



BEVERLY HILLS ADVISORY COUNCIL

**Community Building
One Civic Circle
Beverly Hills, FL 34465**

AGENDA

July 8, 2026 - 10:00 AM

**Janice Smith, Chair
Constance Martin-Carter, Vice Chair
Bonnie Schaefer, Member**

**Michael Belkin, Member
Eric Stawicki, Member**

NOTICE TO THE PUBLIC

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

Any person who decides to appeal any decision of the Governing Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

B. OPEN TO THE PUBLIC

C. APPROVAL OF MINUTES

C.1. June 10th, 2026 Draft Minutes - Beverly Hills MSBU

D. APPROVAL OF FINANCIAL REPORTS

D.1. FY26 Period 9 Financial Reports - Beverly Hills MSBU

E. CORRESPONDENCE

F. SPECIAL REPORTS

F.1. Trees and Mowing - Eric Stawicki

F.2. Entrances - Michael Belkin

F.3. Public Works - Bonnie Larsen - Schaefer

F.4. Parks/Community Building - Constance Martin-Carter

F.5. Overall Maintenance - Janice Smith

G. OLD BUSINESS

G.1. Entrances/Signs - Updates

H. NEW BUSINESS

I. GENERAL DISCUSSION

J. UPCOMING MEETING

K. ADJOURN



AGENDA MEMORANDUM

FROM:				
SUBJECT:	June 10th, 2026 Draft Minutes - Beverly Hills MSBU			
AGENDA DATE:	July 8, 2026			
<u>BRIEF OVERVIEW:</u> June 10th, 2026 Draft Minutes - Beverly Hills MSBU				
<u>STRATEGIC PLANNING ELEMENT:</u>				
<u>BUDGET IMPACT/FUNDING SOURCE:</u>				
Account No.	Account Title	Currnet Budget	YTD Expenditures	Encombrances Available Balance
<u>RECOMMENDED ACTION:</u> June 10th, 2026 Draft Minutes - Beverly Hills MSBU				
<u>ATTACHMENTS:</u> 1. 6.10.26 Draft Minutes				

BEVERLY HILLS ADVISORY COUNCIL

Chair: Janice Smith

Vice Chair: Constance Martin-Carter

Municipal Services Benefit Unit
Beverly Hills Community Building
One Civic Circle
Beverly Hills, FL 34465

Member: Eric Stawicki

Member: Bonnie Larsen - Schaefer

Member: Michael Belkin

MINUTES **Regular Meeting** **June 10th, 2026**

CALL TO ORDER:

Vice Chair Eric Stawicki called the meeting to order at 10:01 AM. Pledge of Allegiance led by Michael Belkin.

Present:

- Eric Stawicki, Vice Chair
- Bonnie Larsen - Schaefer, Member
- Michael Belkin, Member

Also present:

- Mitch Eakin, Public Works Director
- Hannah Petty, Admin Asst II, Advisory Council Recording Secretary
- Lieutenant Ray Fischer, Citrus County Sheriff's Office

Absent:

- Janice Smith, Chair - Unexcused
- Constance Martin-Carter, Member - Excused

OPEN TO THE PUBLIC:

- N/A

APPROVAL OF THE MINUTES:

Minutes for the May 13th, 2026, meeting were reviewed.

- **Bonnie Larsen-Schaefer made a motion to accept the minutes.**
- **Seconded by Eric Stawicki.**
- **Motion passed unanimously.**

APPROVAL OF FINANCIAL REPORTS:

FY26 Period 8 financial reports were reviewed.

- **Bonnie Larsen-Schaefer made a motion to accept the financials.**
- **Seconded by Michael Belkin.**

- **Motion approved unanimously.**

CORRESPONDENCE: *Lieutenant Ray Fischer, Citrus County Sheriff's Office*

- Lt. Fischer provided a general crime report for Beverly Hills.
 - Last 30 days there were two burglaries, two vandalisms, and two petty thefts. Of those, only two are unsolved.
 - A recent theft of County owned sprinkler heads at the entrance of Forest Ridge Blvd and 491 may be related to a similar theft that occurred at Twisted Oaks Golf Course.
- Lt. Fischer reported that the skate park at Beverly Hills Community Park is a common target for vandalism.
- Eric inquired if the installation of cameras may help lower vandalism rates.
 - Lt. Fischer stated that cameras would be nice, but the installation of cameras is a cost issue. Additionally, when cameras are installed a staff member must be responsible for monitoring and maintaining them.
- Bonnie asked about what was going on at the entrance of 491 and Forest Ridge Blvd today.
 - Duke is installing a new electric pole. They are hydro excavating the hole where the pole will be installed to prevent damage to underground plumbing. After the pole is put in, they will send in a restoration crew to bring the entrance back to its original condition.
- Mike stated that he has received reports from citizens concerned that detectives are not following up with them after their homes are burglarized.
 - It is standard procedure for detectives to follow up with victims. Detectives were recently short staffed and behind on their case load, but are slowly getting caught up. Lt. Fischer suggested that citizens call and speak to a patrol supervisor if they are having an issue reaching a detective.

SPECIAL REPORTS:

Trees & Mowing – Eric Stawicki

- Contract mowing has begun.

Entrances – Michael Belkin

- Mike reported that the entrances look great. The “Paid for by your MSBU tax dollars” sign has been installed at the entrance of 491 and Forest Ridge Blvd, and residents have provided positive commentary about the sign.
- Mike inquired why there are ribbons tied around trees on Forest Ridge Blvd.
 - This is part of a survey, likely by the developer of Tuscany Ranch.

Public Works – Bonnie Larsen-Schaefer

- Nothing to report.

Parks/Community Building – Constance Martin-Carter

- Eric stated that parks look great.
- Mitch read Connies notes on the parks.
 - There is sand washout in the road at Beverly Hills Community Park. Mitch to follow up.
 - The fountain in Lake Beverly is not on. The fountain was turned off due to low lake levels.

- Noted was an inquiry about a curb at the Community Building. Topic tabled until next meeting when staff can obtain further details.

Overall Maintenance – Janice Smith

- N/A

OLD BUSINESS:

- Entrances – Signs
 - Plantings are complete at 491 and Forest Ridge Blvd with the exception of two crepe myrtle trees that still need to be planted.
 - The flagpole installation is pending Facilities availability.
 - The roofs are currently being installed on the guard shacks at 491 and Forest Ridge Blvd.
 - Mitch suggested finishing the entrance of 491 and Forest Ridge Blvd completely before moving onto other beautification projects.
 - **Bonnie Larsen-Schaefer made a motion to finish all beautification projects at 491 and Forest Ridge Blvd before moving onto other beautification.**
 - **Seconded by Michael Belkin.**
 - **Motion approved unanimously.**
 - The Welcome to Beverly Hills sign at 491 and Black Diamond has been repaired and reinstalled, but has not been repainted yet.
 - Eric expressed the board's gratitude for staff's hard work and participation in the planting project at 491 and Forest Ridge Blvd.
- The staff's side by side has been fixed.

NEW BUSINESS:

- Employee Discussion
 - Alex has left the Beverly Hills MSBU staff and transferred to a full-time position with the Citrus Springs MSBU. Staff is currently conducting interviews to fill this part-time position.

GENERAL DISCUSSION:

- Mike stated that the Commander at the local VFW would like to put small American Flags in the ground along Roosevelt Blvd for the 4th of July.
 - Mitch stated that they can do this as long as they keep flags away from the edge of the road, and practice basic safety when installing them.
- Discussion ensued regarding raising the yearly MSBU tax.
- Eric inquired if a ramp will be installed on the new shed at Beverly Hills Community Park.
 - Yes, after final inspection is complete and the permit is closed a ramp will be installed. Additionally, a fenced area will be installed to house the trailer.

PUBLIC INPUT:

- N/A

The Next regular meeting will take place on July 8th, 2026.

ADJOURNMENT:

- **Michael Belkin made a motion to adjourn.**
- **Seconded by Eric Stawicki.**
- **Motion carried.**

The meeting adjourned at 10:47 AM.

Submitted by Hannah Petty
Public Works Administration, Admin Assistant II
Beverly Hills Advisory Council Recording Secretary

DRAFT



AGENDA MEMORANDUM

FROM:	
SUBJECT:	FY26 Period 9 Financial Reports - Beverly Hills MSBU
AGENDA DATE:	July 8, 2026
<u>BRIEF OVERVIEW:</u> FY26 Period 9 Financial Reports - Beverly Hills MSBU	
<u>STRATEGIC PLANNING ELEMENT:</u>	
<u>BUDGET IMPACT/FUNDING SOURCE:</u>	
Account No.	Account Title Currnet Budget YTD Expeditures Encombrances Available Balance
<u>RECOMMENDED ACTION:</u> FY26 Period 9 Financial Reports - Beverly Hills MSBU	
<u>ATTACHMENTS:</u>	
1. expstat_25421 2. revstat_27250	

DATE: 06/30/2026
TIME: 14:05:50

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.orgn3='8300'
ACCOUNTING PERIOD: 9/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALD ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8300 BEVERLY HILLS MSBU

ACCOUNT	- - - - TITLE - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	46,441.00	2,656.32	.00	30,712.06	15,728.94	66.13
52100	FICA TAXES	4,226.00	204.26	.00	2,362.23	1,863.77	55.90
52200	RETIREMENT CONTRIBUTIONS	6,402.00	372.67	.00	4,308.78	2,093.22	67.30
52400	WORKERS' COMPENSATION	1,274.00	86.87	.00	1,004.35	269.65	78.83
53400	OTHER CONTRACTUAL SERV	102,266.00	.00	.00	.00	102,266.00	.00
53416	SOFTWARE AS A SERVICE	.00	.00	.00	1,183.80	-1,183.80	.00
54100	COMMUNICATIONS SERVICES	800.00	.00	.00	228.38	571.62	28.55
54201	POSTAGE	500.00	.00	.00	.00	500.00	.00
54300	UTILITY SERVICES	4,256.00	183.82	.00	1,204.77	3,051.23	28.31
54306	STREET LIGHTS	41,396.00	1,953.94	.00	16,571.16	24,824.84	40.03
54400	RENTALS & LEASES	.00	.00	.00	655.20	-655.20	.00
54600	REPAIR & MAINTENANCE	.00	112.10	.00	562.10	-562.10	.00
54603	VEHICLE MAINTENANCE	2,350.00	.00	.00	1,727.21	622.79	73.50
54625	LANDSCAPING	4,000.00	2,693.21	.00	3,915.42	84.58	97.89
54626	FACILITIES MAINTENANCE	2,000.00	.00	.00	.00	2,000.00	.00
54907	COMMISSIONS-PROPERTY APP	2,075.00	.00	.00	2,011.38	63.62	96.93
54908	COMMISSIONS - TAX COLL	2,075.00	.00	.00	.00	2,075.00	.00
54921	ADVERTISING	300.00	.00	.00	127.86	172.14	42.62
55100	OFFICE SUPPLIES	150.00	.00	.00	.00	150.00	.00
55201	TOOLS IMP. & SPEC. CLOT	1,200.00	.00	.00	702.98	497.02	58.58
55203	SUPPLIES	2,000.00	117.09	.00	952.00	1,048.00	47.60
55205	UNIFORMS	600.00	118.48	.00	247.84	352.16	41.31
55208	FUEL & LUBES	700.00	63.25	.00	543.57	156.43	77.65
55226	SAFETY SUPPLIES	800.00	259.72	.00	610.91	189.09	76.36
56200	BUILDINGS	6,265.00	.00	.00	7,854.14	-1,589.14	125.37
56300	IMPROVE OTHER THAN BLDG	10,000.00	.00	5,600.00	4,039.32	360.68	96.39
59123	TRANSFER - INDIRECT COST	4,253.00	.00	.00	4,253.00	.00	100.00
59162	TRANS-ADMIN SERVICES	3,200.00	.00	.00	3,200.00	.00	100.00
61000	RESERVED BUDGET FUND BAL	60,000.00	.00	.00	.00	60,000.00	.00
	TOTAL BEVERLY HILLS MSBU	309,529.00	8,821.73	5,600.00	88,978.46	214,950.54	30.56
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	TOTAL REPORT	309,529.00	8,821.73	5,600.00	88,978.46	214,950.54	30.56

DATE: 06/30/2026
TIME: 14:15:10

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='770'
ACCOUNTING PERIOD: 9/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-770 BEVERLY HILLS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARTMENT- TITLE NOT FOUND

ACCOUNT - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100 SPECIAL ASSESSMENT-CAPIT	103,000.00	1,859.90	.00	94,081.29	8,918.71	91.34
361200 MONEY MKT & LGIP INTERES	2,500.00	678.87	.00	5,237.60	-2,737.60	209.50
381001 TRANSFER - GENERAL FUND	2,731.00	.00	.00	2,731.00	.00	100.00
400100 5% RESERVE	-5,275.00	.00	.00	.00	-5,275.00	.00
400200 CARRY FORWARD	206,573.00	.00	.00	.00	206,573.00	.00
TOTAL TITLE NOT FOUND	309,529.00	2,538.77	.00	102,049.89	207,479.11	32.97
TOTAL BEVERLY HILLS MSBU	309,529.00	2,538.77	.00	102,049.89	207,479.11	32.97
TOTAL REPORT	309,529.00	2,538.77	.00	102,049.89	207,479.11	32.97



G.1.

AGENDA MEMORANDUM

FROM:				
SUBJECT:	Entrances/Signs - Updates			
AGENDA DATE:	July 8, 2026			
<u>BRIEF OVERVIEW:</u> Entrances/Signs - Updates				
<u>STRATEGIC PLANNING ELEMENT:</u>				
<u>BUDGET IMPACT/FUNDING SOURCE:</u>				
Account No.	Account Title	Currnet Budget	YTD Expenditures	Encombrances Available Balance
<u>RECOMMENDED ACTION:</u> Entrances/Signs - Updates				
<u>ATTACHMENTS:</u> None				