



CITRUS COUNTY AFFORDABLE HOUSING ADVISORY COMMITTEE
Citrus County Resource Center Cafe
2804 West Marc Knighton Court
Lecanto, FL 34461

AGENDA

Chairperson Melissa Walker
Vice Chair Barbara Wheeler
Member Kathi Anderson-Moore

Member Kim Farrar
Bruce Kaufman
Brian Herrmann

Willie White
Jeff Kinnard D.C.

1. CALL TO ORDER

a. Roll Call

2. INTRODUCTION

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

1. Affordable Housing Advisory Committee Minutes

Affordable Housing Advisory Committee Minutes from January 19, 2022

2. Minutes

Approve minutes from the January 19, 2022 Affordable Housing Advisory Committee meeting.

5. AGENDA

a. Affordable Housing Advisory Committee Agenda

Affordable Housing Advisory Committee Agenda

6. OLD BUSINESS

a. Community Development Block Grant

b. Inspections Report

c. Low Income Home Energy Assistance Program LIHEAP

d. Section 8/HUD VASH Report

e. Shelter Plus Care STATS

f. State Housing Initiative Partnership Program SHIP Report

7. NEW BUSINESS

8. OTHER

9. ADJOURNMENT

Citrus County Resource Center Cafe
2804 West Marc Knighton Court
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NOTE: If any person decides to appeal any decision made by the Affordable Housing Advisory Committee with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you



AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Affordable Housing Advisory Committee Minutes
AGENDA DATE:	April 20, 2022
<u>BRIEF OVERVIEW:</u>	
<u>BUDGET IMPACT/FUNDING SOURCE:</u>	
<u>RECOMMENDED ACTION:</u>	Affordable Housing Advisory Committee Minutes from January 19, 2022



AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Minutes
AGENDA DATE:	April 20, 2022
<u>BRIEF OVERVIEW:</u> Approve minutes from the January 19, 2022 Affordable Housing Advisory Committee meeting.	
<u>BUDGET IMPACT/FUNDING SOURCE:</u>	
<u>RECOMMENDED ACTION:</u> Approve minutes from the January 19, 2022 Affordable Housing Advisory Committee meeting.	

**CITRUS COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
MINUTES OF JANUARY 2022**

Wednesday, January 19, 2022 - 5:00 PM

Citrus County Resource Center, 2804 West Marc Knighton Court, Café, Lecanto, Florida

MEMBERS PRESENT:

Barbara Wheeler, Vice Chairperson	Bruce Kaufman
Kathi Anderson-Moore	Comm. Jeff Kinnard
Kim Farrar	Willie White
Lorrie Hamilton	

MEMBERS ABSENT:

Brian Herrmann
Melissa Walker, Chairperson

GUESTS PRESENT:

Anthony Kopka, Bridge for Veterans' Homeless Shelter
Tod Cloud, Citrus County resident
Christine Morales, Citrus County resident

STAFF PRESENT:

Michelle Alford, Director, Housing Services
Valerie DeBay, Housing Coordinator
Brenda Flowers, Senior Secretary
Lesa Sommerville, Housing Accountant

- **CALL TO ORDER** – Barbara Wheeler called the meeting to order at 5:00 p.m.
- **ROLL CALL** – Brenda Flowers, Recording Secretary
- **APPROVAL OF MINUTES**
Motion: Approval of October 20, 2021 minutes
MOVER: Kim Farrar **SECONDER:** Willie White
Motion carried unanimously without modification
- **PUBLIC COMMENTS**
 Anthony Kopka presented repairs needed to the veteran's homeless shelter located in Inverness; building is owned by CASA; expressed interest in applying for funding through the SHIP grant.
- **SWEARING IN/OATH SIGNING**
 - Kathi Anderson-Moore, real estate professional
 - Kim Farrar, low-income advocate
 - Barbara Wheeler, citizen of local jurisdiction

Attachment: 01.19.2022 AHAC MINUTES (20261 : Minutes)

• **ELECTIONS – CHAIR/VICE CHAIR**

○ **Recommended Action Item:**

Motion: Elect Melissa Walker as Chair and Barbara Wheeler as Vice Chair

MOVER: Kim Farrar

SECONDER: Commr. Kinnard

Motion carried unanimously

No other nominations were presented from the floor.

• **OLD BUSINESS**

○ **Community Development Block Grant – Disaster Recovery (CDBG-DR)**

Two (2) projects are in construction stages; moving forward with the ITB for the last project. Third project is out to bid, which are due by January 26, 2022. Amended agreement with the additional funding and timeline extension is expected from DEO.

○ **Section 8 Inspections**

Total inspections conducted for 2021 were 935, to cover Shelter Plus Care, HUD VASH, SHIP, Septic Upgrades, CARES and CDBG-DR. Ceased pulling applicants from waiting list for now due to increase of rents.

○ **Section 8 and VASH**

Total expenditures for 2021 were \$1,627,142.27; 173 Section 8 Vouchers have been filled, 55 HUD VASH Vouchers have been filled; the waiting list averaged 150 applicants.

○ **State Housing Initiative Partnership Program (SHIP) Report**

- Total expenditures for 2021 were \$585,627.12; 40 homeowners were served; similar funding to last year is anticipated; soon to open the Special Needs NOFA and Not-for-Profit NOFA.

○ **Low Income Home Energy Assistance Program (LIHEAP) Stats**

Total expenditures for 2021 were \$850,667.52; 1,708 total clients were served; 73 weatherization referrals were made. This grant closes at the end of March and the American Rescue Plan funds will be expended by September 2022.

○ **Nitrogen Septic Upgrade**

Total expenditures for 2021 were \$62,264; total of 75 applications received; awarded additional funding; total approximately 1.7 million; each family can receive up to \$7,000 toward a nitrogen reducing system as long as they are in the priority focus area. Total of 300 projects will be served with funding.

• **NEW BUSINESS** – The SHIP 2022-2025 Local Housing Assistance Plan (LHAP) is a guideline to SHIP funding, which provides local requirements required to follow for every person assisted through this grant; deadline is May 2022 changes to the LHAP were reviewed and discussed.

- **Recommended Action Item:** Review and Approve the SHIP 2022-2025 Local Housing Assistance Plan (LHAP)

Motion: To review and approve the SHIP 2022-2025 Local Housing Assistance Plan (LHAP) with suggested changes.

MOVER: Kim Farrar

SECONDER: Bruce Kaufman

Motion carried unanimously

Attachment: 01.19.2022 AHAC MINUTES (20261 : Minutes)

- **OTHER**
 - **Next AHAC meeting** – April 20, 2022

- **ADJOURNMENT**
 - *Motion: To adjourn the meeting at 5:33 p.m.*

MOVER: Kim Farrar

SECONDER: Willie White

Motion carried unanimously

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AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Affordable Housing Advisory Committee Agenda
AGENDA DATE:	April 20, 2022
<u>BRIEF OVERVIEW:</u>	
<u>BUDGET IMPACT/FUNDING SOURCE:</u>	
<u>RECOMMENDED ACTION:</u>	Affordable Housing Advisory Committee Agenda

CITRUS COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE

AGENDA

Wednesday, April 20, 2022 - 5:00 PM

Citrus County Resource Center Café, 2804 West Marc Knighton Court, Lecanto, Florida

Melissa Walker, Chairperson, not-for-profit provider
Barbara Wheeler, Vice-Chair, Citrus County resident
Kathi Anderson-Moore, real estate industry
Kim Farrar, low-income advocate
Lorrie Hamilton, banking representative

Brian Herrmann, local planning agency
Bruce Kaufman, labor industry
Commissioner Jeff Kinnard, local elected official
Willie White, home building industry

- 1) **CALL TO ORDER** – Melissa Walker, Chairperson
- 2) **ROLL CALL** – Brenda Flowers, Recording Secretary
- 3) **INTRODUCTION** – Visitors and staff
- 4) **PUBLIC COMMENTS**
- 5) **APPROVAL OF MINUTES**
 - January, 19, 2022
 - *Recommended Action Item: Approval of Minutes*
- 6) **SWEARING IN/OATH SIGNING**
 - Melissa Walker – not-for-profit provider of affordable housing
 - Brian Herrmann – local planning agency
- 7) **OLD BUSINESS**

Community Development Block Grant – Disaster Recovery (CDBG-DR)

 - Two (2) projects are in construction stage
 - Letter of support received from DEO to proceed with final project
 - Final project scheduled to go before BOCC on 4/26/2021

Section 8 Inspections

- During 1st Quarter 2022, a total of 266 inspections were completed for Section 8, HUD VASH, SHIP, Septic Upgrade Incentive Program and CDBG-DR

Attachment: 4.20.2022 AHAC Agenda (20259 : Affordable Housing Advisory Committee Agenda)

Section 8 and VASH

- *Total expenditures for 1st Quarter 2022: \$413,762*
- 175 Section 8 Vouchers filled
- 59 VASH Vouchers filled
- 65 applicants on the waiting list
- New Admin Plan in Progress

State Housing Initiative Partnership Program (SHIP)

- *Total expenditures for 1st Quarter 2022: \$144,538*
- 12 projects completed
- 2022/2023 Estimated Allocation - \$1,499,478
- SHIP Rental Development RFA - \$340,000
- LHAP 2022-2025 – Completed and Approved by Florida Housing Finance

Low Income Home Energy Assistance Program (LIHEAP)

- *Total expenditures for 1st Quarter 2022: \$261,291 (includes ARP)*
- 615 total clients were served (*includes ARP*)
- 23 weatherization referrals were made

Nitrogen Septic Upgrade

- *Total expenditures for 1st Quarter 2022: \$141,652*
- 17 applicants were served
- Total of 161 applications have been received to date

8) NEW BUSINESS

- **Habitat Presentation and Scoring – \$396,000 Not-For-Profit Developer Proposal**
 - *Recommended Action Item: Recommendation to BOCC to approve \$396,000 project funding*
- **Review and Approve SHIP Budget**
 - *Recommended Action Item: Review and Approve*

9) OTHER

- **Next AHAC meeting** – Reschedule next AHAC meeting scheduled for July 20, 2022 to June 22, 2022.
 - *Recommended Action Item: Reschedule the July 20, 2022 meeting to June 22, 2022*

10) ADJOURNMENT

- **Recommended Action Item: Motion to adjourn**

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