



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt
Vice-Chair Constance Martin-Carter
Member Jim Barrows

Member Ronald Linton
Richard Fontaine

-
- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
 - 2. OPEN TO THE PUBLIC**
 - 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 9/13/2021 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 9/13/2021 Meeting.
 - 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 10-11-21 Meeting

Beverly Hills Advisory Council-Financial Reports for October 11, 2021 Meeting.
 - 5. CORRESPONDENCE**
 - 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Ronald Linton***
 - b. *Medians - Richard G. Fontaine***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
 - 7. OLD BUSINESS**
 - 8. NEW BUSINESS**
 - 9. GENERAL DISCUSSION**
 - 10. UPCOMING MEETINGS**
 - 11. ADJOURNMENT**

**Community Building
One Civic Circle
Beverly Hills, FL 34465**

NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 9/13/2021 Meeting				
AGENDA DATE:	October 11, 2021				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 9/13/2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 9/13/2021 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
 One Civic Circle
 Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
September 13, 2021 at 10:00 a.m.

CALL TO ORDER: Chairman Ronald Linton called the meeting to order at 10:00 AM. Invocation by Chairman Ronald Linton, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chairman Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member Donald Osterhoudt
- Member Richard Fontaine

Absent: James Barrows (excused)

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- A citizen reported that the bushes are growing need trimming.

APPROVAL OF THE MINUTES:

Meeting Minutes for July 12, 2021 were reviewed.

- **Constance Martin-Carter made motion to approve the Minutes.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Periods 10 and 11 Financial reports were reviewed.

- **Constance Martin-Carter made motion to accept Financials as distributed.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Mr. Linton reported that Southbound just past W. Thistle Place, there is a blanket or sheet that has been left on the roadside for weeks. The grass needs mowing and there is debris that needs to be picked up.
2. Medians -
 - Mr. Fontaine reported that the medians look good.
 - There was discussion about the workers mowing the medians, and if they are required to wear safety vests. Mr. Brock will verify with the County contracted workers.
3. Public Works -
 - There are tree limbs down on Beverly Hills Blvd. and Roosevelt Blvd.
 - The tree by the park entrance is not in good condition and will need to be addressed.
4. Parks/Community Building -
 - Citizens have taken notice of the potholes on Forest Ridge Blvd., that was recently resurfaced. The road resurfacing contractor will be returning to fix the potholes by pulling up a 100-foot section and repave it.
 - Lake Beverly's water level has expanded to the tennis court area. Due to the standing water, it was requested that Mr. Brock contact Mosquito Control to come out and do some spraying.
 - The grass near the baseball field needs mowing.
5. Overall Maintenance –
 - The DRAs are not collecting water as they should be. The drainage needs to be addressed.
 - Mr. Osterhoudt reported that the shrubs in the median on Roosevelt Blvd. are cut nicely.

OLD BUSINESS:

- Mr. Brock was given direction by the Advisory Council to increase the assessment rate of the MSBU Ordinance, with all other elements remaining the same. Council Members received an excerpt of ordinance 90-834 for review that reflects the proposed changes to the assessment rate. Early next year, Mr. Brock will present the proposed changes to the Board of County Commissioners. Changes should be effective by October 2022.

NEW BUSINESS:

- No discussion.

GENERAL DISCUSSION

- A citizen reported that there is a tree on Beverly Hills Blvd and S. Lincoln Ave. that is obstructing a roadway sign.
- Parks and Recreation Division has contacted the FWC to deal with three large alligators that have been seen in the area.

The next regular meeting is scheduled for October 11, 2021 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

Meeting adjourned at 10:16 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council Financials for 10-11-2021 Meeting				
AGENDA DATE:	October 11, 2021				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for October 11, 2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for October 11, 2021 Meeting.					

DATE: 09/24/2021
TIME: 14:50:01

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 12/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARMTENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	4,510.00	6,490.00	12,618.10	10,891.90	63.69
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	2.04	.00	2.04	22.96	8.16
54300	UTILITY SERVICES	4,000.00	168.61	.00	2,329.75	1,670.25	58.24
54306	STREET LIGHTS	25,000.00	1,911.33	.00	20,468.56	4,531.44	81.87
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	1,204.22	45.78	96.34
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	17.50	.00	192.50	57.50	77.00
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	144,419.00	.00	.00	.00	144,419.00	.00
	TOTAL BEVERLY HILLS MSBU	219,844.00	6,609.48	6,490.00	50,415.17	162,938.83	25.88
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TOTAL REPORT		219,844.00	6,609.48	6,490.00	50,415.17	162,938.83	25.88

DATE: 09/24/2021
TIME: 14:51:07

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 12/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARMTENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	59,000.00	.00	.00	58,376.72	623.28	98.94
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	1,750.00	16.77	.00	261.32	1,488.68	14.93
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-3,038.00	.00	.00	.00	-3,038.00	.00
400200	CASH CARRY FORWARD	162,132.00	.00	.00	.00	162,132.00	.00
TOTAL TITLE NOT FOUND		219,844.00	16.77	.00	58,638.04	161,205.96	26.67
TOTAL BEVERLY HILLS MSBU		219,844.00	16.77	.00	58,638.04	161,205.96	26.67
TOTAL REPORT		219,844.00	16.77	.00	58,638.04	161,205.96	26.67