



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Richard Fontaine
Member Lynn Bechdolt

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 4/11/2022 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 4/11/2022 Meeting.
 - 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 5-9-2022 Meeting

Beverly Hills Advisory Council-Financial Reports for May 9, 2022 Meeting.
 - 5. CORRESPONDENCE**
 - 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Ronald Linton***
 - b. *Medians - Richard G. Fontaine***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
 - 7. OLD BUSINESS**
 - 8. NEW BUSINESS**
 - 9. GENERAL DISCUSSION**
 - 10. UPCOMING MEETINGS**
 - 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Brian Kauffman,				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 4/11/2022 Meeting				
AGENDA DATE:	May 09, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 4/11/2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 4/11/2022 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Donald Osterhoudt

Community Building

Jim Barrows

One Civic Circle

Richard Fontaine

VICE-CHAIR: Constance Martin-Carter

Beverly Hills, FL 34465

Lynn Bechdolt

MINUTES

**Regular Meeting
April 11, 2022 at 10:00 a.m.**

CALL TO ORDER: Donald Osterhoudt called the meeting to order at 10:00 AM. Invocation by Mr. Osterhoudt, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Donald Osterhoudt
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Lynn Bechdolt

Absent: Richard Fontaine

Also present:

- James Sterling, Interim Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- Discussion ensued regarding public announcements on the MSBU marquee sign.

APPROVAL OF THE MINUTES:

Meeting Minutes for March 14, 2022 were reviewed.

- **Jim Barrows made motion to approve the Minutes.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 5 and 6 Financial reports were reviewed.

- **Constance Martin-Carter made motion to approve the financials as distributed.**
- **Seconded by Lynn Bechdolt.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Dead trees along the walkway should be removed. Grounds Maintenance is in the process of meeting with the County contractor to get prices.
 - The State, Forestry, and Extension Office do not have any programs to eradicate mistletoe from trees.
2. Medians –
 - No discussion.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance Report.
4. Parks/Community Building -
 - Roosevelt Park has some brush down by the baseball field that requires removal.
 - The tree limbs were not trimmed well along the pathway in Roosevelt Park.
 - Mrs. Martin-Carter reported that the community park area looks good.
5. Overall Maintenance –
 - Forest Ridge Blvd. is undergoing drainage repairs.
 - The sidewalks are being put in for the Safe Walks to School Project.

OLD BUSINESS:

- Mr. Sterling received an estimate of \$500.00 for pressure cleaning the entrance wing walls located at Beverly Hills Blvd. and 491.
- The Council discussed pressure washing as well as additional services needed.
 - **Jim Barrows made a motion requesting prices for mulching, pressure washing and tree trimming.**
 - **Seconded by Lynn Bechdolt.**
 - **Motion approved unanimously.**

NEW BUSINESS:

FY 2022-2023 MSBU budget was reviewed.

- **Jim Barrows made a motion to approve the financials as presented.**
- **Seconded by Constance Martin-Carter.**
- **Motion approved unanimously.**

GENERAL DISCUSSION

- The BOCC will be setting a public meeting date for the MSBU assessment increase.

The next regular meeting is scheduled for May 9, 2022 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Mr. Barrows.**
- **Seconded by Mrs. Martin-Carter.**
- **Motion approved unanimously.**

Meeting adjourned at 10: 35 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Ken Cheek, Director, Water Resources Department				
SUBJECT:	Beverly Hills Advisory Council Financials for 5-9-2022 Meeting				
AGENDA DATE:	May 09, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for May 9, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for May 9, 2022 Meeting.					

DATE: 04/25/2022
TIME: 11:04:41

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 7/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	2,255.00	11,235.00	6,765.00	12,000.00	60.00
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	3,100.00	.00	3,100.00	-3,075.00	12400.00
54300	UTILITY SERVICES	3,000.00	254.24	.00	1,329.58	1,670.42	44.32
54306	STREET LIGHTS	25,000.00	2,389.26	.00	10,749.88	14,250.12	43.00
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	1,203.40	46.60	96.27
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	200.00	20.17	.00	95.51	104.49	47.76
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	147,885.00	.00	.00	.00	147,885.00	.00
	TOTAL BEVERLY HILLS MSBU	222,260.00	8,018.67	11,235.00	36,843.37	174,181.63	21.63
	TOTAL BEVERLY HILLS MSBU	222,260.00	8,018.67	11,235.00	36,843.37	174,181.63	21.63
TOTAL REPORT		222,260.00	8,018.67	11,235.00	36,843.37	174,181.63	21.63

DATE: 04/25/2022
TIME: 11:13:06

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 7/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	51,350.16	7,649.84	87.03
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	250.00	44.90	.00	142.63	107.37	57.05
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-2,963.00	.00	.00	.00	-2,963.00	.00
400200	CARRY FORWARD	165,973.00	.00	.00	.00	165,973.00	.00
TOTAL	TITLE NOT FOUND	222,260.00	44.90	.00	51,492.79	170,767.21	23.17
TOTAL	BEVERLY HILLS MSBU	222,260.00	44.90	.00	51,492.79	170,767.21	23.17
TOTAL	REPORT	222,260.00	44.90	.00	51,492.79	170,767.21	23.17