



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt	Member Ronald Linton
Vice-Chair Constance Martin-Carter	Richard Fontaine
Member Jim Barrows	

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 11/08/2021 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 11/08/2021 Meeting.
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 12-13-2021 Meeting

Beverly Hills Advisory Council-Financial Reports for December 13, 2021 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. Trees and Mowing - Ronald Linton*
 - b. Medians - Richard G. Fontaine*
 - c. Public Works-Jim Barrows*
 - d. Parks/Community Building- Constance Martin-Carter*
 - e. Overall Maintenance-Donald Osterhoudt*
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 11/08/2021 Meeting				
AGENDA DATE:	December 13, 2021				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 11/08/2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 11/08/2021 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
 One Civic Circle
 Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
November 8, 2021 at 10:00 a.m.

CALL TO ORDER: Chair Ronald Linton called the meeting to order at 10:00 AM. Invocation by Chairman Ronald Linton, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chair Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member Donald Osterhoudt
- Member Richard Fontaine
- Member James Barrows

Absent: none

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- Residents asked about the accomplishments of the MSBU. Landscaping medians intersections at 491 and Forest Ridge Blvd. and Beverly Hills Blvd. are continual contractual expenses. Roadway mowing, street lighting, benches along the boulevards, and welcome signs are provided by the MSBU.
- The MSBU assessment generates approximately \$60,000 per year in revenue. Next year, an increase in the assessment amount will provide more funding for the MSBU.
- A member inquired about installing an irrigation well on her property. Well Drillers can be contacted to guide homeowners through the process of installing a residential irrigation well.

APPROVAL OF THE MINUTES:

Meeting Minutes for October 11, 2021 were reviewed.

- **Constance Martin-Carter made motion to approve the Minutes.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 13 and Period 1 Financial reports were reviewed.

- **Constance Martin-Carter made motion to accept Financials as distributed.**
- **Seconded by Jim Barrows.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Bob with Parks and Recreation cut some trees, power washed the concrete and cleaned up sand in the roadway on Civic Circle.
 - The Multipurpose Path - Safe Routes to School Sidewalk Project is in progress. Mr. Brock provided members with a map and explained the details of the State funded roadway project. Advanced advisory signage will go in where there are designated crosswalks.
 - Once the sidewalks and concrete curbing are completed, road resurfacing will resume.
2. Medians -
 - Mr. Fontaine reported that the medians look good. He picked up some debris on the roadsides.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance Report.
4. Parks/Community Building -
 - The parks have more standing water after the rainstorms. Mrs. Martin-Carter reported that Roosevelt Park is looking good. Residents are using the baseball park for playing Cricket and dog walking. The Parks are doing well, thanks to the staff.
 - The nuisance alligators have been removed.
5. Overall Maintenance –
 - Mr. Osterhoudt reported that the overall maintenance of Beverly Hills is in good shape.
 - The DRA on Roosevelt Blvd. has shrubs that need trimming. The Department of Corrections inmate crew have not been available since April to trim shrubs. When the Inmate Program resumes, it is expected that workforce will return.

- Sod cannot be put down to restore the roadsides of Forest Ridge Blvd. until the sidewalks are completed.

OLD BUSINESS:

- Mr. Brock is working on getting quotes from contractors to have the Beverly Hills MSBU signs pressure washed. There is irrigation at both sign locations.
- Mr. Brock will verify that the litter signs on Forest Ridge Blvd. have been put up.

NEW BUSINESS:

- No discussion.

GENERAL DISCUSSION

- No discussion.

The next regular meeting is scheduled for December 13, 2021 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

Meeting adjourned at 10:22 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Beverly Hills Advisory Council Financials for 12-13-2021 Meeting
AGENDA DATE:	December 13, 2021

BRIEF OVERVIEW:

Beverly Hills Advisory Council-Financial Reports for December 13, 2021 Meeting.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Beverly Hills Advisory Council-Financial Reports for December 13, 2021 Meeting.

DATE: 11/19/2021
TIME: 16:09:15

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 2/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	18,000.00	.00	12,000.00	60.00
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	3,000.00	156.11	.00	156.11	2,843.89	5.20
54306	STREET LIGHTS	25,000.00	1,911.32	.00	1,911.32	23,088.68	7.65
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	.00	1,250.00	.00
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	200.00	17.50	.00	17.50	182.50	8.75
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVED BUDGET FUND BAL	140,931.00	.00	.00	.00	140,931.00	.00
	TOTAL BEVERLY HILLS MSBU	215,306.00	2,084.93	18,000.00	15,684.93	181,621.07	15.65
	TOTAL BEVERLY HILLS MSBU	215,306.00	2,084.93	18,000.00	15,684.93	181,621.07	15.65
TOTAL REPORT		215,306.00	2,084.93	18,000.00	15,684.93	181,621.07	15.65

DATE: 11/19/2021
TIME: 16:10:18

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 2/22

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	10.27	.00	10.27	58,989.73	.02
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	250.00	11.26	.00	11.26	238.74	4.50
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-2,963.00	.00	.00	.00	-2,963.00	.00
400200	CARRY FORWARD	159,019.00	.00	.00	.00	159,019.00	.00
TOTAL	TITLE NOT FOUND	215,306.00	21.53	.00	21.53	215,284.47	.01
TOTAL	BEVERLY HILLS MSBU	215,306.00	21.53	.00	21.53	215,284.47	.01
TOTAL	REPORT	215,306.00	21.53	.00	21.53	215,284.47	.01