



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

September 8, 2026 - 1:00 PM

**Diana Finegan, Chair, District 2
Janet Barek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

Board of County Commissioners Meeting - September 8, 2026

A. CALL TO ORDER

- A.1. Invocation
- A.2. Pledge of Allegiance
- A.3. Roll Call
- A.4. Approval of Agenda

B. PROCLAMATIONS & AWARDS

- B.1. **Proclamation -- Friends of the Citrus County Library System (FOCCLS) 25th Anniversary**
Approve and Authorize the BOCC to recognize the Friends of the Citrus County Library System on their 25th anniversary, September 11, 2026. **(Lyn Floyd, FOCCLS)**
- B.2. **Proclamation -- Child Passenger Safety Month**
Approve and Authorize BOCC to proclaim September as Child Passenger Safety Month. **(Amy Douglas, Florida Health)**
- B.3. **Proclamation -- Crime Stoppers Awareness Month**
Approve and authorize the Board to proclaim the month of September as Crime Stoppers month in Citrus County, Florida. **(Kathy Nielsen, Citrus County Crime Stoppers)**
- B.4. **Recognition of 20-Year Subway Partnership with Citrus County Library System**
Recognition of 20-Year Subway Partnership with Citrus County Library System **(David and Scott Lambo Subway, Adam Chang, Library Services Director)**

C. CONSENT

Minutes

Administration

- C.1. **Lecanto Preserve Community Development District Final Adopted Budget**
Acknowledge the Final Adopted Budget of the Lecanto Preserve Community Development District for purposes of disclosure of information pursuant to Section 189.016(4), Florida Statutes. **(Administration)**
- C.2. **Lecanto Preserve Community Development District designating dates, time and location for the regular meetings of the Board of Supervisors for fiscal year 2026/2027.**
Acknowledge designated dates, time and location for the regular meetings of the Board of Supervisors for the Lecanto Preserve Community Development District for FY 2026/2027. **(Administration)**

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Attorneys Office

Clerk

C.3. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Health Department and the removal of same items from the county's capital asset listing.

Asset# 52435 - CSS Isolation Chamber

C.4. Proof of Publication of Unclaimed Monies

Acknowledge the proof of publication for the Notice of Unclaimed Monies held in the office of the Citrus County Clerk of the Circuit Court and Comptroller for year 2024

Community Services

Fire Services

C.5. One-Time Extension of Citrus County Fire Rescue COPCN

Approve a one-time, one-year extension of Citrus County Fire Rescue's existing Certificate of Public Convenience and Necessity (COPCN), extending the expiration date from September 30, 2026, through September 30, 2027, to allow sufficient time for implementation of the newly established Medical Advisory Committee and completion of the COPCN renewal process in accordance with Chapter 38, Article II of the Citrus County Code of Ordinances. **(Craig Stevens, Fire Chief)**

C.6. One-Time Extension of Med-Trans Florida COPCN

Approve a one-time, one-year extension of Med-Trans Florida's existing Certificate of Public Convenience and Necessity (COPCN), extending the expiration date from September 30, 2026, through September 30, 2027, to allow sufficient time for implementation of the newly established Medical Advisory Committee and completion of the COPCN renewal process in accordance with Chapter 38, Article II of the Citrus County Code of Ordinances. **(Craig Stevens, Fire Chief)**

Human Resources

C.7. Florida Department of Law Enforcement (FDLE) Level II Background Screening

Approve and authorize the chairman to execute the Florida Department of Law Enforcement (FDLE) user agreement for Level II Background Screenings. **(Jessica Flynn, Human Resources Director)**

Management and Budget

C.8. Budget Transfers

Approve the budget transfers for Detention Services, Property Abatement, Land Development, Article V Technology, Extension Center, American Rescue Plan Grant (ARPA), Utilities CIP, Chassahowitzka Campground and Housing Services for fiscal year 2025-2026 **(Barbara Luckham, Interim Management & Budget Director)**

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C.9. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the Department of Treasury Forfeiture fund and the Florida Department of Environmental Protection (FDEP) (2) grant budgets for fiscal year 2025-2026. **(Barbara Luckham, Interim Management & Budget Director)**

Growth Management

C.10. Partial Release of Lien

Authorize the Chairman of the Board of County Commissioners to execute the Partial Release of Lien affecting title to 4128 W. Whippoorwill St., Lecanto, FL (Legal Description: Altkey: 1957702; THE W1/2 OF SE1/4 OF NE1/4 OF SE1/4 SEC 29-19-18 W OF FLA PWR CORP R/W --LESS THE N 25 FT FOR RD R/W AND LESS S 273.64 FT THEREOF ---AND--- THE E1/2 OF SW1/4 OF NE1/4 SE1/4 SEC 29-19-18 --LESS THE N 25 FT FOR RD R/W AND --LESS THE S 273.64 FT THEREOF; Parcel ID: 18E19S29 21230 0010. **(Eric Landon, Growth Management Director/ JC Charlton, Code Compliance Director)**

Public Works

C.11. Authorization for Execution of Well Monitoring Easement No. 33726

- a. Approve and authorize the Chairman to execute the agreement for Easement No. 33726 between the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida and Citrus County, Florida, a political subdivision of the State of Florida, for the purposes stated therein.
- b. Authorize the Clerk to place an acceptance stamp on the fully executed easement returned from DEP and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

C.12. Connection Charge Installment Lien Agreement - Bruce C Walls

- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Bruce C Walls.
- b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

Set Public Hearings Workshops

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 24-147 Amendment No. 4; Imperial Gardens Mobile Home Park (MHP) Plant Interconnection Project; MidSouth, Inc.

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement between Citrus County, Florida and MidSouth, Inc., to ratify the August 12, 2026, Amended Notice to Proceed issued by the Department of Water Resources, extending the time for substantial completion to September 6, 2026, and final completion to October 6, 2026. There is no additional cost associated with this Amendment. **(Ken Cheek, P.E., Water Resources Director)**

E.1.b. QTE 26-195 Parcel Fabric Feasibility Assessment (CONFIDENTIAL)

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and the Vendor listed on the Agreement, to provide an evaluation of the County's feasibility in developing a migration strategy. The projected cost is \$12,500. **(Louis Foltzer, Chief Information Officer)**

E.1.c. RFP 25-185 Amendment No. 1; Citrus County Courthouse Lobby Elevator Modernization (CONFIDENTIAL)

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County and Contractor listed on the Agreement documents to ratify the action of the Department in issuing the Amended Notice to Proceed and extend the time for Final Completion to December 1, 2026, no additional cost associated with this Amendment. **(Carlton Hall, Public Works Director)**

E.1.d. ITB 24-094 Amendment No. 1; Security & Fire Alarm Monitoring Services (CONFIDENTIAL)

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and the Contractor listed on the Agreement to acknowledge the change of the State of Florida registered fictitious business name of the Contractor; exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to September 9, 2027; and modify the language in Section 19.5 Compliance with Laws and Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173. There is no additional cost associated with this Amendment. **(Carlton Hall, Public Works Director)**

E.1.e. ITB 26-104 Supply and Delivery of Off-Road Diesel Fuel for the Citrus County Central Landfill; Whetstone Oil Co., Inc.

Approve and authorize the Chairman to execute an Agreement between Citrus County, Florida and Whetstone Oil Co., Inc. to supply and deliver of Off-Road Diesel Fuel for the County Central Landfill. **(Carlton Hall, Public Works Director/ Joshua Younce, Solid Waste Director)**

E.2. Administrative Services Agreement with Florida Blue for Self-Funded Health Plan Administration

Approve and authorize the Chairman to execute the Administrative Services Agreement between Citrus County, Florida and Blue Cross and Blue Shield of Florida, Inc. **(Jessica Flynn, Human Resources Director)**

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E.3. Florida Blue Premiums and Employee Contributions

Approve the Chairman to authorize the health insurance premium rates and employer contribution amounts for the 2026/2027 plan year. **(Jessica Flynn, Human Resources Director)**

E.4. Florida Combined Life Insurance, Company, Inc Administrative Services Agreement

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Florida Combined Life Insurance Company, Inc. to provide employee dental insurance, once the signed Agreement is received by staff and reviewed by the County Attorney's office. **(Jessica Flynn, Human Resources Director)**

E.5. Florida Combined Life Premiums and Employee Contributions

Approve the Chairman to authorize the dental insurance premium rates and employer contribution amounts for the 2026/2027 plan year. **(Jessica Flynn, Human Resources Director)**

E.6. Medicaid Assessment Program

Adopt and authorize the Chairman to execute the Directed Payment Program Letter of Agreement (LOA). **(Suhail Chhabra, Adelanto HealthCare Ventures, TGH Crystal River/HCA Florida)**

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Veronica Kampschroer, MPA, PMP, Special Projects Manager

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Board Confirmation, Barbara Luckham, Management and Budget Director

In accordance with Florida Statute 125.74(1)(k), Administration respectfully requests Board confirmation of Barbara Luckham as Management and Budget Director, effective September 8, 2026.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:15PM - Plat Vacation PV-2026-00003 Meyer

a. Conduct a public hearing at 1:15 pm. for PV-2026-00003, Meyer.

b. If approved, authorize the Chairman and Clerk to execute the resolution for PV-2026-00003, and the clerk to record the resolution in the public records. **(Eric Landon, Growth Management Director)**

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J. COMMISSIONER REBECCA BAYS - DISTRICT 4

K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

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L. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

L.1. Notice of Intent to Name County Property or Facility - Meadowcrest

Direct staff to start the process of naming the Meadowcrest building following the procedures outlined in AR 2.07.

M. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

N. CHAIR DIANA FINEGAN - DISTRICT 2

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

P. OPEN TO THE PUBLIC

Q. ADVISORY BOARD ANNOUNCEMENTS

Q.1. Aviation Advisory Board - Announce Member-At-Large Position Vacancy

Announce the term of the membership available and accepting applications for one (1) member-at-large position of the Aviation Advisory Board. The term for the regular member position will be through January 31, 2027.

R. UPCOMING MEETINGS

1. Regular Meeting, **Monday**, September 21, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, October 13, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **Monday**, October 26, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. **Tentative Budget Hearing**, September 10, 2026, at 5:01PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. **Final Budget Hearing**, September 21, 2026, at 5:01PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

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T. PUBLIC HEARINGS

T.1. 5:01 PM PUD-2026-00006 Citrus Hills Investment Properties for Clearview Estates Development of Regional Impact

If approved, direct the Chair and Clerk to execute the ordinance for **PUD-2026-00006, Citrus Hills Investment Properties for Clearview Estates Development of Regional Impact (Eric Landon, Growth Management Director)**

T.2. 5:05 PM PUD-2026-00004 Attorney Lauren Rubenstein for One Oak Homosassa, LLC

If approved, direct the Chair and Clerk to execute the ordinance for PUD-2026-00004, Attorney Lauren Rubenstein for One Oak Homosassa, LLC **(Eric Landon, Growth Management Director)**

U. ADJOURN