



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

MINUTES

1. CALL TO ORDER

June 13, 2022 Community Building

The meeting was called to order at 10:00 AM

a. Invocation

b. Pledge of Allegiance

Attendee Name	Title	Status	Arrived
Donald Osterhoudt	Chair	Present	
Constance Martin-Carter	Vice-Chair	Present	
Jim Barrows	Member	Present	
Richard Fontaine	Member	Absent	
Lynn Bechdolt	Member	Present	

Also present:

- James Sterling, Interim Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

2. OPEN TO THE PUBLIC

A bush in the median obstructing traffic on W. Blueflax Ct. and Forest Ridge Blvd. needs to be removed

3. APPROVAL OF MINUTES

Meeting Minutes for May 9, 2022 were reviewed.

- **Jim Barrows made motion to approve the Minutes.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

1. Beverly Hills Advisory Council "Draft" Minutes from 5/9/2022 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 5/9/2022 Meeting.

4. APPROVAL OF FINANCIAL REPORTS

Period 8 Financial reports were reviewed.

- **Constance Martin-Carter made motion to approve the financials as distributed.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously**

1. Beverly Hills Advisory Council Financials for 6-13-2022 Meeting

Beverly Hills Advisory Council-Financial Reports for June 13, 2022 Meeting.

5. CORRESPONDENCE

6. SPECIAL REPORTS

a. Trees and Mowing - Ronald Linton

Trees and Mowing -

- Mrs. Bechdolt's mowing report includes any public areas where the grass has grown eighteen inches or higher.

b. Medians - Richard G. Fontaine

Medians - • Mr. Osterhoudt reported that the medians look good from what he observed on Forest Ridge Blvd., Beverly Hills Blvd., and Roosevelt Blvd.

c. Public Works-Jim Barrows

Public Works -

- Mr. Barrows read the Public Works Report.
- Mr. Barrows reported that a good job was done on the sidewalk project.
- Drainage work has not been completed on Forest Ridge Blvd.

d. Parks/Community Building- Constance Martin-Carter

Parks/Community Building -

- Mrs. Martin-Carter reported that Roosevelt Park looks good.
- There are alligators in the pond at the Circle Park. Signage has been posted at the pond about feeding the alligators. Mr. Sterling will discuss this concern with Francine Nobles of the Parks and Recreation Division. Public Information Officer, Veronica Kampschroer, can be contacted about getting a public notice out, warning people about alligators.

e. Overall Maintenance-Donald Osterhoudt

Overall Maintenance -

- Mr. Osterhoudt reported that overall maintenance is in stable condition.
- Mr. Sterling received the contractor proposal for maintenance on Forest Ridge and Beverly Hills Blvd. for a total of \$7,150.00. The scope of work includes:
 - New mulch on Forest Ridge Blvd. for \$1,650.00
 - New mulch on Beverly Hills Blvd. \$1,650.00
 - Palm tree trimming at both entrances \$3,300.00
 - Pressure washing Forest Ridge sign \$275.00
 - Pressure washing Beverly Hills sign \$275.00
- Funds are currently available in account 53400 for other contractual services

PRESSURE WASHING FOREST RIDGE BLVD. AND BEVERLY HILLS BLVD.:

- **Jim Barrows made motion to proceed with the contractor proposal for improvements.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

7. OLD BUSINESS

Tree limbs hanging over the walkways need to be trimmed. Francine Nobles with Parks and Recreation Division will be contacted.

- Only County sponsored functions for the public can be advertised on the marquee sign. Discussion ensued concerning signage announcements.
- Citizens can contact Francine Nobles with the Parks and Recreation Division with questions about co-sponsored functions by Parks and Recreation

8. NEW BUSINESS

The Council was provided the existing MSBU by-laws for review. Members can bring their viewpoints for discussion at the next meeting in July.

- There will be an open public hearing session on July 26, 2022 regarding the MSBU assessment increase

9. GENERAL DISCUSSION

Statutorily, 5% of anticipated MSBU revenues must be held in a reserves account.

- Currently, funding is not available for additional lighting at the Circle Park

10. UPCOMING MEETINGS

The next regular meeting is scheduled for July 11, 2022 at 10:00 a.m

11. ADJOURNMENT