 737
Southwest Airlines: Boeing 737 / 727
Dalfort DFW: Boeing 747
Flight International Boeing: Boeing Business Jet / 737 NG
Evergreen International: Boeing 747 Captain / Check Airman
FAA, 121, Check Airman

SKILLS

Organizational Skills, People Skills.
Fluent Spanish, Limited Arabic.

ACCOMPLISHMENTS

Vice President – ALPA Mutual Aid Board – Herndon, Virginia.
**** Prevented loss of the fund and merged into other benefits*
Chairman – Hotel Committee – Southwest Airlines.
**** Savings into the Millions and received the "Herb Kelleher Award"*
Established Bill Corcoran Bone Marrow Donor Program at Southwest Airlines.
Chairman – Leesburg International Airport Advisory Board – Leesburg, Florida.
Volunteer – EAA Chapter 534 Fly Ins – Communications.
Board Member – Aviation Life Styles Magazine.

Attachment: FY 22 - D. Lewis App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-5-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: David L. Schraml Home Phone

Address: 7232 N. Ripley Dr. Cell Phone 727-455-9079

Business Phone: Fax: Email dlschraml34433 @gmail.com

Place of Employment: Retired

Board/Committee Applied for: Aviation Advisory

Specific Position on Board/Committee Applied for: Alternate

How long have you lived in Citrus County: Years 3 Months 3

In which commission district do you reside? 1 2 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No ✓
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: AS Computer Science

Experience: See Attached

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____
DATE 1/1/22 SIGNATURE David L. Schraml

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

David L. Schraml

I became involved in General Aviation in 1975 when I began pilot training. I am a licensed pilot holding a Private Pilot Single Engine Land Instrument and Glider ratings. I have owned my own aircraft and have a continued interest in aviation.

Attachment: FY 22 - D. Schraml App and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-14-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: D. F. "BUZ" HEUCHAN Home Phone ——

Address: 10063 W. RIVERWOOD DR Cell Phone 727 643 8802

Business Phone: ____ Fax: ____ Email BUZH70@GMAIL.COM

Place of Employment: RETIRED

Board/Committee Applied for: AVIATION

Specific Position on Board/Committee Applied for: MEMBER

How long have you lived in Citrus County: Years 14 Months 2

In which commission district do you reside? (1) 2 3 4 5 (circle one)

Do you currently hold public office? Yes ____ (No)

Do you now serve, or have you ever served on a Citrus County board or committee? Yes ____ (No)
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: PLEASE SEE ATTACHED

Experience: ____

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO ____
DATE 1/9/22 SIGNATURE ____

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - D.F. Heuchan App. and Resumeres (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

buz

Aviation history for applicant D F " Buz " Heuchan-

- 1967 Received Private Pilot Certificate
- 1967 Received training for USAF F 100 Super Saber , Kelly AFB
- 1984 Received Commercial Pilot Certificate
- 1984 Received Instrument rating
- 1985 Received Endorsement for complex / high altitude/ retractable gear
- 2001 Received seaplane rating
- 1991 - 2002 built and owned an airstrip on my land in Levy County
- 1881 - 1987 Served on Airport Authority Board of Clearwater Airpark
- 1984 - 1987 Served as Chairman of Clearwater Airpark Advisory Board
- 1984 - 1985 Served on the Clearwater Airpark Master Planning Committee
- 2019 Received FAA Wright Brothers " Master Pilot " Award . Awarded to pilots with at least 50 years of incident, and safe free flying
- Over 5000 hours PIC (Pilot in Command) time

Attachment: FY 22 - D.F. Heuchan App. and Resumeres (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 12-31-21

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: HUGH EMMONS Home Phone (352) 637-0243

Address: 6610 S MERLEING LOOP, FLORAL CITY FL 34436 Cell Phone (305) 775-5025

Business Phone: N/A Fax: N/A Email HUGHEMMONS@BELLSOUTH.NET

Place of Employment: Indigenous People's Technology and Education Center, Dunnellon FL (Volunteer)

Board/Committee Applied for: Aviation Advisory Board

Specific Position on Board/Committee Applied for: Regular Member

How long have you lived in Citrus County: Years 8 Months 8

In which commission district do you reside? 1 2 3 (4) 5 (circle one)

Do you currently hold public office? Yes_____ No X

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No X
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: University of Florida (BS) Nova Southeastern University (MBA)

Experience: Details attached

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES X NO_____

DATE 12/30/21 SIGNATURE H. Emmons

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - Emmons App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

HUGH EMMONS

hughemmons@bellsouth.net Cell: 305.775.5025

SUMMARY

Extensive knowledge of aviation public relations, customer service and market research based on employment with National Airlines and Pan American World Airways. Strong analytical, organizational, and budgeting skills.

PROFESSIONAL EXPERIENCE

FLORIDA POWER & LIGHT (FPL)
Initially employed to support the implementation of quality improvement initiatives with emphasis on the promotion of quality improvement concepts to key vendors. This assignment was followed by 20 years in information technology developing customized systems for a variety of departments including marketing, customer service, power distribution, internal auditing and corporate flight operations.

NATIONAL AIRLINES/PAN AM
Western region news bureau manager for National Airlines, responsible for public and media relations in Los Angeles, San Diego, San Francisco, San Jose, Las Vegas and Seattle.

U.S. ARMY
Communications/Electronics staff officer (1LT) at the U.S. Army Signal School at Fort Gordon, Georgia.

EDUCATION

Master of Business Administration
Nova Southeastern University, Fort Lauderdale FL

Bachelor of Science in Journalism/Communications
University of Florida, Gainesville FL

OTHER TRAINING / EXPERIENCE

FAA commercial pilot license with 48 years' experience in general aviation.

Five years' experience in air charter sales and flight operations (FLYUJET) following retirement from FPL.

Seven years as a volunteer at ITEC (Indigenous People's Technology and Education Center), a 501c3 organization based at Marion County Airport.

Attachment: FY 22 - Emmons App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

I.4.m

Rec 12-29-21

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Carl Douglas Flanagan Home Phone 352-634-0489

Address: 6155 West Pinedale Circle Crystal River Fl 34429 Cell Phone 352-634-0489

Business Phone: 352-634-0489 Fax: 352-563-2715 Email carl.flanagan1@gmail.com

Place of Employment: Primerica (Independent Business Owner) and Flanagan Consulting

Board/Committee Applied for: BOCC Aviation Advisory Board

Specific Position on Board/Committee Applied for: BOCC Citrus County Aviation Advisory Board

How long have you lived in Citrus County: Years 32 Months _____ Jan. 15, 1989

In which commission district do you reside? 1 2 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No X

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No X
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: Bachelor of Science - Criminal Justice; Master of Business Administration; Master of Science Finance; Private Pilot

Experience: Banking 41 years; Life Director Citrus County Chamber of Commerce; Rotary Clubs since 1989;CareerSource Board;Bravera 7 Rivers Board of Directors-Chair
Past President of Homosassa Springs Rotary; Past President Crystal River Rotary; Member 7 Rivers Presbyterian church

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES X NO_____

DATE 12/29/21 SIGNATURE Carl Douglas Flanagan

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - Flanagan Application REVISED (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-11-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: GEORGE MARTIN Home Phone 800-649-8785

Address: 22 MORNING GLORY CT Cell Phone 352-201-1900

Business Phone: ——— Fax: ——— Email RUDM503@YAHOO

Place of Employment: Retired

Board/Committee Applied for: AVIATION ADVISORY BOARD

Specific Position on Board/Committee Applied for: REGULAR

How long have you lived in Citrus County: Years 2 Months 1

In which commission district do you reside? 1 2 3 4 (5) (circle one)

Do you currently hold public office? Yes ____ (No)

Do you now serve, or have you ever served on a Citrus County board or committee? Yes ____ (NO)
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: VARIOUS LIFE MEMBERSHIPS MILITARY VETORGS

Experience: ACTIVE PILOT 50 YEARS+(COMMERCIAL) - SEE REVERSE

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO ____
DATE 1/6/22 SIGNATURE [signature]

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - G. Martin Application (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

FORMER EAA/AOPA/CAP (WV DIRECTOR OPS, 5 YRS)

USAF SAC (MAJ)

WV AIR AMBASSADOR TO LOBTRADER

WHO'S WHO AMER AVIATION – WRIGHT BROS MASTER AVIATOR AWARD

FEMA EXECUTIVE RESERVE

ASME LIFE, I-V.E.G

BA COMMUNICATIONS MS BUSADMIN PhD SOCIOLOGY

SCRIBE U.S. PRESS ASSOCIATION

FORMER DIRECTOR COMMUNICATIONS KANAWHA COUNTY WV

(Brad)

Attachment: FY 22 - G. Martin Application (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-5-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Jeff Rogers Home Phone

Address: 7516 E Shore Dr Cell Phone 352-201-8014

Business Phone: Fax: Email jeff@jrmediaonline.com

Place of Employment: Retired

Board/Committee Applied for: Aviation

Specific Position on Board/Committee Applied for: Any

How long have you lived in Citrus County: Years 28 Months 6

In which commission district do you reside? 1 2 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No_____
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: High School, US Army training

Experience: little - student sport pilot

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____
DATE 1/4/22 SIGNATURE Jeff Rogers

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Suite 267

Attachment: FY 22 - J. Rogers App and comm. service Summary (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Past community service

CPR Instructor/Volunteer – American Red Cross (March 2000-2011)

(Specializing in Adult, Infant and Child CPR and Babysitter courses)

President and Chairman for Citrus County Sports Association (2007-2010)

Board of Directors for Citrus 20/20, Inc. (2008-2010)

Youth Committee Resource for 20/20 Vision Check 2010

Member of Partners for a Substance-free Citrus (2007-2010)

(Joined as youth committee chairman when it was Drug Coalition of Citrus County)

Public Relations Committee for the Friends of Chassahowitzka NWR (2007-Present)

Sub-committee member and Webmaster for Save Three Sisters Springs (friendsofchazz.org)

Ambassador to Citrus County Chamber of Commerce (1993-1999)

Director of Children's Activities for Floral City Strawberry Festival (1994-1996)

Founding member of Juvenile Justice Council under the direction of Florida Department of Juvenile Justice - 1994

Chairman of DJJ Needs Assessment Committee – responsible for implementing the DARE anti drug program into the local school system, as well as Teen Court, and National Sponsorship of Boys and Girls Club

Volunteer – Boys and Girls Club of Citrus County (1994-1999)

Attachment: FY 22 - J. Rogers App and comm. service Summary (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-14-22

I.4.p

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Mike Bays Office Phone 352 - 746 - 7008

Address: 9380 S. Pleasant Grove Rd, Inv. FL Cell Phone 352 - 251 - 6122

Business Phone: 352 746 - 7008 Fax: 352 746-0310 Email mike@mikebaysagency.com

Place of Employment: Mike Bays State Farm Ins.

Board/Committee Applied for: Citrus County Aviation Board

Specific Position on Board/Committee Applied for: Board Member

How long have you lived in Citrus County: Years 36 Months 7

In which commission district do you reside? 1 2 3 (4) 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes ✓ No_____
Please list the Committee/Boards:
Economic Development (Past President)

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: BA in Finance and Economics (South Florida) MS in Mgt (USF)

Experience: Y Board / United Way Chair / EDC / Central FL Board
Have held Private Pilot License since 1979

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____

DATE 1/12/22 SIGNATURE Mike Bays

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - M. Bays App. (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Merrill C. King Home Phone _____

Address: 10545 N. Silver Lake Point Cell Phone 727-688-2151

Business Phone: 727-327-6033 Fax: _____ Email merrillksp@aol.com

Place of Employment: King & Grube Advertising & Printing LLC

Board/Committee Applied for: Aviation Advisory Board

Specific Position on Board/Committee Applied for: Alternate Member Position for District 5 Regular

How long have you lived in Citrus County: Years 2 Months 6

In which commission district do you reside? 1 2 3 4 (5) (circle one)

Do you currently hold public office? Yes____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes____ No ✓

Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: Bachelors Degree Psychology – Current FAA licensed pilot Multi Engine, Instrument Rat

Experience: See Resume

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO____

DATE 1-14-22 SIGNATURE M. C. King

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - M. King App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Merrill C. King
10545 North Silverlake Point
Dunnellon, Florida 34434
727-688-2151

Professional Summary

Talented Business Leader with 37 years of industry experience. Highly skilled at handling all types of issues successfully. Known for effective problem solving and goal oriented planning.

Skills

- Issue Resolution
- Business Planning
- Verbal and Written Communications
- Negotiation
- Business Development
- Business Administration
- Budgeting
- Consulting

Program Oversight
Staff Management
Leadership
Decision Making
Active Listener
Critical Reasoning
Sales Leader
Facilities Management

Work History

Ranch Hand as a Junior High and High School Student for Starkey Stables and for The Smith Ranch. Took care of feeding and caring for the livestock. As well as running and maintaining various farm equipment.

Stock Clerk for Pantry Pride Grocers after school and weekends.

Paraprofessional Teacher 1978 to 1980 Nina Harris Exceptional Education Center. Pinellas Park, Florida

Account Executive 1980 to 1982 for Lanier / 3M Selling Educational Equipment to Schools . Largo, Florida

Attachment: FY 22 - M. King App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

President Managing Partner and Founder 1982 to Present. King & Grube Advertising and Printing, LLC Largo, Florida 727-327-6033
Work with Companies in in various industries to get their brands known. Create, design, and write brochures, advertisements for Magazines, Journals, Newspapers and Billboards. Write copy for Radio Spots as well as numerous Press Releases.
Our Company now includes in house Design / Layout, Pre-Press, Commercial Offset Printing, Digital Printing. In house Bindery and Finishing as well as a Silk Screen and Embroidery Department.

Over the years our Company has grown to include a wide variety of Clients from Law Firms, Manufacturing Firms, Retail Establishments, Numerous Fraternal Organizations, Government Agencies, and some individuals in the Entertainment Industry. From Tony Little " America's Personal Fitness Trainer " To the late Burt Reynolds and his Charity " The Burt Reynolds Institute for Film and Theatre " Which is still continuing his legacy today.

In addition to Founding King & Grube, I am also a partner with Tony Little in a Company Called " You Can Do It " A Firm that manufactures and markets Motivational Apparel for Men and Women on " The Shopping Channel in Canada and soon to be on HSN.

Education

Bishop Barry High School Graduate 1974

Santa Fe College Graduate 1976 A.A. Degree

University of South Florid a Graduate 1978 Bachelors Degree

Affiliations

Member of National Printers and Lithographers Association
Former Public Relations Chairman for Shriners Tampa. Worked with Local and National News outlets. Spoke in front of various organizations. Chaired

Attachment: FY 22 - M. King App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

numerous committees that involved the participation of nearly 8500 members as well as the general public. Had major fund raising successes with Gala's to Annual Countywide rodeos.
Past Board Member Shriners Hospital for Children, Tampa Florida
Past President Shriners Tampa, Florida
Past Captain Ye Mystic Krewe of Neptune, Pinellas County

Certifications

FAA Licensed Multi Engine / Instrument Rated Pilot. Current and in good standing.
PADI Certified Scuba Diver

Interests

Competitive Long Distance Runner. Have run competitively since High School. Earned a College Scholarship in Cross Country and Track. After graduating College, ran for The Florida Track Club and am still a competitive runner today.

My Drive, Determination, and Persistence in The Business World were born in my training as a High School and College Athlete. I have always done whatever is needed to give me the competitive advantage. Whether it is putting in longer workouts on the track than my competitors , or putting in more time and effort in my business to stay ahead of my business competitors.

Attachment: FY 22 - M. King App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

1-11-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Michael G. Whetstone Home Phone N/A

Address: 3180 W. Bermuda Dunes Lecanto, FL 34461 Cell Phone (352) 400-1387

Business Phone: 352-795-3469 Fax: 352-795-1121 Email mike@whetstoneoil.com

Place of Employment: Whetstone Oil Company, Inc.

Board/Committee Applied for: Aviation Advisory

Specific Position on Board/Committee Applied for: Regular member

How long have you lived in Citrus County: Years 50+ Months _____

In which commission district do you reside? 1 2 (3) 4 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes ✓ No_____
Please list the Committee/Boards:

Water and Waste Water Committee (Former)

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: University of Florida / Private Pilot

Experience: President of Whetstone Oil Co., President of Ozello Water - Current
Former Citrus County Enterprise Board member

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____
DATE 1-6-2022 SIGNATURE [signature]

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - M. Whetstone (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Received-INMail 4
BOCC
1-13-2022

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: MARK BEAUCHAMP Home Phone_____

Address: 3 Boston Ivy Ct. Homosassa Cell Phone 330-241-3990

Business Phone:_____ Fax:_____ Email markbeau@aol.com

Place of Employment: RETIRED

Board/Committee Applied for: AVIATION ADVISORY BOARD

Specific Position on Board/Committee Applied for:_____

How long have you lived in Citrus County: Years 4 Months 6

In which commission district do you reside? 1 (2) 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No X

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No X
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: COMMERCIAL, MULTI ENGINE, SINGLE ENGINE, INSTRUMENT PILOT

Experience: 20+ YRS

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES X NO_____
DATE 1-13-22 SIGNATURE Mark K Beauchamp

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - Mark Beauchamp App (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-10-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: MAURICE RIVENBARK Home Phone 352-584-5808

Address: 7202 East County Highlands Dr Cell Phone 352-584-5808

Business Phone:_____ Fax:_____ Email_____

Place of Employment: Retired

Board/Committee Applied for: Airport Advisory

Specific Position on Board/Committee Applied for: Board Member

How long have you lived in Citrus County: Years 22 Months 6

In which commission district do you reside? 1 2 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No ✓
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: High School | Some college

Experience: Retired photojournalist | Private Pilot 20+ years

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____
DATE 01/10/2022 SIGNATURE Maurice Rivenbark

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

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Attachment: FY 22 - Maurice Rivenbark App. (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-12-22

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: MICHAEL B LASCHUM Home Phone 352-436-3613

Address: 9355 N. ALDER AVE, C.R. 34428 Cell Phone " " "

Business Phone: N/A Fax: N/A Email charleygolf1@outlook.com

Place of Employment: RETIRED

Board/Committee Applied for: CITRUS COUNTY Aviation Advisory Board

Specific Position on Board/Committee Applied for:

How long have you lived in Citrus County: Years 6 Months 8

In which commission district do you reside? (1) 2 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No ✓

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No ✓
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: H.S., 2yr college

Experience: 21 yrs USCG, 36 yrs military/civilian flying - 18,000 total FLT. H

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ✓ NO_____
DATE 1/10/2022 SIGNATURE M B Blaschum

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - Michael Blaschum App. (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Patrick Crippen Home Phone 940.205.3056

Address: 4125 West Fire Side Lane Citrus Springs Cell Phone 940.205.3056

Business Phone: N/A Fax: N/A Email pcrippen8084@gmail.com

Place of Employment: Self-employed

Board/Committee Applied for: Aviation Board

Specific Position on Board/Committee Applied for: At large board member

How long have you lived in Citrus County: Years 35 Months 0

In which commission district do you reside? ① 2 3 4 5 (circle one) Jeff Kinnard

Do you currently hold public office? Yes_____ No XX

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No_____
Please list the Committee/Boards:
I am currenlty a board member on the VAB

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: Please see attached resume

Experience: Please see attached resume

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES X NO_____
DATE 12/15/21 SIGNATURE Patrick Crippen

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - P. Crippen App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

PATRICK A. CRIPPEN

4125 West Fireside Lane, Citrus Springs • Fl. 34434 • (940) 205-3056 • pcrippen8084@gmail.com

BUSINESS DEVELOPMENT / CUSTOMER SUPPORT / OPERATIONS MANAGEMENT

Dynamic, results-driven professional with a comprehensive record of success in the aerospace industry. Hands-on aviation experience in training and piloting aircraft. Significant law enforcement experience and training combined with business acumen proven by ability to deliver revenue gains through strategic development of sales and marketing operations and customer support. Instrumental in creation of new markets with a background that includes implementation of high-return improvement initiatives to boost productivity while controlling costs. Reputable for creating innovative solutions to address business and operational challenges and ensure competitiveness and corporate growth.

AREAS OF EXPERTISE

New Business Development ~ Operations Management ~ Strategy Development ~ Customer Support
Client Management Negotiation Strategy ~ Process Improvement~ Market Penetration

KEY ACCOMPLISHMENTS

- Manage and grow the North America branch of Axyal Space Coast
- Increased profits and revenues by targeting profitable market segments of aerospace industry and focusing on customer retention strategies to expand market.
- Generated approximately $18M in sales and gained 57% of U.S. market share through development of key relationships with customers and partners.
- Enhanced organization success by effectively negotiating key contracts; reviewed bids and requests for proposals (RFP's).
- Collaborated with management and technical experts from other departments to win key sales.
- Built strong relationships with decision makers and presented statements of work that addressed areas of increased efficiency and productivity.
- Consistently exceeded expectations and produced creative marketing efforts.
- Initiated process and procedure improvements and gained $15M of revenue annually.
- Six Sigma white & Green Belt trained

PROFESSIONAL HISTORY

Manager of Rotorcraft sales
January 4, 2021, to September 3, 2021 (laid off due to work slowdown)
Avionics' First LLC. DBA Force Aviation Inc.
As a full-completion company, Force Aviation specializes in high-quality airframe and engine maintenance, major modifications, avionics installation, structural repair, interior refurbishment, and paint of all fixed wing and rotorcraft.
Founded by veterans, Force Aviation was created by the merger of several highly respected avionics and maintenance facilities, including Dallas Executive Aircraft Service and Avionics 1st. With over 100 years of collective experience, we are the premier aviation service center for all turbine, piston, and rotorcraft airframes. As a full-completion maintenance facility, we specialize in engine and systems maintenance, major modifications, advanced avionics installation and repair, structural repair, interior refurbishment, and exterior paint and design. Force Aviation is a Garmin Platinum Dealer and is one of only a small handful of dealers to maintain a seat on the Garmin Advisory Board.
As a full-completion company, Force Aviation specializes in high-quality airframe and engine maintenance, major modifications, avionics installation, structural repair, interior refurbishment, and paint of all fixed wing and rotorcraft.

Attachment: FY 22 - P. Crippen App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Director of Community Relations (part time)
We Care Food Pantry Inc.
10/05/20 to Present
Founded in 2004, We Care is a non-profit organization whose mission is to support our neighbors in need in every way we can. Since its inception, We Care has been on the front lines of hunger relief. It has procured and distributed over 50 million pounds of food and household items making it the largest hunger relief organization in Citrus County.
We Care is Citrus County's only food bank, We Care started the only mobile food pantry program in Citrus County serving over sixteen (16) mobile pantries a month for Our citizens that need it the most.

Candidate for Citrus County Sheriff 2020
Primary election - March 12, 2019, to August 18,2020
Defeated by incumbent

Vice President of North America Operations
Axyal Space Coast LLC.
December 2017 – March 11, 2019
Manage the daily operations of the Axyal S.A.S France, North America branch. Our business is to build lighter, stronger Cockpit interiors, subsets of complete cockpit trim for commercial Fixed-Wing and Rotary Air craft. Our process include the manufacturing of seat, ottoman parts, VIP furniture parts, ventilation system parts, hubcaps, IFE interface boxes, anti-missile systems box/cabinet, radio-transparent tray for surgical operating tables, electromagnetic coating boxes for hospitals, helmets for military helicopter pilots, engine parts, hoods of helicopter emergency stop systems with fire-retardant and high-resistance materials with polyurethane foaming, thermoforming, composites molding, thermocompression and 3D printing.

Management of the daily operations along with the following:

- Customer Service & Sales, maintain proactive, effective communication with customers at all times.Contributing to the business development of the company by initiating contact with existing & potential customers, participating to sales presentations to customers & executing salesstrategies. Attend expos/conference on behalf of the company.
- Contributing towards the achievement of the company's strategic, operational targets & overall business goals.
- Oversee the daily operation of the company & ensure the manufacturing of products are done correctly, cost effectively & delivered on time.
- Manage the purchasing and stock control for production.
- Contract Review / Capacity Planning, ensure production departments have sufficient time to manufacture & deliver on time according to the customer's request.
- Planning & Scheduling of Workload, monitor & review & adjust production progress against deadline targets to ensure on time delivery.
- Quality control, monitor production activity to ensure that the appropriate manufacturing methods are employed & that sufficient due care is taken in order to meet the customer's specifications.
- Purchasing & Inventory Management, sourcing, negotiating and managing the purchase of all materials & services for production. Manage all inventory.
- Recruit & employ new employee, carried out in accordance to company procedure & in compliance with current employment law.
- Staff Training & Development, establish goals and objectives for self & team, implement accordingly to help support / improve job performance.
- Secure RFQs, while nurturing a positive prospective customers/supplier relationship.
- Promote, maintain awareness & compliance of Health & safety (H&S) in accordance with the company' best practices & legal requirements
- Monitor, manage production & front office KPI's
- Develop & implement operational improvements
- Develop a high-performance workforce
- Payroll & Operational expenses
  payments
- Grow the business

Attachment: FY 22 - P. Crippen App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Manager - Commercial Accounts
United Rotorcraft - a Division of Air Methods
January 2016 – November 10, 2017 - Relocated to Florida to be closer to our Family
In my duties I oversaw the general business development, Customer support and commercial accounts for MRO center in Decatur Tx,, while supporting the same functionality remotely for the Denver facility. Responsible for soliciting business to private customers & OEMs. Put out bids for various job, answer RFPs and bids. Price light to heavy inspections on aircraft for the end customer. Perform remote sales/ support Denver site. Oversight of sales for Decatur facility. Support the customer from start to finish with Customer support as well, as an industry leader and trusted name, United Rotorcraft has built its reputation on a commitment to quality. Our ability to provide vertical integration of industry leading solutions for air operators is unmatched. As a Division of Air Methods. United Rotorcraft can provide the solution. Specializing in Engineering and Certification, Manufacturing, Aircraft Interiors, Organization Designation Authorization (ODA), Aircraft Painting, Component over hauls, parts and maintenance services.

Manager - Customer Training - North America
Turbomeca USA - Safran
August 2013 – November 9, 2015, Texas - Dallas/Fort Worth
Manage and direct the North American Turbomeca USA Customer Training Department for Safran Turbomeca. Responsible for direct reports, manages Customer Training Department 's annual budget and manages revenue of sales, directs and schedules the through put of students through Customer Training department that provides training categorized as 1st and 2nd line maintenance and Pilot course(s) at our facility in Grand Prairie, Texas, or at the Customer's location upon request.

Manager - Customer Support-Key Accounts
July 2012– August 2013
About Turbomeca:
Turbomeca (Safran group) is the leading helicopter engine manufacturer, and has produced over 50000 turbines based on its own designs since the company was founded. With 2,350 customers in over 155 countries, Turbomeca provides a proximity service thanks to its 15 sites, 26 TurboSupport Centers, 24 repair centers and 90 Field representatives and Field technicians. Microturbo, the subsidiary of Turbomeca, is the European leader in turbojet engines for missiles, drones and auxiliary power units.

Director of Business Development
General Dynamics, Fort Worth, TX (07/13/10 - 5/9/12) Company cut backs – Laid off
Drive profitability and growth through development of sales strategies that target existing and new clients. Proactively identify and market to prospective customers through approval of press releases, advertising and website development.

Manager - Sales/Business development
Bell Helicopter Textron, Bell Training Academy, Fort Worth, TX (2005 – 2010)
Directed new business development and expanded training products and services based on customer needs and government regulatory requirements. Distinguished design concepts and criteria for product research, development, integration and testing based on market needs.
Bell Helicopter Textron, Bell Training Academy Administrative Supervisor (Addition duties with Sales/Business development Manager)
Managed training programs and systems; defined training milestones, schedules and performance metrics by leveraging technology with products and services. Directed staff including technical and administrative departments. Gained training as Six Sigma Green Belt.
Maintained My Flight Instructor license at Bell,
Instructed students for flight and ground operations; ensured safety and compliance with FAA, TSA, and Transport Canada regulations. Responsible for operation of aircraft worth $1M to $3M and maintained requirements of NVG, VFR, and IFR.

Manager - Marketing & Sales
American Eurocopter, LLC, Grand Prairie, TX (2/2004 –10/ 2005)
Piloted company's marketing sales programs, while driving development/execution of initiatives to support high-volume growth. Supervised preliminary design reviews of products and directed pr

Attachment: FY 22 - P. Crippen App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

and contracts for new aircraft. Leveraged new market penetration in law enforcement departments in Phoenix, AZ, Miami, FL, San Diego, CA and San Bernardino, CA. Collaborated with team to win lucrative LUH program bid.

President/Co-Owner
Elite Air Services Inc., On demand Charter and Part 61 Flight School, Tallahassee, FL (2002 – 2004)
Directed FAA Part 135 approved charter service and Part 61 flight school. Handled charter scheduling, flight school and daily operations. Managed staff of five.

Assistant Training Pilot - Lieutenant
State of Florida Fish & Wildlife Conservation Commission, Tallahassee, FL (2000 – 2004)
Performed fly search surveillance and routine patrol missions. Responsible for state owned training aircraft and flight and ground instruction for state pilots. Ensured compliance with FAA and TSA regulations. Supervised maintenance flight checklist and managed staff of 16 pilots involved in aviation training and safety operations.

PRIOR WORK EXPERIENCE

Pilot/Staff Training/Safety Pilot (Helicopter & Fixed-Wing)
Marion County Sheriff's Office, Ocala, FL
Pilot/Deputy-Corrections Officer (Helicopter & Fixed-Wing)
Citrus County Sheriff's Office

Police Officer
Crystal River, FL

EDUCATION & PROFESSIONAL DEVELOPMENT

Bachelor of Science Degree: Aeronautics, Embry Riddle Aeronautical University**,** Daytona Beach, FL
Associates Degree: Professional Pilot Technology, Central Florida Community College, Ocala, FL
MBA (one semester until complete)

Six Sigma Management Training - Green Belt

Federal Aviation Administration Flight Licenses/Certificates:

- Flight Instructor Helicopter
- Helicopter Instrument Instructor
- Certified Flight Instructor Airplane
- Commercial Pilot Helicopter
- Commercial Pilot Single engine land
- Commercial Pilot Multi-Engine Land
- Instrument Helicopter
- Instrument Airplane

APPOINTMENTS/AWARDS & FLIGHT HOURS

Sacramento City College Assistant Aviation Chair – Bell Helicopter Courses
Airborne Law Enforcement Association – SE Regional Director & Affiliate Director
Fort Worth FAA Regional safety Counselor, Southern Regional Safety Counselor Airborne Law Enforcement Association Accreditation Commission
Bell Helicopter Employee of the

Attachment: FY 22 - P. Crippen App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

month November 2007
"Loving the Business" award Bell Helicopter
2007 "Innovation" award Bell Helicopter 2008

Flight hours (ACCIDENT FREE)

- 5109 hours total time Helicopter
- 3431 hours Pilot in Command Helicopter
- 4443 hours turbine time helicopter
- 470 hours twin engine turbine helicopter
- 620 hours Pilot in command airplane
- 987 hours flight instructor Helicopter/Airplane
- 508 hours cross country flight Helicopter/Airplane
- 586 hours Night flight Helicopter/Airplane
- 865 hours anvis "NVG" Night flight
- 2500 hours Airborne infrared operator flight time (observer/co-pilot)

Flight Training Certificates

- American Eurocopter (Airbus Helicopter) factory training 2005 (EC120/AS350B3)
- Bell Helicopter all single engine helicopters Models from 10/10/05 – July 11, 2010
- Moon shadow Inc. ANVIS "NVG" initial qualified 10/00
- Aerotel Inc. OH-58 recurrent training 09/00
- Para rescue Inc. Basic aircrew water survival 04/00
- AOPA Inc. CFI refresher 01/00
- California Helitech CFI refresher 08/01
- Agusta Helicopter factory training 03/99
- Helicopter Association International Flight Instructors Refresher Course 1998
- SimCom factory training 1997 (King Air 200)
- Bell Helicopter factory training 1997, 1996, 1995
- McDonnell Douglas helicopter factory training 1994 (MD500D/E)
- CFI renewal American Flyers Inc. 08/03/2005, FAA wings safety program

Law Enforcement Certificates

- US Dept. of Treasury Customs Officer cross designation course
- Florida Certified Law Enforcement Instructor
- United States Dept. of Justice Thermal Imagery course
- Florida Certified Thermal Imagery course
- SW Criminal Justice Center Supervisor, Leadership, Team Building Training
- Florida Advance Training Certificate
- Airborne Law Enforcement Association, Aviation Unit's Manager/Supervisor Course
- Florida Certified Law Enforcement & Corrections Officer
- Florida Department of Law Enforcement - Marijuana Aerial detection School
- United States Department of Justice, Drug Enforcement Administration, Cannabis Detection and Eradication - Intoxalizer/Breathalyzer Operator
- Florida Advance training certificate, Case preparation and Court presentation
- Human Diversity for Instructors
- Weapons of Mass Destruction

AVIATION & LAW ENFORCEMENT TRAINING

United States Deputy Sheriff's Association
National Association of Flight Instructors
Airborne Law Enforcement Association
Helicopter Association International
Aircraft Owners and Pilot Association

Attachment: FY 22 - P. Crippen App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: PAUL M. DUCK Home Phone: (813) 760-8857

Address: 530 N. SUNCOAST BLVD, CRYSTAL RIVER, FL 34429 Cell Phone (813) 760-8857

Business Phone: (813) 305-3200 Fax: N/A Email PAUL@PAULMDUCK.COM

Place of Employment: EXCELL PARTNERS, INC.

Board/Committee Applied for: AVIATION ADVISORY BOARD

Specific Position on Board/Committee Applied for: BOARD MEMBER

How long have you lived in Citrus County: Years 9 Months 2

In which commission district do you reside? 1 2 3 4 5 (circle one)

Do you currently hold public office? Yes_____ No X

Do you now serve, or have you ever served on a Citrus County board or committee? Yes_____ No X
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: Previously was President of several HOAs; Board Chair, Centerstone of Florida; Board Member, We Care Manatee; Board Member, Habitat For Humanity of Pinellas

Experience: Private Pilot since 1993; owner of 2020 Cirrus SR22T (N77KD) hangered at KCGC

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES X NO_____
DATE 12/15/2021 SIGNATURE

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Attachment: FY 22 - P. Duck App., Bio and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory

Paul M. Duck



Mr. Duck has built and led several financially successful companies. He has taken several firms from incubation stages to highly profitable well-refined operations mainly in healthcare and information technology sectors. From the late 1980s through today, he l and/or rehabilitated five different ventures each at a substantial shareholder return. From 2001 until 2006 he built a very successfu executive consultation and corporate coaching services practice.

He previously served as Vice President of Strategy & Development for Beacon Health Options which provides best-in-class behavioral health solutions for regional and specialty health plans; employers and labor organizations; and federal, state and local governments. Between 2017 through early 2018, he directed and was responsible for over $1 billion in revenue generation.

Previously, Mr. Duck served as Vice President of Business Development for Netsmart, a software and technology company servin the behavioral health and human services market. He had led the launch of several products and services for the company that all relate to the shift in the healthcare economy. Each product and service Mr. Duck has been responsible for has outperformed busin plan objectives.

Prior to Netsmart, he served as the Chief Executive Officer for Coastal Orthopedics and Pain Management in Bradenton, Florida – which is a large group practice with five clinic locations and two ambulatory surgical centers (ASC's). During his tenure at Coastal, Duck was responsible for significant positive changes in leadership and management, corporate culture, financial performance, operational performance, marketing and branding, metric reporting, compliance and governance.



Previously, Mr. Duck served as the Chief Executive Officer for an outpatient diagnostic imaging services company with five locations in the greater Orlando market, Florida Radiology Imaging (FRi) where he has led the construction of three new centers within the first calendar year. The company experienced unprecedented growth in 2007 and 2008 under his leadership in addition to recognition and notoriety for the customer service initiatives he brought to revolutionizing the culture of the company. In September 2008, Mr. Duck received an award by *Inc Magazine* for leading FRi as one of America's fastest growing companies.

Mr. Duck has over twenty-five years of experience in senior management and as a Chief Executive Officer. He is skilled in both corporate leadership and operations.

Mr. Duck is high-energy, high-integrity and inspiring leader that has worked with several top corporate executives, entertainers, politicians, sports figures, and leaders across multiple industries.

He recently served as a contributing author to the book *The New Health Age: The Future of Health Care in America.*

He previously served as the Chairman of the Board of Centerstone of Florida. Centerstone of Florida is a $30mm private behavior health hospital and outpatient practice near Tampa Bay in Bradenton, Florida.

He is an accomplished author and speaker to over 500 multinational companies.

He is also a FAA Licensed Private Pilot.

Mr. Duck can be reached at paul@paulmduck.com or (813) 305-3200.

Attachment: FY 22 - P. Duck App., Bio and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Paul M. Duck



530 North Suncoast Boulevard
Crystal River, FL 34429

(813) 305-3200
paul@paulmduck.com
www.paulmduck.com

OVERVIEW

Experienced C-level healthcare executive with proven know-how in creating vision, developing a highly productive culture, leading growth and launch of strategic products and services. Healthcare executive level experience in leadership, finance, operations, management, strategic planning, fundraising, and general administration. Practiced in acquisition of venture capital, business rehabilitation, accelerating and managing growth, board, executive and community presentations, and total business operations. Accomplished author and speaker. Delivered presentations to over 500 multinational companies.

EXPERIENCE

Current

EXCELL PARTNERS, INC.

Principal & Consultant

> Provide leadership and management consultation services to health care and health information technology organizations mainly focused at leadership, strategic planning, market expansion, sales growth, revolutionizing customer services, process reengineering, organizational development and optimization, marketing and public relations, and information technology. Maintain a full practice. Provide executive coaching services to senior executives, athletes, and organization leaders.

02/16 – 4/18

Beacon Health Options

Vice President, Strategy & Development

> Lead the strategy and business development efforts for the largest specialty managed care company in the world. Creating business plans that include new and innovative approaches to the new healthcare economy that allows the company to deliver high value products and services to its large governmental and health plan customers. Responsible for a 30% increase in net revenue in the first two quarters of 2016. Sold $1.2 billion in business in 2017. Provide numerous thought-leader presentations on behalf of the company at national and state conventions.

03/12 – 2/16

Netsmart Technologies

Vice President, Business Development

> Oversee all aspects of strategic activities including acquisitions, development and execution of strategic initiatives, and positioning and sales of large strategic customers. Responsible for business plan and rollout for the company's benchmarking and data analytics products. Exceeded business plan by 133% in the first year.

01/09 - 10/11

Coastal Orthopedics

Chief Executive Officer

> Led a large orthopedic and pain management practice based in central Florida. Managed multiple clinics, two ambulatory surgery centers, and ancillary services

Attachment: FY 22 - P. Duck App., Bio and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

businesses. In the first 90 days, improved operations by streamlining workflow, hiring a new management team and resolving several significant legal exposure issues. In addition, improved net collections by over $1mm per month. Significant positive cultural, operational and financial impacts. Grew the practice through negotiating better contract rates with payors and implementing a rebranding and aggressive marketing campaign. Won several growth and recognition awards.

08/06 – 05/09

Florida Radiology Imaging

President & Chief Executive Officer

> Led one of the largest outpatient diagnostic imaging services company serving the greater Orlando market. Led construction of three new, full modality, diagnostic imaging locations and moving corporate offices. Recruited and hired new management team. Revolutionized the company's culture creating a highly attractive and functional work environment. Significantly increased revenue and profitability while successfully steering the company through industry-wide reimbursement pressures. Voted as one of America's fastest growing companies by *Inc* magazine in 2008.

04/01 – 03/02

Medipay

President & Chief Executive Officer

04/97 – 07/00

Medipay

President & Chief Operating Officer

> Acquired company from investment group. Directed business development and market expansion and operations for healthcare software and technology company. Directed development of company's provider and managed care information system. Revolutionized company operations. Sold this company in 2002 at a substantial premium after rehabilitation.

07/00 – 09/01

Lifescape / FHC Health System

Executive Vice President

> Headed up company's Professional Products division's vision and execution for a $1.2B private managed healthcare care company. Developed the business plan for the professional products business division of Lifescape. Charged with leading the acquisition of venture capital and initial public offering. Secured $65mm in investment capital for Lifescape.

05/91 – 04/97

HealthExpert Systems

President & Chief Operating Officer

> Directed business operation, sales and marketing, customer support services, finance and administration for company that developed an electronic medical record. Directed the product development including migration to new technologies. Also, acted as company Chairman of the Board of Directors. Sold company in 1997 at a substantial premium.

Attachment: FY 22 - P. Duck App., Bio and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

11/89 – 05/91

Abacus Software

President & Chief Operating Officer

> Led the business operations, customer support, and sales and marketing consulting services for healthcare technology and medical device company. Increased revenues 300% in 12 months and 400% increase in EBDITA. Turned customer support from a loss to a large net income while increasing customer satisfaction and promoting marketing and sales. Secured $26 million in private equity investment capital. Sold company to a private investor in 1991 at a substantial return for shareholders.

06/87 – 11/89

Waterland International

President & Chief Executive Officer

> Directed product development, sales and marketing, customer support, and consulting services. Successfully launched the US operation for a Dutch company. Grew to 150 employees and $36M in revenue and EBDITA of $23M before parent company had to retrench to European market.

01/84 – 06/87

Scott & Fetzer

Chief Information Officer

> Hired to revolutionize management information flows for a one billion dollar, highly diverse *Fortune 500* holding company. Created new computerized information enterprise across 17 companies in 12 months, under budget. Cost savings exceeded $6mm dollars in one area. Achieved user acceptance and corporate praise despite complete change in technology. Managed 187 staff and $30M budget.

05/79 – 01/84

Data General

Senior Engineer

> Implemented company's Large Account Management Program. Provided technical and customer support. Worked with product development groups to introduce software products such as AOS/VS and CEO. Won national level award each year.

EDUCATION

1984

Case Western Reserve University

Bachelors Degree, Business Management

1979

Electronic Technology Institute

Associate Degree, Electronic Engineering Technology

FAA Licensed Private Pilot

REFERENCES

References are available upon request.

Attachment: FY 22 - P. Duck App., Bio and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

EXERCISE CAUTION WHEN OPENING ATTACHMENTS, CLICKING LINKS, OR REPLYING TO THE SENDER, ESPECIALLY IF THEY ARE UNKNOWN!

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: Philip Mattison Home Phone —

Address: 2186 No Pilot Point Crystal River FL 34429 Cell Phone 612-803-5574

Business Phone: 715-294-5512 Fax: — Email PhMattison@Gmail.com

Place of Employment: Core Products Inc President/CEO

Board/Committee Applied for: Aviation Advisory Board

Specific Position on Board/Committee Applied for: Member

How long have you lived in Citrus County: Years _____ Months 9

In which commission district do you reside? 1 2 3 4 5 (circle one)

Do you currently hold public office? Yes ____ No X

Do you now serve, or have you ever served on a Citrus County board or committee? Yes ____ No X
Please list the Committee/Boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)

Education: See Attached

Experience: _____

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES ____ NO X

DATE 1/14/22 SIGNATURE _____

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period

Attachment: FY 22 - P. Mattison App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

2nd Thursday of Every Mo
2:00 Lecanto Government Bld
Room #166
3600 W. Sovereign Pt
Lecanto Fl.

Due Jan 14th

12/21/21

Board of County Commissioners

110 N Apopka Ave

Inverness FL 34450

352-341-6560

Fax: 352-341-6539

Commissioners:

Please consider my application for the Citrus County Airport Advisory Board.

My Name is Philip Mattison, in March I purchased a home at 2186 N. Pilot Point, Crystal River 34429.

Cell 612-803-5574 Pmattison@coreproducts.com

Shortly after that I rented an executive hangar at KCGC to story my Multi Engine Cessna 340A.

I have been a pilot for over 25 years. I have Single & Multi Engine land and Single Engine Sea ratings. I am instrument rated and hold both my Commercial and my CFI ratings. I have in excess of 7,000 hours.

At our airport in Osceola Wisconsin I served at the President of the Airport Commission for about 20 years. During that time we extended the runways from 3,500' to 5010'. We added taxiways, new lighting and doubled the numbers of hangars on the field. I am proud to tell you that I carried most of the water for all of these projects.

I have served in Polk County Wisconsin on the Economic Development Council.

I sat on the board of directors for the North Star Council of the Boy Scouts in Minneapolis.

I was the Chairman and Air Boss for the communities Wheels and Wings airshow which we grew from a few hundred people to over 10,000 at its peak.

I sat on the board of the Polk County Republican Party and voted as a delegate at the annual convention.

I am the founder, and current Chairman of the Board of Core Products International Inc.

As a new resident of Crystal River and Cirrus County I do not sit on any county seats.

I am very enthusiastic and like to get things done.

I do not have a lot of interest in being on the airport advisory board if ongoing maintenance of the airport is the primary mission.

If on the other hand growth and improvement in the facility and improvement in customer service and improvement in the value that the airport provides the community is the mission then I am interested.

Thank you

Philip Mattison

Attachment: FY 22 - P. Mattison App. and Resume (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

Rec 1-11-2

I.4.y

BOARD OF COUNTY COMMISSIONERS
110 N Apopka Avenue, Inverness, FL 34450
352-341-6560 Fax: 352-341-6539

APPLICATION FOR ADVISORY BOARDS/COMMITTEES

Name: RUSSELL HACKETT Home Phone (352) 341-0149

Address: 4926 S. MAHOGANY TERRACE Cell Phone NONE

Business Phone: NONE Fax: _____ Email HACKETT5174@BRIGHTHOUSE.COM

Place of Employment: RETIRED

Board/Committee Applied for: AVIATION ADVISORY BOARD

Specific Position on Board/Committee Applied for: VOLUNTEER MEMBER

How long have you lived in Citrus County: Years 18 Months 10

In which commission district do you reside? 1 2 3 4 (5) (circle one)

Do you currently hold public office? Yes_____ No X

Do you now serve, or have you ever served on a Citrus County board or committee? Yes X No_____
Please list the Committee/Boards:
AVIATION ADVISORY BOARD MEMBER (~ 2007-2011)

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held)
1st PRESBYTERIAN CHURCH OF INVERNESS - SESSION MEMBER, TRESURER (8 YRS
Education: COLLEGE GRAD, URI, BS. BUSINESS ADMIN. 1960

Experience: NAVAL AVIATOR, 4YR ACTIVE-11YR RESERVE; UNITED AIRLINES-RETIRED 199
22,000 TOTAL PILOT TIME (HOURS)

Some of the boards/committees appointed by the County Commission are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. If applicable, would you be willing to file the required financial statement? YES_____ NO X
DATE 01/05/2022 SIGNATURE Russell T Hackett

Appointees to Advisory Boards/Committees are required to attend scheduled meetings as specified in Administrative Regulation entitled Board Appointments.

If you have any additional information such as a resume, please attach. Applications will be kept on file for a period of one year from date of receipt by the Board of County Commissioners. Should a vacancy occur, during that time, on the Board to which you have applied you will be notified to confirm your interest in being reconsidered for that Board

Attachment: FY 22 - R. Hackett Application (19818 : Nominate and Appoint Members to the Aviation Advisory Board)

AGENDA MEMORANDUM

FROM:	Ronald E. Kitchen Jr., Commissioner
SUBJECT:	Discuss Recruitment Process for County Administrator
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

The recruitment of the County Administrator is one of the most important tasks the Board of County Commissioners undertakes. Consequently, I recommend the hiring of an Executive Search firm to assist in the process. Applications are subject to public records disclosure under Florida law when application is made.

The following are the search firms identified that have experience in Florida.

- Baker Tilly
- Colin Baenziger & Associates
- CPS HR Consulting
- Florida Association of County Managers
- GovHR USA
- Higginbothan
- Slavin Management Consultants, Inc.
- S. Renee Norlock & Associates
- The Mercer Group, Inc.

The cost is expected to be less than $25,000, however, can vary based on services provided. Consequently, the Board may choose to seek proposals from three firms or more firms or waive the process.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

RECOMMENDED ACTION:

Identify Process and Schedule to Select County Administrator

AGENDA MEMORANDUM

FROM:	Michael Sherman, AICP Growth Management Director
SUBJECT:	5:01 PUD 20-08 Invictus Development, LLC
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

This application is a request to amend an existing Planned Unit Development (PUD-18-05), pursuant to Section 4300, Planned Unit Developments, as specified in the Citrus County Land Development Code. The applicant proposes to extend the expiration date and allow multi-family apartments (previously limited to affordable senior housing), as well as some site plan changes.

This application was heard by the Planning and Development Commission on December 16, 2021 and recommended for approval with conditions.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

N/A – applicant responsibility

RECOMMENDED ACTION:

a. Conduct a public hearing on February 8, 2022, at 5:01 pm to review and discuss PUD 20-08 Invictus Development, LLC

b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD 20-08 Invictus Development, LLC and direct the Clerk to execute the ordinance.

ORDINANCE NO. 2022-

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, AMENDING THE CITRUS COUNTY LAND DEVELOPMENT CODE ATLAS AND AN EXISTING MASTER PLAN FOR MULTI-FAMILY HOUSING, WHICH AMENDMENTS INCLUDE REMOVING THE REQUIREMENT FOR AFFORDABLE SENIOR HOUSING, PROVIDING FOR APPLICABILITY; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION, AND SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 12, 2012, the Board of County Commissioners adopted the Citrus County Land Development Code as Ordinance No. 2012-06; and

WHEREAS, certain amendments are necessary to maintain consistency with the Citrus County Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA AS FOLLOWS:

1. The Master Plan of Development, previously adopted via Ordinance No. 2018-A11, is hereby amended as follows:

   PUD-20-08 Invictus Development LLC

   A request to modify an existing Master Plan for multiple items including removing the requirement for affordable senior housing, as further described in Exhibit "A" (legal description), Exhibit "B" (Master Plan), and Exhibit "C" (conditions of approval), attached hereto and incorporated herein by reference.

2. The Atlas of the Land Development Code is hereby amended to reflect the changes described in Section 1 of this Ordinance.

3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

4. It is the intent of the Board of County Commissioners that the provisions of this ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and filed by the Clerk to the Board pursuant to number 7.

Attachment: Proposed Ordinance (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

5. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held illegal, invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof. The Board of County Commissioners hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, or phrases be declared illegal, invalid or unconstitutional and all ordinances and parts of ordinances in conflict with the provisions of the ordinance are hereby repealed.

6. It is the intention of the Board of County Commissioners that the provisions of this ordinance will become and be made part of the Citrus County Comprehensive Plan; and that the sections of this ordinance may renumbered or re-lettered and that the word "Ordinance" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intention. Regardless of whether such inclusion in the code is accomplished, sections of this ordinance may be renumbered or re-lettered and typographical errors which do not affect the intent may be authorized by the County Administrator's designee, without need of a public hearing, by filing a corrected or re-codified copy of same with the Clerk of the Circuit Court.

7. This ordinance shall become effective as provided by Florida law.

DONE AND ADOPTED in regular meeting of the Board of County Commissioners of Citrus County, Florida, a political subdivision of the State of Florida, this _____day of _____2022.

ATTEST:

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

_____ _____

ANGELA VICK,
CLERK OF COURT

RONALD E. KITCHEN, JR.
CHAIR

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____

DENISE A. DYMOND LYN
COUNTY ATTORNEY

Attachment: Proposed Ordinance (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

EXHIBIT A – LEGAL DESCRIPTION

Section 12, Township 20 South, Range 17 East and Sections 6 and 7, Township 20 South, Range 18 East; more specifically, Lots 1-29 of an unrecorded subdivision (formerly Lots 4-7 of Homosassa Gardens); Homosassa Gardens Lot 2, Tract 3.1, and portions of Lots 30-32; Alternate Key Numbers 1517249, 1517265, 2570091, 1517273, 1517281,1181151 and 1181143, as follows:

Rear 80 feet of Lots 31 and 32, HOMOSASSA SPRINGS GARDENS, according to the map or plat thereof as recorded in Plat Book 1, page 58, LESS AND EXCEPT that portion of said lots sold to the State of Florida on August 11, 1969 as recorded in Official Records Book 250, page 619, Public Records of Citrus County, Florida.

AND

Lot 30 of HOMOSASSA SPRINGS GARDENS as per plat thereof recorded in Plat Book 1, page 58, of the Public Records of Citrus County, Florida, LESS that part lying with 155 feet of the Survey Line of State Road 55 (U.S. 19) Section 02030, said line being described as follows: Begin on the South line of Section 32, Township 20 South, Range 17 East, at a point 633.69 feet West of the Southeast corner of said Section 12; thence run N 00°25'00" W a distance of 5315.03 feet to the North line of said Section 12, at a point 633.84 feet West of the Northeast corner of said Section 12 for the end of this survey line description.

AND

Lots 2, 4, 5, 6 and 7, of HOMOSASSA GARDENS as per plat thereof in Plat Book 4, pages 137, 138 and 139, of the Public Records of Citrus County, Florida. LESS AND EXCEPT: Beginning at the Northwest corner of Lot 7, HOMOSASSA SPRINGS GARDENS as recorded in Plat Book 4, pages 137 through 139, of the Public Records of Citrus County, Florida; thence S 86°01'32" E along the North line of said Lot 7 a distance of 640.03 feet to the Northeast corner of said Lot 7, said point also being on a curve, concaved Southeasterly having a central angle of 4°06'05" and a radius of 1737.11 feet; thence Southwesterly along the arc of said curve, said line also being the East line of said Lot 7, a distance of 124.35 feet to the P.C. of said curve (chord bearing and distance between said points being S 1°55'25" W 124.31 feet); thence continue along said East line and along the East line of Lot 6 of said HOMOSASSA GARDENS S 0°07'37" E 176.99 feet; thence N 89°45'22" W 834.12 feet to a point on the West line of said Lot 6; thence N 0°04'05" W along said West line and along the West line of said Lot 7 a distance of 172.96 feet; thence N 0°07'04" W along the West line of said Lot 7 a distance of 169.88 feet to the POINT OF BEGINNING.

LESS AND EXCEPT

Commencing at the Northwest corner of HOMOSASSA GARDENS as recorded in Plat Book 4, pages 137 through 139, of the Public Records of Citrus County, Florida; thence S 0°07'04" E along the West line of Lot 7 a distance of 169.88 feet; thence continue along said West line and along the West line of Lot 6, of said HOMOSASSA GARDENS S 0°04'50" E 172.96 feet to the POINT OF BEGINNING; thence continue S 0°04'50" E along the West line of said Lot 6 and along the West line of Lot 5 of said HOMOSASSA GARDENS a distance of 344.40 feet; thence S 89°45'22" E 634.40 feet to a point on the East line of said Lot 5; thence N 0°07'37" W along said East line and along the East line

Attachment: Proposed Ordinance (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

EXHIBIT "A" CONTINUED
LEGAL DESCRIPTION

said East line and along the East line of said Lot 6 a distance of 344.40 feet; thence N 89°45'22" W 634.12 feet to the POINT OF BEGINNING.

AND

Beginning at the NW corner of Lot 7, HOMOSASSA GARDENS, as recorded in Plat Book 4, pages 137-139, Public Records of Citrus County, Florida; thence S 86°01'32" E along the North line of Lot 7 a distance of 640.03 feet to the NE corner of said Lot 7, said point also being on a curve, concaved Southeasterly having a central angle of 4°06'05" and a radius of 1737.11 feet' thence Southwesterly along the arc of curve, said line also being the East line of said Lot 7, a distance of 124.35 feet to the P.C. of said curve (Chord bearing and distance between said points being S 1°55'25" W 124.31 feet); thence continue along the East line and along the East line of Lot 6 of said HOMOSASSA GARDENS S 0°07'37" E 176.99 feet; thence N 89°45'22" W 634.12 feet to a point on the West line of said Lot 6; thence N 0°04'05" W, along said West line and along the West line of said Lot 7, a distance of 172.96 feet; thence N 0°07'04" W, along the West line of said Lot 7, a distance of 169.88 feet to the POINT OF BEGINNING.

AND

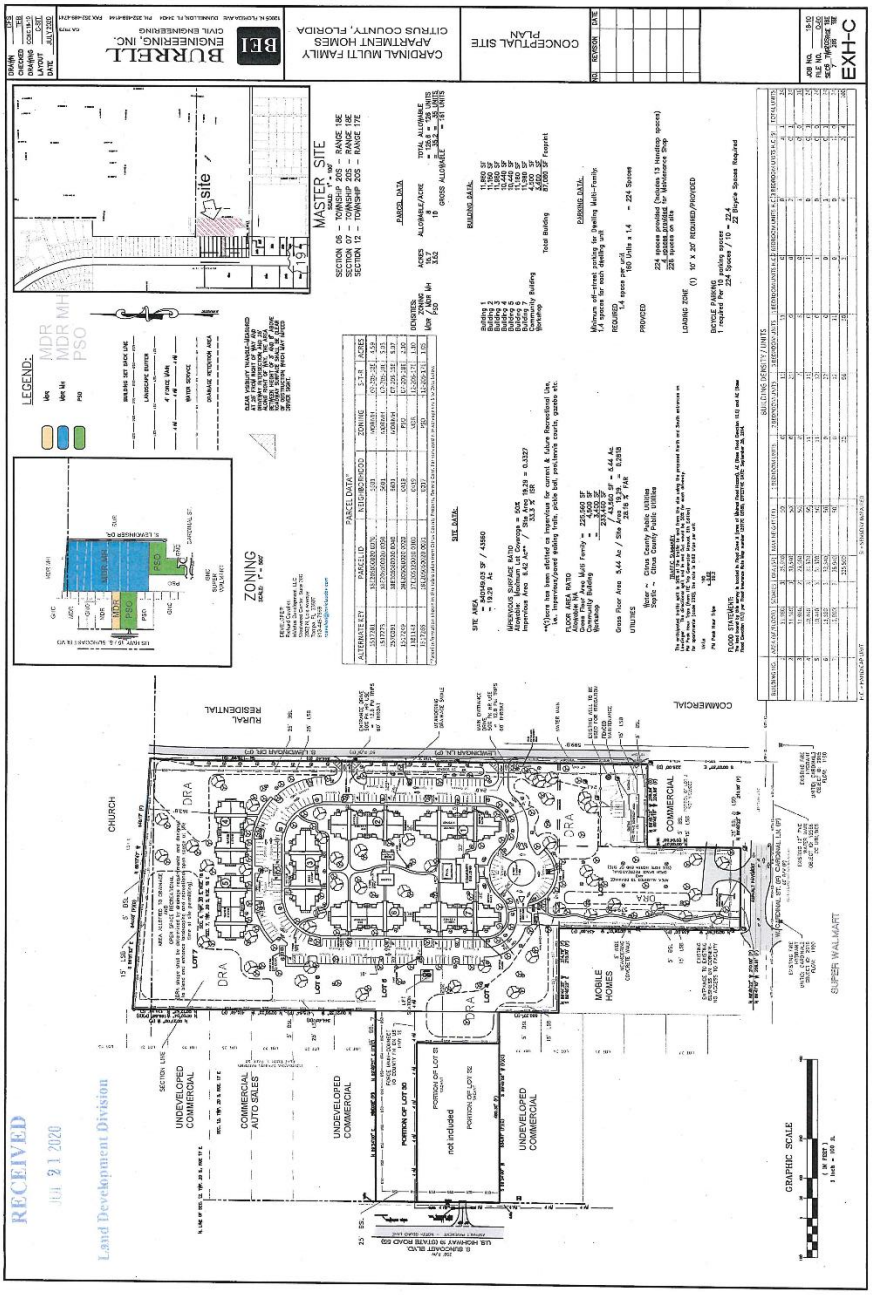
A PORTION OF Lot 5 and 6, of HOMOSASSA GARDENS, being more particularly described as follows: Commencing at the NW corner of Lot 7, HOMOSASSA GARDENS, according to the map or plat thereof recorded in Plat Book 4, pages 137-139, inclusive, Public Records of Citrus County, Florida; thence S 0°07'04" E, along the West line of said Lot 7, a distance of 169.88 feet; thence continue along said West line and along the West line of Lot 6 of HOMOSASSA GARDENS, S 0°04'50" E 172.96 feet to the POINT OF BEGINNING; thence continue S 0°04'50" E along the West line of said Lot 6, and along the West line of Lot 5 of said HOMOSASSA GARDENS a distance of 344.40 feet; thence S 89°45'22" E 634.40 feet to a point on the East line of said Lot 5; thence N 0°07'37" W along said East line and along the East line of said Lot 6, a distance of 344.40 feet; thence N 89°45'22" W 634.12 feet to the POINT OF BEGINNING.

AND

The North 210 feet of Tract 3, HOMOSASSA GARDENS, according to the map or plat thereof as recorded in Plat Book 4, pages 137 thru 139, inclusive, Public Records of Citrus County, Florida.

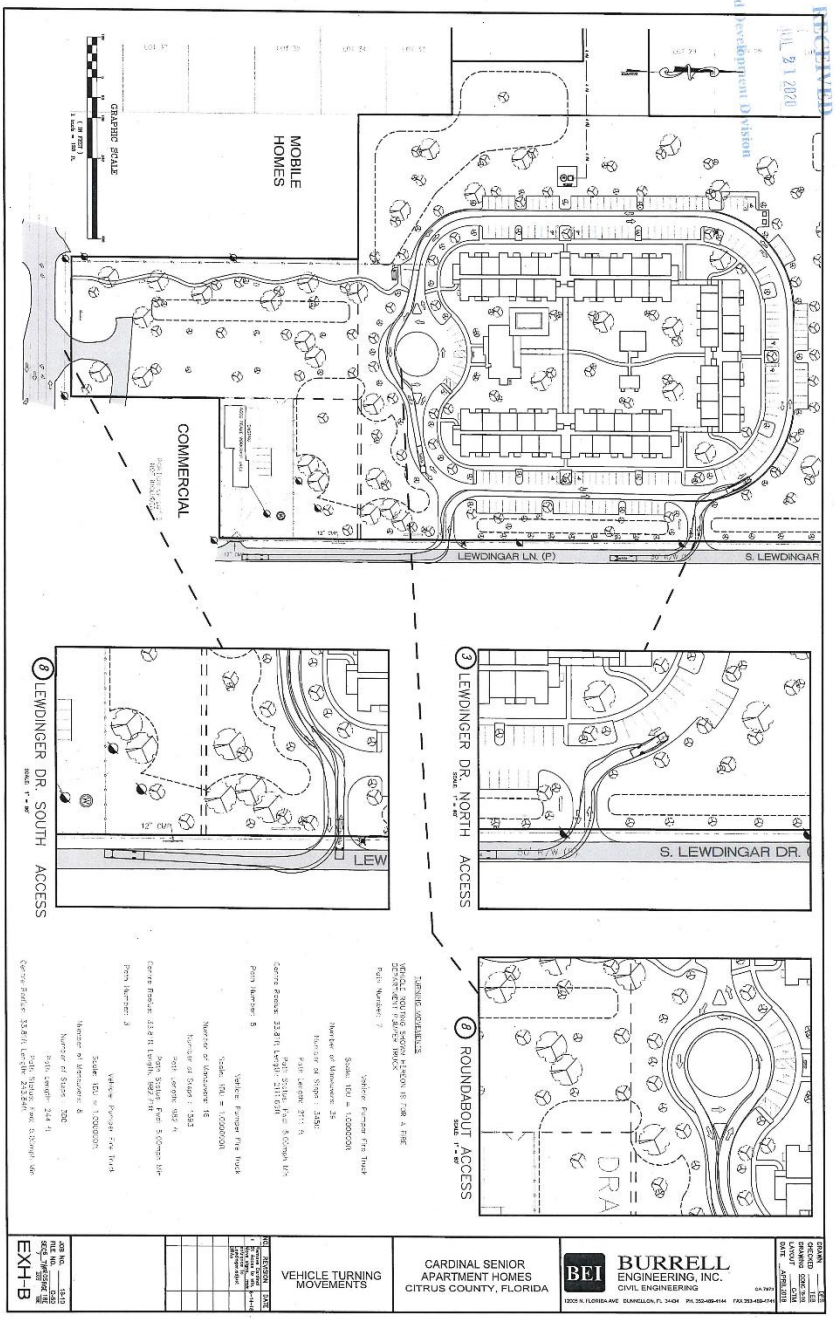
Attachment: Proposed Ordinance (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

EXHIBIT B – MASTER PLAN (1)



Attachment: Proposed Ordinance (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

EXHIBIT B – MASTER PLAN (2)



Attachment: Proposed Ordinance (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

EXHIBIT C – CONDITIONS OF APPROVAL

1. The Planned Unit Development (PUD) shall allow for up to 160 units of multi-family housing and other associated uses as outlined on the Master Plans (age-restricted or general multi-family conceptual plans) date-stamped received July 24, 2020, by the Land Development Division. Construction shall take place in accordance with the criteria and requirements of the Citrus County Land Development Code, unless as specifically outlined within these conditions.

2. The project must be served by central water and central sewer.

3. Stormwater Management Design must meet the requirements of the Citrus County Land Development Code in effect at the time of permitting.

4. At the time of permitting, the applicant must demonstrate compliance with applicable development standards per LDC Section 3740, Additional Design Standards for Large Non-Residential Projects, including those for façade, landscaping, pedestrian circulation, parking, signage and lighting.

5. A Tree Preservation Plan, as outlined in the LDC, must be submitted and approved at the time of permitting.

6. A biological study, as outlined in the LDC, must be submitted and approved at the time of permitting.

7. Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping*™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff. Turf grasses and landscape vegetation shall be common to the area and drought tolerant.

8. The site must provide left-turn lanes at both access points on S. Lewdingar Dr., as outlined on the traffic study date-stamped received September 21, 2021 by the Land Development Division, as well as meet all other traffic/access managements as outlined in the LDC at the time of permitting.

9. The PUD will expire ten (10) years from the date of approval of this application, unless otherwise extended.

10. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

11. Minor modifications to this Planned Unit Development may be approved by the Director of the Land Development Division as outlined within Section 4304, Modification of a Previously Approved Planned Unit Development, as specified in the LDC.

Attachment: Proposed Ordinance (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

INVICTUS DEVELOPMENT

INSPIRING TRANSFORMATION
THROUGH AFFORDABLE HOUSING

CARDINAL OAKS APARTMENTS

CITRUS COUNTY, FL

PLANNING AND DEVELOPMENT COMMISSION (PDC)

DECEMBER 16, 2021

1910 West Cass Street
Tampa, FL 33606
(813) 448-7868
www.InVictusdev

Attachment: Applicant Invictus-CardinalOaks-12-16-21 PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

PROJECT LOCATION



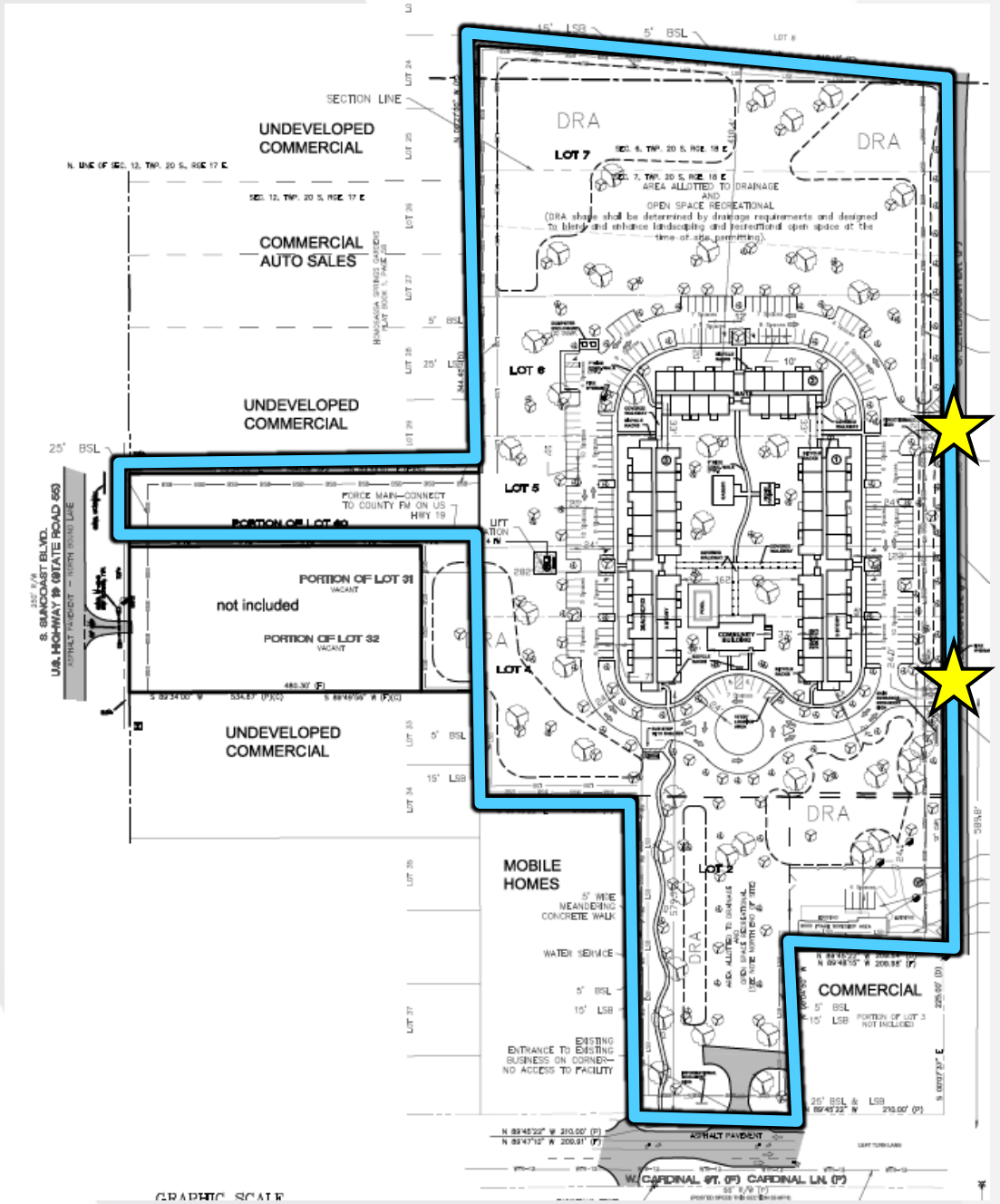
- Approximately 19.3 acres of mostly undeveloped lands
  - Existing single-family residence in southeast portion of the site
- Located at intersection of US 19 and Cardinal Street in southwest unincorporated Citrus County, Florida
- Between Homosassa Springs and Sugarmill Woods
- 3 miles west of the soon to open Suncoast Parkway / Cardinal Street Interchange

Attachment: Applicant Invictus-CardinalOaks-12-16-21 PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

PREVIOUS REZONING (PUD-18-05)

- Approved by Board of County Commissioners Aug. 21, 2018
- Approved Rezoning of LDC Atlas designations of Professional Services / Office District (PSO) and Medium Density Residential District (MDR) to include a Planned Unit Development “PUD”
- Approved for up to 160 “Affordable Senior” Apartments

★ Access Proposed via Lewdingar Drive

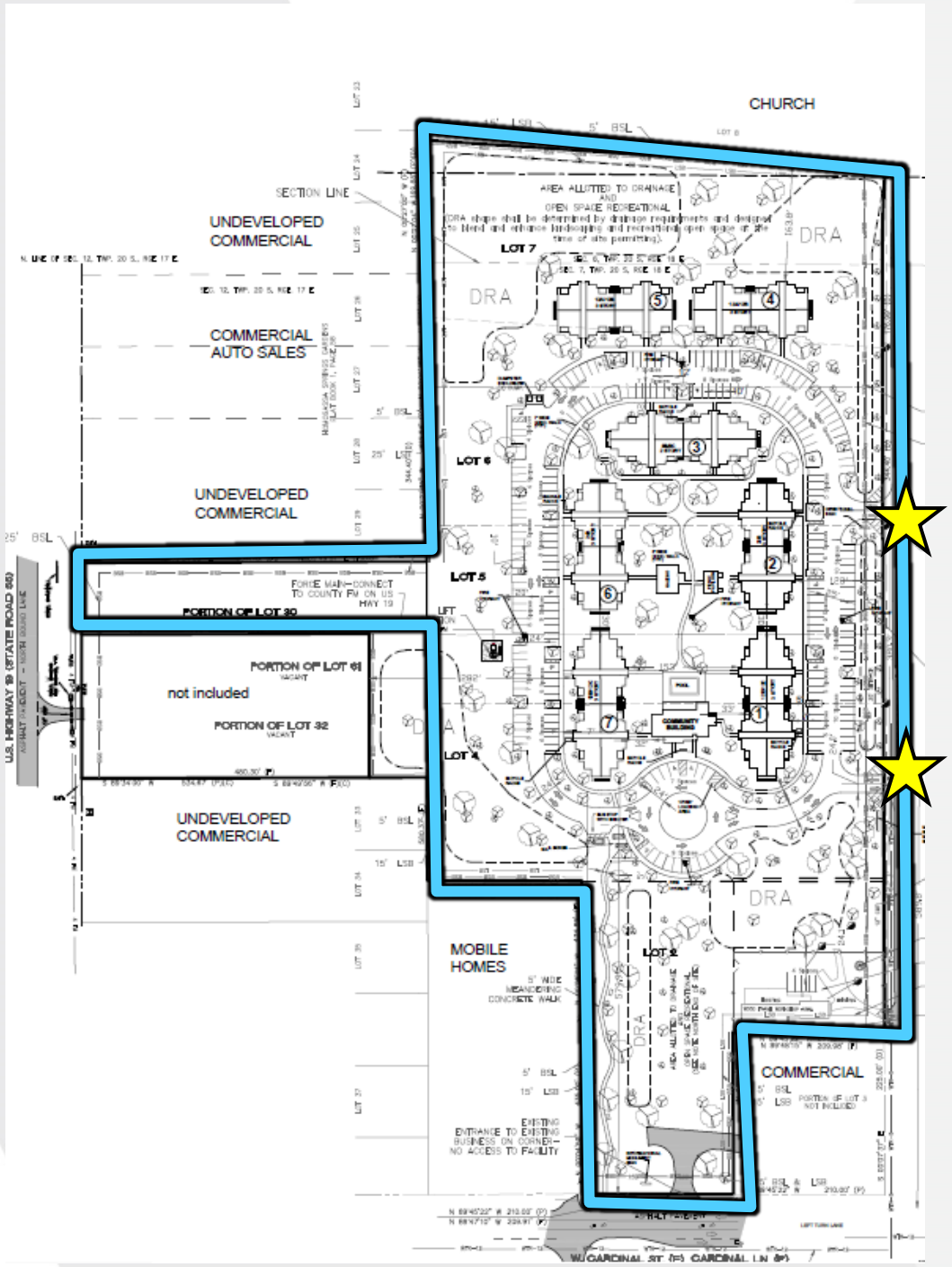


Attachment: Applicant Invictus-CardinalOaks-12-16-21 PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

CURRENT REQUEST (PUD-20-08)

- First heard by the Planning & development Commission on September 3rd, 2020
- Continued by Staff due to concerns related to access via Lewdingar Dr.
- Requests for the 160 previously approved apartment units to be permitted to be unrestricted by age or income
- Slight modifications to site layout (building placement)
- Proposed extension of original PUD Approval for ten (10) years

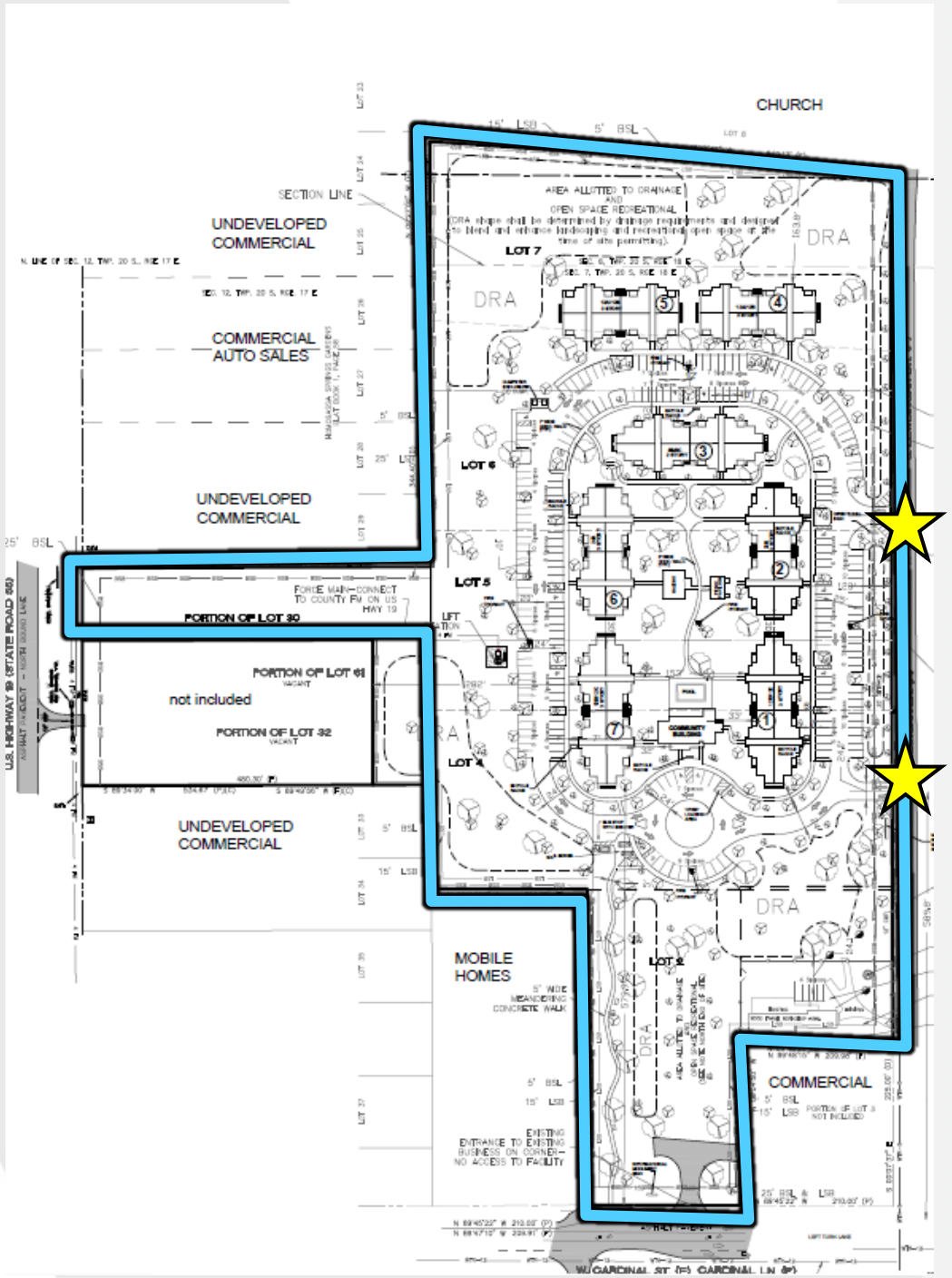
★ Proposed Access on Lewdingar Dr.



Attachment: Applicant Invictus-CardinalOaks-12-16-21 PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

TRAFFIC STUDY

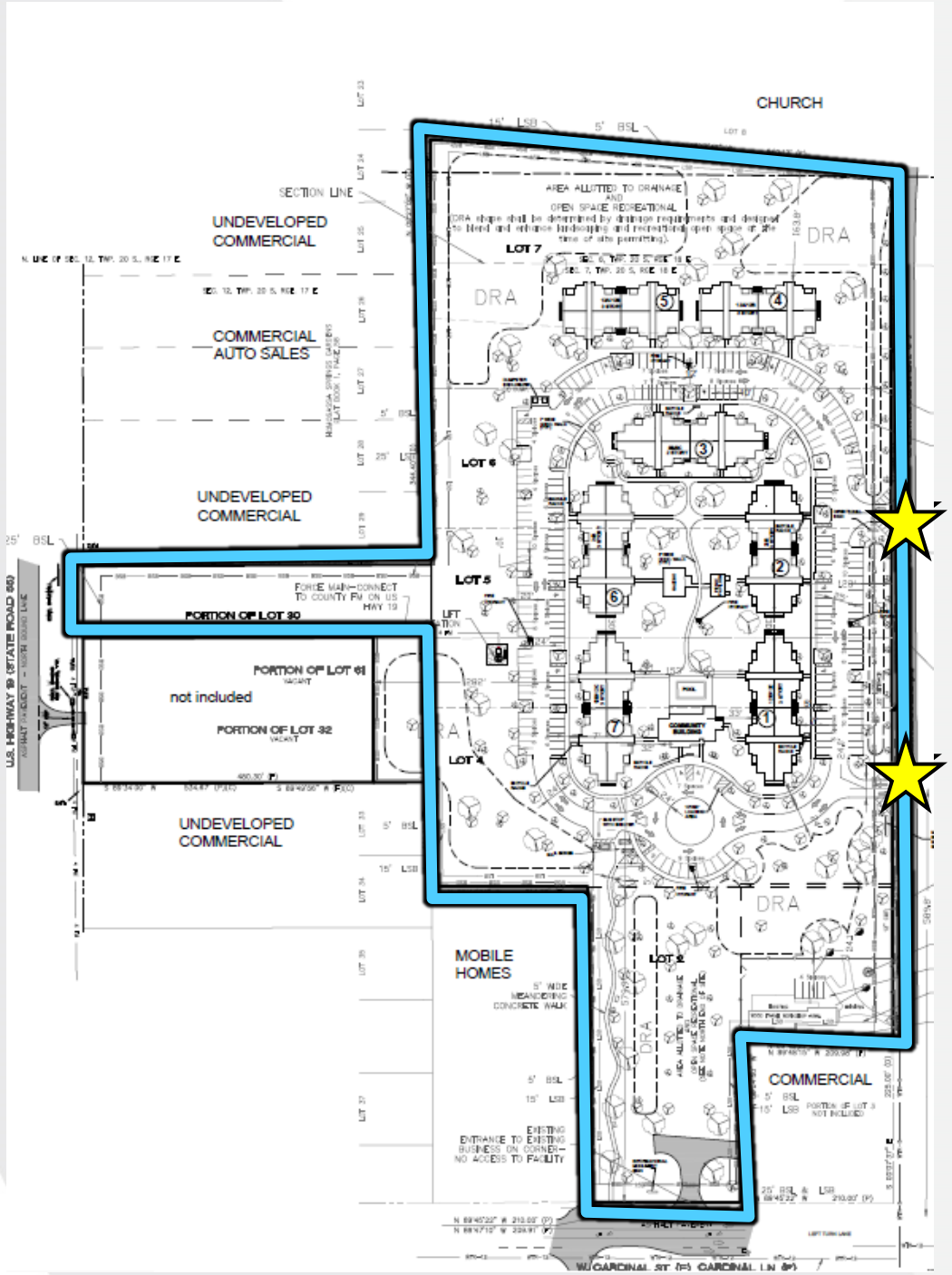
- **Traffic Analysis prepared by Jane Caldera, P.E. with Truckin' Traffic:**
  - Post development traffic conditions at the unsignalized intersection of W. Cardinal Street and S. Lewdingar Drive are anticipated to continue to operate at an acceptable level of service
- The existing eastbound left turn lane on W. Cardinal Street at S. Lewdingar Drive has adequate capacity to accommodate post development traffic projections
- **No safety or operational issues are anticipated to occur as a result of this PUD development plan**



Attachment: Applicant Invictus-CardinalOaks-12-16-21 PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

SUMMARY

- **Applicant Respectfully Requests the Planning and Development Commission Approve this PUD Request to:**
  - Remove age and income restrictions on the 160 previously approved apartment units
  - Allow for minor changes in building layout
  - Extend the approval of the PUD for ten (10) years



Attachment: Applicant Invictus-CardinalOaks-12-16-21 PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

INVICTUS DEVELOPMENT

INSPIRING TRANSFORMATION
THROUGH AFFORDABLE HOUSING

QUESTIONS?

1910 West Cass Street
Tampa, FL 33606
(813) 448-7868
www.InVictusdev

Attachment: Applicant Invictus-CardinalOaks-12-16-21 PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Board of County Commissioners
DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
3600 W. Sovereign Path, Suite 140
Lecanto, FL 34461
Telephone: (352) 527-5239 Fax (352) 527-5428
Toll Free (352) 489-2120 TTY (352) 527-5312
Web Address: www.citrusbocc.com

CITRUS COUNTY LAND DEVELOPMENT CODE
PLANNED UNIT DEVELOPMENT APPLICATION

Application No.: PUD-20-08 Date: 6/29/20

* Written Authorization is required if Applicant is different than Owner.

Applicant*
Name: Invictus Development, LLC
Address: 1910 W. Cass Street
City: Tampa
State: FL Zip: 33606
Home No.: N/A Cell No.: (813) 267-8457
Work No.: (813) 448-7868 Fax No.:
Email: rcavalieri@invictusdev.com

Property Owner
Name: Invictus Development, LLC
Address: 1910 W. Cass Street
City: Tampa
State: FL Zip: 33606
Home No.: N/A Cell No.: (813) 267-8457
Work No.: (813) 448-7868 Fax No.:
Email: rcavalieri@invictusdev.com

Property Description: Section: 7 Township: 20 South Range: 17.18 East
Legal Description: HOMOSASSA SPRINGS GARDENS (PB 4 PG 137, 138,139 LOT 2,4,5,6,7), HOMOSASSA GARDENS (PB 1 PG 58 Lot 30, Portion of LOTS 31, 32).
Subdivision: Homosassa Springs Gardens, Homosassa Gardens Lot(s): 2,3(Portions, 4,5,6,7,30, Portion of Lots) Block/Parcel:
Alternate Key #: 1517240,1517273,2570091, 1517281, 1181143, 1517265, 1517265, 1181151 (Portion) Parcel ID: 8E20S060020 0020, 0031, 0040, 0050, 0070 , 17E20S120010 0300, 0310 (Portion)
Acreage: 19.30

____ New Planned Unit Development
X Amendment to a Previously Approved Planned Development Previous Application No.: PUD-18-05

Is this hearing being requested as a result of a Code Violation Notice? Yes ____ No X
If "Yes", explain on a separate sheet and attach a copy of the Notice of Violation.

Applicant Request(s): Amend PUD approval to allow family or senior, affordable, workforce, or market rate multifamily apartments. Allow extension of the PUD for 7 years from the date of amended PUD approval. Density, access, setbacks, parking, and site plan would remain the same at this time.

Directions to Property: US Hwy 19, Turn Left on Cardinal Drive, Go One Block to Ludingar Drive, Turn Left, Property is on the left side

The Applicant is: X Owner of Tract ____ Agent for Property Owner
____ One-Owner Among Several ____ Other (specify)

I am aware that if the property cannot be located using information from the submitted application, this application may be rescheduled to a later hearing date. I also understand that a sign must be placed (and marking flags may be placed) on the property by the Land Development Division at least seven days prior to the scheduled meeting.
I understand that approval for the proposed use shown hereon does not in any way relieve me of the responsibility of observing and complying with any deed restrictions applicable to the subject property.
I hereby authorize Citrus County or its agents to enter upon the property, which is the subject of this application and the date of the hearing thereon, at any time between the hours of 8:00 AM and 5:00 PM for the purpose of gathering any information relevant to this application.

I DO HEREBY SWEAR THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature: Richard E Cavalieri

STATE OF FLORIDA
COUNTY OF CITRUS
I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared Richard E Cavalieri, who is personally known to me or provided _____ as identification and who did not take an oath.
WITNESS my hand and official seal this 23 day of June 2020

Carlyn Ryan Lagasse
Printed Name
Hillsborough
Notary Public - State of Florida

Seal

CARLYN RYAN LAGASSE
Notary Public - State of Florida
Commission # GG 958258
My Comm. Expires Feb 13, 2024
Bonded through National Notary Assn.

Date: _____ For Staff Use Only ATF: _____ FLUM Des: _____

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PUD-20-08
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Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Joanna L. Coutu

From: Richard Cavalieri <rcavalieri@invictusdev.com>
Sent: Monday, July 13, 2020 4:45 PM
To: Joanna L. Coutu; Joseph C. Hochadel
Subject: [EXTERNAL]Cardinal Oaks Site Plan Revisions
Attachments: Cardinal Site Plan Unrestricted 7.13.20.pdf; Cardinal Site Plan Approved.pdf

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

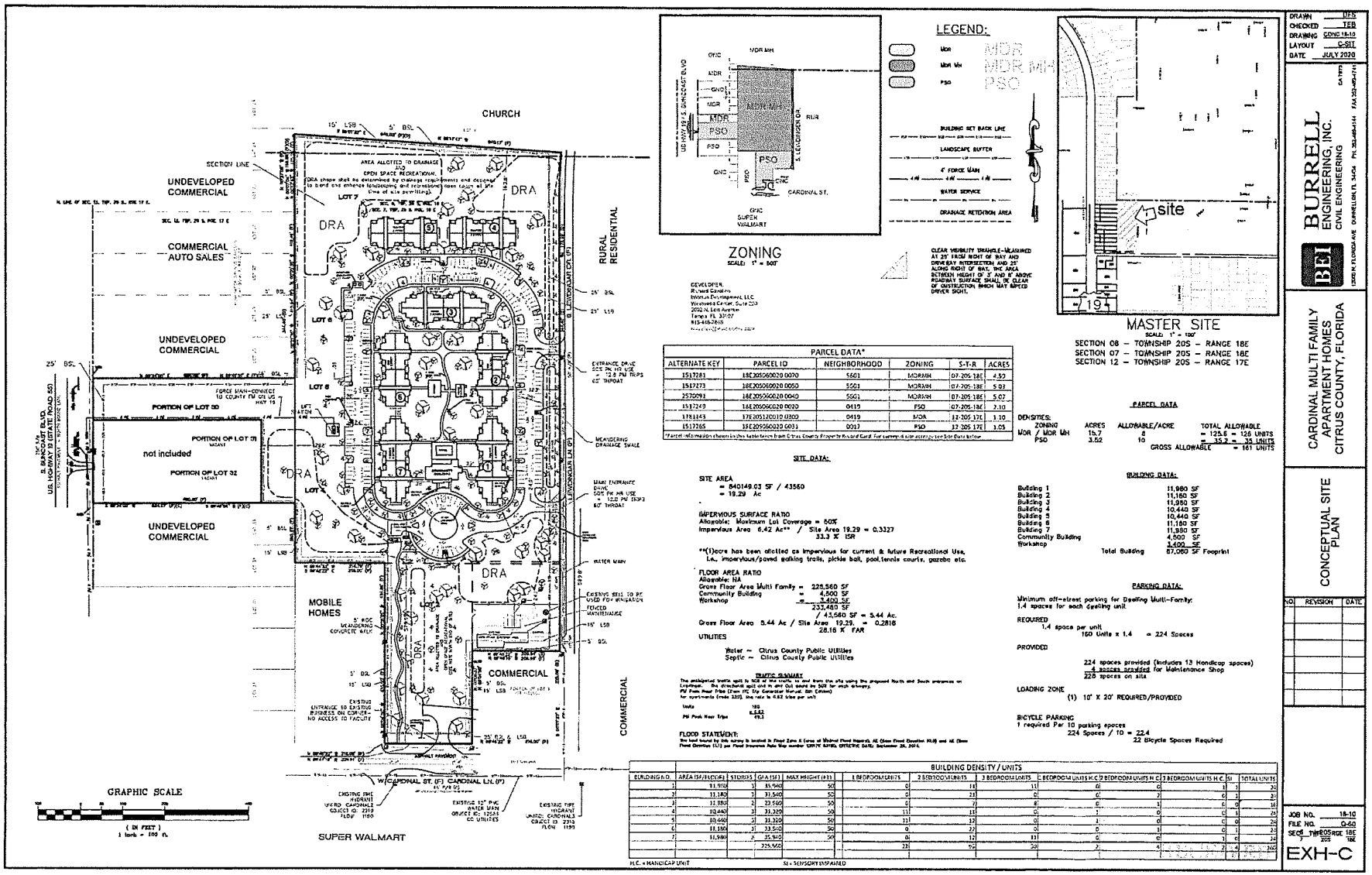
Attached is a preliminary "unrestricted" site plan for the Cardinal property. We would like the opportunity to put either senior or unrestricted multifamily on the site depending on which funding we are able to obtain. I will forward an engineered plan for the unrestricted showing the storm water and amenity areas. The concept is similar between the two but we don't need elevators for the unrestricted versus the corner elevator towers with senior. Both will have to be done in two phases so there is the potential to do one phase of each.

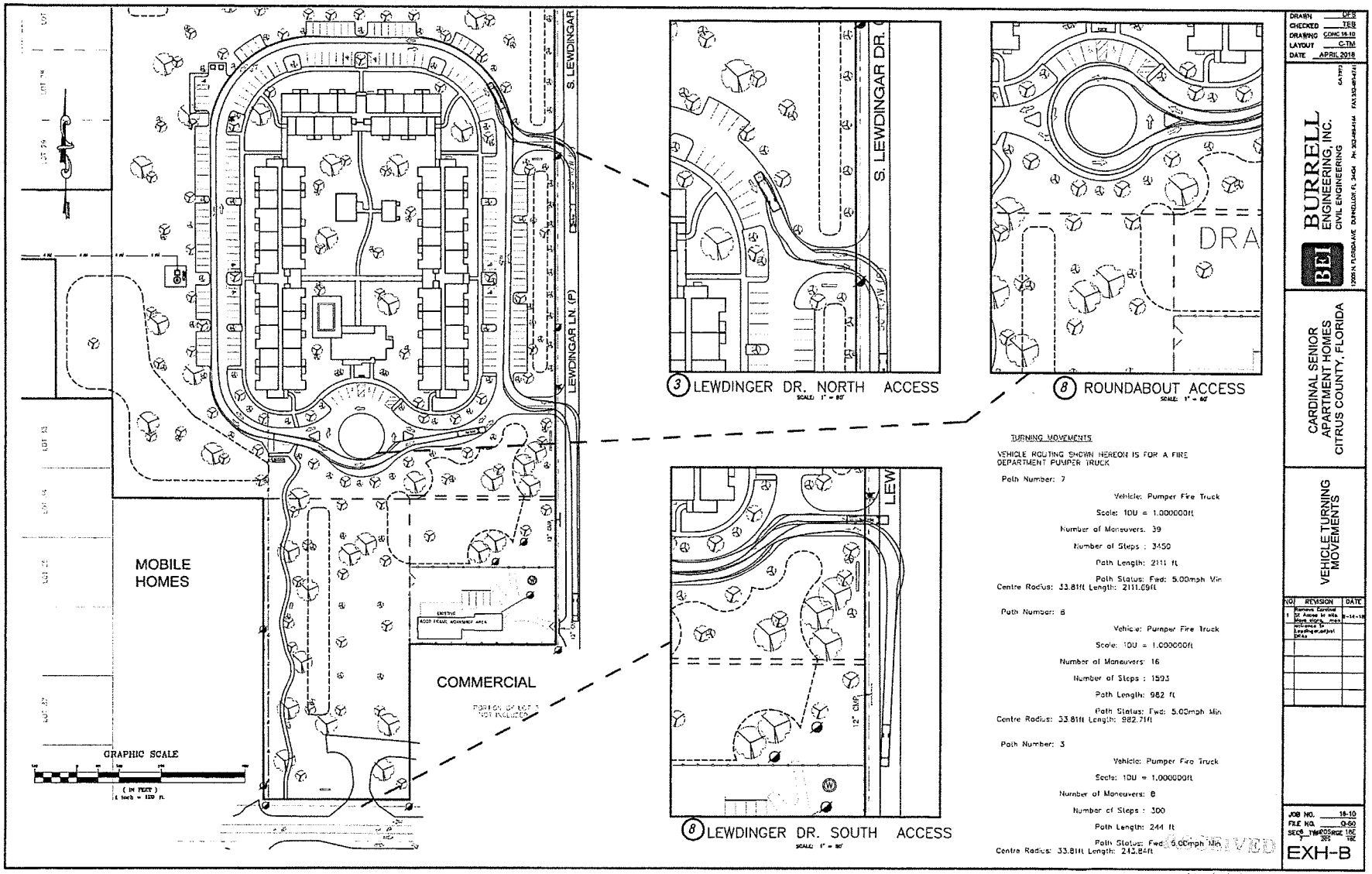
What I am looking for from the commission if for the flexibility to build units for whichever type of funding that we can get. We would still need site plan approval but at least we would have the flexibility to apply for multiple types of funding. We won't be asking for a parking variance for the unrestricted plan and the access points would remain the same.

I will forward the engineered plan upon receipt.

Rick Cavalieri
InVictus Development, LLC
IVD Construction, LLC
1910 W. Cass Street
Tampa, FL 33606-1232
Office: (813) 448-7868 Cell: (813) 267-8457
www.inVictusdev.com

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)


CHURCH
UNDEVELOPED COMMERCIAL
COMMERCIAL AUTO SALES
UNDEVELOPED COMMERCIAL
UNDEVELOPED COMMERCIAL
not included
MOBILE HOMES
COMMERCIAL
RURAL RESIDENTIAL
COMMERCIAL
SUPER WALMART
DRA
LOT 7
LOT 6
LOT 5
LOT 4
LOT 3
LOT 2
LOT 1
GRAPHIC SCALE
LEGEND:
MDR
MDR MH
PSO
BUILDING SET BACK LINE
LANDSCAPE BUFFER
4" FORCE MAIN
WATER SERVICE
DRAINAGE RETENTION AREA
ZONING
SCALE: 1" = 600'
site
MASTER SITE
SCALE: 1" = 100'
SECTION 08 – TOWNSHIP 20S – RANGE 18E
SECTION 07 – TOWNSHIP 20S – RANGE 18E
SECTION 12 – TOWNSHIP 20S – RANGE 17E
DEVELOPER
Richard Cavaliere
Invictus Development, LLC
Westshore Center, Suite 200
2002 N. Lois Avenue
Tampa, FL 33607
813-448-2808
CLEAR VISIBILITY TRIANGLE - MEASURED AT 25' FROM RIGHT OF WAY AND DRIVEWAY INTERSECTION AND 25' ALONG RIGHT OF WAY, THE AREA BETWEEN HEIGHT OF 3' AND 8' ABOVE ROADWAY SURFACE SHALL BE CLEAR OF OBSTRUCTION WHICH MAY IMPEDE DRIVER SIGHT.
PARCEL DATA*
ALTERNATE KEY | PARCEL ID | NEIGHBORHOOD | ZONING | S-T-R | ACRES
1517281 | 18E20S060020 0070 | 5601 | MDR/MH | 07-20S-18E | 4.50
1517273 | 18E20S060020 0050 | 5501 | MDR/MH | 07-20S-18E | 5.93
2570093 | 18E20S060020 0040 | 5501 | MDR/MH | 07-20S-18E | 5.07
1517249 | 18E20S060020 0020 | 0419 | PSO | 07-20S-18E | 2.10
1781343 | 17E20S120010 0300 | 0419 | MDR | 12-20S-17E | 1.10
1517265 | 18E20S060020 0031 | 0013 | PSO | 12-20S-17E | 3.05
*Parcel information shown is for Tax Parcels from Citrus County Property Record Card. For current site address please see Site Data below.
SITE DATA:
SITE AREA
= 840149.03 SF / 43560
= 19.29 Ac
IMPERVIOUS SURFACE RATIO
Allowable: Maximum Lot Coverage = 50%
Impervious Area 6.42 Ac** / Site Area 19.29 = 0.3327
33.3 X ISR
**(1)acre has been allotted as impervious for current & future Recreational Use, i.e., impervious/paved walking trails, pickle ball, pool,tennis courts, gazebo etc.
FLOOR AREA RATIO
Allowable: NA
Gross Floor Area Multi Family = 228,560 SF
Community Building = 4,500 SF
Workshop = 3,400 SF
233,460 SF
/ 43,560 SF = 5.44 Ac.
Gross Floor Area 5.44 Ac / Site Area 19.29 = 0.2818
28.18 X FAR
UTILITIES
Water – Citrus County Public Utilities
Septic – Citrus County Public Utilities
TRAFFIC SUMMARY
FLOOD STATEMENT:
PARCEL DATA
DENSITIES:
ZONING | ACRES | ALLOWABLE/ACRE | TOTAL ALLOWABLE
MDR / MDR MH | 15.7 | 8 | = 125.6 = 126 UNITS
PSO | 3.52 | 10 | = 35.2 = 35 UNITS
GROSS ALLOWABLE = 161 UNITS
BUILDING DATA:
Building 1 11,980 SF
Building 2 11,160 SF
Building 3 11,980 SF
Building 4 10,440 SF
Building 5 10,440 SF
Building 6 11,160 SF
Building 7 11,980 SF
Community Building 4,500 SF
Workshop 3,400 SF
Total Building 87,060 SF Footprint
PARKING DATA:
Minimum off-street parking for Dwelling Multi-Family:
1.4 spaces for each dwelling unit
REQUIRED
1.4 space per unit
160 Units x 1.4 = 224 Spaces
PROVIDED
224 spaces provided (includes 13 Handicap spaces)
4 spaces provided for Maintenance Shop
228 spaces on site
LOADING ZONE
(1) 10' X 20' REQUIRED/PROVIDED
BICYCLE PARKING
1 required Per 10 parking spaces
224 Spaces / 10 = 22.4
22 Bicycle Spaces Required
BUILDING DENSITY / UNITS
BUILDING # | AREA (SF/FLOOR) | STORIES | GFA (SF) | MAX HEIGHT (FT) | 1 BEDROOM UNITS | 2 BEDROOM UNITS | 3 BEDROOM UNITS | 1 BEDROOM UNITS H.C. | 2 BEDROOM UNITS H.C. | 3 BEDROOM UNITS H.C. | SI | TOTAL UNITS
1 | 11,990 | 3 | 35,960 | 50 | 0 | 18 | 12 | 0 | 0 | 1 | 1 | 32
2 | 11,160 | 3 | 33,480 | 50 | 0 | 23 | 0 | 0 | 2 | 0 | 1 | 24
3 | 11,990 | 3 | 33,960 | 50 | 0 | 0 | 12 | 0 | 0 | 1 | 0 | 13
4 | 10,440 | 3 | 31,320 | 50 | 12 | 15 | 0 | 0 | 1 | 0 | 0 | 28
5 | 10,440 | 3 | 31,320 | 50 | 12 | 12 | 0 | 1 | 0 | 0 | 0 | 25
6 | 11,160 | 3 | 33,540 | 50 | 0 | 22 | 0 | 0 | 1 | 0 | 1 | 24
7 | 11,980 | 3 | 35,940 | 50 | 0 | 12 | 12 | 0 | 0 | 1 | 0 | 25
TOTAL | | | 255,900 | | 24 | 102 | 36 | 1 | 4 | 3 | 2 | 172
H.C. = HANDICAP UNIT
SI = SENSORY IMPAIRED
DRAWN DES
CHECKED TEB
DRAWING CONC18-10
LAYOUT C-SIT
DATE JULY 2020
BURRELL ENGINEERING, INC.
CIVIL ENGINEERING
CARDINAL MULTI FAMILY APARTMENT HOMES
CITRUS COUNTY, FLORIDA
CONCEPTUAL SITE PLAN
NO. REVISION DATE
JOB NO. 18-10
FILE NO. C-60
SEC 7 TWP 20S RGE 18E
SEC 12 TWP 20S RGE 17E
EXH-C
JUL 2 8 2020
PUD-20-08



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Community Development Division

ORDINANCE NO. 2018- A11

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, AMENDING THE LAND DEVELOPMENT CODE ATLAS BY REDESIGNATING THE ZONING OF APPROXIMATELY 19.3 ACRES FROM PROFESSIONAL SERVICES/OFFICE DISTRICT AND MEDIUM DENSITY RESIDENTIAL DISTRICT TO PROFESSIONAL SERVICES/OFFICE DISTRICT AND MEDIUM DENSITY RESIDENTIAL DISTRICT WITH A PLANNED UNIT DEVELOPMENT AND ESTABLISHING A MASTER PLAN OF DEVELOPMENT FOR AFFORDABLE SENIOR MULTI-FAMILY HOUSING AND ASSOCIATED USES; PROVIDING FOR APPLICABILITY; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; PROVIDING FOR CODIFICATION, AND SCRIVENER'S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 12, 2012, the Board of County Commissioners adopted the Citrus County Land Development Code as Ordinance No. 2012-06; and

WHEREAS, certain Atlas Amendments and Planned Unit Developments are proposed for development that would maintain consistency with the Citrus County Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Citrus County, a political subdivision of the State of Florida, as follows:

Section 1. . The following described lands are hereby redesignated on the LDC Atlas:

PUD-18-05 InVictus Development, LLC for Robert and Mary DeSimone

A request to modify the Land Development Code (LDC) Atlas designation from Professional Services/Office District (PSO) and Medium Density Residential District (MDR) to Professional Services/Office District (PSO) and Medium Density Residential District (MDR) with a Planned Unit Development (PUD) for affordable multi-family senior housing and other associated uses, made pursuant to Section 4300, Planned Unit Developments; Section 2409, Professional Services/Office District; and Section 2406, Medium Density Residential District, as specified in the Citrus County Land Development Code, located Section 12, Township 20 South, Range 17 East and Sections 6 and 7, Township 20 South, Range 18 East; as further fully described in

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Land Development Division

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Exhibit "A" Legal Description, Exhibit "B" Site Plan, and Exhibit "C" conditions, attached hereto and incorporated herein by reference.

Section 2. The Atlas of the Land Development Code is hereby amended to reflect the changes described in Section 1 of this Ordinance.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. It is the intent of the Board of County Commissioners that the provisions of this ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and filed by the Clerk to the Board pursuant to number 7.

Section 5. The provisions of this ordinance are severable and it is the intention to confer the whole or any part of the powers herein provided for. If any provision of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, that portion will be deemed a separate provision and will not affect any remaining provisions of the ordinance. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such unconstitutional provision was not included.

Section 6. It is the intention of the Board of County Commissioners that the provisions of this ordinance will become and be made part of the Citrus County Comprehensive Plan; and that the sections of this ordinance may renumbered or re-lettered and that the word "Ordinance" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intention. Regardless of whether such inclusion in the code is accomplished, sections of this ordinance may be renumbered or re-lettered and typographical errors which do not affect the intent may be authorized by the County Administrator's designee, without need of a public hearing, by filing a corrected or re-codified copy of same with the Clerk of the Circuit Court.

Section 7. This ordinance shall become effective as provided by Florida law.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

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PUD-20-08

DONE AND ADOPTED in regular meeting of the Board of County Commissioners of Citrus County, Florida, a political subdivision of the State of Florida, this 21st day of August 2018.

ATTEST:

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

OFFICE OF CIRCUIT COURT CITRUS COUNTY, FLORIDA SEAL

for ANGELA VICK
CLERK OF COURT

RONALD E. KITCHEN JR.,
CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY:

APPROVED
AUG 21 2018
BOARD OF COUNTY COMMISSIONERS

DENISE A. DYMOND LYN
COUNTY ATTORNEY

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PUD-20-08
Land Development Division

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

EXHIBIT "A"
LEGAL DESCRIPTION

Rear 80 feet of Lots 31 and 32, HOMOSASSA SPRINGS GARDENS, according to the map or plat thereof as recorded in Plat Book 1, page 58, LESS AND EXCEPT that portion of said lots sold to the State of Florida on August 11, 1969 as recorded in Official Records Book 250, page 619, Public Records of Citrus County, Florida.

AND

Lot 30 of HOMOSASSA SPRINGS GARDENS as per plat thereof recorded in Plat Book 1, page 58, of the Public Records of Citrus County, Florida, LESS that part lying with 155 feet of the Survey Line of State Road 55 (U.S. 19) Section 02030, said line being described as follows: Begin on the South line of Section 32, Township 20 South, Range 17 East, at a point 633.69 feet West of the Southeast corner of said Section 12; thence run N 00°25'00" W a distance of 5315.03 feet to the North line of said Section 12, at a point 633.84 feet West of the Northeast corner of said Section 12 for the end of this survey line description.

AND

Lots 2, 4, 5, 6 and 7, of HOMOSASSA GARDENS as per plat thereof in Plat Book 4, pages 137, 138 and 139, of the Public Records of Citrus County, Florida. LESS AND EXCEPT: Beginning at the Northwest corner of Lot 7, HOMOSASSA SPRINGS GARDENS as recorded in Plat Book 4, pages 137 through 139, of the Public Records of Citrus County, Florida; thence S 86°01'32" E along the North line of said Lot 7 a distance of 640.03 feet to the Northeast corner of said Lot 7, said point also being on a curve, concaved Southeasterly having a central angle of 4°06'05" and a radius of 1737.11 feet; thence Southwesterly along the arc of said curve, said line also being the East line of said Lot 7, a distance of 124.35 feet to the P.C. of said curve (chord bearing and distance between said points being S 1°55'25" W 124.31 feet); thence continue along said East line and along the East line of Lot 6 of said HOMOSASSA GARDENS S 0°07'37" E 176.99 feet; thence N 89°45'22" W 834.12 feet to a point on the West line of said Lot 6; thence N 0°04'05" W along said West line and along the West line of said Lot 7 a distance of 172.96 feet; thence N 0°07'04" W along the West line of said Lot 7 a distance of 169.88 feet to the POINT OF BEGINNING.

LESS AND EXCEPT

Commencing at the Northwest corner of HOMOSASSA GARDENS as recorded in Plat Book 4, pages 137 through 139, of the Public Records of Citrus County, Florida; thence S 0°07'04" E along the West line of Lot 7 a distance of 169.88 feet; thence continue along said West line and along the West line of Lot 6, of said HOMOSASSA GARDENS S 0°04'50" E 172.96 feet to the POINT OF BEGINNING; thence continue S 0°04'50" E along the West line of said Lot 6 and along the West line of Lot 5 of said HOMOSASSA GARDENS a distance of 344.40 feet; thence S 89°45'22" E 634.40 feet to a point on the East line of said Lot 5; thence N 0°07'37" W along said East line and along the East line

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JUN 2 2020
PUD-20-08

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

EXHIBIT "A" CONTINUED
LEGAL DESCRIPTION

of said Lot 6 a distance of 344.40 feet; thence N 89°45'22" W 634.12 feet to the POINT OF BEGINNING.

AND

Beginning at the NW corner of Lot 7, HOMOSASSA GARDENS, as recorded in Plat Book 4, pages 137-139, Public Records of Citrus County, Florida; thence S 86°01'32" E along the North line of Lot 7 a distance of 640.03 feet to the NE corner of said Lot 7, said point also being on a curve, concaved Southeasterly having a central angle of 4°06'05" and a radius of 1737.11 feet' thence Southwesterly along the arc of curve, said line also being the East line of said Lot 7, a distance of 124.35 feet to the P.C. of said curve (Chord bearing and distance between said points being S 1°55'25" W 124.31 feet); thence continue along the East line and along the East line of Lot 6 of said HOMOSASSA GARDENS S 0°07'37" E 176.99 feet; thence N 89°45'22" W 634.12 feet to a point on the West line of said Lot 6; thence N 0°04'05" W, along said West line and along the West line of said Lot 7, a distance of 172.96 feet; thence N 0°07'04" W, along the West line of said Lot 7, a distance of 169.88 feet to the POINT OF BEGINNING.

AND

A PORTION OF Lot 5 and 6, of HOMOSASSA GARDENS, being more particularly described as follows: Commencing at the NW corner of Lot 7, HOMOSASSA GARDENS, according to the map or plat thereof recorded in Plat Book 4, pages 137-139, inclusive, Public Records of Citrus County, Florida; thence S 0°07'04" E, along the West line of said Lot 7, a distance of 169.88 feet; thence continue along said West line and along the West line of Lot 6 of HOMOSASSA GARDENS, S 0°04'50" E 172.96 feet to the POINT OF BEGINNING; thence continue S 0°04'50" E along the West line of said Lot 6, and along the West line of Lot 5 of said HOMOSASSA GARDENS a distance of 344.40 feet; thence S 89°45'22" E 634.40 feet to a point on the East line of said Lot 5; thence N 0°07'37" W along said East line and along the East line of said Lot 6, a distance of 344.40 feet; thence N 89°45'22" W 634.12 feet to the POINT OF BEGINNING.

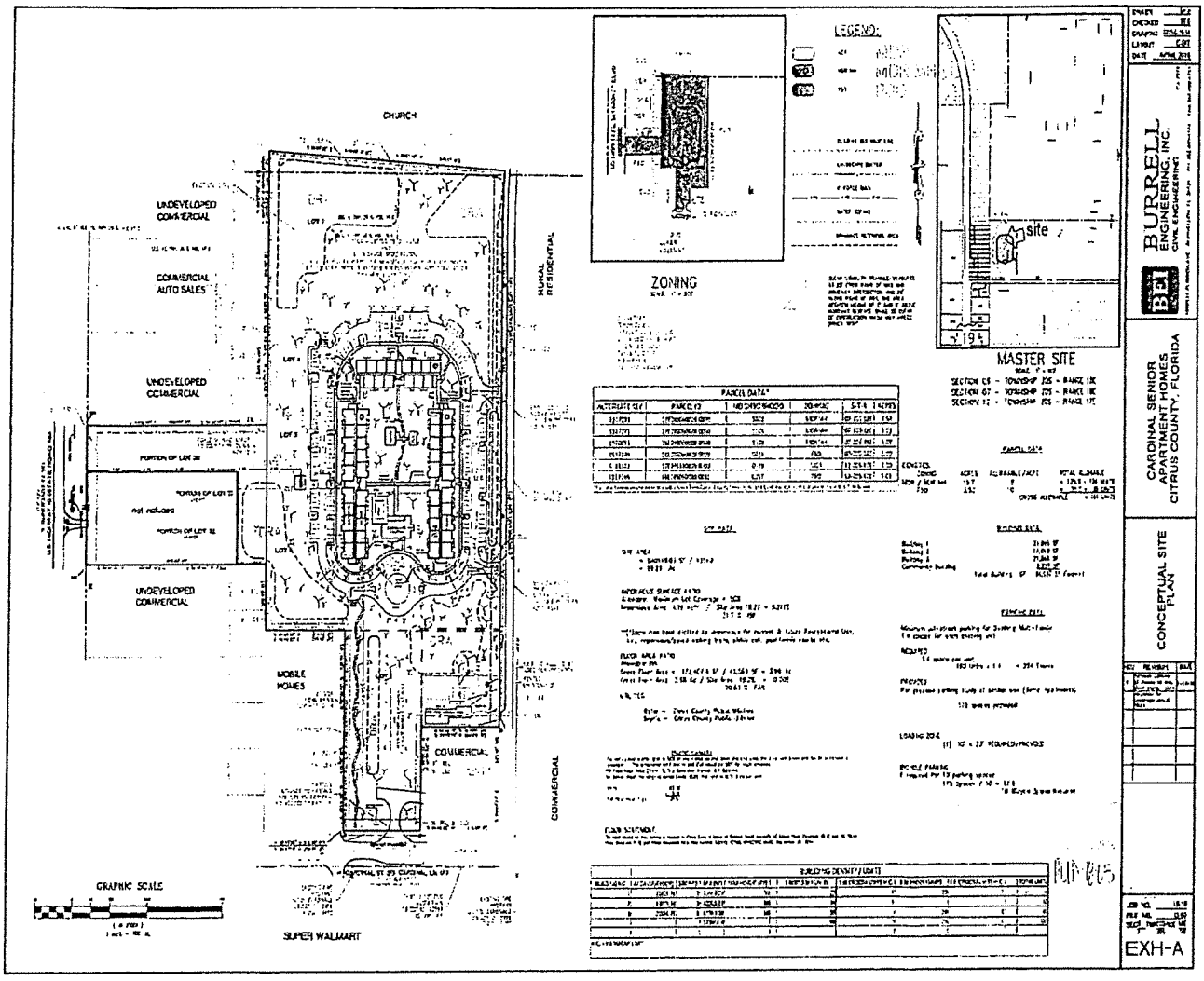
AND

The North 210 feet of Tract 3, HOMOSASSA GARDENS, according to the map or plat thereof as recorded in Plat Book 4, pages 137 thru 139, inclusive, Public Records of Citrus County, Florida.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

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PUD-20-08

EXHIBIT B
SITE PLAN



Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

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EXHIBIT "C"
CONDITIONS OF APPROVAL

1. The Planned Unit Development (PUD) shall allow for up to 160 units of affordable multi-family senior housing and other associated uses as outlined on the Master Plan date-stamped received June 14, 2018 by the Land Development Division. Construction shall take place in accordance with the criteria and requirements of the Citrus County Land Development Code, unless as specifically outlined within these conditions.

2. The project must be served by central water and central sewer.

3. Stormwater Management Design must meet the requirements of the Citrus County Land Development Code in effect at the time of permitting.

4. The affordable senior multi-family development must provide at least 175 parking spaces as shown on the Master Plan date-stamped received June 14, 2018 by the Land Development Division.

5. At the time of permitting, the applicant must demonstrate compliance with applicable development standards per LDC Section 3740, Additional Design Standards for Large Non-Residential Projects, for façade, landscaping, pedestrian circulation, parking, and lighting.

6. A Tree Preservation Plan must be submitted and approved at the time of permitting.
7. A biological study must be submitted and approved at the time of permitting.

8. All exterior lighting shall be positioned, shielded and hooded so as not to illuminate adjacent properties.

9. Landscaping and design and maintenance shall follow the principles of Florida Friendly Landscaping™ and the Florida Yards and Neighborhoods (FYN) Homeowner Program to reduce water use and fertilizer runoff. Turf grasses and landscape vegetation shall be common to the area and drought tolerant.

10. A traffic analysis, signed and sealed by a professional engineer, addressing auxiliary lanes will need to be provided at the time of permitting.

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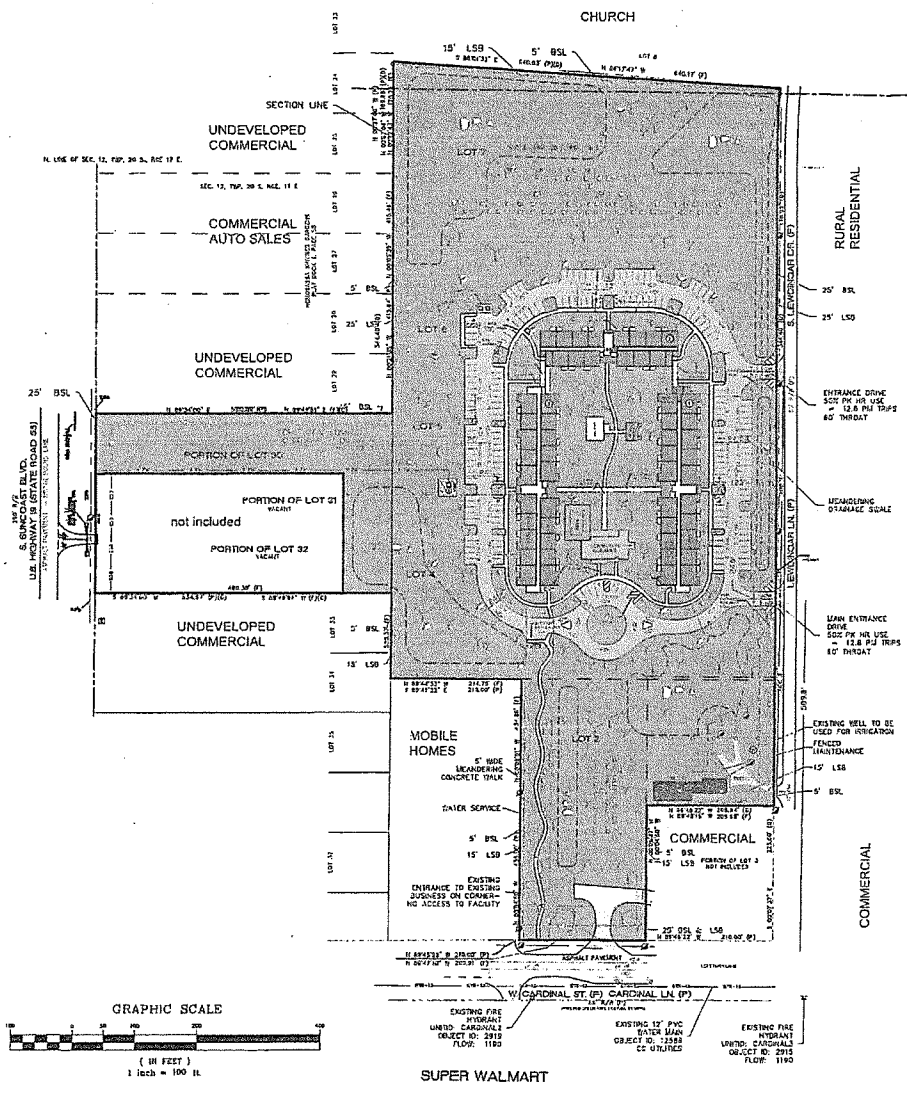
EXHIBIT "C" CONDITIONS (CONTINUED)

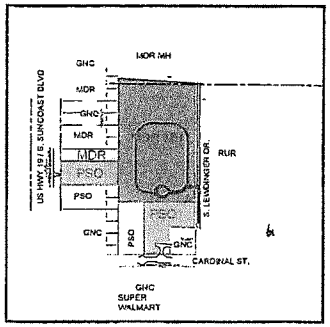
11. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

12. Minor modifications to this Planned Unit Development may be approved by the Director of the Land Development Division as outlined within Section 4304, Modification of a Previously Approved Planned Unit Development, as specified in the LDC.

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PUD-20-08
Land Development Division

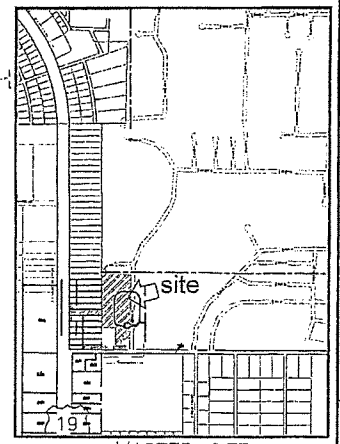




ZONING
SCALE: 1" = 500'

LEGEND:
MDR
MDR MH
PSO
BUILDING SET BACK LINE
LANDSCAPE BUFFER
4" FORCE MAIN
WATER SERVICE
DRAINAGE RETENTION AREA

CLEAR VISIBILITY TRIANGLE-MEASURED AT 25' FROM RIGHT OF WAY AND DRIVEWAY INTERSECTION AND 25' ALONG RIGHT OF WAY, THE AREA BETWEEN HEIGHT OF 3' AND 8' ABOVE ROADWAY SURFACE SHALL BE CLEAR OF OBSTRUCTION WHICH MAY IMPEDE DRIVER SIGHT.



MASTER SITE
SCALE: 1" = 100'
SECTION 06 – TOWNSHIP 20S – RANGE 18E
SECTION 07 – TOWNSHIP 20S – RANGE 18E
SECTION 12 – TOWNSHIP 20S – RANGE 17E

DEVELOPER:
Richard Cevallos
InVicta Development, LLC
Westshore Center, Suite 260
2002 N. Lois Avenue
Tampa, FL 33607
813-468-7898
rcevallos@invictarev.com

PARCEL DATA*

ALTERNATE KEY	PARCEL ID	NEIGHBORHOOD	ZONING	S-T-R	ACRES
1517281	18E20S060020 0070	5601	MDRMH	07-20S-18E	4.59
1517279	18E20S060020 0050	5601	MDRMH	07-20S-18E	5.03
2570091	18E20S060020 0040	5601	MDRMH	07-20S-18E	5.07
1517249	18E20S060020 0020	0419	PSO	07-20S-18E	2.10
1181143	17E20S120010 0300	0419	MDR	12-20S-17E	1.10
1517255	18E20S060020 0031	0017	PSO	12-20S-17E	1.05

*Parcel information shown in this table taken from Citrus County Property Record Card. For surveyed site acreage see Site Data below

PARCEL DATA

DENSITIES: ZONING	ACRES	ALLOWABLE/ACRE	TOTAL ALLOWABLE
MDR / MDR MH	15.7	8	= 125.6 = 126 UNITS
PSO	3.52	10	= 35.2 = 35 UNITS
		GROSS ALLOWABLE	= 161 UNITS

SITE DATA:

SITE AREA
= 840149.03 SF / 43560
= 19.29 Ac

IMPERVIOUS SURFACE RATIO
Allowable: Maximum Lot Coverage = 50%
Impervious Area 4.19 Ac** / Site Area 19.29 = 0.2175
21.7 % ISR

**(1)acre has been allotted as impervious for current & future Recreational Use, i.e., impervious/paved walking trails, pickle ball, pool, tennis courts etc.

FLOOR AREA RATIO
Allowable: NA
Gross Floor Area = 173,404.4 SF / 43,560 SF = 3.98 Ac.
Gross Floor Area 3.98 Ac / Site Area 19.29 = 0.206
20.63 % FAR

UTILITIES
Water – Citrus County Public Utilities
Septic – Citrus County Public Utilities

BUILDING DATA:

Building 1	21,866 SF
Building 2	14,068 SF
Building 3	21,866 SF
Community Building	3,237 SF
Total Building SF	61,037 SF Footprint

PARKING DATA:

Minimum off-street parking for Dwelling Multi-Family:
1.4 spaces for each dwelling unit

REQUIRED
1.4 space per unit
160 Units x 1.4 = 224 Spaces

PROVIDED
Per previous parking study of similar use (Senior Apartments)
175 spaces provided

LOADING ZONE
(1) 10' x 20' REQUIRED/PROVIDED

BICYCLE PARKING
1 required Per 10 parking spaces
175 Spaces / 10 = 17.5
18 Bicycle Spaces Required

TRAFFIC SUMMARY
The anticipated traffic split is 50% of the traffic in and from the site uses the proposed North and South entrances on Lewiscrest. The directional split and In and Out used as 50% for each driveway.
PM Peak Hour Trips (from ITE Trip Generation Manual, 8th Edition)
for Senior Adult Housing-attached (code 252), the rate is 0.16 trips per unit

Units	160 SF
	0.16
PM Peak Hour Trips	25.6

FLOOD STATEMENT:
The land shown by this survey is located in Flood Zone X (area of Minimal Flood Hazard), AE (Base Flood Elevation 10.0) and AE (Base Flood Elevation 11.0) per Flood Insurance Rate Map number 12017C 0215D, EFFECTIVE DATE: September 26, 2014.

BUILDING DENSITY / UNITS

BUILDING NO.	AREA (SF/FLOOR)	STORIES	GFA (SF)	MAX HEIGHT (FT)	1 BEDROOM UNITS	1 BEDROOM UNITS H.C.	2 BEDROOM UNITS	2 BEDROOM UNITS H.C.	TOTAL UNITS
1	21666.36	3	65599.09	50	29	1	29	1	60
2	14068.74	3	42206.22	50	35	1			40
3	21356.36	3	65599.09	50	30		29	1	60
			173404.4		98	2	29	1	160

H.C. = HANDICAP UNIT

DRAWN
CHECKED
DRAWING CONC
LAYOUT
DATE APRIL

BURRELL
ENGINEERING, INC
CIVIL ENGINEERING

CARDINAL SENIOR APARTMENT HOMES
CITRUS COUNTY FLORIDA

CONCEPTUAL SITE PLAN

NO	REVISION
1	Remove Cardinal Dr Access to site, Move Dwell. and Accessory to Landscape, adjust Grad.

JUN 14 2018

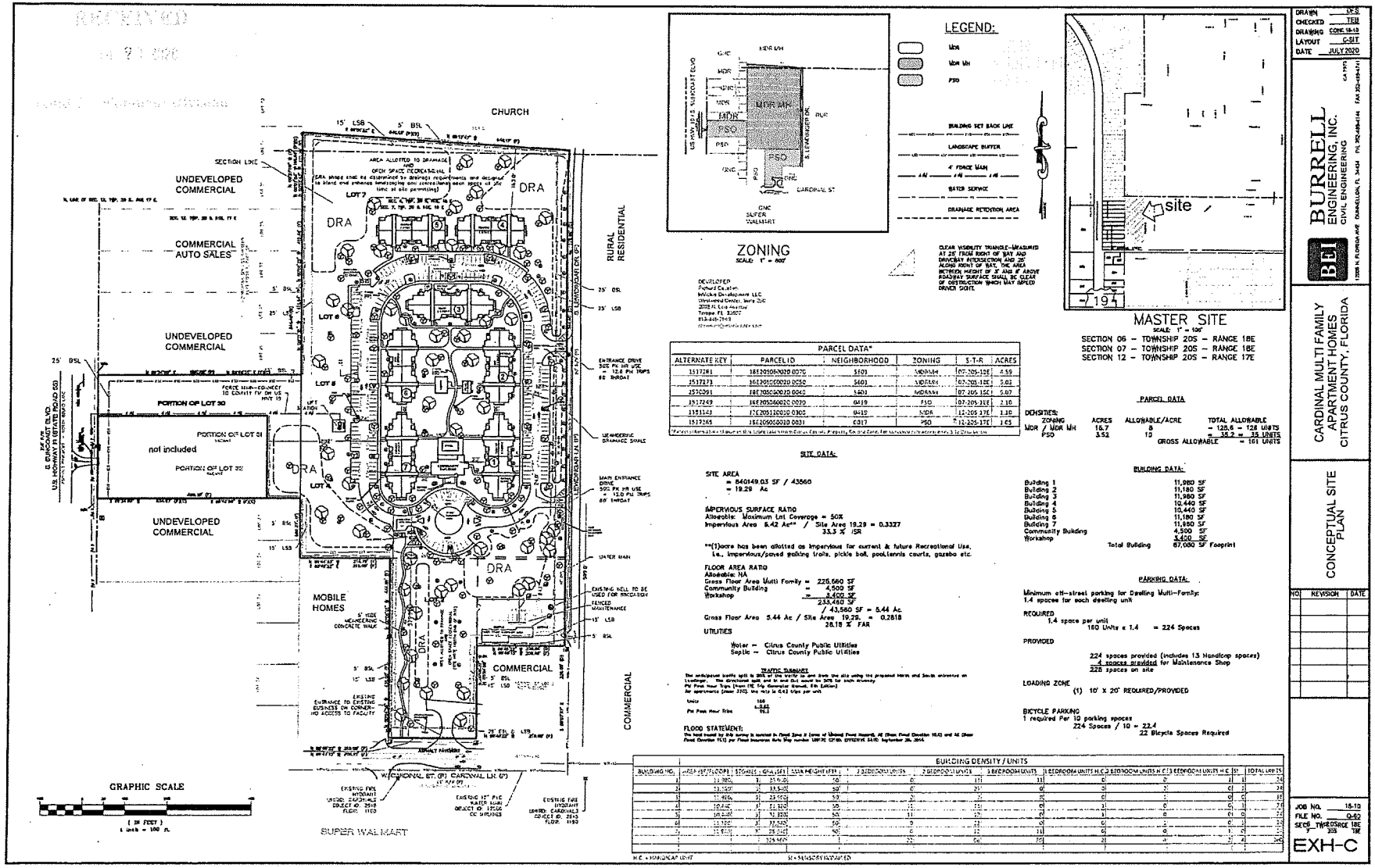
PUD-18-05

JOB NO.
FILE NO. C
SEC 6 TWP 20S RGE 18E

EXH-4

Packet Pg. 894

T.1.c


CHURCH
UNDEVELOPED COMMERCIAL
COMMERCIAL AUTO SALES
UNDEVELOPED COMMERCIAL
UNDEVELOPED COMMERCIAL
MOBILE HOMES
COMMERCIAL
RURAL RESIDENTIAL
COMMERCIAL
SUPER WALMART
DRA
not included
PORTION OF LOT 30
PORTION OF LOT 31
PORTION OF LOT 32
GRAPHIC SCALE
LEGEND:
MDR
MDR MH
PSO
BUILDING SET BACK LINE
LANDSCAPE BUFFER
4" FORCE MAIN
WATER SERVICE
DRAINAGE RETENTION AREA
ZONING
SCALE 1" = 600'
MASTER SITE
SCALE: 1" = 100'
SECTION 06 - TOWNSHIP 20S - RANGE 18E
SECTION 07 - TOWNSHIP 20S - RANGE 18E
SECTION 12 - TOWNSHIP 20S - RANGE 17E
site
DEVELOPER
Richard Escalera
Invictus Development LLC
Westwood Center, Suite 206
2002 N. Lois Avenue
Tampa FL 33607
813-445-2949
PARCEL DATA*
ALTERNATE KEY | PARCEL ID | NEIGHBORHOOD | ZONING | S-T-R | ACRES
1517281 | 182005050020 0070 | 5601 | MDR/MH | 07-20S-18E | 4.59
1517273 | 182005000020 0050 | 5601 | MDR/MH | 07-20S-18E | 5.03
2572091 | 182005000020 0040 | 5601 | MDR/MH | 07-20S-18E | 5.07
1517249 | 182005000020 0070 | 6419 | PSO | 07-20S-18E | 2.10
1517243 | 172005000010 0900 | 6410 | MDR | 12-20S-17E | 3.10
1517265 | 182005000020 0031 | 6317 | PSO | 12-20S-17E | 1.45
SITE DATA:
SITE AREA
= 840149.03 SF / 43560
= 19.29 Ac
IMPERVIOUS SURFACE RATIO
Allowable Maximum Lot Coverage = 50%
Impervious Area 8.42 Ac** / Site Area 19.29 = 0.3327
33.3 % ISR
**(1)acre has been allotted as impervious for current & future Recreational Use, i.e., impervious/paved walking trails, pickle ball, pool,tennis courts, gazebo etc.
FLOOR AREA RATIO
Allowable: NA
Gross Floor Area Multi Family = 226,660 SF
Community Building = 4,500 SF
Workshop = 3,400 SF
234,460 SF
/ 43,560 SF = 5.44 Ac.
Gross Floor Area 5.44 Ac / Site Area 19.29. = 0.2818
28.18 % FAR
UTILITIES
Water = Citrus County Public Utilities
Septic = Citrus County Public Utilities
TRAFFIC SUMMARY
FLOOD STATEMENT:
PARCEL DATA
DENSITIES: ZONING | ACRES | ALLOWABLE/ACRE | TOTAL ALLOWABLE
MDR / MDR MH 16.7 8 = 128.6 = 128 UNITS
PSO 3.52 10 = 35.2 = 35 UNITS
GROSS ALLOWABLE = 161 UNITS
BUILDING DATA:
Building 1 11,980 SF
Building 2 11,180 SF
Building 3 11,980 SF
Building 4 10,440 SF
Building 5 10,440 SF
Building 6 11,180 SF
Building 7 11,980 SF
Community Building 4,500 SF
Workshop 3,400 SF
Total Building 87,080 SF Footprint
PARKING DATA:
Minimum off-street parking for Dwelling Multi-Family:
1.4 spaces for each dwelling unit
REQUIRED
1.4 space per unit
160 Units x 1.4 = 224 Spaces
PROVIDED
224 spaces provided (includes 13 Handicap spaces)
4 spaces provided for Maintenance Shop
228 spaces on site
LOADING ZONE
(1) 10' X 20' REQUIRED/PROVIDED
BICYCLE PARKING
1 required Per 10 parking spaces
224 Spaces / 10 = 22.4
22 Bicycle Spaces Required
BUILDING DENSITY / UNITS
BUILDING NO. | AREA (SF/FLOOR) | STORIES | GFA (SF) | BASE HEIGHT (FT) | 1 BEDROOM UNITS | 2 BEDROOM UNITS | 3 BEDROOM UNITS | 1 BEDROOM UNITS H.C. | 2 BEDROOM UNITS H.C. | 3 BEDROOM UNITS H.C. | TOTAL UNITS
1 | 11,980 | 3 | 35,940 | 50 | 0 | 12 | 12 | 0 | 0 | 0 | 24
2 | 11,180 | 3 | 33,540 | 50 | 0 | 12 | 0 | 0 | 0 | 0 | 12
3 | 11,980 | 3 | 35,940 | 50 | 0 | 12 | 12 | 0 | 0 | 0 | 24
4 | 10,440 | 3 | 31,320 | 50 | 0 | 12 | 0 | 0 | 0 | 0 | 12
5 | 10,440 | 3 | 31,320 | 50 | 0 | 12 | 0 | 0 | 0 | 0 | 12
6 | 11,180 | 3 | 33,540 | 50 | 0 | 12 | 0 | 0 | 0 | 0 | 12
7 | 11,980 | 3 | 35,940 | 50 | 0 | 12 | 0 | 0 | 0 | 0 | 12
TOTAL | | | 329,460 | | 0 | 84 | 24 | 0 | 0 | 0 | 108
H.C. = HANDICAP UNIT
M = MANAGEMENT UNIT
DRAWN DFS
CHECKED TEH
DRAWING CONC 18-19
LAYOUT C-SIT
DATE JULY 2020
BURRELL ENGINEERING, INC.
CIVIL ENGINEERING
CARDINAL MULTI FAMILY APARTMENT HOMES
CITRUS COUNTY, FLORIDA
CONCEPTUAL SITE PLAN
NO. REVISION DATE
JOB NO. 18-19
FILE NO. 0-62
SEC 6 TWP 20S RGE 18E
EXH-C

REZONE TRAFFIC STUDY

PUD 20-08

S. Lewdingar Drive and Cardinal Street

Northeast Quadrant

Citrus County, Florida

Prepared for:
InVictus Development, LLC

Prepared By:
TRUCKIN TRAFFIC, LLC



RECEIVED
SEP 21 2021
Land Development Division

Jane A Caldera, PE
Digitally signed by Jane A Caldera, PE
Date: 2021.09.21 11:56:49 -04'00'

Submitted To:
Citrus County

September 21, 2021



Jane A. Caldera, P.E.
P.E. # 53116

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

TABLE OF CONTENTS

Chapter 1 - PROJECTION LOCATION/DESCRIPTION	2
Chapter 2 - PROJECT TRIP CHARACTERISTICS	4
Chapter 3 - EXISTING TRAFFIC CONDITIONS	7
Chapter 4 - POST DEVELOPMENT CONDITIONS	9
Chapter 5 - CONCLUSIONS	12

List of Figures

Figure 1 - SITE LOCATION MAP	2
Figure 2 - PUD CONCEPT PLAN	3
Figure 3 - SITE TRAFFIC DISTRIBUTION	5
Figure 4 - SITE TRAFFIC ASSIGNMENT	6
Figure 5 - EXISTING TRAFFIC VOLUMES (PEAK-SEASON)	7
Figure 6 - POST DEVELOPMENT TRAFFIC PROJECTIONS (PEAK-SEASON)	9

List of Tables

Table 1 - TRIP GENERATION ESTIMATES - AM PEAK HOUR	4
Table 2 - TRIP GENERATION ESTIMATES - PM PEAK HOUR	4
Table 3 - UNSIGNALIZED INTERSECTION CAPACITY ANALYSIS RESULTS (EXISTING CONDITIONS)	8
Table 4 - UNSIGNALIZED INTERSECTION CAPACITY ANALYSIS RESULTS (POST DEVELOPMENT)	10
Table 5 - AUXILIARY LANE EVALUATION (LEFT TURN)	11
Table 6 - AUXILIARY LANE EVALUATION (RIGHT TURN)	11

APPENDIX 13

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

1. PROJECT LOCATION/DESCRIPTION

This Traffic Study has been prepared to provide Citrus County with traffic data and analyses associated with PUD 20-08.

PUD 20-08 is 19.3-acre site located in the northwest quadrant of W. Cardinal Street (CR 482) and S. Lewdingar Drive. The 19.3 site has roadway frontage along US 19, W. Cardinal Street and S. Lewdingar Drive. The site currently has one driveway connection to W. Cardinal Street, this driveway provides vehicular access to a small commercial building located outside the site boundary. The access to the small commercial building is planned to remain as. The site location and area roadway system are shown on Figure 1.

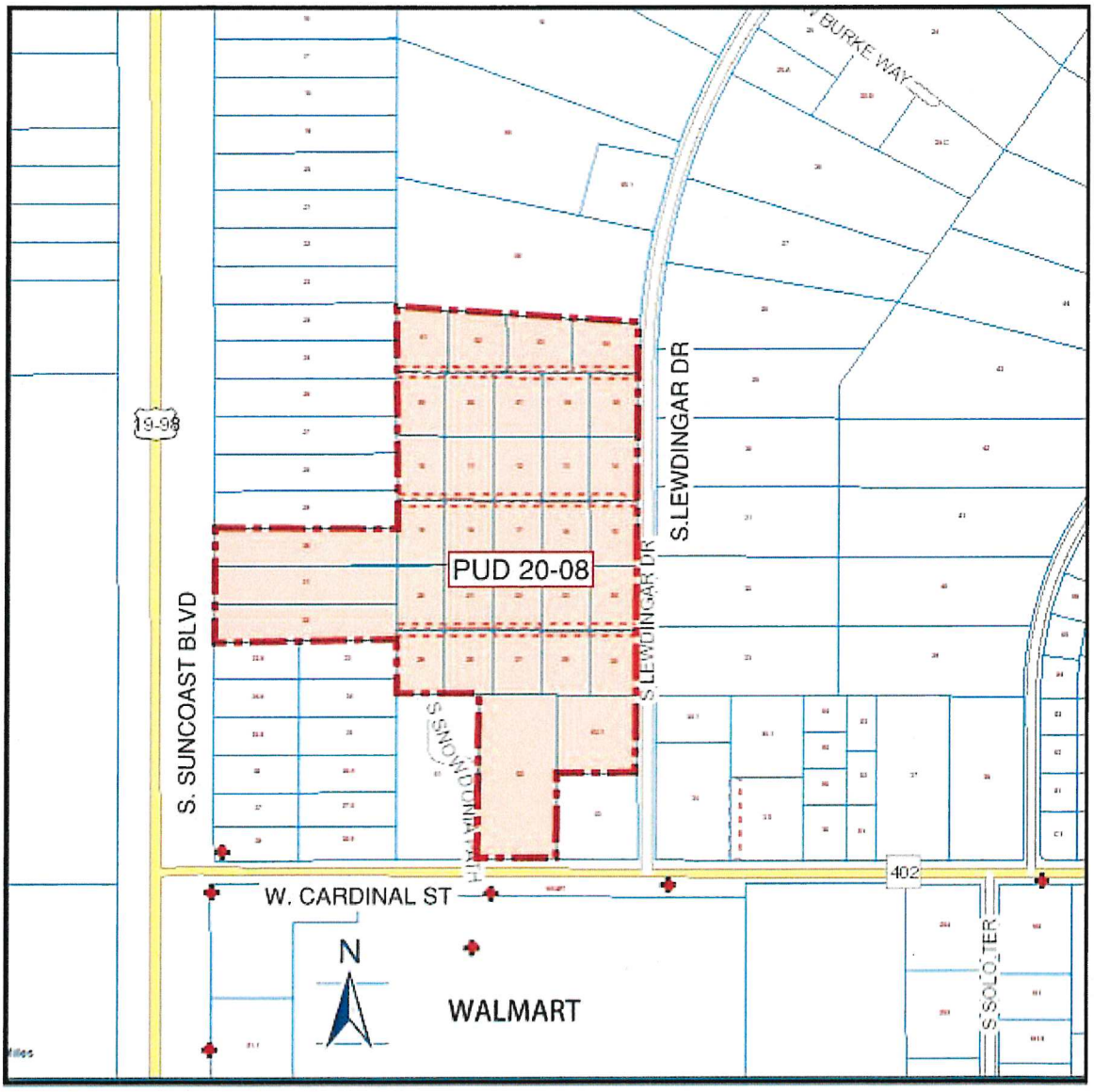


FIGURE 1 - SITE LOCATION MAP

The purpose PUD 20-08 is to modified previously approved PUD-18-05 to allow 160 multi-family units without any age or income restrictions.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

PUD-18-05, approved in 2018, permitted 160 units of affordable, multi-family senior housing and associated uses. To address the maximum traffic scenario, this traffic study is based on the highest possible traffic generation for 160 multi-family units without any age or income restrictions. The multi-family development will have two site access driveways to S. Lewdingar Drive. The basic layout for the apartment buildings and the location of the 2-site access driveways are shown on Figure 2.

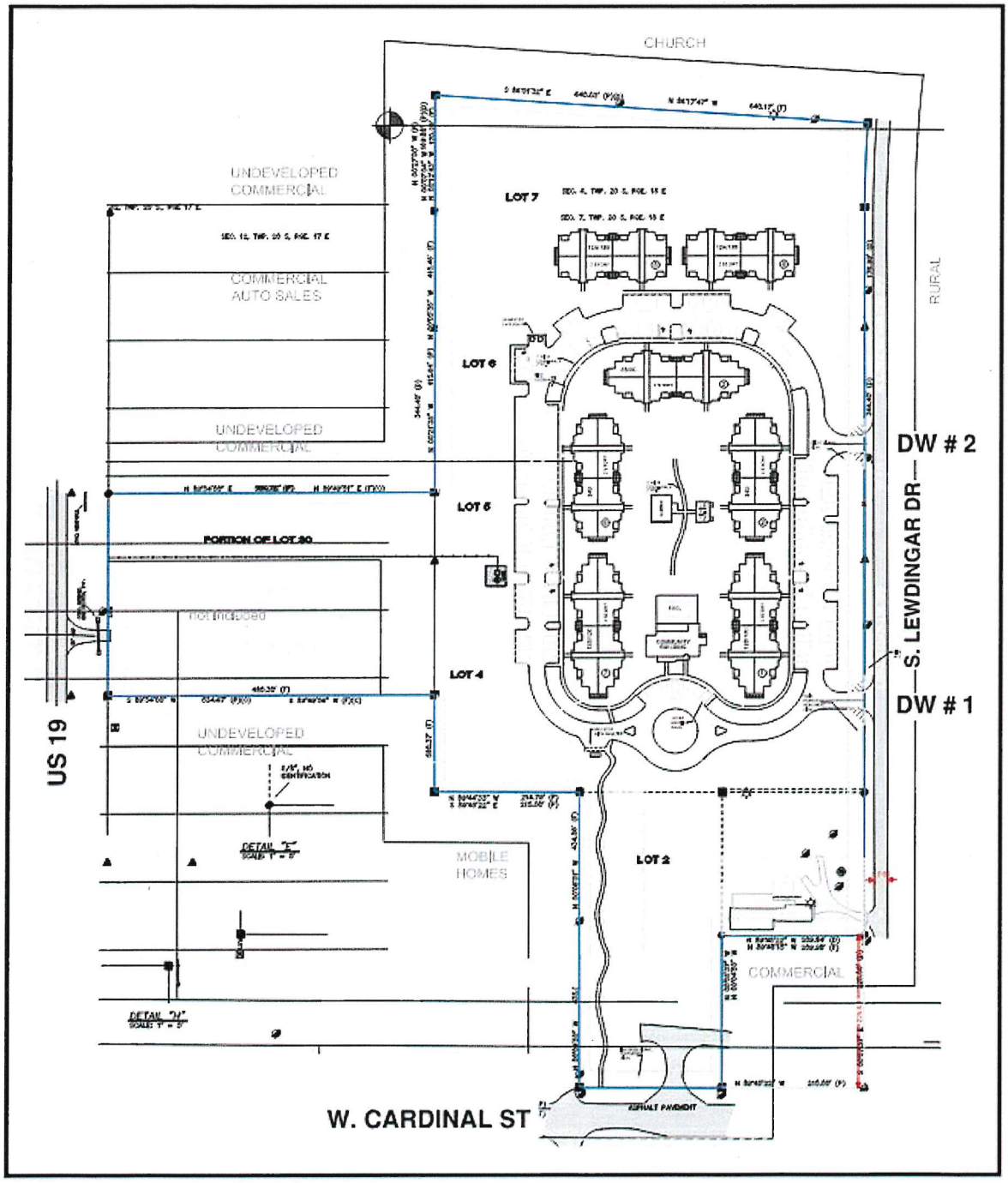


FIGURE 2 - PUD CONCEPT PLAN

The methodology for this traffic study was discussed with Citrus County. A copy of the methodology letter is contained in the Appendix.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

2. PROJECT TRIP CHARACTERISTICS

Trip Generation

The AM and PM peak-hour trip generation estimates were based on the trip rates contained in the 10th Edition of the Institute of Transportation of Engineers (ITE) Trip Generation Manual, for Land Use 220 Multifamily Housing.

Tables 1 and 2 below contain the trip generation calculations for the AM and PM time periods.

TABLE 1 - AM PK-HR TRIP GENERATION ESTIMATES

ITE Land-Use Category	ITE Land-Use (Code)	Independent Variable	ITE Rate/Eqn	Size	Total Trips		
					2-Way	In	Out
Multifamily Housing	*220*	*DWELLING UNITS*	*0.46*	*160*	*74*	*17*	*57*

TABLE 2 - PM PK-HR GENERATION ESTIMATES

ITE Land-Use Category	ITE Land-Use (Code)	Independent Variable	ITE Rate/Eqn	Size	Total Trips		
					2-Way	In	Out
Multifamily Housing	*220*	*DWELLING UNITS*	*0.56*	*160*	*90*	*56*	*33*

Site Access Plan

Two full access driveways are proposed to server the 160-unit multifamily site, both driveways will be on Lewdingar Drive. The site access driveways are described below:

- DW # 1 – This full access driveway is planned to be located approximately 585 feet north of W. Cardinal Street.
- DW # 2 – This full access driveway is planned to be located approximately 935 feet north of W. Cardinal Street.

The driveway connection spacing on S. Lewdingar Drive will exceed the 125 feet minimum driveway spacing requirements, per Table 7-1 of the Citrus County Land Development Code.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Project Trip Distribution

The site traffic distribution was developed manually, based on the area population, location of employment hubs, existing travel patterns, the area roadway network and engineering judgment. The site traffic distribution is displayed graphical on Figure 3.

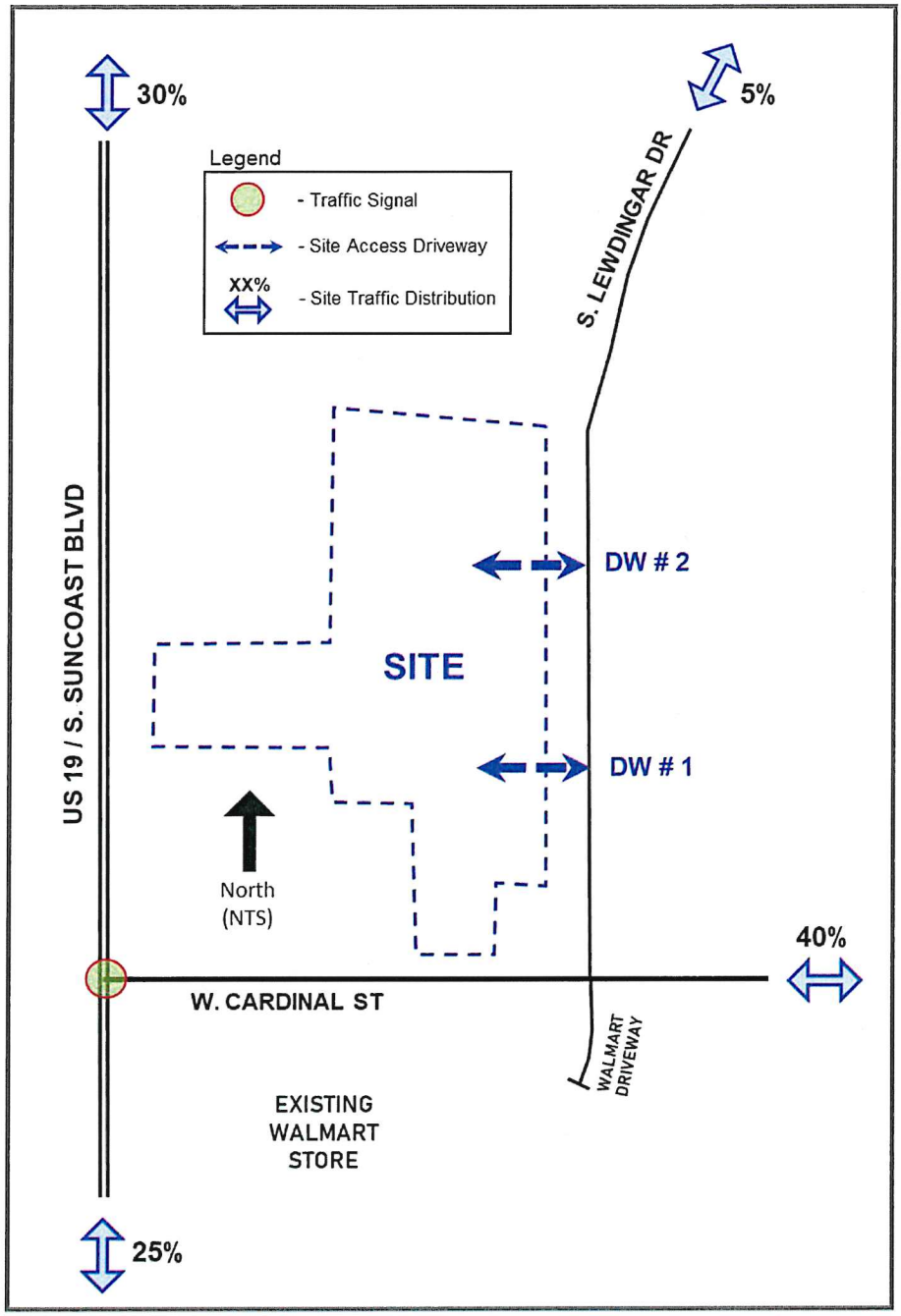


FIGURE 3 - SITE TRAFFIC DISTRIBUTION

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

The AM and PM peak hour site traffic assignments for the 2 proposed site access driveways and the intersection of W. Cardinal Street and S. Lewdingar Drive are shown graphically on Figure 4.

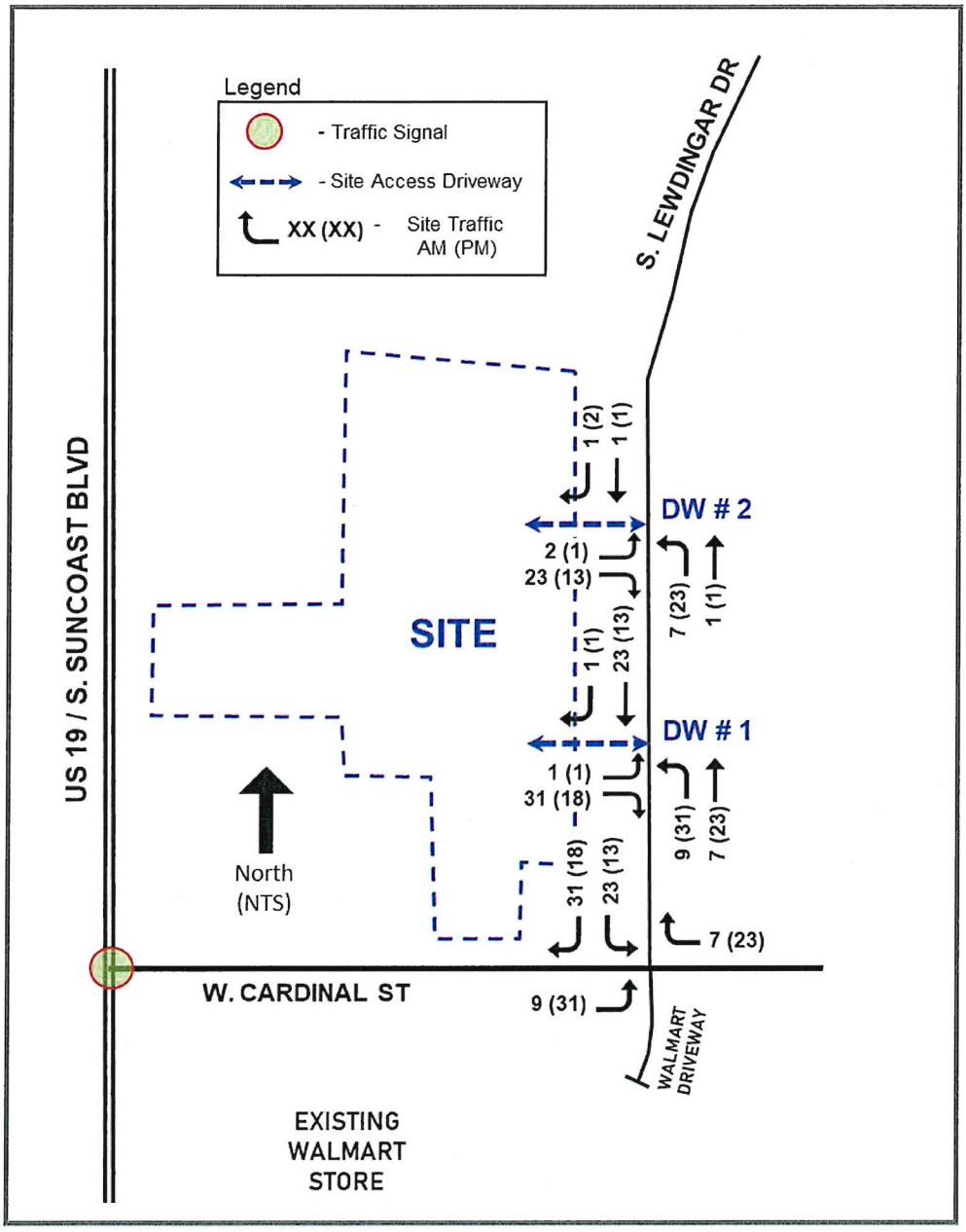


FIGURE 4 - SITE TRAFFIC ASSIGNMENT

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

3. EXISTING TRAFFIC CONDITIONS

New AM and PM peak period intersection turning movement counts (TMC) were conducted at the intersection of W. Cardinal Street and S. Lewdingar Drive. A copy the new TMC's can be found in the Appendix.

The new peak hour TMC's were adjusted by factor of 1.02 to represent peak season conditions. The peak season factor was obtained from the Florida Department of Transportation (FDOT) 2020 Peak Season Factor Report for Citrus County. Figure 5 displays the AM and PM peak-hour, peak season, existing traffic volumes.

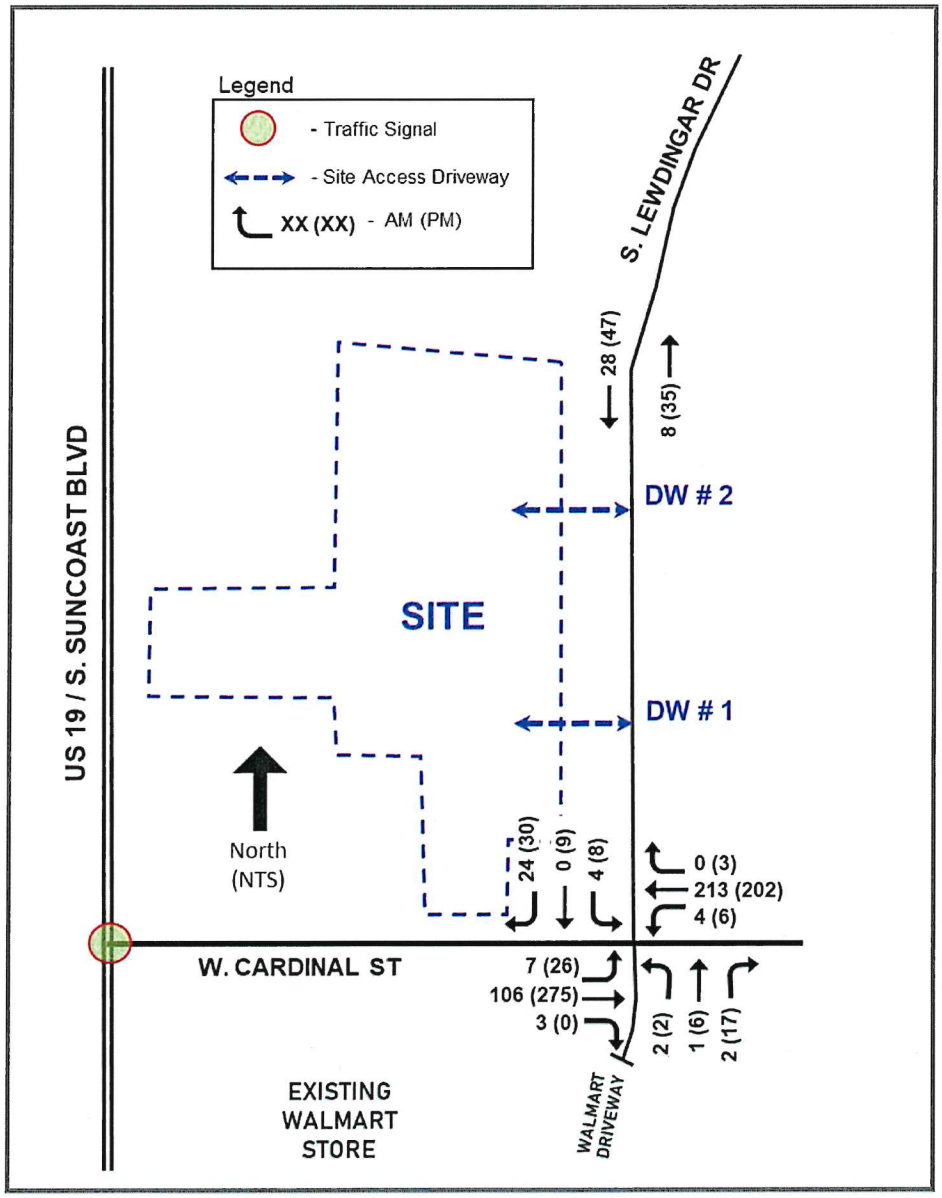


FIGURE 5 – EXISTING TRAFFIC VOLUMES (PEAK-SEASON)

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

The Highway Capacity Manual (HCM) software was used to determine the existing Level of Service (LOS) for the unsignalized intersection of W. Cardinal Street and S. Lewdingar Drive. The results of the unsignalized intersection capacity analyses for the AM and PM peak hours are summarized in Table 3.

Table 3

UN-SIGNALALIZED INTERSECTION CAPACITY ANALYSIS RESULTS (EXISITNG CONDTIONS)

		Control Delay (secs./veh.) / LOS / V/C Ratio			
	Time Period	EB LEFT	WB LEFT	NB LF/TH/RT	SB LF/TH/RT
W. Cardnial Street at S. Lewdingar Drive / Walmart Driveway	AM Peak-Hour	7.7 / A / 0.01	7.4 / A / 0.00	10.2 / B / 0.01	9.8 / A / 0.04
	PM Peak-Hour	7.8 / A / 0.02	7.8 / A / 0.00	11.3 / B / 0.04	11.5 / A / 0.08

As indicated in Table 3 above, the unsignalized intersection is currently operating at an acceptable level of services during the AM and PM peak hours. The detailed HMC reports are contained in the Appendix.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

4. POST DEVELOPMENT CONDITIONS

The future traffic projections were developed by adding the site traffic to the 2021 peak-season traffic volumes.

Figures 6 displays the AM and PM peak-hour, peak season, Post Development Traffic Projections for the study intersection. The detailed assignment spreadsheets for the study intersection are contained in the Appendix.

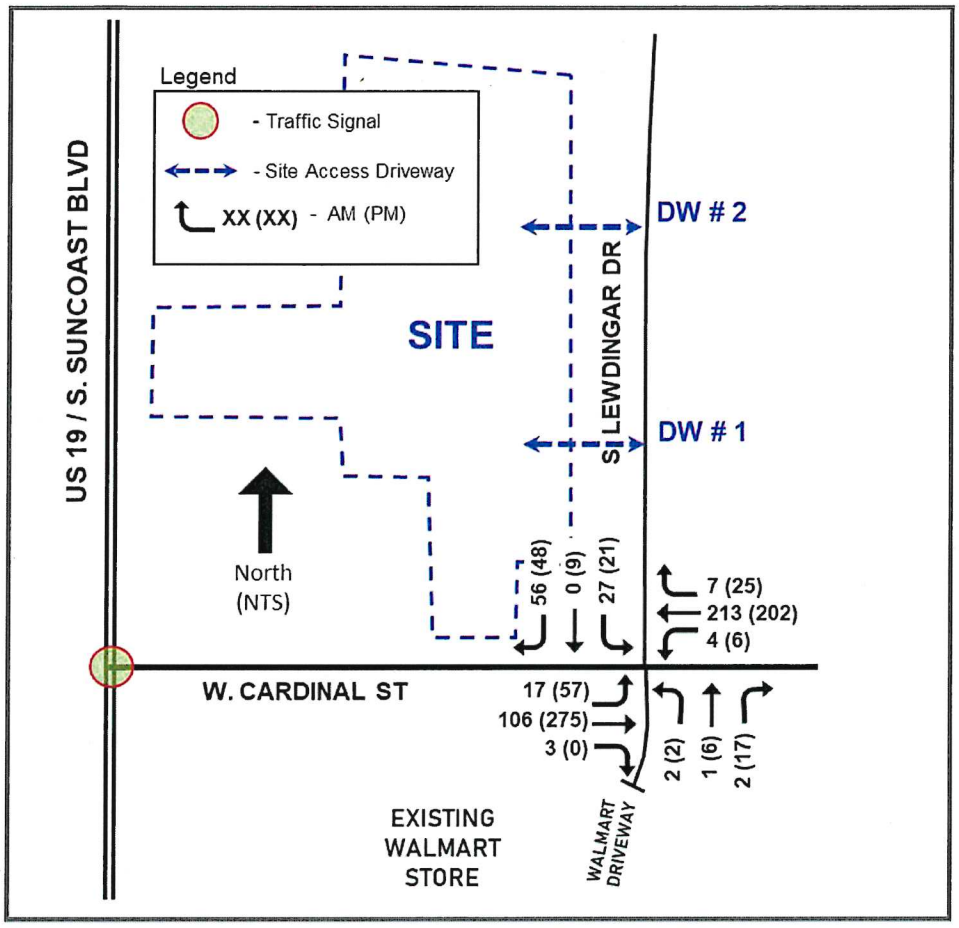


FIGURE 6 – POST DEVELOPMENT TRAFFIC PROJECTIONS (PEAK-SEASON)

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

The Highway Capacity Manual (HCM) software was used to determine the post development Level of Service (LOS) for the unsignalized intersection of W. Cardinal Street and S. Lewdingar Drive. The results of the unsignalized intersection capacity analyses for the AM and PM peak hours are summarized in Table 4.

Table 4

UN-SIGNALALIZED INTERSECTION CAPACITY ANALYSIS RESULTS (POST DEVELOPMENT CONDTIONS)

		Control Delay (secs./veh.) / LOS / V/C Ratio			
	Time Period	EB LEFT	WB LEFT	NB LF/TH/RT	SB LF/TH/RT
W. Cardnial Street at S. Lewdingar Drive / Walmart Driveway	AM Peak-Hour	7.8 / A / 0.01	7.4 / A / 0.00	10.5 / B / 0.01	10.7 / B / 0.13
	PM Peak-Hour	7.8 / A / 0.02	7.8 / A / 0.00	10.9 / B / 0.04	11.5 / A / 0.08

As indicated in Table 4 above, the unsignalized intersection is anticipated to continue to operate at an acceptable level of service during the AM and PM peak hours. The detailed HMC reports are contained in the Appendix.

Turn Lane Evaluation for W. Cardinal Street at S. Lewdingar Drive

The EB existing left turn lane was evaluated to ensure that the length of the left turn lane is adequate to accommodate the PUD site traffic.

EB Left Turn Lane from W. Cardinal Street to S. Lewdingar Drive

The existing peak-season traffic plus the site traffic projected to utilize the EB left turn lane on W. Cardinal Street at S. Lewdingar Drive during the AM and PM peak hour is summarized below:

PK HR	2021 PK-SEASON	SITE TRAFFIC	POST DEV TOTAL
AM	7 vph	9 vph	26 vph
PM	26 vph	31 vph	57 vph

The post development EB left turn volume of 57 vph will be the basis for the queue storage length calculations. For estimate queue storage length (Q), the AASHTO Green Book suggests the use of a 2-minute interval for unsignalized locations. The calculations associated with the 2-minute rule are shown below:

Q = (2 x VPH) /60

Q = (2 x 57) / 60 = 1.9 vehicles, round up to 2 x 25' = 50'

The length of the designated existing EB left turn lane 150 feet therefore, the existing EB left turn lane is adequate.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Turn Lane Evaluation at Site Access Driveways

The two proposed site access driveways to S. Lewdingar Drive were evaluated to determine if the PUD site traffic warrants the construction of auxiliary lanes.

Per Chapter Seven – Transportation System Standards, Section 7190. AUXILIARY LANES, of the Citrus County Land Development Code, auxiliary lanes (turn lanes) are to be provided when the following AM or PM traffic volume thresholds are exceeded:

> *A left turn lane is to be provided when more than twenty (20) left turning vehicles per hour are anticipated on a two-lane arterial or collector roadway.*
>
> *A right turn lane is to be provided when more than forty (40) right turning vehicles per hour are anticipated on a two-lane arterial or collector roadway.*

The results of the auxiliary lane evaluation at the two site access driveways are summarized table below:

Table 5
AUXILIARY LANE EVALUATION (LEFT TURN)

Driveway Description	Projected Left Turn Volume		Volume Threshold	Provide Left Turn Lane
	AM PK-HR	PM PK-HR		
DW # 1 on S. Lewdingar Drive	9	31	20	Yes
DW # 2 on S. Lewdingar Drive	7	23	20	Yes

Table 6
AUXILIARY LANE EVALUATION (RIGHT TURN)

Driveway Description	Projected Right Turn Volume		Volume Threshold	Provide Right Turn Lane
	AM PK-HR	PM PK-HR		
DW # 1 on S. Lewdingar Drive	1	1	40	No
DW # 2 on S. Lewdingar Drive	1	2	40	No

Per the Citrus County threshold, a left turn lane should be provided at both site access driveways.

It should be noted that the Citrus County left turn threshold volume of 20 vph, is intended to be used when the roadway facility is a two-lane arterial of collector roadway. The county guidelines for auxiliary lanes does not provide volumes threshold for a "local" roadway. Since S. Lewdingar Drive is classified aa "Local" roadway; therefore, the need for left turn lane(s) at the site access driveway(s) should be further evaluated at the time of site construction plan approval.

The Citrus County guidelines for auxiliary lanes do not take into consideration other important traffic factors/considerations that are typically used to evaluate the need for turn lanes (i.e., opposing traffic flow, speed limit, advancing traffic flow, % of left turns in the advancing volume). During the site construction plan review process the need for auxiliary lanes at the site access driveway should be revisited based on current traffic volumes/conditions and the actual development plan.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

5. CONCLUSIONS

- The proposed PUD development is anticipated to generate approximately 74 two-way trips during the AM peak hour and 90 two-way trips during the PM peak hour.

- The driveway connection spacing for the two proposed driveways on S. Lewdingar Drive will comply with the minimum driveway spacing requirements, per Table 7-1 of the Citrus County Land Development Code.

- The post development traffic conditions at the unsignalized intersection of W. Cardinal Street and S. Lewdingar Drive are anticipated to continue to operate at an acceptable level of service during the AM and PM peak hours.

- The existing eastbound left turn lane on W. Cardinal Street at S. Lewdingar Drive has adequate capacity to accommodate the post development traffic projections.

- No safety or operational issues are anticipated to occur as a result of this PUD development plan.

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

APPENDIX

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

TRUCKIN TRAFFIC, LLC
721 Gulf Boulevard, Suite 200
Indian Rocks Beach, Florida 33785
(727) 647-8196

August 26, 2021

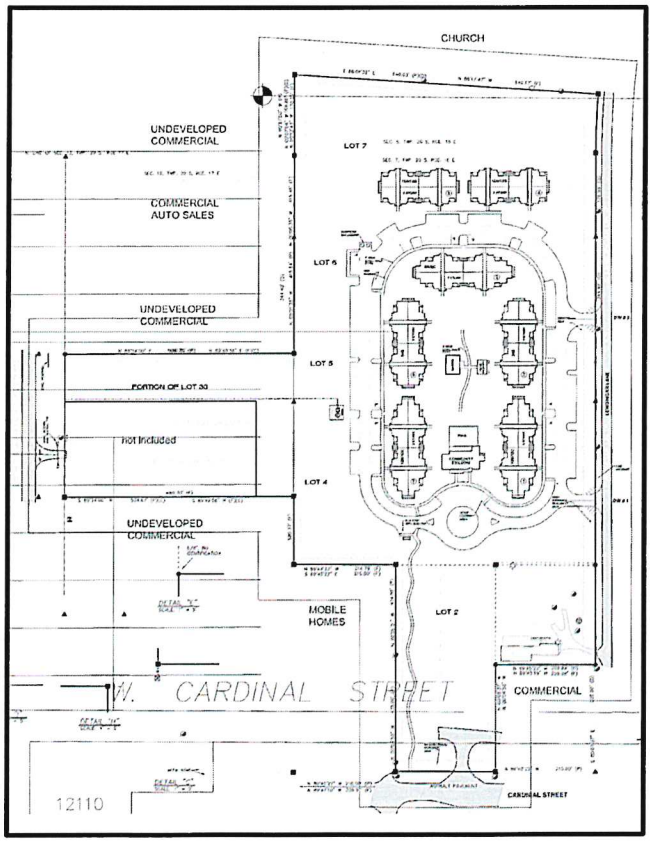
Cynthia L. Jones, E.I.
Engineer I, Engineering Division
Department of Public Works
Citrus County Board of County Commissioners
3600 W. Sovereign Path, Suite 241
Lecanto, FL 34461

Reference: Citrus County PUD 20-08 – NEC of S. Lewdingar Drive and Cardinal Street
Traffic Study Methodology Statement

Dear Cindy,

The purpose of this letter is to provide you the traffic study methodology that we discussed by phone last month. The traffic study is being prepared to provide the traffic data and analyses requested by Citrus County to review the traffic impacts associated with PUD 20-08. The methodology presented in the letter is based on my discussions with you and Mike Sherman over the last month.

The objective PUD 20-08 is to gain approval of a PUD Site Plan that contains 160 multi-family units without any age or income restrictions. Therefore, the traffic study will be based on the highest possible traffic generation for 160 multi-family units without any age or income restrictions. The multi-family development will have two site access driveways to S. Lewdingar Drive. The basic layout for the apartment building and the location of the 2-site access driveways are shown in the sketch below.



Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Traffic Study Methodology

1. Conduct new AM and PM peak hour turning movement traffic counts at following intersection:
   - Cardinal Street at S. Lewdingar Drive/Walmart Driveway
2. Conduct new 7-day bi-directional machine counts on S. Lewdingar Drive to establish the base traffic conditions and typical section requirements for the S. Lewdingar Drive, which is classified as a "local" roadway.
3. Calculate the trip generation estimates for the proposed 160 multi-family units based on the number of stories (i.e., # of floors). The trip generation estimates for the proposed land-use based on the recently published 10th Edition of the ITE Trip Generation Manual.
4. Determine the site traffic distribution will be based on the area's demographics, existing travel patterns, and the area roadway network.
5. Evaluate the need for left or right turn deceleration lane(s) at the 2 site access driveways.
6. Determine the required queue storage and deceleration lane length for each impacted turn lane at the study intersection and the site access driveways.
7. Prepare a traffic report that documents the procedures and findings the traffic study.

Please contact me directly if you have questions or comments regarding the contents of this letter.

Sincerely,
TRUCKIN TRAFFIC, LLC

Jane A. Caldera, P.E.
Principal Traffic Engineer

CC: Alexia Rotberg - InVictus Development, LLC
Rick Cavalieri - InVictus Development, LLC

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Prepared by National Data & Surveying Services

S Lewdingar Dr/Walmart Eastern Dwy & W Cardinal St

Peak Hour Turning Movement Count

ID: 21-120310-001
City: Homosassa

Day: Wednesday
Date: 7/28/2021

S Lewdingar Dr/Walmart Eastern Dwy

SOUTHBOUND

PEAK HOURS		COUNT PERIODS
07:00 AM - 08:00 AM		7:00 AM - 09:00 AM
NONE		NONE
04:45 PM - 05:45 PM		4:00 PM - 06:00 PM

AM	24	0	4	0	8	AM
NOON	0	0	0	0	0	NOON
PM	29	9	8	0	34	PM

EASTBOUND (W Cardinal St)

AM	NOON	PM	
235	0	229	⇦
0	0	0	↩ 0
7	0	25	↱ 0
104	0	270	→ 0
3	0	0	↳ 0
AM	NOON	PM	

WESTBOUND (W Cardinal St)

PM	NOON	AM	
3	0	0	↰ 0
198	0	209	← 0
6	0	4	↶ 0
0	0	0	↶ 0
295	0	110	⇨
PM	NOON	AM	

CONTROL

2-Way Stop(NB/SB)

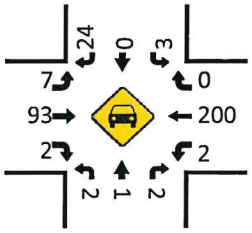
TEV	360 AM	0 NOON	573 PM
PHF	0.90		0.95

NORTHBOUND

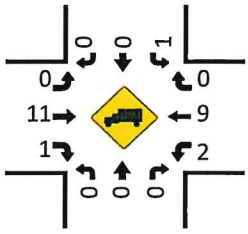
PM	15	0	2	6	17	PM
NOON	0	0	0	0	0	NOON
AM	7	0	2	1	2	AM

S Lewdingar Dr/Walmart Eastern Dwy

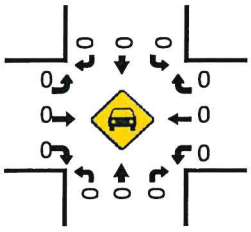
Cars (AM)



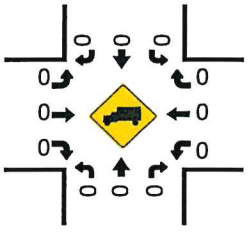
HT (AM)



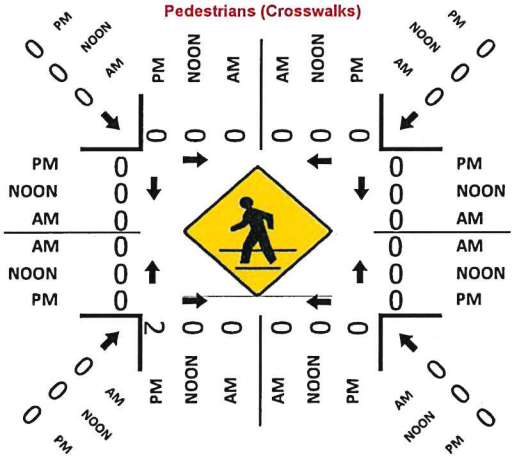
Cars (NOON)



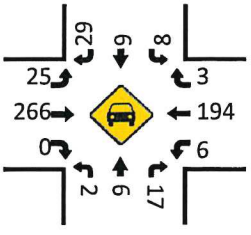
HT (NOON)



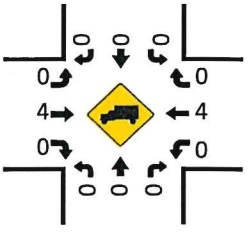
Pedestrians (Crosswalks)



Cars (PM)



HT (PM)



Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

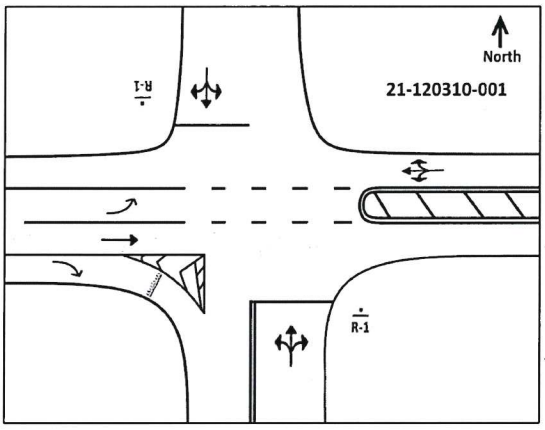
LOCATION: S Lewdingar Dr/Walmart Eastern Dwy & W Cardinal St
CITY/STATE: Homosassa, FL

PROJECT ID: 21-120310-001
DATE: Wed, Jul 28, 2021

Peak-Hour: 07:00 AM - 08:00 AM
Peak 15-Minute: 07:15 AM - 07:30 AM

Peak Hour Factor: 0.90

National Data & Surveying Services



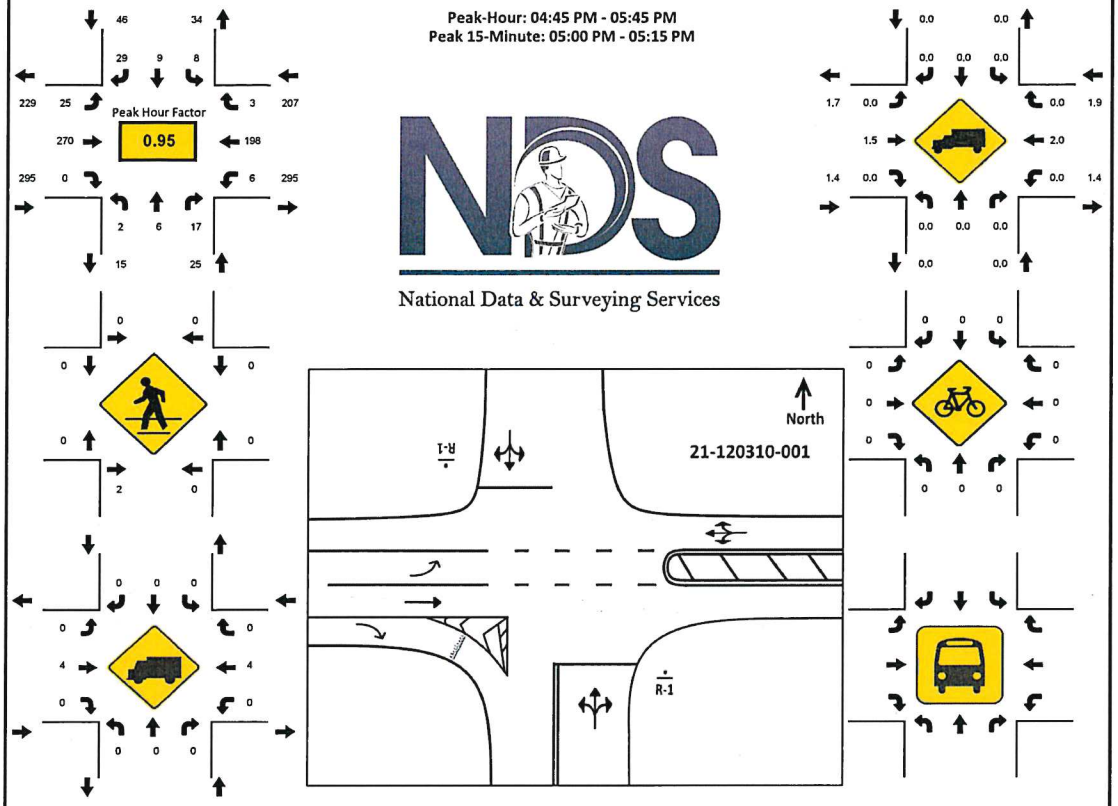
15-Min Count Period Beginning At	Lewdingar Dr/Walmart Eastern D Northbound					Lewdingar Dr/Walmart Eastern D Southbound					W Cardinal St Eastbound					W Cardinal St Westbound					Total	Hourly Total
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*		
07:00 AM	0	1	0	0		1	0	4	0		4	25	1	0		3	43	0	0		82	360
07:15 AM	0	0	0	0		1	0	8	0		1	21	0	0		1	68	0	0		100	358
07:30 AM	0	0	0	0		0	0	6	0		0	31	2	0		0	54	0	0		93	346
07:45 AM	2	0	2	0		2	0	6	0		2	27	0	0		0	44	0	0		85	332
08:00 AM	2	0	0	0		1	0	4	0		3	24	2	0		2	41	1	0		80	319
08:15 AM	1	0	1	0		3	1	4	0		0	26	0	0		1	51	0	0		88	239
08:30 AM	1	0	1	0		0	0	8	0		2	23	0	0		0	43	1	0		79	151
08:45 AM	4	0	0	0		0	1	5	0		3	20	0	0		0	39	0	0		72	72
Peak 15-Min Flowrates	**Northbound**					**Southbound**					**Eastbound**					**Westbound**					**Total**	
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*		
All Vehicles	8	4	8	0		8	0	32	0		16	124	8	0		12	272	0	0		492	
Heavy Trucks	0	0	0	0		4	0	0	0		0	16	4	0		4	16	0	0		44	
Pedestrians		0					0					0					0				0	
Bicycles	0	4	0	0		0	0	0	0		0	0	0	0		0	0	0	0		4	
Buses																						
Stopped Buses																						

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

LOCATION: S Lewdingar Dr/Walmart Eastern Dwy & W Cardinal St
CITY/STATE: Homosassa, FL

PROJECT ID: 21-120310-001
DATE: Wed, Jul 28, 2021

Peak-Hour: 04:45 PM - 05:45 PM
Peak 15-Minute: 05:00 PM - 05:15 PM



15-Min Count Period Beginning At	Lewdingar Dr/Walmart Eastern D Northbound					Lewdingar Dr/Walmart Eastern D Southbound					W Cardinal St Eastbound					W Cardinal St Westbound					Total	Hourly Total
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*		
04:00 PM	0	2	4	0		3	1	10	0		9	65	0	0		2	48	3	0		147	567
04:15 PM	2	3	1	0		2	3	6	0		9	77	0	0		2	56	0	0		161	571
04:30 PM	1	0	0	0		2	3	2	0		5	55	1	0		1	57	1	0		128	557
04:45 PM	1	3	6	0		2	1	7	0		7	59	0	0		2	42	1	0		131	573
05:00 PM	1	3	2	0		5	1	4	0		11	71	0	0		2	50	1	0		151	571
05:15 PM	0	0	6	0		0	4	6	0		6	73	0	0		2	49	1	0		147	420
05:30 PM	0	0	3	0		1	3	12	0		1	67	0	0		0	57	0	0		144	273
05:45 PM	2	2	1	0		2	0	8	0		13	57	1	0		2	40	1	0		129	129
Peak 15-Min Flowrates	**Northbound**					**Southbound**					**Eastbound**					**Westbound**					**Total**	
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*		
All Vehicles	4	12	24	0		20	16	48	0		44	292	0	0		8	228	4	0		700	
Heavy Trucks	0	0	0	0		0	0	0	0		0	8	0	0		0	8	0	0		16	
Pedestrians		8					0					0					0				8	
Bicycles	0	0	0	0		0	0	0	0		0	0	0	0		0	0	0	0		0	
Buses																						
Stopped Buses																						

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

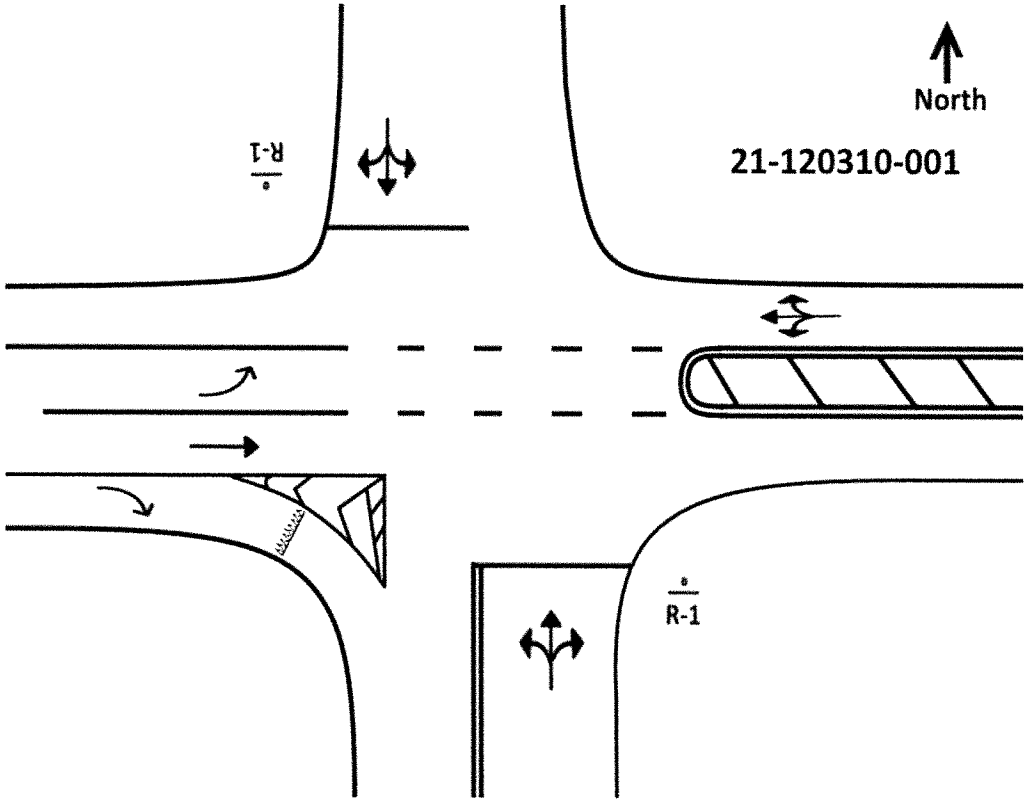
National Data & Surveying Services

N↑

N/S Street: **S Lewdingar Dr/Walmart Eastern Dwy** | Speed: **30 MPH**

E/W Street: **W Cardinal St** | Speed: **40 MPH**

Site Code:	**21-120310-001**
Date:	**07/28/2021**
Weather:	**Sunny**
City:	**Homosassa**
County:	**Citrus**
Count Times:	**07:00 - 09:00**
	16:00 - 18:00
Control:	**2-Way Stop(NB/SB)**



Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

HCS 2010 Two-Way Stop Control Summary Report

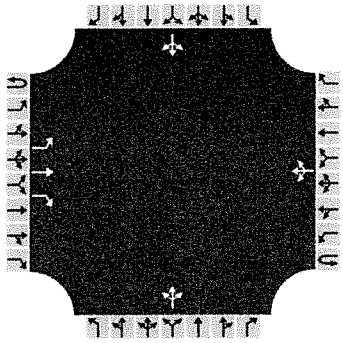
General Information

Analyst	JAC
Agency/Co.	TRUCKIN TRAFFIC, LLC
Date Performed	9/2/2021
Analysis Year	2021
Time Analyzed	EXISTING CONDTIONS
Intersection Orientation	East-West
Project Description	PK-SEASON AM

Site Information

Intersection	Cardinal at Lewdingar/Wal
Jurisdiction	
East/West Street	W Cardnial St
North/South Street	Lewdingar Dr/Walmart DW
Peak Hour Factor	0.95
Analysis Time Period (hrs)	0.25

Lanes



Major Street: East-West

Vehicle Volumes and Adjustments

Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Number of Lanes	0	1	1	1	0	0	1	0		0	1	0		0	1	0
Configuration		L	T	R			LTR				LTR				LTR	
Volume (veh/h)		7	106	8		4	213	0		2	1	2		4	0	24
Percent Heavy Vehicles		1				1				1	1	1		1	1	1
Proportion Time Blocked																
Right Turn Channelized		Yes				No				No				No		
Median Type	Undivided															
Median Storage																

Delay, Queue Length, and Level of Service

Flow Rate (veh/h)		7				4					5				29	
Capacity		1350				1483					674				777	
v/c Ratio		0.01				0.00					0.01				0.04	
95% Queue Length		0.0				0.0					0.0				0.1	
Control Delay (s/veh)		7.7				7.4					10.4				9.8	
Level of Service (LOS)		A				A					B				A	
Approach Delay (s/veh)	0.4				0.2				10.4				9.8			
Approach LOS	A				A				B				A			

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Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

HCS 2010 Two-Way Stop Control Summary Report

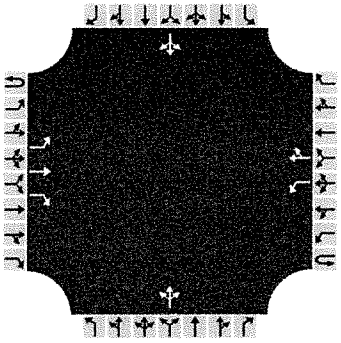
General Information

Analyst	JAC
Agency/Co.	TRUCKIN TRAFFIC, LLC
Date Performed	9/2/2021
Analysis Year	2021
Time Analyzed	EXISTING CONDTIONS
Intersection Orientation	East-West
Project Description	PK-SEASON PM

Site Information

Intersection	Cardinal at Lewdingar/Wal
Jurisdiction	
East/West Street	W Cardnial St
North/South Street	Lewdingar Dr/Walmart DW
Peak Hour Factor	0.95
Analysis Time Period (hrs)	0.25

Lanes



Major Street: East-West

Vehicle Volumes and Adjustments

Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Number of Lanes	0	1	1	1	0	1	1	0		0	1	0		0	1	0
Configuration		L	T	R		L		TR			LTR				LTR	
Volume (veh/h)		26	275	0		6	202	25		2	6	17		8	9	30
Percent Heavy Vehicles		1				1				1	1	1		1	1	1
Proportion Time Blocked																
Right Turn Channelized	Yes				No				No				No			
Median Type	Left + Thru															
Median Storage	1															

Delay, Queue Length, and Level of Service

Flow Rate (veh/h)		27				6					26				49	
Capacity		1333				1278					641				663	
v/c Ratio		0.02				0.00					0.04				0.07	
95% Queue Length		0.1				0.0					0.1				0.2	
Control Delay (s/veh)		7.8				7.8					10.9				10.9	
Level of Service (LOS)		A				A					B				B	
Approach Delay (s/veh)	0.7				0.2				10.9				10.9			
Approach LOS	A				A				B				B			

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Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

AM PEAK HOUR

FDOT PSCF - 1.02

Movement	Cardinal at Lewdingar																				
	SB Rt	SB Th	SB Lt	SB UT	SB Tot.	WB Rt	WB Th	WB Lt	WB UT	WB Tot.	NB Rt	NB Th	NB Lt	NB UT	NB Tot.	EB Rt	EB Th	EB Lt	EB UT	EB Tot.	Int. Total
2021 AM PK - (Raw Data)	24	0	4	0	28	0	209	4	0	213	2	1	2	0	5	3	104	7	0	114	360
2021 AM Peak Season	24	0	4	0	29	0	213	4	0	217	2	1	2	0	5	3	106	7	0	116	367
Percent Distribution																					
Net-New	55% out	0%	40% out	0%		40% in	0%	0%	0%		0%	0%	0%	0%		0%	0%	55% in	0%		
Project Trips																					
Net-New	31.17	0.00	22.67	0.00		6.77	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	9.31	0.00		70
POST DEV TOTAL	55.6	0.0	26.7	0.0	82.4	6.8	213.2	4.1	0.0	224.0	2.0	1.0	2.0	0.0	5.1	3.1	106.1	16.5	0	126	437
Site Traffic						AM IN	AM OUT	TOT													
Net-New						17	57	74													

PREPARED BY: TRUCKIN TRAFFIC, LLC

9/20/2021

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

PM PEAK HOUR

FDOT PSCF - 1.02

Movement	Cardinal at Lewdingar																				
	SB Rt	SB Th	SB Lt	SB UT	SB Tot.	WB Rt	WB Th	WB Lt	WB UT	WB Tot.	NB Rt	NB Th	NB Lt	NB UT	NB Tot.	EB Rt	EB Th	EB Lt	EB UT	EB Tot.	Int. Total
2021 PM PK - (Raw Data)	29	9	8	0	46	3	198	6	0	207	17	6	2	0	25	0	270	25	0	295	573
2021 PM Peak Season	30	9	8	0	47	3	202	6	0	211	17	6	2	0	26	0	275	26	0	301	584
Percent Distribution																					
Net-New	55% out	0%	40% out	0%		40% in	0%	0%	0%		0%	0%	0%	0%		0%	0%	55% in	0%		
Project Trips																					
Net-New	18.23	0.00	13.26	0.00		22.58	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	31.05	0.00		85
POST DEV TOTAL	47.8	9.2	21.4	0.0	78.4	25.6	202.0	6.1	0.0	233.7	17.3	6.1	2.0	0.0	25.5	0.0	275.4	56.5	0	332	670
Site Traffic						PM IN	PM OUT	TOT													
Net-New						56	33	90													

PREPARED BY: TRUCKIN TRAFFIC, LLC

9/20/2021

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

AM PEAK HOUR

Movement	DW 1 on Lewdingar																				
	SB Rt	SB Th	SB Lt	SB UT	SB Tot.	WB Rt	WB Th	WB Lt	WB UT	WB Tot.	NB Rt	NB Th	NB Lt	NB UT	NB Tot.	EB Rt	EB Th	EB Lt	EB UT	EB Tot.	Int. Total
Percent Distribution																					
Net-New	2% in	40% out	0%	0%		0%	0%	0%	0%		0%	40% in	55% in	0%		55% out	0%	2% out	0%		
Project Trips																					
Net-New	0.34	22.67	0.00	0.00		0.00	0.00	0.00	0.00		0.00	6.77	9.31	0.00		31.17	0.00	1.13	0.00		71
multi family	0.3	22.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.8	9.3	0.0	0.0	31.2	0.0	1.1	0		0
						multi family															
Site Traffic						AM IN	AM OUT	TOT													
Net-New						17	57	74													

PREPARED BY: TRUCKIN TRAFFIC, LLC

9/20/2021

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

PM PEAK HOUR

Movement	DW 1 on Lewdingar																				Int. Total
	SB Rt	SB Th	SB Lt	SB UT	SB Tot.	WB Rt	WB Th	WB Lt	WB UT	WB Tot.	NB Rt	NB Th	NB Lt	NB UT	NB Tot.	EB Rt	EB Th	EB Lt	EB UT	EB Tot.	
Percent Distribution																					
Net-New	2% in	40% out	0%	0%		0%	0%	0%	0%		0%	40% in	55% in	0%		55% out	0%	2% out	0%		
Pass-By	0%	0%	0%	0%		0%	0%	0% in	0%		0% out	0%	0%	0% out		0%	in 0%	0%	0%		
Project Trips																					
Net-New	1.13	13.26	0.00	0.00		0.00	0.00	0.00	0.00		0.00	22.58	31.05	0.00		18.23	0.00	0.66	0.00		87
multi family	1.1	13.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	22.6	31.0	0.0	0.0	18.2	0.0	0.7	0		0

Site Traffic	multi family		
Net-New	PM IN	PM OUT	TOT
	56	33	90

AM PEAK HOUR

Movement	DW 2 on Lewdingar																				
	SB Rt	SB Th	SB Lt	SB UT	SB Tot.	WB Rt	WB Th	WB Lt	WB UT	WB Tot.	NB Rt	NB Th	NB Lt	NB UT	NB Tot.	EB Rt	EB Th	EB Lt	EB UT	EB Tot.	Int. Total
Percent Distribution																					
Net-New	3% in	2% in	0%	0%		0%	0%	0%	0%		0%	2% out	40% in	0%		40% out	0%	3% out	0%		
Pass-By	0%	0%	0%	0%		0%	0%	0% in	0%		0% out	0%	0%	0% out	0%		0% in	0%	0%	0%	
Project Trips																					
Net-New	0.51	0.34	0.00	0.00		0.00	0.00	0.00	0.00		0.00	1.13	6.77	0.00		22.67	0.00	1.70	0.00		33
multi family	0.5	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.1	6.8	0.0	0.0	22.7	0.0	1.7	0		0
						multi family															
Site Traffic						AM IN	AM OUT	TOT													
Net-New						17	57	74													

PREPARED BY: TRUCKIN TRAFFIC, LLC

9/20/2021

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

PM PEAK HOUR

Movement	DW 2 on Lewdingar																				Int. Total
	SB Rt	SB Th	SB Lt	SB UT	SB Tot.	WB Rt	WB Th	WB Lt	WB UT	WB Tot.	NB Rt	NB Th	NB Lt	NB UT	NB Tot.	EB Rt	EB Th	EB Lt	EB UT	EB Tot.	
Percent Distribution																					
Net-New	3% in	2% in	0%	0%		0%	0%	0%	0%		0%	2% out	40% in	0%		40% out	0%	3% out	0%		
Pass-By	0%	0%	0%	0%		0%	0%	0% in	0%		0% out	0%	0% out	0%		0% in	0%	0%	0%		
Project Trips																					
Net-New	1.69	1.13	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.66	22.58	0.00		13.26	0.00	0.99	0.00		40
multi family	1.7	1.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.7	22.6	0.0	0.0	13.3	0.0	1.0	0		0

Site Traffic	multi family		
Net-New	PM IN	PM OUT	TOT
	56	33	90

PREPARED BY: TRUCKIN TRAFFIC, LLC

9/20/2021

Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

HCS 2010 Two-Way Stop Control Summary Report

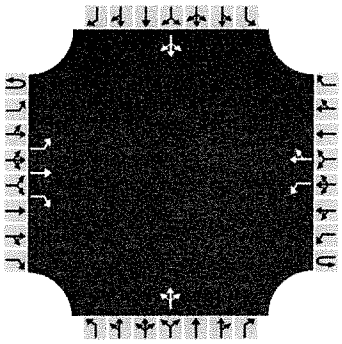
General Information

Analyst	JAC
Agency/Co.	TRUCKIN TRAFFIC, LLC
Date Performed	9/2/2021
Analysis Year	2022
Time Analyzed	POST DEVELOPMENT
Intersection Orientation	East-West
Project Description	PK-SEASON AM

Site Information

Intersection	Cardinal at Lewdingar/Wal
Jurisdiction	
East/West Street	W Cardnial St
North/South Street	Lewdingar Dr/Walmart DW
Peak Hour Factor	0.90
Analysis Time Period (hrs)	0.25

Lanes



Major Street: East-West

Vehicle Volumes and Adjustments

Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Number of Lanes	0	1	1	1	0	1	1	0		0	1	0		0	1	0
Configuration		L	T	R		L		TR			LTR				LTR	
Volume (veh/h)		17	106	8		4	213	7		2	1	2		27	3	57
Percent Heavy Vehicles		1				1				1	1	1		1	1	1
Proportion Time Blocked																
Right Turn Channelized		Yes				No				No				No		
Median Type	Left + Thru															
Median Storage	1															

Delay, Queue Length, and Level of Service

Flow Rate (veh/h)		19				4					5				93	
Capacity		1327				1476					660				726	
v/c Ratio		0.01				0.00					0.01				0.13	
95% Queue Length		0.0				0.0					0.0				0.4	
Control Delay (s/veh)		7.8				7.4					10.5				10.7	
Level of Service (LOS)		A				A					B				B	
Approach Delay (s/veh)	1.1				0.1				10.5				10.7			
Approach LOS	A				A				B				B			

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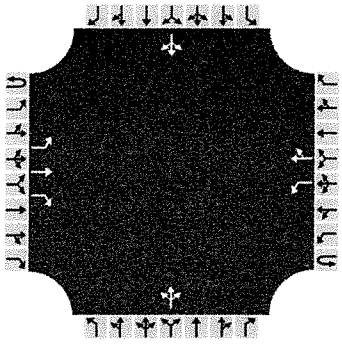
General Information

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Date Performed	9/2/2021
Analysis Year	2022
Time Analyzed	POST DEVELOPMENT
Intersection Orientation	East-West
Project Description	PK-SEASON PM

Site Information

Intersection	Cardinal at Lewdingar/Wal
Jurisdiction	
East/West Street	W Cardnial St
North/South Street	Lewdingar Dr/Walmart DW
Peak Hour Factor	0.95
Analysis Time Period (hrs)	0.25

Lanes



Major Street: East-West

Vehicle Volumes and Adjustments

Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Number of Lanes	0	1	1	1	0	1	1	0		0	1	0		0	1	0
Configuration		L	T	R		L		TR			LTR				LTR	
Volume (veh/h)		57	275	0		6	202	25		2	6	17		21	8	48
Percent Heavy Vehicles		1				1				1	1	1		1	1	1
Proportion Time Blocked																
Right Turn Channelized	Yes				No				No				No			
Median Type	Left + Thru															
Median Storage	1															

Delay, Queue Length, and Level of Service

Flow Rate (veh/h)		60				6					26				82	
Capacity		1333				1278					616				623	
v/c Ratio		0.05				0.00					0.04				0.13	
95% Queue Length		0.1				0.0					0.1				0.5	
Control Delay (s/veh)		7.8				7.8					11.1				11.7	
Level of Service (LOS)		A				A					B				B	
Approach Delay (s/veh)	1.3				0.2				11.1				11.7			
Approach LOS	A				A				B				B			

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Attachment: Application, site plans and traffic study (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

2. PLANNED UNIT DEVELOPMENT

a. PUD-20-08 Invictus Development, LLC

REQUEST: This request is to amend an existing Planned Unit Development (PUD-18-05), pursuant to Section 4300, Planned Unit Developments, as specified in the Citrus County Land Development Code. The applicant proposes to extend the expiration date and allow multi-family apartments (previously limited to affordable senior housing), as well as some site plan changes.

LOCATION: Section 12, Township 20 South, Range 17 East and Sections 6 and 7, Township 20 South, Range 18 East; more specifically, Lots 1-29 of an unrecorded subdivision (formerly Lots 4-7 of Homosassa Gardens); Homosassa Gardens Lot 2, Tract 3.1, and portions of Lots 30-32; Alternate Key Numbers 1517249, 1517265, 2570091, 1517273, 1517281,1181151 and 1181143, which addresses are 7035 W Cardinal Street, 6674 S. Lewdingar Drive; and 6595, 6611 and 6635 S. Suncoast Blvd. Homosassa, FL.

STAFF CONTACT: Joanna Coutu, AICP, Director, Land Development Division

INTRODUCTION: Ms. Austin's overview included an aerial view of the subject property and surrounding area, photos of the subject property and surrounding area, the approved site plan for PUD-18-05 for up to 160 senior affordable apartments, a proposed site plan for up to 160 multi-family apartments and an alternative site plan submitted by the applicant.

APPLICANT: Rick Cavalieri spoke on behalf of Invictus Development. The developer desires to construct apartments in Homosassa. The request is to amend the existing Planned Unit Development to allow the developer the flexibility to construct multi-family and/or senior apartments depending on the funding that can be obtained by the developer. The developer is an affordable mixed-income developer and requests the flexibility to have market rate units, work force housing and/or affordable units in the complex.

Mr. Cavalieri discussed the difference with the alternative site plan in that with senior apartments they build one and two bedroom units. With multi-family development, they build one, two and three bedroom units. He stated that the unit count was the same, but that the site plan changed slightly with the additional square footage for the larger units.

He explained that the traffic counts would be different depending upon if the complex was designed for senior or multi-family units.

The development would most likely be a phased development.

Attachment: PDC Draft Minutes (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

There is good traffic flow in the area (US-19 and the Suncoast Parkway). He advised that they had a traffic study performed. The study stated Lewdingar Drive is not a heavily traveled roadway.

Jane Caldera, a professional traffic engineer, stated that she performed the traffic study for the developer. She briefly explained that the traffic study confirmed that the left turn movements to and from Cardinal Street and Lewdingar Drive were acceptable and that there was adequate turn lane storage on Cardinal Street to accommodate that traffic.

QUESTIONS FROM STAFF:

Ms. Coutu inquired of the applicant if he was in agreement with the 11 suggested conditions. Mr. Cavalieri advised that he was in agreement.

STAFF: Ms. Coutu stated that this application was previously heard by the PDC on September 3, 2020. At that meeting, there was a lot of focus on transportation and traffic concurrency.

The purpose of this application is to request to amend an existing Planned Unit Development. The proposed development would not have an access point to US-19 but have two access points from Lewdingar Drive. The developer is proposing the same number of units but is taking away the affordable senior housing restriction to allow multi-family.

Ms. Coutu showed the two proposed site plans and briefly explained the increase in square footage due to the size differences if multi-family units were constructed. She commented that the number of units, access points, drainage areas and density would be the same as previously submitted.

The staff report has 11 suggested conditions if the application is approved with a minor revision to Condition #8 to allow the developer to have further discussions with the County Engineer with regard to turn lanes on Lewdingar.

COMMISSION QUESTIONS/COMMENTS: None.

PROPONENT: None.

OPPONENT: None.

COMMISSION/COMMENTS:

Mr. Facemyer requested Ms. Coutu read suggested Condition #8 for the record. Ms. Coutu stated Condition #8 should read as follows: The site must provide left-turn lanes at both access points on S. Lewdingar Dr., as outlined in

Attachment: PDC Draft Minutes (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

the traffic study date-stamped received September 21, 2021, by the Land Development Division, as well as meet all other traffic/access managements as outlined in the LDC at the time of permitting unless otherwise authorized by the County Engineer.

Mr. Bramblett commented that he wished there was access to US-19 from the proposed apartment complex due to the increased traffic as the entrance into Wal-Mart from Cardinal Street is already congested. Ms. Caldera commented that FDOT denied any US-19 access to the parcel due to their standards and minimizing the amount of exits as it is a higher speed roadway.

MOTION: The Planning and Development Commission finds application number ***PUD-20-08 CONSISTENT*** with the Citrus County Comprehensive Plan and Citrus County Land Development Code and that this Board recommends ***APPROVAL WITH CONDITIONS*** of the application to the Board of County Commissioners based upon the evidence and testimony presented, and the staff report and conclusions regarding this petition.

Proposed Conditions:

1. The Planned Unit Development (PUD) shall allow for up to 160 units of multi-family housing and other associated uses as outlined on the Master Plans (age-restricted or general multi-family conceptual plans) date-stamped received July 24, 2020, by the Land Development Division. Construction shall take place in accordance with the criteria and requirements of the Citrus County Land Development Code, unless as specifically outlined within these conditions.

2. The project must be served by central water and central sewer.

3. Stormwater Management Design must meet the requirements of the Citrus County Land Development Code in effect at the time of permitting.

4. At the time of permitting, the applicant must demonstrate compliance with applicable development standards per LDC Section 3740, Additional Design Standards for Large Non-Residential Projects, including those for façade, landscaping, pedestrian circulation, parking, signage and lighting.

5. A Tree Preservation Plan, as outlined in the LDC, must be submitted and approved at the time of permitting.

6. A biological study, as outlined in the LDC, must be submitted and approved at the time of permitting.

7. Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping*™ and the *Florida Yards and Neighborhoods*

Attachment: PDC Draft Minutes (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

(FYN) Homeowner Program to reduce water use and fertilizer runoff. Turf grasses and landscape vegetation shall be common to the area and drought tolerant.

8. A traffic analysis, signed and sealed by a professional engineer, addressing auxiliary lanes/signalization, must be submitted and approved at the time of permitting.

9. The PUD will expire ten (10) years from the date of approval of this application, unless otherwise extended.

10. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

11. Minor modifications to this Planned Unit Development may be approved by the Director of the Land Development Division as outlined within Section 4304, Modification of a Previously Approved Planned Unit Development, as specified in the LDC.

MOTION:

1st Ms. Worthington 2nd Mr. Bass

VOTE: 6 - 0, Motion Carried

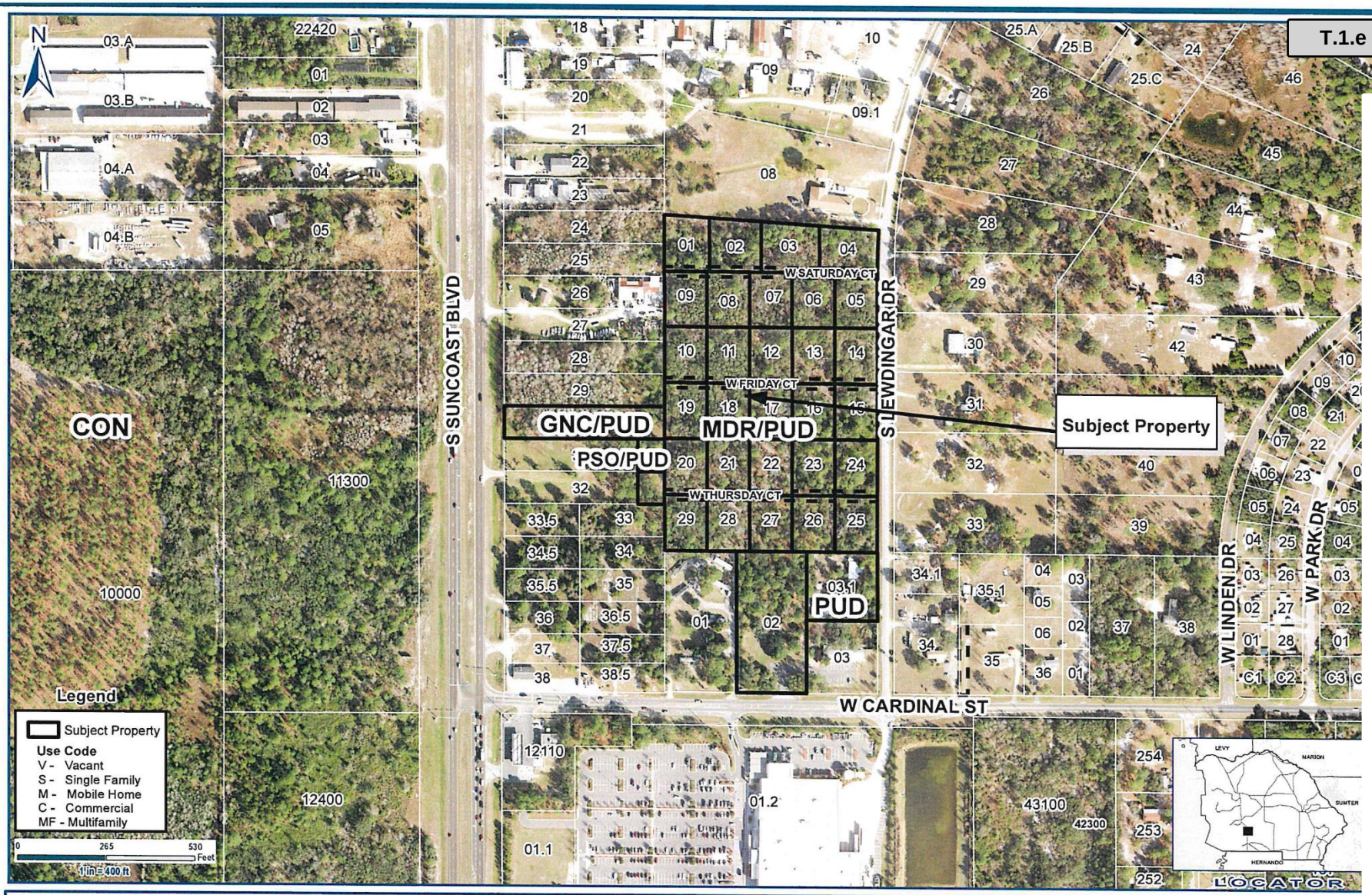
DRAFT

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PUD-20-08

Invictus Development, LLC

Attachment: BCC Planner PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)



Application #: PUD-20-08

Applicant: Invictus Development, LLC

Proposal: Amend PUD

Location: 7035 W. Cardinal St., Homosassa and multiple addresses off of Suncoast and Lewdinger

S-T-R - 6 & 7-20-18 NW & 12-20-17

Planner Initials: GN Date: 7/21/20

Geographic Information Systems

Prepared By : William Braunsch
Date: July 9, 2020
Source: Enterprise Geodatabase
Map Number: WB0000344

Cynthia P. Skelhorn
Director

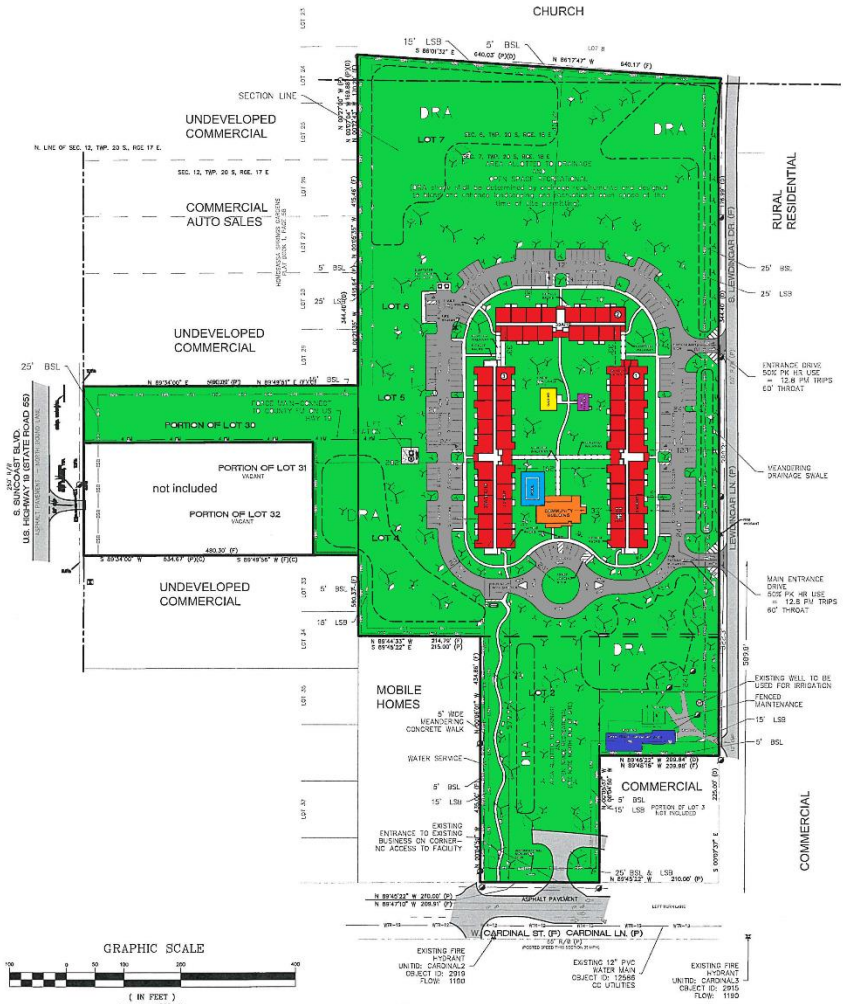
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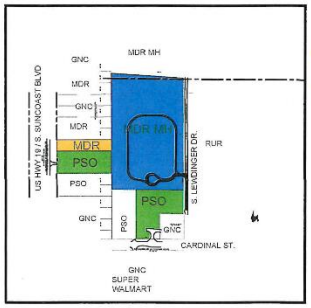
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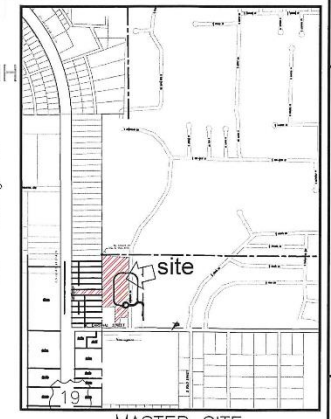
ZONING
SCALE: 1" = 500'

LEGEND:

MDR
MDR MH
PSO

BUILDING SET BACK LINE
LANDSCAPE BUFFER
4" FORCE MAIN
WATER SERVICE
DRAINAGE RETENTION AREA

CLEAR VISIBILITY TRIANGLE-MEASURED AT 25' FROM RIGHT OF WAY AND DRIVEWAY INTERSECTION AND 25' ALONG RIGHT OF WAY. THE AREA BETWEEN HEIGHT OF 3' AND 8' ABOVE ROADWAY SURFACE SHALL BE CLEAR OF OBSTRUCTION WHICH MAY IMPEDE DRIVER SIGHT.



MASTER SITE
SCALE: 1" = 100'
SECTION 06 - TOWNSHIP 20S - RANGE 18E
SECTION 07 - TOWNSHIP 20S - RANGE 18E
SECTION 12 - TOWNSHIP 20S - RANGE 17E

DEVELOPER:
Richard Cavalieri
inVicus Development, LLC
Westwood Center, Suite 200
2002 N. Lois Avenue
Tampa, FL 33607
813.468.7888
rcavalieri@invicusdev.com

PARCEL DATA*

ALTERNATE KEY	PARCEL ID	NEIGHBORHOOD	ZONING	S-T-R	ACRES
1517281	18E20S060020 0070	5601	MDRMH	07-20S-18E	4.59
1517273	18E20S060020 0050	5601	MDRMH	07-20S-18E	5.03
2570091	18E20S060020 0040	5601	MDRMH	07-20S-18E	5.07
1517249	18E20S060020 0020	0419	PSO	07-20S-18E	2.10
1181143	17E20S120010 0300	0419	MDR	12-20S-17E	1.10
1517265	18E20S060020 0031	0017	PSO	12-20S-17E	1.05

*Parcel information shown in this table taken from Citrus County Property Record Card. For surveyed site acreage see Site Data below

SITE DATA:

SITE AREA
= 840149.03 SF / 43560
= 19.29 Ac

IMPERVIOUS SURFACE RATIO
Allowable: Maximum Lot Coverage = 50%
Impervious Area 4.19 Ac** / Site Area 19.29 = 0.2175
21.7 % ISR

**(1)acre has been allotted as impervious for current & future Recreational Use, i.e., impervious/paved walking trails, pickle ball, pool,tennis courts etc.

FLOOR AREA RATIO
Allowable: NA
Gross Floor Area = 173,404.4 SF / 43,560 SF = 3.98 Ac.
Gross Floor Area 3.98 Ac / Site Area 19.29. = 0.206
20.63 % FAR

UTILITIES
Water ~ Citrus County Public Utilities
Septic ~ Citrus County Public Utilities

TRAFFIC SUMMARY
The anticipated traffic split is 50% at the traffic to and from the site uses the proposed North and South entrances on Levenger. The directional split and in and Out would be 50% for each driveway.
PM Peak Hour Trips (from ITE Trip Generator Manual, 8th Edition)
for Senior Adult Housing-attached (code 252), the rate is 0.16 trips per unit

Units	160 SF
	x 0.16
PM Peak Hour Trips	25.6

FLOOD STATEMENT:
The land bound by this survey is located in Flood Zone X (area of Minimal Flood Hazard), AE (Base Flood Elevation 11.1) per Flood Insurance Rate Map number 12017C 0310D, EFFECTIVE DATE: September 28, 2014.

PARCEL DATA

DENSITIES:

ZONING	ACRES	ALLOWABLE/ACRE	TOTAL ALLOWABLE
MDR / MDR MH	15.7	8	= 125.6 = 126 UNITS
PSO	3.52	10	= 35.2 = 35 UNITS
		GROSS ALLOWABLE	= 161 UNITS

BUILDING DATA:

Building 1	21,866 SF
Building 2	14,068 SF
Building 3	21,866 SF
Community Building	9,237 SF
Total Building SF	61,037 SF Footprint

PARKING DATA:

Minimum off-street parking for Dwelling Multi-Family:
1.4 spaces for each dwelling unit

REQUIRED
1.4 space per unit
160 Units x 1.4 = 224 Spaces

PROVIDED
Per previous parking study of similar use (Senior Apartments)
175 spaces provided

LOADING ZONE
(1) 10' X 20' REQUIRED/PROVIDED

BICYCLE PARKING
1 required Per 10 parking spaces
175 Spaces / 10 = 17.5
18 Bicycle Spaces Required

BUILDING DENSITY / UNITS

BUILDING NO.	AREA (SF/FLOOR)	STORIES	GFA (SF)	MAX HEIGHT (FT)	1 BEDROOM UNITS	1 BEDROOM UNITS H.C.	2 BEDROOM UNITS	2 BEDROOM UNITS H.C.	TOTAL UNITS
1	21866.36	3	65599.09	50	29	1	29	1	60
2	14068.74	3	42205.22	50	39	1			40
3	21866.36	3	65599.09	50	30		29	1	60
			173404.4		98	2	29	1	160

H.C. = HANDICAP UNIT

RECEIVED
JUN 14 2018
Community Development

DRAWN
CHECKED
DRAWING
LAYOUT
DATE APR

BURRELL ENGINEERING INC.

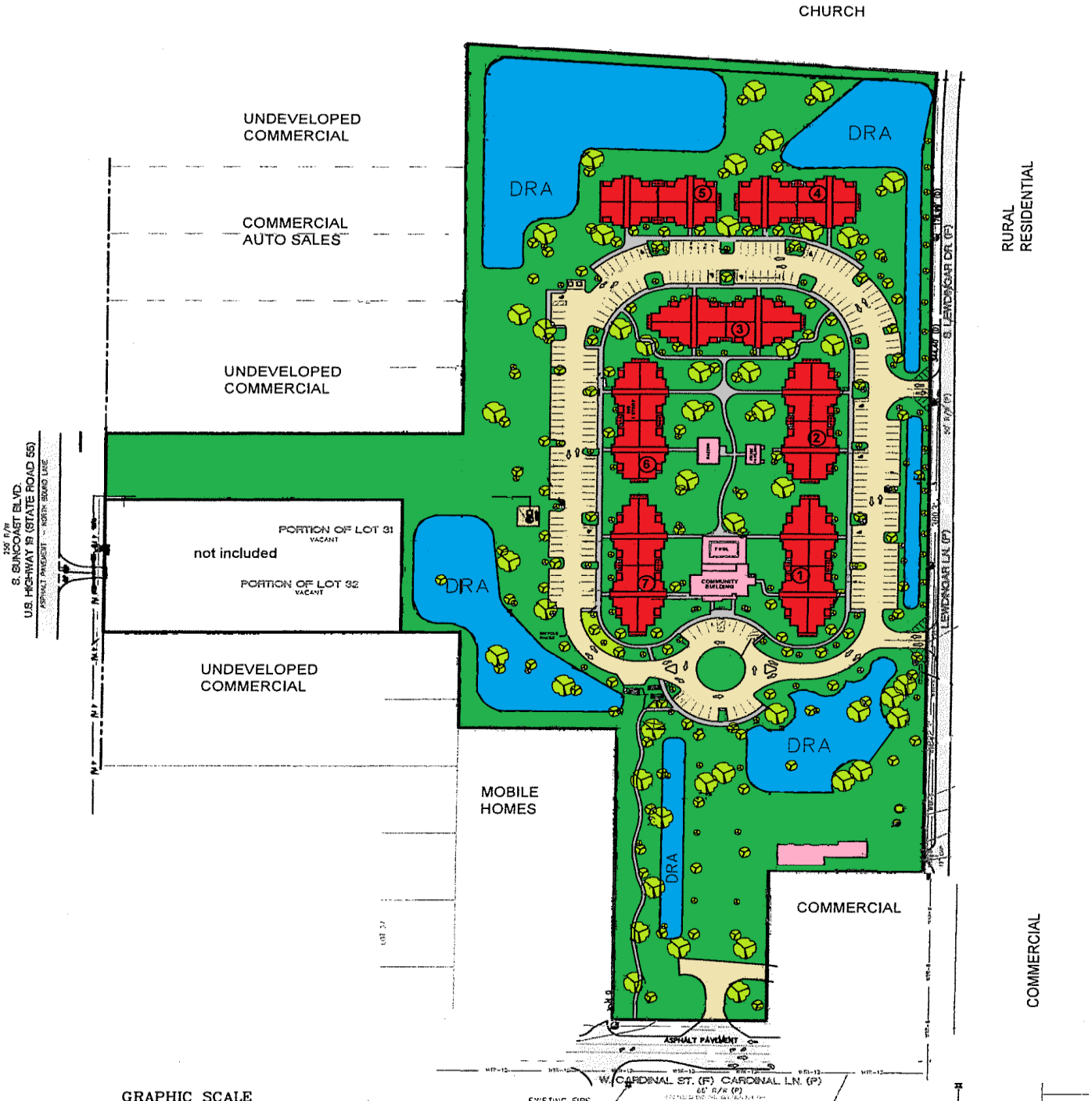
CARDINAL SENIOR APARTMENT HOMES

CONCEPTUAL SITE

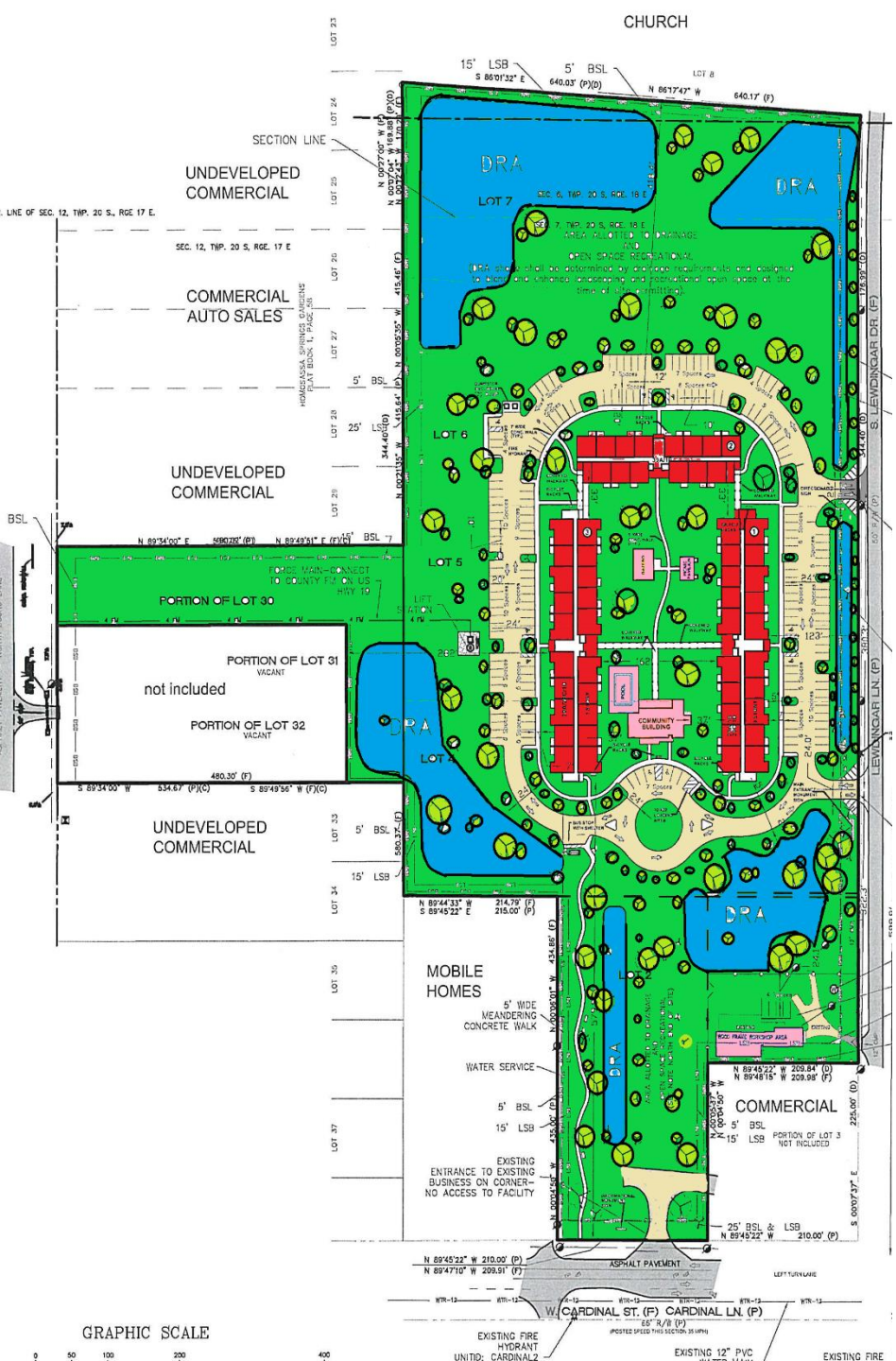
NO.	REVISION
1	Remove Cardi... St Access to ... Move signs, ... entrance to Levelinger,adj... DRAs

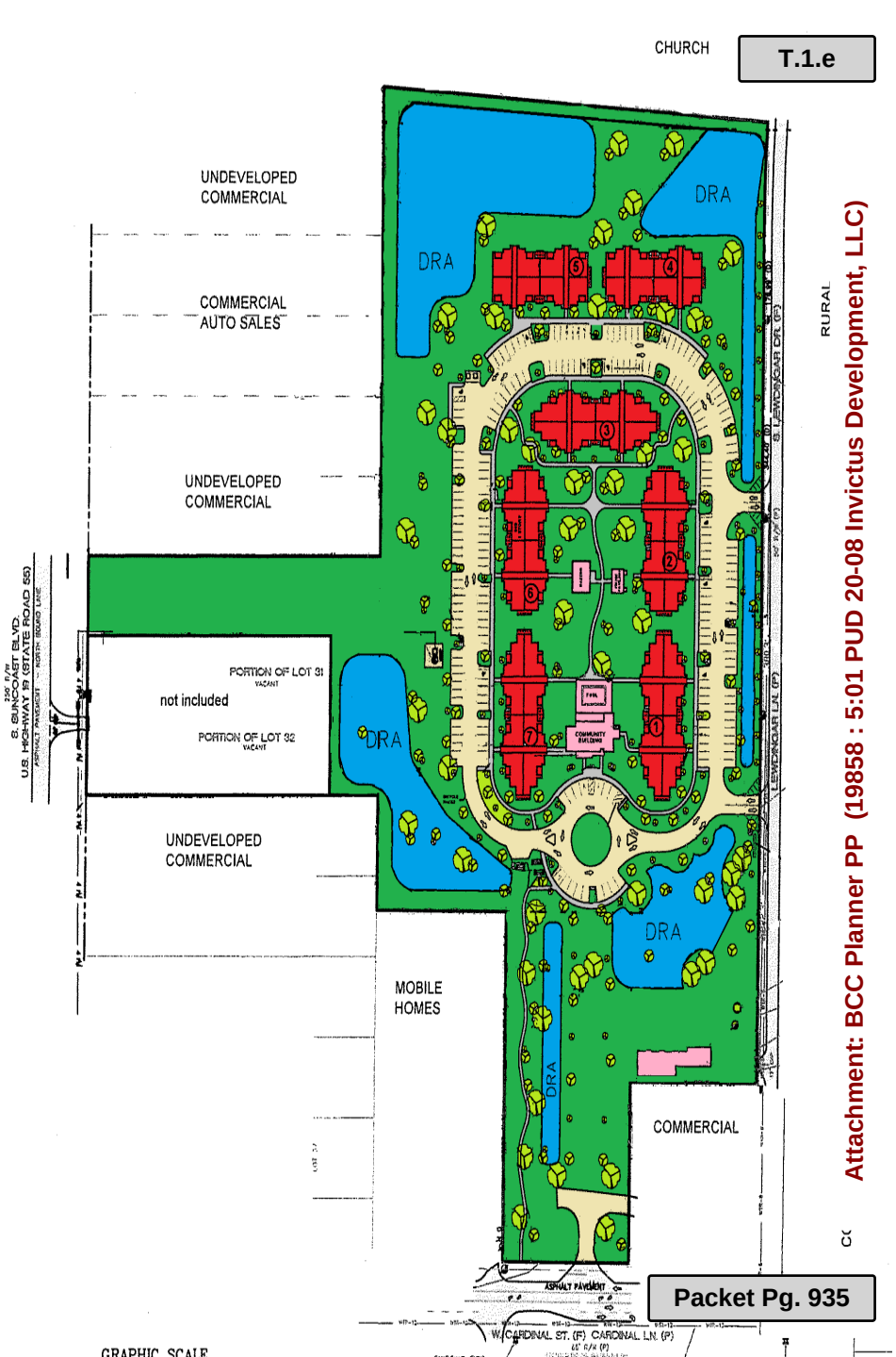
JOB NO.
FILE NO.
SEC 6 TWP 20S RGE 18E
7 20S
EXH

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Attachment: BCC Planner PP (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

PM2-21-166

DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
STAFF FINDINGS REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS

APPLICATION NUMBER: PUD-20-08 – Invictus Development LLC
DATE: December 20, 2021
PREPARED BY: Joanna L. Coutu, AICP, Director; Land Development Division

REQUEST TO ESTABLISH A PLANNED UNIT DEVELOPMENT:

REQUEST:	A request to amend an existing Planned Unit Development (PUD-18-05), pursuant to Section 4300, Planned Unit Developments, as specified in the Citrus County Land Development Code. The applicant proposes to extend the expiration date and allow multi-family apartments (previously limited to affordable senior housing), as well as some site plan changes.
SUBJECT PROPERTY	Section 12, Township 20 South, Range 17 East and Sections 6 and 7, Township 20 South, Range 18 East; more specifically, Lots 1-29 of an unrecorded subdivision (formerly Lots 4-7 of Homosassa Gardens); Homosassa Gardens Lot 2, Tract 3.1, and portions of Lots 30-32; Alternate Key Numbers 1517249, 1517265, 2570091, 1517273, 1517281,1181151 and 1181143, which addresses are 7035 W Cardinal Street, 6674 S. Lewdingar Drive; and 6595, 6611 and 6635 S. Suncoast Blvd. Homosassa, FL. A complete legal description is on file with the Citrus County Land Development Division.
ACREAGE	Approximately 19.3 acres
FUTURE LAND USE DESIGNATION:	PSO , Professional Services/Office District and MDR, Medium Density Residential District
SURROUNDING COMPREHENSIVE PLAN (GFLUM) DESIGNATIONS:	North – MDR, Medium Density Residential District and GNC, General Commercial District South – PSO, Professional Services/Office District and GNC District East – GNC District; RUR, Rural Residential District; and IND, Industrial District West – GNC District and PSO District
SURROUNDING LAND DEVELOPMENT CODE (LUAM) DESIGNATIONS:	North – GNC, General Commercial District; and MDRMH, Medium Density Residential District with mobile homes allowed South – GNC District; and PSO, Professional Services/Office District East – RURMH, Rural Residential with mobile homes allowed; GNC District; and IND, Industrial District West – GNC District and PSO District

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SURROUNDING AREA	North – Church, Boat sales South – W. Cardinal Street; gas station; multi-family residential; retail East – S. Lewdingar Drive; Vacant and improved single-family residential; Contractor office West – S. Suncoast Blvd (US-19); multi-family residential, boat sales

CHARACTERISTICS OF THE SUBJECT PROPERTY

According to the *Soil Survey of Citrus County* (1988), the soil type in the area is mostly composed of Tavares fine sand (0 to 5 percent slopes) and Adamsville fine sand. Limitations to building site development are slight to moderate due to wetness. The subject property is located in Flood Zones AE and X, as found on the Flood Insurance Rate Map 12017C0318D.

BACKGROUND:

The subject property is located near the intersection of W. Cardinal St. (CR 482) and S. Suncoast Blvd. (US-19). The property is bordered by W. Cardinal St. to the south, S. Lewdingar Dr. to the east, an existing House of Worship to the north, and S. Suncoast Blvd. to the west. The site is proposed to take access from S. Lewdingar Dr.

This application was heard by the PDC on September 3, 2020, and continued to allow the applicant to address stated concerns regarding access. The applicant has since submitted a traffic study, which will be addressed further in this report.

The site is mostly vacant with existing trees and a wetland located on the west side, and an existing residence on Lot 31. There is an existing driveway located on W. Cardinal St. that also serves an adjacent commercial lot, and this would continue to provide that access while not accessing this application site.

In 2018, PUD-18-05 was approved for up to 160 units of affordable multi-family senior housing and associated uses. The site has not been constructed, and the applicant has asked to revise that approval to allow multi-family housing without occupancy type limitations.

REQUEST FOR A PLANNED UNIT DEVELOPMENT

ANALYSIS:

The revised Master Plan is proposed with similar access points as the previous 2018 approval. The buildings have been detached and more widely distributed, with two additional buildings on the north side of the site. As in the previous PUD approval, the existing residence is proposed to be used as a maintenance building to store equipment and appliances for the care of the buildings and property and will not be used as a residence. Use of the site could allow multi-family of any type (not limited to affordable or senior housing). The applicant has provided two conceptual site plans; one for use if senior housing is utilized and one for multi-family use in general. He has asked that they be provided with approval for either of the two depending on financing available.

Consistency with the Land Development Code (LDC): The proposed multi-family residential use must meet the standards of LDC Section 2406, Medium Density Residential District; Section 2409, Professional Services/Office District; as well as the standards of LDC Section 4300, Planned Unit

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Developments. Previously the applicant requested one deviation from parking requirements, but that is not proposed with this revision.

Density: The PSO District may allow multi-family density for up to 10 dwelling units per acre with a PUD and 20 percent of the site be preserved as permanent open space, while the MDR District may allow multi-family density for up to eight dwelling units per acre with a PUD. The applicant had previously indicated that the PSO District area on the site is just under three acres in size, with the remainder of the site having an MDR designation. The applicant is requesting similar density as that approved in PUD-18-05 for 160 dwelling units.

***Access Management/Transportation*:** The development would take access from S Lewdingar Dr., which is classified as a local roadway. During the 2020 PDC hearing, Growth Management staff had suggested an additional condition requiring primary access to US-19 if allowable by FDOT (but had noted verbally that FDOT had said such an access could not be approved due to surrounding access points). The applicant has now provided a detailed traffic analysis confirming that S. Lewdingar Dr. can maintain an acceptable level of service with the project as proposed for multi-family use. In addition, that traffic analysis outlined left turn lanes at both access driveways on S. Lewdingar Dr., but noted that one was not needed on W. Cardinal St. The applicant has asked to continue discussions with the County Engineer regarding these potential turn lanes, and one of the recommended conditions of approval would allow continued negotiation on this item to the satisfaction of the County Engineer.

***Landscaping/Buffers*:** The site is proposing to continue the previously approved buffers along all right-of-way boundaries and property lines, with the exception of Lot 31, which is to remain in its natural state. The buffers proposed vary from 15 feet in width where abutting non-residential property to 25 feet in width where abutting a right-of-way and the northwest property line. The minimum width of a Type "C" buffer is 15 feet. The applicant has not indicated the buffer type, but has not requested relief from the minimum LDC requirements.

***Parking Standards*:** Previously, the applicant received deviation approval for 175 parking spaces for the 160 unit multi-family use, which is less than what the LDC requires. The applicant has indicated that LDC parking requirements will be met at the time of permitting for the new PUD as proposed (parking standards may be different for senior housing).

***Loading Zones*:** Although residential developments do not require loading zones, the Master Plan indicates the placement of one 10-foot by 20-foot loading zone near the front entrance of the main building.

***Setbacks*:** The minimum building setback for structures is 50 feet from the centerline of a local right-of-way, 75 feet from the centerline of a major collector, and 125 feet from the centerline of a principal arterial. The proposed buildings on the subject property meet these minimum setback requirements.

***Impervious Surface*:** Previously, the development as proposed had an impervious surface ratio (ISR) of approximately 22 percent, where the maximum ISR in the PSO District is 70 percent and 50 percent for the MDR District. The revised site plan has not provided specific impervious surface ratio calculations, but would appear to be well below the maximum thresholds (this will be required to be demonstrated at the time of permitting).

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

***Floor Area Ratio*:** The Floor Area Ratio (FAR) is determined by dividing the gross floor area of proposed buildings by the area of the lot in which the buildings are located. The maximum allowable FAR for the PSO District is 1.0, and the maximum allowable FAR for the MDR District is 0.40. Using the standards previously proposed, the site would have an FAR of 0.21, and this will need to be demonstrated at the time of permitting.

***Stormwater Management*:** The previous and proposed Master Plan includes multiple drainage retention areas (DRAs), which will need to be designed to meet the requirements of Chapter 6, Stormwater Management, as specified in the LDC, at the time of permitting.

***Tree Preservation*:** The site is wooded and contains native vegetation and tree cover. As part of the site development plan process, the applicant will need to submit a Tree Preservation Plan that meets the requirements of the Land Development Code at time of permitting.

***Wetlands*:** The previous review indicated that there were approximately 0.75 acres of wetlands on the site, which were not specifically delineated. The Master Site Plan proposed no impacts to wetland areas. All proposed structures must be more than 50 feet from any wetlands jurisdictional lines.

***Impacts on Affordable Housing*:** The site was previously proposed for affordable senior multi-family residential use, but is now proposed for multi-family use (without occupancy restrictions). Senior housing may be developed, depending on funding availability for the applicant, although standards have been reviewed using the more intensive multi-family (no age-restriction) use.

Recreation: The Master Plan includes a community building with pool, a gazebo and picnic area and walking trails/sidewalks.

Other Considerations: Due to the size of the development, the applicant will need to provide a biological survey, as outlined in LDC Section 3560, Endangered and Threatened Species Protection, to demonstrate if there are any endangered, threated or species of special concern on the site.

Lighting standards have not been indicated, but the site will need to demonstrate compliance with LDC standards so that lights do not impact adjacent properties.

Consistency with the Comprehensive Plan: All development applications shall demonstrate complete compliance with the Comprehensive Plan. The PUD application appears to be consistent with specific policies of the Comprehensive Plan.

Policy 17.2.7 The County shall guide future development to the most appropriate areas, as depicted on the GFLUM, specifically those with minimal environmental limitations and the availability of necessary services.

Staff comment – The site is proposed to be served by central water and central sewer, and appears to have minimum environmental limitations. The applicant has noted that while some limited wetlands are present, they are not impacted by the master plan as proposed.

Policy 17.15.12 All residential and all commercial development shall provide sidewalks and/or bikeways for convenient access to individual dwelling units, churches, schools, parks, activity centers and other facilities.

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

Staff comment – The site proposes pedestrian access to W. Cardinal St., which could allow access to non-residential development on W. Cardinal St. and US-19 in the immediate area.

Policy 2.3.1 The County will assure that all residential development dedicate, or provide, active recreation and open space areas.

Staff comment –The Master Plan proposes a mix of active and passive recreation, with walking trails and a gazebo, as well as a pool and community building for residents.

Policy 22.6.2 The County shall encourage multifamily housing and mixed use development where housing, shopping, recreation, medical, and other services and facilities are in close proximity, allowing senior citizens to perform needed and desired daily activities without the need to own an automobile or to drive to a destination.

Staff comment: The multi-family site as proposed has close proximity to shopping and other services and facilities (but may now not be limited to senior citizen use).

Compatibility with Adjacent Land Uses: The site is located along a major collector and a local road, and is in close proximity to commercial developments. The applicant is proposing multi-family apartments adjacent to an existing mobile home park, and on a site where affordable senior multi-family residential use was previously approved. The development as proposed does appear to be compatible with the surrounding area.

Concurrency:

a. Sanitary Sewer – The site is proposed to be served by Citrus County Utilities Water District for sanitary sewer service.

b. Potable Water – The site is proposed to be served by Citrus County Utilities Water District for potable water service.

c. Solid Waste – The property will utilize commercial solid waste collection with disposal in the Citrus County landfill.

d. Drainage – The site will be designed with drainage retention areas as required by the LDC and/or State standards.

The application has met concurrency requirements for sewer, water, solid waste, and drainage.

No agency comments have been received as of the date of the writing of this report.

PROPOSED FINDINGS OF FACT – PLANNED UNIT DEVELOPMENT

Staff reviewed this application under the standards of Section 4300, Planned Unit Developments (PUD); Section 2406, Medium Density Residential District; and Section 2409, Professional Services/Office District, as specified in the LDC. The Planning and Development Commission (PDC) may recommend approval, and the Board of County Commissioners (BCC) may adopt, modified

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

conditions of approval pursuant to LDC Section 4302, PUD Approval Procedures, when in the public interest and expressed in formal findings of fact. The reviewing body shall approve, approve with modifications and/or conditions, or disapprove the PUD. The reviewing body shall enter its reasons for such action in its record. As evidence, the following findings of facts are cited.

A. **Only uses which are consistent with the Comprehensive Plan may be approved as a PUD.** *The multi-family residential use as proposed is consistent with the Comprehensive Plan as discussed above.*

B. **Any development approved through the PUD application process, which is not designated a use in the respective land use district for the subject PUD parcel, shall be compatible with established or planned uses both within the development footprint and surrounding neighborhoods and property.** *The surrounding area includes other residential type uses as well as commercial uses. The multi-family residential use proposed is compatible with the character of the area, although senior housing is no longer proposed (depending on funding obtained by the applicant).*

C. **Accessory uses shall be permitted as set forth within the approved general concept plan or as found by the Board of County Commissioners to be compatible with an approved plan.** *The Master Plan does include accessory uses such as a community building, pool, gazebo and picnic pavilion. The applicant has previously indicated possible uses such as tennis courts, pickle ball courts and additional walking trails that may be proposed in the open space area. Any additional accessory uses that are proposed in the future would be subject to standards as outlined in the LDC.*

D. **Subsequent to the approval of a PUD, uses not enumerated may be permitted through amendment of the PUD and approved by the Board of County Commissioners.** *The applicant is aware that any future uses may require an amendment to this Planned Unit Development.*

E. **The land area included within the PUD development shall be of such proportions as to properly accommodate all proposed uses in keeping with the general requirements of the county and the established objectives and policies of the adopted Comprehensive Plan.** *The multi-family residential use as proposed is of sufficient proportions to be able to be accomplished as outlined on the Master Plan.*

F. **Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping* ™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff.**

1. **Planted turf grass and landscaping on residential lots shall be limited to a maximum of 50% of the upland portion of the lot.**
2. **Turf grasses and landscape vegetation shall be common to the area and drought tolerant.**

The applicant will be required to meet this standard as applicable at the time of permitting.

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

G. **There shall be no specific lot requirements for individual uses; provided, however, that the area designated for any particular use shall be of sufficient size and proportion so as to properly accommodate said use and to provide for adequate open space and buffering between it and an adjacent use.** *The site as proposed has wider buffers and additional landscaping that exceed LDC standards.*

H. **The maximum height of structures, setbacks, and density within a PUD development shall be as specifically established by the Board of County Commissioners in its approval action.** *The applicant has indicated that the structures will comply with the height and setback standards within the LDC and meet all required density standards in the LDC and Comprehensive Plan.*

I. **Approval of the proposed PUD development shall include approval of all maps, diagrams, tables, and reports submitted by the applicant.** *The applicant has submitted a Master Plan date-stamped July 24, 2020, for this application.*

J. **A planned unit development will terminate within three years of the date of approval if either a site development plan or preliminary subdivision plat application is not filed with the county. If one of these applications is not filed within the specified time frame, the PUD shall be null and void.** *The applicant has requested an additional timeframe, for up to ten (10) years from the date of approval.*

PLANNING AND DEVELOPMENT COMMISSION (PDC) RECOMMENDATION: The Planning and Development Commission (PDC) discussed this application on December 16, 2021, and recommended approval with conditions. The PDC found that the application is consistent with the requirements of the LDC and the Comprehensive Plan. Granting this request will not adversely affect the public interest and would be generally compatible with adjacent properties and other properties in the district.

1. The Planned Unit Development (PUD) shall allow for up to 160 units of multi-family housing and other associated uses as outlined on the Master Plans (age-restricted or general multi-family conceptual plans) date-stamped received July 24, 2020, by the Land Development Division. Construction shall take place in accordance with the criteria and requirements of the Citrus County Land Development Code, unless as specifically outlined within these conditions.

2. The project must be served by central water and central sewer.

3. Stormwater Management Design must meet the requirements of the Citrus County Land Development Code in effect at the time of permitting.

4. At the time of permitting, the applicant must demonstrate compliance with applicable development standards per LDC Section 3740, Additional Design Standards for Large Non-Residential Projects, including those for façade, landscaping, pedestrian circulation, parking, signage and lighting.

5. A Tree Preservation Plan, as outlined in the LDC, must be submitted and approved at the time of permitting.

6. A biological study, as outlined in the LDC, must be submitted and approved at the time of permitting.

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

7. Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping*™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff. Turf grasses and landscape vegetation shall be common to the area and drought tolerant.

8. The site must provide left-turn lanes at both access points on S. Lewdingar Dr., as outlined on the traffic study date-stamped received September 21, 2021 by the Land Development Division, as well as meet all other traffic/access managements as outlined in the LDC at the time of permitting, unless otherwise authorized by the County Engineer.

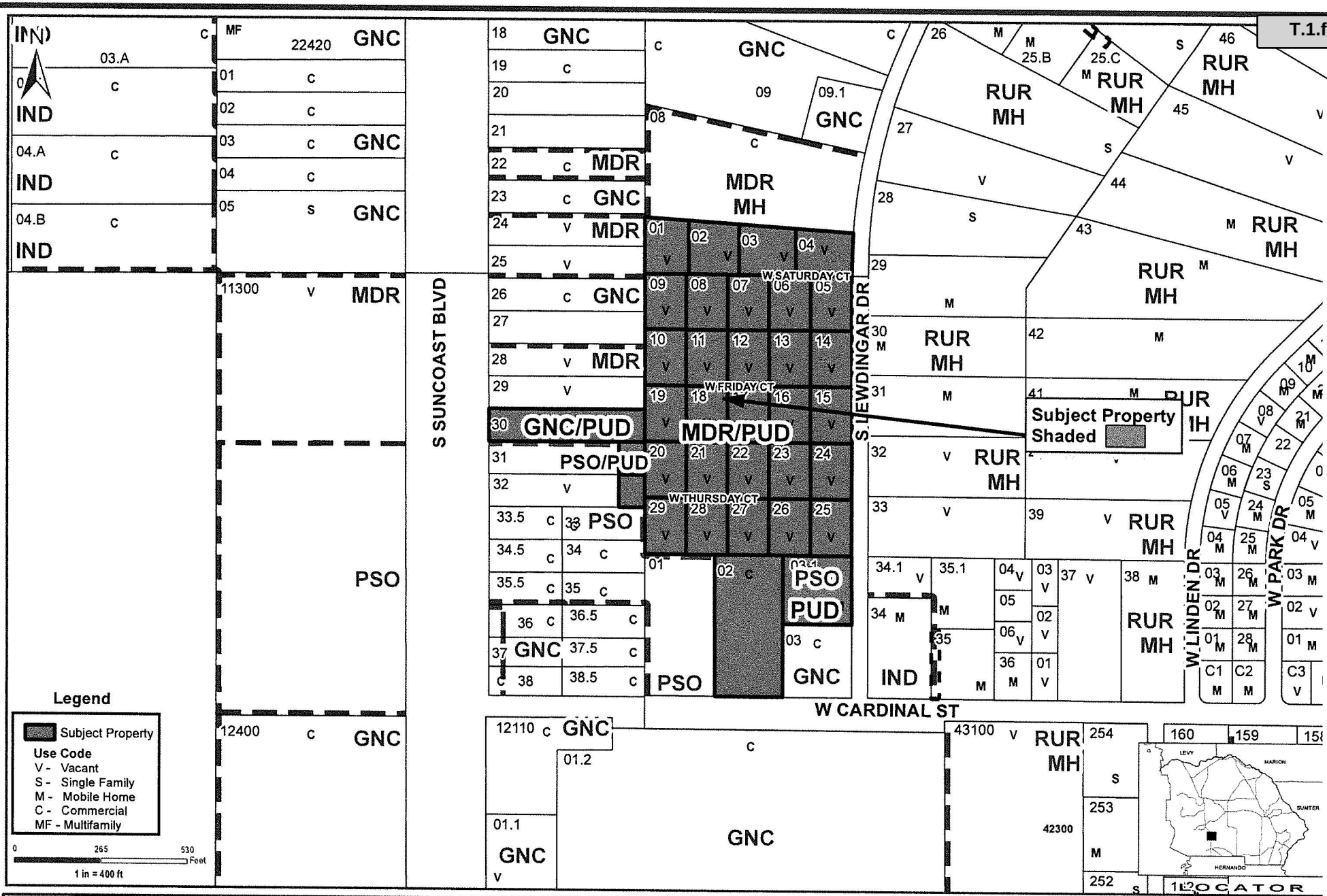
9. The PUD will expire ten (10) years from the date of approval of this application, unless otherwise extended.

10. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

11. Minor modifications to this Planned Unit Development may be approved by the Director of the Land Development Division as outlined within Section 4304, Modification of a Previously Approved Planned Unit Development, as specified in the LDC.

JLC/cb

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)



Application #: PUD-20-08

Applicant: Invictus Development, LLC

Proposal: Amend PUD

Location: 7035 W. Cardinal St., Homosassa and multiple addresses off of Suncoast and Lewdinger

LDC Atlas: PSO, Professional Services/Office District & MDR, Medium Density Residential

S-T-R - 6 & 7-20-18 NW & 12-20-17

Planner Initials: JK Date: 7/17/20

Geographic Information Systems

Prepared By : William Braunsch
Date: July 9, 2020
Source: Enterprise Geodatabase
Map Number: WB0000342

Cynthia P. Skelhorn
Director

This information is to be used for general purposes only. The Citrus County Geographic Information Systems Division makes every effort to provide content that is accurate and complete as of the date it is posted. However, all information provided must be independently verified by the user.

Citrus County shall not be liable for any claims, demands, or losses of any kind in connection with the use of this information, including but not limited to, damages or losses caused by reliance upon the accuracy or timeliness of this information and the viewing, copying, or distributing of this material.

Attachment: BCC Staff Report (19858 : 5:01 PUD 20-08 Invictus Development, LLC)

AGENDA MEMORANDUM

FROM:	Michael Sherman, AICP Growth Management Director
SUBJECT:	5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

This application is a request to amend the Future Land Use Map (FLUM) of the Citrus County Comprehensive Plan from MDR, Medium Density Residential District to GNC, General Commercial District; and to amend the Land Use Atlas Map (LUAM) from MDR, Medium Density Residential District with mobile homes allowed to GNC, General Commercial District and MDR, Medium Density Residential District with mobile homes allowed, both with a Planned Unit Development to expand an existing mini-warehouse development.

This application was heard by the Planning and Development Commission on December 16, 2021 and recommended for approval with conditions.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

N/A – applicant responsibility

RECOMMENDED ACTION:

a. Conduct a public hearing on February 8, 2022, at 5:05 pm to review and discuss CPA/AA/PUD 21-17, Dr. Michael Wilburn for Patrick Kidder

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA/PUD 21-17, Dr. Michael Wilburn for Patrick Kidder, and direct the Clerk to execute the ordinances.

ORDINANCE NO. 2022-

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, AMENDING THE CITRUS COUNTY LAND USE ATLAS MAP BY REDESIGNATING APPROXIMATELY 5.37 ACRES FROM THE MEDIUM DENSITY RESIDENTIAL DISTRICT WITH MOBILE HOMES ALLOWED TO THE MEDIUM DENSITY RESIDENTIAL DISTRICT WITH A PLANNED UNIT DEVELOPMENT AND THE GENERAL COMMERCIAL DISTRICT WITH A PLANNED UNIT DEVELOPMENT TO EXPAND AN EXISTING MINI-WAREHOUSE DEVELOPMENT; PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 12, 2012, the Board of County Commissioners adopted the Citrus County Land Development Code as Ordinance No. 2012-06; and

WHEREAS, certain Atlas Amendments are necessary to maintain consistency with the Citrus County Comprehensive Plan; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA AS FOLLOWS:

1. The following described lands are hereby redesignated on the Citrus County Land Use Atlas Map:

   CPA/AA/PUD-21-17 – Dr. Michael Wilburn for Patrick Kidder

   Re-designation of approximately 5.37 acres from the Medium Density Residential District with mobile homes allowed (MDRMH) to the Medium Density Residential District with a Planned Unit Development (MDR/PUD) and to the General Commercial District with a Planned Unit Development (GNC/PUD) to expand an existing mini-warehouse development, modifying the Land Use Atlas Map as presented in CPA/AA/PUD-21-17 and as further described in Exhibit "A", legal description, Exhibit "B", master plan, and Exhibit "C", conditions, attached hereto and incorporated herein by reference.

2. The Atlas of the Land Development Code of Citrus County, Florida is hereby amended to reflect the changes described in Sections 1 of this Ordinance.

3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

4. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held illegal, invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof. The Board of County Commissioners hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared illegal, invalid or unconstitutional and all ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Attachment: Proposed AA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

5. It is the intent of the Board of County Commissioners that the provisions of this ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and filed by the Clerk to the Board.

6. This ordinance shall become effective simultaneous with the effective date of the associated Comprehensive Plan Amendment.

DONE AND ADOPTED in regular meeting by the BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, this _____ day of _____, 2022.

ATTEST:

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISON OF THE STATE OF FLORIDA

BY: _____

ANGELA VICK, CLERK OF COURT

RONALD E. KITCHEN, JR., CHAIR

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____

DENISE A. DYMOND LYN, COUNTY ATTORNEY

Attachment: Proposed AA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

EXHIBIT A
CPA/AA/PUD-21-17
LEGAL DESCRIPTION

Section 30, Township 18 South, Range 18 East, Parcel 44120 (AK 2608668) and Parcel 44110 (AK 1493901), more particularly described as follows:

COM AT NW COR OF NW1/4, TH N 87 DEG 59M 27S E AL N BDRY OF NW1/4 700.18 FT MOL TO NW COR OF NE1/4 OF NW1/4 OF NW1/4, TH S 0 DEG 24M 54S E AL W BDRY OF NE1/4 OF NW1/4 OF NW1/4 18.7 FT TO S R/W LN OF SR 486 BEING POB, TH S 0 DEG 24M 54S E AL W BDRY 19.4 FT TO FL PWR CORP NE'LY R/W LN, TH S 45 DEG 2M 5S E AL R/W 866.24 FT TO S BDRY OF NE1/4 OF NW1/4 OF NW1/4, TH N 88 DEG 7M 52S E AL S BDRY 90.59 FT TO SE COR OF NE1/4 OF NW1/4 OF NW1/4 335.92 FT TO SE COR OF NE1/4 OF NE1/4 OF NW1/4 OF NW1/4, TH S 88 DEG 3M 40S W AL S BDRY OF NE1/4 OF NE1/4 OF NW1/4 OF NW1/4 349.85 FT TO SW COR OF NE1/4 OF NE1/4 OF NW1/4 OF NW1/4, TH N 0 DEG 22M 35S W AL W BDRY OF NE1/4 OF NE1/4 OF NW1/4 OF NW1/4 285.72 FT TO PT ON S R/W LN OF SR 486 BEING CURVE CONC N HAVING CTRL ANG OF 6 DEG 43M 31S & RAD OF 1959.86 FT BEING CHORD BEARING & DIS OF S 88 DEG 27M 4S W 31.49 FT FROM PC OF CURVE HAVING CHORD BEARING & DIS OF N 88 DEG 11M 11S W 198.47 FT TO PT OF TANG, TH N 85 DEG 17M 2S W AL R/W 152.21 FT TO POB DESC IN OR BK 887 PG 1271

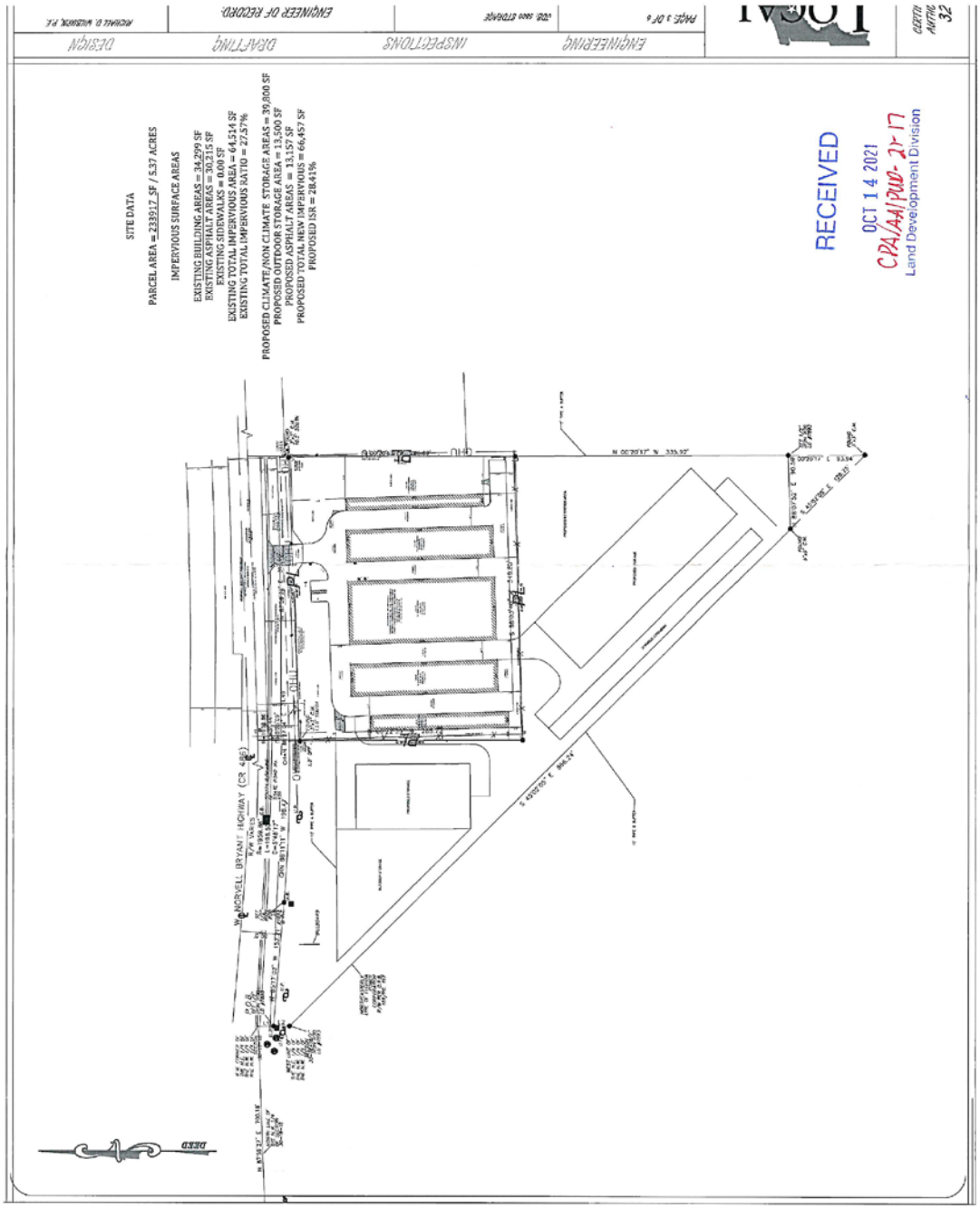
AND

NE1/4 OF NE1/4 OF NW1/4 OF NW1/4 DESC IN OR BK 2006 PG 1191

LESS: OR BK 242 PG 710 & OR BK 1767 PG 2308

Attachment: Proposed AA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

EXHIBIT B
CPA/AA/PUD-21-17
MASTER PLAN



Attachment: Proposed AA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

EXHIBIT C
CPA/AA/PUD-21-17
CONDITIONS OF APPROVAL

1. The Planned Unit Development (PUD) shall allow for the expansion of the mini-warehouse development of up to 74,099 square feet and RV/boat storage as outlined on the Master Plan date-stamped received October 14, 2021, by the Land Development Division. Construction shall take place in accordance with the criteria and requirements of the Citrus County Land Development Code, unless as specifically outlined within these conditions.

2. The site will need to be developed in accordance with Chapters 6 and 7 of the LDC.

3. At the time of permitting, the applicant must demonstrate compliance with applicable development standards for the both the existing and expanded site per LDC Section 3740, Design Standards for Large Non-Residential Development Projects, including standards for landscaping, bufferyards, signage, pedestrian circulation, parking, drainage, and lighting except facades or unless otherwise outlined in these conditions. At least two architectural features, similar to those outlined on the applicant's email, must be provided for the proposed building facing CR-486.

4. A Tree Preservation Plan and a Biological Study must be submitted and approved at the time of permitting that meets the requirements of the LDC.

5. Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping*™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff. Turf grasses and landscape vegetation shall be common to the area and drought tolerant.

6. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

7. Minor modifications to this Planned Unit Development may be approved by the Director of the Land Development Division as outlined within Section 4304, Modification of a Previously Approved Planned Unit Development, as specified in the LDC.

Attachment: Proposed AA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

ORDINANCE NO. 2022-

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, AMENDING THE CITRUS COUNTY FUTURE LAND USE MAP BY REDESIGNATING APPROXIMATELY 3.2 ACRES FROM THE MEDIUM DENSITY RESIDENTIAL DISTRICT TO THE GENERAL COMMERCIAL DISTRICT; PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Citrus County Board of County Commissioners recognize the need to plan for orderly growth and development while protecting Citrus County's abundant natural resources, and

WHEREAS, the Board of County Commissioners adopted the Citrus County Comprehensive Plan, Ordinance No. 89-04 on April 18, 1989, and subsequent amendments, and

WHEREAS, Chapter 163, Florida Statutes provide for the amendment of the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA AS FOLLOWS:

SECTION 1. SHORT TITLE

THIS ORDINANCE shall be known as, cited as, and referred to as the Citrus County Comprehensive Plan Amendment CPA/AA/PUD-21-17, Dr. Michael Wilburn for Patrick Kidder, and shall be effective within the unincorporated areas of Citrus County, Florida.

SECTION 2. AUTHORITY

This Citrus County Comprehensive Plan Amendment CPA/AA/PUD-21-17, Dr. Michael Wilburn for Patrick Kidder, is adopted pursuant to Chapter 163, Florida Statutes.

SECTION 3. REVISIONS AND ADDITIONS TO THE FUTURE LAND USE MAP (FLUM)

CPA/AA/PUD-21-17 Dr. Michael Wilburn for Patrick Kidder

Re-designation from the Medium Density Residential District (MDR) to the General Commercial District (GNC), modifying the Future Land Use Map as presented in CPA/AA/PUD-21-17 and as further described in Exhibit "A" attached hereto and incorporated herein by reference.

Attachment: Proposed CPA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

SECTION 4. SEVERABILITY

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held illegal, invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof. The Board of County Commissioners hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, or phrases be declared illegal, invalid or unconstitutional and all ordinances and parts of ordinances in conflict with the provisions of the ordinance are hereby repealed.

SECTION 5. INCLUSION IN THE COMPREHENSIVE PLAN

It is the intention of the Board of County Commissioners of Citrus County, Florida, and it is hereby provided that the provisions of this Ordinance shall become and be made a part of the Citrus County Comprehensive Plan (Citrus County Ordinance No. 89-04). To this end, the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention, and that the word "ordinance" may be changed to "section" "article" "policy" or other appropriate designation.

SECTION 6. MODIFICATIONS

It is the intention of the Board of County Commissioners that the provisions of this ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and Filed by the Clerk to the Board pursuant to Section 7.

SECTION 7. EFFECTIVE DATE

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

DONE AND ADOPTED in regular meeting of the Board of County Commissioners of Citrus County, Florida, this _____day of _____2022.

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

_____
ANGELA VICK, CLERK OF COURT

BY: _____
RONALD E. KITCHEN, JR., CHAIR

Attachment: Proposed CPA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Attachment: Proposed CPA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

EXHIBIT A
CPA/AA/PUD-21-17
LEGAL DESCRIPTION

Section 30, Township 18 South, Range 18 East, Parcel 44120 (AK 2608668), more particularly described as follows:

COM AT NW COR OF NW1/4, TH N 87 DEG 59M 27S E AL N BDRY OF
NW1/4 700.18 FT MOL TO NW COR OF NE1/4 OF NW1/4 OF NW1/4,
TH S 0 DEG 24M 54S E AL W BDRY OF NE1/4 OF NW1/4 OF NW1/4
18.7 FT TO S R/W LN OF SR 486 BEING POB, TH S 0 DEG 24M 54S
E AL W BDRY 19.4 FT TO FL PWR CORP NE'LY R/W LN, TH S 45
DEG 2M 5S E AL R/W 866.24 FT TO S BDRY OF NE1/4 OF NW1/4 OF
NW1/4, TH N 88 DEG 7M 52S E AL S BDRY 90.59 FT TO SE COR OF
NE1/4 OF NW1/4 OF NW1/4 335.92 FT TO SE COR OF NE1/4 OF
NE1/4 OF NW1/4 OF NW1/4, TH S 88 DEG 3M 40S W AL S BDRY OF
NE1/4 OF NE1/4 OF NW1/4 OF NW1/4 349.85 FT TO SW COR OF
NE1/4 OF NE1/4 OF NW1/4 OF NW1/4, TH N 0 DEG 22M 35S W AL W
BDRY OF NE1/4 OF NE1/4 OF NW1/4 OF NW1/4 285.72 FT TO PT ON
S R/W LN OF SR 486 BEING CURVE CONC N HAVING CTRL ANG OF 6
DEG 43M 31S & RAD OF 1959.86 FT BEING CHORD BEARING & DIS
OF S 88 DEG 27M 4S W 31.49 FT FROM PC OF CURVE HAVING CHORD
BEARING & DIS OF N 88 DEG 11M 11S W 198.47 FT TO PT OF
TANG, TH N 85 DEG 17M 2S W AL R/W 152.21 FT TO POB DESC IN
OR BK 887 PG 1271

Attachment: Proposed CPA Ordinance (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Board of County Commissioners
Department of Growth Management
Land Development Division
3600 W. Sovereign Path, Suite 140, Lecanto, FL 34461-8070

Telephone (352) 527-5239 TTY Dial 711
Web Address: www.citrusbocc.com

CITRUS COUNTY COMPREHENSIVE PLAN AND LAND DEVELOPMENT CODE AMENDMENT APPLICATION

Application No.: CPA/AA/PUD-21-17 Date: 9/14/21

* Written Authorization is required if Applicant is different than Owner.

Applicant*
Name: Dr. Michael Wilburn
Address: P.O. Box 938
City: Floral City
State: FL Zip: 34436
Home No.: N/A Cell No.: —
Work No.: 352-726-4875 Fax No.: N/A
Email: localengineeringinc@gmail.com

Property Owner
Name: Mark Cummings
Address: 6451 W. Honey Hill Ln
City: Crystal River
State: FL Zip: 34428
Home No.: Cell No.:
Work No.: Fax No.:
Email:

Property Description: Section: 30 Township: 18 South Range: 18 East
Legal Description: 5800 W Norvell Bryant Hwy, Crystal River
Subdivision: Unrec. Tracts in 30-18S-18E Lot(s): Block/Parcel:
Alternate Key #: 2608668 Parcel ID: 18E18S30 44120
Acreage:

X New Planned Unit Development (PUD)
Amendment to Previously Approved PUD/PD Previous Application No.:

Land Development Code Atlas Designation From: MDR/MH To: GNC/PUD
Generalized Future Land Use Map Designation From: MDR To: GNC

Is this hearing being requested as a result of a Code Violation Notice? Yes No
If "Yes", explain on a separate sheet and attach a copy of the Notice of Violation.

Applicant Request(s):

Directions to Property: I/T 44 W, R onto W. Norvell Bryant Hwy.

The Applicant is: Owner of Tract ✓ Agent for Property Owner
One-Owner Among Several Other (specify)

I am aware that if the property cannot be located using information from the submitted application, this application may be rescheduled to a later hearing date. I also understand that a sign must be placed (and marking flags may be placed) on the property by the Land Development Division at least seven days prior to the scheduled meeting. I understand that approval for the proposed use shown hereon does not in any way relieve me of the responsibility of observing and complying with any deed restrictions applicable to the subject property. I hereby authorize Citrus County or its agents to enter upon the property, which is the subject of this application and the date of the hearing thereon, at any time between the hours of 8:00 AM and 5:00 PM for the purpose of gathering any information relevant to this application. I DO HEREBY SWEAR THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature:

STATE OF FLORIDA
COUNTY OF CITRUS

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared Michael Wilburn, who is personally known to me ~~or provided~~ ~~as identification~~ and who did not take an oath. WITNESS my hand and official seal this 14th day of September, 2021

Angela Love
Printed Name
Angela Love
Notary Public - State of Florida

Seal

Notary Public State of Florida
Angela Michelle Love
My Commission GG 195284
Expires 03/12/2022

Date: 9/28/21
Time: 9:51 a
Initials: GL

For Staff Use Only
ATF:
QTR:
LUD:
GFLUM Des:
FZ:

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SEP 28 2021
CPA/AA/PUD 21-17
Land Develop

Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Board of County Commissioners

DEPARTMENT OF GROWTH MANAGEMENT LAND
DEVELOPMENT DIVISION
3600 W. Sovereign Path, Suite 140, Lecanto, FL 34461
Telephone: (352) 527-5239
TTY Dial 771
Web Address: www.citrusbocc.com

CITRUS COUNTY LAND DEVELOPMENT CODE
PLANNED UNIT DEVELOPMENT APPLICATION

Application No.: Date: 9/14/21

* Written Authorization is required if Applicant is different than Owner.

Applicant*
Name: Dr. Michael Wilburn
Address: P.O. Box 938
City: Floral City
State: FL Zip: 34436
Phone: 352-726-4875
Email: localengineeringinc@gmail.com

Property Owner
Name: Mark Cummings
Address: 6451 W. Honey Hill Ln
City: Crystal River
State: FL Zip: 34428
Phone:
Email:

Property Description: Section: 30 Township: 18 South Range: 18 East
Legal Description: 5800 W. Norrell Bryant Hwy, Crystal River
Subdivision: Unrec. Tracts in 30-18S-18E Lot(s): Block/Parcel:
Alternate Key #: 2608668 Parcel ID: 18E18S30044120
Acreage: 3.20

_____ New Planned Unit Development
_____ Amendment to a Previously Approved Planned Development Previous Application No.: _____

Is this hearing being requested as a result of a Code Violation Notice? Yes _____ No _____
If "Yes", explain on a separate sheet and attach a copy of the Notice of Violation.

Applicant Request(s): _____

Directions to Property: 44 W, Sharp R onto W. Norrell Bryant Hwy, to 5800.

The Applicant is: _____ Owner of Tract ✓ Agent for Property Owner
_____ One-Owner Among Several _____ Other (specify)

I am aware that if the property cannot be located using information from the submitted application, this application may be rescheduled to a later hearing date. I also understand that a sign must be placed (and marking flags may be placed) on the property by the Land Development Division at least seven days prior to the scheduled meeting.
I understand that approval for the proposed use shown hereon does not in any way relieve me of the responsibility of observing and complying with any deed restrictions applicable to the subject property.
I hereby authorize Citrus County or its agents to enter upon the property, which is the subject of this application and the date of the hearing thereon, at any time between the hours of 8:00 AM and 5:00 PM for the purpose of gathering any information relevant to this application.

I DO HEREBY SWEAR THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature: _____

RECEIVED
SEP 28 2021
CPA/AA/PUD-21-1
Land Development Division

STATE OF FLORIDA
COUNTY OF CITRUS

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared Michael Wilburn, who is personally known to me ~~or provided~~ ~~as identification~~ and who did not take an oath.

WITNESS my hand and official seal this 14th day of September 2021

Angela Love
Signature
Angela Love
Printed Name

Seal

Notary Public State of Florida
Angela Michelle Love
My Commission GG 195284
Expires 03/12/2022

For Staff Use Only

Date: _____ Time: _____ Initials: _____

Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

From: Michael Wilburn
Sent: Tuesday, November 16, 2021 9:51 AM
To: Miranda P. Anaya
Subject: [EXTERNAL]21-17

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

Miranda,

Per our conversation, we can provide a parapet wall along the 80' of the proposed building which fronts 486, as well as adding two pilaster columns on either side of the proposed entry door. No roll up doors will be visible from 486.

I do not want to provide any internal facade for the buildings in the rear which aren't seen from 486

--

Dr. Michael D. Wilburn, P.E.
Local Engineering, Inc.
8427 E. Rosko Ct.
Floral City, FL 34436
352-726-4875
www.localengineeringinc.com

Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Board of County Commissioners
Department of Growth Management
Land Development Division
3600 W. Sovereign Path, Suite 140, Lecanto, FL 34461-8070
Toll Free (352) 489-2120 TTY (352) 527-5329
Web Address: www.citrusbocc.com

REQUIRED INFORMATION FOR A COMPREHENSIVE PLAN AMENDMENT

Applicants are encouraged to schedule a pre-application conference before submitting an application. Assistance and information on the following can be obtained at that time.

ALL applications for amendment to the Citrus County Comprehensive Plan are required to include the following information. Failure to do so will result in a delay of processing the application.

1. A completed Comprehensive Plan application form. (Included in this packet.)
2. If this application is for an amendment to the County's FLUM map(s), a complete legal description must be attached.
3. If this application is for an amendment to the County's map(s), proof of ownership shall be provided.
4. If this application is for an amendment to the County's map(s), a certified boundary survey must be submitted. The survey must show all areas that have been identified as wetlands by Southwest Florida Water Management District (SWFWMD), Department of Environmental Protection (DEP), or US Army Corp of Engineers.
5. If this application is for an amendment to the **text** of the County's Comprehensive Plan, the proposed new text must be submitted. Attach the proposed text on a separate page(s).
6. If this application is for an amendment to the County's maps(s), what is the proposed new land use designation for the property? (i.e. GNC, MDR, IND, etc.).

   Designation: GNC

7. A map shall be submitted that shows all of the following:
   a. The boundary of the property plus all surrounding streets and roads.
   b. The existing use of the property and the surround properties.
   c. The designation of the existing property and the surrounding properties as it appears on the Future Land Use Map (FLUM).
   d. The designation of the existing property and the surrounding properties as it appears on the Land Development Code Atlas.
8. Letters from public facilities to the property and how much of a demand on those facilities this proposed change would create shall be submitted. Provide letters from the following public facilities:

   Sanitary Sewer: EXISTING SITE NO IMPACT

   Potable Water: EXISTING NO INCREASE IN USE

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CPA/AA/PUD-21-17

CPA/AA/PUD-21-17
Land Development Division

Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Board of County Commissioners
Department of Growth Management
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Toll Free (352) 489-2120 TTY (352) 527-5329
Web Address: www.citrusbocc.com

Drainage: NEW DRAINAGE FOR NEW IMPERVIOUS (ALL ONSITE)

Solid Waste: NO INCREASE TO EXISTING

9. Are there any anticipated impacts on Affordable Housing in Citrus County? ____ Yes ✓ No
If YES, describe what the impacts are anticipated to be and how you plan to address them.

10. Is this amendment compatible with the objectives and policies of the Future Land Use Element and other elements that may be affected by this proposed change? ____ Yes ✓ No

11. Briefly describe those objectives and policies that pertain to this application and how this proposal is compatible or is not compatible with them.

Objective:

Policy:

Policy:

Objective:

Policy:

Policy:

11. Any additional information that may apply to this application. CPA/AA/PUD-21-17

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Land Development Division

CPA/AA/PUD-21-17

Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Board of County Commissioners
DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
3600 W. Sovereign Path, Suite 140
Lecanto, FL 34461
Telephone: (352) 527-5239
TTY Dial 711
Web Address: www.citrus.fl.us

AUTHORIZATION

APPLICATION REQUEST: (check one)

_____Variance ____/Conditional Use _____Minor Subdivision ____Lot Reconfiguration

_____Plat Vacation _____Street Vacation _____Comprehensive Plan Amendment

_____Atlas Amendment _____Other (specify): _____

LEGAL DESCRIPTION OF PROPERTY:

Section 30 Township 18 Range 18 Alternate Key # 1493901

Lot/Parcel 18E18S30441110 Block _____

Subdivision Unrec. Tracts in 30-18S-18E

I, Patrick Kidder, owner of the above described property,
(Name of Owner)

authorize Michael Wilburn of Local Engineering Inc. to
(Name of Representative) (Name of Business)

serve as agent on my behalf for the purpose of making application for the proposed request. No further authorization is expressed or implied than that which is described herein.

SIGNATURE: _____
(Signature of Owner)

STATE OF FLORIDA
COUNTY OF CITRUS

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared Patrick Kidder, who is personally known to me or provided Drivers License as identification and who did not take an oath.

WITNESS my hand and official seal this 28th day of September, 2021

Yvelisse Cedrez
Printed Name

_____
Notary Public - State of Florida

Seal

Yvelisse D. Cedrez
Comm.#HH074738
Expires: Dec. 22, 2024
Bonded Thru Aaron Notary

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SEP 30 2021
CPA/AA/PUD-21-17
Land Development Division

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CPA/AA/PUD-21-17
Land Development Division

Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Alt Key: 2608668
CUMMINGS MARK A

Parcel ID: 18E18S30 4412
5800 W NORVELL BRYANT HWY , CRYSTAL RIVER

Citrus County Property Appraiser, Cregg E. Dalton

PC Code	1000 - VACANT COMM
Bldg Counts	Res 0 / MH 0 / Comm 0
Nbhd	0086 - E OF HWY 44 TO HORSEBACK AVE
Tax District	0000 - COASTAL RIVERS BASIN
Subdivision	003398 - UNREC TRACTS IN 30-18S-18E
Short Legal	COM AT NW COR OF NW1/4, TH N 87 DEG 59M 27S E AL N BDRY OF NW1/4 700.18 FT MOL TO NW COR OF NE1/4 OF NW1/4 OF NW1/4, TH S 0 DEG 24M 54S E AL W BDRY OF NE1/4 OF NW1/4 OF NW1/4
Est. Parcel Sqft	139,594
Est. Parcel Acres	3.20
Map SC-TW-RG	30-18S-18E

Mailing Address

Name	CUMMINGS MARK A
Mailing Address	6451 W HONEY HILL LN CRYSTAL RIVER FL 34428 8419

All Owners

Name	Owner Type
CUMMINGS MARK A	O - Owner

2021 Preliminary Values

Year	Land Value	Impr Value	Just Value	Non-Sch. Assessed	Non-Sch. Exemptions	Non-Sch. Taxable	HX Savings
2021	$53,550	$0	$53,550	$53,550	$0	$53,550	$0

Value History and Tax Amount

Year	Land Value	Impr Value	Just Value	Non-Sch. Assessed	Non-Sch. Exemptions	Non-Sch. Taxable	HX Savings	Tax Amount	Tax Link
2020	$53,550	$0	$53,550	$53,550	$0	$53,550	$0	$853.10	Link
2019	$53,550	$0	$53,550	$53,550	$0	$53,550	$0	$864.24	Link

Buyer Beware!

Property taxes may be affected with change in ownership. When buying real estate property, you should not assume that property taxes will remain the same. Whenever there is a change in ownership, the assessed value of the property may reset to full market value, which could result in higher property taxes. Please use our tax estimator to approximate your new property taxes. Homestead exemptions and agricultural classifications are not transferable to the new owner. You must apply for your own exemptions and agricultural classifications.

Special Assessment

Project #	Description	Amount
0131	FIRE SERVICES ASSESSMENT	$4.07
0147	WATER UTILITY AVAIL ASMT	$70.75

Sales

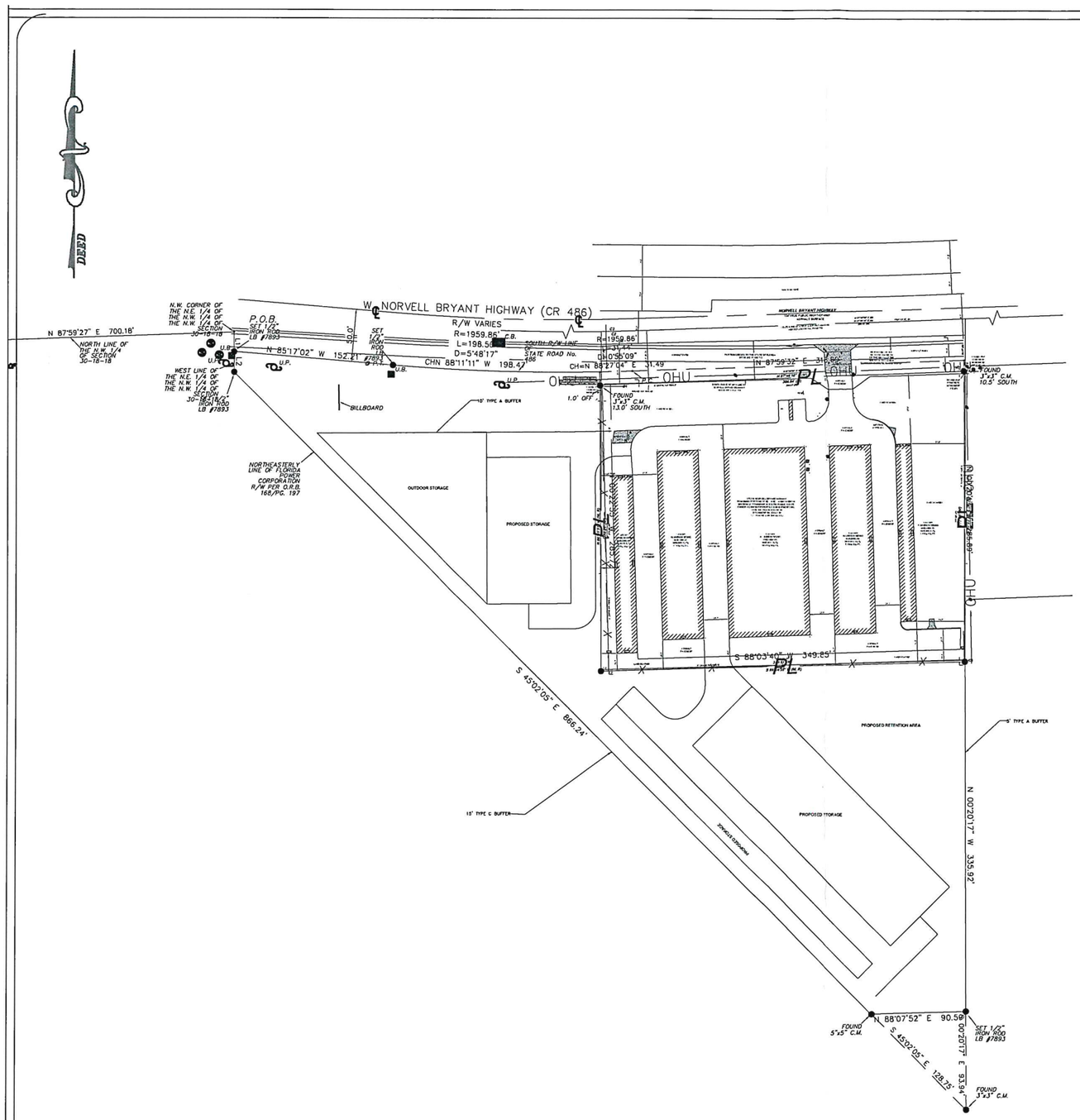
Sale Date	Sale Price	Book/Page	Instr Type	V/I
03/01/1991	$80,000	0887/1273	00-WARRANTY DEED	V
12/01/1989	$21,000	[illegible]	00-WARRANTY DEED	V

DISCLAIMER

Sales do not generally appear in database until approximately 8 to 10 weeks after the recording date. If a recent sale does not show up in this

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Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)



SITE DATA

PARCEL AREA = 233917 SF / 5.37 ACRES

IMPERVIOUS SURFACE AREAS

EXISTING BUILDING AREAS = 34,299 SF
EXISTING ASPHALT AREAS = 30,215 SF
EXISTING SIDEWALKS = 0.00 SF
EXISTING TOTAL IMPERVIOUS AREA = 64,514 SF
EXISTING TOTAL IMPERVIOUS RATIO = 27.57%

PROPOSED CLIMATE/NON CLIMATE STORAGE AREAS = 39,800 SF
PROPOSED OUTDOOR STORAGE AREA = 13,500 SF
PROPOSED ASPHALT AREAS = 13,157 SF
PROPOSED TOTAL NEW IMPERVIOUS = 66,457 SF
PROPOSED ISR = 28.41%

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CPA/AA/PUD-21-17
Land Development Division

DESIGN MICHAEL D. WILBURN, P.E.
DRAFTING
INSPECTIONS ENGINEER OF RECORD:
ENGINEERING
PROJ. 5000 STORAGE
PAGE 3 OF 6

CERTIFICATE OF AUTHORIZATION 32

Attachment: Applicant Submittal (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

3. COMPREHENSIVE PLAN AMENDMENT

a. CPA/AA/PUD-21-17 Dr. Michael Wilburn for Kidder

REQUEST: This request is to amend the Future Land Use Map (FLUM) of the Citrus County Comprehensive Plan from Medium Density Residential (MDR) to General Commercial District (GNC) and Medium Density Residential (MDR), to amend the Land Development Code Atlas Map from Medium Density Residential with mobile homes allowed (MDR) to General Commercial District (GNC) and Medium Density Residential (MDR) with mobile homes allowed with a Planned Unit Development (PUD) to expand an existing mini-warehouse development.

LOCATION: Sections 30, Township 18 South, Range 18 East, more specifically, Parcel 44120 and 44110, of an unrecorded subdivision; also known as Alternate Key Number 2608668 and 1493901, which address is 5782 W. Norvell Bryant Hwy, Crystal River, Florida.

STAFF CONTACT: Miranda Anaya, Senior Planner, Land Development Division

INTRODUCTION: Ms. Austin's overview included an aerial view of the subject property and surrounding area, a map showing the land use designations for the subject property and surrounding area, photos of the subject property and surrounding area and the proposed master plan as submitted by the applicant.

APPLICANT: Michael Wilburn represented the applicant. The request is to expand an existing mini-warehouse development. There are currently five buildings on the northeast portion of the site. The applicant purchased two properties adjacent to the site. He requested to expand the existing mini-warehouse facility by adding three mini-warehouse buildings and RV/boat storage. The three buildings would have the following measurements: 80' X 270', 80' X 140' and 20' X 350'. The total ISR for the site would be 55.98 percent.

The applicant requested a deviation that the proposed buildings be allowed to match the existing buildings which include metal paneling and a colored roof trim. He also requested that the two buildings to the south that will not be visible from CR-486 not have to meet façade requirements. The applicant is willing to provide a parapet wall and pilaster column to face CR-486.

The applicant does not propose any additional entrances.

QUESTIONS/COMMENTS FROM COMMISSION: None.

QUESTIONS FROM STAFF: None.

Attachment: PDC Draft Minutes (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

STAFF: Ms. Anaya stated that this application is to amend the Future Land Use Map, Atlas Map and to establish a Planned Unit Development on an existing mini-warehouse facility. The property is approximately 5.37 acres consisting of two parcels. The current zoning is Medium Density Residential with mobile homes allowed. The developed site received a Vested Rights determination in 2005 for mini-warehouse use.

The surrounding area is a mix of residential and non-residential uses. The site is adjacent to power lines and a house of worship.

The property gains access from CR-486, a minor arterial roadway, via a driveway with gated access. The property is enclosed by a fence.

There are currently five mini-warehouse buildings totaling approximately 34,000 square feet that were permitted in 2005. The site does contain loading zones and has some landscape buffers in place. Ms. Anaya showed photos of the existing facility and the site plan as submitted by the applicant. The proposed buildings are approximately 40,000 square feet. The proposed expansion would use internal access. The total ISR for the site would be 56 percent which is within the LDC standards. The applicant will be adding a new drainage retention area to accommodate the new impervious area.

She stated that the proposed and existing development would have to meet the design standards for large non-residential development projects. The applicant will not have to upgrade the site as to the façade requirements but will have to provide at least two architectural features for the proposed buildings.

COMMISSION QUESTIONS/COMMENTS: None.

PROPONENT: None.

OPPONENT: None.

COMMISSION/COMMENTS: None.

MOTION: The Planning and Development Commission finds application number ***CPA/AA/PUD-21-17 CONSISTENT*** with the Citrus County Comprehensive Plan and Citrus County Land Development Code and that this Board recommends ***APPROVAL WITH CONDITIONS*** of the application to the Board of County Commissioners based upon the evidence and testimony presented, and the staff report and conclusions regarding this petition.

Attachment: PDC Draft Minutes (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Proposed Conditions:

1. The Planned Unit Development (PUD) shall allow the expansion of the mini-warehouse development of up to 74,099 square feet and RV/boat storage as outlined on the Master Plan date-stamped received October 14, 2021, by the Land Development Division. Construction shall take place in accordance with the criteria and requirements of the Citrus County Land Development Code, unless as specifically outlined within these conditions.

2. The site will need to be developed in accordance with Chapters 6 and 7 of the LDC.

3. At the time of permitting, the applicant must demonstrate compliance with applicable development standards for both the existing and expanded site per LDC Section 3740, Design Standards for Large Non-Residential Development Projects, including standards for landscaping, bufferyards, signage, pedestrian circulation, parking, drainage, and lighting except facades or unless otherwise outlined in these conditions. At least two architectural features, similar to those outlined on the applicant's email, must be provided for the proposed building facing CR-486.

4. A Tree Preservation Plan and a Biological Study must be submitted and approved at the time of permitting that meets the requirements of the LDC.

5. Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping*™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff. Turf grasses and landscape vegetation shall be common to the area and drought tolerant.

6. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

7. Minor modifications to this Planned Unit Development may be approved by the Director of the Land Development Division as outlined within Section 4304, Modification of a Previously Approved Planned Unit Development, as specified in the LDC.

MOTION:

1st Mr. Bramblett 2nd Mr. Bass

VOTE: 6 - 0, Motion Carried

Attachment: PDC Draft Minutes (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

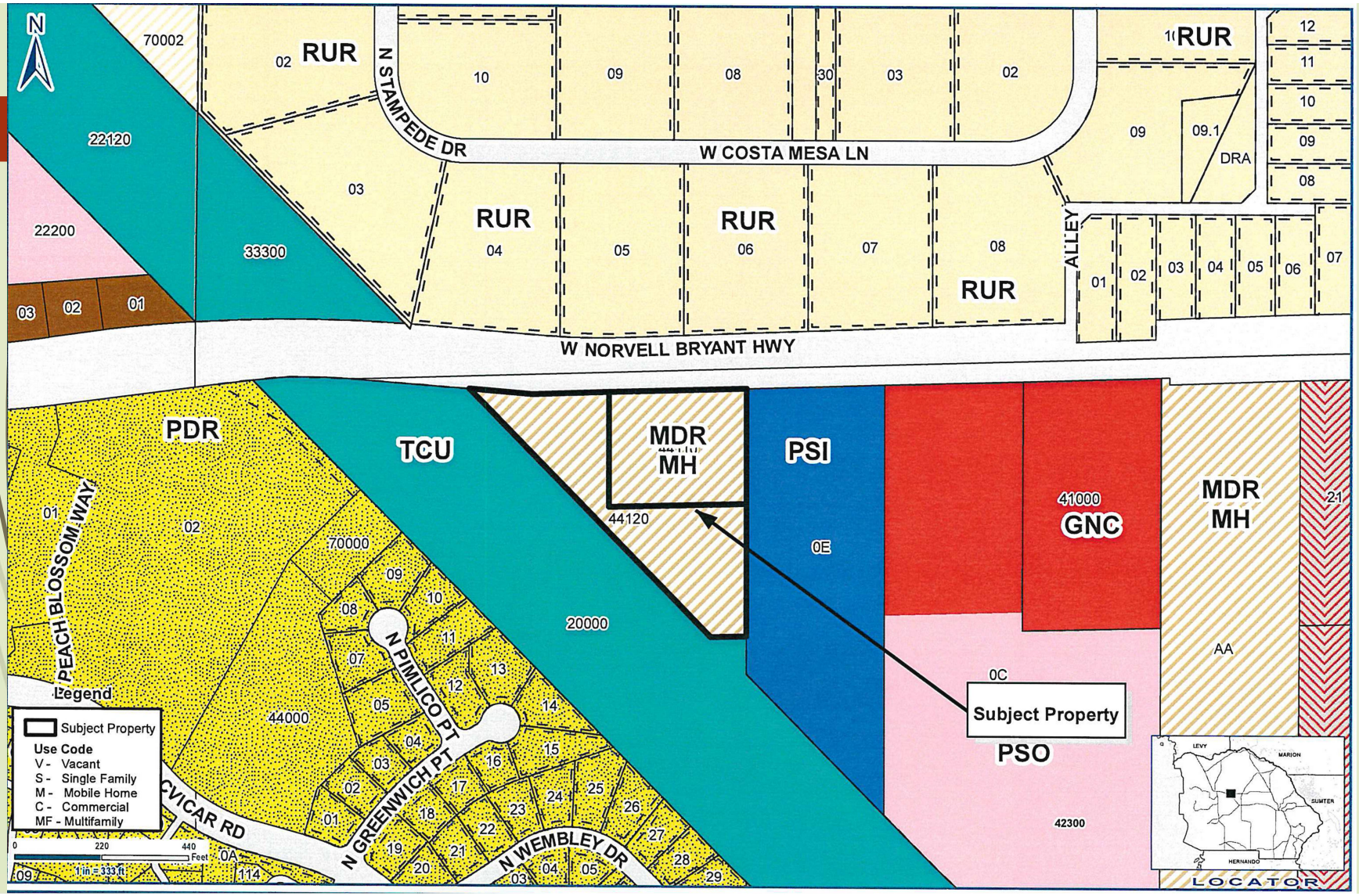
CPA/AA/PUD-21-17 Dr. Michael Wilburn for Patrick Kidder

5782 W. Norvell Bryant Hwy., Hernando, Fl

Attachment: Planner PowerPoint (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)



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SITE DATA

PARCEL AREA = 233917 SF / 5.37 ACRES

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PROPOSED OUTDOOR STORAGE AREA = 13,500 SF
PROPOSED ASPHALT AREAS = 13,157 SF
PROPOSED TOTAL NEW IMPERVIOUS = 66,457 SF
PROPOSED ISR = 28.41%

PM2-21-168

DEPARTMENT OF GROWTH MANAGEMENT
2021 SMALL SCALE
COMPREHENSIVE PLAN AMENDMENT/ATLAS AMENDMENT
STAFF FINDINGS REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS

APPLICATION NUMBER CPA/AA/PUD-21-17– Dr. Michael Wilburn for Patrick Kidder
DATE: December 29, 2021
PREPARED BY: Miranda Anaya, Senior Planner, Land Development Division MA

Request to amend the Future Land Use Map (FLUM) of the Citrus County Comprehensive Plan, to amend the Land Development Code Atlas Map, and to establish a new Planned Unit Development (PUD) to expand an existing mini-warehouse development.

FUTURE LAND USE MAP REQUEST:	**From:** MDR, Medium Density Residential **To:** GNC, General Commercial District; and MDR, Medium Density Residential
LAND USE ATLAS MAP REQUEST:	**From:** MDR, Medium Density Residential with mobile homes **To:** GNC, General Commercial District; and MDR, Medium Density Residential with mobile homes allowed with a Planned Unit Development to expand an existing mini-warehouse development.
LOCATION:	Sections 30, Township 18 South, Range 18 East, more specifically, Parcel 44120 and 44110, of an unrecorded subdivision; also known as Alternate Key Number 2608668 and 1493901, which address is 5782 W. Norvell Bryant Hwy, Crystal River, Florida. A complete legal description of the property is on file with the Land Development Division.
ACREAGE:	Approximately 5.37 acres (total PUD); land use change 3.20 acres
SURROUNDING FUTURE LAND DESIGNATIONS:	North – RMU, Residential Mixed Use District South – MDR, Medium Density Residential East – PSI, Public/ Semi-Public, Institutional District West – TCU, Transportation/Communication/Utilities District
SURROUNDING LAND DEVELOPMENT CODE ATLAS DESIGNATIONS:	North – RUR, Rural Residential District with PDO overlay (Single-family use) South – TCU, Transportation/Communication/Utilities District East – PSI, Public/ Semi-Public, Institutional District West – TCU, Transportation/Communication/Utilities District
SURROUNDING EXISTING LAND USES:	North – W. Norvell Bryant Hwy (CR-486) and then single-family use South/West – Duke Energy power lines East – Bible Baptist Church of Crystal River

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

SOIL INFORMATION:	According to the *Soil Survey of Citrus County* (1988), the soil types in the area are Candler Fine Sand, 0 to 5 percent slopes, 5 to 8 percent slopes and Astatula fine sand, 0 to 5 percent slopes. Limitations to building development are slight to moderate due to slope.
FLOOD ZONE:	The subject property appears to be primarily located in Flood Zone X as found on the current Flood Insurance Rate Map 12017C0-193/194D.

BACKGROUND AND ANALYSIS:

The subject property consists of two unrecorded tracts in Crystal River, located on the south side of W. Norvell Bryant Hwy., an approximate 150-foot-wide right-of-way classified as a minor arterial. The site is adjacent to powerlines on the southwest and a church on the east. The general area is a mixture of residential and commercial uses. The property is over five acres in size and currently is developed for a mini-warehouse use. The subject property is accessed from W. Norvell Bryant Hwy., (CR-486) via a driveway with gated access.

Although, the Medium Density Residential District does not allow for mini-warehouses, Parcel 44110 received a Vested Rights determination for a mini-storage facility in 2005. That parcel has five permitted mini-warehouse buildings totaling approximately 34,299 square feet. The site also has unpermitted RV/boat storage along CR-486. Parcel 41120 is vacant and wooded.

The applicant is requesting three mini-warehouse buildings and RV/boat storage to expand the existing mini-warehouse facility. One building will be 21,600 square feet (80 x 270), the second will be 11,200 square feet (80 X 140) and the third at 7,000 square feet (20 x 350).

Items	Existing	Proposed	Total Proposed
Building areas	34,299 sf	39,800 sf	74,099 sf
Outdoor storage area (RV/boats)	0 sf permitted	13,500 sf	13,500 sf
Asphalt areas	30,215 sf	13,157 sf	43,372 sf
Impervious	64,514 sf	66,457 sf	130,971 sf
Impervious Surface Ratio (ISR)	27.57%	28.41%	55.98 %

Per Section 2412 of the LDC, the maximum Impervious Surface Ratio (ISR) for GNC is 70%. The existing site has an ISR of 27.57%. The submitted site plan indicates a proposal of 55.98% (66,457 sf of additional impervious) which meets LDC requirements.

The Floor Area Ratio (FAR) is determined by dividing the gross floor area of a building by parcel area. The proposed Master Plan indicates a FAR of 0.32 if all the buildings are one-story, where the maximum FAR for the GNC District is 1.0 per Policy 17.3.20 of the Comprehensive Plan.

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

SUMMARY OF AGENCY COMMENTS: This application is a small-scale Comprehensive Plan Amendment and Atlas Amendment with a Planned Unit Development (PUD), and therefore is not subject to State agency transmittal.

SUMMARY OF PUBLIC COMMENTS: Public comments have not been received as of the writing of this staff report.

Concurrency

The applicant has stated because the site is existing there is no impact to sanitary sewer and no increase to solid waste and potable water. A dumpster location for the new portion has not been specified but will need to be delineated at the time of permitting. The applicant has stated there will be additional drainage to accommodate for the new impervious. The applicant will need to meet stormwater requirements at the time of permitting. The applicant has not indicated if the site is currently connected to central water and sewer, but it appears the site may be connected to central water. There does not appear to be any additional impacts to water/sewer with this application.

Consistency with the Comprehensive Plan - All development applications shall demonstrate complete compliance with the Comprehensive Plan. The application is consistent with the Comprehensive Plan goals, policies, and objectives including:

Policy 17.2.7 The County shall guide future development to the most appropriate areas, as depicted on the GFLUM, specifically those with minimal environmental limitations and the availability of necessary services.

Staff Comment: *The subject property has an MDR designation. Mini-warehouses and RV/boat storage may be allowed in the GNC land use district with a Planned Unit Development. The proposed PUD will be surrounded by other non-residential uses.*

Policy 17.2.8 The County shall utilize land use techniques and development standards to achieve a functional and compatible land use framework which reduces incompatible land uses.

Objective 17.15 The County shall encourage the reduction of uses incompatible and/or inconsistent with individual community's character and designated future land uses by requiring performance standards are met in the County LDC which will reduce negative impacts.

Staff comment: *The mini-warehouses delineated on the Master Plan can reduce incompatibility with the surrounding area if the proposed conditions are adhered to.*

Policy 17.5.4 All Planned Developments shall be approved by the Board of County Commissioners (BCC) through the LDC Atlas Amendment process.

Staff comment: *This application will initially be heard by the Planning and Development Commission for recommendation and then proceed for consideration of approval by the Board of County Commissioners.*

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Compatibility with Adjacent Land Uses - Mini-warehouses and RV/boat storage are allowed in the General Commercial District (GNC) with a Planned Unit Development or Conditional Use. The proposal of up to three additional mini warehouse buildings and RV/boat storage in an area surrounded by mixed development of commercial and residential land uses appears to be compatible and consistent with the neighborhood and the adjacent uses. The Master Plan shows an existing access from CR-486 and shared access within the existing and vacant site. With the proposed conditions in this staff report, this use will meet the intent of the Comprehensive Plan and Land Development Code while providing safeguards to the surrounding area.

Environmental – As part of the site development plan process, the applicant will need to submit a Tree Preservation Plan and Biological Study that meets the requirements of the Land Development Code at time of permitting. If any protected species are found on the property, the applicant will need to coordinate with the Florida Fish and Wildlife Conservation Commission (FWC).

Impacts on Affordable Housing – The proposal does not appear to have an impact on affordable housing since no permanent housing is proposed.

PROPOSED FINDINGS OF FACT – LAND USE CHANGE

1. The request is to re-designate approximately 3.2 acres from MDR to GNC on the Future Land Use Map and approximately 5.37 acres from MDR-MH to GNC/MDR-MH with a PUD on the Land Development Code Atlas Map.
2. The subject property is located within the adopted PSA for Citrus County.
3. The proposed land use is generally consistent with the Comprehensive Plan, including the objectives and policies discussed above.
4. The PUD provides the benefit of a Master Plan of Development that serves to mitigate against potential conflicts with existing adjacent land uses.
5. The existing site takes access from a collector arterial which will serve to connect to the expansion.

REQUEST FOR A PLANNED UNIT DEVELOPMENT

The applicant is requesting to establish a PUD for mini-warehouse buildings and RV/boat storage to expand an existing mini-warehouse facility.

Consistency with the Land Development Code (LDC) - Staff reviewed this application under the standards of Section 2412, General Commercial District, as specified in the LDC, Section 3740, Design Standards for Large Non-Residential Development Projects, as specified in the LDC. At the time of permitting, if approved, the site plan will be required to meet all LDC standards including updating the developed site to meet current LDC requirements unless otherwise specified.

Access Management/Transportation: The subject parcel obtains access from CR-486, a minor arterial roadway. The site has gated access. It appears there is cross access to the PSI property (church) to the east only 4.5 feet short of the property line but is fenced off. No cross access is proposed to the southwest TCU, (Power Lines).

The Engineering Division has reviewed the application and has no objection.

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Cross access to the west is not required (power line ROW) and to the east (PSI land use) is not required. We would recommend that the existing stop sign and stop bar be replaced or refreshed if they are missing or damaged.

The site will need to be developed in accordance with Chapters 6 and 7 of the LDC.

Façade Standards: According to LDC Section 3740, any elevation of the building that fronts on an improved right-of-way, visible to the public, or has a customer entrance shall meet façade requirements. The elevations shall include wall plane projections and/or recesses with architectural features and repeating patterns horizontally or vertically as outlined in the LDC. Tilt-up concrete panels, prefabricated steel panels, or similar non-glass, smooth faced panels shall not be exposed. All facades shall include at least one customer entrance with architectural features. Other façade requirements are as outlined in Section 3740 of the LDC.

- Deviation – Façade, entryway, and roof requirements from CR-486, customer entrances, and elevations visible to the public. The applicant requests the proposed buildings be allowed to match the existing buildings which includes metal paneling and a colored roof trim. The applicant has stated the proposed building adjacent to CR-486 will not have roll-up doors facing the right-of-way and is willing to provide a parapet wall and pilaster columns to face that roadway. Staff does not have an objection to the façade deviations from CR-486 with the proposed architectural features.

Landscaping/Buffers: The developed site has internal landscaping and buffers. The Master Plan does show proposed buffers, but the applicant has indicated he is proposing to meet all LDC requirements except facades. As such, the applicant will need to meet LDC standards at the time of permitting.

Location on site	LDC Standard	Proposed on Masterplan
North abutting W. Norvell Bryant Hwy (CR-486)	25' Type C	10' Type A
East abutting commercial (PSI) (church)	5' Sodded Strip	5' Type A
Southwest abutting (TCU) powerlines	10' Type B	5' Type A

This proposal must also comply with Large Non-Residential design projects according to LDC Section 3740 (projects over 25,000 square feet of Gross Floor Area), including foundation landscaping, DRA buffer, and parking areas.

- Parking areas – The site will need to meet parking area landscaping for the office.
- Foundation landscaping - for at least 50% of each façade length located along an improved right-of-way, parking area, or includes a customer entrance. The foundation landscaping must be installed per LDC standards at the time of permitting.
- Type C buffer shall be adjacent to improved rights-of-ways, parking spaces, and/or access drives with an approved DRA.

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

Parking Spaces Required: The requirement for an office area is one parking space per 300 square feet of office. The current office square footage is not delineated on the Master Plan but must meet parking requirements at the time of permitting. There is no required parking for storage units.

Loading zones: The eight buildings total 74,099 square feet. The LDC requires commercial uses to use a loading area ratio of one space for the first 10,000 square feet of gross floor area and one for each additional 20,000 square feet. Loading zone locations have not been specified but will need to be delineated at the time of permitting.

Lighting/Signage: The applicant has not provided any information regarding lighting or signage. These standards would be subject to the criteria outlined within the LDC.

***Setbacks*:** The minimum building setbacks for structures is 100 feet from the centerline of a minor arterial roadway, W. Norvell Bryant Hwy. ranges from a 135-foot-wide to 150-foot-wide minor arterial roadway. The mini-warehouse buildings meet setback requirements.

PROPOSED FINDINGS OF FACT – PLANNED UNIT DEVELOPMENT

Staff reviewed this application under the standards of Section 4300, Planned Unit Developments (PUD); Section 2412, General Commercial District, and Section 3740, Design Standards for Large Non-Residential Development Projects, as specified in the LDC. The Board of County Commissioners (BCC) may adopt modified conditions of approval pursuant to LDC Section 4302, PUD Approval Procedures, when in the public interest and expressed in formal findings of fact. The reviewing body shall approve, approve with modifications and/or conditions, or disapprove the PUD. The reviewing body shall enter its reasons for such action in its record. As evidence, the following findings of facts are cited.

A. **Only uses which are consistent with the Comprehensive Plan may be approved as a PUD.** *The mini-warehouse project on the Master Plan date-stamped October 14, 2021, is consistent with the Comprehensive Plan as discussed above, provided the LDC standards and proposed conditions are adhered to.*

B. **Any development approved through the PUD application process, which is not designated a use in the respective land use district for the subject PUD parcel, shall be compatible with established or planned uses both within the development footprint and surrounding neighborhoods and property.** *The surrounding area includes other commercial uses, and the continued use of the project is compatible with conditions as proposed.*

C. **Accessory uses shall be permitted as set forth within the approved general concept plan or as found by the Board of County Commissioners to be compatible with an approved plan.** *Any future accessory uses would be subject to standards as outlined in the LDC.*

D. **Subsequent to the approval of a PUD, uses not enumerated may be permitted through amendment of the PUD and approved by the Board of County Commissioners.** *This site may require an amendment to this PUD for future uses or modification. The applicant is requesting deviations from façade requirements.*

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

E. The land area included within the PUD development shall be of such proportions as to properly accommodate all proposed uses in keeping with the general requirements of the county and the established objectives and policies of the adopted Comprehensive Plan. *The land area proposed for the use meets the standards outlined within the Comprehensive Plan. The mini-warehouse and RV/boat storage proposed plan can be accomplished as outlined on the Master Plan with conditions.*

F. Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping* ™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff.

1. **Planted turf grass and landscaping on residential lots shall be limited to a maximum of 50% of the upland portion of the lot.**
2. **Turf grasses and landscape vegetation shall be common to the area and drought tolerant.** *The applicant will be required to meet this standard as applicable at the time of permitting.*

G. There shall be no specific lot requirements for individual uses; provided, however, that the area designated for any particular use shall be of sufficient size and proportion so as to properly accommodate said use and to provide for adequate open space and buffering between it and an adjacent use. *The applicant has indicated the proposed DRA will meet the expansion needs, which will be confirmed at the time of permitting. The applicant is willing to provide buffers as required by the LDC.*

H. The maximum height of structures, setbacks, and density within a PUD development shall be as specifically established by the Board of County Commissioners in its approval action. *Height has not been addressed but will be required to meet LDC standards. Applicant appears to meet setback standards.*

I. Approval of the proposed PUD development shall include approval of all maps, diagrams, tables, and reports submitted by the applicant. *The applicant has submitted a Master Plan date-stamped October 14, 2021, for this application.*

J. A planned unit development will terminate within three years of the date of approval if either a site development plan or preliminary subdivision plat application is not filed with the county. If one of these applications is not filed within the specified time frame, the PUD shall be null and void. *The applicant has not requested a deviation from this requirement.*

PLANNING AND DEVELOPMENT COMMISSION (PDC) RECOMMENDATION: The Planning and Development Commission (PDC) discussed this application on December 16, 2021. The PDC recommended approval with the conditions of the proposed request to amend the Future Land Use Map (FLUM) of the Citrus County Comprehensive Plan, to amend the Land Development Code Atlas Map, and to establish a Planned Unit Development. The PDC found that the application is consistent with the requirements of the LDC and consistent with the Comprehensive Plan. Granting this request will not adversely affect the public interest and would be generally compatible with adjacent properties and other properties in the district, provided adherence to the revised conditions.

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

PROPOSED CONDITIONS (if this application is approved):

1. The Planned Unit Development (PUD) shall allow for the expansion of the mini-warehouse development of up to 74,099 square feet and RV/boat storage as outlined on the Master Plan date-stamped received October 14, 2021, by the Land Development Division. Construction shall take place in accordance with the criteria and requirements of the Citrus County Land Development Code, unless as specifically outlined within these conditions.

2. The site will need to be developed in accordance with Chapters 6 and 7 of the LDC.

3. At the time of permitting, the applicant must demonstrate compliance with applicable development standards for the both the existing and expanded site per LDC Section 3740, Design Standards for Large Non-Residential Development Projects, including standards for landscaping, bufferyards, signage, pedestrian circulation, parking, drainage, and lighting except facades or unless otherwise outlined in these conditions. At least two architectural features, similar to those outlined on the applicant's email, must be provided for the proposed building facing CR-486.

4. A Tree Preservation Plan and a Biological Study must be submitted and approved at the time of permitting that meets the requirements of the LDC.

5. Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping*™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff. Turf grasses and landscape vegetation shall be common to the area and drought tolerant.

6. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

7. Minor modifications to this Planned Unit Development may be approved by the Director of the Land Development Division as outlined within Section 4304, Modification of a Previously Approved Planned Unit Development, as specified in the LDC.

MA/cb

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

From: Michael Wilburn
Sent: Tuesday, November 16, 2021 9:51 AM
To: Miranda P. Anaya
Subject: [EXTERNAL]21-17

WARNING: This email originated from an external Domain **DO NOT CLICK** unless you recognize the sender and know the content is safe.

Miranda,

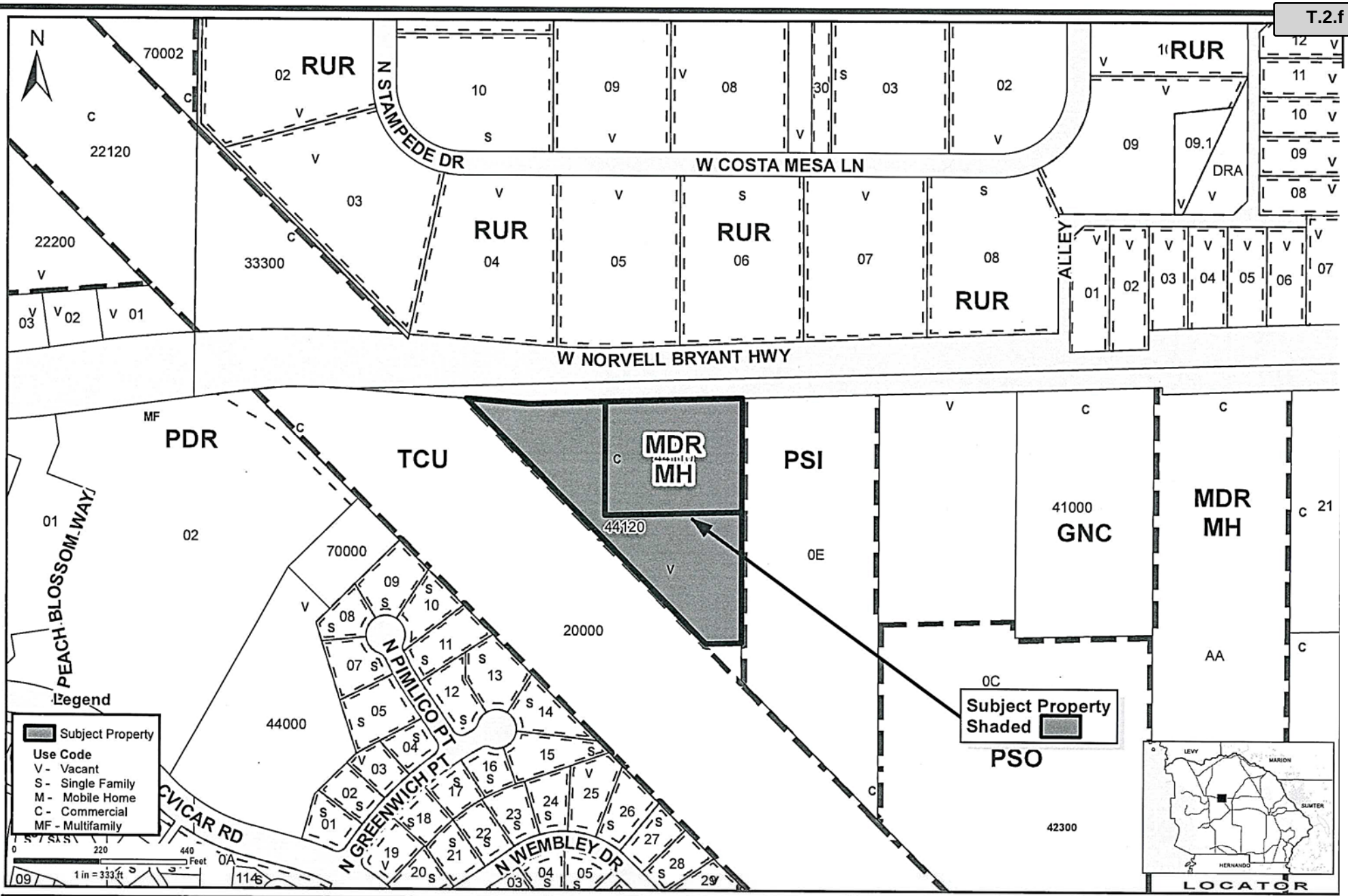
Per our conversation, we can provide a parapet wall along the 80' of the proposed building which fronts 486, as well as adding two pilaster columns on either side of the proposed entry door. No roll up doors will be visible from 486.

I do not want to provide any internal facade for the buildings in the rear which aren't seen from 486

--

Dr. Michael D. Wilburn, P.E.
Local Engineering, Inc.
8427 E. Rosko Ct.
Floral City, FL 34436
352-726-4875
www.localengineeringinc.com

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)



Application #: CPA-AA-PUD-21-17	**Applicant: Dr. Michael Wilburn for Kidder**
Proposal: FLUM from MDR to GNC; LUAM from MDR MH to GNC and MDR MH with a PUD to expand existing mini-warehouse	**Location: 5782 W. Norvell Bryant Hwy, Crystal River**
	S-T-R - 30-18-18 NW
Land Use Atlas: MDR, Medium Density Residential with mobile homes	**Planner Initials:** 1m **Date:** 11/2/21

Geographic Information Systems

Cynthia P. Skelhorn
Director

Prepared By : William Braunsch
Date: October 20, 2021
Source: Enterprise Geodatabase
Map Number: WB0000718

The information on this map is for general purposes only. The Citrus County Geographic Information Systems Division makes every effort to provide accurate data but assumes no responsibility for errors or omissions. It is provided without warranty of any kind as to the accuracy or completeness of any data shown on the map and the data on any map should not be used to determine the exact location of any property boundary. Citrus County shall not be liable for any claims, demands, or losses of any kind in connection with the use of this information, including but not limited to, damages or losses caused by reliance upon the accuracy or timeliness of the information and the viewing, copying, or distribution of the materials.

Attachment: BCC Staff Report (19857 : 5:05 CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder)

AGENDA MEMORANDUM

FROM:	Michael Sherman, AICP Growth Management Director
SUBJECT:	5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig
AGENDA DATE:	**February 08, 2022**

BRIEF OVERVIEW:

This application is a request to amend the Land Use Atlas Map (LUAM) of the Land Development Code from LDRMH (Low Density Residential with mobile homes allowed) to LDR (Low Density Residential) on approximately 4.5 acres in an unrecorded subdivision of Mayfair Garden Acres, Block E, Lot 11; as found in Section 36, Township 18 South, Range 17 East.

This application was heard by the Planning and Development Commission on November 18, 2021, and recommended for approval.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					$0

N/A – applicant responsibility

RECOMMENDED ACTION:

a. Conduct a public hearing on February 8, 2022, at 5:10 pm to review and discuss AA-21-05, Jackie Terry for Robert Earl Terry and William A. Funtig

b. If approved, adopt and authorize the Chairman to execute the ordinance for AA-21-05, Jackie Terry for Robert Earl Terry and William A. Funtig, and direct the Clerk to execute the ordinance.

ORDINANCE NO. 2022-

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA AMENDING THE CITRUS COUNTY LAND USE ATLAS MAP BY REDESIGNATING APPROXIMATELY 4.5 ACRES FROM THE LOW DENSITY RESIDENTIAL DISTRICT WITH MOBILE HOMES ALLOWED TO THE LOW DENSITY RESIDENTIAL DISTRICT; PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 12, 2012, the Board of County Commissioners adopted the Citrus County Land Development Code as Ordinance No. 2012-06; and

WHEREAS, certain Atlas Amendments are necessary to maintain consistency with the Citrus County Comprehensive Plan; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA AS FOLLOWS:

1. The following described lands are hereby redesignated on the Citrus County Land Use Atlas Map:

   AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig Re-designation of approximately 4.5 acres from the Low Density Residential District with mobile homes allowed to the Low Density Residential District on the Land Use Atlas Map as presented in AA-21-05 and as further described in Exhibit "A", legal description, attached hereto and incorporated herein by reference.

2. The Atlas of the Land Development Code of Citrus County, Florida is hereby amended to reflect the changes described in Section 1 of this Ordinance.

3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

4. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held illegal, invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof. The Board of County Commissioners hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared illegal, invalid or unconstitutional and all ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Attachment: Proposed AA ordinance (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

5. It is the intent of the Board of County Commissioners that the provisions of this ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and filed by the Clerk to the Board.

6. This ordinance shall become effective simultaneous with the effective date of the associated Comprehensive Plan Amendment.

DONE AND ADOPTED in regular meeting by the BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, this _____ day of _____, 2022.

ATTEST:

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISON OF THE STATE OF FLORIDA

BY:

_____
ANGELA VICK, CLERK OF COURT

_____
RONALD E KITCHEN, JR, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____
DENISE A. DYMOND LYN, COUNTY ATTORNEY

Attachment: Proposed AA ordinance (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

EXHIBIT A
AA-21-05
LEGAL DESCRIPTION

Section 36, Township 18 South, Range 17 East; more specifically Lots 1 through 8 of an unrecorded subdivision of Lot 11 Block E, of Mayfair Garden Acres, Plat Book 2, Page 141, (AK 1111862 and 1957621)

Attachment: Proposed AA ordinance (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

H. STAFF ANNOUNCEMENTS: None.

I. EX PARTE COMMUNICATIONS:

Ms. Lyn polled the PDC members on whether they had any ex parte communications concerning the applications to be heard. All PDC members stated they had no ex parte communications. Mr. Barmes advised of site visits on all of the applications. He also noted that he had a conflict of interest on application CPA/AA/PUD-21-15. Ms. Worthington advised of site visits on applications AA-21-05 and CPA/AA/PUD-21-15.

J. APPLICATIONS

1. COMPREHENSIVE PLAN AMENDMENT

a. AA-21-05 Jackie Terry

REQUEST: This request is to modify the Land Development Code (LDC) Atlas designation from Low Density Residential-Mobile Homes Allowed (LDR-MH) to Low Density Residential (LDR).

LOCATION: Section 36, Township 18 South, Range 17 East, more specifically Lots 1 through 8 of an unrecorded subdivision Lot 11 Block E, of Mayfair Garden Acres, Plat Book 2, Page 141, (AK 1111862 and 1957621), with multiple addresses on W. Seagrass Ct., Crystal River, Florida.

STAFF CONTACT: Amber Splitt, Planner, Land Development Division

INTRODUCTION: Ms. Wright's overview included an aerial view of the subject property and surrounding area and photos of the surrounding area. There is no proposed development at this time.

APPLICANT: Jackie Terry requested to redesignate 3.9 acres from LDRMH to LDR on the Land Use Atlas Map and to remove the mobile home designation. Granting this request will not adversely affect the public interest and would be generally compatible with adjacent properties and other properties in the district.

COMMISSION QUESTIONS/COMMENTS:

Mr. Stone inquired if the only reason the applicant requested this redesignation is to increase the property value of lots 1 -8. Ms. Terry stated that two of the lots are developed with single-family dwellings and she would like the other six lots to be developed with comparable dwellings.

QUESTIONS FROM STAFF: None.

Attachment: PDC Minutes (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

STAFF: Ms. Coutu stated that there are eight lots in an unrecorded subdivision located on Seagrass Court which is a private road. The request is to change the Land Use designation from LDRMH to LDR. Two of the lots are developed with single-family dwellings and the other six lots are vacant. The land use designations for the properties located to the north, south and east of the subject properties are LDRMH. The properties across Dunkenfield are designated LDR.

The findings of fact have been found to be positive.

COMMISSION QUESTIONS/COMMENTS:

Mr. Bramblett inquired if the applicant owns the two homes that are developed on the two lots in the subdivision. Ms. Coutu stated yes.

Mr. Stone inquired if the County has a policy with regard to changing the land use to enhance the property value. Ms. Coutu stated that there are policies within the Comprehensive Plan to maintain the Comprehensive Plan and provide consistency with the area. She also stated that there are Statutes and case law that detail what justifies land use changes. The findings of fact are positive. Ms. Lyn noted that she was not aware of any policies in the Comprehensive Plan or the Land Development Code that the County would favor or not favor a change in land use relating to value.

PROPONENT: None.

OPPONENT: None.

COMMISSION COMMENTS: None.

MOTION: The Planning and Development Commission finds application number ***AA-21-05 CONSISTENT*** with the Citrus County Comprehensive Plan and Citrus County Land Development Code and that this Board recommends ***APPROVAL*** of the application to the Board of County Commissioners based upon the evidence and testimony presented, and the staff report and conclusions regarding this petition.

MOTION:

1st Ms. Worthington 2nd Mr. Bass

VOTE: 7 - 0, Motion Carried

Attachment: PDC Minutes (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

Board of County Commissioners
DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
3600 W. Sovereign Path, Suite 140
Lecanto, FL 34461
Telephone: (352) 527-5239 Fax (352) 527-5428
Toll Free (352) 489-2120 TTY (352) 527-5312
Web Address: www.citrusbocc.com

CITRUS COUNTY LAND DEVELOPMENT CODE
ATLAS AMENDMENT APPLICATION

Application No.: AA-21-05 Date: 8/26/21

* Written Authorization is required if Applicant is different than Owner.

Applicant*
Name: Jackie Terry
Address: P O B 2395
City: C/R
State: Fla Zip: 34423
Home No.: 795-9622 Cell No.: NA
Work No.: N/A Fax No.: NA
Email: N/A

Property Owner
Name: ROBERT & Jackie Terry
Address: POBox 2395
City: C/R
State: Fla Zip: 34423
Home No.: 795-9622 Cell No.:
Work No.: NA Fax No.: NA
Email: NA

Property Description: Section: _____ Township: _____ South Range: _____ East
Legal Description: _____
Subdivision: _____ Lot(s): _____ Block/Parcel: _____
Alternate Key #: _____ Parcel ID: _____
Acreage: _____

_____ Amendment to the Land Development code Atlas From: MH To: LDR
_____ Amendment to a Previously Approved Planned Development Previous Application No.: X

Is this hearing being requested as a result of a Code Violation Notice? Yes _____ No _____
If "Yes", explain on a separate sheet and attach a copy of the Notice of Violation.

Applicant Request(s): _____

Directions to Property: From intersection of RT 491 & RT. 44 in Lecanto, FL, Turn "L" onto Rt 44 heading W. At intersection of RT. 44, RT 486 and Dunkenfield Ave., Turn "L" onto Dunkenfield Ave. heading "S", Aprox. 1 mile Down on Dunkenfield Ave. To W. Seagrass Ct. Turn "L" on W Seagrass Ct.

The Applicant is: ✓ Owner of Tract _____ Agent for Property Owner
_____ One-Owner Among Several _____ Other (specify)

I am aware that if the property cannot be located using information from the submitted application, this application may be rescheduled to a later hearing date. I also understand that a sign must be placed (and marking flags may be placed) on the property by the Land Development Division at least seven days prior to the scheduled meeting.
I understand that approval for the proposed use shown hereon does not in any way relieve me of the responsibility of observing and complying with any deed restrictions applicable to the subject property.
I hereby authorize Citrus County or its agents to enter upon the property, which is the subject of this application and the date of the hearing thereon, at any time between the hours of 8:00 AM and 5:00 PM for the purpose of gathering any information relevant to this application.
I DO HEREBY SWEAR THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature: Jackie Terry Jackie Terry

STATE OF FLORIDA
COUNTY OF CITRUS

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared Jackie Terry, who is personally known to me or provided FLDL as identification and who did not take an oath.

WITNESS my hand and official seal this 26 day of Aug, 21.

Lanette Ferdinand
Printed Name
Lanette Ferdinand
Notary Public State of Florida

Seal: LANETTE FERDINAND Commission # HH 040524 Expires January 5, 2025 Bonded Thru Troy Fain Insurance 800-385-7019

RECEIVED
AUG 26 2021
AA-21-05

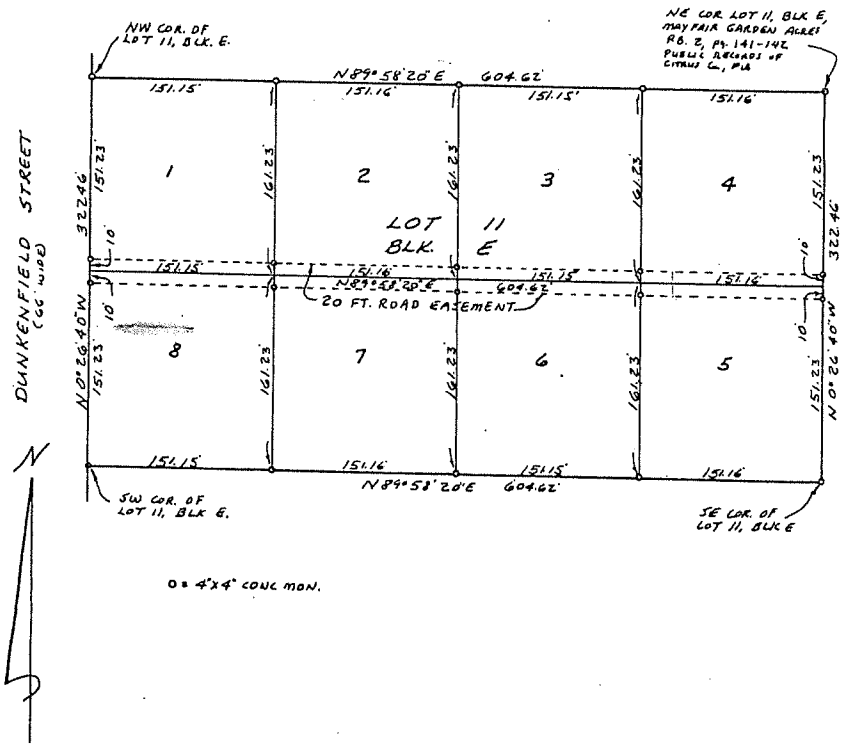
For Staff Use Only
Date: 8/26/21
Time: _____
Initials: JH

ATF: _____ GPLUM Des: _____
QTR: _____ FZ: _____
LUD: _____

Attachment: Applicant submittal (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

A SURVEY FOR
ROBERT TERRY
OF

Lot 11, Block E, Mayfair Garden Acres, as recorded in Plat Book 2, pages 141 and 142, public records of Citrus County, Florida, (descriptions of parcels o separate sheets).



I hereby certify that the survey was actually made on the ground as per record description and is correct, that there are no encroachments either way across property lines, other than as shown, and that the improvements have been constructed as shown.

Date: 10-5-79

Florida Reg. Surveyor No. 2560

AA-21-05

HILGER & RAY ENGINEERING ASSOCIATES, INC.
CONSULTING ENGINEERS · LAND SURVEYORS · LAND PLANNERS
640 EAST HWY. 44, CRYSTAL RIVER, FLORIDA 32629
TELEPHONE: (904) 795-6551

SEC 36 TWP 18 RGE 17
DATE: 10-5-79
SCALE: 1" = 100'
DRAWN BY: ADR
F.B. 34 PG. 20 F

AF 7500

Attachment: Applicant submittal (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

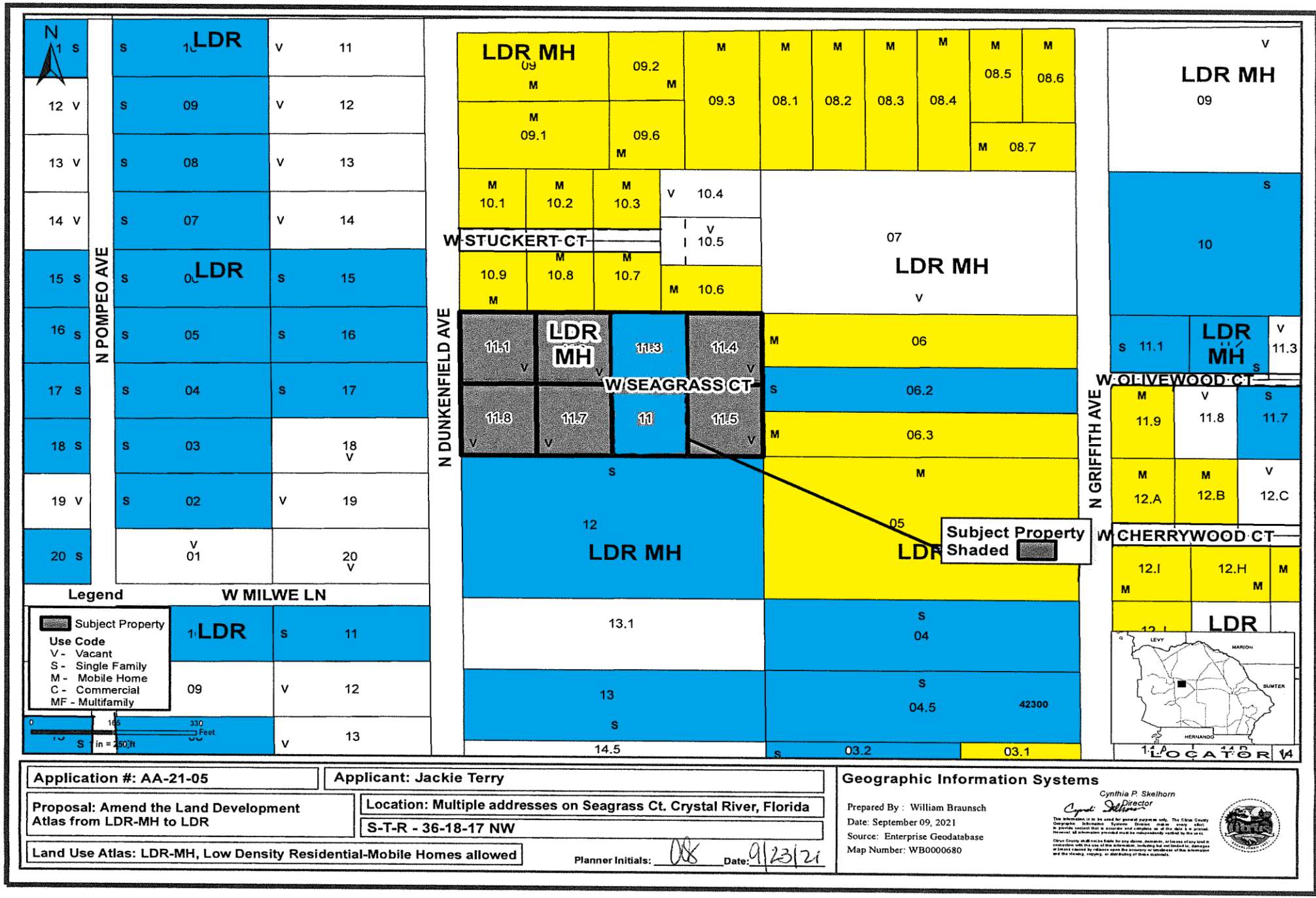


AA-21-05 Terry for Terry and Funtig

Attachment: Planner powerpoint (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry



Attachment: Planner powerpoint (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry



Application #: AA-21-05	Applicant: Jackie Terry
Proposal: Amend the Land Development Atlas from LDR-MH to LDR	Location: Multiple addresses on Seagrass Ct. Crystal River, Florida
Land Use Atlas: LDR-MH, Low Density Residential-Mobile Homes allowed	S-T-R - 36-18-17 NW
Planner Initials: DB	Date: 9/23/21

Geographic Information Systems

Cynthia P. Skelhorn, Director

Prepared By : William Braunsch
Date: September 09, 2021
Source: Enterprise Geodatabase
Map Number: WB0000680

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Citrus County shall not be liable for any claims, damages, or losses of any kind in connection with the use of this information, including but not limited to, damages or losses caused by reliance upon the accuracy or timeliness of this information and the viewing, copying, or distributing of these materials.

Attachment: Planner powerpoint (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry

PM2-22-1

DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
STAFF FINDINGS REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS

APPLICATION NUMBER: AA-21-05 – Jackie Terry for Robert Earl Terry and William A. Funtig

DATE: January 4, 2022

PREPARED BY: Amber Splitt, Planner, Land Development Division
Joanna L. Coutu, AICP, Director, Land Development Division

This application is a request to amend the Land Use Atlas Map (LUAM) of the Land Development Code to remove the mobile home designation from the LDR land use.

REQUEST:	**FROM**: LDR-MH, Low Density Residential-Mobile Homes allowed **TO**: LDR, Low Density Residential
LOCATION:	Section 36, Township 18 South, Range 17 East; more specifically Lots 1 through 8 of an unrecorded subdivision of Lot 11 Block E, of Mayfair Garden Acres, Plat Book 2, Page 141, (AK 1111862 and 1957621), which addresses are 817 and 861 N Dunkenfield Avenue, and 6888, 6899, 6914, 6919, 6962 and 6967 W. Seagrass Ct., Crystal River, Florida. A complete legal description of the property is on file with the Land Development Division.
ACREAGE:	Approximately 4.5 acres
SURROUNDING FUTURE LAND DESIGNATIONS:	North – LDR, Low Density Residential South –LDR, Low Density Residential East – LDR, Low Density Residential West –LDR, Low Density Residential
SURROUNDING LAND DEVELOPMENT CODE ATLAS DESIGNATIONS:	North – LDRMH, Low Density Residential, Mobile Homes allowed South – LDRMH, Low Density Residential, Mobile Homes allowed East – LDRMH, Low Density Residential, Mobile Homes allowed West – LDR, Low Density Residential
SURROUNDING EXISTING LAND USES:	North – Mobile homes South – Single-family residential homes East – Mobile homes and single-family residential homes West – N. Dunkenfield Avenue; Single-family residential homes
SOIL INFORMATION:	According to the *Soil Survey of Citrus County* (1988), the soil type in the area is primarily Tavares Fine Sand, 0 to 5 Percent Slopes. Limitations to building site development are slight .

Attachment: Staff Report BCC (19860 : 5:10 AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig)

FLOOD ZONE:	According to the Flood Insurance Rate Map (FIRM), the subject property is primarily located in Flood Zone X as found on Community-Panel Number 12017C0306E.

BACKGROUND AND ANALYSIS:

The subject property is located in an unrecorded portion of the Mayfair Garden Acres plat, at the intersection of N. Dunkenfield Ave. (Minor collector) and W. Seagrass Ct. (private, local road). The request is to remove the allowance for mobile homes to be placed on the site. Two of the lots are developed with single-family dwellings, and the other six are vacant.

Consistency with the Land Development Code: The applicant has proposed to remove the mobile home designation consistent with the surrounding area which has been developed with a mix of mobile homes and site-built residences.

Consistency with the Comprehensive Plan - All development applications shall demonstrate complete compliance with the Comprehensive Plan. The application appears to be consistent with the following policies of the Comprehensive Plan:

Policy 17.15.9 The County shall establish standards to address compatibility between adjacent land uses and within neighborhoods and larger districts. Compatibility standards shall address at a minimum, land use density, land use intensity, and buffering. Additional standards may include drainage, landscaping, parking, access, lighting, and signage to ensure that new development and redevelopment is consistent with the character of its environs.

Staff comment: The application proposes to remove the mobile home designation on the subject properties. The lots will have the same density and will continue development of the existing site-built homes within the subdivision.

Policy 1.3.1 Mobile homes, multifamily units, and higher density housing may be allowed in areas throughout the County in accordance with the Land Development Code Atlas (LDC) and the Future Land Use Map (FLUM) except where otherwise prohibited by the Comprehensive Plan, such as Coastal High Hazard Area.

Staff comment: The subject properties are not in Coastal High Hazard Area, and the applicant is requesting to remove the Mobile Home designation.

Concurrency –

a) Sanitary Sewer – The subject properties are in Citrus County Utilities Division service area. The future development of the site will require connection to sewer when available.
b) Potable Water – The subject properties are in Citrus County Utilities Division service area. The future development of the site will require connection to central water when available.
c) Solid Waste – The property will utilize solid waste collection with disposal in the Citrus County landfill.
d) Drainage – There are no stormwater/drainage facilities currently onsite, and the lots are not in a flood zone.

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PROPOSED FINDINGS OF FACT

1. The request is to re-designate approximately 4.5 acres from LDRMH to LDR on the Land Use Atlas Map.

2. The subject property is located within the Planned Service Area for Citrus County.

3. The site can meet concurrency regulations and will connect when central water and sewer are available.

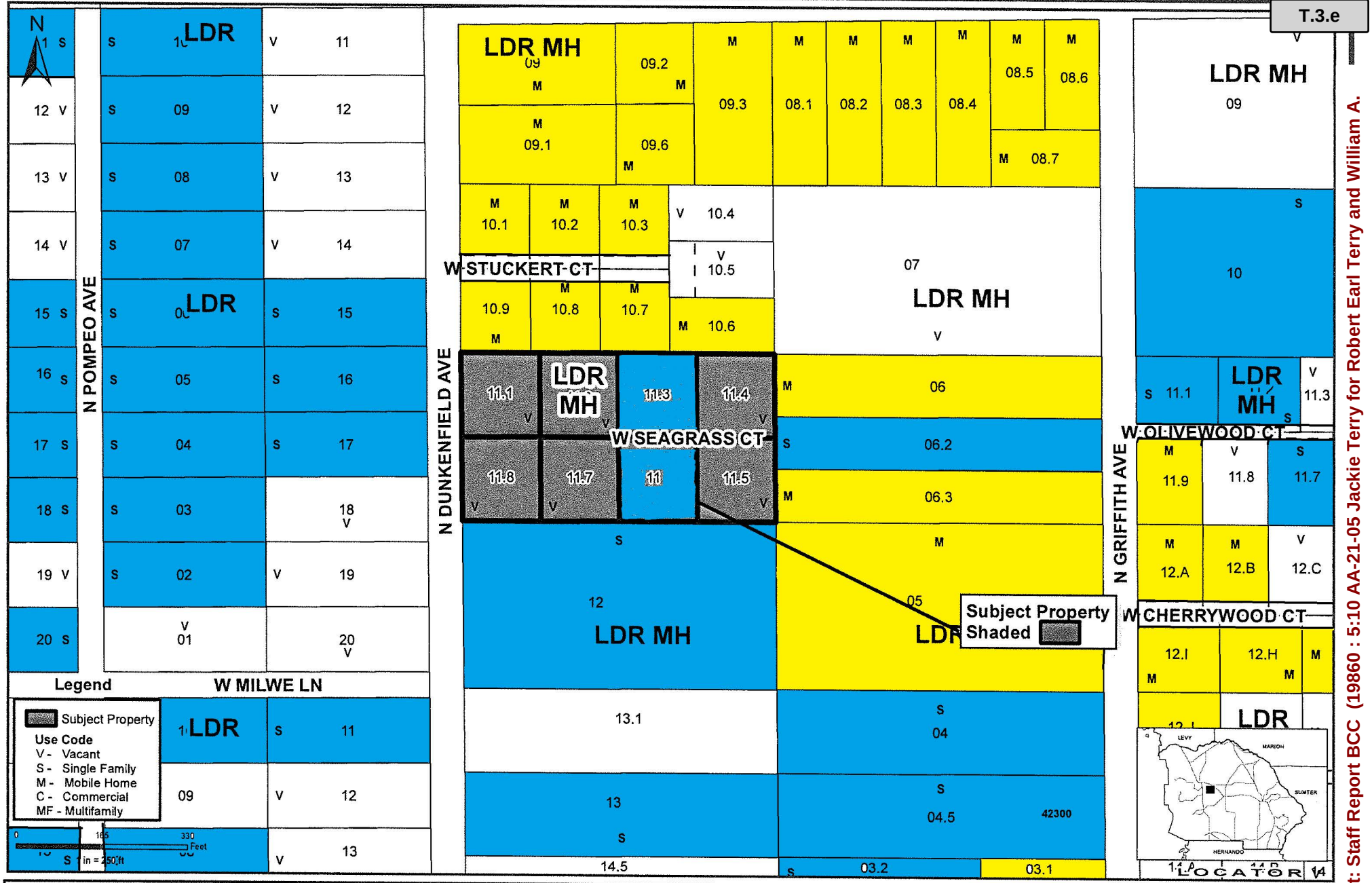
4. The surrounding area contains a mix of mobile homes and single-family dwellings.

SUMMARY OF FINDINGS

PLANNING AND DEVELOPMENT COMMISSION (PDC) RECOMMENDATION: The Planning and Development Commission (PDC) discussed this application on November 18, 2021. The PDC found that the application is consistent with the requirements of the LDC and the Comprehensive Plan. Granting this request will not adversely affect the public interest and would be generally compatible with adjacent properties and other properties in the district.

AS/JLC/cb

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Application #: AA-21-05	Applicant: Jackie Terry
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