



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

July 14, 2026 - 1:00 PM

**Diana Finegan, Chair, District 2
Janet Berek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. PROCLAMATIONS & AWARDS

B.1. Proclamation -- Colonel Curtis Ebitz Day

Approve and authorize the Board to proclaim July 14, 2026, as "Colonel Curtis Ebitz Day" in Citrus County, Florida. **(Trina Murphy, Publisher, Citrus County Chronicle)**

B.2. Proclamation -- Run for the Money

Approve and authorize the Board to proclaim Run for the Money Week- Key Training Center, July 20th through July 25th, 2026 **(Avis Craig, Special Projects, Key Training Center)**

B.3. Proclamation -- July is Smart Irrigation Month

Approve and authorize the Board to execute a Proclamation declaring July 2026 as Smart Irrigation Month in Citrus County. **(Ken Cheek, P.E., Water Resources Director)**

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
June 11, 2026 Regular Meeting
June 22, 2026 Regular Meeting

Administration

C.2. Corecivic Non-Performance Assessment

Authorize the deduction of \$4,500.00 from the July 2026 billing from Corecivic under Service Area #4 of the contract between Corecivic and Citrus County. **(Joseph Whittick, Contract Monitor)**

C.3. Corecivic Non-Performance Assessment

Authorize the deduction of \$1,500.00 from the July 2026 billing from Corecivic under Service Area #4 of the contract between Corecivic and Citrus County. **(Joseph Whittick, Contract Monitor)**

Attorneys Office

Clerk

C.4. County Warrants

Accept the attached check registers outlining the County warrants.

C.5. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Supervisor of Elections and the removal of same items from the county's capital asset listing.
Asset #53283 - Samsung A/C Unit

Community Services

C.6. Auction/Donation of Assets-Transit Services

- a. Approve the deletion of assets 51478, 51587, 51712 and 52521 by auction from the inventory of Transit Services and the county's capital asset listing.
Asset 51478-2014 Ford Passenger Bus VIN 1FDWE3FL3DDB16253
Asset 51587-2014 Chevrolet Passenger Bus VIN 1GB6G5BGXE1175519
Asset 51712-2015 Ford Passenger Bus VIN 1FDXE4FSXEDB00005
Asset 52521-2016 Ford Passenger Bus VIN 1FDEFE4FS8GDC53707
- b. Approve the transfer of assets 51588 and 52532 by donation to the County from the inventory of Transit Services and the County's capital asset listing.
Asset 51588-2014 Chevrolet Passenger Bus VIN 1GB6G5BG7E1166096
Asset 52532-2016 Ford Passenger Bus VIN 1FDXE4FSXGDC51554 **(Eric Head, Community Services Director)**

Fire Services

C.7. Deletion of Surplus Property - Asset No. 53533 from County Inventory Following Trade-In

Approve the deletion of the following item from the inventory of Fire Rescue and the removal of the same item from the county's capital asset listing. Asset #53533 - 2009 Ferrara Igniter Truck **(Craig Stevens, Fire Chief)**

Human Resources

C.8. Patient-Centered Outcomes Research Trust Fund fee

Approve and authorize the Chairman to execute Form 720 IRS Quarterly Federal Excise Tax Return for the PCROI fee payment of \$3,950.29. **(Jessica Flynn, Human Resources Director)**

Management and Budget

C.9. Budget Transfers

Approve the budget transfers for Water Connection Fees, Solid Waste Management (4), Visitors & Convention Bureau, Code Compliance, Housing Services (8), Stormwater, Road Maintenance, Fleet Management, Supervisor of Elections, Fire Rescue - Homeland Security Program, Public Works Administration, Article V Technology, Parks and Recreation CIP and Aquatic Services for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

C.10. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the Capital Improvement Project, the Public Safety, the Health Insurance Trust Fund, the Insurance Trust Fund, the State Housing Initiative Partnership (SHIP) grant, the State Aid to Libraries grant, the Transportation Operations 5311 grant, the US Environmental Protection Agency grant, the State of Florida Department of Commerce Community Development Block Grant Disaster Recovery (CDBG-DR) grant, and the Aquatic Plant Control grant budgets for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

Growth Management

Public Works

C.11. Security Bond Continuation for Monthly Charge Account Agreement – Webber Infrastructure Management, Inc.

Approve and authorize the Chairman to accept the security bond continuation certificate for Liberty Mutual Insurance Company, No. 285074253 extending the term to April 13, 2027, in reference to Webber Infrastructure Management, Inc. (Ferroval)'s Waste Disposal Account Agreement, dated June 08, 2020. **(Carlton Hall, Public Works Director)**

C.12. Security Bond Continuation for Monthly Charge Account Agreement – Waste Management Inc. of Florida

Approve and authorize the Chairman to accept the security bond continuation certificate for SiriusPoint America Insurance Company, No. SPA150121_129 extending the term to June 05, 2027, in reference to Waste Management Inc. of Florida's Waste Disposal Account Agreement, dated June 23, 2025. **(Carlton Hall, Public Works Director)**

C.13. Security Bond Continuation for Monthly Charge Account Agreement – Wright Tree Service, Inc.

Approve and authorize the Chairman to accept the security bond continuation certificate for Travelers Casualty and Surety Company of America, No. 107771888 extending the term to January 23, 2027, in reference to Wright Tree Service, Inc.'s Waste Disposal Account Agreement, dated April 25, 2023. **(Carlton Hall, Public Works Director)**

C.14. Security Bond Increase for Monthly Charge Account Agreement – Waste Pro of Florida, Inc.

- a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Waste Pro of Florida, Inc. for disposal fees up to \$325,000.00 at the Citrus County Central Landfill and accept Endurance Assurance Corporation, No. EACX4018551.
- b. Approve the termination of the existing Waste Disposal Account Agreement with Waste Pro of Florida, Inc., dated June 23, 2025. **(Carlton Hall, Public Works Director)**

C.15. Acknowledgment 1 T-Hangar Lease -Bristell Aircraft KINF 1-H

Staff requests that the Board of County Commissioners acknowledge the attached and executed T- Hangar Lease (Bristell Aircraft). **(Carlton Hall, Public Works Director)**

C.16. Vehicle Replacement Request - Slope Mower

Approve the replacement and purchase of a slope mower in accordance with the Fleet Management policy for replacement of equipment due to extenuating circumstances. **(Carlton Hall, Public Works Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

C.17. LPA0130 Old Homosassa East Septic to Sewer DEP Grant Amendment 3

Approve and authorize BOCC Chairman to execute grant contract LPA 0130 between Citrus County, Florida and FDEP for the CIP U2018-02 Old Homosassa East Septic to Sewer Project. **(Ken Cheek, P.E, Water Resources Director)**

- C.18. Connection Charge Installment Lien Agreement - Angela Jennifer Clarke**
- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Angela Jennifer Clarke.
 - b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**
- C.19. Connection Charge Installment Lien Agreement - Alan Reichel**
- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Alan Reichel.
 - b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**
- C.20. Connection Charge Installment Lien Agreement - David L & Anita W Biggs**
- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for David L & Anita W Biggs.
 - b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**
- C.21. Connection Charge Installment Lien Agreement - Judith Mae Malis & Robert Lee Malis**
- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Judith Mae Malis & Robert Lee Malis.
 - b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**
- C.22. Release and Satisfaction of Lien Water and Wastewater Utility Services - Tracy Johnson**
- a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Tracy Johnson.
 - b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**
- C.23. Assignment of Developer's Utility Pre-paid Credits - Lecanto Preserve Phase One**
- a. Approve and authorize the Chairman to acknowledge receipt of this assignment from Lecanto Preserve, LLC to D. R. Horton, Inc.
 - b. Approve and authorize the Clerk to place an acceptance stamp on the assignment

and record in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

C.24. Deletion of Surplus Property

Approve the deletion of the following items from the inventory of the Department of Water Resources, Utilities Division and the removal of the same items from the county's capital asset listing: Asset# 17209-000 - Honeywell Paperless Chart Recorder, Asset #17029-001 - (5) Surge Protectos, Asset #17211-000 Honeywell Paperless Chart Recorder, Asset #17211-001 (6) Surge Protectors. **(Ken Cheek, P.E., Water Resources Director)**

Set Public Hearings Workshops

C.25. Set A Public Hearing Proposed County Surplus Property Inventory List Appropriate for use as Affordable Housing

Set a Public Hearing on August 25, 2026, at 1:32 p.m. pursuant to Section 125.379, Florida Statutes, for the purpose of considering an inventory list of County owned, surplus real property determined to be appropriate for use as affordable housing. **(Carlton Hall, Public Works Director)**

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. SGS 22-020 Amendment No.1; On-Site Medical Services at County Employee Wellness Center; Medical Risk Solutions, LLC dba My Health Onsite

Approve and authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Medical Risk Solutions, LLC dba My Health Onsite, to renew the Agreement for an additional five (5) year term, extending the duration of the Agreement to November 8, 2031, and modify the language in Section 17.4 Compliance with Laws and Section 17.12 Equal Employment Opportunity, in accordance with Executive Order 14173. **(Jessica Flynn, Human Resources Director)**

E.1.b. SGS 26-149 Population Forecasting Analysis Modeling & Continuing Planning and Consulting Services; Metro Forecasting Models, LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Metro Forecasting Models, LLC to prepare population and development forecasts for the County's utility service area based on Traffic Analysis Zones (TAZs), at a cost not to exceed \$50,000. **(Ken Cheek, P.E., Water Resources Director)**

E.1.c. SGS 26-169 Purchase & Installation of CMCE Lightning Protectors for CAB I & II; The Avanti Company

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and The Avanti Company, for the purchase and installation of CMCE Lightning Protectors at a cost of \$37,200. **(Ken Cheek, P.E., Water Resources Director)**

E.1.d. ITB 24-147 Amendment No. 3; Imperial Gardens Mobile Home Park (MHP) Plant Interconnection Project; MidSouth, Inc.

Approve and authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and MidSouth, Inc., to ratify the terms of the Amended Notice to Proceed issued on June 10, 2026, and extend the time for final completion to August 22, 2026. There is no cost increase associated with this Amendment. **(Ken Cheek, P.E., Water Resources Director)**

E.1.e. ITB 24-016 Amendment No. 3; Mowing and Trimming of Median/Curbed Roadways Groups 1&3; Gamco Properties III, Inc.

Approve and authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Gamco Properties III, Inc., to add additional trimmings to locations to be serviced by the Contractor, set forth in Revised Exhibit B, to amend the fee schedule with an increase of \$7,600 annually, and to modify the language in Section 19.4 Compliance with Laws, in accordance with Executive Order 14173. **(Carlton Hall, Public Works Director)**

E.1.f. ITB 25-021 Amendment No. 2; Crystal River Airport (CGC) Fuel Farm Project; Gonzalez & Sons Equipment, Inc.

a. Approve and authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Gonzalez & Sons Equipment, Inc., to add Temporary Fuel Storage and Dispensing Solution to the project description; and amend the Fee Schedule as shown in Revised Exhibit A. The additional cost associated with this Amendment is \$66,250.

b. Approve related Budget Transfer **(Carlton Hall, Public Works Director)**

E.2. Supervisor of Elections - Canvassing Board

Appoint Judge Mark Yerman to serve as substitute Canvassing Board member for Commissioner Holly Davis for the 2026 election cycle. **(Supervisor of Elections, Maureen Baird)**

E.3. Citrus County Health Department Fee and Service Schedule

Approve and authorize the Chairman to execute a resolution with the State of Florida Department of Health for a current fee and service schedule to provide public health and environmental services at the Citrus County Health Department. **(Gayle Guidash, Administrator, Florida Department of Health in Citrus County)**

E.4. Approval of Therapy Dog Recipient Application and Designation of Handler for Citrus County Fire Rescue Therapy Dog Program

a. Approve participation in the Brevard County Sheriff's Office Paws & Stripes College Therapy Dog Program.

b. Approve and authorize Licensed Clinical Social Worker Phyllina Arnold to serve as the official therapy dog handler and execute the Therapy Dog Recipient Application and related program documents.

c. Approve and authorize the Chairman, as the County's authorized representative, to execute the Therapy Dog Recipient Application, Release, and Hold Harmless Agreement on behalf of Citrus County Fire Rescue. **(Craig Stevens, Fire Chief)**

E.5. Medical Advisory Committee (MAC) Member Appointments

Approve the appointment of the identified Medical Advisory Committee (MAC) voting members in accordance with Ordinance No. 2026-A01 and Chapter 38, Article II, Section 38-21(e) of the Citrus County Code of Ordinances. **(Craig Stevens, Fire Chief)**

E.6. CR470 (Gospel Island Rd) from N. Apopka Ave to SR44 - SCOP Agreement

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program for CR470 (Gospel Island Rd) from N. Apopka Ave to SR44.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Florida Department of Transportation for road milling and resurfacing of CR470 (Gospel Island Rd) from N. Apopka Ave to SR44.

The FDOT portion will be \$1,809,615 and the County's participation, including contingency, will be \$2,746,665. **(Carlton Hall, Public Works Director)**

E.7. Aviation Advisory Board - Revised Bylaws

Approve and authorize the Chairman to sign the revised Citrus County Aviation Advisory Board's Bylaws. **(Carlton Hall, Public Works Director)**

E.8. Space Needs Appraisals – Downtown Inverness

a. Board discussion and direction to establish the preferred course of action and guide staff activities moving forward.

1. Move forward with steps B through E

2. Take no further action

b. Approve and authorize staff to proceed with negotiations between the County and property owners for the purchase of 124 N Apopka Ave, 107 Dr. Martin Luther King Jr. Ave & 116 Dr. Martin Luther King Jr. Ave in downtown Inverness to help with space needs.

c. Approve and authorize the Chairman to accept subsequent Purchase & Sale Agreements from property owners of 124 N Apopka Ave, 107 Dr. Martin Luther King Jr. Ave & 116 Dr. Martin Luther King Jr. Ave in downtown Inverness.

d. Authorize staff to order title searches and execute all other documents related to

the closing of the properties, except for recordable documents, approve and authorize payments of related closing costs associated with the property acquisitions.

e. Approve and authorize the Chairman or designee to execute all related closing documents, accept subsequent Warranty Deeds from the property owners of 124 N Apopka Ave, 107 Dr. Martin Luther King Jr. Ave & 116 Dr. Martin Luther King Jr. Ave in downtown Inverness and authorize the Clerk to place the acceptance stamp on the deeds upon receipt and record all documents in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

E.9. Revised Authorizing Resolution - Life Stream Behavioral Center Financing, Inc.

a. Approve and authorize the Chairman and certain other authorized officers to execute the revised Authorizing Resolution amending and restating the Original Resolution.

b. Approve and authorize the execution and delivery of the Financing Agreement, Interlocal Agreement between Citrus County and Lake County, Tax Regulatory Agreement, and Any other required documents, as revised. **(Denise Lyn, County Attorney and Michael Wiener, Holland Knight, LLP)**

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Veronica Kampschroer, MPA, PMP, Special Projects Manager

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. LEGISLATIVE UPDATES

G.1. Legislative Update

Alexander Alt, Intergovernmental Liaison & Administrative Development Review Expeditor

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:10PM Public Hearing Local Provider Participation Fund Ordinance

a. Conduct a public hearing on an ordinance of Citrus County, Florida amending Chapter 86 Special Assessments, Article VI, providing for severability; providing for scrivener's errors; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at Public Hearing; and providing for an effective date.

b. Adopt and Authorize the Chairman to execute the ordinance. **(Suhail Chhabra, Adelanto HealthCare Ventures, TGH Crystal River/ HCA Florida)**

- I.2. **1:15PM Library Services Community Needs & Facility Assessment Presentation from Rob Cullin of Rethinking Libraries**
1:15 Library Services Community Needs & Facility Assessment Presentation (**Rob Cullin, ReThinking Libraries**)
- I.3. **1:20PM Presentation on Antitrust Lawsuits Relating to Fire Trucks**
 - a. Provide direction on whether to join the antitrust lawsuits regarding fire trucks.
 - b. If approved, authorize the Chairman to execute the Professional Services Agreement. (**Denise Lyn, County Attorney**)

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

M.1. Administrative Regulation Regarding Non-Disclosure Agreements

Motion and vote to direct staff to prepare an Administrative Regulation prohibiting any county employee from executing a non-disclosure agreement related to data center development.

M.2. Consideration of Designating Crystal Manor as a Golf Cart Zone

Staff requests that the Board of County Commissioners:

- a. Determine whether the Board wishes to pursue designation of Crystal Manor as a golf cart zone.
- b. If the Board elects to proceed, authorize staff to procure the services of a qualified engineering consultant to prepare a traffic safety study evaluating the roadways within Crystal Manor for compliance with the requirements of Florida Statutes Section 316.212 and applicable County ordinances (25-A18), and approve the associated budget transfer.

N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

O. CHAIR DIANA FINEGAN - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Attorney/Client Session - Elissa Hofelt v. Citrus County Board of County Commissioners

Approval to set an Attorney/Client Session on July 28, 2026 at 10:00 a.m. in the case styled Elissa Hofelt v. Citrus County Board of County Commissioners (Case No: 5:25-cv-00643-JSM-PRL). (**Denise Lyn, County Attorney**)

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

S. UPCOMING MEETINGS

1. Regular Meeting, July 28, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, August 11, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, August 25, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing **Wednesday, July 22, 2026**, Governing Body of the Special Library District **8:30am**, Fire Services Special District **8:45am**, Board of County Commissioners, **9:00am**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
2. Tentative Budget Hearing, **Thursday, September 10, 2026, at 5:00pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
3. Final Budget, **Monday, September 21, 2026, at 5:01pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida.

U. PUBLIC HEARINGS

V. ADJOURN