



CITRUS COUNTY BEVERLY HILLS ADVISORY COUNCIL
Community Building
One Civic Circle
Beverly Hills, FL 34465

AGENDA

Chair Donald Osterhoudt	Member Ronald Linton
Vice-Chair Constance Martin-Carter	Richard Fontaine
Member Jim Barrows	

- 1. CALL TO ORDER**
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
- 2. OPEN TO THE PUBLIC**
- 3. APPROVAL OF MINUTES**
 1. Beverly Hills Advisory Council "Draft" Minutes from 7/12/2021 Meeting

Beverly Hills Advisory Council "Draft" Minutes from 7/12/2021 Meeting.
- 4. APPROVAL OF FINANCIAL REPORTS**
 1. Beverly Hills Advisory Council Financials for 8-9-2021 Meeting

Beverly Hills Advisory Council-Financial Reports for August 9, 2021 Meeting.
- 5. CORRESPONDENCE**
- 6. SPECIAL REPORTS**
 - a. *Trees and Mowing - Ronald Linton***
 - b. *Medians - Richard G. Fontaine***
 - c. *Public Works-Jim Barrows***
 - d. *Parks/Community Building- Constance Martin-Carter***
 - e. *Overall Maintenance-Donald Osterhoudt***
- 7. OLD BUSINESS**
- 8. NEW BUSINESS - APPROVE FISCAL YEAR 2022 MEETING DATES**
- 9. GENERAL DISCUSSION**
- 10. UPCOMING MEETINGS**
- 11. ADJOURNMENT**

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NOTE: If any person decides to appeal any decision made by the Beverly Hills Advisory Council with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you are hearing or speech



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council "Draft" Minutes from 7/12/2021 Meeting				
AGENDA DATE:	August 09, 2021				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council "Draft" Minutes from 7/12/2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council "Draft" Minutes from 7/12/2021 Meeting.					

BEVERLY HILLS ADVISORY COUNCIL

Municipal Services Benefit Unit

CHAIR: Ronald Linton
VICE-CHAIR: Constance Martin-Carter

Community Building
 One Civic Circle
 Beverly Hills, FL 34465

Jim Barrows
Donald Osterhoudt
Richard G. Fontaine

MINUTES

Regular Meeting
July 12, 2021 at 10:00 a.m.

CALL TO ORDER: Chairman Ronald Linton called the meeting to order at 10:00 AM. Invocation by Chairman Ronald Linton, followed by the Pledge of Allegiance.

ROLL CALL:

Present:

- Chairman Ronald Linton
- Vice-Chair Constance Martin-Carter
- Member James Barrows
- Member Donald Osterhoudt
- Member Richard Fontaine

Absent: none

Also present:

- Larry Brock, Assistant Public Works Director/County Liaison to the Advisory Board
- Kristine Sumner, Department of Public Works Administration, Senior Secretary

OPEN TO THE PUBLIC:

- A citizen reported that the trees on Lake Beverly and Forest Ridge Blvd. need to be trimmed up. Trees were trimmed on one side of the lake, but the first tree on the right on Forest Ridge Blvd. needs trimming as well.

APPROVAL OF THE MINUTES:

Meeting Minutes for June 14, 2021 were reviewed.

- **Constance Martin-Carter made motion to approve the Minutes.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

Period 9 Financial reports were reviewed.

- **Constance Martin-Carter made motion to accept Financials as distributed.**
- **Seconded by Donald Osterhoudt.**
- **Motion approved unanimously.**

CORRESPONDENCE:

- No discussion.

SPECIAL REPORTS:

1. Trees and Mowing –
 - Mr. Linton read the Tree and Mowing Report.
 - There are some tree limbs down from the previous storm that need to be taken care of. The grass is growing and is ready for mowing.
2. Medians -
 - Mr. Fontaine reported that the medians look clean.
 - It was advised that if citizens want to report resident code violations, they should contact Code Enforcement. The individual reporting the violation must disclose their information as well.
3. Public Works -
 - Mr. Barrows read the Public Works Maintenance report of work orders completed in the month of June.
 - Mr. Barrows announced that he will not be present at the next meeting in August.
 - Mr. Brock provided a map of the platted subdivisions of Beverly Hills to council members for review. The map includes the new development area and residential streets East of 491.
4. Parks/Community Building -
 - Mrs. Martin-Carter had inquired about sprinkler systems for watering the grass in the parks. Roosevelt Park has irrigation. There is no longer irrigation at Water Tower Park.
 - Mrs. Martin-Carter reported that Roosevelt Park looks great, thanks to the staff.
 - The Community Park has only a couple of branches down.
5. Overall Maintenance –
 - Mr. Osterhoudt reported that the DRAs on Roosevelt and Forest Ridge are cleaned up. The hedges on Roosevelt Blvd. are in good shape.

OLD BUSINESS:

- Mr. Barrows inquired about when workers will start mulching and trimming the medians. Work has been delayed, as bid with the contractor had to be renewed.
- Phase II of Forest Ridge Blvd. is the Safe Route to School Sidewalk installation and then the resurfacing to follow. Surveyors have been working in the area gathering data for the sidewalks.

- Mr. Barrows inquired about the plastic barriers up by the apartments on Forest Ridge Blvd. The drainage work has not been completed yet on the storm drain lines.
- Mr. Osterhoudt inquired about the sod installation needed on Forest Ridge Blvd. Rolling Oaks did a waterline replacement and they still need to fully resod the right of way. Mr. Brock will check with Rolling Oaks on the status.

NEW BUSINESS:

- Mr. Brock informed the Council members about the policy for posting announcements on the marquee sign. The marquee sign advertisements are for publicly sponsored events for the community, only.

GENERAL DISCUSSION

- The Board voted 4-1 in favor of the MSBU assessment increase to \$15.00.
- Mr. Brock has drafted the Ordinance for Beverly Hills MSBU assessment increase. The ordinance is going through review at the County offices, Legal review, then will be brought back to the Advisory Council for review.
- The only change to the ordinance is the assessment amount.
- Starting in the Spring of next year, the notifications will be mailed to the Beverly Hills residents advising them of the proposed changes. Then, two public hearings to follow. Once the assessment increase is approved, it will appear on next year's tax bill.
- The proposals regarding the Beverly Hills pool rehabilitation will be discussed at the next BOCC meeting.

The next regular meeting is scheduled for August 9, 2021 at 10:00 a.m.

ADJOURNMENT:

- **Motion to adjourn made by Constance Martin-Carter.**
- **Seconded by James Barrows.**
- **Motion approved unanimously.**

Meeting adjourned at 10:24 a.m.

Submitted by Kristine Sumner
Senior Secretary, Department of Public Works Admin.
Beverly Hills Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:	Randall Olney, Public Works Director				
SUBJECT:	Beverly Hills Advisory Council Financials for 8-9-2021 Meeting				
AGENDA DATE:	August 09, 2021				
<u>BRIEF OVERVIEW:</u> Beverly Hills Advisory Council-Financial Reports for August 9, 2021 Meeting.					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
N/A	N/A	N/A	N/A	N/A	N/A
<u>RECOMMENDED ACTION:</u> Beverly Hills Advisory Council-Financial Reports for August 9, 2021 Meeting.					

DATE: 07/27/2021
TIME: 10:56:01

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 10/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53400	OTHER CONTRACTUAL SERV	30,000.00	.00	11,000.00	8,108.10	10,891.90	63.69
53409	CONTRACTUAL SERV MOWING	.00	.00	.00	.00	.00	.00
53442	CONTRACT SERVICES	.00	.00	.00	.00	.00	.00
54160	POSTAGE	.00	.00	.00	.00	.00	.00
54201	POSTAGE	25.00	.00	.00	.00	25.00	.00
54300	UTILITY SERVICES	4,000.00	75.50	.00	1,829.38	2,170.62	45.73
54306	STREET LIGHTS	25,000.00	.00	.00	14,867.05	10,132.95	59.47
54600	REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00
54907	COMMISSIONS-PROPERTY APP	1,250.00	.00	.00	1,204.22	45.78	96.34
54908	COMMISSIONS - TAX COLL	1,250.00	.00	.00	.00	1,250.00	.00
54921	ADVERTISING	250.00	17.50	.00	157.50	92.50	63.00
55100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
56300	IMPROVE OTHER THAN BLDG	.00	.00	.00	.00	.00	.00
59123	TRANSFER - INDIRECT COST	10,400.00	.00	.00	10,400.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
60050	RESERVE FOR CONTINGENCIE	.00	.00	.00	.00	.00	.00
61000	RESERVE CASH FORWARD	144,419.00	.00	.00	.00	144,419.00	.00
	TOTAL BEVERLY HILLS MSBU	219,844.00	93.00	11,000.00	39,766.25	169,077.75	23.09
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TOTAL REPORT		219,844.00	93.00	11,000.00	39,766.25	169,077.75	23.09

DATE: 07/27/2021
TIME: 09:31:48

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 10/21

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARMTENT,ACCOUNT
TOTALLED ON: FUND,DEPARMTENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARTMENT- TITLE NOT FOUND

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100	SPECIAL ASSESSMENT-CAPIT	974,100.00	.00	.00	917,683.75	56,416.25	94.21
347210	RECREATION FEES - EXEMPT	.00	.00	.00	.00	.00	.00
347211	RECREATION FEES - TAXABL	.00	.00	.00	.00	.00	.00
347265	CIT SPGS COMM BLD-TAXABL	.00	.00	.00	.00	.00	.00
347266	CIT SPGS COMM BLD-EXEMPT	.00	.00	.00	.00	.00	.00
347296	REC FEES EXEMPT - SR CTR	.00	.00	.00	.00	.00	.00
347522	RENTAL - OTHER	.00	.00	.00	.00	.00	.00
347900	OTHER CULTURE/RECREATION	.00	.00	.00	.00	.00	.00
347910	OTHER CULT/REC EXEMPT	.00	.00	.00	.00	.00	.00
361100	INTEREST	.00	.00	.00	.00	.00	.00
361200	MONEY MKT & LGIP INTERES	10,000.00	124.59	.00	1,523.98	8,476.02	15.24
361300	INVEST INTEREST (INC/DEC	.00	.00	.00	.00	.00	.00
363000	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00	.00
363110	SPECIAL ASSESS - CAP IMP	.00	.00	.00	.00	.00	.00
369900	OTHER MISC REVENUES	.00	.00	.00	.00	.00	.00
369945	CNTRL CITRUS CC MISC REV	.00	.00	.00	.00	.00	.00
381000	INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00
384000	DEBT PROCEEDS	.00	.00	.00	.00	.00	.00
400100	5% RESERVE	-49,205.00	.00	.00	.00	-49,205.00	.00
400200	CASH CARRY FORWARD	820,700.58	.00	.00	.00	820,700.58	.00
TOTAL TITLE NOT FOUND		1,755,595.58	124.59	.00	919,207.73	836,387.85	52.36
TOTAL CITRUS SPRINGS MSBU		1,755,595.58	124.59	.00	919,207.73	836,387.85	52.36
TOTAL REPORT		1,755,595.58	124.59	.00	919,207.73	836,387.85	52.36