



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Richard Fontaine
Member Lynn Bechdolt

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 7/11/2022 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 7/11/2022 Meeting.
 - 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 8-8-2022 Meeting

Beverly Hills Advisory Council-Financial Reports for August 8, 2022 Meeting.
 - 5. CORRESPONDENCE**
 - 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Lynn Bechdolt***
 - b. *Medians - Richard G. Fontaine***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
 - 7. OLD BUSINESS**
 - 8. NEW BUSINESS**
 - 9. GENERAL DISCUSSION**
 - 10. UPCOMING MEETINGS**
 - 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 7/11/2022 Meeting				
AGENDA DATE:	August 08, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 7/11/2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 7/11/2022 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Donald Osterhoudt

Community Building

Jim Barrows

One Civic Circle

Richard Fontaine

VICE-CHAIR: Constance Martin-Carter

Beverly Hills, FL 34465

Lynn Bechdolt

MINUTES

Regular Meeting

July 11, 2022 at 10:00 a.m.

CALL TO ORDER: Donald Osterhoudt called the meeting to order at 10:00 AM. Invocation by Mr. Osterhoudt, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Donald Osterhoudt
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Lynn Bechdolt
- Richard Fontaine

Absent: none

Also present:

- James Sterling, Interim Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- Statutorily, 5% of anticipated MSBU revenues must be held in a reserves account.
- Mr. Barrows agreed to update announcements on the marquee sign for County sponsored events.

APPROVAL OF THE MINUTES:

Meeting Minutes for June 13, 2022 were reviewed.

- **Jim Barrows made motion to approve the Minutes.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 9 Financial reports were reviewed.

- **Constance Martin-Carter made motion to approve the financials as distributed.**
- **Seconded by Lynn Bechdolt.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - The grass is very high and ready to be mowed along the new sidewalks on Forest Ridge Blvd.
2. Medians –
 - There is still an issue with litter on the roadways.
 - Election campaign signs should not be placed in the medians.
3. Public Works -
 - Mr. Barrows read the Public Works Report.
4. Parks/Community Building -
 - There are several potholes on Columbus Ave. between Beverly Hills Blvd. and Roosevelt Blvd. that require repair. Mr. Sterling will investigate.
5. Overall Maintenance –
 - Roadwork on Forest Ridge Blvd. is nearing completion.
 - Mulching and trimming are needed by the old fountain area on Beverly Hills Blvd.
 - The trees need to be trimmed on Roosevelt Blvd. by the DRA.

OLD BUSINESS:

- The contracted tree trimming and mulching on Roosevelt Blvd. and Beverly Hills Blvd. is scheduled to start on July 16, 2022. The pressure washing work should be completed between July 16-17, 2022.
- Six weeks ago, the potential alligator issue was reported to the FWC. Ms. Martin-Carter requested an update of when the alligator is scheduled for removal.

NEW BUSINESS:

- The Council was provided the existing MSBU by-laws. Any updates, clarifications or suggestions can be brought to Mr. Sterling.
- Beautification ideas were discussed. Suggestions were made to plant wildflowers and add Crepe Myrtles by the lake. Board members requested a guest from Extension Services to attend an MSBU meeting to discuss beautification options.

APPROVAL OF MSBU MEETING SCHEDULE FOR NEXT FISCAL YEAR:

The 2022-2023 MSBU meeting schedule was reviewed.

- **Jim Barrows made motion to approve the meeting schedule as presented.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

GENERAL DISCUSSION

- The hedges around the marquee sign need to be trimmed lower to make accessible.
- There will be an open public hearing on July 26, 2022 regarding the MSBU assessment increase.
- Additional speed limit signs have been put up in the area in effort to slow down traffic.
- A suggestion was made for members to wear name tags representing Beverly Hills MSBU.

The next regular meeting is scheduled for August 8, 2022 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Mr. Barrows.**
- **Seconded by Ms. Martin-Carter.**
- **Motion approved unanimously.**

Meeting adjourned at 10:33 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Beverly Hills Advisory Council Financials for 8-8-2022 Meeting				
AGENDA DATE:	August 08, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for August 8, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for August 8, 2022 Meeting.					

DATE: 07/25/2022
TIME: 11:36:55

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	18,385.00	6,765.00	4,850.00	83.83
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	3,100.00	.00	.00	3,100.00	.00	100.00
54300	UTILITY SERVICES	3,000.00	121.96	.00	1,923.50	1,076.50	64.12
54306	STREET LIGHTS	25,000.00	.00	.00	17,998.98	7,001.02	72.00
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	1,203.40	46.60	96.27
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	200.00	161.42	.00	350.72	-150.72	175.36
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	144,810.00	.00	.00	.00	144,810.00	.00
	TOTAL BEVERLY HILLS MSBU	222,260.00	283.38	18,385.00	44,941.60	158,933.40	28.49
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TOTAL REPORT		222,260.00	283.38	18,385.00	44,941.60	158,933.40	28.49

DATE: 07/25/2022
TIME: 11:42:33

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	56,370.05	2,629.95	95.54
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	250.00	161.64	.00	486.91	-236.91	194.76
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-2,963.00	.00	.00	.00	-2,963.00	.00
400200	CARRY FORWARD	165,973.00	.00	.00	.00	165,973.00	.00
TOTAL TITLE NOT FOUND		222,260.00	161.64	.00	56,856.96	165,403.04	25.58
TOTAL BEVERLY HILLS MSBU		222,260.00	161.64	.00	56,856.96	165,403.04	25.58
TOTAL REPORT		222,260.00	161.64	.00	56,856.96	165,403.04	25.58