



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt	Member Richard Fontaine
Vice-Chair Constance Martin-Carter	Lynn Bechdolt
Member Jim Barrows	

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 5/9/2022 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 5/9/2022 Meeting.
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 6-13-2022 Meeting

Beverly Hills Advisory Council-Financial Reports for June 13, 2022 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. Trees and Mowing - Ronald Linton*
 - b. Medians - Richard G. Fontaine*
 - c. Public Works-Jim Barrows*
 - d. Parks/Community Building- Constance Martin-Carter*
 - e. Overall Maintenance-Donald Osterhoudt*
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 5/9/2022 Meeting				
AGENDA DATE:	June 13, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 5/9/2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 5/9/2022 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Donald Osterhoudt

Community Building

Jim Barrows

One Civic Circle

Richard Fontaine

VICE-CHAIR: Constance Martin-Carter

Beverly Hills, FL 34465

Lynn Bechdolt

MINUTES

Regular Meeting

May 9, 2022 at 10:00 a.m.

CALL TO ORDER: Donald Osterhoudt called the meeting to order at 10:00 AM. Invocation by Mr. Osterhoudt, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Donald Osterhoudt
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Lynn Bechdolt
- Richard Fontaine

Absent: none

Also present:

- James Sterling, Interim Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- A notice to proceed has been issued for tree work. There were some equipment issues, but Parks and Recreation is expected to return to work on Roosevelt Blvd. and Beverly Hills Blvd.
- The Council requested guidelines for posting public announcements on the MSBU marquee sign. Discussion ensued.

APPROVAL OF THE MINUTES:

Meeting Minutes for April 11, 2022 were reviewed.

- **Jim Barrows made motion to approve the Minutes.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 7 Financial reports were reviewed.

- **Jim Barrows made motion to approve the financials as distributed.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - No discussion.
2. Medians –
 - Mr. Fontaine reported that the medians look good.
3. Public Works -
 - No discussion.
4. Parks/Community Building -
 - Mrs. Martin-Carter reported that Roosevelt Park has been cleaned up and looks good.
 - On Roosevelt, toward Forest Ridge Blvd. and before Fillmore Street, there is an overhanging tree limb that needs attention.
5. Overall Maintenance –
 - Forest Ridge Blvd. is undergoing drainage repairs. A completion date has not been announced.

OLD BUSINESS:

- Mr. Sterling is waiting on quotes for pressure washing the Beverly Hills entrance signs as additional services needed for mulching and tree trimming. A motion was made by the Council at the April 11, 2022 meeting to acquire quotes for these services.

- There is a 1:30 pm public hearing on May 10,2022 for the Beverly Hills MSBU ordinance amendment. When the ordinance is executed, another public hearing date will be set for adoption on June 14, 2022.

NEW BUSINESS:

- There are approximately 130 streetlights in Beverly Hills funded by the MSBU. An additional 12 more streetlights are desired as well as at a school bus stop area on Valerian Pl., Honey Locust Dr. and Tamarisk Ave. Funds are currently not available in the MSBU budget.

GENERAL DISCUSSION

- An overhanging tree on the last block of S. Adams Street needs trimming.
- A date has not been announced for the continuation of the SCOP Project that will deal with the underlying drainage issues.
- Forest Ridge resurfacing was rebid, as prices have increased. One year ago, price per ton was \$110, this year \$175 per ton, and current prices are coming in at \$325 per ton.
- Road Maintenance is down 15 employees. The County is working out a way to help new trainees get their commercial license and stay for one year employment.
- BOCC will be setting a public meeting date for the MSBU assessment increase.
- Recently, furniture was removed by the park lake where people have been camping out. Crime Watch had been contacted.
- Mr. Sterling will check the service request made for litter signs in the medians along 491.
- Tree trimming along Roosevelt Blvd. and Beverly Hills Blvd. has started this week.
- Council members discussed reviewing their MSBU By-Laws and Ordinance at their next meeting.

The next regular meeting is scheduled for June 13, 2022 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Mr. Barrows.**
- **Seconded by Mrs. Martin-Carter.**
- **Motion approved unanimously.**

Meeting adjourned at 10: 43 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Beverly Hills Advisory Council Financials for 6-13-2022 Meeting				
AGENDA DATE:	June 13, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for June 13, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for June 13, 2022 Meeting.					

DATE: 05/23/2022
TIME: 14:33:43

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 8/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	11,235.00	6,765.00	12,000.00	60.00
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	3,100.00	-3,075.00	12400.00
54300	UTILITY SERVICES	3,000.00	154.99	.00	1,484.57	1,515.43	49.49
54306	STREET LIGHTS	25,000.00	4,819.18	.00	15,569.06	9,430.94	62.28
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	1,203.40	46.60	96.27
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	200.00	53.45	.00	148.96	51.04	74.48
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	147,885.00	.00	.00	.00	147,885.00	.00
	TOTAL BEVERLY HILLS MSBU	222,260.00	5,027.62	11,235.00	41,870.99	169,154.01	23.89
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	TOTAL REPORT	222,260.00	5,027.62	11,235.00	41,870.99	169,154.01	23.89

DATE: 05/23/2022
TIME: 14:36:38

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 8/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	54,207.68	4,792.32	91.88
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	250.00	65.45	.00	208.08	41.92	83.23
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-2,963.00	.00	.00	.00	-2,963.00	.00
400200	CARRY FORWARD	165,973.00	.00	.00	.00	165,973.00	.00
TOTAL TITLE NOT FOUND		222,260.00	65.45	.00	54,415.76	167,844.24	24.48
TOTAL BEVERLY HILLS MSBU		222,260.00	65.45	.00	54,415.76	167,844.24	24.48
TOTAL REPORT		222,260.00	65.45	.00	54,415.76	167,844.24	24.48