



## **SPECIAL LIBRARY DISTRICT ADVISORY BOARD**

**Lecanto Government Building  
3600 W. Sovereign Path  
Room 166  
Lecanto, FL 34461**

### **AGENDA**

**June 23, 2026 - 9:00 AM**

Justin Strickland, Chair  
James Pirotta, Vice-Chair  
Lorraine Benefield  
Robert Bramlette  
Rhys Campbell

Lenora Nelson  
Terry Morrison  
Katie Myers  
Edith Ramlow

### **NOTICE TO THE PUBLIC**

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

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Any person who decides to appeal any decision of the Governing Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

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**A. CALL TO ORDER**

**A.1. Pledge of Allegiance**

**A.2. Roll Call**

**B. APPROVAL OF MINUTES**

**B.1. Approval of Minutes - Special Library District Advisory Board Regular Meeting:  
April 28, 2026**

**C. OPEN TO THE PUBLIC**

**D. SPECIAL ITEMS**

**E. REPORT OF OFFICERS AND STANDING WORKGROUPS**

**F. REGULAR BUSINESS**

**F.1. Director's Report**

**F.1.a. US Family Foundation Status Report: 03/31/2026**

**F.2. Library Public Relations & Branch Updates**  
Library Public Relations & Branch Updates

**F.2.a. Summer Reading Update**

**G. OLD BUSINESS**

**H. NEW BUSINESS**

**I. BOARD MEMBER UPDATES**

**J. NEXT MEETING**

**J.1. Regular Meeting: August 27, 2026, at 5:00 PM - Lecanto Government Building,  
Room 166, 3600 W Sovereign Path, Lecanto, FL 34461**

**K. ADJOURN**



## AGENDA MEMORANDUM

|                                                                                                        |                                                                                               |                |                 |              |                   |
|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------|-----------------|--------------|-------------------|
| <b>FROM:</b>                                                                                           | Adam Chang, Library Services Director                                                         |                |                 |              |                   |
| <b>SUBJECT:</b>                                                                                        | Approval of Minutes - Special Library District Advisory Board Regular Meeting: April 28, 2026 |                |                 |              |                   |
| <b>AGENDA DATE:</b>                                                                                    | June 23, 2026                                                                                 |                |                 |              |                   |
| <b><u>BRIEF OVERVIEW:</u></b>                                                                          |                                                                                               |                |                 |              |                   |
| Approve the minutes from the Special Library District Advisory Board Regular Meeting on April 28, 2026 |                                                                                               |                |                 |              |                   |
| <b><u>STRATEGIC PLANNING ELEMENT:</u></b>                                                              |                                                                                               |                |                 |              |                   |
| <b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b>                                                            |                                                                                               |                |                 |              |                   |
| Account No.                                                                                            | Account Title                                                                                 | Current Budget | YTD Expenditure | Encumbrances | Available Balance |
|                                                                                                        |                                                                                               |                |                 |              |                   |
| <b><u>RECOMMENDED ACTION:</u></b>                                                                      |                                                                                               |                |                 |              |                   |
| Approve the minutes from the Special Library District Advisory Board Regular Meeting on April 28, 2026 |                                                                                               |                |                 |              |                   |
| <b><u>ATTACHMENTS:</u></b>                                                                             |                                                                                               |                |                 |              |                   |
| 1. LAB Draft Minutes - 04.28.26                                                                        |                                                                                               |                |                 |              |                   |



## CITRUS COUNTY SPECIAL LIBRARY DISTRICT ADVISORY BOARD

### REGULAR MEETING MINUTES • April 28, 2026

LECANTO GOVERNMENT BUILDING, ROOM 166

3600 W. Sovereign Path • Lecanto, FL 34461

Regular Meeting 9:00 AM

**Mission Statement:** *The mission of the Citrus County Special Library Taxing District Advisory Board is to be a liaison between the citizens of Citrus County and Library Administration; to be an advocate for the Library System to elected officials at all levels, and to ensure quality library services to the*

#### A. CALL TO ORDER

Meeting was called to order at 9:00 AM.

##### A.1 Pledge of Allegiance

##### A.2 Roll Call

##### A.3 Nomination of Chair and Vice Chair

*Library Services Director, Adam Chang, opened nominations for Chair:*

- *James Pirotta nominated himself.*
- *Bob Bramlette nominated Justin Strickland.*
- *Lenora Nelson nominated Bob Bramlette. Bob Bramlette reiterated that he is unable to attend at least 2 of the 6 meetings each year. Lenora Nelson withdrew her nomination.*

A ballot vote was conducted. Justin Strickland was elected Chair with a 5-4 vote:

- **Votes for Justin Strickland:** Bob Bramlette, Katie Myers, Lorraine Benefield, Terry Morriston, Justin Strickland
- **Votes for James Pirotta:** Rhys Campbell, Lenora Nelson, Edith Ramlow, James Pirotta

*Chair Justin Strickland opened nominations for Vice Chair:*

- *James Pirotta nominated himself.*
- *Bob Bramlette nominated Edith Ramlow. Edith Ramlow reiterated her plans to retire soon and asked that her nomination be withdrawn. Bob Bramlette withdrew his nomination.*

*Chair Justin Strickland called a vote to elect James Pirotta as Vice Chair. **Voting results:** all in favor.*

**Lab Board Members:**

| Attendee Name          | Title             | Status  |
|------------------------|-------------------|---------|
| Justin Strickland      | Member/Chair      | Present |
| James Pirotta          | Member/Vice Chair | Present |
| Lorraine Benefield     | Member            | Present |
| Robert (Bob) Bramlette | Member            | Present |
| Rhys Campbell          | Member            | Present |
| Terry Morriston        | Member            | Present |
| Katie Myers            | Member            | Present |
| Lenora Nelson          | Member            | Present |
| Edith A. Ramlow        | Member            | Present |

**Library Staff / Guests:**

| Attendee Name | Title                                    |
|---------------|------------------------------------------|
| Adam Chang    | Library System Director / Liaison to LAB |
| Katlyn Bell   | Administrative Assistant II              |
| Taylor Keeran | Public Relations Coordinator             |
| Sarah Hintze  | Region Manager                           |

**B. APPROVAL OF MINUTES**

Minutes from **February 24, 2026**, previously submitted via email.

- *Rhys Campbell presented motion to approve the minutes as distributed. Seconded by Edith Ramlow. **Motion approved unanimously.***

**C. OPEN TO THE PUBLIC**

The following individuals addressed the Library Advisory Board on various issues:

1. *Joe Papp*
2. *Ray Brown*
3. *Lala Sanders*
4. *Dean Bales*
5. *Janet Genova*
6. *Robin Orlandi*
7. *Ray Kalovsky*
8. *Neale Brennan*

Following public comments, Chair Justin Strickland provided clarification regarding changes that have already been made within Library Services to offer solutions for concerns that have been previously brought to the Advisory Board. The Chair provided examples such as the roll out of the library's Restricted Access Card, and the decision to raise the age range for Young Adult materials from 12-18, to 15-18 years.

Vice Chair, James Pirota, reminded the public about the suggestions form that is available on the CCLS website for individuals that would like to request materials.

Library Services Director, Adam Chang, provided clarification regarding library displays. Library staff are responsible for selecting book displays and are approved by library administration.

Several Advisory Board members spoke on various topics that were brought up during public comment.

#### **D. SPECIAL ITEMS**

- None.

#### **E. REPORT OF OFFICERS AND STANDING WORKGROUPS**

##### **E.1. BOOKED Committee Update**

- Bob Bramlette, Committee Chair, and Library Services Director, Adam Chang, gave brief update on the fundraising event, BOOKED 2026.
- Stats and photos from the event were shared and discussed.
- Next year's event is scheduled for February 20, 2027.

#### **F. REGULAR BUSINESS**

##### **F.1 Directors Report:** Library Services Director Adam Chang

- Chronicle Digitization – Library Services worked along with newspapers.com to complete this project, allowing Chronicle archives from 1939-2026 to be viewed at all 5 branches
- Community Feedback Survey – over 525 feedback forms were submitted, and resulted in 98% high ratings
- Mid-Year Report (Oct-March) – statistics were shared and discussed
- Community Needs Assessment - data collected was shared; over 2,500 people participated
  - Final report will be presented to BOCC once completed.
- Kanopy Usage – 44% increase since moving to ticket system
- Staffing Update: Natalia Richards promoted to Region Manager position; Branch Supervisor (HO) vacancy posted for applicants

##### **F.2 Public Relations & Branch Updates:** PR Coordinator Taylor Keeran & Region Manager Sarah Hintze

- Digital cards have officially hit 1000 cards!
- Spring 2026 Book Sales:
  - FOCCLS Sale, March 13-16: raised more than \$41,000
  - Homosassa Sale, March 26-28: raised more than \$11,000

- Upcoming Fall Sales:
  - FOCCLS: October
  - Homosassa: November
- Volunteer Appreciation Ceremony: April 25, 2026
  - 160 volunteers attended; 12 volunteers recognized for going above and beyond last year
- Libby Reads: *Familia*, available from April 23-May 7
- *Stars, Stripes, & Stories* - there will be 50 programs starting in June to celebrate the 250<sup>th</sup> Birthday of America
- Upcoming Dates/Promotions – May:
  - Summer Sizzlin' (Inv): May 28
  - Summer Reading Kick-off: May 30
  - All Hazards Expo: May 30
- Upcoming Dates/Promotions – June:
  - Summer Reading Program: June 1
  - Stars, Stripes & Stories: June 1
- Summer Reading (5/30-7/17): *Unearth a Story*
  - Community reading goal of 600,000 minutes
  - Reader of the Week – there will be 1 reader selected from each branch, each week during Summer Reading programs.
  - 1000 Minute Club – recognizes readers who log 1000+ minutes through the summer on Beanstack
    - 98 readers were in the club last year!
  - Saturday Programs at Central Ridge:
    - Summer Reading Kickoff – May 30<sup>th</sup>, 9am-12pm
    - Giving Tree Music: Drum Circle – June 6<sup>th</sup>, 10 AM
    - Atlantic Coast Theater: The Tortoise and the Hare – June 13<sup>th</sup>, 10:00 AM
    - Digeridoo Down Under – June 20<sup>th</sup>, 10 AM
    - Program Partners:
      - UF / IFAS Extension
      - 4-H of Citrus County

## **G. OLD BUSINESS**

- None.

## **H. NEW BUSINESS**

### **H.1 BOOKED 2027 – Presentation**

- Scheduled: February 20, 2027, 6:30-8:00 PM, at Homosassa
- Fundraising goal: \$25,000

*Justin Strickland presented a motion requesting Bob Bramlette return as Chair of the BOOKED Committee. Second by Rhys Campbell. Motion carried, with Bob Bramlette abstaining from the vote.*

*Edith Ramlow presented a motion to authorize the Chair to release \$13,000 in funds for the restricted purpose of use on BOOKED fundraiser. Second by James Pirota. Motion approved unanimously.*

**I. BOARD MEMBER UPDATES**

- Terry Morriston – recently attended ChatGPT class at Homosassa, and stated it was very well presented; suggested technology classes to LAB members and public in attendance
- Lenora Nelson – was able to attend Volunteer Ceremony, met several of the Homosassa volunteers; impressed by the # of teen volunteers (33)
- James Pirota – attended Community Needs Workshop, very impressed with library staff and all their hard work

**J. NEXT MEETING**

The next Citrus County Special Library District Advisory Board regular meeting will be held on **June 23, 2026**, at 9:00 AM at Lecanto Government Building, Room 166.

Rhys Campbell asked for clarification on the Library Advisory Board by-laws and requested copies of the library's policies to include in his binder. These policies are also available on the CCLS website and will be provided to LAB members at an upcoming meeting, if requested.

**K. ADJOURN**

Lenora Nelson motioned to adjourn. Second by Rhys Campbell. All in favor.  
Meeting adjourned at 10:58 AM.

Respectfully submitted: Katlyn Bell, Administrative Assistant II



## AGENDA MEMORANDUM

|                                             |                   |                |                 |              |                   |
|---------------------------------------------|-------------------|----------------|-----------------|--------------|-------------------|
| <b>FROM:</b>                                |                   |                |                 |              |                   |
| <b>SUBJECT:</b>                             | Director's Report |                |                 |              |                   |
| <b>AGENDA DATE:</b>                         | June 23, 2026     |                |                 |              |                   |
| <b><u>BRIEF OVERVIEW:</u></b>               |                   |                |                 |              |                   |
|                                             |                   |                |                 |              |                   |
| <b><u>STRATEGIC PLANNING ELEMENT:</u></b>   |                   |                |                 |              |                   |
|                                             |                   |                |                 |              |                   |
| <b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b> |                   |                |                 |              |                   |
| Account No.                                 | Account Title     | Current Budget | YTD Expenditure | Encumbrances | Available Balance |
|                                             |                   |                |                 |              |                   |
| <b><u>RECOMMENDED ACTION:</u></b>           |                   |                |                 |              |                   |
|                                             |                   |                |                 |              |                   |
| <b><u>ATTACHMENTS:</u></b>                  |                   |                |                 |              |                   |
| None                                        |                   |                |                 |              |                   |



## AGENDA MEMORANDUM

|                                                                                     |                                                |                   |                    |              |                      |
|-------------------------------------------------------------------------------------|------------------------------------------------|-------------------|--------------------|--------------|----------------------|
| <b>FROM:</b>                                                                        | Adam Chang, Library Services Director          |                   |                    |              |                      |
| <b>SUBJECT:</b>                                                                     | US Family Foundation Status Report: 03/31/2026 |                   |                    |              |                      |
| <b>AGENDA DATE:</b>                                                                 | <b>June 23, 2026</b>                           |                   |                    |              |                      |
| <b><u>BRIEF OVERVIEW:</u></b><br>US Family Foundation Status Report: 03/31/2026     |                                                |                   |                    |              |                      |
| <b><u>STRATEGIC PLANNING ELEMENT:</u></b>                                           |                                                |                   |                    |              |                      |
| <b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b>                                         |                                                |                   |                    |              |                      |
| Account No.                                                                         | Account Title                                  | Current<br>Budget | YTD<br>Expenditure | Encumbrances | Available<br>Balance |
|                                                                                     |                                                |                   |                    |              |                      |
| <b><u>RECOMMENDED ACTION:</u></b><br>US Family Foundation Status Report: 03/31/2026 |                                                |                   |                    |              |                      |
| <b><u>ATTACHMENTS:</u></b><br>1. US FF Status Report - 03.31.26                     |                                                |                   |                    |              |                      |

**U.S. Family Foundation, Inc.**  
**Citrus County Special Library District Partnership Fund**  
**Statement of Financial Position**  
**As of March 31, 2026**

|                                       |                             |
|---------------------------------------|-----------------------------|
| <b><u>ASSETS</u></b>                  |                             |
| Investments                           | \$ 473,816.96               |
| <b><i>TOTAL ASSETS</i></b>            | <b><u>\$ 473,816.96</u></b> |
| <b><u>NET ASSETS</u></b>              |                             |
| Net Assets without Donor Restrictions | \$ 463,317.35               |
| Change in Net Assets                  | <u>10,499.61</u>            |
| <b><i>TOTAL NET ASSETS</i></b>        | <b><u>\$ 473,816.96</u></b> |

**U.S. Family Foundation, Inc.**  
**Citrus County Special Library District Partnership Fund**  
**Statement of Activities**  
**For the Three Months Ended March 31, 2026**

|                                    |                            |
|------------------------------------|----------------------------|
| <b>Revenue</b>                     |                            |
| <b>Contributions</b>               | \$ 19,500.00               |
| <b>Book investment gain (loss)</b> | (9,002.55)                 |
| <b>Capital gains</b>               | 84.20                      |
| <b>Interest and dividends</b>      | 1,763.57                   |
| <b>Total Revenue</b>               | <u>12,345.22</u>           |
| <b>Expense</b>                     |                            |
| <b>Donations</b>                   | -                          |
| <b>Investment advisory fees</b>    | 710.15                     |
| <b>Management fee</b>              | 1,135.46                   |
| <b>Total Expense</b>               | <u>1,845.61</u>            |
| <b>Change in Net Assets</b>        | <u><u>\$ 10,499.61</u></u> |



**AGENDA MEMORANDUM**

|                                                                                |                                           |                |                 |              |                   |
|--------------------------------------------------------------------------------|-------------------------------------------|----------------|-----------------|--------------|-------------------|
| <b>FROM:</b>                                                                   | Katlyn Bell, Senior Secretary             |                |                 |              |                   |
| <b>SUBJECT:</b>                                                                | Library Public Relations & Branch Updates |                |                 |              |                   |
| <b>AGENDA DATE:</b>                                                            | June 23, 2026                             |                |                 |              |                   |
| <b><u>BRIEF OVERVIEW:</u></b><br>Library Public Relations & Branch Updates     |                                           |                |                 |              |                   |
| <b><u>STRATEGIC PLANNING ELEMENT:</u></b>                                      |                                           |                |                 |              |                   |
| <b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b>                                    |                                           |                |                 |              |                   |
| Account No.                                                                    | Account Title                             | Current Budget | YTD Expenditure | Encumbrances | Available Balance |
|                                                                                |                                           |                |                 |              |                   |
| <b><u>RECOMMENDED ACTION:</u></b><br>Library Public Relations & Branch Updates |                                           |                |                 |              |                   |
| <b><u>ATTACHMENTS:</u></b><br>None                                             |                                           |                |                 |              |                   |



## AGENDA MEMORANDUM

|                                                            |                       |                   |                    |              |                      |
|------------------------------------------------------------|-----------------------|-------------------|--------------------|--------------|----------------------|
| <b>FROM:</b>                                               |                       |                   |                    |              |                      |
| <b>SUBJECT:</b>                                            | Summer Reading Update |                   |                    |              |                      |
| <b>AGENDA DATE:</b>                                        | June 23, 2026         |                   |                    |              |                      |
| <b><u>BRIEF OVERVIEW:</u></b><br>Summer Reading Update     |                       |                   |                    |              |                      |
| <b><u>STRATEGIC PLANNING ELEMENT:</u></b>                  |                       |                   |                    |              |                      |
| <b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b>                |                       |                   |                    |              |                      |
| Account No.                                                | Account Title         | Current<br>Budget | YTD<br>Expenditure | Encumbrances | Available<br>Balance |
|                                                            |                       |                   |                    |              |                      |
| <b><u>RECOMMENDED ACTION:</u></b><br>Summer Reading Update |                       |                   |                    |              |                      |
| <b><u>ATTACHMENTS:</u></b><br>None                         |                       |                   |                    |              |                      |



## AGENDA MEMORANDUM

|                                                                                                                                                                     |                                                                                                                                |                |                 |              |                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------|--------------|-------------------|
| <b>FROM:</b>                                                                                                                                                        |                                                                                                                                |                |                 |              |                   |
| <b>SUBJECT:</b>                                                                                                                                                     | Regular Meeting: August 27, 2026, at 5:00 PM - Lecanto Government Building, Room 166, 3600 W Sovereign Path, Lecanto, FL 34461 |                |                 |              |                   |
| <b>AGENDA DATE:</b>                                                                                                                                                 | <b>June 23, 2026</b>                                                                                                           |                |                 |              |                   |
| <b><u>BRIEF OVERVIEW:</u></b><br>Regular Meeting: August 27, 2026, at 5:00 PM - Lecanto Government Building, Room 166, 3600 W Sovereign Path, Lecanto, FL 34461     |                                                                                                                                |                |                 |              |                   |
| <b><u>STRATEGIC PLANNING ELEMENT:</u></b><br><br>                                                                                                                   |                                                                                                                                |                |                 |              |                   |
| <b><u>BUDGET IMPACT/FUNDING SOURCE:</u></b>                                                                                                                         |                                                                                                                                |                |                 |              |                   |
| Account No.                                                                                                                                                         | Account Title                                                                                                                  | Current Budget | YTD Expenditure | Encumbrances | Available Balance |
|                                                                                                                                                                     |                                                                                                                                |                |                 |              |                   |
| <b><u>RECOMMENDED ACTION:</u></b><br>Regular Meeting: August 27, 2026, at 5:00 PM - Lecanto Government Building, Room 166, 3600 W Sovereign Path, Lecanto, FL 34461 |                                                                                                                                |                |                 |              |                   |
| <b><u>ATTACHMENTS:</u></b><br>None                                                                                                                                  |                                                                                                                                |                |                 |              |                   |