



CITRUS COUNTY AFFORDABLE HOUSING ADVISORY COMMITTEE
Citrus County Resource Center Cafe
2804 West Marc Knighton Court
Lecanto, FL 34461

MINUTES

1. CALL TO ORDER

January 19, 2022 Citrus County Resource Center Cafe

The meeting was called to order at 5:00 PM

Attendee Name	Title	Status	Arrived
Melissa Walker	Chairperson	Absent	
Barbara Wheeler	Vice Chair	Present	
Kathi Anderson-Moore	Member	Present	
Kim Farrar	Member	Present	
Bruce Kaufman	Member	Present	
Brian Herrmann	Member	Present	
Willie White	Member	Present	
Jeff Kinnard D.C.	Commissioner	Present	

Michelle Alford, Director, Housing Services

Valerie DeBay, Housing Coordinator

Brenda Flowers, Senior Secretary

Lesa Sommerville, Housing Accountant

2. INTRODUCTION

3. APPROVAL OF MINUTES

Motion: Approval of October 20, 2021 minutes

MOVER: Kim Farra **SECONDER:** Willie White

Motion carried unanimously without modification

4. PUBLIC COMMENTS

Anthony Kopka presented repairs needed to the veteran's homeless shelter located in Inverness; building is owned by CASA; expressed interest in applying for funding through the SHIP grant.

5. SWEARING IN/OATH SIGNING

- o Kathi Anderson-Moore, real estate professional
- o Kim Farrar, low-income advocate
- o Barbara Wheeler, citizen of local jurisdiction

6. ELECTIONS-CHAIR/VICE CHAIR

- o **Recommended Action Item:**

Motion: Elect Melissa Walker as Chair and Barbara Wheeler as Vice Chair

MOVER: Kim Farrar **SECONDER:** Commr. Kinnard

Motion carried unanimously

No other nominations were presented from the floor.

7. AGENDA

- a. Affordable Housing Advisory Committee Agenda

8. OLD BUSINESS**a. Community Development Block Grant****Community Development Block Grant - Disaster Recovery (CDBG-DR)**

Two (2) projects are in construction stages; moving forward with the ITB for the last project. Third project is out to bid, which are due by January 26, 2022. Amended agreement with the additional funding and timeline extension is expected from DEO

b. Section 8, Inspections**o Section 8 Inspections**

Total inspections conducted for 2021 were 935, to cover Shelter Plus Care, HUD VASH, SHIP, Septic Upgrades, CARES and CDBG-DR. Ceased pulling applicants from waiting list for now due to increase of rents

c. Section 8/HUD VASH Report**o Section 8 and VASH**

Total expenditures for 2021 were \$1,627,142.27; 173 Section 8 Vouchers have been filled, 55 HUD VASH Vouchers have been filled; the waiting list averaged 150 applicants.

d. State Housing Initiative Partnership Program SHIP Report**State Housing Initiative Partnership Program (SHIP) Report**

- Total expenditures for 2021 were \$585,627.12; 40 homeowners were served; similar funding to last year is anticipated; soon to open the Special Needs NOFA and Not-for-Profit NOFA.

e. Low Income Home Energy Assistance Program LIHEAP**o Low Income Home Energy Assistance Program (LIHEAP) Stats**

Total expenditures for 2021 were \$850,667.52; 1,708 total clients were served; 73 weatherization referrals were made. This grant closes at the end of March and the American Rescue Plan funds will be expended by September 2022.

f. Nitrogen Septic Upgrade**o Nitrogen Septic Upgrade**

Total expenditures for 2021 were \$62,264; total of 75 applications received; awarded additional funding; total approximately 1.7 million; each family can receive up to \$7,000 toward a nitrogen reducing system as long as they are in the priority focus area. Total of 300 projects will be served with funding

9. NEW BUSINESS

- **NEW BUSINESS** - The SHIP 2022-2025 Local Housing Assistance Plan (LHAP) is a guideline to SHIP funding, which provides local requirements required to follow for every person assisted through this grant; deadline is May 2022; changes to the LHAP were reviewed and discussed.
- o **Recommended Action Item:** Review and Approve the SHIP 2022-2025 Local Housing Assistance Plan (LHAP)

Motion: To review and approve the SHIP 2022-2025 Local Housing Assistance Plan (LHAP) with suggested changes.

MOVER: Kim Farrar

SECONDER: Bruce Kaufman

Motion carried unanimously

10. OTHER

- o **Next AHAC meeting** - April 20, 2022

11. ADJOURNMENT