



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Ronald Linton
Richard Fontaine

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 12/13/2021 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 12/13/2021 Meeting.
 - 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 1-10-2022 Meeting

Beverly Hills Advisory Council-Financial Reports for January 10, 2022 Meeting.
 - 5. CORRESPONDENCE**
 - 6. SPECIAL REPORTS**
 - a. Trees and Mowing - Ronald Linton*
 - b. Medians - Richard G. Fontaine*
 - c. Public Works-Jim Barrows*
 - d. Parks/Community Building- Constance Martin-Carter*
 - e. Overall Maintenance-Donald Osterhoudt*
 - 7. OLD BUSINESS**
 - 8. NEW BUSINESS**
 - 9. GENERAL DISCUSSION**
 - 10. UPCOMING MEETINGS**
 - 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 12/13/2021 Meeting				
AGENDA DATE:	January 10, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 12/13/2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 12/13/2021 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
 One Civic Circle
 Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
December 13, 2021 at 10:00 a.m.

CALL TO ORDER: Chair Ronald Linton called the meeting to order at 10:00 AM. Invocation by Chairman Ronald Linton, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member Donald Osterhoudt
- Member James Barrows

Absent: Richard Fontaine (excused)

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- An overgrown bush in the median needs trimming.

APPROVAL OF THE MINUTES:

Meeting Minutes for November 8, 2021 were reviewed.

- **Constance Martin-Carter made motion to approve the Minutes.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 2 Financial reports were reviewed.

- **Constance Martin-Carter made motion to accept Financials as distributed.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Mr. Linton reported that the grass is not growing very much, and the mowed areas look good.
 - Mosses from trees are hanging low along Forest Ridge Blvd.
2. Medians -
 - No discussion.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance Report.
 - Duke Energy is adding new light poles on Forest Ridge Blvd.
 - Roadway construction is in progress for the Safe Routes to School Sidewalk Project.
4. Parks/Community Building -
 - Mrs. Martin-Carter reported that the parks and community building areas are in great shape thanks to the staff.
5. Overall Maintenance –
 - Mr. Osterhoudt reported that the DRAs by the tennis courts are filled with water and not draining. The aquifer is full and may take some time for the water to go down.
 - The DRA on the right side of Roosevelt Blvd. has shrubs that need trimming. The Department of Corrections inmate crew have not been available since April to trim shrubs. When the contract is renewed for the Inmate Program, it is expected that workforce will return.

OLD BUSINESS:

- It has been difficult to obtain contractor quotes for mulching the medians and pressure washing the marquee signs. Contractors have limited availability and their prices have been fluctuating daily.
- Palm tree trimming is anticipated to occur over the winter. Mulching and pressure washing are planned by Spring.
- No additional County employees can be hired without raising taxes. During the recession between 2008-2010 the County lost 25 percent of the workforce that has not been restored.
- It is advertised on social media that retired residents can volunteer helping in the community.

NEW BUSINESS:

- No discussion.

GENERAL DISCUSSION

- A local business owner in the community would like to volunteer to power wash the sidewalks and entryway into the Recreational Center. Residents can contact Francine Nobles, Director of Parks and Recreation.

The next regular meeting is scheduled for January 10, 2022 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

Meeting adjourned at 10:12 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council Financials for 1-10-2022 Meeting				
AGENDA DATE:	January 10, 2022				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for January 10, 2022 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for January 10, 2022 Meeting.					

DATE: 12/21/2021
TIME: 11:05:54

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 3/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	18,000.00	.00	12,000.00	60.00
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	3,000.00	138.35	.00	294.46	2,705.54	9.82
54306	STREET LIGHTS	25,000.00	1,911.32	.00	3,822.64	21,177.36	15.29
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	.00	1,250.00	.00
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	200.00	.00	.00	17.50	182.50	8.75
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	140,931.00	.00	.00	.00	140,931.00	.00
	TOTAL BEVERLY HILLS MSBU	215,306.00	2,049.67	18,000.00	17,734.60	179,571.40	16.60
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TOTAL REPORT		215,306.00	2,049.67	18,000.00	17,734.60	179,571.40	16.60

DATE: 12/21/2021
TIME: 11:13:21

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 3/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	11,930.13	47,069.87	20.22
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	250.00	13.45	.00	24.71	225.29	9.88
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-2,963.00	.00	.00	.00	-2,963.00	.00
400200	CARRY FORWARD	159,019.00	.00	.00	.00	159,019.00	.00
TOTAL TITLE NOT FOUND		215,306.00	13.45	.00	11,954.84	203,351.16	5.55
TOTAL BEVERLY HILLS MSBU		215,306.00	13.45	.00	11,954.84	203,351.16	5.55
TOTAL REPORT		215,306.00	13.45	.00	11,954.84	203,351.16	5.55