



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Richard Fontaine
Member Lynn Bechdolt

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 3/14/2022 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 3/14/2022 Meeting.
 - 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 4-11-2022 Meeting

Beverly Hills Advisory Council-Financial Reports for April 11, 2022 Meeting.
 - 5. CORRESPONDENCE**
 - 6. SPECIAL REPORTS**
 - a. Trees and Mowing - Ronald Linton*
 - b. Medians - Richard G. Fontaine*
 - c. Public Works-Jim Barrows*
 - d. Parks/Community Building- Constance Martin-Carter*
 - e. Overall Maintenance-Donald Osterhoudt*
 - 7. OLD BUSINESS**
 - 8. NEW BUSINESS**
 - 9. GENERAL DISCUSSION**
 - 10. UPCOMING MEETINGS**
 - 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Brian Kauffman,				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 3/14/2022 Meeting				
AGENDA DATE:	April 11, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 3/14/2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 3/14/2022 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Donald Osterhoudt

Community Building

Jim Barrows

One Civic Circle

Richard Fontaine

VICE-CHAIR: Constance Martin-Carter

Beverly Hills, FL 34465

Lynn Bechdolt

MINUTES

Regular Meeting

March 14, 2022 at 10:00 a.m.

CALL TO ORDER: Donald Osterhoudt called the meeting to order at 10:00 AM. Invocation by Mr. Osterhoudt, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Donald Osterhoudt
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Richard Fontaine
- Member Lynn Bechdolt

Absent: none

Also present:

- James Sterling, Interim Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- No discussion.

APPROVAL OF THE MINUTES:

Meeting Minutes for February 14, 2022 were reviewed.

- **Constance Martin-Carter made motion to approve the Minutes.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 5 Financial reports were reviewed. The Council requested explanation of - \$2,963.00 in 5% reserves account on the Revenue Status Report. Mrs. Sumner will follow up with e-mail response after the meeting.

- **Constance Martin-Carter made motion to table the approval of the Period 5 Financials until the next meeting.**
- **Seconded by Richard Fontaine.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- A citizen provided pictures of asphalt damage done by garbage trucks on Taft Street. Mr. Sterling will investigate.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Pictures of dying trees on Beverly Hills Blvd. were brought to Mr. Sterling. There are three trees that the County will remove.
 - Grounds Maintenance will take care of the dead tree limbs overhanging the walk paths and the tree limb overhanging the power lines in the park.
2. Medians -
 - Mr. Fontaine reported the medians look good.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance Report.
4. Parks/Community Building -
 - There have been complaints about the walking paths in Roosevelt Park by S. Lucille Street. A property owner planted bamboo that has spread onto County property. Mr. Sterling will contact Grounds Maintenance to investigate.
 - Citizens have observed the Grounds Maintenance crew not actively working. Complaints can be reported to the Grounds Maintenance Office.
 - Mrs. Martin-Carter reported that the community park area looks good.
5. Overall Maintenance –
 - Forest Ridge Blvd. is undergoing drainage maintenance.
 - The Safe Walks to School Project should be concluding soon. Next, milling and resurfacing will start from 486 down to Lake Beverly.
 - The entrance wing wall located at Beverly Hills Blvd. and 491 requires cleaning.

OLD BUSINESS:

- There are safety concerns about some of the aging trees in the park, that will be brought to the attention of Grounds Maintenance.
- Currently, the Crepe Myrtle trees are doing well and do not need trimming.

NEW BUSINESS:

- Discussion ensued regarding the power plant sirens located on Roosevelt Blvd.
- The Council discussed Larry Brock's resignation.
 - **Mr. Fontaine made a motion requesting an acknowledgement card to be sent to Mr. Brock for his service to the Advisory Council.**
 - **Seconded by Mr. Barrows.**
 - **Motion approved unanimously.**
- Discussion ensued about eradication of mistletoe from trees.

GENERAL DISCUSSION

- Restroom repair to the park building can be reported to Francine Nobles with Parks and Recreation.
- Grounds Maintenance installed cameras at Roosevelt Park to record vandalism.
- There are concerns about children playing in the drainpipe by the retention pond on Jefferson Street. Mr. Sterling will investigate.

The next regular meeting is scheduled for April 11, 2022 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Mr. Barrows.**
- **Seconded by Mrs. Martin-Carter.**
- **Motion approved unanimously.**

Meeting adjourned at 10: 40 a.m.

Submitted by Kristine Sumner
 Senior Secretary, Department of Public Works Admin.
 Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Brian Kauffman,				
SUBJECT:	Beverly Hills Advisory Council Financials for 4-11-2022 Meeting				
AGENDA DATE:	April 11, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for April 11, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for April 11, 2022 Meeting.					

DATE: 03/25/2022
TIME: 15:07:31

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 6/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	13,490.00	4,510.00	12,000.00	60.00
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	3,000.00	206.60	.00	1,075.34	1,924.66	35.84
54306	STREET LIGHTS	25,000.00	.00	.00	8,360.62	16,639.38	33.44
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	1,203.40	.00	1,203.40	46.60	96.27
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	200.00	20.17	.00	75.34	124.66	37.67
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	140,931.00	.00	.00	.00	140,931.00	.00
	TOTAL BEVERLY HILLS MSBU	215,306.00	1,430.17	13,490.00	28,824.70	172,991.30	19.65
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TOTAL REPORT		215,306.00	1,430.17	13,490.00	28,824.70	172,991.30	19.65

DATE: 03/25/2022
TIME: 15:09:41

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 6/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	49,709.01	9,290.99	84.25
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	250.00	28.24	.00	97.73	152.27	39.09
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-2,963.00	.00	.00	.00	-2,963.00	.00
400200	CARRY FORWARD	159,019.00	.00	.00	.00	159,019.00	.00
TOTAL	TITLE NOT FOUND	215,306.00	28.24	.00	49,806.74	165,499.26	23.13
TOTAL	BEVERLY HILLS MSBU	215,306.00	28.24	.00	49,806.74	165,499.26	23.13
TOTAL	REPORT	215,306.00	28.24	.00	49,806.74	165,499.26	23.13