



CITRUS COUNTY AFFORDABLE HOUSING ADVISORY COMMITTEE
Citrus County Resource Center Cafe
2804 West Marc Knighton Court
Lecanto, FL 34461

AGENDA

Chairperson Melissa Walker
Vice Chair Barbara Wheeler
Member Kathi Anderson-Moore

Member Kim Farrar
Bruce Kaufman
Brian Herrmann

Willie White
Jeff Kinnard D.C.
Lorrie Hamilton

- 1. CALL TO ORDER**
 - a. Roll Call
- 2. INTRODUCTION**
- 3. PUBLIC COMMENTS**
- 4. APPROVAL OF MINUTES**
 1. AHAC Minutes for April 2022

Minutes for AHAC April 2022
- 5. AGENDA**
 - a. Affordable Housing Advisory Committee Agenda

Affordable Housing Advisory Committee Agenda
- 6. OLD BUSINESS**
 - a. State Housing Initiative Partnership Program (SHIP)*
 - b. Low Income Home Energy Assistance Program (LIHEAP)*
 - c. Nitrogen Septic Upgrade*
 - d. State Housing Initiative Partnership Program SHIP Report*
- 7. NEW BUSINESS**
 - a. LIHWAP-Low Income Household Water Assistance Program*
 - b. Review Rental Development Applications/Local Government Contribution-\$340,000*
- 8. OTHER**
- 9. ADJOURNMENT**

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AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director				
SUBJECT:	AHAC Minutes for April 2022				
AGENDA DATE:	August 17, 2022				
<u>BRIEF OVERVIEW:</u> Minutes for AHAC April 2022					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					\$0
<u>RECOMMENDED ACTION:</u> Minutes for AHAC April 2022					

**CITRUS COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
MINUTES OF APRIL 2022**

Wednesday, April 20, 2022 - 5:00 PM

Citrus County Resource Center, 2804 West Marc Knighton Court, Café, Lecanto, Florida

MEMBERS PRESENT: Melissa Walker, Chairperson Bruce Kaufman
 Barbara Wheeler, Vice Chairperson Comm. Jeff Kinnard
 Kathi Anderson-Moore Willie White
 Kim Farrar
 Lorrie Hamilton

MEMBERS ABSENT: Brian Herrmann

GUESTS PRESENT: Joe Cappuccilli, Wrangler Holdings
 Tod Cloud, Citrus County resident
 Cynthia Haffey, Citrus County resident
 George Rusaw, President and CEO of Habitat for Humanity
 DuWayne Sipper, Executive Director, The Path of Citrus County
 Gene Strickland, Strickland Real Estate, LLC

STAFF PRESENT: Michelle Alford, Director, Housing Services
 Valerie DeBay, Housing Coordinator
 Brenda Flowers, Senior Secretary

 Mariselle Rodriguez, Community Services Director, Citrus County BOCC

- **CALL TO ORDER** – Melissa Walker called the meeting to order at 5:03 p.m.

- **ROLL CALL** – Brenda Flowers, Recording Secretary

- **APPROVAL OF MINUTES**
 Motion: Approval of January 19, 2022 minutes
 MOVER: Commr Kinnard **SECONDER:** Willie White
 Motion carried unanimously without modification

- **PUBLIC COMMENTS**
 Opinions expressed for the need of affordable housing for workforce families.

- **SWEARING IN/OATH SIGNING**
 - Melissa Walker, not-for-profit provider

Attachment: 04.20.2022 AHAC Minutes (20733 : AHAC Minutes for April 2022)

• **OLD BUSINESS**

○ **Community Development Block Grant – Disaster Recovery (CDBG-DR)**

Two (2) projects are in permitting stage and should be breaking ground in a few months; Letter of support received from DEO to proceed with final project Final project scheduled to go before BOCC on 4/26/2022.

○ **Section 8 Inspections**

During 1st Quarter 2022, a total of 266 inspections were completed for Section 8, HUD VASH, SHIP, Septic Upgrade Incentive Program and CDBG-DR; currently overseeing 30 units in Sumter County, which should dwindle out over the next few years.

○ **Section 8 and VASH**

Total expenditures for 1st Quarter 2022: \$413,762; 175 Section 8 Vouchers filled; 59 VASH Vouchers filled; 65 applicants on the waiting list; New Admin Plan is in progress and should be presented to the BOCC for approval within the next few months. Discussion ensued regarding rental rates and Section 8 wait list participants being housed.

○ **State Housing Initiative Partnership Program (SHIP) Report**

Total expenditures for 1st Quarter 2022: \$144,538; 12 projects completed; 2022/2023 estimated allocation is \$1,499,478 and first allocation should be around July or August of this year; asking for SHIP Rental Development RFA of \$340,000 toward rental development, which must be awarded to one developer; LHAP 2022-2025 is completed and was approved by Florida Housing Finance.

○ **Low Income Home Energy Assistance Program (LIHEAP) Stats**

Total expenditures for 1st Quarter 2022 was \$261,291 (includes ARP), which served 615 total client (includes ARP); 23 weatherization referrals were made; currently applying for a Low-Income Household Water Assistance Program (LIHWAP) grant with the DEO in order to provide financial water and sewer assistance, which would be paid directly to utility companies.

○ **Nitrogen Septic Upgrade**

Total expenditures for 1st Quarter 2022 was \$141,652; 17 applicants were served and a total of 16 applications have been received to date.

• **NEW BUSINESS**

○ **Habitat Presentation and Scoring – \$396,000 Not-For-Profit Developer Proposal**

Guest George Rusaw, Habitat for Humanity, provided financial and timeline updates on Habitat's housing development in Citrus Springs. Scoring of application followed.

Recommended Action Item: Recommendation to BOCC to approve \$396,000 project funding

Motion: to approve recommendation to the BOCC to approve \$396,000 project funding.

MOVER: Barbara Wheeler

SECONDER: Kim Farrar

Motion carried unanimously

• **NEW BUSINESS** (continued)

○ **Review and Approve SHIP Budget**

Recommended Action Item: Review and Approve

Motion: To review and approve SHIP Budget

MOVER: Commr. Kinnard

SECONDER: Kim Farrar

Motion carried unanimously

• **OTHER**

Next AHAC meeting – Reschedule next AHAC meeting scheduled for July 20, 2022, to June 22, 2022.

○ **Recommended Action Item:** *Reschedule the July 20, 2022, meeting to June 22, 2022*

Motion: To reschedule the July 20, 2022, AHAC meeting to June 22, 2022

MOVER: Kim Farrar

SECONDER: Kathi Anderson-Moore

Motion carried unanimously

• **ADJOURNMENT**

○ *Motion: To adjourn the meeting at 5:59 p.m.*

MOVER: Willie White

SECONDER: Kim Farrar

Motion carried unanimously

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AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Affordable Housing Advisory Committee Agenda
AGENDA DATE:	August 17, 2022
<u>BRIEF OVERVIEW:</u>	
<u>BUDGET IMPACT/FUNDING SOURCE:</u>	
<u>RECOMMENDED ACTION:</u>	
Affordable Housing Advisory Committee Agenda	

CITRUS COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE

AGENDA

Wednesday, August 17, 2022 - 5:00 PM

Citrus County Resource Center Café, 2804 West Marc Knighton Court, Lecanto, Florida

Melissa Walker, Chairperson, not-for-profit provider
Barbara Wheeler, Vice-Chair, Citrus County resident
Kathi Anderson-Moore, real estate industry
Kim Farrar, low-income advocate
Lorrie Hamilton, banking representative

Brian Herrmann, local planning agency
Bruce Kaufman, labor industry
Commissioner Jeff Kinnard, local elected official
Willie White, home building industry

- 1) **CALL TO ORDER** – Melissa Walker, Chairperson
- 2) **ROLL CALL** – Brenda Flowers, Recording Secretary
- 3) **INTRODUCTION** – Visitors and staff
- 4) **PUBLIC COMMENTS**
- 5) **APPROVAL OF MINUTES**
 - April, 20, 2022
 - *Recommended Action Item: Approval of Minutes*
- 6) **OLD BUSINESS**

Community Development Block Grant – Disaster Recovery (CDBG-DR)

 - Three (3) projects are in construction stage
 - Project deadline extended to July 31, 2023

Section 8 Inspections

 - During 2nd Quarter 2022, a total of 273 inspections were completed for Section 8, HUD VASH, SHIP, Septic Upgrade Incentive Program and CDBG-DR

Section 8 and VASH

 - *Total expenditures for 2nd Quarter 2022: \$408,098*
 - 170 Section 8 Vouchers filled
 - 58 VASH Vouchers filled
 - 65 applicants on the waiting list

Attachment: 08.17.2022 Agenda (20711 : Affordable Housing Advisory Committee Agenda)

OLD BUSINESS (continued)

State Housing Initiative Partnership Program (SHIP)

- *Total expenditures for 2nd Quarter 2022: \$166,942*
- 8 projects completed
- 2022/2023 Allocation - \$1,499,257. First allocation received: \$1,039,554
- SHIP Special Needs NOFA - \$30,000. Applications accepted August 12-August 26, 2022

Low Income Home Energy Assistance Program (LIHEAP)

- *Total expenditures for 2nd Quarter 2022: \$426,022 (includes ARP)*
- 690 total clients were served (*includes ARP*)
- 45 weatherization referrals were made

Nitrogen Septic Upgrade

- *Total expenditures for 2nd Quarter 2022: \$99,627*
- 12 projects completed
- Total of 182 applications have been received to date

7) **NEW BUSINESS**

- **LIHWAP – Low Income Household Water Assistance Program**
 - Citrus County awarded \$465,087
 - Water/Wastewater assistance
 - Grant end date: September 30, 2023
- **Review Rental Development Applications/Local Government Contribution - \$340,000**
 - Green Mills Presentation
 - Invictus Presentation
 - Scoring
 - Making Recommendations – Action Item

8) **OTHER**

- **Next AHAC Meeting – October 19, 2022**
 - Announcing AHAC positions that are up for re-appointment
 - Reviewing Citrus County Annual SHIP Incentive Report for submission to FHF

9) **ADJOURNMENT**

- Recommended Action Item: Motion to adjourn

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