

**BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA**  
**Citrus County Courthouse**  
**Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**

**AGENDA**

**WORKSHOP RESIDENTIAL ROAD RESURFACING**

**SALES TAX REFERENDUM**

**NOVEMBER 9, 2021 8:30 AM**

|                                                                                                                                                                                                                                                                           |                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Scott Carnahan, Chair, District 4</b><br><b>Ronald E. Kitchen Jr., 1st Vice Chair, District 2</b><br><b>Ruthie Davis Schlabach, 2nd Vice Chair, District 3</b><br><b>Jeff Kinnard D.C., Commissioner District 1</b><br><b>Holly L. Davis, Commissioner, District 5</b> | <b>Angela Vick, Clerk of the Circuit Court</b><br><b>Charles R. Oliver, County Administrator</b><br><b>Denise A. Dymond Lyn, County Attorney</b> |
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**MISSION**

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

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**A. CALL TO ORDER**

**A.1. Invocation**

**A.2. Pledge of Allegiance**

**A.3. Roll Call**

**B. WORKSHOP RESIDENTIAL ROAD RESURFACING, SALES TAX & METHODOLOGY & FUNDING**

**B.1. Residential Road Resurfacing Workshop**

Discuss Road Resurfacing

**B.2. Consider Holding an Election for a Sales Tax Referendum**

Provide Direction on Potential Referendum.

**C. OPEN TO THE PUBLIC**

**D. UPCOMING MEETINGS**

- |                                                                                                                                                  |
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| 1. Regular Meeting: <b>Tuesday, November 9, 2021, at 1:00 PM</b> , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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**E. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

- |                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Special Meeting: Universal Collection <b>Tuesday, November 30, 2021, at 9:00 AM</b> , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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**F. ADJOURN**



## **AGENDA MEMORANDUM**

|                                                                               |                                       |                |                  |              |                   |
|-------------------------------------------------------------------------------|---------------------------------------|----------------|------------------|--------------|-------------------|
| <b>FROM:</b>                                                                  | Randall Olney, Public Works Director  |                |                  |              |                   |
| <b>SUBJECT:</b>                                                               | Residential Road Resurfacing Workshop |                |                  |              |                   |
| <b>AGENDA DATE:</b>                                                           | <b>November 09, 2021</b>              |                |                  |              |                   |
| <b><u>BRIEF OVERVIEW:</u></b><br>PowerPoint presentation on Road Resurfacing. |                                       |                |                  |              |                   |
| <b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b>                                   |                                       |                |                  |              |                   |
| Account No.                                                                   | Account Title                         | Current Budget | YTD Expenditures | Encumbrances | Available Balance |
| N/A                                                                           | N/A                                   | N/A            | N/A              | N/A          | N/A               |
| <b><u>RECOMMENDED ACTION:</u></b><br>Discuss Road Resurfacing                 |                                       |                |                  |              |                   |

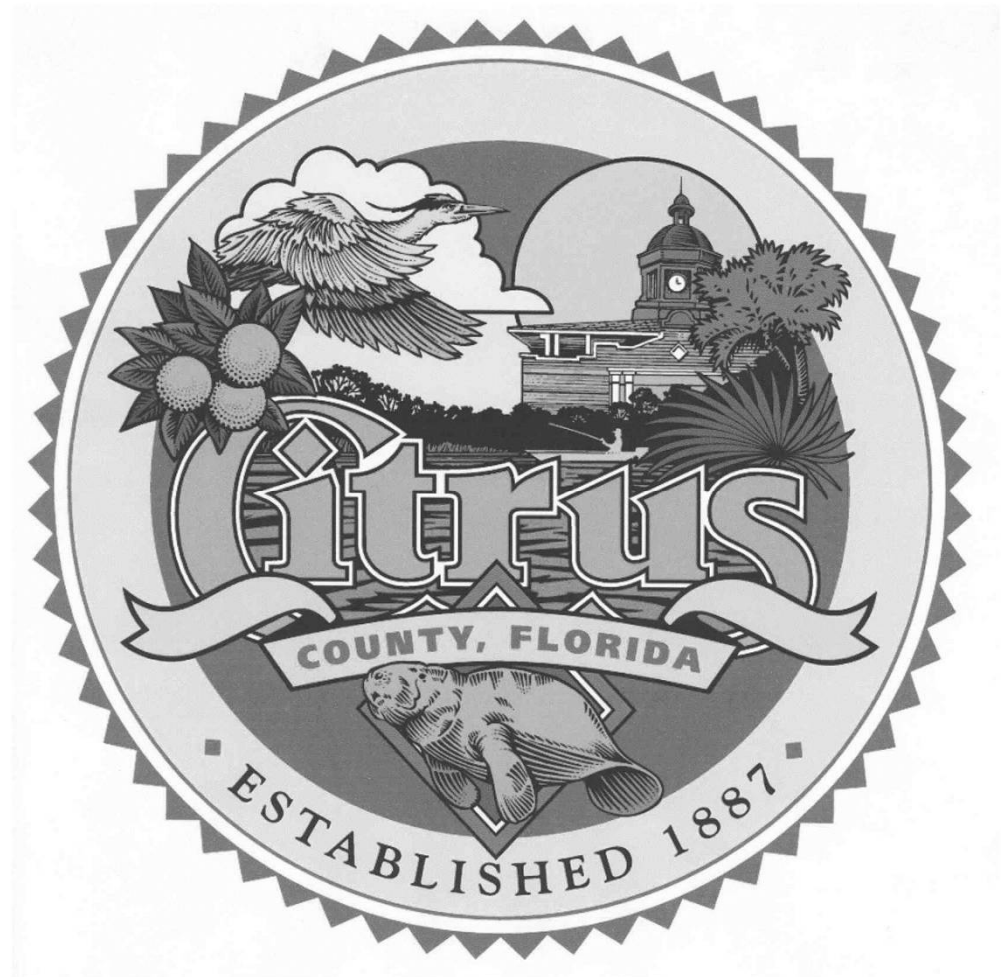
# Historical BOCC Policies for Resurfacing

## **Worst to First**

The roads in the worst condition were resurfaced regardless of location, traffic volume, or density.

## **Commissioner's Choice**

Commissioners were given the option to choose which road was resurfaced.



# Current BOCC Policy for Resurfacing

Roads are rated from 1-10 with a “1” being a newly constructed/paved road and a “10” being a road in severe disrepair.





# Current BOCC Policy for Resurfacing

Roads rated a “7” or higher are then sorted by density from highest to lowest. Density is homes per foot of road. Paving starts at the top of that list and continues down the list until the budget has been allocated.





Every two years, each of the County's paved roads are inspected by one of the County's Engineering Inspectors.





The road is then given its rating from “1 – 10”.





The new rating  
is then entered  
into the  
County's  
"Pavement  
Rating System".

**A Pavement Rating System**

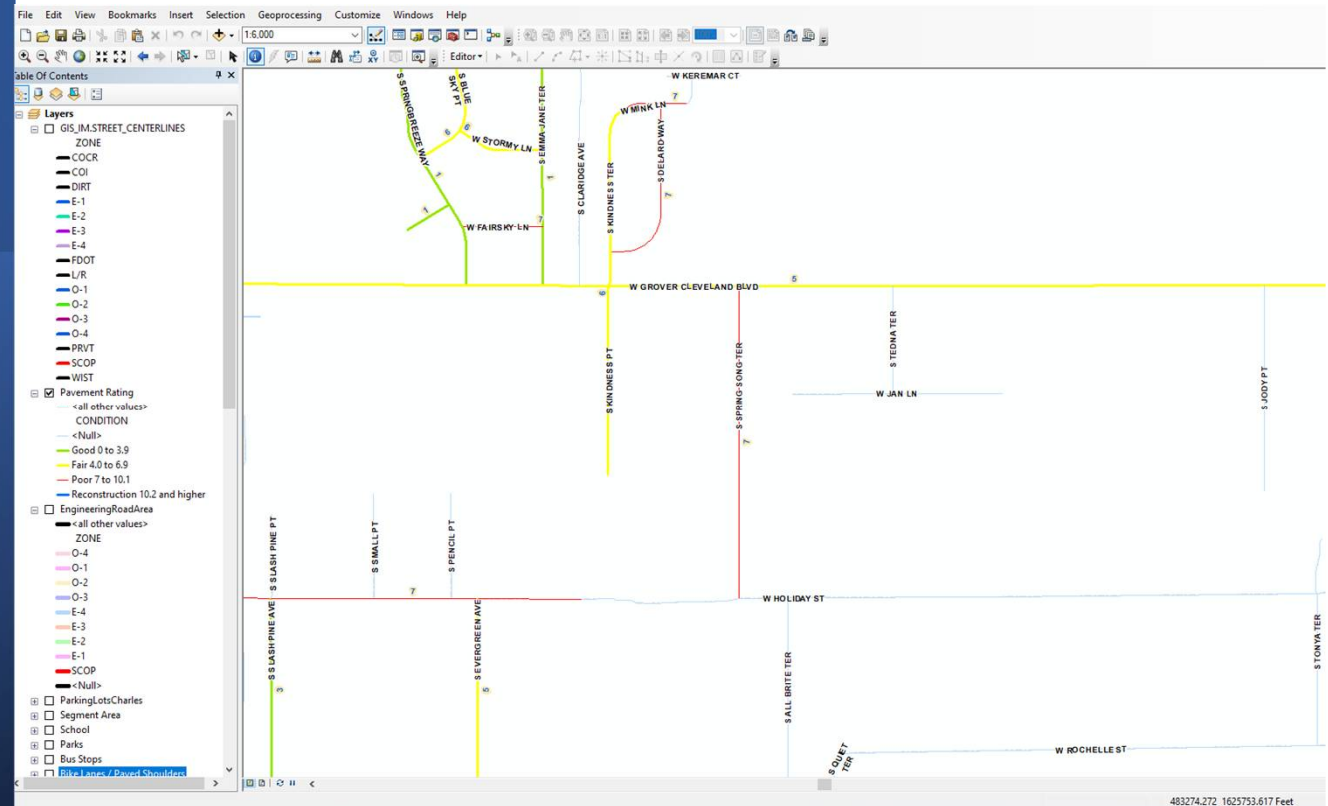
Condition:

Comments:

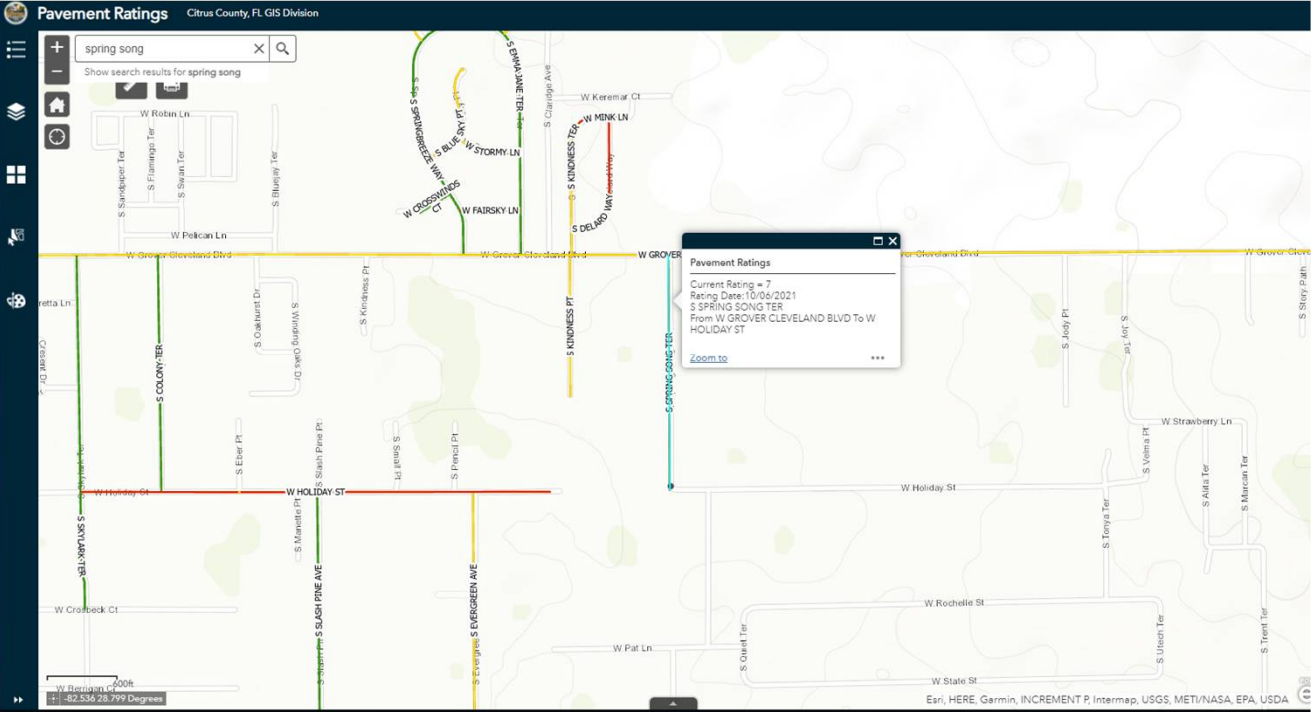
Selected Road Segments - 1996.27 Feet Selected

| Street Name       | Length (Ft) | Surface | Width | District | Owned By | Class | Last Rating |                                                                                |
|-------------------|-------------|---------|-------|----------|----------|-------|-------------|--------------------------------------------------------------------------------|
| S SPRING SONG TER | 1996.27     | ASPH    | 20    | 2        | BOCC     | LOCAL | 7.0         | <input type="button" value="Remove"/> <input type="button" value="Set Width"/> |

This data is monitored and reviewed by County Engineering Staff for completion and accuracy then stored and maintained by County GIS staff.

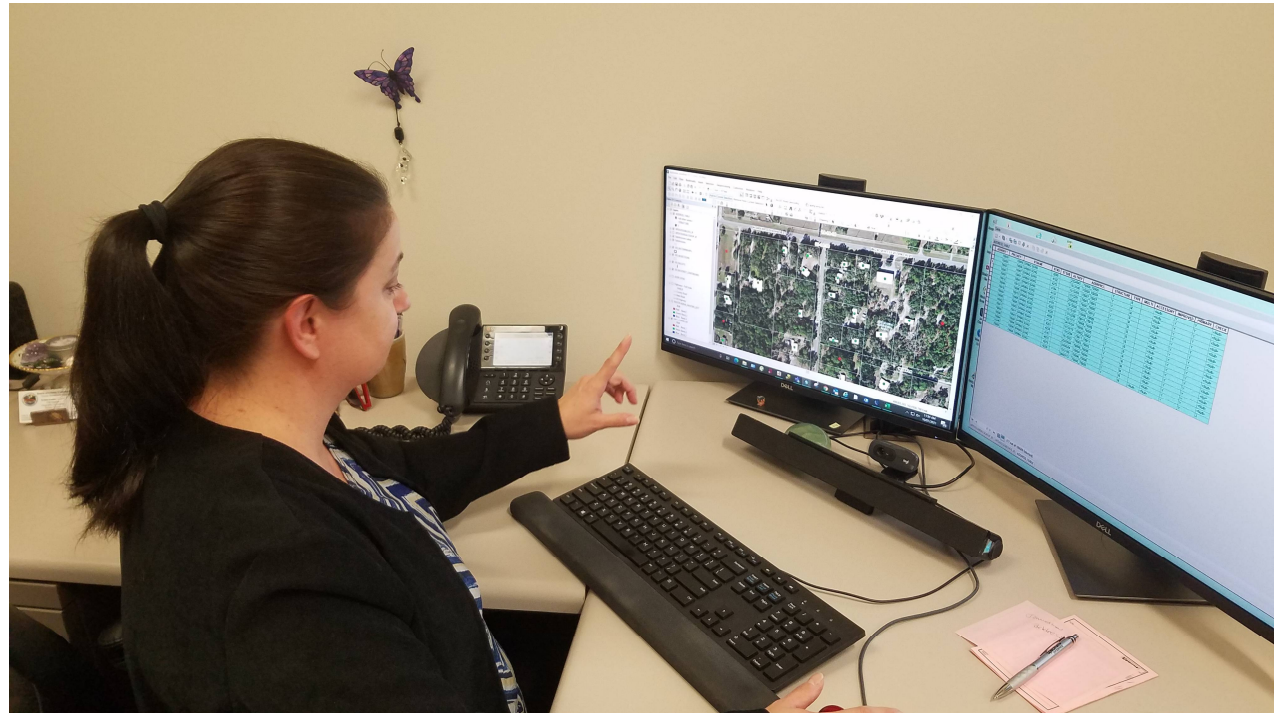


This data is also instantly viewable by the public by visiting <https://gis.citrusbocc.com/interactive-maps.html> and selecting the “Pavement Ratings” map.

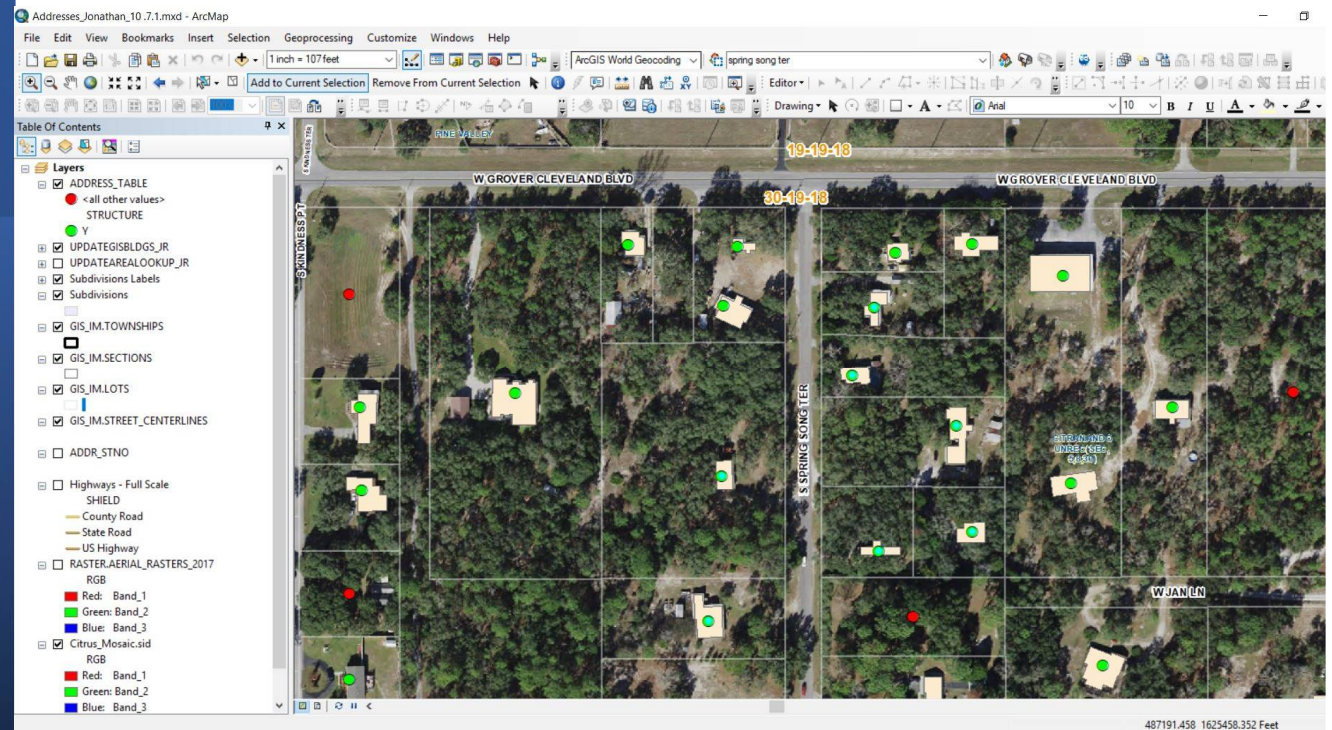




In addition to maintaining the pavement rating data, the County's GIS staff also has the responsibility of providing the density data used by Engineering to determine the order in which roads are selected for resurfacing.

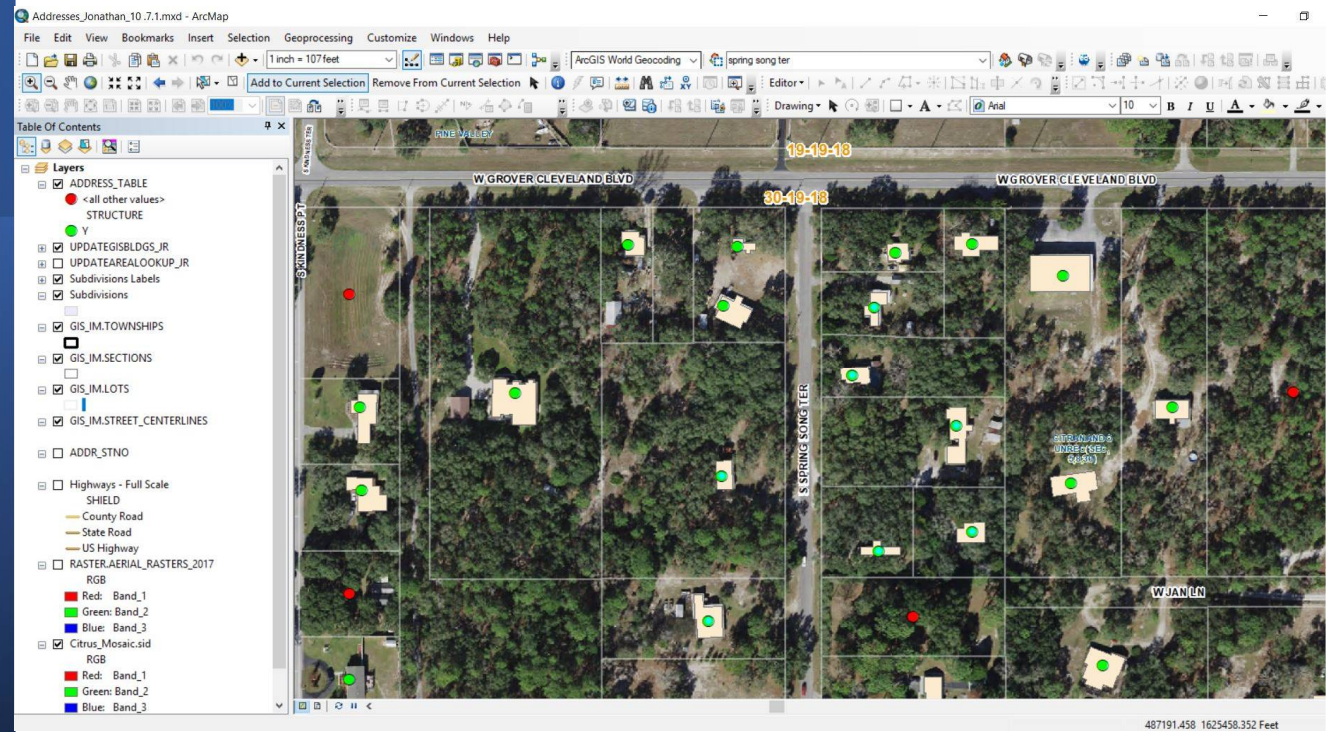


GIS determines how many homes are addressed to a specific street by evaluating aerial photography...





So, if two roads are equal length and both rate above 7 and one has 9 houses and the other 10 houses. The 10 gets paved first.





...and comparing that information with data available through permitting (Hansen).

Hansen Information Technologies - Version 7.7 ( v75 )

File Asset Application Review Inspection Window

Property Browser

Address  To 4229 S SPRING SONG TER    
 HOMOSASSA, FL 34446-

Parcel

Addresses

- 4229 S SPRING SONG TER HOMOSASSA
- Parcels
  - 18193000004B000003A
  - 18193000004B000003B
- Assets
  - #202002433 BPADD
  - #202010895 BPALUM
  - #202002256 BPMH
- Customer Calls
- Contacts

Stages

|                 | Date       | Time  | By   |
|-----------------|------------|-------|------|
| Processed       | 03/06/2020 | 10:48 | 5202 |
| Issued/Approved | 03/20/2020 | 15:46 | 4608 |
| Final           | 04/13/2020 | 10:44 | 8993 |
| Expires         | 10/10/2020 |       |      |

Application Information

A/P Name  ROLLER TIMOTHY MICHAEL

Type of Work  BNEW Dept of Commerce  100

A/P Type  BPMH Declared  120000.00

MOBILE HOME OR MODULAR PERMITS

Last Stage  COO ISSUED

Status  CLOSED

Priority

Application Information Description Site/Property

Roads rated a “7” or higher are sorted by density (highest to lowest).

Roads are then selected for resurfacing in that order until the entirety of the resurfacing budget is allocated.

| CONDITION | SEGLE   | BUILDINGS | DENSITY   | STNAME             | FROM STNAME                   | TO STNAME                   | Cost of Resurfacing Segment | Running Total for Resurfacing |
|-----------|---------|-----------|-----------|--------------------|-------------------------------|-----------------------------|-----------------------------|-------------------------------|
| 7         | 195.00  | 11.00     | 0.0564103 | N HUNTWOOD PT      | SOUTH END OF N HUNTWOOD PT    | W HILLWOOD PATH             | \$3,693.18                  | \$3,693.18                    |
| 7         | 240.00  | 13.00     | 0.0541667 | W LARCHMONT CT     | EAST END OF W LARCHMONT CT    | W HILLWOOD PATH             | \$4,545.45                  | \$8,238.64                    |
| 7         | 2156.08 | 109.00    | 0.0505547 | E GLASSBORO CT     | N ESSEX AVE                   | N CITRUS HILLS BLVD         | \$40,834.85                 | \$49,073.48                   |
| 7         | 105.09  | 5.00      | 0.0475783 | W BARCLAY CT       | EAST END OF W BARCLAY CT      | N MAYWOOD WAY               | \$1,990.34                  | \$51,063.83                   |
| 7         | 147.78  | 6.00      | 0.0406009 | W JADEWOOD LOOP    | EAST END OF W JADEWOOD LOOP   | W HILLWOOD PATH             | \$2,798.86                  | \$53,862.69                   |
| 7         | 100.00  | 4.00      | 0.0400000 | N MOONGLOW PT      | W SUNSET STRIP DR             | NORTH END OF N MOONGLOW PT  | \$1,895.94                  | \$55,758.63                   |
| 7         | 104.22  | 4.00      | 0.0383803 | N OAK BRANCH CT    | EAST END OF N OAK BRANCH CT   | N WHISPERING OAK LOOP       | \$1,973.86                  | \$57,732.49                   |
| 7         | 138.59  | 5.00      | 0.0360776 | N HYSSOPS PT       | SOUTH END OF N HYSSOPS PT     | W ROOSEVELT BLVD            | \$2,624.81                  | \$60,357.30                   |
| 7         | 436.45  | 13.00     | 0.0297858 | N TALLOW PT        | SOUTH END OF N TALLOW PT      | W ROOSEVELT BLVD            | \$8,266.10                  | \$68,623.40                   |
| 7         | 237.58  | 7.00      | 0.0294638 | S STARLIT PT       | NORTH END OF S STARLIT PT     | E PEACHTREE LN              | \$4,499.62                  | \$73,123.02                   |
| 8         | 1028.52 | 30.00     | 0.0291681 | E PERCH CT         | S SUNFISH AVE                 | EAST END OF E PERCH CT      | \$19,479.55                 | \$92,602.57                   |
| 7         | 505.57  | 14.00     | 0.0280302 | N MESQUITE PT      | SOUTH END OF N MESQUITE PT    | W CRYSTAL OAKS DR           | \$9,575.19                  | \$102,177.76                  |
| 7         | 172.27  | 5.00      | 0.0280302 | N MESQUITE PT      | W CRYSTAL OAKS DR             | NORTH END OF N MESQUITE PT  | \$3,262.69                  | \$105,440.45                  |
| 7         | 180.00  | 5.00      | 0.0277778 | W BOGART CT        | EAST END OF W BOGART CT       | N BACALL LOOP               | \$3,409.09                  | \$108,849.54                  |
| 8         | 795.64  | 22.00     | 0.0276507 | E BLUEGILL CT      | S SUNFISH AVE                 | EAST END OF E BLUEGILL CT   | \$15,068.94                 | \$123,918.48                  |
| 7         | 659.35  | 18.00     | 0.0271266 | N MAE WEST WAY     | W GARBO LN                    | N AMECHE TER                | \$12,487.69                 | \$136,406.17                  |
| 7         | 925.81  | 25.00     | 0.0271266 | N MAE WEST WAY     | N AMECHE TER                  | N LINCOLN AVE               | \$17,534.28                 | \$153,940.45                  |
| 7         | 260.01  | 7.00      | 0.0269220 | E ASH CT           | S REDBUD TER                  | EAST END OF E ASH CT        | \$4,924.43                  | \$158,864.88                  |
| 7         | 225.00  | 6.00      | 0.0266667 | E SWIFT CT         | WEST END OF E SWIFT CT        | S MAPLENUIT WAY             | \$4,261.36                  | \$163,126.24                  |
| 7         | 150.00  | 4.00      | 0.0266667 | W BLUE SAGE CT     | EAST END OF W BLUE SAGE CT    | N WHISPERING OAK LOOP       | \$2,840.91                  | \$165,967.15                  |
| 7         | 150.83  | 4.00      | 0.0265199 | S CARAWAY PT       | W CARAWAY PL                  | SOUTH END OF S CARAWAY PT   | \$2,856.63                  | \$168,823.78                  |
| 7         | 654.73  | 17.00     | 0.0259649 | N BRYNNER PASS TER | W BARRYMORE DR                | N STEWART WAY               | \$12,400.19                 | \$181,223.97                  |
| 7         | 230.00  | 10.00     | 0.0249758 | W HILLWOOD PATH    | W LARCHMONT CT                | WEST END OF W HILLWOOD PATH | \$4,356.06                  | \$185,580.03                  |
| 7         | 399.30  | 9.00      | 0.0249758 | W HILLWOOD PATH    | W JADEWOOD LOOP               | W LARCHMONT CT              | \$7,562.50                  | \$193,142.53                  |
| 7         | 444.29  | 11.00     | 0.0249758 | W HILLWOOD PATH    | N HUNTWOOD PT                 | W JADEWOOD LOOP             | \$8,414.58                  | \$201,557.11                  |
| 7         | 247.69  | 3.00      | 0.0249758 | W HILLWOOD PATH    | N CRESTLINE DR                | N HUNTWOOD PT               | \$4,691.10                  | \$206,248.21                  |
| 7         | 525.80  | 13.00     | 0.0247242 | N STANWYCK TER     | W BARRYMORE DR                | N STEWART WAY               | \$9,958.33                  | \$216,206.55                  |
| 7         | 652.62  | 16.00     | 0.0245166 | W MAPLELEAF CT     | EAST END OF W MAPLELEAF CT    | N PIZARRO PT                | \$12,360.23                 | \$228,566.77                  |
| 7         | 739.18  | 18.00     | 0.0243513 | N BRACKENFERN PT   | SOUTH END OF N BRACKENFERN PT | N MAIDENCANE DR             | \$13,999.62                 | \$242,566.39                  |
| 8         | 329.06  | 8.00      | 0.0243117 | E PEACE CT         | S EDEN GARDENS AVE            | EAST END OF E PEACE CT      | \$6,232.20                  | \$248,798.59                  |
| 7         | 296.73  | 7.00      | 0.0235905 | N RATH RUE PT      | N LINCOLN AVE                 | NORTH END OF N RATH RUE PT  | \$5,619.89                  | \$254,418.48                  |
| 7         | 606.67  | 14.00     | 0.0230768 | N DEWBERRY PT      | SOUTH END OF N DEWBERRY PT    | W ROOSEVELT BLVD            | \$11,489.96                 | \$265,908.44                  |
| 7         | 802.99  | 18.00     | 0.0224162 | S CANARY TER       | E GULF TO LAKE HWY            | SOUTH END OF S CANARY TER   | \$15,208.14                 | \$281,116.58                  |
| 7         | 1250.00 | 29.00     | 0.0223546 | N DAVIS ST         | BEVERLY HILLS BLVD            | W STARIASMINE PL            | \$23,674.24                 | \$304,790.83                  |
| 7         | 181.47  | 3.00      | 0.0223546 | N DAVIS ST         | BEVERLY HILLS BLVD            | W STARIASMINE PL            | \$3,436.93                  | \$308,227.76                  |
| 8         | 326.10  | 7.00      | 0.0214658 | E HOPE CT          | S EDEN GARDENS AVE            | EAST END OF E HOPE CT       | \$6,176.14                  | \$314,403.90                  |
| 7         | 280.22  | 6.00      | 0.0214117 | W CORAL CT         | N REGATTA PT                  | WEST END OF W CORAL CT      | \$5,307.20                  | \$319,711.10                  |
| 7         | 328.22  | 7.00      | 0.0213272 | W AMERINDIAN CT    | N REGATTA PT                  | WEST END OF W AMERINDIAN CT | \$6,216.29                  | \$325,927.39                  |
| 7         | 564.38  | 12.00     | 0.0212823 | E AVOCET CT        | WEST END OF E AVOCET CT       | N PUFFIN TRL                | \$10,689.02                 | \$336,616.41                  |
| 7         | 470.24  | 11.00     | 0.0209649 | W COLBERT CT       | W ART CARNEY PL               | WEST END OF W COLBERT CT    | \$9,906.06                  | \$346,522.47                  |
| 7         | 907.91  | 16.00     | 0.0209649 | W COLBERT CT       | N RONALD TER                  | W ART CARNEY PL             | \$17,195.27                 | \$363,717.74                  |
| 7         | 1245.28 | 28.00     | 0.0209649 | W COLBERT CT       | N FOREST RIDGE BLVD           | N RONALD TER                | \$23,584.85                 | \$387,302.59                  |
| 7         | 1241.57 | 26.00     | 0.0209412 | W FREEMAN PL       | N MILAM WAY                   | N SANTOS DR                 | \$41,150.32                 | \$428,452.91                  |
| 7         | 1060.00 | 22.00     | 0.0207547 | N LENNOX TER       | W GARDENIA DR                 | N CITRUS SPRINGS BLVD       | \$35,132.58                 | \$463,585.49                  |
| 7         | 712.56  | 14.00     | 0.0206268 | W SUNSET STRIP DR  | N RONALD TER                  | W ART CARNEY PL             | \$13,495.45                 | \$477,080.94                  |

# Projected Schedule for the 2023 Residential Resurfacing Project

|                                        | 2021 |     |     |     | 2022 |     |     |     |     |     |     |     |     |     |     |     | 2023 |     |     |     |     |     |
|----------------------------------------|------|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|
|                                        | Sep  | Oct | Nov | Dec | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan  | Feb | Mar | Apr | May | Jun |
| GIS Updates Density of Homes           |      | X   |     |     |      |     |     |     |     |     |     |     |     | X   |     |     |      |     |     |     |     |     |
| List of Roads Generated                |      |     | X   |     |      |     |     |     |     |     |     |     |     |     | X   |     |      |     |     |     |     |     |
| List of Roads Reviewed by Utilities    |      |     | X   |     |      |     |     |     |     |     |     |     |     |     | X   |     |      |     |     |     |     |     |
| Upload to Minute Traq                  |      |     |     | X   |      |     |     |     |     |     |     |     |     |     |     | X   |      |     |     |     |     |     |
| List of Roads Approved by BOCC         |      |     |     |     |      | X   |     |     |     |     |     |     |     |     |     |     |      | X   |     |     |     |     |
| Bidding with OMB                       |      |     |     |     |      |     | X   | X   | X   |     |     |     |     |     |     |     |      |     | X   | X   | X   |     |
| Upload to Minute Traq                  |      |     |     |     |      |     |     |     |     | X   |     |     |     |     |     |     |      |     |     |     |     | X   |
| Construction Contract Approved by BOCC |      |     |     |     |      |     |     |     |     |     |     | X   |     |     |     |     |      |     |     |     |     |     |
| Pre-Construction Meeting               |      |     |     |     |      |     |     |     |     |     |     |     | X   |     |     |     |      |     |     |     |     |     |
| Notice to Proceed Issued               |      |     |     |     |      |     |     |     |     |     |     |     | X   |     |     |     |      |     |     |     |     |     |
| Construction                           |      |     |     |     |      |     |     |     |     |     |     |     |     | X   | X   | X   | X    |     |     |     |     |     |
| Inspection                             |      |     |     |     |      |     |     |     |     |     |     |     |     | X   | X   | X   | X    |     |     |     |     |     |
| Pay App Completion                     |      |     |     |     |      |     |     |     |     |     |     |     |     |     | X   | X   | X    | X   |     |     |     |     |



# Sales Tax Revenue

The Florida Department of Revenue indicates that a one-cent sales tax would generate approximately:

**\$13.1 to \$21.8 million per year**

Reaching the goal of a 20 to 25-year repaving cycle.







## **AGENDA MEMORANDUM**

|                     |                                         |
|---------------------|-----------------------------------------|
| <b>FROM:</b>        | Charles R. Oliver, County Administrator |
| <b>SUBJECT:</b>     | Sales Tax Referendum                    |
| <b>AGENDA DATE:</b> | <b>November 09, 2021</b>                |

### **BRIEF OVERVIEW:**

Since 2016, the County has used at least \$3 million in gas tax for Residential Road Resurfacing. Some years additional funds were available, and it was \$4 million. Unfortunately, \$3 to \$4 million is insufficient and gas tax continues to decline because of electric and more fuel-efficient vehicles. Additionally, gas tax is calculated in cents per gallon, consequently as resurfacing costs increase additional funds are not available.

The County needs about \$10 million per year for all local roads to be paved on a 20-to-25-year cycle. Even then it would require 20 to 25 years to bring all roads up to an acceptable standard. Based on our current funding we are on approximately 60-year cycle which is not acceptable.

The current County policy is a combination of road rating and density. The County's rating system goes from 1-10 with a newly resurfaced road being rated as 1 and a road that needs to be completely reconstructed being rated as a 10. The density is calculated as the number of homes per the length of road (roads of equal length one with 10 houses get paved before one with 9 houses). Consequently, the large size of the lots (Pine Ridge) and less development (Citrus Springs) the formula does not work in their favor. The formula favors more densely developed areas (Beverly Hills and Sugar Mill Woods).

A 1/2% Sales Tax would generate between \$6 and \$8 million per year and a 1% Sales Tax would generate between \$12 and \$16 million. The Board can either choose to use and Transportation Surtax or a Local Option Sales Tax. Citrus County can use the Transportation Surtax because we are in the Tampa Bay Regional Planning area. It is also restricted to meet transportation needs, however, either referendum can restrict the use based on the wording of the referendum.

The Referendum can be placed on any normal scheduled election date, general or primary, or can be placed as a Special Election, however, the County would need to cover the cost of a Special Election. The Primary Election in 2022 is August 23<sup>rd</sup> and the General Election date November 8<sup>th</sup>.



**BUDGET IMPACT/FUNDING SOURCE:**

| Account No. | Account Title | Current Budget | YTD Expenditures | Encumbrances | Available Balance |
|-------------|---------------|----------------|------------------|--------------|-------------------|
|             |               |                |                  |              | \$0               |

**RECOMMENDED ACTION:**

Provide Direction on Potential Referendum.