



CITRUS SPRINGS ADVISORY COUNCIL

**Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434**

AGENDA

July 1, 2026 - 9:00 AM

**Joan Dias, Chair
Vince Micklem, Member
Tyler Thompson, Member**

**Karen Parker, Member
Patrick Crippen, Member**

NOTICE TO THE PUBLIC

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

Any person who decides to appeal any decision of the Governing Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Introduction of Staff

B. OPEN TO THE PUBLIC

C. APPROVAL OF MINUTES

C.1. June 3rd, 2026 Minutes - Citrus Springs MSBU

D. APPROVAL OF FINANCIAL REPORTS

D.1. FY26 Period 9 Financials - Citrus Springs MSBU

E. REVIEW FROM POINT PERSONS

E.1. Streetlights - Karen Parker

E.2. Road Resurfacing - Vince Micklem

E.3. Beautification of Boulevards/Medians/Flowers - Tyler Thompson

E.4. Grate Installation/Fountain - Joan Dias

E.5. Roadway Maintenance/Mowing - Patrick Crippen

F. OLD BUSINESS

G. NEW BUSINESS

H. GENERAL DISCUSSION

I. PUBLIC INPUT

J. NEXT MEETING

K. ADJOURN



AGENDA MEMORANDUM

FROM:					
SUBJECT:	June 3rd, 2026 Minutes - Citrus Springs MSBU				
AGENDA DATE:	July 1, 2026				
<u>BRIEF OVERVIEW:</u> June 3rd, 2026 Minutes - Citrus Springs MSBU					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> June 3rd, 2026 Minutes - Citrus Springs MSBU					
<u>ATTACHMENTS:</u> 1. 06.03.26 - CS minutes - Draft					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Vince Micklem
Member: Karen Parker

Municipal Services Benefit Unit
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

Member: Tyler Thompson
Member: Patrick Crippen

MINUTES **Regular Meeting** **June 3rd, 2026**

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:01 AM. Invocation by Joan Dias followed by the Pledge of Allegiance led by Vince Micklem.

Present:

- Joan Dias, Chair
- Vince Micklem, Vice Chair
- Karen Parker, Member
- Tyler Thompson, Member
- Patrick Crippen, Member (Present via phone, signed off at 10:00 AM)

Also present:

- Hannah Petty, Public Works Admin Asst II / Advisory Council Recording Secretary
- Mitch Eakin, Assistant Public Works Director/County Liaison

Absent:

- N/A

OPEN TO THE PUBLIC:

- Citizen Scott Layman stated that “road improvements coming” signs have been placed throughout Citrus Springs. Road resurfacing/treatments to ensue soon.
- Commissioner Barek stated that Bedstrow Blvd is on the resurfacing list. Discussion ensued about other roads being resurfaced throughout Citrus Springs.
- Commissioner Barek inquired if Fairchild Terrace is going to be resurfaced. She also raised concerns about an area of N Balboa Terrace that is in very bad condition. Hannah to follow up.
- Discussion ensued regarding data centers.
- Discussion ensued regarding CCSO’s request to put traffic cameras in school zones.
 - Concerns were raised about school zone indicator lights staying on even on days when school is out of session, and flaws in the traffic control during drop off and pick up.
 - Many of the road/parking designs in and around school zones are outdated compared to the growth in Citrus County.
 - Mitch suggested citizens voice their concerns to the School Board.
- Last month Scott Layman inquired how water main breaks are reported to citizens. Hannah followed up with answer.
 - Currently they go door to door to notify effected citizens, but they are working on a system to update citizens via the County’s GIS mapping system.

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APPROVAL OF THE MINUTES:

May 6th, 2026, meeting minutes were reviewed.

- **Vince Micklem made a motion to accept the Minutes as distributed.**
- **Seconded by Karen Parker.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

FY26 Period 8 financial reports were reviewed.

- **Vince Micklem made a motion to accept FY26 Period 8 financial reports.**
- **Seconded by Tyler Thompson.**
- **Motion approved unanimously.**
 - *Commissioner Barek stated that she would like to see budget transfers in the paper backup given with the BOCC agendas.*

CORRESPONDENCE

- N/A

SPECIAL REPORTS:

Streetlights:

- All lights seem to be working for the most part, some seem to be working intermittently.
- Karen inquired why she has a Withlacoochee pole in her yard when all of her area has Duke as their electric provider.
 - Mitch stated several reasons why this may have happened. The area may have been Withlacoochee in the past but transferred to Duke at some point in time. It also may have been a replacement pole in an emergency such as a hurricane.

Road Resurfacing:

- Road resurfacing has begun.

Boulevard Beautification:

- Hannah to follow up with the Citrus Springs school contact for planting.
- Joan reported that a rain Barrel at W Citrus Springs Blvd and 41 had quite a bit of standing water around it. Hannah to follow up with Steven.
- Gnarley Carly completed the repainting of the community events sign near the fountain. The board reported that she did an excellent job.
- Joan reported a dead magnolia tree. Hannah to inform Steven.

Grate Installation and Fountain:

- Hannah reported that the fountain pump is flipping the breaker, indicating an electrical issue. Staff is currently working with the contractor to get the issue resolved under warranty. Hannah to follow up with the board next month.

Roadway Maintenance / Mowing:

- Notice to Proceed letters have been sent to the contracted mowers.
- Joan informed the board to email Hannah if there are areas that are not being maintained.
- Discussion ensued regarding DRA/DROW mowing.

OLD BUSINESS:

- N/A

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NEW BUSINESS:

- FY26/27 Proposed budget was reviewed.
 - **Vince Micklem made a motion to accept the proposed budget with a change in Software as a Service to \$1200 to cover expected costs.**
 - **Seconded by Karen Parker.**
 - **Motion approved unanimously.**

GENERAL DISCUSSION

- Vince raised concerns about growing grass and weeds throughout Citrus Springs.
 - Hannah explained that one of the new mowers was out of commission for a tire repair. Additionally, one of the full-time employees recently resigned, so staff have been working with one less person. A new full-time employee will be transferring to Citrus Springs from Beverly Hills this month, so these issues should be addressed soon.

VANDALISM:

- N/A

PUBLIC INPUT:

- Commissioner Barek informed the board that if anyone is unhappy with the events of the May 12th BOCC meeting, that they can file a complaint with Citrus County Code Enforcement.
- Discussion ensued regarding water pressure in Citrus Springs.

The Next regular meeting will take place on July 1st, 2026.

ADJOURNMENT:

- **Vince Micklem made a motion to adjourn.**
- **Seconded by Tyler Thompson.**
- **Motion carried.**

The meeting adjourned at 11:07 am.

Submitted by Hannah Petty
Public Works Admin Assistant II
Citrus Springs Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:					
SUBJECT:	FY26 Period 9 Financials - Citrus Springs MSBU				
AGENDA DATE:	July 1, 2026				
<u>BRIEF OVERVIEW:</u> FY26 Period 9 Financials - Citrus Springs MSBU					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> FY26 Period 9 Financials - Citrus Springs MSBU					
<u>ATTACHMENTS:</u> 1. expstat_15431 2. revstat_15744					

DATE: 06/24/2026
TIME: 12:18:23

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.orgn3='8200'
ACCOUNTING PERIOD: 9/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	113,388.00	7,487.39	.00	73,931.66	39,456.34	65.20
52100	FICA TAXES	10,318.00	570.17	.00	5,644.68	4,673.32	54.71
52200	RETIREMENT CONTRIBUTIONS	15,842.00	1,047.15	.00	10,369.96	5,472.04	65.46
52300	LIFE & HEALTH INSURANCE	22,816.00	933.14	.00	16,062.94	6,753.06	70.40
52400	WORKERS' COMPENSATION	3,105.00	243.74	.00	2,414.13	690.87	77.75
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	.00	.00	5,000.00	.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53416	SOFTWARE AS A SERVICE	580.00	.00	.00	1,315.12	-735.12	226.74
54100	COMMUNICATIONS SERVICES	1,800.00	41.70	.00	572.34	1,227.66	31.80
54201	POSTAGE	1,000.00	.00	.00	.00	1,000.00	.00
54300	UTILITY SERVICES	12,656.00	2,264.09	.00	7,118.83	5,537.17	56.25
54306	STREET LIGHTS	67,200.00	2,154.96	.00	27,232.10	39,967.90	40.52
54400	RENTALS & LEASES	2,000.00	.00	.00	655.20	1,344.80	32.76
54550	GENERAL LIABILITY CLAIMS	5,000.00	.00	.00	.00	5,000.00	.00
54600	REPAIR & MAINTENANCE	20,630.00	128.82	.00	20,441.93	188.07	99.09
54603	VEHICLE MAINTENANCE	5,000.00	.00	.00	5,285.13	-285.13	105.70
54625	LANDSCAPING	15,000.00	1,001.87	.00	6,312.22	8,687.78	42.08
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	173.69	2,326.31	6.95
54907	COMMISSIONS-PROPERTY APP	20,000.00	.00	.00	19,854.72	145.28	99.27
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	43.76	.00	175.04	124.96	58.35
55100	OFFICE SUPPLIES	150.00	.00	.00	275.80	-125.80	183.87
55201	TOOLS IMP. & SPEC. CLOT	2,500.00	.00	.00	239.99	2,260.01	9.60
55203	SUPPLIES	3,200.00	.00	.00	1,040.58	2,159.42	32.52
55205	UNIFORMS	1,000.00	452.16	.00	640.56	359.44	64.06
55208	FUEL & LUBES	5,650.00	.00	.00	1,724.53	3,925.47	30.52
55221	MEALS	500.00	.00	.00	.00	500.00	.00
55226	SAFETY SUPPLIES	1,600.00	490.54	.00	1,180.03	419.97	73.75
56300	IMPROVE OTHER THAN BLDG	9,396.00	.00	.00	.00	9,396.00	.00
56400	MACHINERY & EQUIPMENT	50,604.00	.00	.00	44,592.40	6,011.60	88.12
56549	ROAD RESURFACING	850,000.00	.00	850,000.00	.00	.00	100.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	14,088.00	.00	.00	14,088.00	.00	100.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
61000	RESERVED BUDGET FUND BAL	287,729.00	.00	.00	.00	287,729.00	.00
TOTAL CITRUS SPRINGS MSBU		1,590,175.00	16,859.49	850,000.00	275,964.58	464,210.42	70.81
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TOTAL REPORT		1,590,175.00	16,859.49	850,000.00	275,964.58	464,210.42	70.81

DATE: 06/24/2026
TIME: 12:20:01

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 9/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARTMENT- TITLE NOT FOUND

ACCOUNT - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100 SPECIAL ASSESSMENT-CAPIT	1,008,000.00	.00	.00	877,099.72	130,900.28	87.01
361200 MONEY MKT & LGIP INTERES	25,000.00	.00	.00	18,673.64	6,326.36	74.69
381001 TRANSFER - GENERAL FUND	3,287.00	.00	.00	3,287.00	.00	100.00
400100 5% RESERVE	-51,650.00	.00	.00	.00	-51,650.00	.00
400200 CARRY FORWARD	605,538.00	.00	.00	.00	605,538.00	.00
TOTAL TITLE NOT FOUND	1,590,175.00	.00	.00	899,060.36	691,114.64	56.54
TOTAL CITRUS SPRINGS MSBU	1,590,175.00	.00	.00	899,060.36	691,114.64	56.54
TOTAL REPORT	1,590,175.00	.00	.00	899,060.36	691,114.64	56.54