



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt	Member Ronald Linton
Vice-Chair Constance Martin-Carter	Richard Fontaine
Member Jim Barrows	

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 10/11/2021 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 10/11/2021 Meeting.
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 11-08-2021 Meeting

Beverly Hills Advisory Council-Financial Reports for November 8, 2021 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. Trees and Mowing - Ronald Linton*
 - b. Medians - Richard G. Fontaine*
 - c. Public Works-Jim Barrows*
 - d. Parks/Community Building- Constance Martin-Carter*
 - e. Overall Maintenance-Donald Osterhoudt*
- 7. OLD BUSINESS**
- 8. NEW BUSINESS- POSITIONS UP FOR RENEWAL**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

Community Building
One Civic Circle
Beverly Hills, FL 34465

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 10/11/2021 Meeting				
AGENDA DATE:	November 08, 2021				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 10/11/2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 10/11/2021 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
 One Civic Circle
 Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
October 11, 2021 at 10:00 a.m.

CALL TO ORDER: Vice Chair Constance Martin-Carter called the meeting to order at 10:00 AM. Invocation by Chairman Constance Martin-Carter, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Vice-Chair Constance Martin-Carter
- Member Donald Osterhoudt
- Member Richard Fontaine
- Member James Barrows

Absent: Ronald Linton (excused)

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- A citizen reported that the bushes and weeds are growing high and need trimming on Forest Ridge Blvd.
- Discussion ensued regarding usage of the marquee sign. Mr. Brock explained the sign usage is community funded for only public purposes, not private entities.

APPROVAL OF THE MINUTES:

Meeting Minutes for September 13, 2021 were reviewed.

- **Donald Osterhoudt made motion to approve the Minutes.**
- **Seconded by Richard Fontaine.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Periods 12 Financial reports were reviewed.

- **James Barrows made motion to accept Financials as distributed.**
- **Seconded by Richard Fontaine.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - No discussion.
2. Medians -
 - Mr. Fontaine reported that the medians look good. He picked up some debris on the roadsides.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance Report.
4. Parks/Community Building -
 - The water is receding by the circle park. Mrs. Martin-Carter reported that the parks are looking good, thanks to the staff.
5. Overall Maintenance –
 - In the flooded areas, drainage needs to be addressed.
 - This year, the County has had the highest rainfall amount since 1918. Designing and building a new flood plain could help the residential areas in flood zones. Some of the structures on flooded properties were permitted years ago, before the flood elevation for structures had been established.
 - The hardest hit areas with flooding are the Northwest corner & Southeast area of Floral City. 10-20 residential roads remain underwater.

OLD BUSINESS:

- No discussion.

NEW BUSINESS:

- All members have received a copy of the revised MSBU Ordinance for review.
- The revised ordinance will be presented to the BOCC Board in January or February.

APPROVE FISCAL YEAR 2022 MEETING DATES:

The meeting schedule for fiscal year 2021-2022 was reviewed.

- **Donald Osterhoudt made motion to accept the meeting schedule as distributed.**
- **Seconded by James Barrows.**
- **Motion approved unanimously.**

GENERAL DISCUSSION

- No discussion.

The next regular meeting is scheduled for November 8, 2021 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Donald Osterhoudt.**
- **Seconded by James Barrows.**
- **Motion approved unanimously.**

Meeting adjourned at 10:17 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director
SUBJECT:	Beverly Hills Advisory Council Financials for 11-08-2021 Meeting
AGENDA DATE:	November 08, 2021

BRIEF OVERVIEW:

Beverly Hills Advisory Council-Financial Reports for November 8, 2021 Meeting.

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A

RECOMMENDED ACTION:

Beverly Hills Advisory Council-Financial Reports for November 8, 2021 Meeting.

DATE: 10/25/2021
TIME: 12:11:07

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 13/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	1,127.50	1,362.50	13,745.60	14,891.90	50.36
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	2.04	22.96	8.16
54300	UTILITY SERVICES	4,000.00	150.61	.00	2,480.36	1,519.64	62.01
54306	STREET LIGHTS	25,000.00	1,911.33	.00	22,379.89	2,620.11	89.52
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	1,204.22	45.78	96.34
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	17.50	.00	210.00	40.00	84.00
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	144,419.00	.00	.00	.00	144,419.00	.00
	TOTAL BEVERLY HILLS MSBU	219,844.00	3,206.94	1,362.50	53,622.11	164,859.39	25.01
	TOTAL BEVERLY HILLS MSBU	219,844.00	3,206.94	1,362.50	53,622.11	164,859.39	25.01
TOTAL REPORT		219,844.00	3,206.94	1,362.50	53,622.11	164,859.39	25.01

DATE: 10/25/2021
TIME: 12:12:46

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 13/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALD ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	58,420.88	579.12	99.02
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	1,750.00	14.45	.00	275.77	1,474.23	15.76
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-3,038.00	.00	.00	.00	-3,038.00	.00
400200	CASH CARRY FORWARD	162,132.00	.00	.00	.00	162,132.00	.00
TOTAL	TITLE NOT FOUND	219,844.00	14.45	.00	58,696.65	161,147.35	26.70
TOTAL	BEVERLY HILLS MSBU	219,844.00	14.45	.00	58,696.65	161,147.35	26.70
TOTAL	REPORT	219,844.00	14.45	.00	58,696.65	161,147.35	26.70