



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Vice-Chair Constance Martin-Carter
Member Jim Barrows
Member Donald Osterhoudt
Member Richard Fontaine
Lynn Bechdolt

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 1/10/2022 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 1/10/2022 Meeting.
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 2-14-2022 Meeting

Beverly Hills Advisory Council-Financial Reports for February 14, 2022 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. Trees and Mowing - Ronald Linton*
 - b. Medians - Richard G. Fontaine*
 - c. Public Works-Jim Barrows*
 - d. Parks/Community Building- Constance Martin-Carter*
 - e. Overall Maintenance-Donald Osterhoudt*
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 1/10/2022 Meeting				
AGENDA DATE:	February 14, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 1/10/2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 1/10/2022 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
 One Civic Circle
 Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
January 10, 2022 at 10:00 a.m.

CALL TO ORDER: Chair Ronald Linton called the meeting to order at 10:00 AM. Invocation by Chairman Ronald Linton, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member Donald Osterhoudt
- Member James Barrows
- Member Richard Fontaine

Absent: none

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- On Forest Ridge Blvd. there is an overgrown bush in the median that needs trimming.

APPROVAL OF THE MINUTES:

Meeting Minutes for December 13, 2021 were reviewed.

- **Constance Martin-Carter made motion to approve the Minutes.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 3 Financial reports were reviewed.

- **Constance Martin-Carter made motion to accept Financials as distributed.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:1. Trees and Mowing –

- Mr. Linton reported that the grass is dormant and is in great shape.
- The litter crew will be contacted to remove a bag of litter left on Forest Ridge Blvd.
- The trees need trimming from Forest Ridge Blvd. in the South bound lane towards the library.
- There is a dead tree standing in the park.
- No new litter signs have been installed.
- The sidewalk project on Forest Ridge Blvd. is moving along.
- South bound on Forest Ridge Blvd. and Lecanto, the spotlights on the marquee sign are not working.
- The marquee sign needs pressure washing.

2. Medians -

- A tree is lying on the roadside by Black Diamond on 491.
- The mowing crew has not been wearing their safety vests while working.

3. Public Works -

- Mr. Barrows read the Public Works Maintenance Report.
- Water intrusion into the asphalt base is causing potholes on Forest Ridge Blvd. When the contractor is completed with the sidewalk project, resurfacing will continue. Sections of lime rock base will be removed and replaced with a black base before overlaying the rest of the roadway. The drainage will be improved and intercept some of the water.

4. Parks/Community Building -

- Tree branches are hanging low over the path in Roosevelt Park.
- Grounds Maintenance will be contacted to clean up the dead brush by the park fence.
- Mrs. Martin-Carter thanked the staff for their work done in the parks.

5. Overall Maintenance –

- The DRA on the right side of Roosevelt Blvd. and Forest Ridge has shrubs that need trimming. For nearly a year, the Department of Corrections inmate crew have not been available to do landscaping. Due to a shortage of prison guards and three prisons in the state closing, the workforce was redistributed. Mr. Brock has been in touch with the State to see if it remains to be a viable program.

OLD BUSINESS:

- No discussion.

NEW BUSINESS:

- There are 12 locations where residents would like more streetlights. The MSBU has the capacity to install streetlights that must meet certain criteria for traffic safety. Once the assessment has increased, more funding will allow for additional streetlight installations.

GENERAL DISCUSSION

- Mr. Linton acknowledged the BOCC for the opportunity to serve on the Beverly Hills Advisory Council.

The next regular meeting is scheduled for February 14, 2022 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously.**

Meeting adjourned at 10:16 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council Financials for 2-14-2022 Meeting				
AGENDA DATE:	February 14, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for February 14, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for February 14, 2022 Meeting.					

DATE: 01/24/2022
TIME: 11:05:06

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 4/22

SORTED BY: FUND, FUNCTION, ACTIVITY, DEPARMTENT, ACCOUNT
TOTALLED ON: FUND, DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	14,617.50	3,382.50	12,000.00	60.00
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	3,000.00	79.22	.00	494.28	2,505.72	16.48
54306	STREET LIGHTS	25,000.00	.00	.00	3,822.64	21,177.36	15.29
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	.00	1,250.00	.00
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	200.00	17.50	.00	35.00	165.00	17.50
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	140,931.00	.00	.00	.00	140,931.00	.00
	TOTAL BEVERLY HILLS MSBU	215,306.00	96.72	14,617.50	21,334.42	179,354.08	16.70
	TOTAL BEVERLY HILLS MSBU	215,306.00	96.72	14,617.50	21,334.42	179,354.08	16.70
	TOTAL REPORT	215,306.00	96.72	14,617.50	21,334.42	179,354.08	16.70

DATE: 01/24/2022
TIME: 10:38:45

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 4/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	42,175.77	16,824.23	71.48
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	250.00	20.39	.00	45.10	204.90	18.04
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-2,963.00	.00	.00	.00	-2,963.00	.00
400200	CARRY FORWARD	159,019.00	.00	.00	.00	159,019.00	.00
TOTAL	TITLE NOT FOUND	215,306.00	20.39	.00	42,220.87	173,085.13	19.61
TOTAL	BEVERLY HILLS MSBU	215,306.00	20.39	.00	42,220.87	173,085.13	19.61
TOTAL	REPORT	215,306.00	20.39	.00	42,220.87	173,085.13	19.61