



CITRUS COUNTY AVIATION ADVISORY BOARD
Inverness Airport
4250 S Airport Road
FBO Facility
Inverness, FL 34450

MINUTES

1. CALL TO ORDER

July 14, 2022 Inverness Airport

The meeting was called to order at 2:00 PM

- a. Invocation
- b. Pledge of Allegiance

Attendee Name	Title	Status	Arrived
Heiko Kallenbach	Chair	Absent	
George McDonald	Vice Chair	Present	
Marc Gorshe	Member	Absent	
Jim Booth	Member	Present	
Charles Carr	Member	Present	
Luis Michaels	Member	Present	
Carl Douglas Flanagan	Member	Present	

- Quincy Wylupek
- Kristine Sumner
- Holly Davis
- Andy Chan
- Mohsen Mohammadi

2. APPROVAL OF MINUTES

- A motion was made by Luis Michaels to approve the June 9, 2022, meeting minutes.
- Motion seconded by Carl Douglas Flanagan.
- Motion Carried.

3. OPEN TO THE PUBLIC

- **Andy Chan, FBO at INF, provided the following update for INF:**
 - Six aircraft will be moved out for the Air Venture event that is expected to be a success.
 - Sun and Fun had a record amount of aircraft sales of nearly four million dollars.
 - Within the last 30 days, there are four new hires in the Inverness facility.
 - Two additional aircraft will be added to the fleet within the next 30 days.
 - A hurricane relief response aircraft will be arriving soon with equipment.
 - The fuel pumps have been struck by lightning. \$20,000 has been invested into fixing the fuel pump system.
 - The General Aviation Manufacturer's Association, the FAA and oil companies are working towards eliminating lead from fuel by 2030.
 - The hangar door motors were installed and working very well. Surge protectors have been installed, also.

- Commissioner Holly Davis thanked staff for getting the fuel farm at CGC operational.

4. NEW BUSINESS

5. OLD BUSINESS

- Venable Post-Clearing Wetland Monitoring - Field work has been completed by Czerwinski & Associates. Their report has been submitted to SWFWMD for review.
- Delivery of Fuel Pump to CGC - Pump was installed and is operational.
- Updated AAB Vision Statement - Postponed until the next meeting.
- CGC RY 9/27 GPS Approaches - Waiting on the consultant to resolve the AGIS issues on the survey before submitting to the FAA for their review.
- CGC RY 18/36 Marking and Displaced Threshold - Mr. Wylupek is working with the Facilities Division on the PVC installation. The displaced threshold is pending resolution with the FAA, funds are in the budget for October.
- CGC FBO Maintenance/Improvements - The building roof drainage has been improved. Rock and decorative border blocks, post lights, and two new signs have been installed. One quote has been received for the roof sealing work. Waiting on paperwork from Facilities to approve the roof sealing quote and have this work completed before painting the building.
- Turn over County T-Hangar leases to the airport FBOs - Discussion ensued concerning the costs and liabilities.

The Board decided to table the decision until additional information is gathered. An Excel spreadsheet was requested laying out the costs for both airports.

- Charles Carr made a motion to table the decision pending additional information.
- Carl Flanagan seconded the motion.
- Motion approved unanimously.

a. Venable Post-Clearing Wetland Monitoring

b. June 7th (manufacturer changed delivery date to June 15) delivery of fuel pump to CGC

c. Updated AAB Vision Statement

d. CGC RY 9/27 GPS Approaches

e. CGC RY 18/36 Marking and Displaced Threshold

f. CGC FBO Maintenance/Improvements

g. Turn over T-Hangar leases to the airport FBO's

6. HANGARS

- INF 16 T-Hangars - 0 vacancies
- CGC 20 T-Hangars - 0 vacancies
- CGC 2 Box-Hangars - 0 vacancies
- Inverness M-Hangar - 1 vacancy
- The hangar donation to the non-profit organization was declined.

- a. INF-16 T-Hangars - 0 Vacancies*
- b. CGC-20 T-Hangars - 0 Vacancies*
- c. CGC-2 Box Hangars-0 Vacancy*

7. BOARD OF COUNTY COMMISSIONERS UPDATE

- At their July 12, 2022, meeting, the BOCC nominated and appointed Mr. Keith Pullias for the District 5 member position on the Aviation Advisory Board.
- Acknowledgement of two hangar renewals and one new hangar lease agreement are on the August 8, 2022, BOCC agenda.

A. 7-12-22-Nominate and Appoint District 5 Member to the Aviation Advisory Board

8. TOWER UPDATES

9. PROJECT STATUS REPORTS; QUINCY WYLUPEK, ENGINEERING PROJECT MANAGER

- **CGC Runway Extension** - Waiting to receive grant. The consultant has drafted first phase of the EA SOW which will be sent to FAA for review.
- **CGC Runway Rehab and Obstacle Removal North of Armory** - Waiting on the results of the profilograph to be reviewed. The AGIS portion of the survey needs some work. The Armory is moving forward with putting in additional parking within their lease area.
- **CGC Wetland Removal/Wildlife Study** - The FAA is requiring a twelve-month wildlife study to be done. The DOT matching grant has been edited and submitted back to the DOT.
- **INF Taxiways B & C and Apron Rehab at North End, and Taxiway A-1 Relocation** - Additional asphalt testing is being done on the hangar driveway aprons. There is some testing of the new lights and signs remaining to be done to complete the punch-list.
- **INF Airspace Study-Obstruction Removal** - Had zoom meeting with the FAA on July 13, 2022. The FAA determination letters will be sent soon.
- **INF FBO Hangar Door Replacement** - A final walk-through took place on July 8, 2022. A punch-list was developed which includes extra electrical fuses (were received today), touch-up paint on the door, debris pickup, and weatherproofing the rollup door.
- **INF Parking Lot** - The Office of Management and Budget is working on the documents to put this out for bid.
- **INF Business Park** - The Office of Management and Budget is working on the documents to put this out for bid.

- a. CGC Runway Extension*
 - b. CGC Runway Rehab and Obstacle Removal North of Armory*
 - c. CGC Wetland Removal/Wildlife Study*
 - d. INF Taxiways B and C and Aprons Rehab at North End, and Taxiway A-1 Relocation*
 - e. INF Airspace Study-Obstruction Removal*
 - f. INF Taxiway A-1 Relocation Project*
 - g. INF FBO Hanar Door Replacement*
 - h. INF Parking Lot*
 - i. INF Business Park*
- 10. PRESENTATION
 - 11. GENERAL DISCUSSION
 - 12. BOARD COMMUNICATION
 - 13. NEXT MEETING
 - 14. ADJOURNMENT