BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

AGENDA

June 11, 2026 - 1:00 PM

Diana Finegan, Chair, District 2
Janet Barek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. PROCLAMATIONS & AWARDS

B.1. Proclamation -- Youth Sports Recognition Girls Soccer
Approve & Authorize the BOCC to recognize the Nature Coast Soccer Club - Girls Teams on their outstanding achievements during the 2025-2026 season. **(Joel Waldrop, Nature Coast Soccer)**

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners
Approve minutes of the following Board of County Commissioner meetings:
May 12, 2026 Regular Meeting
May 26, 2026 Regular Meeting

Administration

C.2. Annual Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments - Correcting the commencement date to FY26/27
Adopt and authorize the Chairman to execute a resolution correcting the commencement date for the use of the uniform method of collecting non-ad valorem special assessments in Citrus County, Florida, affirming the need for the levy, directing the mailing of the resolution, and providing for an effective date. **(Carlton Hall, Public Works Director)**

C.3. CareerSource Citrus Levy Marion Master Services Contract
Approve and authorize the Chair to execute the Master Services Contract with the Citrus, Levy, Marion Regional Workforce Development Board, Inc. **(Steve L. Howard, County Administrator)**

Attorneys Office

Clerk

Community Services

C.4. Auction of Asset 52522-Transit Services

Approve the deletion of asset by auction from the inventory of Transit Services and the county's capital asset listing.
Asset# 52522-2016 Ford Passenger Bus VIN 1FDFE4FS8GDC53710 **(Eric Head, Community Services Director)**

C.5. MFAAA/Elder Options Older American Act III Grant Application for Funding Years 2027-2029

Adopt and authorize the Chairman to execute a resolution authorizing an application for funding, execution of the resulting contract, amendments and necessary documents, after review by the County Attorney, for the Mid-Florida Area Agency on Aging dba Elder Options Older American Act III programs for the period effective January 1, 2027, through December 31, 2029. **(Eric Head, Community Services Director)**

Fire Services

C.6. LifeStream Behavioral Center, Inc. - FY24/25 Annual Report

Acknowledge receipt of LifeStream Behavioral Center's annual report for FY24/25, running from October 1, 2024 through September 30, 2025. **(Craig Stevens, Fire Chief)**

C.7. Certification Statement for the Use of Certified Public Funds

Approve and authorize the Chairman to execute the Certification Statement for the Use of Certified Public Funds. **(Craig Stevens, Fire Chief)**

C.8. Initial Assessment Resolution for Fire Protection Services

a. Adopt and authorize the Chairman to execute the Amended and Restated Initial Assessment Resolution for Fire Protection Services for FY 2026-27.
b. Set a public hearing on July 28, 2026, at 1:30 P.M. to consider adopting fees and assessment rates for Fire Protection Services for FY 2026-27 and adopting the Fire Protection Services assessment roll prepared by the Property Appraiser’s Office. **(Craig Stevens, Fire Chief)**

Human Resources

C.9. Settlement of Claim # F231AL0083

Approve and authorize Cindy Townsend, Esquire, representing Citrus County, Florida to accept the Proposal for Settlement for Case Number 2025 CA 000847A Heidemaria Laro vs Citrus County for $25,000 on behalf of Citrus County, Florida. **(Jessica Flynn, Human Resource Director)**

Management and Budget

C.10. Quarterly Budget Status Report
Acknowledge receipt of the 2nd Quarter Budget Status Report from January 1, 2026, through March 31, 2026. **(Tammy Wilson, Management & Budget Director)**

C.11. Budget Transfers
Approve the budget transfers for Stormwater (3), Chassahowitzka Campground, Solid Waste Management, Technical Services, General Fund Capital Improvement Program (CIP), Parks and Recreation and Grounds Maintenance for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

C.12. Budget Resolutions
Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida Department of Transportation 5339 Capital and the Florida Department of Transportation (FDOT) Small County Outreach Program (SCOP) resurfacing W Mustang Blvd from W Mesa Verde Dr. to CR491 grant budgets for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

Growth Management

C.13. Proposed 2026 Property Abatement Assessments
a. Adopt and authorize the Chairman to execute a Resolution for the 2026 Property Abatement Assessments relating to the provision of property abatement services; describing the method of assessing property abatement service costs against assessed property located within Citrus County, Florida; determining the property abatement service costs and the initial property abatement special assessments; directing the preparation of an assessment roll, authorizing a public hearing and directing the provision of notice thereof and providing for an effective date.
b. Set a public hearing on July 28, 2026, at 1:32 P.M. regarding the 2026 Property Abatement Assessments. **(Eric Landon, Growth Management Director)**

Public Works

C.14. Security Deposit Increase for Monthly Charge Account Agreement – Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast
a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast for disposal fees up to $3,500.00 at the Citrus County Central Landfill.
b. Approve the termination of the existing Waste Disposal Account Agreement with Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast, dated August 06, 2024, and authorize the transfer of the current $2,200.00 cash deposit to the new agreement. **(Carlton Hall, Public Works Director)**

C.15. Security Deposit Increase for Monthly Charge Account Agreement – Preusler and Associates, DBA Restoration Specialists

a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Preusler and Associates, DBA Restoration Specialists for disposal fees up to $1,000.00 at the Citrus County Central Landfill and accept Merchants National Bonding, Inc. No. 101662481.
b. Approve the termination of the existing Waste Disposal Account Agreement with Preusler and Associates, DBA Restoration Specialists, dated January 01, 2015.
c. Authorize staff to process all necessary documentation and refund cash security deposit of $500.00 plus $66.06 accrued in interest. **(Carlton Hall, Public Works Director)**

C.16. Security Bond Continuation for Monthly Charge Account Agreement – Waste Connections of Florida, Inc.

Approve and authorize the Chairman to accept the security bond continuation certificate for Travelers Casualty and Surety Company of America, No. 108 028 221 extending the term to June 01, 2027, in reference to Waste Connections of Florida, Inc.'s Waste Disposal Account Agreement, dated May 27, 2025. **(Carlton Hall, Public Works Director)**

C.17. Surplus Property

Approve and authorize staff to sell equipment as listed in the supporting backup documents through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy. **(Carlton Hall, Public Works Director/ Bryan Cope, Fleet Management Director)**

C.18. Initial Assessment Resolution for Solid Waste Residential Assessment

a. Adopt and authorize the Chairman to execute the Initial Assessment Resolution for FY 2026-27.
b. Set a public hearing on July 28, 2026, at 1:35 P.M. to consider adopting the assessment rate for the Solid Waste Residential Assessment roll prepared by the Property Appraiser's Office. **(Carlton Hall, Public Works Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

C.19. Proposed Citrus Springs 2026 Assessment Area

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; creating the Citrus Springs 2026 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County

Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.
b. Set a public hearing for July 28, 2026, at 1:34 p.m. regarding the proposed Citrus Springs 2026 Assessment Area. **(Ken Cheek, P.E., Water Resources Director)**

C.20. Proposed Cedar Lake Estate 2026 Assessment Area

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; creating the Cedar Lake Estate 2026 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.
b. Set a public hearing for July 28, 2026, at 1:33 p.m. regarding the proposed Cedar Lake Estate 2026 Assessment Area. **(Ken Cheek, P.E., Water Resources Director)**

C.21. Connection Charge Installment Lien Agreement - Patricia A Gratton

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Patricia A Gratton.
b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).**

C.22. Connection Charge Installment Lien Agreement - Jahmes K McClean & Yanyan Jiang

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Jahmes K McClean and Yanyan Jiang.
b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director)**

Set Public Hearings Workshops

C.23. Set a Public Hearing for Certification of the 2026-27 Non-Ad Valorem Assessment Rolls

a. Adopt and authorize the Chairman to execute a preliminary rate resolution of Citrus County, Florida relating to the Certification of the Fiscal Year 2026-2027 Non-Ad Valorem Assessment Rolls.
b. Set a public hearing on Tuesday, July 28, 2026, at 1:31 p.m. for the purpose of hearing public comment on the adoption of a final rate resolution adopting and certifying the countywide non-ad valorem assessment rolls for FY 2026-2027 which includes assessments for street lighting, neighborhood beautification, roadway

maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632. **(Carlton Hall, Public Works Director)**

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 25-110 Amendment No. 2; Holder Industrial Park Force Main Extension Construction Project (CONFIDENTIAL)

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and the Contractor listed in the Agreement documents, to ratify the action of the Department in issuing the Amended Notice to Proceed on April 23, 2026, and extend the time for substantial completion to July 1, 2026, and final completion to July 31, 2026, there is no additional cost associated with this Amendment. **(Ken Cheek, P.E., Water Resources Director)**

E.1.b. QTE 24-114 Amendment No. 2; Certificate of Insurance Software Program: My COI LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and My COI LLC, to exercise the second option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2027, and to modify the language in Section 18.4 Compliance with Laws and Section 18.15 Equal Employment Opportunity, in accordance with Executive Order 14173. There is no cost increase associated with this Amendment. **(Jessica Flynn, Human Resource Director)**

E.1.c. QTE 26-125 Emergency Telephone Services for Courthouse Elevators (CONFIDENTIAL)

Approve and Authorized the Chairman to execute the Agreement between Citrus County, Florida and the vendor listed in the agreement to provide equipment, installation, and monitoring services for two-way emergency audio/visual equipment in the County Courthouse elevators in compliance with Florida Statute, Chapter 399, Florida Building Codes and DBPR adoption of ASME A17.1/CSA B44, at a cost of $247.00 monthly service fee. **(Carlton Hall, Public Works Director)**

E.1.d. ITB 26-106 Mowing for Fire Training Center, Fire Stations, and Well Sites; Simply Amazing Property Maintenance LLC

Approve and Authorize the Chairman to executed the Agreement between Citrus County, Florida and Simply Amazing Property Maintenance LLC, to provide finish mowing, edging, trimming, and clean-up for the Fire Training Center, fire stations, and well sites, at the estimated cost of $24,400.00 per year. **(Craig Stevens, Fire Chief)**

E.2. P035BOCT25, Virgin Islands Inmate Housing Contract PREA Language Amendment

Approve and authorize the Chairman to execute Amendment No. 1 to Professional Services Contract between the Government of the U.S. Virgin Islands Bureau of Corrections, CoreCivic of Tennessee, LLC and Citrus County, Florida. to update the PREA language in the contract. **(Joseph Whittick, Contract Monitor)**

E.3. Fund Balance

Discuss, approve and authorize the Chairman to execute a budget resolution to recognize the actual fund balance brought forward from September 30, 2025. **(Tammy Wilson, Management & Budget Director)**

E.4. IMP 2023-00008 Lecanto Preserve Phase 1 Improvements Agreement

a. Approve and authorize the Chairman to execute the Improvements Agreement for Lecanto Preserve Phase 1 with Lecanto Preserve, LLC
b. Accept bond in the amount of $2,315,416.36 for 130% of the cost of remaining infrastructure improvements. **(Carlton Hall, Public Works Director)**

E.5. S. Lewdinger Drive/Right-of-Way

a. Approve and authorize the Chairman to accept Warranty Deeds from InVictus Development LLC, a Florida Limited Liability Company and Cardinal Oaks LLC, A Florida Limited Liability Company, for the conveyance of properties located on S. Lewdinger Drive, as depicted in the attached sketches, for the purpose of securing additional right-of-way as specified therein and execute the same.
b. Authorize the Clerk to place acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

E.6. HC Lecanto, LLC Right-of-Way Dedication

a. Approve and authorize the Chairman to accept a Warranty Deed from HC Lecanto, LLC for the donation of 40’ of the property within AK’s 1501946, Parcel ID # 18E19S04 34100, located at 3949 W. Gulf To Lake Hwy., Lecanto, FL & AK 1501954, Parcel ID #18E19S04 34110 located at 3764 W. Southern St., Lecanto, FL as additional right-of-way in conjunction with the construction of the proposed Lecanto VA Clinic, ensuring compliance with county planning standards and enhancing traffic flow in the area.
b. Authorize the Clerk to place the acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

E.7. Interlocal Agreement with Ozello Water Association for Wastewater Services

a. Approve and authorize the Chairman to execute the Interlocal Agreement for the Provision by Citrus County of Wastewater Services within the Territorial Area of the Ozello Water Association, Inc.
b. Authorize the Clerk to record the Interlocal Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

E.8. FY25 Assistance to Firefighters (AFG) Grant Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Assistance to Firefighters (AFG) Grant Program for mobile and portable radio upgrade.
b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority". **(Craig Stevens, Fire Chief)**

E.9. FY25 Fire Prevention and Safety Grant Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Fire Prevention and Safety Grant to purchase and implement fire pre-plan software execution of the grant award and amendments and modifications of grant application and award documents.
b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority". **(Craig Stevens, Fire Chief)**

E.10. Budgeted Out of Country Travel - FITUR

Approval for Terry Natwick, Marketing & Sales Manager, and Auvis Cole, Tourism Director, to attend FITUR in Madrid, Spain from January 20-24, 2027. **(Auvis Cole, Tourism Director)**

E.11. TDC Request for New Travel Initiatives

a. Approval for 1 individual to attend the STS Board Meeting in Richmond, VA. September 2026.
b. Approval for 1 individual to the Destinations International CDME Course in Portland, OR from Jul. 18-21, 2026
c. Approve related budget transfer. **(Auvis Cole, Tourism Director)**

F. OUTSTANDING COMMISSION ITEMS

Veronica Kampschroer, MPA, PMP (Special Projects Manager) -- Update on Outstanding Commission Items
www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. LEGISLATIVE UPDATES

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H.1. Financial Forecast Tool Demonstration

Financial Forecast Tool Demonstration Presentation **(Tammy Wilson, Management & Budget Director)**

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:15PM Presentation Legislative Update Sarah Suskey, The Advocacy Partners
Informational Presentation **(Sarah Suskey, Advocacy Partners)**

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

K.1. Temporary Hiring Freeze
Discussion and direction regarding implementation of a temporary hiring freeze for all non-mission-critical positions, with exceptions for mission-critical positions, 100% grant-funded positions, enterprise funds, and/or business tax receipts.

K.2. Discussion of Right Rudder Aviation Litigation
Direct our Attorney, Dale Scott, to end this litigation by offering that the County will dismiss its Counterclaims in exchange for Right Rudder dismissing its complaint.

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

O. CHAIR DIANA FINEGAN - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

S. UPCOMING MEETINGS

1. Regular Meeting, ***Monday*, June 22, 2026**, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, **July, 14, 2026**, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, **July, 28, 2026**, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing **Wednesday, July 22, 2026**, Governing Body of the Special Library District **8:30am**, Fire Services Special District **8:45am,** Board of County Commissioners, **9:00am**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida

2. Tentative Budget Hearing, **Thursday, September 10, 2026, at 5:00pm,** Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida

3. Final Budget, **Monday, September 21, 2026, at 5:01pm,** Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida.

U. PUBLIC HEARINGS

U.1. 5:01 p.m. AA-2026-00001 Vix Construction for First Kingdom Partners, LLC
If approved, direct the Chair and Clerk to execute the ordinance for AA-2026-00001 Vix Construction for First Kingdom Partners, LLC **(Eric Landon, Growth Management Director)**

V. ADJOURN

AGENDA MEMORANDUM

FROM:	Steve Howard, County Administrator
SUBJECT:	Proclamation -- Youth Sports Recognition Girls Soccer
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:
Proclamation -- Youth Sports Recognition Girls Soccer

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Approve & Authorize the BOCC to recognize the Nature Coast Soccer Club - Girls Teams on their outstanding achievements during the 2025-2026 season. **(Joel Waldrop, Nature Coast Soccer)**

ATTACHMENTS:
1. Nature Coast Soccer Club Girls Teams 6-11-26

THE BOARD OF COUNTY COMMISSIONERS OF
CITRUS COUNTY, FLORIDA
PROCLAMATION
NATURE COAST SOCCER CLUB ~ GIRLS TEAMS

WHEREAS, the Citrus County Board of County Commissioners proudly recognizes the accomplishments of the Nature Coast Soccer Club u9 and u10 girls teams for their excellence, dedication, sportsmanship, and the positive example they set as young female athletes and emerging leaders in their community; and

WHEREAS, during the 2025-2026 Florida Club Leagues season, both teams competed against strong clubs from across Central Florida and earned First Place in their divisions; and

WHEREAS, the U9 team also captured the championship title at the Central Florida Invitational in Lakeland, and the U10 team champions at the Upper 90 Preseason Shootout in St. Petersburg; and

WHEREAS, participation in youth sports helps develop confidence, leadership skills, resilience, and teamwork, and these girls have demonstrated those qualities both on and off the field; and

WHEREAS, these young athletes have represented Citrus County with integrity, teamwork, and determination, bringing pride to their community through their achievements; and

WHEREAS, their success reflects the hard work of the players, Club, coaches, families, and supporters who contribute to the growth of youth sports in Citrus County and help create opportunities for children to excel in athletics and leadership roles;

NOW, THEREFORE, BE IT RECOGNIZED that the Citrus County Board of County Commissioners hereby honors and congratulates the Nature Coast Soccer Club Girls u9 & u10 Teams for their outstanding achievements during the 2025-2026 season and commends them for bringing pride and distinction to Citrus County.

The Board further extends its sincere appreciation and best wishes to these athletes as they continue to pursue excellence in academics, athletics, leadership, and service to their community.

EXECUTED this 11th day of June 2026

_____
Diana Finegan, Chairman

_____ _____
Janet Barek **Jeff Kinnard, D.C.**

_____ _____
Rebecca Bays **Holly L. Davis**

AGENDA MEMORANDUM

FROM:	Traci Perry, Clerk of the Circuit Court and Comptroller
SUBJECT:	Minutes of the Board of County Commissioners
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:
Approve minutes of the following Board of County Commissioner meetings:
May 12, 2026 Regular Meeting
May 26, 2026 Regular Meeting

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Approve minutes of the following Board of County Commissioner meetings:
May 12, 2026 Regular Meeting
May 26, 2026 Regular Meeting

ATTACHMENTS:
1. 05122026 RM MINUTES
2. 05262026 RM MINUTES

BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

MINUTES

May 12, 2026 - 1:00 PM

Diana Finegan, Chair, District 2
Janet Barek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

A. CALL TO ORDER

May 12, 2026 Citrus County Courthouse
The meeting was called to order at 1:00 PM.

A.1. Invocation

Pastor Steve Miller from Redemption Point Church gave the Invocation.

A.2. Pledge of Allegiance

Citrus County Sheriff Sergeant Jason Shephard led the Pledge of Allegiance.

A.3. Roll Call

Present: Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, Janet Barek, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger, Deputy Clerk Georgette Tozer, Deputy Clerk Kristi Hugar

Absent: Clerk of the Circuit Court and Comptroller Traci Perry

A.4. Approval of Agenda

County Administrator Steve Howard requested the following changes: pull items E9 and E10; additional information for items C5, E6 and U1; and the addition of item E11.

First Vice Chair Janet Barek requested to pull item L1.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

Chair Diana Finegan requested to move item O1 to follow the 1:15 PM time-

certain.

Motion to approve the Agenda with the changes: item L1 pulled, move item O1 forward, and the additions that were read into the record.

RESULT:	**Defeated**
MOVER:	Janet Barek
SECONDER:	Diana Finegan
AYES:	Finegan, Barek
NAY:	Davis, Bays, Kinnard D.C.

Motion to approve the Agenda as stated with the additions and moving item O1 to the front.

Board discussion ensued.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C.
NAY:	Finegan, Barek

B. PROCLAMATIONS & AWARDS

Motion to approve B1 through B5.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

B.1. Proclamation -- Hospital Week 2026

Approve and Authorize the Board to recognize May 10-16, 2026 as Hospital Week.
(Benjamin J. Kirby, Manager, Local Government Relations, HCA Healthcare, West Florida Division)

B.2. Proclamation -- National Emergency Medical Services (EMS) Week

Approve and authorize the Board to execute a Proclamation declaring May 17 - May 23, 2026, as Emergency Medical Services (EMS) Week in Citrus County, Florida. **(Craig Stevens, Fire Chief)**

B.3. Proclamation -- ALS Awareness Month

Approve and Authorize the BOCC to proclaim May 2026 as ALS Awareness month.
(Janet Croft & Jaclyn Schell)

B.4. Proclamation -- International Beef Month

Approve & Authorize the BOCC to proclaim the Month of May 2026, as International Beef Month.
(Valerie Ansell, Executive Director, Florida Farm Bureau)

B.5. Certificate of Recognition for Steve L. Howard, County Administrator

Acknowledgment of the Certificate of Recognition for Steve L. Howard, County Administrator of the Year 2026.

C. CONSENT

Motion to approve the Consent Agenda in full.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Minutes

C.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
April 28, 2026 Regular Meeting

Administration

No items.

Attorneys Office

No items.

Clerk

C.2. Clerk IT Equipment for Disposal

Approve and authorize removal of obsolete asset 1542, Barracuda Web Security Gateway.

C.3. Release of Liens

a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners in 2023 Citrus Springs Waterlines, 2024 Citrus Springs Waterlines, and 2025 Citrus Springs Waterlines special assessment district.
b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

Community Services

C.4. Fort Island Gulf Beach Triathlon

Approve and authorize the Chairman to execute the Fort Island Gulf Beach Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and DRC Sports Inc., for the use of Fort Island Gulf Beach for the Triathlon event on May 22, 2026 and May 23, 2026. **(Eric Head, Community Services Director)**

Fire Services

No items.

Human Resources

C.5. Commercial Property and Equipment Breakdown Insurance Renewal

a. Approve and authorize the annual renewal and payment of the County's Commercial Property & Equipment Breakdown Insurance through Preferred Governmental Insurance Trust, Markel American Insurance, Great American, National Fire Insurance Company of Hartford and Starr Surplus Lines with a

renewal date of June 1, 2026
b. Approve and authorize the Chairman to execute all documents related to the County's insurance renewal. (Premium recapitulation document; Preferred Governmental Insurance Trust signature page; Terrorism election forms; Surplus lines form; Preferred Governmental Insurance Trust signature page between Citrus County, Florida, a political subdivision of the state of Florida, Preferred Governmental Insurance Trust and Brown and Brown, Inc., in the total premium amount of $1,805,943.51)
c. Approve related budget transfer for various departments. **(Jessica Flynn, Human Resources Director, Ellen Nichols, Risk Manager)**

Additional information was received after the agenda was published.

Additional Information for Item C5

Management and Budget

C.6. Florida Development Finance Corporation (FDFC) Annual Financial Report
Acknowledge receipt of the Annual Financial Report from Florida Development Finance Corporation (FDFC) regarding the Fiscal Year Ended June 30, 2025. **(Tammy Wilson, Management & Budget Director)**

C.7. Budget Transfers
Approve the budget transfers for Utilities, Utilities CIP, Stormwater, Housing Services, Low Income Home Energy Assistance Program, Article V Technology and Various Departments for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

Growth Management

No items.

Public Works

C.8. Approval of Certified Hauler Waste Disposal Account Agreement – Johnny Mac Dumpsters
Approve and authorize the Chairman to execute a Certified Hauler Waste Disposal Account Agreement between Citrus County and Johnny Mac Dumpsters, for disposal fees at the Citrus County Central Landfill, with a limit of up to $1,000.00. **(Carlton Hall, Public Works Director)**

C.9. Approval of Monthly Charge Account Agreement – Nature Coast Ministries
Approve and authorize the Chairman to execute the monthly Waste Disposal Account Agreement between Citrus County and Nature Coast Ministries for disposal fees at the Citrus County Central Landfill, with a limit of up to $200.00. **(Carlton Hall, Public Works Director)**

C.10. Approval of Monthly Charge Account Agreement – On Budget Tree Service LLC.
Approve and authorize the Chairman to execute the monthly Waste Disposal Account Agreement between Citrus County and On Budget Tree Service LLC. for disposal fees at the Citrus County Central Landfill, with a limit of up to $700.00. **(Carlton Hall, Public Works Director)**

C.11. Deletion of Surplus Property
Approve the deletion of the following items from the inventory of Public Works and the removal of same items from the county's capital asset listing.
Asset # 12705-000 - Fuel Facility
Asset # 12705-001 - Containment Sump
Asset # 12705-002 - (2) Sump Savers. **(Carlton Hall, Public Works Director)**

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

C.12. Connection Charge Installment Lien Agreement - Matthew R Heidet
a. Approve and authorize the Chairman to execute a Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Matthew R Heidet.
b. Authorize the Clerk to record a Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. (**Ken Cheek, P.E.,**

Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).

C.13. Connection Charge Installment Lien Agreement - Robert Herzog Jr & Katherine A Herzog

a. Approve and authorize the Chairman to execute a Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Robert Herzog Jr & Katherine A Herzog .

b. Authorize the Clerk to record a Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).**

C.14. Connection Charge Installment Lien Agreement - Devin Lee Watrous & Michelle Bailey Copeland

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Devin Lee Watrous & Michelle Bailey Copeland.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director)**

Set Public Hearings Workshops

No items.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Renee Bedford
Tracy Landry
Ray Brown
Del Wray
Wayne Gurba
Paul Ear
Susan Nelson
Pamela Larsen
Tonie Toney
John Sirois

Bryan McCutcheon
Christina White
Tracey Duncan
Jacquelyn Barbee
Barry Tillis
Tyrone Jackson
Rachel Cullen
Gary Bartell, Jr.
Steven Westerfield
Sherrylin Winczuk
Curtiss Bryant
Amy Campbell
Susan Schedel
Lynsey Lawrence
Rob Batsel
Karen Baldwin
Robin Orlandi, representing Sierra Club
Holli Herndon
John Blean
Josh Wooten, President and CEO of the Citrus County Chamber of Commerce
PJ Auffhammer

Commissioners responded to comments from the public.

Public Speaker Forms for Item D

E. REGULAR BUSINESS

E.1. Bids

Motion to approve items E1a through E1i.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.1.a. SGS 26-001 Integrated Supply Agreement; Genuine Parts Company, Inc. d/b/a NAPA Auto Parts

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Genuine Parts Company, Inc. d/b/a NAPA Auto Parts for Integrated Supplies with onsite location(s). The cost for these services is based on NAPA Product and Non-NAPA Product pricing as shown in the Exhibit "B" Pricing Plan Summary of the Agreement. **(Carlton Hall, Public Works Director)**

E.1.b. ITB 24-095 Amendment No. 2; REBID Mowing & Trimming of Median/Curbed Roadways, Zone 2; Calloway & Clark Enterprises LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Calloway & Clark Enterprises LLC to exercise the first renewal option, extending the duration of the Agreement from May 13, 2026, to May 13, 2027, add an additional four (4) extra trimmings to all locations to be serviced by the Contractor and to amend the fee schedule with an increase cost of 2.6% per the contract terms and to modify the language in Section 19.4 Compliance with Laws, in accordance with Executive Order 14173. **(Carlton Hall, Public Works Director)**

E.1.c. ITB 23-050 Amendment No. 3; Asphalt Concrete Mix Type SP-9.5 and Type-12.5 also Liquid Emulsified Asphalt Grades SS-1 and AE-90 or Comparable; Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to June 5, 2027, and to modify the language in Section 19.4 Compliance with Laws and Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173. No cost increase associated with this Amendment. **(Carlton Hall, Public Works Director)**

E.1.d. PB 25-223 Sourcewell #011723-JDC Heavy Construction Equipment with Related Attachments and Technology; Beard Equipment Company

a. Approve and Authorize the Chairman to execute Quote document and related documents to the Agreement between Citrus County, Florida and Beard Company Equipment for the purchase of an 850 P-Tier Construction Dozer to be used at the Citrus County Central Landfill at a cost of $531,557.87 with a 36-month TT&M cost of $29,758.48 and a 36-month PM Service cost of $25,606.17.
b. Approve and Authorize the Chairman to execute the Customer's Acceptance Form and related documents between Citrus County, Florida and Beard Company Equipment to accept the equipment and acknowledge the County's understanding of the operation and warranty coverage for the Dozer once the equipment is received by staff and reviewed by County Attorney's office.
(Carlton Hall, Public Works Director)

E.1.e. RFQ 25-096 Work Authorization; Continuing Services Contract (CCNA) for Professional Engineering; DRMP, Inc.

a. Approve and Authorize the Chairman to execute Work Authorization for DRMP, Inc. to provide the design and construction plans for a new traffic signal

at the intersection of CR491 and W Hampshire Blvd., at a cost of $195,906.36.
b. Approve related Budget Transfer. **(Carlton Hall, Public Works Director)**

E.1.f. AGR 23-063 Amendment No. 3; Interlocal Agreement for EMS Billing and Collection Services; Pasco County, a political subdivision of the State of Florida

Approve and Authorize the Chairman to execute Amendment No. 3 to the Interlocal Agreement between Citrus County, Florida and Pasco County, a political subdivision of the State of Florida for an additional one (1) year term, extending the duration of the Agreement to September 30, 2027. **(Craig Stevens, Fire Chief)**

E.1.g. QTE 26-124 Digital Billboard for Division of Water Conservation Advertising; The Lamar Companies

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and The Lamar Companies for advertising for Water Conservation on a digital billboard in Citrus County. The total annual cost will be $14,280 and will be grant funded. **(Ken Cheek, P.E., Water Resources Director)**

E.1.h. RFQ 21-003 Elder Affairs and Older Americans In-Home Health Services; B & B Monitoring LLC d/b/a Personal Living Alert

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and B & B Monitoring LLC d/b/a Personal Living Alert to provide Emergency Alert Systems for all programs (CCE, HOPE, OAA Title IIIB).
b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and B & B Monitoring LLC d/b/a Personal Living Alert. **(Eric Head, Community Services Director)**

E.1.i. ITB 23-006 Amendment No. 2; Mowing at the Citrus County-Owned Buildings; Integrity Site Development, Inc

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Integrity Site Development, Inc to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to June 19, 2027, and to modify the language in Section 19.4 Compliance with Laws and Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173 with no cost increase associated with this Amendment. **(Eric Head, Community Services Director)**

E.2. 2026 - 2029 Citrus County Health Department Memorandum of Agreement

Approve and authorize the Chairman to execute the Memorandum of Agreement between Citrus County, Florida and Citrus County Health Department to provide educational nutrition services to participants in the congregate and home delivered meals programs. **(Eric Head, Community Services Director)**

Motion to approve item E2.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.3. FDOT Public Transit Block Grant Program Agreement - G3O93

a. Execute the resolution to approve and authorized the Chairman, or 1st Vice Chairman, respectively of the Board of County Commissioners of Citrus County, Florida, is authorized to sign the FDOT Block Grant Agreement, Amendments, Assurance and Certifications as required to obtain funding from the Florida Department of Transportation, after reviewed by the County Attorney, without the need to bring the documents before the Board of County Commissioners.
b. Approve and Authorize the Chairman, or 1st Vice Chairman, respectively to execute the FDOT Public Transit Block Grant Program Agreement in the amount of $778,006 ($389,003 grant funding with a required match of $389,003). This grant funding and corresponding match will be utilized to reduce the local match for future FTA 5307 or FDOT 5311 grants at a 50% grant/25% block grant/25% county match. **(Eric Head, Community Services Director)**

Motion to approve item E3a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2026-030

E.4. Amendment to FDOT Agreement — Crystal River Fuel Farm Replacement

a. Authorize the Chairman to execute the related FDOT amended agreement FPN 451464-1-94-01 for the Crystal River Airport Fuel Farm Replacement Project.
b. Authorize the Chairman to execute the associated FDOT Resolution (Exhibit D). **(Carlton Hall, Public Works Director)**

Motion to approve item E4a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2026-027

E.5. CORTA Black Diamond/BJ's Wholesale Right-of-Way Dedication

a. Approve and authorize the Chairman to accept a Warranty Deed from Corta Black Diamond, LLC for the donation of a portion of the property within AK 3529310, Parcel ID #18E8S210060 0010 located at 3499 W. Norvell Bryant Hwy., Lecanto, FL 34461 as additional right-of-way for a dedicated turn lane in conjunction with the proposed BJ's Wholesale.
b. Authorize the Clerk to place the acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

Motion to approve item E5a and b.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.6. MS001 CDBG-DR IRP Grant Agreement for the Sanitary Sewer Rehabilitation Project

a. Approve and authorize the Chair to execute the MS001 CDBG-DR IRP Grant Agreement between Citrus County, Florida and the Florida Commerce Department.
b. Approve and authorize the Chair to execute a resolution adopting policies protecting individuals engaged in nonviolent civil rights demonstrations as required of recipients of CDBG funds. **(Ken Cheek, P.E., Water Resources Director)**

Motion to approve item E6a, b and c.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Following this item, County Administrator Steve Howard commented.

Resolution Number 2026-028

Additional information was received after the agenda was published.

Additional Information for Item E6

E.7. Proposed Citrus Springs 2026 Assessment Area - Permanent Reassignment of Development Rights DVR 2026-010 Fagan

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Citrus Springs 2026 Assessment Area for Zack & Bridgett Fagan DVR 2026-010.
b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

Motion to approve item E7a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.8. Proposed Cedar Lake Estates Watermain Extension Assessment Area - Permanent Reassignment of Development Rights DVR 2025-008 Standard and DVR 2026-004 Roberts

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cedar Lake Estates Watermain Extension Assessment Area for Fred Standard, DVR 2025-008 and Pilarita Roberts, DVR 2026-004.
b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

Motion to approve item E8a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.9. Proposed Cambridge Greens Septic to Sewer Assessment Area - AR 11.10-1, Permanent Reassignment of Development Rights (DVR) 2026-008 Phillips

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cambridge Greens Septic to Sewer Assessment Area for Rosa Phillips, DVR 2026-008.

b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

This item was pulled during the meeting.

E.10. Proposed Cambridge Greens Septic to Sewer Assessment Area - AR 11.10-1, Permanent Reassignment of Development Rights (DVR) 2026-00 Jordan

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cambridge Greens Septic to Sewer Assessment Area for Cynthia Jordan, DVR 2026-009.
b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

This item was pulled during the meeting.

Pull Item E10

E.11. Temporary Boat Ramp Closure Authorization

Approve and authorize County Administrator, or designee, to temporarily close County-operated boat ramps in the Citrus County lakes' region when low water levels create unsafe conditions for public use. This authorization would remain in effect until conditions improve and water levels return to allow for safe public access.

Motion to approve item E11.

Board discussion ensued and County Administrator Steve Howard addressed Board questions.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

This item was received after the agenda was published.

Additional Item E11

F. OUTSTANDING COMMISSION ITEMS

Special Projects Manager Veronica Kampschroer provided the updates and Ms. Kampschroer and County Administrator Steve Howard addressed Board questions.

G. LEGISLATIVE UPDATES

County Administrator Steve Howard commented.

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H.1. Fleet Management Presentation

Information Only, **(Bryan Cope, Fleet Management Director)**

Fleet Management Director Bryan Cope provided the presentation and County Administrator Steve Howard commented.

Following this item, the Board returned to item J1.

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:15PM Atty. Patrick Collins - Dissolution of Davis Reserve Comm Dev District

Accept dissolution of the Davis Reserve Community Development District, and direct the Chair and Clerk to execute the ordinance to dissolve the District. **(Eric Landon, Growth Management Director, Joanna Coutu, Deputy Growth Management Director)**

Growth Management Director Eric Landon provided the recommendation.

Motion to approve item I1.

Patrick Collins, on behalf of the applicant, addressed Board questions.

RESULT:	**Adopted**
MOVER:	Rebecca Bays
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Ordinance Number 2026-01

Public Speaker Form for Item I1

I.2. 4:45PM Proclamation — Citrus Futbol Club - Storm U14 Boys Competitive Soccer Team

Approve & Authorize BOCC to recognize the United Soccer Association U14 Championship, Citrus Futbol Club - Storm U14 Boys Competitive Soccer Team for their outstanding achievement of an undefeated regular season and postseason championship. **(Earnie Olsen, Citrus Futbol Club Storm U14 Boys Competitive Soccer Team)**

Motion to approve item I2.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Clerk's Note: The meeting was recessed at 5:52 PM and resumed at 6:02 PM.

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J.1. Industrial Development Authority — Nominate, Appoint, and Execute Resolution

a. Nominate and appoint five (5) individuals to the newly formed Citrus County Industrial Development Authority.
b. Authorize the Chair to execute the associated resolution. **(Steven Baham, CEcD, EDFP, Economic Development Director)**

Board discussed nominations.

Motion to appoint five individuals to the newly formed Citrus County Industrial Development Authority: Rickey Wilson for 4 years; Phyllis Dixon for 4 years; James "Jim" Green for 3 years; Robert Bass for 2 years; and Cynthia Oswald for 1 year.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

The motion was amended to add: authorize the Chair to execute the associated resolution.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

Resolution Number 2026-029

Clerk's Note: Following item H1, the Board returned to this item to amend the motion.

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

No Items.

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

L.1. Reconsideration of Betz Farm Contract Cancellation

Motion and vote to rescind the Notice of Termination related to the Contract for Sale of Betz Farm and reaffirm the Contract as amended remains in full force and effect.

Commissioner Holly Davis provided an overview.

Motion for the Board to withdraw the April 17, 2026 Notice of Termination related to the contract for sale of Betz Farm and reaffirm the contract as amended remains in full force and effect, and direct staff to resume ordinary processing activities consistent with the contract.

The following individuals addressed the Board: Robert Batsell, on behalf of Bravo Land Group; Tracey Duncan; Curtiss Bryant; PJ Auffhammer; Josh Wooten, President and CEO of the Citrus County Chamber of Commerce; Ray Brown; Gary Bartell, Jr; Robin Orlandi, and Lynsey Lawrence.

Board discussion ensued and County Attorney Denise A. Dymond Lyn and County Administrator Steve Howard responded to Board questions.

Chair Diana Finegan commented.

Deputy Clerk Amy Novinger requested clarification of the motion.

Board discussion continued.

RESULT: **Adopted**

MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C.
NAY:	Finegan, Barek

Public Speaker Forms for Item L1

Additional Information for Item L1 - Submitted by Curtiss Bryant

M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

M.1. Watercraft Launch Fees for Non-Residents of Citrus County

Motion and vote to direct staff to prepare a resolution updating the current annual pass fee for a non-resident of Citrus County launching a watercraft.

Second Vice Chair Jeff Kinnard, D.C. provided the recommendation, followed by Board discussion with County Attorney Denise A. Dymond Lyn and County Administrator Steve Howard.

Motion to abolish the non-resident annual pass.

Board discussion continued and the County Attorney addressed the Board.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Rebecca Bays
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

First Vice Chair Janet Barek discussed a PUD adopted at the last meeting, the one cent sales tax referendum, and the Early Learning Coalition meeting.

O. CHAIR DIANA FINEGAN - DISTRICT 2

O.1. Jail Contract with Core Civic

Motion and vote to direct staff to prepare the termination notice and to authorize the Chairman to sign.

Chair Diana Finegan provided the recommendation.

Motion to direct staff to prepare the termination notice, to authorize the Chair to sign, and for that notice to be for cause.

Citrus County Sheriff David Vincent addressed the Board and responded to Board questions.

Board discussion ensued and County Attorney Denise A. Dymond Lyn addressed the Board.

The following citizens addressed the Board: PJ Auffhammer; Loretta Tennant-Whelpton; Trina Romeo; Ray Brown; John Sirois; Tracey Duncan, and Kathy Bixler.

County Administrator Steve Howard and Ms. Lyn addressed questions from the Board, followed by Board discussion.

RESULT:	**Defeated**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Finegan, Barek
NAY:	Davis, Bays, Kinnard D.C.

Public Speaker Forms for Item O1

O.2. Moratorium on Data Centers

Motion and vote to direct staff to bring back to our next meeting, an Ordinance imposing a temporary moratorium (not to exceed 12 months) on the issuance of building permits, development orders or the rezoning of property relating to Data Centers.

Chair Diana Finegan provided the recommendation, followed by Board discussion with County Attorney Denise A. Dymond and Growth Management Director Eric Landon.

Motion to direct staff to bring back to our next meeting an ordinance imposing a temporary moratorium (not to exceed 12 months) on the issuance of building permits, development orders or the rezoning of property relating to Data Centers.

Board discussion ensued and Ms. Lyn addressed the Board.

Chair Diana Finegan provided a recommended motion.

The motion was amended to: direct staff to bring back to our next meeting an ordinance imposing a temporary moratorium (not to exceed 12 months)

until or while the county gets the Land Development Code regulations adopted relating to the issuance of building permits, development orders or the rezoning of property relating to Data Centers.

Board discussion continued with Ms. Lyn and Growth Management Director Eric Landon.

Deputy Clerk Amy Novinger requested clarification of the motion.

The following citizens commented: Clark Stillwell, on behalf of Deltona Corporation; PJ Auffhammer; Curtiss Bryant; Robin Orlandi; Maxine Connor and Joe Hicks.

Board discussion ensued with Ms. Lyn.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Public Speaker Forms for Item O2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Tracey Duncan
Joe Hicks

Attorney Denise A. Dymond Lyn addressed the Board and Chair Diana Finegan responded to comments from Mr. Hicks.

Public Speaker Forms for Item Q

R. ADVISORY BOARD ANNOUNCEMENTS

No items.

S. UPCOMING MEETINGS

1. Regular Meeting, May 26, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, ***Thursday,*** June 11, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, ***Monday,*** June 22, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing **Wednesday, July 22, 2026**, Governing Body of the Special Library District **8:30am**, Fire Services Special District **8:45am,** Board of County Commissioners, **9:00am**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida

2. Tentative Budget Hearing, **Thursday, September 10, 2026, at 5:00pm,** Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida

3. Final Budget, **Monday, September 21, 2026, at 5:01pm,** Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida.

U. PUBLIC HEARINGS

U.1. 5:01PM CPA/AA/PUD-2024-00023 Atty Robert Batsel Jr. for Seagrass Resort

If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-2024-00023, Robert W. Batsel, Jr. for Seagrass Resort, LLC. **(Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance titles into the record.

Attorney Robert Batsel provided an overview and introduced Paul Gibbs, landscape architect with Community Land Design, who provided the architect presentation.

Mr. Batsel addressed the Board regarding the addition of condition number 13 "fences within buffers may be located on the east and west property boundaries as depicted on the PUD Master Plan, rather than the inside of the buffers", and provided applicant information and addressed Board questions.

Land Development Principal Planner Joe Hochadel provided the staff presentation and Mr. Hochadel and Mr. Batsel addressed Board questions.

Citizens Tracey Duncan and PJ Auffhammer commented.

Mr. Batsel provided rebuttal comments.

Based on competent and substantial evidence, motion to approve CPA/AA/PUD-2024-00023 for Seagrass Resort, LLC.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Ordinance Numbers 2026-A13 and 2026-A14

Additional information was received after the agenda was published.

Additional Information for Item U1

Public Speaker Forms for Item U1

V. ADJOURN

The meeting was adjourned at 07:45 PM.

Proof of Publication

BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

MINUTES

May 26, 2026 - 1:00 PM

Diana Finegan, Chair, District 2
Janet Barek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

A. CALL TO ORDER

May 26, 2026 Citrus County Courthouse
The meeting was called to order at 1:03 PM.

A.1. Invocation

Chair Diana Finegan called for a moment of silence and respect for Memorial Day.

U.S. Marine Veteran and former State Trooper Tod Cloud gave the Invocation.

A.2. Pledge of Allegiance

Female Veterans Network of Citrus County led the Pledge of Allegiance.

A.3. Roll Call

Present: Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, Janet Barek, County Administrator Steve Howard, County Attorney Denise Lyn, Clerk of the Circuit Court and Comptroller Traci Perry, Deputy Clerk Amy Novinger, Deputy Clerk Georgette Tozer

Absent: None

A.4. Approval of Agenda

County Administrator Steve Howard requested the following changes: pull item C16; additional information for item E13 and item I4; requested to move item E13 up to before the time-certain items; and addition of item E14.

Motion to approve the Agenda with the additions and subtractions that the

County Administrator Steve Howard read into the record.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Rebecca Bays
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

B. PROCLAMATIONS & AWARDS

Motion to approve items B1, 2, 3, 4 and 5.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

B.1. Proclamation -- Women's Veterans Day

Approve and authorize the Board to proclaim June 12, 2026, as Womens Veterans Day in Citrus County, Florida. **(Jo Monty, Veteran)**

B.2. Proclamation -- Men's Health Week

Approve and authorize the Board to proclaim the month of June, 2026, as Men's Health month in Citrus County, Florida. **(Men's Health Network)**

B.3. Recognition of Withlacoochee River Electric Cooperative

Recognition Withlacoochee River Electric Cooperative **(David Lambert/ Jamen Monbarren)**

B.4. Tampa Bay Regional Planning Council 32nd Annual Future of the Region Awards

The Tampa Bay Regional Planning Council 32nd Annual Future of the Regions Awards Innovation and Technology was presented to Citrus County for Interactive Growth Model. **(Steve L. Howard, County Administrator, Eric Landon, Growth Management Director)**

B.5. Innovation in Marketing Award from the Florida Economic Development Council FEDC

Citrus County, Economic Development received the 2026 Innovation in Marketing Award from the Florida Economic Development Council for its "A Natural Advantage" newly launched website. **(Steven Baham, Economic Development Director)**

C. CONSENT

Motion to approve the Consent Agenda.

Commissioner Holly Davis and Chair Diana Finegan commented.

RESULT:	**Adopted**
MOVER:	Rebecca Bays
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Following this item, Suzanne Novita, retired President of Cambridge Greens Homeowners Association, spoke on behalf of Cambridge Green residents regarding item C17.

Minutes

No items.

Administration

C.1. CoreCivic Contract Monitoring Update for April 2026

Concur with the recommended action of the non-performance assessment based on a tiered level of staffing pursuant to Amendment #2 of the contract with Corecivic for the month of April 2026 would be $11,500.00 **(Joseph Whittick, Contract Monitor)**

C.2. Modification of Intergovernmental Agreement #29

Approve and authorize the Chairman to execute the Modification of the Intergovernmental Agreement #29. **(Joseph Whittick, Contract Monitor)**

Attorneys Office

No items.

Clerk

C.3. County Warrants
Accept the attached check registers outlining the County warrants.

C.4. 2025 4th Quarter Investment Report & 2026 1st Quarter Investment Report
Acknowledge receipt of the 4th Quarter Investment Report from October 1, 2025 through December 31, 2025 and the 1st Quarter Investment Report from January 1, 2026 through March 31, 2026.

Community Services

C.5. State of Florida Department of Transportation SFY2025 Off-Cycle 5311 Funding
Adopt and authorize the Chairman, or 1st Vice Chairman, respectively, to execute a new Resolution authorizing the application, contract and any amendments and other necessary documents, after review by the County Attorney, for the application and acceptance of the State of Florida Department of Transportation SFY2025 Section 5311 funding of $452,988 and the required county match of $452,988 which will be covered with the FDOT State Block Grant funding and corresponding match. **(Eric Head, Community Services Director)**

Resolution Number 2026-031

Fire Services

C.6. Amendment to Purchase Order Agreement (PO121) between Lutheran Services Florida, Inc. d/b/a LSF Health Systems (a Florida non-profit corporation) and Citrus County, Florida for and on behalf of Citrus County Fire Rescue (CORE)
Approve and authorize the Chairman to execute Amendment 101 to the CORE Purchase Order Agreement (PO121) with Lutheran Services Florida, Inc. **(Craig Stevens, Fire Chief)**

C.7. Amendment to Purchase Order Agreement 2 (PO121) between Lutheran Services Florida, Inc. d/b/a LSF Health Systems (a Florida non-profit corporation) and Citrus County, Florida for and on behalf of Citrus County Fire Rescue (Non-Qualified County (NQC) Funds

Approve and authorize the Chairman to execute Amendment 101 to the NQC Purchase Order Agreement 2 (PO121) with Lutheran Services Florida, Inc.,. **(Craig Stevens, Fire Chief)**

Human Resources

C.8. Agreement with College of Central Florida - Co-Op and Internship Agreement

Approve and authorize the Chairman to execute the Co-Op and Internship Agreement with the College of Central Florida **(Jessica Flynn, Human Resources Director)**

Management and Budget

C.9. Budget Transfers

Approve the budget transfers for Various Departments, Management and Budget, Visitors & Convention Bureau, Inverness Airport, Crystal River Airport, Communication Services, Animal Services, Fire Rescue, Emergency Medical Services and Solid Waste Management (2) for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

C.10. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the Alzheimer's Disease Initiative (ADI) and the State Housing Initiatives Partnership (SHIP) grant budgets for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

Resolution Number 2026-032

Growth Management

No items.

Public Works

C.11. Asset Deletion - Claim F232AL0042-01

Approve the deletion of Asset #56666 from the Solid Waste Division due to the total loss on October 28, 2025. **(Carlton Hall, Public Works Director, Joshua Younce, Solid Waste Director)**

C.12. Acknowledgment 1 Addendum to T-Hangar Lease (O'Hanrahan & Dupont) & 1 Renewal (Serra)

Staff requests that the Board of County Commissioners acknowledge the attached and executed Addendum to Box Hangar Lease (O'Hanrahan & Dupont) & one (1) Renewal (Serra). **(Carlton Hall, Public Works Director)**

C.13. Security Deposit Increase for Monthly Charge Account Agreement – Bentley Waste Service LLC, DBA Hook Company

a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Bentley Waste Service LLC, DBA Hook Company for disposal fees up to $42,000.00 at the Citrus County Central Landfill and accept Nationwide Mutual Insurance Company Bond No. 7901239479.

b. Approve the termination of the existing Waste Disposal Account Agreement with Bentley Waste Service LLC, DBA Hook Company, dated March 11, 2025. **(Carlton Hall, Public Works Director)**

C.14. Security Deposit Increase for Monthly Charge Account Agreement – Flash Trash LLC

a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Flash Trash LLC for disposal fees up to $70,000.00 at the Citrus County Central Landfill and accept Platte River Insurance Company Bond No. PR2751895.

b. Approve the termination of the existing Waste Disposal Account Agreement with Flash Trash LLC, dated June 10, 2025. **(Carlton Hall, Public Works Director)**

C.15. Termination of Monthly Charge Account Agreement – Waterside Environmental Care

a. Approve termination of the Waste Disposal Account Agreement with Waterside Environmental Care dated August 6, 2024.

b. Authorize staff to process all necessary documentation and refund security

deposit of $3,000.00 plus $302.40 accrued in interest. **(Carlton Hall, Public Works Director)**

Systems Management

C.16. Administrative Regulation AR:16.06-2 Password Policy

Approve and authorize the changes to the Administrative Regulation 16.06-1 Password Policy **(Louis Foltzer, Chief Information Officer, Amy Hannell, Telecommunications Administrator)**

This administrative regulation is exempt from public records pursuant to Florida Statute § 119.0725 — Agency cybersecurity information; public records exemption; public meetings' exemption.

This item was pulled during the meeting.

Pull Item C16

Visitors and Convention Bureau

No items.

Water Resources

C.17. Amendment #5 to Agreement LP09019 Cambridge Greens Septic to Sewer Project

Approve and authorize the Chairman to execute Amendment No. 5 to Agreement LP09019 - Cambridge Greens Septic to Sewer Project, between the Florida Department of Environmental Protection and Citrus County, Florida.**(Ken Cheek, P.E., Water Resources Director)**

C.18. Connection Charge Installment Lien Agreement - Deborah & Gary Grill

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Deborah & Gary Grill.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director)**

C.19. Release and Satisfaction of Lien Water and Wastewater Utility Services - Vardi

a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Eiman Vardi.
b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

C.20. Release and Satisfaction of Lien Water and Wastewater Utility Services - John B Arnold

a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by John B Arnold.
b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

C.21. Release and Satisfaction of Lien Water and Wastewater Utility Services - Christen Brock

a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Christen Brock.
b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

C.22. Release and Satisfaction of Lien Water and Wastewater Utility Services - David Freda

a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by David Freda.
b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

C.23. Release and Satisfaction of Lien Water and Wastewater Utility Services - Zachary White

a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Zachary White.

b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

C.24. Release and Satisfaction of Lien Water and Wastewater Utility Services - BT2R Investments LLC

a. Approve and authorize the Chairman to execute Release and Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by BT2R Investments LLC.

b. Authorize the Clerk to record Release and Satisfaction of Lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

C.25. Release of Retainage PB 23-043 Cedar Lakes Estates Water Assessment Project

Approve and Authorize the Chairman to approve the Release of Retainage for the Cedar Lakes Estates Water Assessment Project PB# 23-043 to Miller Pipeline, Inc. **(Ken Cheek, P.E., Water Resources Director)**

Set Public Hearings Workshops

No items.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Steven Schwartz
Ken Marotte, from the Citrus County Historical Society
Vanessa Davis, for non-profit Everyone Deserves To Eat
Tracey Duncan
Del Wray
Susan Nelson
Dixie Hollins

Commissioners responded to comments from the public.

Public Speaker Forms for Item D

E. REGULAR BUSINESS

E.1. Bids

Motion to approve items E1a through m.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.1.a. QTE 26-012 Mowing Services for Clerk's Annex and County Owned Cemeteries; Simply Amazing Property Maintenance LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Simply Amazing Property Maintenance LLC to provide services of mowing, edging, trimming, weeding, and clean-up of debris for County-Owned cemeteries and the Clerk of Court Annex property at the cost of $20,250.00 per 25 visits of all locations and the as-needed alternates of Minor Pruning at $100 and Hedging at $50 per each visit of each of the locations. **(Eric Head, Community Services Director)**

E.1.b. RFP 24-078 Amendment No. 3; Congregate & Home Delivered Meals for Older Americans Act (OAA) Title III, Private Pay, and Community Care for the Elderly (CCE) Programs; G. A. Food Services of Pinellas County, LLC

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and G.A. Food Services of Pinellas County, LLC to add Section 25.0 Inspector General to the Agreement as requested by the Granting Agency. No additional cost is associated with this Amendment. **(Eric Head, Community Services Director)**

E.1.c. QTE 26-081 Mowing Services for Citrus County Libraries; Simply Amazing Property Maintenance LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Simply Amazing Property Maintenance LLC to provide

services of mowing, edging, trimming, weeding, and clean-up of debris for the four (4) Citrus County Libraries at the total annual cost of $12,000.00 which includes 25 cuts for each location and the as-needed alternate pricing for Minor Pruning at $50 and Hedging at $50 per visit for each of the four (4) libraries. **(Eric Head, Community Services Director)**

E.1.d. ITB 26-069 Purchase of MX908, Mass Spectrometer, Chemical Identifier; 908 Devices Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and 908 Devices Inc., for the purchase of one (1) MX908, Mass Spectrometer, Chemical Identifier, at the cost of $83,709.47. **(Craig Stevens, Fire Chief)**

E.1.e. PB 26-128 Purchase of Fire and EMS Apparatus on Florida Sheriff's Association contract FSA25-VEF19.0; Ten-8 Fire & Safety, LLC

a. Approve and Authorize the Chairman to execute the Equipment Proposal between Citrus County, Florida and Ten-8 Fire & Safety, LLC for the purchase of a new fire engine to replace the aging frontline apparatus at a cost of $825,500.
b. Approve and Authorize the Chairman to execute the Equipment Proposal between Citrus County, Florida and Ten-8 Fire & Safety, LLC for the purchase of two (2) new ambulances to replace the aging frontline apparatus' at a cost of $724,802.
c. Approve related budget resolution **(Craig Stevens, Fire Chief)**

Resolution Number 2026-033

E.1.f. ITB 22-030 Amendment No. 5; Contract Mowing and Trimming of Median/Curbed Roadways with Litter Pickup; Gamco Properties III, Inc.

Approve and Authorize the Chairman to execute Amendment No. 5 to the Agreement between Citrus County, Florida, and Gamco Properties III, Inc. to add four (4) additional trimmings to all locations to be serviced by the Contractor, and to amend the fee schedule to those rates set forth in Revised Exhibit B with an increase dollar amount of $4,620.00 annually. **(Carlton Hall, Public Works Director)**

E.1.g. ITB 23-050 Amendment No. 3; Asphalt Concrete Mix Type SP-9.5 and Type -12.5 also Liquid Emulsified Asphalt Grades SS-1 and AE-90 or Comparable; Central Materials Company, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Central Materials Company, Inc. to exercise the third option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to June 19, 2027, and to modify the language in Section 19.4 Compliance with Laws and Section 19.17 Equal

Employment Opportunity, in accordance with Executive Order 14173. There is no cost increase associated with this Amendment. **(Carlton Hall, Public Works Director)**

E.1.h. SGS 26-121 Save Crystal River - Kings Bay Restoration Project FY27; Save Crystal River, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Save Crystal River, Inc., to continue to provide Mechanical Maintenance Services with an additional service to provide Planted Submerged Aquatic Vegetation. If approved, the $315,000 funding for this project will be included in the FY 26/27 budget. **(Carlton Hall, Public Works Director)**

E.1.i. RFP 24-096 Amendment No. 2; Professional Real Estate Broker Services; The Urban Group, Inc. and Redevelopment Management Associates, LLC

a. Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Redevelopment Management Associates, LLC, extending the duration of the Agreement to July 8, 2027;
b. Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and The Urban Group, Inc., extending the duration of the Agreement to July 8, 2027. **(Carlton Hall, Public Works Director)**

E.1.j. ITB 23-058 Amendment No. 3; Asphaltic Concrete for Surface Leveling Courses Including Sand Seal Coat; Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 10, 2027, and to modify the language in Section 20.4 Compliance with Laws and Section 20.17 Equal Employment Opportunity, in accordance with Executive Order 14173, no additional cost associated with this Amendment. **(Carlton Hall, Public Works Director)**

E.1.k. ITB 22-064 Amendment No. 4; Roadway Striping Thermoplastic/Traffic Paint and Related Work; McShea Contracting, LLC

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement between Citrus County, Florida and Superior Asphalt, Inc., to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to June 27, 2027, and to modify the language in Section 19.4 Compliance with Laws and Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173. **(Carlton Hall, Public Works Director)**

E.1.l. ITB 24-011 Amendment No. 3; (Re-Bid) Brentwood Wastewater Treatment Facility Upgrades Project; L7 Construction, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and L7 Construction, Inc., to ratify the action of the Department in issuing the Amended Notice to Proceed to extend the time for substantial completion to June 1, 2026, and final completion to July 1, 2026; and to modify the language in Section 23.5 Compliance with Laws and Section 23.18 Equal Employment Opportunity, in accordance with Executive Order 14173. No additional cost associated with this Amendment. **(Ken Cheek, P.E., Water Resources Director)**

E.1.m. PB 24-223 Amendment No. 1; Omnia GA 23-6692-01 Technology Products, Solutions and Related Services; Carahsoft Technology Corp

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Carahsoft Technology Corp, to amend the Agreement to implement planning department and fire department plans review for Phase II, as set forth in the Statement of Work as shown in Exhibit 1, at an additional cost of $66,241.28 as shown in Exhibit 2, once the documents are received by staff and reviewed by County Attorney's office, and approve related budget transfer. **(Eric Landon, Growth Management Director)**

E.2. Extension of the Tax Roll

Approve a request from Janice A Warren, Citrus County Tax Collector, to extend the tax roll pursuant to section 197.323, Florida Statutes. **(Janice A. Warren, Tax Collector)**

Motion to approve item E2.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.3. Key Training Community Contribution Tax Credit Program Resolution

Approve and authorize the Chairman to execute a resolution certifying that the projects are consistent with local plans and regulations. **(Melissa Walker, Key Training Center)**

Motion to approve item E3.

RESULT:	**Adopted**

MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

Resolution Number 2026-034

E.4. Homosassa Phase V Septic to Sewer Federal Community Grant CG-05D56525-0

Acknowledge receipt and acceptance of the Agreement. **(Ken Cheek, P.E., Water Resources Director)**

Motion to approve item E4.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Janet Barek
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.5. Amended Water and Wastewater Agreement for Lecanto Preserve, LLC – Phase 1

a. Approve and authorize the Chairman to execute an Amendment to the Water and/or Wastewater Developer's Agreement as shown in Exhibit "B".
b. Authorize the Clerk to place an acceptance stamp on the agreement and record in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

Motion to approve item E5a and b.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Janet Barek
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.6. Proposed Cedar Lake Estates Watermain Extension Assessment Area - Permanent Reassignment of Development Rights DVR 2026-006 Watson

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cedar Lake Estates Watermain Extension Assessment Area for Vicki Lynn Watson, DVR 2026-006.
b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

Motion to approve item E6a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Rebecca Bays
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.7. Assignment of Developer's Utility Pre-paid Credits - Hampton Hills

a. Approve and authorize the Chairman to acknowledge receipt of this transfer of water connection fee credits from SAT Sr. Limited Partnership to Hampton Hills, LLC credit pool.
b. Approve and authorize the Clerk to place an acceptance stamp on the agreement and record in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Motion to approve item E7a and b.

First Vice Chair Janet Barek commented.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.8. Corrective Perpetual Utility and Access Easement – City of Inverness

a. Approve and Authorize the Chairman to execute the Corrective Perpetual Utility and Access Easement between Citrus County, Florida, and City of Inverness. (The terms remain the same.)
b. Authorize the Clerk to record the Easement in the Public Records of Citrus County, Florida. **(Eric Head Community Services Director)**

Motion to approve item E8a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.9. The Citrus County Historical Society, Inc., Resolution and Lease Agreement

a. Discussion and consideration of a request from The Citrus County Historical Society, Inc., a Florida Not for Profit Corporation, to lease the building known as the Historic Citrus County Courthouse, located at One Courthouse Square, Inverness, Florida, for the purpose of providing services to the community that are considered to be in the nature of public services

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from The Citrus County Historical Society, Inc. to lease property owned by the County.
c. Approve and authorize the Chairman to execute the Lease Agreement for a period of five (5) calendar years beginning June 1, 2026, and ending on May 31, 2031, and the monthly rent shall be one dollar ($1.00) per year. **(Eric Head, Community Services Director)**

Motion to approve item E9a, b and c.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Rebecca Bays
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2026-035

E.10. Conflict Waiver Regarding SouthState Bank
Approve and authorize the Chairman to execute the conflict waiver regarding SouthState Bank, N.A. **(Denise A. Dymond Lyn, County Attorney)**

Motion to approve item E10.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.11. Authorization to Solicit Professional Appraisal Services for AK 1146577 – 5456 S. Cherokee Way, Homosassa
Approve and authorize the Chairman to direct staff to proceed with soliciting appraisal services, title search and closing services for the subject property. **(Carlton Hall, Public Works Director)**

Motion to approve item E11.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.12. Accept Offer to Purchase Surplus Property
a. Approve the declaration of AK 1798388 Lot 18, Block 309 less North 43 feet and South 16.92 feet Inverness Highlands West, Inverness surplus.

b. Approve the Purchase and Sale agreement with Moon Lake Investments Inc. and authorize Chairman to execute the same.
c. Authorize staff to execute all other documents related to the closing of the property, with the exception of recordable documents; approve and authorize payment of related closing costs associated with these property acquisitions.
d. Approve and Authorize Chairman to sign subsequent County Deed for the property after the County Attorney has reviewed it.
e. Authorize the Clerk to record said County Deed in the Public Records of Citrus County, Florida upon staff's receipt of payment.
f. Authorize staff to deliver deed once deed has been recorded in the Public Record. **(Carlton Hall, Public Works Director)**

Motion to approve item E12a through f.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.13. Citrus County's Sales Tax Revenue Bonds, Series 2026

Approve and authorize the Chairman to execute the Sales Tax Revenue Bonds, Series 2026, the supplemental Resolution authorizing the issuance of the Sales Tax Revenue Bonds, Series 2026 in accordance with the parameters set forth therein; and authorize the Commissioners to execute the Certificate as to Public Meeting and no conflict of interest. **(Tammy Wilson, Management & Budget Director)**

Motion to approve item E13.

Jay Glover, from PFM Financial Advisors, addressed Board questions.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

The motion was amended to: item E13a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2026-037

Clerk's Note: The amendment to the motion was made following item I2.

Public Speaker Form for Item E13

Additional Information for Item E13

E.14. Discussion and Determination of Countywide Burn Ban Status

Approve a proclamation rescinding the drought emergency and burn ban for the unincorporated areas of Citrus County previously enacted on April 14, 2026, pursuant to Chapter 46, Article III, Citrus County Code of Ordinances.

Motion to approve item E14.

Chair Diana Finegan commented.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

This item was received after the agenda was published.

Additional Item E14

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Veronica Kampschroer, MPA, PMP, Special Projects Manager. Outstanding Commission Items Update

Special Projects Manager Veronica Kampschroer provided the updates.

G. LEGISLATIVE UPDATES

G.1. Legislative Updates

Alexander Alt, Intergovernmental Affairs Liasion. Legislative Update

Intergovernmental Liaison and Administrative Development Review Expeditor Alexander Alt provided the updates and Chair Diana Finegan commented.

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

No items.

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. Presentation: Citrus County Sheriff's Office, School Zone Speed Cameras.
Presentation Citrus County Sheriff's Office, David E. Vincent, Speed Zone Cam **(Citrus County Sheriff's Office, David E. Vincent)**

Citrus County Sheriff David Vincent provided the presentation and Sheriff Vincent and Special Projects Manager Veronica Kampshroer addressed Board questions.

There was no action on this item.

I.2. 1:15PM Annual Financial Report
a. Acknowledge receipt of Citrus County's Annual Comprehensive Financial Report and condensed Popular Annual Financial Report for the fiscal year ended September 30, 2025.
b. Approved and authorize the Chair and Clerk as the Chief Financial Officer to authorize the Financial Analyst to submit their signatures electronically on the Annual Financial Report. **(Tracy Perry, Clerk of the Courts)**

Clerk of the Circuit Court and Comptroller Traci Perry provided an overview, recognized both the clerk and county staff, and introduced Jeff Wolf, with Forvis Mazars, who provided the presentation and addressed Board questions.

Motion to approve item I2a and b.

RESULT:	**Adopted**
MOVER:	Rebecca Bays
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Following this item, Deputy Clerk Amy Novinger requested clarification for the motion made for item E13.

Item I2 PowerPoint

I.3. 1:20PM Ozello Civic Assoc Bldg - Historic recognition
a. Conduct a public hearing on May 26, 2026 at 1:20 p.m. to consider local historic designation for Ozello Civic Association Building, lying at 14095 W. Ozello Trail, Crystal River, as recommended by the Historical Resources

Advisory Board.
b. If approved, direct the Chair and Clerk to execute the Resolution confirming local historic structure designation. **(Eric Landon, Growth Management Director)**

Growth Management Director Eric Landon provided the staff recommendation.

Jane Vandenbergh, on behalf of the Ozello Civic Association addressed the Board.

Motion to approve item I3b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2026-036

Public Speaker Form for Item I3

I.4. 1:25PM Public Hearing on an Ordinance Establishing a Temporary Moratorium Pertaining to Data Centers
a. Conduct a Public Hearing on an Ordinance of Citrus County, Florida establishing a temporary moratorium for the construction, or expansion of, and the issuance of building permits, development orders or the rezoning of property for data center facilities within the unincorporated areas of Citrus County; providing for repeal of conflicting provisions; providing for severability; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.
b. If approved, authorize the Chairman to execute the ordinance establishing a temporary moratorium. **(Denise A. Dymond Lyn, County Attorney)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

The following individuals addressed the Board: Chuck Hutterli; Barbara Ocasio; Kathy Viator; Pamela Larsen; Molly Gurien, President of Citrus County Audubon Society; Kaleb McNelly; Gini Bouwense; Brandon Lumpkin; Marbette Baker; Renee Bedford; Jessica Ketner; Phil Pierzchanowski; Tracy Landry; Del Wray; John Parliman; Leila Tarantino; John Wray; Ash Royal; Vernoica Tumminia; John Elmore; Billy Jameson; Vivien Quarles; Jelynda Vanover; Alex Vanover-Harvey;Stan Cooke; Karissa Gandee; Kristin Nichols; Nikki Holl; Karen Butler; Steven Schwartz; Lisa McClanahan; Christina Pagnam; Sherrylin Winczuk; Maureen Farro; James Wiles; Maxine Connor; Collin Landis; Gregg Messel; Tracey Duncan; Sandra Slowey; Bryan Hudson; John Stroud; and Robin Orlandi, on behalf of the Sierra Club.

County Attorney Denise A. Dymond Lyn provided clarification to the Board.

Motion to approve the ordinance, as written, and authorize the Chair to establish a temporary moratorium.

Commissioners responded to public comments and Ms. Lyn addressed the Board.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Ordinance Number 2026-02

Public Speaker Forms for Item I4

Additional Information for Item I4

Item I4 Proof of Publication

Additional Information for Item I4 - Submitted by Collin Landis

Additional Information for Item I4 - Submitted by Jessica Ketner

Additional Information for Item I4 - Submitted by Molly Gurien

Additional Information for Item I4 - Submitted by SCADAbob

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

No items.

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

Commissioner Rebecca Bays recognized Steve Baham and provided a recommendation regarding the open Economic Development Director position.

Consensus of the Board was given to the Board regarding placing a hiring freeze on all general fund ad-valorem positions and bring it back to the next agenda for a vote.

Commissioner Rebecca Bays requested a list of all the pending lawsuits involving Citrus County, Florida, and discussed the Right Rudder lawsuit.

County Attorney Denise A. Dymond Lyn provided clarification, followed by Board discussion about ending the Right Rudder lawsuit and placing the item on the next agenda.

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

Commissioner Holly Davis gave an overview from the Partners in Tourism meeting and announced the Citrus County Community Charitable Foundation meeting scheduled for Thursday, May 28, 2026.

M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

Second Vice Chair Jeff Kinnard, D.C. addressed the public regarding emails and announced the "Coffee with your Commissioner" is scheduled for Tuesday, June 2, 2026 at Paddletail Waterfront Lodge at 2PM.

N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

No items.

O. CHAIR DIANA FINEGAN - DISTRICT 2

Chair Diana Finegan gave an overview of the Veterans Advisory Board meeting.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Steven Schwartz
Tracey Duncan

Commissioners responded to comments from the public and County Attorney Denise A. Dymond Lyn addressed Board questions.

Public Speaker Forms for Item Q

R. ADVISORY BOARD ANNOUNCEMENTS

No items.

S. UPCOMING MEETINGS

1. Regular Meeting, ***Thursday,*** **June 11, 2026,** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, ***Monday,*** **June 22, 2026,** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, **July 14, 2026,** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing **Wednesday, July 22, 2026**, Governing Body of the Special Library District **8:30am**, Fire Services Special District **8:45am,** Board of County Commissioners, **9:00am**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida

2. Tentative Budget Hearing, **Thursday, September 10, 2026, at 5:00pm,** Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida

3. Final Budget, **Monday, September 21, 2026, at 5:01pm,** Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida.

U. PUBLIC HEARINGS

No items.

V. ADJOURN

The meeting was adjourned at 5:22 PM.

Proof of Publication

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Annual Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments - Correcting the commencement date to FY26/27
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

On November 18, 2025, the Board of County Commissioners adopted Resolution No. 2025-120 to use the uniform method for collecting non-ad valorem assessments beginning October 1, 2025. A scrivener's error was later identified in the commencement date, and Staff requests that the Board adopt a resolution to correct the date.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

Special Assessment to be levied against benefited properties.

RECOMMENDED ACTION:

Adopt and authorize the Chairman to execute a resolution correcting the commencement date for the use of the uniform method of collecting non-ad valorem special assessments in Citrus County, Florida, affirming the need for the levy, directing the mailing of the resolution, and providing for an effective date. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. 4c Supporting Docs Resolution to Correct FY

RESOLUTION NO. 2026 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, RELATING TO THE USE OF THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED WITHIN CITRUS COUNTY, FLORIDA; CORRECTING THE COMMENCEMENT DATE IN RESOLUTION 2025-120; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on November 18, 2025, the Board of County Commissioners in Resolution No. 2025-120 stated that the County intended to use the uniform method of collecting non-ad valorem assessments authorized in Section 197.3632, Florida Statutes, as amended, for collecting non-ad valorem assessments for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs; and

WHEREAS, Citrus County, Florida (the "County") determined that the levy of the assessments was needed to fund the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs throughout the County; and

WHEREAS, the County determined that such non-ad valorem assessments shall be levied within the unincorporated and incorporated areas of the County commencing with the Fiscal Year beginning on October 1, 2025, and with the tax statement mailed for such Fiscal Year and continuing until discontinued by the County, and

WHEREAS, it has been determined that the Board of County Commissioners wish to correct the commencement date in Resolution 2025-120 from Fiscal Year beginning on October 1, 2025, and with the tax statement mailed for such Fiscal Year and continuing until discontinued by the County to Fiscal Year beginning on October 1, 2026, and with the tax statement mailed for such Fiscal Year and continuing until discontinued by the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, this 11th day of June 2026, as follows:

1. Commencing with the Fiscal Year beginning on October 1, 2026, and with the tax statement mailed for such Fiscal Year and continuing until discontinued by the County, the County intends to use the uniform method of collecting non-ad valorem assessments authorized in Section 197.3632, Florida Statutes, as amended, for collecting non-ad valorem assessments for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs. Such non-ad valorem assessments shall be levied within the unincorporated and incorporated areas of the County. A legal description of such area subject to the assessments is attached hereto as Exhibit A and incorporated by reference.

2. The County hereby determines that the levy of the assessments is needed to fund the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle

and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs throughout the County.

3. Upon adoption, the County Clerk is hereby directed to send a copy of this Resolution by United States mail to the Florida Department of Revenue, the Citrus County Tax Collector, and the Citrus County Property Appraiser.

4. This Resolution shall be effective upon adoption.

DONE AND ADOPTED in Regular Session this 11th day of June 2026.

BOARD OF COUNTY COMMSSIONERS OF
CITRUS COUNTY, FLORIDA

ATTEST:

_____
TRACI PERRY, CLERK

_____
DIANA FINEGAN, CHAIRMAN

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____
DENISE A. DYMOND LYN,
COUNTY ATTORNEY

EXHIBIT A

LEGAL DESCRIPTION

The unincorporated and all incorporated areas of Citrus County as set forth in Section 7.09, Florida Statutes, which provides as follows: Beginning at a point in the thread or center of the Withlacoochee River on the Section line dividing Sections twelve and thirteen, township twenty-one south, range twenty east; thence on said line west to the southwest corner of Section nine, township twenty-one south, range nineteen east; thence north on said Section line to township line dividing townships twenty and twenty-one south; thence west on said township line to the Gulf of Mexico; thence north along said gulf, including all islands along said gulf coast, and including the waters of said gulf within the jurisdiction of the State of Florida, to the most southern outlet of the Withlacoochee River at its mouth, leaving out all the islands in the mouth of said river; thence easterly along the thread of said river to the point of beginning, including all the lands and islands which said river line may enclose.

AGENDA MEMORANDUM

FROM:	Steve Howard, County Administrator
SUBJECT:	CareerSource Citrus Levy Marion Master Services Contract
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

This Master Services Contract between Citrus Levy Marion Regional Workforce Development Board, Inc., d/b/a CareerSource Citrus Levy Marion, and Citrus County, Florida is for the purpose of committing CareerSource Citrus Levy Marion's support for future On-the-Job Training (OJT) and/or Custom Business Training (CBT) agreements. The Master Services Contract allows individual departments within Citrus County Administration to enter into specialized workforce training and/or reimbursement contracts for new hires and career training for existing employees.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Approve and authorize the Chair to execute the Master Services Contract with the Citrus, Levy, Marion Regional Workforce Development Board, Inc. **(Steve L. Howard, County Administrator)**

ATTACHMENTS:

1. Citrus BOCC- PY2026
2. CareerSource Master Services Contract - 2026



MASTER SERVICES CONTRACT

ON-THE-JOB TRAINING

AND

CUSTOM BUSINESS TRAINING

This Master Services Contract is entered into between **Citrus Levy Marion Regional Workforce Development Board, Inc.**, d/b/a and hereinafter referred to as CareerSource Citrus Levy Marion, and **Citrus County, Florida** for the purpose of committing CareerSource Citrus Levy Marion's support for future On-the-Job Training (OJT) and/or Custom Business Training (CBT) agreements.

It is understood by both parties that the actual obligation of the maximum funds contained in this Master Contract will be disbursed through individual OJT and/or CBT agreements, and that such agreements are also subject to fund availability.

For the purpose of this master contract, the subsequent executed individual OJT and/or CBT agreements are the actual encumbering documents. The parties understand that the obligation of funds is dependent on the availability of funding and the appropriate document, or documents in the case of multiple hires or training needs, being signed by both parties prior to the actual hire date or start of training.

Citrus County, Florida understands that it will be required to invoice CareerSource Citrus Levy Marion as stated in each agreement to obtain a reimbursement for its expenses and that such invoicing must be in a timely manner as stated in each agreement.

CareerSource Citrus Levy Marion agrees to commit a total of **$20,000.00** under the conditions stated herein.

The master services contract will be in effect **July 1, 2026**, or the date of the signature page, through **June 30, 2027**.

PY26-CBT/OJT-02

SIGNATURE PAGE

IN WITNESSES WHEREOF, the parties hereto have duly executed this Contract and in signing and dating same, thereby validating this Contract, the parties also certify that each possesses legal authority to contract and bind their respective organizations in their capacity as a signatory official.

For: CAREERSOURCE CITRUS LEVY MARION	**For: CITRUS COUNTY, FLORIDA**
_____	_____
SIGNATURE	**SIGNATURE**
THOMAS E. SKINNER, JR.	_____
PRINTED NAME	**PRINTED NAME**
Chief Executive Officer	_____
TITLE	**TITLE**
_____	_____
DATE	**DATE**
WITNESSES:	**WITNESSES:**
_____	_____
SIGNATURE	**SIGNA**TURE
_____	_____
SIGNATURE	**SIGNATURE**

CareerSource Citrus Levy Marion is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711. A proud member of the American Job Center Network.

Stevens Amendment – CareerSource Citrus Levy Marion is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling $8,200,000.00 with no percentage financed from non-governmental sources.

PY26-CBT/OJT-02



MASTER SERVICES CONTRACT

ON-THE-JOB TRAINING

AND

CUSTOM BUSINESS TRAINING

This Master Services Contract is entered into between **Citrus Levy Marion Regional Workforce Development Board, Inc.**, d/b/a and hereinafter referred to as CareerSource Citrus Levy Marion, and **Citrus County, Florida** for the purpose of committing CareerSource Citrus Levy Marion's support for future On-the-Job Training (OJT) and/or Custom Business Training (CBT) agreements.

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PY26-CBT/OJT-02

SIGNATURE PAGE

IN WITNESSES WHEREOF, the parties hereto have duly executed this Contract and in signing and dating same, thereby validating this Contract, the parties also certify that each possesses legal authority to contract and bind their respective organizations in their capacity as a signatory official.

For: CAREERSOURCE CITRUS LEVY MARION	**For:** CITRUS COUNTY, FLORIDA
Digitally signed by Thomas E. Skinner Date: 2026.05.28 17:31:05 -04'00'	
SIGNATURE	SIGNATURE
THOMAS E. SKINNER, JR.	
PRINTED NAME	PRINTED NAME
Chief Executive Officer	
TITLE	TITLE
5/28/2026	
DATE	DATE
WITNESSES:	WITNESSES:
SIGNATURE	SIGNATURE
Sandra Crawford	
SIGNATURE	SIGNATURE

CareerSource Citrus Levy Marion is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711. A proud member of the American Job Center Network.

Stevens Amendment – CareerSource Citrus Levy Marion is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling $8,200,000.00 with no percentage financed from non-governmental sources.

PY26-CBT/OJT-02

AGENDA MEMORANDUM

FROM:	Eric Head, Community Services Director
SUBJECT:	Auction of Asset 52522-Transit Services
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

A governmental unit shall have discretion to classify as surplus any of its property which property is not otherwise lawfully disposed of, that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function (FS 274.05). Authority for the disposal of property shall be recorded in the minutes of the governmental nit (FS 274.07). Asset# 52522 is no longer cost-effective to repair and maintain. This asset has met its useful life of over 10 years and 200,000 miles.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

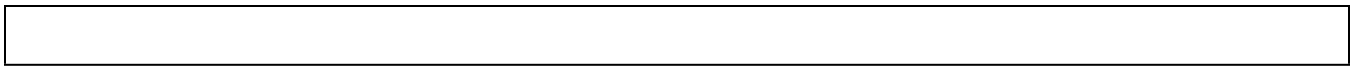
There is no impact to the budget.

RECOMMENDED ACTION:

Approve the deletion of asset by auction from the inventory of Transit Services and the county's capital asset listing.
Asset# 52522-2016 Ford Passenger Bus VIN 1FDFE4FS8GDC53710 **(Eric Head, Community Services Director)**

ATTACHMENTS:

1. 52522 Asset Listing
2. 52522 Transfer to Auction



DATE: 05/19/2026 CITRUS COUNTY BOARD REPORT10
TIME: 15:33:34 FIXED ASSETS LISTING

SELECTION CRITERIA: assets.tagno='52522'

SORTED BY: assets.tagno,assets.improvement_num

ASSET ID DESCRIPTIVE INFORMATION ACQUISITION INFORMATION DEPRECIATION INFORMATION

52522 '16 FORD PASSENGER BUS
-000 MFR FORD
MODEL TURTLETOP ODYSSEY
S/N 1FDFE4FS8GDC53710
INVENTORY DATE 04/29/25
CONDITION New STATUS
NEXT SCHEDULED MAINTENANCE 11/09/16
USER DEPT 7203
HOST ASSET TRANSIT #16
PRIOR ASSET ID

CLS M CAT 09 LOC 200D FUND TYPE G DPT 7203 GRT 7227S
FUNDING GENERAL VENDOR ALLIANCE BUS GROUP INC CAPITAL ASSET Y
PO 77274 UNITS 1
CHECK 458453 UN CST 83509.00
ACQUIRE 10/01/16 COST 83509.00
INS CO
INS VAL 0.00
AUTO/BOAT REG # TF2392
NOTES

EST LIFE 5 DEP LIFE
DEP N POST DP N DEP METH
SALVAGE VALU .00
ACCUM DEP 83509.00
REM BOOK BASIS .00
DEP BASIS 83509.00
LAST POSTING DATE 09/30/21
SALE AMOUNT .00
RETIRED DATE

DISTRIBUTION INFORMATION

FUNCTION		ACTIVITY		DEP ORGN	ACCOUNT	PCT
560	HUMAN SERVICES	569	OTHER HUMAN SERVICES		55960	1.00

52522 LETTERING / GRAPHICS
-001 MFR
MODEL
S/N
INVENTORY DATE 04/29/25
CONDITION NEW STATUS
NEXT SCHEDULED MAINTENANCE 04/24/17
USER DEPT 7203
HOST ASSET
PRIOR ASSET ID

CLS M CAT 09 LOC 200D FUND TYPE G DPT 7203 GRT 7227S
FUNDING GENERAL VENDOR RYAN-MARKLAND SIGNS INC CAPITAL ASSET Y
PO PCARD UNITS 1
CHECK PCARD UN CST 191.00
ACQUIRE 01/03/17 COST 191.00
INS CO
INS VAL 0.00
AUTO/BOAT REG #
NOTES

EST LIFE DEP LIFE
DEP N POST DP N DEP METH
SALVAGE VALU .00
ACCUM DEP 191.00
REM BOOK BASIS .00
DEP BASIS 191.00
LAST POSTING DATE 09/30/22
SALE AMOUNT .00
RETIRED DATE

DISTRIBUTION INFORMATION

FUNCTION		ACTIVITY		DEP ORGN	ACCOUNT	PCT
560	HUMAN SERVICES	569	OTHER HUMAN SERVICES	7203	55960	1.00

52522 DRIVER SAFETY BARRIER DOOR
-002 MFR
MODEL
S/N
INVENTORY DATE 04/29/25
CONDITION NEW STATUS
NEXT SCHEDULED MAINTENANCE 10/19/21
USER DEPT 7203
HOST ASSET IN OFFICE
PRIOR ASSET ID

CLS M CAT 09 LOC 200D FUND TYPE G DPT 7203 GRT 5858AU
FUNDING GENERAL VENDOR ALLIANCE BUS GROUP CAPITAL ASSET Y
PO NONCONF UNITS 1
CHECK V142255 UN CST 1102.56
ACQUIRE 12/22/20 COST 1102.56
INS CO
INS VAL 0.00
AUTO/BOAT REG #
NOTES

EST LIFE DEP LIFE
DEP N POST DP N DEP METH
SALVAGE VALU .00
ACCUM DEP 1102.56
REM BOOK BASIS .00
DEP BASIS 1102.56
LAST POSTING DATE 09/30/22
SALE AMOUNT .00
RETIRED DATE

DISTRIBUTION INFORMATION

FUNCTION		ACTIVITY		DEP ORGN	ACCOUNT	PCT
560	HUMAN SERVICES	569	OTHER HUMAN SERVICES		55960	1.00

SORT GROUP TOTAL 3 RECORDS

COST	84,802.56
INSURANCE VALUE	.00
SALVAGE VALUE	.00
ACCUMULATED DEPRECIATION	84,802.56
SALE AMOUNT	.00

SELECTION CRITERIA: assets.tagno='52522'

SORTED BY: assets.tagno,assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION	DEPRECIATION INFORMATION

REPORT TOTAL 3 RECORDS SELECTED

COST	84,802.56
INSURANCE VALUE	.00
SALVAGE VALUE	.00
ACCUMULATED DEPRECIATION	84,802.56
SALE AMOUNT	.00

Asset Activity Form

☐ Department Transfer ☐ Custodian Change	Current Department: 7204 Current Custodian: TRANSIT SERVICES New Department: 8888 New Custodian: AUCTION
☐ Location Change	Current Location: _____ New Location: _____ Condition: ____
☐ Disposal	**Type:** ☐ Obsolete ☐Non-Repairable ☐ Recycle ☐ Dismantled for Parts ☐Trade-In ☐ Repair Not Cost Effective **Method:** ☐ Landfill - Solid Waste ☐ Landfill – Electronic Recycle ☐ Other: _____
■ Auction	If not auctioned: ☐ Return to Originating Department ■ Dispose
☐ Donation To ☐ Donation From	Non-Profit Organization/Agency: _____

Dept #	*Asset ID*	*Description*	*Serial Number*	*Acquisition Date*	*Initial Cost*
7204	52522 000	16' FORD PASSENGER BUS	1FDFE4FS8GDC53710	10/01/2016	$83,509.00
7204	52522 001	LETTERING / GRAPHICS	N/A	01/03/2017	$191.00
7204	52522 002	DRIVER SAFETY BARRIER DOOR	N/A	12/22/2020	$1,102.56

Comments/Justification:
ASSET 52522 HAS MET ITS USEFUL LIFE AND LIEN HAS BEEN RELEASED BY FDOT.

Initiating Department

Jennifer McCreary — Digitally signed by Jennifer McCreary Date: 2026.05.07 11:03:30 -04'00' — 05/07/2026
Asset Custodian or Division Director Signature* — Date

Eric C. Head — Digitally signed by Eric C. Head Date: 2026.05.12 14:38:15 -04'00' — 5/12/2026
Department Director Signature — Date

** As custodian, I understand that I am responsible for tracking, locating, and showing all property to the Financial Services Clerk during the annual asset inventory. Per Florida Administrative Cod 69I-73.006 a physical inventory was conducted due to the asset custodian change. As new custodian I certify that the inventory was completed in accordance with all policies and regulations.*

Receiving Department (Transfers/Changes/Auctions)

BA Cal — 5-19-26
Asset Custodian or Division Director Signature — Date

Carlton Hall (May 20, 2026 09:09:29 EDT) — 05/20/2026
Department Director Signature — Date

Receiving Department (Donation/Disposal)

_____ — _____
Non-Profit Representative Signature — Date

or

_____ — _____
Disposal Witness Signature — Date

Financial Services Use Only

Asset Record Updated (date): _____ Board Approved (date): _____ Employee Signature: _____

AGENDA MEMORANDUM

FROM:	Eric Head, Community Services Director
SUBJECT:	MFAAA/Elder Options Older American Act III Grant Application for Funding Years 2027-2029
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Citrus County Support Services requests permission to apply for funding from Mid-Florida Area Agency on Aging dba Elder Options for the Older American Act III programs. The grant period runs from January 2027 through December 2029. These programs serve the elderly (aged 60 years and older) citizens of Citrus County. Services include Home Delivered Meals, Congregate Meals, Homemaking, Respite Care, Personal Care, Companionship, Emergency Alert Response Units, Chore, Shopping Assistance, Telephone Reassurance, and Specialized Medical Equipment and Supplies.

These programs require a match in the amount of $168,972 (Cash of $148,500 already budgeted in FY 27, and In Kind of $20,472).

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

General Fund Cash Match of $148,500 will be budgeted in FY 27

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Adopt and authorize the Chairman to execute a resolution authorizing an application for funding, execution of the resulting contract, amendments and necessary documents, after review by the County Attorney, for the Mid-Florida Area Agency on Aging dba Elder Options

Older American Act III programs for the period effective January 1, 2027, through December 31, 2029. **(Eric Head, Community Services Director)**

ATTACHMENTS:

1. OAA 2027-2029 Resolution

Resolution _____

Resolution Authorizing the Application for and Execution of a Contract for Funding of Aging Programs with the Mid-Florida Area Agency on Aging, Inc. DBA Elder Options, and Authorizing the Signatories for Such Instruments.

WHEREAS, the Citrus County Board of County Commissioners ("Board"), is a governing board of Citrus County, Florida (Citrus County), a unit of general purpose government duly authorized to conduct business under Florida Statute 125, has determined that it is in the best interest of the older population, which it serves, to accept the Mid-Florida Area Agency on Aging, Inc. DBA Elder Options for financial assistance, and to enter into a contract to provide services under the Older American's Act IIIB-C1-C2-IIIE Programs for January 1, 2027 through December 31, 2029.

WHEREAS, Citrus County staff has read or reviewed or will read or review the application and the related model contract and is familiar with the matters contained in them, and that the Board is able to represent that the contractual duties that are to be undertaken are within their scope, purpose and capacity, and

WHEREAS, Citrus County employs, or will employ, a sufficient number of staff who are qualified by education and experience to fully and faithfully execute all the duties and responsibilities assumed by Citrus County in relation to the program for which financial assistance is being sought, and now, therefore,

BE IT RESOLVED that the Chairman and 1st Vice Chairman, respectively, of the Citrus County Board of County Commissioners, shall be authorized to sign the application, related prime contract, amendments, annual renewal documents, and all other documents required by the grant after review by the County Attorney's office, as required to obtain funding from The Mid-Florida Area Agency on Aging, Inc. DBA Elder Options without the need to bring the documents to the Board of County Commissioners for review.

THIS RESOLUTION was duly adopted and recorded in the minutes this 11th day of June 2026

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

_____
DIANA FINEGAN
CHAIRMAN

ATTEST:

_____
TRACI PERRY
CLERK

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

IIIB / IIIC1 / IIIC2 / IIIE 2027-2029

AGENDA MEMORANDUM

FROM:	Craig Stevens, Fire Chief
SUBJECT:	LifeStream Behavioral Center, Inc. - FY24/25 Annual Report
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Citrus County has long recognized the critical importance of supporting the mental health and well-being of its residents. In alignment with this commitment, the County enters into an annual agreement with Lifestream Behavioral Center, Inc. to deliver substance abuse, mental health, and social services to citizens throughout Citrus County. This partnership ensures that vulnerable populations receive necessary services and interventions in times of crisis and beyond. Lifestream Behavioral Center operates as the County's designated provider for Baker Act and Marchman Act evaluations, as well as a wide spectrum of behavioral and social support services. The agreement between Citrus County and Lifestream is funded through an annual allocation from the General Fund in accordance with Section 394.76, Florida Statutes, which mandates a local funding match for state-supported mental health and substance abuse services.

Under this agreement, Lifestream is obligated to provide an Annual Community Report, which describes the Agency's fiscal and service information. Specifically, this report shall detail how the County's match funding was expended by program area, with details on number of clients served and/or service hours performed. Further, this report should detail the number of Citrus County clients served and/or service hours performed by program area from all revenue sources.

This data is vital for monitoring both the scope of services provided and the County's return on investment and ensuring the transparency and accountability of patient transport services. Additionally, the agreement outlines performance measures, including:

• 95% acceptance rate for medically cleared children and adults under Baker or Marchman Act orders at the LSBC in Beverly Hills

• Timely transport from local hospitals and the TGH Crystal River Emergency Center to LSBC, with an average response time not exceeding four hours from mutual agreement on admission.

As of February 2025, Citrus County Fire Rescue has assumed the role of contract monitor and point of contact for this agreement, previously managed by the Department of Community Services. This change ensures continued oversight and strengthens

interdepartmental coordination for behavioral health response efforts. This agenda item includes the Annual Report from Lifestream for FY24/25, running from October 1, 2024 through September 30, 2025. Staff seeks acknowledgment of the annual reporting status.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No budgetary impact

RECOMMENDED ACTION:

Acknowledge receipt of LifeStream Behavioral Center's annual report for FY24/25, running from October 1, 2024 through September 30, 2025. **(Craig Stevens, Fire Chief)**

ATTACHMENTS:

1. 25 Citrus Annual Report
2. 2025 Lifestream Citrus Annual Report Addendum

LifeStream

2025 ANNUAL REPORT

Citrus County

(866) 355-9394
www.LSBC.net
WeCare@LSBC.net



A YEAR OF **TRANSFORMATION**

At LifeStream, we believe every community deserves access to compassionate, high-quality behavioral health care, and Citrus County is an incredibly important part of that mission.

We are proud of the work happening here and the dedicated team members who show up every day to serve individuals and families with compassion, dignity, and hope.

Over the past year, we have continued to strengthen our presence in Citrus County—expanding services, building strong community partnerships, and working to ensure that individuals can access the care they need close to home. The momentum we are seeing in this community is something we are incredibly proud of.

One of the most exciting developments on the horizon is the new Citrus Behavioral Health Building currently coming to life in Lecanto, with an anticipated opening in early 2027. This new facility represents a significant investment in the future of behavioral health care in Citrus County and will allow LifeStream to serve individuals and families in an expanded capacity while continuing to provide the high-quality, compassionate care our community deserves.

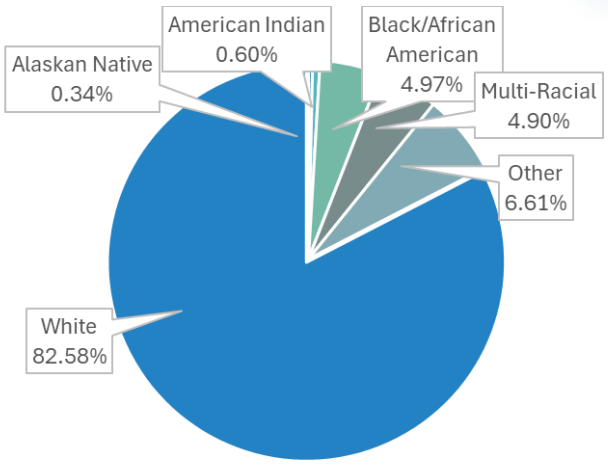
We are deeply grateful to our community partners, local leaders, and the residents of Citrus County for the trust you place in LifeStream. We look forward to continuing to grow alongside this community and to serving Citrus County for many years to come.

Rick Hankey

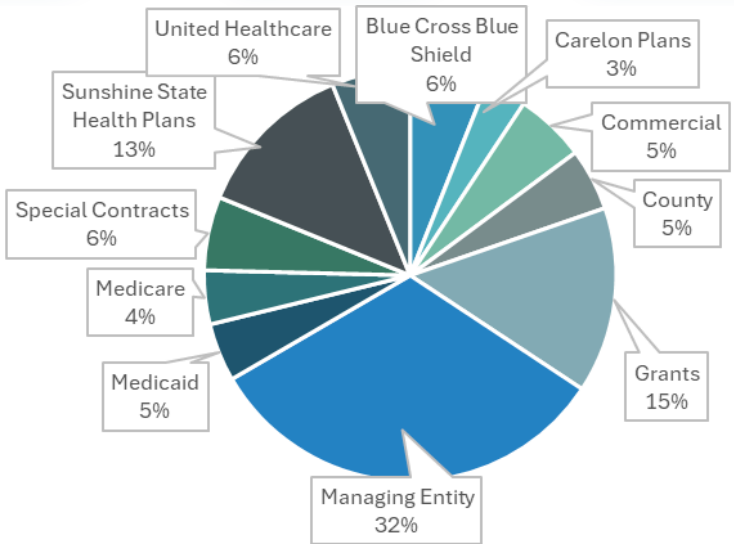
Rick Hankey
President/CEO
LifeStream Behavioral Center

YEAR IN REVIEW

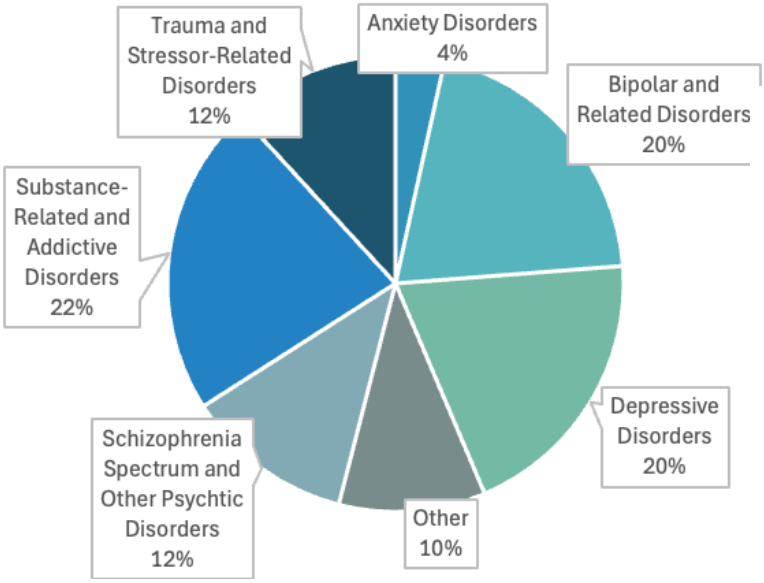
Individuals Served:
4,676
Unique Services Provided:
341,385



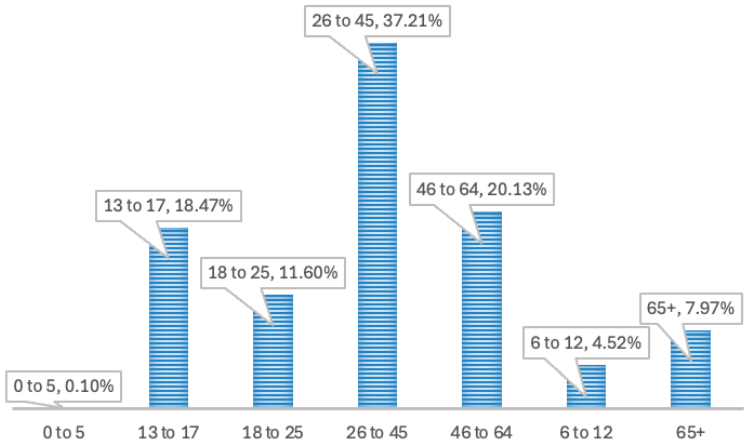
Individual Served Race



Individual Served Payor Source



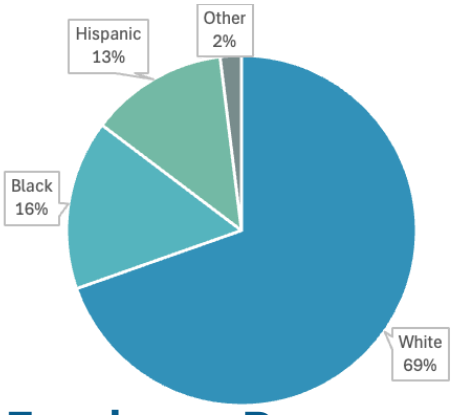
Individual Served Diagnosis



Individual Served Age

EMPLOYEE DEMOGRAPHICS

Citrus Employee Count:
102
Male: **23%**
Female: **77%**



Employee Race

CITRUS BEHAVIORAL HEALTH
BUILDING UPDATE

We are excited to share continued progress on the new Citrus Behavioral Health Building, currently under construction in Lecanto. This transformative project represents a major investment in expanding access to behavioral health services for the Citrus County community!

We are proud to report that construction is progressing smoothly with no delays, and our construction partners have been phenomenal throughout the process. Their dedication and collaboration have helped keep this important project moving forward on schedule.

The 60-bed Citrus Behavioral Health Building is slated to open in the first quarter of 2027 and will play a critical role in strengthening the behavioral health continuum of care for Citrus and Hernando Counties. Once completed, the facility will expand access to much-needed services and allow LifeStream to serve individuals and families in the community in an even greater capacity.

We look forward to continuing to share updates as this exciting project comes to life and are eager to welcome the community into this new space in the near future!





PRIMARY CARE

This year, LifeStream expanded its continuum of care in Citrus County by introducing primary care services through our WIN Clinic. This expansion supports a more integrated approach to care, ensuring individuals have access to both behavioral health and primary care services in one coordinated setting.

EXPANSION OF MAT

LifeStream expanded Medication-Assisted Treatment (MAT) services into Citrus County this year, increasing access to evidence-based care for individuals facing substance use disorders. This expansion strengthens the local continuum of care and brings life-saving treatment closer to home for Citrus County residents.

Funding provided by the State of Florida, Department of Children and Families, Agency for Health Care Administration, Homeless Services Networks of Central Florida, Marion County Hospital District, United Way of Lake and Sumter Counties, Lake County Children's Services Council, Orange County Citizens' Commission for Children, Community Foundation of South Lake, Live Well Foundation of South Lake, Central Florida Cares Health System, Kids Central, Inc., Lutheran Services Florida, Lake, Sumter and Citrus counties, municipalities, public and private foundations, clients fees and donations.

2025 Citrus Annual Report Addendum

Total Match Dollars for Citrus: $857,515

Program	Number Served
Case Management (Adult)	8
Crisis/Emergency Support (Adult)-includes assessment/evaluation and crisis intervention	84
Crisis Stabilization Services/Detox (Adult)	31
Assessment/Evaluation (Non Crisis/Emergency-Adult)	48
Medication Assisted Treatment (Adult)	15
Supported Housing	1
Mental Health Outpatient (includes FACT, Therapy Services and Psychosocial Rehab	33
MRT (Adult and Children)	10
Primary Care (Adult)	8
Inpatient/Hospital	55
Physician's Mental Health (includes Medication Management)	120
Residential Services	4
Substance Abuse (Outpatient Therapy)	41
Total Adult	**458**
Case Management (Child)	5
Crisis/Emergency Support (Child) -includes assessment/evaluation and crisis intervention	28
Crisis Stabilization Services/Detox (Child)	22
Assessment/Evaluation (Non Crisis/Emergency-Child)	11
Mental Health Outpatient (includes in school and community based services)	48
Physician's Mental Health (includes Medication Management)	32
Residential Services	2
Substance Abuse (Outpatient Therapy)	2
Total Child	**150**
Total All Services	**608**

AGENDA MEMORANDUM

FROM:	Craig Stevens, Fire Chief
SUBJECT:	Certification Statement for the Use of Certified Public Funds
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

On January 14, 2025, at a regular meeting, the Board of County Commissioners (BOCC) approved Agreement PB 25-037 with Public Consulting Group LLC to complete the required paperwork, cost reports, and schedules as required by the Agency for Health Care Administration (AHCA) for the participation in the Public Emergency Medical Transportation (PEMT) Program.

The Florida Public Emergency Medical Transportation (PEMT) Program is a federally funded initiative that allows eligible fire departments and emergency medical service providers to receive supplemental reimbursements for Medicaid-covered emergency medical transportation services. This program helps bridge the gap between the actual costs of providing these critical services and the standard Medicaid reimbursement rates, ensuring that public safety agencies have the financial support necessary to maintain and improve their emergency response capabilities. By participating, Citrus County Fire Rescue can secure additional funding to enhance its operational readiness and sustain high-quality emergency medical care for the community.

The Agency for Health Care Administration (AHCA), Supplemental Payment Unit has requested the Certification Statement for the Use of Certified Public Funds to be executed for SFY (State Fiscal Year) 2024-25 to obtain the Certified Public Expenditure amount of $49,692.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

If approved, the Agency for Health Care Administration (AHCA) payment to the County will be $49,692.

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute the Certification Statement for the Use of Certified Public Funds. **(Craig Stevens, Fire Chief)**

ATTACHMENTS:

1. SFY 2024-25 CPE Form_Citrus County Fire Rescue_Updated

Certification Statement for the Use of Certified Public Funds

Agency for Health Care Administration
Medicaid Program Finance
2727 Mahan Drive, Mail Stop 23
Tallahassee, Florida 32308-5403

ATTN: Supplemental Payment Unit

Pursuant to Code of Federal Regulations Title 42, Section 433.51, "Public funds may be considered as the State's share in claiming FFP [Federal Financial Participation] if… certified by the contributing public agency as representing expenditures eligible for FFP under this section."

Public Agency: ___Citrus County, Florida____ Medicaid Number: 113842700
Address: _____
City: _____ State: _____ Zip: _____
Period From: _____ Period To: _____ Fiscal Year: _____
Certified Public Expenditure Amount: $49,692

I HEREBY CERTIFY under penalty of perjury that:

1. I am the official responsible for the information contained in this certification statement, and I am authorized to make this certification on behalf of the Public Agency.
2. The information provided in this certification statement is true and correct and in accordance with state and federal law:
    a. This certification is based on actual, total expenditures made by the Public Agency of public funds that meet the requirements for claiming Federal Financial Participation.
    b. The funds from units of government are not Federal funds, or are Federal funds authorized by Federal law to be used to match other Federal funds.
3. I understand that the making of false statements is punishable and constitutes a violation of the Federal False Claims Act.

_____
Name (please print)

_____
Signature

_____
Title

_____
Date

AGENDA MEMORANDUM

FROM:	Craig Stevens, Fire Chief
SUBJECT:	Initial Assessment Resolution for Fire Protection Services
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

The Initial Assessment Resolution for Fire Protection Services for FY 2026-27 has been prepared. The Property Appraiser's Office maintains the list of properties to which the Fire Protection Services assessment is applicable by contract with the Board. The Board is required to annually ratify and confirm that roll. Proposed revenues will provide a balanced budget for the Fire Protection Services fund. Proposed rate is unchanged from last year.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
NA	NA	NA	NA	NA	NA

Proposed fees and assessments will provide the revenue sources for the Fire Protection Services fund for FY 2026-27.

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute the Amended and Restated Initial Assessment Resolution for Fire Protection Services for FY 2026-27.
b. Set a public hearing on July 28, 2026, at 1:30 P.M. to consider adopting fees and assessment rates for Fire Protection Services for FY 2026-27 and adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office. **(Craig Stevens, Fire Chief)**

ATTACHMENTS:

1. 1c IAR - Supporting Documents

CITRUS COUNTY, FLORIDA

INITIAL ASSESSMENT RESOLUTION FOR FIRE PROTECTION SERVICES

ADOPTED JUNE 11, 2026

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RESOLUTION NO. 2025-_____

A RESOLUTION OF CITRUS COUNTY, FLORIDA, RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE PROTECTION SERVICES CONSISTING OF THE UNINCORPORATED AREA OF THE COUNTY; PROVIDING AUTHORITY, PURPOSE AND DEFINITIONS, AND CERTAIN LEGISLATIVE FINDINGS; CONFIRMING THE CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE PROTECTION SERVICES; ESTABLISHING THE COST APPORTIONMENT AND PARCEL APPORTIONMENT; ESTABLISHING THE ESTIMATED RATE FOR FIRE PROTECTION ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; PROVIDING FOR A VACANCY ADJUSTMENT; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of the Master Service Assessment Ordinance, Ordinance No. 2013-03, which is codified in Chapter 86 of the Citrus County Code of Ordinances (the "Ordinance"), Article VIII, Section 1, Florida Constitution, sections 125.01 and 125.66, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This Resolution constitutes the Initial Assessment Resolution and serves as the Preliminary Assessment Resolution as defined in the Ordinance. It initiates the annual process for updating the Assessment Roll and directs the reimposition of Fire Protection Assessments for the Fiscal Year beginning October 1, 2026.

(B) Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this resolution. Words of any gender include the correlative words of the other genders, unless the sense indicates otherwise. Words imparting the singular number, include the plural number, and vice versa.

(C) All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance. Unless the context indicates otherwise, words imparting the singular number include the plural number, and vice versa. As used in this resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

"Building" means any structure, whether temporary or permanent, built for support, shelter or enclosure of persons, chattel, or property of any kind, including mobile homes.

"Building Area" means the actual area of a Building expressed in square feet as reflected on the Tax Roll or, in the event such information is not reflected or determined not to be accurately reflected on the Tax Roll, that area determined by the County.

"Citrus County Municipal Service Benefit Unit for Fire Protection Services" or **"MSBU"** means the municipal service benefit unit previously created by the County to include the entire unincorporated area, as recognized in Section 3 of this Resolution.

"Code Descriptions" mean the descriptions listed in the Fixed Property Use Codes, Improvement Codes and the DOR Codes, as attached hereto and incorporated herein by reference.

"Commercial Property" means collectively those Tax Parcels with a Code Description designated as "Commercial" in the Improvement Codes specified in Appendix A, including those Tax Parcels that meet the definition of "Recreational Vehicle Park" herein, and those Tax Parcels determined to have a commercial use by the County.

"Cost Apportionment" means the apportionment of the Fire Protection Assessed Cost among all Property Use Categories according to the Demand Percentages established pursuant to the apportionment methodology described in Section 7 of this Initial Assessment Resolution.

"Demand Percentage" means the percentage of demand for fire protection services, facilities, and programs attributable to each Property Use Category determined by analyzing the historical demand for fire protection services as reflected in Incident Reports under the methodology described in Section 7 of this Initial Assessment Resolution.

"DOR Code" means a property use code established in Rule 12D-8.008, Florida Administrative Code, assigned by the Property Appraiser to Tax Parcels within the County as specified in Appendix B attached hereto and incorporated herein by reference.

"Dwelling Unit" means (1) a Building, or a portion thereof, available to be used for residential purposes, consisting of one or more rooms arranged, designed, used, or intended to be used as living quarters for one family only, or (2) the use of land in which lots or spaces are offered for rent or lease for the placement of mobile homes for residential purposes.

"Emergency Medical Services" means those services recorded in the Incident Reports that assign a code of 300, 311, 320, 321, 322, 323, 554, 611, and 661 in the Situation Found Codes.

"Emergency Medical Services Cost" means the amount of the County's fire protection budget determined by the Board to be associated with Emergency Medical Services.

"Estimated Fire Protection Assessment Rate Schedule" means that rate schedule specifying the Fire Protection Assessed Cost and the estimated Fire Protection Assessments established in Section 9 of this Initial Assessment Resolution.

"FFIRS" means the Florida Fire Incident Reporting System maintained by the Florida State Fire Marshal.

"Fire Protection Assessment" means the Service Assessment, as defined in the Ordinance, lawfully imposed by the Board against Assessed Property to fund all or any portion of the cost of the provision of fire protection services, facilities, and programs providing a special benefit to property as a consequence of possessing a logical relationship to the value, use, or characteristics of the Assessed Property.

"Fire Protection Assessed Cost" means the Service Cost, as defined in the Ordinance, and hereby more specifically defined as:

(1) the amount determined by the Board to be assessed in any Fiscal Year to fund all or any portion of the cost of the provision of fire protection services, facilities, and programs which provide a special benefit to Assessed Property, and shall include, but not be limited to, the following components: (A) the cost of physical construction, reconstruction or completion of any required facility or improvement; (B) the costs incurred in any required acquisition or purchase; (C) the cost of all labor, materials, machinery, and equipment; (D) the cost of fuel, parts, supplies, maintenance, repairs, and utilities; (E) the cost of computer services, data processing, and communications; (F) the cost of all lands and interest therein, leases, property rights, easements, and franchises of any nature whatsoever; (G)

the cost of any indemnity or surety bonds and premiums for insurance; (H) the cost of salaries, volunteer pay, workers' compensation insurance, or other employment benefits; (I) the cost of uniforms, training, travel, and per diem; (J) the cost of construction plans and specifications, surveys and estimates of costs; (K) the cost of engineering, financial, legal, and other professional services; (L) the costs of compliance with any contracts or agreements entered into by the County to provide fire protection services; (M) all costs associated with the structure, implementation, collection, and enforcement of the Fire Protection Assessments, including any service charges of the Tax Collector or Property Appraiser and amounts necessary to off-set discounts received for early payment of Fire Protection Assessments pursuant to the Uniform Assessment Collection Act or for early payment of Fire Protection Assessments collected pursuant to Sections 86-48 or 86-50 of the Ordinance; (N) all other costs and expenses necessary or incidental to the acquisition, provision, or construction of fire protection services, facilities, and programs, and such other expenses as may be necessary or incidental to any related financing authorized by the Board by subsequent resolution; (O) a reasonable amount for contingency and anticipated delinquencies and uncollectible Fire Protection Assessments; and (P) reimbursement to the County or any other Person for any moneys advanced for any costs incurred by the County or such Person in connection with any of the foregoing components of Fire Protection Assessed Cost.

(2) In the event the County also imposes an impact fee upon that part of new growth or development for fire protection services related capital, the Fire Protection Assessed Cost shall not include costs attributable to capital improvements necessitated by new growth or development that will be paid by such impact fees.

(3) In no event shall the Fire Protection Assessed Cost include any amount attributable to the Emergency Medical Services Cost.

"Fire Protection Assessment Roll" means the Assessment Roll as defined in the Ordinance relating to the Fire Protection Assessments.

"Fixed Property Use Codes" mean the property use codes used by FFIRS as specified in Appendix C attached hereto and incorporated herein by reference.

"Government Property" means property owned by the United States of America, a sovereign state or nation, the State of Florida, a county, or a special district, or any agencies of the aforementioned governmental entities, or property owned or controlled by a municipal corporation, or any agency thereof and used for governmental purposes, including affordable housing.

"Improvement Codes" mean the building improvement codes assigned by the Property Appraiser to Tax Parcels within the County as specified in Appendix A attached hereto and incorporated herein by reference.

"Incident Report" means an individual report filed with FFIRS or other reporting system that documents a County fire protection service response, but not those reports documenting Emergency Medical Services responses.

"Industrial/Warehouse Property" means those Tax Parcels with a Code Description designated as "Industrial/Warehouse" in the Improvement Codes specified in Appendix A, and those Tax Parcels determined to have an industrial/warehouse use by the County.

"Institutional Property" means those Tax Parcels with a Code Description designated as "Institutional" in the Improvement Codes specified in Appendix A, and those Tax Parcels determined to have an institutional use by the County.

"Land" means those Tax Parcels containing unimproved acreage within the County, but excluding submerged lands and rights-of-way.

"Large Land Parcel" means a Tax Parcel of Land greater than 160 acres.

"Low-Income Persons" shall mean one or more natural persons, the total gross household income of which does not exceed 30% of the median adjusted gross income for households within the metropolitan statistical area covering the County as reported by the U.S. Department of Housing and Urban Development or its governmental successor in function.

"Mixed Use Property" means a Tax Parcel that contains Buildings whose use descriptions are capable of assignment under a Code Description in the Improvement Codes in more than one Property Use Category.

"Mobile Home Park Property" means (1) a place set aside and offered by a person, for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more mobile homes; and (2) licensed by the Department of Health of the State of Florida, or its successor in function as a "mobile home park" under Chapter 513, Florida Statutes, as may be amended from time-to-time.

"Non-Residential Property" means, collectively, Commercial Property, Industrial/Warehouse Property, and Institutional Property.

"Parcel Apportionment" means the further apportionment of the Fire Protection Assessed Cost allocated to each Property Use Category by the Cost Apportionment among the Tax Parcels under the methodology established in Section 8 of this Initial Assessment Resolution.

"Property Use Categories" mean, collectively, Residential Property, all categories of Non-Residential Property, and Land.

"Recreational Vehicle Park" means (1) a place set aside and offered by a person, for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more recreational vehicles or tents; and (2) licensed by the Department of Health of the State of Florida, or its successor in function as a "recreational vehicle park" or “lodging park” under Chapter 513, Florida Statutes, as may be amended from time-to-time.

"Residential Property" means those Tax Parcels with a Code Description designated as "Residential" in the Improvement Codes specified in Appendix A, excluding those Tax Parcels that meet the definition of Recreational Vehicle Park, but including those Tax Parcels determined to have a residential use by the County.

“Situation Found Codes” means the series of basic phrases with code numbers assigned for each Incident Report in FFIRS to identify the type of incident response as specified in in Appendix D attached hereto and incorporated herein by reference.

“Small Land Parcel” means a Tax Parcel containing Land up to 160 acres.

"Tax Parcel" means a parcel of property located within the County to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

"Total Household Income" means the total gross income from all household residents, including, but not limited to all amounts, monetary or not, which go to, or on behalf of, persons in the household, including minors, such as salary, overtime, tips, bonuses, business and rental income, child support, alimony, social security, pensions, retirements, unemployment or workers' compensation, government assistance, bank account, IRAs, CDs, stocks, equities, and other any other form of income.

"Veterans' Exemption" shall mean the ad valorem tax exemption authorized in Sections 196.081 or 196.091, Florida Statutes; however, for purposes of this Initial Assessment Resolution, the term Veterans' Exemption shall not include the ad valorem tax exemption provided in Section 196.081(6), Florida Statutes.

SECTION 3. RECOGNITION OF THE CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE PROTECTION SERVICES.

(A) The Citrus County Municipal Service Benefit Unit for Fire Protection Services is hereby acknowledged and confirmed to include the entire unincorporated area of the County.

(B) The Citrus County Municipal Service Benefit Unit for Fire Protection Services exists to fund the provision of fire protection services, facilities and programs, which services, facilities and programs provide a special benefit to all Assessed Property within the Citrus County Municipal Service Benefit Unit for Fire Protection Services.

SECTION 4. PROVISION AND FUNDING OF FIRE PROTECTION SERVICES.

(A) Upon the reimposition of a Fire Protection Assessment for fire protection services, facilities, and programs against Assessed Property located within the MSBU, the County shall provide fire protection services to such Assessed Property. All or a portion of

the cost to provide such fire protection services, facilities, and programs shall be funded from proceeds of the Fire Protection Assessments. The remaining cost, if any, required to provide fire protection services, facilities, and programs shall be funded by available County revenues other than Fire Protection Assessment proceeds.

(B) It is hereby ascertained, determined, and declared that each parcel of Assessed Property located within the MSBU will be benefitted by the County's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment imposed against such parcel, computed in the manner set forth in this Initial Assessment Resolution.

SECTION 5. IMPOSITION AND COMPUTATION OF FIRE PROTECTION ASSESSMENTS. Unless otherwise exempted as provided herein, Fire Protection Assessments shall be imposed against all Tax Parcels within the Property Use Categories within the MSBU. Fire Protection Assessments shall be computed in the manner set forth in this Initial Assessment Resolution.

SECTION 6. LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT. It is hereby ascertained, determined, and declared that the provision of fire protection services, facilities, and programs funded by the Fire Protection Assessed Cost provide a special benefit to the Assessed Property based upon the following legislative determinations and incorporated herein by reference.

General

(A) Upon the adoption of this Initial Assessment Resolution determining the Fire Protection Assessed Cost and identifying the Assessed Property to be included in the Assessment Roll, the legislative determinations ascertained and declared in Section 86-3 of the Ordinance are hereby ratified and confirmed.

(B) Fire protection services, facilities, and programs possess a logical relationship to the use and enjoyment of property by: (1) protecting the value of the improvements, structures, and Land through the provision of available fire protection services; (2) protecting the life and safety of intended occupants in the use and enjoyment of property; (3) preserving or lowering the cost of fire insurance by the presence of a professional and comprehensive fire protection program within the County; and (4) containing the spread of fire incidents occurring on Land with the potential to spread and endanger property and property features; and (5) managing the burden put on the County's fire protection services, facilities, and programs from fires occurring on Land.

(C) The availability and provision of comprehensive fire protection services enhance and strengthen the relationship of such services to the use and enjoyment of the parcels of property, the market perception of the area and, ultimately, the property and rental values within the MSBU.

(D) It is fair and reasonable to use the Improvement Codes and the DOR Codes for the Cost Apportionment and the Parcel Apportionment because: (1) the Tax Roll database employing the use of such property use codes is the most comprehensive, accurate, and reliable information readily available to determine the property use, Building Area for improved property within the County and acreage for Land, and (2) the Tax Roll

database employing the use of such property use codes is maintained by the Property Appraiser and is thus consistent with parcel designations on the Tax Roll. This compatibility permits the development of an Assessment Roll in conformity with the requirements of the Uniform Method of Collection.

(E) The data available in the Improvement Codes is more useful and accurate to determine Building Area than relying exclusively upon the data maintained in the DOR Codes alone because (1) the data maintained in the Improvement Codes reveals the existence of a Building with a different use than the use described on the DOR Code, and (2) the Improvement Codes represent records maintained by the Property Appraiser with the most information relative to Building Area regardless of property use.

Cost Apportionment

(F) Apportioning Fire Protection Assessed Cost among classifications of property based upon historical demand for fire protection services, but not Emergency Medical Services, is fair and reasonable method of Cost Apportionment because it reflects the property uses' potential fire risk based upon Building use and is a reasonable proxy for the amount of fire flow, firefighters, quantity and size of apparatus, and other special firefighting equipment that must be available in accordance with the County's standards and practices.

(G) It is fair and reasonable and consistent with the decision from the Florida Supreme Court in the case of City of North Lauderdale v. SMM Properties, Inc., 825 So. 2d 343 (Fla. 2002), to exclude from the Fire Protection Assessed Cost amounts determined to constitute the Emergency Medical Services Cost.

(H) Apportioning the Fire Protection Assessed Cost among classifications of improved property based upon historical demand for fire protection services, but not

Emergency Medical Services, is fair and reasonable and proportional to the special benefit received, and will ensure that no property is assessed an amount greater than the special benefit received.

(I) The Incident Reports are the most reliable data available to determine the potential demand for fire protection services from property uses and to determine the benefit to property uses resulting from the availability of fire protection services to protect and serve Land and Buildings located within Assessed Property and their intended occupants. There exist sufficient Incident Reports that document the historical demand for fire protection services from Assessed Property within the Property Use Categories. The Demand Percentage that has been determined for each Property Use Category by an examination of such Incident Reports is consistent with the experience of the County. Therefore, the use of Demand Percentages that were determined by an examination of Incident Reports is a fair and reasonable method to apportion the Fire Protection Assessed Cost among the Property Use Categories.

(J) The level of services required to meet anticipated demand for fire protection services and the corresponding annual fire protection budget required to fund fire protection services provided to non-specific property uses would be required notwithstanding the occurrence of any incidents from such non-specific property uses. Therefore, it is fair and reasonable to omit from the Demand Percentage calculation the Incident Reports documenting fire protection services provided to non-specific property uses.

Residential Parcel Apportionment

(K) Neither the size nor the value of the Residential Property determines the scope of the required fire protection response. The potential demand for fire protection services is driven by the existence of a Dwelling Unit and the anticipated average occupant population.

(L) Apportioning the Fire Protection Assessed Cost for fire protection services attributable to Residential Property on a per Dwelling Unit basis is required to avoid cost inefficiency and unnecessary administration and is a fair and reasonable method of Parcel Apportionment based upon historical call data and the County's established response protocols.

(M) The historical demand for fire protection service availability for multi-family and single family Residential Property is substantially similar and any difference in the percentage of documented fire protection calls to such specific property uses is statistically insignificant.

Non-Residential Parcel Apportionment

(N) The assessment of Non-Residential Property by actual square footage is fair and reasonable for the purpose of Parcel Apportionment because the demand for fire protection service, fire flow, fire fighters, quantity and size of apparatus, and other special fire fighting equipment is determined and measured by the square footage of structures and improvements within benefited parcels.

(O) The greater the Building Area, the greater the potential for a large fire and the greater amount of fire fighting resources that must be available in the event of a fire in a

structure of that Building's size. Therefore, it is fair and reasonable to use Building Area as a proxy for determining the Tax Parcel's Fire Protection Assessment.

(P) Section 125.0168, Florida Statutes, mandates that the County treat Recreational Vehicle Park property as Commercial Property for non-ad valorem special assessments levied by the County. Thus, it is fair and reasonable to treat each space within Recreational Vehicle Park property as a Building of Commercial Property and assign the square footage of 191 square feet, the average size of a recreational vehicle according to the Florida Association of RV Parks and Campgrounds.

(Q) In accordance with available data, the County has determined that the average mobile home located on Recreational Vehicle Park property in the MSBU has a Building Area of 720 square feet. Given that the actual Building Area for these mobile homes within the County may not be available and that the cost of measuring or verifying the Building Area for each individual mobile home greatly exceeds any benefit to be derived from individual measurement and verification, it is fair and reasonable to assign each mobile home located on Recreational Vehicle Park property an assumed Building Area of 720 square feet.

Land Parcel Apportionment

(R) While much of the County maintains a rural character, fires on Land place a recognized and measurable demand on the fire protection services, facilities, and programs of the County. Accordingly, it is fair and reasonable to apportion the Fire Protection Assessed Cost to such property based on such property's Demand Percentage.

(S) The separation of Land parcels into acreage classifications is fair and reasonable for the purposes of Parcel Apportionment because: (i) the absence of a need

for precise Land acreage data within the ad valorem tax records maintained by the Property Appraiser undermines the use of actual Land acreage as a basis for Parcel Apportionment; (ii) the administrative expense and complexity of an on-site inspection to determine the actual acreage associated with each Tax Parcel assessed is impractical; (iii) the demand for fire protection availability is not precisely determined or measured by the Land acreage of a Tax Parcel; and (iv) the classification of Land parcels within acreage ranges is a fair and reasonable method to classify benefited parcels and to apportion costs among benefited Tax Parcels of Land that create similar demand for the availability of fire protection services.

(T) It is fair and reasonable to classify all Tax Parcels of Land with 160 or less acres together because they share a similar potential for endangering structures and occupants and because such parcels have the highest potential to be used as homesteaded Residential Property.

(U) Apportioning the Fire Protection Assessed Cost attributable to the Land Property Use Category on a per acre basis, for parcels exceeding 160 acres, is a fair and reasonable method of Parcel Apportionment because Land Tax Parcels above a certain size place a higher burden on the County's fire protection services, facilities, and programs due to the greater potential for a large fire and the greater amount of firefighting resources that must be available. However, the demand for available fire protection services diminishes at the outer limit of acreage because a fire occurring on land greater than a certain size is not capable of being suppressed by County resources and the fire control activities under such circumstances are directed to avoiding the spread of the fire event to adjacent property.

(V) Institutional Property whose use is wholly or partially exempt from ad valorem taxation under Florida law provides facilities and uses to their ownership, occupants, and membership as well as the public in general that otherwise might be requested or required to be provided by the County and such property uses serve a legitimate public purpose and provide a public benefit. Therefore, it is fair and reasonable not to impose Fire Protection Assessments upon Buildings located upon such parcels of Institutional Property whose Building use is wholly or partially exempt from ad valorem taxation under Florida law.

(W) Government Property provides facilities and uses to the community, local constituents and the public in general that serve a legitimate public purpose and provide a public benefit. Therefore, it is fair and reasonable not to impose Fire Protection Assessments upon such parcels of Government Property.

(X) Government Property that is owned by federal government mortgage entities, such as the VA and HUD, due to foreclosures or deed in lieu of foreclosures are not serving a governmental purpose nor providing a public benefit but are instead being held by these federal government mortgage entities in a proprietary capacity. Accordingly, these properties shall not be considered Government Property for purposes of the Fire Protection Assessments and shall not be afforded an exemption from the Fire Protection Assessment that is granted to other Government Property.

(Y) In accordance with Section 125.01(1)(r), Florida Statutes, the County is required to exempt the following from the Fire Protection Assessment: (i) Land classified as agricultural land pursuant to Section 193.461, Florida Statutes, and (ii) Buildings of Non-Residential property on lands classified as agricultural lands pursuant to Section 193.461,

Florida Statutes. Accordingly, it is fair and reasonable not to impose Fire Protection Assessments upon such Land classified as agricultural and such Buildings of Non-Residential property.

(Z) It is in the best interest of the citizens of the County to assist totally and permanently disabled veterans and their surviving spouses who are Owners of homesteaded Residential Property with the financial burden created by the imposition of a Fire Protection Assessment. Accordingly, it is fair and reasonable not to impose Fire Protection Assessments upon those properties determined by the Property Appraiser to qualify for the Veterans' Exemption.

(AA) As a consequence of the transient use and potential extraordinary vacancies within Mobile Home Park property and Recreational Vehicle Park property as compared to other Residential Property and Commercial Property, respectively. and the lack of demand for fire protection services for unoccupied spaces, it is fair and reasonable to provide for an extraordinary vacancy adjustment procedure for Mobile Home Park property and Recreational Vehicle Park property.

SECTION 7. COST APPORTIONMENT METHODOLOGY.

(A) The County examined the Incident Reports related to the type of calls and physical location of each call and using FFIRS data where available or verification of the physical location indicated in the Incident Reports, the County assigned fire protection incidents to specific properties located within the MSBU by correlating the Code Descriptions in the Fixed Property Use Codes to the DOR Codes and Improvement Codes.

(B) Based upon such assignment of Incident Reports to specific properties, the number of Incident Reports filed within a sampling period was determined for each Property

Use Category. A Demand Percentage was then determined for each Property Use Category by calculating the percentage that Incident Reports allocated to each Property Use Category bear to the total number of Incident Reports documented for all Property Use Categories within the sampling period.

(C) The Demand Percentage for each Property Use Category was then applied to the Fire Protection Assessed Cost and the resulting product is the cost allocation of that portion of the Fire Protection Assessed Cost allocated to each individual Property Use Category.

SECTION 8. PARCEL APPORTIONMENT METHODOLOGY.

(A) The apportionment among Tax Parcels of that portion of the Fire Protection Assessed Cost apportioned to each Property Use Category under the Cost Apportionment shall be consistent with the Parcel Apportionment methodology described and determined in this Section 8.

(B) It is hereby acknowledged that the Parcel Apportionment methodology is to be applied in the calculation of the estimated Fire Protection Assessment rates established in Section 9 of this Initial Assessment Resolution.

(C) The Cost Apportionment to each Property Use Category and to Mixed Use Property shall be apportioned among the Tax Parcels within each Property Use Category and to Mixed Use Property Tax Parcels as follows:

(1) RESIDENTIAL PROPERTY. The Fire Protection Assessment for each Tax Parcel of Residential Property shall be computed by multiplying the Demand Percentage attributable to Residential Property by the Fire Protection Assessed Cost, dividing such product by the total number of Dwelling Units shown on the Tax Roll within

the MSBU, and then multiplying such quotient by the number of Dwelling Units located on such Tax Parcel.

(2) NON-RESIDENTIAL PROPERTY. The Fire Protection Assessment for each Tax Parcel of Non-Residential Property, except Recreational Vehicle Park Property, shall be computed as follows:

(a) Multiply the Fire Protection Assessed Cost by the Demand Percentage attributable to each of the Non-Residential Property Use Categories. The resulting dollar amount reflects the portions of the County's fire protection budget to be funded from Fire Protection Assessment revenue derived from each of the Non-Residential Property Use Categories.

(b) Separate each Building of Non-Residential Property into the appropriate Non-Residential Property Use Category in accordance with the Improvement Codes. Add the Building Area square footage of all Buildings in each Non-Residential Property Use Category. This sum reflects the aggregate square footage for each category of the Non-Residential Property.

(c) Divide the total assessable cost determined in subsection (a) above for each category of Non-Residential Property by the sum of the square footage determined in subsection (b) above for each corresponding category of Non-Residential Property. The resulting quotient expresses a dollar amount per square foot of Building Area for each category of Non-Residential Property.

(d) For each of the Non-Residential Property Use Categories, multiply the applicable square foot rate by the number of square feet of Building Area for

each Building. The resulting product is the amount of Fire Protection Assessments to be imposed on each Building of Non-Residential Property.

(3) RECREATIONAL VEHICLE PARK PROPERTY. The Fire Protection Assessment for each Tax Parcel of Recreational Vehicle Park property shall be computed as follows:

(a) Aggregate the amount of square footage for each Tax Parcel of Recreational Vehicle Park property, with recreational vehicle spaces, as reported to the Department of Health, at 191 square feet each, mobile home spaces, as reported to the Department of Health, at actual Building Area or 720 square feet each if actual square footage is not available, and actual Building Area for all other Buildings.

(b) For each Tax Parcel of Recreational Vehicle Park property, multiply the applicable square foot rate determined in Non-Residential Property subsection (C)(2)(c) of this Section 8 for Commercial Property by the number of square feet of Building Area assigned to each Tax Parcel in subsection (a) above. The resulting product is the amount of Fire Protection Assessments to be imposed on each Tax Parcel of Recreational Vehicle Park Property.

(c) In the event that any Recreational Vehicle Park contains multiple property uses, such as Mobile Homes, Land, or other Non-Residential Property, such Recreational Vehicle Park property shall be treated as Mixed Use Property and each Building shall be assessed in accordance with its proper Property Use Category.

(4) LAND. The Fire Protection Assessment for each Tax Parcel of Land shall be computed as follows:

(a) Multiply the Fire Protection Assessed Cost by the Demand Percentage attributable to Land. The resulting dollar amounts reflect the portion of the County's fire protection budget to be funded from Fire Protection Assessment revenue derived from Land. The allocated Fire Protection Assessed Cost is then further allocated by the proportion of Small Land Parcels to Large Land Parcels.

(b) For the Small Land Parcels, divide the allocated Fire Protection Assessed Cost by the total number of Tax Parcels within the Land Use Category. That quotient results in the cost per Tax Parcel. Accordingly, each Tax Parcel of Small Land Parcels will be assessed the per parcel charge calculated under this subsection (4)(b).

(c) For the Large Land Parcels, divide the allocated Fire Protection Assessed Cost by the number of acres associated with parcels greater than 160 acres. That quotient results in a cost per acre. Accordingly, each Large Land Parcel will be assessed the sum of the following: (1) the per parcel charge calculated under subsection (4)(b); and (2) the product of the per acres charge calculated under subsection (4)(c) times the number of acres on the Large Land Parcel up to, but not exceeding, 640 acres.

(5) MIXED USE PROPERTY. The Fire Protection Assessment for each Tax Parcel classified in two or more Property Use Categories shall be the sum of the Fire Protection Assessment computed for each Property Use Category.

SECTION 9. DETERMINATION OF FIRE PROTECTION ASSESSED COST; ESTABLISHMENT OF PRELIMINARY FIRE PROTECTION ASSESSMENTS.

(A) The Fire Protection Assessed Cost to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and the Parcel Apportionment for the Fiscal Year beginning October 1, 2026, is $12,697,601.04.

(B) The estimated Fire Protection Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Protection Assessed Cost for the Fiscal Year beginning October 1, 2026, are hereby established as follows for the purpose of this Initial Assessment Resolution:

Residential Property Use Categories	**Rate Per Dwelling Unit**
Residential	$125.00

Non-Residential Property Use Categories	**Rate Per Square Foot**
Commercial	$0.10
Industrial/Warehouse	$0.03
Institutional	$0.12

Land Property Use Categories	**Rate**
Agricultural/Vacant	
Land ≤ 160 (per parcel)	$26.33
Land > 160 (per acre)	$0.13

(C) The estimated Maximum Fire Protection Assessment rates to be assessed and apportioned among benefitted parcels in future Fiscal Years without further notice pursuant to the Cost Apportionment and Parcel Apportionment are hereby established as follows for the purpose of this Initial Assessment Resolution:

Residential Property Use Categories	**Rate Per Dwelling Unit**
Residential	$232.00

Non-Residential Property Use Categories	**Rate Per Square Foot**
Commercial	$0.18
Industrial/Warehouse	$0.05
Institutional	$0.22

Land Property Use Categories	**Rate**
Agricultural/Vacant	
Land ≤ 160 (per parcel)	$48.97
Land > 160 (per acre)	$0.23

(D) The following exemptions shall apply to the Fire Protection Assessment program:

(1) No Fire Protection Assessment shall be imposed upon a Tax Parcel of Government Property; however, Government Property that is owned by federal mortgage entities, such as the VA and HUD, shall not be exempted from the Fire Protection Assessment;

(2) No Fire Protection Assessment shall be imposed upon a Building of Institutional Property whose Building use is wholly or partially exempt from ad valorem taxation under Florida law;

(3) No Fire Protection Assessment shall be imposed against Land that is classified as agricultural land pursuant to Section 193.461, Florida Statutes, or Buildings of Non-Residential Property located on a Tax Parcel that is classified as agricultural land pursuant to Section 193.461, Florida Statutes; and

(4) No Fire Protection Assessment shall be imposed against homesteaded Residential Property that is provided a total property tax exemption by the Property Appraiser pursuant to the Veterans' Exemption.

(E) Any shortfall in the expected Fire Protection Assessment proceeds due to any reduction or exemption from payment of the Fire Protection Assessments required by law or authorized by the Board shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments. In the event a court of competent jurisdiction determines any exemption or reduction by the Board is improper or otherwise adversely affects the validity of the Fire Protection Assessment imposed for this Fiscal Year, the sole and exclusive

remedy shall be the imposition of a Fire Protection Assessment upon each affected Tax Parcel in the amount of the Fire Protection Assessment that would have been otherwise imposed save for such reduction or exemption afforded to such Tax Parcel by the Board.

(F) The approval of the Estimated Fire Protection Assessment Rate Schedule by the adoption of this Initial Assessment Resolution determines the amount of the Fire Protection Assessed Cost. The remainder of such Fiscal Year budget for fire protection services, facilities, and programs shall be funded from available County revenue other than Fire Protection Assessment proceeds.

(G) The estimated Fire Protection Assessments specified in the Estimated Fire Protection Assessment Rate Schedule are hereby established to fund the specified Fire Protection Assessed Cost determined to be assessed in the Fiscal Year beginning October 1, 2026. No portion of such Fire Protection Assessed Cost is attributable to impact fee revenue that funds capital improvements necessitated by new growth or development. Further, no portion of such Fire Protection Assessed Cost is attributable to the provision of Emergency Medical Services or allocated to the Emergency Medical Services Cost.

(H) The estimated Fire Protection Assessments established in this Initial Assessment Resolution shall be the estimated assessment rates applied by the Assessment Coordinator in the preparation of the updated Assessment Roll for the Fiscal Year beginning October 1, 2026, as provided in Section 10 of this Initial Assessment Resolution.

SECTION 10. ANNUAL ASSESSMENT ROLL.

(A) The Assessment Coordinator is hereby directed to prepare, or cause to be prepared, a Fire Protection Assessment Roll for the Fiscal Year beginning October 1, 2026,

in the manner provided in the Ordinance. Unless otherwise exempted as provided herein, the updated Fire Protection Assessment Roll shall include all Tax Parcels within the Property Use Categories in the MSBU. The Assessment Coordinator shall apportion the estimated Fire Protection Assessed Cost to be recovered through Fire Protection Assessments in the manner set forth in this Initial Assessment Resolution.

(B) A copy of the Ordinance, this Initial Assessment Resolution, documentation related to the estimated amount of the Fire Protection Assessed Cost to be recovered through the imposition of Fire Protection Assessments, and the updated Fire Protection Assessment Roll shall be maintained on file in the office of the Assessment Coordinator and open to public inspection. The foregoing shall not be construed to require that the updated Fire Protection Assessment Roll be in printed form if the amount of the Fire Protection Assessment for each parcel of property can be determined by the use of a computer terminal available to the public.

(C) It is hereby ascertained, determined, and declared that the method of determining the Fire Protection Assessments for fire protection services as set forth in this Initial Assessment Resolution is a fair and reasonable method of apportioning the Fire Protection Assessed Cost among parcels of Assessed Property located within the MSBU.

SECTION 11. HARDSHIP ASSISTANCE.

(A) It is hereby ascertained, determined, and declared that it is in the best interest of the citizens of the County to assist Low Income Persons who are Owners of homesteaded Residential Property with the financial burden created by the imposition of a Fire Protection Assessment.

(B) There is hereby created an economic hardship program to assist Residential

Property owners of homesteaded Residential Property who meet the definition of Low Income Persons as established herein. An owner of homesteaded Residential Property who meets low income level and asset guidelines specified by the County so as to qualify as a Low Income Person shall be eligible to receive payment of a Fire Protection Assessment by the County. Applicants for this hardship assistance shall provide written documentation satisfactory to the Assessment Coordinator in order to qualify for such assistance. Any amounts provided for hardship assistance shall be paid by the County from funds other than those generated by the Fire Protection Assessment.

(C) Prior to May 1 of each year, the applicant shall file with the Assessment Coordinator an application under oath demonstrating entitlement to hardship assistance as provided herein. Such application shall include the following:

(1) The name and address of all Owners of the Residential Property;

(2) The address and parcel identification number for the Residential Property;

(3) Proof of Total Household Income from all sources and other documentation required to demonstrate qualification as a Low Income Person; and

(4) Such other information relating to the application as may be reasonably requested.

(D) The Assessment Coordinator, with the assistance of other members of the administrative staff of the County, shall, within fifteen (15) days after the filing of such application, review the application and such other supporting data that may be filed therewith and make such further investigation as may be reasonably required in order to determine if the applicant is qualified for hardship assistance pursuant to this Section.

(E) If deemed qualified for the hardship assistance as outlined herein, the County

shall pay the Fire Protection Assessment on said property. The Assessment Coordinator shall furnish his or her written decision to such applicant by United States mail, postage prepaid, addressed to the applicant at the address stated on the application on or before the expiration of twenty (20) days following the filing of the application determining if the applicant is or is not qualified for hardship assistance pursuant to this Section.

(F) Any shortfall in the expected Fire Protection Assessment proceeds due to any hardship assistance provided herein shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments. In the event a court of competent jurisdiction determines any assistance provided by the Board is improper or otherwise adversely affects the validity of the Fire Protection Assessment imposed for any Fiscal Year, the sole and exclusive remedy shall be the imposition of a Fire Protection Assessment upon each affected Tax Parcel in the amount of the Fire Protection Assessment that would have been otherwise imposed save for such assistance afforded to such Tax Parcel by the Board.

SECTION 12. VACANCY ADJUSTMENT.

(A) As a consequence of the transient use and potential extraordinary vacancies within Mobile Home Park property and Recreational Vehicle Park property and the lack of demand for fire protection services for unoccupied spaces, it is fair and reasonable to provide for an extraordinary vacancy adjustment procedure for Mobile Home Park property and Recreational Vehicle Park property.

(B) As a consequence of the transient use and potential for significant numbers of vacancies within Mobile Home Park property and Recreational Vehicle Park property and the potential sustained lack of demand for fire protection services for spaces not occupied

by a recreational vehicle or a mobile home, each Owner of Mobile Home Park and Recreational Vehicle Park property shall be afforded the opportunity to demonstrate, in the manner described below, the vacancy rate in space occupancy within such property and receive a vacancy adjustment to the Fire Protection Assessment imposed upon such property.

(C) Notwithstanding any language to the contrary herein, vacant spaces in Mobile Home Park property shall not be subject to the Fire Protection Assessment. Similarly, vacant spaces within Recreational Vehicle Park property shall not be subject to the Fire Protection Assessment.

(D) Vacant spaces shall be those determined by the Assessment Coordinator based on evidence of a vacancy rate provided by the Owner on or before May 1 of each year. The vacancy rate shall be defined as the percentage of available spaces within a Mobile Home Park or Recreational Vehicle Park that were vacant between January 1 through and including December 31 of the calendar year preceding the applicable deadline for the Owner's submittal of vacancy rate evidence for each year and shall be calculated as follows:

Exact Number of Permitted Sites within the park (not including overflow areas) ____A

Times (x) Days in Reporting Period (x 365) B

Total Possible Space Nights _____C
A x B = C (Example: 100 sites x 365 days = 36,500)

Actual Space Nights _____D
Sum of Number of Actual Occupied Spaces for Each Day in Calendar Year

Occupancy Percentage _____E
D/C = E (Example: 12,500/36,500 = 34.2%)

Vacancy Rate _____F
Subtract E from 100% (Example: 100% – 34.2% = 65.8%)

The Owner shall certify by sworn affidavit to the County, on a form provided by the Assessment Coordinator, the vacancy rate for the respective time period; such certification shall be subject to verification and audit. At a minimum, such affidavit shall conclusively identify and affirm (1) the tax parcel, (2) the number of spaces and type of improvements in the Mobile Home Park or Recreational Vehicle Park, and (3) the vacancy rate.

(E) The Assessment Coordinator is directed and authorized to adjust, or cause to be adjusted, any Fire Protection Assessment imposed for the Fiscal Year beginning October 1, 2026, upon a parcel of Mobile Home Park property or Recreational Vehicle Park property whose Owner timely and satisfactorily demonstrates by affidavit that such parcel has experienced vacancies by multiplying the vacancy rate (expressed as a decimal) by the Fire Protection Assessment attributable to the entire parcel of Mobile Home Park or Recreational Vehicle Park property and reducing the assessment by an equivalent amount.

(F) Any shortfall in the expected Fire Protection Assessment proceeds due to any adjustment for vacancy shall be supplemented by any legally available funds and shall not be paid for by proceeds or funds derived from Fire Protection Assessments.

SECTION 13. AUTHORIZATION OF PUBLIC HEARING. There is hereby established a public hearing to be held at 1:30 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, at which time the Board will receive and consider any comments on the Fire Protection Assessments from the public and affected property owners and consider imposing Fire Protection Assessments for the Fiscal Year beginning October 1, 2026, and collecting such assessments on the same bill as ad valorem taxes.

SECTION 14. NOTICE BY PUBLICATION. The Assessment Coordinator shall publish a notice of the public hearing authorized by Section 13 hereof in the manner and time provided in Section 86-38 of the Ordinance. The notice shall be published no later than July 7, 2026, in substantially the form attached hereto as Appendix D.

SECTION 15. NOTICE BY MAIL.

(A) If required by Section 86-42 of the Ordinance, the Assessment Coordinator shall also provide notice of the public hearing authorized by Section 13 hereof by first class mail to the Owner of each parcel of Assessed Property in the manner and time required by Section 86-39 of the Ordinance. The notices shall be mailed no later than July 7, 2026, in substantially the form attached hereto as Appendix E.

(B) For Tax Parcels with exempt “home addresses” pursuant to Section 119.071(4), Florida Statutes, the Assessment Coordinator shall work with the Property Appraiser and Tax Collector for provision of notice.

SECTION 16. METHOD OF COLLECTION. It is hereby declared that the Fire Protection Assessments shall be collected and enforced pursuant to the Uniform Assessment Collection Act for the Fiscal Year beginning October 1, 2026.

SECTION 17. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds derived by the County from the Fire Protection Assessments shall be used for the provision of fire protection services, facilities, and programs within the MSBU. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund fire protection services, facilities, and programs.

SECTION 18. EFFECTIVE DATE. This Initial Assessment Resolution shall take effect immediately upon its passage and adoption.

DULY ADOPTED in Regular Session this 11th day of June, 2026.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

By:_____
Diana Finegan, Chairman

(SEAL)

ATTEST:

By:_____
Traci Perry, Clerk

APPROVED AS TO FORM FOR THE
RELIANNCE OF CITRUS COUNTY ONLY :

_____
Denise A. Dymond Lyn
County Attorney

APPENDIX A

IMPROVEMENT CODES

APPENDIX A

IMPROVEMENT CODES

Building Use Code	BUC Description	Category Assigned
01C	RESIDENTIAL USE	Residential
03C	APARTMENT 5/MORE UN	Residential
04C	OFFICE CONDO	Commercial
04D	RETAIL CONDO	Commercial
04E	INDUSTRIAL CONDO	Commercial
04F	MEDICAL CONDO	Commercial
06C	ADULT LIVING FACILIT	Institutional
08C	MULTI FAM 4/LESS	Residential
10C	UNFINISHED COMM AREA	Commercial
11C	RETAIL STORE	Commercial
11D	CONVENIENCE STORE	Commercial
11E	FOOD MART PRE/FAB	Commercial
11F	WAREHOUSE STORE	Commercial
11G	DRUG STORE	Commercial
12C	COMMERIAL & RESIDENT	Commercial
13C	DEPT STORE AVERAGE	Commercial
13D	DISCOUNT STORES	Commercial
13E	DEPT STORE GOOD	Commercial
14C	SUPERMARKET	Commercial
15D	UNFINISHED AREA MALL	Commercial
15E	REGIONAL MALL	Commercial
15F	MALL COMMON	Commercial
16C	SHOP CENTR COMMUNITY	Commercial
16D	NEIGBORHOOD CENTER	Commercial
16E	RETAIL CENTER 6 UNITS	Commercial
17B	OFFICE BUILDING AVG FIN	Commercial
17C	OFFICE BLDG RES STYLE	Commercial
17D	OFFICE BLDG GOOD	Commercial
17E	OFFICE BLDG MEDICAL	Commercial
18C	OFF BLDG MULTI STORY	Commercial
19C	OFF BLDG PROFESSIONAL	Commercial
20C	COMMERCIAL TERMINAL	Commercial
20E	HANGERS COM & PRIV	Industrial/Warehouse
21B	REST & CAFETERIA	Commercial
21C	RESTAURANT LOW COST	Commercial
21D	RESTAURANT GOOD	Commercial
22C	FAST FOOD	Commercial
23C	FINANCIAL INSTIT	Commercial
23D	BRANCH BANKS	Commercial

Building Use Code	BUC Description	Category Assigned
24C	INSURANCE COMPANY	Commercial
25C	SERVICE SHOPS-NON-AUTO	Commercial
26C	SERVICE STATIONS	Commercial
26D	CAR WASH AUTOMATED	Commercial
26E	CAR WASH SELF SERVIC	Commercial
27B	MINI LUBE GARAGE	Commercial
27C	AUTOMOTIVE SHOWROOM	Commercial
27D	AUTOMOTIVE SERV CTR	Commercial
27E	SERVICE GARAGE AUTO	Commercial
28C	PARKING GARAGE	Industrial/Warehouse
29C	WHLSE MFG OUTLETS	Commercial
30C	GREENHOUSES	Commercial
31C	DRV-IN THEATERS	Commercial
32B	STAGE THEATER	Commercial
32C	MOVIE THEATER	Commercial
32D	AUDITORIUMS ENCLOSED	Commercial
33B	NIGHT CLUB/LOUNGE	Commercial
33C	TAVERN/BAR	Commercial
34C	BOWL ALLEY	Commercial
34D	SKATING RINK	Commercial
35C	TOURIST ATTRACTIONS	Commercial
35D	STABLES	Commercial
36C	CAMP BUILDINGS	Commercial
37C	RACE TRACKS	Commercial
38C	GOLF COURSE BUILDING	Commercial
39B	HOTEL	Commercial
39C	MOTEL GOOD	Commercial
39D	MOTEL AVERAGE	Commercial
41C	LT MANUFACTURING BLD	Industrial/Warehouse
41D	PRE-ENG BLDG MIN FIN	Industrial/Warehouse
42C	HEAVY MANUFACTURING	Industrial/Warehouse
44C	PACKING PLANTS	Industrial/Warehouse
46C	FOOD PROCESSING	Industrial/Warehouse
47C	MINERAL PROCESSING	Industrial/Warehouse
48B	COLD STO WHSE	Industrial/Warehouse
48C	WAREHOUSING	Industrial/Warehouse
48D	WAREHOUSE/FINISH	Industrial/Warehouse
48E	MINI WAREHOUSE	Industrial/Warehouse
48F	MINI WAREHOUSE CLIMATE CONT.	Industrial/Warehouse
49C	OPEN STORAGE	Industrial/Warehouse
50C	RESIDENTIAL	Residential
51C	COMMERCIAL AREA	Commercial
51D	COMMERCIAL AREA	Commercial
51E	COMMERCIAL AREA	Commercial
51F	COMMERCIAL AREA	Commercial
51G	COMMERCIAL AREA	Commercial

Building Use Code	BUC Description	Category Assigned
71C	CHURCHES	Institutional
71D	RECTORIES	Residential
71E	CHAPEL-LOW COST	Institutional
72B	PRIVATE COLLEGES	Institutional
72C	SCHLS PRIV ELEM SCND	Institutional
73C	HOSPITALS PRIVATE	Institutional
73D	VETERINARY HOSPITAL	Commercial
74C	NURSING/CONVALESCENT	Institutional
74D	REHABILITATION CNTR	Institutional
75D	DAY CARE CENTER	Commercial
76C	MORTR-CEMETR-CREMTR	Commercial
77B	COUNTRY CLUB	Commercial
77C	FRATERNAL CLUB	Institutional
77D	HEALTH CLUBS	Commercial
77E	HALLS	Institutional
77F	HEALTH CLUB-LOW COST	Commercial
78C	LIBRARY	Institutional
83C	PUBLIC SCHOOLS	Institutional
84C	COLLEGES PUBLIC	Institutional
84D	DORMITORY PUBLIC	Institutional
84E	FRAT HOUSE PUBLIC	Institutional
85C	HOSPITALS PUBLIC	Institutional
86B	COURTHOUSE	Institutional
86C	FIRESTATION	Institutional
86D	JAILS	Institutional
87C	STATE	Institutional
88C	FEDERAL	Institutional
89C	MUNICIPAL	Institutional
91C	EQUIPMENT BUILDINGS	Industrial/Warehouse
91D	EQUIPMENT BUILDINGS FINISHED	Industrial/Warehouse
MHPK	MOBILE HOME PARK	Residential
R1	RESIDENTIAL SINGLE FAMILY	Residential
R2	RESIDENTIAL DUPLEX	Residential
R3	RESIDENTIAL TRIPLEX	Residential
R4	RESIDENTIAL QUADPLEX	Residential
R5	RESIDENTIAL MOBILE HOME	Residential
R6	RESIDENTIAL MOBILE HOME ENCLOSED	Residential
R7	MANUFACTURED HOME HUD	Residential
R8	MANUFACTURED BUILDINGS/MODULAR HOMES DCA	Residential
R9	RESIDENTIAL USE ACCESSORY BUILDING	Residential
RVPK	RV PARK	Commercial

APPENDIX B

DOR CODES

APPENDIX B

DOR CODES

DOR Code	DOR Description
00	VACANT SINGLE FAMILY RESIDENCE
01	SINGLE FAMILY RESIDENTIAL
02	MOBILE HOMES
03	MULTI-FAMILY>9 UNITS
04	CONDOMINIUM
05	CO-OPERATIVES
06	RETIREMENT HOMES
07	MISCL RESIDENTIAL
08	MULTI-FAMILY<10 UNITS
10	VACANT COMMERCIAL
11	STORES - 1 STORY
12	STORES, OFFICE, RESIDENT COMBO
13	DEPARTMENT STORES
14	SUPERMARKETS
15	REGIONAL SHOPPING CENTERS
16	COMMUNITY SHOPPING CENTERS
17	OFFICE BLDGS, NON-PROFESSIONAL
18	OFFICE BLDGS NON-PROF MULTI ST
19	PROFESSIONAL SERVICES BLDGS
20	AIRPORT BUS MARINAS PIERS
21	RESTAURANTS CAFETERIAS
22	DRIVE-IN RESTAURANTS
23	FINANCIAL INSTITUTIONS
24	INSURANCE COMPANY OFFICES
25	REPAIR SERV SHOPS
26	SERVICE STATIONS
27	VEHICLE SALES AND SERVICE
28	MOBILE HOME PARKS
29	WHOLESALE OUTLETS
30	FLORIST GREENHOUSES
31	DRIVE-IN THEATERS OPEN STADIUM
32	ENCLOSED THEATERS AUDITORIUMS
33	CLUBS LOUNGES BARS
34	BOWLING SKATING POOL ARENAS
35	TOURIST ATTRACTIONS
36	RV/CAMPGROUNDS
37	RACE TRACKS HORSE AUTO DOGS
38	GOLF COURSES DRIVING RANGES
39	HOTELS MOTELS
40	VACANT INDUSTRIAL
41	LIGHT MANUFACTURING
42	HEAVY INDUSTRIAL

DOR Code	DOR Description
43	LUMBER YARDS
44	PACKING PLANTS
45	CANNERIES DISTILLERIES WINERIE
46	OTHER FOOD PROCESSING
47	MINERAL PROCESSING
48	WAREHOUSES TERMINALS
49	OPEN STORAGE JUNK YARDS
50	IMPROVED AGRICULTURAL
51	CROPLAND SOIL CLASS I
52	CROPLAND SOIL CLASS II
53	CROPLAND SOIL CLASS III
54	TIMBERLAND SITE INDEX 90 +
55	TIMBERLAND SITE INDEX 80 - 89
56	TIMBERLAND SITE INDEX 70 - 79
57	TIMBERLAND SITE INDEX 60 - 69
58	TIMBERLAND SITE INDEX 50 - 59
59	TIMBERLAND NOT CLASS TO PINES
60	GRAZING LAND
61	GRAZING LAND
62	GRAZING LAND
63	GRAZING LAND
64	GRAZING LAND
65	GRAZING LAND
66	ORCHARD GROVES CITRUS
67	POULTRY BEES FISH RABBITS
68	DAIRIES FEED LOTS
69	ORNAMENTALS MISC AGRICULTURAL
70	VACANT INSTITUTIONAL
71	CHURCHES
72	PRIVATE SCHOOLS AND COLLEGES
73	PRIVATELY OWNED HOSPITALS
74	HOMES FOR THE AGED
75	NON-PROFIT SERVICES
76	MORTUARIES CEMETERIES CREMETOR
77	CLUBS LODGES UNION HALLS
78	SANITARIUMS CONVALESCENT REST
79	CULTURAL ORGANIZATIONS
80	VACANT GOVERNMENTAL
81	MILITARY
82	FOREST PARKS RECREATIONAL AREA
83	PUBLIC COUNTY SCHOOLS
84	COLLEGES
85	HOSPITALS
86	COUNTIES - GOVT NO SCHOOLS
87	STATE - GOVT
88	FEDERAL - GOVT

DOR Code	DOR Description
89	MUNICIPAL
90	LEASEHOLD INTERESTS
91	UTILITIES
92	MINING PETROLEUM GAS LANDS
93	SUBSURFACE RIGHTS
94	RIGHT-OF-WAYS
95	SUBMERGED LANDS
96	WASTELANDS
97	OUTDOOR RECREATION - CLASS
98	CENTRALLY ASSESSED
99	ACREAGE - NON-AG

APPENDIX C

FIXED PROPERTY USE CODES

APPENDIX C

FIXED PROPERTY USE CODES

Fixed Property Use Code	Description	Category Assigned
000	FIXED PROP USE UNDETERMINED	NON-SPECIFIC
100	UNKNOWN OTHER	NON-SPECIFIC
110	FIXED USE RECREATION, OTHER	COMMERCIAL
111	BOWLING ESTABLISHMENT	COMMERCIAL
112	BILLIARD CENTER	COMMERCIAL
116	SWIMMING FACILITY	COMMERCIAL
120	VARIABLE USE AMUSEMENT/RECREATION	COMMERCIAL
121	BALLROOM,GYMNASIUM	COMMERCIAL
122	EXHIBITION HALL	COMMERCIAL
124	PLAYGROUND	COMMERCIAL
129	AMUSEMENT CENTER INDOOR/OUTDOOR	COMMERCIAL
130	PLACES OF WORSHIP,CHURCH,FUNERAL PARLOR	INSTITUTIONAL
131	CHURCH/CHAPEL	INSTITUTIONAL
140	CLUBS, OTHER	COMMERCIAL
141	ATHLETIC CLUB/YMCA	INSTITUTIONAL
142	CLUB HOUSE	COMMERCIAL
150	PUBLIC, GOVT, OTHER	INSTITUTIONAL
151	LIBRARY	INSTITUTIONAL
160	EATING/DRINKING PLACES	COMMERCIAL
161	RESTAURANT	COMMERCIAL
162	NIGHTCLUB	COMMERCIAL
173	BUS TERMINAL	COMMERCIAL
180	THEATER, STUDIO OTHER	COMMERCIAL
182	AUDITORIUM, CONCERT HALL	COMMERCIAL
183	MOVIE THEATER	COMMERCIAL
200	EDUCATIONAL PROPERTY OTHER	INSTITUTIONAL
210	SCHOOLS NON-ADULT OTHER	INSTITUTIONAL
211	PRE-SCHOOL	INSTITUTIONAL
213	ELEMENTARY SCHOOL	INSTITUTIONAL
215	HIGH SCHOOL/JR HIGH/MIDDLE SCHOOL	INSTITUTIONAL
241	COLLEGE/UNIVERSITY	INSTITUTIONAL
254	DAY CARE-IN COMMERCIAL PROPERTY	COMMERCIAL
300	HEALTHCARE/DETENTION OTHER	INSTITUTIONAL
311	CARE OF THE AGED/NURSING STAFF	INSTITUTIONAL
321	MENTAL RETARDATION/DEVELOPMENT DISABILITY FACILITY	INSTITUTIONAL
322	ALCOHOL/SUBSTANCE ABUSE RECOVERY CENTER	INSTITUTIONAL
323	ASYLUM/MENTAL INSTITUTION	INSTITUTIONAL
331	HOSPITAL-MEDICAL/PSYCHIATRIC	INSTITUTIONAL
340	CLINICS, OTHER	INSTITUTIONAL
341	CLINIC, CLINIC-TYPE INFIRMARY	INSTITUTIONAL

Fixed Property Use Code	Description	Category Assigned
342	DOCTOR/DENTIST/SURGEONS OFFICE	COMMERCIAL
343	HEMODIALYSIS UNIT	INSTITUTIONAL
361	JAIL/PRISON - NOT JUVENILE	INSTITUTIONAL
363	REFORMATORY, JUVENILE DETENTION CENTER	INSTITUTIONAL
365	POLICE STATION	INSTITUTIONAL
400	RESIDENTIAL OTHER	RESIDENTIAL
419	ONE- AND TWO-FAMILY DWELLING	RESIDENTIAL
429	MULTI-FAMILY DWELLINGS	RESIDENTIAL
439	ROOMING, BOARDING, RESIDENTIAL HOTELS	RESIDENTIAL
449	HOTELS, MOTELS, INNS, LODGES	COMMERCIAL
459	RESIDENTIAL BOARD AND CARE	INSTITUTIONAL
460	DORMITORIES OTHER	INSTITUTIONAL
464	MILITARY BARRACKS/DORMITORY	RESIDENTIAL
500	MERCANTILE PROPERTIES OTHER	COMMERCIAL
511	CONVENIENCE STORE	COMMERCIAL
519	FOOD, BEVERAGE SALES, GROCERY STORE	COMMERCIAL
529	TEXTILE, WEARING APPAREL SALES	COMMERCIAL
539	HOUSEHOLD GOODS SALES, REPAIRS	COMMERCIAL
549	SPECIALTY SHOPS	COMMERCIAL
557	BARBER, BEAUTY SHOP, PERSONAL SERVICES	COMMERCIAL
559	RECREATIONAL, HOBBY,HOME SALES, PET STORE	COMMERCIAL
564	SELF-SERVICE LAUNDRY/DRY CLEANING	COMMERCIAL
569	PROFESSIONAL SUPPLIES	COMMERCIAL
571	SERVICE STATION	COMMERCIAL
579	MOTOR VEHICLE, BOAT SALES/SERVICE/REPAIRS	COMMERCIAL
580	GENERAL ITEM STORES, OTHER	COMMERCIAL
581	DEPARTMENT STORE	COMMERCIAL
592	BANK W/FIRST STORY BANKING FACILITY	COMMERCIAL
593	MEDICAL, RESEARCH, SCIENTIFIC OFFICE	COMMERCIAL
596	POST OFFICE OR MAILING FORMS	INSTITUTIONAL
599	BUSINESS OFFICES	COMMERCIAL
600	BASIC INDUSTRY, UTILITY, DEFENSE OTHER	INDUSTRIAL/WAREHOUSE
615	ELECTRIC GENERATING PLANT	INDUSTRIAL/WAREHOUSE
640	UTILITY, ENERGY DISTRIBUTION CNTR OTHER	INDUSTRIAL/WAREHOUSE
644	GAS DISTRIBUTION SYSTEM, PIPELINE	INDUSTRIAL/WAREHOUSE
647	WATER UTILITY	INDUSTRIAL/WAREHOUSE
669	FOREST, TIMBERLAND	VACANT
679	MINING, QUARRYING/NATURAL RAW MATERIALS	INDUSTRIAL/WAREHOUSE
700	MANUFACTURING PROPERTY, PROCESSING	INDUSTRIAL/WAREHOUSE
800	STORAGE PROPERTY OTHER	INDUSTRIAL/WAREHOUSE
808	SHED	NON-SPECIFIC
882	GENERAL VEHICLE PARKING GARAGE	INDUSTRIAL/WAREHOUSE
888	FIRE STATIONS	INSTITUTIONAL
891	GENERAL WAREHOUSE	INDUSTRIAL/WAREHOUSE

Fixed Property Use Code	Description	Category Assigned
898	WHARF, PIER	INDUSTRIAL/WAREHOUSE
899	RESIDENTIAL OR SELF STORAGE UNITS	INDUSTRIAL/WAREHOUSE
900	OUTSIDE, SPECIAL PROPERTIES; OTHER	NON-SPECIFIC
919	DUMP SANITARY LANDFILL	NON-SPECIFIC
921	BRIDGE, TRESTLE	NON-SPECIFIC
926	OUTBUILDING, EXCLUDING GARAGE	NON-SPECIFIC
931	OPEN LAND, FIELD	VACANT
935	CAMPSITE WITH UTILITIES	COMMERCIAL
936	VACANT LOT	VACANT
937	BEACH	NON-SPECIFIC
938	GRADED AND CARED FOR PLOTS OF LAND	VACANT
940	WATER AREAS, OTHER	NON-SPECIFIC
941	IN OPEN SEA, TIDAL WATERS	NON-SPECIFIC
946	LAKE/RIVER/STREAM	NON-SPECIFIC
960	STREET, OTHER	NON-SPECIFIC
961	DIVIDED HIGHWAY, HIGHWAY	NON-SPECIFIC
962	PAVED PUBLIC STREET, RESIDENTIAL	NON-SPECIFIC
963	PAVED PRIVATE STREET, COMMERCIAL	NON-SPECIFIC
965	UNCOVERED PARKING AREA	NON-SPECIFIC
972	AIRCRAFT RUNWAY	COMMERCIAL
974	AIRCRAFT LOADING AREA	COMMERCIAL
981	CONSTRUCTION SITE	NON-SPECIFIC
983	PIPELINE, POWER LINE RIGHT OF WAY	NON-SPECIFIC
984	INDUSTRIAL PLANT YARD	INDUSTRIAL/WAREHOUSE
NNN	NONE	NON-SPECIFIC
UUU	UNDETERMINED	NON-SPECIFIC

APPENDIX D

SITUATION FOUND CODES

APPENDIX D

SITUATION FOUND CODES

Situation Found Code	Description	EMS Type Call
100	Fire, Other	No
111	Building Fire	No
112	Fires in structures other than in a building	No
113	Cooking fire, confined to a container	No
118	Trash or rubbish fire, contained	No
121	Fire in mobile home used as a fixed residence	No
122	Fire in mobile home, camper, recreational vehicle	No
123	Fire in portable building, fixed location	No
130	Mobile property (vehicle) fire, other	No
131	Passenger vehicle fire	No
132	Road freight or transport vehicle fire	No
134	Water vehicle fire	No
137	Camper or RV fire	No
138	Off Road vehicle or heavy equipment fire	No
140	Natural vegetation fire	No
141	Forest, woods or wildland fire	No
142	Brush, or brush and grass mixture fire	No
143	Grass fire	No
150	Outside rubbish fire, other	No
151	Outside rubbish, trash or waste fire	No
152	Garbage dump or sanitary landfill fire	No
153	Construction or demolition landfill fire	No
154	Dumpster or other outside trash receptacle fire	No
161	Outside storage fire	No
162	Outside equipment fire	No
243	Fireworks explosion (no fire)	No
251	Excessive heat, scorch burns with no ignition	No
300	Rescue, EMS call, other	Yes
311	Medical assist, assist EMS crew	Yes
320	Allergic reaction	Yes
321	EMS call, excluding vehicle accident with injury	Yes
322	Vehicle accident with injuries	Yes
323	Motor vehicle/pedestrian accident (MV Ped)	Yes
324	Motor Vehicle Accident, No Injuries	No
331	Lock-in (if lock out, use 511)	No
340	Search, other	No
341	Search for person on land	No
342	Search for person in water	No
350	Extrication, rescue, other	No
351	Extrication of victim(s) from building/structure	No

Situation Found Code	Description	EMS Type Call
352	Extrication of victim(s) from vehicle	No
353	Removal of victim(s) from stalled elevator	No
356	High angle rescue	No
360	Water & ice related rescue, other	No
363	Swift water rescue	No
365	Watercraft rescue	No
400	Hazardous condition, other	No
410	Flammable gas or liquid condition, other	No
411	Gasoline or other flammable liquid spill	No
412	Gas leak	No
413	Oil or other combustible liquid spill	No
421	Chemical hazard (no spill or leak)	No
422	Chemical spill or leak	No
424	Carbon monoxide incident	No
440	Electrical wiring/equipment problem, other	No
441	Heat from short circuit (wiring), defective/worn	No
442	Overheated motor	No
443	Light ballast breakdown	No
444	Power line down	No
445	Arcing, shorted electrical equipment	No
451	Police Assist	No
460	Accident, potential accident, other	No
461	Building or structure weakened or collapsed	No
462	Aircraft standby	No
463	Vehicle accident, general cleanup	No
480	Attempted burning, illegal action, other	No
481	Attempt to burn	No
500	Service call, other	No
510	Person in distress, other	No
511	Lock-out	No
512	Ring or jewelry removal	No
520	Water problem, other	No
522	Water or steam leak	No
531	Smoke or odor removal	No
542	Animal rescue	No
550	Public service assistance, other	No
551	Assist police or other governmental agency	No
552	Police matter	No
553	Public service	No
554	Assist invalid	Yes
561	Unauthorized burning	No
600	Good intent call, other	No
6001	Good intent call, other	No
6002	Good intent call, other	No

Situation Found Code	Description	EMS Type Call
611	Dispatched & canceled en route	Yes
621	Wrong location	No
622	No incident found upon arrival	No
631	Authorized controlled burning	No
632	Prescribed fire	No
641	Vicinity alarm (incident in other location)	No
650	Steam, other gas mistaken for smoke, other	No
651	Smoke scare, odor of smoke	No
652	Steam, vapor, fog or dust thought to be smoke	No
653	Barbecue, tar kettle	No
661	EMS call, party transported by non-fire agency	Yes
671	Hazmat release investigation w/no hazmat	No
700	False alarm or false call, other	No
710	Malicious, mischievous false call, other	No
711	Municipal alarm system, malicious false alarm	No
714	Central station, malicious false alarm	No
730	System malfunction	No
731	Sprinkler activation due to malfunction	No
732	Extinguishing system activation due to malfunction	No
733	Smoke detector activation due to malfunction	No
735	Alarm system sounded due to malfunction	No
736	CO detector activation due to malfunction	No
740	Unintentional transmission of alarm, other	No
741	Sprinkler activation, no fire - unintentional	No
742	Extinguishing system activation	No
743	Smoke detector activation, no fire - unintentional	No
744	Detector activation, no fire - unintentional	No
745	Alarm system sounded, no fire - unintentional	No
746	Carbon monoxide detector activation, no CO	No
800	Severe weather or natural disaster, other	No
812	Flood assessment	No
813	Wind storm, tornado/hurricane assessment	No
814	Lightning strike (no fire)	No
911	Citizen complaint	No

APPENDIX E

FORM OF NOTICE TO BE PUBLISHED

APPENDIX E

FORM OF NOTICE TO BE PUBLISHED

To Be Published No Later Than July7, 2026

[INSERT MAP OF COUNTY BUT EXCLUDE CITIES**]**

NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS

Notice is hereby given that the Board of County Commissioners of Citrus County will conduct a public hearing to consider the continued imposition of annual fire protection special assessments for the Fiscal Year beginning October 1, 2026, and future fiscal years to fund the provision of fire protection services within the Citrus County Municipal Service Benefit Unit for Fire Protection Services (the "MSBU"), which includes the entire unincorporated area of the County as pictured above.

The hearing will be held at 1:00 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed assessments and their collection on the tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Objections should be forwarded as follows: Citrus County BOCC, Attn: Land Section, 3600 W Sovereign Path Suite 205, Lecanto, Florida 34461. If a person decides to appeal any decision made by the Board with respect to any

matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at (352) 527-5458.

The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following tables reflect the proposed fire protection assessment schedules.

FIRE PROTECTION ASSESSMENTS FOR FY 2026-27

Residential Property Use Categories	Rate Per Dwelling Unit
Residential	$125.00

Non-Residential Property Use Categories	Rate Per Square Foot
Commercial	$0.10
Industrial/Warehouse	$0.03
Institutional	$0.12

Land Property Use Categories	Rate
Agricultural/Vacant	
Land ≤ 160 (per parcel)	$26.33
Land > 160 (per acre)	$0.13

MAXIMUM FIRE PROTECTION ASSESSMENTS FOR FUTURE FISCAL YEARS

Residential Property Use Categories	Rate Per Dwelling Unit
Residential	$232.00

Non-Residential Property Use Categories	Rate Per Square Foot
Commercial	$0.18
Industrial/Warehouse	$0.05
Institutional	$0.22

Land Property Use Categories	Rate
Agricultural/Vacant	
Land ≤ 160 (per parcel)	$48.97
Land > 160 (per acre)	$0.23

Copies of the Ordinance, the Initial Assessment Resolution, and the updated Assessment Roll for the Fiscal Year beginning October 1, 2026, are available for inspection at the Office of the Board of County Commissioners, located at the Citrus County

Courthouse, 110 North Apopka Avenue, Inverness, Florida between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Board action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

If you have any questions, please contact the Citrus County Land Section at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m. or go to www.citrusbocc.com for additional information.

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA

APPENDIX F

FORM OF NOTICE TO BE MAILED

Citrus County Manager
_____, Florida 32435

CITRUS COUNTY, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION NON-AD VALOREM ASSESSMENTS

NOTICE DATE JULY 7, 2026

«OwnerName»
«OwnerAdd1»
«City» <State> <Zip>

Parcel Tax ID: «PID»
Sequence Number: «SeqPrefix»«SeqNum»
Legal: <LegalDesc>

*** * * * * NOTICE TO PROPERTY OWNER * * * * ***

As required by Section 197.3632, Florida Statutes, and the direction of Citrus County, notice is hereby given that Citrus County will consider the continued imposition of a special assessment for fire protection services using the tax bill collection method which may be levied on your property. The use of the annual special assessment to fund fire protection services benefiting improved property located within the Citrus County Municipal Service Benefit Unit for Fire Protection Services (the "MSBU") has proven to be a fair, efficient and effective method of funding these essential public services.

The total annual fire protection assessment revenue to be collected within the County is estimated to be $12,697,601.04 for fiscal year October 1, 2026 – September 30, 2027.

The annual fire protection assessment is based on the classification of each parcel of property and number of billing units contained therein. The above listed parcel has the following units and proposed fire protection assessment:

Category	Type and Number of Billing Units	Fiscal Year 26-27 Assessment	Maximum Assessment
[Category]	[ParcelUnit][UnitDesc]	[Charge]	[Charge]
[Category]	[ParcelUnit][UnitDesc]	[Charge]	[Charge]
[Category]	[ParcelUnit][UnitDesc]	[Charge]	[Charge]
[Category]	[ParcelUnit][UnitDesc]	[Charge]	[Charge]
[Category]	[ParcelUnit][UnitDesc]	[Charge]	[Charge]
[Category]	[ParcelUnit][UnitDesc]	[Charge]	[Charge]
[Category]	[ParcelUnit][UnitDesc]	[Charge]	[Charge]
	Total Assessment	**$[SumofBld]**	**$[SumofBld]**

The annual Fire Protection Assessment for the above parcel for Fiscal Year 2026-27 is $_____. The maximum annual Fire Protection Assessment that can be imposed without further notice for future fiscal years for the above parcel is $[SumofBldgCharge].

A public hearing will be held at 1:00 p.m. or soon thereafter, as the matter can be heard, on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed assessments. You and all other affected property owners have a right to appear at the hearing and to file written objections with the County within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Address all written objections as follows: Citrus County BOCC, Attn: Land Section, 3600 W. Sovereign Path, Suite 205, Lecanto, Florida 34461.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at (352) 527-5458.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of County's action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Copies of the Master Service Assessment Ordinance (Ordinance No. 2013-03), the Initial Assessment Resolution (Resolution No. 2013-85), the Final Assessment Resolution (Resolution No. 2013-115), the Preliminary Rate Resolution, and the updated assessment roll for the upcoming fiscal year are available for inspection at the Office of the Board of County Commissioners, located in the Administrative Office, Room 232, Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

The fire protection service non-ad valorem assessment amount shown on this notice will be mailed by the Citrus County Tax Collector in November of 2026. Failure to pay the assessment could cause a tax certificate to be issued against your property which may result in a loss of title.

If there is a mistake on this notice, it will be corrected. If you have any questions regarding your fire protection special assessment, please contact Citrus County Land Section at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.

*** * * * * THIS IS NOT A BILL. PLEASE DO NOT SEND ANY MONEY. * * * * ***

AGENDA MEMORANDUM

FROM:	Ellen Nichols, Risk Manager
SUBJECT:	Settlement of Claim # F231AL0083
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Settlement of an automobile liability claim against Citrus County, Florida, where the claimant alleges bodily injury. Claimant has filed a Proposal for Settlement in the amount of $25,000 inclusive of their attorneys' fees and costs to resolve the claim.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
8100-54550	General Liabillity Claims	550,000	342,063	-0-	207,937

Funding Source: Insurance Trust Fund

RECOMMENDED ACTION:

Approve and authorize Cindy Townsend, Esquire, representing Citrus County, Florida to accept the Proposal for Settlement for Case Number 2025 CA 000847A Heidemaria Laro vs Citrus County for $25,000 on behalf of Citrus County, Florida. **(Jessica Flynn, Human Resource Director)**

ATTACHMENTS:

1. PFS - PL to Def ($25,000)

IN THE FIFTH JUDICIAL CIRCUIT COURT
IN AND FOR CITRUS COUNTY
CIVIL DIVISIO

HEIDEMARIA LARO,
Plaintiff,

vs. CASE NO. 2025 CA 000847 A

CITRUS COUNTY
Defendant.
_____/

NOTICE OF SERVICE OF PROPOSAL FOR SETTLEMENT TO DEFENDANT, CITRUS COUNTY

PLEASE TAKE NOTICE that Plaintiff, HEIDEMARIA LARO, by and through the undersigned attorney, hereby notifies the Court that, pursuant to Section 768.79, Florida Statutes, and Florida Rule of Civil Procedure 1.442, she has served a Proposal for Settlement upon Defendant, CITRUS COUNTY, this 22nd day of April, 2026.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing has been furnished via the Florida e-filing portal and/or email to Cindy A. Townsend, Esq. at ctownsend@roperpa.com, nzachman@roperpa.com on this 22nd day of April, 2026.

/s/ Zilya Ruga, Esquire
Zilya Ruga, Esquire
Florida Bar #: 1015554
Morgan & Morgan
35686 US Hwy 19 N,
Palm Harbor, FL 34684
Tele: (727) 610-3106
Fax: (727) 610-3180
Primary email: zrpleadings@forthepeople.com
Secondary email: zruga@forthepeople.com
Attorney for Plaintiff

IN THE FIFTH JUDICIAL CIRCUIT COURT
IN AND FOR CITRUS COUNTY
CIVIL DIVISION

HEIDEMARIA LARO,

Plaintiff,

vs. CASE NO. 2025 CA 000847 A

CITRUS COUNTY

Defendant.
_____/

PROPOSAL FOR SETTLEMENT

Plaintiff, HEIDEMARIA LARO, by and through the undersigned counsel offers to settle the claim or claims identified below against Defendant, CITRUS COUNTY, with reference to the above-styled case. Plaintiff's proposal for settlement is as follows:

1. BASIS FOR PROPOSAL. This proposal is made pursuant to Rule 1.442 of the Florida Rules of Civil Procedure and section 768.79 of the Florida Statutes.

2. PARTY MAKING THIS PROPOSAL. This Proposal for Settlement is made by: Plaintiff, HEIDEMARIA LARO.

3. PARTIES TO WHOM PROPOSAL IS BEING MADE. This Proposal for Settlement is made to the following party: Defendant, CITRUS COUNTY.

4. PROPOSAL TO SETTLE ALL DAMAGES. This Proposal for Settlement resolves all damages that would otherwise be awarded in a final judgment in the above-styled action, as to Defendant, CITRUS COUNTY, subject to Rule 1.442(c)(2)(F) of the Florida Rules of Civil Procedure.

5. RELEVANT CONDITIONS. Plaintiff states that if Defendant, CITRUS COUNTY, accepts this Proposal for Settlement, Plaintiff, HEIDEMARIA LARO, will dismiss this case with prejudice as to Defendant, CITRUS COUNTY.

6. PROPOSED SETTLEMENT AMOUNT. Plaintiff, HEIDEMARIA LARO, proposes to settle all damages against Defendant, CITRUS COUNTY, for a total sum of TWENTY FIVE THOUSAND DOLLARS ($25,000.00).

7. PROPOSED AMOUNT FOR PUNITIVE DAMAGES, IF ANY. Plaintiff states that $0 dollars has been allocated to any punitive damages claim Plaintiff, HEIDEMARIA LARO, has, or may have against Defendant, CITRUS COUNTY. Acceptance of this Proposal for Settlement will settle any punitive damages in this action that Plaintiff, HEIDEMARIA LARO, might otherwise be awarded against Defendant, CITRUS COUNTY, in the final judgment in this action.

8. ATTORNEYS' FEE CLAIM: Plaintiff, HEIDEMARIA LARO, states that attorneys' fees are not included in this Proposal for Settlement. Attorneys' fees are not a part of Plaintiff, HEIDEMARIA LARO's, legal claim against Defendant, CITRUS COUNTY.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing has been furnished via the Florida e-filing portal and/or email to Cindy A. Townsend, Esq. at ctownsend@roperpa.com,

nzachman@roperpa.com on this 22nd day of April, 2026.

/s/ Zilya Ruga, Esquire
Zilya Ruga, Esquire
Florida Bar #: 1015554
Morgan & Morgan
35686 US Hwy 19 N,
Palm Harbor, FL 34684
Tele: (727) 610-3106
Fax: (727) 610-3180
Primary email: zrpleadings@forthepeople.com
Secondary email: zruga@forthepeople.com
Attorney for Plaintiff

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Quarterly Budget Status Report
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

This second quarter budget status report reflects the county's unaudited financial condition from January 1, 2026 to March 31, 2026. Revenues and expenditures are generally on target, when compared to budget, for the six completed months (6/12 months = 50%) of the fiscal year.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No budgetary impact

RECOMMENDED ACTION:

Acknowledge receipt of the 2nd Quarter Budget Status Report from January 1, 2026, through March 31, 2026. **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:

1. 2nd qtr FY 2026

Quarterly Budget Status Report

1/1/2026 - 3/31/2026 (2nd quarter)

OVERVIEW

This quarterly financial overview reflects the County's unaudited financial condition from ***January 1, 2026*** to ***March 31, 2026***. Revenues and expenditures are generally on target, when compared to budget, for the six completed months **(6/12 months = 50%)** of the fiscal year.

GENERAL FUND

The General Fund (GF) revenues are on pace with trends of prior year collections. Keep in mind, the County begins receiving Ad Valorem Taxes (property tax) the largest source of income to the County, in the month of November.

As of March, the County's General Fund (GF) collected a total of **$118.4** million, or **64.18%** of its budgeted annual revenues. For the same period, the GF expended **$81.5** million, or **44.18%** of its budgeted annual expenditures. With the exception of debt service, capital improvements, transfers, and insurance premiums, GF operating expenditures are generally incurred in equal amounts over the 12 month period.

General Fund	Budget	YTD Actual	Percent
Revenues	$184,483,926	$118,404,402	64.18%
Expenditures	$184,483,926	$81,510,197	44.18%

Property taxes are the largest source of GF revenue and make up **61.09%** of total GF revenues. Other major sources of revenue include Sales Tax, State Revenue Sharing, Communications Service Tax, and Non-County Manday Fees (U.S. Virgin Islands and U.S. Marshals inmates housed at the County detention facility).

The General Fund accounts for all financial resources except those required to be accounted for in another fund. For example, a Special Revenue Fund has a specific revenue source with expenditures restricted for specified purposes. Revenues and expenditures are budgeted in compliance with procedures established in Florida Statutes.

REVENUES

As of March, revenues appear to be collected at a rate similar to the second quarter of the prior fiscal year.

Revenues	Budget	YTD Received	YTD % Received	PYTD Received
Taxes*	$114,205,726	$98,252,192	86.03%	$91,621,729
Intergovernmental Revenue	$17,852,500	$6,519,338	36.52%	$6,634,435
Charges for Services	$11,243,309	$5,357,032	47.65%	$4,453,563
Fines and Forfeitures	$275,000	$174,933	63.61%	$72,878
Miscellaneous Revenues	$1,233,431	$2,030,679	164.64%	$1,748,488
Transfers from Other Funds	$7,086,555	$6,070,228	85.66%	$4,084,526

*The County begins receiving property taxes in November, which inflates Q1 number.

Taxes. This category reflects the collection of Ad Valorem and Communications Service Tax revenues. Communications Service Tax is a tax on phones, internet, computer networks, audio/video steaming, etc. Of the **$114.2** million budgeted, **$112.7** million is in the form of Ad Valorem taxes. Ad Valorem Taxes on property are collected by the Citrus County Tax Collector on an annual basis beginning on November 1st. *Historically, the County receives the majority of its ad valorem taxes in the months of November and December.*

The County budgets 95% of the projected Ad Valorem revenues and has received **$98.25M** or **86.03%** of the total budgeted amount. The rate of collection is comparable to last fiscal year's total of **$91.6M** or **86.45%**.

Intergovernmental. Intergovernmental revenues are received *(typically 30-60 days in arrears)* from other government agencies. The major revenues collected in this category include Sales Tax and State Revenue Sharing proceeds. Fiscal YTD collections total **$6.5M** or **36.52%** of projected revenue, compared to prior YTD totals of **$6.6M** and **38.13%**. For both fiscal years this includes six months of Revenue Sharing and four months of Sales Tax proceeds.

Charges for Service. This category of revenues includes fees for Non-County Mandays, City Law Enforcement Contracts, Recreation fees, and various others. Fiscal YTD collections total **$5.35M** or **47.65%** of projected revenue, compared to prior YTD totals of **$4.4M** and **63.74%**. The increase this year is related to School Board reimbursement of their share of the School Resource Officer program.

Fines and Forfeitures. Fines and forfeiture revenues are primarily from Code Enforcement Fines. Fiscal YTD collections total **$175K** or **63.61%** of projected revenue, compared to prior YTD totals of **$72K** and **24.29%**. Revenue from fines and forfeitures is variable and dependent on the level of code enforcement activity and compliance with violations. Additionally, anticipated revenues from inmate phone fees were reduced from $625,000 in FY25 to $150,000 in FY26 due to an FCC order originally scheduled to take effect January 1, 2026. However, the implementation date of the FCC order has since been extended to April 6, 2026.

Misc. Revenue. Miscellaneous revenues reflect airport and various rental/royalty income, interest on investments, reimbursements, site review fees, and various other sources. Fiscal YTD collections total **$2M** or **164.64%** of projected revenue, compared to prior YTD totals of **$1.7M** and **153.93%**. The increase in FY26 collections is related to investment income.

Transfers. Transfer revenues reflect interfund transfers. Fiscal YTD collections total **$6.1M** or **85.66%** of projected revenue. A majority of the transfers are completed at the beginning of the fiscal year and therefore will always show a higher than expected percentage of projected revenues until the end of the year.

EXENDITURES

With **50%** of the fiscal year completed, department operating costs are running close to trends from prior years. The table, listed below, provides a snapshot of how much each department is spending YTD throughout the budget year.

Overall, the County has expended **44.18%** of its budgeted GF expenditures. Departmental operating expenditures variances for the given period are summarized below.

EXPENDITURES

Department	Current Budget	2nd Quarter Expenses	YTD % Spent
Administrative Services	$2,534,014.00	$652,581.76	25.75%
Bd Of Co Commissioners	$891,490.00	$435,092.48	48.81%
Capital Improvement Program	$19,634.560.45	$2,101,255.75	10.70%
Parks & Rec CIP	$1,776.645.36	$48,777.91	2.75%
Judicial Admin	$15,000.00	$1,953.31	13.02%
Clerk of County Courts	$32,083.00	$16,041.50	50.00%
Clerk to the Board	$5,427,316.00	$2,069,777.80	38.14%
Code Compliance	$1,086,980.00	$483,579.74	44.49%
Communication Services	$429,119.00	$138,385.05	32.25%
Community Agencies	$2,970.00	$1,350.00	45.45%
Community Center	$260,879.00	$111,410.48	42.71%
Community Svcs Admin	$450,639.00	$229,745.87	50.98%
County Administrator	$1,086,292.00	$490,998.73	45.20%
County Attorney	$937,593.00	$375,061.99	40.00%
County Planning	$57,475.00	$55,168.00	95.99%
Detentions Svcs	$23,239,641.95	$7,866,171.14	33.85%
Extension Center	$402,653.00	$172,595.65	42.86%
Facilities Mgmt	$6,387,278.18	$2,643,130.77	41.38%
Florida Forestry Services	$12,845.00	$12,843.19	99.99%
Geographic Info Systems	$783,116.00	$347,029.58	44.31%
Grounds Maintenance	$2,797,938.00	$997,102.99	35.64%
Growth Mgmt	$247,577.00	$114,748.14	46.35%

Department	Current Budget	2nd Quarter Expenses	YTD % Spent
Guardian Ad Litem	$13,980.00	$2,689.02	19.23%
Housing Services	$338,756.00	$150,002.54	44.28%
Human Resources	$896,297.00	$366,504.47	40.89%
Land Development	$1,365,028.00	$569,124.82	41.69%
Management & Budget	$1,725,125.00	$736,151.30	42.67%
Medical Examiner	$1,531,968.00	$308,562.00	20.14%
Mental Health	$1,030,000.00	$494,423.74	48.00%
Parks	$1,948,376.00	$719,388.21	36.92%
Property Appraiser	$4,190,123.00	$3,126,495.93	74.62%
Public Defender	$2,330.00	$224.70	9.64%
Public Safety	$3,811,386.00	$2,142,869.87	56.22%
Reserves & Transfers	$38,437,145.00	$16,599,677.29	43.19%
Sheriff	$41,280,346.00	$24,623,737.67	56.65%
Sheriff-City Of Crystal River	$1,411,379.00	$823,304.43	58.33%
Sheriff-City Of Inverness	$1,349,817.00	$787,393.26	58.33%
Sheriff-Court Services	$4,088,545.00	$2,384,984.56	58.33%
State Atty-General Admin	$31,000.00	$11,311.95	36.49%
State/County Medicaid	$3,131,734.00	$999,186.91	31.91%
Support Service Admin	$554,331.00	$261,347.98	47.15%
Systems Management	$4,154,370.00	$2,099,116.94	50.53%
Tax Collector	$4,332,638.00	$4,787,511.62	110.50%
Veterans Services	$365,157.00	$170,568.36	46.71%

EXPENDITURES - continued

Expenditure Variances

County Planning, Florida Forestry Services, and the Tax Collector had expenditures of 100% or more of their total budget for the year.

The County Planning and Florida Forestry Services Departments expended 100% of their budget. This is normal as these departments make one-time payments at the beginning of each fiscal year.

The Tax Collector's office expended 110% of their budget. The Tax Collector includes special assessments districts expenditures which will be allocated to their respective departments at year end.

The Property Appraiser expended almost 75% of its budget due to the timing of the third quarter payment being recognized during the second quarter.

Systems Management incurred approximately 51% of its annual budget at the start of each fiscal year as a result of recurring software subscription costs.

ENTERPRISE FUNDS (Water Resources)

OVERVIEW- The Department of Water Resources is dedicated to providing safe drinking water and treating wastewater in full compliance with local, regional, state and federal requirements. Water Resources balances the needs of customers while ensuring environmental resources.

Water Resources Revenues. Fiscal YTD collections for Citrus County Utilities (Fund 450) total **$15.5M** or **53.04%** of projected annual revenues, not including carry forward. Of this amount, **$12.9M** was for water/ wastewater utilities sales. The remaining amount represents connection fees, disposition of fixed asset revenue, inspection fees, interest earnings, interfund transfers, penalties, special assessments and other miscellaneous revenue sources.

Water Resources Expenses. Fiscal YTD expenses for Citrus County Utilities (Dept 9000/9500) total **$16.1M** or **45.35%** of projected annual expenses, not including reserves.

ENTERPRISE FUNDS (Solid Waste)

OVERVIEW- The County provides safe and secure long term disposal of solid waste for the citizens of Citrus County. The Central Landfill is a modern engineered double lined facility that accepts over 100,000 tons of household, commercial, and industrial waste per year.

In addition to offering disposal services, the Division also recycles yard waste, scrap metal, end-of-life electronics, waste oil/filters, antifreeze, cooking oil, tires, car batteries, mercury, concrete and clean white Styrofoam.

Solid Waste Revenues. Fiscal YTD collections for the Landfill (Fund 401) total **$6.6M** or **72.60%** of projected annual revenues, not including carry forward. Of this amount, **$4.3M** was for solid waste fees collected at the scale house. The remaining amount represents residential solid waste fees (through assessment), yard waste fees, interest earnings, interfund transfers, penalties, and other miscellaneous revenue sources.

Solid Waste Expenses. Fiscal YTD expenses for the Landfill (Dept 5212/5216/5217/5218/5219) total **$7M** or **59.19%** of projected annual expenses, not including reserves. Of this amount **$4.3M** was

transferred to the Vehicle Trust, CIP and Landfill Closure Funds.

ENTERPRISE FUNDS (Building)

OVERVIEW- The mission of the Building Division is to provide the highest level of customer service for the citizens of Citrus County, while administering and enforcing all building and related codes; in order to protect the health, safety, and welfare of the public. This is done by administering the Florida Building Code, administering the Floodplain Ordinance, residential & non-residential permitting, construction plan review, scheduling construction inspections, conducting emergency inspections, conducting flood review, damage assessment, grant mitigation, and compliance assistance.

Building Revenues. Fiscal YTD collections for the Building Department (Fund 466) total **$3M** or **61.80%** of projected annual revenues, not including carry forward. Of this amount, **$2.8M** was for building permits. The remaining amount represents interest earnings, and other miscellaneous revenue sources.

Building Expenses. Fiscal YTD expenses for the Building Department (Dept 3440) total **$3.4M** or **48.03%** of projected annual expenses, not including reserves. Expenses include a transfer of **$500K** to the Technology Fund to purchase new equipment and technology in relation to permit application migration.

ENTERPRISE FUNDS (EMS)

OVERVIEW- Emergency Medical Services strives to provide citizens and visitors of Citrus County with a high level of emergency and non-emergency care offering an immediate and uninterrupted level of service from the field to the hospital. EMS serves as an extension of the emergency room physicians and administers lifesaving medications and procedures in the field and on the way to the hospital which is known as pre-hospital care.

EMS Revenues. Fiscal YTD collections for EMS (Fund 480) total **$7.4M** or **62.81%** of projected annual revenues, not including carry forward. Of this amount, **$5.5M** was ambulance fees and **$1.8M** was transferred from the General Fund. The remaining amount represents interest earnings, and other miscellaneous revenue sources.

EMS Expenses. Fiscal YTD expenses for EMS (Dept 4180) total **$6.4M** or **43.04%** of projected annual expenses, not including reserves. Expenses include a transfer of **$654K** to the Vehicle Trust Fund to purchase new vehicles.

SUMMARY

This quarterly financial summary is based on detailed revenue and expense reports that are produced from the accounting software. If you would like additional information, or have any questions about the report, please call the Management and Budget Department at (352) 527-5207.

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Budget Transfers
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Budget transfers increase the original budget for an expenditure account through a decrease in another expenditure account. These accounts must be within the same fund.
Stormwater (3) - Transfer funds into the appropriate accounts to cover account overages.
Chassahowitzka Campground - Transfer funds to cover the preliminary assessment, including research & evaluation of the boat dock and platform replacement, and the formal design, permit and instructional administration.
Solid Waste Management - Transfer funds for the purchase of new office furniture with lockable storage cabinets.
Technical Services - Reallocate funds into the appropriate account for the purchase of door hanger notices.
General Fund Capital Improvement Program - Allocate funds for appraisal of land.
Parks and Recreation - Transfer funds from Capital Improvement Programs to Park Maintenance for critical turf maintenance.
Grounds Maintenance - Allocate funds for portable restrooms at the Fort Island Gulf Beach.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

See attached budget transfers

RECOMMENDED ACTION:

Approve the budget transfers for Stormwater (3), Chassahowitzka Campground, Solid Waste Management, Technical Services, General Fund Capital Improvement Program (CIP), Parks and Recreation and Grounds Maintenance for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:

1. BT061126

1-1 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

May 13, 2026	103	Stormwater
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Techincal Services / Stormwater

Department Number	Account Number	From Amount	To Amount	Account Title
4105	54000	153		Travel & Per Diem
4105	55207		153	Chemicals

Detailed Reason for Transfer:

Additional Funds needed to cover overage for chemicals needed

Division Approval: Walt Eastmond — Date:
Walt Eastmond (May 13, 2026 16:05:33 EDT)

Department/Office Approval: — Date:
Carlton Hall (May 14, 2026 11:32:08 EDT)

Management & Budget Approval: — Date: 5/14/26

Board Approval:

1-2 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

May 13, 2026	103	Stormwater
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Techincal Services / Stormwater

Department Number	Account Number	From Amount	To Amount	Account Title
4105	54000	155		Travel & Per Diem
4105	55216		155	Safety & Road Signs

Detailed Reason for Transfer:

Additional Funds needed to cover overage for signs needed

Division Approval: Walt Eastmond — Date:
Walt Eastmond (May 13, 2026 16:04:39 EDT)

Department/Office Approval: — Date:
Carlton Hall (May 14, 2026 11:31:46 EDT)

Management & Budget Approval: — Date: 5/14/26

Board Approval:

1-3 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

May 13, 2026	103	Stormwater
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Techincal Services / Stormwater

Department Number	Account Number	From Amount	To Amount	Account Title
4105	55205	2,500		Uniforms
4105	55201		2,500	Tools Imp & Spec

Detailed Reason for Transfer:

Additional Funds needed to cover overage and cover additional items needed for stormwater projects

Division Approval: Walt Eastmond — Date:
Walt Eastmond (May 13, 2026 18:05:08 EDT)

Department/Office Approval: — Date:
Carlton Hall (May 14, 2026 11:31:26 EDT)

Management & Budget Approval: — Date: 5/14/26

Board Approval:

2 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

May 15, 2026 — **Date**

108 — **Fund Number**

Chassahowitzka Rv Cmpgrnd — **Fund Title**

Dept/Office/Division: Community Services/Parks and Recreation

Department Number	Account Number	From Amount	To Amount	Account Title
6150	61000	60,000		Reserve
6150	53100		60,000	Professional Services

Detailed Reason for Transfer:

Phase 1 $15,145 - Preliminary assessment including research & evaluation for Chassahowitzka River boat dock & platform replacement. Phase 2 - Formal design, permit, and instructional administration of Chassahowitzka boat dock & platform replacement. RFQ 25-096.

Division Approval: Date: 5/15/2026

Department/Office Approval: Date: 5/15/2026

Management & Budget Approval: Date: 5/20/26

Board Approval:

3

Citrus County Board of County Commissioners
Budget Transfer Form

May 14, 2026	401	Landfill Main
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Public Works/Solid Waste Management

Department Number	Account Number	From Amount	To Amount	Account Title
5212	55120		2,670	Office / Non-capital Equipment
5212	53400	2,670		Other contractual services

Detailed Reason for Transfer:

This budget transfer will cover the shortfalls for purchasing new office furniture with lockable storage cabinets.

Division Approval: Joshua Jounce Date: 05/14/26

Department/Office Approval: Carlton Hall (May 14, 2026 11:29:45 EDT) Date: 05/14/26

Management & Budget Approval: Date:

Board Approval:

4 ✓

Citrus County Board of County Commissioners
Budget Transfer Form

May 14, 2026	102	Transportation
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Technical Services

Department Number	Account Number	From Amount	To Amount	Account Title
4104	55201	180		Tools IMP. & Spec Clothing
4104	54700		180	Printing & Binding

Detailed Reason for Transfer:

Reallocate funds into the appropriate account for the purchase of door hanger notices.

Division Approval: Walt Eastmond (May 15, 2026 15:35:51 EDT) Date: 15/05/2026

Department/Office Approval: Carlton Hall (May 15, 2026 16:22:52 EDT) Date: 15/05/2026

Management & Budget Approval: Date: 5/21/26

Board Approval:

5

Citrus County Board of County Commissioners
Budget Transfer Form

May 19, 2026	001A	GENERAL CIP
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Technical Services

Department Number	Account Number	From Amount	To Amount	Account Title
3120	56300	3,500		IMPROVE OTHER THAN BLDG
3120	53100		3,500	PROFESSIONAL SERVICES

Detailed Reason for Transfer:

Appraisal services for 445 SE US Hwy 19, Crystal River. Amount to be adjusted accordingly if two appraisals are required.

Division Approval: Walt Eastmond — Walt Eastmond (May 19, 2026 17:26:32 EDT) — Date: 19/05/2026

Department/Office Approval: Carlton Hall (May 20, 2026 07:16:59 EDT) — Date: 20/05/2026

Management & Budget Approval: — Date:

Board Approval:

Citrus County Board of County Commissioners
Budget Transfer Form

May 7, 2026	001	General Fund
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Community Services/Parks and Recreation

Department Number	Account Number	From Amount	To Amount	Account Title
6120	56300	82,500		Improvements other than Buildings
6120	54610	17,500		Park Maintenance
2675	54610		100,000	Park Maintenance

Detailed Reason for Transfer:

Transfer funds from CIP CCF P2025-03 Highland Basketball Court Resurfacing $11,000. - CIP P2025-04 Citrus Springs Tennis Courts $46,500. - CIP P2026-05 Alexander Park Playground Equipment $25,000 and CIP P2016-03 Court Resurfacing $17,500 to park maintenance for critical turf maintenance.

Division Approval: Date: 5/15/2026

Department/Office Approval: Date: 5/15/2026

Management & Budget Approval: Date:

Board Approval:

Citrus County Board of County Commissioners
Budget Transfer Form

May 21, 2026	001	General Fund
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Grounds Maintenance

Department Number	Account Number	From Amount	To Amount	Account Title
9999	60050	54,600		Reserve for Contingencies
2675	53400		54,600	Other Contractual Serv.

Detailed Reason for Transfer:

This budget transfer will allocate funds for portable restrooms at the Fort Island Gulf Beach.

Division Approval: *Prepared by Management & Budget* Date:

Department/Office Approval: *Prepard by Management & Budget* Date:

Management & Budget Approval: Date: 5/22/26

Board Approval:

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	Budget Resolutions
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Section 129.06(d), Florida Statutes provides that the Board may amend its budget by resolution to appropriate and expend funds from a source not anticipated in the Board's regular budget. Grants, donations, reimbursement for damages, or any other additional source of revenue are not included in the original budget.

Adopt the Florida Department of Transportation 5339 Capital and the Florida Department of Transportation (FDOT) Small County Outreach Program (SCOP) resurfacing W Mustang Blvd from W Mesa Verde Dr. to CR491 grant budgets.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida Department of Transportation 5339 Capital and the Florida Department of Transportation (FDOT) Small County Outreach Program (SCOP) resurfacing W Mustang Blvd from W Mesa Verde Dr. to CR491 grant budgets for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:

1. 6.11.26res

RESOLUTION NO. 2026-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, ADOPTING / AMENDING THE FISCAL YEAR 2025-26 BUDGET

WHEREAS, certain appropriation and expenditure amendments to the adopted Fiscal Year 2025-2026 Budget are to be made by resolution pursuant to section 129.06(2), Florida Statutes; and

WHEREAS, the Board of County Commissioners of Citrus County desires to amend fiscal year 2025-2026 budget, as more specifically set forth in Exhibit ”A” attached hereto and by this reference made a part hereof,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida as follows:

- The Board does hereby amend its budget to include the estimated revenues and expenditures listed in Exhibit “A” attached hereto and made a part hereof by reference.

- The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ADOPTED**,** in regular session this 11th day of June 2026, by the Citrus County Board of County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

TRACI PERRY, CLERK

DIANA FINEGAN, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Department of Management & Budget
3600 W. Sovereign Path – Suite 266, Lecanto, FL 34461
(352) 527-5207 – FAX (352) 527-5219

MEMORANDUM

TO: Members of the Board of County Commissioners

FROM: Tammy Wilson, Director
Department of Management and Budget

DATE: June 11, 2026

SUBJECT: Budget Amendment

The attached budget amendment appropriates funding necessary for the following:

1. Adopt the Florida Department of Transportation 5339 Capital grant budget which provides funding to assist with the replacement of rolling stock.

2. Adopt the Florida Department of Transportation Small County Outreach Program (SCOP), resurfacing of W Mustang Blvd from W Mesa Verde Dr to CR491 as approved and executed by the Board of County Commissioners on March 31, 2026.

Exhibit A

158DU TRANSPORTATION SCT 5339

Amendment #		Account Number	Account Description	Amount
1	*Revenues*	158DU-331420	FED TRANSIT ADMIN	$122,690
			Total Revenues	$122,690
1	*Expenditures*	158DU-5858DU-56400	MACHINERY & EQUIPMENT	$122,690
			Total Expenditures	$122,690

007L SCOP W MESA VERDE-CR 491

Amendment #		Account Number	Account Description	Amount
2	*Revenues*	007L-334490	ST GRANT - OTHER TRANSP	$486,130
2		007L-381326	TRANSFER- 326 GAS TAX	$226,860
			Total Revenues	$712,990
2	*Expenditures*	007L-5767L-56300	IMPROVE OTHER THAN BLDG	$712,990
			Total Expenditures	$712,990

AGENDA MEMORANDUM

FROM:	Eric Landon, Growth Management Director
SUBJECT:	Proposed 2026 Property Abatement Assessments
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

In 2019, the Board approved an Ordinance authoring the County to collect the costs of abating code violations that present a serious threat to Public Heath, Safety, and Welfare through the Property Abatement Assessment procedure.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
NA	NA	NA	NA	NA	NA

Special Assessments to be levied against benefited properties.

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a Resolution for the 2026 Property Abatement Assessments relating to the provision of property abatement services; describing the method of assessing property abatement service costs against assessed property located within Citrus County, Florida; determining the property abatement service costs and the initial property abatement special assessments; directing the preparation of an assessment roll, authorizing a public hearing and
directing the provision of notice thereof and providing for an effective date.
b. Set a public hearing on July 28, 2026, at 1:32 P.M. regarding the 2026 Property Abatement Assessments. **(Eric Landon, Growth Management Director)**

ATTACHMENTS:

1. 1c IAR PAA - Supporting Documents

p

CITRUS COUNTY, FLORIDA

INITIAL ASSESSMENT RESOLUTION FOR PROPERTY ABATEMENT ASSESSMENTS (2026 PROGRAM)

ADOPTED JUNE 11, 2026

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RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, RELATING TO THE PROVISION OF PROPERTY ABATEMENT SERVICES; DESCRIBING THE METHOD OF ASSESSING PROPERTY ABATEMENT SERVICE COSTS AGAINST ASSESSED PROPERTY LOCATED WITHIN CITRUS COUNTY, FLORIDA; DETERMINING THE PROPERTY ABATEMENT SERVICE COSTS AND THE INITIAL PROPERTY ABATEMENT SPECIAL ASSESSMENTS; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Chapter 86 of the Citrus County Code of Ordinances (hereinafter referred to as the "Assessment Ordinance"), Chapters 19 and 20 of the Citrus County Code of Ordinances (hereinafter referred to as the "Property Abatement Ordinance"), Article VIII, Section 1, Florida Constitution, section 125.01, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This resolution constitutes the Initial Assessment Resolution for Property Abatement Assessments as defined in the Assessment Ordinance.

(B) All capitalized words and terms not otherwise defined herein shall have the meanings set forth in Section 86-1 of the Assessment Ordinance. Unless the context indicates otherwise, words imparting the singular number include the plural number, and vice versa.

(C) As used in this resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

"Property Abatement Assessment" means a Service Assessment, as defined in the Assessment Ordinance, lawfully imposed by the Board against Assessed Property to fund all or any portion of the cost of the provision of property abatement services providing a special benefit to property that were provided in accordance with the Property Abatement Ordinance and necessary to abate a violation of the Citrus County Code of Ordinances that was present on the affected Tax Parcel.

"Property Abatement Service Cost" means the Service Cost, as defined in the Assessment Ordinance, that is properly attributable to the provision of the property abatement services under generally accepted accounting principles, including, without limiting the generality of the foregoing: (A) the costs incurred by the County, including all actual, administrative, and collection costs, in performing any work authorized in accordance with the Property Abatement Ordinance and necessary to abate or correct a violation of the Citrus County Code of Ordinances, which condition was located on a Tax Parcel and was found to present a serious threat to the public health, safety, or welfare in accordance with the Property Abatement Ordinance; and (B) interest and reimbursement to the County or any other Person for any moneys advanced for any costs incurred by the County or such Person in connection with any of the foregoing components of Property Abatement Service Cost.

"Property Abatement Assessment Roll" means the Assessment Roll as defined in the Assessment Ordinance relating to the Property Abatement Assessments.

"Service Assessment Collection Cost" means the estimated cost to be incurred by the County during any Fiscal Year in connection with the collection of Property Abatement Assessments.

"Service Assessment Collection Cost Component" means the amount computed for each Tax Parcel pursuant to Section 5(B) hereof.

"Service Assessment Statutory Discount Amount" means the amount computed for each Tax Parcel pursuant to Section 5(C) hereof.

"Service Component" means the amount computed for each Tax Parcel pursuant to Section 5(A) hereof.

"Tax Parcel" means a parcel of property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

SECTION 3. LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT. It is hereby ascertained, determined, and declared that the Property Abatement Service Costs provide a special benefit to each Tax Parcel of Assessed Property based upon the following legislative determinations:

(A) Pursuant to Article VIII, Section 1 of the Florida Constitution, and sections 125.01 and 125.66, Florida Statutes, and other applicable provisions of law, the Board has all powers of local self-government to perform county functions and to render county services except when prohibited by law and such power may be exercised by the enactment of legislation in the form of County ordinances.

(B) The Board has enacted the Assessment Ordinance and the Property Abatement Ordinance to authorize the imposition of Property Abatement Assessments to fund the Property Abatement Service Cost for affected properties.

(C) In accordance with Section 125.01(1)(r), Florida Statutes, the County is required to exempt lands classified as agricultural lands pursuant to Section 193.461, Florida Statutes, from the Property Abatement Assessment unless such land contains dwelling units and associated curtilage. Accordingly, it is fair and reasonable not to impose Property Abatement Assessments upon a building of developed property on lands classified as agricultural lands pursuant to Section 193.461, Florida Statutes, unless such building contains a dwelling unit.

(D) The Property Abatement Assessments imposed pursuant to the procedures provided in the Assessment Ordinance and this Initial Assessment Resolution will be imposed by the Board. Any activity of the Property Appraiser or Tax Collector under the provisions of this Resolution shall be construed solely as ministerial.

(E) Upon the adoption of this Initial Assessment Resolution determining the Property Abatement Service Costs and identifying the Tax Parcels of Assessed Property to be included in the Property Abatement Assessment Roll, the legislative determinations ascertained and declared in Section 86-3 of the Assessment Ordinance are hereby ratified and confirmed.

(F) The provision of property abatement services has enhanced the utilization and enjoyment of the property by one more of the following: (1) protecting or enhancing the value and use of the property through the elimination of an existing code violation that presents a serious threat to the public health, safety, and welfare; (2) providing increased safety and better access to the property; (3) improving the property's appearance; (4) rendering the property more adaptable to a current or reasonably foreseeable new and higher use; (5) fostering the enhancement of environmentally

responsible use and enjoyment of the property; and (6) eliminating the accrual of daily fines imposed on the property due to the original code violation.

(G) The Property Abatement Service Costs consists of costs incurred by the County, including all actual, administrative, and collection costs, in performing any work necessary to bring each affected Tax Parcel into compliance. The Board hereby determines that it is fair and equitable to allocate the Property Abatement Service Cost to property owners based upon the actual administrative and collection costs incurred by the County in bringing the Tax Parcel into compliance.

(H) Pursuant to Section 86-39 of the Assessment Ordinance, notice of the Property Abatement Assessment will be provided to each property owner proposed to be assessed.

SECTION 4. DETERMINATION OF PROPERTY ABATEMENT SERVICE COST; ESTABLISHMENT OF INITIAL PROPERTY ABATEMENT ASSESSMENTS.

(A) The estimated total Property Abatement Service Cost for the Fiscal Year commencing October 1, 2026, is hereby established as follows for the purpose of this Initial Assessment Resolution:

ALTKEY	PARCEL ID	PROPERTY OWNER	TOTAL
2227494	17E18S32 2D000 0350	Charles Greg Brendel, Sarah Foti	**$ 18,532.51**
1615020	19E18S240010 00150 0160	Jacob Fatherly & Brittany Jennings	**$ 14,440.59**
1727243	20E19S060010 0920	Stephen Giguere	**$ 17,742.83**
2491868	17E19S220080 03230 0140	Robert Groover	**$ 5,478.54**
2337052	17E19S36026A 1435	Pamela Lynn, Shanna Beam & Braxton Sparks	**$ 15,141.92**
2340924	17E19S220080 03230 0050	Dale M. & Janice L. Starling	**$ 14,310.21**
1622204	19E18S270020 0500	Wojciech Pleasniarski, Milton G. Kongquee, Jimmy Williams, Jr. & Adrienne M. Williams	**$ 10,777.67**
2922664	20E20S03 4C000 0010	Ana Frances Turner	**$ 10,857.13**
		TOTAL	**$107,281.40**

(B) The Property Abatement Service Cost will be funded through the imposition of Property Abatement Assessments against the identified Tax Parcels in the manner set forth in Section 5 hereof.

(C) The following exemptions are hereby established for the Property Abatement Assessment program:

(1) No Property Abatement Assessment shall be imposed against lands classified as agricultural lands pursuant to Section 193.461, Florida Statutes, unless such land contains dwelling units and associated curtilage.

SECTION 5. IMPOSITION AND COMPUTATION OF PROPERTY ABATEMENT ASSESSMENTS. Property Abatement Assessments shall be imposed against those Tax Parcels identified in Section 4(A) above and shall be computed as follows:

(A) SERVICE COMPONENT. The "Service Component" shall be calculated based upon the actual costs incurred by the County in performing any work necessary to abate or correct a violation of the Citrus County Code of Ordinances for each specific Tax Parcel identified in Section 4(A) above.

(B) SERVICE ASSESSMENT COLLECTION COST COMPONENT. The "Service Assessment Collection Cost Component" shall be computed by (1) dividing (a) the Service Component for each Tax Parcel by (b) the Property Abatement Service Cost, and (2) multiplying the result by the Service Assessment Collection Cost.

(C) SERVICE ASSESSMENT STATUTORY DISCOUNT AMOUNT. The "Service Assessment Statutory Discount Amount" shall be computed for each Tax Parcel as the amount the County is allowed by law to budget receipts, which

shall also include the maximum discount for early payment of ad valorem taxes and non-ad valorem assessment, such amount to be calculated by deducting (1) the sum of (a) the Service Component and (b) the Service Assessment Collection Cost Component, from (2) the amount computed by dividing (a) the sum of (i) the Service Component and (ii) the Service Assessment Collection Cost Component, by (b) the factor of 0.95.

(D) PROPERTY ABATEMENT ASSESSMENT. The Property Abatement Assessment for each Tax Parcel shall be computed as the sum of (1) the Service Component, (2) the Service Assessment Collection Cost Component, and (3) the Service Assessment Statutory Discount Amount.

(E) The estimated Property Abatement Assessments established in this Initial Assessment Resolution shall be the estimated assessment rates applied by the County Administrator in the preparation of the preliminary Property Abatement Assessment Roll for the Fiscal Year commencing October 1, 2026, as provided in Section 6 of this Initial Assessment Resolution.

(F) When imposed, the Property Abatement Assessments shall constitute a lien upon the Tax Parcels identified in Section 4(A) above pursuant to Section 86-41 of the Assessment Ordinance.

SECTION 6. PROPERTY ABATEMENT ASSESSMENT ROLL.

(A) The County Administrator is hereby directed to prepare, or cause to be prepared, a preliminary Property Abatement Assessment Roll for the Fiscal Year commencing October 1, 2026, in the manner provided in the Assessment Ordinance. The Property Abatement Assessment Roll shall include all Tax Parcels identified in Section 4(A) hereof.

(B) A copy of this Initial Assessment Resolution and the preliminary Property Abatement Assessment Roll shall be maintained on file in the office of the County Administrator and open to public inspection. The foregoing shall not be construed to require that the preliminary Property Abatement Assessment Roll be in printed form if the amount of the Property Abatement Assessment for each parcel of property can be determined by the use of a computer terminal available to the public.

(C) It is hereby ascertained, determined, and declared that the method of determining the Property Abatement Assessments for property abatement services as set forth in this Initial Assessment Resolution is a fair and reasonable method of apportioning the Property Abatement Service Cost among parcels of Assessed Property.

SECTION 7. AUTHORIZATION OF PUBLIC HEARING.

(A) There is hereby established a public hearing to be held at 1:32 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, at which time the Board will receive and consider any comments on the Property Abatement Assessments from the public and affected property owners and

consider imposing Property Abatement Assessments and collecting such assessments on the same bill as ad valorem taxes.

(B) In the event the County is required or authorized to hold this public hearing through communications media technology, then the County Manager is authorized to modify the location of the public hearing as provided in Section 7(A) accordingly and to include that information in the notices directed by Sections 8 and 9.

SECTION 8. NOTICE BY PUBLICATION. The County Administrator shall publish a notice of the public hearing authorized by Section 7 hereof in the manner and time provided in Section 86-38 of the Assessment Ordinance. The notice shall be published no later than July 8, 2026, in substantially the form attached hereto as Appendix "A."

SECTION 9. NOTICE BY MAIL.

(A) The County Administrator shall, at the time and in the manner specified in Section 86-39 of the Ordinance, provide first class mailed notice of the public hearing authorized by Section 7 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll.

(B) The mailed notice shall be mailed no later than July 8, 2026, in substantially the form attached hereto as Appendix "B."

(C) For Tax Parcels with exempt "home addresses" pursuant to Section 119.071(d), Florida Statutes, the County Administrator shall work with the Property Appraiser and/or Tax Collector for provision of notice.

SECTION 10. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds derived by the County from the Property Abatement Assessments shall be used to reimburse the County for the costs incurred in performing any work necessary to abate or correct a violation of the Citrus County Code of Ordinances.

SECTION 11. METHOD OF COLLECTION.

(A) The Property Abatement Assessments shall be collected pursuant to the Uniform Assessment Collection Act as provided in Section 86-47 of the Assessment Ordinance. The full amount of the Property Abatement Assessment attributable to each Tax Parcel, as computed pursuant to Section 5 hereof, shall be collected on the tax bill to be mailed in November 2026.

SECTION 12. EFFECTIVE DATE. This Initial Assessment Resolution shall take effect immediately upon its passage and adoption.

DONE AND ADOPTED in Regular Session this 11th day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMSSIONERS
OF CITRUS COUNTY, FLORIDA

_____
TRACI PERRY, CLERK

_____
DIANA FINEGAN, CHAIRMAN

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

To Be Published by July 8, 2026

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF PROPERTY ABATEMENT SPECIAL ASSESSMENTS FOR REMOVAL OR SECURING UNSAFE STRUCTURES AND ABATEMENT OF NUISANCES

Notice is hereby given that the Board of County Commissioners of Citrus County, Florida will conduct a public hearing to consider the imposition of property abatement special assessments for the Fiscal Year beginning October 1, 2026, to reimburse the County for the costs incurred in performing the work necessary to abate or correct a violation of the Citrus County Code of Ordinances on the following properties:

ALTKEY	PARCEL ID	PROPERTY OWNER	TOTAL
2227494	17E18S32 2D000 0350	Charles Greg Brendel, Sarah Foti	**$ 18,532.51**
1615020	19E18S240010 00150 0160	Jacob Fatherly & Brittany Jennings	**$ 14,440.59**
1727243	20E19S060010 0920	Stephen Giguere	**$ 17,742.83**
2491868	17E19S220080 03230 0140	Robert Groover	**$ 5,478.54**
2337052	17E19S36026A 1435	Pamela Lynn, Shanna Beam & Braxton Sparks	**$ 15,141.92**
2340924	17E19S220080 03230 0050	Dale M. & Janice L. Starling	**$ 14,310.21**
1622204	19E18S270020 0500	Wojciech Pleasniarski, Milton G. Kongquee, Jimmy Williams, Jr. & Adrienne M. Williams	**$ 10,777.67**
2922664	20E20S03 4C000 0010	Ana Frances Turner	**$ 10,857.13**
		TOTAL	**$107,281.40**

The hearing will be held at 1:00 p.m. or as soon as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed assessments and their collection on the same bill as ad valorem taxes. All affected property owners have a right to appear at the hearing and to file written objections with

the County within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Address all written objections as follows: Citrus County BOCC, Attn: Land Section, 3600 W. Sovereign Path, Suite 205, Lecanto, Florida 34461. If a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at (352) 527-5458.

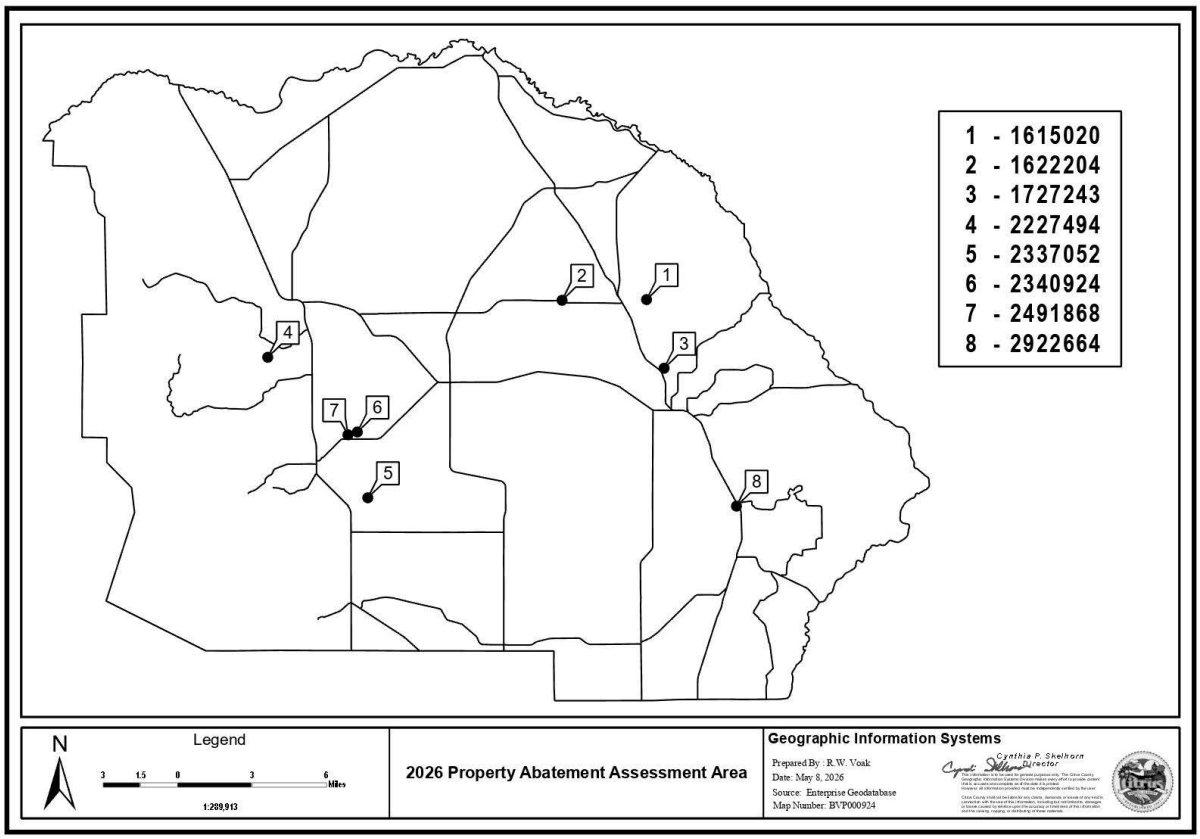
The assessments for each parcel of property will be based upon the actual cost and extent of work necessary to abate unsafe structures or nuisances or correct a violation of the Citrus County Code of Ordinances. The total cost allocated to each

property, plus administrative and collection costs, will be collected on the tax bill to be mailed in November 2026. The amount of the assessment for each parcel of property is shown in the table above.

Copies of the Assessment Ordinance, the Property Abatement Ordinance, the Initial Assessment Resolution for Property Abatement Services, and the preliminary Property Abatement Assessment Roll are available for inspection at the Board of County Commissioner's Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact Citrus County Land Section at (352) 527-5458, Monday through Friday between 8:00 a.m. and 4:30 p.m.



BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

APPENDIX B

FORM OF NOTICE TO BE MAILED

APPENDIX B - FORM OF NOTICE TO BE MAILED

* * * * * NOTICE TO PROPERTY OWNER * * * * *

Citrus County
[Address]
[City], Florida [zip code]

Owner Name
Address
City, State Zip

CITRUS COUNTY, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF PROPERTY ABATEMENT NON-AD VALOREM ASSESSMENTS

NOTICE DATE: July 8, 2026

Tax Parcel # _____

Legal Description: _____

As required by Section 197.3632, Florida Statutes, notice is given by Citrus County that an assessment for property abatement services using the tax bill collection method may be levied on your property for the fiscal year beginning on October 1, 2026. The purpose of this assessment is to reimburse the County for the costs incurred in performing the work necessary to abate or correct a violation of the Citrus County Code of Ordinances ("property abatement services") on your property located within the County. The total property abatement assessment revenue to be collected is estimated to be $_____ for the fiscal year beginning October 1, 2026. The assessment for each parcel of property will be based upon the actual, administrative and collection costs incurred by the County in performing any work necessary to abate or correct a violation of the Citrus County Code of Ordinances.

The total amount of actual, administrative and collection costs incurred by the County in performing the work necessary to abate or correct a violation of the Citrus County Code of Ordinances on the above parcel is $_____.

The Property Abatement Assessment for the above parcel is $_____ for the fiscal year beginning October 1, 2026.

A public hearing will be held at 1:00 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed assessments. You and all other affected property owners have a right to appear at the hearing and to file written objections with the County within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Address all written objections as follows: Citrus County BOCC, Attn: Land Section, 3600 W. Sovereign Path, Suite 205, Lecanto, Florida 34461. If you decide to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at (352) 527-5458.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of County's action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Copies of the Assessment Ordinance, the Property Abatement Ordinance, the Initial Assessment Resolution, and the preliminary assessment roll are available for inspection at the Board of County Commissioners Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

The property abatement assessment amount shown on this notice will be mailed by the Citrus County Tax Collector in November of 2026. Failure to pay the assessment could cause a tax certificate to be issued against your property which may result in a loss of title.

If you have any questions regarding your property abatement assessment, please contact Citrus County Compliance Division at (352) 527-5350, Monday through Friday between 8:00 a.m. and 4:30 p.m.

*** * * * * THIS IS NOT A BILL. PLEASE DO NOT SEND MONEY. * * * * ***

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Security Deposit Increase for Monthly Charge Account Agreement – Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast, entered into a Waste Disposal Account Agreement with Citrus County, dated August 06, 2024, establishing a monthly charge account for disposal fees up to $2,200.00 at the Citrus County Central Landfill. A review of the current monthly charges indicates an additional $1,300.00 is necessary to ensure adequate coverage and maintain compliance with contractual and operational policies. Accordingly, the required security deposit will increase from $2,200.00 to a total of $3,500.00 to support the expanded monthly charge limit.

The additional $1,300.00 deposit increase has been received by the Division of Solid Waste Management.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No direct fiscal impact to the County other than standard operational procedures for account management. The account will be monitored to ensure compliance with payment terms and charge limits.

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account

Agreement between Citrus County and Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast for disposal fees up to $3,500.00 at the Citrus County Central Landfill.

b. Approve the termination of the existing Waste Disposal Account Agreement with Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast, dated August 06, 2024, and authorize the transfer of the current $2,200.00 cash deposit to the new agreement. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. Habitat for Humanity WDA Agreement - Board Copy

CITRUS COUNTY, FLORIDA

Department of Public Works
Division of Solid Waste Management
230 W Gulf to Lake Hwy.
Lecanto, FL 34461
P.O. Box 340, Lecanto, FL 34460
352-527-7670 | 352-527-7627
Landfillinfo.com

BOARD OF COUNTY COMMISSIONERS
Diana Finegan
Janet A. Barek
Jeff Kinnard
Rebecca Bays
Holly L. Davis

COUNTY ADMINISTRATOR
Steve Howard

COUNTY ATTORNEY
Denise Dymond Lyn

ASSISTANT COUNTY ADMINISTRATOR
Mariselle Rodriguez

WASTE DISPOSAL ACCOUNT AGREEMENT

THIS WASTE DISPOSAL ACCOUNT AGREEMENT is hereby made and entered into by and between Habitat for Humanity of Citrus Co. DBA Habitat for Humanity of the Nature Coast **whose mailing address is:** P.O. Box 1041 Crystal River, FL 34423 **, hereinafter referred to as "COMPANY", and CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY".**

W I T N E S S E T H:

WHEREAS, Company is lawfully engaged in business within Citrus County, Florida, and

WHEREAS, County operates a Class I Sanitary Landfill facility located at 230 West Gulf-to-Lake Highway, Lecanto, Florida 34461, and

WHEREAS, Company desires to utilize the Landfill and to establish a monthly account with the County for its Landfill use, and

WHEREAS, County wishes to allow Company to utilize the Landfill and to tender payments to the County at the end of each month for its use of the Landfill.

NOW, THEREFORE, in consideration of the foregoing recitals, Company and County agree as follows:

1. The above recitals are true and correct and are incorporated into this paragraph.

2. Company shall deliver to County as a security deposit, the sum of $3500.00**in the form of cash deposit or bond issued by an entity acceptable to County. The purpose of this security deposit is to permit County to draw against the deposit in the event of Company's nonpayment. If at any time the Company's charges reach the amount of the deposit, the Company will be placed on a cash only basis.**

3. Beginning on the date of this Agreement, County will forward a bill via U.S. Mail to Company at its listed address at the end of each month for charges that accrued during the month. Company's failure to receive the bill does not relieve Company of its obligation to tender payment in the full amount then due and owing County.

4. Company shall pay the County all sums then due within twenty-one (21) days of the billing date.

5. Company agrees that in the event it fails to pay the sum shown on its bill within twenty-one (21) days, County may, without prior notice to Company, immediately charge all sums due, against the cash deposit/bond.

6. If County is ever required to draw upon Company's security, County may terminate this Agreement and Company will thereafter utilize the Landfill on a cash-only basis.

7. This Agreement may be terminated with or without cause upon thirty (30) days prior written notice to the non-terminating party. In the event the Company desires to terminate this Agreement, County will release Company's security only upon verification that Company's account is then current and there are no other charges then due and owing to County.

8. Any right of County to draw upon Company's security will be in addition to, and not in lieu of, any other remedies provided by Florida law.

9. Company shall indemnify, save and hold harmless County and all its officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent act of, or omission of, Company, its agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Company nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Company shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums

due Company under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed for the use and purposes herein expressed on this 16th day of April, 2026.

Habitat for Humanity of Citrus Co., DBA Habitat for Humanity of the Nature Coast
Company Name

Susan P Edder
Witness 11223 Montcalm Rd, Spring Hill, FL 34608

By: Justin R. Leech

Printed: Justin R. Leech

Title: President and CEO

Date: 4-16-26

Lisa Grundlock
Witness 3795 W. Promontory Pt. Beverly Hills, FL 34465

STATE OF FLORIDA

COUNTY OF CITRUS

The foregoing instrument was acknowledged before me by means of ✓ physical presence or ___ online notarization, this 16 day of April, 2026, by Justin R. Leech as President and CEO for Habitat for Humanity of Citrus County d/b/a Habitat for Humanity of the Nature Coast who is ✓ personally known to me or who has produced _____ as identification.

Notary Public State of Florida
Patricia N. Wilkerson
My Commission HH 701195
Expires 8/19/2029

Patricia N. Wilkerson
Notary Public – State of Florida

Printed Name: Patricia N. Wilkerson

Commission No: HH 701195

ATTEST:

_____

Traci Perry

APPROVED AS TO FORM FOR THE

RELIANCE OF CITRUS COUNTY ONLY:

_____

Denise A. Dymond Lyn, County Attorney

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida.

By: _____

Diana Finegan, Chairman

Date:

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Security Deposit Increase for Monthly Charge Account Agreement – Preusler and Associates, DBA Restoration Specialists
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Preusler and Associates, DBA Restoration Specialists, entered into a Waste Disposal Account Agreement with Citrus County, dated January 01, 2015, establishing a monthly charge account for disposal fees up to $500.00 at the Citrus County Central Landfill. A review of the current monthly charges indicates an additional $500.00 is necessary to ensure adequate coverage and maintain compliance with contractual and operational policies. Accordingly, the required security deposit will increase from $500.00 to a total of $1,000.00 to support the expanded monthly charge limit.

Preusler and Associates, DBA Restoration Specialists, requested to switch their current security deposit from cash to a bond.

Upon termination of the existing agreement dated January 01, 2015, the County will refund the company $500.00 plus $66.06 accrued in interest.

The new $1,000.00 bond for Merchants National Bonding, Inc. No. 101662481 has been provided to the Division of Solid Waste Management.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No direct fiscal impact to the County other than standard operational procedures for account management. The account will be monitored to ensure compliance with payment terms and charge limits.

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Preusler and Associates, DBA Restoration Specialists for disposal fees up to $1,000.00 at the Citrus County Central Landfill and accept Merchants National Bonding, Inc. No. 101662481.

b. Approve the termination of the existing Waste Disposal Account Agreement with Preusler and Associates, DBA Restoration Specialists, dated January 01, 2015.

c. Authorize staff to process all necessary documentation and refund cash security deposit of $500.00 plus $66.06 accrued in interest. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. Restoration Specialists WDA Agreement - Board Copy

CITRUS COUNTY, FLORIDA

Department of Public Works
Division of Solid Waste Management
230 W Gulf to Lake Hwy.
Lecanto, FL 34461
P.O. Box 340, Lecanto, FL 34460
352-527-7670 | 352-527-7627
Landfillinfo.com

BOARD OF COUNTY COMMISSIONERS
Diana Finegan
Janet A. Barek
Jeff Kinnard
Rebecca Bays
Holly L. Davis

COUNTY ADMINISTRATOR
Steve Howard

COUNTY ATTORNEY
Denise Dymond Lyn

ASSISTANT COUNTY ADMINISTRATOR
Mariselle Rodriguez

WASTE DISPOSAL ACCOUNT AGREEMENT

THIS WASTE DISPOSAL ACCOUNT AGREEMENT is hereby made and entered into by and between Prausler + Associates dba Restoration Specialists **,whose mailing address is:** 244 N 109th ST Ocala FL 34475 **, hereinafter referred to as "COMPANY", and CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY".**

W I T N E S S E T H:

WHEREAS, Company is lawfully engaged in business within Citrus County, Florida, and

WHEREAS, County operates a Class I Sanitary Landfill facility located at 230 West Gulf-to-Lake Highway, Lecanto, Florida 34461, and

WHEREAS, Company desires to utilize the Landfill and to establish a monthly account with the County for its Landfill use, and

WHEREAS, County wishes to allow Company to utilize the Landfill and to tender payments to the County at the end of each month for its use of the Landfill.

NOW, THEREFORE, in consideration of the foregoing recitals, Company and County agree as follows:

1. The above recitals are true and correct and are incorporated into this paragraph.

2. Company shall deliver to County as a security deposit, the sum of $ 1000.00 **in the form of cash deposit or bond issued by an entity acceptable to County. The purpose of this security deposit is to permit County to draw against the deposit in the event of Company's nonpayment. If at any time the Company's charges reach the amount of the deposit, the Company will be placed on a cash only basis.**

3. Beginning on the date of this Agreement, County will forward a bill via U.S. Mail to Company at its listed address at the end of each month for charges that accrued during the month. Company's failure to receive the bill does not relieve Company of its obligation to tender payment in the full amount then due and owing County.

4. Company shall pay the County all sums then due within twenty-one (21) days of the billing date.

5. Company agrees that in the event it fails to pay the sum shown on its bill within twenty-one (21) days, County may, without prior notice to Company, immediately charge all sums due, against the cash deposit/bond.

6. If County is ever required to draw upon Company's security, County may terminate this Agreement and Company will thereafter utilize the Landfill on a cash-only basis.

7. This Agreement may be terminated with or without cause upon thirty (30) days prior written notice to the non-terminating party. In the event the Company desires to terminate this Agreement, County will release Company's security only upon verification that Company's account is then current and there are no other charges then due and owing to County.

8. Any right of County to draw upon Company's security will be in addition to, and not in lieu of, any other remedies provided by Florida law.

9. Company shall indemnify, save and hold harmless County and all its officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent act of, or omission of, Company, its agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Company nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Company shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums

due Company under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed for the use and purposes herein expressed on this 15 day of April ,20 26.

Witness

Witness

Company Name Preusler + Associates dba Restoration Specialists.

By:

Printed: Debra A Kraemer

Title: Finance manger

Date: 4-15 2026

STATE OF FLORIDA

COUNTY OF CITRUS

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this 15 day of April, 2026, by Debra A. Kraemer as Finance Manager for Preusler + Assoc. dba Restoration Specialists who is ___ personally known to me or who has produced _____ as identification.

Notary Public – State of Florida

Printed Name: CARIN B KUKITZ

Commission No: HH 698652

CARIN B KUKITZ Notary Public-State of Florida Commission # HH 698652 My Commission Expires November 05, 2029

ATTEST:

_____

Traci Perry

APPROVED AS TO FORM FOR THE

RELIANCE OF CITRUS COUNTY ONLY:

_____

Denise A. Dymond Lyn, County Attorney

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida.

By:_____

Diana Finegan, Chairman

Date:

Bond No. 101662481

KNOW ALL MEN BY THESE PRESENTS:

That we, Preusler & Associates, Inc. DBA Restoration Specialists, as Principal and, Merchants National Bonding, Inc., a corporation duly licensed to do business in the State of Florida, as Surety, are held and firmly bound unto Citrus County, Florida, A Political Subdivision of the State of Florida, Obligee, in the penal sum of One Thousand and NO/100 ($1,000.00) DOLLARS, lawful money of the United States, to be paid to the said Obligee, for which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas, this bond is to guarantee disposal fees with respect to the use of the Citrus County Central Landfill.

NOW THEREFORE, if the said Principal shall comply with regards to the disposal fees, then this obligation to be void, otherwise to remain in full force and effect for a period commencing on the 14th day of April, 2026, and ending on the 14th day of April, 2027, unless renewed by continuation certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing, by certified mail, to Citrus County, Florida, A Political Subdivision of the State of Florida_with whom this bond is filed and to the Principal, addressed to them at the Political Subdivision named herein, and at the expiration of thirty (30) days from the mailing of said notice, this bond shall ipso facto terminate and the Surety shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said date.

DATED THIS 14th DAY OF April, 2026.

Preusler & Associates, Inc. DBA Restoration Specialists
Principal

Merchants National Bonding, Inc.
Surety

David B. Shick, Attorney-in-Fact

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY , an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Brandy L Baich; David B Shick

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship o obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 13th day of October , 2025 .

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS NATIONAL INDEMNITY COMPANY CALIFORNIA

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 13th day of October 2025 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA
Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 14th day of April , 2026 .

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS NATIONAL INDEMNITY COMPANY CALIFORNIA

Secretary

POA 0018 (5/25)

Vanessa Q. Otten

From: Alex Fontanez <AFontanez@citrusclerk.org>
Sent: Thursday, May 7, 2026 2:09 PM
To: Jeremiah W. Jennings
Cc: Vanessa Q. Otten
Subject: RE: [EXTERNAL] Restoration Specialists Deposit Refund

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,

The total amount will be $66.06 (58.65+7.41)

- Please let me know if you see any discrepancy as always.

Annual Avg Interest Calculation:						
October	1	3.57%				
November	2	3.34%				
December	3	3.03%				
January	4	2.75%				
February	5	2.74%		$ 500.00	Hauler Deposit Amount	
March	6	2.70%		2.97%	Avg Interest Rate	
April	7	2.64%		$ 7.41	**Current FY Interest Amount** - Refund f	

				9/30/2020	9/30/2021	9/30/2022	9/30/2
	DEPOSIT		DEPOSIT	2020	2021	2022	202
CASH DEPOSIT PRIVATE COMPANIES / CERTIFIED HAULERS	DATE	BALANCE	YEAR	0.000%	0.000%	0.600%	3.13
Restoration specialists	10/01/2021	$ 500.00	2021	-	$ 500.00	$ 503.00	$

Thank you,

On behalf of the Citrus County Clerk of the Circuit Court and Comptroller, I appreciate the opportunity to be of service to you.

Alex Fontanez
Enterprise Accountant

CITRUS COUNTY CLERK OF THE CIRCUIT COURT AND COMPTROLLER
110 N APOPKA AVE, INVERNESS, FL 34450
DIRECT: (352) 341-7050 | OFFICE: (352) 341-6424

From: Jeremiah W. Jennings <jeremiah.jennings@citrusbocc.gov>
Sent: Wednesday, May 6, 2026 1:44 PM
To: Alex Fontanez <AFontanez@citrusclerk.org>
Cc: Vanessa Q. Otten <vanessa.otten@citrusbocc.gov>
Subject: [EXTERNAL] Restoration Specialists Deposit Refund

CAUTION: This email originated from outside of the Clerk's Office. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Alex,

Restoration Specialists will be switching from a cash deposit to a bond for their account security. Can you please calculate the previous and current years interest on their security deposit? We were hoping to get this in on the next board meeting (cutoff is tomorrow) if you're able to, I'd appreciate it! If not, I completely understand!

Thank you for all your help,

Jeremiah Jennings
Solid Waste Supervisor
Citrus County Solid Waste Management Division
230 W. Gulf to Lake Hwy.
Lecanto, FL. 34461
Office: (352) 527-5573
Jeremiah.Jennings@citruscounty.gov

Please Note: *Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure.*

Confidentiality Notice: *This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received this message in error please contact the sender (by phone or reply by electronic mail) and then destroy all copies of the original message.*

Please Note: *Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure.*

Confidentiality Notice: *This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received*

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Security Bond Continuation for Monthly Charge Account Agreement – Waste Connections of Florida, Inc.
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Waste Connections of Florida, Inc., entered into a Waste Disposal Account Agreement with Citrus County, dated May 27, 2025, establishing a monthly charge account for disposal fees up to $18,000.00 at the Citrus County Central Landfill. The current security bond term is being extended to June 01, 2027, to ensure adequate coverage and maintain compliance with contractual and operational policies.

The $18,000.00 bond continuation certificate for Travelers Casualty and Surety Company of America, No. 108 028 221 has been provided to the Division of Solid Waste Management.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No direct fiscal impact to the County other than standard operational procedures for account management. The account will be monitored to ensure compliance with payment terms and charge limits.

RECOMMENDED ACTION:

Approve and authorize the Chairman to accept the security bond continuation certificate for Travelers Casualty and Surety Company of America, No. 108 028 221 extending the term to June 01, 2027, in reference to Waste Connections of Florida, Inc.'s Waste Disposal Account Agreement, dated May 27, 2025. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. Bond Continuation Board Packet 2026

Board of County Commissioners
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE MANAGEMENT DIVISION
P.O. Box 340, Lecanto, Florida 34460
Telephone: (352) 527-7670 FAX: (352) 527-7672
email: landfillinfo@bocc.citrus.fl.us
TDD Telephone: (352) 527-5303
Citrus Springs/Dunnellon/Inglis/Yankeetown area Toll Free (352) 489-2120

CERTIFIED TO BE A TRUE COPY
TRACI PERRY
CLERK OF THE CIRCUIT COURT
AND COMPTROLLER
BY D.C.
THIS 24 DAY OF May 2016

WASTE DISPOSAL ACCOUNT AGREEMENT

THIS WASTE DISPOSAL ACCOUNT AGREEMENT is hereby made and entered into by and between Waste Connections of Florida, Inc., whose mailing address is: 1099 Miller Dr. Altamonte Springs, FL 32701, hereinafter referred to as "COMPANY", and CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY".

W I T N E S S E T H:

WHEREAS, Company is lawfully engaged in business within Citrus County, Florida, and

WHEREAS, County operates a Class I Sanitary Landfill facility located at 230 West Gulf-to-Lake Highway, Lecanto, Florida 34461, and

WHEREAS, Company desires to utilize the Landfill and to establish a monthly account with the County for its Landfill use, and

WHEREAS, County wishes to allow Company to utilize the Landfill and to tender payments to the County at the end of each month for its use of the Landfill.

NOW, THEREFORE, in consideration of the foregoing recitals, Company and County agree as follows:

1. The above recitals are true and correct and are incorporated into this paragraph.
2. Company shall deliver to County as a security deposit, the sum of **$18,000.00** in the form of cash deposit or bond issued by an entity acceptable to County. The purpose of this security deposit is to permit County to draw against the deposit in the event of Company's nonpayment. If at any time the Company's charges reach the amount of the deposit, the Company will be placed on a cash only basis.
3. Beginning on the date of this Agreement, County will forward a bill via U.S. Mail to Company at its listed address at the end of each month for charges that accrued

during the month. Company's failure to receive the bill does not relieve Company of its obligation to tender payment in the full amount then due and owing County.

4. Company shall pay the County all sums then due within twenty-one (21) days of the billing date.

5. Company agrees that in the event it fails to pay the sum shown on its bill within twenty-one (21) days, County may, without prior notice to Company, immediately charge all sums due, against the cash deposit/bond.

6. If County is ever required to draw upon Company's security, County may terminate this Agreement and Company will thereafter utilize the Landfill on a cash-only basis.

7. This Agreement may be terminated with or without cause upon thirty (30) days prior written notice to the non-terminating party. In the event the Company desires to terminate this Agreement, County will release Company's security only upon verification that Company's account is then current and there are no other charges then due and owing to County.

8. Any right of County to draw upon Company's security will be in addition to, and not in lieu of, any other remedies provided by Florida law.

9. **INSURANCE REQUIREMENTS**: During the term of the Agreement, Contractor, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Contractor. Contractor shall provide County a certificate(s) of insurance, evidencing such coverage.

GENERAL LIABILITY:

Company must obtain a General Liability policy with a minimum limit of $1,000,000 per occurrence, and a $2,000,000 general aggregate.

AUTO LIABILITY:

Company must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event Consultant does not own vehicles, Consultant shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY:

Company must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included. For any officer of a Company that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Consultant/employer/owner's employees. If Consultant/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Company/Consultant/Employer/Owner. The purpose of this section is to ensure that all Consultants, subconsultants, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of consultants, subconsultants, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

POLLUTION LIABILITY:

a. Pollution Liability must be afforded for Bodily Injury and Property Damage of not less than $1,000,000 each claim.

b. When this contract includes the pick-up, transportation and /or disposal of hazardous wastes as governed under title 40 or 49 of the Code of Federal Regulations, the transporter's Automobile Insurance shall be endorsed to include the ICC Form MSC90 (Motor Carrier Act of 1980) and the ISO Form CA 9948 (Pollution Liability-Broadened Coverage for Covered Autos-Business Auto and Truckers Coverage Forms).

OTHER INSURANCE PROVISIONS

a. Company shall provide a Certificate of Insurance to the County with a thirty (30) day notice of cancellation, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

b. All required insurance policies must be maintained until the contract work has been accepted by the County. In addition, a minimum 30-day notification clause is required if any changes in policy language occur, or in the event the policy is canceled.

c. Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be **covered as an Additional Insured on all policies** except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees, or volunteers.

d. Company's insurance coverage shall be primary insurance as respects the County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees, or volunteers shall be excess of Bidder's insurance and shall be non-contributory.

e. **For all policies of insurance**: Company, and its insurance carrier, waive all subrogation rights against the County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

f. **The Certificate Holder should read as follows**: *Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.*

g. It is the Company's responsibility to ensure that all sub-contractors comply with these insurance requirements. Company shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

h. All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A-.

i. All Certificates must show that the Company's policies have been endorsed per the requirements.

j.Once ALL paperwork is completed and received by the County, an email will be sent to Company requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 per year and a credit/debit card will be needed. Part of the registration process includes providing contact information for Bidder's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to the County. Bidder will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Bidder's agent(s). This is a yearly requirement for the duration of the Agreement.

10. Company shall indemnify, save and hold harmless County and all its officers, agents or employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent act of, or omission of, Company, its agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Company nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Company shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Company under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have

been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed for the use and purposes herein expressed on this 29 day of APRIL, 2025

WASTE CONNECTIONS OF FLORIDA, INC.
Company Name

Witness

Witness

By:
Printed: MATT ARCAROLA
Its: DISTRICT MANAGER

Date: 04/29/25

STATE OF FLORIDA
COUNTY OF CITRUS

The foregoing instrument was acknowledged before me by means of ✓ physical presence or __ online notarization, this 29 day of April, 2025, by Matt Arcarola as District Manager for Waste Connections who is ✓ personally known to me or who has produced _____ as identification.

Notary Public State of Florida
Tara L. Blow
My Commission
HH 253934
Exp. 6/10/2026

Notary Public-State of Florida
Printed Name: TARA L. BLOW
Commission No: 6-10-2026

ATTEST:

BOARD OF COUNTY COMMISSIONERS SEAL CITRUS COUNTY, FL

for Traci Perry

CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida.

By:
Rebecca Bays, Chairman

Date: 6/27/2025

APPROVED AS TO FORM FOR THE

RELIANCE OF CITRUS COUNTY ONLY:

Denise A. Dymond Lyn, County Attorney

BOARD OF COUNTY COMMISSIONERS

NFP
An Aon Company

BOND CONTINUATION CERTIFICATE

May 1, 2026

DISTRICT NO.: 6470

ISSUING CARRIER: **Travelers Casualty and Surety Company of America**

PRINCIPAL: Waste Connections of Florida, Inc.
Attn: District Manager
1099 Miller Drive
Altamonte Springs, FL 32701

It is agreed that the bond mentioned below hereby continues in force for the new term mentioned below, subject to all the covenants and conditions of the original bond referred to below.

This continuation is issued upon the express condition that the liability under said bond and all continuations thereof shall not be cumulative and shall in no event *exceed* the total sum referenced below.

BOND TYPE:	Annual Payment Bond
BOND DESCRIPTION:	Waste Disposal Account Agreement
OBLIGEE:	Citrus County
BOND AMOUNT:	$18,000.00
BOND NUMBER:	108 028 221

NEW TERM

EFFECTIVE DATE:	6/1/2026
EXPIRATION DATE:	6/1/2027

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

BY: Lisa Betancur

Lisa Betancur, Attorney-In-Fact

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
HARTFORD, CONN.

For informational purposes only. This document does not amend, extend, or alter coverage. Please refer to any actual policy(s) for specific terms, conditions, limitations, and exclusions. P&C Insurance Services provided through NFP Property & Casualty Services, Inc., Doing business in California as NFP Property & Casualty Insurance Services, Inc. (License # OF15715). LA&H Insurance Services provided through NFP Corporate Services (NY), LLC. Doing business in California as NFP Corporate Insurance Services, LLC (License # OF44151). Both entities are subsidiaries of NFP Corp. (NFP).

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Lisa Betancur** of **SACRAMENTO**, **California**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **1st** day of **May**, **2026**.

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
NFP Prop & Casualty Serv Inc.
3620 American River Drive
Suite 125
Sacramento CA 95864

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: wcnuscoirequest@nfp.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : ACE American Insurance Company	22667
INSURER B : ACE Property & Casualty Insurance Company	20699
INSURER C : Ironshore Specialty Insurance Company	25445
INSURER D : Chubb Indemnity Insurance Company	12777
INSURER E :	
INSURER F :	

INSURED WASTCON-03
Waste Connections of Florida, Inc.
3 Waterway Square Place, Suite #110
The Woodlands, TX 77380

COVERAGES CERTIFICATE NUMBER: 317179035 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y	Y	HDO G49353066	8/1/2025	8/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 5,000,000 $ 4,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	ISAH10755517	8/1/2025	8/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 10,000,000 $ $ $ $
B	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ Per Policy			XEU G27614620 011	8/1/2025	8/1/2026	EACH OCCURRENCE AGGREGATE Prod/Comp Opp Agg	$ 5,000,000 $ 5,000,000 $ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBEREXCLUDED? (Mandatory in NH) Y/N [N] N/A If yes, describe under DESCRIPTION OF OPERATIONS below		Y	WLR C72796573	8/1/2025	8/1/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,500,000 $ 1,500,000 $ 1,500,000
C	Pollution Liability			ISPILLSB650R004	2/13/2026	2/13/2028	Per Occurence Aggregate	$5,000,000 $5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Division Name: All Vendors.

Citrus County, Florida is an Additional Insured with regards to the General Liability and Auto Liability if required by written contract.

Waiver of Subrogation applies to the General Liability, Auto Liability, and Workers Compensation if required by written contract.

CERTIFICATE HOLDER

Citrus County, Florida
3600 W Sovereign Path
Suite 266
Lecanto, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Surplus Property
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

A governmental unit shall have discretion to classify as surplus any of its property which property is not otherwise lawfully disposed of, that is obsolete or the continued use of which is uneconomical or inefficient or which serves no useful function (FS 274.05). Authority for disposal shall be recorded in the minutes of the governmental unit (FS 247.07).
Asset 56052 Kubota repair not cost effective and will be scheduled for auction.
Asset 20391 2008 Ford Ranger repair not cost effective and will be scheduled for auction.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Approve and authorize staff to sell equipment as listed in the supporting backup documents through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy. **(Carlton Hall, Public Works Director/ Bryan Cope, Fleet Management Director)**

ATTACHMENTS:

1. 56052 Auction - signed
2. 20391-Auction - signed

Asset Activity Form

□ Department Transfer □ Custodian Change	Current Department: 5212 Current Custodian: Aaron W. Lake New Department: 8888 New Custodian: Auction	
□ Location Change	Current Location: _____ New Location: _____ Condition: ____	
■ Disposal	**Type:** □ Obsolete □Non-Repairable □ Recycle □ Dismantled for Parts □Trade-In ■ Repair Not Cost Effective	**Method:** □ Landfill - Solid Waste □ Landfill – Electronic Recycle □ Other: _____
■ Auction	If not auctioned: □ Return to Originating Department □ Dispose	
□ Donation To □ Donation From	Non-Profit Organization/Agency: _____	

Dept #	*Asset ID*	*Description*	*Serial Number*	*Acquisition Date*	*Initial Cost*
5212	56052	Kubota Utility Vehicle	A5KB2FDBLPG076324	02/23/2023	$14,081.47

Comments/Justification:
Transmission failure, not cost effective to repair.

Initiating Department

Aaron W. Lake (Apr 29, 2026 11:58:40 EDT) — 04/29/2026 — Carlton Hall (Apr 29, 2026 16:35:33 EDT)

Asset Custodian or Division Director Signature* | Date | Department Director Signature | Date

** As custodian, I understand that I am responsible for tracking, locating, and showing all property to the Financial Services Clerk during the annual asset inventory. Per Florida Administrative Cod 69I-73.006 a physical inventory was conducted due to the asset custodian change. As new custodian I certify that the inventory was completed in accordance with all policies and regulations.*

Receiving Department (Transfers/Changes/Auctions)

4-29-26 — Carlton Hall (Apr 29, 2026 16:35:33 EDT)

Asset Custodian or Division Director Signature | Date | Department Director Signature | Date

Receiving Department (Donation/Disposal)

Non-Profit Representative Signature | Date | or | Disposal Witness Signature | Date

Financial Services Use Only

Asset Record Updated (date): _____ Board Approved (date): _____ Employee Signature: _____

Fleet- Asset Xfr to Auction - 56052

Final Audit Report 2026-04-29

Created:	2026-04-29
By:	Rachel Harrolle (rachel.harrolle@citrusbocc.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkteOeYb5vir6b9kV0DwnkWe2juGzLfVN

"Fleet- Asset Xfr to Auction - 56052" History

Document created by Rachel Harrolle (rachel.harrolle@citrusbocc.gov)
2026-04-29 - 5:46:12 PM GMT

Document emailed to Carlton Hall (carlton.hall@citrusbocc.gov) for signature
2026-04-29 - 5:46:22 PM GMT

Email viewed by Carlton Hall (carlton.hall@citrusbocc.gov)
2026-04-29 - 8:35:07 PM GMT

Document e-signed by Carlton Hall (carlton.hall@citrusbocc.gov)
Signature Date: 2026-04-29 - 8:35:33 PM GMT - Time Source: server

Agreement completed.
2026-04-29 - 8:35:33 PM GMT

Asset Activity Form

☐ Department Transfer ☐ Custodian Change	Current Department: 2101 Current Custodian: Administration New Department: 8888 New Custodian: Auction	
☐ Location Change	Current Location: _____ New Location: _____ Condition: ____	
☑ Disposal	**Type:** ☐Obsolete ☐Non-Repairable ☐Recycle ☐Dismantled for Parts ☐Trade-In ☑Repair Not Cost Effective	**Method:** ☐Landfill - Solid Waste ☐Landfill – Electronic Recycle ☐Other: _____
☑ Auction	If not auctioned: ☐Return to Originating Department ☑Dispose	
☐ Donation To ☐ Donation From	Non-Profit Organization/Agency: _____	

Dept #	*Asset ID*	*Description*	*Serial Number*	*Acquisition Date*	*Initial Cost*
2101	20391	2008 Ford Ranger	1FTYR14U68PA52361	12/13/2007	12,751.10

Comments/Justification:
Asset # 20391 will be replaced with Asset #20493. Asset # 20391 will be scheduled for auction.

Initiating Department

Asset Custodian or Division Director Signature — Date: 1-27-2026 — Department Director Signature — Date: 1/27/26

Receiving Department (Transfers/Changes/Auctions)

Asset Custodian or Division Director Signature* — Date: 1-27-26 — Department Director Signature: Carlton Hall (Jan 29, 2026 18:02:45 EST) — Date: 01/29/2026

** As custodian, I understand that I am responsible for tracking, locating, and showing all property to the Financial Services Clerk during the annual asset inventory.*

Receiving Department (Donation/Disposal)

Non-Profit Representative Signature — Date — or — Disposal Witness Signature — Date

Financial Services Use Only

Asset Record Updated (date): _____ Board Approved (date): _____ Employee Signature: _____

20391-Auction

Final Audit Report 2026-01-29

Created:	2026-01-28
By:	Hannah Petty (Hannah.Petty@citrusbocc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKzPq6sCPgFw1TP5mgws_ywolOU6kCnDx

"20391-Auction" History

Document created by Hannah Petty (Hannah.Petty@citrusbocc.com)
2026-01-28 - 6:20:54 PM GMT

Document emailed to Carlton Hall (carlton.hall@citrusbocc.com) for signature
2026-01-28 - 6:20:58 PM GMT

Email viewed by Carlton Hall (carlton.hall@citrusbocc.com)
2026-01-29 - 11:02:31 PM GMT

Document e-signed by Carlton Hall (carlton.hall@citrusbocc.com)
Signature Date: 2026-01-29 - 11:02:45 PM GMT - Time Source: server

Agreement completed.
2026-01-29 - 11:02:45 PM GMT

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Initial Assessment Resolution for Solid Waste Residential Assessment
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Initial Assessment Resolution for Solid Waste Residential Assessment for FY 2026-27 has been prepared. The Property Appraiser's Office maintains the list of properties to which the Solid Waste Residential Assessment is applicable, by contract with the Board. The Board is required to annually ratify and confirm that roll at a public hearing. The proposed rate is increasing from $27.00 to $35.00 pursuant to Resolution 2025-075, Appendix A.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
NA	NA	NA	NA	NA	NA

Proposed assessment rate will provide a portion of the revenue sources for the Solid Waste Management enterprise fund for FY 2026-2027.

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute the Initial Assessment Resolution for FY 2026-27.

b. Set a public hearing on July 28, 2026, at 1:35 P.M. to consider adopting the assessment rate for the Solid Waste Residential Assessment roll prepared by the Property Appraiser's Office. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. 2a IAR - Supporting Documents

CITRUS COUNTY, FLORIDA

INITIAL ASSESSMENT RESOLUTION FOR SOLID WASTE DISPOSAL

ADOPTED JUNE 11, 2026

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RESOLUTION NO. 2026-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, RELATING TO THE DISPOSAL OF SOLID WASTE AND RECOVERED MATERIALS IN THE UNINCORPORATED AREA OF CITRUS COUNTY, FLORIDA; PROVIDING AUTHORITY, PURPOSE, DEFINITIONS, AND CERTAIN LEGISLATIVE FINDINGS; CONFIRMING THE CITRUS COUNTY SOLID WASTE MUNICIPAL SERVICE BENEFIT UNIT; DESCRIBING THE METHOD OF ASSESSING THE SOLID WASTE COST AGAINST RESIDENTIAL PROPERTY LOCATED WITHIN THE SOLID WASTE MSBU; DETERMINING THE SOLID WASTE COST AND THE INITIAL SOLID WASTE SERVICE ASSESSMENTS; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; PROVIDING FOR HARDSHIP ASSISTANCE AND REFUNDS FOR VACANT RESIDENTIAL PROPERTY; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of the Master Service Assessment Ordinance, Ordinance No. 2013-03, which is codified in Chapter 86 of the Citrus County Code of Ordinances (the "Ordinance"), Article VIII, Section 1, Florida Constitution, section 125.01, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This resolution constitutes the Initial Assessment Resolution and serves as the Preliminary Rate Resolution as defined in the Ordinance. It initiates the annual process for updating the Solid Waste Service Assessment Roll, directs the reimposition of Solid

Waste Service Assessments for the Fiscal Year beginning October 1, 2026, and for future ease of reference and consistency.

(B) All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance and Section 82-76 of the Citrus County Code of Ordinances. Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa.

(C) As used in this Initial Assessment Resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

"Biohazardous Waste" means any Solid Waste which may present a threat of infection to humans. The term includes, but is not limited to, non-liquid human tissue and body parts, laboratory and veterinary waste which contains human disease-causing agents, used disposable sharps, human blood, and human blood products and body fluids, and other materials which represent a significant risk of infection to persons outside of the generating facility.

"Building" means any structure, whether temporary or permanent, built for support, shelter or enclosure of persons, chattel, or property of any kind. This term shall include mobile homes or any vehicles serving in any way the function of a Building.

"DOR Code" means a property use code established in Rule 12D-8.008, Florida Administrative Code, assigned by the Property Appraiser to Tax Parcels within the County.

"Citrus County Solid Waste Municipal Service Benefit Unit" or **"Solid Waste MSBU"** means the municipal service benefit unit previously created by the County in Section 90-732 of the Citrus County Code of Ordinances and recognized as being transferred in continuous existence in Section 3 of this Resolution.

"Dwelling Unit" means (1) a Building, or a portion thereof, available to be used for residential purposes, consisting of one or more rooms arranged, designed, used, or intended to be used as living quarters for one family only, or (2) the use of land in which lots or spaces are offered for rent or lease for the placement of mobile homes for residential purposes.

"Garbage" means every refuse accumulation of animal, fruit, vegetable, or organic matter that attends the preparation, use, cooking and dealing in, or storage of, meats, fish, fowl, fruit or vegetables, and decay, putrefaction and the generation of noxious or offensive gases or odors, or which, during or after decay, may serve as breeding or feeding material for flies or other germ carrying insects.

"Improved Property" means all property within the Solid Waste MSBU on which a Building or other improvements have been placed or constructed, which improvements result in such property generating Solid Waste or being capable of generating Solid Waste.

"Improvement Codes" mean the building interior finish codes assigned by the Property Appraiser to Tax Parcels within the County.

"Low-Income Persons" shall mean one or more natural persons, the total gross household income of which does not exceed 30% of the median adjusted gross income for households within the metropolitan statistical area covering the County as reported by the U.S. Department of Housing and Urban Development or its governmental successor in function.

"Mobile Home Park" means (1) a place set aside and offered by a person, for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more mobile homes; and (2) licensed by the

Department of Health of the State of Florida, or its successor in function as a "mobile home park" under Chapter 513, Florida Statutes, as may be amended from time-to-time.

“Ordinance” means Chapter 86 of the Citrus County Code of Ordinances, entitled “Special Assessments.”

"Prohibited Waste" means any Hazardous Waste, Biohazardous Waste, Special Waste, and Construction and Demolition Debris.

"Recovered Materials" means those materials which are capable of being recycled and which would otherwise be processed or disposed of as Solid Waste such as:

(a) newspapers, including the normal percentage of rotogravure and colored sections, but not including phone books, magazines, and any paper other than newspaper;

(b) aluminum beverage cans, commingled with ferrous food containers;

(c) high density polyethylene plastics ("HDPE") commingled with polyethylene terephthalate plastics ("PET");

(d) clear glass;

(e) brown glass;

(f) green glass; and

(g) White Goods

Recovered Materials shall not include Prohibited Waste, white office paper, aerosol cans, pharmaceutical glass containers, medical waste containers, pesticide containers or containers originally containing Prohibited Waste.

"Recreational Vehicle Park" means (1) a place set aside and offered by a person, for either direct or indirect remuneration of the owner, lessor, or operator of such place, for

the parking, accommodation, or rental of five or more recreational vehicles or tents; and (2) licensed by the Department of Health of the State of Florida, or its successor in function as a "recreational vehicle park" under Chapter 513, Florida Statutes, as may be amended from time-to-time.

"Residential Property" means those Tax Parcels of Improved Property within the Solid Waste MSBU containing at least one Dwelling Unit, but excluding: (i) Tax Parcels that meet the definition of Recreational Vehicle Park; (ii) any Mobile Home Park that receives Commercial Collection Service; (iii) any multi-family property that receives Commercial Collection Service; and (4) any other property receiving Commercial Collection Service.

"Solid Waste" includes Garbage, Yard Trash, Bulky Waste, or other discarded material resulting from normal housekeeping activities and generated by Residential Property within the County. The term “Solid Waste” shall exclude Prohibited Waste and Commercial Solid Waste.

"Solid Waste Service Assessment Roll" means the Assessment Roll as defined in the Ordinance relating to the Solid Waste Service Assessments.

"Solid Waste Cost" means the Service Cost, as defined in the Ordinance, which is the amount necessary to fund the County's disposal of Solid Waste and the recycling activities of Recovered Materials that are allocable to Residential Property during a Fiscal Year and shall include, but not be limited to: (A) the cost, whether direct or indirect, of all services, programs or facilities, including disposal facilities and long term care and monitoring, provided by the County, or through contractual arrangements with the County relating to Solid Waste management and disposal activities; (B) the cost of any indemnity or surety bonds and premiums for insurance; (C) the cost of salaries, volunteer pay, workers'

compensation insurance, or other employment benefits; (D) the cost of computer services, data processing, and communications; (E) the cost of training, travel and per diem; (F) the recovery of unpaid or delinquent fees or charges advanced by the County and due for Solid Waste management and disposal services, programs or facilities allocable to specific parcels; (G) the cost of engineering, financial, legal or other professional services; (H) all costs associated with the structure, implementation, collection, and enforcement of the Solid Waste Service Assessments or a prior year's assessment for a comparable service, facility or program, including any service charges of the Tax Collector or Property Appraiser; (I) all other costs and expenses necessary or incidental to the acquisition, provision, or delivery of the services, programs or facilities funded by the Solid Waste Service Assessment, and such other expenses as may be necessary or incidental to any related financing authorized by the Board; (J) a reasonable amount for contingency and anticipated delinquencies and uncollectible Solid Waste Service Assessments; and (K) reimbursement to the County or any other Person for any monies advanced for any costs incurred by the County or such Person in connection with any of the foregoing items of Solid Waste Cost.

"Solid Waste Service Assessment" means a Service Assessment, as defined in the Ordinance, lawfully imposed by the Board against Residential Property to fund all or any portion of the cost of the provision of Solid Waste and Recovered Materials disposal services, facilities, or programs providing a special benefit to property as a consequence of possessing a logical relationship to the value, use, or characteristics of the Residential Property.

"Tax Parcel" means a parcel of property located within the County to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

“Total Household Income" means the total gross income from all household residents, including, but not limited to all amounts, monetary or not, which go to, or on behalf of, persons in the household, including minors, such as salary, overtime, tips, bonuses, business and rental income, child support, alimony, social security, pensions, retirements, unemployment or workers' compensation, government assistance, bank account, IRAs, CDs, stocks, equities, and other any other form of income.

SECTION 3. CITRUS COUNTY SOLID WASTE MUNICIPAL SERVICE BENEFIT UNIT.

(A) The Citrus County Solid Waste Municipal Service Benefit Unit created in Section 90-732 of the Citrus County Code of Ordinances is hereby recognized and confirmed to include the entire unincorporated area of the County. Upon the adoption of this Resolution, the Citrus County Solid Waste Municipal Service Benefit Unit shall remain in continuous existence and transferred from Section 90-732 of the Citrus County Code of Ordinances, which will be repealed by separate ordinance, to this Section 3(A).

(B) The Citrus County Solid Waste Municipal Service Benefit Unit exists to fund the provision of Solid Waste and Recovered Materials disposal services, facilities and programs, which services, facilities and programs provide a special benefit to all Residential Property within the Citrus County Solid Waste Municipal Service Benefit Unit.

(C) The Solid Waste Service Assessments shall be imposed against all Residential Property within the Citrus County Solid Waste Municipal Service Benefit Unit.

SECTION 4. LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT. It is hereby ascertained, declared and determined that the provision of Solid Waste and Recovered Materials disposal services, facilities and programs to be funded by the Solid Waste Cost provides a special benefit to the Residential Property based upon the following legislative determinations and based up that certain report entitled "Citrus County Fiscal Year 2025 Solid Waste Rate Study" dated as of May 2025 and prepared by Raftelis, which report is hereby incorporated herein by reference:

General

(A) Upon the adoption of this Initial Assessment Resolution determining the Solid Waste Cost and identifying the Residential Property to be included in the Solid Waste Service Assessment Roll, the legislative determinations in Section 86-3 of the Ordinance are hereby ratified and confirmed.

(B) Pursuant to section 403.706(1), Florida Statutes, the general responsibility and authority to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the County has been legislatively granted and preempted to the County; however, the County and cities of Crystal River and Inverness have agreed that properties within the cities will pay the full cost for their Solid Waste and Recovered Materials disposal services, facilities, and programs through the service fees and Tipping Fees collected at the County's Solid Waste Management and Disposal Facility. Accordingly, the Solid Waste Service Assessment for Solid Waste and Recovered Materials disposal services, facilities, and programs will only be imposed

throughout the unincorporated area of the County, which constitutes the Solid Waste MSBU.

(C) It is fair and reasonable to use the Improvement Codes and DOR Codes to identify and apportion the Solid Waste Cost among parcels of Residential Property located within the Solid Waste MSBU because: (1) the Tax Roll database employing the use of such property use codes is the most comprehensive, accurate, and reliable information readily available to determine the existence of Residential Property within the County, and (2) the Tax Roll database is maintained by the Property Appraiser and is consistent with the coding of parcel designations on the Tax Roll which compatibility permits the development of an Assessment Roll in conformity with the requirements of the Uniform Assessment Collection Act.

(D) The imposition of a recurring annual Solid Waste Service Assessment is an alternative, equitable and efficient method to fairly and reasonably apportion and recover the Solid Waste Cost experienced by the County among the parcels of Residential Property within the County.

Special Benefit

(E) Solid Waste and Recovered Materials disposal services, facilities, and programs furnished by the County possess a logical relationship to the use and enjoyment of Residential Property by providing: (1) Solid Waste and Recovered Materials disposal services, facilities, and programs to the Owners and occupants of Residential Property for proper, safe, and cost effective disposal of these materials generated on such property, (2) better service to Owners and tenants, (3) the enhancement of environmentally responsible use and enjoyment of Residential Property, and (4) the protection of property and rental

values and the health and safety of the Owners and occupants of Residential Property resulting from the uniform delivery and availability of such services, facilities, and programs.

(F) The provision of comprehensive Solid Waste and Recovered Materials disposal services, facilities, and programs furnished by the County to Residential Property enhances and strengthens the relationship of such services and programs to the use and enjoyment of Residential Property within the Solid Waste MSBU.

Apportionment

(G) The existence of a Dwelling Unit on Residential Property results in such property generating Solid Waste and Recovered Materials or being capable of generating such materials, regardless of whether such Residential Property is currently occupied.

(H) The size or value of Residential Property does not determine the scope and cost of Solid Waste and Recovered Materials disposal services to be provided to such property. The use of Solid Waste and Recovered Materials disposal services, facilities, and programs is driven by the existence of a Dwelling Unit and the average occupant population. Each Dwelling Unit of Residential Property produces approximately the same amount of Solid Waste and Recovered Materials on an annual average basis, such that each Dwelling Unit is a reasonable proxy for the amount of Solid Waste and Recovered Materials disposal services, facilities, and programs to be provided by the County.

(I) Apportioning the Solid Waste Cost for Solid Waste and Recovered Materials disposal services provided to Residential Property within the Solid Waste MSBU on a per Dwelling Unit basis is compatible with the use of the Tax Roll data base, is required to avoid cost inefficiency and unnecessary administration, and is a fair and reasonable method of apportioning Solid Waste Cost.

(J) Solid Waste and Recovered Materials disposal services, facilities, and programs are also available to non-residential properties within the County and within the incorporated areas of cities within the County, however, due to the varying solid waste generation rates among non-residential property and limitations on available data and the varying entities providing these services, the County has elected to not implement a non-ad valorem assessment program for non-residential properties and municipal properties at this time. Accordingly, non-residential properties and municipal properties will continue to pay the full cost for their Solid Waste and Recovered Materials disposal services, facilities, and programs through the service fees and Tipping Fees collected at the County's Solid Waste Management and Disposal Facility.

(K) Government Property provides facilities and uses to the community, local constituents and the public in general that serve a legitimate public purpose and provide a public benefit. Therefore, it is fair and reasonable not to impose Solid Waste Service Assessments upon Residential Property that is owned by a governmental entity. However, Residential Property that is owned by federal government mortgage entities, such as the VA and HUD, due to foreclosures are not serving a governmental purpose nor providing a public benefit but are instead being held by these federal government mortgage entities in a

proprietary capacity. Accordingly, these properties shall be subject to the Solid Waste Service Assessment.

(L) It is in the best interest of the citizens of the County to assist Low Income Persons who are Owners of Residential Property within the Solid Waste MSBU with the financial burden created by the imposition of a Solid Waste Service Assessment.

SECTION 5. SOLID WASTE AND RECOVERED MATERIALS DISPOSAL SERVICES.

(A) Upon the imposition of Solid Waste Service Assessments for Solid Waste and Recovered Materials disposal services, facilities, and programs against Residential Property located within the Solid Waste MSBU, the County shall cause Solid Waste and Recovered Materials disposal services to be provided to such Residential Property. The Solid Waste Cost shall be paid from proceeds of the Solid Waste Service Assessments.

(B) It is hereby ascertained, determined, and declared that each parcel of Residential Property within the Solid Waste MSBU will be benefited by the County's provision of Solid Waste and Recovered Materials disposal services, facilities, and programs in an amount not less than the Solid Waste Service Assessment upon such Tax Parcel computed in the manner set forth in this Initial Assessment Resolution.

SECTION 6. DETERMINATION OF SOLID WASTE COST; ESTABLISHMENT OF INITIAL SOLID WASTE SERVICE ASSESSMENTS.

(A) The Solid Waste Cost to be assessed and apportioned among Residential Properties for the Fiscal Year commencing October 1, 2026, is $2,225,718.00. The approval of this Initial Assessment Resolution determines the amount of the Solid Waste Cost. The remainder of such Fiscal Year budget for Solid Waste and Recovered Materials disposal services, facilities, and programs, if any, shall be funded from available County revenue other than Solid Waste Service Assessments.

(B) For the Fiscal Year in which Solid Waste Service Assessments for Solid Waste and Recovered Materials disposal services, facilities, and programs are imposed, the Solid Waste Cost shall be allocated among all parcels of Residential Property within the Solid Waste MSBU, based upon each parcels' classification as Residential Property and the number of Dwelling Units for such parcels. A rate of assessment equal to $35.00 for each Dwelling Unit for Solid Waste and Recovered Materials disposal services, facilities, and programs is hereby approved for the Fiscal Year beginning October 1, 2026.

(C) The rate of the Solid Waste Service Assessments established in this Initial Assessment Resolution shall be the rates applied by the County Manager in the preparation of the Assessment Roll for the Fiscal Year commencing October 1, 2026, as provided in Section 7 of this Initial Assessment Resolution.

SECTION 7. SOLID WASTE SERVICE ASSESSMENT ROLL.

(A) The County Manager is hereby directed to prepare, or cause to be prepared, an updated Solid Waste Service Assessment Roll for the Fiscal Year beginning October 1, 2026, in the manner provided in Section 86-37 of the Ordinance. The Solid Waste Service Assessment Roll shall include all Tax Parcels of Residential Property within the Solid Waste MSBU unless exempted as provided herein. The County Manager shall apportion the estimated Solid Waste Cost to be recovered through Solid Waste Service Assessments in the manner set forth in this Initial Assessment Resolution.

(B) A copy of the Ordinance, this Initial Assessment Resolution, documentation related to the estimated amount of the Solid Waste Cost to be recovered through the imposition of Solid Waste Service Assessments, and the Solid Waste Service Assessment Roll shall be maintained on file in the office of Board of County Commissioners Administrative Office and open to public inspection. The foregoing shall not be construed to require that the updated Solid Waste Service Assessment Roll be in printed form if the amount of the Solid Waste Service Assessment for each parcel of property can be determined by the use of a computer terminal available to the public.

(C) It is hereby ascertained, determined, and declared that the foregoing method of determining the Solid Waste Service Assessments for Solid Waste and Recovered Materials disposal services, facilities, and programs is a fair and reasonable method of apportioning the Solid Waste Cost among parcels of Residential Property.

SECTION 8. HARDSHIP ASSISTANCE.

(A) There is hereby created an economic hardship program to assist Residential Property owners who meet the definition of Low Income Persons as established herein. An owner of homesteaded Residential Property within the Solid Waste MSBU who meets the low income and asset guidelines specified by the County so as to qualify as a Low Income Person shall be eligible to receive payment of a Solid Waste Service Assessment by the County. Applicants for this hardship assistance shall provide written documentation satisfactory to the County Manager in order to qualify for such assistance. Any amounts provided for hardship assistance shall be paid by the County from funds other than those generated by the Solid Waste Service Assessment.

(B) Prior to May 1 of each year, the applicant shall file with the County Manager's Office an application under oath demonstrating entitlement to hardship assistance as provided herein. Failure to file the request with the County Manager within the time permitted shall be deemed to be a waiver of the right to request hardship assistance for that Fiscal Year. Such application shall include the following:

(1) The name and address of all Owners of the Residential Property;

(2) The address and parcel identification number for the Residential Property;

(3) Proof of Total Household Income from all sources and other documentation required to demonstrate qualification as an Low Income Person; and

(4) Such other information relating to the application as may be reasonably requested.

(C) The County Manager, with the assistance of other members of the

administrative staff of the County if requested, shall, within a reasonable time after the filing of such application, but no later than May 15 of each year, review the application and such other supporting data that may be filed therewith and make such further investigation as may be reasonably required in order to determine if the applicant is qualified for hardship assistance pursuant to this Section.

(D) If deemed qualified for the hardship assistance as outlined herein, the County shall pay the Solid Waste Service Assessment on said property. The County Manager shall furnish his or her written decision to such applicant by United States mail, postage prepaid, addressed to the applicant at the address stated on the application on or before the May 20 of each year determining if the applicant is or is not qualified for hardship assistance pursuant to this Section.

(E) Any shortfall in the expected Solid Waste Service Assessment proceeds due to any hardship assistance provided herein shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Solid Waste Service Assessments. In the event a court of competent jurisdiction determines any assistance provided by the Board is improper or otherwise adversely affects the validity of the Solid Waste Service Assessment imposed for any Fiscal Year, the sole and exclusive remedy shall be the imposition of a Solid Waste Service Assessment upon each affected Tax Parcel in the amount of the Solid Waste Service Assessment that would have been otherwise imposed save for such assistance afforded to such Tax Parcel by the Board.

SECTION 9. REFUNDS FOR VACANT RESIDENTIAL PROPERTY.

(A) Residential Property within the Solid Waste MSBU which was vacant and did not produce Solid Waste for an entire calendar year may be eligible for a refund of the Solid Waste Service Assessment paid for that property.

(B) Prior to July 1 of each year, any Owner seeking a refund for Residential Property which was vacant and did not produce any Solid Waste during the immediately prior calendar year shall file with the County Manager's Office a refund request under oath demonstrating entitlement to a refund as provided herein. Failure to file the request with the County Manager within the time permitted shall be deemed to be a waiver of the right to a refund. Such refund request application shall include the following:

(1) the name and address of all Owners of the Residential Property;

(2) The address and parcel identification number for the Residential Property;

(3) the period for which the property was vacant; and

(4) documentation indicating that no electrical or other utility services were provided to such Residential Property during that calendar year or, in the alternative, such evidence as would indicate in the sole discretion of the County Manager or his designee that such property was vacant and did not produce Solid Waste.

(C) The County Manager with the assistance of other members of the administrative staff of the County if requested, shall, within a reasonable time after the filing of such application, but no later than September 1 of each year, review the refund request and such other supporting data that may be filed therewith and make such further investigation as may be reasonably required in order to determine if the applicant is qualified for a refund of the Solid Waste Service Assessment pursuant to this Section.

(D) If deemed qualified for a refund, the County shall refund to the then-current owner the Solid Waste Service Assessment that was paid for the period of vacancy.

SECTION 10. AUTHORIZATION OF PUBLIC HEARING. There is hereby established a public hearing to be held at 1:35 p.m. on July 28, 2026, in County Commission Chambers, 110 N. Apopka Avenue, Room 100, Inverness, Florida, at which time the Board will receive and consider any comments on the Solid Waste Service Assessments from the public and affected property owners and consider reimposing Solid Waste Service Assessments for the Fiscal Year commencing October 1, 2026, and collecting such assessments on the same bill as ad valorem taxes.

SECTION 11. NOTICE BY PUBLICATION. The County Manager shall publish a notice of the public hearing authorized by Section 10 hereof in the manner and time provided in Section 86-38 of the Ordinance. The notice shall be published no later than July 7, 2026, in substantially the form attached hereto as Appendix A.

SECTION 12. NOTICE BY MAIL.

(A) If required by Section 86-42 of the Ordinance, the County Manager shall also provide a notice of the public hearing authorized by Section 10 hereof by first class mail to the Owner of each parcel of Residential Property in the manner and time required in Section 86-39 of the Ordinance. The notices shall be mailed no later than July 7, 2026, in substantially the form attached hereto as Appendix B.

(B) For Tax Parcels with exempt “home addresses” pursuant to Section 119.071(4), Florida Statutes, the County Manager shall work with the Property Appraiser and/or Tax Collector for provision of notice.

SECTION 13. METHOD OF COLLECTION. It is hereby declared that the Solid Waste Service Assessments shall be collected and enforced pursuant to the Uniform Assessment Collection Act for the Fiscal Year beginning October 1, 2026.

SECTION 14. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds derived by the County from Solid Waste Service Assessments shall be used for the provision of Solid Waste and Recovered Materials disposal services, facilities, and programs provided to Residential Property within the County. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund solid waste disposal services, facilities, and programs.

SECTION 15. EFFECTIVE DATE. This Initial Assessment Resolution shall take effect immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED THIS 11th day of June, 2026.

BOARD OF COUNTY COMMISSIONERS,
CITRUS COUNTY, FLORIDA

(SEAL)

By:_____
Diana Finegan, Chairman

ATTEST:

By:_____
Traci Perry, County Clerk

APPROVED FOR FORM
AND CORRECTNESS

By:_____
Denise A. Dymond Lyn, County Attorney

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

To Be Published by July 7, 2026

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SOLID WASTE SERVICE ASSESSMENTS

Notice is hereby given that the Board of County Commissioners of Citrus County, Florida will conduct a public hearing to consider reimposing solid waste non-ad valorem special assessments against improved residential properties located within the unincorporated area of the County for the Fiscal Year commencing October 1, 2026, to fund the cost of Solid Waste and Recovered Materials disposal services, facilities, and programs as provided to such properties and to authorize collection of such assessments on the tax bill.

The public hearing will be held at 1:00 p.m., or as soon thereafter as the matter can be heard, on July 28, 2026, in County Commission Chambers, 110 N. Apopka Avenue, Room 100, Inverness, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. If a person decides to appeal any decision made by the Board with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. Any person requiring reasonable accommodations at this meeting because of a disability or physical impairment should contact Citrus County, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, (800) 955-8771 (TTY) or (800) 955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

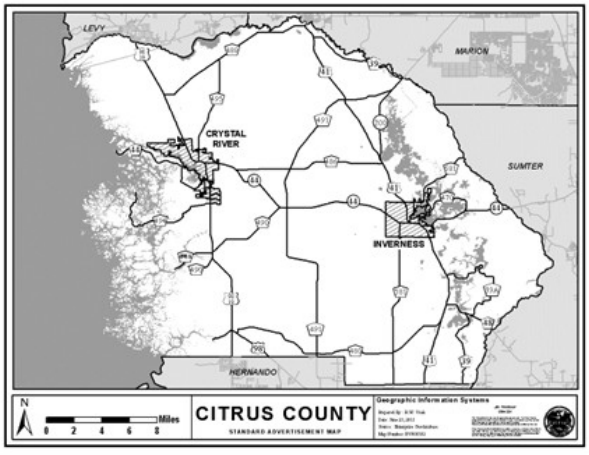
If you need a Spanish Translator, dial 7-1-1 or (800) 955-8771 or (800) 955-8773 (Spanish) via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor de Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773(v) (español) a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at 352-527-5458.

The assessments will be computed by applying the rate of assessment to each dwelling unit located on a parcel of improved residential property in the unincorporated area of the

County. The rate of assessment for the fiscal year commencing October 1, 2026, and for future fiscal years will be $35.00 per dwelling unit. Copies of the Master Service Assessment Ordinance (Ordinance No. 2013-03), the Initial Assessment Resolution (Resolution No. ____), and the Assessment Roll, showing the amount of the assessment to be imposed against each parcel of property are available for inspection at the Board of County Commissioners Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Board action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

If you have any questions, please contact the Land Section at 352-527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.



BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

APPENDIX B

FORM OF MAILED NOTICE

APPENDIX B

FORM OF MAILED NOTICE

* * * * * NOTICE TO PROPERTY OWNER * * * * *

Citrus County
[Address]
[City], Florida [zip code]

CITRUS COUNTY, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SOLID WASTE NON-AD VALOREM ASSESSMENTS

NOTICE DATE: JULY 7, 2026

Owner Name
Address
City, State Zip

Tax Parcel # _____
Legal Description: _____

As required by Section 197.3632, Florida Statutes, and the direction of the Board of County Commissioners of Citrus County, notice is hereby given that annual assessments for solid waste and recovered materials disposal services, facilities, and programs may be reimposed and levied on your property and collected using the tax bill collection method for the fiscal year beginning October 1, 2026, and future fiscal years. The use of an annual special assessment to fund these solid waste services benefiting improved residential property located within the Citrus County Solid Waste Municipal Service Benefit Unit, which includes the entire unincorporated area of the County, in the past has proven to be fair, efficient and effective. The total annual Solid Waste Service Assessment revenue to be collected within the Citrus County Solid Waste Municipal Service Benefit Unit for the fiscal year beginning October 1, 2026, is estimated to be $2,225,718.00. The annual Solid Waste Service Assessment is based on the number of residential dwelling units contained on each parcel of property.

The above parcel is subject to the solid waste service assessment:

The total number of residential dwelling units on the above parcel is _____.

The proposed Solid Waste Service Assessment for the above parcel is $_____ for the Fiscal Year beginning on October 1, 2026.

The proposed maximum Solid Waste Service Assessment that can be imposed without further notice for future fiscal years for the above parcel is $_____.

A public hearing will be held at 1:00 p.m., or as soon thereafter as the matter can be heard, on July 28, 2026, in the County Commission Chambers, 110 N. Apopka Avenue, Room

100, Inverness, Florida, for the purpose of receiving public comment on the proposed assessment. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Objections should be forwarded as follows: Citrus County BOCC, Attn: Land Section, 3600 W Sovereign Path, Suite 205, Lecanto, Florida 34461. If you decide to appeal any decision made by the Board with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. Any person requiring reasonable accommodations at this meeting because of a disability or physical impairment should contact Citrus County, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting. If you are hearing or speech impaired, dial 7-1-1, (800) 955-8771 (TTY) or (800) 955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. If you need a Spanish Translator, dial 7-1-1 or (800) 955-8771 or (800) 955-8773 (Spanish) via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor de Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773(v) (español) a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at 352-527-5458.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Board action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Copies of the Master Service Assessment Ordinance, the Initial Assessment Resolution (Resolution No. _____), and the Assessment Roll are available for inspection at the Office of the Board of County Commissioners Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If there is a mistake on this notice, it will be corrected. If you have any questions, please contact the Land Section at 352-527-5458,Monday through Friday between 8:00 a.m. and 4:30 p.m.

*** * * * THIS IS NOT A BILL. PLEASE DO NOT SEND MONEY. * * * * ***

AGENDA MEMORANDUM

FROM:	Ken Cheek, Water Resources Director
SUBJECT:	Proposed Citrus Springs 2026 Assessment Area
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

In 1989, the Topeka Line Extension Agreement was put into effect which requires that the owner of the Citrus Springs Water System (Citrus County, Florida) extend a water line to any lot owner who requests service that is within 2,500 feet of an existing line.

When the County receives a request from a contractor or single home builder to extend a water line to the home they are building, they verify that the requirements of the Topeka Agreement are met and install the lines. As a result, numerous lots have water lines installed in front of them to provide service to the requesting lots and therefore receive the benefit of having water available to them. If the newly installed water lines receive final clearance for use from the Florida Department of Environmental Protection (FDEP) during the County's fiscal year, October 1 to September 30, then the cost of these lines are recovered through a special assessment and the benefitting lots, including the requesting lots, make up the next year's assessment area.

The proposed Citrus Springs 2026 Assessment Area consists of water lines installed from October 1, 2024, to September 30, 2025, and have received FDEP Clearance.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

Special Assessments to be levied against benefited properties.

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; creating the Citrus Springs 2026 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for July 28, 2026, at 1:34 p.m. regarding the proposed Citrus Springs 2026 Assessment Area. **(Ken Cheek, P.E., Water Resources Director)**

ATTACHMENTS:

1. 5c CS2026 IAR_Citrus Springs_setfinal

CITRUS COUNTY, FLORIDA

INITIAL ASSESSMENT RESOLUTION FOR WATER DISTRIBUTION FACILITIES WITHIN THE PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA

ADOPTED JUNE 11, 2026

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RESOLUTION NO. 2026-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, RELATING TO THE WATER DISTRIBUTION FACILITIES; DESCRIBING THE PROPERTY TO BE INCLUDED WITHIN THE PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA AND THE LOCAL IMPROVEMENTS TO BE PROVIDED THEREIN; DETERMINING THE ESTIMATED PROJECT COST OF THE WATER DISTRIBUTION FACILITIES; ESTABLISHING THE METHOD OF ASSESSING THE PROJECT COST AGAINST THE PROPERTIES THAT WILL BE BENEFITTED THEREBY; ESTABLISHING OTHER TERMS AND CONDITIONS OF THE ASSESSMENTS; DIRECTING THE COUNTY ADMINISTRATOR TO PREPARE A PRELIMINARY ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, AS FOLLOWS:

ARTICLE I

DEFINITIONS AND CONSTRUCTION

SECTION 1.01. DEFINITIONS. This resolution constitutes the Initial Assessment Resolution as defined in the Code. All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Code. Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa. As used in this resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

"Annual Debt Service Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(E) hereof.

"Annual Debt Service Factor" means the factor computed pursuant to Section 4.04(D) hereof.

"Assessment Roll" means a non-ad valorem assessment roll relating to the Water Distribution Facilities.

"Assessments" means an annual special assessment imposed against property located within the Proposed Citrus Springs 2026 Assessment Area to fund the Project Cost of the Water Distribution Facilities, computed in the manner described in Section 4.04 hereof.

"Building" means any structure, whether temporary or permanent, built for support, shelter or enclosure of persons, chattel, or property of any kind.

"Capital Cost" means all or any portion of the expenses that are properly attributable to the design, acquisition, construction and installation of the Water Distribution Facilities and imposition of the Assessments under generally accepted accounting principles and including

reimbursement to the County for any funds advanced for Capital Cost and interest on any interfund or intrafund loan for such purposes.

"Code" means Chapter 86 of the Citrus County Code of Ordinances, entitled the Capital Project and Related Services Assessment Ordinance.

"Collection Cost" means the estimated cost to be incurred by the County during any Fiscal Year in connection with the collection of the Assessments.

"Collection Cost Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(F) hereof.

"Debt Service Amount" means the amount computed pursuant to Section 4.04(A) hereof.

"Dwelling Unit" means a Building, or portion thereof, which is lawfully used for residential purposes, consisting of one or more rooms arranged, designed, used, or intended to be used as living quarters for one family only.

"Final Assessment Resolution" means the resolution described in Section 86-27 of the Code which shall confirm, modify, or repeal this Resolution and which shall be the final proceeding for the imposition of the Assessments within the Proposed Citrus Springs 2026 Assessment Area.

"Funding Agreement" means the agreement pursuant to which the County agreed to deliver the Obligations against payment therefore by the purchaser or underwriter of such Obligations or the terms under which the County agrees to internally finance the Water Distribution Facilities through an internal loan.

"Proposed Citrus Springs 2026 Assessment Area" or **"Assessment Area"** means the properties that will be specially benefited by the Water Distribution Facilities, as more particularly described in Section 3.01 and Appendix A hereof.

"Lot" is the "Assessment Unit" as defined in the Code and means any of the numbered lots or parcels shown on any of the recorded plats within the Assessment Area on which a Single-Family Residential Unit can be constructed or sited in accordance with applicable laws and regulations, after giving effect to any recorded Permanent Reassignment of Development Rights. For purposes of this Initial Assessment Resolution any Lots without an existing Single-Family Residential Unit shall be included within the Proposed Citrus Springs 2026 Assessment Area even if it is currently improved with an accessory Building.

"Modified Debt Service Amount" means the amount computed pursuant to Section 4.04(C) hereof.

"Obligations" means Original Obligations or Refunding Obligations.

"Original Obligations" means bonds or other evidence of indebtedness including, but not limited to, notes, commercial paper, capital leases or any other obligation issued or incurred, including internal loans, to finance all or a portion of the Project Cost of the Water Distribution Facilities and secured, in whole or in part, by proceeds of the Assessments.

"Permanent Reassignment of Development Rights" means a condition, restriction, and limitation that a property owner of two or more adjoining residential Lots voluntarily imposes on said Lots pursuant to Administrative Regulation No. 11.10-1 to legally condition, restrict, and limit the use of said Lots as a covenant running with the land so that such property will be considered one Lot for purposes of the Assessment.

"Prepayment Amount" means the amount computed either pursuant to Section 4.03 or Section 4.05 hereof for each Tax Parcel located in the Proposed Citrus Springs 2026 Assessment Area to pay the Assessment in full.

"Prepayment Modification Factor" means the factor computed pursuant to Section 4.04(B) hereof.

"Project Cost" means (A) the Capital Cost of the Water Distribution Facilities, (B) the Transaction Cost associated with the Obligations attributable to the Water Distribution Facilities, if any, (C) interest accruing on such Obligations for such period of time as the County deems appropriate, (D) the debt service reserve fund or account, if any, established for the Obligations attributable to the Water Distribution Facilities, and (E) any other costs or expenses related thereto.

"Refunding Obligations" means a series of bonds or other evidence of indebtedness including but not limited to, notes, commercial paper, capital leases or any other obligations of the County issued or incurred to refund all or any portion of the Original Obligations or any indebtedness issued to refinance the Original Obligations.

"Single-Family Residential Unit" means a Building that contains a single Dwelling Unit.

"Statutory Discount Amount" means the amount computed for each Tax Parcel pursuant to Section 4.04(G) hereof.

"Tax Parcel" means a parcel of property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

"Tax Roll" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Transaction Cost" means the costs, fees and expenses incurred by the County in connection with the issuance and sale of any series of Obligations, including but not limited to (A) rating agency and other financing fees; (B) the fees and disbursements of bond counsel; (C) the underwriters' discount; (D) the fees and disbursements of the County's financial advisor; (E) the costs of preparing and printing the Obligations, the preliminary official statement, the final official statement, and all other documentation supporting issuance of the Obligations; (F) the fees payable in respect of any municipal bond insurance policy; (G) administrative, development, credit review, and all other fees associated with any pooled commercial paper or similar interim financing program; and (H) any other costs of a similar nature incurred in connection with issuance of such Obligations.

"Uniform Assessment Collection Act" means Sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

"Water Distribution Facilities" means a Local Improvement as defined in the Code consisting of all facilities required for the distribution of potable water demanded by property within the Assessment Area from the transmission main to the point of distribution, to be installed along portions of E. McFadden Pl., N. Enfield Ln., E. Caldwell Dr., E. Byrd Lp., E. Abend Dr., E. Vercelli Ln., E. Toledo Dr., W. Bancroft Dr., W. Lorraine Dr., W. Grecian Dr., W. Hialeah Dr., E. Odin Dr., W. Pendleton St., E. Carson Rd., W. Swanson Dr., W. Hialeah Dr., W. Wavecrest Dr., WG Martinelli Blvd., W. Ingrid Ter., W. Hampshire Blvd., N. Chestnut Ter., N. Walter Ter., N. New Japan Ter., N. Grayton Ter., N. Varsity Ave., N. Heritage Dr., N. Gladstone Dr., N. Keystone Dr., N. Janeaux Dr., N. Stern Way, N. Alameda Dr., N. Jackson Way, N. Bamboo Way, N. Haitian Dr., N. Ocean Dr., W. Kenny Lp., W. Huron Ln., W. Gaucho Dr., and

N. Cynthia Ter. The Water Distribution Facilities include, but are not limited to, the design, acquisition, construction, and installation of water mains, lateral lines, valves, backflow preventers, water meters, and other miscellaneous appurtenances necessary to provide potable water to all properties within the Assessment Area in order to provide for the health, safety, and welfare of all residents within the Assessment Area.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 1.03. FINDINGS. It is hereby ascertained and declared that the Water Distribution Facilities will provide a special benefit to the Assessed Property and that the Project Cost will be fairly and reasonably apportioned among those Assessed Properties based upon the following legislative determinations.

(A) Pursuant to Article VIII, Section 1 of the Florida Constitution, sections 125.01 and 125.66, Florida Statutes, and the Code, the Board has all powers of local self-government to perform county functions and to render county services in a manner not inconsistent with general or special law, and such power may be exercised by the enactment of county ordinances and resolutions.

(B) The Board has enacted the Code to provide for the creation of Assessment Areas and authorize the imposition of Assessments to fund the cost of Local Improvements and Related Services that benefit the property located therein.

(C) The Assessments imposed pursuant to the procedures provided in the Code and this Initial Assessment Resolution will be imposed by the Board. Any activity of the Property Appraiser or Tax Collector under the provisions of this Resolution shall be construed solely as ministerial.

(D) The Board desires to create the Proposed Citrus Springs 2026 Assessment Area as an Assessment Area and to fund a portion of the Project Cost of the Water Distribution Facilities, which is a Local Improvement as defined in the Code, through Assessments. The Assessment Area is created for the purpose of constructing the Water Distribution Facilities to serve the property located therein and to meet the demands for extensions of such Water Distribution Facilities in a timely, efficient, and equitable manner.

(E) The Proposed Citrus Springs 2026 Assessment Area and the Assessments to be imposed therein shall include all improved and vacant Tax Parcels that will be served by the Water Distribution Facilities.

(F) The design, acquisition, construction, and installation of the Water Distribution Facilities will provide a special benefit to all Tax Parcels located within the Proposed Citrus Springs 2026 Assessment Area by protecting and enhancing the value, use, enjoyment and attractiveness and viability of such property by improving and enhancing utility services, reliability and safety for those properties within the Assessment Area and providing access to central potable water facilities and services within the Assessment Area which will increase the residential attractiveness and development potential of all properties therein.

(G) The Board hereby finds and determines that the Assessments to be imposed in accordance with this Initial Assessment Resolution provide an equitable method of funding the Water Distribution Facilities by fairly and reasonably allocating the cost to specially benefitted

property, based upon the number of Lots attributed to each parcel of property in the manner hereinafter described.

(H) The Water Distribution Facilities represent facilities that are directly related to providing property owners access to potable water. The owners of the property in the Assessment Areas plan to use their properties for residential purposes and each potential Single-Family Residential Unit can be expected to demand about the same amount of potable water usage on an annual average basis. Accordingly, the Board hereby determines that it is fair and equitable to allocate the Project Cost to property owners within the Assessment Area based upon the number of Lots.

(I) The Board hereby finds that each Tax Parcel within the proposed Assessment Area will be benefited by the County's provision of the Water Distribution Facilities in an amount not less than the Assessment imposed against such property, computed in the manner set forth in this Resolution.

(J) The provision of Water Distribution Facilities to properties within the Assessment Area by the imposition of an Assessment constitutes a modification by the County of prior developer agreements to ensure the timely provision of utility services and to satisfy any contractual obligation to provide such utility services.

ARTICLE II

NOTICE AND PUBLIC HEARING

SECTION 2.01. PUBLIC HEARING. There is hereby established a public hearing to be held by the Board at 1:34 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, to consider: (A) creation of the Proposed Citrus Springs 2026 Assessment Area; (B) imposition of the Assessments, and (C) collection of the Assessments pursuant to the Uniform Assessment Collection Act commencing with the tax bill to be mailed in November 2026.

SECTION 2.02. NOTICE BY PUBLICATION. Upon completion of the Assessment Roll, the County Administrator shall publish a notice of the public hearing authorized by Section 2.01 hereof in the manner and the time provided in Section 86-25 of the Code. Such notice shall be in substantially the form attached hereto as Appendix B.

SECTION 2.03. NOTICE BY MAIL. Upon completion of the Assessment Roll, the County Administrator shall, at the time and in the manner specified in Section 86-26 of the Code, provide first class mailed notice of the public hearing authorized by Section 2.01 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. Such notice shall be in substantially the form attached hereto as Appendix C.

ARTICLE III

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA

SECTION 3.01. DESCRIPTION OF PROPOSED ASSESSMENT AREA.

(A) In accordance with Section 86-21 of the Code, the Board proposes to create the Citrus Springs 2026 Assessment Area encompassing all the area of the County more particularly described in Appendix A attached hereto.

(B) The Assessment Area is proposed to provide access to potable water through the provision of the Water Distribution Facilities.

SECTION 3.02. ASSESSMENT ROLL. The County Administrator is hereby directed to prepare a final estimate of the Project Cost for the Water Distribution Facilities and to prepare the preliminary Assessment Roll in the manner provided in Section 86-24 of the Code. The County Administrator shall apportion the Project Cost among the parcels of real property within the Proposed Citrus Springs 2026 Assessment Area as reflected on the Tax Roll in conformity with Article IV hereof. The estimate of Project Cost and the Assessment Roll shall be maintained on file in the office of the County Administrator and the County Land Section and be open to public inspection. The preliminary Assessment Roll is attached hereto as Appendix D and incorporated herein by reference.

ARTICLE IV

ASSESSMENTS

SECTION 4.01. ESTIMATED PROJECT COST.

(A) The total estimated Project Cost for the Water Distribution Facilities is $1,127,386.04.

(B) The Project Cost will be funded through the imposition of Assessments against property located in the Proposed Citrus Springs 2026 Assessment Area.

SECTION 4.02. IMPOSITION OF ASSESSMENTS. The Assessments shall be imposed against all Tax Parcels located within the Proposed Citrus Springs 2026 Assessment Area for each Fiscal Year in which the Obligations remain outstanding, the amount of which shall be computed in accordance with this Article IV. When imposed, the Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in the Assessment Area pursuant to Section 86-30 of the Code.

SECTION 4.03. PREPAYMENT AMOUNT.

(A) Upon adoption of the Final Assessment Resolution, a Prepayment Amount for each Tax Parcel located within the Proposed Citrus Springs 2026 Assessment Area shall be computed by first dividing the Project Cost of the Water Distribution Facilities between the improved properties to be serviced by the Water Distribution Facilities and the unimproved properties that will be included within this Proposed Citrus Springs 2026 Assessment Area and subject to the Assessments to arrive at the distributions outlined in Section 4.01(A) above. The allocation to the improved properties will be collected from each property owner at the time of connection and not included within the Assessment program.

(B) For those Tax Parcels within the Proposed Citrus Springs 2026 Assessment Area, divide the number of Lots attributable to such Tax Parcel by the total amount of Lots attributable to all Tax Parcels within the Proposed Citrus Springs 2026 Assessment Area, and multiply the result by the Project Cost allocated to the unimproved properties in Section 4.01 to arrive at the Prepayment Amount for each Tax Parcel.

(C) Following adoption of the Final Assessment Resolution, the Clerk of Court shall provide by first class mail a notice to the owner of each Tax Parcel subject to the Assessment of the owner's option to prepay all future annual Assessments. On or prior to the date specified in such notice, the owner of each Tax Parcel subject to the Assessment shall be entitled to prepay all future annual Assessments by paying the Prepayment Amount.

(D) The amount of all prepayments made pursuant to this Section 4.03 shall be final. The County shall not be required to refund any portion of a prepayment if (1) the actual Project Cost of the Water Distribution Facilities is less than the estimated Project Cost upon which the Prepayment Amount was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.04. COMPUTATION OF ASSESSMENTS. Commencing with the tax bill to be mailed in November 2026, the Assessments will be imposed for each Fiscal Year in which Obligations remain outstanding and collected on the ad valorem tax bill in the manner authorized by the Uniform Assessment Collection Act. The annual Assessment shall be computed for each Tax Parcel that has not been prepaid in accordance with Section 4.03 hereof in the manner set forth in this Section 4.04.

(A) DEBT SERVICE AMOUNT. A "Debt Service Amount" shall be computed for each Fiscal Year as the amount which is payable by the Tax Parcels within the Assessment Area

in respect of the Obligations in accordance with a debt service schedule prepared with principal installments equal to those established in the Funding Agreement and allocated to the Tax Parcels in the Assessment Area; provided, however, that the "Debt Service Amount" for any Fiscal Year shall not exceed the principal amount of Obligations then outstanding plus interest thereon.

(B) PREPAYMENT MODIFICATION FACTOR. A "Prepayment Modification Factor" shall be computed for each Fiscal Year by dividing (1) the amount computed by subtracting (a) the sum of the Prepayment Amounts for all Tax Parcels as to which prepayment has been made, from (b) the total principal amount of Obligations initially issued by the County and allocated to the Tax Parcels within the Assessment Area in Section 4.01, by (2) the total principal amount of Obligations initially issued by the County and allocated to the Tax Parcels within the Assessment Area in Section 4.01.

(C) MODIFIED DEBT SERVICE AMOUNT. A "Modified Debt Service Amount" shall be computed for each Fiscal Year by multiplying (1) the Debt Service Amount by (2) the Prepayment Modification Factor.

(D) ANNUAL DEBT SERVICE FACTOR. An "Annual Debt Service Factor" shall be computed for each Fiscal Year by dividing (1) the Modified Debt Service Amount by (2) the aggregate Prepayment Amount.

(E) ANNUAL DEBT SERVICE COMPONENT. The "Annual Debt Service Component" shall be computed for each Fiscal Year for each Tax Parcel by multiplying (1) the Prepayment Amount for such Tax Parcel by (2) the Annual Debt Service Factor.

(F) COLLECTION COST COMPONENT. The "Collection Cost Component" shall be computed each Fiscal Year for each Tax Parcel by (1) dividing (a) the Prepayment Amount

for such Tax Parcel by (b) the sum of the aggregate Prepayment Amount, and (2) multiplying the result by the Assessment Collection Cost.

(G) STATUTORY DISCOUNT AMOUNT. The "Statutory Discount Amount" shall be computed for each Tax Parcel as the amount allowed by law as the maximum discount for early payment of ad valorem taxes and non-ad valorem assessments plus a 1% reserve for non-payments, such amount to be calculated by deducting (1) the sum of (a) the Annual Debt Service Component and (b) the Collection Cost Component, from (2) the amount computed by dividing (a) the sum of (i) the Annual Debt Service Component and (ii) the Collection Cost Component, by (b) the factor of 0.95.

(H) ASSESSMENT. The annual Assessment for each Tax Parcel shall be computed as the sum of the Annual Debt Service Component, the Collection Cost Component and the Statutory Discount Amount, as set forth in the preliminary Assessment Roll which is attached hereto as Appendix D and incorporated herein by reference.

SECTION 4.05. ADDITIONAL PREPAYMENT OPTION.

(A) Following the date specified in the notice provided pursuant to Section 4.03(C) hereof, or such later date as the Board may allow in its sole discretion, the owner of each Tax Parcel subject to the Assessments shall be entitled to prepay all future unpaid annual Assessments by paying an amount equal to the sum of (1) the original Prepayment Amount for such Tax Parcel, and (2) interest on the Prepayment Amount, computed at a rate one full percentage point in excess of the rate on the Obligations, from the most recent date to which interest on the Obligations has been paid to the next date following such prepayment on which the Obligations can be redeemed after providing all notices required to redeem all or any portion of the Obligations.

(B) During any period commencing on the date the annual Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the County may reduce the amount required to prepay the future unpaid annual Assessments for the Tax Parcel by the amount of the Assessment that has been certified for collection with respect to such Tax Parcel.

(C) The amount of all prepayments made pursuant to this Section 4.05 shall be final. The County shall not be required to refund any portion of a prepayment if (1) the actual Project Cost of the Water Distribution Facilities is less than the estimated Project Cost upon which the Prepayment Amount was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.06. MANDATORY PREPAYMENT.

(A) If at any time a tax certificate has been issued and remains outstanding in respect of any Tax Parcel subject to the Assessment, the owner shall prepay all future unpaid annual Assessments for such Tax Parcel if the Board, at its sole option, elects to accelerate the Assessment. The amount required to prepay the future unpaid annual Assessments will be equal to the sum of (1) the Prepayment Amount for such Tax Parcel, and (2) interest on the Prepayment Amount, computed at the rate one full percentage point in excess of the rate on the Obligations, from the most recent date to which interest on the Obligations has been paid to the next date on which the County can redeem Obligations after providing all notices required to redeem all or any portion thereof.

(B) During any period commencing on the date the annual Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the County may reduce the

amount required to prepay the future unpaid annual Assessments for the Tax Parcel by the amount of the Assessment that has been certified for collection with respect to such Tax Parcel.

(C) The amount of all prepayments made pursuant to this Section 4.06 shall be final. The County shall not be required to refund any portion of a prepayment if (1) the Project Cost of the Water Distribution Facilities is less than the amount upon which such Prepayment Amount was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.07. REALLOCATION. If an owner intends to subdivide a Tax Parcel, the Prepayment Amount for such Tax Parcel may be reallocated pro rata among the new Tax Parcels upon (1) application of the owner or the County and (2) assignment of a distinct ad valorem property tax identification number to each new Tax Parcel by the Property Appraiser.

SECTION 4.08. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds from the Assessments received during each Fiscal Year shall be applied by the County for payment of the Collection Costs, payment of any Transaction Costs not funded from proceeds of the Obligations, payment of interest due on the Obligations, and payment of principal due on the Obligations. Any remaining proceeds will then be used for prepayment of the Obligations or payment of future debt service.

ARTICLE V

GENERAL PROVISIONS

SECTION 5.01. METHOD OF COLLECTION. Commencing with the tax bill to be mailed in November 2026, the Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

SECTION 5.02. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 5.03. EVIDENCE OF PAYMENT. Prepayment in full of the Assessment imposed against any Tax Parcel shall operate as a release of the Assessment lien upon such Tax Parcel. Upon request, the Clerk of Court may issue a written confirmation to evidence such payment; provided however, that the issuance of written confirmation shall not be required to release the Assessment lien. The County may impose an administrative fee to defray the cost of providing written confirmation pursuant to this Section 5.03.

SECTION 5.04. REVISIONS TO ASSESSMENTS. If any Assessment or exemption made under the provisions of this Initial Assessment Resolution is either in whole or in part annulled, vacated, or set aside by the judgment of any court, or if the Board is satisfied that any such Assessment or exemption is so irregular or defective that the same cannot be enforced or collected, or if the Board has failed to include or omitted any property on the Assessment Roll which property should have been so included, the Board may take all necessary steps to impose a new Assessment against any property benefited by the Water Distribution Facilities, following as nearly as may be practicable, the provisions of the Code and in case such

second Assessment is annulled, vacated, or set aside, the Board may obtain and impose other Assessments until a valid Assessment is imposed.

SECTION 5.05. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

DONE AND ADOPTED in Regular Session this 11th day of June 2026.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

ATTEST:

_____
TRACI PERRY, CLERK

_____
DIANA FINEGAN, CHAIRMAN

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

APPENDIX A

DESCRIPTION OF THE PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA

The Proposed Citrus Springs 2026 Assessment Area shall include the following properties, as identified by parcel identification number assigned by the Property Appraiser's Office.

ALTKEY	PARCELID
1278881	18E17S100040 03670 0020
1278899	18E17S100040 03670 0030
1278902	18E17S100040 03670 0040
1279119	18E17S100040 03680 0060
1279127	18E17S100040 03680 0070
1279364	18E17S100040 03700 0110
1298547	18E17S100050 04730 0100
1298555	18E17S100050 04730 0120
1298563	18E17S100050 04730 0130
1298571	18E17S100050 04730 0140
1298598	18E17S100050 04730 0150
1298601	18E17S100050 04730 0160
1298610	18E17S100050 04730 0170
1298661	18E17S100050 04740 0030
1298679	18E17S100050 04740 0040
1298687	18E17S100050 04740 0050
1298695	18E17S100050 04740 0060
1298709	18E17S100050 04740 0070
1298717	18E17S100050 04740 0080
1298725	18E17S100050 04740 0090
1298733	18E17S100050 04740 0100
1298741	18E17S100050 04740 0110
1304253	18E17S100050 05110 0010
1304261	18E17S100050 05110 0020
1304270	18E17S100050 05110 0030
1304466	18E17S100050 05110 0220
1304474	18E17S100050 05120 0010
1304768	18E17S100050 05120 0210
1304776	18E17S100050 05120 0220
1305021	18E17S100050 05130 0210

1305039	18E17S100050 05140 0010
1305209	18E17S100050 05140 0180
1305217	18E17S100050 05140 0190
1305225	18E17S100050 05140 0200
1330688	18E17S100070 07890 0110
1330696	18E17S100070 07890 0120
1330700	18E17S100070 07890 0130
1330718	18E17S100070 07890 0140
1330726	18E17S100070 07890 0150
1330734	18E17S100070 07890 0160
1330742	18E17S100070 07890 0170
1338760	18E17S100080 07620 0020
1338794	18E17S100080 07620 0050
1338808	18E17S100080 07620 0060
1338816	18E17S100080 07620 0070
1338824	18E17S100080 07620 0080
1338832	18E17S100080 07620 0090
1338841	18E17S100080 07620 0100
1338859	18E17S100080 07620 0110
1338867	18E17S100080 07620 0120
1338875	18E17S100080 07620 0130
1338883	18E17S100080 07620 0140
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1339375	18E17S100080 07630 0200
1339383	18E17S100080 07630 0210
1339391	18E17S100080 07630 0220
1339405	18E17S100080 07630 0230
1339413	18E17S100080 07630 0240
1339421	18E17S100080 07630 0250
1339430	18E17S100080 07630 0260
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1350522	18E17S100090 06540 0080
1350531	18E17S100090 06540 0090
1350549	18E17S100090 06540 0100
1350590	18E17S100090 06560 0010
1350603	18E17S100090 06560 0020

1350611	18E17S100090 06560 0030
1350620	18E17S100090 06560 0040
1378371	18E17S100130 09350 0010
1378401	18E17S100130 09350 0040
1378508	18E17S100130 09360 0070
1378516	18E17S100130 09360 0080
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1378532	18E17S100130 09360 0100
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1378559	18E17S100130 09360 0120
1381631	18E17S100130 09950 0060
1381720	18E17S100130 09960 0090
1381738	18E17S100130 09960 0100
1381746	18E17S100130 09960 0110
1381754	18E17S100130 09960 0120
1381762	18E17S100130 09960 0130
1381771	18E17S100130 09960 0140
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1381819	18E17S100130 09960 0180
1381827	18E17S100130 09960 0190
1382181	18E17S100130 09970 0150
1382190	18E17S100130 09970 0160
1382203	18E17S100130 09970 0170
1382211	18E17S100130 09970 0180
1382220	18E17S100130 09970 0190
1382238	18E17S100130 09970 0200
1384052	18E17S100130 10050 0470
1384061	18E17S100130 10050 0480
1384079	18E17S100130 10050 0490
1384087	18E17S100130 10050 0500
1394759	18E17S100150 11570 0030
1394767	18E17S100150 11580 0010
1397197	18E17S100160 09720 0020
1397201	18E17S100160 09720 0030
1397219	18E17S100160 09720 0040
1397227	18E17S100160 09720 0050

1397235	18E17S100160 09720 0060
1399114	18E17S100160 09810 0090
1399122	18E17S100160 09810 0100
1399131	18E17S100160 09810 0110
1399149	18E17S100160 09810 0120
1399157	18E17S100160 09810 0130
1400864	18E17S100170 0DD0
1404100	18E17S100170 11800 0140
1404258	18E17S100170 11830 0050
1404266	18E17S100170 11830 0060
1404479	18E17S100170 11840 0210
1404487	18E17S100170 11840 0220
1404495	18E17S100170 11840 0230
1404509	18E17S100170 11840 0240
1404517	18E17S100170 11840 0250
1404525	18E17S100170 11840 0260
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1404550	18E17S100170 11840 0290
1404568	18E17S100170 11840 0300
1404576	18E17S100170 11850 0010
1404584	18E17S100170 11850 0020
1404592	18E17S100170 11850 0030
1404606	18E17S100170 11850 0040
1404614	18E17S100170 11850 0050
1404622	18E17S100170 11860 0010
1404631	18E17S100170 11860 0020
1404649	18E17S100170 11860 0030
1404657	18E17S100170 11860 0040
1404665	18E17S100170 11860 0050
1404673	18E17S100170 11860 0060
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1411718	18E17S100170 12220 0050
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1411734	18E17S100170 12220 0070
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1411751	18E17S100170 12220 0090

1411769	18E17S100170 12220 0100
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1411793	18E17S100170 12220 0130
1411807	18E17S100170 12220 0140
1412072	18E17S100170 12230 0090
1412081	18E17S100170 12230 0100
1412099	18E17S100170 12230 0110
1412102	18E17S100170 12230 0120
1412111	18E17S100170 12230 0130
1412129	18E17S100170 12230 0140
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1421870	18E17S100190 12550 0230
1423732	18E17S100190 12680 0010
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1423872	18E17S100190 12690 0010
1423881	18E17S100190 12690 0020
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1423929	18E17S100190 12690 0060
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1424062	18E17S100190 12700 0090
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1446929	18E17S100210 15030 0240
1446937	18E17S100210 15030 0250
1446945	18E17S100210 15030 0260
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1446970	18E17S100210 15030 0290
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2047089	18E17S100230 16680 0060
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2077565	18E17S100230 17070 0080
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2081911	18E17S100230 17130 0420
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2081988	18E17S100230 17130 0440
2082020	18E17S100260 11570 0040
2083247	18E17S100260 11580 0190
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2084928	18E17S100230 17180 0130
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2089407	18E17S100230 17260 0200
2089539	18E17S100230 17270 0030
2089563	18E17S100230 17270 0040
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2108207	18E17S100270 13590 0010
2108223	18E17S100270 13590 0020
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2109033	18E17S100270 13600 0010
2109050	18E17S100270 13600 0020
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2132884	18E17S100270 14580 0060
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2133007	18E17S100270 14580 0090
2133023	18E17S100270 14580 0100
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2134721	18E17S100270 14590 0340
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2134810	18E17S100270 14590 0370
2134844	18E17S100270 14590 0380
2134861	18E17S100270 14590 0390

2134887	18E17S100270 14590 0400
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2134933	18E17S100270 14590 0420
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2136227	18E17S100260 16520 0120
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2138726	18E17S100230 17460 0150
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2139579	18E17S100230 17470 0040
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2140224	18E17S100230 17480 0100
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2142251	18E17S100260 16540 0140
2142332	18E17S100260 16540 0170
2142405	18E17S100260 16540 0180
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2142715	18E17S100260 16550 0100
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2178311	18E17S100230 17710 0070
2178353	18E17S100230 17710 0080
2184442	18E17S100270 14930 0010
2184485	18E17S100270 14930 0020
2184868	18E17S100270 14940 0040
2184876	18E17S100270 14940 0050
2184884	18E17S100270 14940 0060
2188731	18E17S100220 15730 0100
2196360	18E17S100220 16050 0090
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2196459	18E17S100220 16050 0120
2197285	18E17S100220 16070 0040
2197315	18E17S100220 16070 0050
2207744	18E17S100220 15830 0120
2207752	18E17S100220 15830 0130
2248921	18E17S100230 17720 0110
2248939	18E17S100230 17720 0120
2248947	18E17S100230 17720 0130

2898623	18E17S100130 09350 0020
3290293	18E17S100050 05130 0180
3290307	18E17S100050 05130 0190
3290319	18E17S100050 05130 0200
3303346	18E17S100230 16680 0170
3498865	18E17S100080 74000
3499000	18E17S100130 74000
3499115	18E17S100170 74000
3499312	18E17S100210 74000
3499375	18E17S100230 74000
3499596	18E17S100270 74000
3525238	18E17S100190 12890 0010
3527426	18E17S100230 16710 0360
3527427	18E17S100230 16710 0370
3527428	18E17S100230 16710 0380
3528494	18E17S100040 03670 0050
3528495	18E17S100040 03670 0060
3528842	18E17S100220 15730 0080
3528843	18E17S100220 15730 0090

APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

To Be Published by July 7, 2026

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA TO PROVIDE FOR WATER DISTRIBUTION FACILITIES.

Notice is hereby given that the Board of County Commissioners of Citrus County will conduct a public hearing to consider imposing annual, non-ad valorem special assessments for the design, acquisition, construction, and installation of the Water Distribution Facilities within the boundaries of the Proposed Citrus Springs 2026 Assessment Area.

The hearing will be held at 1:00 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed Citrus Springs 2026 Assessment Area, the special assessments, and their collection on the ad valorem tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Address written objections as follows: Citrus County BOCC, Attn: Land Section, 3600 W. Sovereign Path, Suite 205, Lecanto, Florida 34461.

If you decide to appeal any decision made by the Board with respect to any matter considered at the hearing or at any subsequent meeting to which the Board has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at (352) 527-5458.

The assessment for each parcel of property will be based on the number of Lots attributed to that Tax Parcel. The annual assessment will include each Tax Parcel's share of the principal, interest and collection costs. The maximum annual assessment is estimated to be $357.23 per

Lot. A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted by the Board on June 11, 2026. Copies of Chapter 86 of the County Code, the Initial Assessment Resolution (Resolution No. 2026-000), and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the Board of County Commissioners Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

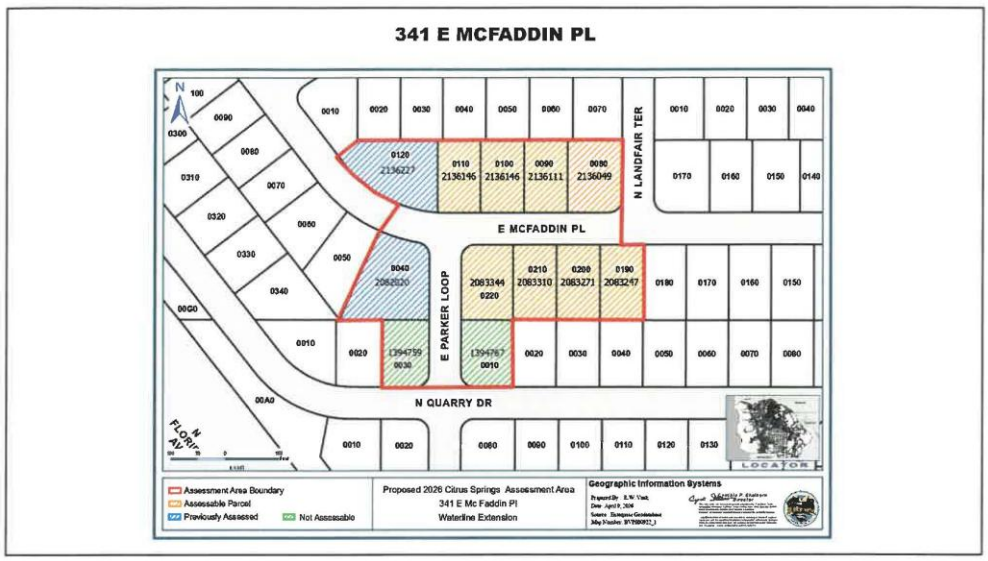
The assessments will begin to be collected on the ad valorem tax bill to be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Board intends to collect the assessments for 15 annual installments.

If you have any questions, please contact the Land Section at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.

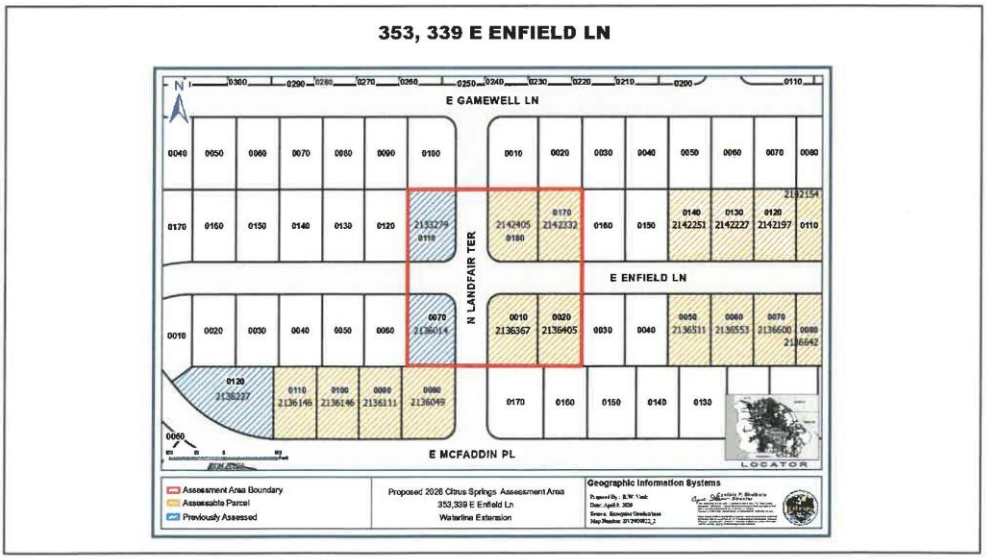
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MAPS OF ASSESSMENT AREA

04/24/2026



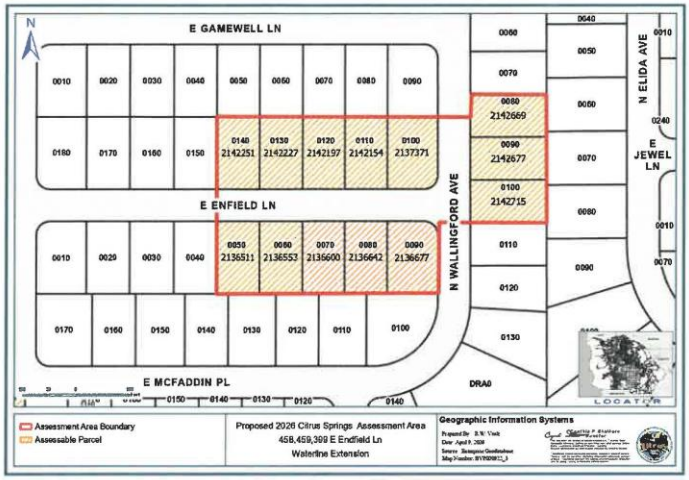
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2

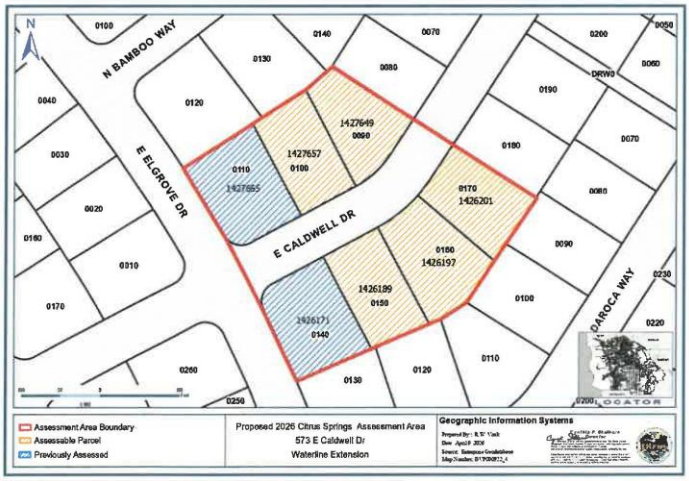
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458, 459, 399 E ENFIELD LN

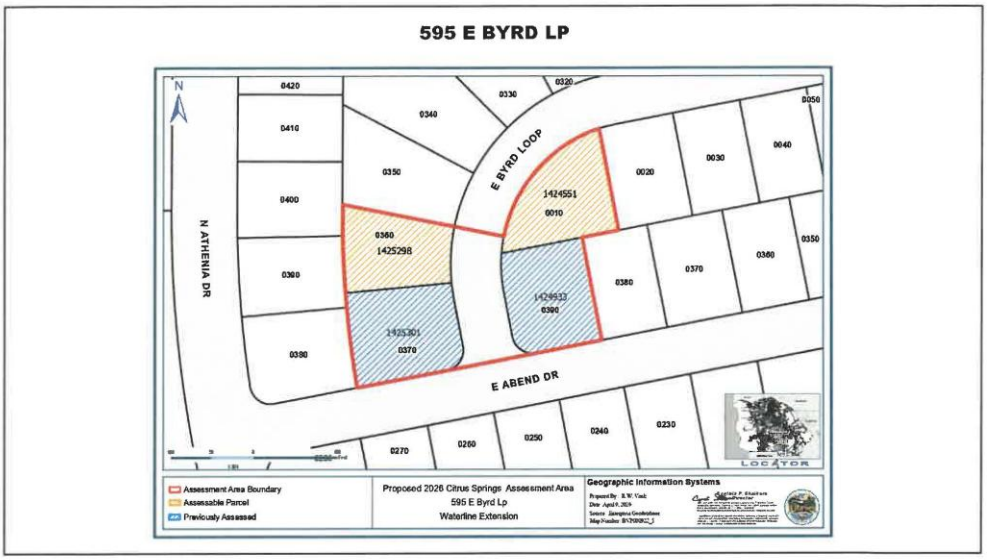


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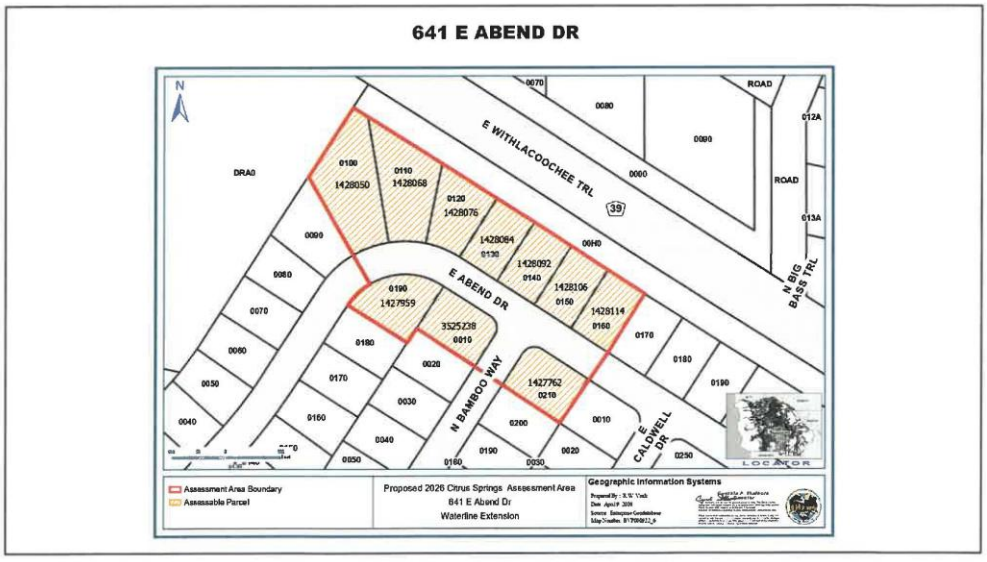
573 E CALDWELL DR



4

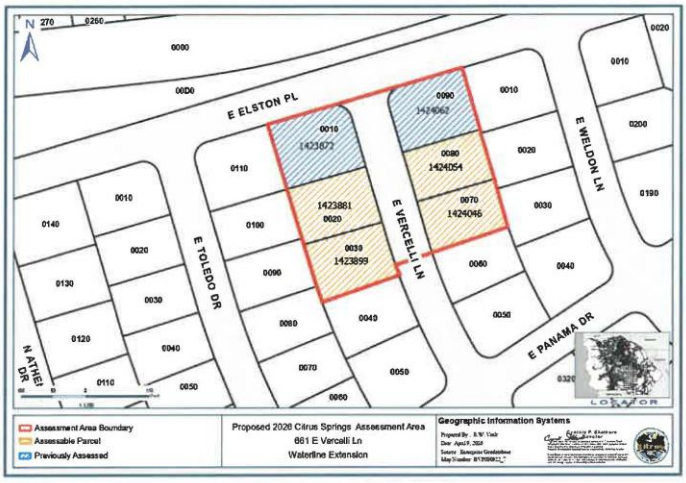

595 E BYRD LP
N
N ATHENIA DR
E BYRD LOOP
E ABEND DR
0420
0410
0400
0390
0380
0340
0330
0320
0350
0360
1425298
1425301
0370
1424551
0010
1424933
0300
0020
0030
0040
0050
0060
0070
0080
0090
0100
0110
0120
0130
0140
0150
0160
0170
0180
0190
0200
0210
0220
0230
0240
0250
0260
0270
LOCATOR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
595 E Byrd Lp
Waterline Extension
Geographic Information Systems

5


641 E ABEND DR
N
E WITHLACOOCHEE TRL
39
E ABEND DR
N BAMBOO WAY
E CALDWELL DR
N BIG BASS TRL
ROAD
DRA0
0070
0080
0090
0000
012A
013A
00H0
0100
1428050
0110
1428068
0120
1428076
0130
1428084
0140
1428092
0150
1428106
0160
1428114
0190
1427959
3525238
0010
0020
0030
0040
0050
0060
0170
0180
1427762
0210
0200
0250
LOCATOR
Assessment Area Boundary
Assessable Parcel
Proposed 2026 Citrus Springs Assessment Area
641 E Abend Dr
Waterline Extension
Geographic Information Systems

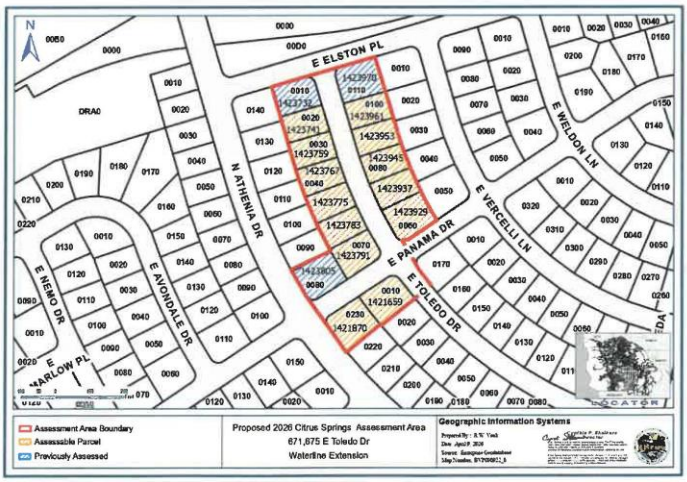
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661 E VERCELLI LN

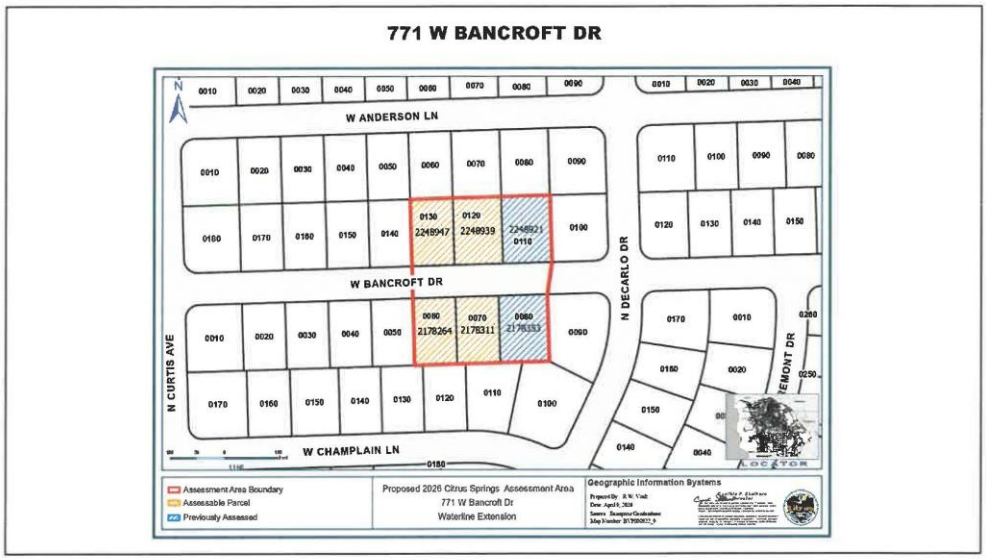


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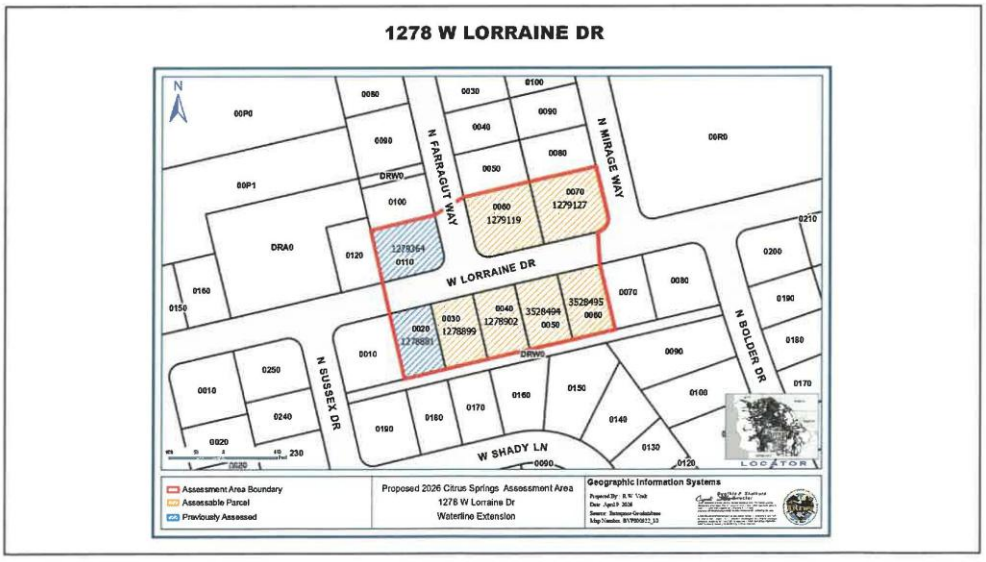
671, 675 E TOLEDO DR



8

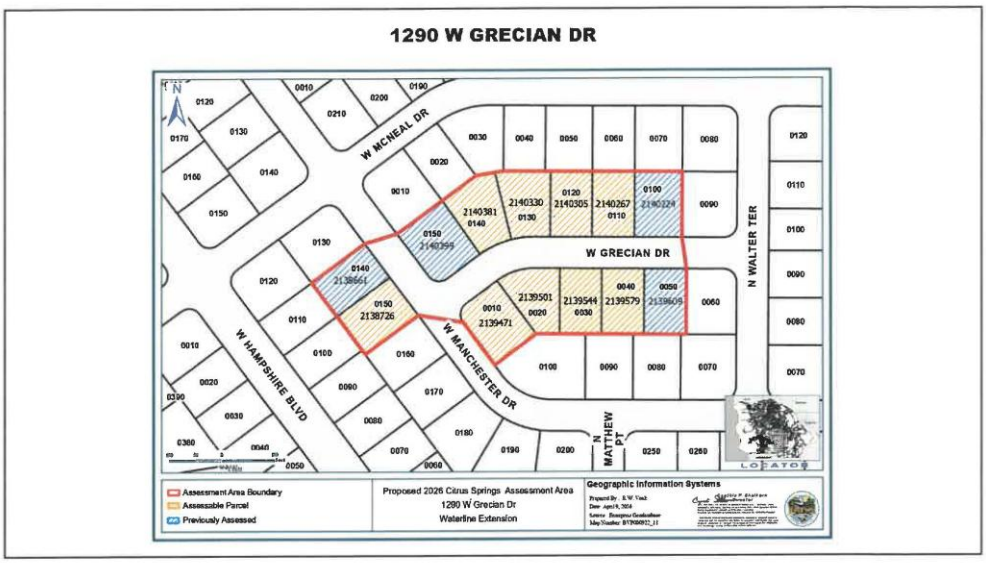

771 W BANCROFT DR
W ANDERSON LN
W BANCROFT DR
W CHAMPLAIN LN
N CURTIS AVE
N DECARLO DR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
771 W Bancroft Dr
Waterline Extension
Geographic Information Systems

9

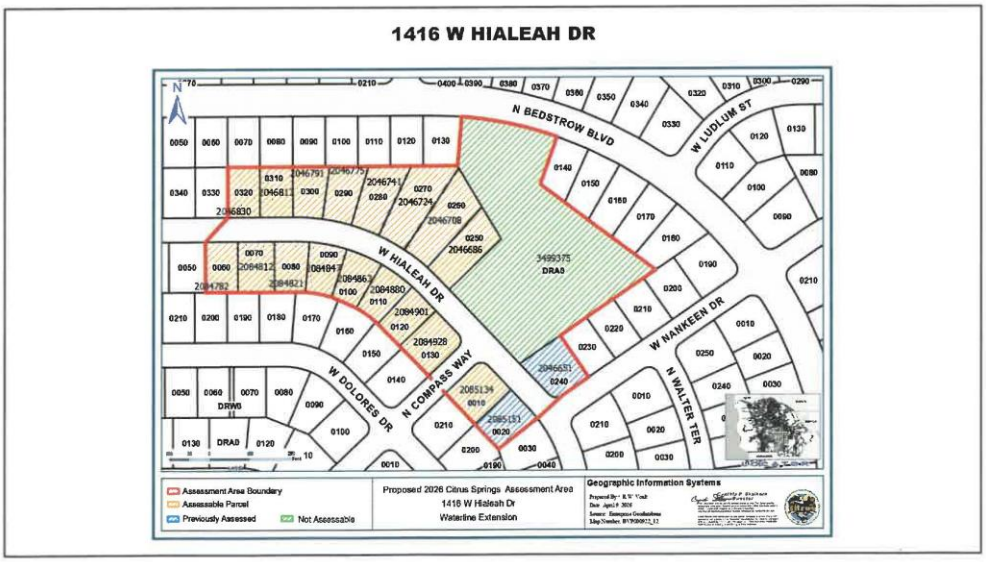

1278 W LORRAINE DR
N FARRAGUT WAY
N MIRAGE WAY
W LORRAINE DR
N SUSSEX DR
N BOLDER DR
W SHADY LN
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
1278 W Lorraine Dr
Waterline Extension
Geographic Information Systems

10

5


1290 W GRECIAN DR
W MCHEAL DR
W GRECIAN DR
N WALTER TER
W HAMPSHIRE BLVD
W MANCHESTER DR
N MATTHEW PT
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
1290 W Grecian Dr
Waterline Extension
Geographic Information Systems

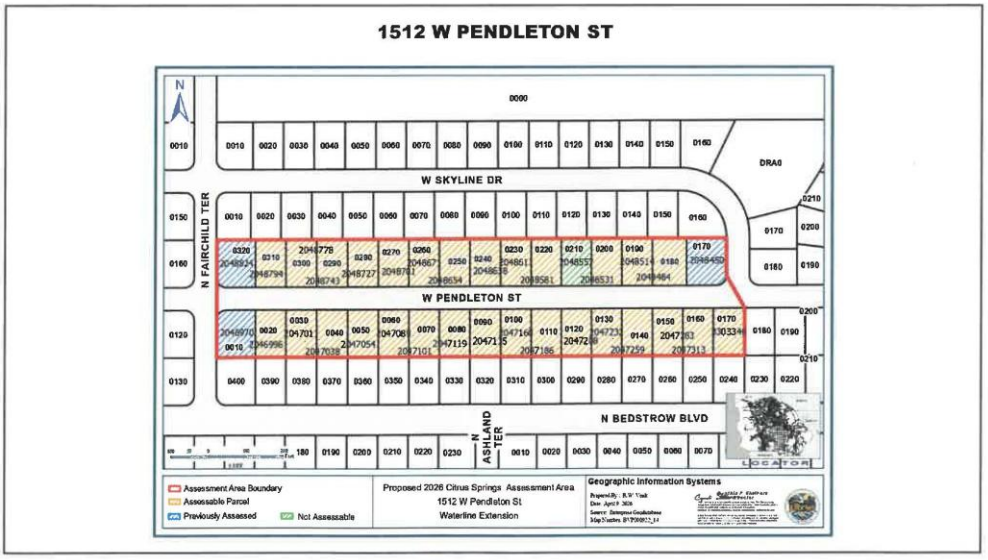
11


1416 W HIALEAH DR
N BEDSTROW BLVD
W LUDLUM ST
W HIALEAH DR
W NANKEEN DR
N WALTER TER
W DOLORES DR
N COMPASS WAY
DRA9
DRW8
DRA8
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Not Assessable
Proposed 2026 Citrus Springs Assessment Area
1416 W Hialeah Dr
Waterline Extension
Geographic Information Systems

12


1467 E ODIN DR
N
E ODIN DR
E CARSON RD
N LILY DR
E BADGER DR
E ARTESIAN LN
N ESCOBAR RD
E WYDALE DR
E DERBY DR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
1467 E Odin Dr
Waterline Extension
Geographic Information Systems

13


1512 W PENDLETON ST
N
W SKYLINE DR
N FAIRCHILD TER
W PENDLETON ST
N BEDSTROW BLVD
N ASHLAND TER
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Not Assessable
Proposed 2026 Citrus Springs Assessment Area
1512 W Pendleton St
Waterline Extension
Geographic Information Systems

14

1524 E CARSON RD/1431 E ODIN DR

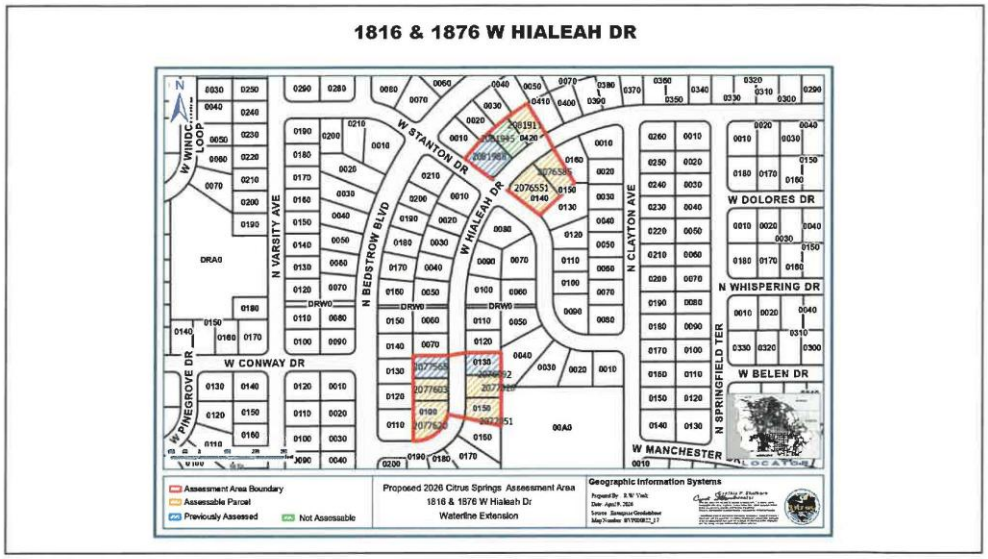


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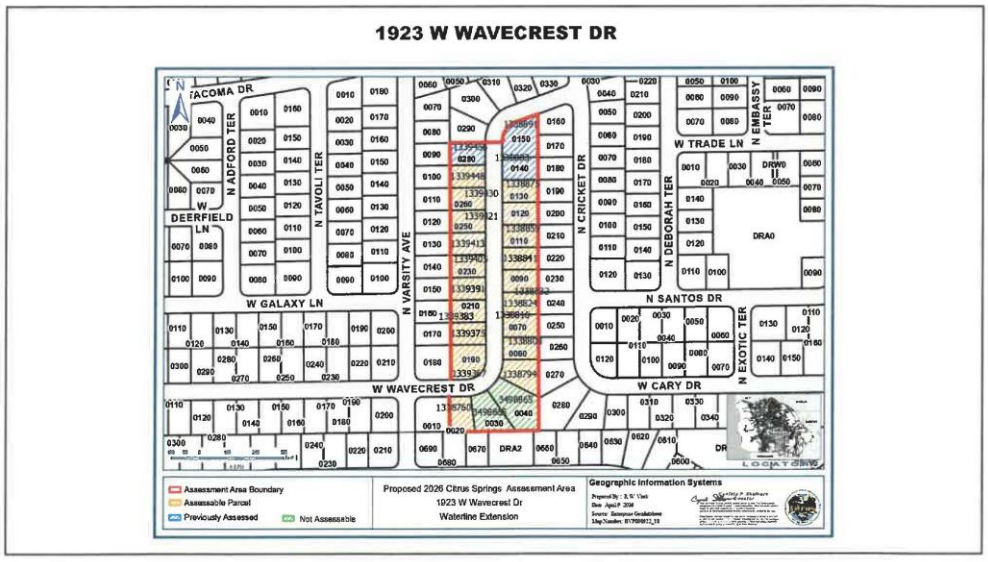
1726 W SWANSON DR



16

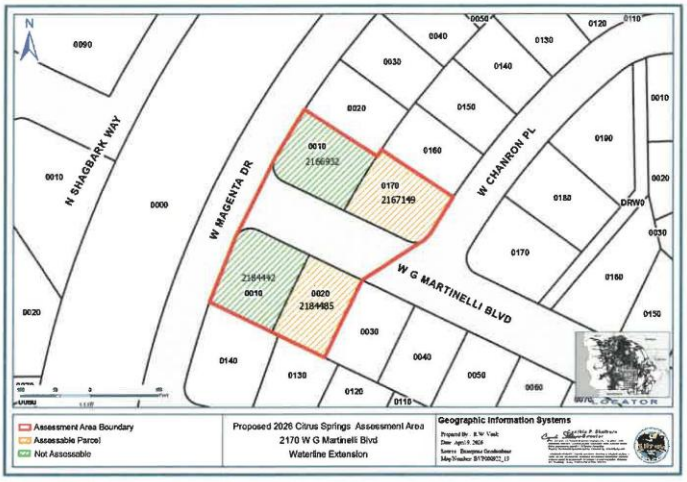

1816 & 1876 W HIALEAH DR
W STANTON DR
W HIALEAH DR
N BEDSTROW BLVD
N VARSITY AVE
N CLAYTON AVE
W DOLORES DR
N WHISPERING DR
N SPRINGFIELD TER
W BELEN DR
W MANCHESTER
W CONWAY DR
W PINEGROVE DR
W WINDCREST LOOP
DRA0
DRW0
00A0
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Not Assessable
Proposed 2026 Citrus Springs Assessment Area
1816 & 1876 W Hialeah Dr
Waterline Extension
Geographic Information Systems

17


1923 W WAVECREST DR
TACOMA DR
N ADFORD TER
N TAVOLI TER
N VARSITY AVE
N CRICKET DR
N DEBORAH TER
N EMBASSY TER
W TRADE LN
W DEERFIELD LN
W GALAXY LN
W WAVECREST DR
N SANTOS DR
N EXOTIC TER
W CARY DR
DRA0
DRA2
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Not Assessable
Proposed 2026 Citrus Springs Assessment Area
1923 W Wavecrest Dr
Waterline Extension
Geographic Information Systems

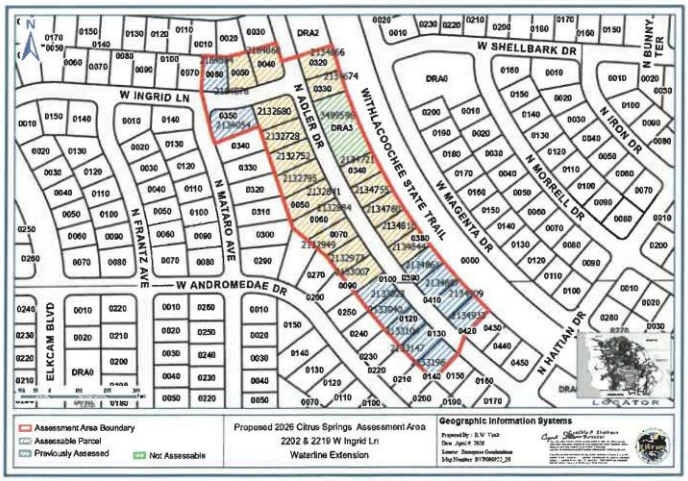
18

2170 W G MARTINELLI BLVD

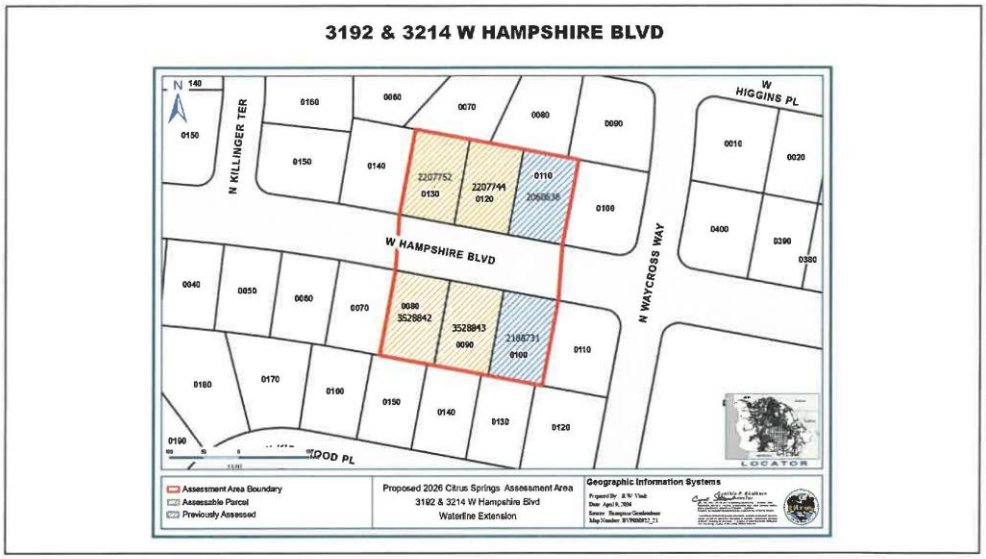


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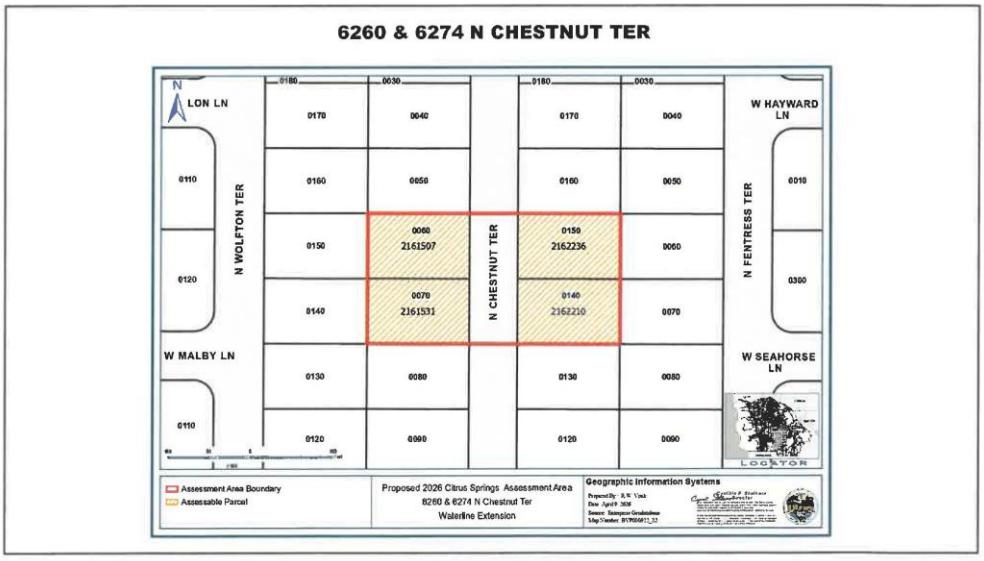
2202 & 2219 W INGRID LN



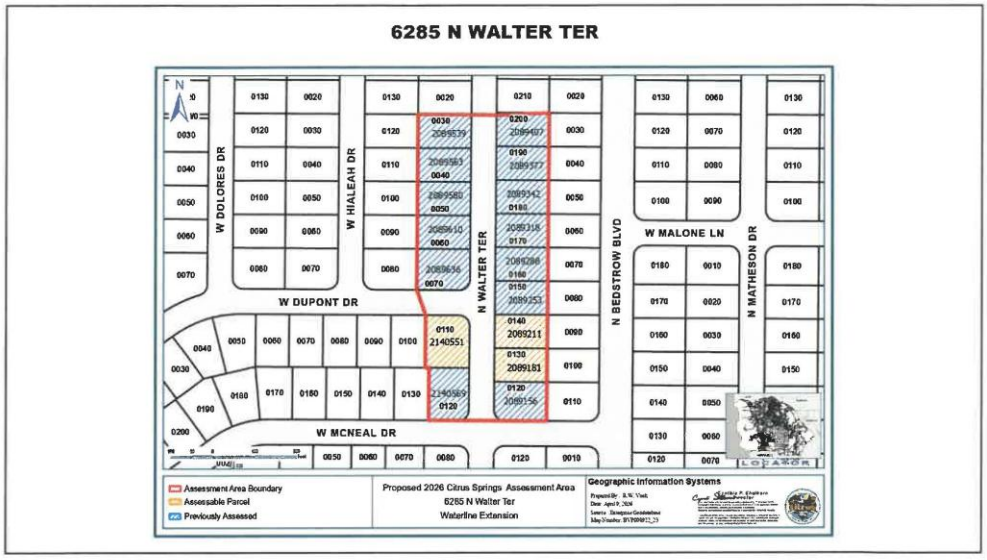
20


3192 & 3214 W HAMPSHIRE BLVD
N KILLINGER TER
W HIGGINS PL
W HAMPSHIRE BLVD
N WAYCROSS WAY
2207752
2207744
3528842
3528843
2188731
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
3192 & 3214 W Hampshire Blvd
Waterline Extension
Geographic Information Systems
LOCATOR

21


6260 & 6274 N CHESTNUT TER
LON LN
N WOLFTON TER
N CHESTNUT TER
N FENTRESS TER
W HAYWARD LN
W MALBY LN
W SEAHORSE LN
2161507
2162236
2161531
2162210
Assessment Area Boundary
Assessable Parcel
Proposed 2026 Citrus Springs Assessment Area
6260 & 6274 N Chestnut Ter
Waterline Extension
Geographic Information Systems
LOCATOR

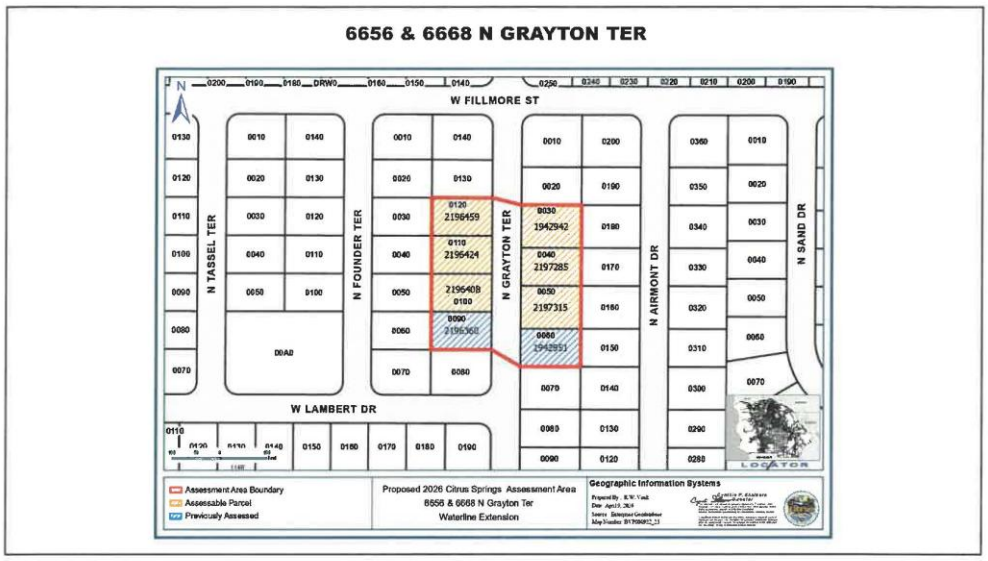
22


6285 N WALTER TER
W DOLORES DR
W HIALEAH DR
N WALTER TER
N BEDSTROW BLVD
N MATHESON DR
W DUPONT DR
W MALONE LN
W MCNEAL DR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
6285 N Walter Ter
Waterline Extension
Geographic Information Systems
LOCATOR

23


6447-6440-6414 N NEW JAPAN TER
W HORIZON LN
N NEW JAPAN TER
N KANGAROO TER
N TABB TER
W HAGUER PL
W LA CASITA LN
W HUMMINGBIRD DR
DRAB
DRWY
Assessment Area Boundary
Assessable Parcel
Proposed 2026 Citrus Springs Assessment Area
6447-6440-6414 N New Japan Ter
Waterline Extension
Geographic Information Systems
LOCATOR

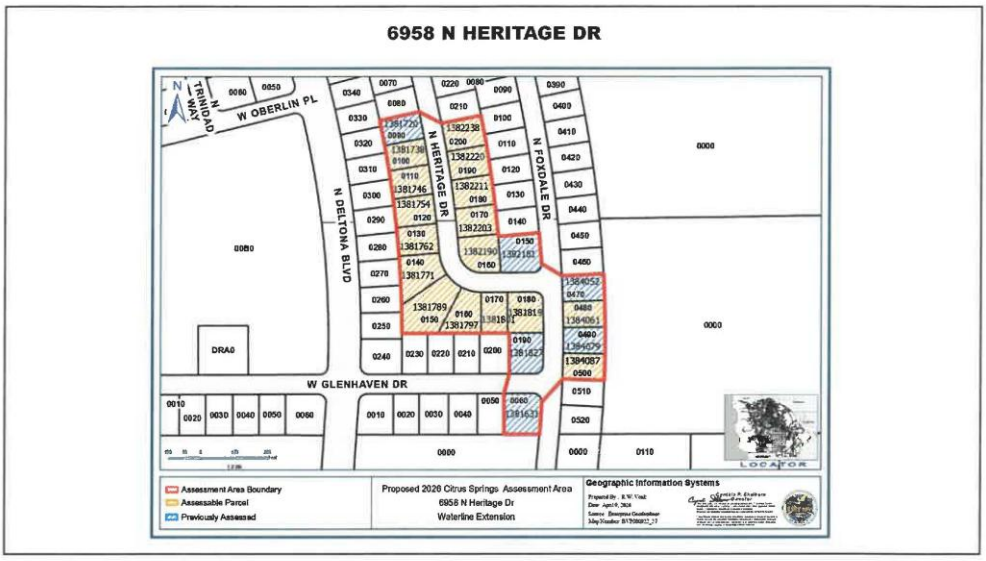
24


6656 & 6668 N GRAYTON TER
W FILLMORE ST
W LAMBERT DR
N TASSEL TER
N FOUNDER TER
N GRAYTON TER
N AIRMONT DR
N SAND DR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
6656 & 6668 N Grayton Ter
Waterline Extension
Geographic Information Systems

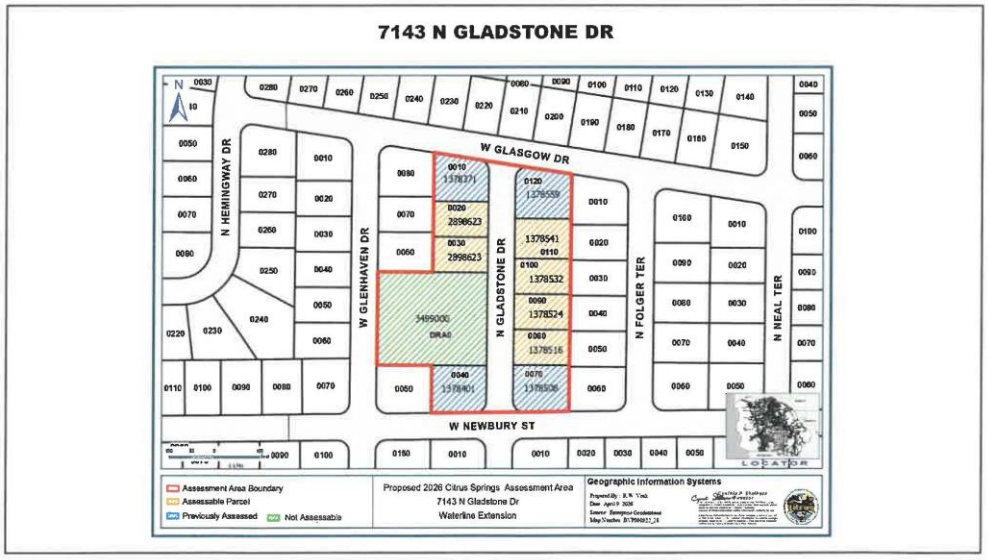
25


6733-6755-6767 N VARSITY AVE
W BENTLEY ST
W CHAMBERLAIN ST
W WILMINGTON LOOP
N VARSITY AVE
W SKYLINE DR
W PENDLETON ST
Assessment Area Boundary
Assessable Parcel
Proposed 2026 Citrus Springs Assessment Area
6733 -6755-6767 N Varsity Ave
Waterline Extension
Geographic Information Systems

26


6958 N HERITAGE DR
W OBERLIN PL
N TRINIDAD WAY
N HERITAGE DR
N FOXDALE DR
N DELTONA BLVD
W GLENHAVEN DR
DRAG
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
6958 N Heritage Dr
Waterline Extension
Geographic Information Systems
LOCATOR

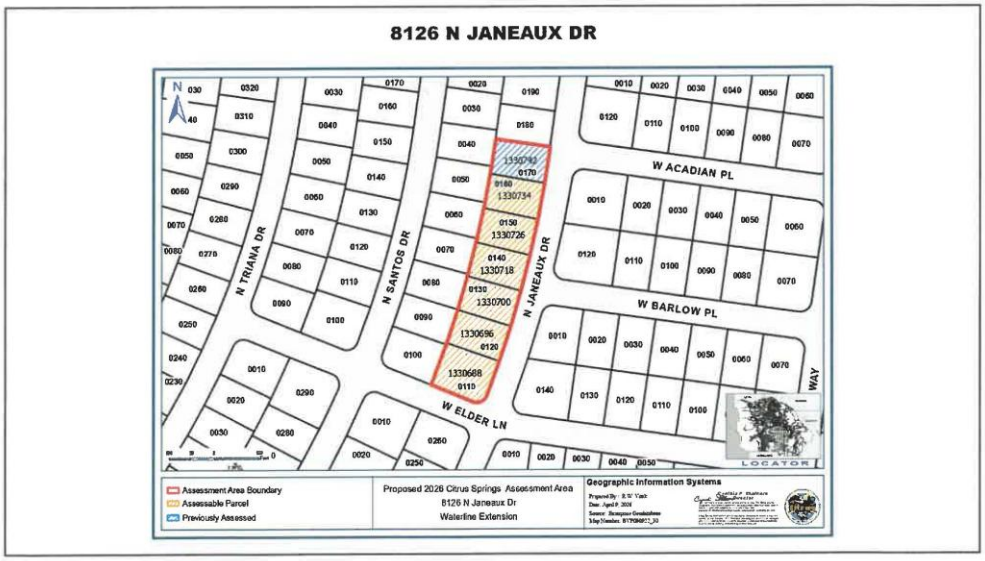
27


7143 N GLADSTONE DR
W GLASGOW DR
N HEMINGWAY DR
W GLENHAVEN DR
N GLADSTONE DR
N FOLGER TER
N NEAL TER
W NEWBURY ST
DRAG
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Not Assessable
Proposed 2026 Citrus Springs Assessment Area
7143 N Gladstone Dr
Waterline Extension
Geographic Information Systems
LOCATOR

28


7872 N KEYSTONE DR
W YARDLEY LN
N JAMAICA DR
W USHER DR
N KEYSTONE DR
W UTICA LN
N VOYAGER DR
W JULIET PL
1350549
1350531
1350522
1350590
1350603
1350611
1350620
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
7872 N Keystone Dr
Waterline Extension
Geographic Information Systems

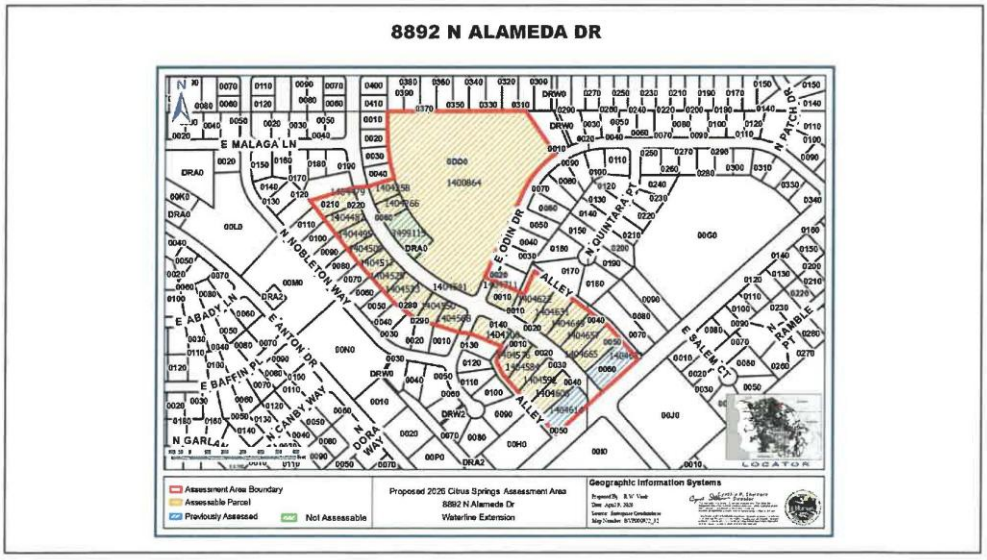
29


8126 N JANEAUX DR
N TRIANA DR
N SANTOS DR
N JANEAUX DR
W ACADIAN PL
W BARLOW PL
W ELDER LN
1330743
1330734
1330726
1330718
1330700
1330696
1330688
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
8126 N Janeaux Dr
Waterline Extension
Geographic Information Systems

30


8637-8625-8613-8601-8599 N STERN WAY
N CLYMER WAY
N STERN WAY
N SPIKES WAY
N QUARRY DR
N FLORIDA AVE
E RUNIC LN
E SIMMS LN
N MALIBU RD
E CORY LN
E FALCON ST
LOCATOR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
8637-8625-8613-8601-8599 N Stern Way
Waterline Extension
Geographic Information Systems

31


8892 N ALAMEDA DR
E MALAGA LN
N NOBLETON WAY
E ABADY LN
E BAFFIN PL
E ANTON DR
N CANBY WAY
N GARLAND
N DORA WAY
E DOWN DR
N QUINTANA PL
N PATCH DR
N RAMBLE PT
E SALEM CT
ALLEY
LOCATOR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Not Assessable
Proposed 2026 Citrus Springs Assessment Area
8892 N Alameda Dr
Waterline Extension
Geographic Information Systems

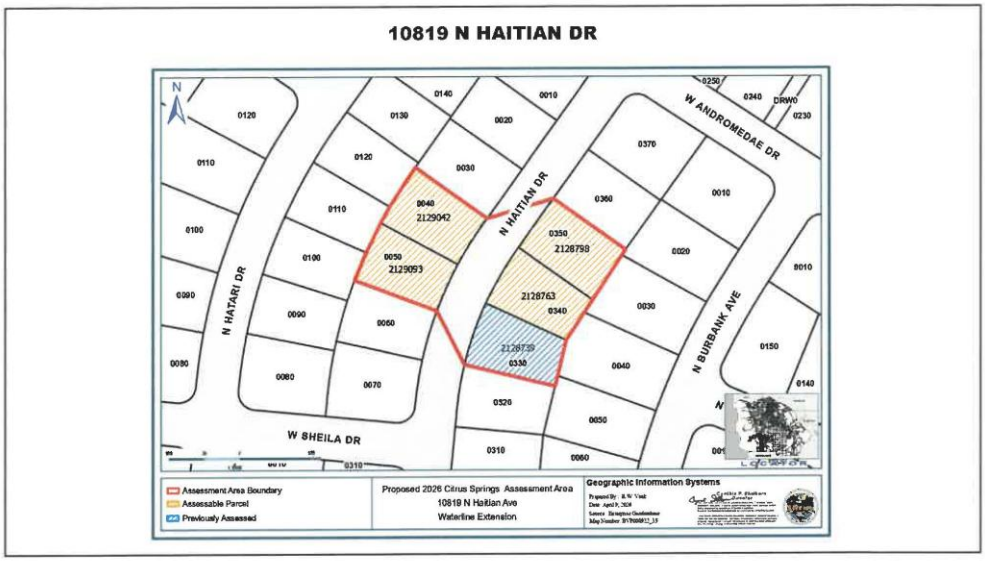
32


9419 N JACKSON WAY
N WAYLAND AVE
N COUNTRY CLUB WAY
W NOVA PL
N JACKSON WAY
W REEF LN
W CLUB CT
N SHERMAN DR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
9419 N Jackson Way
Waterline Extension
Geographic Information Systems
LOCATOR

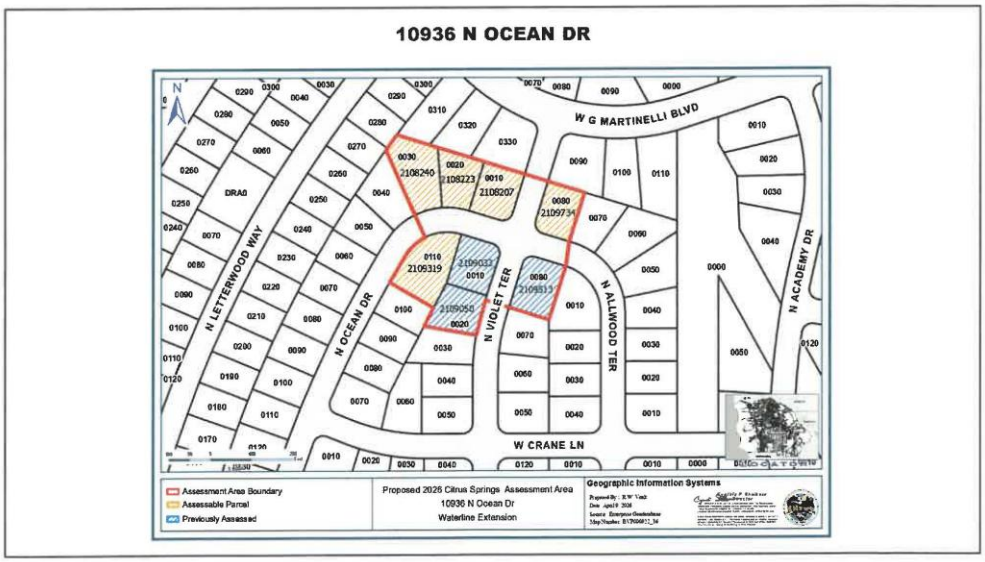
33


9968-9980 N BAMBOO WAY
E ABEND DR
E ELGROVE DR
N BAMBOO WAY
E CALDWELL DR
N ATHENIA DR
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
9968-9980 N Bamboo Way
Waterline Extension
Geographic Information Systems
LOCATOR

34

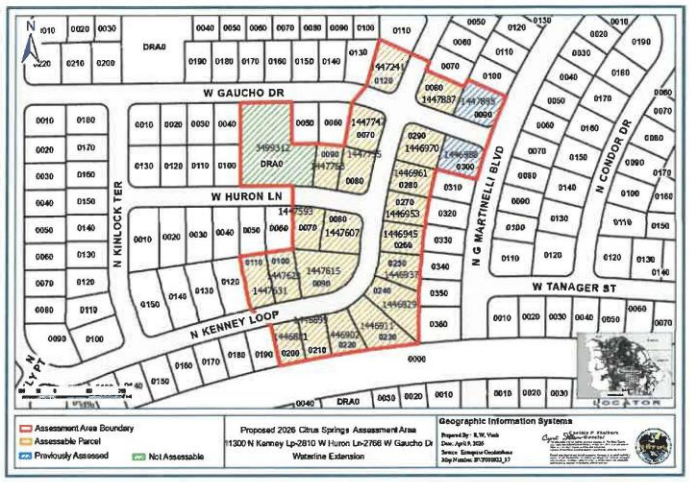

10819 N HAITIAN DR
N HAITIAN DR
N HATARI DR
W ANDROMEDAE DR
N BURBANK AVE
W SHEILA DR
2129042
2129093
2128798
2128763
2128739
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
10819 N Haitian Ave
Waterline Extension
Geographic Information Systems

35


10936 N OCEAN DR
N LETTERWOOD WAY
N OCEAN DR
N VIOLET TER
N ALLWOOD TER
N ACADEMY DR
W G MARTINELLI BLVD
W CRANE LN
2108240
2108223
2108207
2109734
2109319
2109313
2109050
2108313
Assessment Area Boundary
Assessable Parcel
Previously Assessed
Proposed 2026 Citrus Springs Assessment Area
10936 N Ocean Dr
Waterline Extension
Geographic Information Systems

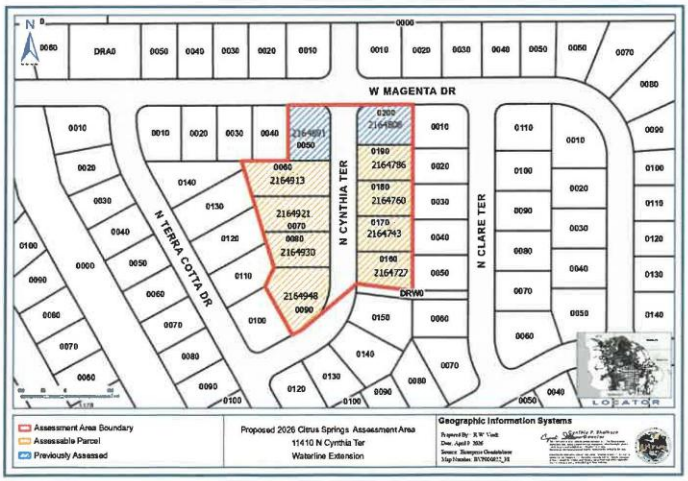
36

11300 N KENNEY LP – 2810 W HURON LN – 2766 W GAUCHO DR



37

11410 N CYNTHIA TER



38

APPENDIX C

FORM OF NOTICE TO BE MAILED

APPENDIX C

FORM OF NOTICE TO BE MAILED

Citrus County Land Section CS 2026
3600 West Sovereign Path, Suite 205
Lecanto, Florida 34461

CITRUS COUNTY, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS

NOTICE DATE: July 7, 2026

«ADDR1»
«ADDR2
«ADDR3»
«City» <State> <Zip>

Ak# <<ALTKEY>>
Parcel Tax ID: «PID»
Legal: <Legal_128>

*** * * * * NOTICE TO PROPERTY OWNER * * * * ***

An assessment area is being created to provide potable water service to your property through the Citrus County Utilities Department. Water Distribution Facilities have been constructed along portions of E. McFadden Pl., N. Enfield Ln., E. Caldwell Dr., E. Byrd Lp., E. Abend Dr., E. Vercelli Ln., E. Toledo Dr., W. Bancroft Dr., W. Lorraine Dr., W. Grecian Dr., W. Hialeah Dr., E. Odin Dr., W. Pendleton St., E. Carson Rd., W. Swanson Dr., W. Hialeah Dr., W. Wavecrest Dr., WG Martinelli Blvd., W. Ingrid Ter., W. Hampshire Blvd., N. Chestnut Ter., N. Walter Ter., N. New Japan Ter., N. Grayton Ter., N. Varsity Ave., N. Heritage Dr., N. Gladstone Dr., N. Keystone Dr., N. Janeaux Dr., N. Stern Way, N. Alameda Dr., N. Jackson Way, N. Bamboo Way, N. Haitian Dr., N. Ocean Dr., W. Kenny Lp., W. Huron Ln., W. Gaucho Dr., and N. Cynthia Ter. to provide these services.

The cost of these facilities will be funded by assessments against the property to be served. Each improved and unimproved lot will be assigned one assessment unit. The assessment for each parcel of property is based on the number of assigned Lots. A more specific description of the assessment program is set forth in the Initial Assessment Resolution adopted by the Board of County Commissioners on June 11, 2026. Copies of the Initial Assessment Resolution, Chapter 86 of the Citrus County Code, and the preliminary Assessment Roll are available for your review at the office of the Board of County Commissioners Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

The County intends to use an internal loan to finance this project. This will permit the cost attributable to your property to be amortized over a period of not to exceed fifteen (15) years. However, you may choose to prepay your assessment in full (initial prepayment amount is $3,320.08 per Lot) and avoid the additional annual collection and administrative costs and

future interest. **Please do not send payment now. If the assessments are imposed, you will receive a separate notice of the date and place for payment.**

Please note that the amount per assessment unit does not include payment of utility connection fees, plumbing cost to connect existing residences to the connection point in the road right-of-way.

- The annual assessment will include your share of the principal, interest, and collection costs. The proposed maximum annual assessment is estimated to be $357.23 per Lot.

- The total number of Lots on the above tax parcel is _____.

- The proposed Annual Assessment for the above parcel is $_____ for the Fiscal Year beginning on October 1, 2026.

- The proposed maximum Annual Assessment that can be imposed for the above tax parcel beginning October 1, 2026, and future fiscal years is $357.23.

- The expected date of the last bill is November 2040.

- The total annual assessment revenue to be collected within the proposed Citrus Springs 2026 Assessment Area for the Fiscal Year beginning October 1, 2026, is estimated to be $128,245.57.

The County intends to include annual assessments on your ad valorem tax bill. Failure to pay your assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

The Board of County Commissioners will hold a public hearing at 1:00 p.m. or as soon thereafter as the matter can be heard, on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed Citrus Springs 2026 Assessment Area, the special assessments, and their collection on the ad valorem tax bill.

All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Address written objections as follows: Citrus County BOCC, Attn: Land Section, 3600 W. Sovereign Path, Suite 205, Lecanto, Florida 34461.

If you decide to appeal any decision made by the Board with respect to any matter considered at the hearing or at any subsequent meeting to which the Board has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458.

For all other languages, please contact the Land Section at (352) 527-5458.

If you have any questions, please contact the Land Section Office at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.

CITRUS COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

* * * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * * *

APPENDIX D

ASSESSMENT ROLL

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
771 BANCROFT FL INVESTMENT LLC	2248947	18E17S100230 17720 0130	1	$3,320.08	$357.23
ABBEY GLASTONBURY	1350603	18E17S100090 06560 0020	1	$3,320.08	$357.23
ACOSTA ROBERT M ACOSTA RENEE L	1397235	18E17S100160 09720 0060	1	$3,320.08	$357.23
ADAM ABRAHAM	1384061	18E17S100130 10050 0480	1	$3,320.08	$357.23
ADAMS HOMES OF NORTHWEST FLORIDA INC	2138726	18E17S100230 17460 0150	1	$3,320.08	$357.23
ALBRITTON CAITLIN M	1411734	18E17S100170 12220 0070	1	$3,320.08	$357.23
ALI BIBI S	1338760	18E17S100080 07620 0020	1	$3,320.08	$357.23
AMATO LILIA AMATO RICHARD, LILIA AMATO TRUST DATED JANUARY 25 2024	1423881	18E17S100190 12690 0020	1	$3,320.08	$357.23
AMERICAN ESTATE AND TRUST NEALY JANETTE IRA	1339421	18E17S100080 07630 0250	1	$3,320.08	$357.23
APOLLO BEACH INVESTMENTS LIMITED PARTNERSHIP	1384087	18E17S100130 10050 0500	1	$3,320.08	$357.23
AREIA BRANCA ORLANDO LLC	1350611	18E17S100090 06560 0030	1	$3,320.08	$357.23
ARVELO CARMEN TORRES KENNETH VILANOVA	2108207	18E17S100270 13590 0010	1	$3,320.08	$357.23
AWARD CONSTRUCTION LLC	1404479	18E17S100170 11840 0210	1	$3,320.08	$357.23
BALER TAYLAN BALER LISA MICHELLE WHITE	1412331	18E17S100170 12240 0150	1	$3,320.08	$357.23
BARBIER MIREILLE	1427657	18E17S100190 12880 0100	1	$3,320.08	$357.23
BAUM RAYMOND JR BAUM MARIBER JOY LUMANOG	1428114	18E17S100190 12900 0160	1	$3,320.08	$357.23
BBG BURA FUND LLC	1339448	18E17S100080 07630 0270	1	$3,320.08	$357.23
BBG BURA FUND LLC	2140330	18E17S100230 17480 0130	1	$3,320.08	$357.23
BBG POINCIANA LLC	2071737	18E17S100230 16990 0020	1	$3,320.08	$357.23
BBG POINCIANA LLC	2161507	18E17S100220 15480 0060	1	$3,320.08	$357.23
BCC PRODUCTIONS CORP	1404258	18E17S100170 11830 0050	1	$3,320.08	$357.23
BCC PRODUCTIONS CORP	1404266	18E17S100170 11830 0060	1	$3,320.08	$357.23
BCC PRODUCTIONS CORP	1404509	18E17S100170 11840 0240	1	$3,320.08	$357.23
BCC PRODUCTIONS CORP	1423775	18E17S100190 12680 0050	1	$3,320.08	$357.23
BCC PRODUCTIONS CORP	1423783	18E17S100190 12680 0060	1	$3,320.08	$357.23
BCC PRODUCTIONS CORP	1424551	18E17S100190 12730 0010	1	$3,320.08	$357.23
BCC PRODUCTIONS CORP	2083310	18E17S100260 11580 0210	1	$3,320.08	$357.23
BEAUGE MICHAELLE	1411785	18E17S100170 12220 0120	1	$3,320.08	$357.23
BECK SUZANNE	1412129	18E17S100170 12230 0140	1	$3,320.08	$357.23
BELL NILEXA MANANA ERICK, MANANA STEVEN	1381819	18E17S100130 09960 0180	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
BELL SYDNEY R BELL KATHLEEN M	1424054	18E17S100190 12700 0080	1	$3,320.08	$357.23
BENGEL UWE	2046741	18E17S100230 16670 0280	1	$3,320.08	$357.23
BORGES BEVERLY	1421870	18E17S100190 12550 0230	1	$3,320.08	$357.23
BOSKEY CATHERINE T	1381738	18E17S100130 09960 0100	1	$3,320.08	$357.23
BOSKEY CATHERINE T	1381746	18E17S100130 09960 0110	1	$3,320.08	$357.23
BRA PROPERTIES LLC	2047186	18E17S100230 16680 0110	1	$3,320.08	$357.23
BRAUD DAVID BRAUD LISA	2089181	18E17S100230 17260 0130	1	$3,320.08	$357.23
BUTZ MARK A	1404517	18E17S100170 11840 0250	1	$3,320.08	$357.23
C AND D EXPRESS DEVELOPMENT INC	1423961	18E17S100190 12690 0100	1	$3,320.08	$357.23
CABAL ANA	2197315	18E17S100220 16070 0050	1	$3,320.08	$357.23
CALISTE CONSTRUCTION LLC	1330696	18E17S100070 07890 0120	1	$3,320.08	$357.23
CALIXTE MARY M CALIXTE HAYDEN C	2129093	18E17S100270 13960 0050	1	$3,320.08	$357.23
CAMERON JOHN R CAMERON SIEGLINDE	2132795	18E17S100270 14580 0040	1	$3,320.08	$357.23
CAMIOLO VINCENZO CAMIOLO AGATHA	1423899	18E17S100190 12690 0030	1	$3,320.08	$357.23
CAMPBELL WILLIAM J CAMPBELL JOANN	1447755	18E17S100210 15080 0080	1	$3,320.08	$357.23
CANELON ORLANDO CHALVIEN IRMA	2076551	18E17S100230 17050 0140	1	$3,320.08	$357.23
CARABALLO OLGA CINTRON PIAZZA CARLOS N CASTILLO	1382211	18E17S100130 09970 0180	1	$3,320.08	$357.23
CARBONE RALPH R CARBONE ANN M	2142677	18E17S100260 16550 0090	1	$3,320.08	$357.23
CARCAMO ROLANDO CARCAMO EVA	2164786	18E17S100270 14770 0190	1	$3,320.08	$357.23
CARFI VICTOR S	2083271	18E17S100260 11580 0200	1	$3,320.08	$357.23
CARLTON ROYCE INTERNATIONAL INC	2139501	18E17S100230 17470 0020	1	$3,320.08	$357.23
CESARIO SERGIO	2129042	18E17S100270 13960 0040	1	$3,320.08	$357.23
CHANG YU-CHIH YU CHANG-MING	1423791	18E17S100190 12680 0070	1	$3,320.08	$357.23
CHUCK BRIAN	1339375	18E17S100080 07630 0200	1	$3,320.08	$357.23
CHUCK MARTIN J JR	1339367	18E17S100080 07630 0190	1	$3,320.08	$357.23
CICCOTTO PAUL	1423741	18E17S100190 12680 0020	1	$3,320.08	$357.23
CICCOTTO PAUL	1423759	18E17S100190 12680 0030	1	$3,320.08	$357.23
CINTORINO VINCENT	1447631	18E17S100210 15070 0110	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	1278902	18E17S100040 03670 0040	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	1298571	18E17S100050 04730 0140	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	1378516	18E17S100130 09360 0080	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	1399149	18E17S100160 09810 0120	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
CITRUSCRAFT HOMES LLC	1404541	18E17S100170 11840 0280	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	1411807	18E17S100170 12220 0140	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	1412285	18E17S100170 12240 0100	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	1446902	18E17S100210 15030 0220	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	2055324	18E17S100230 16720 0280	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	2084812	18E17S100230 17180 0070	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	2108223	18E17S100270 13590 0020	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	2132884	18E17S100270 14580 0060	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	2196408	18E17S100220 16050 0100	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	2196424	18E17S100220 16050 0110	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	3527426	18E17S100230 16710 0360	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	3527427	18E17S100230 16710 0370	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	3527428	18E17S100230 16710 0380	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	3528842	18E17S100220 15730 0080	1	$3,320.08	$357.23
CITRUSCRAFT HOMES LLC	3528843	18E17S100220 15730 0090	1	$3,320.08	$357.23
CKC INVESTMENTS LLC	2136553	18E17S100260 16530 0060	1	$3,320.08	$357.23
COLEMAN DORRET	1397227	18E17S100160 09720 0050	1	$3,320.08	$357.23
COLON PIERROT M ANDRAL RABEL MARIE L	1304776	18E17S100050 05120 0220	1	$3,320.08	$357.23
CONROY FRANCES M ATTN ALLOCCA	1412081	18E17S100170 12230 0100	1	$3,320.08	$357.23
CONROY FRANCES M ATTN ALLOCCA	1412099	18E17S100170 12230 0110	1	$3,320.08	$357.23
CORNETT RACHEL BLUEBELL EVERGREEN REVOCABLE TRUST DATED OCTOBER 17 2023	1427649	18E17S100190 12880 0090	1	$3,320.08	$357.23
CORRIELUS JEAN M CORRIELUS MARIE G	2089211	18E17S100230 17260 0140	1	$3,320.08	$357.23
COUNTS JAMES CARL II	1339383	18E17S100080 07630 0210	1	$3,320.08	$357.23
COUNTS JAMES CARL II	1339391	18E17S100080 07630 0220	1	$3,320.08	$357.23
COUNTS JAMES CARL II	1339405	18E17S100080 07630 0230	1	$3,320.08	$357.23
COUNTS JAMES CARL II	1339413	18E17S100080 07630 0240	1	$3,320.08	$357.23
COYOC JORGE E SOSA-COYOC ROSARIO	2109734	18E17S100270 13620 0080	1	$3,320.08	$357.23
CRAIG JOHN M	1338816	18E17S100080 07620 0070	1	$3,320.08	$357.23
CROCKER LAURA	1298598	18E17S100050 04730 0150	1	$3,320.08	$357.23
DANIEL MARY J ATTN NEW VISTA PROPERTIES INC	2142715	18E17S100260 16550 0100	1	$3,320.08	$357.23
DCRM INVESTMENTS LLC	1338824	18E17S100080 07620 0080	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
DEBASTIANI MILTON	1446945	18E17S100210 15030 0260	1	$3,320.08	$357.23
DEBASTIANI MILTON	1446953	18E17S100210 15030 0270	1	$3,320.08	$357.23
DEFREITAS MARCELO AUGUSTO MAIA DEFREITAS SERGIANA FATIMA	1278899	18E17S100040 03670 0030	1	$3,320.08	$357.23
DELANUEZ ANTONIA ROSADO OSVALDO	1428050	18E17S100190 12900 0100	1	$3,320.08	$357.23
DELORETO VINCENT DELORETO DEBRA L	2132973	18E17S100270 14580 0080	1	$3,320.08	$357.23
DELTONA CORPORATION	1305021	18E17S100050 05130 0210	1	$3,320.08	$357.23
DELTONA CORPORATION	1400864	18E17S100170 0DD0	1	$3,320.08	$357.23
DELTONA CORPORATION	1404550	18E17S100170 11840 0290	1	$3,320.08	$357.23
DELTONA CORPORATION	1404576	18E17S100170 11850 0010	1	$3,320.08	$357.23
DELTONA CORPORATION	1404584	18E17S100170 11850 0020	1	$3,320.08	$357.23
DELTONA CORPORATION	1404606	18E17S100170 11850 0040	1	$3,320.08	$357.23
DELTONA CORPORATION	1404649	18E17S100170 11860 0030	1	$3,320.08	$357.23
DELTONA CORPORATION	1404665	18E17S100170 11860 0050	1	$3,320.08	$357.23
DELTONA CORPORATION	1412111	18E17S100170 12230 0130	1	$3,320.08	$357.23
DELTONA CORPORATION	1412153	18E17S100170 12230 0170	1	$3,320.08	$357.23
DELTONA CORPORATION	1426197	18E17S100190 12800 0160	1	$3,320.08	$357.23
DELTONA CORPORATION	1426201	18E17S100190 12800 0170	1	$3,320.08	$357.23
DELTONA CORPORATION	1446961	18E17S100210 15030 0280	1	$3,320.08	$357.23
DELTONA CORPORATION	2046686	18E17S100230 16670 0250	1	$3,320.08	$357.23
DELTONA CORPORATION	2046830	18E17S100230 16670 0320	1	$3,320.08	$357.23
DELTONA CORPORATION	2047101	18E17S100230 16680 0070	1	$3,320.08	$357.23
DELTONA CORPORATION	2047119	18E17S100230 16680 0080	1	$3,320.08	$357.23
DELTONA CORPORATION	2047283	18E17S100230 16680 0150	1	$3,320.08	$357.23
DELTONA CORPORATION	2048638	18E17S100230 16690 0240	1	$3,320.08	$357.23
DELTONA CORPORATION	2055413	18E17S100230 16720 0310	1	$3,320.08	$357.23
DELTONA CORPORATION	2083344	18E17S100260 11580 0220	1	$3,320.08	$357.23
DELTONA CORPORATION	2084782	18E17S100230 17180 0060	1	$3,320.08	$357.23
DELTONA CORPORATION	2136146	18E17S100260 16520 0100	2	$6,640.16	$714.46
DELTONA CORPORATION	2136405	18E17S100260 16530 0020	1	$3,320.08	$357.23
DELTONA CORPORATION	2164727	18E17S100270 14770 0160	1	$3,320.08	$357.23
DELTONA CORPORATION	3290307	18E17S100050 05130 0190	1	$3,320.08	$357.23
DELTONA CORPORATION	3290319	18E17S100050 05130 0200	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
DELTORO-COLON JOSE M	2048743	18E17S100230 16690 0290	1	$3,320.08	$357.23
DELVALLE MERCEDES	1427959	18E17S100190 12890 0190	1	$3,320.08	$357.23
DESILUS ISMONDE MAGLOIRE	2048794	18E17S100230 16690 0310	1	$3,320.08	$357.23
DINGLE GEOFFREY DAVID DINGLE KANDACE PEARL	2142332	18E17S100260 16540 0170	1	$3,320.08	$357.23
DONNELLY DENISE	1412137	18E17S100170 12230 0150	1	$3,320.08	$357.23
DU HAN MING CHING MEI YEH	2142669	18E17S100260 16550 0080	1	$3,320.08	$357.23
DUTTON ROBERT EDWARD JR ARNETT JULIE A	1423937	18E17S100190 12690 0070	1	$3,320.08	$357.23
ECCO DEVELOPMENTS LLC	2047011	18E17S100230 16680 0030	1	$3,320.08	$357.23
ECHEVERRI DORA INES SALINAS JUAN PABLO	1447241	18E17S100210 15050 0120	1	$3,320.08	$357.23
EMPIRE CONSTRUCTION MANAGEMENT LLC	1404657	18E17S100170 11860 0040	1	$3,320.08	$357.23
EMPIRE CONSTRUCTION MANAGEMENT LLC	1428076	18E17S100190 12900 0120	1	$3,320.08	$357.23
EMPIRE CONSTRUCTION MANAGEMENT LLC	2142251	18E17S100260 16540 0140	1	$3,320.08	$357.23
ERANIO BARBARA ANN ERANIO JAMES F	1404711	18E17S100170 11870 0010	1	$3,320.08	$357.23
ESBENSEN JOHAN WEIHE	1423953	18E17S100190 12690 0090	1	$3,320.08	$357.23
ESSEN SHARON CAMORLINGA AMANDA	2048701	18E17S100230 16690 0270	1	$3,320.08	$357.23
ESSEN SHARON CAMORLINGA AMANDA	2055359	18E17S100230 16720 0290	1	$3,320.08	$357.23
ESSEN SHARON CAMORLINGA AMANDA	2055448	18E17S100230 16720 0320	1	$3,320.08	$357.23
FAIRFIELD DIANNE M	2052465	18E17S100230 16710 0390	1	$3,320.08	$357.23
FARRO MAUREEN C	1427681	18E17S100190 12880 0130	1	$3,320.08	$357.23
FELDMAN ALEXANDER FELDMAN MARK, FELDMAN SIMA	1412161	18E17S100170 12230 0180	1	$3,320.08	$357.23
FLEITES JOSUE FLEITES SUZANNIE ALECIA MOORE	2077603	18E17S100230 17070 0090	1	$3,320.08	$357.23
FLEITES JOSUE FLEITES SUZANNIE ALECIA MOORE	2077620	18E17S100230 17070 0100	1	$3,320.08	$357.23
FREEDOM LAND GROUP LLC	2048581	18E17S100230 16690 0220	1	$3,320.08	$357.23
FREEDOM LAND GROUP LLC	2048611	18E17S100230 16690 0230	1	$3,320.08	$357.23
FULLAM MARTIN M FULLAM MARIA C	1412307	18E17S100170 12240 0120	1	$3,320.08	$357.23
FUSCO ROBERT FUSCO CAROLINE	2136049	18E17S100260 16520 0080	1	$3,320.08	$357.23
GABOSCH TIMOTHY JON GABOSCH LINDA M	1446970	18E17S100210 15030 0290	1	$3,320.08	$357.23
GALATI KELLY A HEACOCK WAYNE JEFFREY	2132949	18E17S100270 14580 0070	1	$3,320.08	$357.23
GALLA JEFFREY	1404495	18E17S100170 11840 0230	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
GARDI GIORGIO P GARDI FERNANDA	1298601	18E17S100050 04730 0160	1	$3,320.08	$357.23
GARRISON CINDY SCOTT	1404487	18E17S100170 11840 0220	1	$3,320.08	$357.23
GAY ISLANDE EXIL	2132841	18E17S100270 14580 0050	1	$3,320.08	$357.23
GEHM WILLIAM J GEHM KATHRYN M	1350620	18E17S100090 06560 0040	1	$3,320.08	$357.23
GIANFORTUNE PAUL ANTHONY GIANFORTUNE THERESA ELIZABETH	2108240	18E17S100270 13590 0030	1	$3,320.08	$357.23
GIBSON CHARLES BARRY	2164948	18E17S100270 14780 0090	1	$3,320.08	$357.23
GLASTONBURY ABBEY	1350531	18E17S100090 06540 0090	1	$3,320.08	$357.23
GOLD DREAM HOMES LLC	1447615	18E17S100210 15070 0090	1	$3,320.08	$357.23
GOLD DREAM HOMES LLC	1447623	18E17S100210 15070 0100	1	$3,320.08	$357.23
GONZALEZ RUBEN	2139579	18E17S100230 17470 0040	1	$3,320.08	$357.23
GORDON OSBORNE F	2134666	18E17S100270 14590 0320	1	$3,320.08	$357.23
GREEN KEVIN ANTHONY	1382203	18E17S100130 09970 0170	1	$3,320.08	$357.23
GRINBERG ALEKSANDR GRINBERG ROZALIYA	1423945	18E17S100190 12690 0080	1	$3,320.08	$357.23
GROTE JOSEPH GROTE JANET A, GROTE REVOCABLE TENANCY BY THE ENTIRETY TRUST DATED MARCH 7 2014	1404592	18E17S100170 11850 0030	1	$3,320.08	$357.23
GROUNDFLOOR LAND LLC	2048514	18E17S100230 16690 0190	1	$3,320.08	$357.23
GUERRERO CARLOS VELEZ	2047038	18E17S100230 16680 0040	1	$3,320.08	$357.23
HAIDER SARAH	2084863	18E17S100230 17180 0100	1	$3,320.08	$357.23
HANNA LORRAINE A	2164760	18E17S100270 14770 0180	1	$3,320.08	$357.23
HARISH PATEL GORDHANBHAI	1411777	18E17S100170 12220 0110	1	$3,320.08	$357.23
HEADRICK STEWART HEADRICK YOLANDA	3528494	18E17S100040 03670 0050	1	$3,320.08	$357.23
HENRY LORNA J	1426189	18E17S100190 12800 0150	1	$3,320.08	$357.23
HENSLEY STEVEN A SR HENSLEY PAMELA L	2136677	18E17S100260 16530 0090	1	$3,320.08	$357.23
HERITAGE ENTERPRISES FL LLC	1338794	18E17S100080 07620 0050	1	$3,320.08	$357.23
HERITAGE ENTERPRISES FL LLC	2047054	18E17S100230 16680 0050	1	$3,320.08	$357.23
HERITAGE ENTERPRISES FL LLC	2055383	18E17S100230 16720 0300	1	$3,320.08	$357.23
HERITAGE ENTERPRISES FL LLC	2084847	18E17S100230 17180 0090	1	$3,320.08	$357.23
HOMES BY ANNDAVID INC	1411742	18E17S100170 12220 0080	1	$3,320.08	$357.23
HOMES BY ANNDAVID INC	2136511	18E17S100260 16530 0050	1	$3,320.08	$357.23
HOMES BY ANNDAVID INC	2136600	18E17S100260 16530 0070	1	$3,320.08	$357.23
HOMES BY ANNDAVID INC	2136642	18E17S100260 16530 0080	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
HOMES BY ANNDAVID INC	2142405	18E17S100260 16540 0180	1	$3,320.08	$357.23
HOO ISWELL A HOO PATRICIA R	2046708	18E17S100230 16670 0260	1	$3,320.08	$357.23
HOO ISWELL A HOO PATRICIA R	2046724	18E17S100230 16670 0270	1	$3,320.08	$357.23
HOSSEIN BIBI ANEESA	1397197	18E17S100160 09720 0020	1	$3,320.08	$357.23
HUDA SYED NAJUA UL YOPP LUCILLE	1411793	18E17S100170 12220 0130	1	$3,320.08	$357.23
HUGHES DEBORAH JOANN DEBORAH JOANN HUGHES LIVING TRUST DATED MAY 1 2026	3528495	18E17S100040 03670 0060	1	$3,320.08	$357.23
IBARRA JULIO E IBARRA MARIA LUISA, JULIANO HERMEGILDO IBARRA TRUST DATED AUGUST 20 2015	2248939	18E17S100230 17720 0120	1	$3,320.08	$357.23
INTERNATIONAL CONTRACTORS OF AMERICA LLC	1298679	18E17S100050 04740 0040	1	$3,320.08	$357.23
INTERNATIONAL CONTRACTORS OF AMERICA LLC	1298687	18E17S100050 04740 0050	1	$3,320.08	$357.23
INTERNATIONAL CONTRACTORS OF AMERICA LLC	1298695	18E17S100050 04740 0060	1	$3,320.08	$357.23
INTERNATIONAL CONTRACTORS OF AMERICA LLC	1298709	18E17S100050 04740 0070	1	$3,320.08	$357.23
INTERNATIONAL CONTRACTORS OF AMERICA LLC	1298717	18E17S100050 04740 0080	1	$3,320.08	$357.23
INVEST 888 LLC	2161531	18E17S100220 15480 0070	1	$3,320.08	$357.23
INVESTOR NATION RESIDENTIAL CAPITAL LLC	1304270	18E17S100050 05110 0030	1	$3,320.08	$357.23
J&L GROUP INVESTMENTS CORP	2164913	18E17S100270 14780 0060	1	$3,320.08	$357.23
JAHANGIR ARASH	1427762	18E17S100190 12880 0210	1	$3,320.08	$357.23
JENNINGS CHRISTINA ANN JENNINGS JACOB LEE	1397219	18E17S100160 09720 0040	1	$3,320.08	$357.23
JIMENEZ FRANCISCO G SUAREZ SUAREZ AMBER L VANDENZEN, SUAREZ VANDENZEN FAMILY TRUST UTA DATED NOVEMBER 13 2025	1412145	18E17S100170 12230 0160	1	$3,320.08	$357.23
JOE JOSEPHINE L	2052317	18E17S100230 16710 0330	1	$3,320.08	$357.23
JOHANN DONNA DOLBER DIANNE	1412102	18E17S100170 12230 0120	1	$3,320.08	$357.23
JOSLIN LOIS A	2055472	18E17S100230 16720 0330	1	$3,320.08	$357.23
KI & MCGETTIGAN LLC	1424046	18E17S100190 12700 0070	1	$3,320.08	$357.23
KIRK ROBERT S	1382220	18E17S100130 09970 0190	1	$3,320.08	$357.23
KIWI GROVE LLC	1304253	18E17S100050 05110 0010	1	$3,320.08	$357.23
KLUNK MARIA S MARIA S KLINK REVOCABLE TRUST	2207744	18E17S100220 15830 0120	1	$3,320.08	$357.23
KLUNK MARIA S MARIA S KLUNK REVOCABLE TRUST	2207752	18E17S100220 15830 0130	1	$3,320.08	$357.23
KNEBELS GERRY	2164743	18E17S100270 14770 0170	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
KOCH JEFFREY W	1381801	18E17S100130 09960 0170	1	$3,320.08	$357.23
KOSARZYCKI DANNY M	1397201	18E17S100160 09720 0030	1	$3,320.08	$357.23
KUSSIN FREDERICK W	2134780	18E17S100270 14590 0360	1	$3,320.08	$357.23
LADA CONSTRUCTION INC	2084821	18E17S100230 17180 0080	1	$3,320.08	$357.23
LAGROW WALTER & MARY ALICE	1305209	18E17S100050 05140 0180	1	$3,320.08	$357.23
LAVENDER DREAM HOMES LLC	1447593	18E17S100210 15070 0070	1	$3,320.08	$357.23
LEANNAIS JENNIFER DAYTON KEITH	2137371	18E17S100260 16540 0100	1	$3,320.08	$357.23
LEFEBRE ROBERTO MUNOZ ATTN ANNETTE LEFEBRE ANTON	1942942	18E17S100220 16070 0030	1	$3,320.08	$357.23
LIPS NELLY B	2047135	18E17S100230 16680 0090	1	$3,320.08	$357.23
LORENZO JOHN LORENZO CASSANDRA	1404631	18E17S100170 11860 0020	1	$3,320.08	$357.23
LOTREAN DJORDJE LOTREAN AURELIA	1305217	18E17S100050 05140 0190	1	$3,320.08	$357.23
LUK WAI CHING & SHIRLEY WAI C	2178311	18E17S100230 17710 0070	1	$3,320.08	$357.23
LUNDY FRITZNER EDMOND WOODJINY	1378524	18E17S100130 09360 0090	1	$3,320.08	$357.23
MADISON PETER D	1298733	18E17S100050 04740 0100	1	$3,320.08	$357.23
MADUPU HARENDRA BADDEVOLU MADHAVI	2077026	18E17S100230 17060 0140	1	$3,320.08	$357.23
MARTIN RICHARD S MARTIN CYNTHIA LEE, MARTIN REVOCABLE FAMILY TRUST DATED MARCH 15 2023	2047208	18E17S100230 16680 0120	1	$3,320.08	$357.23
MARTIN RICHARD S MARTIN CYNTHIA LEE, MARTIN REVOCABLE FAMILY TRUST DATD MARCH 15 2023	2047232	18E17S100230 16680 0130	1	$3,320.08	$357.23
MATOS ANTONIO J	1412072	18E17S100170 12230 0090	1	$3,320.08	$357.23
MATTHEWS MARY MICHELLE MATTHEWS RANDALL B	1425298	18E17S100190 12740 0360	1	$3,320.08	$357.23
MATTSON GEORG	2048531	18E17S100230 16690 0200	1	$3,320.08	$357.23
MAXBELL ENTERPRISES LLC	2109319	18E17S100270 13600 0110	1	$3,320.08	$357.23
MENA RITA	2047089	18E17S100230 16680 0060	1	$3,320.08	$357.23
MENEGOLO JEAN PAUL	2072504	18E17S100230 17000 0190	1	$3,320.08	$357.23
MERISTIL JEAN P YAHWEH LIVING TRUST DTD OCTOBER 9 2025	1412293	18E17S100170 12240 0110	1	$3,320.08	$357.23
MILLER JOSEPH G MILLER LINDA	2139471	18E17S100230 17470 0010	1	$3,320.08	$357.23
MONROE MARGARET B	1381762	18E17S100130 09960 0130	1	$3,320.08	$357.23
MORALES LUGO CARLOS A & LAURA E TORRES SANTOS	1382238	18E17S100130 09970 0200	1	$3,320.08	$357.23
MORGAN BURNS LLC	1330700	18E17S100070 07890 0130	1	$3,320.08	$357.23
MORGAN BURNS LLC	1330718	18E17S100070 07890 0140	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
MOTZ CHRISTOPHER M MOTZ SHERI L	2164921	18E17S100270 14780 0070	1	$3,320.08	$357.23
MUELLER RODNEY LOUIS	1381771	18E17S100130 09960 0140	1	$3,320.08	$357.23
MUNEER KHALID MUNEER SHABNAM	2047160	18E17S100230 16680 0100	1	$3,320.08	$357.23
MURRAY RUDOLPH A	3303346	18E17S100230 16680 0170	1	$3,320.08	$357.23
NELSON KELLEY J GIARDINI CONSTANCE N, COLEMAN SCOTT S	1305225	18E17S100050 05140 0200	1	$3,320.08	$357.23
NEWMAN JAMES N MCDONALD LOUISE G	1298555	18E17S100050 04730 0120	1	$3,320.08	$357.23
NG JENNY M NG WAI SHING	1898579	18E17S100050 04730 0110	1	$3,320.08	$357.23
NICHOLS MATTHEW D SR NICHOLS KAMI T	2196459	18E17S100220 16050 0120	1	$3,320.08	$357.23
NORBU PHUNTSOK	2139544	18E17S100230 17470 0030	1	$3,320.08	$357.23
NOVOA ANA MARIA RODRIGUEZ	1404100	18E17S100170 11800 0140	1	$3,320.08	$357.23
NOVOA ANA MARIA RODRIGUEZ	2167149	18E17S100270 14820 0170	1	$3,320.08	$357.23
NUNEZ YNDHIRA	2072547	18E17S100230 17000 0200	1	$3,320.08	$357.23
NYSZTAL TERESA	1330726	18E17S100070 07890 0150	1	$3,320.08	$357.23
ONEAL SHERRI LEE WINCEY CODI	1339430	18E17S100080 07630 0260	1	$3,320.08	$357.23
PAKHRIN NGIMA TAMANG	2142197	18E17S100260 16540 0120	1	$3,320.08	$357.23
PASP CONSULTING LLC	1411751	18E17S100170 12220 0090	1	$3,320.08	$357.23
PASP CONSULTING LLC	1411769	18E17S100170 12220 0100	1	$3,320.08	$357.23
PEREZ LUIS M	1446899	18E17S100210 15030 0210	1	$3,320.08	$357.23
PEREZ MARIA L	1446881	18E17S100210 15030 0200	1	$3,320.08	$357.23
PEREZ RAUL VILA	2084880	18E17S100230 17180 0110	1	$3,320.08	$357.23
PIERRE OLRICK N PIERRE SUSENIE DELVA	1404568	18E17S100170 11840 0300	1	$3,320.08	$357.23
PP & VV INVESTMENTS LLC	1338867	18E17S100080 07620 0120	1	$3,320.08	$357.23
PRINCE HOWARD EUGENE PRINCE SUSAN PHILLIPS	2083247	18E17S100260 11580 0190	1	$3,320.08	$357.23
PRO TOUCH SPEC LLC	1399114	18E17S100160 09810 0090	1	$3,320.08	$357.23
PRO TOUCH SPEC LLC	1399157	18E17S100160 09810 0130	1	$3,320.08	$357.23
R E T INC	2048484	18E17S100230 16690 0180	1	$3,320.08	$357.23
RAGONANDAN SURAJ GOPIE ROHANIE	2048671	18E17S100230 16690 0260	1	$3,320.08	$357.23
RAVEN 14 DEVELOPMENT LLC	2128763	18E17S100270 13950 0340	1	$3,320.08	$357.23
REID DELROY	2142227	18E17S100260 16540 0130	1	$3,320.08	$357.23
REYES EDDY GAMALIER BRACKIN KEVIN	1298725	18E17S100050 04740 0090	1	$3,320.08	$357.23
REYES EDDY GAMALIER BRACKIN KEVIN	2136367	18E17S100260 16530 0010	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
RICHMOND BRITTANI RICHMOND DARRELL	2076585	18E17S100230 17050 0150	1	$3,320.08	$357.23
RICK RUSSELL K	2085134	18E17S100230 17190 0010	1	$3,320.08	$357.23
ROBBINS RAYMOND K & ELIZABETH K TRUSTEES	1304768	18E17S100050 05120 0210	1	$3,320.08	$357.23
ROBERTS DOUGLAS A ROBERTS KAREN L, SHILLIAM LAURA	1411718	18E17S100170 12220 0050	1	$3,320.08	$357.23
ROBINSON PAULA S	1428068	18E17S100190 12900 0110	1	$3,320.08	$357.23
RODRIGUEZ ARIEL RODRIGUEZ AIDA	2164930	18E17S100270 14780 0080	1	$3,320.08	$357.23
ROGERS RYAN SPRAGUE TAMARA, DEVALD STACEY	1412323	18E17S100170 12240 0140	1	$3,320.08	$357.23
ROLDAN LEONARDO & ROSA	2136111	18E17S100260 16520 0090	1	$3,320.08	$357.23
ROSS ALZIE G TRUSTEE ALZIE G ROSS REVOCABLE TRUST DATED SEPTEMBER 25, 2014	1428092	18E17S100190 12900 0140	1	$3,320.08	$357.23
ROSS ALZIE G TRUSTEE ALZIE G ROSS REVOCABLE TRUST DATED SEPTEMBER 25, 2014	1428106	18E17S100190 12900 0150	1	$3,320.08	$357.23
ROZINSKI MARY TRUSTEE MARY ROZINSKI TRUST	1378532	18E17S100130 09360 0100	1	$3,320.08	$357.23
RUANO RUBEN RODRIGUEZ	1411726	18E17S100170 12220 0060	1	$3,320.08	$357.23
SAHADEO HOLDINGS LLC	2132728	18E17S100270 14580 0020	1	$3,320.08	$357.23
SANCHEZ ANA M RODRIGUEZ ANA	1338875	18E17S100080 07620 0130	1	$3,320.08	$357.23
SANCHEZ MAYLIN	1338808	18E17S100080 07620 0060	1	$3,320.08	$357.23
SANDERS STEPHEN PELCHAT LAURA, WERNER KAREN, SANDERS BRIAN, SANDERS RICHARD	1382190	18E17S100130 09970 0160	1	$3,320.08	$357.23
SASSI SUZANNE HENNERTY	1381754	18E17S100130 09960 0120	1	$3,320.08	$357.23
SAWH BALRAM RAMLAKHAN HERAWATI	1298563	18E17S100050 04730 0130	1	$3,320.08	$357.23
SCIBETTA CHARLES	2055511	18E17S100230 16720 0340	1	$3,320.08	$357.23
SEAFOOD BANDITS TWO LLC	2132752	18E17S100270 14580 0030	1	$3,320.08	$357.23
SEGAVEPO LLC	2133007	18E17S100270 14580 0090	1	$3,320.08	$357.23
SENNO MICHAEL SENNO PATRICIA	2134810	18E17S100270 14590 0370	1	$3,320.08	$357.23
SENNO PATRICIA SENNO MICHAEL	2134844	18E17S100270 14590 0380	1	$3,320.08	$357.23
SHARBUNO HARRY L SHARBUNO JENETT	2052325	18E17S100230 16710 0340	1	$3,320.08	$357.23
SHEPARD MALISSA	2046791	18E17S100230 16670 0300	1	$3,320.08	$357.23
SHEPARD MALISSA	2046813	18E17S100230 16670 0310	1	$3,320.08	$357.23
SHULUK GREGORY	2134755	18E17S100270 14590 0350	1	$3,320.08	$357.23
SIEGEL GLENN ERIC SIEGEL JOY LEONA, SIEGEL FAMILY TRUST	1421659	18E17S100190 12550 0010	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
SKALASKI WILLIAM E SKALASKI BARBARA L	2140267	18E17S100230 17480 0110	1	$3,320.08	$357.23
SKIDMORE TANNER JACQUES MAKAYLA	2077051	18E17S100230 17060 0150	1	$3,320.08	$357.23
SMITH BLAKE R	1381789	18E17S100130 09960 0150	1	$3,320.08	$357.23
SMITH JEANNE E	1447887	18E17S100210 15090 0080	1	$3,320.08	$357.23
SMOLKOVIC JONATHAN	2052350	18E17S100230 16710 0350	1	$3,320.08	$357.23
SMOLKOVIC JONATHAN	2184876	18E17S100270 14940 0050	1	$3,320.08	$357.23
SOBRAL PRIME LLC	2140305	18E17S100230 17480 0120	1	$3,320.08	$357.23
SOLOMONE RALPH J SOLOMONE MARIE R	1423767	18E17S100190 12680 0040	1	$3,320.08	$357.23
SONNY CAPITAL GROUP LLC	2048654	18E17S100230 16690 0250	1	$3,320.08	$357.23
SOTO PEDRO A	1381797	18E17S100130 09960 0160	1	$3,320.08	$357.23
SOUTHERN IMPRESSION HOMES LLC	1338832	18E17S100080 07620 0090	1	$3,320.08	$357.23
SOUTHERN IMPRESSION HOMES LLC	1338841	18E17S100080 07620 0100	1	$3,320.08	$357.23
SOUTHERN IMPRESSION HOMES LLC	1338859	18E17S100080 07620 0110	1	$3,320.08	$357.23
SOVEREIGN HOME BUILDERS LLC	1447607	18E17S100210 15070 0080	1	$3,320.08	$357.23
SPERRY TED MEAD VIRGIL, MEAD MARCIA	1279119	18E17S100040 03680 0060	1	$3,320.08	$357.23
SPOONER RICHARD SPOONER DIANE	1279127	18E17S100040 03680 0070	1	$3,320.08	$357.23
SQUIRT DIRT LLC	2128798	18E17S100270 13950 0350	1	$3,320.08	$357.23
STALLONE ROBERT S	1412315	18E17S100170 12240 0130	1	$3,320.08	$357.23
STANKO MARLENE R	2084901	18E17S100230 17180 0120	1	$3,320.08	$357.23
STANKO MARLENE R	2084928	18E17S100230 17180 0130	1	$3,320.08	$357.23
STAR 1017 LLC	1350549	18E17S100090 06540 0100	1	$3,320.08	$357.23
STEVENSON DALE R STEVENSON ELIZABETH	2140381	18E17S100230 17480 0140	1	$3,320.08	$357.23
STOCKBURGER GAVIN B SPALLA ISABELLE E	1423929	18E17S100190 12690 0060	1	$3,320.08	$357.23
STURIALE PHILIP L STURIALE MARIE F	1399122	18E17S100160 09810 0100	1	$3,320.08	$357.23
STURIALE PHILIP L & MARIE F	1399131	18E17S100160 09810 0110	1	$3,320.08	$357.23
SUMMERSET MYRLENE & JONNIE	1404622	18E17S100170 11860 0010	1	$3,320.08	$357.23
SUNSHINE PROPERTIES OF HERNANDO INC	2132680	18E17S100270 14580 0010	1	$3,320.08	$357.23
TAMAYO ROBERTO VALENTIN SANZ SANZ ANGELINA YADIRA	1304261	18E17S100050 05110 0020	1	$3,320.08	$357.23
THORPE BARBARA THORPE BLAKE	1404533	18E17S100170 11840 0270	1	$3,320.08	$357.23
THORPE BARBARA JOHNSON BOGA MICHAEL CLINTON	2184868	18E17S100270 14940 0040	1	$3,320.08	$357.23

APPENDIX D

PROPOSED CITRUS SPRINGS 2026 ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

OWNER'S NAME	ALT KEY	PARCEL ID	QUANTITY LOTS/AU	PREPAYMENT AMOUNT	MAX ANNUAL ASSESSMENT
TOMASO EDWARD J ATTN MARTIN LARSON	1404525	18E17S100170 11840 0260	1	$3,320.08	$357.23
TRIBBLE SEAN HEATH	2048727	18E17S100230 16690 0280	1	$3,320.08	$357.23
TTSW LLC	2081911	18E17S100230 17130 0420	1	$3,320.08	$357.23
TURNLEY PAMELA D	2134721	18E17S100270 14590 0340	1	$3,320.08	$357.23
UKYAB KELSANG Y	2046775	18E17S100230 16670 0290	1	$3,320.08	$357.23
UNDERWOOD RESIDENTIAL GC 24 LLC	2184485	18E17S100270 14930 0020	1	$3,320.08	$357.23
UNDERWOOD RESIDENTIAL GC 26 LLC	1350590	18E17S100090 06560 0010	1	$3,320.08	$357.23
UNDERWOOD RESIDENTIAL GC 26 LLC	1447763	18E17S100210 15080 0090	1	$3,320.08	$357.23
UNDERWOOD RESIDENTIAL GC 26 LLC	2898623	18E17S100130 09350 0020	2	$6,640.16	$714.46
UNDERWOOD RESIDENTIAL LLC	1330688	18E17S100070 07890 0110	1	$3,320.08	$357.23
USMANI MUHAMMAD I	2047313	18E17S100230 16680 0160	1	$3,320.08	$357.23
VALERO LUZ AZUCENA	1446911	18E17S100210 15030 0230	1	$3,320.08	$357.23
VANBUREN NATHAN R	1447747	18E17S100210 15080 0070	1	$3,320.08	$357.23
VANNESS & VANNESS PA	2178264	18E17S100230 17710 0060	1	$3,320.08	$357.23
VANNESS PROPERTIES INC	1378541	18E17S100130 09360 0110	1	$3,320.08	$357.23
VELEZ RAMON OLMO	2197285	18E17S100220 16070 0040	1	$3,320.08	$357.23
VICTORIA MARIA PAULA	2048778	18E17S100230 16690 0300	1	$3,320.08	$357.23
VISTA GRANDE PROPERTIES LLC	2162210	18E17S100220 15490 0140	1	$3,320.08	$357.23
VISTA GRANDE PROPERTIES LLC	2162236	18E17S100220 15490 0150	1	$3,320.08	$357.23
VOGT JORGE A VICTORIA-VOGT MARGARITA	1446929	18E17S100210 15030 0240	1	$3,320.08	$357.23
VOGT JORGE A VICTORIA-VOGT MARGARITA	1446937	18E17S100210 15030 0250	1	$3,320.08	$357.23
WAGNER LEOPOLD O	2140551	18E17S100230 17490 0110	1	$3,320.08	$357.23
WALTERS NARDEA	1428084	18E17S100190 12900 0130	1	$3,320.08	$357.23
WANG NAI YI CHUNG YUN HU ROGER	2142154	18E17S100260 16540 0110	1	$3,320.08	$357.23
WINSAL BUSINESS SOLUTIONS LLC	2046996	18E17S100230 16680 0020	1	$3,320.08	$357.23
WONG SAU LING	2134674	18E17S100270 14590 0330	1	$3,320.08	$357.23
YEUNG FAN YING	2047259	18E17S100230 16680 0140	1	$3,320.08	$357.23
ZAVALA BROTHERS INVESTMENTS LLC	1330734	18E17S100070 07890 0160	1	$3,320.08	$357.23

357 Records

AGENDA MEMORANDUM

FROM:	Ken Cheek, Water Resources Director
SUBJECT:	Proposed Cedar Lake Estate 2026 Assessment Area
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

The proposed project was initiated in response to requests for service from numerous property owners along the proposed waterline route. The project consists of the construction of water mains and associated parts along the right-of-way of the following roadways: West Cedar Drive, West Watergap Point, North Brookgreen Drive, North Varina Point, West Deep Blue Place, and North Summerlake Point. This will provide water service for approximately 97 lots, including approximately 36 existing homes. The proposed Cedar Lake Estate 2026 Assessment Area consists of water lines that have been installed and have received FDEP Clearance.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

Special Assessments to be levied against benefited properties.

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; creating the Cedar Lake Estate 2026 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary

assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.
b. Set a public hearing for July 28, 2026, at 1:33 p.m. regarding the proposed Cedar Lake Estate 2026 Assessment Area. **(Ken Cheek, P.E., Water Resources Director)**

ATTACHMENTS:
1. 6c Supporting Docs CLE2026 IAR Set final

CITRUS COUNTY, FLORIDA

INITIAL ASSESSMENT RESOLUTION FOR WATER DISTRIBUTION FACILITIES WITHIN THE PROPOSED CEDAR LAKE ESTATES 2026 ASSESSMENT AREA

ADOPTED JUNE 11, 2026

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RESOLUTION NO. 2026-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, RELATING TO THE WATER DISTRIBUTION FACILITIES; DESCRIBING THE PROPERTY TO BE INCLUDED WITHIN THE PROPOSED CEDAR LAKE ESTATES 2026 ASSESSMENT AREA AND THE LOCAL IMPROVEMENTS TO BE PROVIDED THEREIN; DETERMINING THE ESTIMATED PROJECT COST OF THE WATER DISTRIBUTION FACILITIES; ESTABLISHING THE METHOD OF ASSESSING THE PROJECT COST AGAINST THE PROPERTIES THAT WILL BE BENEFITTED THEREBY; ESTABLISHING OTHER TERMS AND CONDITIONS OF THE ASSESSMENTS; DIRECTING THE COUNTY ADMINISTRATOR TO PREPARE A PRELIMINARY ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, AS FOLLOWS:

ARTICLE I

DEFINITIONS AND CONSTRUCTION

SECTION 1.01. DEFINITIONS. This resolution constitutes the Initial Assessment Resolution as defined in the Code. All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Code. Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa. As used in this resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

"Annual Debt Service Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(E) hereof.

"Annual Debt Service Factor" means the factor computed pursuant to Section 4.04(D) hereof.

"Assessment Roll" means a non-ad valorem assessment roll relating to the Water Distribution Facilities.

"Assessments" means an annual special assessment imposed against property located within the Proposed Cedar Lake Estates 2026 Assessment Area to fund the Project Cost of the Water Distribution Facilities, computed in the manner described in Section 4.04 hereof.

"Building" means any structure, whether temporary or permanent, built for support, shelter or enclosure of persons, chattel, or property of any kind.

"Capital Cost" means all or any portion of the expenses that are properly attributable to the design, acquisition, construction and installation of the Water Distribution Facilities and imposition of the Assessments under generally accepted accounting principles and including

reimbursement to the County for any funds advanced for Capital Cost and interest on any interfund or intrafund loan for such purposes.

"Code" means Chapter 86 of the Citrus County Code of Ordinances, entitled the Capital Project and Related Services Assessment Ordinance.

"Collection Cost" means the estimated cost to be incurred by the County during any Fiscal Year in connection with the collection of the Assessments.

"Collection Cost Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(F) hereof.

"Debt Service Amount" means the amount computed pursuant to Section 4.04(A) hereof.

"Dwelling Unit" means a Building, or portion thereof, which is lawfully used for residential purposes, consisting of one or more rooms arranged, designed, used, or intended to be used as living quarters for one family only.

"Final Assessment Resolution" means the resolution described in Section 86-27 of the Code which shall confirm, modify, or repeal this Resolution and which shall be the final proceeding for the imposition of the Assessments within the Proposed Cedar Lake Estates 2026 Assessment Area.

"Funding Agreement" means the agreement pursuant to which the County agreed to deliver the Obligations against payment therefore by the purchaser or underwriter of such Obligations or the terms under which the County agrees to internally finance the Water Distribution Facilities through an internal loan.

"Proposed Cedar Lake Estates 2026 Assessment Area" or **"Assessment Area"** means the properties that will be specially benefited by the Water Distribution Facilities, as more particularly described in Section 3.01 and Appendix A hereof.

"Lot" is the "Assessment Unit" as defined in the Code and means any of the numbered lots or parcels shown on any of the recorded plats within the Assessment Area on which a Single-Family Residential Unit can be constructed or sited in accordance with applicable laws and regulations, after giving effect to any recorded Permanent Reassignment of Development Rights. For purposes of this Initial Assessment Resolution any Lots without an existing Single-Family Residential Unit shall be included within the Proposed Cedar Lake Estates 2026 Assessment Area even if it is currently improved with an accessory Building.

"Modified Debt Service Amount" means the amount computed pursuant to Section 4.04(C) hereof.

"Obligations" means Original Obligations or Refunding Obligations.

"Original Obligations" means bonds or other evidence of indebtedness including, but not limited to, notes, commercial paper, capital leases or any other obligation issued or incurred, including internal loans, to finance all or a portion of the Project Cost of the Water Distribution Facilities and secured, in whole or in part, by proceeds of the Assessments.

"Permanent Reassignment of Development Rights" means a condition, restriction, and limitation that a property owner of two or more adjoining residential Lots voluntarily imposes on said Lots pursuant to Administrative Regulation No. 11.10-1 to legally condition, restrict, and limit the use of said Lots as a covenant running with the land so that such property will be considered one Lot for purposes of the Assessment.

"Prepayment Amount" means the amount computed either pursuant to Section 4.03 or Section 4.05 hereof for each Tax Parcel located in the Proposed Cedar Lake Estates 2026 Assessment Area to pay the Assessment in full.

"Prepayment Modification Factor" means the factor computed pursuant to Section 4.04(B) hereof.

"Project Cost" means (A) the Capital Cost of the Water Distribution Facilities, (B) the Transaction Cost associated with the Obligations attributable to the Water Distribution Facilities, if any, (C) interest accruing on such Obligations for such period of time as the County deems appropriate, (D) the debt service reserve fund or account, if any, established for the Obligations attributable to the Water Distribution Facilities, and (E) any other costs or expenses related thereto.

"Refunding Obligations" means a series of bonds or other evidence of indebtedness including but not limited to, notes, commercial paper, capital leases or any other obligations of the County issued or incurred to refund all or any portion of the Original Obligations or any indebtedness issued to refinance the Original Obligations.

"Single-Family Residential Unit" means a Building that contains a single Dwelling Unit.

"Statutory Discount Amount" means the amount computed for each Tax Parcel pursuant to Section 4.04(G) hereof.

"Tax Parcel" means a parcel of property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

"Tax Roll" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Transaction Cost" means the costs, fees and expenses incurred by the County in connection with the issuance and sale of any series of Obligations, including but not limited to (A) rating agency and other financing fees; (B) the fees and disbursements of bond counsel; (C) the underwriters' discount; (D) the fees and disbursements of the County's financial advisor; (E) the costs of preparing and printing the Obligations, the preliminary official statement, the final official statement, and all other documentation supporting issuance of the Obligations; (F) the fees payable in respect of any municipal bond insurance policy; (G) administrative, development, credit review, and all other fees associated with any pooled commercial paper or similar interim financing program; and (H) any other costs of a similar nature incurred in connection with issuance of such Obligations.

"Uniform Assessment Collection Act" means Sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

"Water Distribution Facilities" means a Local Improvement as defined in the Code consisting of all facilities required for the distribution of potable water demanded by property within the Assessment Area from the transmission main to the point of distribution, to be installed along portions of West Cedar Drive, West Watergap Point, North Brookgreen Drive, North Varina Point, West Deep Blue Place, and North Summerlake Point. The Water Distribution Facilities include, but are not limited to, the design, acquisition, construction, and installation of water mains, lateral lines, valves, backflow preventers, water meters, and other miscellaneous appurtenances necessary to provide potable water to all properties within the Assessment Area in order to provide for the health, safety, and welfare of all residents within the Assessment Area.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 1.03. FINDINGS. It is hereby ascertained and declared that the Water Distribution Facilities will provide a special benefit to the Assessed Property and that the Project Cost will be fairly and reasonably apportioned among those Assessed Properties based upon the following legislative determinations.

(A) Pursuant to Article VIII, Section 1 of the Florida Constitution, sections 125.01 and 125.66, Florida Statutes, and the Code, the Board has all powers of local self-government to perform county functions and to render county services in a manner not inconsistent with general or special law, and such power may be exercised by the enactment of county ordinances and resolutions.

(B) The Board has enacted the Code to provide for the creation of Assessment Areas and authorize the imposition of Assessments to fund the cost of Local Improvements and Related Services that benefit the property located therein.

(C) The Assessments imposed pursuant to the procedures provided in the Code and this Initial Assessment Resolution will be imposed by the Board. Any activity of the Property Appraiser or Tax Collector under the provisions of this Resolution shall be construed solely as ministerial.

(D) The Board desires to create the Proposed Cedar Lake Estates 2026 Assessment Area as an Assessment Area and to fund a portion of the Project Cost of the Water Distribution Facilities, which is a Local Improvement as defined in the Code, through Assessments. The Assessment Area is created for the purpose of constructing the Water Distribution Facilities to serve the property located therein and to meet the demands for extensions of such Water Distribution Facilities in a timely, efficient, and equitable manner.

(E) The Proposed Cedar Lake Estates 2026 Assessment Area and the Assessments to be imposed therein shall include all improved and vacant Tax Parcels that will be served by the Water Distribution Facilities.

(F) The design, acquisition, construction, and installation of the Water Distribution Facilities will provide a special benefit to all Tax Parcels located within the Proposed Cedar Lake Estates 2026 Assessment Area by protecting and enhancing the value, use, enjoyment and attractiveness and viability of such property by improving and enhancing utility services, reliability and safety for those properties within the Assessment Area and providing access to central potable water facilities and services within the Assessment Area which will increase the residential attractiveness and development potential of all properties therein.

(G) The Board hereby finds and determines that the Assessments to be imposed in accordance with this Initial Assessment Resolution provide an equitable method of funding the Water Distribution Facilities by fairly and reasonably allocating the cost to specially benefitted property, based upon the number of Lots attributed to each parcel of property in the manner hereinafter described.

(H) The Water Distribution Facilities represent facilities that are directly related to providing property owners access to potable water. The owners of the property in the

Assessment Areas plan to use their properties for residential purposes and each potential Single-Family Residential Unit can be expected to demand about the same amount of potable water usage on an annual average basis. Accordingly, the Board hereby determines that it is fair and equitable to allocate the Project Cost to property owners within the Assessment Area based upon the number of Lots.

(I) The Board hereby finds that each Tax Parcel within the proposed Assessment Area will be benefited by the County's provision of the Water Distribution Facilities in an amount not less than the Assessment imposed against such property, computed in the manner set forth in this Resolution.

(J) The provision of Water Distribution Facilities to properties within the Assessment Area by the imposition of an Assessment constitutes a modification by the County of prior developer agreements to ensure the timely provision of utility services and to satisfy any contractual obligation to provide such utility services.

ARTICLE II

NOTICE AND PUBLIC HEARING

SECTION 2.01. PUBLIC HEARING. There is hereby established a public hearing to be held by the Board at 1:33 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, to consider: (A) creation of the Proposed Cedar Lake Estates 2026 Assessment Area; (B) imposition of the Assessments, and (C) collection of the Assessments pursuant to the Uniform Assessment Collection Act commencing with the tax bill to be mailed in November 2026.

SECTION 2.02. NOTICE BY PUBLICATION. Upon completion of the Assessment Roll, the County Administrator shall publish a notice of the public hearing authorized by Section 2.01 hereof in the manner and the time provided in Section 86-25 of the Code. Such notice shall be in substantially the form attached hereto as Appendix B.

SECTION 2.03. NOTICE BY MAIL. Upon completion of the Assessment Roll, the County Administrator shall, at the time and in the manner specified in Section 86-26 of the Code, provide first class mailed notice of the public hearing authorized by Section 2.01 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. Such notice shall be in substantially the form attached hereto as Appendix C.

ARTICLE III

PROPOSED CEDAR LAKE ESTATES 2026 ASSESSMENT AREA

SECTION 3.01. DESCRIPTION OF PROPOSED ASSESSMENT AREA.

(A) In accordance with Section 86-21 of the Code, the Board proposes to create the Cedar Lake Estates 2026 Assessment Area encompassing all the area of the County more particularly described in Appendix A attached hereto.

(B) The Assessment Area is proposed to provide access to potable water through the provision of the Water Distribution Facilities.

SECTION 3.02. ASSESSMENT ROLL. The County Administrator is hereby directed to prepare a final estimate of the Project Cost for the Water Distribution Facilities and to prepare the preliminary Assessment Roll in the manner provided in Section 86-24 of the Code. The County Administrator shall apportion the Project Cost among the parcels of real property within the Proposed Cedar Lake Estates 2026 Assessment Area as reflected on the Tax Roll in conformity with Article IV hereof. The estimate of Project Cost and the Assessment Roll shall be maintained on file in the office of the County Administrator and the County Land Section and be open to public inspection. The preliminary Assessment Roll is attached hereto as Appendix D and incorporated herein by reference.

ARTICLE IV

ASSESSMENTS

SECTION 4.01. ESTIMATED PROJECT COST.

(A) The total estimated Project Cost for the Water Distribution Facilities is $461,771.75.

(B) The Project Cost will be funded through the imposition of Assessments against property located in the Proposed Cedar Lake Estates 2026 Assessment Area.

SECTION 4.02. IMPOSITION OF ASSESSMENTS. The Assessments shall be imposed against all Tax Parcels located within the Proposed Cedar Lake Estates 2026 Assessment Area for each Fiscal Year in which the Obligations remain outstanding, the amount of which shall be computed in accordance with this Article IV. When imposed, the Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in the Assessment Area pursuant to Section 86-30 of the Code.

SECTION 4.03. PREPAYMENT AMOUNT.

(A) Upon adoption of the Final Assessment Resolution, a Prepayment Amount for each Tax Parcel located within the Proposed Cedar Lake Estates 2026 Assessment Area shall be computed by first dividing the Project Cost of the Water Distribution Facilities between the improved properties to be serviced by the Water Distribution Facilities and the unimproved properties that will be included within this Proposed Cedar Lake Estates 2026 Assessment Area and subject to the Assessments to arrive at the distributions outlined in Section 4.01(A) above. The allocation to the improved properties will be collected from each property owner at the time of connection and not included within the Assessment program.

(B) For those Tax Parcels within the Proposed Cedar Lake Estates 2026 Assessment Area, divide the number of Lots attributable to such Tax Parcel by the total amount of Lots

attributable to all Tax Parcels within the Proposed Cedar Lake Estates 2026 Assessment Area, and multiply the result by the Project Cost allocated to the unimproved properties in Section 4.01 to arrive at the Prepayment Amount for each Tax Parcel.

(C) Following adoption of the Final Assessment Resolution, the Clerk of Court shall provide by first class mail, a notice to the owner of each Tax Parcel subject to the Assessment of the owner's option to prepay all future annual Assessments. On or prior to the date specified in such notice, the owner of each Tax Parcel subject to the Assessment shall be entitled to prepay all future annual Assessments by paying the Prepayment Amount.

(D) The amount of all prepayments made pursuant to this Section 4.03 shall be final. The County shall not be required to refund any portion of a prepayment if (1) the actual Project Cost of the Water Distribution Facilities is less than the estimated Project Cost upon which the Prepayment Amount was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.04. COMPUTATION OF ASSESSMENTS. Commencing with the tax bill to be mailed in November 2026, the Assessments will be imposed for each Fiscal Year in which Obligations remain outstanding and collected on the ad valorem tax bill in the manner authorized by the Uniform Assessment Collection Act. The annual Assessment shall be computed for each Tax Parcel that has not been prepaid in accordance with Section 4.03 hereof in the manner set forth in this Section 4.04.

(A) DEBT SERVICE AMOUNT. A "Debt Service Amount" shall be computed for each Fiscal Year as the amount which is payable by the Tax Parcels within the Assessment Area in respect of the Obligations in accordance with a debt service schedule prepared with principal installments equal to those established in the Funding Agreement and allocated to the Tax

Parcels in the Assessment Area; provided, however, that the "Debt Service Amount" for any Fiscal Year shall not exceed the principal amount of Obligations then outstanding plus interest thereon.

(B) PREPAYMENT MODIFICATION FACTOR. A "Prepayment Modification Factor" shall be computed for each Fiscal Year by dividing (1) the amount computed by subtracting (a) the sum of the Prepayment Amounts for all Tax Parcels as to which prepayment has been made, from (b) the total principal amount of Obligations initially issued by the County and allocated to the Tax Parcels within the Assessment Area in Section 4.01, by (2) the total principal amount of Obligations initially issued by the County and allocated to the Tax Parcels within the Assessment Area in Section 4.01.

(C) MODIFIED DEBT SERVICE AMOUNT. A "Modified Debt Service Amount" shall be computed for each Fiscal Year by multiplying (1) the Debt Service Amount by (2) the Prepayment Modification Factor.

(D) ANNUAL DEBT SERVICE FACTOR. An "Annual Debt Service Factor" shall be computed for each Fiscal Year by dividing (1) the Modified Debt Service Amount by (2) the aggregate Prepayment Amount.

(E) ANNUAL DEBT SERVICE COMPONENT. The "Annual Debt Service Component" shall be computed for each Fiscal Year for each Tax Parcel by multiplying (1) the Prepayment Amount for such Tax Parcel by (2) the Annual Debt Service Factor.

(F) COLLECTION COST COMPONENT. The "Collection Cost Component" shall be computed each Fiscal Year for each Tax Parcel by (1) dividing (a) the Prepayment Amount for such Tax Parcel by (b) the sum of the aggregate Prepayment Amount, and (2) multiplying the result by the Assessment Collection Cost.

(G) STATUTORY DISCOUNT AMOUNT. The "Statutory Discount Amount" shall be computed for each Tax Parcel as the amount allowed by law as the maximum discount for early payment of ad valorem taxes and non-ad valorem assessments plus a 1% reserve for non-payments, such amount to be calculated by deducting (1) the sum of (a) the Annual Debt Service Component and (b) the Collection Cost Component, from (2) the amount computed by dividing (a) the sum of (i) the Annual Debt Service Component and (ii) the Collection Cost Component, by (b) the factor of 0.95.

(H) ASSESSMENT. The annual Assessment for each Tax Parcel shall be computed as the sum of the Annual Debt Service Component, the Collection Cost Component and the Statutory Discount Amount, as set forth in the preliminary Assessment Roll which is attached hereto as Appendix D and incorporated herein by reference.

SECTION 4.05. ADDITIONAL PREPAYMENT OPTION.

(A) Following the date specified in the notice provided pursuant to Section 4.03(C) hereof, or such later date as the Board may allow in its sole discretion, the owner of each Tax Parcel subject to the Assessments shall be entitled to prepay all future unpaid annual Assessments by paying an amount equal to the sum of (1) the original Prepayment Amount for such Tax Parcel, and (2) interest on the Prepayment Amount, computed at a rate one full percentage point in excess of the rate on the Obligations, from the most recent date to which interest on the Obligations has been paid to the next date following such prepayment on which the Obligations can be redeemed after providing all notices required to redeem all or any portion of the Obligations.

(B) During any period commencing on the date the annual Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the

next date on which unpaid ad valorem taxes become delinquent, the County may reduce the amount required to prepay the future unpaid annual Assessments for the Tax Parcel by the amount of the Assessment that has been certified for collection with respect to such Tax Parcel.

(C) The amount of all prepayments made pursuant to this Section 4.05 shall be final. The County shall not be required to refund any portion of a prepayment if (1) the actual Project Cost of the Water Distribution Facilities is less than the estimated Project Cost upon which the Prepayment Amount was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.06. MANDATORY PREPAYMENT.

(A) If at any time a tax certificate has been issued and remains outstanding in respect of any Tax Parcel subject to the Assessment, the owner shall prepay all future unpaid annual Assessments for such Tax Parcel if the Board, at its sole option, elects to accelerate the Assessment. The amount required to prepay the future unpaid annual Assessments will be equal to the sum of (1) the Prepayment Amount for such Tax Parcel, and (2) interest on the Prepayment Amount, computed at the rate one full percentage point in excess of the rate on the Obligations, from the most recent date to which interest on the Obligations has been paid to the next date on which the County can redeem Obligations after providing all notices required to redeem all or any portion thereof.

(B) During any period commencing on the date the annual Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the County may reduce the amount required to prepay the future unpaid annual Assessments for the Tax Parcel by the amount of the Assessment that has been certified for collection with respect to such Tax Parcel.

(C) The amount of all prepayments made pursuant to this Section 4.06 shall be final. The County shall not be required to refund any portion of a prepayment if (1) the Project Cost of the Water Distribution Facilities is less than the amount upon which such Prepayment Amount was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.07. REALLOCATION. If an owner intends to subdivide a Tax Parcel, the Prepayment Amount for such Tax Parcel may be reallocated pro rata among the new Tax Parcels upon (1) application of the owner or the County and (2) assignment of a distinct ad valorem property tax identification number to each new Tax Parcel by the Property Appraiser.

SECTION 4.08. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds from the Assessments received during each Fiscal Year shall be applied by the County for payment of the Collection Costs, payment of any Transaction Costs not funded from proceeds of the Obligations, payment of interest due on the Obligations, and payment of principal due on the Obligations. Any remaining proceeds will then be used for prepayment of the Obligations or payment of future debt service.

ARTICLE V

GENERAL PROVISIONS

SECTION 5.01. METHOD OF COLLECTION. Commencing with the tax bill to be mailed in November 2026, the Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

SECTION 5.02. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 5.03. EVIDENCE OF PAYMENT. Prepayment in full of the Assessment imposed against any Tax Parcel shall operate as a release of the Assessment lien upon such Tax Parcel. Upon request, the Clerk of Court may issue a written confirmation to evidence such payment; provided however, that the issuance of written confirmation shall not be required to release the Assessment lien. The County may impose an administrative fee to defray the cost of providing written confirmation pursuant to this Section 5.03.

SECTION 5.04. REVISIONS TO ASSESSMENTS. If any Assessment or exemption made under the provisions of this Initial Assessment Resolution is either in whole or in part annulled, vacated, or set aside by the judgment of any court, or if the Board is satisfied that any such Assessment or exemption is so irregular or defective that the same cannot be enforced or collected, or if the Board has failed to include or omitted any property on the Assessment Roll which property should have been so included, the Board may take all necessary steps to impose a new Assessment against any property benefited by the Water Distribution Facilities, following as nearly as may be practicable, the provisions of the Code and in case such

second Assessment is annulled, vacated, or set aside, the Board may obtain and impose other Assessments until a valid Assessment is imposed.

SECTION 5.05. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

DONE AND ADOPTED in Regular Session this 11th day of June 2026.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

ATTEST:

_____
TRACI PERRY, CLERK

_____
DIANA FINEGAN, CHAIRMAN

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

APPENDIX A

DESCRIPTION OF THE PROPOSED CEDAR LAKE ESTATES 2026 ASSESSMENT AREA

The Proposed Cedar Lake Estates 2026 Assessment Area shall include the following properties, as identified by parcel identification number assigned by the Property Appraiser's Office.

ALTKEY	PARCELID
1965136	17E18S060010 000A0 0010
1965144	17E18S060010 000A0 0020
1965152	17E18S060010 000A0 0030
1965179	17E18S060010 000A0 0050
2871300	17E18S060010 000A0 0060
1965209	17E18S060010 000A0 0080
1965217	17E18S060010 000A0 0090
1965225	17E18S060010 000A0 0100
1965233	17E18S060010 000A0 0110
1965241	17E18S060010 000A0 0120
1965250	17E18S060010 000A0 0130
1965268	17E18S060010 000A0 0140
3528131	17E18S060010 000A0 0150
1965292	17E18S060010 000A0 0170
1965306	17E18S060010 000A0 0180
1965314	17E18S060010 000A0 0190
1965322	17E18S060010 000A0 0200
1965331	17E18S060010 000A0 0210
1965349	17E18S060010 000A0 0220
1965357	17E18S060010 000A0 0230
1965365	17E18S060010 000A0 0240
1965373	17E18S060010 000A0 0250
1965381	17E18S060010 000A0 0260
1965390	17E18S060010 000A0 0270
3523657	17E18S060010 000A0 0280
1965411	17E18S060010 000A0 0290
1965438	17E18S060010 000A0 0310
1965446	17E18S060010 000A0 0320
1965454	17E18S060010 000A0 0330
1965462	17E18S060010 000A0 0340
1965471	17E18S060010 000A0 0350
1965489	17E18S060010 000A0 0360
2311592	17E18S060010 000A0 0361

1965497	17E18S060010 000A0 0370
1965501	17E18S060010 000B0 0010
1965527	17E18S060010 000B0 0020
1965535	17E18S060010 000B0 0030
1965543	17E18S060010 000B0 0040
1965551	17E18S060010 000B0 0050
3528532	17E18S060010 000B0 0060
1965586	17E18S060010 000B0 0080
1965594	17E18S060010 000B0 0090
1965799	17E18S060010 000B0 00A0
1965608	17E18S060010 000B0 0100
1965616	17E18S060010 000B0 0110
3320020	17E18S060010 000B0 0120
1965641	17E18S060010 000B0 0140
1965659	17E18S060010 000B0 0150
1965667	17E18S060010 000B0 0160
1965675	17E18S060010 000B0 0170
1965683	17E18S060010 000B0 0180
1965691	17E18S060010 000B0 0190
1965705	17E18S060010 000B0 0200
1965713	17E18S060010 000B0 0210
1965721	17E18S060010 000B0 0220
1965730	17E18S060010 000B0 0230
1965748	17E18S060010 000B0 0240
1965756	17E18S060010 000B0 0250
1965764	17E18S060010 000B0 0260
1965772	17E18S060010 000B0 0270
1965781	17E18S060010 000B0 0280
1965802	17E18S060010 000C0 0010
1965811	17E18S060010 000C0 0020
1965829	17E18S060010 000C0 0030
1965837	17E18S060010 000C0 0040
1965845	17E18S060010 000C0 0050
1965853	17E18S060010 000C0 0060
1965861	17E18S060010 000C0 0070
1965870	17E18S060010 000C0 0080
1965888	17E18S060010 000C0 0090
1965896	17E18S060010 000C0 0100
1965900	17E18S060010 000C0 0110
1965918	17E18S060010 000C0 0120
1965926	17E18S060010 000C0 0130

1965934	17E18S060010 000C0 0140
1965942	17E18S060010 000C0 0150
1965951	17E18S060010 000C0 0160
1965969	17E18S060010 000C0 0170
1965977	17E18S060010 000C0 0180
1965985	17E18S060010 000C0 0190
1965993	17E18S060010 000C0 0200
1966001	17E18S060010 000C0 0210
3312009	17E18S060010 000C0 0220
3312011	17E18S060010 000C0 0230
1966035	17E18S060010 000C0 0240
1966043	17E18S060010 000C0 0250
1966051	17E18S060010 000C0 0260
1966060	17E18S060010 000C0 0270
1966078	17E18S060010 000C0 0280
3522247	17E18S060010 000C0 0290
1966108	17E18S060010 000C0 0310
1966116	17E18S060010 000C0 0320
1966132	17E18S060010 000C0 0340
3495353	17E18S060010 74000

APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

To Be Published by July 7, 2026

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE PROPOSED CEDAR LAKE ESTATES 2026 ASSESSMENT AREA TO PROVIDE FOR WATER DISTRIBUTION FACILITIES.

Notice is hereby given that the Board of County Commissioners of Citrus County will conduct a public hearing to consider imposing annual, non-ad valorem special assessments for the design, acquisition, construction, and installation of the Water Distribution Facilities within the boundaries of the Proposed Cedar Lake Estates 2026 Assessment Area.

The hearing will be held at 1:00 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed Cedar Lake Estates 2026 Assessment Area, the special assessments, and their collection on the ad valorem tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice.

If you decide to appeal any decision made by the Board with respect to any matter considered at the hearing or at any subsequent meeting to which the Board has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at (352) 527-5458.

The assessment for each parcel of property will be based on the number of Lots attributed to that Tax Parcel. The annual assessment will include each Tax Parcel's share of the principal, interest and collection costs. The maximum annual assessment is estimated to be $777.66 per Lot. A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted by the Board on June 11, 2026. Copies of Chapter 86 of the County Code, the Initial Assessment

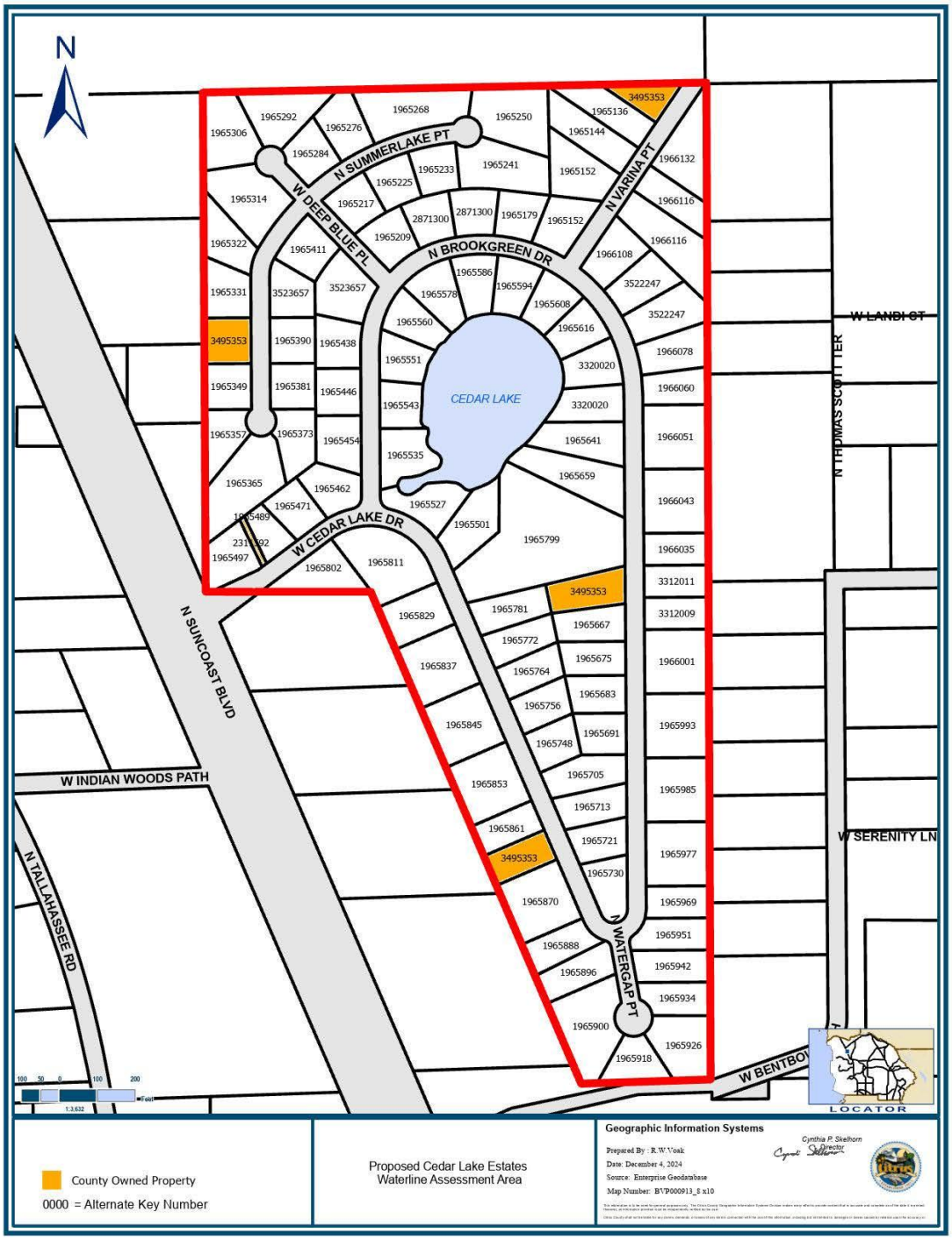
Resolution (Resolution No. 2026-000), and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the Board of County Commissioners Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

The assessments will begin to be collected on the ad valorem tax bill to be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Board intends to collect the assessments for 10 annual installments.

If you have any questions, please contact the Land Section at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.

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MAP OF ASSESSMENT AREA



CITRUS COUNTY
BOARD OF COUNTY COMMISSIONERS

APPENDIX C

FORM OF NOTICE TO BE MAILED

APPENDIX C

FORM OF NOTICE TO BE MAILED

Citrus County Land Section CLE 2026
3600 West Sovereign Path, Suite 205
Lecanto, Florida 34461

CITRUS COUNTY, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS

NOTICE DATE: July 7, 2026

«ADDR1»
«ADDR2
«ADDR3»
«City» <State> <Zip>

Ak# <<ALTKEY>>
Parcel Tax ID: «PID»
Legal: <Legal_128>

*** * * * * NOTICE TO PROPERTY OWNER * * * * ***

An assessment area is being created to provide potable water service to your property through the Citrus County Utilities Department. Water Distribution Facilities have been constructed along portions of West Cedar Drive, West Watergap Point, North Brookgreen Drive, North Varina Point, West Deep Blue Place, and North Summerlake Point to provide these services.

The cost of these facilities will be funded by assessments against the property to be served. Each improved and unimproved lot will be assigned one assessment unit. The assessment for each parcel of property is based on the number of assigned Lots. A more specific description of the assessment program is set forth in the Initial Assessment Resolution adopted by the Board of County Commissioners on June 11, 2026. Copies of the Initial Assessment Resolution, Chapter 86 of the Citrus County Code, and the preliminary Assessment Roll are available for your review at the office of the Board of County Commissioners Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

The County intends to use an internal loan to finance this project. This will permit the cost attributable to your property to be amortized over a period of not to exceed ten (10) years. However, you may choose to prepay your assessment in full (initial prepayment amount is $5,451.11 per Lot) and avoid the additional annual collection and administrative costs and future interest. **Please do not send payment now. If the assessments are imposed, you will receive a separate notice of the date and place for payment.**

Please note that the amount per assessment unit does not include payment of utility connection fees, plumbing cost to connect existing residences to the connection point in the road right-of-way.

- The annual assessment will include your share of the principal, interest, and collection costs. The proposed maximum annual assessment is estimated to be $777.66 per Lot.

- The total number of Lots on the above tax parcel is _____.

- The proposed Annual Assessment for the above parcel is $_____ for the Fiscal Year beginning on October 1, 2026.

- The proposed maximum Annual Assessment that can be imposed for the above tax parcel beginning October 1, 2026, and future fiscal years is $777.66.

- The expected date of the last bill is November 2035.

- The total annual assessment revenue to be collected within the proposed Cedar Lake Estates 2026 Assessment Area for the Fiscal Year beginning October 1, 2026, is estimated to be $69,989.40.

The County intends to include annual assessments on your ad valorem tax bill. Failure to pay your assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

The Board of County Commissioners will hold a public hearing at 1:00 p.m. or as soon thereafter as the matter can be heard, on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed Cedar Lake Estates 2026 Assessment Area, the special assessments, and their collection on the ad valorem tax bill.

All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Address written objections as follows: Citrus County BOCC, Attn: Land Section, 3600 W. Sovereign Path, Suite 205, Lecanto, Florida 34461.

If you decide to appeal any decision made by the Board with respect to any matter considered at the hearing or at any subsequent meeting to which the Board has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, Florida, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or 1-800-955-8771 (TTY) or 1-800-955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor en Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773 (v), a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458.

For all other languages, please contact the Land Section at (352) 527-5458.

If you have any questions, please contact the Land Section Office at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.

CITRUS COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

* * * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * * *

APPENDIX D

ASSESSMENT ROLL

APPENDIX D

PROPOSED CEDAR LAKE ESTATES WATERLINE ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

Preliminary Cost Estimate per Assessment unit is $5,451.11

OWNER'S NAME	ALT KEY	PARCEL ID	ASSESSMENT UNIT	TOTAL ASMNT
A AND L MARKETING ENTERPRISE INC	1965799	17E18S060010 000B0 00A0	1.00	$5,451.11
ABDULLAH SHARIF DACHOUK VICTORIA	1965446	17E18S060010 000A0 0320	1.00	$5,451.11
ABDULLAH SHARIF DACHOUK VICTORIA	1965454	17E18S060010 000A0 0330	1.00	$5,451.11
ABDULLAH SHARIF DACHOUK VICTORIA	1965853	17E18S060010 000C0 0060	1.00	$5,451.11
ALFORD RENEE ALFORD KYLE	1965811	17E18S060010 000C0 0020	1.00	$5,451.11
ALVAN BRIGITTE GUISELLA DOMINGUEZ	1965713	17E18S060010 000B0 0210	1.00	$5,451.11
AREVALO MARIO A AREVALO TONIE MICHELLE	3522247	17E18S060010 000C0 0290	2.00	$10,902.22
BARSCEWSKI LAUREN	1965802	17E18S060010 000C0 0010	1.00	$5,451.11
BIGGS DAVID L BIGGS ANITA W	1965772	17E18S060010 000B0 0270	1.00	$5,451.11
BONANNO VINCENT A BONANNO CHELSEA A	1965756	17E18S060010 000B0 0250	1.00	$5,451.11
BONANNO VINCENT A BONANNO CHELSEA A	1965748	17E18S060010 000B0 0240	1.00	$5,451.11
BONANNO VINCENT A JR BONANNO CHELSEA A	1965764	17E18S060010 000B0 0260	1.00	$5,451.11
BRADLEY DAVID M	1965900	17E18S060010 000C0 0110	1.00	$5,451.11
BRANT CHARLES W JR BRANT BEATRICE	1965942	17E18S060010 000C0 0150	1.00	$5,451.11
BREWER MISTY A	1965691	17E18S060010 000B0 0190	1.00	$5,451.11
BROWN MICHAEL R BROWN JOYCE L	1965527	17E18S060010 000B0 0020	1.00	$5,451.11
BURDGE GARY CLINTON JR	1965969	17E18S060010 000C0 0170	1.00	$5,451.11
BURDGE GARY CLINTON JR	1965951	17E18S060010 000C0 0160	1.00	$5,451.11
CARTER JANICE ANN	3320020	17E18S060010 000B0 0120	1.00	$5,451.11
CEDAR LAKE ESTATES OF CRYSTAL RIVER H	1965381	17E18S060010 000A0 0260	1.00	$5,451.11

APPENDIX D

PROPOSED CEDAR LAKE ESTATES WATERLINE ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

Preliminary Cost Estimate per Assessment unit is $5,451.11

OWNER'S NAME	ALT KEY	PARCEL ID	ASSESSMENT UNIT	TOTAL ASMNT
CEDAR LAKES ESTATES HOMEOWNERS ASS	1965730	17E18S060010 000B0 0230	1.00	$5,451.11
DEEGAN ROBERT H	1965641	17E18S060010 000B0 0140	1.00	$5,451.11
DELANG LOURENS J	1965667	17E18S060010 000B0 0160	1.00	$5,451.11
DOUGLAS JAMES F DOUGLAS NANCY C	1966108	17E18S060010 000C0 0310	1.00	$5,451.11
DUNN HENRY M BENNETT MARY V, WIRSCH JERILYN L	1965152	17E18S060010 000A0 0030	2.00	$10,902.22
DUNN HENRY M	1965594	17E18S060010 000B0 0090	1.00	$5,451.11
EIMAN CHRISTOPHER SCOTT EIMAN BARBARA ANN	1965357	17E18S060010 000A0 0230	1.00	$5,451.11
GAYKEN BRYAN GAYKEN AMANDA	1965179	17E18S060010 000A0 0050	1.00	$5,451.11
GAYKEN BRYAN GAYKEN AMANDA	1965241	17E18S060010 000A0 0120	1.00	$5,451.11
GOLDSMITH THOMAS ALBERT II	1965144	17E18S060010 000A0 0020	1.00	$5,451.11
GREGORY LAURIE A	1965136	17E18S060010 000A0 0010	1.00	$5,451.11
GRIMES CAROLYN S	1965209	17E18S060010 000A0 0080	1.00	$5,451.11
GRUNDON JASON R	1965918	17E18S060010 000C0 0120	1.00	$5,451.11
GUZ VLADISLAV	1965845	17E18S060010 000C0 0050	1.00	$5,451.11
HALL JOHNNY LEE MOORE VICKI LYNN	1965292	17E18S060010 000A0 0170	1.00	$5,451.11
HOWELL MICHAEL P	1965659	17E18S060010 000B0 0150	1.00	$5,451.11
HOWELL RODNEY J JONES REGINA	1965268	17E18S060010 000A0 0140	1.00	$5,451.11
HUBER SHIRLEY E DEE-LAUGHMAN JACQUELINE	1965489	17E18S060010 000A0 0360	1.00	$5,451.11
KALOGRIS RICHARD C MCCARTHY TINA	3312011	17E18S060010 000C0 0230	1.00	$5,451.11
KALOGRIS RICHARD C MCCARTHY TINA	1966035	17E18S060010 000C0 0240	1.00	$5,451.11

APPENDIX D

PROPOSED CEDAR LAKE ESTATES WATERLINE ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

Preliminary Cost Estimate per Assessment unit is $5,451.11

OWNER'S NAME	ALT KEY	PARCEL ID	ASSESSMENT UNIT	TOTAL ASMNT
KEMPER FRANCES A	1965438	17E18S060010 000A0 0310	1.00	$5,451.11
KENNEDY DAVID H KENNEDY ADRIENNE A	1965934	17E18S060010 000C0 0140	1.00	$5,451.11
KMBE LLC	1965462	17E18S060010 000A0 0340	1.00	$5,451.11
KOOS CHARLES R JR	1965993	17E18S060010 000C0 0200	1.00	$5,451.11
KOOS CHARLES R JR	1965985	17E18S060010 000C0 0190	1.00	$5,451.11
LAPAUGH CATHERINE LAPAUGH SUSAN	1965926	17E18S060010 000C0 0130	1.00	$5,451.11
LEWCZYK MARIELENA	1965837	17E18S060010 000C0 0040	1.00	$5,451.11
LEWCZYK MARIELENA	1965829	17E18S060010 000C0 0030	1.00	$5,451.11
MIN ROC WEST INC	1965471	17E18S060010 000A0 0350	1.00	$5,451.11
MIN ROC WEST INC	1966132	17E18S060010 000C0 0340	1.00	$5,451.11
MIN ROC WEST INC	1965870	17E18S060010 000C0 0080	1.00	$5,451.11
MIN ROC WEST INC	1965705	17E18S060010 000B0 0200	1.00	$5,451.11
MIN ROC WEST INC	1965373	17E18S060010 000A0 0250	1.00	$5,451.11
MIN ROC WEST INC	1965586	17E18S060010 000B0 0080	1.00	$5,451.11
MIN ROC WEST INC	1965365	17E18S060010 000A0 0240	1.00	$5,451.11
MIN ROC WEST INC	1965535	17E18S060010 000B0 0030	1.00	$5,451.11
MORSE JAMES ESTLE	1965497	17E18S060010 000A0 0370	1.00	$5,451.11
MURPHY JOWEL R MURPHY TINA M	1965250	17E18S060010 000A0 0130	1.00	$5,451.11
MURRAY ROBIN KJEKSTAD STEVE	1966078	17E18S060010 000C0 0280	1.00	$5,451.11
MYERS STEVEN R MYERS CLAUDETTE A	1965608	17E18S060010 000B0 0100	1.00	$5,451.11

APPENDIX D

PROPOSED CEDAR LAKE ESTATES WATERLINE ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

Preliminary Cost Estimate per Assessment unit is $5,451.11

OWNER'S NAME	ALT KEY	PARCEL ID	ASSESSMENT UNIT	TOTAL ASMNT
NGUYEN WILLIAM	1965331	17E18S060010 000A0 0210	1.00	$5,451.11
PAGEL TIM PAGEL AIMEE	1965501	17E18S060010 000B0 0010	1.00	$5,451.11
PAGEL TIMOTHY J	1965781	17E18S060010 000B0 0280	1.00	$5,451.11
PATTERSON JANIS JANIS PATTERSON LIVING TRUST AGREEME NT DATED OCTOBER 21 2020	1965314	17E18S060010 000A0 0190	1.00	$5,451.11
PLACHTA WILLIAM	1966043	17E18S060010 000C0 0250	1.00	$5,451.11
PLACHTA WILLIAM	1965543	17E18S060010 000B0 0040	1.00	$5,451.11
REICHEL ALAN J DANFORTH ANGELA V	1965225	17E18S060010 000A0 0100	1.00	$5,451.11
REYES ROMAN	1965896	17E18S060010 000C0 0100	1.00	$5,451.11
REYES ROMAN	1965888	17E18S060010 000C0 0090	1.00	$5,451.11
ROBERTS PILARITA	1966001	17E18S060010 000C0 0210	1.00	$5,451.11
ROSEMA KEMMERA LEE	1966060	17E18S060010 000C0 0270	1.00	$5,451.11
ROSSELET MICHAEL R ROSSELET KERRY L, ROSSELET ROBERT R	1965390	17E18S060010 000A0 0270	1.00	$5,451.11
SANCHEZ ANA M	1965721	17E18S060010 000B0 0220	1.00	$5,451.11
SCHULLERY EDWARD R & SUSAN M	1965349	17E18S060010 000A0 0220	1.00	$5,451.11
SLACK DENNIS	1965683	17E18S060010 000B0 0180	1.00	$5,451.11
SLATTERY MARY B	1965411	17E18S060010 000A0 0290	1.00	$5,451.11
STANDARD FRED W FRED W STANDARD AND BARBARA E STAND ARD REVOCABLE TRUST DTD SEPT 18 2006	3528532	17E18S060010 000B0 0060	1.00	$5,451.11
SZOBOSZLAY MARK SZOBOSZLAY DORE L	1966051	17E18S060010 000C0 0260	1.00	$5,451.11
TAYLOR MARILYN R TAYLOR BENNIE C	1966116	17E18S060010 000C0 0320	1.00	$5,451.11
VANDEBOE LISA MILLER LINDSEY	1965233	17E18S060010 000A0 0110	1.00	$5,451.11

APPENDIX D

PROPOSED CEDAR LAKE ESTATES WATERLINE ASSESSMENT AREA
PRELIMINARY ASSESSMENT ROLL

Preliminary Cost Estimate per Assessment unit is $5,451.11

OWNER'S NAME	ALT KEY	PARCEL ID	ASSESSMENT UNIT	TOTAL ASMNT
WARREN FREDDIE EVERETT	1965977	17E18S060010 000C0 0180	1.00	$5,451.11
WASHAK RICHARD R ADAMS MARLENE F	3523657	17E18S060010 000A0 0280	1.00	$5,451.11
WATSON VICKI L	3528131	17E18S060010 000A0 0150	1.00	$5,451.11
WILLIS TERRICA L	1965861	17E18S060010 000C0 0070	1.00	$5,451.11
WIRSCH JERILYN L	2871300	17E18S060010 000A0 0060	1.00	$5,451.11
YBARRA MARIA	1965551	17E18S060010 000B0 0050	1.00	$5,451.11
YBARRA MARIA M	1965675	17E18S060010 000B0 0170	1.00	$5,451.11
ZENDRIAN MARY ELLEN	1965217	17E18S060010 000A0 0090	1.00	$5,451.11

88 Records Printed

AGENDA MEMORANDUM

FROM:	Bernadine Flood Nichols, Utility Billing & Customer Service Division Director, Ken Cheek, Water Resources Director
SUBJECT:	Connection Charge Installment Lien Agreement - Patricia A Gratton
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:
After completion of the Capital Improvement Project (U2019-01) project named Cambridge Greens Septic-to-Sewer, staff mailed 365-day mandatory connection letters to benefiting property owners with existing structures consistent with Administrative Regulation 15.03-01. In response, a New Connection Charge Installment Lien Agreement has been established in the name of Patricia A Gratton to be recorded in the Official Records.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:
NA

RECOMMENDED ACTION:
a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Patricia A Gratton.
b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).**

ATTACHMENTS:
1. 1667 E Ventnor Ln - Gratton - Signed Lien Agreement

CONNECTION FEE INSTALLMENT LIEN AGREEMENT

("CFIL AGREEMENT")

THIS AGREEMENT entered into this ____ day of _____, 2026, made and entered into by and between the Citrus County Board of County Commissioners the governing body of the CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES, hereinafter called SERVICE UNIT and **Patricia A Gratton** whose mailing address is **1667 E Ventnor Ln, Inverness FL 34453** hereinafter referred to as PROPERTY OWNER.

WITNESSETH

WHEREAS, PROPERTY OWNER is required by either state law or county ordinance to connect to the SERVICE UNIT'S utility system and in doing so is required to pay either or all of the following fees (water connection fee, wastewater connection fee, installation fee, inspection fee, lateral fee) collectively referred to as "connection charges," and

WHEREAS, the cost of paying all of said fees at one time would create a financial burden to the PROPERTY OWNER and the PROPERTY OWNER is desirous of paying the connection charges on an installment basis;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. PROPERTY OWNER does hereby agree to pay on an installment basis connection charges in the amount of **$2,897.13** which shall be paid monthly in equal amounts amortized over ten (10) years (120 months) together with interest on the unpaid balance at the current rate of 6% per annum until the entire amount has been paid in full.

2. In order to secure the principal amount of connection charges referenced in paragraph 1 above, the PROPERTY OWNER agrees that this contract shall constitute a lien upon the lands benefited which are being provided utility services by the SERVICE UNIT. Said lands are more particularly described in Exhibit "A" attached hereto and made a part hereof by reference.

3. The SERVICE UNIT agrees that it shall amortize the connection charge in accordance with the amortization schedule described in paragraph 1 above and said monthly installment shall be billed to the PROPERTY OWNER monthly and separately from the monthly service charges for water consumption and sewer service.

4. The parties agree that should PROPERTY OWNER fail to pay the monthly connection charge as required by the terms of this Agreement, the SERVICE UNIT shall have the right to discontinue utility service to the property in question until such time as the connection charge has been paid currently. The SERVICE UNIT will not reestablish service to the property until all past due amounts are paid. When the PROPERTY OWNER has paid the past due charges, the PROPERTY OWNER shall be allowed to remain on the connection charge installment formula established in paragraph 1 for the balance of the principal sum owed under this Agreement.

5. This Agreement may not be assigned by PROPERTY OWNER without the consent of the SERVICE UNIT which consent shall not be unreasonably withheld. This Agreement encompasses the entire agreement of the parties and may not be modified unless placed into written form and executed by both the SERVICE UNIT and the PROPERTY OWNER.

6. In the event of litigation with respect to enforcing the terms of this Agreement, the venue and court of jurisdiction shall be the Circuit Court of the Fifth Judicial Circuit in and for Citrus County, Florida.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement the date and year first above written.

SERVICE UNIT:

ATTEST:

CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES

110 N Apopka Avenue

Inverness, FL 34450

BY: _____

CLERK OF COURT: Traci Perry

CHAIRPERSON: Diana Finegan
Board of County Commissioners
Of Citrus County Florida

PROPERTY OWNER:

BY: Patricia A. Gratton

Signature: Patricia A. Gratton

Karen S. Poulin

WITNESS Karen S. Poulin

Debra J Burns

WITNESS Debra J Burns

PROPERTY OWNER:

BY: _____

Signature: _____

STATE OF Florida

COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ✓ physical presence or ___ online notarization, this 8TH day of May, 2026, by Patricia A Gratto who is __ personally known to me or ___ who produced FL DL as identification.

Debra J Burns

Notary Public - State of Florida

Printed Name:

Commission No.

Exp. Date:

Notary Public State of Florida
Debra J. Burns
My Commission HH 458987
Expires 12/29/2027

Exhibit "A"

Name: Patricia A Gratton

Legal Description: CAMBRIDGE GREENS OF CITRUS HILLS LOT 1 BLK 6

Service Address: 1667 E Ventnor Ln, Inverness FL 34453

Mailing Address: 1667 E Ventnor Ln, Inverness FL 34453

AGENDA MEMORANDUM

FROM:	Bernadine Flood Nichols, Utility Billing & Customer Service Division Director, Ken Cheek, Water Resources Director
SUBJECT:	Connection Charge Installment Lien Agreement - Jahmes K McClean & Yanyan Jiang
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

After completion of the Capital Improvement Project (U2019-01) project named Cambridge Greens Septic-to-Sewer, staff mailed 365-day mandatory connection letters to benefiting property owners with existing structures consistent with Administrative Regulation 15.03-01. In response, a New Connection Charge Installment Lien Agreement has been established in the name of Jahmes K McClean & Yanyan Jiang to be recorded in the Official Records.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

NA

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Jahmes K McClean and Yanyan Jiang.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director)**

ATTACHMENTS:

1. 1590 E St James Lp - McClean-Jiang - Signed Lien Agreement

CONNECTION FEE INSTALLMENT LIEN AGREEMENT

("CFIL AGREEMENT")

THIS AGREEMENT entered into this ____ day of _____, 2026, made and entered into by and between the Citrus County Board of County Commissioners the governing body of the CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES, hereinafter called SERVICE UNIT and **Jahmes K McClean & Yanyan Jiang** whose mailing address is **1590 E St James Loop, Inverness FL 34453** hereinafter referred to as PROPERTY OWNER.

WITNESSETH

WHEREAS, PROPERTY OWNER is required by either state law or county ordinance to connect to the SERVICE UNIT'S utility system and in doing so is required to pay either or all of the following fees (water connection fee, wastewater connection fee, installation fee, inspection fee, lateral fee) collectively referred to as "connection charges," and

WHEREAS, the cost of paying all of said fees at one time would create a financial burden to the PROPERTY OWNER and the PROPERTY OWNER is desirous of paying the connection charges on an installment basis;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. PROPERTY OWNER does hereby agree to pay on an installment basis connection charges in the amount of **$2,897.13** which shall be paid monthly in equal amounts amortized over ten (10) years (120 months) together with interest on the unpaid balance at the current rate of 6% per annum until the entire amount has been paid in full.

2. In order to secure the principal amount of connection charges referenced in paragraph 1 above, the PROPERTY OWNER agrees that this contract shall constitute a lien upon the lands benefited which are being provided utility services by the SERVICE UNIT. Said lands are more particularly described in Exhibit "A" attached hereto and made a part hereof by reference.

3. The SERVICE UNIT agrees that it shall amortize the connection charge in accordance with the amortization schedule described in paragraph 1 above and said monthly installment shall be billed to the PROPERTY OWNER monthly and separately from the monthly service charges for water consumption and sewer service.

4. The parties agree that should PROPERTY OWNER fail to pay the monthly connection charge as required by the terms of this Agreement, the SERVICE UNIT shall have the right to discontinue utility service to the property in question until such time as the connection charge has been paid currently. The SERVICE UNIT will not reestablish service to the property until all past due amounts are paid. When the PROPERTY OWNER has paid the past due charges, the PROPERTY OWNER shall be allowed to remain on the connection charge installment formula established in paragraph 1 for the balance of the principal sum owed under this Agreement.

5. This Agreement may not be assigned by PROPERTY OWNER without the consent of the SERVICE UNIT which consent shall not be unreasonably withheld. This Agreement encompasses the entire agreement of the parties and may not be modified unless placed into written form and executed by both the SERVICE UNIT and the PROPERTY OWNER.

6. In the event of litigation with respect to enforcing the terms of this Agreement, the venue and court of jurisdiction shall be the Circuit Court of the Fifth Judicial Circuit in and for Citrus County, Florida.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement the date and year first above written.

SERVICE UNIT:

ATTEST:

CITRUS COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR WATER AND WASTEWATER UTILITY SERVICES

110 N Apopka Avenue

Inverness, FL 34450

BY: _____

CLERK OF COURT: Traci Perry

CHAIRPERSON: Diana Finegan
Board of County Commissioners
Of Citrus County Florida

PROPERTY OWNER:

BY: Jahmes McClean

Signature: _____

WITNESS Cynthia Drewes

WITNESS Brittany Cofield

PROPERTY OWNER:

BY: Yan Yan Jiang

Signature: _____

STATE OF Florida

COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ✓ physical presence or ___ online notarization, this 5 day of May, 2026, by Jahmes K McClean & Yanyan Jiang who is __ personally known to me or ___ who produced FL DL as identification.

_____

Notary Public - State of Florida

Printed Name:

Commission No.

Exp. Date:

MICHAEL SCALZI
Commission # HH 642878
Expires February 19, 2029

Exhibit "A"

Name: Jahmes K McClean & Yanyan Jiang

Legal Description: CAMBRIDGE GREENS OF CITRUS HILLS PB 13 PG 119 LOT 19 BLK 2

Service Address: 1590 E St James Loop, Inverness FL 34453

Mailing Address: 1590 E St James Loop, Inverness FL 34453

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	Set a Public Hearing for Certification of the 2026-27 Non-Ad Valorem Assessment Rolls
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Florida Statutes Chapter 197.3632 states, “By September 15th of each year, the local governing board or his or her designee shall certify a non-ad valorem assessment roll on compatible electronic medium to the Tax Collector”. Staff has performed the necessary review of the countywide assessment roll, which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements within the various assessment areas. It is now necessary to set a public hearing for the purpose of hearing public comment on the adoption of a resolution adopting and certifying the countywide non-ad valorem assessment rolls.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

Special Assessments to be levied against benefited properties.

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a preliminary rate resolution of Citrus County, Florida relating to the Certification of the Fiscal Year 2026-2027 Non-Ad Valorem Assessment Rolls.

b. Set a public hearing on Tuesday, July 28, 2026, at 1:31 p.m. for the purpose of hearing public comment on the adoption of a final rate resolution adopting and certifying the

countywide non-ad valorem assessment rolls for FY 2026-2027 which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. 1c Supporting Docs Non-Ad Valorem PRR

CITRUS COUNTY, FLORIDA

PRELIMINARY RATE RESOLUTION

FOR

STREET LIGHTING, NEIGHBORHOOD BEAUTIFICATION,
ROADWAY MAINTENANCE AND IMPROVEMENTS,
AND WATER AND WASTEWATER ASSESSMENTS

RESOLUTION NO. 2026 - ____

ADOPTED JUNE 11, 2026

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RESOLUTION NO. 2026 - ____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, RELATING TO THE PROVISION OF STREET LIGHTING, NEIGHBORHOOD BEAUTIFICATION, ROADWAY MAINTENANCE AND IMPROVEMENTS, AND WATER AND WASTEWATER IMPROVEMENTS FOR VARIOUS ASSESSMENT AREAS WITHIN THE COUNTY; ESTABLISHING THE ESTIMATED ASSESSMENT RATES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Chapters 86 and 90 of the Citrus County Code of Ordinances (the "Ordinance"), Article VIII, section 1, Florida Constitution, sections 125.01 and 125.66, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance. It initiates the annual process for updating the Assessment Rolls and directs the reimposition of assessments for the Fiscal Year beginning October 1, 2026. All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance.

(B) Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term

"hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 3. GENERAL FINDINGS.

(A) The legislative findings of special benefit and apportionment embodied in the Ordinance and the applicable implementing resolutions for each Assessment Area identified in Section 4 below are affirmed and incorporated herein by reference.

(B) In accordance with Section 125.01 (1)(r), Florida Statutes, the County is required to exempt Buildings of Developed Property on lands classified as agricultural lands pursuant to Section 193.461, Florida Statutes, from the Street Lighting, Neighborhood Beautification, Roadway Maintenance and Improvements and Water and Wastewater Assessment, except for dwellings units and associated curtilage. Accordingly, it is fair and reasonable not to impose Street Lighting, Neighborhood Beautification, Roadway Maintenance and Improvements and Water and Wastewater Assessments upon a Building of Developed Property on land classified as agricultural lands pursuant to Section 193.461, Florida Statutes, unless such building contains a dwelling unit.

(C) The street lighting services will provide a special benefit to all tax parcels located within the Assessment Areas for street lighting services identified in Section 4 below by protecting and enhancing the value, use and enjoyment of such property. The provision of streetlights, and the operation and maintenance of those lights will preserve

or enhance the property values, provide better property identification and recognition of property and enhance the aesthetics, safety and access to property.

(D) The installation and maintenance of neighborhood beautification improvements will provide a special benefit to all tax parcels located within the Assessment Areas identified in Section 4 below by protecting and enhancing the value, use, and enjoyment of such property. The beautification services and improvements will improve and enhance: (1) the boundaries, character and neighborhood identity of the Assessment Area; and (2) the safety and overall aesthetics of the Assessment Area.

(E) The roadway maintenance and improvements will provide a special benefit to all tax parcels located within the Assessment Areas identified in Section 4 below by protecting and enhancing the value, use, and enjoyment of such property. The roadway maintenance and improvements will: (1) increase, establish and preserve adequate ingress and egress to all properties within the proposed Assessment Area; and (2) enhance the use and enjoyment of property located within the Assessment Area; and (3) protect and enhance the value and integrity of all property within the Assessment Area through the provision of the roadway services and improvements.

(F) The construction and installation of water and wastewater utility improvements will provide a special benefit to all tax parcels located within the Assessment Areas identified in Section 4 below by protecting and enhancing the value, use, and enjoyment of such property. The water and wastewater utility improvements will protect and enhance the value, use, enjoyment and attractiveness and viability of such property by improving and enhancing utility services, reliability and safety for those

properties within the Assessment Area and providing access to central utility facilities and services, which will increase the attractiveness and development potential of all properties therein.

(G) The Assessments to be imposed in accordance with this Preliminary Rate Resolution provide an equitable method of funding the provision of street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements by fairly and reasonably allocating the cost to specially benefitted property, based upon the number of Assessment Units attributable to each parcel of property in the manner previously approved.

SECTION 4. ESTIMATED ASSESSED COST.

(A) The total estimated Assessed Cost to be assessed and apportioned among all Assessment Units within each Assessment Area to provide the identified street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements for the Fiscal Year commencing October 1, 2026, is as follows:

DIST#	ASSESSMENT AREA AND PURPOSE	TOTAL ANNUAL ASSESSMENT REVENUE FOR FY 26-27
0002	CRYSTAL GLEN LIGHTING DISTRICT	$9,018.73
0003	RIVERHAVEN VILLAGE LIGHTING DISTRICT	$35,315.35
0004	CRYSTAL PARADISE ESTATES (ALL UNITS) LIGHTING DISTRICT	$11,703.85
0005	FOXWOOD UNITS 1 & 2 LIGHTING DISTRICT	$3,711.75
0006	CINNAMON RIDGE UNITS 1 & 2 LIGHTING DISTRICT	$8,683.62
0007	FLYING DUTCHMAN ESTATES LIGHTING DISTRICT	$5,547.36
0008	WATER OAKS LIGHTING DISTRICT	$8,173.75
0009	OAK FOREST UNITS 1 & 2 UNREC. LIGHTING DISTRICT	$1,938.55
0010	SPRING GARDENS UNITS 1& 2 LIGHTING DISTRICT	$3,427.38
0011	CONNELL HEIGHTS UNIT 8 LIGHTING DISTRICT	$1,932.84

0012	DIXIE SHORES LIGHTING DISTRICT	$2,432.00
0014	CINNNAMON RIDGE UNIT 3 LIGHTING DISTRICT	$2,881.56
0017	CRYSTAL OAKS LIGHTING DISTRICT	$13,083.20
0018	SUGARMILL WOODS CYPRESS VILLAGE LIGHTING DISTRICT	$175,631.15
0019	SUGARMILL WOODS OAK VILLAGE LIGHTING DISTRICT	$113,446.69
0020	EMERALD OAKS LIGHTING DISTRICT	$1,749.12
0022	APACHE SHORES 10 & 11 / LAKE PARK LIGHTING DISTRICT	$3,882.90
0023	HAMPTON HILLS LIGHTING DISTRICT	$6,944.16
0024	CITRUS SPRINGS NEIGHBORHOOD BEAUTIFICATION	$998,310.00
0034	SOUTHERN WOODS PHASE 1 LIGHTING DISTRICT	$6,007.60
0037	CRYSTAL OAKS 7 & 8 LIGHTING DISTRICT	$8,899.50
0038	SOUTHERN WOODS 2 & 3 LIGHTING DISTRICT	$4,211.28
0040	CARPENTERS COUNTRY SQUARE UNITS 1& 2 LIGHTING DISTRICT	$4,082.96
0041	CEDAR LAKE ESTATES LIGHTING DISTRICT	$2,232.00
0042	KENSINGTON EST. UNITS 1 & 2 LIGHTING DISTRICT	$3,692.71
0043	LOVELACE LODGES LIGHTING DISTRICT	$4,719.00
0045	BEV. HILLS BEAUTIFICATION Assessment Area	$102,840.00
0048	CASTLE LAKE LIGHTING DISTRICT	$10,609.90
0049	RIVER RD. & STOKES FERRY PRIVATE RD PERPETUAL MAINT.	$2,116.68
0050	HIGH RIDGE ESTATES PRIVATE RD PERPETUAL MAINT.	$1,495.00
0051	SUBURBAN ACRES PRIVATE RD PERPETUAL MAINT.	$8,577.60
0057	SOUTH BENNETT POINT PRIVATE RD PERPETUAL MAINT	$611.64
0058	EAST BOW N ARROW LOOP PRIVATE RD PERPETUAL MAINT	$1,343.68
0059	WEST CARAVAN PATH PRIVATE RD PERPETUAL MAINT	$851.20
0061	E HARTLEY CT & N SKEETER TERR PRIVATE RD PERPETUAL MAINT	$1,141.50
0062	SOUTH HULL TERRACE PRIVATE RD PERPETUAL MAINT	$304.72
0063	S KENVERA LOOP ET AL PRIVATE RD PERPETUAL MAINT	$2,770.31
0073	SOUTHERN WOODS PHASE IIB LIGHTING DISTRICT	$2,661.84
0074	SOUTHERN WOODS PHASE IV LIGHTING DISTRICT	$6,406.08
0079	CRYSTAL GLEN PHASE IIA LIGHTING DISTRICT	$1,518.07
0081	CHASSAHOWITZKA WATER PHASE 1	$79,176.54
0082	CHASSAHOWITZKA WASTEWATER	$9,100.87
0135	2014 CS WATERLINE EXT	$1,121.28
0138	2017 W BRITAIN ST WATERLINE	$1,638.45
0141	2018 CITRUS SPRINGS WATER LINE EXT	$6,470.22
0142	SOUTH GARCIA POINT SEWER PROJECT	$47,164.02
0143	2019 CITRUS SPRINGS WATER LINE EXT	$5,734.93
0145	WEST RED VALLEY COURT WATERLINE EXT	$3,062.23
0149	2020 CITRUS SPRINGS WATER LINE EXT	$7,113.82
0150	2020 LIMEROCK ROAD PAVING PROJECT	$4,961.33

0151	2021 LIMEROCK ROAD PAVING PROJECT	$865.46
0152	MONTEZUMA WATERS SEWER PROJECT	$26,613.65
0153	2021 CITRUS SPRINGS WATER LINE EXT	$12,766.96
0156	HABITAT AT CITRUS SPRINGS PH1 STREET LIGHTING	$5,200.00
0157	2022 CITRUS SPRINGS WATER LINE EXT	$27,232.41
0158	SEA OTTER PATH WASTEWATER	$855.97
0159	2023 CITRUS SPRINGS WATER LINE EXT	$131,632.29
0160	2024 CITRUS SPRINGS WATER LINE EXT	$147,608.06
0161	2024 NORTHWEST QUADRANT WATER MAIN ASSESSMENT	$71,367.84
0162	2025 CITRUS SPRINGS WATERLINE ASSESSMENT AREA	$179,515.28
0163	2025 FT ISLAND TRAIL SEPTIC TO SEWER ASSESSMENT AREA	$37,899.29

(B) The assessed cost of the identified street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements will be funded through the reimposition of Assessments against property located in the Assessment Areas in the manner set forth in this Preliminary Rate Resolution.

SECTION 5. ASSESSMENT ROLL.

(A) The County Manager is hereby directed to prepare the updated Assessment Roll for each Assessment Area identified in Section 4 above for the Fiscal Year commencing October 1, 2026, in the manner provided in the Ordinance. The County Manager shall apportion the assessed cost for each Assessment Area among the parcels of real property within each Assessment Area as reflected on the Tax Roll in conformity with this Preliminary Rate Resolution.

(B) Copies of Chapters 86 and 90 of the County Code, the enabling resolutions, documentation related to the estimated Assessed Cost, and the preliminary assessment rolls for the upcoming fiscal year shall be maintained on file in the offices of the County Manager and open to public inspection. The foregoing shall not be

construed to require that the Assessment Rolls be in printed form if the amount of the Assessment for each tax parcel can be determined by use of a computer terminal available to the public.

SECTION 6. PUBLIC HEARING. There is hereby established a public hearing to be held by the Board at 1:31 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, to consider (A) reimposition of the Assessments, and (B) collection of the Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 7. NOTICE BY PUBLICATION. Upon completion of the materials required by Section 5 hereof, the County Manager shall publish a notice of the public hearing authorized by Section 6 hereof in the manner and the time provided in Sections 86-25 and 86-38 of the Ordinance. The notice shall be published no later than July 7, 2026, in substantially the form attached hereto as Appendix A.

SECTION 8. NOTICE BY MAIL. In the event the circumstances described in Sections 86-28 or 86-42 of the Ordinance so require, the County Manager shall, at the time and in the manner specified in Sections 86-26 and 86-39 of the Ordinance, provide first class mailed notice of the public hearing authorized by Section 6 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. The notice shall be mailed no later than July 7, 2026, in substantially the form attached hereto as Appendix B.

SECTION 9. IMPOSITION OF ASSESSMENTS.

(A) The Assessments shall be reimposed against all tax parcels within the Assessment Areas for the provision of the identified street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements for the Fiscal Year commencing on October 1, 2026. The annual Assessments will be included on the ad valorem tax bill to be mailed in November 2026. The Assessments for the Fiscal Year commencing on October 1, 2026, shall constitute a lien upon the tax parcels located in the Assessment Areas, pursuant to the Ordinance.

(B) The Assessment amount for the Fiscal Year commencing on October 1, 2026, shall be calculated and apportioned in accordance with the apportionment method previously adopted by the Board for each Assessment Area in order to generate the estimated assessed cost established for each Assessment Area in Section 4 hereof.

(C) Based upon the assessed costs for each Assessment Area, as provided in Section 4 of this Preliminary Rate Resolution, and the apportionment methodologies previously adopted by the Board, the estimated Assessments provided below are hereby established to fund the specified assessed costs for each Assessment Area determined to be assessed in the Fiscal Year commencing October 1, 2026.

	ASSESSMENT AREA AND PURPOSE	TOTAL ANNUAL ASSESSMENT REVENUE FOR FY 26-27	DIST#	MAXIMUM ANNUAL ASSESSMENT RATE PER UNIT
0002	CRYSTAL GLEN LIGHTING DISTRICT	$9,018.73	Lot	$67.81
0003	RIVERHAVEN VILLAGE LIGHTING DISTRICT	$35,315.35	Lot	$47.15
0004	CRYSTAL PARADISE ESTATES (ALL UNITS) LIGHTING DISTRICT	$11,703.85	Lot	$29.63
0005	FOXWOOD UNITS 1 & 2 LIGHTING DISTRICT	$3,711.75	Lot	$49.49
0006	CINNAMON RIDGE UNITS 1 & 2 LIGHTING DISTRICT	$8,683.62	Lot	$38.94
0007	FLYING DUTCHMAN ESTATES LIGHTING DISTRICT	$5,547.36	Lot	$66.04

0008	WATER OAKS LIGHTING DISTRICT	$8,173.75	Lot	$125.75
0009	OAK FOREST UNITS 1 & 2 UNREC. LIGHTING DISTRICT	$1,938.55	Lot	$6.85
0010	SPRING GARDENS UNITS 1& 2 LIGHTING DISTRICT	$3,427.38	Lot	$34.62
0011	CONNELL HEIGHTS UNIT 8 LIGHTING DISTRICT	$1,932.84	Lot	$37.17
0012	DIXIE SHORES LIGHTING DISTRICT	$2,432.00	Lot	$19.00
0014	CINNNAMON RIDGE UNIT 3 LIGHTING DISTRICT	$2,881.56	Lot	$38.94
0017	CRYSTAL OAKS LIGHTING DISTRICT	$13,083.20	Lot	$48.10
0018	SUGARMILL WOODS CYPRESS VILLAGE LIGHTING DISTRICT	$175,631.15	Lot	$35.21
0019	SUGARMILL WOODS OAK VILLAGE LIGHTING DISTRICT	$113,446.69	Lot	$35.21
0020	EMERALD OAKS LIGHTING DISTRICT	$1,749.12	Lot	$72.88
0022	APACHE SHORES 10 & 11 / LAKE PARK LIGHTING DISTRICT	$3,882.90	Lot	$12.90
0023	HAMPTON HILLS LIGHTING DISTRICT	$6,944.16	Lot	$51.06
0024	CITRUS SPRINGS NEIGHBORHOOD BEAUTIFICATION	$998,310	Lot/Tract	$350.00
0034	SOUTHERN WOODS PHASE 1 LIGHTING DISTRICT	$6,007.60	Lot	$65.30
0037	CRYSTAL OAKS 7& 8 LIGHTING DISTRICT	$8,899.50	Lot	$87.25
0038	SOUTHERN WOODS 2 & 3 LIGHTING DISTRICT	$4,211.28	Lot	$58.49
0040	CARPENTERS COUNTRY SQUARE UNITS 1& 2 LIGHTING DISTRICT	$4,082.96	Lot	$145.82
0041	CEDAR LAKE ESTATES LIGHTING DISTRICT	$2,232.00	Lot	$22.32
0042	KENSINGTON EST. UNITS 1 & 2 LIGHTING DISTRICT	$3,692.71	Lot	$7.43
0043	LOVELACE LODGES LIGHTING DISTRICT	$4,719.00	Lot	$21.45
0045	BEV. HILLS BEAUTIFICATION Assessment Area	$102,840.00	Lot/Tract	$415.00
0048	CASTLE LAKE LIGHTING DISTRICT	$10,609.90	Lot	$92.26
0049	RIVER RD. & STOKES FERRY PRIVATE RD PERPETUAL MAINT.	$2,116.68	Lot	$34.14
0050	HIGH RIDGE ESTATES PRIVATE RD PERPETUAL MAINT.	$1,495.00	Lot	$32.50
0051	SUBURBAN ACRES PRIVATE RD PERPETUAL MAINT.	$8,577.60	Lot	$89.35
0057	SOUTH BENNETT POINT PRIVATE RD PERPETUAL MAINT	$611.64	Lot	$33.98
0058	EAST BOW N ARROW LOOP PRIVATE RD PERPETUAL MAINT	$1,343.68	Lot	$17.68
0059	WEST CARAVAN PATH PRIVATE RD PERPETUAL MAINT	$851.20	Lot	$60.80
0061	E HARTLEY CT & N SKEETER TERR PRIVATE RD PERPETUAL MAINT	$1,141.50	Lot	$76.10
0062	SOUTH HULL TERRACE PRIVATE RD PERPETUAL MAINT	$304.72	Lot	$23.44
0063	S KENVERA LOOP ET AL PRIVATE RD PERPETUAL MAINT	$2,770.31	Lot	$52.27
0073	SOUTHERN WOODS PHASE IIB LIGHTING DISTRICT	$2,661.84	Lot	$73.94
0074	SOUTHERN WOODS PHASE IV LIGHTING DISTRICT	$6,406.08	Lot	$66.73
0079	CRYSTAL GLEN PHASE IIA LIGHTING DISTRICT	$1,518.07	Lot	$48.97
0081	CHASSAHOWITZKA WATER PHASE 1	$79,176.54	ERU	$207.86
0082	CHASSAHOWITZKA WASTEWATER	$9,100.87	ERU	$25.57
0135	2014 CS WATERLINE EXT	$1,121.28	Lot	$373.78
0138	2017 W BRITAIN ST WATER LINE EXT	$1,638.45	Lot	$327.70
0141	2018 CITRUS SPRINGS WATER LINE EXT	$6,470.22	Lot	$300.96
0142	SOUTH GARCIA POINT SEWER PROJECT	$47,164.02	Lot	$827.44

0143	2019 CITRUS SPRINGS WATER LINE EXT	$5,734.93	Lot	$266.76
0145	WEST RED VALLEY COURT WATERLINE EXT	$3,062.23	Lot	$680.11
0149	2020 CITRUS SPRINGS WATER LINE EXT	$7,113.82	Lot	$145.18
0150	2020 LIMEROCK ROAD PAVING PROJECT	$4,961.33	Lot	$305.61
0151	2021 LIMEROCK ROAD PAVING PROJECT	$865.46	Lot	$253.97
0152	MONTEZUMA WATERS SEWER PROJECT	$26,613.65	Lot	$1,520.78
0153	2021 CITRUS SPRINGS WATER LINE EXT	$12,766.96	Lot	$220.12
0156	HABITAT AT CITRUS SPRINGS PH1 STREET LIGHTING	$5,200.00	Lot	$52.00
0157	2022 CITRUS SPRINGS WATER LINE EXT	$27,232.41	Lot	$501.21
0158	SEA OTTER PATH WASTEWATER	$855.97	Lot	$855.97
0159	2023 CITRUS SPRINGS WATER LINE EXT	$131,632.29	Lot	$871.77
0160	2024 CITRUS SPRINGS WATER LINE EXT	$147,608.06	Lot	$837.58
0161	2024 NORTHWEST QUADRANT WATER MAIN ASSESSMENT	$71,367.84	Front Foot	$5,563.74
0162	2025 CITRUS SPRINGS WATER LINE EXT	$179,515.28	Lot	$803.20
0163	2025 FT ISLAND TRAIL SEPTIC TO SEWER ASSESSMENT AREA	$37,899.29	Lot	$895.26

(D) The following exemptions are hereby established for the Street Lighting, Neighborhood Beautification, Roadway Maintenance and Improvements and Water and Wastewater Assessment programs:

(1) No Street Lighting, Neighborhood Beautification, Roadway Maintenance and Improvements and Water and Wastewater Assessment shall be imposed against a building of developed property on lands classified as agricultural lands pursuant to Section 193.461, Florida Statutes, unless such building contains a dwelling unit.

(E) Any shortfall in the expected Street Lighting, Neighborhood Beautification, Roadway Maintenance and Improvements and Water and Wastewater Assessment proceeds due to any reduction or exemption from payment of the Street Lighting, Neighborhood Beautification, Roadway Maintenance and Improvements and Water and Wastewater Assessment required by law or authorized by the Board shall be

supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Street Lighting, Neighborhood Beautification, Roadway Maintenance and Improvements and Water and Wastewater Assessment.

SECTION 10. METHOD OF COLLECTION. The Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

SECTION 11. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds derived by the County from the Assessments will be utilized for the provision of the identified street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements within the Assessment Area from which the Assessments were collected. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund the identified street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements within the Assessment Area from which the fund balance was collected.

SECTION 12. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 13. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED this 11th day of June 2026.

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

By:_____
Diana Finegan, Chairman

ATTEST:

By:_____
Traci Perry, County Clerk

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY

By:_____
Denise A. Dymond Lyn, County Attorney

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN CITRUS COUNTY TO PROVIDE FOR SERVICES, FACILITIES, AND PROGRAMS RELATED TO STREET LIGHTING, NEIGHBORHOOD BEAUTIFICATION, ROADWAY MAINTENANCE AND IMPROVEMENTS, AND WATER AND WASTEWATER

Notice is hereby given that the Board of County Commissioners of Citrus County will conduct a public hearing to consider the continued imposition of annual, non-ad valorem special assessments to fund street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater improvements within the various assessment areas identified below for the fiscal year beginning on October 1, 2026, and future fiscal years. The following table reflects the previously approved assessment areas, the total estimated revenue, the assessment units used for apportionment, and the proposed assessment rate schedules:

	ASSESSMENT AREA AND PURPOSE	TOTAL ANNUAL ASSESSMENT REVENUE FOR FY 26-27	DIST#	MAXIMUM ANNUAL ASSESSMENT RATE PER UNIT
0002	CRYSTAL GLEN LIGHTING DISTRICT	$9,018.73	Lot	$67.81
0003	RIVERHAVEN VILLAGE LIGHTING DISTRICT	$35,315.35	Lot	$47.15
0004	CRYSTAL PARADISE ESTATES (ALL UNITS) LIGHTING DISTRICT	$11,703.85	Lot	$29.63
0005	FOXWOOD UNITS 1 & 2 LIGHTING DISTRICT	$3,711.75	Lot	$49.49
0006	CINNAMON RIDGE UNITS 1 & 2 LIGHTING DISTRICT	$8,683.62	Lot	$38.94
0007	FLYING DUTCHMAN ESTATES LIGHTING DISTRICT	$5,547.36	Lot	$66.04
0008	WATER OAKS LIGHTING DISTRICT	$8,173.75	Lot	$125.75
0009	OAK FOREST UNITS 1 & 2 UNREC. LIGHTING DISTRICT	$1,938.55	Lot	$6.85
0010	SPRING GARDENS UNITS 1& 2 LIGHTING DISTRICT	$3,427.38	Lot	$34.62
0011	CONNELL HEIGHTS UNIT 8 LIGHTING DISTRICT	$1,932.84	Lot	$37.17
0012	DIXIE SHORES LIGHTING DISTRICT	$2,432.00	Lot	$19.00
0014	CINNNAMON RIDGE UNIT 3 LIGHTING DISTRICT	$2,881.56	Lot	$38.94
0017	CRYSTAL OAKS LIGHTING DISTRICT	$13,083.20	Lot	$48.10
0018	SUGARMILL WOODS CYPRESS VILLAGE LIGHTING DISTRICT	$175,631.15	Lot	$35.21
0019	SUGARMILL WOODS OAK VILLAGE LIGHTING DISTRICT	$113,446.69	Lot	$35.21
0020	EMERALD OAKS LIGHTING DISTRICT	$1,749.12	Lot	$72.88
0022	APACHE SHORES 10 & 11 / LAKE PARK LIGHTING DISTRICT	$3,882.90	Lot	$12.90
0023	HAMPTON HILLS LIGHTING DISTRICT	$6,944.16	Lot	$51.06

0024	CITRUS SPRINGS NEIGHBORHOOD BEAUTIFICATION	$998,310.00	Lot/Tract	$350.00
0034	SOUTHERN WOODS PHASE 1 LIGHTING DISTRICT	$6,007.60	Lot	$65.30
0037	CRYSTAL OAKS 7& 8 LIGHTING DISTRICT	$8,899.50	Lot	$87.25
0038	SOUTHERN WOODS 2 & 3 LIGHTING DISTRICT	$4,211.28	Lot	$58.49
0040	CARPENTERS COUNTRY SQUARE UNITS 1& 2 LIGHTING DISTRICT	$4,082.96	Lot	$145.82
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0043	LOVELACE LODGES LIGHTING DISTRICT	$4,719.00	Lot	$21.45
0045	BEV. HILLS BEAUTIFICATION Assessment Area	$102,840.00	Lot/Tract	$415.00
0048	CASTLE LAKE LIGHTING DISTRICT	$10,609.90	Lot	$92.26
0049	RIVER RD. & STOKES FERRY PRIVATE RD PERPETUAL MAINT.	$2,116.68	Lot	$34.14
0050	HIGH RIDGE ESTATES PRIVATE RD PERPETUAL MAINT.	$1,495.00	Lot	$32.50
0051	SUBURBAN ACRES PRIVATE RD PERPETUAL MAINT.	$8,577.60	Lot	$89.35
0057	SOUTH BENNETT POINT PRIVATE RD PERPETUAL MAINT	$611.64	Lot	$33.98
0058	EAST BOW N ARROW LOOP PRIVATE RD PERPETUAL MAINT	$1,343.68	Lot	$17.68
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0063	S KENVERA LOOP ET AL PRIVATE RD PERPETUAL MAINT	$2,770.31	Lot	$52.27
0073	SOUTHERN WOODS PHASE IIB LIGHTING DISTRICT	$2,661.84	Lot	$73.94
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0151	2021 LIMEROCK ROAD PAVING PROJECT	$865.46	Lot	$253.97
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0156	HABITAT AT CITRUS SPRINGS PH 1 STR LIGHT	$5,200.00	Lot	$52.00
0157	2022 CITRUS SPRINGS WATER LINE EXT	$27,232.41	Lot	$501.21
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0160	2024 CITRUS SPRINGS WATER LINE EXT	$147,608.06	Lot	$837.58
0161	2024 NORTHWEST QUADRANT WATER MAIN ASSESSMENT	$71,367.84	Front Foot	$5,563.74
0162	2025 CITRUS SPRINGS WATER LINE EXT	$179,515.28	Lot	$803.20
0163	2026 FT ISLAND TRAIL SEPTIC TO SEWER ASSESSMENT AREA	$37,899.29	Lot	$895.26

The assessment for each parcel of property will be based on the number of assessment units attributed to each tax parcel. The annual assessment will also include each tax parcel's share of administration and collection costs. A more specific description of the services, facilities, or programs and the method of computing the assessment for each parcel of property can be found in the enabling documents for the specific assessment area. Copies of Chapters 86 and 90 of the County Code, the enabling resolutions, and the preliminary assessment rolls for the upcoming fiscal year are available for inspection at the office of the Office of the Board of County Commissioners' Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

The hearing will be held at 1:00 p.m. or as soon thereafter as the matter can be heard on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed special assessments and their collection on the ad valorem tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Board with respect to any matter considered at the hearing or at any subsequent meeting to which the Board has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, (800) 955-8771 (TTY) or (800) 955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

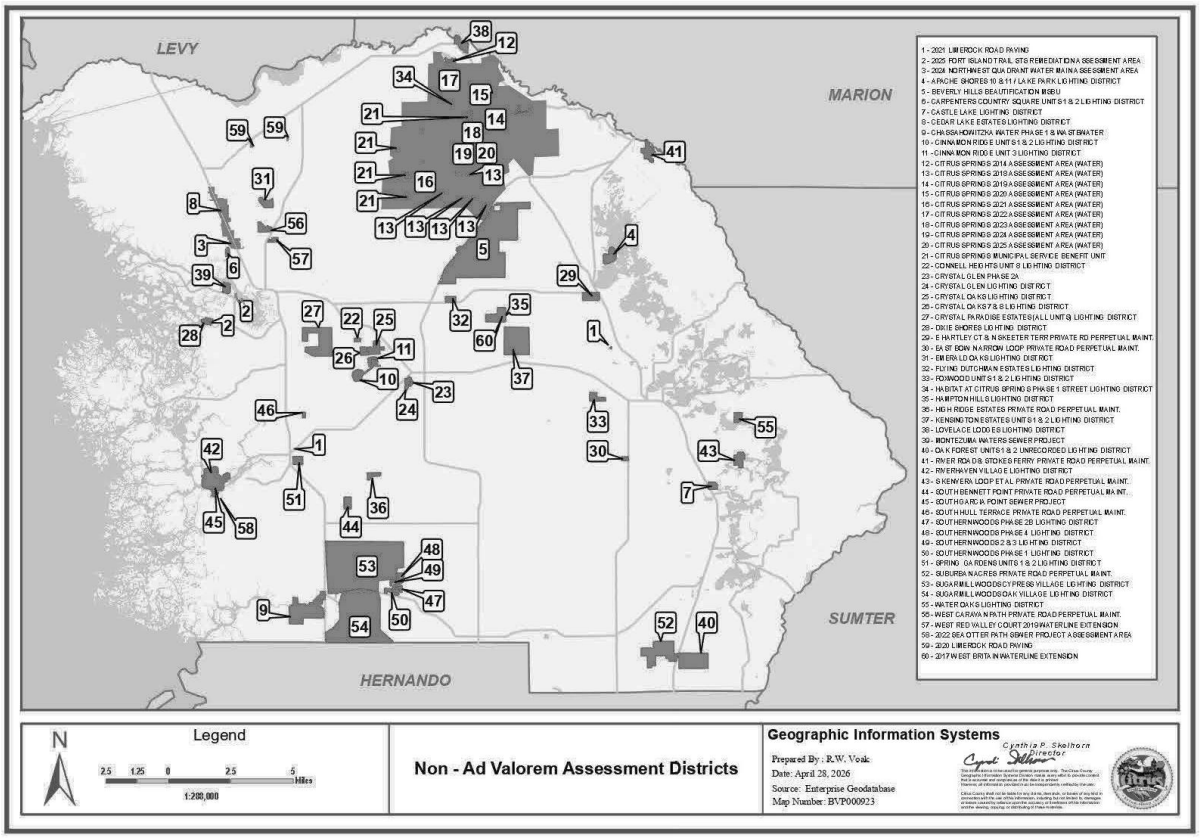
If you need a Spanish Translator, dial 7-1-1 or (800) 955-8771 or (800) 955-8773 (Spanish) via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor de Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800)

955-8773(v) (español) a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at 352-527-5458.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Land Section Office at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.

MAP OF ASSESSMENT AREAS



CITRUS COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

APPENDIX B

FORM OF NOTICE TO BE MAILED

APPENDIX B
FORM OF NOTICE TO BE MAILED

Citrus County Land Section Non-Ad
3600 W. Sovereign Path, Suite 205
Lecanto, FL 34461

CITRUS COUNTY, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS

NOTICE DATE: JULY 7, 2026

Owner Name
Address
City, State Zip

AK #: «ALTKEY»
Parcel Tax ID: «PARCELID»
Legal: «LEGAL_128»

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* * * * * NOTICE TO PROPERTY OWNER * * * * *

In «ORIGINATION_YR», the Board of County Commissioners of Citrus County created the «MSBU_NAME» Municipal Service Benefit Unit (the "MSBU") for the provision and funding of «DIST_TYPE» services. The provision of these services is funded by an annual «DIST_TYPE» assessment imposed against all benefited property within the MSBU. Accordingly, pursuant to section 197.3632, Florida Statutes, notice is hereby given that the Board of County Commissioners of Citrus County, which may be sitting as the governing body of the MSBU, will consider the continued imposition of an annual «DIST_TYPE» assessment for «DIST_TYPE» services using the tax bill collection method which may be levied on your property for the fiscal year beginning October 1, 2026 and future fiscal years. The use of the annual «DIST_TYPE» assessment to fund «DIST_TYPE» services benefiting property located within the MSBU is a fair, efficient and effective method of funding these essential public services.

The annual «DIST_TYPE» assessment is based on the number of «assmnt_unit_type»s attributed to each tax parcel of property. The annual «DIST_TYPE» assessment will include each tax parcel's share of the annual «DIST_TYPE» costs, administrative costs, and collection costs. The maximum annual «DIST_TYPE» assessment is estimated to be «BASE_ASMNT» per «ASSMNT_UNIT_TYPE». The total annual assessment revenue to be collected within the MSBU for the Fiscal Year beginning October 1, 2026, is estimated to be «TOTAL_COLLECTED». Information regarding the assessment for the tax parcel identified above is provided below:

The total number of «ASSMNT_UNIT_TYPE»s on the above tax parcel is «SPUNITNBR».

The maximum annual «DIST_TYPE» assessment for the above tax parcel for the fiscal year commencing on October 1, 2026 and future fiscal years is «SPDISTAMT».

A more specific description of the «DIST_TYPE» services and the method of computing the assessment for each parcel of property are set forth in Chapter 86 and Chapter 90 of the

Citrus County Code of Ordinances and the County's existing rate resolution for the MSBU. Copies of these documents and the preliminary Annual «Dist_Type» Assessment Roll for the upcoming fiscal year are available for inspection at the Office of the Board of County Commissioner's Administrative Office, Room 232, located at the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, and the Land Section Office, located at 3600 W. Sovereign Path, Suite 205, Lecanto, Florida, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

A public hearing will be held at 1:00 p.m., or as soon thereafter as the matter can be heard, on July 28, 2026, in Room 100 of the Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida, for the purpose of receiving public comment on the proposed annual «DIST_TYPE» assessments and their collection on the ad valorem tax bill. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. Please include your name, parcel number, and the reason you object to the assessment on all written objections. Objections should be forwarded as follows: Citrus County BOCC, Attn: Land Section, 3600 W Sovereign Path, Suite 205, Lecanto, Florida 34461.

The County intends to include annual assessments on your ad valorem tax bill. Failure to pay your assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you decide to appeal any decision made by the Board with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact Citrus County, 3600 W. Sovereign Path, Lecanto, FL 34461, Carlton Hall, ADA Coordinator (352) 527-5477, at least two days before the meeting.

If you are hearing or speech impaired, dial 7-1-1, (800) 955-8771 (TTY) or (800) 955-8773 (v), via Florida Relay Service and provide telephone number (352) 527-5458.

If you need a Spanish Translator, dial 7-1-1 or (800) 955-8771 or (800) 955-8773 (Spanish) via Florida Relay Service and provide telephone number (352) 527-5458. Si usted necesita un Traductor de Español, marque 7-1-1 o (800) 955-8771 (TTY) o (800) 955-8773(v) (español) a través del Servicio de Retransmisión de Florida y proporcione el número de teléfono (352) 527-5458. For all other languages, please contact the Land Section at 352-527-5458.

If you have any questions, please contact the Land Section Office at (352) 527-5458, Monday through Friday between 8:30 a.m. and 4:30 p.m.

*** * * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * * ***

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	ITB 25-110 Amendment No. 2; Holder Industrial Park Force Main Extension Construction Project (CONFIDENTIAL)
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

On June 10, 2025, the Board awarded ITB 25-110 to the contractor listed in the Agreement documents, to provide construction for the Holder Industrial Park Force Main extension project, with the project to reach completion two hundred and forty (240) days after the start date set forth in the Notice to Proceed issued by the County, said date being July 21, 2025.
On February 26, 2026, the Board amended the Agreement, extending the time for substantial completion by May 17, 2026, and final completion by June 16, 2026.
On April 23, 2026, in response to the Contractor's request for an additional forty-five (45) days to complete the project due to items listed in the documents, the Department issued an Amended Notice to Proceed, extending the date for substantial completion by July 1, 2026, and final completion by July 31, 2026.
Staff request to ratify the action of the Department in issuing the Amended notice to Proceed on April 23, 2026, and extend the time for substantial completion by July 1, 2026, and final completion by July 31, 2026.
No additional cost associated with this Amendment

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No additional budget impact associated with this Amendment, time extension only.

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and the Contractor listed in the Agreement documents, to ratify the action of the Department in issuing the Amended Notice to Proceed on April 23, 2026, and extend the time for substantial completion to July 1, 2026, and final completion to July 31, 2026, there is no additional cost associated with this Amendment. **(Ken Cheek, P.E., Water Resources Director)**

ATTACHMENTS:

1. Legal Request 3961 Closed

From: No-Reply
To: Leigha M. Utter; Tammy K. Wilson
Subject: Legal Request 3961 Closed
Date: Monday, April 27, 2026 9:26:06 AM

Notification for the following Legal Request

Legal Request (url): https://apps.citrusbocc.com/LegalService/details.xhtml?requestid=3961
Number: 3961
Topic - ITB 25-110 Amendment No. 2 Holder Industrial Park Force Main Extension Construction Project (Confidential)

The identified Legal Request has been closed

Closed By: VALDOSTON SHEALEY
Closed On: 04-27-2026 09:25

Unsubscribe from notifications for this request: https://apps.citrusbocc.com/LegalService/optout.xhtml?requestid=3961
Please Note: Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure. Confidentiality Notice: This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received this message in error, please contact the sender (by phone or reply by electronic mail) and then destroy all copies of the original message.

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	QTE 24-114 Amendment No. 2; Certificate of Insurance Software Program: My COI LLC
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

On July 23, 2024, the Board executed an Agreement with My COI LLC, for the certificate of insurance concierge software platform set-up, training and launch.

On July 8, 2025, the Board amended the Agreement to exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2026.

Staff requests to amend the Agreement to exercise the second option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2027, and to modify the language in Section 18.4 Compliance with Laws and Section 18.15 Equal Employment Opportunity, in accordance with Executive Order 14173.

There is no cost increase associated with this Amendment.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

There is no Budget impact increase associated with this Amendment.

RECOMMENDED ACTION:

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and My COI LLC, to exercise the second option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to

July 22, 2027, and to modify the language in Section 18.4 Compliance with Laws and Section 18.15 Equal Employment Opportunity, in accordance with Executive Order 14173. There is no cost increase associated with this Amendment. **(Jessica Flynn, Human Resource Director)**

ATTACHMENTS:

1. QTE 24-114 Executed Agreement
2. QTE 24-114 Executed Amendment No. 1
3. Legal Request 3948 Closed
4. 6-11-26 AGENDA DOCS Amendment No. 2
5. 25-26 Citrus County, Florida COI -My COI, LLC

Citrus County
Board of County Commissioners
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING

3600 W. Sovereign Path • Suite 266 • Lecanto, FL 34461
Telephone (352) 527-5457 • Facsimile (352) 527-5424

NOTICE OF AWARD

July 30, 2024

Jon Butterfield, Senior Account Executive
My COI, LLC
8520 Allison Point Blvd STE 223
Indianapolis, IN 46250

REF: Agreement: QTE 24-114 Certificate of Insurance Software Program

The Board of County Commissioners has approved the above referenced Agreement and authorized the Chairman to execute the Agreement, July 23, 2024

Agreement enclosed for your files. Congratulations.

Sincerely,

Karin McMahon

Karin McMahon
Purchasing & Contracts Specialist
Department of Management and Budget

cc: Mary Glancy, Risk Manager

SERVICES AGREEMENT

This Services Agreement is entered into by the parties this 23rd day of July, 2024.

1.0 Parties:

Citrus County, Florida, a political subdivision of the State of Florida, (County).

and

My COI LLC, a Foreign Limited Liability Company (Vendor).

2.0 Designated Contact Person as to County:	**3.0 Designated Contact Person as to Vendor**:
Mary Glancy, Risk Manager Citrus County Office of Management & Budget 3600 W. Sovereign Path STE 266 Lecanto, Florida 34461 Phone: 352-527-5363 Fax: 352-527-5300 Email: mary.glancy@citrusbocc.com	Jon Butterfield, Senior Account Executive My COI, LLC 8520 Allison Point Blvd STE 223 Indianapolis, IN 46250 Phone: 463-202-7079 Fax: N/A Email: jonb@mycoitracking.com

4.0 Notices: All notices between County and Vendor, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5.0 Entire Agreement: This Agreement, and its associated Documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Vendor and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the scope of Work or other rights or obligations of the parties, precedence shall be given in the following order (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of Vendor's Quote, (4) provisions of the Purchase Order, and (5) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6.0 Agreement Documents:

1. Exhibit "A" – Additional Terms & Conditions
2. Exhibit "B" – Quote
3. Exhibit "C"- Term Sheet

7.0 Terms of Agreement and Commencement of Work: The duration of the Agreement shall be from the date that the parties have executed the Agreement for a term of one (1) year with the option to renew for three (3) additional one (1) year periods upon mutual agreement. The date that Vendor shall commence the provision of Work shall be July 29, 2024. The County reserves the right to automatically extend any agreement for a maximum period not to exceed one hundred twenty (120) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

8.0 Modification of Agreement: This Agreement may only be modified or amended upon mutual written agreement of County and Vendor. No oral agreements or representations shall be valid or binding upon County or Vendor. No alteration or modification of the Agreement terms shall be valid or binding against County. Vendor may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms onto the Vendor's documents forwarded by Vendor for payment. The County's acceptance of the Work furnished by Vendor or the payment for such shall not constitute acceptance of any proposed modification to terms and conditions.

9.0 Work Provided by Vendor: The Work to be provided by Vendor is described as noted in Exhibit "C", attached to this Agreement. If County identifies any additional Work to be provided by Vendor that is not covered under the original Agreement, such additional Work shall be made a part of this Agreement by a written Addendum.

10.0 Compensation to Vendor: Compensation to be paid to Vendor for the provision of the Work agreed to herein shall be per the Exhibit "B". If County identifies any additional Work to be performed by Vendor, or if County authorizes changes in the scope, extent, or character of the Project that result in additional fees, such additional fees shall be mutually negotiated between County and Vendor and made part of this Agreement by a written Amendment.

Vendor may request an increase in fees after the initial year and for any of the renewal term(s). The request to increase the fees must be made in writing to County supported by a detailed justification that warrants the requested increase. The request must be submitted at least ninety (60) calendar days prior to each renewal period in order for a request to be considered by County. Such an increase may be no greater than the annual consumer price index (CPI) or five percent (5%), whichever is less.

11.0 Payment of Payment Requests:

11.1 Payment Requests: At a minimum, payment requests should include the Purchase Order Number, a description of the Work and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. County reserves the right to require any information from Vendor that County deems necessary to substantiate claims for remuneration. Upon receipt of Vendor's payment request, County will review such to ensure that it is in proper order, and that the Services covered under the payment request are being provided in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Work covered under the payment request is not being provided or does not satisfy this Agreement, the payment request may be rejected.

11.2 Prompt Payment: County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date which a payment request in proper order is recorded as received by County, for services being provided to the County.

11.3 Form of Request: If the payment request is not received in proper order, County may reject the payment request within ten (10) business days after the date on which the payment request is recorded as received by County. County shall provide Vendor with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act".

11.4 Resolution of Payment Request Disputes: In the event of a dispute between Vendor and County concerning the full or partial payment of a payment request, such disagreement shall be finally determined by County. If the dispute between Vendor and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by

County. Such procedures do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5 Purchase Order: A purchase order will be issued to Vendor for services covered under this Agreement. Except for purchases made with a County Procurement Card and purchases made under an "emergency request", Vendor shall not provide any Work to County until Vendor has received a purchase order from County. Vendor shall be permitted to accept an order to provide services under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Vendor via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Vendor for such emergency requests. County retains the option to use the County procurement card for the purchase of Work covered under the payment request in lieu of issuing a purchase order.

11.6 Intentionally Omitted

11.7 ACH Enrollment: All Vendors will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Vendor's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12.0 Warranties:

12.1 Warranty of Ability to Perform: Vendor warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish Vendor's ability to satisfy its Agreement obligations.

12.2 Warranty of Standard Care: In the performance of professional Work, Vendor will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Vendor will use due care in performing its Work and will have due regard for acceptable professional standards and principles. Vendor's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Work performed by Vendor does not comply with the foregoing warranties and County notifies Vendor of such, then Vendor shall (at its sole expense) promptly re-execute the nonconforming Work. All such re-performed Work shall be performed on a mutually agreed schedule. Vendor shall and does hereby assign to County the benefits of any of Vendor's subcontractor's or subcontractor's warranties. Such assignment shall not relieve Vendor of its warranty obligations for performance or standard of care to County under this Agreement.

13.0 Public Records: Vendor will keep and maintain public records required by the County to obtain the Work. Upon request from the County's custodian of public records, Vendor will provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Vendor will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Vendor does not transfer the records to the County. Upon completion of the Agreement, Vendor will transfer, at no cost, to the County all public records in possession of the Vendor or keep and maintain public records required by County to obtain the Work. If Vendor transfers all public records to County upon completion of the Agreement, Vendor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Vendor keeps and maintains public records upon completion of the Agreement, Vendor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Vendor does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO VENDOR'S DUTY TO

PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; EMAIL: RMLO@CITRUSBOCC.COM; PHONE: (352)527-5235.

14.0 Insurance: During the term of the Agreement, Vendor, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Vendor. Vendor shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1 Minimum Insurance Requirements: Vendor shall procure and maintain for the duration of the Agreement contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Vendor, its agents, representatives, employees, or subcontractors. The coverages, limits or endorsements required herein protect the primary interests of County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Vendor against any loss exposures, whether as a result of the project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Vendor under this contract.

14.2 Commercial General Liability: Vendor must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3 Automobile Liability:

14.3.1 Vendor must obtain coverage for all vehicles for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event the Vendor does not own vehicles, the Vendor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4 Workers Compensation and Employer's Liability:

14.4.1 Vendor must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident $500,000 disease policy limit and $100,000 disease each employee must be included.

14.4.2 For any officer of a Vendor that has exempt status as an individual, County requires proof of workers compensation insurance coverage for that Vendor/employer/owner's employees. If Vendor/employer/owner or individual has applied for a workers compensation exemption, County does not recognize this exemption to extend to the employees of Vendor/employer/owner.

14.4.3 The purpose of this section is to ensure that all Vendors, Subcontractors, sole proprietors, or business entities of any kind who contract with County for provision of goods or services, provide workers' compensation coverage for all employees, and principles of Vendors, Subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5 Professional Liability and/or Errors and Omissions Liability: Professional (E&O) Liability must be afforded for personal injury and Property Damage for not less than $1,000,000 each claim, $1,000,000 policy aggregate.

14.6 Cyber insurance. If any operations to be undertaken by Vendor include interfacing with County information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security

standard (PCI), personal health information (PHI), confidential or protected data, Vendor must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

14.7 Other Insurance Provisions:

14.7.1 Vendor shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation or changes in policy language, ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims-made" or "occurrence" form. If any coverage is provided under a claims-made form, the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.7.2 The quote number should be noted on the certificate. **QTE 24-114**

14.7.3 Vendor has sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible or self-insured amounts that exceed $10,000, Vendor shall maintain a Commercial Surety Bond or Letter of Credit in an amount equal to said deductible or self-insured retention.

14.7.4 All required insurance policies must be maintained until Vendor's work under this Agreement has been accepted by County.

14.7.5 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees and volunteers are to be covered as an Additional Insured on all policies except Workers Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees, or volunteers.

14.7.6 The Vendor's insurance coverage shall be primary insurance as respects the County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees, or volunteers shall be excess of Vendor's insurance and shall be non-contributory.

14.7.7 For all policies of insurance: Vendor and its insurance carrier waive all subrogation rights against County for all losses or damages that occur during the term of the Agreement and for any events occurring during the Agreement period, whether the suit is brought during the Agreement period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of our Right to Recover from Others for Workers Compensation coverage.

14.7.8 The Certificate Holder should read as follows: Citrus County, Florida, a political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.7.9 It is the Vendor's responsibility to ensure that all subcontractors comply with these insurance requirements. Vendors shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each sub-vendor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

14.7.10 With the exception of workers compensation policies, all required insurance policies must be written by a carrier having a minimum rating of A- by A.M. Best or similar rating company. All workers compensation policies must be written by carriers admitted in the State of Florida, and who participate in the Florida Insurance Guarantee Fund.

14.7.11 All Certificates must show that Vendor's policies have been endorsed per the requirements.

15.0 Intentionally Omitted

16.0 Change Orders: County may at any time, as the need arises, order changes within the scope of the Work without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Work, an equitable adjustment shall be authorized by way of a Change Order. County also may at any time, by issuing a Field Order, make changes in the details of the Work. Vendor shall proceed with the performance of any changes in the Work so ordered by County unless Vendor believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Vendor shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Vendor shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17.0 Termination of Agreement: After the completion of the initial term, either party may terminate this Agreement by giving the other party thirty (30) days written notice. In the event of termination, County will be responsible for compensating Vendor only for services completed or partially completed up to the date of termination. Vendor shall not be entitled to compensation for loss of anticipated profit.

18.0 Additional Terms and Conditions:

18.1 Advertising: Subject to Chapter 119, Florida Statutes, Vendor shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Vendor's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

18.2 Assignment: Neither County nor Vendor shall sell, assign, or transfer any of its rights, duties or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Vendor remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

18.3 Bankruptcy or Insolvency: Vendor shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Vendor or any of its subcontractors who are involved in the provision of the Work under this Agreement.

18.4 Compliance with Laws: Vendor shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287 of the Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety, E-Verification System, Immigration and Nationality Act and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, sexual orientation, gender identity or expression or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

18.5 Conflict of Interest: Vendor covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner with the performance of the Work covered under this Agreement. Furthermore, Vendor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Vendor, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Vendor, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the making of this Agreement. Vendor, and its subcontractors at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Project covered under this Agreement, or of any property included or planned to be included in the Project, in which any member, officer, of employee of Vendor or its subcontractors, during its tenure, or for two years thereafter, has any interest, direct or indirect. Vendor, and its subcontractors at any tier, shall insert the following provision into each of their contracts and sub-contracts:

"No member, officer, or employee of the sub-vendor, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

18.6 Intentionally Omitted

18.7 County Funds: If sufficient funding is not available for the Vendor to complete the Work, County reserves the right to modify the terms and conditions of the Agreement to change the Scope of Work to reduce the cost to match any available funding. If such modifications to the Scope of Work are not feasible, or if funding has been totally exhausted prior to Vendor's completion of its Work, the Agreement shall be terminated on terms reasonably acceptable to both parties. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Vendor may not expend any County funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

18.8 Debarment: Vendor certifies to the best of its knowledge and belief, that Vendor and its principals: 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency; 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property; 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above; 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default; and, 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

18.9 Discriminatory Vendor: Provider certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or Work to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a Provider, respondent, subcontractor, or Vendor under a contract with any public entity, and may not transact business with public entity.

18.10 Disposal of Wastes: Vendor shall handle any waste materials generated in the performance of the Work in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Vendor shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Vendor agrees that County has the right to reject, for any reason, Vendor's use of any particular disposal facility.

18.11 Dispute Resolution: For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of Agreement, mistake, misrepresentation, or other cause for modification or rescission of the Agreement, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Vendor. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on the Vendor. The decision shall be final and conclusive.

18.12 Drug Free Workplace: Vendor certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

18.13 Intentionally Omitted

18.14 Intentionally Omitted

18.15 Equal Employment Opportunity: Vendor shall not discriminate on the basis of race, color, sex, age, national origin, religion, and disability or handicap in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.), Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), Florida Civil Rights Act of 1992 (§ 760.10 et seq.), Title 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375, Title 49 CFR 23 and Title 49 CFR 26 for

Disadvantaged Business Enterprises, Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21 and Title 49 CFR 23, Nondiscrimination on the basis of handicap, Title 49 CFR 27, Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et seq.), and any other Federal and State discrimination statutes. Vendor shall furnish pertinent information regarding its employment policies and practices as well as those of its proposed subcontractors as the State of Florida Department of Transportation, the Secretary of Labor, or County may require. Vendor shall comply with all State laws and local ordinances.

18.16 E-Verification System: Vendor and its subcontractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by Vendor during the contract term to perform any duties within Florida, and; (2) all persons, including subcontractors, assigned by Vendor to perform work pursuant to this Contract. Vendors meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. Vendor and its subcontractors shall provide County with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. County is obligated to terminate this Agreement upon a good faith belief that Vendor or its subcontractor(s) has knowingly violated Section 448.095, Florida Statutes.

18.17 Force Majeure Event: Vendor shall not be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God (excluding normal or seasonal weather conditions), war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes, and severe floods.

18.18 Governing Law and Venue: The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

18.19 Governmental Restrictions: If Vendor believes that any governmental restrictions have been imposed that require alteration of the methods used in the performance of the Work, Vendor shall immediately notify County in writing, indicating the specific restriction. County reserves the right, and the complete discretion, to accept any such alteration or to cancel the Agreement at no further expense to County.

18.20 Immigration and Nationality Act: Vendor shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Vendor who knowingly employs unauthorized alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may constitute immediate termination of said Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A (e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement by County if Vendor knowingly employs unauthorized aliens.

18.21 Inspection, Performance, Supervision: County reserves the right to inspect the Work provided by Vendor, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Vendor's performance under the Agreement. Such inspections performed by the County shall not be construed as a final approval of Vendor's Service and shall not relieve Vendor from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Vendor's facilities to assess conformity of the provision of the Work with the Agreement

requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Work complies with the Agreement requirements. Vendor shall at all times during the Agreement term remain responsive and responsible. Vendor must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Vendor for the performance of the provision of the Work covered under the Agreement. If County determines that Vendor does not meet these qualifying conditions, or that the Work proposed to be furnished does not meet the specified requirements, or that performance is untimely, County may terminate the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Vendor is not relieved from fulfilling all Agreement requirements. Vendor shall supervise and direct the performance of its Work and shall be solely responsible for the means, methods, techniques, sequences, and safety of construction. The vendor will employ and maintain at the Project Site a qualified supervisor or superintendent who shall have been designated in writing by Vendor as the Vendor's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Vendor and all communications given to the supervisor or superintendent shall be as binding as if given directly to Vendor. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of the Vendor's Work.

18.22 Lawful Claims and Demands: Should any outstanding claims by subcontractors or respondents incurred in the performance of the Work materialize after County has made Payment to Vendor, Vendor will indemnify and save County harmless from such claims. Acceptance by Vendor of payment shall be and shall operate as a release to County of all claims and all liabilities to Vendor, other than claims in stated amounts as may be specifically excepted by Vendor for things done or furnished in connection with the provision of the Work, and for every act and neglect of County and others relating to or arising out of the provision of the Work covered under this Agreement. Any payment, however final or otherwise, shall not release Vendor or its sureties from any obligations under the Agreement.

18.23 Lobbying: Vendor shall not, in connection with the Agreement, directly or indirectly: (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty; or, (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Work, employment, or contracts of any kind.

18.24 Materials, Work, and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, Vendor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other Work and facilities of any nature whatsoever necessary to execute, complete, and deliver the Work within the specified time.

18.25 Non-Collusion: Vendor agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Vendor intends to do the work with its own bona fide employees or subcontractors and has not provided a response for the benefit of another Vendor. Furthermore, Vendor certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a response on any public contract.

18.26 Patent and Copyright Responsibility: Any material, design or supplied specified by Vendor or supplied by Vendor pursuant to this Agreement shall not knowingly infringe any patent or copyright, and Vendor shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by Vendor in the performance of the Work.

18.27 Project Site Conditions: Vendor shall be deemed to have examined the Project Site, if applicable and to have secured full knowledge of all conditions under which the Work is to be executed and completed.

18.28 Protection of Persons: Vendor will be responsible for the safety of its employees and the employees of its sub-consultants and subcontractors, during the provision of their Work. Vendor will be responsible for initiating, maintaining, and supervising all safety programs in connection with the provision of their Work in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act and those of County. Vendor shall report promptly to County any accident or unusual occurrence during the performance of the Work, including personal injury or death to any Vendor employee, sub-consultant or sub-contractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

18.29 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or Work to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a vendor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18.30 Relationship: Vendor is an independent contractor to County and is not an employee, agent, joint-venture, or partner of County.

18.31 Risk of Loss: Until the Work has been accepted by County, risk of loss or damage to the commodities and any materials, equipment, supplies, or work product, whether partially or fully completed, that are associated with the commodities, or the ordering of or delivery of same, shall remain with Vendor.

18.32 Schedules, Reports and Records: Vendor shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the provision of the Work covered under the Agreement. Furthermore, the County reserves the right to inspect and audit Vendor's books and records relating to the Agreement, when deemed appropriate by County. All schedules, reports, and records of Vendor, as they relate to the Agreement, shall be retained by Vendor for a period of three (3) years from the date of final payment under the Agreement.

18.33 Security and Confidentiality: Vendor shall comply fully with all security procedures of County in the performance of the Agreement. Vendor shall not divulge to third parties any information obtained by Vendor or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Work without the written consent of County. However, Vendor shall be permitted to release information to third parties if such information is publicly available through no fault of Vendor, information that Vendor developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Vendor shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

18.34 Severability: If a court deems any provision of the Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

18.35 Survival: All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

18.36 Taxes: County is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All sales made by Vendor to County are exempt provided County makes payment directly to Vendor. Otherwise, the Vendor shall pay all applicable sales, consumer, use and other similar taxes required to be paid by Vendor in accordance with the laws and regulations of the State of Florida. County will not pay for any personal property taxes levied on Vendor or for any taxes levied on Vendor's employees' wages.

18.37 Waiver: The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right.

18.38 Workforce Labor: County believes that the hiring of employees by Vendors to whom County awards contracts should, to the maximum extent possible, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify CLM Workforce Connection of all awards involving service contracts. CLM Workforce Connection is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Vendor will be contacted by CLM Workforce Connection to discuss hiring through its staff and services. Vendor's participation with CLM Workforce Connection is not required as a condition of this Agreement, but rather an opportunity for greater support for the community of Citrus County and Vendor in hiring assistance.

18.39 Security:

18.39.1 Confidentiality: Vendor shall comply fully with all security procedures of County in the performance of the Agreement. Vendor shall not divulge to third parties any information obtained by Vendor or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Work without the written consent of County. However, Vendor shall be permitted to release information to third parties if such information is publicly available through no fault of Vendor, information that Vendor developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Vendor shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

18.39.2 Cybersecurity. Vendors shall take commercially reasonable measures to protect and secure electronic data. Vendor's products and Work shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in Vendor's or its affiliates or subcontractor's control. Vendor's, its affiliates, and subcontractors' employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

18.39.3 Security of Information. Vendor and its subcontractor's must implement technical and organizational measures to ensure security of processing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. Vendor must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. Vendor agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

18.39.4 Security Incident Notification and Action. If Vendor becomes aware of a cybersecurity event or security incident, Vendor must: notify County, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide County with periodic updates of any ongoing investigation. Vendor shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. Vendor shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by Vendor; notification to any regulatory authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

19.0 Authority: Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

Kim Ayres
Signature of Witness (1)

Kim AYRES
Printed Name of Witness (1)

Kennedy Lindsay
Signature of Witness (2)

Kennedy Lindsay
Printed Name of Witness (2)

MY COI LLC

BY: _____
KRISTEN NUNERY, CEO

STATE OF Indiana
COUNTY OF Hamilton

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 21st day of June, 2024, by Kristen Nunery as CEO who is ☐ personally known to me or ☑ who produced Drivers License as identification.

Witness my hand and official seal this 21st day of June, 2024.

Official use only

APPROVED

JUL 23 2024

BOARD OF COUNTY COMMISSIONERS

N Compton-Jefferson
NOTARY PUBLIC Signature
Printed Name: N Compton-Jefferson
Commission No.: NP0752518
Expiration Date: 10/30/2031

N Compton-Jefferson
Notary Public, State of Indiana
marion County
Commission Number NP0752518
My Commission Expires
October 30, 2031

SEAL

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:
for ANGELA VICK, CLERK

BOARD OF COUNTY COMMISSIONERS SEAL CITRUS COUNTY, FL

BY: _____
HOLLY L. DAVIS, CHAIRMAN

DATE: 7/23/2024

Exhibit A
Additional Terms and Conditions Addendum to Services Agreement

The following terms and conditions apply to provision of services by MY COI, LLC ("Vendor") and Vendor's provision of access to its SaaS platform, the MY COI insurance tracking system (collectively, the "Services") to Citrus County, Florida ("County"), as applicable. These terms and conditions shall apply notwithstanding the conflicting or contrary provisions of the Services Agreement by and between County and Vendor, or any other agreement or addendum.

1. COUNTY RESPONSIBILITIES.

    a. County shall be solely responsible for the following: (i) the results obtained from use and operation of the Vendor Services, unless negative results are due to gross negligence or breach of this Agreement by Vendor; (ii) data entry and loading of all vendor contact information and insurance requirements pursuant to the exact contractual requirements specified by all vendors after initial setup; (iii) the content of all County supplied information problems with the Services will be resolved by Vendor by providing support services in accordance with the support services referenced below. If County believes that there is a defect in the Services such that it does not conform to this limited warranty, Vendor must be notified immediately, but no later than 60 days following the discovery of the defect. In addition to any other remedies available to County , Vendor shall repair or replace the nonconforming elements of such Services. Any replacement of the non-conforming elements provided hereunder will conform in all material respects to the specifications and will contain features and functionality substantially similar to such Services being replaced. Vendor shall have no obligation with respect to this limited warranty under this Section should the Services be modified, altered, merged or subjected to misuse, neglect, accident or improper use by County. Vendor does not warrant that the Services will operate in conjunction with equipment or Services that is neither provided by nor formally approved by Vendor, or that the operation of the Services will always be uninterrupted or problem or error free.

2. WARRANTIES, LIMITATIONS, AND INDEMNITIES

    a. EXCEPT AS OTHERWISE PROVIDED IN THIS AGREEMENT, VENDOR MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, OF ANY KIND. COUNTY UNDERSTANDS AND AGREES THAT THE LIMITED EXPRESS WARRANTY SET FORTH IN THIS SECTION IS EXCLUSIVE AND VENDOR DISCLAIMS ANY AND ALL OTHER WARRANTIES OF ANY NATURE WHATSOEVER WITH RESPECT TO ANY SERVICES (VENDOR SERVICES OR OTHERWISE), THE SUPPORT AND TRAINING SERVICES PROVIDED WITH RESPECT TO SUCH SERVICES, WHETHER ORAL OR WRITTEN, EXPRESS OR IMPLIED, PARTICULARLY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

    b. VENDOR DOES NOT GUARANTEE, REPRESENT, OR WARRANT THAT COUNTY'S ACCESS, TRANSFER, STORAGE AND/OR USE OF THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE, AND COUNTY AGREES THAT FROM TIME TO TIME VENDOR MAY DISCONTINUE OR SUSPEND ACCESS TO THE SERVICES WITHOUT NOTICE TO COUNTY , HOWEVER, IN THE EVENT OF SUCH INTERRUPTION OR ERRORS LASTING MORE THAN SEVENTY-TWO (72) HOURS, COUNTY SHALL HAVE THE OPPORTUNITY TO CANCEL THIS

AGREEMENT AND SHALL BE ENTITLED TO A REFUND OF ANY PRORATED FEES PAID IN ADVANCE FOR SERVICES. VENDOR DOES NOT REPRESENT WARRANT OR GUARANTEE THAT THE SERVICES OR CONTENT WILL BE FREE FROM LOSS, CORRUPTION, ATTACK, VIRUSES, INTERFERENCE, HACKING, OR OTHER SECURITY INTRUSION, AND VENDOR DISCLAIMS ANY LIABILITY RELATING THERETO, EXCEPT IN INSTANCES OF NEGLIGENCE OR WILLFUL MISCONDUCT BY VENDOR OR ITS AFFILIATES.

c. COUNTY EXPRESSLY AGREES THAT IT'S USE OF, OR INABILITY TO USE, THE SERVICES IS AT COUNTY'S SOLE RISK. THE SERVICES IS PROVIDED TO COUNTY "AS IS" AND "AS AVAILABLE" FOR COUNTY 'S USE, WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NONINFRINGEMENT. BECAUSE SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES, THE ABOVE EXCLUSION OF IMPLIED WARRANTIES MAY NOT APPLY TO COUNTY .

d. VENDOR SHALL USE REASONABLE EFFORTS TO PROTECT INFORMATION SUBMITTED BY COUNTY IN CONNECTION WITH THE SERVICES, BUT COUNTY ACKNOWLEDGES AND AGREES THAT COUNTY OR OTHER USERS' SUBMISSION OF SUCH INFORMATION IS AT COUNTY 'S SOLE RISK, AND VENDOR HEREBY DISCLAIMS ANY AND ALL LIABILITY TO COUNTY FOR ANY LOSS OR LIABILITY RELATING TO SUCH INFORMATION, EXCEPT IN INSTANCES OF NEGLIGENCE OR WILLFUL MISCONDUCT BY VENDOR OR ITS AFFILIATES.

e. VENDOR WARRANTS AND REPRESENTS THAT IT SHALL ACCURATELY REPORT COMPLIANCE STATUS BASED UPON THE INSURANCE DOCUMENTS PROVIDED AND INSURANCE REQUIREMENTS IDENTIFIED IN THE SOFTWARE. VENDOR MAKES NO WARRANTIES REGARDING THE ACCURACY OF INSURANCE INFORMATION PROVIDED, INCLUDING BUT NOT LIMITED TO INSURANCE POLICY AMOUNTS, CARRIERS, CONTRACTS, PREMIUMS, NAMED INSUREDS, ADDITIONAL INSUREDS, ENDORSEMENTS, CERTIFICATES OF INSURANCE OR OTHER REQUIREMENTS. VENDOR SHALL MAKE NO MORE THAN THE NUMBER OF COMMUNICATION ATTEMPTS OUTLINED IN THE TERM SHEET.

f. Intentionally omitted.

g. Intentionally omitted.

h. Vendor is not a party to any agreement between County and County 's vendors, including, without limitation, County's Agent, any insurers or their underwriters, any service providers or vendors, any lenders, or other third parties in contractual relationships with County ("County Vendors"). Vendor has no responsibility for liabilities, losses, damages, expenses, or other monetary charges ("Liabilities) suffered or incurred by County as a result of the actions or omissions of County 's Vendors. Specifically, Vendor is not responsible for any Liabilities arising out of or related to the failure of any of County 's Vendors to maintain and convey required insurance, bonds or other liability protection.

i. Intentionally omitted.

j. EXCEPT AS PROHIBITED BY STATE OR APPLICABLE LAW FOR THE EXCLUDED CLAIMS AND VENDOR'S WARRANTY TO REPORT COMPLIANCE ACCURATELY AS STATED IN SECTION 2(e) HEREOF, EACH PARTY'S LIABILITY TO THE OTHER, UNDER THIS AGREEMENT, FOR ANY CAUSE WHATSOEVER, IS LIMITED TO THE AMOUNT PAID BY THE COUNTY DURING THE TERM OF AGREEMENT IN THE IMMEDIATELY PRECEDING TWELVE (12) MONTHS. EXCEPT AS PROHIBITED BY STATE OR APPLICABLE LAW WITH RESPECT TO THE EXCLUDED CLAIMS AND VENDOR'S WARRANTY TO REPORT COMPLIANCE ACCURATELY AS STATED IN SECTION 2(e) HEREOF, EACH PARTIES' AGGREGATE LIABILITY TO ONE ANOTHER OR ANY PARTY CLAIMING ANY RIGHT BY OR THROUGH THE VENDOR OR COUNTY SHALL NOT EXCEED THE GREATER AMOUNT OF A) THE SUM OF THE AMOUNTS PAID ON BEHALF OF THE RESPECTIVE PARTY'S INSURERS IN SETTLEMENT OR SATISFACTION OF CLAIMS UNDER THE TERMS AND CONDITIONS OF THAT PARTY'S INSURANCE POLICIES APPLICABLE THERETO; OR B) FIVE TIMES THE AMOUNTS PAID IN THE IMMEDIATELY PRECEDING TWELVE (12) MONTHS. BECAUSE SOME STATES, JURISDICTIONS OR COUNTRIES DO NOT ALLOW THE EXCLUSION OR THE LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, IN SUCH STATES, JURISDICTIONS OR COUNTRIES, VENDOR'S LIABILITY SHALL BE LIMITED TO THE EXTENT PERMITTED BY APPLICABLE LAW.

3. NONDISCLOSURE AND CONFIDENTIALITY.

Each party may disclose to the other party certain Trade Secrets and Confidential Information (as defined herein) of such party or its affiliates, suppliers, or customers. For purposes of this Agreement, "Trade Secrets" means information, without regard to form, which: (a) derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy; "Confidential Information" means information, other than Trade Secrets, that is of value to its Discloser and is treated as confidential; "Proprietary Information" means Trade Secrets and Confidential Information including, without limitation, the Services; "Discloser" refers to the party disclosing Proprietary Information hereunder, whether such party is Vendor or County and whether such disclosure is directly from Discloser or through Discloser's employees or agents; and "Recipient" refers to the party receiving any Proprietary Information hereunder, whether such party is Vendor or County and whether such disclosure is received directly or through Recipient's employees or agents.

Insofar as allowed by law, Recipient agrees to hold the Proprietary Information disclosed by Discloser in strictest confidence (and in any event, in no less confidence than Recipient treats its own Proprietary Information) and not to, directly or indirectly, copy, reproduce, distribute, manufacture, duplicate, reveal, report, publish, disclose, cause to be disclosed, or otherwise transfer the Proprietary Information disclosed by Discloser to any unaffiliated third party, or utilize the Proprietary Information disclosed by Discloser for any purpose whatsoever other than as expressly contemplated by this Agreement. County acknowledges that Vendor claims that the Vendor Services is Proprietary Information, and County agrees to treat such information as Proprietary Information in accordance with the terms of this Agreement. With regard to the Trade Secrets, the obligations in this Section will continue for so long as such information constitutes a trade secret under applicable law. With regard to the Confidential Information, the obligations in this section

will continue for the term of this Agreement and for a period of so long as such information remains confidential. The foregoing obligations will not apply if and to the extent that: (a) the information communicated was already known to Recipient, without obligations to keep such information confidential, at the time of Recipient's receipt from Discloser, as evidenced by documents in the possession of Recipient prepared or received prior to disclosure of such information; (b) the information communicated was received by Recipient in good faith from a third party lawfully in possession thereof and having no obligation to keep such information confidential; or (c) the information communicated was publicly known at the time of Recipient's receipt from Discloser or has become publicly known other than by a breach of this Agreement.

Vendor agrees that it shall not sell, trade, market or otherwise distribute personally identifiable information it receives in connection with this Agreement, including but not limited to County and vendor information and other sensitive information ("County PII"). Vendor shall keep all County PII strictly confidential. Vendor shall restrict access to County PII to individuals within Vendor who require the information in the ordinary course of servicing County's account. County PII will be used only for the business purposes contemplated herein. Any suspected breaches to this provision will be reported to County as soon as possible.

The Vendor Terms of Use and/or Privacy Policy and other limitations and restrictions with respect to County's Services may be controlled and/or monitored by Vendor for compliance purposes, and Vendor reserves the right to enforce the Terms of Use and Privacy Policy and other limitations and restrictions contained herein. The Terms of Use and Privacy Policy, which may be revised by Vendor in its sole discretion upon a thirty (30) day prior written email notice to County users, are incorporated herein by reference. The Terms of Use and Privacy Policy are available on the MY COI website and can be provided to County upon request.

"COUNTY " CITRUS COUNTY, FLORIDA	"VENDOR" MY COI, LLC
By: _____	By: _____
Name: HOLLY L. DAVIS	Name: Kristen Nunes
Title: CHAIRMAN	Title: CEO
Date: 7/23/2024	Date: 6/21/24

APPROVED

JUL 23 2024

BOARD OF COUNTY COMMISSIONERS

myCOI

Exhibit B
Quote

CONCIERGE PRICING

Based on 500 Assignments

Launch Package ~~$2,500~~ $500.00

One-time fee for set-up, training and launch of software of Concierge platform with your dedicated Launch Coordinator. The launch package includes:

Data Import | Account Set up | Software Training & Launch preparation | Launch & post launch support

Annual Access & Support Package $2,500/year

Assessed and invoiced on a yearly basis, providing the following access & support services:

Up to 10 myCOI system users | Unlimited user training & module access for existing users and new hires | Dedicated Client Success Manager for ongoing support | Automated customized compliance email report | Access to all system upgrades & new releases | Rush Requests - up to 5 per month

Annual Compliance Management - Concierge $16,000/year

- **Per assignment fee of $32.00.** Additional assignments can be purchased at this rate, in packs of 25 assignments as needed.
- Collection and compliance review of all requested **certificates of insurance, additional insured endorsements (includes primary and non-contributory) and waivers of subrogation** for one annual term. New certificate requests, non-compliant certificate requests and renewal certificate requests include up to six (6) emails and one (1) personal attempt per workflow. This includes workflows for each insurance agent provided.
- Quarterly Policy Verification: This includes up to three (3) emails every 90 days. myCOI will request confirmation that policies have not been cancelled. This will take place for the vendors selected and will be sent to the agents provided.

myCOI

SERVICES/ADD-ONS PRICING

Vendor Pay

Annual Vendor Fee to offset cost of compliance tracking
Fee is collected during Vendor registration

Vendor Pay Fee for 1 assignment

Vendor Pay - Concierge **$19.95/Vendor**

- This fee includes up to 1 assignment per year, for collection and review of COI's, Additional Insured Endorsements and Waivers of Subrogation (includes Primary and Non-Contributory)
- ~~myCOI will retain 20% of the Vendor Registration fees, for admin. fees.~~
- ~~myCOI will apply the remaining 80% of the Vendor Pay Fees collected, and apply towards the Annual Access & Support fee and Annual Compliance Fees~~

*myCOI will waive all admin fees for VendorPay for the initial term of agreement.

Exhibit C

TERM SHEET

This TERM SHEET is hereby incorporated and made a part for the Master Services Agreement ("Agreement") between MY COI, LLC ("Company") and **Citrus County, Florida, a Political Subdivision of the State of Florida** (collectively "Client") dated 7/23/2024. The provisions of the TERM SHEET are subject to the terms and conditions of the Agreement and shall be binding on Company and Client upon full execution by both parties.

Services: Client agrees to purchase a right to access the Services under the following terms:

Client Funded Fees: Client shall be responsible for paying the following:

Launch Package **~~$3,000~~ $500**

This package includes the setup of the Client's use of the Services, including training and support to Client's users and/or employees, set up of Client profile, importing of vendor contact information, setup of provided Division, Insurance Set and contract specific insurance requirements provided and four (4) program introduction emails (where applicable contact information is provided). Client is responsible for providing Company with the insurance requirements for each vendor in the provided format unless utilizing our contract extraction services.

Annual Access and Support Package **$2,500/Year**

User Licenses: **Up to 25**

This package includes ongoing support provided by your Client Success Manager, unlimited training for the above users, Care Team support for the above users, emailed standard compliance report, and access to all upgrades and new releases.

Concierge - Annual Compliance Management
Up to 500 Assignments **$16,000 /Year**

This charge includes the following services for one annual term.

- Requesting, collecting and verifying compliance of all requested certificates of insurance for one annual term. New certificate requests, non-compliant certificate requests and renewal certificate requests include up to six (6) emails and one (1) personal attempt per workflow. This includes workflows for each insurance agent provided.
- Quarterly Policy Verification: This includes up to three (3) emails every 90 days, following the last certificate compliance review. These emails will request confirmation that policies have not been cancelled. This will take place for the vendors selected in the Master Vendor list and will be sent to the agents provided.
- Collection and review of required additional insured endorsements including primary and non-contributory language.
- Collection and review of required waiver of subrogation endorsements.
- Up to 5 Rush Requests per Month

Vendor Funded Fees: Vendors shall be responsible for paying the following:

Concierge - Annual Compliance Management
Cost Per Vendor based on 500 Vendors **$19.95 per Vendor/Year**

Company will apply 80% of the Vendor Fees collected towards Client's Annual Access & Support Fee and Annual Compliance Fees

This charge includes the following services for one annual term.

- Requesting, collecting and verifying compliance of all requested certificates of insurance for one annual term. New certificate requests, non-compliant certificate requests and renewal certificate requests include up to six (6) emails and one (1) personal attempt per workflow. This includes workflows for each insurance agent provided.
- Quarterly Policy Verification: This includes up to three (3) emails every ninety (90) days, following the last certificate compliance review. These emails will request confirmation that policies have not been cancelled. This will take place for the vendors selected in the Master Vendor list and will be sent to the agents provided.
- Collection and review of required additional insured endorsements.
- Collection and review of required waiver of subrogation endorsements.
- Up to five (5) Rush Requests per Month

Optional Services:
The following services may be added and shall be billed at the following rate:

25 Additional Assignments: Concierge - Annual Compliance Management: $800/Year

Contract/Lease Insurance Extraction during Implementation **$10/contract**
Contract/Lease Insurance Extraction after Implementation **$15/contract**
Physical Vendor Introduction Letter to be mailed **$1.35/letter**

Active Certificate Insurance Requirement Change **$5.50/Assignment**
Changes to active insurance requirements, excluding changes made on a per assignment basis as a result of an override request.

Payment Terms: In exchange for the foregoing access to the Services, Client shall pay for fees due upon the following schedule. The Launch Package, the Annual Access & Support Package and the Client Funded Annual Compliance Management charges are due upon the execution of the Master Services Agreement. If applicable, additional assignments will be charged in the month the assignment allowance is exceeded. Additional assignments are billed in increments of 25. Company will collect Vendor Fees at time of Vendor registration and apply a credit to Client's account at the end of contract year.

Invoices are due and payable within thirty (30) days of invoice date, except where otherwise provided. All payments which are not received when due shall bear interest at the lesser of the

maximum amount chargeable by law or 1.5% per month commencing with the date payment was due. If vendor pay fees are reduced or waived for a vendor, or number of assignments and associated fees exceed the vendor pay fee collected, Company may invoice Client in the amount of the deficiency.

Term: This Agreement will remain in effect for one (1) year following the Effective Date of the Agreement (Initial Term).

IN WITNESS WHEREOF the Parties have caused this TERM SHEET to be executed by their duly authorized representatives.

Client: Citrus County, Florida, a Political Subdivision of the State of Florida

Signature: _____

Print Name: Holly L. Davis

Title: Chairman

Date: 7/23/2024

APPROVED

JUL 23 2024

BOARD OF COUNTY COMMISSIONERS

MY COI, LLC

Signature: _____

Print Name: Kristen Nunez

Title: CEO

Citrus County
Board of County Commissioners
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING

3600 W. Sovereign Path • Suite 266 • Lecanto, FL 34461
Telephone (352) 527-5457 • Facsimile (352) 527-5424

NOTICE OF AMENDMENT TO AGREEMENT

July 14, 2025

Jeana Davis, Customer Success Leader
My COI LLC
8520 Allison Point Blvd STE 223
Indianapolis, IN 46250

REF: QTE 24-114 Amendment No. 1; Certificate of Insurance Software Program

The Board of County Commissioners approved the Amendment No. 1 of the Agreement and authorized the Chairman to execute the Amendment No. 1 on July 8, 2025.

The Amendment is enclosed for your files.

Sincerely,

Saleem Mahmood

Saleem Mahmood
Purchasing Assistant
Department of Management & Budget

cc: Jennifer Palmer, Coordinator, Risk Management Division
Ellen Nichols, Director, Risk Management Division

CERTIFIED TO BE A TRUE COPY
TRACI PERRY
CLERK OF THE CIRCUIT COURT
AND COMPTROLLER
BY Jenny Driver D.C.
THIS 10 DAY OF July 2025

Amendment No. 1 to Agreement
QTE 24-114
Certificate of Insurance software Program

THIS AMENDMENT is made and entered into by and between My COI LLC, a foreign limited liability company registered to conduct business under the laws of the State of Florida (hereinafter referred to as "Vendor") and Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County").

WHEREAS, On July 23, 2024, County and Vendor entered into an Agreement for the certificate of insurance Concierge software platform set-up, training and launch; and

WHEREAS, County and Vendor desire to amend the Agreement to exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2026; and

WHEREAS, County and Vendor agree that prior to the time of execution of Amendment No. 1 to the Agreement Contractor shall provide County with a signed Human Trafficking for Nongovernmental Entities form and shall comply with the requirements set forth in Florida Statute Section 787.06; and

NOW THEREFORE, in consideration of the original Agreement and the foregoing recitals, County and the Vendor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.
2. County and Vendor hereby renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2026.
3. County and Vendor agree that a signed Human Trafficking for Nongovernmental Entities form shall be provided by the Contractor prior to the time of execution of Amendment No. 1 to the Agreement.
4. County and Vendor agree that all other terms, conditions, and pricing of the Agreement are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, this Amendment No. 1 to Agreement is accepted by the parties as of the date noted below.

MY COI LLC

Heather Sands
Signature of Witness (1)

Heather Sands
Printed Name of Witness (1)

Signature of Witness (2)

Henley Johnson
Printed Name of Witness (2)

BY: Jana Brost
JANA BROST, COO

STATE OF IN
COUNTY OF Hamilton

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 10th day of June, 2025, by Jana Brost as COO who is ☐ personally known to me or ☑ who produced drivers license as identification.

Witness my hand and official seal this 10th day of June, 2025.

Official use only

KENDRA R NEWCOM
Hamilton County
NOTARY PUBLIC
Commission Number
NP0743545
NOTARY SEAL
My Commission Expires
09/08/2030
STATE OF INDIANA

Kendra Newcom
NOTARY PUBLIC Signature
Printed Name: Kendra Newcom
Commission No.: NP0743545
Expiration Date: 09/08/2030

SEAL

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:
for TRACI PARRY, CLERK

BOARD OF COUNTY COMMISSIONERS
SEAL
CITRUS COUNTY, FL

BY: Rebecca Bays
REBECCA BAYS, CHAIRMAN

APPROVED

DATE: 7/8/2025

BOARD OF COUNTY COMMISSIONERS

From: No-Reply
To: Leigha M. Utter; Barbara A. Luckham
Subject: Legal Request 3948 Closed
Date: Wednesday, April 22, 2026 10:06:22 AM

Notification for the following Legal Request

Legal Request (url): https://apps.citrusbocc.com/LegalService/details.xhtml?requestid=3948
Number: 3948
Topic - QTE 24-114 Amendment No. 2 Certificate of Insurance Software Program

The identified Legal Request has been closed

Closed By: BETH ANTRIM
Closed On: 04-22-2026 10:05

Unsubscribe from notifications for this request: https://apps.citrusbocc.com/LegalService/optout.xhtml?requestid=3948
Please Note: Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure. Confidentiality Notice: This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received this message in error, please contact the sender (by phone or reply by electronic mail) and then destroy all copies of the original message.

Citrus County Board of County Commissioners

Risk Management Office

3600 W. Sovereign Path Suite 180
Lecanto, FL 34461
(352) 527-5365 Fax (352) 527-5300

To: **Linda Morse, Purchasing & Contracts Manager**

From: **Ellen Nichols, Risk Manager, Human Resources**

Re: **Renewal of Certificate of Insurance Software Program**

Date: **April 15, 2026**

****

Risk Management is requesting approval to renew QTE 24-114 Certificate of Insurance Software Program for one year with My COI LLC

My COI LLC has performed well for the county over the past 12 months; we wish to proceed with their services for another 12 months.

EN/

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/7/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Gibson Insurance Agency Inc
202 South Michigan St., Suite 1400
South Bend IN 46601

CONTACT NAME: Hannah Estabrook
PHONE (A/C, No, Ext): 463-270-8032 FAX (A/C, No): 574-236-6399
E-MAIL ADDRESS: hestabrook@thegibsonedge.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Chubb National Insurance Company	10052
INSURER B : Federal Insurance Company	20281
INSURER C : Certain Underwriters at Lloyds	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED MYCOLLC-01
My COI, LLC
8520 Allison Pointe Blvd
PMB 49940 Ste 223
Indianapolis IN 46250-4299

COVERAGES CERTIFICATE NUMBER: 1595377034 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY			D02450938	10/5/2025	10/5/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY [X] PRO-JECT [X] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			(25) 7364 60 71	10/5/2025	10/5/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[X] HIRED AUTOS ONLY / [X] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	UMBRELLA LIAB [X] OCCUR			5672 52 64	10/5/2025	10/5/2026	EACH OCCURRENCE	$ 5,000,000
	[X] EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED [X] RETENTION $ 0							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			(26) 7044 18 44	10/5/2025	10/5/2026	[X] PER STATUTE [ ] OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [N]	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
C	Tech. /Prof. Liab-E&O / Cyber			APT1252725	10/5/2025	10/5/2026	Limit Retention	5,000,000 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Citrus County, Florida is additional insured with respect to general liability coverages as required by written contract. A waiver of subrogation is provided to the additional insured for general liability and workers compensation as required by written contract. Auto liability only applies to hired & non-owned, no commercial owned autos apply.

CERTIFICATE HOLDER

Citrus County, Florida
3600 W. Sovereign Path, Ste 180
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Chubb National Insurance Company

AMB #: 011560 NAIC #: 10052 FEIN #: 223253301

Mailing Address
202B Hall'S Mill Road
Whitehouse Station, New Jersey 08889
United States

View Additional Address Information

Web: www.chubb.com
Phone: 908-903-2000
Fax: 908-903-3805

AM Best Rating Unit: AMB #: 058303 - Chubb Limited

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 058303 - Chubb Limited is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	January 16, 2026
Initial Rating Date:	May 23, 1994

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	January 16, 2026
Initial Rating Date:	March 02, 2006

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

Federal Insurance Company

AMB #: 002084 NAIC #: 20281 FEIN #: 131963496

Mailing Address
202B Hall'S Mill Road
Whitehouse Station, New Jersey 08889
United States

View Additional Address Information

Web: www.chubb.com
Phone: 215-640-1000

AM Best Rating Unit: AMB #: 058303 - Chubb Limited

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 058303 - Chubb Limited is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A++ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	January 16, 2026
Initial Rating Date:	December 31, 1907

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	January 16, 2026
Initial Rating Date:	March 17, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

Lloyd's

AMB #: 085202 **AIIN #: AA1122000**

Domiciliary Address
One Lime Street
London EC3M 7HA,
United Kingdom

Web: www.lloyds.com
Phone: 44-207-327-1000
Fax: 44-207-327-5211

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 051215 - Society of Lloyd's is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 31, 2025
Initial Rating Date:	October 01, 1997

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa- (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	July 31, 2025
Initial Rating Date:	August 12, 2004

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

AMB Rating Unit

Note: This data record represents an **AMB Rating Unit** and the following Best's Credit Ratings are based on the consolidated financials assigned to this record.

AMB #	Company Name	Best's FSR	Best's ICR
078649	Lloyd's Insurance Company (China) Ltd	A+	aa-
095926	Lloyd's Insurance Company S.A.	A+	aa-

Amendment No. 2 to Agreement
QTE 24-114
Certificate of Insurance Software Program

THIS AMENDMENT is made and entered into by and between My COI LLC, a foreign limited liability company registered to conduct business under the laws of the State of Florida (hereinafter referred to as "Vendor") and Citrus County, Florida, a political subdivision of the State of Florida (hereinafter referred to as "County").

WHEREAS, On July 23, 2024, County and Vendor entered into an Agreement for the certificate of insurance Concierge software platform set-up, training and launch; and

WHEREAS, On July 8, 2025, County and Vendor amended the Agreement to exercise the first option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2026; and

WHEREAS, County and Vendor desire to amend the Agreement to exercise the second option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2027; and

WHEREAS, County and Vendor agree to modify the language in Section 18.4 Compliance with Laws, in accordance with Executive Order 14173; and

WHEREAS, County and Vendor agree to modify the language in Section 18.15 Equal Employment Opportunity, in accordance with Executive Order 14173; and

NOW THEREFORE, in consideration of the original Agreement and the foregoing recitals, County and the Vendor agree as follows:

1. The above Recitals are true and correct and are hereby incorporated into this paragraph.

2. County and Vendor hereby renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2027.

3. County and Vendor hereby replace Section 18.4 of the Agreement with the following language:

   18.4 Compliance with Laws: Vendor shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws shall include, but not be limited to, Chapter 287, Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, Code of Federal Regulations and all prohibitions against discrimination on the basis of race, religion, sex, creed, age, national origin, disability, genetic information or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

3. County and Vendor hereby replace Section 18.15 of the Agreement with the following language:

   18.15 Equal Employment Opportunity: Vendor shall not discriminate on the basis of race, color, sex, creed, age, national origin, religion, disability or genetic information in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.); Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.); Florida Civil Rights Act of 1992 (§ 760.10 et seq.); Title 41 CFR Part 60; Title 49 CFR 23 and 49 CFR 26 for Disadvantaged Business Enterprises; Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21; Title 49 CFR 27; Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et. seq.), and any other Federal and State discrimination statute. Vendor shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed subcontractors as the Secretary of Labor or County may require. The above shall be required of any subcontractor hired by Vendor. All Equal Employment Opportunity requirements shall be included in all non-exempt subcontracts entered into by Vendor. Subcontracts entered into by Vendor shall also include all other applicable labor provisions. No subcontract shall be awarded to any non-complying subcontractor. Additionally, Vendor shall insert in its subcontracts a clause requiring subcontractors to include these provisions in any lower tier subcontracts that may in turn be made. Vendor shall comply with all state

laws and local ordinances, except when preferential consideration of local in-state subcontractors is NOT allowed for grant funded projects.

4. County and Vendor agree that all other terms, conditions, and pricing of the Agreement and its Amendments are hereby ratified and confirmed and shall continue in full force and effect except as amended herein.

5. Each person signing this Amendment to the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, this Amendment No. 2 to Agreement is accepted by the parties as of the date noted below.

MY COI LLC

Signature of Witness (1)

Samvel Foreman

Printed Name of Witness (1)

Signature of Witness (2)

Jack Vitou

Printed Name of Witness (2)

BY: Jana Brost
JANA BROST, COO

STATE OF Indiana
COUNTY OF Hamilton

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 15 day of May, 2026, by Jana Brost as COO of my COI LLC who is ☐ personally known to me or ☑ who produced Drivers licenses as identification.

Witness my hand and official seal this 15 day of May, 2026.

Official use only

Mianna Barnes
NOTARY PUBLIC Signature
Printed Name: Mianna Barnes
Commission No.: NP0768705
Expiration Date: 02, 16, 2034

SEAL

NOTARY PUBLIC SEAL STATE OF INDIANA
MIANNA BARNES
My Commission Expires
February 16, 2034
Commission Number NP0768705
Vanderburgh County

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

TRACI PERRY, CLERK

BY: _____
DIANA FINEGAN, CHAIRMAN

DATE: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/7/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gibson Insurance Agency Inc 202 South Michigan St., Suite 1400 South Bend IN 46601	**CONTACT NAME:** Hannah Estabrook **PHONE (A/C, No, Ext):** 463-270-8032 **FAX (A/C, No):** 574-236-6399 **E-MAIL ADDRESS:** hestabrook@thegibsonedge.com
	INSURER(S) AFFORDING COVERAGE / **NAIC #** **INSURER A :** Chubb National Insurance Company — 10052 **INSURER B :** Federal Insurance Company — 20281 **INSURER C :** Certain Underwriters at Lloyds **INSURER D :** **INSURER E :** **INSURER F :**
INSURED MYCOLLC-01 My COI, LLC 8520 Allison Pointe Blvd PMB 49940 Ste 223 Indianapolis IN 46250-4299	

COVERAGES **CERTIFICATE NUMBER:** 1595377034 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [X] LOC OTHER:			D02450938	10/5/2025	10/5/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	**AUTOMOBILE LIABILITY** ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS [X] HIRED AUTOS ONLY / [X] NON-OWNED AUTOS ONLY			(25) 7364 60 71	10/5/2025	10/5/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
B	**UMBRELLA LIAB** [X] OCCUR [X] **EXCESS LIAB** CLAIMS-MADE DED [X] RETENTION $ 0			5672 52 64	10/5/2025	10/5/2026	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N [N] ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		(26) 7044 18 44	10/5/2025	10/5/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Tech. /Prof. Liab-E&O / Cyber			APT1252725	10/5/2025	10/5/2026	Limit Retention	5,000,000 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Citrus County, Florida is additional insured with respect to general liability coverages as required by written contract. A waiver of subrogation is provided to the additional insured for general liability and workers compensation as required by written contract. Auto liability only applies to hired & non-owned, no commercial owned autos apply.

CERTIFICATE HOLDER

Citrus County, Florida
3600 W. Sovereign Path, Ste 180
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gibson Insurance Agency

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AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	QTE 26-125 Emergency Telephone Services for Courthouse Elevators (CONFIDENTIAL)
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Staff request Board approval to enter into an Agreement with the Vendor listed to provide the equipment, installation and monitoring service for the County Courthouse elevators that are currently undergoing modernization.

Staff has identified the need for this equipment and service to be in compliance with Florida Statute, Chapter 399, Florida Building Codes and DBPR adoption of ASME A17.1/CSA B44. Staff is requesting this agreement for a three (3) year term, with the option to renew for two (2) additional one (1) year periods.

The cost for these services is a monthly service fee of $247.00 + an hourly rate of $225.00 (minimum of 2 hours billable).

Board be Advised: the Support Addendum contains limited warranty provisions that are not the County's standard language, and the County must pay the current full-term service fee if the agreement is terminated for breach.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
2670-53400	Other Contractual Serv	$81,000	$27,146	$0	$53,854

Funding Source: General Fund - Facility Management

RECOMMENDED ACTION:

Approve and Authorized the Chairman to execute the Agreement between Citrus County, Florida and the vendor listed in the agreement to provide equipment, installation, and monitoring services for two-way emergency audio/visual equipment in the County Courthouse elevators in compliance with Florida Statute, Chapter 399, Florida Building Codes and DBPR adoption of ASME A17.1/CSA B44, at a cost of $247.00 monthly service fee. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. Legal Request 3939 Closed

From: No-Reply
To: Leigha M. Utter; Tammy K. Wilson
Subject: Legal Request 3939 Closed
Date: Monday, April 13, 2026 2:45:07 PM

Notification for the following Legal Request

Legal Request (url): https://apps.citrusbocc.com/LegalService/details.xhtml?requestid=3939
Number: 3939
Topic - QTE 26-125 Audio/Visual Two-Way Emergency Telephone Services for Courthouse Elevators

The identified Legal Request has been closed

Closed By: BETH ANTRIM
Closed On: 04-13-2026 14:44

Unsubscribe from notifications for this request: https://apps.citrusbocc.com/LegalService/optout.xhtml?requestid=3939
Please Note: Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure. Confidentiality Notice: This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received this message in error, please contact the sender (by phone or reply by electronic mail) and then destroy all copies of the original message.

AGENDA MEMORANDUM

FROM:	Tammy Wilson, Management & Budget Director
SUBJECT:	ITB 26-106 Mowing for Fire Training Center, Fire Stations, and Well Sites; Simply Amazing Property Maintenance LLC
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

On March 28, 2026, the County advertised an Invitation to Bid, ITB 26-106 Mowing for the Fire Training Center, Fire Stations, and Well Sites, for interested parties to provide routine finish mowing, edging, trimming, and clean-up for the Fire Training Center, fire stations, and well sites. The County received ten (10) bids.

The staff has reviewed the bids and recommends awarding Simply Amazing Property Maintenance, LLC as the lowest bidder, to provide routine finish mowing, edging, trimming, and clean-up for the Fire Training Center, fire stations, and well sites at an estimated cost of $24,400.00 per year.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
3200-53400	Other Contractual Serv	$471,004	$286,780	$46,916	$137,308
3225-53400	Other Contractual Serv	$4,940.	$2,320	$2,620	$0

PO has been encumbered for the mowing with the prior Contractor, remaining balance is $22,920.

Funding Source: Fire Ad Valorem Taxes and Fire Municipal Service Benefit Unit (MSBU)

RECOMMENDED ACTION:

Approve and Authorize the Chairman to executed the Agreement between Citrus County, Florida and Simply Amazing Property Maintenance LLC, to provide finish mowing, edging, trimming, and clean-up for the Fire Training Center, fire stations, and well sites, at the estimated cost of $24,400.00 per year. **(Craig Stevens, Fire Chief)**

ATTACHMENTS:

1. Legal Request 3900 Closed
2. 6-11-26 AGENDA DOCS

From: No-Reply
To: Leigha M. Utter; Tammy K. Wilson
Subject: Legal Request 3900 Closed
Date: Friday, March 20, 2026 11:41:07 AM

Notification for the following Legal Request

Legal Request (url): https://apps.citrusbocc.com/LegalService/details.xhtml?requestid=3900
Number: 3900
Topic - ITB 26-106 Mowing for the Fire Training Center, Fire Stations, and Well Sites

The identified Legal Request has been closed

Closed By: BETH ANTRIM
Closed On: 03-20-2026 11:40

Unsubscribe from notifications for this request: https://apps.citrusbocc.com/LegalService/optout.xhtml?requestid=3900
Please Note: Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications, including your email address, may therefore be subject to public disclosure. Confidentiality Notice: This message and any attachments are for the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received this message in error, please contact the sender (by phone or reply by electronic mail) and then destroy all copies of the original message.

CITRUS COUNTY FIRE RESCUE

Administration Office

1520 N. Meadowcrest Blvd., Crystal River, FL 34429
Phone: 352-527-5406 | Fax: 352-527-5404
Email: FireInfo@CitrusCountyFire.com | Website: www.CitrusCountyFire.com

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TO: TAMMY WILSON, MANAGEMENT & BUDGET

FROM: GREG ELLIS, DIVISION CHIEF OF ADMINISTRATION

THRU: CRAIG STEVENS, FIRE CHIEF

DATE: 4/8/26

SUBJECT: BID AWARD – ITB 26-106 MOWING FOR FIRE TRAINING CENTER, FIRE STATIONS & WELL SITES

Fire Rescue has reviewed the bids and recommends awarding ITB 26-106, Mowing for Fire Training Center, Fire Stations & Well Sites to Simply Amazing Property Maintenance.

Please place this item on the Agenda.

PROCUREMENT AUTHORIZATION FORM

FOR PURCHASES IN EXCESS OF $ 35,000

Only complete the sections that apply and leave the rest blank. The last two pages are only if requesting an RFP/RFI/RFQ. Once completed send to Linda Morse at linda.morse@citrusbocc.com or interoffice mail.

(USE THE TAB KEY TO MOVE BETWEEN FIELDS)

NAME OF PROJECT: MOWING OF FIRE TRAINING CENTER, FIRE STATIONS AND WELL SITES.
(Two lines maximum)

DEPARTMENT / DIVISION: FIRE RESCUE

ACCOUNT NUMBER: 3200-53400 - $17,460
(Four lines maximum) 3225-53400 - $2,210

BUDGET AMOUNT: $30,020

FINANCING REQUIRED: YES ☐ NO ☑ **GRANT FUNDED:** YES ☐ NO ☑

DESCRIPTION OF COMMODITY / SERVICE / PROJECT AND JUSTIFICATION FOR EXPENDITURE:

TO PROVIDE ROUTINE FINISH MOWING, EDGING AND CLEAN UP FOR FIRE TRAINING CENTER, FIRE STATIONS, AND WELL SITES.

REQUESTOR (SIGNATURE) _____ **DATE** 3/9/26

REQUESTOR (PRINT NAME) NIKKI HEADLEY **DATE** 3/9/26

DIVISION DIRECTOR _____ **DATE** 3/9/26

DEPARTMENT DIRECTOR _____ **DATE** 3/9/2026

MANAGEMENT & BUDGET DIRECTOR _____ **DATE** 3/11/26

Revised: October 6, 2020

Citrus County, Florida
ITB 26-106

Bid Tabulation - Summary
ITB 26-106
Mowing for the Fire Training Center, Fire Stations, and Well Sites

Company Name	Total Bid
Simply Amazing Property Maintenance, LLC *(Beverly Hills, Florida)*	**$24,400.00**
Southern Shield Land & Disaster Services LLC *(Trenton, Florida)*	**$28,184.00**
JMilton Lawn Care LLC *(Palatka, Florida)*	**$28,600.00**
HEMSEL GREEN SOLUTIONS.LLC *(Kissimmee, Florida)*	**$29,720.00**
Sielle Property Maintenance *(Miami, Florida)*	**$29,880.00**
2nd Mile M.C. LLC *(Palm Bay, Florida)*	**$39,370.00**
Bunch Lawn Services DBA Tree Services *(Crystal River, Florida)*	**$39,700.00**
Tavares landscape service *(Orlando, Florida)*	**$44,360.00**
JDMF, LLC *(Gotha, Florida)*	**$45,130.00**
Emprise Partners LLC *(Apopka, Florida)*	**$57,160.00**

Bid Tabulation - Detailed
ITB 26-106 Mowing for the Fire Training Center, Fire Stations, and Well Sites

				Company Name									
				2nd Mile M.C. LLC *(Palm Bay, Florida)*		**Bunch Lawn Services DBA Tree Services** *(Crystal River, Florida)*		**Emprise Partners LLC** *(Apopka, Florida)*		**HEMSEL GREEN SOLUTIONS.LLC** *(Kissimmee, Florida)*		**JDMF, LLC** *(Gotha, Florida)*	
Line Item	**Location**	**Cuts per year (Approx)**	**Unit of Measure**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**
1	Fire Training Center	26	each cut	$150.00	$3,900.00	$250.00	$6,500.00	$380.00	$9,880.00	$180.00	$4,680.00	$325.00	$8,450.00
2	Fire Station #3	26	each cut	$150.00	$3,900.00	$100.00	$2,600.00	$175.00	$4,550.00	$70.00	$1,820.00	$111.00	$2,886.00
3	Fire Station #5	26	each cut	$150.00	$3,900.00	$100.00	$2,600.00	$100.00	$2,600.00	$70.00	$1,820.00	$43.00	$1,118.00
4	Fire Station #7	26	each cut	$150.00	$3,900.00	$100.00	$2,600.00	$110.00	$2,860.00	$70.00	$1,820.00	$68.00	$1,768.00
5	Fire Station #8	26	each cut	$150.00	$3,900.00	$100.00	$2,600.00	$150.00	$3,900.00	$70.00	$1,820.00	$120.00	$3,120.00
6	Fire Station #9	26	each cut	$150.00	$3,900.00	$100.00	$2,600.00	$130.00	$3,380.00	$70.00	$1,820.00	$60.00	$1,560.00
7	Fire Station #14	26	each cut	$150.00	$3,900.00	$100.00	$2,600.00	$150.00	$3,900.00	$70.00	$1,820.00	$94.00	$2,444.00
8	Fire Station #18	26	each cut	$120.00	$3,120.00	$100.00	$2,600.00	$135.00	$3,510.00	$70.00	$1,820.00	$111.00	$2,886.00
9	Fire Station #20	26	each cut	$90.00	$2,340.00	$100.00	$2,600.00	$220.00	$5,720.00	$70.00	$1,820.00	$154.00	$4,004.00
10	Fire Station #23	26	each cut	$90.00	$2,340.00	$100.00	$2,600.00	$250.00	$6,500.00	$70.00	$1,820.00	$179.00	$4,654.00
11	Fire Station #24	26	each cut	$95.00	$2,470.00	$100.00	$2,600.00	$260.00	$6,760.00	$70.00	$1,820.00	$222.00	$5,772.00
12	Well Site (1)	12	each cut	$50.00	$600.00	$200.00	$2,400.00	$100.00	$1,200.00	$190.00	$2,280.00	$54.00	$648.00
13	Well Site (2)	12	each cut	$50.00	$600.00	$200.00	$2,400.00	$100.00	$1,200.00	$190.00	$2,280.00	$431.00	$5,172.00
14	Well Site (3)	12	each cut	$50.00	$600.00	$200.00	$2,400.00	$100.00	$1,200.00	$190.00	$2,280.00	$54.00	$648.00
			Totals		**$39,370.00**		**$39,700.00**		**$57,160.00**		**$29,720.00**		**$45,130.00**

				Company Name									
				JMilton Lawn Care LLC *(Palatka, Florida)*		**Sielle Property Maintenance** *(Miami, Florida)*		**Simply Amazing Property Maintenance, LLC** *(Beverly Hills, Florida)*		**Southern Shield Land & Disaster Services LLC** *(Trenton, Florida)*		**Tavares landscape service** *(Orlando, Florida)*	
Line Item	**Location**	**Cuts per year (Approx)**	**Unit of Measure**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**	**Price Per Cut**	**Extended Price (Cuts per year x's price cut)**
1	Fire Training Center	26	each cut	$190.00	$4,940.00	$180.00	$4,680.00	$100.00	$2,600.00	$195.00	$5,070.00	$140.00	$3,640.00
2	Fire Station #3	26	each cut	$72.00	$1,872.00	$60.00	$1,560.00	$70.00	$1,820.00	$78.00	$2,028.00	$140.00	$3,640.00
3	Fire Station #5	26	each cut	$50.00	$1,300.00	$60.00	$1,560.00	$70.00	$1,820.00	$65.00	$1,690.00	$140.00	$3,640.00
4	Fire Station #7	26	each cut	$50.00	$1,300.00	$60.00	$1,560.00	$70.00	$1,820.00	$78.00	$2,028.00	$140.00	$3,640.00
5	Fire Station #8	26	each cut	$50.00	$1,300.00	$60.00	$1,560.00	$70.00	$1,820.00	$78.00	$2,028.00	$140.00	$3,640.00
6	Fire Station #9	26	each cut	$50.00	$1,300.00	$60.00	$1,560.00	$70.00	$1,820.00	$78.00	$2,028.00	$140.00	$3,640.00
7	Fire Station #14	26	each cut	$50.00	$1,300.00	$60.00	$1,560.00	$70.00	$1,820.00	$71.50	$1,859.00	$140.00	$3,640.00
8	Fire Station #18	26	each cut	$50.00	$1,300.00	$60.00	$1,560.00	$70.00	$1,820.00	$78.00	$2,028.00	$140.00	$3,640.00
9	Fire Station #20	26	each cut	$150.00	$3,900.00	$120.00	$3,120.00	$70.00	$1,820.00	$84.50	$2,197.00	$140.00	$3,640.00
10	Fire Station #23	26	each cut	$150.00	$3,900.00	$120.00	$3,120.00	$70.00	$1,820.00	$78.00	$2,028.00	$140.00	$3,640.00
11	Fire Station #24	26	each cut	$190.00	$4,940.00	$180.00	$4,680.00	$70.00	$1,820.00	$104.00	$2,704.00	$140.00	$3,640.00
12	Well Site (1)	12	each cut	$35.00	$420.00	$80.00	$960.00	$100.00	$1,200.00	$65.00	$780.00	$140.00	$1,680.00
13	Well Site (2)	12	each cut	$35.00	$420.00	$120.00	$1,440.00	$100.00	$1,200.00	$78.00	$936.00	$110.00	$1,320.00
14	Well Site (3)	12	each cut	$34.00	$408.00	$80.00	$960.00	$100.00	$1,200.00	$65.00	$780.00	$110.00	$1,320.00
			Totals		**$28,600.00**		**$29,880.00**		**$24,400.00**		**$28,184.00**		**$44,360.00**

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Sheldon-Palmes Insurance
8469 W Grover Cleveland Blvd
Homosassa, FL 34446

CONTACT NAME: Sarah Mento
PHONE (A/C, No, Ext): 352-344-1277 FAX (A/C, No): 352-344-2851
E-MAIL ADDRESS: smento@spbins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Frank Winston Crum Insurance Company	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Simply Amazing Property Maintenance, LLC Mark Skrivan
250 W Thistle Place
Beverly Hills, FL 34465

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☑ COMMERCIAL GENERAL LIABILITY	Y	Y	FGFL9011461800	12/19/2025	12/19/2026	EACH OCCURRENCE	$ 1,000,000
	☐ CLAIMS-MADE ☑ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)	$ 10,000
	☑ POLICY ☐ PRO-JECT ☐ LOC						PERSONAL & ADV INJURY	$ 1,000,000
	OTHER:						GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project Numbers:
QTE 26-012
ITB 26-106
QTE 26-081

CERTIFICATE HOLDER

Citrus County, Florida
3600 W Sovereign Path
Suite 266
Lecanto, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/21/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Progressive Commercial Lines Customer and Agent Servicing	
Progressive Insurance PO Box 94739, Cleveland, OH 44101	PHONE (A/C, No, Ext): 1-800-444-4487	FAX (A/C, No):
	E-MAIL ADDRESS: progressivecommercial@email.progressive.com	
	INSURER(S) AFFORDING COVERAGE	**NAIC #**
	INSURER A : Progressive Express Insurance Company	10193
INSURED	INSURER B :	
Simply Amazing Property Maintenance LLC 250 W Thistle Pl Beverly Hills, FL 34465	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 103074500677568348D052126T100130 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
A	**AUTOMOBILE LIABILITY**						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS	Y	Y	868871218	01/29/2026	07/29/2026	BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBEREXCLUDED? ☐	N / A					E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$
A	See ACORD 101 for additional coverage details.	Y	Y	868871218	01/29/2026	07/29/2026	$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Citrus County, Florida
3600 West Sovereign Path Suite 226
Lecanto, FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mark Pace

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AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Progressive Insurance	Simply Amazing Property Maintenance LLC 250 W Thistle Pl Beverly Hills, FL 34465
POLICY NUMBER 868871218	
CARRIER / **NAIC CODE** Progressive Express Insurance Company / 10193	**EFFECTIVE DATE:** 01/29/2026

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

Additional Coverages

Insurance coverage(s)	Limits
Personal Injury Protection	$10,000 w/$0 Ded - Named Insured Only
Uninsured Motorist - Nonstacked	$50,000 Combined Single Limit

Description of Location/Vehicles/Special Items

Scheduled autos only

2018 GMC SIERRA 1GT42XEY2JF200623	
Comprehensive	$2,500 Ded
Collision	$2,500 Ded

Additional Information

Certificate holder is listed as an Additional Insured and Waiver of Subrogation Holder.
Job Number: QTE26-012, QTE26-081 AND ITB26-106

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Automatic Data Processing Insurance Agency, Inc. 1 Adp Boulevard Roseland NJ 07068	**CONTACT NAME:** Automatic Data Processing Insurance Agency, Inc. **PHONE (A/C, No, Ext):** 1-800-524-7024 **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED Simply Amazing Property Maintenance LLC 250 W Thistle Place Beverly Hills FL 34465	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Technology Insurance Company, Inc. 42376 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 5076024 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	TWC4764468	02/05/2026	02/05/2027	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This certificate of insurance includes a Waiver of Subrogation in favor of the certificate holder.
Project # ITB26-106

CERTIFICATE HOLDER

Citrus County, Florida, a political subdivision of the State of Florida
3600 W. Sovereign Path
Suite 226
Lecanto FL 34461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Frank Winston Crum Insurance Company

AMB #: 012601 NAIC #: 11600 FEIN #: 061683641

Mailing Address
100 South Missouri Avenue
Clearwater, Florida 33756
United States

Web: www.fwcruminsurance.com
Phone: 727-799-1150
Fax: 727-450-7911

View Additional Address Information

Assigned to insurance companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 046317 - Frank Winston Crum Ins Holdings Corp. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	B++ (Good)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 07, 2025
Initial Rating Date:	April 15, 2010

Long-Term Issuer Credit View Definition

Rating (Rating Category):	bbb+ (Good)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	August 07, 2025
Initial Rating Date:	April 15, 2010

Financial Size Category View Definition

Financial Size Category: VII (USD 50 Million to Less than 100 Million)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Financial Analyst II: Christine DePalma

Director: Edin Imsirovic

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

View AM Best's Rating Review Form

Progressive Express Insurance Company

AMB #: 011760 NAIC #: 10193 FEIN #: 593213719

Mailing Address
P.O. Box 89490
Cleveland, Ohio 44101-6490
United States

View Additional Address Information

Web: www.progressive.com
Phone: 440-461-5000
Fax: 440-603-5500

AM Best Rating Unit: AMB #: 058454 - Progressive Corporation

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 058454 - Progressive Corporation is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A+ (Superior)
Affiliation Code:	g (Group)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	April 03, 2025
Initial Rating Date:	May 19, 1997

Long-Term Issuer Credit View Definition

Rating (Rating Category):	aa (Superior)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	April 03, 2025
Initial Rating Date:	September 02, 2005

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Daniel Mangano

Director: Christopher Draghi, CPCU

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

Press Release
AM Best Affirms Credit Ratings of The Progressive Corporation and Its Subsidiaries
April 03, 2025

View AM Best's Rating Review Form

Technology Insurance Company, Inc.

AMB #: 011234 NAIC #: 42376 FEIN #: 020449082

Mailing Address
800 Superior Ave. E., 21St Floor
Cleveland, Ohio 44114
United States

View Additional Address Information

Web: www.amtrustfinancial.com
Phone: 212-220-7120
Fax: 212-220-7130

AM Best Rating Unit: AMB #: 018533 - AmTrust Group

Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.



View additional news, reports and products for this company.

Based on AM Best's analysis, 044385 - Evergreen Parent, L.P. is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. View a list of operating insurance entities in this structure.

Best's Credit Ratings

Financial Strength View Definition

Rating (Rating Category):	A- (Excellent)
Affiliation Code:	p (Pooled)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 10, 2025
Initial Rating Date:	December 15, 1997

Long-Term Issuer Credit View Definition

Rating (Rating Category):	a- (Excellent)
Outlook (or Implication):	Stable
Action:	Affirmed
Effective Date:	October 10, 2025
Initial Rating Date:	June 20, 2006

Financial Size Category View Definition

Financial Size Category:	XV (Greater than or Equal to USD 2.00 Billion)

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Billiah Moturi

Director: Doniella Pliss

Note: *See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.*

Disclosure Information

Disclosure Information Form
View AM Best's Rating Disclosure Form

View AM Best's Rating Review Form

Mowing for Fire Training Center, Fire Stations, and Well Sites

Contract #: ITB 26-106

CITRUS COUNTY, FLORIDA
A political subdivision of the State of Florida
3600 W Sovereign Path
Lecanto, FL 34461

For more information, please visit our online supplier portal, located at
https://procurement.opengov.com/portal/citrusfl

This Agreement is entered into by the parties this _____ day of _____, 2026.

1. Parties

Citrus County, Florida, a political subdivision of the State of Florida, (County)

and

Simply Amazing Property Maintenance LLC, (Contractor)

2. Designated Contact Person as to County

Greg Ellis, Division Chief of Administration, Citrus County Fire Rescue
1520 N. Meadowcrest Blvd
Crystal River, Florida 34429
Phone: 352-527-7622
Fax: 352-527-5404
Email: Greg.Ellis@citruscountyfire.com

3.0 Designated Contact Person as to Contractor

Mark D. Skrivan, Owner
Simply Amazing Property Maintenance LLC
250 West Thistle Place
Beverly Hills, Florida 34465
Phone: 352-585-3106
Email: simplyamazingpm@yahoo.com

4. Notices

All notices between County and Contractor, as required under the Agreement, shall be by telephone, facsimile, e-mail, mail, or by personal delivery to the respective designated contact person identified above. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

5. Entire Agreement

This Agreement, and its associated Documents referenced herein, together with any executed Addenda, shall constitute the entire Agreement between Contractor and County (hereinafter referred to as the "Agreement"). In resolving conflicts, errors, discrepancies, and disputes concerning the scope of Services or other rights or obligations of the parties, precedence shall be given in the following order (1) a fully executed Addendum to this Agreement (later executed Addenda taking precedence over earlier dated Addenda), (2) provisions of this Agreement, (3) provisions of the Request for Quote, (4) provisions of Contractor's Bid, (5) provisions of the Purchase Order, and (6) provisions contained in any governmental regulation incorporated herein by reference. There are no understandings or agreements except as herein expressly stated.

6. Agreement Documents

Exhibit A- Scope of Services

Exhibit B- Compensation

Exhibit C- Maps of Locations

7. Term of Agreement and Commencement of Services

The duration of the Agreement shall be for a period of two (2) years from the date that the Parties have executed the Agreement, with an option to renew for three (3) additional, one (1) year periods. The renewal option will be conditioned upon satisfactory performance by Contractor and will be subject to availability of funds. The renewal option can only be exercised through mutual agreement between County and Contractor. The date that Contractor shall commence the provision of Services shall be the date on which a Purchase Order and/or a Notice to Proceed is received by Contractor. The County reserves the right to automatically extend any agreement for a maximum period not to exceed one hundred twenty (120) calendar days in order to provide County departments with continual service and supplies while a new agreement is being solicited, evaluated, and/or awarded.

8. Modification of Agreement

The Agreement may only be modified or amended upon mutual written agreement of County and Contractor. No oral agreements or representations shall be valid or binding upon County or Contractor. No alteration or modification of the Agreement terms, including substitution of product, shall be valid or binding against County. Contractor may not unilaterally modify the terms of the Agreement by affixing additional terms by incorporating such terms onto Contractor's documents forwarded by Contractor to County for payment. County's acceptance of Services or processing of documentation on forms furnished by Contractor to County for approval or payment shall not constitute acceptance of the proposed modification to terms and conditions.

9. Services Provided by Contractor

The Services to be provided by Contractor are summarized in Exhibit "A", attached to this Agreement. If County identifies any additional Services to be provided by Contractor that are not covered under the original Agreement, such additional Services shall be made a part of this Agreement by written amendment to the Agreement.

10. Compensation to Contractor

Compensation to be paid to Contractor for the provision of the Commodity and/or Services agreed to herein shall be per the unit pricing noted in Exhibit "B", attached to this Agreement.

An increase in Pricing may be considered by County for each year after the initial term. The request to increase the price must be made in writing to County supported by a detailed justification that warrants the requested increase. The request must be submitted at least ninety (90) calendar days prior to a renewal period. Such increase may be no greater than the annual consumer price index (CPI) or five percent (5%), whichever is less.

11. Payment of Payment Requests

11.1. Payment Requests

Requests for payment for the Services provided under the Agreement shall be submitted no more frequently than once per month, unless stipulated differently in the Agreement. At a minimum, the payment requests shall include the Purchase Order Number, a description of the Services performed, and the amount of the payment request. All requests for payment shall be submitted in sufficient detail to demonstrate compliance with the terms of the Agreement and to allow for the proper pre-audit and post-audit thereof. Requests for payment that include travel expenses shall be in accordance with Section 112.061, Florida Statutes. County reserves the right to require any information from Contractor that County deems necessary to substantiate claims for remuneration. Upon receipt of Contractor's payment request, County will review such to ensure that it is in proper order, and that the Services have been completed in accordance with this Agreement. If it is found that the payment request is not in proper order, or the Services covered under the payment request do not satisfy this Agreement, the payment request may be rejected.

11.2. Prompt Payment

County shall make payment of a payment request in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act" from the date which a payment request in proper order is recorded as received by County, for Services completed to the satisfaction of County.

11.3. Form of Request

If the payment request is not received in proper order, County may reject the payment request within ten (10) business days after the date on which the payment request is recorded as received by County. County shall provide Contractor with a written notification of the rejection specifying the deficiency and corrective measures necessary to make the payment request proper. Upon receipt of a payment request that corrects the deficiency, County shall make payment in accordance with Chapter 218, Part VII of the Florida Statutes "Local Government Prompt Payment Act".

11.4. Resolution of Payment Request Disputes

In the event of a dispute between Contractor and County concerning the full or partial payment of a payment request, such disagreement shall be finally determined by County. If the dispute between Contractor and County involves a portion of a payment request, the undisputed portion shall be paid by County in a timely manner, as long as the payment request for the undisputed portion is in proper order. Proceedings to resolve the dispute will be commenced within forty-five (45) business days after the date the payment request in dispute was recorded as being received by County and will be concluded by final decision of County within sixty (60) business days after the date on which the payment request was recorded as being received by County. Such proceedings do not constitute an administrative proceeding that prohibits a court from deciding de novo any action arising out of the dispute.

11.5. Purchase Order

Although an Agreement will be executed by County and Contractor for the Services being performed by Contractor, a purchase order will also be issued to Contractor for the purpose of facilitating payment to Contractor. Except under an "emergency request", Contractor shall not perform any Services for County until Contractor has received a purchase order and/or Notice to Proceed from County. Contractor will be permitted to accept an order to perform Services under an emergency purchase without a purchase order; however, such request from County must be transmitted to the Contractor via facsimile or e-mail. The written transmission order must be submitted with any payment request submitted by the Contractor for such emergency requests.

11.6. Payments to Subcontractors

When Contractor receives from County any payment for Services covered under the Agreement, Contractor must pay such moneys received to each subcontractor or supplier in proportion to the percentage of the Services completed by each subcontractor or supplier within ten (10) business days after Contractor's receipt of the payment. If Contractor receives less than full payment, then Contractor shall be required to disburse only the funds received on a pro rata basis to its subcontractors and suppliers, each receiving a prorated portion based on the amount due on the payment. If a subcontractor receives payment from Contractor for labor, Services or materials furnished by subcontractors or suppliers hired by the subcontractor, the subcontractor must remit payment due to those subcontractors or suppliers within seven (7) business days after the subcontractor's receipt of payment from Contractor.

11.7. ACH Enrollment

All Contractors will be required to complete an "Authorization Agreement for ACH Credits Enrollment Form". Payments will be deposited directly into Contractor's bank account. This means there is no need to wait for the check to come in the mail and eliminates the possibility of

a lost check. The Clerk's Accounts Payable Department will provide confirmation via email when payments are transmitted, ensuring immediate notification.

12. Warranties

12.1. Warranty of Ability to Perform

Contractor warrants that, to the best of its knowledge, there are no pending or threatened actions, proceedings, investigations, or any other legal or financial conditions that would in any way prohibit, restrain, or diminish Contractor's ability to satisfy its obligations under the Agreement.

12.2. Warranty Against Defects in Workmanship

Contractor shall warrant its Services against defects in materials and workmanship for a minimum period of one (1) year from acceptance of the Services by County. Should any defects in materials or workmanship appear during the warranty period, Contractor shall replace the materials or equipment, or repair or re-do the service, immediately upon receipt of written notice from County, at no additional expense to County. Contractor shall warrant such replaced materials or equipment, or repaired or re-done Services, for a period of one (1) year after acceptance of such by County.

12.3. Warranty of Standard Care

In the performance of professional Services, Contractor will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Contractor will use due care in performing the Services and will have due regard for acceptable professional standards and principles. Contractor's standard of care shall not be altered by the application, interpretation, or construction of any other provision of this Agreement. If any of the Services performed by Contractor do not comply with the foregoing warranties and County notifies Contractor of such, then Contractor shall (at its sole expense) promptly re-execute the nonconforming Services. All such re-executed Services shall be performed on a mutually agreed upon schedule. Contractor shall and does hereby assign to County the benefits of any of Contractor's suppliers or subcontractor's warranties. Such assignment shall not relieve Contractor of its warranty obligations for performance or standard of care due County under this Agreement.

12.4. Warranty of Title

Title to any work product furnished by Contractor under the Agreement shall pass to County to the extent of the payments made for such by County, or on the date that County accepts the completed Services of Contractor. When title passes to County in accordance with the Agreement, Contractor warrants that the Services furnished will be free and clear of all security interests, liens and encumbrances or claims of any party.

13. Public Records

Contractor will keep and maintain public records required by the County to perform the Services. Upon request from the County's custodian of public records, Contractor will provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the cost provided in Chapter 119, Florida Statues, or as otherwise provided by law. Contractor will ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of the Agreement and following completion of the Agreement if Contractor does not transfer the records to the County. Upon completion of the Agreement, Contractor will transfer, at no cost, to the County all public records in possession of the Contractor or keep and maintain public records required by County to perform the service. If Contractor transfers all public records to County upon completion of the Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the Agreement, Contractor shall meet all applicable requirements for retaining public records. All

records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology system of the County. If Contractor does not comply with the County's request for public records, the County shall enforce the provisions of the Agreement in accordance with the terms of the Agreement and may cancel the Agreement.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, AT 3600 W. SOVEREIGN PATH, LECANTO, FL 34461; PHONE: (352)527-5235 EMAIL: RMLO@CITRUSBOCC.COM.

14. Insurance

During the term of the Agreement, Contractor, at its sole expense, shall provide insurance of such a type and with such terms and limits as noted below. Providing and maintaining adequate insurance coverage is a material obligation of Contractor. The Contractor shall provide County a certificate(s) of insurance, evidencing such coverage.

14.1. Minimum Insurance Requirements

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services hereunder by the Contractor, his agents, representatives, employees, or subcontractors. The coverage limits and endorsements required herein protect the primary interests of County, and these coverage limits and endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect Contractor against any loss exposures, whether as a result of the Project or otherwise. The requirements contained herein, as well as County's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under a contract.

14.2. Commercial General Liability

Contractor must obtain a general liability policy with minimum limits of $1,000,000 per occurrence and a $2,000,000 general aggregate.

14.3. Automobile Liability

Contractor must obtain coverage for all for Bodily Injury and Property Damage of not less than $1,000,000 combined single limit each accident. In the event Contractor does not own vehicles, Contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

14.4. Workers Compensation and Employer's Liability

14.4.1 Contractor must obtain Workers Compensation insurance with limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen & Harbor Workers Act. Employer's Liability limits for not less than $100,000 each accident, $500,000 disease policy limit and $100,000 disease each employee must be included.

14.4.2 For any officer of a Contractor that has exempt status as an individual, the County requires proof of workers compensation insurance coverage for that Contractor/employer/owner's employees. If the Contractor/employer/owner or individual

has applied for a workers compensation exemption, the County does not recognize this exemption to extend to the employees of the Contractor/employer/owner.

14.4.3 The purpose of this section is to ensure that all contractors, subcontractors, sole proprietors, or business entities of any kind who contract with the County for provision of goods or services, provide workers compensation coverage for all employees, and principles of subcontractors, subcontractors, sole proprietors, or other business entities. All provisions of this Section shall be construed in accord with this intent.

14.5. Cyber Insurance

If any operations to be undertaken by Contractor include interfacing with County information technology (IT), operation technology (OT), computer hardware or software, or accessing, processing, or storing personally identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data, Contractor must obtain Claims-Made coverage in an amount not less than $1,000,000 per claim for actual or alleged breaches of data and loss of data. The Claims-Made policy form shall provide continuous coverage that remains in place for three (3) years after contract completion.

14.6. Other Insurance Provisions

14.6.1 Contractor shall provide a Certificate of Insurance to County with a thirty (30) day notice of cancellation and/or changes in policy language, and ten (10) day notice if cancellation is for nonpayment of premium. The certificate shall indicate if coverage is provided under a "claims made" or "occurrence" form. If any coverage is provided under a claim made form the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

14.6.2 The project's Bid number shall be noted on the certificate. **ITB 26-106**

14.6.3 All required insurance policies must be maintained until the contract work has been accepted by County.

14.6.4 Citrus County, Florida, a political subdivision of the State of Florida, its officials, employees, and volunteers are to be covered as an Additional Insured on all policies except Worker's Compensation. The coverage shall contain no special limitation on the scope of protection afforded to the County, its officials, employees, or volunteers.

14.6.5 Contractor's insurance coverage shall be primary insurance as respects County, its officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officials, employees, or volunteers shall be excess of Contractor's insurance and shall be non-contributory.

14.6.6 For all policies of insurance: Contractor and its insurance carrier waive all subrogation rights against County for all losses or damages that occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not. The County requires General Liability policies to be endorsed with CG 24 04 Waiver of Transfer of Rights of Recovery Against Others to Us or similar endorsement, and a WC 00 0313 Waiver of Our Right to Recover from Others for Workers Compensation coverage.

14.6.7 The Certificate Holder should read as follows: Citrus County, Florida, political subdivision of the State of Florida, 3600 W. Sovereign Path, Lecanto, FL 34461.

14.6.8 It is the Contractor's responsibility to ensure that all subcontractors comply with these insurance requirements. The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each Subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

14.6.9 All required insurance policies must be written with an insurance carrier having a minimum A.M. Best rating of A-.

14.6.10 All Certificates must show that the Contractor's policies have been endorsed per the requirements.

14.6.11 Once ALL paperwork is completed and received by the County, an email will be sent to Contractor requesting online registration with myCOI. It is critical that the County is provided with an accurate email address. The cost to register is $19.95 per year and a credit/debit card will be needed. Part of the registration process includes providing contact information for Contractor's insurance agent(s), which will be needed at the time of registration. Once registered, an email will be sent to the insurance agent(s) requesting them to upload a current Certificate of Insurance (COI) directly into the myCOI website. Certificates of Insurance cannot be mailed, emailed or faxed to County. Contractor will not be allowed to begin work and no payments will be made until registration is completed and a compliant Certificate of Insurance is received from Contractor's agent(s). This is a yearly requirement for the duration of the Agreement.

15. Indemnification

Contractor shall indemnify, save, and hold harmless the County and all its officers, agents or employees from all causes of action, claims, demands, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by intentional or negligent acts of, or omissions of Contractor, its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Contractor, nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of its officers, agents, or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Contractor shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the County, any sums due Contractor under this Agreement may be retained by County until all of the County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

16. Change Orders

County may at any time, as the need arises, order changes within the scope of the Services without invalidating the Agreement. If such changes result in an increase or decrease in the Contract Price, or in the time required for performance of the Services, an equitable adjustment shall be authorized by way of a Change Order. The County also may at any time, by issuing a Field Order, make changes in the details of the Services. Contractor shall proceed with the performance of any changes in the Services so ordered by County unless Contractor believes that such Field Order entitles it to a change in Contract Price or Time, or both, in which event Contractor shall give County written notice thereof within fifteen (15) calendar days after the receipt of the ordered change, and Contractor shall not execute such changes pending the receipt of an executed Change Order or further instruction from County.

17. Termination of Agreement

Either party may terminate this Agreement by giving the other party thirty (30) days written notice. In the event of termination, County will be responsible for compensating Contractor only for those Services satisfactorily completed or partially completed up to the date of termination. Contractor shall not be entitled to compensation for loss of anticipated profit.

18. Licenses and Certifications

Contractor, or its Subcontractor(s), shall possess and maintain during the term of this Agreement any and all licenses required to perform the Services covered under this Agreement, as stipulated by the State of Florida and Citrus County Florida.

19. Additional Terms and Conditions

19.1. Advertising

Subject to Chapter 119, Florida Statutes, Contractor shall not publicly disseminate any information concerning the Agreement without prior written approval from County, including, but not limited to mentioning the Agreement in a press release or other promotional material, identifying County as a reference, or otherwise linking Contractor's name and either a description of the Agreement or the name of County in any material published, either in print or electronically, to any entity that is not a party to the Agreement.

19.2. Assignment

Neither County nor Contractor shall sell, assign, or transfer any of its rights, duties, or obligations under the Agreement without the prior written consent of the other Party. In the event of any assignment, Contractor remains secondarily liable for performance of the Agreement, unless County expressly waives such secondary liability.

19.3. Bankruptcy or Insolvency

Contractor shall promptly notify County in writing of the filing of any voluntary or involuntary petition for bankruptcy and/or of any insolvency of Contractor or any of its subcontractors who are involved in the performance of the Services under this Agreement.

19.4. Compliance with Laws

Contractor shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Local, State and Federal agencies having jurisdiction and authority. These laws, shall include, but not be limited to, Chapter 287, Florida Statutes, the Uniform Commercial Code, the Immigration and Nationalization Act, the Americans with Disabilities Act, the United States Occupational Safety and Health Act, the United States Environmental Protection Agency, the State of Florida Department of Environmental Protection, Code of Federal Regulations and all prohibitions against discrimination on the basis of race, religion, sex, creed, age, national origin, disability, genetic information or veteran's status. Violation of such laws shall be grounds for termination of the Agreement.

19.5. Conflict of Interest

Contractor covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner of degree with the performance of the Services covered under this Agreement. Furthermore, Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Contractor any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor, and its subcontractors at any tier, certify that they have not entered into any contract, sub-contract, or arrangement in connection with the Services covered under this Agreement, or of any property included or planned to be included in the Services, in which any member, officer, of employee of Contractor or its subcontractors, during its tenure, or for two years thereafter, has any interest, direct or indirect. Contractor, and its subcontractors at any tier, shall insert the following provision into each of their contracts and subcontracts:

"No member, officer, or employee of the subcontractor, during their tenure or for two years thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof."

19.6. Cooperative Purchasing

If applicable, pursuant to Contractor's own governing laws, and subject to agreement of Contractor, other government entities may be permitted to make purchases at the terms and conditions contained herein. Non-County purchases are independent of the Agreement between County and Contractor, and County shall not be a party to any transaction between Contractor and any other government entity. Another government entity may attach additional contractual and technical terms and conditions to this Agreement. These "special conditions" shall take precedence over the terms and conditions in this Agreement unless the conflicting term in this Agreement is statutorily required, in which case the term contained in this Agreement shall take precedence.

19.7. Correction of Services

Contractor shall promptly remove from the premises all Services rejected by County for failure to comply with the Contract Documents, whether incorporated into the Project or not, and Contractor shall promptly replace and re-execute the Services in accordance with the Contract Documents, without additional expense to County, and shall bear the expense of making good all Services of other Contractor's work destroyed or damaged by such removal or replacement. All removal and replacement of Services shall be done at Contractor's expense. If Contractor does not take action to remove such rejected Services within ten (10) calendar days after receipt of written notice from County, County may remove such Services on their own and store the materials at the expense of Contractor.

19.8. County Funds

If sufficient funding is not available for Contractor to complete the Services, County reserves the right to modify the terms and conditions of the Agreement to change the Scope of Services to reduce the cost to match any available funding. If such modifications to the Scope of Services are not feasible, or if funding has been totally exhausted prior to Contractor's completion of its Services, the Agreement shall be terminated. Additionally, in accordance with Section 216.347, Florida Statutes, and as provided herein, Contractor may not expend any County funds for the purpose of lobbying the legislature, or local, state, or federal agencies.

19.9. Debarment

Contractor certifies to the best of their knowledge and belief, that they and their principals 1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Municipal, County, State or Federal department or agency, 2) have not, within a three-year period preceding execution of this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property, 3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above, 4) have not within a three-year period preceding execution of this Agreement had one or more public transactions (Federal, State or local) terminated for cause or default, and 5) will advise County immediately if their status changes and will provide an explanation for the change in status.

19.10. Discriminatory Vendor

Contractor certifies that they are not subject to Section 287.134 (2)(a) which specifies that an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or

perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with a public entity.

19.11. Disposal of Wastes

Contractor shall handle any waste materials generated in the performance of the Services in full compliance with all laws, regulations, and requirements of all governmental authorities and those of County. Contractor shall use only disposal facilities which have proper permits and are in full compliance with all Laws. Contractor agrees that County has the right to reject, for any reason, Contractor's use of any particular disposal facility.

19.12. Dispute Resolution

For any dispute concerning performance of the Agreement, which includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission, County shall attempt to reach a mutual agreement as to the settlement and resolution of the dispute with Contractor. Should a mutual agreement not be reached, County shall render a decision and reduce such to writing and serve a copy on Contractor. The decision shall be final and conclusive.

19.13. Documentation

All tracings, plans, specifications, maps, computer files and/or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived there from, will be considered works made for hire and will become the property of County upon expiration or termination of the Agreement without restriction or limitation on their use. Upon delivery to the County of said document(s), County will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Contractor will not copyright any material and products or patent any invention developed under this Agreement. Copies of these documents are not to be sold or distributed to third parties without the written consent of County.

19.14. Drug Free Workplace

Contractor certifies that it has in place a Drug-Free Workplace Program in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702-706).

19.15. Employees, Subcontractors and Agents

All Contractor employees, subcontractors, and agents performing any of the Services under the Agreement shall be properly trained to meet or exceed any specified training qualifications. Upon request, Contractor shall furnish a copy of certification or other proof of qualification. All employees, subcontractors, and agents of Contractor must comply with all security and administrative requirements of County. County may conduct, and Contractor shall cooperate in, a security background check or otherwise assess any employee, subcontractor, and agent of Contractor. County may refuse access to, or require replacement of, any of Contractor's employee, subcontractor, and agent for cause, including, but not limited to, technical or training qualifications, quality of Services, change in security status, or non-compliance with County's security or other requirements. Such refusal shall not relieve Contractor of its obligation to perform all Services in compliance with the Agreement. County may reject and bar from any facility for cause any of Contractor's employees, subcontractors, or agents. County shall have the right to review and approve any subcontractor used by Contractor. Contractor shall be fully responsible to County for the acts and omissions of its subcontractors, and persons directly or indirectly employed by them. It is Contractor's responsibility to ensure that their subcontractors are properly licensed to do business in the State of Florida and Citrus County, as required by law.

19.16. Environmental Issues

All notifications regarding environmental issues or requirements shall be sent immediately to County's Contact Person. Unless directed otherwise by County, Contractor is not to contact any

local, state, or federal governmental agencies concerning environmental issues involving the Project Site.

19.17. Equal Employment Opportunity

Contractor shall not discriminate on the basis of race, color, sex, creed, age, national origin, religion, disability or genetic information in accordance with the Provisions of: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000 et seq.); Title VII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.); Florida Civil Rights Act of 1992 (§ 760.10 et seq.); Title 41 CFR Part 60; Title 49 CFR 23 and 49 CFR 26 for Disadvantaged Business Enterprises; Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.), Title 49 CFR 21; Title 49 CFR 27; Americans with Disabilities Act of 1990 (42 U.S.C. 12102, et. seq.), Federal Fair Labor Standards Act (29 U.S.C. § 201, et. seq.), and any other Federal and State discrimination statute. Contractor shall furnish pertinent information regarding its employment policies and practices as well as those of their proposed subcontractors as the Secretary of Labor or County may require. The above shall be required of any subcontractor hired by Contractor. All Equal Employment Opportunity requirements shall be included in all non-exempt subcontracts entered into by Contractor. Subcontracts entered into by Contractor shall also include all other applicable labor provisions. No subcontract shall be awarded to any non-complying subcontractor. Additionally, Contractor shall insert in its subcontracts a clause requiring subcontractors to include these provisions in any lower tier subcontracts that may in turn be made. Contractor shall comply with all state laws and local ordinances, except when preferential consideration of local in-state subcontractors is NOT allowed for grant funded projects.

19.18. E-Verification System

Contractor and its subcontractors shall utilize the U.S. Department of Homeland Security's E-Verify system, https://www.uscis.gov/, in accordance with Section 448.095, Florida Statutes, to verify the employment eligibility of: (1) all persons employed by Contractor during the contract term to perform any duties within Florida, and; (2) all persons, including subcontractors, assigned by Contractor to perform work pursuant to this Contract. Contractors meeting the terms and conditions of the E-Verify System are deemed to be in compliance with this provision. Contractor and its subcontractors shall provide County with affidavits stating that they do not employ, contract with, or subcontract with an unauthorized alien. County is obligated to terminate this Agreement upon a good faith belief that Contractor or its subcontractors has knowingly violated Section 448.095, Florida Statutes.

19.19. Force Majeure Event

Neither party shall be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligations is prevented or delayed by any cause, existing or future, which is beyond the reasonable control, and not a result of the fault or negligence of, the affected party (a "Force Majeure Event"). If a party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such party shall immediately provide notice to the other party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include, but not be limited to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond Contractor's control, or for any of the foregoing that affect subcontractors or suppliers if no alternate source of supply is available to Contractor.

19.20. Governing Law and Venue

The Agreement shall be governed in accordance with the laws of the State of Florida. In the event of litigation with respect to the obligation of the parties to the Agreement, the jurisdiction and venue of such action shall be an appropriate State Court in Citrus County, Florida.

19.21. Governmental Restrictions

If Contractor believes that any governmental restrictions have been imposed that require alteration of the materials used, the quality, workmanship or performance of the Services offered under the Agreement, Contractor shall immediately notify County in writing, indicating the specific restriction. County reserves the right and the complete discretion to accept any such alteration or to cancel the Agreement at no further expense to County.

19.22. Immigration and Nationality Act

Contractor shall comply with all immigration laws as outlined in 8 USC § 1324a - Unlawful employment of aliens. County will not intentionally award County contracts to any Contractor who knowingly employs unauthorized Alien workers. Any violation of the employment provisions outlined in the Immigration and Nationality Act throughout the term of any Agreement with County may result in immediate termination of the Agreement. County will consider the employment of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. Such violation will be cause for unilateral cancellation of the Agreement, by County, if Contractor knowingly employs unauthorized aliens.

19.23. Inspection, Performance, Supervision

County reserves the right to inspect the Services provided by Contractor, whether partially or fully completed, at any time, as deemed appropriate by County for the purpose of ensuring Contractor's performance under the Agreement. Such inspections performed by County, shall not be construed as a final approval of Contractor's Service, and shall not relieve Contractor from its obligations under the Agreement. County reserves the right to inspect, at any reasonable time with prior notice, Contractor's facilities to assess conformity of the provision of the Services with the Agreement requirements. County reserves the right to investigate or inspect, at any time, whether the provision of the Services complies with the Agreement requirements. Contractor shall at all times during the Agreement term remain responsive and responsible. Contractor must be prepared, if requested by County, to present evidence of experience, ability, and financial standing, as well as a statement as to capacity of Contractor for the performance of the provision of the Services covered under the Agreement. This paragraph shall not mean or imply that it is obligatory upon County to make an investigation either before or after award of the Agreement, but should County elect to do so, Contractor is not relieved from fulfilling all Agreement requirements. Contractor shall supervise and direct the performance of its Services and shall be solely responsible for the means, methods, techniques, sequences, and safety. The Contractor will employ and maintain, at the Project Site, a qualified supervisor or superintendent who shall have been designated in writing by Contractor as Contractor's representative at the Project Site. The supervisor or superintendent shall have full authority to act on behalf of Contractor and all communications given to the supervisor or superintendent shall be as binding as if given directly to Contractor. The supervisor or superintendent shall be present on the Project Site at all times as required to perform adequate supervision and coordination of Contractor's Services.

19.24. Lawful Claims and Demands

Should any outstanding claims by subcontractors or suppliers incurred in the performance of the Services materialize after County has made payment to Contractor, Contractor will indemnify and save County harmless from such claims. Acceptance by Contractor of payment shall be and shall operate as a release to County of all claims and all liabilities to Contractor, other than claims in stated amounts as may be specifically excepted by Contractor for things done or furnished in connection with the provision of the Services, and for every act and neglect of County and others

relating to or arising out of the provision of the Services covered under this Agreement. Any payment, whether final or otherwise, shall not release Contractor or his sureties from any obligations under the Agreement.

19.25. Lobbying

Contractor shall not, in connection with the Agreement, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any County officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any County officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, Work, employment, or contracts of any kind.

19.26. Local Preference / Workforce Labor

County believes that the hiring of workforce labor by contractors who County awards contracts should, to the maximum extent, be citizens within its boundaries that are unemployed or seeking work for the first time. To that extent, County has agreed to notify CareerSource CLM of all awards involving construction and other types of services. CareerSource CLM is a local business-led organization that plans and coordinates quality employment and training services for businesses and individual career seekers in Citrus County. Contractor will be contacted by CareerSource CLM, to discuss hiring through its staff and services. Contractor's participation with CareerSource CLM is not required as a condition of award, but rather an opportunity for greater support for the community of Citrus County.

19.27. Materials, Work, and Facilities

It is understood that, except as otherwise specifically stated in the Contract Documents, Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other Services and facilities of any nature whatsoever necessary to execute, complete, and deliver the Services within the specified time.

19.28. Non-Collusion

Contractor agrees that neither it, nor any of its officers, partners, agents or employees have entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of a free competitive solicitation in connection with this Agreement, and that Contractor intends to do the work with its own bonafide employees or subcontractors and has not provided a response for the benefit of another contractor. Furthermore, Contractor certifies that its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to submitting a Bid/Response on any public contract.

19.29. Project Site Conditions

Contractor shall be deemed to have examined the Project Site, if applicable, and to have secured full knowledge of all conditions under which the Services are to be executed and completed.

19.30. Protection of Persons

Contractor will be responsible for the safety of its employees and the employees of its subcontractors, during the performance of the Services. Contractor will be responsible for initiating, maintaining, and supervising all safety programs in connection with the performance of the Services in accordance with applicable safety standards and regulations, as promulgated by the United States Occupational Safety and Health Act. Contractor shall report promptly to County any accident or unusual occurrence during performance of the Services, including personal injury

or death to any Contractor employee, subcontractor employee or any member of the public, or any damage to any of County's property, the Project Site, or adjacent property.

19.31. Public Entity Crime

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or Services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform services as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

19.32. Relationship

Contractor is an independent Contractor to County in the provision of the Services under this Agreement and is not an employee, agent, joint-venture, or partner of County.

19.33. Risk of Loss

Until the Services have been accepted by County, risk of loss or damage to any materials, equipment, supplies, or work product, whether partially or fully completed, that are associated with the Services shall remain with Contractor.

19.34. Schedules, Reports and Records

Contractor shall submit to County cost schedules, progress schedules, estimates, records, reports, and any other data, as related to the performance of the Services covered under the Agreement. Furthermore, County reserves the right to inspect and audit Contractor's books and records relating to the Agreement, when deemed appropriate by County. All schedules, reports, and records of Contractor, as they relate to the Agreement, shall be retained by Contractor for a period of three (3) years from the date of final payment under the Agreement.

19.35. Security and Confidentiality

19.35.1 Confidentiality: Contractor shall comply fully with all security procedures of County in the performance of the Agreement. Contractor shall not divulge to third parties any information obtained by Contractor or its agents, distributors, resellers, subcontractors, officers, or employees in the course of the provision of the Services without the written consent of County. However, Contractor shall be permitted to release information to third parties if such information is publicly available through no fault of Contractor, information that Contractor developed independently without relying on County's information, or information that is otherwise obtainable under State and Federal law as a public record. To ensure confidentiality, Contractor shall take appropriate measures as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Agreement.

19.35.2 Cybersecurity. The Contractor shall take commercially reasonable measures to protect and secure electronic data. Contractor's products and services shall comply with the standards and practices established by the National Institute of Standards and Technology Cybersecurity Framework and the Florida Cybersecurity Act, federal and state regulations, statutes, rules, and requirements applicable to any data in Contractor's or its affiliates or subcontractor's control. Contractor's, its affiliates, and subcontractors' employees shall have completed level II background checks when required by federal, state, or local law. The warranties of this paragraph shall survive the Agreement.

19.35.3 Security of Information. Contractor and its subcontractor's must implement technical and organizational measures to ensure security of processing personally

identifiable information (PII), payment card industry data security standard (PCI), personal health information (PHI), confidential or protected data. Contractor must provide for the security of such information by using appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections and audits. Contractor agrees to maintain reasonable network security that, at a minimum, includes a network firewall. The warranties of this paragraph shall survive the Agreement.

19.35.4 Security Incident Notification and Action. If Contractor becomes aware of a cybersecurity event or security incident, Contractor must: notify County, in writing, within twenty-four (24) hours of becoming aware of any confirmed or suspected cybersecurity incident or threat; investigate such incident or threat; conduct an analysis of the cause of such incident; and provide County with periodic updates of any ongoing investigation. Contractor shall implement an appropriate plan to remediate the cause of such security incident and mitigate any loss or compromise of data due to the security incident. Contractor shall also provide notification of the security incident to potentially affected persons; credit monitoring services; identification protection services; a call center established and operated by Contractor; notification to any regulatory authorities; and any other functions, services or penalties as may be required by law. The warranties of this paragraph shall survive the Agreement.

19.35.5 Security Incident Notification and Action:

In the event that Contractor becomes aware of a Cybersecurity Incident, Contractor **shall**:

i. Promptly notify County, in writing, of the occurrence of such Cybersecurity Incident, no more than 24 hours after becoming aware of said Cybersecurity Incident; and no more than 12 hours after becoming aware of Ransomware incidents.
Non-Life-Threatening incidents IT Help Desk (352)527-5275

ii. Investigate such Cybersecurity Incident and conduct an analysis of the cause(s) of such Cybersecurity Incident.

iii. Provide periodic updates of any ongoing investigation to County.

iv. Develop and implement an appropriate plan to remediate the cause of such Cybersecurity Incident, to the extent that such cause is within Contractor or any of its affiliates or subcontractor's control.

v. Provide:
   1. Notification to potentially affected persons
   2. Credit monitoring services
   3. Identification protection services;
   4. Establish and operate a call center;
   5. Notification to any and all regulatory authorities; and
   6. Other functions, services, or penalties as may be required by law.

vi. Should it be determined that such Cybersecurity Incident was the responsibility of County, County shall reimburse Contractor for its reasonable out-of-pocket costs to investigate and remediate such Cybersecurity Incident.

19.36. Severability

If a court deems any provision of the Agreement void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

19.37. Survival

All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

19.38. Taxes

Contractor shall pay all sales, consumer, use and other similar taxes required to be paid by Contractor in accordance with the laws and regulations of the State of Florida which are applicable to the performance of the Services under the Agreement. County will not pay for any personal property taxes levied on Contractor or for any taxes levied on Contractor's employees' wages. County is a political subdivision of the State of Florida and holds a State of Florida Sales Tax Exemption Certificate (No. 85-8012621778C-1). All purchases made by County directly from a dealer, distributor or manufacturer for materials, equipment, or supplies ("direct purchase") instead of through Contractor are exempt from sales, consumer, use and other similar taxes.

19.39. Waiver

The delay or failure by County to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of County's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right by County.

19.40. Inspector General

Contractor agrees to comply with the Inspector General in any investigation, audit, inspection, review, or hearing performed pursuant to Section 20.055, Florida Statutes.

19.41. Accessible Electronic Information Technology

Contractor must provide electronic and information technology resources in complete compliance with the accessibility standards provided in Rule 60-8.002, F.A.C., as modified from time to time.

20.0 Subcontracts

Contractor agrees to include in all subcontracts, that the subcontractor is bound by the terms of this Agreement, and the subcontractor is bound by all applicable county, state and federal laws and regulations.

21.0 Human Trafficking for Nongovernmental Entities

Contractor shall comply with the requirements set forth in Section 787.06, Florida Statute.

22.0 Sovereign Immunity:

Nothing contained within the terms of this Agreement shall be deemed to waive any protections afforded under Section 768.28, Florida Statutes, or any similar provisions of law.

23.0 Authority

Each person signing the Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

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IN WITNESS WHEREOF, this Agreement is accepted by the parties as of the date noted below.

Signature of Witness (1)

Saleem Mahmood
Printed Name of Witness (1)

Leigha Utter
Signature of Witness (2)

Leigha Utter
Printed Name of Witness (2)

SIMPLY AMAZING PROPERTY MAINTENANCE LLC

BY: _____
MARK SKRIVAN, OWNER

STATE OF Florida
COUNTY OF Citrus

The foregoing instrument was acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 18th day of May, 2026, by Mark Skrivan as Owner who is ☑ personally known to me or ☐ who produced _____ as identification.

Witness my hand and official seal this 18th day of May, 2026.

Official use only

Linda Morse
NOTARY PUBLIC Signature
Printed Name: Linda Morse
Commission No.: HH 415855
Expiration Date: July 6, 2027

SEAL

LINDA MORSE
Commission # HH 415855
Expires July 6, 2027

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ATTEST:

_____
TRACI PERRY, CLERK

BY: _____
DIANA FINEGAN, CHAIRMAN

DATE: _____

EXHIBIT "A"

Scope Of Services

MOWING

Prior to each cut, branches, moss, debris, and litter are to be picked up and placed into the dumpster at each location. All areas of the property shall be completely mowed upon each visit or as verified in the schedule, including rights-of-way, drainage ditches, and retention ponds. Mower blade height shall be adjusted to a height of 3 to 3 1/2" to prevent scalping. The use of gang mower or bush hog type of equipment will not be allowed.

Each mowing shall be performed in accordance with the following frequencies. No sites can take more than two (2) days to complete.

MOWING FREQUENCY

Month	Number of Cuts
October	2 cuts
November	1 cut
December	1 cut
January	1 cut
February	1 cut
March	2 cuts
April	2 cuts
May	2 cuts
June	3 cuts
July	4 cuts
August	4 cuts
September	3 cuts

TOTAL CUTS: 26 times PER YEAR (excluding well sites which are to be mowed once a month unless instructed otherwise)

1. EDGING

All sidewalks, planting beds, paved walking trails, driveways, athletic courts, apparatus aprons, parking areas, etc.

2. TRIMMING

All buildings, gazebos, poles, trees, fences and anywhere else a mower cannot reach will be trimmed with a commercial grade line trimmer. Trimming will be performed at the time of each and every cut.

3. CLEAN UP

At the end of each mowing service, all walks, drives, apparatus aprons and open space areas will be free of loose materials, trash, or debris. All areas will be cleaned during work by either mulching or bagging clippings, tree limbs, palm fronds etc. are to be picked up and placed into the dumpster at each site.

EXHIBIT "A"

Citrus County Fire Rescue Locations

See MAPS for the size of each location

Fire Training Center 1300 S. Lecanto Hwy Lecanto, Florida	**Fire Station #18** 5000 W. Oak Park Dr. Homosassa, Florida
Fire Station #3 8408 W. Homosassa Trail Homosassa, Florida	**Fire Station #20** 4785 N. Elkcam Blvd. Beverly Hills, Florida
Fire Station #5 3673 E Orange Dr. Hernando, Florida	**Fire Station #23** 285 S. Kensington Ave. Lecanto, Florida
Fire Station #7 800 N. Rock Crusher Rd Crystal River, Florida	**Fire Station #24** 7880 E. Spanish Trail Floral City, Florida
Fire Station #8 4333 Little Al Pt Inverness, Florida	**Well Site 1** – Approximate location 5425 S. Ashley Terrace Inverness, Florida
Fire Station #9 10165 N. Citrus Ave. Crystal River, Florida	**Well Site 2** – Approximate location 12228 S. Florida Avenue Floral City, Florida
Fire Station #14 9515 N. Citrus Springs Blvd. Citrus Springs, Florida	**Well Site 3** – Approximate location 4308 E. Scott Lane & C-39 Citrus Springs, Florida

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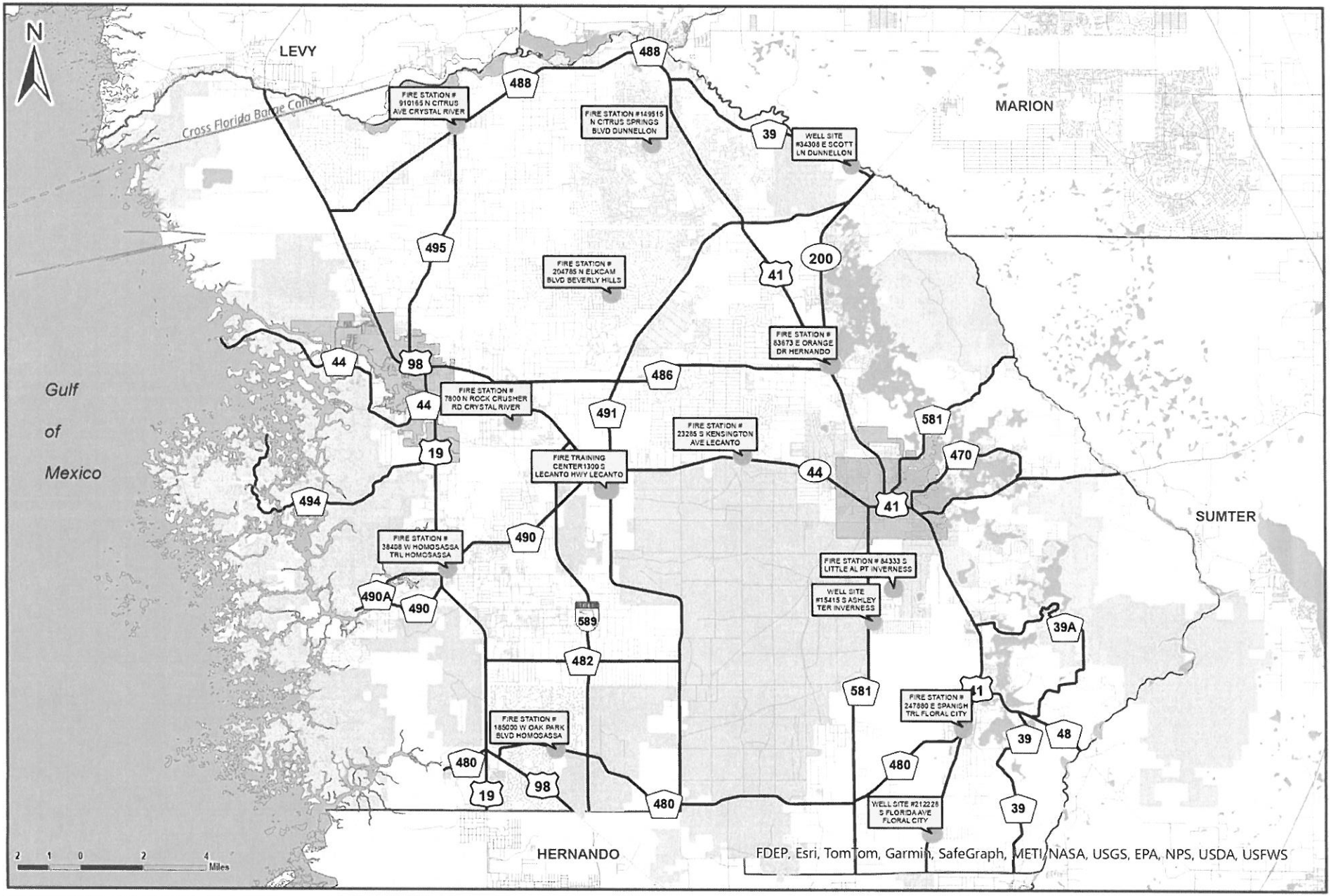
EXHIBIT "B"

Compensation

Line Item	Location	Cuts per year (Approx)	Unit of Measure	Price Per Cut	Extended Price (Cuts per year x's price cut)
1	Fire Training Center	26	each cut	$100.00	**$2,600.00**
2	Fire Station #3	26	each cut	$70.00	**$1,820.00**
3	Fire Station #5	26	each cut	$70.00	**$1,820.00**
4	Fire Station #7	26	each cut	$70.00	**$1,820.00**
5	Fire Station #8	26	each cut	$70.00	**$1,820.00**
6	Fire Station #9	26	each cut	$70.00	**$1,820.00**
7	Fire Station #14	26	each cut	$70.00	**$1,820.00**
8	Fire Station #18	26	each cut	$70.00	**$1,820.00**
9	Fire Station #20	26	each cut	$70.00	**$1,820.00**
10	Fire Station #23	26	each cut	$70.00	**$1,820.00**
11	Fire Station #24	26	each cut	$70.00	**$1,820.00**
12	Well Site (1)	12	each cut	$100.00	**$1,200.00**
13	Well Site (2)	12	each cut	$100.00	**$1,200.00**
14	Well Site (3)	12	each cut	$100.00	**$1,200.00**
			Estimated Total		**$24,400.00**

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EXHIBIT "C"



Legend	Fire Services Selected Locations	Geographic Information Systems
Selected Locations		Prepared By : Kristi Fuller, GISP Date: February 28, 2024 Source: Enterprise Geodatabase Map Number: KF001693P

Cynthia P. Skelhorn
Director

Fire Training Center

1300 S Lecanto Hwy
Lecanto FL

- Lot Size – 3.8 Acre
- Lawn Size – 1.8 Acre



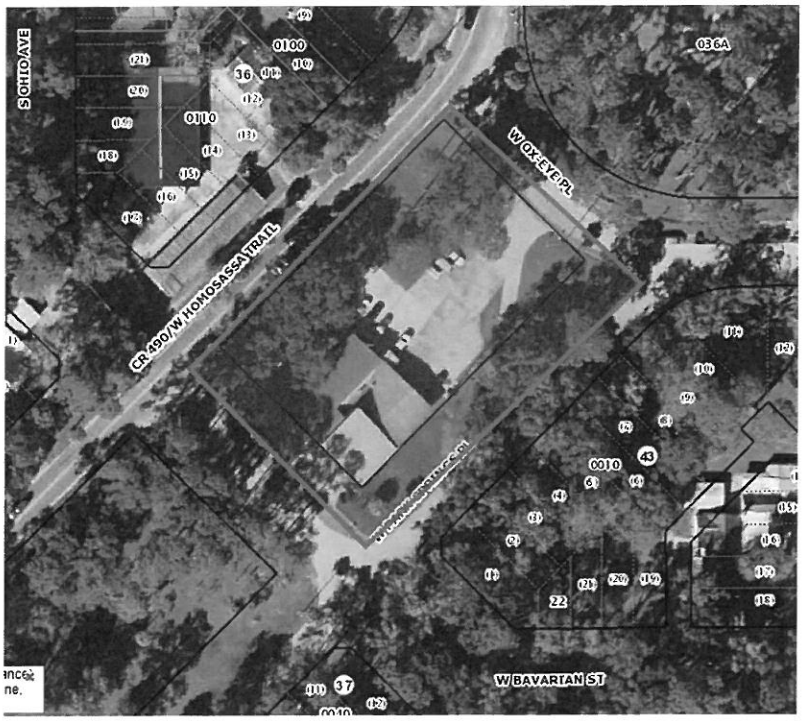
*Lawn size is "lot size" minus buildings/driveway

EXHIBIT "C"

Fire Station 03

8408 W. Homosassa Trail
Homosassa, Florida

- Lot Size – 1.3 Acre
- Lawn Size – 0.8 Acre

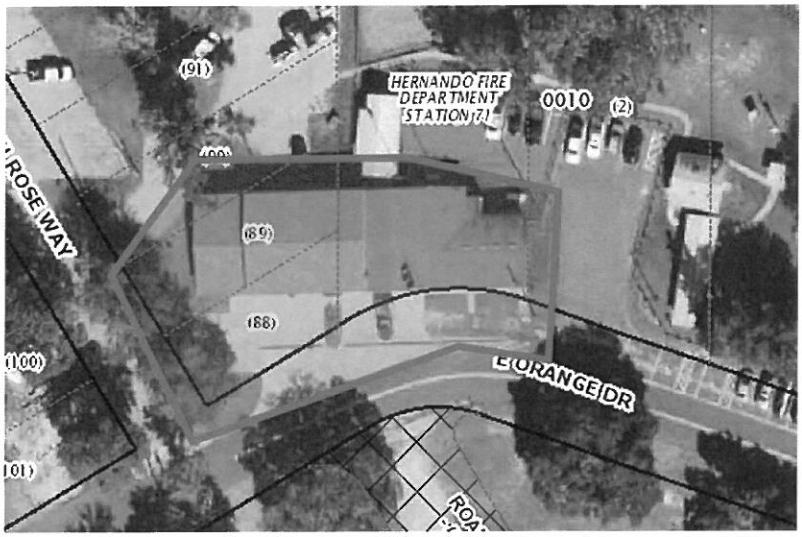


*Lawn size is "lot size" minus buildings/driveway

Fire Station 05

3673 E Orange Dr.
Hernando, Florida

- Lot Size – 0.5 Acre
- Lawn Size – 0.2 Acre



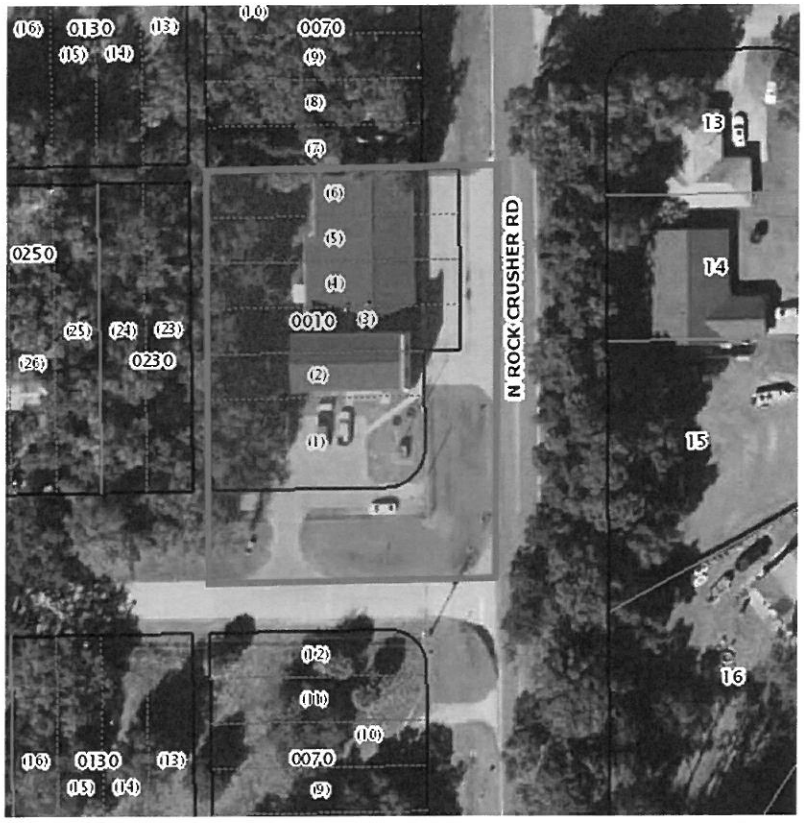
*Lawn size is "lot size" minus buildings/driveway

EXHIBIT "C"

Fire Station 07

800 N. Rock Crusher Rd
Crystal River, Florida

- Lot Size – 0.8 Acre
- Lawn Size – 0.4 Acre



*Lawn size is "lot size" minus buildings/driveway

Fire Station 08

4333 Little Al Pt
Inverness, Florida

- Lot Size – 1.4 Acre
- Lawn Size – 0.9 Acre



*Lawn size is "lot size" minus buildings/driveway

Fire Station 09

10165 N. Citrus Ave.
Crystal River, Florida

- Lot Size – 0.7 Acre
- Lawn Size – 0.4 Acre



*Lawn size is "lot size" minus buildings/driveway

Fire Station 14

9515 N. Citrus Springs Blvd.
Citrus Springs, Florida

- Lot Size – 1.1 Acre
- Lawn Size – 0.5 Acre



*Lawn size is "lot size" minus buildings/driveway

EXHIBIT "C"

Fire Station 18

5000 W. Oak Park Dr.
Homosassa, Florida

- Lot Size – 1.3 Acre
- Lawn Size – 0.8 Acre



*Lawn size is "lot size" minus buildings/driveway

EXHIBIT "C"

Fire Station 20

4785 N. Elkcam Blvd.
Beverly Hills, Florida

- Lot Size – 1.8 Acre
- Lawn Size – 1.2 Acre



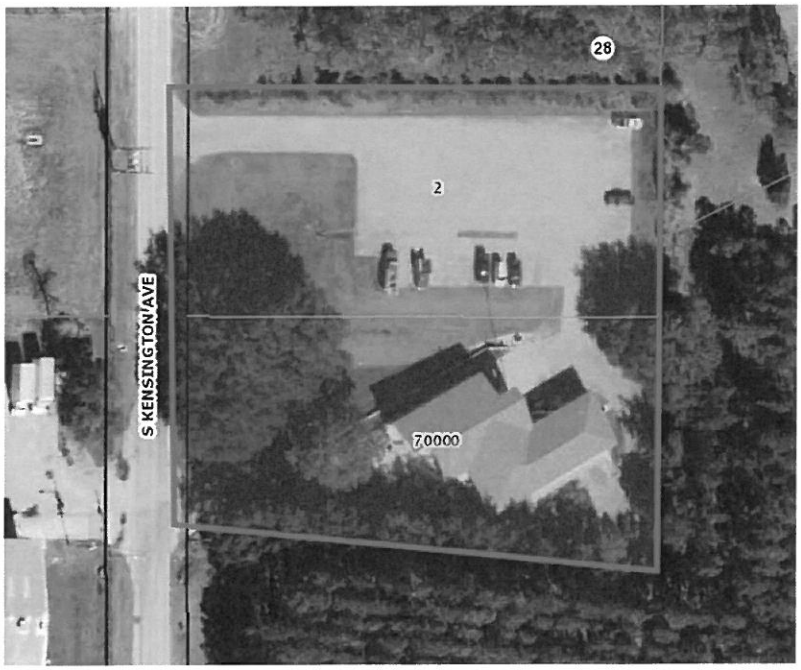
*Lawn size is "lot size" minus buildings/driveway

EXHIBIT "C"

Fire Station 23

285 S. Kensington Ave.
Lecanto, Florida

- Lot Size – 2.1 Acre
- Lawn Size – 1.0 Acre

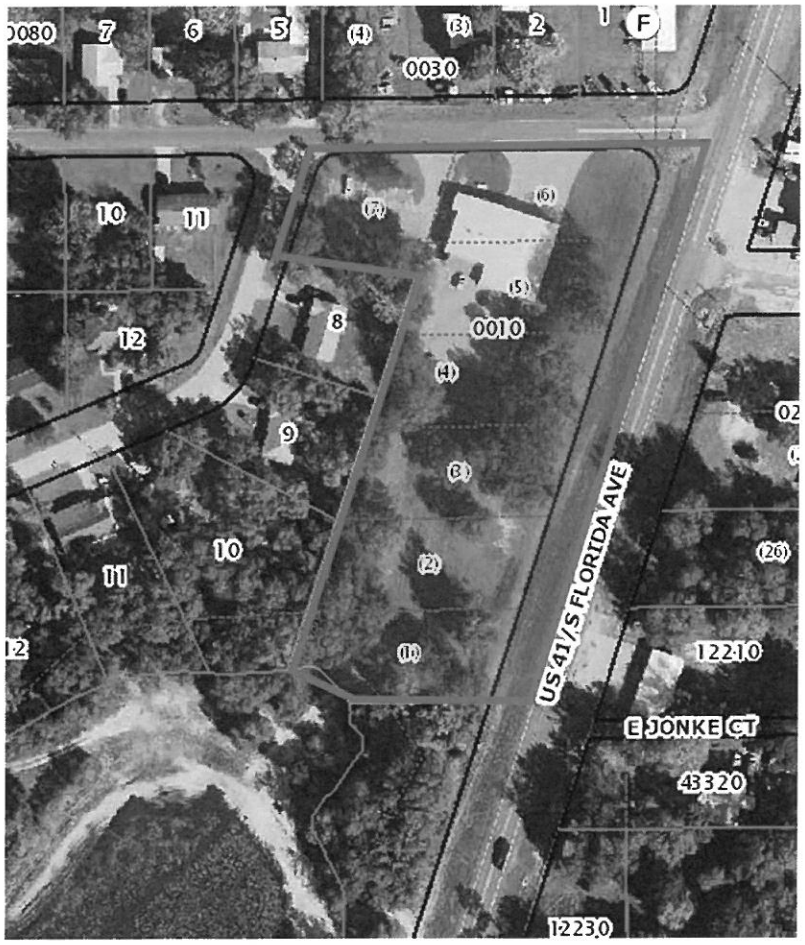


*Lawn size is "lot size" minus buildings/driveway

Fire Station 24

7880 E. Spanish Trail
Floral City, Florida

- Lot Size – 2.6 Acre
- Lawn Size – 1.8 Acre



*Lawn size is "lot size" minus buildings/driveway

EXHIBIT "C"

Well Site 01

5425 S. Ashley Terrace
Inverness, Florida

- Lot Size – 0.3 Acre
- Lawn Size – 0.3 Acre



*Lawn size is "lot size" minus buildings/driveway

EXHIBIT "C"

Well Site 02

12228 S. Florida Avenue
Floral City, Florida

- Lot Size – 2.5 Acre
- Lawn Size – 1.0 Acre

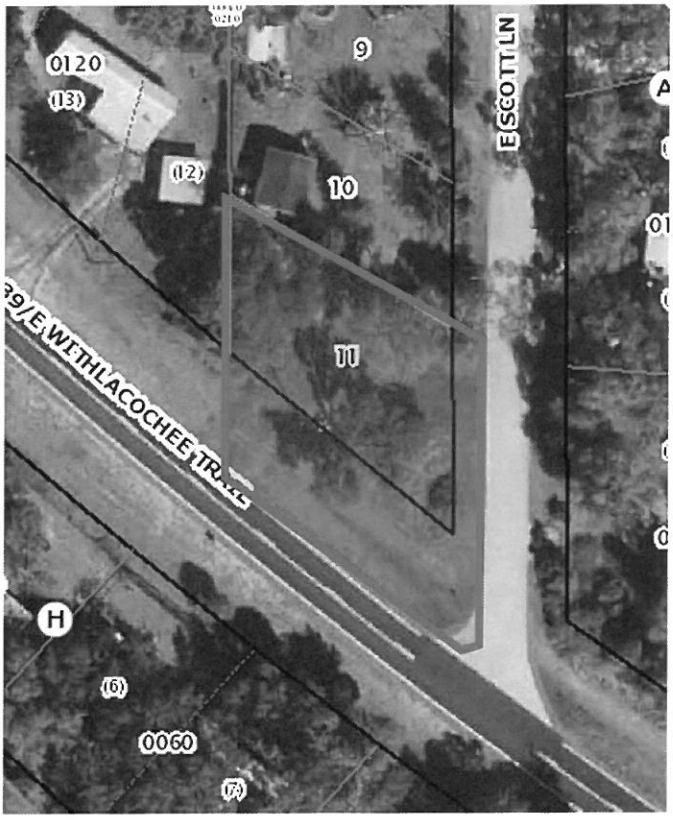


*Lawn size is "lot size" minus buildings/driveway

Well Site 03

4308 E. Scott Lane & C-39
Citrus Springs, Florida

- Lot Size – 0.3 Acre
- Lawn Size – 0.3 Acre



*Lawn size is "lot size" minus buildings/driveway

AGENDA MEMORANDUM

FROM:	Steve Howard, County Administrator
SUBJECT:	P035BOCT25, Virgin Islands Inmate Housing Contract PREA Language Amendment
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

The Government of the U.S. Virgin Islands, Bureau of Corrections seeks to amend its Contract No. P035BOCT25, approved on February 25, 2025 , with Citrus County, Florida and CoreCivic of Tennessee, LLC. to update the PREA language in the contract.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No budgetary impact

RECOMMENDED ACTION:

Approve and authorize the Chairman to execute Amendment No. 1 to Professional Services Contract between the Government of the U.S. Virgin Islands Bureau of Corrections, CoreCivic of Tennessee, LLC and Citrus County, Florida. to update the PREA language in the contract. **(Joseph Whittick, Contract Monitor)**

ATTACHMENTS:

1. USVI Amendment (1)

OPCMR

AMENDMENT No. 1 OF
PROFESSIONAL SERVICES CONTRACT

THIS AMENDMENT made as of the _____ day of _____, 20____ in the Territory of the Virgin Islands, by and between the Government of the Virgin Islands **DEPARTMENT OF PROPERTY AND PROCUREMENT**, on behalf of the **VIRGIN ISLANDS BUREAU OF CORRECTIONS** (hereinafter referred to as "**Government or "BOC**") and CoreCivic of Tennessee, LLC, whose address is 5501 Virginia Way Suite 110, Brentwood, Tennessee 37027-7684 and with Citrus County Florida, by through its Commissioners, (hereinafter referred to as "County") as owner of the Citrus Country Detention Facility in Lecanto, Florida (hereinafter referred to as "Facility").

Both parties witness to being duly authorized to execute this agreement and will attest accordingly when and where necessary.

WITNESSETH

WHEREAS, pursuant to Contract No. **P035BOCT25** approved by the Governor of the United States Virgin Islands on May 18, 2025, (which constitutes and is hereinafter referred to as the "Contract"), the Government contracted with Contractor to provide off-island housing for Virgin Islands inmates on an ongoing basis; and

WHEREAS, the Contract expires pursuant to its terms on **December 15, 2028**; and

WHEREAS, the parties desire to amend the Contract to add section X "the Prison Rape Elimination Act (PREA)"; and

WHEREAS, the amendment of this Contract pursuant to this Amendment No. 1 of Professional Services Contract shall not result in an increase to the compensation originally provided for under the Contract; and

NOW THEREFORE, for mutual and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

TERMS AND CONDITIONS

1. Addendum I of this Contract is revised by deleting all terms contained therein and inserting in lieu thereof all of the terms contained in the 1st Amended Addendum (1st Amended Scope of Services) attached hereto and incorporated into the Contract by this reference.

2. This Amendment is subject to the approval of the Governor of the United Sated Virgin Islands and to the appropriation and availability of funds.

3. Except as expressly amended in this Amendment, all terms of the Contract remain in full force and effect.

4. **FACSIMILE, ELECTRONIC & DIGITAL SIGNATURES**

A facsimile, electronic or digital signature on this Contract shall be deemed an original and binding upon the Parties hereto.

The Parties have hereunto set their hands on the day and year first above written.

GOVERNMENT OF THE VIRGIN ISLANDS

_____ _____
Wynnie Testamark, Director Date
Bureau of Corrections

_____ _____
Lisa M. Alejandro Date
Commissioner

CONTRACTOR

Natasha Metcalf-McGee 3/26/26
Natasha K. Metcalf Date
Vice President, Partner Contracts Counsel

CITRUS COUNTY, FLORIDA

_____ _____
Diana Finegan Date
Citrus Country, Florida
Chair of the Board for Citrus County

(Corporate seal, if Contractor is a corporation)

OPCMR

APPROVED:

_____ Date: _____
Honorable Albert Bryan Jr.
GOVERNOR OF THE U.S. VIRGIN ISLANDS

APPROVED AS TO LEGAL SUFFICIENCY

DEPARTMENT OF JUSTICE BY: _____ Date_____

PURCHASE ORDER NO._____

OPCMR

1st AMENDED ADDENDUM
(1st Amended Scope of Services)

Contractor shall perform the following services:

Contractor shall safely house, confine, secure, control, and supervise adult inmates at the approved facilities pursuant to this contract and standard of care prescribed by the Constitution of the United States, and the American Correctional Association. Further, subject to, and in accordance with the provisions of this Contract, Contractor shall provide Virgin Islands inmates care consistent with the individual Virgin Islands Inmate's needs and custody level, as prescribed by 5 VIC §§ 4501(3) and 4503(c). The standard of care shall include educational and/or vocational programs designed to facilitate the rehabilitation of inmates. Contractor shall furnish Virgin Islands Inmates with subsistence and all necessary routine and emergency medical care; provide for their physical needs (to include issuing inmate uniforms); retain them in safe, supervised custody; maintain proper discipline and control; make certain that sentences and orders of the committing court are faithfully executed.

Contractor shall faithfully observe all provisions of this contract; provide for the general health, safety, and welfare of Virgin Islands inmates entrusted to the care and custody of Contractor, and otherwise comply with applicable law.

RESPONSIBILITIES OF CONTRACTOR

A. **Care and Custody of Virgin Islands Inmates**. It shall be the responsibility of Contractor to confine, secure, control, and supervise Virgin Islands adult inmates at Citrus County Detention Facility pursuant to this Contract. Further, subject to, and in accordance with the provisions of this Contract, Contractor shall provide Virgin Islands inmates care consistent with the individual Virgin Islands inmate's needs and that which is consistent with 5 VIC § 4503(c). Contractor shall furnish Virgin Islands inmates with subsistence and all necessary routine and emergency medical care; provide for their physical needs (to include issuing inmate uniforms); retain them in safe, supervised custody; maintain proper discipline and control; make certain that sentences and orders of the committing court are faithfully executed; and otherwise comply with applicable law.

B. **Inmate Management**. Contractor shall assume direct custody, supervision and control of Virgin Islands inmates upon their placement at the facility pursuant to this Contract. Virgin Islands inmates shall be deemed to be under the joint supervision and control of the Government and Contractor; however, Virgin Islands shall retain ultimate authority over all decisions related to management of Virgin Islands inmates, pursuant to this Contract. Contractor shall make

available to Virgin Islands inmates work, educational, and vocational programs to reduce idleness and increase their marketable skills.

C. **Staffing.** Contractor agrees to maintain staffing levels in accordance with ACA standards and in sufficient numbers and rank to adequately maintain custody control and carry out the provisions of this Contract.

D. **Housing of Inmates**. Virgin Islands inmates shall be housed in double occupancy cells. However, upon prior written approval by Government, Contractor may house Virgin Islands inmates in dormitories as a management tool. Virgin Islands inmates shall not be transferred and/or housed in a correctional institution other than the Citrus County Detention Facility, without prior written approval of the Government.

E. **Notification of Escapes**. In the event of the escape of a Virgin Islands inmate from Contractor's physical custody, Contractor shall in addition to efforts to apprehend such inmate, immediately notify the Government by telephone. Contractor shall also notify the Government in writing as soon as possible, but no later than the first working day after the escape. Contractor shall take all action necessary to affect the apprehension of the escaped inmate, and shall bear all reasonable and necessary expenses incurred related to the escape, apprehension and return of Virgin Islands inmates to the Facility from which the escape occurred. Contractor shall promptly notify local law enforcement officials regarding escapes and major incidents, and shall have developed and implemented a written procedure outlining the coordination of law enforcement activities in the case of riot, rebellion, escape, sexual misconduct/assault or other situations requiring assistance from city, county or state law enforcement agencies. Contractor shall provide a copy of this procedure to the Government.

F. **Inmate Deaths**. In the event of the death of a Virgin Islands inmate, Contractor shall immediately notify Government. Contractor shall request the coroner of the local jurisdiction to review all deaths. Contractor shall return the inmate's file, medical records, property and funds to the Government within five business days after the inmate's death. The Government shall furnish instructions and information to Contractor regarding the disposition of the body. The Government shall make all family notifications. All expenses relative to examination, preparation and shipment of the body shall be reimbursed by the Government. The provisions of this Paragraph shall govern only the relationship between the Government and Contractor and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

G. **Medical Care**. The per diem rate described in Addendum II shall cover routine on site comprehensive health care, including medical, mental health, vision and dental care for Virgin Islands inmates in accordance with ACA standards, community standards and Federal law.

(i) Consistent with applicable law the Government shall not transfer to Contractor's custody any inmate who was hospitalized within the prior 30 days, inmate(s) diagnosed with renal disease, neurological conditions, cancer, HIV/AIDS, Hepatitis C, blood deficiencies, chronic cardio-pulmonary disease (excluding hypertension) mental health Axis 1 diagnosis, physical handicap, tuberculosis, history of suicide attempts or currently receiving specialty medical care without prior consent of the Contractor. Specialty medical care is defined as non-routine care, including, but not limited to, the conditions in the preceding sentence, acute mental health care, serious trauma or other conditions or treatments not specifically mentioned in this subsection that may be determined by Contractor to qualify as specialty medical care on a case-by-case basis. If any such inmate is knowingly transferred to Contractor, the Government shall retake physical custody of the inmate as soon as possible, shall assume all responsibility for the inmate's medical expenses while the inmate is in Contractor's custody, and shall be responsible for the costs of transporting the inmate from Contractor's custody.

(ii) Upon transfer of an inmate who is under a physician care and prescription medication(s), the Government shall provide a five-day supply of medications when possible. If Government is unable to provide a five-day supply of medications, the Government must notify Contractor and shall reimburse Contractor for a five-day supply of those medications not sent with the inmate at time of transfer. Only physician ordered medications, not over the counter drugs and preparations are billable to the Government outside of the per diem for new arrivals at the Facility. All invoices must include a copy of the prescription and payment receipt.

(iii) The cost of routine on-site health care services is included in the per diem rate described in Addendum II, for medical, dental, vision and mental health care, including nurse call, medical doctor sick call, pill call, pharmaceuticals, over the counter medications, laboratory services, simple x-rays, medical equipment and supplies.

(iv) Contractor shall be reimbursed by the Government for the costs of specialty, non-routine health care services, whether provided on or off-site for medical, dental and vision care and all hospitalizations. Except when emergency care is required, such services must be authorized in advance by the Government. Contractor shall notify the Government within 24 hours of a Virgin Islands inmate receiving emergency medical care and provide documentation of same.

(v) The Virgin Islands shall reimburse Contractor for all emergency medical transportation, including life flights. Contractor shall be responsible for the cost of local transportation for off-site specialty health care services.

(vi) The Government shall reimburse Contractor for twenty-four-hour coverage, provided by Contractor, associated with off-site medical care and hospitalizations, commencing with the initiation of treatment at the then-current per hour per officer rate.

(vii) All billable services outside the per diem must be listed on an invoice, by inmate name and number, and have supporting documentation attached. Contractor shall be responsible to directly pay the outside provider for such services, and then seek reimbursement for same from the Government as described above.

(viii) Contractor shall be responsible for ensuring that the Government has access to reports of any medical, mental health or dental issues or incidents involving Virgin Islands inmates.

(ix) Health care records shall be provided by the Government and managed by Contractor in accordance with ACA standards. Further, Contractor shall include in said Government records any new health care information on Virgin Islands inmates. All original health care records prepared pursuant to this Contract shall be maintained in the sole possession, custody and control of Contractor and/or its sub-Contractor health care provider. At the expiration of this Contract or when a Virgin Islands inmate is released from institutional supervision, all such records shall be delivered by Contractor to the Government. Contractor may make copies of those records at its own expense. Health care records include all medical, mental health and dental records that are recorded on paper, micrographics, computer electronics, audio tapes, film, photographs, videotapes, and any other recording medium.

H. **Access to Courts**.

(i) Contractor shall provide Virgin Islands inmates with constitutionally required access to the courts. Access to the courts means provision of those legal resources necessary to enable inmates to adequately prepare initial pleadings in non-frivolous civil rights actions contesting current conditions of confinement and collateral attacks on their criminal convictions. Contractor's responsibility to provide legal resources to Virgin Islands inmates shall be limited to providing general federal legal reference materials. Access shall also include that provisions be made for inmates to obtain copies of materials for filing claims. The cost of such copies may be charged to non-indigent inmates as determined in Contractor's policies. Further, Contractor shall facilitate timely telephone contact and prompt processing of legal mail between Virgin Islands inmates and their attorney for said purposes.

(ii) Access to courts also includes provision of all electronic equipment and services at the Facility to ensure inmates timely appearance at court proceedings via video conference.

I. **Religious Activities**. Contractor shall provide religious activities for Virgin Islands inmates according to their religion, inmate's security status, and pursuant to ACA standards.

J. **Property Allowances**. Contractor shall be responsible for proper handling and safekeeping of Virgin Islands approved inmate personal property allowance. Virgin Islands inmates shall be allowed property which is consistent with the safe and orderly operation of the Facility.

K. **Inmate Funds**. Contractor shall be responsible for proper handling, safekeeping and accounting of Virgin Islands inmate funds. A procedure for accounting of funds shall be established and based upon generally accepted accounting principles (GAAP). Statements shall be provided to Virgin Islands inmates on a monthly basis. Any funds of an individual Virgin Islands inmate shall be provided to Contractor within five business days of Virgin Islands inmate transfer. Within five business days after the Virgin Islands inmate is transferred back to the Virgin Islands system, Contractor shall provide funds, in the form of a check made payable to the Government in the amount due the Virgin Islands inmate, for credit to the Virgin Islands inmate's account.

L. **Visitation**. Contractor shall provide physical space, furniture and supervision for visitation with Virgin Islands inmates with persons authorized to visit in accordance with the inmate's security status and pursuant to ACA standards. Contractor shall establish schedules and policy for said visitation within 30 days of transfer to the Facility.

In addition to providing physical space for visitation, Contractor shall provide electronic equipment and services at the Facility to facilitate inmate visitation/video conferencing from the Facility with relatives in the Virgin Islands.

M. **Food**. Contractor shall provide Virgin Islands inmates with a nutritionally balanced, varied diet of adequate portions of food pursuant to ACA standards. All menus shall be approved by a registered dietician or nutritionist and all meals will be prepared in compliance with the approved menus. Contractor shall provide special meals, which meet medical or religious requirements as required for Virgin Islands inmates. Special medical meals must meet the nutritional requirements as prescribed by a medical doctor.

N. **Classification**. Inmates housed pursuant to this Contract shall be of a custody and classification consistent with Contractor's policies and procedures and the rules and regulations of the state of incarceration. Inmates housed pursuant to this Contract shall not be reduced in custody classification unless agreed to in advance by Government. However, Contractor shall have the right to increase the custody classification of inmates in a manner consistent with its policies and procedures and shall notify the Virgin Islands within 72 hours of such action.

O. **Disciplinary Actions**. Virgin Islands inmates shall be subject to Contractor's disciplinary policy.

(i) Disciplinary actions by Contractor against Virgin Islands inmates, at a minimum, must:

(a) Be reasonable and proportionate in relation to the violation;

(b) Be taken in an impartial and nondiscriminatory manner;

(c) Not be arbitrary or retaliatory;

(d) Not be physically abusive; and

(e) Be accurately reported in detail to the Virgin Islands within 24 hours of the date the action is ordered, except if the action is ordered on the weekend, reporting will occur on the next business day.

(ii) The Government shall make all determinations regarding the granting or removal of statutory good time. Contractor will provide the Government with the reports and other information that may be requested by the Government.

P. **Records**. Contractor shall compile and maintain a complete file of each Virgin Islands inmate, including all records, communications, and other written materials, which pertain to the operation of inmate programs or the delivery of services to Virgin Islands inmates under this Contract, including medical, counseling, classification and disciplinary documents, in individual files. Such files and records will be deemed to be property of the Government, shall be available for inspection by the Government, and shall be returned to the Government upon discharge of a Virgin Islands inmate from the Facility. Contractor may keep copies of said records as may be necessary to resolve any matters, which may be pending. Upon resolution of the matter, those copied records may be destroyed by Contractor. Notwithstanding the foregoing, the Government will not have any rights to inspect or copy Contractor's non-public financial records or proprietary information. No files or records in which a Virgin Islands inmate is individually identifiable by name shall be released to any third party without written, advance authorization of the Government.

Q. **Clothing and Hygiene Items**. Contractor shall provide to Virgin Islands inmates sufficient outer and under clothing and bedding necessary for climatic conditions and will provide periodic laundry service. Contractor shall also provide basic hygiene and cleaning items for Virgin Islands inmates. Additional hygiene items and other goods may be made available to Virgin Islands inmates through canteen/commissary, pursuant to Contractor's policies. Contractor shall provide

commissary items to Virgin Islands inmates without discrimination and at prices comparable to those in the local community for comparable items.

R. **Humane Treatment/Use of Force**. Contractor shall provide humane treatment to Virgin Islands inmates, free from unnecessary and wanton infliction of pain, grossly disproportionate treatment in light of their convictions, deliberate indifference to safety, health and welfare or other cruel and unusual punishment. Contractor shall provide to the Government copies of its policies regarding use of force. Contractor may use reasonable force as required and as authorized by ACA standards and Contractor's policies. Contractor shall notify the Government by telephone within 12 hours of a use of force incident and shall forward a written report of the incident to the Government within 24 hours of its occurrence.

S. **Recreation.** Contractor shall provide Virgin Islands inmates with Facility and reasonable opportunities for indoor and outdoor recreation, in accordance with the inmate's security status and pursuant to ACA standards.

T. **Inspection and Audit**. Contractor shall allow the Government access to the Facility and to Virgin Islands inmates for purposes of inspection and contract compliance monitoring. Designated Virgin Islands representatives shall have access to reasonable work space and to any and all books, documents, papers and records necessary to monitor contract compliance and shall have copies provided upon request at reasonable expense to the Government. Notwithstanding the foregoing, the Government will not have any right to audit, inspect or copy Contractor's non-public financial records or propriety information or records related to non-Virgin Islands inmates.

U. **Grievance Procedure**. Contractor shall make available to Virgin Islands inmates an inmate grievance procedure in accordance with ACA standards for review of inmate complaints regarding conditions of confinement, treatment by Contractor's staff, and other matters affecting them personally.

V. **Publication of Rules**. Contractor shall provide Virgin Islands inmates with copies of its Inmate Handbook, written rules, policies and procedures governing inmates' conduct, rights, privileges and programs. Except as otherwise provided herein, such rules shall be developed by Contractor. Any changes to such rules shall be in writing and copies shall be provided to Virgin Islands inmates.

W. **Release of Virgin Islands Inmates**. At the Government's expense, each Virgin Islands inmate shall be returned to the custody of the Government upon written direction of Virgin Islands, on or before the date on which his sentence is completed. Notwithstanding anything contained herein to the contrary, any Virgin Islands inmate housed in the Facility to be released

from the custody of Government shall be released from custody only in the Virgin Islands. Under no circumstances shall any Virgin Islands inmate housed in the Facility be released from custody by Contractor or the Government outside of the Virgin Islands, except for inmates being released to the custody of the United States Immigration and Customs Enforcement Agency, or another agency of the federal government. The Government shall pay for the return of any Virgin Islands inmate from the Facility to the custody of the Government and for the transfer of any Virgin Islands inmate from the Facility into the custody of another agency or contractor, for whatever reason.

X. **Prison Rape Elimination Act (PREA)**. Contractor shall comply with the Prison Rape Elimination Act of 2003 (Public Law 108-79, 42 USC §15601) and Federal Regulations promulgated to enforce the Act (28 CFR §115). Contractor shall establish a zero-tolerance policy for sexual abuse directed toward BOC incarcerated individuals and shall establish guidelines for preventing, detecting, reporting, investigating, responding to, and sanctioning incidents of sexual harassments against incarcerated individuals. Contractor shall adhere to all State and Federal law protecting individuals from sexual abuse and sexual harassment, and the Prison Rape Elimination Act National standards. Contractor shall conduct a certified Department of Justice (DOJ) PREA audit and will be responsible for providing results of the audit to the BOC. BOC reserves the right to conduct contract monitoring to ensure Contractor is complying with PREA standards. Contractor will provide BOC a copy of all finalized DOJ PREA Audit reports for each facility that houses BOC incarcerated individuals. Contractor will provide information on any incident of sexual abuse or sexual harassment reported by BOC incarcerated individuals upon the conclusion of the investigation.

RESPONSIBILITIES OF THE GOVERNMENT

A. **Inmate Selection**. The Government shall identify and select inmates eligible for placement in the Facility under the laws of the state of incarceration and in compliance with the terms of this Contract.

(i) Before the transfer of a Virgin Islands inmate to the Facility, separate information packets shall be sent by the Government for each Virgin Islands inmate to be transferred at least 20 days prior to the time the inmate will be transferred. The information packets shall consist of the following: the name of the inmate; the date the inmate will be transferred to the Facility; the inmate's security level as determined by the Government; the criminal history and institutional behavioral records for the inmate; full information and all necessary documents relating to the case history; physical, clinical and medical records to include medical clearance in the form of a negative PPD and/or chest X-ray and executed medical release certifying that the inmate has not been diagnosed with tuberculosis; judicial and administrative rulings and orders relating or pertinent to the inmate and the sentences, if any, pursuant to which confinement is to be had or to continue; information relative to the inmate's participation in a Security Threat Group (STG); identification data, photographs, and fingerprints.

(ii) After a thorough review of Inmate information packets, Contractor shall provide the Government written notification for inmates found ineligible for placement in the Facility under the terms of this Contract. Contractor also reserves the right to refuse or return Virgin Islands inmates when, based on reasonable cause, Contractor determines that admission or continued housing of the inmate would pose an elevated risk of harm to other inmates; Facility' employees; or other persons. The Government shall be responsible for transportation to return such inmates to Virgin Islands pursuant to Section D. Transportation.

B. **Ownership of Records**. All inmate records provided to Contractor pursuant to Paragraph 5 hereof shall remain the property of the Government, shall be returned to the Government, upon discharge of a Virgin Islands inmate from the Facility, and shall be treated as privileged and confidential by Contractor.

C. **Good Time Credits**. The Government shall make all determinations related to good time allowances. Contractor will provide the Government with the reports and other information that may be requested by the Government.

D. **Transportation**

(i) Contractor will be responsible for the costs to transport Virgin Islands inmates to ramp-up the Facility inmates. After the ramp period, the Government shall be responsible for the costs of transportation of Virgin Islands inmates from the Government to the Facility and to return any Virgin Islands inmate from the Facility to the custody of the Government and for the transfer of any Virgin Islands inmate from the Facility into the custody of another agency or another contractor, for whatever reason. The Government shall coordinate with Contractor for the number and schedule of Virgin Islands inmates to be brought to the Facility. The Government shall be responsible for any additional transportation of inmates except at provided in Section G Medical Care.

(ii) Contractor agrees to immediately relinquish custody of any Virgin Islands inmate upon demand of the Government. No Virgin Islands inmate shall be released from custody except as provided in Responsibilities of Contractor Section W above.

E. **Ultimate Authority**. The Government shall retain ultimate authority over any decision related to supervision, custody or control of each Virgin Islands inmate.

F. **Cooperation.**

(i) In performing its obligations under this Contract, Contractor and the Government shall fully cooperate with each other in good faith, to the extent that no privilege is waived or compromised, on all material safety, regulatory or public relations matters where litigation arises or is threatened, or there are grounds for litigation known to the Government arising out of or in

connection with this Contract as soon as the Government is aware of the same, where such matters affect the performance of Contractor's services hereunder. The Government shall cooperate with Contractor generally, and in particular, provide to Contractor timely and complete information, policies and procedures relevant to Contractor's performance of its obligations under this Contract.

(ii) The Government shall provide, at its own expense, an advocate to liaise between Contractor and government to provide for health, safety, and welfare of Virgin Islands inmates in custody at any Facility.

General Provisions

A. **Amendments**. No changes, modifications, revisions or amendments to this Contract shall be made hereto without the prior written consent or agreement of the parties hereto. Changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed and signed by all parties to this Contract. Should any changes to relevant regulations, laws, or codes which materially increase the cost of performance of the services or obligations of Contractor hereunder, the Government agrees to negotiate with Contractor for appropriate changes to the scope or price of this Contract or both.

B. **Americans with Disabilities Act**. Contractor shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, et seq., and any properly promulgated rules and regulations related thereto.

C. **Disputes.** If a dispute arises under this contract, and if the dispute cannot be settled through negotiations between the parties, the parties agree to settle the dispute by mediation. If the mediation should fail to resolve any controversy, claim or dispute, either party may proceed by filing an appropriate action in a court of competent jurisdiction in the United States Virgin Islands.

D. **Assignment/Contract Not Used as Collateral**. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract to an entity not a wholly owned subsidiary or affiliate of the Contractor or the Government without the prior written consent of the other party. Contractor shall not use this Contract, or any portion thereof, for collateral or any financial obligation, without the prior written permission of the Government.

E. **Availability of Funds**. Each payment obligation of the Government is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by Contractor, the Contract may be terminated by the Government at the end of the

period for which the funds are available and the Government shall promptly retake custody of its inmates. The Government shall notify Contractor at the earliest possible time, but not less than 60 days in advance (Notice Period), of the services, which will or may be affected by a shortage of funds. No penalty shall accrue to the Government in the event this provision is exercised, and the Government shall not be obligated or liable for any future payments due or for any damages as a result of termination under this Paragraph beyond the Notice Period. This Paragraph shall not be construed to permit the Government to terminate this Contract to acquire similar services from another party.

F. **Compliance with Laws**. Contractor shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Contract.

G. **Confidentiality of Information**. All documents, data compilations, reports, computer programs, photographs, and any other work provided to or produced by either party in the performance of this Contract shall be privileged and confidential unless written permission is granted by the other party for its release. Neither party is required to obtain permission from the other party to disclose documents or any other information which it is required by law to disclose.

H. **Entirety of Contract**. This Contract represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

I. **Force Majeure**. Neither the Government nor Contractor shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, pandemics and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, makes reasonable efforts to limit delay in performance to that required by the event, and takes all reasonable steps to minimize delays and impact to Virgin Islands inmates. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

J. **Representations and Warranties.** Each party represents that its execution, delivery and performance of this Contract is made in good faith and is duly authorized; this Contract has been duly executed and delivered by authorized signatories; and, this Contract constitutes its legal, valid and binding obligation. Each party also agrees that its execution, delivery and performance of this Contract does not and will not result in a breach or violation of, or constitute a default under any law, or any agreement, contract, lease or instrument to which it is a party or by which it or its properties may be bound or affected.

K. **Government represents and warrants as follows:**

(i) The U.S. Virgin Islands is a United States territory and is governed by the laws of the United States Virgin Islands.

(ii) The laws of the U.S. Virgin Islands authorize the Government to enter into this Contract and the transactions contemplated hereby; and to carry out its obligations under this Contract.

(iii) The officers of the Government executing this Contract have been duly authorized to execute and deliver this Contract under the terms and provisions of a resolution of the Government's governing body or by other appropriate official action.

(iv) The Government has complied with all open meeting laws, all public contracting laws and all other territorial and federal laws applicable to this Contract.

(v) No employee of the Government is now or will be an owner, employee, officer, or director of Contractor or its sub-Contractors during the term of this Contract.

L. **Contractor represents and warrants as follows:**

(i) That it is an Independent Contractor and shall not be considered agents or employees of the other party for any purpose. Contractor shall be solely responsible for the payment of all of their respective Federal, State and local taxes, which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing a party or its agents and/or employees to act as an agent or representative for or on behalf of the other party or to incur any obligation of any kind on the behalf of the other party. Contractor agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to government employees will inure to the benefit of Contractor or Contractor's agents and/or employees as a result of this Contract.

(ii) Contractor certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. The Government at its discretion, terminate this Contract without liability to the Government, or deduct from the contract price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee that Contractor may have paid to secure this Contract.

(iii) Contractor warrants that it shall operate and manage the Facility in accordance with the ACA Standards, warrants that the Facility is accredited by the ACA and shall maintain accreditation during the term of this contract.

AGENDA MEMORANDUM

FROM:	Barbara Luckham, Assistant Budget Director
SUBJECT:	Fund Balance
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Administrative Regulation (AR) 06.04 Fund Balance Policy requires, on an annual basis, a schedule of all fund balances projected and actual be presented to the Board. Attached is a budget resolution that recognizes the difference between the budgeted fund balance and actual fund balance for Fiscal Year 24/25. Since budgets generally differ from expenses, the budgeted revenue Carry Forward is adjusted either higher or lower to the expenditure Reserve Budgeted Fund Balance accounts. Where there were not sufficient reserves, line items were adjusted to compensate for the shortfall. It is important to note these are one-time revenues and not recurring.

The FY 25/26 budget adopted in September had General Fund Budgeted reserves funded at 13.79% (50 days) or $19,365,459.

The General Fund adjusting entries include the following:

Administrative Services — Allocate funds for the secure deposit detail that was erroneously omitted from the budget: $25,000;

Extension Services — Allocate additional funds to the Life & Health Insurance account to cover increased employer insurance costs resulting from an employee electing County health insurance coverage after the budget was adopted. This election created an unbudgeted expense that must be funded: $7,500;

Facilities Management — Allocate funds for a purchase order that was not rolled forward in error: $32,335;

Fleet Management — Transfer funds to cover the negative fund balance as a result of the expenditures being slightly higher than projected: $18,460;

Health Insurance Trust —The Health Insurance Trust Fund includes premiums associated with health, life, and disability insurance, as well as expenses related to health claims and clinic operations. Fiscal Year 2025 revenues were slightly higher than projected; however, actual expenditures exceeded the projected amounts. As a result, the reserve account is projected to be reduced to approximately $15,000. Transfer to increase the reserve balance: $1,000,000;

Insurance Trust — Insurance Trust Fund includes property insurance and workers' compensation coverage. To comply with the requirements of GASB Statement No. 10, the actuarial study estimates that funding for the outstanding workers' compensation claim

liability should be $2.6 million. The current reserve balance is $1.5 million. Increase the reserve account balance to align with the actuarially determined liability estimate: $1,000,000;
Special Assessment Funds — Transfer funds into County Oaks $3,473 and N King's Cove Point $7,086 to close the assessments. Indirect costs were transferred to the General Fund during the assessment period, but the assessment didn't fully fund the indirect costs;
Systems Management — Allocate funds for software costs paid in FY25 that must be recorded in the current fiscal year because the costs span multiple fiscal years, ensuring compliance with governmental accounting standards: $69,063.

The mid-year adjustment also replenishes the reserves for the portion used to match the COPS grant of $1,304,486. County policy states the County will establish a minimum unassigned fund balance in the General Fund of eight percent (8%) and a maximum of seventeen percent (17%) of the General Fund operating budget. $6,683,102 will be appropriated into the reserve accounts, leaving the General Fund reserves at 16.82% (61 days).

The General Fund CIP adjusting entries include the following:
Allocate funds for software costs paid in FY25 that must be recorded in the current fiscal year because the costs span multiple fiscal years, ensuring compliance with governmental accounting standards: $114,507; allocate funds to strengthen the access controls at $184,000 (confidential); and the balance will be appropriated into the reserve account.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

This is a one-time true up/down for those funds listed on the exhibit.

RECOMMENDED ACTION:
Discuss, approve and authorize the Chairman to execute a budget resolution to recognize the actual fund balance brought forward from September 30, 2025. **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:
1. 06-11-26 Fund Balance

RESOLUTION NO. 2026-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, AMENDING THE BUDGET FOR FISCAL YEAR 2025-26

WHEREAS, the Citrus County Fund Balance policy requires an annual schedule of all fund balances, projected and actual; and

WHEREAS, following the approval of the annual financial statements in May, certain fund balances need to be adjusted to recognize the differences between the projected and actual fund balance; and

WHEREAS, the adjusting entries were not included in the original budget; therefore, it is necessary for the Board to amend the budget for Fiscal Year 2025-26; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida as follows:

- The Board does hereby amend its budget to include the estimated revenues and expenditures listed in Exhibit “A” attached hereto and made a part hereof by reference.

- The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ADOPTED**,** in regular session this 11th day of June 2026, by the Citrus County Board of County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF CITRUS COUNTY, FLORIDA

TRACI PERRY, CLERK

DIANA FINEGAN, CHAIRMAN

APPROVED FOR THE RELIANCE
OF CITRUS COUNTY ONLY:

DENISE A. DYMOND LYN,
COUNTY ATTORNEY

Exhibit A

001 ADMINISTRATIVE SERVICES

	Account Number	Account Description	Amount
Revenues	001-400200	CARRY FORWARD	$8,846,019
		Total Revenues	$8,846,019
Expenditures	001-2101-53400	OTHER CONTRACTUAL SERV	$25,000
	001-2150-53416	SOFTWARE AS A SERVICE	$69,063
	001-2670-56200	BUILDINGS	$32,335
	001-6302-52300	LIFE & HEALTH INSURANCE	$7,500
	001-9999-59100	TRANSFERS	$2,029,019
	001-9999-61000	RESERVED BUDGET FUND BAL	$6,683,102
		Total Expenditures	$8,846,019

001A GENERAL FUND CIP

	Account Number	Account Description	Amount
Revenues	001A-400200	CARRY FORWARD	$450,858
		Total Revenues	$450,858
Expenditures	001A-3120-53416	SOFTWARE AS A SERVICE	$114,507
	001A-3120-56200	BUILDINGS	$184,000
	001A-3120-61000	RESERVED BUDGET FUND BAL	$152,351
		Total Expenditures	$450,858

001B RADIO SYSTEM MAINTENANCE

	Account Number	Account Description	Amount
Revenues	001B-400200	CARRY FORWARD	$5
		Total Revenues	$5
Expenditures	001B-1250-61000	RESERVED BUDGET FUND BAL	$5
		Total Expenditures	$5

001C COUNTY COVID GRANT PROGRM

	Account Number	Account Description	Amount
Revenues	001C-400200	CARRY FORWARD	($14,230)
		Total Revenues	($14,230)
Expenditures	001C-3110-53416	SOFTWARE AS A SERVICE	$52
	001C-3110-58200	DIST OF FUND TO OTHER ORG	($283,297)
	001C-3110-59100	TRANSFERS	$283,297
	001C-3110-61000	RESERVED BUDGET FUND BAL	($14,282)
		Total Expenditures	($14,230)

001D PROPERTY ABATEMENT

Exhibit A

	Account Number	Account Description	Amount
Revenues	001D-400200	CARRY FORWARD	$135,693
		Total Revenues	$135,693
Expenditures	001D-1350-54907	COMMISSIONS-PROPERTY APPR	$540
	001D-1350-61000	RESERVED BUDGET FUND BAL	$135,153
		Total Expenditures	$135,693

001E SURPLUS LANDS PROCEEDS

	Account Number	Account Description	Amount
Revenues	001E-400200	CARRY FORWARD	$1,000
		Total Revenues	$1,000
Expenditures	001E-1351-61000	RESERVED BUDGET FUND BAL	$1,000
		Total Expenditures	$1,000

001F BEAUTIFY CITRUS

	Account Number	Account Description	Amount
Revenues	001F-400200	CARRY FORWARD	$32,861
		Total Revenues	$32,861
Expenditures	001F-1352-61000	RESERVED BUDGET FUND BAL	$32,861
		Total Expenditures	$32,861

002G FEMA - IRMA

	Account Number	Account Description	Amount
Revenues	002G-400200	CARRY FORWARD	($6,546)
		Total Revenues	($6,546)
Expenditures	002G-2100G-56200	BUILDINGS	($6,546)
		Total Expenditures	($6,546)

002J AMERICAN RESCUE PLN GRANT

	Account Number	Account Description	Amount
Revenues	002J-400200	CARRY FORWARD	$18,218
		Total Revenues	$18,218
Expenditures	002J-2100J-53100	PROFESSIONAL SERVICES	$16,960
	002J-2100J-60080	RES FOR CAPITAL PROJECTS	$1,258
		Total Expenditures	$18,218

002M FEMA - IDALIA

	Account Number	Account Description	Amount
Revenues	002M-400200	CARRY FORWARD	($741)

Exhibit A

	Account Number	Account Description	Amount
		Total Revenues	($741)
Expenditures	002M-2100M-59100	TRANSFERS	($741)
		Total Expenditures	($741)

004 SPECIAL ELECTIONS

	Account Number	Account Description	Amount
Revenues	004-400200	CARRY FORWARD	$21,216
		Total Revenues	$21,216
Expenditures	004-2442-51300	OTHER SALARIES & WAGES	$687
	004-2442-51301	CASUAL LABOR MACH CONST	($533)
	004-2442-52100	FICA TAXES	$100
	004-2442-52400	WORKERS' COMPENSATION	$54
	004-2442-53300	COURT REPORTER SERVICES	$180
	004-2442-53400	OTHER CONTRACTUAL SERV	$733
	004-2442-54100	COMMUNICATIONS SERVICES	$359
	004-2442-54201	POSTAGE	$41
	004-2442-54400	RENTALS & LEASES	$1,539
	004-2440-61000	RESERVED BUDGET FUND BAL	$18,056
		Total Expenditures	$21,216

005E DEPT OF JUSTICE FORFEITUR

	Account Number	Account Description	Amount
Revenues	005E-400200	CARRY FORWARD	($150,642)
		Total Revenues	($150,642)
Expenditures	005E-5910E-61000	RESERVED BUDGET FUND BAL	($150,642)
		Total Expenditures	($150,642)

008 FL GAS REFORESTATION COMP

	Account Number	Account Description	Amount
Revenues	008-400200	CARRY FORWARD	$9,271
		Total Revenues	$9,271
Expenditures	008-5765-55200	OPERATING SUPPLIES	$9,271
		Total Expenditures	$9,271

010 AVIATION

	Account Number	Account Description	Amount
Revenues	010-400200	CARRY FORWARD	$963,809
		Total Revenues	$963,809

Exhibit A

	Account Number	Account Description	Amount
Expenditures	010-7201I-53100	PROFESSIONAL SERVICES	$850,000
	010-7201CR-61000	RESERVED BUDGET FUND BAL	$56,905
	010-7201I-61000	RESERVED BUDGET FUND BAL	$56,904
		Total Expenditures	$963,809

018 KENSINGTON EST U1&2 SLD

	Account Number	Account Description	Amount
Revenues	018-400200	CARRY FORWARD	$211
		Total Revenues	$211
Expenditures	018-7122-61000	RESERVED BUDGET FUND BAL	$211
		Total Expenditures	$211

019 CEDAR LAKE EST SLD

	Account Number	Account Description	Amount
Revenues	019-400200	CARRY FORWARD	($80)
		Total Revenues	($80)
Expenditures	019-7123-61000	RESERVED BUDGET FUND BAL	($80)
		Total Expenditures	($80)

020 CARPENTERS CTRY SQ U1 SLD

	Account Number	Account Description	Amount
Revenues	020-400200	CARRY FORWARD	$168
		Total Revenues	$168
Expenditures	020-7124-61000	RESERVED BUDGET FUND BAL	$168
		Total Expenditures	$168

021 LOVELACE LODGES SLD

	Account Number	Account Description	Amount
Revenues	021-400200	CARRY FORWARD	$307
		Total Revenues	$307
Expenditures	021-7125-61000	RESERVED BUDGET FUND BAL	$307
		Total Expenditures	$307

027 CRYSTAL OAKS SLD PH 7&8

	Account Number	Account Description	Amount
Revenues	027-400200	CARRY FORWARD	$72
		Total Revenues	$72
Expenditures	027-7121-61000	RESERVED BUDGET FUND BAL	$72

Exhibit A

	Account Number	Account Description	Amount
		Total Expenditures	$72

028 SOUTHERN WDS SLD PH 2&3

	Account Number	Account Description	Amount
Revenues	028-400200	CARRY FORWARD	$320
		Total Revenues	$320
Expenditures	028-7120-61000	RESERVED BUDGET FUND BAL	$320
		Total Expenditures	$320

029 SOUTHERN WOODS SLD

	Account Number	Account Description	Amount
Revenues	029-400200	CARRY FORWARD	$186
		Total Revenues	$186
Expenditures	029-7119-61000	RESERVED BUDGET FUND BAL	$186
		Total Expenditures	$186

029A SOUTHERN WOODS PHIIB SLD

	Account Number	Account Description	Amount
Revenues	029A-400200	CARRY FORWARD	$3
		Total Revenues	$3
Expenditures	029A-7119A-61000	RESERVED BUDGET FUND BAL	$3
		Total Expenditures	$3

029B SOUTHERN WOODS PHIV SLD

	Account Number	Account Description	Amount
Revenues	029B-400200	CARRY FORWARD	($129)
		Total Revenues	($129)
Expenditures	029B-7119B-61000	RESERVED BUDGET FUND BAL	($129)
		Total Expenditures	($129)

031 METROPOLITAN PLAN ORG

	Account Number	Account Description	Amount
Revenues	031-400200	CARRY FORWARD	$176
		Total Revenues	$176
Expenditures	031-5793-61000	RESERVED BUDGET FUND BAL	$176
		Total Expenditures	$176

040 DRUG COURT

Exhibit A

	Account Number	Account Description	Amount
Revenues	040-400200	CARRY FORWARD	$25,813
		Total Revenues	$25,813
Expenditures	040-5750-61000	RESERVED BUDGET FUND BAL	$25,813
		Total Expenditures	$25,813

049 COUNTY COURT MEDIATION

	Account Number	Account Description	Amount
Revenues	049-400200	CARRY FORWARD	$2,947
		Total Revenues	$2,947
Expenditures	049-2334-609-61000	RESERVED BUDGET FUND BAL	$2,947
		Total Expenditures	$2,947

050 HAMPTON HILLS

	Account Number	Account Description	Amount
Revenues	050-400200	CARRY FORWARD	$664
		Total Revenues	$664
Expenditures	050-7118-61000	RESERVED BUDGET FUND BAL	$664
		Total Expenditures	$664

065 BOATING IMPROVEMENT

	Account Number	Account Description	Amount
Revenues	065-400200	CARRY FORWARD	$9,532
		Total Revenues	$9,532
Expenditures	065-6115-61000	RESERVED BUDGET FUND BAL	$9,532
		Total Expenditures	$9,532

079 TEEN COURT

	Account Number	Account Description	Amount
Revenues	079-400200	CARRY FORWARD	$12,916
		Total Revenues	$12,916
Expenditures	079-2155-61000	RESERVED BUDGET FUND BAL	$12,916
		Total Expenditures	$12,916

090 CRIME PREVENTION PROGRAMS

	Account Number	Account Description	Amount
Revenues	090-400200	CARRY FORWARD	$5,363
		Total Revenues	$5,363
Expenditures	090-5860-61000	RESERVED BUDGET FUND BAL	$5,363

Exhibit A

	Account Number	Account Description	Amount
		Total Expenditures	$5,363

093 ARTICLE V TECHNOLOGY

	Account Number	Account Description	Amount
Revenues	093-400200	CARRY FORWARD	$152,090
		Total Revenues	$152,090
Expenditures	093-5703-602-55275	COMPUTER SOFTWARE	$352
	093-5703-605-53416	SOFTWARE AS A SERVICE	$14,980
	093-5703-60050	RESERVE FOR CONTINGENCIES	$136,758
		Total Expenditures	$152,090

094 ARTICLE 5 FACILITIES

	Account Number	Account Description	Amount
Revenues	094-400200	CARRY FORWARD	$64,958
		Total Revenues	$64,958
Expenditures	094-5704-61000	RESERVED BUDGET FUND BAL	$64,958
		Total Expenditures	$64,958

095 ARTICLE V LEGAL AID

	Account Number	Account Description	Amount
Revenues	095-400200	CARRY FORWARD	$65
		Total Revenues	$65
Expenditures	095-5705-59100	TRANSFERS	$65
		Total Expenditures	$65

096 ARTICLE V LAW LIBRARY

	Account Number	Account Description	Amount
Revenues	096-400200	CARRY FORWARD	$24,372
		Total Revenues	$24,372
Expenditures	096-5706-59100	TRANSFERS	$24,372
		Total Expenditures	$24,372

097 ARTICLE V JUVENILE ALTERN

	Account Number	Account Description	Amount
Revenues	097-400200	CARRY FORWARD	$1,096
		Total Revenues	$1,096
Expenditures	097-5707-59100	TRANSFERS	$1,096
		Total Expenditures	$1,096

Exhibit A

098 ARTICLE V INNOVATIVE PROG

	Account Number	Account Description	Amount
Revenues	098-400200	CARRY FORWARD	$7,458
		Total Revenues	$7,458
Expenditures	098-5708-61000	RESERVED BUDGET FUND BAL	$7,458
		Total Expenditures	$7,458

099 ARTICLE V LAW ENFORCE TRN

	Account Number	Account Description	Amount
Revenues	099-400200	CARRY FORWARD	$3,699
		Total Revenues	$3,699
Expenditures	099-5709-53000	OPERATING EXPENSES	$3,699
		Total Expenditures	$3,699

102 RESERVES AND TRANSFERS

	Account Number	Account Description	Amount
Revenues	102-400200	CARRY FORWARD	$1,199,790
		Total Revenues	$1,199,790
Expenditures	102-9998-61000	RESERVED BUDGET FUND BAL	$1,199,790
		Total Expenditures	$1,199,790

103 STORMWATER ASSESSMENT

	Account Number	Account Description	Amount
Revenues	103-400200	CARRY FORWARD	$1,577,304
		Total Revenues	$1,577,304
Expenditures	103-4105-61000	RESERVED BUDGET FUND BAL	$1,577,304
		Total Expenditures	$1,577,304

104 PARKS SPECIAL PROGRAMS

	Account Number	Account Description	Amount
Revenues	104-400200	CARRY FORWARD	$1,255
		Total Revenues	$1,255
Expenditures	104-6104-61000	RESERVED BUDGET FUND BAL	$1,255
		Total Expenditures	$1,255

105 BOAT LAUNCH FEES/IMPRVMNT

	Account Number	Account Description	Amount
Revenues	105-400200	CARRY FORWARD	$112,889
		Total Revenues	$112,889

Exhibit A

	Account Number	Account Description	Amount
Expenditures	105-5805-61000	RESERVED BUDGET FUND BAL	$112,889
		Total Expenditures	$112,889

106 ANIMAL SERVICES

	Account Number	Account Description	Amount
Revenues	106-400200	CARRY FORWARD	$266,187
		Total Revenues	$266,187
Expenditures	106-5106-61000	RESERVED BUDGET FUND BAL	$266,187
		Total Expenditures	$266,187

108 CHASSAHOWITZKA RV CMPGRND

	Account Number	Account Description	Amount
Revenues	108-400200	CARRY FORWARD	$5,844
		Total Revenues	$5,844
Expenditures	108-6150-61000	RESERVED BUDGET FUND BAL	$5,844
		Total Expenditures	$5,844

112 BUSINESS TAX FUND

	Account Number	Account Description	Amount
Revenues	112-400200	CARRY FORWARD	$2,110
		Total Revenues	$2,110
Expenditures	112-2790-61000	RESERVED BUDGET FUND BAL	$2,110
		Total Expenditures	$2,110

115 OPIOID SETTLEMENT FUND

	Account Number	Account Description	Amount
Revenues	115-400200	CARRY FORWARD	($447,419)
		Total Revenues	($447,419)
Expenditures	115-7250-61000	RESERVED BUDGET FUND BAL	($447,419)
		Total Expenditures	($447,419)

128 CASTLE LAKE PARK SLD

	Account Number	Account Description	Amount
Revenues	128-400200	CARRY FORWARD	$135
		Total Revenues	$135
Expenditures	128-7126-61000	RESERVED BUDGET FUND BAL	$135
		Total Expenditures	$135

130 FISHING IMPROVEMENT

Exhibit A

	Account Number	Account Description	Amount
Revenues	130-400200	CARRY FORWARD	$1,499
		Total Revenues	$1,499
Expenditures	130-6306-53400	OTHER CONTRACTUAL SERV	$1,499
		Total Expenditures	$1,499

131 LIBRARIES

	Account Number	Account Description	Amount
Revenues	131-400200	CARRY FORWARD	$299,915
		Total Revenues	$299,915
Expenditures	131-6212-61000	RESERVED BUDGET FUND BAL	$299,915
		Total Expenditures	$299,915

131D FL ARTS LICENSE PLATE

	Account Number	Account Description	Amount
Revenues	131D-400200	CARRY FORWARD	($1,153)
		Total Revenues	($1,153)
Expenditures	131D-6212D-61000	RESERVED BUDGET FUND BAL	($1,153)
		Total Expenditures	($1,153)

132 CIT SPGS-HABITAT LD PH 1

	Account Number	Account Description	Amount
Revenues	132-400200	CARRY FORWARD	$273
		Total Revenues	$273
Expenditures	132-5832-61000	RESERVED BUDGET FUND BAL	$273
		Total Expenditures	$273

135 CONNELL HEIGHTS

	Account Number	Account Description	Amount
Revenues	135-400200	CARRY FORWARD	$107
		Total Revenues	$107
Expenditures	135-7115-61000	RESERVED BUDGET FUND BAL	$107
		Total Expenditures	$107

136 DIXIE SHORES

	Account Number	Account Description	Amount
Revenues	136-400200	CARRY FORWARD	$127
		Total Revenues	$127
Expenditures	136-7114-61000	RESERVED BUDGET FUND BAL	$127

Exhibit A

	Account Number	Account Description	Amount
		Total Expenditures	$127

137 EMERALD OAKS

	Account Number	Account Description	Amount
Revenues	137-400200	CARRY FORWARD	($42)
		Total Revenues	($42)
Expenditures	137-7116-61000	RESERVED BUDGET FUND BAL	($42)
		Total Expenditures	($42)

138 APACHE SHORES

	Account Number	Account Description	Amount
Revenues	138-400200	CARRY FORWARD	$246
		Total Revenues	$246
Expenditures	138-7117-61000	RESERVED BUDGET FUND BAL	$246
		Total Expenditures	$246

139 CRYSTAL OAKS

	Account Number	Account Description	Amount
Revenues	139-400200	CARRY FORWARD	$180
		Total Revenues	$180
Expenditures	139-7113-61000	RESERVED BUDGET FUND BAL	$180
		Total Expenditures	$180

140 CYPRESS VILLAGE

	Account Number	Account Description	Amount
Revenues	140-400200	CARRY FORWARD	$10,133
		Total Revenues	$10,133
Expenditures	140-7112-61000	RESERVED BUDGET FUND BAL	$10,133
		Total Expenditures	$10,133

141 FOXWOOD

	Account Number	Account Description	Amount
Revenues	141-400200	CARRY FORWARD	$205
		Total Revenues	$205
Expenditures	141-7111-61000	RESERVED BUDGET FUND BAL	$205
		Total Expenditures	$205

142 RIVERHAVEN VILLAGE

Exhibit A

	Account Number	Account Description	Amount
Revenues	142-400200	CARRY FORWARD	$1,379
		Total Revenues	$1,379
Expenditures	142-7110-61000	RESERVED BUDGET FUND BAL	$1,379
		Total Expenditures	$1,379

143 CRYSTAL PARADISE

	Account Number	Account Description	Amount
Revenues	143-400200	CARRY FORWARD	$742
		Total Revenues	$742
Expenditures	143-7109-61000	RESERVED BUDGET FUND BAL	$742
		Total Expenditures	$742

144 CRYSTAL GLEN

	Account Number	Account Description	Amount
Revenues	144-400200	CARRY FORWARD	($521)
		Total Revenues	($521)
Expenditures	144-7108-61000	RESERVED BUDGET FUND BAL	($521)
		Total Expenditures	($521)

144A CRYSTAL GLEN PH IIA SLD

	Account Number	Account Description	Amount
Revenues	144A-400200	CARRY FORWARD	($58)
		Total Revenues	($58)
Expenditures	144A-7108A-61000	RESERVED BUDGET FUND BAL	($58)
		Total Expenditures	($58)

145 CINNAMON RIDGE

	Account Number	Account Description	Amount
Revenues	145-400200	CARRY FORWARD	$227
		Total Revenues	$227
Expenditures	145-7107-61000	RESERVED BUDGET FUND BAL	$227
		Total Expenditures	$227

146 WATER OAKS SUBDIV

	Account Number	Account Description	Amount
Revenues	146-400200	CARRY FORWARD	($369)
		Total Revenues	($369)
Expenditures	146-7106-61000	RESERVED BUDGET FUND BAL	($369)

Exhibit A

	Account Number	Account Description	Amount
		Total Expenditures	($369)

147 FLYING DUTCHMAN

	Account Number	Account Description	Amount
Revenues	147-400200	CARRY FORWARD	$217
		Total Revenues	$217
Expenditures	147-7105-61000	RESERVED BUDGET FUND BAL	$217
		Total Expenditures	$217

148 OAK FOREST

	Account Number	Account Description	Amount
Revenues	148-400200	CARRY FORWARD	$121
		Total Revenues	$121
Expenditures	148-7104-61000	RESERVED BUDGET FUND BAL	$121
		Total Expenditures	$121

149 SPRING GARDENS

	Account Number	Account Description	Amount
Revenues	149-400200	CARRY FORWARD	$48
		Total Revenues	$48
Expenditures	149-7103-61000	RESERVED BUDGET FUND BAL	$48
		Total Expenditures	$48

150 AQUATIC SERVICES VEH & EQ

	Account Number	Account Description	Amount
Revenues	150-400200	CARRY FORWARD	$60,276
		Total Revenues	$60,276
Expenditures	150-6314-61000	RESERVED BUDGET FUND BAL	$60,276
		Total Expenditures	$60,276

150Y AQUATIC PLANT CONTROL

	Account Number	Account Description	Amount
Revenues	150Y-400200	CARRY FORWARD	$600,346
		Total Revenues	$600,346
Expenditures	150Y-6304Y-59100	TRANSFERS	$600,346
		Total Expenditures	$600,346

150Z AQUATIC PLANT CONTROL

Exhibit A

	Account Number	Account Description	Amount
Revenues	150Z-400200	CARRY FORWARD	($204,228)
	150Z-381000	INTERFUND TRANSFERS	$300,000
		Total Revenues	$95,772
Expenditures	150Z-6304Z-61000	RESERVED BUDGET FUND BAL	$95,772
		Total Expenditures	$95,772

154 FIRE ADMINISTRATION

	Account Number	Account Description	Amount
Revenues	154-400200	CARRY FORWARD	$481,013
		Total Revenues	$481,013
Expenditures	154-9996-61000	RESERVED BUDGET FUND BAL	$481,013
		Total Expenditures	$481,013

155 FIRE SVCS VEHICLE TRUST

	Account Number	Account Description	Amount
Revenues	155-400200	CARRY FORWARD	$217,683
		Total Revenues	$217,683
Expenditures	155-3215-61000	RESERVED BUDGET FUND BAL	$217,683
		Total Expenditures	$217,683

160 VISITOR & CONV BUREAU

	Account Number	Account Description	Amount
Revenues	160-400200	CARRY FORWARD	$367,462
		Total Revenues	$367,462
Expenditures	160-2122-61000	RESERVED BUDGET FUND BAL	$367,462
		Total Expenditures	$367,462

160H 1ST CENT TOURIST TAX

	Account Number	Account Description	Amount
Revenues	160H-400200	CARRY FORWARD	$1,402,435
		Total Revenues	$1,402,435
Expenditures	160H-2122H-60080	RES FOR CAPITAL PROJECTS	$1,402,435
		Total Expenditures	$1,402,435

170 BENEFIT PLANS

	Account Number	Account Description	Amount
Revenues	170-400200	CARRY FORWARD	($731,175)
	170-381001	TRANSFER - GENERAL FUND	$1,000,000

Exhibit A

	Account Number	Account Description	Amount
		Total Revenues	$268,825
Expenditures	170-8000-60050	RESERVE FOR CONTINGENCIES	$268,825
		Total Expenditures	$268,825

171 INSURANCE TRUST

	Account Number	Account Description	Amount
Revenues	171-400200	CARRY FORWARD	$406,722
	171-381001	TRANSFER - GENERAL FUND	$1,000,000
		Total Revenues	$1,406,722
Expenditures	171-8100-60050	RESERVE FOR CONTINGENCIES	$1,406,722
		Total Expenditures	$1,406,722

172 DENTAL INSURANCE

	Account Number	Account Description	Amount
Revenues	172-400200	CARRY FORWARD	$6,453
		Total Revenues	$6,453
Expenditures	172-8150-60050	RESERVE FOR CONTINGENCIES	$6,453
		Total Expenditures	$6,453

178 DRUG FORFEITURE FUND

	Account Number	Account Description	Amount
Revenues	178-400200	CARRY FORWARD	$5,008
		Total Revenues	$5,008
Expenditures	178-5870-61000	RESERVED BUDGET FUND BAL	$5,008
		Total Expenditures	$5,008

231 2004 BONDS DEBT SERVICE

	Account Number	Account Description	Amount
Revenues	231-400200	CARRY FORWARD	$46
		Total Revenues	$46
Expenditures	231-4125-59100	TRANSFERS	$46
		Total Expenditures	$46

233 CR 491 ROAD WIDENING

	Account Number	Account Description	Amount
Revenues	233-400200	CARRY FORWARD	$99

Exhibit A

	Account Number	Account Description	Amount
		Total Revenues	$99
Expenditures	233-4127-60050	RESERVE FOR CONTINGENCIES	$99
		Total Expenditures	$99

234 CR 491 WIDENING

	Account Number	Account Description	Amount
Revenues	234-400200	CARRY FORWARD	$1,318
		Total Revenues	$1,318
Expenditures	234-4128-60050	RESERVE FOR CONTINGENCIES	$1,318
		Total Expenditures	$1,318

235 2020 TRUIST NOTE

	Account Number	Account Description	Amount
Revenues	235-400200	CARRY FORWARD	$115
		Total Revenues	$115
Expenditures	235-4129-60050	RESERVE FOR CONTINGENCIES	$115
		Total Expenditures	$115

315 PHONE SYSTEM

	Account Number	Account Description	Amount
Revenues	315-400200	CARRY FORWARD	$239
		Total Revenues	$239
Expenditures	315-3155-55270	COMPUTER ACCESSORIES	$239
		Total Expenditures	$239

317 ANIMAL SHELTER

	Account Number	Account Description	Amount
Revenues	317-400200	CARRY FORWARD	$321,411
		Total Revenues	$321,411
Expenditures	317-5160-56200	BUILDINGS	$321,411
		Total Expenditures	$321,411

326 RESIDENTIAL/MAJOR ROAD

	Account Number	Account Description	Amount
Revenues	326-400200	CARRY FORWARD	$2,428,214
		Total Revenues	$2,428,214

Exhibit A

	Account Number	Account Description	Amount
Expenditures	326-4110-56339	CR491-CR486 TO SR44	$500,000
	326-4110-56549	ROAD RESURFACING	$710,000
	326-4110-61000	RESERVED BUDGET FUND BAL	$1,218,214
		Total Expenditures	$2,428,214

332C CR 491 WIDENING

	Account Number	Account Description	Amount
Revenues	332C-400200	CARRY FORWARD	($346,535)
		Total Revenues	($346,535)
Expenditures	332C-3321C-56339	CR491-CR486 TO SR44	($349,453)
	332C-3321C-59100	TRANSFERS	$2,918
		Total Expenditures	($346,535)

365 WATER/WWATER INFRAST MATC

	Account Number	Account Description	Amount
Revenues	365-400200	CARRY FORWARD	$33,077
		Total Revenues	$33,077
Expenditures	365-4116-60060	RESERVE FOR WATER QUALITY	$33,077
		Total Expenditures	$33,077

401 LANDFILL

	Account Number	Account Description	Amount
Revenues	401-400200	CARRY FORWARD	$2,921,616
		Total Revenues	$2,921,616
Expenditures	401-5212-60050	RESERVE FOR CONTINGENCIES	$2,921,616
		Total Expenditures	$2,921,616

403 SOLID WASTE MGMT FLEET

	Account Number	Account Description	Amount
Revenues	403-400200	CARRY FORWARD	$141,321
		Total Revenues	$141,321
Expenditures	403-5213-61000	RESERVED BUDGET FUND BAL	$141,321
		Total Expenditures	$141,321

405 SOLID WASTE CIP

	Account Number	Account Description	Amount
Revenues	405-400200	CARRY FORWARD	($2,136,770)

Exhibit A

	Account Number	Account Description	Amount
		Total Revenues	($2,136,770)
Expenditures	405-5215-56300	IMPROVE OTHER THAN BLDG	($2,136,770)
		Total Expenditures	($2,136,770)

450 CITRUS CO UTILITIES

	Account Number	Account Description	Amount
Revenues	450-400200	CARRY FORWARD	$3,934,415
		Total Revenues	$3,934,415
Expenditures	450-9000-60080	RES FOR CAPITAL PROJECTS	$3,934,415
		Total Expenditures	$3,934,415

450N UTILITIES-NEIGHBORS HELP

	Account Number	Account Description	Amount
Revenues	450N-400200	CARRY FORWARD	$1,689
		Total Revenues	$1,689
Expenditures	450N-9000N-61000	RESERVED BUDGET FUND BAL	$1,689
		Total Expenditures	$1,689

450W WRWSA WTR CONSERV GRANT

	Account Number	Account Description	Amount
Revenues	450W-400200	CARRY FORWARD	$36,436
		Total Revenues	$36,436
Expenditures	450W-9000W-61000	RESERVED BUDGET FUND BAL	$36,436
		Total Expenditures	$36,436

451 CCU WATER CONN FEES

	Account Number	Account Description	Amount
Revenues	451-400200	CARRY FORWARD	($1,716,814)
		Total Revenues	($1,716,814)
Expenditures	451-9600-60080	RES FOR CAPITAL PROJECTS	($1,716,814)
		Total Expenditures	($1,716,814)

451A CCU WWTR CONN FEES

	Account Number	Account Description	Amount
Revenues	451A-400200	CARRY FORWARD	$412,849
		Total Revenues	$412,849
Expenditures	451A-9601A-60080	RES FOR CAPITAL PROJECTS	$412,849
		Total Expenditures	$412,849

Exhibit A

452 CCU UTIL REN/REPLCMT

	Account Number	Account Description	Amount
Revenues	452-400200	CARRY FORWARD	$350,513
		Total Revenues	$350,513
Expenditures	452-9400-61000	RESERVED BUDGET FUND BAL	$350,513
		Total Expenditures	$350,513

453 WRWSA RENEWAL AND REPLACE

	Account Number	Account Description	Amount
Revenues	453-400200	CARRY FORWARD	$27,786
		Total Revenues	$27,786
Expenditures	453-9700-61000	RESERVED BUDGET FUND BAL	$27,786
		Total Expenditures	$27,786

454 WTR & WSTWTR AVAILABILITY

	Account Number	Account Description	Amount
Revenues	454-400200	CARRY FORWARD	($21,895)
		Total Revenues	($21,895)
Expenditures	454-9454-61000	RESERVED BUDGET FUND BAL	($21,895)
		Total Expenditures	($21,895)

456 UTILITIES FLEET

	Account Number	Account Description	Amount
Revenues	456-400200	CARRY FORWARD	($6,541)
		Total Revenues	($6,541)
Expenditures	456-9100-61000	RESERVED BUDGET FUND BAL	($6,541)
		Total Expenditures	($6,541)

466 BUILDING DEPARTMENT

	Account Number	Account Description	Amount
Revenues	466-400200	CARRY FORWARD	$817,613
		Total Revenues	$817,613
Expenditures	466-3440-61000	RESERVED BUDGET FUND BAL	$817,613
		Total Expenditures	$817,613

476 BUILDING DEPT VEH TRUST

	Account Number	Account Description	Amount
Revenues	476-400200	CARRY FORWARD	$11,602
		Total Revenues	$11,602

Exhibit A

	Account Number	Account Description	Amount
Expenditures	476-3455-61000	RESERVED BUDGET FUND BAL	$11,602
		Total Expenditures	$11,602

477 BUILDING INSP TECHNOLOGY

	Account Number	Account Description	Amount
Revenues	477-400200	CARRY FORWARD	$165,480
		Total Revenues	$165,480
Expenditures	477-3456-53100	PROFESSIONAL SERVICES	$60,000
	477-3456-53416	SOFTWARE AS A SERVICE	$50,140
	477-3456-55275	COMPUTER SOFTWARE	$886
	477-3456-61000	RESERVED BUDGET FUND BAL	$54,454
		Total Expenditures	$165,480

480 EMERGENCY MEDICAL SERVICE

	Account Number	Account Description	Amount
Revenues	480-400200	CARRY FORWARD	$1,749,464
		Total Revenues	$1,749,464
Expenditures	480-4180-61000	RESERVED BUDGET FUND BAL	$1,749,464
		Total Expenditures	$1,749,464

481 EMS VEHICLE TRUST

	Account Number	Account Description	Amount
Revenues	481-400200	CARRY FORWARD	$8,054
		Total Revenues	$8,054
Expenditures	481-4181-61000	RESERVED BUDGET FUND BAL	$8,054
		Total Expenditures	$8,054

505 HEALTH DEPARTMENT

	Account Number	Account Description	Amount
Revenues	505-400200	CARRY FORWARD	$20,265
		Total Revenues	$20,265
Expenditures	505-2114-61000	RESERVED BUDGET FUND BAL	$20,265
		Total Expenditures	$20,265

550 FLEET MANAGEMENT

	Account Number	Account Description	Amount
Revenues	550-400200	CARRY FORWARD	($18,460)
	550-381001	TRANSFER - GENERAL FUND	$18,460

Exhibit A

	Account Number	Account Description	Amount
		Total Revenues	$0

551 FLEET VEHICLE TRUST FUND

	Account Number	Account Description	Amount
Revenues	551-400200	CARRY FORWARD	$1,704
		Total Revenues	$1,704
Expenditures	551-4151-61000	RESERVED BUDGET FUND BAL	$1,704
		Total Expenditures	$1,704

555 GENERAL GOV VEHICLE TRUST

	Account Number	Account Description	Amount
Revenues	555-400200	CARRY FORWARD	$264,678
		Total Revenues	$264,678
Expenditures	555-4155-61000	RESERVED BUDGET FUND BAL	$264,678
		Total Expenditures	$264,678

611 SCHOOL IMPACT FEES

	Account Number	Account Description	Amount
Revenues	611-400200	CARRY FORWARD	($1,883,665)
		Total Revenues	($1,883,665)
Expenditures	611-2800-56200	BUILDINGS	($1,883,665)
		Total Expenditures	($1,883,665)

613 ROAD IMPACT FEES/DIST 8

	Account Number	Account Description	Amount
Revenues	613-400200	CARRY FORWARD	$13,485
		Total Revenues	$13,485
Expenditures	613-2811-61000	RESERVED BUDGET FUND BAL	$13,485
		Total Expenditures	$13,485

619 LAW ENFORCEMENT IMP FEES

	Account Number	Account Description	Amount
Revenues	619-400200	CARRY FORWARD	$183,763
		Total Revenues	$183,763
Expenditures	619-2813-61000	RESERVED BUDGET FUND BAL	$183,763
		Total Expenditures	$183,763

620 FIRE IMPACT FEES

Exhibit A

	Account Number	Account Description	Amount
Revenues	620-400200	CARRY FORWARD	$331,157
		Total Revenues	$331,157
Expenditures	620-2814-61000	RESERVED BUDGET FUND BAL	$331,157
		Total Expenditures	$331,157

621 EMS IMPACT FEES

	Account Number	Account Description	Amount
Revenues	621-400200	CARRY FORWARD	$44,230
		Total Revenues	$44,230
Expenditures	621-2829-61000	RESERVED BUDGET FUND BAL	$44,230
		Total Expenditures	$44,230

622 LIBRARY IMPACT FEES

	Account Number	Account Description	Amount
Revenues	622-400200	CARRY FORWARD	$62,313
		Total Revenues	$62,313
Expenditures	622-2816-61000	RESERVED BUDGET FUND BAL	$62,313
		Total Expenditures	$62,313

623 PUBLIC BLDGS IMPACT FEE

	Account Number	Account Description	Amount
Revenues	623-400200	CARRY FORWARD	($300,551)
		Total Revenues	($300,551)
Expenditures	623-2830-61000	RESERVED BUDGET FUND BAL	($300,551)
		Total Expenditures	($300,551)

636 PARK IMPACT FEES/DIST 1

	Account Number	Account Description	Amount
Revenues	636-400200	CARRY FORWARD	$4,787
		Total Revenues	$4,787
Expenditures	636-2836-61000	RESERVED BUDGET FUND BAL	$4,787
		Total Expenditures	$4,787

637 PARK IMPACT FEES/DIST 2

	Account Number	Account Description	Amount
Revenues	637-400200	CARRY FORWARD	$9,469
		Total Revenues	$9,469
Expenditures	637-2837-61000	RESERVED BUDGET FUND BAL	$9,469

Exhibit A

	Account Number	Account Description	Amount
		Total Expenditures	$9,469

638 PARK IMPACT FEES/DIST 3

	Account Number	Account Description	Amount
Revenues	638-400200	CARRY FORWARD	$3,169
		Total Revenues	$3,169
Expenditures	638-2838-61000	RESERVED BUDGET FUND BAL	$3,169
		Total Expenditures	$3,169

639 PARK IMPACT FEES/DIST 4

	Account Number	Account Description	Amount
Revenues	639-400200	CARRY FORWARD	$4,496
		Total Revenues	$4,496
Expenditures	639-2839-61000	RESERVED BUDGET FUND BAL	$4,496
		Total Expenditures	$4,496

640 PARKS IMPACT FEES

	Account Number	Account Description	Amount
Revenues	640-400200	CARRY FORWARD	$258,460
		Total Revenues	$258,460
Expenditures	640-6640-56300	IMPROVE OTHER THAN BLDG	$3,793
	640-6640-61000	RESERVED BUDGET FUND BAL	$254,667
		Total Expenditures	$258,460

645 UTILITY FEE TRUST ACCOUNT

	Account Number	Account Description	Amount
Revenues	645-400200	CARRY FORWARD	$25,290
		Total Revenues	$25,290
Expenditures	645-6400-59100	TRANSFERS	$25,290
		Total Expenditures	$25,290

662 ROAD IMPACT FEES/DIST A

	Account Number	Account Description	Amount
Revenues	662-400200	CARRY FORWARD	$692,064
		Total Revenues	$692,064
Expenditures	662-2831-56339	CR491-CR486 TO SR44	$192,064
	662-2831-61000	RESERVED BUDGET FUND BAL	$500,000
		Total Expenditures	$692,064

Exhibit A

663 ROAD IMPACT FEES/DIST B

	Account Number	Account Description	Amount
Revenues	663-400200	CARRY FORWARD	$8,454
		Total Revenues	$8,454
Expenditures	663-2832-61000	RESERVED BUDGET FUND BAL	$8,454
		Total Expenditures	$8,454

664 ROAD IMPACT FEES/DIST C

	Account Number	Account Description	Amount
Revenues	664-400200	CARRY FORWARD	$166,460
		Total Revenues	$166,460
Expenditures	664-2833-61000	RESERVED BUDGET FUND BAL	$166,460
		Total Expenditures	$166,460

665 ROAD IMPACT FEES/DIST D

	Account Number	Account Description	Amount
Revenues	665-400200	CARRY FORWARD	$322,852
		Total Revenues	$322,852
Expenditures	665-2834-61000	RESERVED BUDGET FUND BAL	$322,852
		Total Expenditures	$322,852

710 LIMEROCK SPECIAL ASSESSMT

	Account Number	Account Description	Amount
Revenues	710-400200	CARRY FORWARD	$3,068
		Total Revenues	$3,068
Expenditures	710-7102-61000	RESERVED BUDGET FUND BAL	$3,068
		Total Expenditures	$3,068

717 PRP-RIVER RD & STOKES FER

	Account Number	Account Description	Amount
Revenues	717-400200	CARRY FORWARD	$3,525
		Total Revenues	$3,525
Expenditures	717-7130-53400	OTHER CONTRACTUAL SERV	$3,525
		Total Expenditures	$3,525

720 HIGH RIDGE EST PRIV RD AS

	Account Number	Account Description	Amount
Revenues	720-400200	CARRY FORWARD	$1,851
		Total Revenues	$1,851

Exhibit A

	Account Number	Account Description	Amount
Expenditures	720-7131-53400	OTHER CONTRACTUAL SERV	$1,851
		Total Expenditures	$1,851

722 PRP-SUBURBAN ACRES

	Account Number	Account Description	Amount
Revenues	722-400200	CARRY FORWARD	$6,309
		Total Revenues	$6,309
Expenditures	722-7132-53400	OTHER CONTRACTUAL SERV	$6,309
		Total Expenditures	$6,309

723 BENNETT PT PRIVATE ROAD

	Account Number	Account Description	Amount
Revenues	723-400200	CARRY FORWARD	$741
		Total Revenues	$741
Expenditures	723-7133-53400	OTHER CONTRACTUAL SERV	$741
		Total Expenditures	$741

724 BOW N ARROW LP PRIVATE RD

	Account Number	Account Description	Amount
Revenues	724-400200	CARRY FORWARD	$1,906
		Total Revenues	$1,906
Expenditures	724-7134-53400	OTHER CONTRACTUAL SERV	$1,906
		Total Expenditures	$1,906

725 CARAVAN PATH PRIVATE ROAD

	Account Number	Account Description	Amount
Revenues	725-400200	CARRY FORWARD	$2,383
		Total Revenues	$2,383
Expenditures	725-7135-53400	OTHER CONTRACTUAL SERV	$2,383
		Total Expenditures	$2,383

727 HARTLEY CT SKEETER PRI RD

	Account Number	Account Description	Amount
Revenues	727-400200	CARRY FORWARD	$1,277
		Total Revenues	$1,277
Expenditures	727-7137-53400	OTHER CONTRACTUAL SERV	$1,277
		Total Expenditures	$1,277

728 HULL TERR PRIVATE ROAD

Exhibit A

	Account Number	Account Description	Amount
Revenues	728-400200	CARRY FORWARD	$325
		Total Revenues	$325
Expenditures	728-7138-53400	OTHER CONTRACTUAL SERV	$325
		Total Expenditures	$325

729 KEN/OWENS/RAL/RAY PRIV RD

	Account Number	Account Description	Amount
Revenues	729-400200	CARRY FORWARD	$2,749
		Total Revenues	$2,749
Expenditures	729-7139-53400	OTHER CONTRACTUAL SERV	$2,749
		Total Expenditures	$2,749

730 CITRUS SPRINGS MSBU

	Account Number	Account Description	Amount
Revenues	730-400200	CARRY FORWARD	$87,963
		Total Revenues	$87,963
Expenditures	730-8200-61000	RESERVED BUDGET FUND BAL	$87,963
		Total Expenditures	$87,963

733 CHASS WATER ASSESSMENT

	Account Number	Account Description	Amount
Revenues	733-400200	CARRY FORWARD	$7,307
		Total Revenues	$7,307
Expenditures	733-7241-61000	RESERVED BUDGET FUND BAL	$7,307
		Total Expenditures	$7,307

736 CHASS SEWER ASSESSMENT

	Account Number	Account Description	Amount
Revenues	736-400200	CARRY FORWARD	($786)
		Total Revenues	($786)
Expenditures	736-7246-61000	RESERVED BUDGET FUND BAL	($786)
		Total Expenditures	($786)

738C WWTR SPEC ASSESS-AREA 114

	Account Number	Account Description	Amount
Revenues	738C-400200	CARRY FORWARD	($1,613)
		Total Revenues	($1,613)
Expenditures	738C-5925C-59123	TRANSFER - INDIRECT COST	($396)

Exhibit A

	Account Number	Account Description	Amount
Expenditures	738C-5925C-61000	RESERVED BUDGET FUND BAL	($1,217)
		Total Expenditures	($1,613)

740 CITRUS SPGS WTR LINE ASSE

	Account Number	Account Description	Amount
Revenues	740-400200	CARRY FORWARD	$13,314
		Total Revenues	$13,314
Expenditures	740-7440-59100	TRANSFERS	$13,314
		Total Expenditures	$13,314

740A CITRUS SPGS ASSESSMENT #2

	Account Number	Account Description	Amount
Revenues	740A-400200	CARRY FORWARD	$2,695
		Total Revenues	$2,695
Expenditures	740A-7440A-59100	TRANSFERS	$2,695
		Total Expenditures	$2,695

740B CITRUS SPGS ASSESSMENT #3

	Account Number	Account Description	Amount
Revenues	740B-400200	CARRY FORWARD	($19,068)
		Total Revenues	($19,068)
Expenditures	740B-7440B-59100	TRANSFERS	($19,068)
		Total Expenditures	($19,068)

740C CIT SPGS WTR LN ASSESS 10

	Account Number	Account Description	Amount
Revenues	740C-400200	CARRY FORWARD	$410
		Total Revenues	$410
Expenditures	740C-7440C-61000	RESERVED BUDGET FUND BAL	$410
		Total Expenditures	$410

740E CITRUS SPGS LINE EXT 2014

	Account Number	Account Description	Amount
Revenues	740E-400200	CARRY FORWARD	($3,951)
		Total Revenues	($3,951)
Expenditures	740E-7440E-61000	RESERVED BUDGET FUND BAL	($3,951)
		Total Expenditures	($3,951)

740F CITRUS SPRINGS WATER 2018

Exhibit A

	Account Number	Account Description	Amount
Revenues	740F-400200	CARRY FORWARD	$1,872
		Total Revenues	$1,872
Expenditures	740F-7440F-61000	RESERVED BUDGET FUND BAL	$1,872
		Total Expenditures	$1,872

740G CITRUS SPRINGS WATER 2019

	Account Number	Account Description	Amount
Revenues	740G-400200	CARRY FORWARD	$893
		Total Revenues	$893
Expenditures	740G-7440G-61000	RESERVED BUDGET FUND BAL	$893
		Total Expenditures	$893

740H CITRUS SPRINGS WATER 2020

	Account Number	Account Description	Amount
Revenues	740H-400200	CARRY FORWARD	$4,268
		Total Revenues	$4,268
Expenditures	740H-7440H-61000	RESERVED BUDGET FUND BAL	$4,268
		Total Expenditures	$4,268

740J CITRUS SPRINGS WATER 2021

	Account Number	Account Description	Amount
Revenues	740J-400200	CARRY FORWARD	$25,213
		Total Revenues	$25,213
Expenditures	740J-7440J-61000	RESERVED BUDGET FUND BAL	$25,213
		Total Expenditures	$25,213

740K CITRUS SPRGS WATRLINES 22

	Account Number	Account Description	Amount
Revenues	740K-400200	CARRY FORWARD	$108,416
		Total Revenues	$108,416
Expenditures	740K-7440K-61000	RESERVED BUDGET FUND BAL	$108,416
		Total Expenditures	$108,416

740L CITRUS SPGS WATER 2023

	Account Number	Account Description	Amount
Revenues	740L-400200	CARRY FORWARD	($87,231)
		Total Revenues	($87,231)
Expenditures	740L-7440L-61000	RESERVED BUDGET FUND BAL	($87,231)

Exhibit A

	Account Number	Account Description	Amount
		Total Expenditures	($87,231)

740M CITRUS SPGS WATER 2024

	Account Number	Account Description	Amount
Revenues	740M-400200	CARRY FORWARD	$45,709
		Total Revenues	$45,709
Expenditures	740M-7440M-61000	RESERVED BUDGET FUND BAL	$45,709
		Total Expenditures	$45,709

742 S GARCIA PT WASTEWATER SA

	Account Number	Account Description	Amount
Revenues	742-400200	CARRY FORWARD	$9,677
		Total Revenues	$9,677
Expenditures	742-7420-61000	RESERVED BUDGET FUND BAL	$9,677
		Total Expenditures	$9,677

743 W RED VALLEY CT WATERLINE

	Account Number	Account Description	Amount
Revenues	743-400200	CARRY FORWARD	$701
		Total Revenues	$701
Expenditures	743-7430-61000	RESERVED BUDGET FUND BAL	$701
		Total Expenditures	$701

745 LAS BRISAS ROAD PROJ 2014

	Account Number	Account Description	Amount
Revenues	745-400200	CARRY FORWARD	($3,249)
		Total Revenues	($3,249)
Expenditures	745-7450-59100	TRANSFERS	($3,249)
		Total Expenditures	($3,249)

746 MONTEZUMA WATERS SA-2019

	Account Number	Account Description	Amount
Revenues	746-400200	CARRY FORWARD	$9,357
		Total Revenues	$9,357
Expenditures	746-7460-61000	RESERVED BUDGET FUND BAL	$9,357
		Total Expenditures	$9,357

747 FLYING DUTCHMAN 2014 ASMT

Exhibit A

	Account Number	Account Description	Amount
Revenues	747-400200	CARRY FORWARD	($34,335)
		Total Revenues	($34,335)
Expenditures	747-7470-61000	RESERVED BUDGET FUND BAL	($34,335)
		Total Expenditures	($34,335)

748 WEST BRITAIN ST WATERMAIN

	Account Number	Account Description	Amount
Revenues	748-400200	CARRY FORWARD	$587
		Total Revenues	$587
Expenditures	748-7480-61000	RESERVED BUDGET FUND BAL	$587
		Total Expenditures	$587

749 NW QUADRANT WATERLINES

	Account Number	Account Description	Amount
Revenues	749-400200	CARRY FORWARD	$106,712
		Total Revenues	$106,712
Expenditures	749-7490-61000	RESERVED BUDGET FUND BAL	$106,712
		Total Expenditures	$106,712

770 BEVERLY HILLS MSBU

	Account Number	Account Description	Amount
Revenues	770-400200	CARRY FORWARD	$40,454
		Total Revenues	$40,454
Expenditures	770-8300-53400	OTHER CONTRACTUAL SERV	$40,454
		Total Expenditures	$40,454

780 SEA OTTER PATH W/W SA

	Account Number	Account Description	Amount
Revenues	780-400200	CARRY FORWARD	$740
		Total Revenues	$740
Expenditures	780-7810-61000	RESERVED BUDGET FUND BAL	$740
		Total Expenditures	$740

790 LOCAL PROV PARTCI (LPPF)

	Account Number	Account Description	Amount
Revenues	790-400200	CARRY FORWARD	($99,544)
		Total Revenues	($99,544)
Expenditures	790-7900-59100	TRANSFERS	($99,544)

Exhibit A

	Account Number	Account Description	Amount
		Total Expenditures	($99,544)

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	IMP 2023-00008 Lecanto Preserve Phase 1 Improvements Agreement
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

The Lecanto Preserve Phase 1 Subdivision Improvement Plans were approved for construction on March 31, 2025. In accordance with Land Development Code Section 11042, Lecanto Preserve, LLC (Developer) is requesting approval of the Final Plat prior to the completion of required infrastructure improvements.

The Engineer of Record has submitted a cost estimate for the remaining improvements. The Developer will provide a bond in the amount of $2,315,436.36, 130% of the cost of remaining improvements, within 10 days of execution of the agreement, consistent with Item 2 of the Standard Improvements Agreement.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute the Improvements Agreement for Lecanto Preserve Phase 1 with Lecanto Preserve, LLC

b. Accept bond in the amount of $2,315,416.36 for 130% of the cost of remaining infrastructure improvements. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. Supporting Docs Lecanto Preserve

IMPROVEMENTS AGREEMENT
for
IMP 2023-00008 Lecanto Preserve Phase 1

THIS AGREEMENT, is made this ____ day of _____ , 2026, by and between CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, ("County"), and Lecanto Preserve, LLC, a Florida limited liability company, ("Developer").

WITNESSETH

WHEREAS, the Developer is the owner of that certain real property ("Property") described on Exhibit "A" attached hereto and has made application to the County for approval of a subdivision plat located in Citrus County, Florida, to be known as Lecanto Preserve Phase 1; and

WHEREAS, as a condition of the County's approval of the plat, Developer is obligated to construct certain subdivision infrastructure improvements, ("Construction Work"), as required by the Citrus County Land Development Code and the approved construction plans; and,

WHEREAS, Sections 11042 & 11043 of the Land Development Code allow a developer to establish security for the completion of the Construction Work if the improvements will not be completed before the County approves the Final Plat; and,

WHEREAS, Developer wishes to establish surety in the form of cash, a cashier's check, a certified check, an interest bearing certificate of deposit, an irrevocable letter of credit, or a bond and to execute this Agreement to guarantee completion of the Construction Work; and,

WHEREAS, Section 11043 of the Land Development Code requires security in the amount of 115% of the Construction Work's construction costs; and,

WHEREAS, the Developer has obtained an engineer's certified estimated cost of the construction for the necessary Construction Work; and,

WHEREAS, it is mutually agreed and understood by the parties that this Agreement is made to (1) protect the potential purchasers of the above-described real property; and (2) to protect the County should the Developer fail to complete the Construction Work; and,

WHEREAS, the Developer agrees to improve and subdivide the land by constructing all Construction Work required by the Citrus County Land Development Code and the approved construction plans; and,

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. The above referenced "WHEREAS" clauses are true and correct and are incorporated herein.

2. No later than ten (10) days from date of execution of this Agreement the Developer shall provide a surety in the amount of $2,315,436.36 in a form acceptable to the County Engineer and the County Attorney. The cash, cashier's check, certified check, interest bearing certificate of deposit, irrevocable letter of credit, or bond shall be in an amount of $ 2,315,436.36, representing 130% of the certified estimated costs of construction.

3. Developer agrees to satisfactorily complete the Construction Work in a good and workmanlike manner to the County's satisfaction and in accordance with the approved construction plans no later than 365 days following the date the subdivision plat is recorded, ("Deadline"). All required Construction Work shall be constructed in accordance with the Citrus County Land Development Code and the approved construction plans. All required Construction Work shall be certified to be constructed to County requirements by a Florida Registered Engineer. Upon completion of the improvements, the Developer shall dedicate the improvements to the public.

4. The Developer shall be in default under this Agreement if any of the following occur ("Event of Default"):

a. Developer refuses or fails to perform the Construction Work with diligence, in a workmanlike manner, to insure its completion before the deadline.

b. The Construction Work is not completed before the Deadline.

c. The Developer, or any of Developer's contractors, subcontractors, agents, or employees violates any of the provisions of this Agreement and such violation is not cured within thirty (30) days after County's notice demanding compliance.

5. Upon the occurrence of any Event of Default, the County may, in its sole and absolute discretion, and from time to time, exercise at the Developer's expense any combination of the following cumulative remedies in any order and repetitively at the County's option:

a. Take over all or part of the Construction Work and to perform the Construction Work by contract or by any other method the County may deem advisable.

b. Take possession of, and use in pursuing the Construction Work, the materials, equipment, plant, or other property on the site of or used for the Construction Work.

c. Decline to process or issue building permits or other regulatory approvals or inspections.

d. Complete, modify or remove the Construction Work in whole or in part.

e. Restore any disturbed land.

f. Otherwise mitigate the effects of the Developer's failure to timely and properly complete the Construction Work and to perform the Construction Work.

g. Cause a receiver to be appointed for all or part of the Property and for the continuing performance of the Developer's obligations under this Agreement.

h. Pay or perform, for the Developer's account, in the Developer's name, and at the Developer's expense any or all payments or performances required hereunder to be paid or performed by the Developer.

i. If the surety is inadequate to cover the remaining Construction Work, require the Developer to increase the surety to cover the remaining Construction Work, and to provide additional surety adequate, in the County's sole discretion, to protect the County, the Property, the Construction Work and the improvements.

j. Enforce the surety.

k. Assert, exercise or otherwise pursue at the Developer's expense any and all other rights or remedies, legal or equitable, to which the County may be entitled.

6. The County's election to complete the Construction Work in no way relieves the Developer of its obligations under this Agreement.

7. All notices required under this Agreement shall be given at the following addresses:

County:
Citrus County, Florida
Citrus County Administrator
110 North Apopka Ave., Florida 34450

Developer:
Lecanto Preserve, LLC
2500 Weston Rd., Ste. 311
Weston, FL 33331

8. Copies of all documents required to be submitted under this Agreement shall be mailed to all parties identified in paragraph 7 above.

9. This Agreement shall be binding on and inure to the benefit of the parties to this Agreement and to no others. No person or entity shall be a third-party beneficiary to this Agreement or may have any right or cause of action hereunder. The County shall have no liability to third parties for any approval of plans, the Developer's construction of the improvements, Developer's negligence, Developer's failure to comply with the provisions of this Agreement, or otherwise as a result of the existence of this Agreement.

10. Upon the execution of this Agreement it will be recorded in the official records of Citrus County and such shall run with the land in favor of Citrus County.

THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK

Lecanto Preserve LLC,
a Florida limited liability company

Signature of Witness (1)

Bettina Nava
Printed Name of Witness (1)

Arlene Bartyzel
Signature of Witness (2)

Arlene Bartyzel
Printed Name of Witness (2)

BY: Steven Fischer
Steven Fischer, President

STATE OF FLORIDA
COUNTY OF ~~CITRUS~~ Broward

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared Steven Fischer as President of Lecanto Preserve LLC, a Florida limited liability company, who is personally known to me or who has produced _____ as identification.

WITNESS my hand and official seal this the 28 day of April, 2021.

NOTARY PUBLIC-State of Florida
Printed Name: Bettina Nava
Commission No.: HH 580523
Expiration Date: 08/11/2028

BETTINA NAVA
Commission # HH 580523
Expires August 11, 2028

CITRUS COUNTY, FLORIDA

ATTEST:

_____
Traci Perry, Clerk

BY: _____
Diana Finegan., Chairman

DATE: _____

APPROVED AS TO FORM FOR THE
RELIANCE OF CITRUS COUNTY ONLY:

_____
Denise A. Dymond Lyn, County Attorney

EXHIBIT A

ENGINEERS' COST ESTIMATE

ENGINEER'S ESTIMATE
FOR THE REMAINING CONSTRUCTION OF
LECANTO PRESERVE PHASE 1

LOCATION: Citrus County, Florida
PROJECT # : 23-20 DATE: April 14, 2026
PREPARED BY: NDP REVISED:

	ITEM	QUANTITY		UNIT PRICE		SCHEDULED VALUES	PCT COMPL.	BALANCE
1.01	MOBILIZATION	1	LS	$92,000.00	/LS	$92,000.00	90%	$9,200.00
1.02	SURVEY & AS-BUILTS	1	LS	$166,750.00	/LS	$166,750.00	80%	$33,350.00
1.03	MAINTENANCE OF TRAFFIC	1	LS	$21,344.00	/LS	$21,344.00	30%	$14,940.80
1.04	NPES	1	LS	$9,775.00	/LS	$9,775.00	80%	$1,955.00
1.05	DEMO	1	LS	$13,800.00	/LS	$13,800.00		$13,800.00
1.06	FINE GRADE ROW	50,394	SY	$0.55	/SY	$27,716.70	90%	$2,771.67
1.07	GRASSING-ROW	20,714	SY	$2.40	/SY	$49,713.60		$49,713.60
1.08	SEED & MULCH-LOTS/DIST AREAS	396,167	SY	$0.45	/SY	$178,275.15	76%	$42,786.04
1.09	1" SP-9.5 ASPHALT	36,605	SY	$14.45	/SY	$528,942.25		$528,942.25
1.10	1.5" SP-9.5 ASPHALT	3,140	SY	$16.70	/SY	$52,438.00		$52,438.00
1.11	6" LMEROCK BASE	36,605	SY	$12.40	/SY	$453,902.00	75%	$113,475.50
1.12	8" LIMEROCK BASE	3,140	SY	$15.10	/SY	$47,414.00	87%	$6,163.82
1.13	TYPE A CURB	585	LF	$21.10	/LF	$12,343.50	60%	$4,937.40
1.10	TYPE F CURB	3,545	LF	$19.30	/LF	$68,418.50	93%	$4,789.30
1.11	MIAMI CURB	25,985	LF	$13.05	/LF	$339,104.25	93%	$23,737.30
1.12	4" CONCRETE SIDEWALK	30,020	SF	$4.75	/SF	$142,595.00		$142,595.00
1.13	CONCRETE DRIVEWAY	950	SF	$5.70	/SF	$5,415.00		$5,415.00
1.14	HANDICAP RAMPS	53	EA	$801.00	/EA	$42,453.00		$42,453.00
1.11	SIGNAGE & STIPING	1	LS	$17,767.50	/LS	$17,767.50		$17,767.50
1.12	FINE GRADE ROW	3,565	SY	$3.70	/SY	$13,190.50		$13,190.50
1.13	1.5" SP-12.5 ASPHALT	1,080	SY	$22.30	/SY	$24,084.00		$24,084.00
1.14	1.5" FC-9.5 ASPHALT	1,080	SY	$28.75	/SY	$31,050.00		$31,050.00
1.15	FULL DEPTH BASE	1,404	SY	$39.95	/SY	$56,089.80		$56,089.80
1.12	COMPACTED SUBGRADE	1,650	SY	$5.90	/SY	$9,735.00		$9,735.00
1.13	SIGNAGE & STRIPING	1	LS	$12,075.00	/LS	$12,075.00		$12,075.00
1.14	2.5" SP-12.5 ASPHALT	1,122	SY	$32.10	/SY	$36,016.20		$36,016.20
1.15	1" FC-9.5 ASPHALT	5,639	SY	$14.25	/SY	$80,355.75		$80,355.75
1.16	FULL DEPTH BASE	1,346	SY	$24.70	/SY	$33,246.20		$33,246.20
1.13	COMPACTED SUBGRADE	1,615	SY	$5.90	/SY	$9,528.50		$9,528.50
1.14	MILL EXISTING	3,335	SY	$4.35	/SY	$14,507.25		$14,507.25
1.15	TYPE F CURB	140	LF	$22.10	/LF	$3,094.00		$3,094.00
1.16	ROW RESTORATION	2,250	SY	$3.70	/SY	$8,325.00		$8,325.00
1.17	SIGNAGE & STRIPING	1	LS	$22,425.00	/LS	$22,425.00		$22,425.00
1.14	15" ADS HP	880	LF	$12.15	/LF	$10,692.00	48%	$5,559.84
1.15	V CURB INLET	73	EA	$2,223.35	/EA	$162,304.55	90%	$16,230.46
1.16	TYPE E INLET	3	EA	$1,092.50	/EA	$3,277.50	92%	$262.20
1.17	TYPE E INLET CONTROL STRUCTURE	3	EA	$1,523.75	/EA	$4,571.25	92%	$365.70
1.18	TYPE P-5/6 INLET	4	EA	$4,861.85	/EA	$19,447.40	88%	$2,333.69
1.15	TESTING	13,884	LF	$5.35	/LF	$74,279.40	84%	$11,884.70
1.16	SANITARY TESTING	14,118	LF	$5.80	/LF	$81,884.40	50%	$40,942.20
1.17	LIFT STATION COMPLETE	1	LS	$336,144.00	/LS	$336,144.00	68%	$107,566.08
1.18	8" PVC FORCEMAIN	120	LF	$13.80	/LF	$1,656.00		$1,656.00
1.19	8" PLUG VALVE & BOX	1	EA	$1,095.40	/EA	$1,095.40		$1,095.40
1.16	FITTINGS	1	LS	$1,727.90	/LS	$1,727.90		$1,727.90
1.17	TESTING	1	LS	$1,725.00	/LS	$1,725.00		$1,725.00

ENGINEER'S ESTIMATE
FOR THE REMAINING CONSTRUCTION OF
LECANTO PRESERVE PHASE 1

LOCATION: Citrus County, Florida
PROJECT # : 23-20 DATE: April 14, 2026
PREPARED BY: NDP REVISED:

	ITEM	QUANTITY		UNIT PRICE		SCHEDULED VALUES	PCT COMPL.	BALANCE
1.18	6" WATERMAIN DR18	5,160	LF	$8.75	/LF	$45,150.00	97%	$1,354.50
1.19	10" WATERMAIN DR18	5,760	LF	$10.95	/LF	$63,072.00	92%	$5,045.76
1.20	8"DIP	580	LF	$10.95	/LF	$6,351.00	66%	$2,159.34
1.17	12" DIRECTIONAL DRILL	200	LF	$238.85	/LF	$47,770.00		$47,770.00
1.18	CONNECTION TO EXISTING	3	EA	$2,472.50	/EA	$7,417.50		$7,417.50
1.19	4" GATE VALVE & BOX	10	EA	$761.90	/EA	$7,619.00	90%	$761.90
1.20	6" GATE VALVE & BOX	16	EA	$761.90	/EA	$12,190.40	92%	$975.23
1.21	10" GATE VALVE & BOX	19	EA	$1,523.75	/EA	$28,951.25	63%	$10,711.96
1.18	2" BLOW OFF ASSEMBLY	6	EA	$728.35	/EA	$4,370.10	83%	$742.92
1.19	TESTING	16495	LS	$3.45	/LS	$56,907.75	50%	$28,453.88
1.20	LAND BRIDGE	3	EA	$2,145.00	/EA	$6,435.00	33%	$4,311.45
1.21	ADDED FILL FOR LOT GRADE CHANGES	3,498	CY	$4.75	/CY	$16,615.50	36%	$10,633.92
1.22	FINE GRADE LOTS	32	EA	$225.00	/EA	$7,200.00	38%	$4,464.00

TOTAL BID PRICE **$1,781,104.89**

SECURITY BOND OF 130% OF CONSTRUCTION COSTS **$2,315,436.36**

I hereby certify that I have calculated the estimated quantities of required improvements as shown hereon and that I have estimated fees for required and necessary services as shown hereon.

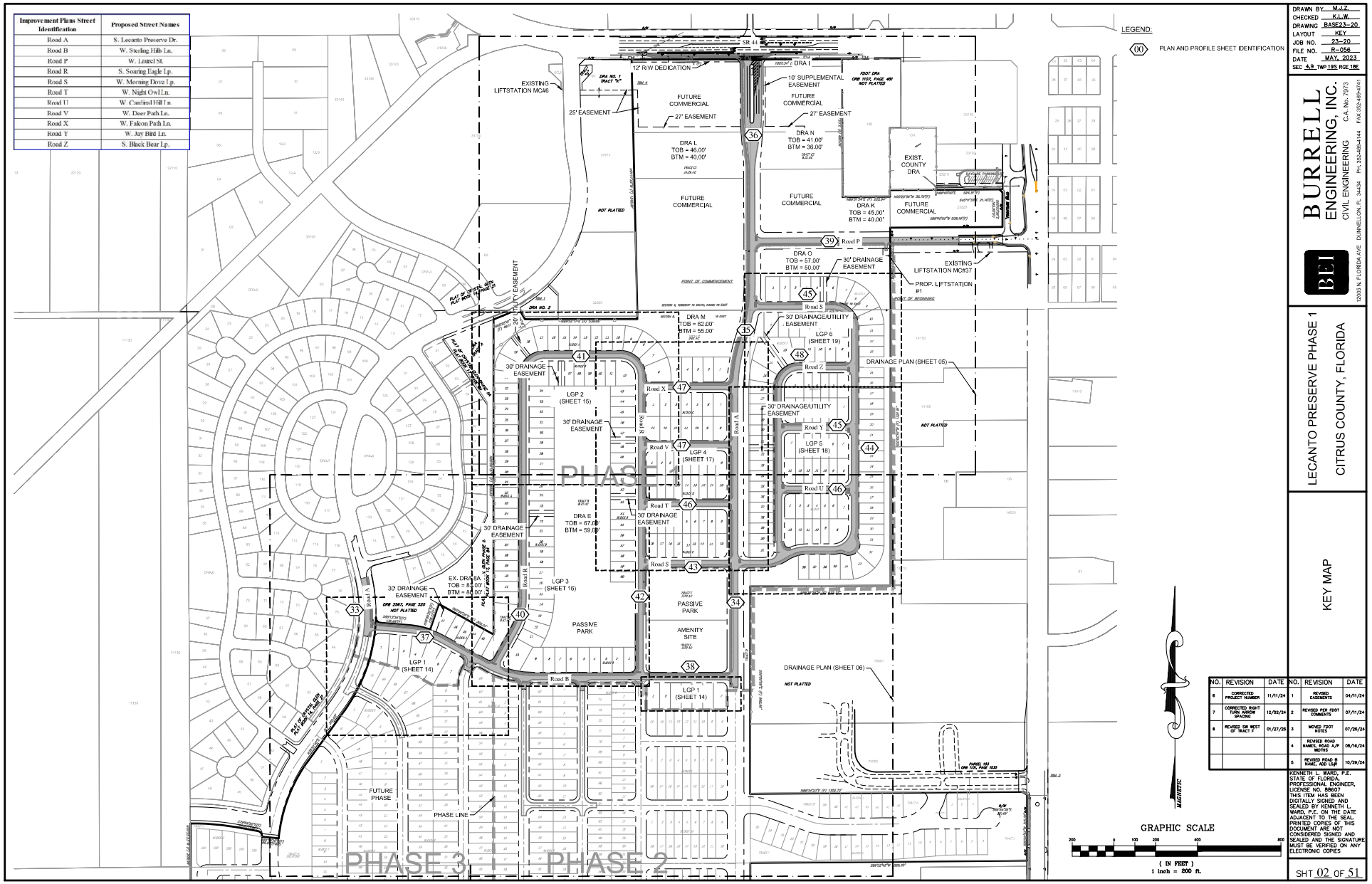
BY:

This item has been digitally signed and sealed by Kenneth L. Ward, P.E. on the date adjacent to the seal. Signature must be verified on any electronic copies.

Kenneth L. Ward, P.E.
Registered Florida Engineer #88607

EXHIBIT B

SITE PLAN


Improvement Plans Street Identification
Proposed Street Names
Road A
S. Lecanto Preserve Dr.
Road B
W. Sterling Hills Ln.
Road P
W. Laurel St.
Road R
S. Soaring Eagle Lp.
Road S
W. Morning Dove Lp.
Road T
W. Night Owl Ln.
Road U
W. Cardinal Hill Ln.
Road V
W. Deer Path Ln.
Road X
W. Falcon Path Ln.
Road Y
W. Jay Bird Ln.
Road Z
S. Black Bear Lp.
LEGEND:
PLAN AND PROFILE SHEET IDENTIFICATION
PHASE 1
PHASE 3
PHASE 2
FUTURE PHASE
PHASE LINE
PASSIVE PARK
AMENITY SITE
FUTURE COMMERCIAL
EXISTING LIFTSTATION MC#6
EXISTING LIFTSTATION MC#37
PROP. LIFTSTATION #1
EXIST. COUNTY DRA
12' R/W DEDICATION
10' SUPPLEMENTAL EASEMENT
25' EASEMENT
27' EASEMENT
30' DRAINAGE EASEMENT
30' DRAINAGE/UTILITY EASEMENT
20' UTILITY EASEMENT
DRA I
DRA L TOB = 46.00' BTM = 40.00'
DRA N TOB = 41.00' BTM = 36.00'
DRA K TOB = 45.00' BTM = 40.00'
DRA O TOB = 57.00' BTM = 50.00'
DRA M TOB = 62.00' BTM = 55.00'
DRA E TOB = 67.00' BTM = 59.00'
EX. DRA M TOB = 87.00' BTM = 80.00'
LGP 1 (SHEET 14)
LGP 2 (SHEET 15)
LGP 3 (SHEET 16)
LGP 4 (SHEET 17)
LGP 5 (SHEET 18)
LGP 6 (SHEET 19)
DRAINAGE PLAN (SHEET 05)
DRAINAGE PLAN (SHEET 06)
NOT PLATTED
Road A
Road B
Road P
Road R
Road S
Road T
Road U
Road V
Road X
Road Y
Road Z
GRAPHIC SCALE
(IN FEET)
1 inch = 200 ft.
DRAWN BY M.J.Z.
CHECKED K.L.W.
DRAWING BASE23-20
LAYOUT KEY
JOB NO. 23-20
FILE NO. R-056
DATE MAY, 2023
SEC 4,9 TWP 19S RGE 18E
BURRELL ENGINEERING, INC.
CIVIL ENGINEERING
C.A. No. 7973
12000 N. FLORIDA AVE DUNNELLON, FL 34434 PH: 352-489-4144 FAX 352-489-4741
LECANTO PRESERVE PHASE 1
CITRUS COUNTY, FLORIDA
KEY MAP
NO. REVISION DATE
6 CORRECTED PROJECT NUMBER 11/11/24
7 CORRECTED RIGHT TURN ARROW SPACING 12/02/24
8 REVISED SR WEST OF TRACT F 01/27/25
1 REVISED EASEMENTS 04/11/24
2 REVISED PER FDOT COMMENTS 07/11/24
3 MOVED FDOT NOTES 07/26/24
4 REVISED ROAD NAMES, ROAD A/P WIDTHS 08/16/24
5 REVISED ROAD B NAME, ADD L&P 10/29/24
KENNETH L. WARD, P.E. STATE OF FLORIDA, PROFESSIONAL ENGINEER, LICENSE NO. 88607 THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY KENNETH L. WARD, P.E. ON THE DATE ADJACENT TO THE SEAL. PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES
SHT 02 OF 51

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	S. Lewdinger Drive/Right-of-Way
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

InVictus Development LLC, a Florida Limited Liability Company and Cardinal Oaks LLC, A Florida Limited Liability Company, together are transferring approximately 0.28 acres of land located on South Lewdinger Drive to Citrus County. This conveyance is intended to provide additional right-of-way in accordance with Comprehensive Plan Objective 10B.4.1, which requires infrastructure improvements to support development. Specifically, the land will accommodate the construction of a right-turn lane, ensuring compliance with county planning standards and enhancing traffic flow in the area.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to accept Warranty Deeds from InVictus Development LLC, a Florida Limited Liability Company and Cardinal Oaks LLC, A Florida Limited Liability Company, for the conveyance of properties located on S. Lewdinger Drive, as depicted in the attached sketches, for the purpose of securing additional right-of-way as specified therein and execute the same.

b. Authorize the Clerk to place acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. 1c Supporting Documents

This instrument prepared under the direction of
Denise A. Dymond Lyn, County Attorney

by and return to: Tonya Turner, Assessment Agent III
Citrus County Technical Services Division
3600 West Sovereign Path, Suite 205
Lecanto, Florida 34461

From Parent Tracts: Alternate Key Numbers: Portion of 1517273 & 1517281
Property Appraiser Parcel ID: Portion of 18E20S060020 0050 & 18E20S060020 0070

WARRANTY DEED

THIS WARRANTY DEED (this "Deed") is made as of May 1st, 2026, by **INVICTUS DEVELOPMENT, LLC**, a Florida Limited Liability Company, ("Grantor"), whose mailing address for the purpose of this deed is 600 S Magnolia Ave, Suite 390, Tampa, FL 33606, to **CITRUS COUNTY, FLORIDA**, a political subdivision of the State of Florida, ("Grantee"), whose mailing address for the purpose of this Deed is 110 N. Apopka Ave., Inverness, FL 34450.

WITNESSETH:

Grantor, that for and in consideration of the acceptance of this Deed by Grantee, does hereby give, grant, dedicate, and convey to Grantee that certain real property located in Citrus County being more particularly described on Exhibit A attached hereto and made a part hereof (the "Property").

TO HAVE AND HOLD the Property unto Grantee, its successors and assigns forever in fee simple for use as a public road, including therein the right to construct, maintain and operate, either above or below the surface of the ground, related electric light and power, water, sewer, drainage lines and other public utilities.

AND Grantor hereby covenants with Grantee that Grantor is lawfully seized of the Property in fee simple; that Grantor has good right and lawful authority to sell and convey the Property, and hereby warrants the title to the Property and will defend the same against the lawful claims of all person claiming by, through, or under Grantor, but none other, and that the Property is free of all encumbrances except (a) taxes, assessments, and fees for the year of 2026 and all subsequent years, (b) covenants, restrictions, easement, and encumbrances of record, id any (provided, however, that this reference will not operate to reimpose them), (c) land use and zoning designations and (d) all matters, if any, that would be shown on a current, accurate survey of the property.

[Signatures on following page]

IN WITNESS WHEREOF, Grantor has executed this Deed as of the day and year first written above.

Signed, sealed, and delivered
In our presence:

GRANTOR:

INVICTUS DEVELOPMENT, LLC, a Florida Limited Liability Company

Carlyn Lagasse
Witness #1 Signature

Carlyn Lagasse
Witness # 1 Printed Name

9107 Whispering Willow Way Tampa, FL 33614
Witness #1 Address

Paula McDonald Rhodes
Signature
Paula McDonald Rhodes, Manager

Witness #2 Signature

Richard E Cavaciezi
Witness #2 Printed Name

211 S. Westland Ave. Unit 2, Tampa, FL 33606
Witness #2 Address

ACKNOWLEDGEMENT

STATE OF Florida

COUNTY OF Hillsborough

The foregoing instrument was acknowledged before me, by means of X physical presence or _____ online notarization, this 21 day of April, 2026, by Paula McDonald Rhodes, as Manager of **INVICTUS DEVELOPMENT, LLC**, a Florida Limited Liability Company, who is personally known to me or who produced _____ as identification.

Witness my hand and official seal this 21 day of April, 2026.

CARLYN LAGASSE
Notary Public - State of Florida
Commission # HH 470118
My Comm. Expires Feb 13, 2028
Bonded through National Notary Assn.

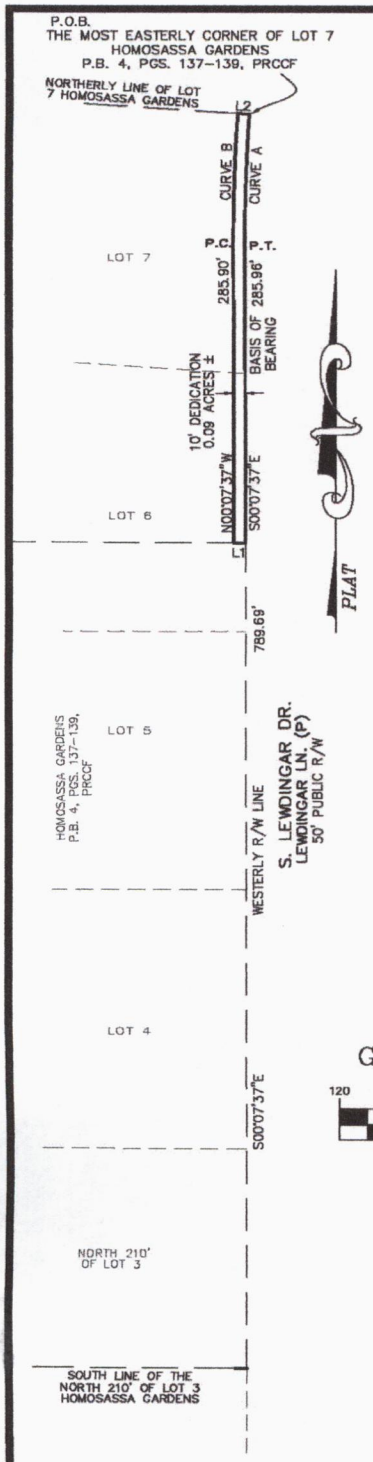
Carlyn Lagasse
Notary Public-State of Florida
Printed Name: Carlyn Lagasse
Commission No.: HH470118
Expiration Date: 02/13/2028

EXHIBIT "A"

LEGAL DESCRIPTION OF THE PROPERTY

The Easterly 10 foot of Lot 7 and a portion of Lot 6 and, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, also known as Phase II. Being further described as follows:

Begin at the most Easterly corner of Lot 7, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, said point being on the Westerly right-of-way line of S. LEWDINGAR DR. (LEWDINGAR LN. per said plat) and also being on a curve concaved Easterly having a central angle of 04° 03' 04' (04°06'05" per said plat); thence Southerly along said Westerly right-of-way line and along the arc of said curve 124.34 feet (124.35 per said plat) to the point of tangency (bearing and distance between said points being S 01° 55' 25" W); thence continuing along said Westerly right-of-way line S 00° 07' 37" E, 285.96 feet; thence departing Westerly right-of-way line N 89° 47' 10" W, 10.00 feet; thence N 00° 07' 37" W parallel to said Westerly right-of-way line, 285.90 feet to the point of curvature, said curve concave Easterly having a radius of 1747.11 feet and a central angle of 04° 03' 04"; thence Northerly along the arc of said curve 125.05 feet to a point on the Northerly line of the aforementioned lot 7 (bearing and distance between said points being N 01° 55' 25" E, 125.03 feet); thence S 86° 01' 32" E,10.00 feet to the POINT OF BEGINNING.
Containing 0.09 acres more or less.



LEGAL DESCRIPTION:

The Easterly 10 foot of Lot 7 and a portion of Lot 6, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, also known as Phase II. Being further described as follows:

Begin at the most Easterly corner of Lot 7, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, said point being on the Westerly right–of–way line of S. LEWDINGAR DR. (LEWDINGAR LN. per said plat) and also being on a curve concaved Easterly having a central angle of 04° 03' 04" (04°06'05" per said plat); thence Southerly along said Westerly right–of–way line and along the arc of said curve 124.34 feet (124.35 per said plat) to the point of tangency (bearing and distance between said points being S 01° 55' 25" W); thence continuing along said Westerly right–of–way line S 00° 07' 37" E, 285.96 feet; thence departing Westerly right–of–way line N 89° 47' 10" W, 10.00 feet; thence N 00° 07' 37" W parellel to said Westerly right–of–way line, 285.90 feet to the point of curvature, said curve concave Easterly having a radius of 1747.11 feet and a central angle of 04° 03' 04"; thence Northerly along the arc of said curve 125.05 feet to a point on the Northerly line of the aforementioned lot 7 (bearing and distance between said points being N 01° 55' 25" E, 125.03 feet); thence S 86° 01' 32" E, 10.00 feet to the POINT OF BEGINNING.
Containing 0.09 acres more or less.

SURVEYORS NOTES:

1. The bearings shown hereon are based on the Plat of HOMOSASSA GARDENS, as recorded in Plat Book 4, Pages 137 through 139 with the bearing of S 00°07'37" E along a portion of the Westerly right–of–way line of S. LEWDINGAR DR..
2. No instrument of record reflecting easements, rights of way and/or ownership were furnished to the surveyor except as shown hereon. No title opinion is expressed or implied.
3. The land depicted by this sketch may be subject to other recorded or unrecorded easements, right of ways, conveyances, restrictions and reservations other than shown hereon.
4. This is not a boundary survey.

CURVE DATA: Ⓐ
R = 1737.11'
A = 124.35'(P) 124.34'(C)
Δ = 04°06'05"(P) 04°03'04"(C)
CHD = S 01°55'25" W 124.31'

CURVE DATA: Ⓑ
R = 1747.11'
A = 125.05'
Δ = 04°03'04"
CHD = N 01°55'25" E 125.03'

L1 N 89°47'10" W 10.00'

L2 S 86°01'32" E 10.00'

LEGEND:
(P.O.B.) POINT OF BEGINNING
(R/W) RIGHT OF WAY
(PG(S).) PAGE(S)
(P.B.) PLAT BOOK
(P.C.) POINT OF CURVATURE
(P.T.) POINT OF TANGENCY
(P.R.C.C.F.) PUBLIC RECORDS CITRUS COUNTY FLORIDA
(P.C.) POINT OF CURVATURE
(P.T.) POINT OF TANGENCY
(MOL)(±) MORE OR LESS
(C) CALCULATED
(P) PLAT

GRAPHIC SCALE

120 0 60 120

(IN FEET)
1 inch = 120 ft.

Wallace L. Higgins, P.S.M. for GulfWest Surveying, Inc.
Florida Surveyor and Mapper registration no. 5832
Florida licensed business number 7314
This Survey Map and/or Report or the copies thereof are not valid without an authenticated electronic signature and authenticated electronic seal or embossed seal and signature.

RIGHT–OF–WAY DEDICATION
SKETCH AND LEGAL

Citrus County, Florida

Project No.: 17430	Field Book: N/A	DRAWN BY: CEB
Scale: 1" = 120'	Field Date: N/A	Sheet 1 Of 1

GulfWest Surveying, Inc.
Professional Surveyors and Mappers
9469 W. Green Bay Lane
Crystal River, Florida 34428
Ph: 352.563.1252 Fax: 352.563.1253

This instrument prepared under the direction of
Denise A. Dymond Lyn, County Attorney

by and return to: Tonya Turner, Assessment Agent III
Citrus County Technical Services Division
3600 West Sovereign Path, Suite 205
Lecanto, Florida 34461

From Parent Tracts: Alternate Key Numbers: 1517265, 2570091
& Portion of AK 1517273
Property Appraiser Parcel ID: 18E20S060020 0031, 18E20S060020 0040,
Portion of 18E20S060020 0050

WARRANTY DEED

THIS WARRANTY DEED (this "Deed") is made as of May 1, 2026, by **CARDINAL OAKS, LLC**, a Florida Limited Liability Company, ("Grantor"), whose mailing address for the purpose of this deed is 600 S Magnolia Ave, Suite 390, Tampa, FL 33606, to **CITRUS COUNTY, FLORIDA**, a political subdivision of the State of Florida, ("Grantee"), whose mailing address for the purpose of this Deed is 110 N. Apopka Ave., Inverness, FL 34450.

WITNESSETH:

Grantor, that for and in consideration of the acceptance of this Deed by Grantee, does hereby give, grant, dedicate, and convey to Grantee that certain real property located in Citrus County being more particularly described on Exhibit A attached hereto and made a part hereof (the "Property").

TO HAVE AND HOLD the Property unto Grantee, its successors and assigns forever in fee simple for use as a public road, including therein the right to construct, maintain and operate, either above or below the surface of the ground, related electric light and power, water, sewer, drainage lines and other public utilities.

AND Grantor hereby covenants with Grantee that Grantor is lawfully seized of the Property in fee simple; that Grantor has good right and lawful authority to sell and convey the Property, and hereby warrants the title to the Property and will defend the same against the lawful claims of all person claiming by, through, or under Grantor, but none other, and that the Property is free of all encumbrances except (a) taxes, assessments, and fees for the year of 2026 and all subsequent years, (b) covenants, restrictions, easement, and encumbrances of record, id any (provided, however, that this reference will not operate to reimpose them), (c) land use and zoning designations and (d) all matters, if any, that would be shown on a current, accurate survey of the property.

[Signatures on following page]

IN WITNESS WHEREOF, Grantor has executed this Deed as of the day and year first written above.

Signed, sealed, and delivered
In our presence:

GRANTOR:

CARDINAL OAKS, LLC, a Florida Limited Liability Company

Carlyn Lagasse
Witness #1 Signature

Carlyn Lagasse
Witness # 1 Printed Name

9107 Whispering Willow Way Tampa, FL 33614
Witness #1 Address

Richard E Cavalieri
Witness #2 Signature

RICHARD E CAVALIERI
Witness #2 Printed Name

211 S. Westland Ave., Unit 2, Tampa, FL 33606
Witness #2 Address

Paula McDonald Rhodes
Signature
Paula McDonald Rhodes, Manager

ACKNOWLEDGEMENT

STATE OF Florida

COUNTY OF Hillsborough

The foregoing instrument was acknowledged before me, by means of X physical presence or _____ online notarization, this 21 day of April, 2026, by Paula McDonald Rhodes, as Manager of **CARDINAL OAKS, LLC**, a Florida Limited Liability Company, who is personally known to me or who produced _____ as identification.

Witness my hand and official seal this 21 day of April, 2026.

CARLYN LAGASSE
Notary Public - State of Florida
Commission # HH 470118
My Comm. Expires Feb 13, 2028
Bonded through National Notary Assn.

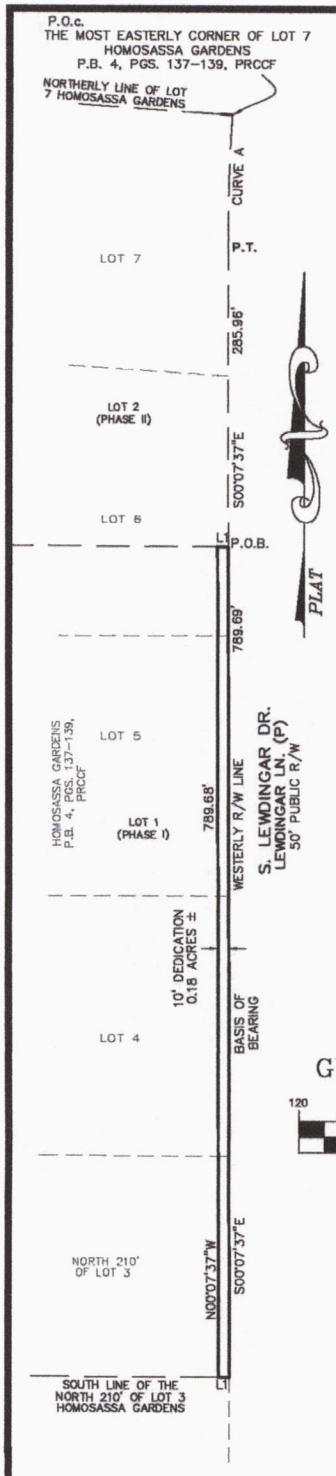
Carlyn Lagasse
Notary Public-State of Florida
Printed Name: Carlyn Lagasse
Commission No.: HH470118
Expiration Date: 02/13/2028

EXHIBIT "A"

LEGAL DESCRIPTION OF THE PROPERTY

The Easterly 10 foot of Lots 4, 5 and a portion of Lot 6 and the North 210 feet of Lot 3, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, also known as Phase I. Being further described as follows:

Commence at the most Easterly corner of Lot 7, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, said point being on the Westerly right-of-way line of S. LEWDINGAR DR. (LEWDINGAR LN. per said plat) and also being on a curve concaved Easterly having a central angle of 04° 03' 04' (04°06'05" per said plat); thence Southerly along said Westerly right-of-way line and along the arc of said curve 124.34 feet (124.35 per said plat) to the point of tangency (bearing and distance between said points being S 01° 55' 25" W); thence continuing along said Westerly right-of-way line S 00° 07' 37" E, 285.96 feet to the POINT OF BEGINNING; thence continue S 00° 07' 37" E along said Westerly right-of-way line, 789.69 feet to the South line of the North 210 feet of Lot 3 of said plat of HOMOSASSA GARDENS; thence N 89° 45' 22" W along said South line, 10.00 feet; thence departing said South line N 00° 07' 37" W parallel to said Westerly right-of-way line, 789.68 feet; thence S 89° 47' 10" E, 10.00 feet to the POINT OF BEGINNING.
Containing 0.18 acres more or less.



LEGAL DESCRIPTION:

The Easterly 10 foot of Lots 4, 5 and a portion of Lot 6 and the North 210 feet of Lot 3, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, also known as Phase I. Being further described as follows:

Commence at the most Easterly corner of Lot 7, HOMOSASSA GARDENS, Plat Book 4, Pages 137 through 139, Public Records of Citrus County, Florida, said point being on the Westerly right-of-way line of S. LEWDINGAR DR. (LEWDINGAR LN. per said plat) and also being on a curve concaved Easterly having a central angle of 04° 03' 04" (04°06'05" per said plat); thence Southerly along said Westerly right-of-way line and along the arc of said curve 124.34 feet (124.35 per said plat) to the point of tangency (bearing and distance between said points being S 01° 55' 25" W); thence continuing along said Westerly right-of-way line S 00° 07' 37" E, 285.96 feet to the POINT OF BEGINNING; thence continue S 00° 07' 37" E along said Westerly right-of-way line, 789.69 feet to the South line of the North 210 feet of Lot 3 of said plat of HOMOSASSA GARDENS; thence N 89° 45' 22" W along said South line, 10.00 feet; thence departing said South line N 00° 07' 37" W parellel to said Westerly right-of-way line, 789.68 feet; thence S 89° 47' 10" E, 10.00 feet to the POINT OF BEGINNING.
Containing 0.18 acres more or less.

SURVEYORS NOTES:

1. The bearings shown hereon are based on the Plat of HOMOSASSA GARDENS, as recorded in Plat Book 4, Pages 137 through 139 with the bearing of S 00°07'37" E along a portion of the Westerly right-of-way line of S. LEWDINGAR DR..
2. No instrument of record reflecting easements, rights of way and/or ownership were furnished to the surveyor except as shown hereon. No title opinion is expressed or implied.
3. The land depicted by this sketch may be subject to other recorded or unrecorded easements, right of ways, conveyances, restrictions and reservations other than shown hereon.
4. This is not a boundary survey.

CURVE DATA: Ⓐ
R = 1737.11'
A = 124.35'(P) 124.34'(C)
Δ = 04°06'05"(P) 04°03'04"(C)
CHD = S 01°55'25" W 124.31'

L1 N 89°45'22" W 10.00'
L2 S 89°47'10" E 10.00'

LEGEND:
(P.O.B.) POINT OF BEGINNING
(P.O.C.) POINT OF COMMENCEMENT
(R/W) RIGHT OF WAY
(PG(S).) PAGE(S)
(P.B.) PLAT BOOK
(P.C.) POINT OF CURVATURE
(P.T.) POINT OF TANGENCY
(P.R.C.C.F.) PUBLIC RECORDS CITRUS COUNTY FLORIDA
(P.C.) POINT OF CURVATURE
(P.T.) POINT OF TANGENCY
(MOL)(±) MORE OR LESS
(C) CALCULATED
(P) PLAT

GRAPHIC SCALE

120 0 60 120

(IN FEET)
1 inch = 120 ft.

WALLACE L HIGGINS License Number 5832 STATE OF FLORIDA Professional Surveyor and Mapper

Digitally signed by Wallace L Higgins
Date: 2026.04.08 14:28:18 -04'00'

Wallace L. Higgins, P.S.M. for GulfWest Surveying, Inc.
Florida Surveyor and Mapper registration no. 5832
Florida licensed business number 7314
This Survey Map and/or Report or the copies thereof are not valid without an authenticated electronic signature and authenticated electronic seal or embossed seal and signature.

RIGHT-OF-WAY DEDICATION
SKETCH AND LEGAL

Citrus County, Florida

Project No.: 17430	Field Book: N/A	DRAWN BY: CEB
Scale: 1" = 120'	Field Date: N/A	Sheet 1 Of 1

GulfWest Surveying, Inc.
Professional Surveyors and Mappers
9469 W. Green Bay Lane
Crystal River, Florida 34428
Ph: 352.563.1252 Fax: 352.563.1253

AGENDA MEMORANDUM

FROM:	Carlton Hall, Public Works Director
SUBJECT:	HC Lecanto, LLC Right-of-Way Dedication
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

In conjunction with the construction of the proposed Lecanto VA Clinic, HC Lecanto, LLC has donated 40' of the property within AK's 1501946, Parcel ID # 18E19S04 34100, located at 3949 W. Gulf To Lake Hwy., Lecanto, FL & AK 1501954, Parcel ID #18E19S04 34110 located at 3764 W. Southern St., Lecanto, FL as additional right-of-way ensuring compliance with county planning standards and enhancing traffic flow in the area.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to accept a Warranty Deed from HC Lecanto, LLC for the donation of 40' of the property within AK's 1501946, Parcel ID # 18E19S04 34100, located at 3949 W. Gulf To Lake Hwy., Lecanto, FL & AK 1501954, Parcel ID #18E19S04 34110 located at 3764 W. Southern St., Lecanto, FL as additional right-of-way in conjunction with the construction of the proposed Lecanto VA Clinic, ensuring compliance with county planning standards and enhancing traffic flow in the area.
b. Authorize the Clerk to place the acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

ATTACHMENTS:

1. 7c SupDocs Warranty Deed HC Lecanto to Co Additional ROW

This instrument prepared under the direction of
Denise A. Dymond Lyn, County Attorney

by and return to: Susan M. Boelk, Land Section Manager
Citrus County Technical Services Division
3600 West Sovereign Path, Suite 205
Lecanto, Florida 34461

Alternate Key Number: 1501946 & 1501954
Property Appraiser Parcel ID: 18E 19S04 34100 & 18E19S04 34110

WARRANTY DEED

THIS WARRANTY DEED (this "Deed") is made as of June 11, 2026, by **HC LECANTO, LLC**, a Delaware Limited Liability Company, ("Grantor"), whose mailing address for purposes of this Deed is 720 W 5th Street, Suite A, Winston-Salem, NC 27101, to **CITRUS COUNTY, FLORIDA**, a political subdivision of the State of Florida, ("Grantee"), whose mailing address for the purpose of this Deed is 110 N. Apopka Ave., Inverness, FL 34450.

WITNESSETH:

Grantor, that for and in consideration of the acceptance of this Deed by Grantee, does hereby give, grant, dedicate, and convey to Grantee that certain real property located in Citrus County being more particularly described on Exhibit A attached hereto and made a part hereof (the "Property").

TO HAVE AND HOLD the Property unto Grantee, its successors and assigns forever in fee simple for use as a public road, including therein the right to construct, maintain and operate, either above or below the surface of the ground, related electric light and power, water, sewer, drainage lines and other public utilities.

AND Grantor hereby covenants with Grantee that Grantor is lawfully seized of the Property in fee simple; that Grantor has good right and lawful authority to sell and convey the Property, and hereby warrants the title to the Property and will defend the same against the lawful claims of all person claiming by, through, or under Grantor, but none other, and that the Property is free of all encumbrances except (a) taxes, assessments, and fees for the year of 2026 and all subsequent years, (b) covenants, restrictions, easement, and encumbrances of record, id any (provided, however, that this reference will not operate to reimpose them), (c) land use and zoning designations and (d) all matters, if any, that would be shown on a current, accurate survey of the property.

[Signatures on following page]

IN WITNESS WHEREOF, Grantor has executed this Deed as of the day and year first written above.

Signed, sealed, and delivered
In our presence:

GRANTOR:

HC LECANTO, LLC, a Delaware Limited Liability Company

By: **HC LECANTO HOLDINGS LLC**, a Limited Liability Company, its manager

Witness #1 Signature

GPATTON LOWE
Witness # 1 Printed Name

720 W. 5TH ST. WINSTON-SALEM NC 27101
Witness #1 Address

Jacqlyn Piscetelli
Signature
Jacqlyn Piscetelli, Manager

Jill Choplin
Witness #2 Signature

Jill Chopi
Witness #2 Printed Name

720 W 5th St Winston Salem, NC 27101
Witness #2 Address

ACKNOWLEDGEMENT

STATE OF N. C.
COUNTY OF Forsyth

The foregoing instrument was acknowledged before me, by means of ✓ physical presence or _____ online notarization, this 6th day of March, 2026, by Jacqylyn Piscetelli as Manager of **HC LECANTO HOLDINGS, LLC**, a Limited Liability Company, Manager of **HC LECANTO, LLC,** a Delaware Limited Liability Company, who is personally known to me or who produced _____ as identification.

Witness my hand and official seal this 6th day of March, 2026.

Jill A Choplin
Notary Public
Yadkin County, NC
My Commission Expires
8-01-2026

Jill A Chopi
Notary Public-State of North Carolina
Printed Name: Jill A. Choplin
Commission No.: 199408800 89
Expiration Date: 8-01-2026

EXHIBIT "A"
Legal description of the Property

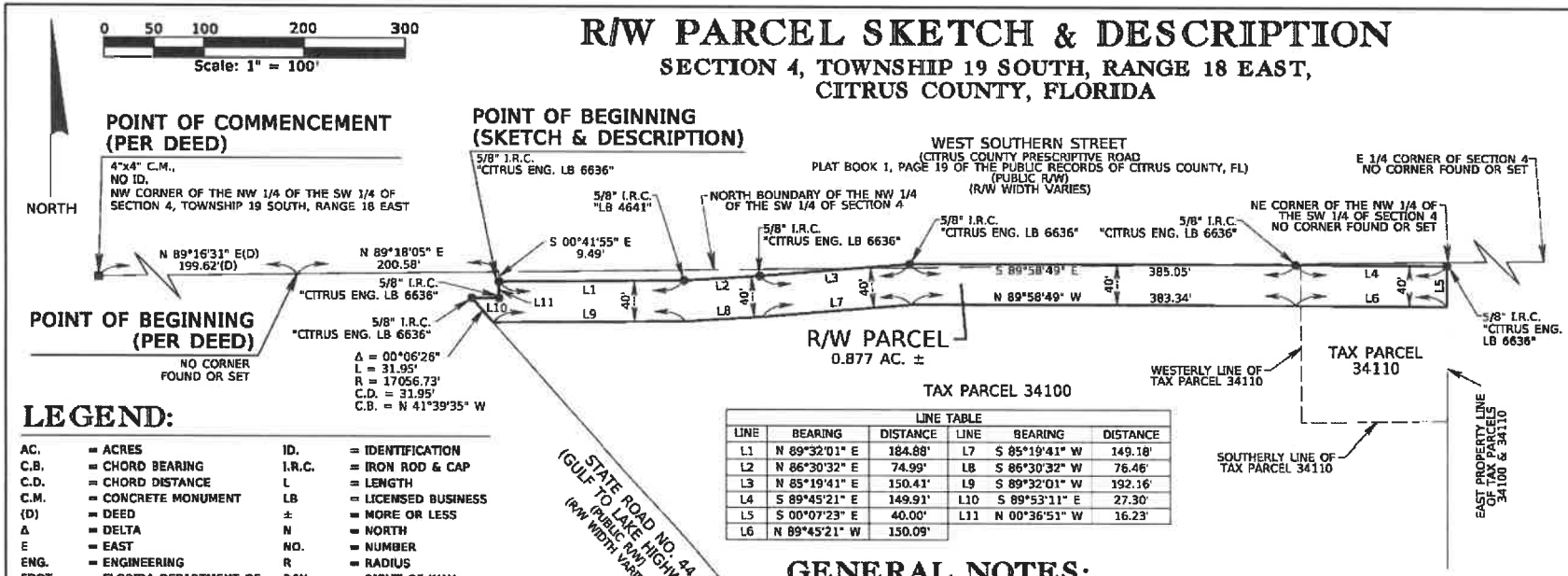
A parcel of land lying In Section 4, Township 19 South, Range 18 East, Citrus County, Florida, being more particularly described as follows:

COMMENCE at a 4"x4" concrete monument without Identification marking the northwest corner of the northwest ¼ of the southwest ¼ of Section 4, Township 19 South, Range 18 East, Citrus County, Florida; thence run N 89º16' 31" E along the north boundary of said northwest ¼ of the southwest ¼ of Section 4, a distance of 199.62 feet; thence run N 89º18'05" E along said northwest ¼ of the southwest ¼ of Section 4, a distance of 200.58 feet; thence run S 00º41'55" E, departing said northwest ¼ of the southwest ¼ of Section 4, a distance of 9.49 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on the southerly existing right of way line of West Southern Street (a variable width right of way), as shown on Plat Book I, Page 19 of the Public Records of Citrus County, Florida, and the **POINT OF BEGINNING**; thence N 89º32'01" E along said southerly existing right of way line, a distance of 184.88 feet to a 5/8" iron rod and cap marked "LB 4641" lying on said southerly existing right of way line; thence N 86º30'32" E along said southerly existing right of way line, a distance of 74.99 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on said southerly existing right of way line; thence N 85º19'41" E along said southerly existing right of way line, a distance of 150.41 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on said southerly existing right of way line; thence S 89º58'49" E along said southerly existing right of way line, a distance of 385.05 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on the southerly existing right of way line; thence S 89º45'21" E along said southerly existing right of way line, a distance of 149.91 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636"; thence S 00º07'23" E, a distance of 40.00 feet; thence N 89º45'21" W, a distance of 150.09 feet; thence N 89º58'49" W, a distance of 383.34 feet; thence S 85º19'41" W, a distance of 149.18 feet; thence S 86º30'32" W, a distance of 76.46 feet; thence S 89º32'01" W, a distance of 192.16 feet to the beginning of non-tangent curve concave northeasterly and having a radius of 17056.73 feet; thence northerly along said curve, through a central angle of 00°06'26", an arc distance of 31.95 feet (chord bearing and distance being N 41º39'35" W, 31.95 feet, respectively) to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" and the end of said curve; thence S 89º53'11" E, a distance of 27.30 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636"; thence N 00º36'51" W, a distance of 16.23 feet to the POINT OF BEGINNING.

Containing 0.877 acres, more or less.

R/W PARCEL SKETCH & DESCRIPTION

SECTION 4, TOWNSHIP 19 SOUTH, RANGE 18 EAST, CITRUS COUNTY, FLORIDA



LINE TABLE					
LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	N 89°32'01" E	184.88'	L7	S 85°19'41" W	149.18'
L2	N 86°30'32" E	74.99'	L8	S 86°30'32" W	76.46'
L3	N 85°19'41" E	150.41'	L9	S 89°32'01" W	192.16'
L4	S 89°45'21" E	149.91'	L10	S 89°53'11" E	27.30'
L5	S 00°07'23" E	40.00'	L11	N 00°36'51" W	16.23'
L6	N 89°45'21" W	150.09'			

LEGEND:

AC.	= ACRES	ID.	= IDENTIFICATION
C.B.	= CHORD BEARING	I.R.C.	= IRON ROD & CAP
C.D.	= CHORD DISTANCE	L	= LENGTH
C.M.	= CONCRETE MONUMENT	LB	= LICENSED BUSINESS
(D)	= DEED	±	= MORE OR LESS
Δ	= DELTA	N	= NORTH
E	= EAST	NO.	= NUMBER
ENG.	= ENGINEERING	R	= RADIUS
FDOT	= FLORIDA DEPARTMENT OF TRANSPORTATION	R/W	= RIGHT OF WAY
		S	= SOUTH
FL	= FLORIDA	W	= WEST

LEGAL DESCRIPTION:

A parcel of land lying in Section 4, Township 19 South, Range 18 East, Citrus County, Florida, being more particularly described as follows:

COMMENCE at a 4"x4" concrete monument without identification marking the northwest corner of the northwest ¼ of the southwest ¼ of Section 4, Township 19 South, Range 18 East, Citrus County, Florida; thence run N 89°16'31" E along the north boundary of said northwest ¼ of the southwest ¼ of Section 4, a distance of 199.62 feet; thence run N 89°18'05" E along said northwest ¼ of the southwest ¼ of Section 4, a distance of 200.58 feet; thence run S 00°41'55" E, departing said northwest ¼ of the southwest ¼ of Section 4, a distance of 9.49 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on the southerly existing right of way line of West Southern Street (a variable width right of way), as shown on Plat Book 1, Page 19 of the Public Records of Citrus County, Florida, and the POINT OF BEGINNING; thence N 89°32'01" E along said southerly existing right of way line, a distance of 184.88 feet to a 5/8" iron rod and cap marked "LB 4641" lying on said southerly existing right of way line; thence N 86°30'32" E along said southerly existing right of way line, a distance of 74.99 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on said southerly existing right of way line; thence N 85°19'41" E along said southerly existing right of way line, a distance of 150.41 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on said southerly existing right of way line; thence S 89°58'49" E along said southerly existing right of way line, a distance of 385.05 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" lying on the southerly existing right of way line; thence S 89°45'21" E along said southerly existing right of way line, a distance of 149.91 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636"; thence S 00°07'23" E, a distance of 40.00 feet; thence N 89°45'21" W, a distance of 150.09 feet; thence N 89°58'49" W, a distance of 383.34 feet; thence S 85°19'41" W, a distance of 149.18 feet; thence S 86°30'32" W, a distance of 76.46 feet; thence S 89°32'01" W, a distance of 192.16 feet to the beginning of non-tangent curve concave northeasterly and having a radius of 17056.73 feet; thence northerly along said curve, through a central angle of 00°06'26", an arc distance of 31.95 feet (chord bearing and distance being N 41°39'35" W, 31.95 feet, respectively) to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636" and the end of said curve; thence S 89°53'11" E, a distance of 27.30 feet to a 5/8" iron rod and cap marked "CITRUS ENG. LB 6636"; thence N 00°36'51" W, a distance of 16.23 feet to the POINT OF BEGINNING.

Containing 0.877 acres, more or less.

GENERAL NOTES:

1. THIS SKETCH AND DESCRIPTION DOES NOT REPRESENT A BOUNDARY SURVEY.
2. BEARINGS SHOWN HEREON ARE BASED ON THE STATE OF FLORIDA STATE PLANE COORDINATE SYSTEM, WEST ZONE, NORTH AMERICAN DATUM OF 1983 (NAD83) ADJUSTMENT OF 2011, WITH THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROAD NO. 44 (AS SHOWN ON FDOT R/W MAP SECTION 02050-XXXX (FINANCIAL PROJECT NO. 421527-1)), HAVING A BEARING OF S 40°27'36" E.
3. THIS SKETCH AND DESCRIPTION WAS PREPARED WITH THE BENEFIT OF A PROPERTY INFORMATION REPORT BY NATIONAL CONSUMER TITLE INSURANCE COMPANY, FILE NUMBER NCTI-ORL-17-CF (COMMITMENT NUMBER 25-25004), FOR PUBLIC RECORDS IN CITRUS COUNTY, FLORIDA (COMMITMENT DATE: MARCH 18, 2025 AT 8:00 A.M.).
4. ADDITIONS OR DELETIONS TO THIS SKETCH OR DESCRIPTION BY ANY ENTITY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF SAID PARTY OR PARTIES.
5. THIS SKETCH MAY HAVE BEEN ALTERED IN SIZE BY REPRODUCTION. THIS MUST BE CONSIDERED WHEN OBTAINING SCALED DATA.

SURVEYOR'S CERTIFICATION:

THIS IS TO CERTIFY THAT THIS SKETCH AND DESCRIPTION AND THE SURVEY OF WHICH IT IS BASED MEET THE APPLICABLE "STANDARDS OF PRACTICE" AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN RULE 5J17.050-.052, FLORIDA ADMINISTRATIVE CODE.

William H Fulghum Digitally signed by William H Fulghum Date: 2025.11.25 08:52:14 -05'00'

WILLIAM H. FULGHUM DATE
FLORIDA PROFESSIONAL SURVEYOR AND MAPPER NO. 4993
VOLKERT, INC. LB 4641
3501 SOUTH MAIN STREET
SUITE 2
GAINESVILLE, FL 32601
(352) 372-9594
NOT VALID WITHOUT SIGNATURE AND ORIGINAL SEAL

WILLIAM HENRY FULGHUM CERTIFICATE No. 4993 STATE OF FLORIDA REGISTERED LAND SURVEYOR

THIS IS NOT A SURVEY

VOLKERT, INC.

CLIENT: SAIN ASSOCIATES
JOB NO.: 1205587.008
DRAWING DATE: 10/16/2025
DRAWN BY: RCO CHECKED BY: WHF
DATE LAST REVISED: 10/16/2025

3949 W. GULF TO LAKE HIGHWAY LECANTO, FL 34461 SECTION 4, TOWNSHIP 19 SOUTH, RANGE 18 EAST CITRUS COUNTY, FL

SKETCH & DESCRIPTION FOR SAIN ASSOCIATES

SHEET 1 OF 1

AGENDA MEMORANDUM

FROM:	Ken Cheek, Water Resources Director, Bernadine Flood Nichols, Utility Billing & Customer Service Division Director
SUBJECT:	Interlocal Agreement with Ozello Water Association for Wastewater Services
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

This interlocal agreement provides for continued service provided by Ozello Water related to County wastewater customers located within Ozello Water's potable water territory. Ozello has agreed to continue to assist the County in its compliance efforts for the County's wastewater services provided within Ozello's territory. The last agreement was signed by the Board on February 13, 2020.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

No budgetary impact

RECOMMENDED ACTION:

a. Approve and authorize the Chairman to execute the Interlocal Agreement for the Provision by Citrus County of Wastewater Services within the Territorial Area of the Ozello Water Association, Inc.

b. Authorize the Clerk to record the Interlocal Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

ATTACHMENTS:

1. Ozello Interlocal signed 062826

INTERLOCAL AGREEMENT FOR THE PROVISION OF WASTEWATER SERVICES BY CITRUS COUNTY, FLORIDA, WITHIN THE TERRITORIAL AREA OF THE OZELLO WATER ASSOCIATION, INC.

THIS AGREEMENT is made and entered into this _____ day of _____, 2026, by and between CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida, hereinafter referred to as "County", and the OZELLO WATER ASSOCIATION, INC., hereinafter referred to as "Association".

RECITALS

1. The Association is a corporation not for profit created under the laws of the State of Florida for the purpose of providing water distribution to customers within its territory described by Florida law.

2. The County is a political subdivision of the State of Florida that provides water and wastewater services to portions of the unincorporated area of Citrus County, Florida.

3. County is desirous of providing wastewater services to the Association's water customers located within the Association's territory.

4. The parties, by this Agreement, wish to set forth a methodology whereby customers who default in the payment of the County's monthly fees for wastewater services shall have their water supplied by the Association turned off for lack of payment.

NOW THEREFORE, in consideration of the above stated recitals and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the parties agree as follows:

5. **RECITALS**
The above recitals are true, correct, and form a material part of this Agreement and are hereby incorporated by reference.

6. **COUNTY TO BILL WASTEWATER CUSTOMERS.**
It shall be the responsibility of County to bill all of its wastewater customers located within the territorial boundaries of the Association in the same manner that it bills its other customers. In order to effectuate the billing of County's customers, the Association shall remit to County monthly meter readings and consumption in units of thousand gallons for the Association's customers that receive wastewater services from the County. For said service, the Association shall be paid $50.00 monthly for the first 500 reads and $0.10 for each additional read. When customers activate or terminate service within the Association's territory, the Association shall notify County with updated customer information to include meter readings, dates, name, site address, and mail address. If the Association replaces a meter, the County shall be provided ending reads on old meter, new meter number, installation date, meter size, and initial read.

7. **DELINQUENT ACCOUNTS.**
County shall turn over to the Association a list of delinquent customers for which County wishes water service to be terminated. The Association shall turn off service within 48 hours of County providing a list of delinquencies. For said service the Association shall be paid $25.00 for each turn-off and $25.00 for each turn-on. In order to have the Association water restored, the County's wastewater bill, late fee, turnoff fee and the Association's fees will have to be paid in full. The County shall immediately notify the Association upon the payment by the customer of all fees referred to above and shall remit all turnoff and turn-on fees collected by the County which will be paid to the Association in accordance with the County's normal accounts payable cycle. The Association shall restore water service within 24 hours upon receipt of notification of payment by the County. The hours the Association's services will be provided are from Monday to Thursday, 7:00 a.m. to 5:00 p.m., not including holidays or weekends.

8. **TERM OF AGREEMENT.**
This Agreement shall remain in effect for a period of five (5) years, commencing on the date of execution and terminating five (5) years from that date. This Agreement may be renewed or terminated upon the mutual agreement of both parties.

9. **VENUE**
Any legal action brought relating to the interpretation and/or performance of this Agreement shall be brought in the Circuit Court of the Fifth Judicial Circuit in and for Citrus County, Florida.

10. **NOTICE**

Any notice required or allowed to be delivered hereunder shall be in writing and shall be addressed to a party at the address set forth with the party's name below, or at such other address as the party shall have specified by written notice as stated herein. Such notice shall be deemed to be delivered (1) when hand delivered or sent by facsimile transmission to the official designated below, or (2) upon receipt of such notice when deposited in the United States Mail postage prepaid.

For County:
County Administrator
3600 W. Sovereign Path, Suite 267
Lecanto. FL 34461
Fax No.: (352) 527-5204

For Association:
Superintendent
Ozello Water Association,
Inc. 9769 W. Ozello Trail
Crystal River, FL 34429
Fax No.:

11. **AMENDMENTS**

This Agreement contains the full understanding of the parties, and no modifications may be made hereto except in writing signed by both parties.

12. **APPROVAL OF AGREEMENT**

Both parties represent that the execution of this Agreement has been approved by the governing bodies of both parties in accordance with law and that both parties have the legal authority to execute this Agreement.

13. **SUCCESSOR AND ASSIGNS**

This Agreement may not be assigned without the consent of the parties. This Agreement is binding upon and inures to the benefit of the parties and their respective successors, heirs and assigns.

14. **WAIVER**

A failure by either party to demand compliance with any provision of this Agreement will not constitute a waiver of that party's right to demand compliance thereafter. Any waiver by either party of any provision of this Agreement must be in writing and shall not constitute a waiver of any other provision.

15. **SEVERABILITY**
If any section or portion of this Agreement is found to be invalid, unlawful or unconstitutional, all other sections of this Agreement will remain valid and enforceable.

16. **FORCE MAJEURE**
Neither party shall be liable to the other for its inability to comply with this Agreement due to causes that arc outside their control and could not be avoided by the exercise of due care including: acts of God; fires; strikes; casualties; accidents; breakdowns or injuries to machinery, pumps or pipelines; necessary maintenance work; civil or military authority; insurrection; riots; acts or omissions of third parties; or any other cause beyond the control of the parties. Furthermore, these acts shall not constitute a breach of this Agreement on the part of either party.

17. **LIABILITY**
Each party shall be responsible for the negligence of its own officers, agents and representatives. In executing this Agreement neither party to the Agreement waives its rights of sovereign immunity as provided by Florida law. Nothing in this Agreement shall be construed to inure to the benefit of any third party and no third party shall be entitled to bring any action to enforce and otherwise litigate the terms of this Agreement.

18. **LITIGATION BY THIRD PARTIES**
Should a third party (OWA Member) bring any action for damages or to enjoin the Association from turning off their water service for non-payment of County's wastewater bill, County shall intervene in said legal action and assist the Association in defending the turn off policy described in this Agreement and Association's legal ability to implement this Agreement.

IN WITNESS WHEREOF Association and County have executed this Interlocal Agreement by and between the parties the year and date first above written.

ATTEST:

CITRUS COUNTY, FLORIDA

Traci Perry, Clerk of Court

By: Diana Finegan, Chairman
Board of County Commissioners
of Citrus County Florida

APPROVED AS TO FORM AND CORRECTNESS:

Denise A. Dymond Lyn, County Attorney

OZELLO WATER ASSOCIATION, INC.

By: Michael Whetstone
Title: President

APPROVED AS TO FORM AND CORRECTNESS:

By: Larry Haag
General Counsel to Ozello Water Association, Inc.

AGENDA MEMORANDUM

FROM:	Craig Stevens, Fire Chief
SUBJECT:	FY25 Assistance to Firefighters (AFG) Grant Program
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Citrus County Fire Rescue requests permission to apply for funding from FEMA for the FY2025 Assistance to Firefighters (AFG) Grant Program. The Fiscal Year (FY) 2025 Assistance to Firefighters (AFG) Grant Program is focused on enhancing the safety of the firefighters and therefore the public with respect to fire and fire-related hazards. The objective is to provide critically needed resources that equip and train emergency personnel to recognized standards, outfit responders with compliant personal protective equipment to increase responders' physical protection against hazards during incident response, provide funding to retrofit or modify facilities to protect personnel from known health hazards, acquire emergency response vehicles, design and implement health, wellness and resiliency programs that prepare responders for incident response, enhance operational efficiencies, foster interoperability, and support community resilience.

CCFR intends to request funding to replace all portable and mobile radios throughout the department.

This application will be generated and submitted electronically and must be submitted by Monday, June 22, 2026, at 5:00 pm EST.

The requested grant funding totals $1,471,597.09. The County's required 10% local match totals $147,159.71. The match will be taken from the fire reserve and capital improvement accounts. The total project cost will be $1,618,756.80.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	**If Approved**	Available Balance

3220-56400	Machinery & Equipment	$230,902	$50,257	$0	$147,160	$33,485

Funding Source: Fire Ad Valorem Taxes and Fire Muncipal Service Benefit Unit (MSBU) Revenues

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Assistance to Firefighters (AFG) Grant Program for mobile and portable radio upgrade.

b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority".

(Craig Stevens, Fire Chief)

ATTACHMENTS:

1. FY25 FEMA AFG NOFO
2. Signatory Authority County Administrator
3. FY25 AFG Resolution
4. 2026.05.20 CITRUS COUNTY FIRE QUOTE 3506753 APX MOBILE-PORTABLE REFRESH

The Department of Homeland Security (DHS)

Notice of Funding Opportunity (NOFO)

Fiscal Year 2025 Assistance to Firefighters Grant (AFG) Program

Fraud, waste, abuse, mismanagement, and other criminal or noncriminal misconduct related to this program may be reported to the Office of Inspector General (OIG) Hotline. The toll-free numbers to call are 1 (800) 323-8603 and TTY 1 (844) 889-4357.

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1. Basic Information

A. Agency Name	U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Resilience/Grant Programs Directorate (GPD).
B. NOFO Title	Fiscal Year (FY) 2025 Assistance to Firefighters Grant (AFG) Program
C. Announcement Type	Initial
D. Funding Opportunity Number	DHS-25-GPD-044-00-98
E. Assistance Listing Number	97.044
F. Expected Total Funding	$291,600,000
G. Anticipated Number of Awards	1,800 awards
H. Expected Award Range	N/A
I. Projected Application Start Date	05/19/2026 8:00 a.m. Eastern Time (ET)
J. Projected Application End Date	06/22/2026 5:00 p.m. Eastern Time (ET)
K. Anticipated Funding Selection Date	No later than **09/30/2026**
L. Anticipated Award Date	Beginning on approximately August 31, 2026, and continuing thereafter until all FY 2025 AFG Program grant awards are issued (but no later than September 30, 2026).

M. Projected Period of Performance Start Date	**Variable Start Date**[1]
N. Projected Period of Performance End Date	**Variable End Date**
O. Executive Summary	The AFG Program aims to deliver essential resources to equip and train emergency personnel to meet recognized standards. It provides funding to outfit responders with compliant personal protective equipment to enhance their safety during incident response, retrofit or modify facilities to address known health hazards, and acquire emergency response vehicles. Additionally, the program supports the development of health, wellness, and resiliency initiatives to prepare responders for incidents, improve operational efficiency, promote interoperability, and strengthen community resilience.
P. Agency Contact	**a. Fire Grants Program Office Contact** The Fire Grants Program Help Desk provides technical assistance to applicants for completing and submitting applications into FEMA Grants Outcomes (FEMA GO), answers questions about applicant eligibility, recipient responsibilities, and provides support for the programmatic administration of awards. The Fire Grants Program Help Desk can be contact at (866) 274-0960 or by email at FireGrants@fema.dhs.gov. Normal hours of operation are Monday through Friday, 8:00 a.m. to 4:30 p.m. ET. **b. FEMA Grants News** This channel provides general information on all FEMA grant programs and maintains a comprehensive database containing key personnel contact information at the federal, state, and local levels. FEMA Grants News Team is reachable at fema-grants-news@fema.dhs.gov OR (800) 368-6498, Monday through Friday, 9:00 AM – 5:00 PM ET. **c. Grant Programs Directorate (GPD) Award Administration Division** GPD's Award Administration Division (AAD) provides support regarding financial matters and budgetary technical assistance. AAD can be contacted at ASK-GMD@fema.dhs.gov.

[1] FEMA funds AFG Program awards on a rolling basis; as such, the date the FEMA Assistant Administrator for the Grant Programs Directorate signs the obligating document dictates the unique Period of Performance start and end dates for each award.

	d. FEMA Regional Offices FEMA Regional Offices also may provide fiscal support, including pre- and post-award administration and technical assistance. FEMA Regional Office contact information is available at https://www.fema.gov/fema-regional-contacts. **e. Civil Rights** Consistent with Executive Order 14173, Ending Illegal Discrimination & Restoring Merit-Based Opportunity, the FEMA Integration and Coordination Division (ICD) is responsible for ensuring compliance with and enforcement of federal civil rights obligations in connection with programs and services conducted by FEMA. They are reachable at fema-ocr@fema.dhs.gov. **f. Environmental Planning and Historic Preservation** The FEMA Office of Environmental Planning and Historic Preservation (OEHP) provides guidance and information about the EHP review process to FEMA programs and recipients and subrecipients. Send any inquiries regarding compliance for FEMA grant projects under this NOFO to FEMA-OEHP-NOFOQuestions@fema.dhs.gov. **g. Payment and Reporting System** FEMA uses FEMA Grants Outcomes (FEMA GO) for financial reporting, invoicing, and tracking payments. The Direct Deposit/Electronic Funds Transfer (DD/EFT) method of payment is used for recipients. For any questions about the system, contact the FEMA GO helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM ET. **h. FEMA GO** For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM ET.

2. Eligibility

A. Eligible Entities/Entity Types	Only the following entities or entity types are eligible to apply. **a. Applicants** The following entities or entity types located in the 50 United States, District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico, or any federally recognized tribal government or organization are eligible to apply. If you are unsure of

	your entity, please see: https://www.ecfr.gov/current/title-44/part-152#p-152.1(b). See *Supporting Definitions* for this NOFO: • Fire Departments: Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,[2] three or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal or territorial authority (city, county, parish, fire district, township, town or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area. • Nonaffiliated EMS organizations: Nonaffiliated EMS organizations operating in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,[2] three or any federally recognized tribal organization. A nonaffiliated EMS organization is an agency or organization that is a public or private nonprofit emergency medical service entity providing medical transport that is not affiliated with a hospital and does not serve a geographic area in which emergency medical services are adequately provided by a fire department. FEMA considers the following as hospitals under the AFG Program: • Clinics; • Medical centers; • Medical colleges or universities; • Infirmaries; • Surgery centers; and • Any other institution, association, or foundation providing medical, surgical or psychiatric care and/or treatment for the sick or injured. State Fire Training Academies: A SFTA operates in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana

[2] The District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico are all defined as "States" in the Federal Fire Prevention and Control Act of 1974. See 15 U.S.C. § 2203(10).

	Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico. Applicants must be designated either by legislation or by a governor's declaration as the sole fire service training agency within a state, territory, or the District of Columbia and recognized by the National Fire Academy. The designated SFTA shall be the only agency, bureau, division or entity within that state, territory, or the District of Columbia, to be an eligible SFTA applicant under the AFG Program. Non-federal airport and/or port authority fire or EMS organizations are eligible only if they have a formally recognized arrangement with the local jurisdiction to provide fire suppression or emergency medical services on a first-due basis outside the confines of the airport or port facilities. Airport or port authority fire and EMS organizations whose sole responsibility is suppression of fires or EMS response on the airport grounds or port facilities are not eligible for funding under the AFG Program. **b. Subapplicants** Subapplicants and subawards are not allowed. Subapplicants should not have foreign nationals or noncitizens included. If a subapplicant has foreign nationals, they must be properly vetted and must adhere to all government statutes, policies, and procedures including "staff American, stay in America" and security requirements.
B. Project Type Eligibility	**Allowable Project Types** • Operations and Safety; • Vehicle Acquisition; and • Regional Projects.
C. Requirements for Personnel, Partners, and Other Parties	An application submitted by an otherwise eligible non-federal entity (i.e. the applicant) may be deemed ineligible when the person that submitted the application is not **1) a current employee, personnel, official, staff or leadership of the non-federal entity; and 2) duly authorized to apply for an award on behalf of the non-federal entity at the time of application.** Further, the individual who signs and submits an application must be assigned the role of Authorized Organization Representative (AOR) within the FEMA GO system. The AOR must be a duly authorized

	current employee, personnel, official, staff or leadership of the recipient and **provide an email address unique to the recipient at the time of application. Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.** Federal employees are prohibited from serving in any capacity (paid or unpaid) on the development of any proposal submitted under this program. Subapplicants should not have foreign nationals or noncitizens included. If a subapplicant has foreign nationals, they must be properly vetted and must adhere to all government statues, polices, and procedures including "staff American, stay in America" and security requirements. Subapplicants/subrecipients must submit short bios and resumes. This should include the type of entity, organizational leadership, and board members along with the both the names and addresses of the individuals. Resumes are subject to approval.
D. Maximum Number of Applications	The maximum number of applications that can be submitted by a single entity is **three:** one application for Operations and Safety, one application for Vehicle Acquisition, and one application as the host partner for a Regional Project.
E. Additional Restrictions	**a. National Emergency Response Information System (NERIS)** NERIS reporting is not required to apply for the AFG Program. However, fire departments receiving funding must agree to report to NFIRS or NERIS during the performance period. If unable to report at the time of the award, recipients must establish reporting capacity within 24 months and report for at least 12 months once capable. FEMA may request proof of compliance, and noncompliance during the performance period may result in remedies under 2 C.F.R. § 200.339. Nonaffiliated EMS organizations and SFTAs are exempt from NFIRS/NERIS reporting requirements. **b. National Incident Management System (NIMS)** AFG Program applicants are not required to comply with NIMS to apply for AFG Program funding or to receive an AFG Program award. However, any applicant who receives an FY 2025 AFG Program award must achieve the level of NIMS compliance required by the Authority having Jurisdiction (AHJ) over the applicant's emergency service operations (e.g., a local government) prior to the end of the grant's period of performance.

	Applicants or recipients are required to certify their compliance with federal statutes, DHS directives, polices, and procedures.
F. References for Eligibility Factors within the NOFO	Please see the following references provided below: 1. "Responsiveness Review Criteria" subsection 2. "Financial Integrity Criteria" subsection 3. "Supplemental Financial Integrity Criteria and Review" subsection 4. FEMA may request financial information such as Employer Identification Number (EIN) and bank information as part of the potential award selection. This will apply to everyone prospered, including subrecipients. 5. Appendix B – Programmatic Information and Priorities
G. Cost Sharing Requirement	Applicants selected for this award must commit to an acceptable cost share agreement. Otherwise, they will not be funded. See Sections H and G for cost share requirements.
H. Cost Share Description, Type and Restrictions	Recipient cost sharing is required as described below pursuant to 15 U.S.C.§ 2229(k)(1). Recipients shall make available non-federal funds as described below: • 5 percent for jurisdictions serving a population of 20,000 residents or fewer, • 10 percent for jurisdictions serving a population of 20,000 up to 1 million residents, • 15 percent for jurisdictions serving a population of over 1 million residents. • For SFTAs, the cost share is based on the state's total population. For Regional applications, the cost share is based on the combined population of the primary response areas of the host and partner organizations outlined in a Memorandum of Understanding. **Types of Cost Share** i. **Cash (Hard Match):** Cost share of non-federal cash is the only allowable recipient contribution for AFG Program activity (Vehicle Acquisition, Operations and Safety, and Regional). ii. **Trade-In Allowance/Credit:** On a case-by-case basis, FEMA may allow recipients already owning assets acquired with non-federal cash to use the trade-in allowance/credit value of those assets as cash for the purpose of meeting their cost share

	obligation. For FEMA to consider a trade-in allowance/credit value as cash, the allowance amount must be reasonable, and the allowance amount must be a separate entry clearly identified in the acquisition documents. **In-kind (Soft Match):** In-kind cost share is not allowable for the AFG Program.
I. Cost Sharing Calculation Example	The cost share calculator is located here: https://www.fema.gov/sites/default/files/documents/fema_gpd-fy23-afg-cost-share-calculator.pdf Total Allowable Costs ÷ Percentage Cost Share = Federal Share to be requested $10,000 ÷ 1.05 (5%) = $9,523.80 $10,000 ÷ 1.10 (10%) = $9,090.90 $10,000 ÷ 1.15 (15%) = $8,695.65
J. Required information for verifying Cost Share	Applicants must submit their plan for cost share within the Request Details (budget) section of the grant application. ***Maintenance of Effort*** Pursuant to 15 U.S.C. § 2229(k)(3), an applicant seeking an AFG Program grant shall agree to maintain, during the term of the grant, the applicant's aggregate expenditures relating to activities allowable under this NOFO, at not less than 80 percent of the average amount of such expenditures in the two fiscal years before the fiscal year an AFG Program grant is awarded. In other words, an applicant agrees that if it receives a grant award, the applicant will keep its overall expenditures during the award's period of performance for activities that could be allowable costs under this NOFO at a level that is at least 80 percent or more of the average of what the applicant spent on such costs for those activities in FY 2023 and 2024. This includes those funded with non-federal funding for activities that could be allowable costs under this NOFO. Applicants must provide budget information for the year they are applying, as well as the two preceding years. For FY25, that would include the yearly budgets for 2025, 2024, and 2023.

3. Program Description

A. Background, Program Purpose, and Program History

The AFG Program provides financial assistance directly to eligible fire departments, nonaffiliated emergency medical service (EMS) organizations, and State Fire Training Academies (SFTAs). The program aims to enhance the safety of firefighters and the public in relation to fire and fire-related hazards.

Since its inception, the AFG Program has awarded over $9 billion to help equip and train emergency personnel to recognized standards, improve operational efficiency, foster interoperability, and support community resilience. The program has provided fire apparatuses, personal protective equipment, facility modifications, wellness and fitness activities, and other fire equipment to more than 8,000 unique recipients.

For information about program success stories, visit FEMA's Assistance to Firefighters Grants page: https://www.fema.gov/grants/preparedness/firefighters/assistance-grants.

B. Goals and Objectives

Goal: Enhance the safety of the public and firefighters with respect to fire and fire-related hazards.

Objectives: Provide critically needed resources to:

- Equip and train emergency personnel to recognized standards,
- Outfit responders with compliant personal protective equipment to increase responders' physical protection against hazards during incident response,
- Retrofit or modify facilities to protect personnel from known health hazards,
- Acquire emergency response vehicles,
- Design and implement health, wellness, and resiliency programs that prepare responders for incident response,
- Enhance operational efficiencies, foster interoperability, and
- Support community resilience.

C. Program Rationale

The AFG Program represents part of a comprehensive set of measures authorized by Congress and implemented by DHS. By increasing the number of trained firefighters, the AFG Program improves deployment capabilities to respond to emergencies and provide adequate protection from fire and fire-related hazards. The AFG Program also aims to support the following objectives:

- Coordinate Federal Response to Incidents
- Strengthen National Resilience
- Enhance Training and Readiness of First Responders

Through these objectives, FEMA creates a vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. We invite all our stakeholders and partners to join us in building a more prepared and resilient nation.

D. Federal Assistance Type
Grant

E. Performance Measures and Targets
Grant recipients must collect data to allow FEMA to measure performance of AFG Program grants. These metrics align with the program's objectives and priorities. FEMA may request information throughout the period of performance. At closeout recipients must submit a final performance report with enough information to show they met the performance goals outlined in their award.

FEMA will assess performance by comparing the number of items, supplies, projects, and activities requested in its application with the number acquired and delivered by the end of the performance period. The following program metrics will be used:

- Percentage of active-duty members equipped with National Fire Protection Association (NFPA) and Occupational Safety and Health Administration (OSHA)-compliant personal protective equipment (PPE) for each department that received AFG Program funding.
- Percentage of active-duty members who were equipped with NFPA and OSHA compliant equipment for each department that receives AFG Program funding.
- Number of fire vehicles successfully replaced per industry standards at each department funded to replace fire vehicles.
- Percentage of new active-duty members achieving Firefighter Training Levels I and II within one year of coming into service at each department funded for training.
- Percentage of the facility modifications required to comply with state, local, NFPA, or OSHA standards on housing and readiness posture that were successfully made for each department funded for facility modifications.
- Percentage of active-duty members meeting physical/mental readiness requirements through health programs at each department funded for wellness and fitness.

F. General Funding Requirements
Costs charged to federal awards (including federal and non-federal cost share funds) must comply with applicable statutes, rules and regulations, policies, this NOFO, and the terms and conditions of the federal award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered within the budget period. 2 C.F.R. § 200.403(h).

Population of the jurisdiction served by the recipient	Maximum award in FY 2025	Statutory waiver available subject to extraordinary need?
100,000 or fewer	No more than $1 million	None available
100,001 – 500,000 people	No more than $2 million	None available

500,001 – 1,000,000 people	No more than $2.91 million	None available
1,000,001 – 2,500,000 people	No more than $2.91 million	Yes, but no more than $6 million
More than 2,500,000 people	No more than $2.91million	Yes, but no more than $9 million

Regional applicants will be subject to the funding limitations based on the total population served by the host of the application and the participating partners. For example, if the host and partners serve a population of 100,000 or fewer and are the recipients of a Regional award for $1 million, then the host has met their cap and is no longer eligible for additional funds under the AFG Program.

Allocations and Restrictions of Available Grant Funds by Organization Type

- Fire Departments: Not less than 25% of available grant funds shall be awarded to career, combination, or volunteer department types (total of 75%).
- Nonaffiliated EMS Organizations: Not more than 2% of available grant funds shall be collectively awarded to all nonaffiliated EMS organization recipients.
- Emergency Medical Services Providers: Not less than 3.5% of available grant funds shall fund emergency medical services provided by fire departments and nonaffiliated EMS organizations.
- State Fire Training Academy: Not more than 3% of available grant funds shall be collectively awarded to all SFTA recipients. Further, not more than $500,000 of available federal grant funds may be awarded per SFTA applicant.
- Vehicles: Not more than 25% of available grant funds may be used by recipients for the purchase of vehicles. Of that amount, based on stakeholder recommendations, FEMA intends to allocate 10% of the total vehicle funds for ambulances.
- Micro Grants: The selection of the voluntary Micro Grant option (cumulative federal funding of $75,000) for eligible High Priority Operations and Safety activities does not impact an applicant's request or participation under the Vehicle Acquisition or Regional projects. Applicants who select Micro Grants under Operations and Safety as a funding opportunity choice may still apply for a Vehicle Acquisition or Regional project. Of the 25% allocated to each of the career, combination, and volunteer departments, FEMA will aim to fund no less than 25% of the allocation for Micro Grants.

Recipients may not use federal funds or any cost share funds for the following activities:

- Matching or cost sharing requirements for other federal grants and cooperative agreements (see 2 C.F.R. § 200.306).
- Lobbying or other prohibited activities under 18 U.S.C. § 1913 or 2 C.F.R. § 200.450.
- Prosecuting claims against the federal government or any other government entity (see 2 C.F.R. § 200.435).

G. Indirect Costs (Facilities and Administrative Costs)
Indirect costs are NOT allowed.

H. Management and Administration (M&A) Costs
M&A costs are allowed.

M&A costs are allowed by Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4. M&A activities are those directly related to the management and administration of the AFG award funds, such as financial management and monitoring.

M&A expenses should be based only on actual expenses or known contractual costs. Requests that are simple percentages of the award, without supporting justification or adequate documentation, will not be considered for an award.

M&A are not overhead/operational costs but are necessary direct costs incurred in support of the federal award or because of it, such as travel, meeting-related expenses, and salaries of full/part-time staff in direct support of the program. As such, M&A costs can be itemized in financial reports.

I. Pre-Award Costs
The following pre-award costs are allowable:

1. Fees for Grant Writers (capped at $1,500 of federal funds per application)

The recipient must request approval from FEMA to incur such pre-award costs. Requests must be sent via email to FireGrants@fema.dhs.gov and include the application number and justification narrative. Please note, the recipient must seek approval at the time of acquisition and before the award is announced.

FEMA must provide written confirmation that the costs have been reviewed and determined the costs are justified, unavoidable, and consistent with the grant's scope of work.

Pre-award costs must comply with 2 C.F.R. § 200.458, ensuring they are necessary for the efficient and timely performance of the grant.

J. Beneficiary Eligibility
There are no program requirements to be an eligible beneficiary. This NOFO and any subsequent federal awards create no rights or causes of action for any beneficiary.

K. Participant Eligibility
There are no program requirements to be an eligible participant. This NOFO and any subsequent federal awards create no rights or causes of action for any participant.

L. Authorizing Authority
Section 33 of The Federal Fire Prevention and Control Act of 1974, Pub. L. No. 93-498, as amended (15 U.S.C § 2229).

M. Appropriation Authority
Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4 § 1101.

N. Budget Period

There will be only a single budget period with the same start and end dates as the period of performance.

O. Prohibition on Covered Equipment or Services
Recipients, sub-recipients, and their contractors or subcontractors must comply with the prohibitions set forth in Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, which restrict the purchase of covered telecommunications and surveillance equipment and services. Please see 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200, and FEMA Policy #405-143-1 - Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services for more information.

4. Application Contents and Format

A. Pre-Application, Letter of Intent, and Whitepapers
Pre-applications, letters of intent, and whitepapers are not required nor encouraged to be eligible to apply.

B. Application Content and Format
Applications are processed through the FEMA GO system. To access the system, go to https://go.fema.gov/.

Applications must include information regarding department and program-specific priorities, details demonstrating department eligibility, and four narratives: Financial Need, Project Description, Cost/Benefit, and Statement of Effect. Each narrative section has a limit of 4,000 characters, including spaces.

C. Application Components
All applicable forms are in the FEMA GO system and filled out as part of the application submission process. The forms below do not require separate upload. The following forms will be filled out during the application process in FEMA GO:

- SF-424, Application for Federal Assistance
- Grants.gov Lobbying Form, Certification Regarding Lobbying
- SF-424A, Budget Information (Non-Construction)
- SF-424B, Standard Assurances (Non-Construction)
- SF-LLL, Disclosure of Lobbying Activities

D. Program-Specific Required Documents and Information
For program specific updates and information please see Appendices A, B, and C.

E. Post-Application Requirements for Successful Applicants
Applicants likely to be funded may receive a request for additional information by email prior to award. Applicants must respond to the request to move forward with the grant review process.

5. Submission Requirements and Deadlines

A. Address to Request Application Package
Applications are processed through the FEMA GO system. To access the system, go to https://go.fema.gov/.

Steps Required to Apply for an Award Under This Program and Submit an Application:

To apply for an award under this program, all applicants must:

a. Apply for, update, or verify their Unique Entity Identifier (UEI) number and Employer Identification Number (EIN) from the Internal Revenue Service;

b. In the application, provide an UEI number;

c. Have an account with login.gov;

d. Register for, update, or verify their System for Award Management (SAM) account and ensure the account is active before submitting the application;

e. Register in FEMA GO, add the organization to the system, and establish the Authorized Organizational Representative (AOR). The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see https://www.fema.gov/media-library/assets/documents/181607;

f. Submit the complete application in FEMA GO; and

g. Continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Per 2 C.F.R. § 25.110(a)(2)(iv), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible. Contact fema-grants-news@fema.dhs.gov and provide the details of the exigent circumstances.

How to Register to Apply:

General Instructions:

Registering and applying for an award under this program is a multi-step process and requires time to complete. Below are instructions for registering to apply for FEMA funds. Read the instructions carefully and prepare the requested information before beginning the registration process. Gathering the required information before starting the process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have a UEI number, EIN, and an active SAM registration.

Obtain a UEI Number:

All entities applying for funding, including renewal funding, must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form. For more detailed instructions for obtaining a UEI number, refer to SAM.gov.

Obtain Employer Identification Number:

In addition to having a UEI number, all entities applying for funding must provide an EIN. The EIN can be obtained from the IRS by visiting https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online.

Create a login.gov account:

Applicants must have a login.gov account in order to register with SAM or update their SAM registration. Applicants can create a login.gov account at: https://secure.login.gov/sign_up/enter_email?request_id=34f19fa8-14a2-438c-8323-a62b99571fd.

Applicants only have to create a login.gov account once. For existing SAM users, use the same email address for both login.gov and SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements for SAM registration, refer to https://www.sam.gov/SAM/pages/public/loginFAQ.jsf.

Register with SAM:

In addition to having a UEI number, all organizations must register with SAM. Failure to register with SAM will prevent your organization from applying through FEMA GO. SAM registration must be renewed annually and must remain active throughout the entire grant life cycle.

For more detailed instructions for registering with SAM, refer to: Register with SAM

Note: per 2 C.F.R. § 25.200 , applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the past three years, if applicable.

Register in FEMA GO, Add the Organization to the System, and Establish the AOR:

Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see: FEMA GO Startup Guide

Note: FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome;
- Mozilla Firefox;
- Apple Safari; and
- Microsoft Edge.

Applicants using tablet type devices or other browsers may encounter issues with using FEMA GO.

Submitting the Final Application:

Applicants will be prompted to submit the standard application information, and any program-specific information required. Standard Forms (SF) may be accessed in the Forms tab under the: SF-424 Family | Grants.gov.

Applicants should review these forms before applying to ensure they are providing all required information.

After submitting the final application, FEMA GO will provide either an error message, or an email to the submitting AOR confirming the transmission was successfully received.

B. Application Deadline
06/22/2026 05:00 PM Eastern Time

C. Pre-Application Requirements Deadline
Not applicable

D. Post-Application Requirements Deadline
Not applicable

E. Effects of Missing the Deadline
All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of submission and generates an electronic date/time stamp when FEMA GO successfully receives an application. The submitting AOR will receive via email the official date/time stamp and a FEMA GO tracking number to serve as proof of timely submission prior to the application deadline.

Applicants experiencing system-related issues have until 3:00 PM ET on the date applications are due to notify FEMA. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.

6. Intergovernmental Review

A. Requirement Description and State Single Point of Contact
An intergovernmental review may be required. Applicants must contact their state's Single Point of Contact (SPOC) to comply with the state's process under Executive Order 12372.

7. Application Review Information

A. Threshold Criteria

Automatic disqualification of the application will occur if any of the conditions and instructions are not followed in Appendix B of this Notice of Funding Opportunity.

Examples of ineligible applications and/or organizations include:

- Nonaffiliated EMS organization requests for any activity that is specific or unique to structural/proximity/wildfire firefighting gear.
- Fire departments that are a federal government entity, or contracted by the federal government, and are solely responsible under a formally recognized agreement for suppression of fires on federal installations or land.
- Fire departments or nonaffiliated EMS organizations that are not independent entities but are part of, controlled by, or under the day-to-day operational command and control of a larger department, agency or AHJ.
- However, if a fire department is considered to be the same legal entity as a municipality or other governmental organization, and otherwise meets the eligibility criteria, that municipality or other governmental organization may apply on behalf of that fire department as long as the application clearly states that the fire department is considered part of the same legal entity.
- Fire-based EMS organization applying as a nonaffiliated EMS organization.
- Auxiliaries, hospitals, or fire service associations or interest organizations that are not the AHJ over the applicant.
- Dive teams, search and rescue squads, or similar organizations that do not provide medical transport.
- Fire departments, regional, or nonaffiliated EMS organizations that are for profit.
- State or local agencies, or subsets of any governmental entity, or any authority that do not meet the requirements as defined by 15 U.S.C. §2229 (a), (c).
- Submitting multiple applications for the same equipment or activity (e.g., self-contained breathing apparatus [SCBA] under both Regional and Operations and Safety activities, or two applications for the same vehicle) may result in disqualification of both applications. This rule does not apply if an applicant is applying on behalf of multiple agencies (e.g., fire departments within the same county or city). In such cases, the applicant can request similar equipment, as long as the application clearly specifies the equipment and quantities for each agency. Multiple applications across regional and direct categories are allowed in this scenario.

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B. Application Criteria

FEMA sets funding priorities and evaluation criteria for AFG Program applications based on recommendations from the Criteria Development Panel (CDP). Each year, FEMA brings together a panel of fire service professionals to establish these priorities and criteria. The panel provides input on funding priorities and helps develop the criteria used to award grants.
The **nine major fire service organizations** represented on the panel are:

- International Association of Fire Chiefs

- International Association of Fire Fighters
- National Volunteer Fire Council
- National Fire Protection Association
- National Association of State Fire Marshals
- International Association of Arson Investigators
- International Society of Fire Service Instructors
- North American Fire Training Directors
- Congressional Fire Service Institute

CDP and Application Evaluation
CDP advises FEMA on creating or updating funding priorities and developing criteria for awarding grants. This Notice of Funding Opportunity (NOFO) reflects the CDP's recommendations regarding priorities, direction, and award criteria.

FEMA ranks all complete applications based on how well they align with the program priorities for the specific activity. Responses to the activity-specific questions in the application are used to determine each application's ranking relative to these priorities.

AFG Program applications go through a multi-phase review process:

1) Electronic Pre-Scoring
2) Peer Review
3) FEMA Internal Review

1. Electronic Pre-Scoring

The application undergoes an electronic pre-scoring process based on established program priorities listed in Appendix B and answers to activity-specific questions within the online application. Application Narratives are not reviewed during the pre- score process. "Request Details" and "Budget" information should comply with program guidance and statutory funding limitations. The pre-score is half of the total application score.

2. Peer Review

Applications with the highest rankings from the pre-scoring process will undergo a Peer Review Panel process. A panel of peer reviewers is composed of fire service personnel recommended by national fire organizations. Peer reviewers will assess each application's merits based on the narrative statement on the requested activity. The evaluation elements listed in the "Narrative Evaluation Criteria" below will be used to calculate the narrative's score for each activity requested. Peer reviewers will independently score each requested activity within the application, discuss the merits and/or shortcomings of the application with his or her peers, and document the findings. A consensus is not required. The panel score is half of the total application score. Peer reviewers will evaluate and select a score of Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, or Strongly Disagree for each narrative section based on the following narrative elements within each activity.

3. FEMA Internal Review

Applications within the fundable range undergo a Technical Review by subject-matter experts and a FEMA Program Office review. The FEMA Program Office evaluates costs, quantities, feasibility, eligibility, and recipient responsibility before recommending awards. During TEP, Appendix B is used to address eligibility corrections, though this phase is not scored. Partial funding may be recommended based on assessment findings.

C. Financial Integrity Criteria

Before making an award, FEMA is required to review OMB-designated databases for applicants' eligibility and financial integrity information. This is required by the Payment Integrity Information Act of 2019 (Pub. L. No. 116-117, § 2 (2020)), 41 U.S.C. § 2313, and the "Do Not Pay Initiative" (31 U.S.C. 3354). For more details, please see 2 C.F.R. § 200.206.

Thus, the Financial Integrity Criteria may include the following risk-based considerations of the applicant:

1. Financial stability.
2. Quality of management systems and ability to meet management standards.
3. History of performance in managing federal award.
4. Reports and findings from audits.
5. Ability to effectively implement statutory, regulatory, or other requirements.

D. Supplemental Financial Integrity Criteria and Review

Before making an award expected to exceed the simplified acquisition threshold, defined at 41 U.S.C. § 134, over the period of performance:

1. FEMA is required by 41 U.S.C. § 2313 to review or consider certain information found in SAM.gov. For details, please see 2 C.F.R. § 200.206(a)(2).
2. An applicant may review and comment on any information in the responsibility/qualification records available in SAM.gov.
3. Before making decisions in the risk review required by 2 C.F.R. § 200.206, FEMA will consider any comments by the applicant.

E. Reviewers and Reviewer Selection

All applications will be evaluated through the Peer Review Panel process. A panel of peer reviewers is comprised of fire service representatives recommended by the CDP.

F. Merit Review Process

Applications with the highest rankings from the pre-scoring process will undergo a Peer Review Panel process.

Narrative Evaluation Criteria

Narrative Statements are a key part of the application process and must provide clear, detailed, and specific information about the proposed activities for which funding is requested. Applicants

must explain how the proposed activities align with the Operations and Safety Activity or the Vehicle Acquisition Activity.

FEMA reviews applications for duplication, including narratives and statistical data. All elements of the Narrative Statements must be original, and all statistical data must be accurate. Applications with narratives that include substantial copying of sentences or paragraphs or inaccurate data that could mislead reviewers may be disqualified. Falsification, fabrication, or plagiarism of other grant proposals will result in disqualification.

Peer review panelists will evaluate and score each project based on the narrative elements defined below. Each narrative section is limited to 4,000 characters, including spaces and punctuation

Financial Need

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

Applicants must explain their financial need, detailing budget constraints, failed attempts to secure other funding, and showing that the financial distress is beyond their control, in line with the AFG Program's intent.

Project Description and Budget

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

The Project Description and Budget statement should explain the project objectives, their connection to the budget, and risk analysis. Applicants should describe activities, align them with project objectives, their mission, and relevant requirements, and link expenses to operations, safety, and project goals.

Cost Benefit

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

Applicants should explain how they will address operational and personnel safety needs, focusing on cost effectiveness and asset sharing. The statement should detail how grant funding will maximize benefits, including reasonable costs like overhead and administrative expenses. Requests should align with the applicant's mission and show how funding will benefit their organization and personnel.

Statement of Effect on Operations

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

The Statement of Effect on Operations should explain how the funding will improve the organization's effectiveness, daily operations, and risk reduction. Applicants should detail how often and in what capacity the requested items will be used, their benefits to the community, and how they enhance the ability to save lives and property. Jurisdictions emphasizing fire risk reduction through code enforcement and mitigation strategies, including FEMA-approved plans, may receive higher consideration.

G. Final Selection

Technical Evaluation Process (TEP)

The highest scoring project(s) for both activities will be considered within the fundable range. Projects that are in the fundable range will undergo a Technical Review by the FEMA Program Office before being recommended for award. The FEMA Program Office will assess the request with respect to costs, quantities, feasibility, eligibility, and recipient responsibility prior to recommending any application for award. Additionally, FEMA will review whether the project duplicates other federally funded research or prevention activities. Once the TEP is complete, a final ranking of projects will be created. FEMA will award grants based on this final ranking and the ability to meet statutorily required funding limitations outlined in Appendix B - Programmatic Information and Priorities of this NOFO.

FEMA may not make a federal award until the applicant has complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. Further, as noted above, an applicant's or recipient's SAM registration must remain active for the duration of an active federal award. If an applicant's SAM registration is expired at the time of application, expires during application review, or expires any other time before award, FEMA may determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant. Requests may be recommended for partial funding based on findings made during this assessment.

In awarding grants, the FEMA Administrator is required to consider:

- The findings and recommendations of the Technical Evaluation Panel (TEP);
- The degree to which an award will reduce deaths, injuries and property damage by reducing the risks associated with fire related and other hazards;
- The extent of an applicant's need for an AFG Program grant and the need to protect the United States as a whole; and
- The number of calls requesting or requiring a firefighting or emergency medical response received by an applicant.

8. Award Notices

A. Notice of Award

The Authorized Organization Representative (AOR) must carefully review the federal award package before accepting the award. The package includes instructions for administering the award as well as the terms and conditions.

By submitting an application, applicants agree to comply with the requirements outlined in this NOFO and adhere to the terms and conditions of the federal award if selected.

FEMA will provide the federal award package electronically via FEMA GO. The package includes an Award Letter, Summary Award Memo, Agreement Articles, and Obligating Document. A notification email with the award package will be sent to the submitting AOR through the grant application system.

Recipients must accept their awards no later than 30 days from the award date. Recipients shall notify FEMA of their intent to accept the award and proceed with work via the FEMA GO system.

Funds will remain on hold until the recipient accepts the award in FEMA GO and satisfies all other award conditions, or until the award is rescinded. Failure to accept the grant award within the specified timeframe may result in a loss of funds.

During the review process, FEMA may have modified the application request(s). Any modifications will be detailed in the award package provided with the offer of an award. If the awarded activities, scope of work, or funding amounts differ from the original application, the recipient is only responsible for completing the activities funded by FEMA. The recipient is not obligated to start, modify, or complete any activities that were requested but not funded. The award package will outline any changes in the approved scope of work section.

B. Pass-Through Requirements
None

C. Note Regarding Pre-Award Costs
Even if pre-award costs are allowed, beginning performance is at the applicant's risk.

D. Obligation of Funds
The grant funds are obligated in accordance with applicable laws, and no later than upon award.

E. Notification to Unsuccessful Applicants
FEMA will provide all applicants who do not receive a FY 2025 AFG Program award with a turndown notification after September 30, 2026.

9. Post-Award Requirements and Administration

A. Administrative and National Policy Requirements
Presidential Executive Orders

Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference. Pursuant to the preliminary injunction order issued on November 21, 2025, in *County of Santa Clara et al. v. Noem, et al.*, No. 25-cv-08330-WHO (N.D. Cal.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective. Also,

pursuant to the preliminary injunction order issued on November 21, 2025, in *City of Chicago et al. v. Noem, et al.*, No. 25-CV-12765 (N.D. Ill.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective.

In accordance with Executive Order 14305, Restoring American Airspace Sovereignty (June 6, 2025), and to the extent allowed by law, eligible state, local, tribal, and territorial grant recipients under this NOFO are permitted to purchase unmanned aircraft systems, otherwise known as drones, or equipment or services for the detection, tracking, or identification of drones and drone signals, consistent with the legal authorities of state, local, tribal, and territorial agencies. Recipients must comply with all applicable federal, state, and local laws and regulations, and adhere to any statutory requirements on the use of federal funds for such unmanned aircraft systems, equipment, or services.

B. DHS Standard Terms and Conditions

A recipient under this funding opportunity must comply with the DHS Standard Terms and Conditions in effect as of the date of the federal award, unless a term and condition specifically indicates otherwise. The DHS Standard Terms and Conditions are available online: DHS Standard Terms and Conditions | Homeland Security. For continuation awards, the terms and conditions for the initial federal award will apply unless otherwise specified in the terms and conditions of the continuation award. The specific version of the DHS Standard Terms and Conditions applicable to the federal award will be in the federal award package.

A recipient under this funding opportunity must comply with the FY 2026 Department of Homeland Security Standard Terms and Conditions, with the following exceptions. The term titled “Communication and Cooperation with the Department of Homeland Security and Immigration Officials” and paragraph (2)(a)(ii) of the term titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” do not apply to any federal award under this funding opportunity.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *County of Santa Clara et al. v. Noem, et al.*, No. 25-cv-08330-WHO (N.D. Cal.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) The DHS Standard Term and Condition titled " Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act "; and (2) the DHS Standard Term and Condition titled "All Executive Orders Related to Grants". If the preliminary injunction is stayed, vacated, or extinguished, both terms will immediately become effective. As stated above, Paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *City of Chicago et al. v. Noem, et al.*, No. 25-CV-12765 (N.D. Ill.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) the DHS Standard Term and Condition titled " Federal

Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act"; and (2) the DHS Standard Term and Condition titled " All Executive Orders Related to Grants". If the preliminary injunction is stayed, vacated, or extinguished, both terms will immediately become effective. As stated above, paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

Pursuant to the preliminary injunction order issued on October 31, 2025, in *City of Seattle v. Trump, et al.*, No. 2:25-cv-01435-BJR (W.D. Wa.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: the DHS Standard Term and Condition titled " Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act ". If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective. As stated above, Paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

C. Financial Reporting Requirements
Recipients must report obligations and expenditures through a federal financial report. The Federal Financial Report (FFR) form, also known as Standard Form 425 (SF-425), is available online at: SF-425 OMB #4040-0014. A tutorial is available here under https://www.fema.gov/sites/default/files/documents/FEMA_GO_SF-425_and_PPR_User_Guide_508.pdf

Recipients must submit the FFR semi-annually throughout the Period of Performance (POP) as detailed below:

- **A.** No later than July 30 (for the period Jan. 1 – June 30)
- **B.** No later than January 30 (for the period July 1 – Dec. 31)
- **C.** Within 120 days after the end of the Period of Performance

The final FFR is due within 120 days after the end of the POP.

FEMA may withhold future federal awards and cash payments if the recipient does not submit timely financial reports, or the financial reports submitted demonstrate lack of progress or provide insufficient detail.

D. Programmatic Performance Reporting Requirements

1. A Performance Report must be submitted semi-annually throughout the POP. A tutorial is available here: https://www.fema.gov/sites/default/files/documents/FEMA_GO_SF-425_and_PPR_User_Guide_508.pdf
2. A Performance Report must include:
    a. A brief narrative of overall project(s) status indicating progress toward project objectives;

b. A summary of project expenditures;
c. A summary of any products from research activities;
d. A description of any potential issues that may affect project completion; and
e. Other information specific to the Activities awarded.

3. The Performance Report must be submitted through FEMA GO.
4. Performance Report Due Dates
    a. No later than July 30 (for the period Jan. 1 – June 30)

5. No later than January 30 (for the period July 1 – Dec. 31)]

E. Closeout Reporting Requirements
Within 120 days after the end of the period of performance, or after an amendment has been issued to close out a federal award, recipients must submit the following:

- The final request for payment, if applicable.
- The final FFR.
- The final progress report detailing all accomplishments.
- A qualitative narrative summary of the impact of those accomplishments throughout the period of performance.
- Other documents required by this NOFO, terms and conditions of the federal award, or other DHS Component guidance.

After FEMA approves these reports, it will issue a closeout notice. The notice will indicate the period of performance as closed, list any remaining funds to be de-obligated, and address the record maintenance requirement. Unless a longer period applies, such as due to an audit or litigation, for equipment or real property used beyond the period of performance, or due to other circumstances outlined in 2 C.F.R. § 200.334, this maintenance requirement is three years from the date of the final FFR.

Also, pass-through entities are responsible for closing out those subawards as described in 2 C.F.R. § 200.344; subrecipients are still required to submit closeout materials within 90 calendar days of the subaward period of performance end date. When a subrecipient completes all closeout requirements, pass-through entities must promptly complete all closeout actions in time for the recipient to submit all necessary documentation and information to FEMA during the closeout of their prime award. The recipient is responsible for returning any balances of unobligated or unliquidated funds that have been drawn down that are not authorized to be retained per 2 C.F.R. § 200.344(e).

A closeout tutorial is available here
https://www.fema.gov/sites/default/files/documents/fema_afg-closout-tutorial.pdf

Administrative Closeout

Administrative closeout is a mechanism for FEMA to unilaterally execute closeout of an award if no activity is taken during the period of performance (submitting of reports, financial drawdowns). FEMA will use available award information in lieu of final recipient reports, per 2

C.F.R. § 200.344(h)-(i). It is an activity of last resort, and if FEMA administratively closes an award, this may negatively impact a recipient's ability to obtain future funding.

Additional Reporting Requirements

Anytime there is a chance in personnel for any of the awardees and/or subrecipients, their information needs to be submitted for approval (all the previous personal information identified).

F. Disclosing Information per 2 C.F.R. § 180.335
Before entering into a federal award, the applicant must notify FEMA if it knows that the applicant or any of the principals (as defined at 2 C.F.R. § 180.995) for the federal award:

1. Are presently excluded or disqualified;
2. Have been convicted within the preceding three years of any of the offenses listed in § 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
3. Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with the commission of any of the offenses listed in § 180.800(a); or
4. Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

This is requirement is fully described in 2 C.F.R. §180.335.

Additionally, 2 C.F.R. § 180.350 requires recipients to provide immediate notice to FEMA at any time after entering a federal award if:

1. The recipient learns that either it failed to earlier disclose information as required by 2 C.F.R. § 180.335;
2. Due to changed circumstances, the applicant or any of the principals for the federal award now meet the criteria at 2 C.F.R. § 180.335 listed above.

G. Reporting of Matters Related to Recipient Integrity and Performance
Appendix XII to 2 C.F.R. Part 200 states the terms and conditions for recipient integrity and performance matters used for this funding opportunity.

If the total value of all active federal grants, cooperative agreements, and procurement contracts for a recipient exceeds $10,000,000 at any time during the period of performance:

1. The recipient must maintain the currency of information reported in SAM.gov about civil, criminal, or administrative proceedings described in paragraph 2 of Appendix XII;
2. The required reporting frequency is described in paragraph 4 of Appendix XII.

H. Single Audit Report
Any non-Federal entity that must be audited (as defined by 2 C.F.R. § 200.1) during its fiscal year must undergo an audit. This may be either a single audit complying with 2 C.F.R. § 200.514 or a program-specific audit complying with 2 C.F.R. §§ 200.501 and 2 C.F.R. §§ 200.507.

Audits must follow 2 C.F.R. Part 200, Subpart F, 2 C.F.R. § 200.501, and the U.S. Government Accountability Office (GAO) Generally Accepted Government Auditing Standards.

I. Monitoring and Oversight

Per 2 C.F.R. § 200.337, DHS and its authorized representatives have the right of access to any records of the recipient or subrecipient pertinent to a Federal award to perform audits, site visits, and any other official use. The right also includes timely and reasonable access to the recipient's or subrecipient's personnel for the purpose of interview and discussion related to such documents or the Federal award in general.

Pursuant to this right and per 2 C.F.R. § 200.329, DHS may conduct desk reviews and make site visits to review and evaluate project accomplishments and management control systems as well as provide any required technical assistance. Recipients and subrecipients must respond in a timely and accurate manner to DHS requests for information relating to a federal award.

J. Program Evaluation

Title I of the Foundations for Evidence-Based Policymaking Act of 2018, Pub. L. No. 115-435 (2019) (Evidence Act), PUBL435.PS urges federal agencies to use program evaluation as a critical tool to learn, improve delivery, and elevate program service and delivery across the program lifecycle. Evaluation means "an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency." Evidence Act, § 101 (codified at 5 U.S.C. § 311). OMB A-11, Section 290 (Evaluation and Evidence-Building Activities) further outlines the standards and practices for evaluation activities. Federal agencies are required to specify any requirements for recipient participation in program evaluation activities (2 C.F.R. § 200.301). Program evaluation activities incorporated from the outset in the NOFO and program design and implementation allow recipients and agencies to meaningfully document and measure progress and achievement towards program goals and objectives, and identify program outcomes and lessons learned, as part of demonstrating recipient performance (2 C.F.R. § 200.301).

As such, recipients and subrecipients are required to participate in a Program Office (PO) or a DHS Component-led evaluation, if selected. This may be carried out by a third-party on behalf of the PO or the DHS Component. Such an evaluation may involve information collections including but not limited to, records of the recipients; surveys, interviews, or discussions with individuals who benefit from the federal award, program operating personnel, and award recipients; and site visits or other observation of recipient activities, as specified in a DHS Component or PO-approved evaluation plan. More details about evaluation requirements may be provided in the federal award, if available at that time, or following the award as evaluation requirements are finalized. Evaluation costs incurred during the period of performance are allowable costs (either as direct or indirect) in accordance with 2 C.F.R. § 200.413.

Recipients and subrecipients are also encouraged, but not required, to participate in any additional evaluations after the period of performance ends, although any costs incurred to participate in such evaluations are not allowable and may not be charged to the federal award.

K. Additional Performance Reporting Requirements

Not applicable

L. Termination of Federal Award

The FY 2026 DHS Standard Terms and Conditions sets forth a term and condition entitled "Termination of a Federal Award". The termination provision condition listed below applies to the grant award and the "Termination of a Federal Award" term and condition in the FY 2026 DHS Standard Terms and Conditions does not.

Termination of the Federal Award by FEMA

FEMA may terminate the federal award in whole or in part for one of the following reasons:

a. If the recipient or subrecipient fails to comply with the terms and conditions of the federal award.

b. With the consent of the recipient, in which case FEMA and the recipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.

c. If the federal award no longer effectuates the program goals or agency priorities. Under this provision, FEMA may terminate the award for these purposes if any of the following reasons apply:

   i. If DHS/FEMA, in its sole discretion, determines that a specific award objective is ineffective at achieving program goals as described in this NOFO;

   ii. If DHS/FEMA, in its sole discretion, determines that an objective of the award as described in this NOFO will be ineffective at achieving program goals or agency priorities;

   iii. If DHS/FEMA, in its sole discretion, determines that the design of the grant program is flawed relative to program goals or agency priorities;

   iv. If DHS/FEMA, in its sole discretion, determines that the grant program is not aligned to either the DHS Strategic Plan, the FEMA Strategic Plan, or successor policies or documents;

   v. If DHS/FEMA, in its sole discretion, changes or re-evaluates the goals or priorities of the grant program and determines that the award will be ineffective at achieving the updated program goals or agency priorities; or

   vi. For other reasons based on program goals or agency priorities described in the termination notice provided to the recipient pursuant to 2 C.F.R. § 200.341.

   vii. If the awardee falls out of compliance with the Agency's statutory or regulatory authority, award terms and conditions, or other applicable laws.

d. For convenience, including, but not limited to, when the award no longer advances agency priorities or the national interest.

1. Termination of a Subaward by the Pass-Through Entity

The pass-through entity may terminate a subaward in whole or in part for one of the following reasons identified in 2 C.F.R. § 200.340:

a. If the subrecipient fails to comply with the terms and conditions of the federal award.

b. With the consent of the subrecipient, in which case the pass-through entity and the subrecipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.

c. If the pass-through entity's award has been terminated the pass-through recipient will terminate its subawards.

2. Termination by the Recipient or Subrecipient

The recipient or subrecipient may terminate the federal award in whole or in part for the following reason identified in 2 C.F.R. § 200.340: Upon sending FEMA or pass-through entity a written notification of the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if FEMA or pass-through entity determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, FEMA or pass-through entity may terminate the federal award in its entirety.

3. Impacts of Termination

a. When FEMA terminates the federal award prior to the end of the period of performance due to the recipient's material failure to comply with the terms and conditions of the federal award, FEMA will report the termination in SAM.gov in the manner described at 2 C.F.R. § 200.340(c).

b. When the federal award is terminated in part or its entirety, FEMA or pass-through entity and recipient or subrecipient remain responsible for compliance with the requirements in 2 C.F.R. §§ 200.344 and § 200.345.

4. Notification Requirements
    a. FEMA must provide written notice of the termination in a manner consistent with 2 C.F.R. § 200.341. The federal award will be terminated on the date of the notification unless stated otherwise in the notification.
5. Opportunities to Object and Appeal
    a. Where applicable, when FEMA terminates the federal award, the written notification of termination will provide the opportunity and describe the process to object and provide information challenging the action, pursuant to 2 C.F.R. § 200.342.
6. Effects of Suspension and Termination
    a. The allowability of costs to the recipient or subrecipient resulting from financial obligations incurred by the recipient or subrecipient during a suspension or after the termination of a federal award are subject to 2 C.F.R. 200.343.

M. Best Practices
While not a requirement in the DHS Standard Terms and Conditions, as a best practice: Entities receiving funds through this program should ensure that cybersecurity is integrated into the design, development, operation, and maintenance of investments that impact information technology (IT) and/ or operational technology (OT) systems. Additionally, "The recipient and subrecipient must take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information." 2 C.F.R. § 200.303(e).

N. Payment Information
Recipients will submit payment requests in FEMA GO for FY 2025 awards under this program.

Instructions to Grant Recipients Pursuing Payments

FEMA reviews all grant payments and obligations to ensure allowability in accordance with 2 C.F.R. § 200.305. These measures ensure funds are disbursed appropriately while continuing to support and prioritize communities who rely on FEMA for assistance. Once a recipient submits a payment request, FEMA will review the request. If FEMA approves a payment, recipients will be notified by FEMA GO and the payment will be delivered pursuant to the recipients SAM.gov financial information. If FEMA disapproves a payment, FEMA will inform the recipient.

Processing and Payment Timeline

FEMA must comply with regulations governing payments to grant recipients. See 2 C.F.R. § 200.305. For grant recipients other than States, 2 C.F.R. § 200.305(b)(3) stipulates that FEMA is to make payments on a reimbursement basis within 30 days after receipt of the payment request, unless FEMA reasonably believes the request to be improper. For state recipients, 2 C.F.R. § 200.305(a) instructs that federal grant payments are governed by Treasury-State Cash Management Improvement Act (CMIA) agreements ("Treasury-State agreement") and default procedures codified at 31 C.F.R. part 205 and Treasury Financial Manual (TFM) 4A-2000, "Overall Disbursing Rules for All Federal Agencies." *See* 2 C.F.R. § 200.305(a).

Treasury-State agreements generally apply to "major federal assistance programs" that are governed by 31 C.F.R. part 205, subpart A and are identified in the Treasury-State agreement. 31 C.F.R. §§ 205.2, 205.6. Where a federal assistance (grant) program is not governed by subpart A, payment and funds transfers from FEMA to the state are subject to 31 C.F.R. part 205, subpart B. Subpart B requires FEMA to "limit a funds transfer to a state to the minimum amounts needed by the state and must time the disbursement to be in accord with the actual, immediate cash requirements of the state in carrying out a federal assistance program or project. The timing and amount of funds transfers must be as close as is administratively feasible to a state's actual cash outlay for direct program costs and the proportionate share of any allowable indirect costs." 31 C.F.R. § 205.33(a). Nearly all FEMA grants are not "major federal assistance programs." As a result, payments to states for those grants are subject to the "default" rules of 31 C.F.R. part 205, subpart B.

If additional information is needed, a request for information will be issued by FEMA to the recipient; recipients are strongly encouraged to respond to any additional FEMA request for information inquiries within three business days. If an adequate response is not received, the request may be denied, and the entity may need to submit a new reimbursement request; this will re-start the 30-day timeline.

Submission Process

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

For all non-disaster reimbursement requests (regardless of system), please ensure submittal of the following information:

1. Grant ID / Award Number
2. Total amount requested for drawdown
3. Purpose of drawdown and timeframe covered (must be within the award performance period)
4. Subrecipient Funding Details (if applicable).
5. Is funding provided directly or indirectly to a subrecipient?
    a. If **no,** include statement "This grant funding is not being directed to a subrecipient."
6. If **yes**, provide the following details:
    a. The name, mission statement, and purpose of each subrecipient receiving funds, along with the amount allocated and the specific role or activity being reimbursed.
    b. Whether the subrecipient's work or mission involves supporting aliens, regardless of whether FEMA funds support such activities.
    c. Whether the payment request includes an activity involving support to aliens.
    d. Whether the subrecipient has any diversity, equity, and inclusion practices.[3]

[3] Pursuant to the preliminary injunction order issued on November 21, 2025, in County of Santa Clara et al. v. Noem, et al., No. 25-cv-08330-WHO (N.D. Cal.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

Pursuant to the preliminary injunction order issued on November 21, 2025, in City of Chicago et al. v. Noem, et al., No. 25-CV-12765 (N.D. Ill.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

Pursuant to the preliminary injunction order issued on October 31, 2025, in City of Seattle v. Trump, et al., No. 2:25-cv-01435-BJR (W.D. Wa.), the DHS Standard Term and Condition titled "Anti-Discrimination" does not apply

7. Supporting documentation to demonstrate that expenses are allowable, allocable, reasonable, and necessary under 2 CFR part 200 and in compliance with the grant's NOFO, award terms, and applicable federal regulations.

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

O. Immigration Conditions
The term titled "Communication and Cooperation with the Department of Homeland Security and Immigration Officials" and paragraph (2)(a)(ii) of the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" in the FY 2026 DHS Standard Terms and Conditions do not apply to any federal award under this funding opportunity.

10. Other Information

A. Period of Performance Extension
Extensions to the Period of Performance (POP) for this program are allowed.

Extensions to the POP identified in the award will only be considered through formal, written requests via FEMA GO and must contain specific and compelling justifications as to why an extension is required. Recipients are advised to coordinate with the FEMA Fire Program Specialist or Program Analyst as needed when preparing an extension request. Recipients should request extensions only under *exceptional* circumstances. Approval is not guaranteed. AFG grants with a two-year POP are not expected to need an extension, except for vehicle/apparatus awards.

Extension requests will be granted only due to compelling legal, policy, or operational challenges. Extension requests will only be considered for the following reasons:

1. Contractual commitments by the recipient or subrecipient with vendors prevent completion of the project, including delivery of equipment or services, within the existing POP;

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to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

As stated above, Paragraph(2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" will not apply even if any of these preliminary injunctions are stayed, vacated, or extinguished.

2. The project must undergo a complex environmental review that cannot be completed within the existing POP;
3. Projects are long-term by design, and therefore acceleration would compromise core programmatic goals; or
4. Where other special or extenuating circumstances exist.

Recipients must submit all proposed extension requests to FEMA for review and approval at least 120 days prior to the end of the POP to allow sufficient processing time. The review process can take up to 30 calendar days or longer. Recipients should factor this review period into the timing of when to submit a request for an extension. Extensions are typically granted for no more than six-months.

All extension requests must address the following:

1. The grant program, fiscal year, and award number;
2. Reason for the delay –including details of the legal, policy, or operational challenges that prevent the final outlay of awarded funds by the deadline;
3. Current status of the activity or activities;
4. Approved POP termination date and new project completion date;
5. Amount of funds drawn down to date;
6. Remaining available funds, both federal and, if applicable, non-federal;
7. Budget outlining how remaining federal and, if applicable, non-federal funds will be expended;
8. Plan for completion, including milestones and timeframes for achieving each milestone and the position or person responsible for implementing the plan for completion; and
9. Certification that the activity or activities will be completed within the extended POP without any modification to the original statement of work, as described in the original statement of work and as approved by FEMA.

B. Other Information

a. Environmental Planning and Historic Preservation (EHP) Compliance

FEMA is required to consider effects of its actions on the environment and historic properties to ensure that activities, grants and programs funded by FEMA, comply with federal EHP laws, Executive Orders, regulations, and policies.

Recipients and subrecipients proposing projects with the potential to impact the environment or cultural resources, such as the modification or renovation of existing buildings, structures, and facilities, and/or new construction and/or replacement of buildings, structures, and facilities, must participate in the FEMA EHP review process. This includes conducting early engagement to help identify EHP resources, such as threatened or endangered species, historic properties, or communities with environmental justice concerns; submitting a detailed project description with supporting documentation to determine whether the proposed project has the potential to impact EHP resources; and, identifying mitigation measures and/or alternative courses of action that may lessen impacts to those resources.

FEMA is sometimes required to consult with other regulatory agencies and the public in order to complete the review process. Federal law requires EHP review to be completed before federal

funds are released to carry out proposed projects. FEMA may not be able to fund projects that are not in compliance with applicable EHP laws, Executive Orders, regulations, and policies. FEMA may recommend mitigation measures and/or alternative courses of action to lessen impacts to EHP resources and bring the project into EHP compliance.

EHP guidance is found at Environmental Planning and Historic Preservation. The site contains links to documents identifying agency EHP responsibilities and program requirements, such as implementation of the National Environmental Policy Act and other EHP laws, regulations, and Executive Orders. DHS and FEMA EHP policy is also found in the EHP Directive & Instruction.

All FEMA actions, including grants, must comply with National Flood Insurance Program (NFIP) criteria or any more restrictive federal, state, or local floodplain management standards (44 C.F.R. § 9.11(d)(6)). For actions located within, or that may affect, a floodplain or wetland, the following alternatives must be considered: a) no action; b) alternative locations; and c) alternative actions, including alternative actions that use natural features or nature-based solutions. Where possible, natural features and nature-based solutions shall be used. If not practicable as an alternative on their own, natural features and nature-based solutions may be incorporated into actions as minimization measures.

The GPD EHP screening form is located at https://www.fema.gov/sites/default/files/documents/fema_ehp-screening_form_ff-207-fy-21-100_5-26-2021.pdf.

Additionally, all recipients under this funding opportunity are required to comply with the FEMA GPD EHP Policy Guidance, FEMA Policy #108-1. https://www.fema.gov/sites/default/files/documents/fema_gpd-dhp-policy-guidance.pdf

b. Procurement Integrity

When purchasing under a FEMA award, recipients and subrecipients must comply with the federal procurement standards in 2 C.F.R. §§ 200.317 – 200.327. To assist with determining whether an action is a procurement or instead a subaward, please consult 2 C.F.R. § 200.331. For detailed guidance on the federal procurement standards, recipients and subrecipients should refer to various materials issued by FEMA's Procurement Disaster Assistance Team (PDAT), such as the Procurement Under Grants (PUG) Manual and Contract Provisions Guide. Additional resources, including a schedule of upcoming trainings can be found on the PDAT Website: https://www.fema.gov/grants/procurement.

Under 2 C.F.R. § 200.317, when procuring property and services under a federal award, states (including territories) and tribal governments must follow the same policies and procedures they use for procurements from their non-federal funds; additionally, states and tribal governments must now follow 2 C.F.R. § 200.321 regarding socioeconomic steps, 200.322 regarding domestic preferences for Procurements and 2 C.F.R. § 200.327 regarding required contract provisions. States, but not tribal governments, must also follow 200.323 regarding procurement of recovered materials.

Local government and nonprofit recipients or subrecipients must have and use their own documented procurement procedures that reflect applicable State, Local, Tribal, and Territorial

(SLTT) laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200.

1. Important Changes to Procurement Standards in 2 C.F.R. Part 200

On April 22, 2024, OMB revised parts of Title 2 of the Code of Federal Regulations, including procurement standards. These updates apply to all FEMA awards with a federal award date or disaster declaration date on or after October 1, 2024, unless stated otherwise. The revisions include changes to federal procurement standards, which outline how FEMA award recipients and subrecipients must make purchases under a FEMA award.

More information on OMB's revisions to the federal procurement standards can be found in Purchasing Under a FEMA Award.

2. Competition and Conflicts of Interest

Under 2 C.F.R. § 200.319(b), local government and nonprofit recipients or subrecipients must exclude contractors who develop or draft specifications, requirements, statements of work, or invitations for bids from competing for those procurements. FEMA considers these activities an organizational conflict of interest and extends this restriction to contractors who assist in preparing grant applications, project plans, or project budgets. Additionally, former employees are prohibited from managing the grant or executing a contract if they were involved in these activities while employed by the recipient or subrecipient.

Under this prohibition, federal funds cannot be used to pay a contractor to execute work if that contractor was also involved in developing the specifications, unless the recipient or subrecipient procured a contract for both development and execution in compliance with 2 C.F.R. §§ 200.317–200.327. This rule applies to all contracts funded with federal grant funds, including pre-award costs, such as grant writer fees, and post-award costs, such as grant management fees.

In addition to organizational conflicts of interest, situations considered to be restrictive of competition include, but are not limited to:

- Placing unreasonable requirements on firms for them to qualify to do business;
- Requiring unnecessary experience and excessive bonding;
- Noncompetitive pricing practices between firms or between affiliated companies;
- Noncompetitive contracts to consultants that are on retainer contracts;
- Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- Any arbitrary action in the procurement process.

Under 2 C.F.R. § 200.318(c)(1), local government and nonprofit recipients or subrecipients are required to maintain written standards of conduct covering conflicts of interest and governing the actions of their employees engaged in the selection, award, and administration of contracts. No employee, officer, agent, or board member with a real or apparent conflict of interest may participate in the selection, award, or administration of a contract supported by the Federal

award. A conflict of interest includes when the employee, officer, agent, or board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract. An employee, officer, agent, and board member of the recipient or subrecipient may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors. However, the recipient or subrecipient may set standards for situations where the financial interest is not substantial or a gift is an unsolicited item of nominal value. The recipient's or subrecipient's standards of conduct must also provide for disciplinary actions to be applied for violations by its employees, officers, agents, or board members.

Under 2 C.F.R. 200.318(c)(2), if the local government and nonprofit recipient or subrecipient has a parent, affiliate, or subsidiary organization that is not a SLTT government, the recipient or subrecipient must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflict of interest means that because of a relationship with a parent company, affiliate, or subsidiary organization, the recipient or subrecipient is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization. The recipient or subrecipient must disclose in writing any potential conflicts of interest to FEMA or the pass-through entity in accordance with applicable FEMA policy.

3. Supply Schedules and Purchasing Programs

Generally, a recipient or subrecipient may seek to procure goods or services from a federal supply schedule, state supply schedule, or group purchasing agreement.

Information about General Services Administration (GSA) programs for state, local, and tribal governments, and their instrumentalities, can be found at Programs for state and local governments and authorized organizations and help for state, local, and tribal governments to make MAS buys | GSA.

4. Procurement Documentation

Per 2 C.F.R. § 200.318(i), local government and nonprofit recipients or subrecipients are required to maintain and retain records sufficient to detail the history of procurement covering at least the rationale for the procurement method, selection of contract type, contractor selection or rejection, and the basis for the contract price. States and tribal governments are reminded that in order for any cost to be allowable, it must be adequately documented per 2 C.F.R. § 200.403(g).

Examples of the types of documents that would cover this information include, but are not limited to:

- Solicitation documentation, such as requests for quotes, invitations for bids, or requests for proposals;
- Responses to solicitations, such as quotes, bids, or proposals;
- Pre-solicitation independent cost estimates and post-solicitation cost/price analyses on file for review by federal personnel, if applicable;

- Contract documents and amendments, including required contract provisions; and
- Other documents required by federal regulations applicable at the time a grant is awarded to a recipient.

c. Financial Assistance Programs for Infrastructure

1. Build America, Buy America Act

Recipients and subrecipients must comply with FEMA's implementation requirements of the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also 2 C.F.R. Part 184, Buy America Preferences for Infrastructure Projects and Office of Management and Budget (OMB), Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

None of the funds provided under this program may be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

To see whether a particular FEMA federal financial assistance program is considered an infrastructure program and thus required to implement FEMA's Build America, Buy America requirements, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov.

2. Waivers

When necessary, recipients (and subrecipients through their pass-through entity) may apply for, and FEMA may grant, a waiver from these requirements.

A waiver of the domestic content procurement preference may be granted by the agency awarding official if FEMA determines that:

- Applying the domestic content procurement preference would be inconsistent with the public interest, or
- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality, or

- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%.

The process for requesting a waiver from the Buy America preference requirements can be found on FEMA's website at: "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov.

3. Definitions

For definitions of the key terms of the Build America, Buy America Act, please visit Programs and Definitions: Build America, Buy America Act | FEMA.gov.

d. Mandatory Disclosures

The non-Federal entity or applicant for a federal award must disclose, in a timely manner, in writing to the federal awarding agency or pass-through entity all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award, 2 C.F.R. § 200.113.

e. Adaptive Support

Pursuant to Section 504, of the Rehabilitation Act of 1973 , recipients of FEMA financial assistance must ensure that their programs and activities do not discriminate against qualified individuals with disabilities.

f. Record Retention

1. Record Retention Period

Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award generally must be maintained for at least three years from the date the final FFR is submitted. See 2 C.F.R. §200.334. Further, if the recipient does not submit a final FFR and the award is administratively closed, FEMA uses the date of administrative closeout as the start of the general record retention period.

The record retention period **may be longer than three years or have a different start date** in certain cases.

2. Types of Records to Retain

FEMA requires that recipients and subrecipients maintain the following documentation for federally funded purchases:

- Specifications
- Solicitations
- Competitive quotes or proposals
- Basis for selection decisions
- Purchase orders
- Contracts

- Invoices
- Cancelled checks

h. Actions to Address Noncompliance
Non-federal entities receiving financial assistance funding from FEMA are required to comply with requirements in the terms and conditions of their awards or subawards, including the terms set forth in applicable federal statutes, regulations, NOFOs, and policies. Throughout the award lifecycle or even after an award has been closed, FEMA or the pass-through entity may discover potential or actual noncompliance on the part of a recipient or subrecipient.
In the case of any potential or actual noncompliance, FEMA may place specific conditions on an award per 2 C.F.R. §§ 200.208 and 200.339. FEMA may place a hold on funds until the matter is corrected, or additional information is provided per 2 C.F.R. § 200.339, or it may do both.
Similar remedies for noncompliance with certain federal civil rights laws are authorized pursuant to 44 C.F.R. Parts 7 and 19 or other applicable regulations.
If the noncompliance is not able to be corrected by imposing additional conditions or the recipient or subrecipient refuses to correct the matter, FEMA may take other remedies allowed under 2 C.F.R. § 200.339.

i. Audits
FEMA grant recipients are subject to audit oversight from multiple entities including the DHS OIG, the GAO, the pass-through entity, or independent auditing firms for single audits, and may cover activities and costs incurred under the award. Auditing agencies such as the DHS OIG, the GAO, and the pass-through entity (if applicable), and FEMA in its oversight capacity, must have access to records pertaining to the FEMA award.

11. Appendices

A. Appendix A – Changes

Appendix A contains a brief list of changes between FY 2024 and FY 2025 to the AFG Program. Changes to the FY 2025 AFG NOFO include:

1. Under Wellness and Fitness Activity: Priority 1 programs are now designated as **High Priority**, while Priority 2 programs are designated as **Medium Priority**.
2. Under Wellness and Fitness Activities: ineligible participants have been updated to anyone other than fire personnel, fire inspector, or EMS personnel.
3. Excess Funds restrictions have been updated.
4. Period of performance extensions and amendment requirements have been updated.
5. Props (single-use or permanent) essential for training programs requested in the application cannot exceed $100,000 for Operations and Safety.

B. Appendix B – Programmatic Information and Priorities

Appendix B contains details on AFG Program information and priorities. Reviewing this information may help applicants make their application(s) more competitive.

1. Applicants sharing facilities:

Fire departments and nonaffiliated EMS organizations are recognized as distinct entities for AFG eligibility if they have distinct funding streams, personnel rosters, and EINs, even if they share the same facilities. Such entities sharing facilities may submit separate applications. However, applications to fund the same activity may require a review by FEMA to prevent the duplication of benefits.

2. Ineligible Applications and/or Organizations:

Examples of ineligible applications and/or organizations include:

- Nonaffiliated EMS organization requests for any activity that is specific or unique to structural/proximity/wildfire firefighting gear.
- Fire departments that are a federal government entity, or contracted by the federal government, and are solely responsible under a formally recognized agreement for suppression of fires on federal installations or land.
- Fire departments or nonaffiliated EMS organizations that are not independent entities but are part of, controlled by, or under the day-to-day operational command and control of a larger department, agency or AHJ.
- However, if a fire department is considered to be the same legal entity as a municipality or other governmental organization, and otherwise meets the eligibility criteria, that municipality or other governmental organization may apply on behalf of that fire department as long as the application clearly states that the fire department is considered part of the same legal entity.
- Fire-based EMS organization applying as a nonaffiliated EMS organization.
- Auxiliaries, hospitals, or fire service associations or interest organizations that are not the AHJ over the applicant.
- Dive teams, search and rescue squads, or similar organizations that do not provide medical transport.
- Fire departments, regional, or nonaffiliated EMS organizations that are for profit.
- State or local agencies, or subsets of any governmental entity, or any authority that do not meet the requirements as defined by 15 U.S.C. §2229 (a), (c).
- Submitting multiple applications for the same equipment or activity (e.g., SCBA under both Regional and Operations and Safety activities, or two applications for the same vehicle) may result in disqualification of both applications. This rule does not apply if an applicant is applying on behalf of multiple agencies (e.g., fire departments within the same county or city). In such cases, the applicant can request similar equipment, as long as the application clearly specifies the equipment and quantities for each agency. Multiple applications across regional and direct categories are allowed in this scenario.

Eligible Fire Department and nonaffiliated EMS applicants may submit only one application for each of the following application types: Individual Operations and Safety, Individual Vehicle, Regional Operations and Safety, and Regional Vehicle.

- For **Operations and Safety applications**, applicants may request multiple activities and multiple items within each activity.
- For **Vehicle applications**, applicants may submit one application for a vehicle activity (or activities) for their department and a separate application for a Regional vehicle. However, the same vehicle(s) cannot be requested in both applications.

All duplicate application submissions may be disqualified.

Supporting Definitions for this NOFO:

Authority having Jurisdiction (AHJ) is an organization, office, or individual responsible for enforcing the requirements of a code or standard, or for approving equipment, materials, and installation, or a procedure (Per NFPA 101, 2021 Edition: Life Safety Code).

Automatic Aid is a plan developed between two or more fire departments for immediate joint response on first alarms (Per NFPA 1710, 2020 Edition and NFPA 1720, 2020 Edition).

Career Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-paid force of firefighting personnel other than paid-on-call firefighters.

Combination Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has paid firefighting personnel and volunteer firefighting personnel. FEMA considers a fire department with firefighting personnel paid a stipend, regardless of the amount, on a per event basis, or paid on-call, to be a combination fire department. This includes non-fire emergency medical service personnel of the department.

Firefighting Personnel, as defined in 15 U.S.C. § 2229, means individuals, including volunteers, who are firefighters, officers of fire departments, or emergency medical service personnel of fire departments.

Mutual Aid is a written intergovernmental agreement between agencies and/or jurisdictions stating that they will assist one another on request by furnishing personnel, equipment, and/or expertise in a specified manner (NFPA 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments, 2016 and 2020 edition; and NFPA 1720 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments, 2020 Edition).

Metro Department is a metropolitan fire department that has a minimum staffing of 350 career firefighters as defined by the International Association of Fire Chiefs (IAFC). DHS/FEMA collects information on metro departments for statistical purposes only. Status as a metro department is not a factor in scoring or funding.

Non-federal airport and/or port authority fire or EMS organizations: are eligible only if they have a formally recognized arrangement with the local jurisdiction to provide fire suppression or emergency medical services on a first-due basis outside the confines of the airport or port facilities. Airport or port authority fire and EMS organizations whose sole responsibility is suppression of fires or EMS response on the airport grounds or port facilities are not eligible for funding under the AFG Program.

Primary First Due is a geographic area surrounding a fire station in which a company from that station is projected to be first to arrive on the scene of an incident.

State Fire Training Academies: A SFTA must be designated either by legislation or by a governor's declaration as the sole fire service training agency within a state, territory, or the District of Columbia and recognized by the National Fire Academy. The designated SFTA shall be the only agency, bureau, division or entity within that state, territory, or the District of Columbia, to be an eligible SFTA applicant under the AFG Program.

Volunteer Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-volunteer force of firefighting personnel that do not receive any compensation (does not include length of service award programs).

Community Classifications:

The information provided by the applicant organization in the Applicant Characteristics and Community Description sections of the AFG Program application determines whether FEMA classifies the jurisdiction as urban, suburban, or rural. This community classification influences the funding priority for the application.

The US Census Bureau's urban/suburban/rural classifications are fundamentally a delineation of geographical areas. For more information, please visit the Census website at Urban and Rural.

FY 2025 demographics for determining urban, suburban, or rural include:

Community	Urban	Suburban	Rural
Population of primary first due response area	>3,000 sq. mi. or 50,000+ Population	1,000-2,999/sq. mi. or 25,000-50,000 Population	0-999/sq. mi. or <25,000 Population
Water Supply (% of primary first due response area covered by hydrant service)	75-100% hydrants (municipal water)	50-74% hydrants	<50% hydrants

Land Use within primary first due response area	<25% for agriculture (based on zoning) >50% industrial and commercial combined	25%-49% used for agriculture (based on zoning) 25%-49% industrial and commercial combined	>50% used for agriculture (based on zoning) <25% industrial and commercial combined
Square miles within primary first due response area per station	<3 sq. mi. per station	3-9 sq. mi. per station	>10 sq. mi. per station

Applicants should review the funding priorities in Appendix B of this NOFO, categorized as "**High**," "**Medium**," or "**Low**." FEMA prioritizes funding for "**High**" priority items first. Requesting "**Medium**" or "**Low**" priority items may lower the overall application score. For Operations and Safety – Equipment, only "**High**" priority items will be considered for funding.

Restrictions on Uses of Award Funds:

AFG Program funds cannot be used for hiring (part-time or full-time), salaries, benefits, or fringe benefits (e.g., contributions for social security, insurance, workers' compensation, or retirement plans) for any personnel. However, the following personnel-related expenses are allowable:

- **Backfill and Overtime/Lost Wages**: Documented costs for backfill and/or overtime to support awarded training activities are eligible.
- **Instructor Rates**: Applicants must include instructor base rates in the application narrative, along with market-researched competitive rates for delivering the requested training.
- **Internal Instruction**: If training is provided by an existing member of the recipient organization, only the established base rate of compensation (excluding benefits or overtime) is eligible for reimbursement.

Recipients are encouraged to share the benefits of awarded activities with other organizations, such as filling SCBA cylinders, cleaning turnout gear, or offering excess training capacity. If costs associated with shared benefits (e.g., backfill, overtime, tuition) for members outside the recipient's department are included, the applicant must apply as a regional applicant.

Activity Alignment:

Items requested under Additional Funding must align with the same Activity area as the primary request. Improper requests with misaligned items may be disqualified.

Allowable Requests:

- **Rapid Intervention Team (RIT) Packs**: May be requested under the PPE activity if supporting an SCBA request. If not supporting an SCBA request, RIT packs must be requested under the Equipment activity.
- **PPE Gear Bags**: Eligible under the PPE activity only when associated with a PPE gear request.
- **Air Compressor/Fill Station/Cascade Systems (Fixed or Mobile)**: May be requested under the PPE activity in support of a Regional SCBA request. If not supporting an SCBA request, these items must be requested under the Equipment activity.
- **PPE Gear Washer/Extractor/Dryer**: May be requested under the PPE activity in support of a PPE gear request. If not supporting a PPE gear request, these items must be requested under the Equipment activity.

Application Requirements:

- **Dropdown Selection**: Items must be requested using the appropriate individual item dropdowns in the application. For example, nozzles and appliances should be requested under the "Appliance(s)/Nozzle(s)" option, not under the "hose (Attack/Supply)" dropdown.
- **Bundled Requests**: Bundled item requests must include detailed information on the number of units and cost per individual component. Requests without these details will not be considered for funding.

Funding Priorities: Operations and Safety – Training

Overview FEMA has determined that hands-on, instructor-led training, which adheres to a national, state, or DHS-adopted standard and leads to a national or state certification, offers the greatest training benefit. All of the following are considerations in pre-scoring and peer review determinations: **High** (**H**), **Medium** (**M**), **Low** (**L**)

Fire Department, Regional, and SFTA Training Priorities by Purpose	
H	Training evaluated using national or state standards
H	Training that brings a department into compliance with recommended NFPA or other national standards
H	Instructor-led training that requires student testing to demonstrate academic competence or practical proficiency
Fire Department, Regional, and SFTA Training Priorities by Purpose	
H	Training that benefits the highest percentage of applicable personnel, such as the hazardous materials training within a fire department or training that will be open to other eligible organizations
M	Training that does not result in certification

M	Training that is self-directed/validated
L	Training that will address an identified risk but not associated with compliance to any standards

Fire Department and Regional Training Priorities by Course Type				
Training	**NFPA #**	**Urban**	**Suburban**	**Rural**
Firefighter I, II	1001	**H**	**H**	**H**
Fire/Emergency Services Instructor	1041	**H**	**H**	**H**
Hazardous Materials Response- Awareness, Operations, Technician	470	**H**	**H**	**H**
Infection Control	1581	**H**	**H**	**H**
Confined Space Response- Awareness, Operations, Technician	2500	**H**	**H**	**H**
Wildland firefighting (basic)	1140	**H**	**H**	**H**
Wildland firefighting certification (red card)	1140	**H**	**H**	**H**
Wildland Fire Officer	1051	**H**	**H**	**H**
Rapid Intervention Training	1407	**H**	**H**	**H**
Fire Officer	1021	**H**	**H**	**H**
Emergency Medical Responder	N/A	**H**	**H**	**H**
Emergency Medical Technician	N/A	**H**	**H**	**H**
Advanced Emergency Medical Technician to Paramedic	N/A	**H**	**H**	**H**
Paramedic	N/A	**H**	**H**	**H**

Paramedic to Community Paramedic	N/A	H	H	H
Firefighter Safety and Survival	1407	H	H	H
Safety Officer	1026,1521	H	H	H
Fire Apparatus Driver/Operator	1002	H	H	H
Fire Prevention	1037,1730	H	H	H
Fire Inspector	1031	H	H	H
Fire Investigator	921,1033	H	H	H
Fire Educator	1035	H	H	H
NIMS/Incident Management System (IMS)	1026,1561	H	H	H
Emergency Scene Rehab	1584	H	H	H
Critical Incident Debriefing/Crisis Intervention	1500	H	H	H
Any training to a National/State or NFPA standards	N/A	H	H	H
Fire Department and Regional Training Priorities by Course Type				
Training	**NFPA #**	**Urban**	**Suburban**	**Rural**
Compliance with federal/state- mandated program	N/A	H	H	H
Technical Rescue-Operations, Technician	1006, 2500	H	H	H
Vehicle Rescue	2500	H	H	H
Another officer	1021	H	H	M

Aircraft Rescue Firefighting (ARFF)	440, 460,1003	H	H	M
Weapons of Mass Destruction (WMD)	470	H	H	H
Mass Casualty	N/A	H	H	H
Fire Department and Regional Training Priorities by Course Type				
Training	**NFPA #**	**Urban**	**Suburban**	**Rural**
Training to address a local risk not elevated to a national or state	N/A	M	M	M
Specialized Training	N/A	M	M	M
Maritime Firefighting	1005, 1405,1910	L	L	L
Instructor-led training that does not lead to certification	N/A	L	L	L
Self-taught courses	N/A	L	L	L
Training not elevated to a national or state standard	N/A	L	L	L

Funding Priorities for Fire Departments and Nonaffiliated EMS Organizations Training

The AFG Program provides training grants to help fire departments and nonaffiliated EMS personnel meet educational and performance requirements. Training should align with the U.S. National highway Traffic Safety Administration's National Standard Curriculum for Emergency Medical Technician (EMT) training and the National Registry of Emergency Medical Technicians (NREMT), which maintains a national standard and provides certification information for paramedics relocating to another state.

Higher Priority Training Activities:

FEMA assigns higher priority to the following training activities due to the time and cost associated with upgrading an organization’s response level:

- Upgrading from Emergency Medical Responder (EMR) to EMT.
- Upgrading from Advanced EMT (AEMT) to Paramedic.

- Training Community Paramedics.

Organizations seeking to train a high percentage of active EMRs will receive additional consideration when applying under the Training activity.

Eligible Training Activities for Fire Departments and Regional Applications include but are not limited to:	
• Train-the-trainer courses • Alternative fuel firefighting • Response to natural disasters • Minor interior alterations, requested under Additional Funding and limited to $10,000 total expenditure to support the awarded Training activities (e.g., removal/construction of a non-weight bearing wall) • Overtime expenses paid to career firefighters to attend training or to backfill positions for colleagues who are in training • Rental of facilities to conduct training • Rental of Audio/Visual equipment • Travel expenses associated with attendance at a formal training course or conference (air/rail transportation, mileage, lodging expenses, etc.) • Compensation to volunteers (Fire and nonaffiliated EMS) for wages lost to attend training; there is no overtime or backfill for volunteers • Tuition, exam/course fees, and certifications/certification expenses	• Purchase of training curricula and training services (instructors) • Chemical Biological Radiological Nuclear and Explosive (CBRNE) awareness, performance, planning, and management • Travel expenses associated with Type 3 Incident Management Teams (IMT) attending position development/mentoring assignment with national Type 2 or Type 1 IMTs • Supplies or expendables or one-time use items essential for an award's scope of work, such as foam, breaching materials (e.g., wood or sheetrock) for ventilation or rescue props, or the amount of fuel required to sustain an awarded live fire training activity, or per NFPA 1403 Standard on Live Fire Training Evolutions, reasonable safety mitigations to a structure acquired for training • Props (single-use or permanent) essential for training programs requested in the application cannot exceed $100,000 per prop for Operation and Safety requests; this does not apply to SFTA requests.
Ineligible Training Activities for Fire Departments and Regional Applications include but are not limited to:	

• Construction of facilities (buildings, towers, sheds, etc.) • Firefighting equipment or PPE, such as SCBA, used exclusively for training • Remodeling not directly related to grant activities • Any costs associated with planning and/or participating in formal or planned special event exercises to identify user needs, evaluate an organization's performance capabilities, validate existing capabilities, or to facilitate coordination and asset sharing • Firefighting equipment and PPE rental, as well as training facility personnel costs (such as facility maintenance, cleaning, safety officer services, etc.)	• Site preparation to accommodate or modify any training activity, facility, or prop that is a permanent or semi-permanent improvement, including but not limited to: landscaping, cutting or grading an access road, trenching, paving a training area, exterior stairs or sidewalks, or the installation of utilities • Purchase or lease of real estate (this does not preclude departments from securing necessary training facilities such as classrooms, use of towers, training props, etc.) • Purchase of Unmanned Aerial Vehicles (UAVs) and Drones • Food and beverages

Eligible Training Activities for Nonaffiliated EMS include but are not limited to:	
• EMR • EMT • AEMT • AEMT to Paramedic • Paramedic (applicant must clearly demonstrate plan to accomplish paramedic training within the period of performance) • Community Paramedics (paramedics with Primary Care certification) • Travel expenses associated with attendance at a formal training course or conference: air/rail transportation, mileage, hotel/lodging expenses, etc. (Note: Food and beverages are ineligible travel expenses)	• Attendance at formal training forums or conferences providing continuing education credits • Overtime expenses paid to career nonaffiliated EMS responders to attend training or to backfill positions for colleagues who are in training • Compensation to volunteers for wages lost to attend training (there is no overtime or backfill for volunteers) • Supplies or expendables or one-time use items essential to complete the training activity of a nonaffiliated EMS award's scope of work; examples include bandages, splints, expendable respiratory supplies, etc.

Operations and Safety – Equipment Overview

AFG grants fund equipment for effective response, firefighting, rescue and emergency medical operations to enhance public safety.

Reminder: When requesting training for any items in this section, enter the request under "Additional Funding" in the "Request Details" section of the application. Clearly specify the type and scope of training, timeframe, and other relevant details in the item description section. The training must be directly related to the use of the equipment (e.g., vendor training) and must not duplicate courses listed under the Training activity.

Also note:

- Accountability Systems: these should be requested under the Equipment activity.
- Simulators, Tow Vehicles, and Fire/Evolution Props: All mobile or fixed fire/evolution props (e.g., burn trailers, forcible entry, or rescue/smoke mazes) are located under the Equipment activity.
- Monitors/Defibrillators: Requests should be based on the number of transport and non-transport ALS response vehicles in the fleet (e.g., medic engine, medic chase vehicle, ALS ambulance).
- P-25 Compliant Portable Radios: Requests must be based on the number of seated riding positions or active department members and must be justified in the request narratives.
- P-25 Mobile Radios: Requests must be based on the number of vehicles in the fleet.
- Replacement of Obsolete or Damaged Equipment: Requests must ensure the applicant meets applicable industry, local, state, and national standards.
- Equipment Product Lifecycles: Equipment is categorized by age as Short (5–7 years), Intermediate (8–14 years), or Long (15–20 years). Items are compared only to others within the same lifespan category to ensure fair scoring. The product lifespan does not affect the score but ensures even comparison of similar equipment types.

All of the following are considerations in pre-scoring and peer review determinations:

Only high (H) priority equipment items listed below will be considered for funding.

Priority	Age Category	Fire and Fire Regional	SFTA
BASIC EQUIPMENT			
M H	Intermediate	Air Compressor/Fill Station/Cascade System (Fixed or Mobile) for filling SCBA. Fire Department applicants - M Regional Applicants - H	Air Compressor/Fill Station/Cascade System (Fixed or Mobile) for filling SCBA – H
H	Long	Appliance(s)/Nozzle(s)	Appliance(s)/Nozzle(s)
H	Long	Basic hand Tools (Structural/Wildfire)	Basic hand Tools (Structural/Wildfire)
M H	Intermediate	Electric/Gas Powered Saws/Tools - M	Electric/Gas Powered Saws/Tools - H
M H	Short	Fit Tester - M	Fit Tester – H
Priority	**Age Category**	**Fire and Fire Regional**	**SFTA**
M H	Long	Foam Eductors - M	Foam Eductors - H

H	Intermediate	Hose (Attack/Supply)	Hose (Attack/Supply)
H	Short	Immediately Dangerous to Life or Health (IDLH) Monitoring Equipment	IDLH Monitoring Equipment
H	Immediate	IDLH Protection for Investigators (this is single-use respiratory protection)	
M H	Long	Ladders - M	Ladders - H
M H	Short	Personal Accountability Systems - M	Personal Accountability Systems - H
H	Intermediate	PPE Washer/Extractor/Dryer (Turnout)	PPE Washer/Extractor/Dryer (Turnout)
M	Intermediate	Respirator Decontamination System (SCBA)	Respirator Decontamination System (SCBA)
M H	Intermediate	Props - M	Props - H
H	Intermediate	RIT Pack/Cylinder	RIT Pack/Cylinder
M	Intermediate	Generator – Portable	Generator – Portable
M H	Intermediate	Tech Rescue (Ropes, Harnesses, Carabiners, Pulleys, etc.) - M	Tech Rescue (Ropes, Harnesses, Carabiners, Pulleys, etc.) - H
M H	Short	Simulators (including virtual) - M	Simulators (including virtual) - H Repairs and upgrades (non-construction) to existing Simulators - H
H	Short	Thermal Imaging Camera (Must be NFPA 1801 compliant)	Thermal Imaging Camera (Must be NFPA 1801 compliant)
L M H	Short	Software and Learning Management System (LMS) to support training for Fire Departments - L Software and LMS to support training for Regional - M	Software and LMS to support training - H
M	Short	Computers used in support of training	Computers used in support of training
H	Short	Vehicle Mounted Exhaust Systems	Vehicle Mounted Exhaust Systems
M	Short	Mobile computing devices intended to be used on scene (Tablets)	Mobile computing devices intended to be used on scene (Tablets)
COMMUNICATIONS			
M H	Intermediate	Base Station (must be P-25 Compliant) - M	Base Station (must be P-25 Compliant) - H
M H	Intermediate	Headsets - M	Headsets - H

M H	Intermediate	Mobile Radios (must be P-25 Compliant) - M	Mobile Radios (must be P-25 Compliant) - H
M H	Intermediate	Mobile Repeaters (must be P-25 Compliant) - M	Mobile Repeaters (must be P-25 Compliant) - H
M H	Intermediate	Pagers (limited to number of active members) - M	Pagers (limited to number of active members) - H
H	Intermediate	Portable Radios (must be P-25 compliant)	Portable Radios (must be P-25 compliant)
M	Intermediate	Mobile Data Terminal (MDT)	MDT
Priority	**Age Category**	**Fire and Fire Regional**	**SFTA**
M	Short	Software specifically to enable Radio over IP (RoIP)	Software specifically to enable RoIP
EMS EQUIPMENT			
H	Short	Airway Equipment (Non-Disposable)	Airway Equipment (Non-Disposable)
H	Short	CPAP Device (Non-Disposable)	CPAP Device (Non-Disposable)
H	Short	Suction Unit (Non-Disposable)	Suction Unit (Non-Disposable)
H	Short	Automated External Defibrillators (AEDs) BLS Level	AEDs BLS Level
H	Short	Automatic Chest Compression Device (CPR)	Automatic CPR
H	Short	EMS Training Aids	EMS Training Aids
H	Short	Monitor/Defibrillator	Monitor/Defibrillator
H	Intermediate	Power Lift Cot	Power Lift Cot
H	Intermediate	Power Lift System	Power Lift System
H	Short	Pulse Oximeters	Pulse Oximeters
H	Short	Responder Rehab Equipment	Responder Rehab Equipment
H	Short	Power Stair Chair	Power Stair Chair
H	Short	Patient Carbon Monoxide Monitor	Patient Carbon Monoxide Monitor
H	Short	Capnography/Capnometer Device	Capnography/Capnometer Device
M	Short	O2 Kit	O2 Kit
M	Short	Non-Disposable Splints	Non-Disposable Splints
L	Intermediate	Stretcher	Stretcher
L	Intermediate	Backboard	Backboard
L	Short	Trauma Bag	Trauma Bag
L	Short	Mass Casualty Kit	Mass Casualty Kit

L	Short	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots or stair chairs)	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots or stair chairs)
EXTRICATION			
M H	Intermediate	Cutter/Spreader - M	Cutter/Spreader - H
M H	Intermediate	Vehicle Extrication Equipment - M	Vehicle Extrication Equipment - H
HAZARDOUS MATERIALS			
M	Intermediate	Basic HazMat Response Equipment	Basic HazMat Response Equipment
M	Intermediate	Decon, Clean-Up, Containment and Packaging Equipment	Decon, Clean-Up, Containment and Packaging Equipment
M	Short	Sampling Devices (HazMat)	Sampling Devices (HazMat)
SPECIALIZED			
H	Intermediate	Skid Unit	Skid Unit
M	Intermediate	Air Quality Device	Air Quality Device
M	Intermediate	Boats	Boats
M	Short	Marine equipment (NFPA 1910: Standard on Marine Fire-Fighting Vessels)	Marine equipment (NFPA 1910: Standard on Marine Fire-Fighting Vessels)
M	Intermediate	Mobile Generator	Mobile Generator

Priority	Age Category	Fire and Fire Regional	SFTA
M	Intermediate	Portable Pump	Portable Pump
L	Short	Specialized Equipment (Other)	Specialized Equipment (Other)
CHEMICAL BIOLOGICAL RADIOLOGICAL NUCLEAR EQUIPMENT (CBRNE)			
L	Short	CBRNE-related Equipment	CBRNE-related Equipment
L	Short	Non-Disposable Biological Detection	Non-Disposable Biological Detection
Priority	**Age Category**	**Tow Vehicles**	**Applicant Type**
Note: Tow vehicles may be applied for under different application types with differing priority levels. Please reference the chart below when applying for tow vehicles.			
H	Long	Tow Vehicle	SFTA
M	Long	Tow Vehicle	Regional
L	Long	Tow Vehicle	Fire Department
Priority	**Age Category**	**Nonaffiliated EMS**	**Nonaffiliated EMS Regional**

COMMUNICATIONS			
H	Intermediate	Base Station (must be P-25 Compliant)	Base Station (must be P-25 Compliant)
H	Intermediate	Mobile Radios (must be P-25 Compliant)	Mobile Radios (must be P-25 Compliant)
H	Intermediate	Mobile Repeaters (must be P-25 Compliant)	Mobile Repeaters (must be P-25 Compliant)
H	Intermediate	Pagers (limited to number of active members)	Pagers (limited to number of active members)
H	Intermediate	Portable Radios (must be P-25 Compliant, limited to number of AFG Program-approved seated positions)	Portable Radios (must be P-25 Compliant, limited to number of AFG Program-approved seated positions)
M	Intermediate	Mobile Data Terminal	Mobile Data Terminal
M	Intermediate	Headsets	Headsets
M	Short	Software specifically to enable RoIP	Software specifically to enable RoIP
EMS EQUIPMENT			
H	Short	ALS/BLS Equipment	ALS/BLS Equipment
H	Short	Airway Equipment (Non-Disposable)	Airway Equipment (Non-Disposable)
H	Short	AEDs BLS Level	AEDs BLS Level
H	Short	Automatic CPR	Automatic CPR
H	Short	EMS Training Aids	EMS Training Aids
H	Short	CPAP Device (Non-Disposable)	CPAP Device (Non-Disposable)
H	Short	Monitor/Defibrillator - 15 leads	Monitor/Defibrillator - 15 leads
H	Intermediate	Power Lift Cot	Power Lift Cot
H	Intermediate	Power Lift System	Power Lift System
H	Short	Responder Rehab Equipment	Responder Rehab Equipment
H	Short	Suction unit	Suction unit
H	Intermediate	Power Stair Chair	Power Stair Chair

Priority	Age Category	Nonaffiliated EMS	Nonaffiliated EMS Regional
H	Short	Patient Carbon Monoxide Monitor	Patient Carbon Monoxide Monitor
H	Short	Capnography/Capnometer Device	Capnography/Capnometer Device
M	Short	O2 Kit	O2 Kit
M	Short	Non-Disposable Splints	Non-Disposable Splints

L	Intermediate	Stretchers	Stretchers
L	Intermediate	Backboards	Backboards
L	Short	Trauma Bag	Trauma Bag
L	Short	Mass Casualty Kit	Mass Casualty Kit
M	Short	Computers used in support of training	Computers used in support of training
M	Short	Mobile computing devices intended to be used on scene (tablets)	Mobile computing devices intended to be used on scene (tablets)
H	Short	Vehicle Mounted Exhaust Systems	Vehicle Mounted Exhaust Systems
L	Short	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots)	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots)
HazMat			
M	Intermediate	Basic HazMat Response Equipment	Basic HazMat Response Equipment
M	Intermediate	Decon, Clean-Up, Containment and Packaging Equipment	Decon, Clean-Up, Containment and Packaging Equipment
M	Short	Sampling Devices (HazMat)	Sampling Devices (HazMat)

Fire Department, Nonaffiliated EMS, Regional, and SFTA Equipment Priorities		
Priority	**Purpose of Request**	**Definition**
H	Obtain equipment needed but not currently owned or replace equipment that is broken and/or damaged beyond repair to achieve minimum operational and deployment standards for existing missions	Applies to requests for equipment needed, and not currently owned, to achieve minimum operational and deployment standards for a department's existing mission requirements. This includes equipment that is no longer usable because it is broken and/or damaged beyond repair.
H	Replace noncompliant equipment to current standard	Applies to equipment that is deemed obsolete and/or is out of compliance with current standards for that type of equipment. Equipment requested under this reason for purchase has not been deemed inoperable, and while it may not be compliant with current standards it is not broken, damaged, or otherwise unusable.

M	Obtain equipment for new mission	Applies to requests for equipment, supplies, or inventories that are intended to fulfill minimum service requirements associated with new missions that a department is taking on and building the capability for but has not been previously fulfilled. For example, this may include, but is not limited to, establishing a new HazMat capability or Swift Water Rescue capability.

Fire Department, Nonaffiliated EMS, Regional, and SFTA Equipment Priorities		
Priority	**Purpose of Request**	**Definition**
L	Upgrade technology to current standard	Applies to requests for equipment that may or may not be owned, but newer technology is available.

Eligible Equipment Activities for Fire Department, Nonaffiliated EMS, Regional, and SFTA include but are not limited to:	
• Shipping, taxes, assembly, and installation of the requested equipment • Extended warranties and service agreements if acquired concurrent with initial acquisition • Minor interior alterations (requested under Additional Funding and limited to $10,000 total expenditure) to support the awarded Equipment activities (e.g., removal/ construction of a non-weight bearing wall) • Equipment for response to incidents involving CBRNE/WMD • Training specific to the requested equipment	• Requested support activities for equipment requiring supplies or expendables or “onetime” use items essential for an award’s scope of work, such as foam, breaching materials (e.g., wood or sheetrock) for ventilation or rescue props, or the amount of fuel required to sustain an awarded live fire training activity, or per NFPA 1403 Standard on Live Fire Training Evolutions, reasonable safety mitigations to a structure acquired for training • Subscriptions necessary for the operation of the awarded equipment and purchased concurrently within the POP • Computing device may be considered for reimbursement if essential to the operation of the funded equipment.

Ineligible Equipment Activities Fire Department, Nonaffiliated EMS, Regional, and SFTA include but are not limited to:	
• Construction of facilities, such as buildings, towers, or sheds to house communications • All fixed non-mobile repeaters or fixed site amplifiers • Sirens or other outdoor warning devices • Signage of any kind • Phones (telephone/satellite/cell) and carrier plans	• Utility Vehicles and All-Terrain Vehicles (UTV/ATV) • UAVs and Drones • Bomb disposal equipment and robots • Mobile radios for personally owned vehicles (except Chief Fire Officer’s personal vehicle if justified) • Supplies or expendables or common one-time use items such as foam, soaps, disinfectant wipes, medical gowns/gloves, bandages, any

• Investments in emergency communications systems and equipment must meet applicable SAFECOM Guidance • Personal Safety/Rescue Bailout System (PPE) • Computer assisted dispatch (CAD) systems and software, geographic information systems (GIS), dispatch consoles, workstations and office furniture • Nonaffiliated EMS expendable supplies (including but not limited to medications) • Vehicle mounted fans	drug, intravenous bags/fluids, defibrillator pads/electrodes, syringes, cervical collars, batteries, exhaust system filters and splints • Flashover or other simulators/props that do not meet NFPA 1402 or 1403 standard (homemade or aftermarket simulators) • Subscriptions, memberships, equipment rental or lease to purchase • Refurbished equipment

Key Requirements for Interoperable Communications Equipment under the AFG Program:

- **Eligibility**: the acquisition of P-25 compliant interoperable communications equipment is the only eligible activity for interoperable communications equipment under the AFG Program.
- **P-25 Compliance**:
  - P-25 compliant equipment features a digital platform that is programmable, scalable, and capable of communicating in analog mode with legacy radios, as well as in both analog and digital modes with other P-25 equipment.
  - P-25 compliance enhances interoperability, enabling first responders to effectively communicate and coordinate during all-hazard responses.
  - Non-P-25 compliant equipment is not allowed, and no waivers for P-25 compliance will be granted.
- **SAFECOM Guidance**: Recipients must comply with the SAFECOM Guidance for Emergency Communication Grants, including technical standards that ensure and enhance interoperable communications.
- **Documentation Requirements**: Recipients must obtain and retain documented evidence that the equipment has been tested and meets all applicable P-25 compliance requirements. This documentation must be available for submission to FEMA upon request.
- **Application Affirmation**: While applicants are not required to specify a particular P-25-compliant product in their application narrative, they must affirm that the requested or acquired interoperable communications equipment will meet P-25 compliance standards.
- Note: Recipients using FY 2025 AFG Program funds for emergency communications activities must review and comply with the SAFECOM Guidance for Emergency Communication Grants available at SAFECOM Guidance. This guidance includes provisions on technical standards to ensure and enhance interoperable communications.

Emergency communication equipment, such as portable radios, must adhere to these standards. Additionally, recipients must ensure their projects align with their state's Statewide Communications Interoperability Plan (SCIP) to support coordinated and effective emergency communications. Operations and Safety – PPE Overview AFG Program funds may only be used to acquire new, compliant PPE for firefighting and nonaffiliated EMS personnel. Only PPE compliant with the most current editions of NFPA 1971, 1977, 1981, and/or 1999 is eligible. The acquisition of used, refurbished, or updated PPE is ineligible for reimbursement. PPE requests should prioritize increasing firefighter safety. Replacement and Inventory Requirements: When requesting to replace or purchase new PPE (e.g., Turnout Gear or SCBA), applicants must provide the age of the items being replaced.

- Accurately describe and account for all PPE items in the current inventory within the application narrative.

PFAS-Free PPE:

- Exposure to Per- and Polyfluoroalkyl Substances (PFAS) has been linked to cancer and other health effects.
- Recipients are strongly encouraged to:
- Ask vendors about compliance with PFAS-free materials.
- Purchase PFAS-free gloves, hoods, boots, and other items where readily available.

Noncompliance and Replacement Guidelines:

- Based on NFPA 1851, PPE (including SCBA) is considered noncompliant if:
- It is at least 10 years old and 2 NFPA cycles behind the current standard.
- PPE less than 10 years old and 2 NFPA cycles behind may be eligible for replacement if it is deemed damaged, unsafe, or unrepairable, with sufficient justification provided.

High-Priority Requests:

- **SCBA Face Pieces:**
  - Requesting or replacing an SCBA face piece for each operational member is a **High Priority**.
  - Additional face pieces beyond those included with SCBA units must be requested as separate line items (e.g., if 35 face pieces are needed but only 25 SCBA units are requested, the remaining 10 face pieces must be listed separately).
- **Complete Gear Sets:**
  - **Structural/Proximity PPE Turnout Gear (NFPA 1971 Compliant)**:
    - One pair of pants, one coat, one helmet, two hoods, one pair of boots, two pairs of gloves, one pair of suspenders, and one pair of goggles.
    - If statutorily required, additional PPE (e.g., Personal Safety/Rescue Bailout Systems) will be considered part of a complete set.
  - EMS PPE Turnout Gear (NFPA 1999 Compliant):
    - One pair of pants, one coat, one helmet, one pair of boots, one pair of gloves, one pair of suspenders, and one pair of goggles.

- **Wildfire PPE Turnout Gear (NFPA 1977 Compliant):**
  - One pair of pants, one coat, one jumpsuit, one helmet, one pair of boots, one pair of gloves, one pair of suspenders, one pair of goggles, one fire shelter, web gear, backpack, and canteen/hydration system.

- Additional Funding:
  - **PPE Gear Bags and RIT Packs:** Eligible for request under Additional Funding to support PPE or SCBA requests.
  - **SCBA Units:** A complete SCBA unit includes a harness/backpack, one face piece, and two cylinders.
  - **Proper Fit Considerations:**
  - Recipients should prioritize **proper fitting gear**, including considerations for **female firefighters.**

- **Training Requirements:**
  - Applicants must certify that all grant-funded PPE will only be used by **sufficiently trained personnel**. Failure to meet this requirement will result in the request being deemed ineligible.
  - If training is requested to support a PPE activity, it must be entered in the "**Additional Funding**" section of the "**Request Details**" in the application.

The following are considerations in pre-scoring and peer review determinations:

Fire Department, Nonaffiliated EMS, Joint/Regional, and SFTA PPE Priorities		
Priority	**Purpose of Request**	**Definitions**
H	Increase supply for new hires and/or existing firefighters that do not have one set of turnout gear (PPE) or allocated seated positions (SCBA). This includes replacing out of service PPE-Turnout Gear and SCBA.	Applies to PPE-Turnout Gear for new firefighters (i.e., new hires or volunteer recruits) and/or existing firefighters that do not currently have one set of PPE-Turnout Gear, and to add SCBA to fill seated riding positions that do not currently have SCBA.
H	Replace in-service or in-use damaged/ unsafe/unrepairable PPE/SCBA to meet current standard	Applies to PPE-Turnout Gear and SCBA that is deemed damaged unsafe and unrepairable yet still in use at the time of application.
H	Replace in-service/in-use/expired/ noncompliant PPE/SCBA to current standard	Applies to PPE-Turnout Gear or SCBA that is deemed obsolete and/or is out of compliance with current standards. PPE-Turnout Gear or SCBA to be replaced is not compliant with

		current standards; it is not broken, damaged or otherwise unusable.
L	Replace PPE/SCBA to upgrade technology to current standard	Applies to PPE-Turnout Gear or SCBA that is less than 10 years old for PPE-Turnout Gear or compliant within two NFPA cycles for SCBA.

Additional Considerations for Fire Department, Nonaffiliated EMS, Joint/Regional, and SFTA for PPE or SCBA Priorities

- Higher priority is given to the age of requested PPE, reason for purchase/replacement, priority. Applicant's call volume is a lesser factor. Applicants will be required to provide the age of the PPE being replaced.
- Applicants with the oldest PPE and/or trying to bring the department into 100% NFPA compliance or the number of active members who will have compliant gear.

PPE List

Structural/Proximity H	
• American National Standards Institute (ANSI) Traffic Vests • Boots • Coats • Complete Set of Turnout Gear • Gloves • Goggles	• Helmets • Hoods • Pants • Pass Devices • Personal Safety/Rescue Bailout System • Suspenders
Respiratory H	
• Air-Line Unit • Face Pieces • Respirators	• SCBA Spare Cylinders • SCBA (SCBA Unit includes Harness/ Backpack, Face Piece, and two cylinders)
Wildfire H	
• Jumpsuits/Coveralls • Boots • Coats • Pants • Suspenders	• Goggles • Shelters • Web Gear/Backpacks • Canteens/Hydration Systems • Helmets
Specialized PPE M	

• Ballistic Protective Equipment (BPE), which includes one vest, one helmet, one triage bag, one pair of goggles • Chemical/Biological Suites (must conform to NFPA 1990 2022 edition)	• Extrication Clothing/Rescue Clothing • Proximity Suits • Splash Suits • Wet and Dry Suits • Encapsulated Suits
Eligible PPE Activities for Fire Department, Nonaffiliated EMS, Joint/Regional and SFTA include but are not limited to:	
• ANSI approved retroreflective highway apparel • Training for requested PPE • Turnout gear bags	• Customized helmet shields • Level C suits • Personal Safety/Rescue Bailout System • Face Pieces Regulators
Ineligible PPE Activities for Fire Department, Nonaffiliated EMS, Joint/Regional and SFTA include but are not limited to:	
• Three-quarter length rubber boots • Uniforms (formal/parade or station/duty) and uniform items (hats, badges, etc.) • PPE gear bags (ineligible unless requested as additional funds in association with a PPE request) • RIT packs (ineligible unless requested as additional funds in association with SCBA request) • Air Compressor/Fill Station/Cascade Systems (ineligible unless requested as additional funds in association with a Regional SCBA request) • PPE gear washer/extractor/dryer (ineligible unless requested additional funds in association with PPE gear request) • Personal Safety/Rescue Bailout System for nonaffiliated EMS organizations	• Food and beverages • Integrated Thermal Imaging Cameras (TIC) with heads-up display • Bomb disposal suits • Any communications equipment (e.g., radios and pagers) in the PPE section • Structural, proximity, wildfire firefighting gear, or rescue and extrication gear for nonaffiliated EMS organizations • Any decals, embroidery, engraving, flags, graphics, logos, vehicles, and PPE Turnout lettering that customizes awarded items beyond the normal expectation (except customized helmet shields) • Funding is limited to one set of PPE-Turnout Gear per person • Equipment rental or lease to purchase • Note: Where bailout system is statutorily required, FEMA will consider all statutorily required items to be part of a complete PPE set

Operations and Safety – Wellness and Fitness Overview

Wellness and Fitness Activities aim to enhance the mental, physical, and emotional resilience of emergency responders to meet the demands of all hazardous operations.
To be eligible for funding, applicants must currently offer or plan to offer all five **Priority 1 activities** outlined in the table below. These activities are considered essential for building and maintaining the overall wellness and fitness of emergency responders.

Fire Department and Nonaffiliated EMS Wellness and Fitness Priorities

Priority 1: (H) Wellness and Fitness Activities:

- Initial Medical Exams
- Job-Related Immunizations
- Annual Medical and Fitness Evaluations
- Behavioral health Services
- Cancer Screening Program **(aligned with NFPA 1582)**

All five of the above must be in place to be considered a Complete Wellness and Fitness Program.

Departments that already have some **Priority 1 programs** in place must request funding to implement any missing Priority 1 programs before applying for funds for additional programs

All grant-funded physicals (except for explorers) must comply with the current **NFPA 1582 standards (Chapter 9, Occupational Medical Evaluation)**. The cost of physicals should reflect local physician or health center prices. For detailed guidance on implementing NFPA 1580 physicals, visit: First Responder Center.

Fire Department and Nonaffiliated EMS Wellness and Fitness Priorities

Priority 2 (M) Wellness and Fitness Activities:

- Candidate Physical Ability Evaluation.
- Exercise Equipment.
- Formal Fitness Program Development Costs (e.g., IAFF/IAFC Peer Fitness Trainer Program, including travel, overtime, and implementation costs).
- Eligibility:
- Applicants can request **Priority 2 items** only if they currently offer or are requesting funding for all five required **Priority 1 activities**.

Important Notes:

- **Lower Priority for Combined Requests:** Applications requesting both Priority 1 and Priority 2 activities will receive lower funding consideration than those focused solely on completing Priority 1 activities.
- **NFPA 1583 Standards:**
  - Establishes minimum requirements for developing and managing health-related fitness programs for fire department members involved in emergency operations.
  - Aims to improve occupational performance, safety, and health while reducing risks of injury and disease.

Guidance for Fitness Programs:

  - Programs should require mandatory participation but must not be punitive.
  - NFPA 1583 focuses on improving overall health and fitness, not setting physical performance criteria.

Recommendation: Applicants should complete Priority 1 activities first to increase funding chances and align with program goals

Eligible Wellness and Fitness Activities for Fire Department and Nonaffiliated EMS include but are not limited to:	
• Behavioral health programs to include, but not limited to: Critical Incident Stress Management Programs, Employee Assistance Programs • Transportation expenses related to a member's participation in offered Wellness and Fitness activities	• Contractual costs (non-hiring) for personnel (such as nutritional counseling), physical fitness equipment (including shipping charges and sales tax, as applicable), and supplies directly related to physical fitness activities • Minor interior alterations (requested under Additional Funding and limited to $10,000 total expenditure) to support the awarded Wellness and Fitness activities (e.g., removal/ construction of a non-weight bearing wall); note that these will require EHP review
Ineligible Wellness and Fitness Activities for Fire Department and Nonaffiliated EMS include but are not limited to:	
• Fitness club memberships for participants or their families • Non-cash incentives (e.g., t-shirts or hats of nominal value, vouchers to local businesses, or time-off) • Purchase of real estate • Cash incentives • Food and beverages • Subscriptions and memberships • Saunas (including infrared) • Hyperbaric chambers • Ice baths • Priority 1 or 2 items for anyone other than fire personnel, fire inspector, or EMS personnel	• Purchase of medical equipment • Whole-body MRI scans • Contractual services with anyone other than medical professionals (e.g., health care consultants, trainers, and nutritionists) for programs such as smoking cessation • Purchase of equipment or personal protective equipment that is otherwise eligible under the Equipment activity or the PPE activity

Operations and Safety – Modifications to Facilities Overview

AFG Program funds may be used to modify fire stations and other facilities to improve safety and health conditions. **New fire station construction is not eligible.**

Eligible Activities:

- Source Capture Exhaust Systems (SCES):
  - SCES is a **High Priority** item for mitigating vehicle exhaust exposure.
  - These systems capture exhaust gases directly from the vehicle tailpipe and expel them outside the building via mechanical or pneumatic means.

- Sprinkler Systems
- Carbon Monoxide Alarms
- Smoke/Fire Detection Systems

Important: Only systems specific to these functions are eligible. Multi-purpose systems that include ineligible features are not allowed.

Key Requirements:

1. **Environmental and Historic Preservation (EHP) Review:**
- All facility modifications, including major or minor changes and equipment installations, require EHP review.

2. **Minor Interior Alterations:**
- Minor alterations (e.g., removal or construction of a non-weight-bearing wall) to support Training or Wellness and Fitness activities are eligible under Additional Funding, with a total expenditure limit of $10,000.

3. Funding Cap:
- The total cost for modifications (e.g., a sprinkler system and exhaust system) cannot exceed $100,000 per individual station.

4. **Structural Limitations:**
- Modifications cannot change the structure's footprint or profile.

5. **Health and Safety Impact:**
- Eligible projects must directly improve the health and safety of firefighters.

Additional Notes:
- **Vehicle Mounted Exhaust Systems:** these remain classified as a **High Priority** item under the Equipment Activity.
- **Priority for Diesel Fume Mitigation:** Due to the risks posed by diesel fumes, SCES systems are considered a high Priority for facility modifications.

Applicants should ensure all requested modifications align with these guidelines to maximize funding eligibility.

Facility Considerations:

1. Highest Priority:
- Facilities staffed full-time.
- Facilities with sleeping quarters.

2. Secondary Consideration:
- Facilities without sleeping quarters.
- Facilities with part-time occupancy.

3. Next Consideration:
- Training facilities.
- Marine fire facilities.
- Intermittently occupied facilities.

Applicants should align their requests with these priorities to optimize funding consideration. All of the following are considerations in pre-scoring and peer review determinations:

Eligible Modifications to Facilities Priorities for Fire Department and Nonaffiliated EMS include but are not limited to:	
H	• New source capture exhaust systems, sprinkler systems, carbon monoxide, or smoke/fire detection systems – only for these types of systems and not multi- purpose systems that encompass ineligible features as described below. • Replacement or updates to existing source capture exhaust systems, sprinkler systems, carbon monoxide, or smoke/fire detection systems are considered lower priority over requests submitted for new systems.
M	• Emergency generators, Air Quality Systems (AQSs) • **Note:** AQSs are fixed equipment that are air purifying, scrubbing, and/or air exchange systems.

Ineligible Modifications to Facilities Priorities for Fire Department and Nonaffiliated EMS include but are not limited to:	
• Station maintenance • Resurfacing of bay floors • Interior remodeling not pertaining to the requested project(s) • Food and beverages	• Security systems, or other alerting systems of similar purpose designed to notify fire stations of unauthorized access or provide deployment notifications or multi-purpose systems that include any of these features even if they also include otherwise eligible features

Regional Applications Overview

A Regional application allows a fire department or nonaffiliated EMS organization to act as a host and apply or funding on behalf of itself and other participating AFG Program-eligible organizations. The host and its partners must be the intended beneficiaries of the proposed project.

Eligibility and Requirements:

1. **Host Eligibility:**

- A **fire department** can host on behalf of other eligible fire departments and nonaffiliated EMS organizations within the same application.
- A **nonaffiliated EMS organization** can only host other nonaffiliated EMS organizations.
- **State Fire Training Academies (SFTAs)** are not eligible to apply under the Regional activity.

2. **Eligible Regional Activities:**

- **Vehicle Acquisition**
- **Operations and Safety**, limited to:
    - Training
    - Equipment
    - Wellness and Fitness

- PPE

3. **Regional Goals:**

- Projects must achieve cost-effectiveness, support regional efficiency and resilience, and directly benefit more than one local jurisdiction (e.g., county, parish, town, township, city, or village).

4. **Vendor Requirement:**

- All departments and agencies in a Regional application must use the same vendor to foster interoperability.
- Exceptions require pre-approval by FEMA in writing and must be based on compelling operational need.

Funding Limitations:

- Funding limits are based on the **total Population served** by the host and participating partners.
- Example: If the host and partners serve a population of 100,000 or fewer and receive a $1 million Regional award, the host has reached its funding cap and is no longer eligible for additional AFG Program funds.

Community and Population Considerations:

- The **community identification characteristic** (e.g., Rural, Urban, or Suburban) and the **organizational status** (e.g., Career, Combination, or Volunteer) of the host applicant will apply to the Regional application, regardless of the composition of the participating partners.
- The **regional population served** is the aggregate of the geographically fixed primary first-due response areas of the host and participating partners.
    - Exceptions: If the host is also the parent organization responsible for smaller, independent stations.
- The **call volume for regional applications** is the aggregate of the host and regional partners

Application Restrictions:

- The host and participating partners may submit their own individual applications for AFG Program activities (Vehicle Acquisition or Operations and Safety) but not for the same item.
    - Example: A department cannot apply for PPE under its own application and also participate in a Regional PPE application.

Application Narrative Requirements:

The host must include:

- A list of all participating organizations benefiting from the Regional project.
- Validated points of contact and each organization's EIN.
- Clear and detailed information on the requested regional activities.
- Specific details on the distribution of grant-funded acquisitions or contracted services and the responsibilities of the host and partner organizations.

Host Responsibilities:

- The host is responsible for all aspects of the grant, including:
    - Cost share.
    - Accountability for assets.
    - All reporting requirements.
- The host is **not considered a pass-through entity** and may not issue sub-awards.

- The host must provide macro demographics (e.g., total square miles) and master listings (e.g., combined SCBA inventories) for the region served.

Compliance Requirements:

- All participants must be compliant with AFG Program requirements, including:
    - Current status on past grants.
    - Closeouts.
    - Reporting requirements.
- The host agency may not distribute grant-funded assets or provide grant-funded services to non-compliant partners. FEMA will notify the host and delinquent partners of specific deficiencies.

Memorandum of Understanding (MOU):

- A Regional host and participating partners must execute an **MOU or equivalent document** signed by all parties.
- The MOU must specify:
    - Individual and mutual responsibilities of the host and partners.
    - Each participant's level of involvement in the project(s).
    - EINs of participating partners.
    - Proposed distribution of grant-funded assets or contracted services.
- Copies of the MOU will be requested during the technical evaluation of the application if it is not included originally.
- Any entity benefiting from the award must be an eligible AFG Program organization and a party to the MOU.

By adhering to these guidelines, Regional applicants can ensure their applications meet AFG Program requirements and maximize their chances of receiving funding.

Vehicle Acquisition Guidelines

Eligibility and Standards:

- Vehicles purchased with AFG Program funds must comply with **NFPA 1900** standards (Standard for Aircraft Rescue and Firefighting Vehicles, Wildland Fire Apparatus, and Automotive Fire) or equivalent (e.g., Standard for Automotive Ambulances).
- Leases, loan payments, or installment plans for vehicles are not eligible and will not be reimbursed.

Community Paramedic/Health Vehicles:

- These are **non-transport vehicles** and cannot serve a dual role (e.g., as utility or support vehicles).
- Emergency response packages (e.g., lights, sirens) and operational equipment (e.g., rescue tools, firefighting equipment) are **ineligible** for these vehicles.

Requesting Multiple Vehicles:

- Applicants may request more than one vehicle but must stay within the **financial cap based on population** listed in the application.
- If multiple requests are approved, the total funding for all vehicles must remain within the financial cap.

- Each vehicle request requires:
    - A separate line item.
    - A complete narrative for each vehicle.
    - Details such as the **age** and **vehicle identification number (VIN)** of each vehicle being replaced.
    - VINs cannot be reused across multiple line items.

Vehicle Reassignment:

- If a vehicle is not being replaced but is having its service status changed (e.g., from first due to reserve), the VIN must still be provided in the narrative for the vehicle being reassigned.

Driver/Operator Training Requirements:

1. Fire Vehicles:

- Applicants must have drivers/operators trained to **NFPA 1002** standards (or equivalent) or have a training program in place before the awarded vehicle is delivered.
- Failure to meet this requirement will result in ineligibility for a vehicle award.

2. Nonaffiliated EMS Vehicles:

- Drivers/operators must be trained to the **National Standard Emergency Vehicle Operator Curriculum (EVOC)** developed by the U.S. Department of Transportation (DOT) or equivalent.
- A training program must be in place before the awarded vehicle is delivered.

3. Driver Training Program Requests:

- Applicants may request funding for a driver training program within the "**Vehicle Acquisition**" section.
- this request must be added in the "**Additional Funding**" area in the "**Request Details**" section of the Vehicle Application.
- All training programs must be completed before vehicle delivery, or the recipient will be in violation of the grant agreement.

Evaluation Criteria:

- The pre-score evaluation considers the department's need for the vehicle based on:
    - The age and condition of current vehicles.
    - The demands on the organization.

By adhering to these guidelines, applicants can ensure compliance with AFG Program requirements and improve their chances of securing funding for vehicle acquisition.

Eligible Vehicle Activities for Fire Department, and SFTA include but are not limited to:			
Priority	**Urban Communities**	**Suburban Communities**	**Rural Communities**

H	• Aerial • Ambulance • Pumper • Rescue Vehicle Light, Medium, or Heavy • Non-Transport EMS (Community Paramedic/ • Healthcare) • Quint • Brush Type III or larger	• Aerial • Ambulance • Pumper • Tanker/Tender • Rescue Vehicle Light, Medium or heavy • Non-Transport EMS (Community Paramedic/ Healthcare) • Quint • Brush	• Aerial • Ambulance • Brush/Attack • Pumper • Tanker/Tender • Non-Transport EMS (Community Paramedic/ Healthcare) • Quint
M	• Command/Mobile Communications Vehicle • HazMat Unit • Air/Light Unit • Rehab Unit	• Command/Mobile Communications Vehicle • HazMat Unit • Air/Light Unit • Rehab Unit	• Command/Mobile Communications Vehicle • Hazardous Materials Unit • Air/Light Unit • Rescue Vehicle Light, Medium or Heavy
L	• ARFF • Foam Truck • Fire Rescue/Boat • Highway Safety Unit • Hybrid (i.e., Transport Engine) • Tanker/Tender	• ARFF • Foam Truck • Highway Safety Unit • Hybrid (i.e., Transport Engine) • Fire Rescue/Boat	• ARFF • Foam Truck • Highway Safety Unit • Hybrid (i.e., Transport Engine) • Fire Rescue/Boat • Rehab Unit
Eligible Regional Vehicle Activities for Fire Departments (ALL Community Types)			
H	• Aerial • Air/Light Unit • Bariatric Ambulance • Command/Mobile Communications Vehicle • Non-Transport EMS (Community Paramedic/healthcare) • Rehab Unit • Rescue Vehicle Light, Medium or heavy • Tow Vehicle (Applied for under equipment)		
M	• Highway Safety Unit		
L	• Hazardous Materials Unit • Foam Truck		
Eligible Nonaffiliated EMS and Nonaffiliated Regional Vehicle Activities			

H	• Ambulances • Bariatric Ambulance • Non-Transport EMS (Community Paramedic/healthcare)

Compliance with Standards

- Ambulances must comply with NFPA 1900, or GSA Federal Standard KKK-A-1822F
- Applicants must certify that unsafe vehicles will be permanently removed from service if awarded a grant; acceptable uses of unsafe vehicles include farm, nursery, scrap metal, salvage, construction, or donation to a foreign entity
- Applicants should consider adopting the principles of Traffic Incident Management Systems (TIMS); the USFA report on TIMS can be found on FEMA's website at: Traffic Incident Management Systems
- New fire apparatus must be compliant with NFPA 1900 for the year ordered/manufactured

Additional Considerations (to include, but not limited to)

- Age and mileage of the vehicle being replaced; older equipment receives higher consideration
- Age of the newest vehicle in the department's fleet that is like the vehicle to be replaced
- Average age of the fleet; older equipment within the same class
- Call volume of primary first due response area or region
- Converted vehicles (with an emphasis on tanker/brush trucks) not designed or intended for use in the fire service departments that have automatic aid agreements, mutual aid agreements, or both; a converted vehicle is any vehicle that is not engineered to an NFPA standard, or not being used for its original design, or over its gross vehicle weight
- Vehicles on loan to the organization in the application narrative but not in the organization's inventory
- Damaged vehicles and out of service vehicles in the organization's inventory
- Replacement of open cab/jump seat configurations

IMPORTANT

Vehicle Inventory Requirements:

- Applicants may need to provide additional fleet details after submitting their application.
- Vehicle inventory must include:
  - Owned vehicles.
  - Leased or long-term loaned vehicles.
  - Vehicles ordered or under contract but not yet received.

Vehicle Definitions:

- **Front Line Vehicle:** Fully equipped and ready for emergency response.
- **Ready-Reserve Vehicle:** Equipped and can quickly be made ready for response.
- **Reserve Vehicle:** Not fully equipped, used when front-line vehicles are out of service.

- **Temporarily Out of Service Vehicle**: Removed from service for repairs but will return to front-line or reserve status.
- **Decommissioned Vehicle:** Permanently removed from emergency duties (e.g., retired, parade use). Not included in inventory or eligible for replacement.

Vehicle Contract Requirements:

- Recipients must submit a copy of the vehicle purchase contract to FEMA for compliance monitoring.
- Without a contract, recipients cannot:
    - Request advance federal funds for partial payments.
    - Request a project extension.

Bond Requirements:

- **Performance Bond (Recommended):** Protects applicant funds if the vendor fails to deliver or goes out of business.
- **Prepayment Bond (Required):** Protects federal funds if federal money is advanced for a down payment. Costs are reimbursable under the grant.

Penalty Clause:

- Contracts must include a penalty clause of at least $100/day for non-delivery or non-performance by the vendor. Exceptions require FEMA approval.

Payment Guidelines:

- **Down Payment:** Allowed up to 25% of the federal share. Costs beyond this must be covered by the recipient.
- **Final Payment:** May be requested in advance but cannot be disbursed until the vehicle is received, inspected, and accepted.

Eligible Vehicle Activities for Fire Department, Nonaffiliated EMS Organizations, Joint/Regional, and SFTA include but are not limited to:	
• Cost of vehicle • Physicals to meet current NFPA 1582/US DOT 649 F • Cost of associated equipment that is eligible under current NFPA 1900 • Driver/operator training programs that meet applicable standards, current NFPA 1002 or EVOC, or equivalent	• Travel expenses (air/rail transportation, mileage, hotel/lodging) to inspect a requested vehicle during production **Note: Food and beverages are ineligible travel expenses**
Ineligible Vehicle Activities for Fire Department, Nonaffiliated EMS Organizations, Joint/Regional, and SFTA include but are not limited to:	
• Leasing, rental, or installment purchase of any grant funded vehicle • Aircraft, bulldozers, or construction- related equipment • Using the vehicle being awarded as collateral for any financial loan	• UTVs and ATVs • UAVs and drones • Used or refurbished apparatus • Converted vehicles not originally designed for firefighting • Food and beverages

Examples of vehicle types

- **Pumper** (an apparatus that carries a minimum of 300 gallons of water and has a pump with the capacity to pump a minimum of 750 gallons per minute [GPM])
- **Urban interface vehicles** (Type I) pumper (300 gallons of water and 750 GPM)
- **Ambulance** (vehicle used for transporting patients)
- **Tanker/Tender** (an apparatus that has water capacity in excess of 1,000 gallons of water)
- **Quint Aerial** (an aerial ladder, elevating platform, or water tower that is designed to position personnel, handle materials, provide continuous egress, or discharge water)
- **Quint** (fire apparatus with a permanently mounted fire pump, a water tank, a hose storage area, an aerial ladder or elevating platform with a permanently mounted waterway, and a complement of ground ladders)
- **Aerial Ladder** (elevating platform, or water tower that is designed to position personnel, handle materials, provide continuous egress, or discharge water)

Unsafe Vehicles: Certification and Disposition Requirements

Certification Requirement:

Applicants who specify that the vehicle(s) to be replaced are unsafe must certify that, if awarded, the vehicle will be permanently removed from emergency service response.

- Permanently Removed means:
    - The recipient cannot use the vehicle for any emergency service response.
    - The recipient cannot sell or transfer the vehicle to any individual or emergency service response organization that would use it for emergency service response.

Grant Agreement Violation:

- If a recipient certifies that an unsafe vehicle will be removed from service but later sells or transfers the vehicle to another emergency service response organization or otherwise fails to remove the vehicle from emergency service response, the recipient will be considered in violation of the grant agreement.

Acceptable Dispositions for Unsafe Vehicles:

Unsafe vehicles may be donated or sold for purposes that do not involve emergency service response. Acceptable dispositions include:

- **Donation or Sale to a Training Facility:**
    - The vehicle may be used for training purposes only, with **no emergency response outside the training grounds.**
- **Farm Use:**
    - The vehicle may be repurposed for agricultural activities.
- **Construction or Nursery Use:**
    - The vehicle may be used for construction or nursery operations.
- **Sale to a Non-Emergency Service Response Entity:**
    - The vehicle may be sold for refurbishment or other non-emergency uses.
- **Scrap Metal or Salvage:**
    - The vehicle may be dismantled or sold for parts.
- **Foreign Donation:**
    - The vehicle may be donated to entities outside the United States for non-emergency purposes.

By adhering to these guidelines, recipients ensure compliance with the grant agreement and maintain safety standards.

C. Appendix C – Award Administration Information

Appendix C provides detailed guidance on the **programmatic and financial administration of** AFG Program awards. Recipients are encouraged to review this information to ensure compliance with award requirements and to effectively manage their grant activities.

Help FEMA Prevent Fraud, Waste, and Abuse

If applicants or recipients have information about instances of fraud, waste, abuse, or mismanagement involving FEMA programs or operations, they should contact the DHS Office of Inspector General (OIG) hotline at (800) 323-8603, by fax at (202) 254-4297, or email HOTLINE@oig.dhs.gov.

Grant Writer/Preparation Fees: Eligibility and Documentation Requirements

Eligibility for Reimbursement: Grant Writer Fees may be included as a pre-award expenditure, subject to the following conditions: Fees must comply with the cost-share requirement. Services must be competitively sourced, specifically identified, and listed in the "Request Details" section of the application. Costs must comply with 2 C.F.R. § 200.458. Reimbursement is limited to application preparation (not administration) and capped at $1,500. Timing of Allowable Costs:

- Fees must be paid within the following timeframe:
    - 90 days prior to the publication date of the NOFO and up to 30 days after the application period closes.

Retainer or Subscription Fees:

- Retainer or subscription fees are eligible if:
    - They were competitively secured.
    - Costs are limited to the start of the appropriation period for the underlying award.
    - They meet the requirements under 2 C.F.R. § 200.458.

Ineligible Costs:

- Fees payable on a **contingency basis** are **not eligible.**
- Federal funds cannot be used to pay entities, including grant writers, that are **suspended or debarred** from federal contracts.

Verification of Contractor Eligibility:

- Recipients must verify contractor eligibility under **2 C.F.R. § 180.300** to ensure compliance.

Accuracy and Certification:

- Applicants must review all work produced by grant writers or third parties for **accuracy** before submission.
- By submitting the application, applicants certify that:
    - All information is **true and accurate**.
    - Submission of false or misleading information, regardless of intent, may result in actions by FEMA, including:
        - The application not being considered for award.
        - Temporary withholding of funding under an existing award pending investigation.
        - Referral to the **DHS Office of Inspector General (OIG).**

Required Documentation:

Applicants must provide the following documentation to FEMA upon request:

1. Grant Writer's Contract for Services

2. **Invoice or Purchase Order**
3. **Canceled Check (Front and Back)**
4. **Evidence of Competitive Procurement**

- If local procurement policies do not require competitive bidding for amounts under $1,500, applicants may be asked to provide a copy of that policy.

Failure to provide the requested documentation may result in the grant writer fee being deemed **ineligible**, and the grant may be reduced accordingly.

Application Participants:

- FEMA requires applicants to identify all individuals or organizations that assisted with the development, preparation, or review of the application in the **"Contact Information"** section.
- This includes anyone involved in drafting or writing the narrative and budget, whether:
    - **Compensated or not.**
    - Assistance occurred **before submission** of the application.

By adhering to these guidelines, applicants can ensure compliance with FEMA requirements and avoid issues with grant writer fee eligibility.

Maintenance and Sustainment for AFG Programs

Allowable Costs:

- FEMA preparedness grant funds may cover repairs, replacements, maintenance contracts, warranties, and user fees if they directly support critical capabilities developed with FEMA or DHS grants.

Unallowable Costs:

- Routine upkeep (e.g., gasoline, tire replacement, oil changes, inspections, or facility maintenance) and related supplies are the recipient's responsibility and cannot be funded by the grant.

Guidelines for Maintenance Agreements, Warranties, and User Fees:

1. **Grant Period Limitation:**

- Maintenance agreements, service contracts, or warranties purchased with grant funds cannot extend beyond the grant's period of performance, unless:
    - The warranty is incidental to the original equipment purchase and aligns with typical coverage for such items.

2. **Stand-Alone Agreements:**

- Warranties or maintenance contracts for already-owned equipment cannot exceed the grant's period of performance.

3. **Reasonableness:**

- Extended warranties or agreements must be reasonable for the equipment's expected useful life. For example, a 10-year warranty on equipment with a 5-year lifespan is not reasonable and cannot be charged to the grant.

Taxes, Fees, Levies, and Assessments

Taxes, fees, levies, or assessments that the recipient is legally required to pay and are directly related to any eligible AFG Program acquisition activity may be charged to an AFG Program award pursuant to 2 C.F.R. § 200.470. These charges shall be identified and enumerated in the AFG Program application narrative, as well as the "Request Details" section of the acquisition activity.

Any avoidable and unreasonable costs that result from the action or inaction of a recipient (or recipient's agent) or that prevent that recipient from enjoying any lawful exemption, waiver, or reduction of any tax, fee, levy, or assessment directly related to any eligible AFG Program acquisition activity, are not chargeable to any AFG award.

Example: Governmental entities and Public Safety Agencies are exempt from some Federal Communications Commission (FCC) fees*, but only if the eligible organization submits an exemption or waiver request to the FCC.

**Government entities are not required to pay FCC regulatory fees. Nonprofit entities (exempt under Section 501 of the Internal Revenue Code) may also be exempt. The FCC requires that any entity claiming exempt status submit, or have on file with the FCC, a valid Internal Revenue Service Determination Letter documenting its nonprofit status or certification from a governmental authority attesting to its exempt status. For more information, please visit the Federal Communications Commission website.*

Excess Funds: Guidelines and Restrictions:

FEMA expects recipients to complete awarded activities within the budget allocated. However, excess funds may remain after completing the original project described in the recipient's award. This may be due to cost savings from under-budget acquisition activities or competitive procurement processes. These excess funds are to generally be deobligated and may not be used for additional activities.

FEMA may consider exceptions if urgent and compelling needs are identified that directly relate to a demonstrated event(s) impacting the health and safety of the department's firefighters, such as a presidentially declared disaster. Requests must be submitted at least 120 days prior to period of performance expiration. NOTE: the opportunity for excess funds is limited when the original uncompleted Scope of Work is changed via an amendment such as reduction in quantities.

Payments and Amendments

FEMA uses the Direct Deposit/Electronic Funds Transfer method of payment to recipients. AFG Program payment/drawdown requests are generated using FEMA GO. Recipients should not expend funds until all special conditions listed on the grant award document have been met, including completion of EHP review, and the request for payment in FEMA GO has been approved. Recipients should draw down funds based upon immediate disbursement requirements; however, FEMA strongly encourages recipients to draw down funds as close to disbursement or expenditure as possible to avoid accruing interest.

Non-federal entities should keep detailed records of all transactions involving the grant. FEMA may at any time, request copies of any relevant documentation and records, including purchasing documentation along with copies of cancelled checks for verification. See, e.g., 2 C.F.R. §§ 200.318(i), 200.334, 200.337.

Advances

Advance Payments:

- Recipients can receive advance payments if they:
    1. Minimize the time between receiving funds and spending them (within 30 days).
    2. Maintain financial management systems that meet federal standards (2 C.F.R. Part 200).

Requirements for Advance Payments:

- Recipients must submit invoices or purchase orders with their payment requests.

- Environmental and Historic Preservation (EHP) review must be completed before advance payments are made.

Compliance with Federal Laws:

- Recipients must follow federal laws in effect when the grant is awarded, including:
    - **Uniform Administrative Requirements** (2 C.F.R. Part 200).
    - **Cash Management Improvement Act (CMIA)** (31 C.F.R. Part 205).

Interest on Federal Funds:

- Interest accrues from the time funds are deposited into the recipient's account until they are spent on program purposes.
- For the interest rate, refer to the Treasury Current Value of Funds Rate.

Reimbursement

Reimbursement Payments:

- Reimbursement is preferred if advance payment requirements under **2 C.F.R. § 200.305** cannot be met.
- Recipients must minimize the time between receiving funds and spending them, as required by **31 C.F.R. Part 205.**

Requirements for Reimbursement Requests:

- Recipients must provide:
    1. Proof of purchase (e.g., canceled check or credit card transaction).
    2. Active SAM.gov registration.
    3. Final invoice(s).

Rebates

Recipients shall disburse program income, rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments, in accordance with 2 C.F.R. § 200.305. The reduction of federal financial participation via rebates/refunds may generate excess funds for the recipient if the recipient previously obligated their Cost Share match based upon the original award figures. If the recipient previously obligated their original Cost Share prior to the rebate, then the recipient may have minimum excess funds equal to the difference between the original Cost Share less the rebate adjusted Cost Share

Payment Requests During Closeout

Reimbursement Payment Requests:

- Recipients may submit **reimbursement payment requests** up to **120 days** after the expiration of the **Period of Performance (POP)** during the award's closeout reconciliation.
- **Reimbursement payments** are the only eligible payment requests allowed after the grant's POP has expired.

Eligibility Requirements for Reimbursement:

- The expenditure must have been **obligated** and the goods or services **received** during the active POP of the award.
- The payment request must include **clear and specific information** certifying that the liquidation of federal funds is for an obligation properly incurred during the active POP.

FEMA Review:

- FEMA may request **supporting documentation** for the reimbursement at any time for review.

By adhering to these guidelines, recipients can ensure compliance with FEMA requirements for payment requests during the closeout period.

Amendments to AFG Program Awards: Guidelines

General Expectations:

- Recipients are expected to complete their projects as awarded.
- The **AFG Program does not guarantee approval** of any deviation from the original award.
- Amendments may be approved by FEMA on a **case-by-case** basis for specific reasons.

Allowable Reasons for Amendments:

1. **Extension of the Period of Performance (POP):**

- Extensions are limited to 6 months and only to complete the original, unamended scope of work. (vehicles/apparatus awards may be granted additional time)
- Extensions cannot be used to utilize excess funds.
- Extension requests must be submitted 120 days prior to the period of performance expiring

2. **Changes to the Award Scope:**

- Changes to specific item descriptions.
- Adjustments to quantities of items or services procured.
- Retroactive approval (pre-award).
- Closeout issues.

3. **Budget Changes:**

- Non-closeout deobligation of funds.
- Adjustments to unit prices due to changes in quantities.

Submission Requirements:

- **Amendments must be submitted via FEMA GO.**
- Requests must include **specific and compelling justifications** for the proposed changes.
- Amendments must be submitted at least **120 days before the end of the Period of Performance (POP).**

Additional Requirements:

- Recipients must maintain an active SAM.gov registration for all amendments to be considered.

By adhering to these guidelines, recipients can ensure their amendment requests are properly submitted and have the best chance of being approved by FEMA.

Deobligation of Unused Funds: Guidelines

What is Deobligation?

- **Deobligation** refers to the return of unused funds, including:
    - Funds previously drawn down via payment requests.
    - Remaining award funding that was never requested.

Process for Deobligation:

1. **Submit an Amendment in FEMA GO:**

- The recipient must submit an amendment stating that the unliquidated funds are not necessary for fulfilling the grant's obligations or mission.
- The amendment must also indicate the recipient's understanding that the returned funds will be deobligated and will no longer be available for any future award expenses.

2. **Confirmation Process:**

- FEMA will confirm the deobligation amendment with all points of contact listed in the grant.

- After confirmation, FEMA will hold the approved deobligation request for 14 days to allow the recipient time to reconsider.

3. Finalization:

- Once processed, the deobligation of funds is permanent and cannot be reversed.

Impact of Deobligation:

- **Deobligation will:**
    - Decrease the **federal portion** of the grant.
    - Reduce the recipient's **Cost Share obligation**.
    -

By following this process, recipients can return unused funds in compliance with FEMA guidelines while ensuring proper documentation and understanding of the deobligation's finality.

Disposition of Grant Funded Equipment

A recipient must use, manage, and dispose of AFG Program-funded equipment in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. § 200.313. Except for state governments, when original or replacement equipment acquired under an AFG award is no longer needed for the original project, program, or other activities currently or previously supported by a federal awarding agency, the recipient must request disposition instructions from FEMA. FEMA strongly recommends contacting the Fire Grants Help Desk prior to the disposition of AFG Program funded equipment, to include vehicles.

DESIGNATION OF SIGNATORY AUTHORITY
FOR THE
DEPARTMENT OF HOMELAND SECURITY (DHS)
FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)
FISCAL YEAR (FY) 2025 ASSISTANCE TO FIREFIGHTERS (AFG) GRANT PROGRAM
ELECTRONIC AWARD AND MANAGEMENT PROCESS

Citrus County, Florida hereby authorizes the Citrus County Administrator to be assigned the authority to submit the required application and execute documents issued by FEMA for electronic submission of the grant application and the executions of the FEMA grant awards, on behalf of the County, after review by the County Attorney, in the FEMA GO (Grants Outcomes) system.

_____ _____

Diana Finegan, Chairman Date

RESOLUTION 2026-_____

A RESOLUTION AUTHORIZING THE APPLICATION FOR GRANT FUNDING FROM DEPARTMENT OF HOMELAND SECURITY (DHS) FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND EXECUTION OF NOTICE OF GRANT AWARD TO FUND THE MOBILE AND PORTABLE RADIO REPLACEMENT AND UPGRADE FOR THE DEPARTMENT OF FIRE RESCUE AND AUTHORIZING THE SIGNATORIES FOR SUCH INSTRUMENTS.

WHEREAS, Citrus County Board of County Commissioners, the Governing Board of Citrus County, Florida, a unit of general purpose government duly authorized to conduct business under Florida Statute 125, has determined that it is in the best interest of the population of Citrus County, Florida, which it serves, to apply to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Assistance to Firefighters (AFG) Grant Program for financial assistance in the amount of $1,471,597.09 for mobile and portable radio replacement and upgrade, and

WHEREAS, per the Assistance to Firefighters Grant Program statute at 15 U.S.C.§2229(k)(1), all eligible applicants shall agree to make available non-federal funds to carry out an AFG Program award in an amount equal to and not less than 10% of the grant awarded. The cost share for our organization for this project is $147,159.71.

WHEREAS, the Governing Board's staff has read or reviewed or will read or review the application and the related Notice of Grant Award and is familiar with the matters contained in them, and that the Board is able to represent that the contractual duties that are to be undertaken are within their scope, purpose and capacity, and

WHEREAS, the Governing Board employs, or will employ, a sufficient number of staff who are qualified by education and experience to fully and faithfully execute all the duties and responsibilities assumed by the Governing Board in relation to the program for which financial assistance is being sought, and now, therefore,

BE IT RESOLVED that the Chairman and 1st Vice Chairman, respectively, of the Citrus County Board of County Commissioners, may by Signature Authority authorize the County Administrator to submit the application and execute the Notice of Grant Award electronically, as required to obtain funding from the Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Assistance to Firefighters (AFG) Grant Program, and be it further resolved that the aforesaid Chairman or Vice Chairman, respectively, may authorize the electronic execution and submittal of the Notice of Grant Award, amendments or modifications to the approved application and/or Notice of Grant Award, as necessary, after review by the County Attorney, without the need to bring the amendments or modifications before the Board of County Commissioners.

THIS RESOLUTION was duly adopted and recorded in the minutes this 11th day of June 2026.

BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

_____
DIANA FINEGAN, CHAIRMAN

ATTEST:

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

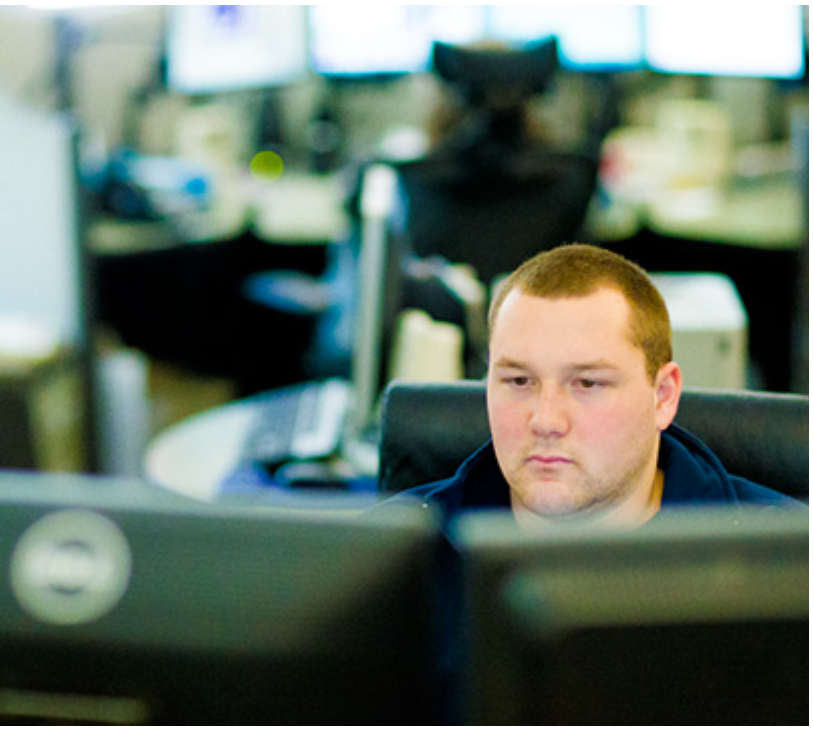
_____
ANGELA VICK, CLERK

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

FY2025 ASSISTANCE TO FIREFIGHTERS (AFG) GRANT

MOTOROLA SOLUTIONS







CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS

APX PORT/MOBILES REFRESH

05/20/2026

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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05/20/2026

RE: Motorola Quote for APX PORT/MOBILES REFRESH

Dear GREG ELLIS,

Motorola Solutions is pleased to present CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS with the best products and services available in the communications industry. Please direct any questions to Dee Maloy at dee.maloy@tri-co.us.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Dee Maloy

Motorola Solutions Manufacturer's Representative

Quote Date:05/20/2026
Expiration Date:07/19/2026
Quote Created By:
Dee Maloy
dee.maloy@tri-co.us

End Customer:
CITRUS COUNTY BOARD OF COUNTY COMMISSIONERS
GREG ELLIS
Greg.Ellis@citruscountyfire.com
352.527.7622

AGREEMENT: STATE OF FLORIDA

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000 XE					
1	H98UCF9PW6BN	PORTABLE RADIO APX6000 700/800 MODEL 2.5	85		$9,797.48	$7,348.99	$624,664.15
1a	H869BZ	SOFTWARE LICENSE ENH: MULTIKEY	85				
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	85				
1c	QA02006AA	PORTABLE RADIO ENH: APX6000XE RUGGED RADIO	85				
1d	H38BT	ADD: SMARTZONE OPERATION	85				
1e	QA09113AB	ADD: BASELINE RELEASE SW	85				
1f	QA01427AB	ALT: IMPACT GREEN HOUSING	85				
1g	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	85				

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1h	Q629AK	SOFTWARE LICENSE ENH: AES ENCRYPTION AND ADP	85				
1i	QA07576AB	ALT: TIA4950 BATT IMPRES 2 LIION 4600MAH (PMNN4573A)	85				
1j	HA00677AA	ADD: PSU CONV SCAN	85				
1k	QA00631AB	ADD: DVRS PSU ACTIVATION	85				
1l	HA00691AA	ADD: 7Y ESSENTIAL W ACC DMG HTP	85				
1m	QA00580AC	ADD: TDMA OPERATION	85				
2	PMNN4573A	PORTABLE RADIO BATTERY IMPRES 2 LI-ION TIA4950 R IP68 4600T	85		$252.00	$183.96	$15,636.60
3	PMMN4154B	XVE500 DIV 1 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB, UL	85		$800.00	$584.00	$49,640.00
4	NNTN8860B	CHARGER, DESKTOP SINGLE UNIT IMPRES 2, FAST US/NA	85		$199.56	$145.68	$12,382.80
5	LSV00Q00202A	DEVICE PROGRAMMING	85		$60.00	$60.00	$5,100.00
	APX™ 4500 Enhanced						
6	M22URS9PW1BN	MOBILE RADIO APX4500 ENHANCED 7/800 MHZ	20		$8,402.00	$6,312.74	$126,254.80
6a	W665BF	ADD: BASE STATION OP APX	20				
6b	G91AF	ADD: CNTRL STATION PWR SUPPLY	20				
6c	GA01305AA	ADD:L1 GLONAS GPS ANTENNA	20				
6d	G66BF	ADD: DASH MOUNT O2 APXM	20				
6e	GA01576AB	ADD: SMA TO QMA ADAPTER	20				
6f	QA02812AE	ADD: P25 9600 TRUNKING W/ INTEROPERABILITY	20				
6g	G142AD	ADD: NO SPEAKER APX	20				

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
6h	G843AH	ADD: AES ENCRYPTION AND ADP	20				
6i	GA00804AA	ADD: APX O2 CH (GREY)	20				
6j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	20				
6k	QA09113AB	ADD: BASELINE RELEASE SW	20				
6l	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	20				
6m	W382AM	ADD: CONTROL STATION DESK GCAI MIC	20				
6n	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	20				
6o	HA00693AA	ADD: 7Y ESSENTIAL W ACC DMG LTM	20				
6p	GA00580AA	ADD: TDMA OPERATION	20				
7	LSV00Q00202A	DEVICE PROGRAMMING	20		$60.00	$60.00	$1,200.00
8	LSV00Q00203A	DEVICE INSTALLATION	20		$642.86	$642.86	$12,857.20
9	HLN7042A	CONTROL STATION MOUNT	20		$91.00	$66.43	$1,328.60
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
10	M25URS9PW1BN	MOBILE RADIO APX6500 ENHANCED 7/800 MHZ	20		$10,764.71	$8,086.04	$161,720.80
10a	GA00250AA	ADD: GNSS/BT-WIFI THRU MNT ANT, 17FT LOW LOSS PFP-100A/240, QMA	20				
10b	GA00092BC	ADD: APXM DUAL O2 CH (GREEN)	20				
10c	GA01576AB	ADD: SMA TO QMA ADAPTER	20				
10d	G628AC	ADD: REMOTE MOUNT CABLE 17 FT APX	40				
10e	W20CA	ADD: KEYPAD MIC GCAI APX	20				
10f	G201AA	ADD: GREEN COLORED HOUSING (O2 CH)	20				
10g	G67DQ	ADD: REMOTE MOUNT O2 APXM	20				

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
10h	G51AU	SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500	20				
10i	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	40				
10j	G843AH	ADD: AES ENCRYPTION AND ADP	20				
10k	GA00804AB	ADD: APX O2 CH (IMPACT GREEN)	20				
10l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	20				
10m	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	20				
10n	GA01693AA	ADD : LEGACY TRUNNION SCREW KIT	20				
10o	W22BA	ADD: STD PALM MICROPHONE APX	20				
10p	QA09113AB	ADD: BASELINE RELEASE SW	20				
10q	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	20				
10r	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	20				
10s	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	20				
10t	HA00695AA	ADD: 7Y ESSENTIAL W ACC DMG HTM	20				
10u	GA00580AA	ADD: TDMA OPERATION	20				
11	LSV00Q00202A	DEVICE PROGRAMMING	20		$60.00	$60.00	$1,200.00
12	LSV00Q00203A	DEVICE INSTALLATION	20		$1,666.76	$1,666.76	$33,335.20
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
13	M25URS9PW1BN	MOBILE RADIO APX6500 ENHANCED 7/800 MHZ	65		$9,690.71	$7,302.02	$474,631.30
13a	GA00250AA	ADD: GNSS/BT-WIFI THRU MNT ANT, 17FT LOW LOSS PFP-100A/240, QMA	65				
13b	G66BF	ADD: DASH MOUNT O2 APXM	65				

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
13c	GA01576AB	ADD: SMA TO QMA ADAPTER	65				
13d	G51AU	SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500	65				
13e	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	65				
13f	G843AH	ADD: AES ENCRYPTION AND ADP	65				
13g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	65				
13h	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	65				
13i	GA01693AA	ADD : LEGACY TRUNNION SCREW KIT	65				
13j	W22BA	ADD: STD PALM MICROPHONE APX	65				
13k	QA09113AB	ADD: BASELINE RELEASE SW	65				
13l	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	65				
13m	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	65				
13n	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	65				
13o	G201AA	ADD: GREEN COLORED HOUSING (O2 CH)	65				
13p	GA00804AB	ADD: APX O2 CH (IMPACT GREEN)	65				
13q	HA00677AA	ADD: PSU CONV SCAN	65				
13r	QA00631AB	ADD: DVRS PSU ACTIVATION	65				
13s	HA00695AA	ADD: 7Y ESSENTIAL W ACC DMG HTM	65				
13t	GA00580AA	ADD: TDMA OPERATION	65				
14	LSV00Q00202A	DEVICE PROGRAMMING	65		$60.00	$60.00	$3,900.00
15	LSV00Q00203A	DEVICE INSTALLATION	65		$503.33	$503.33	$32,716.45

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	DVR-LX®						
16	M93VSS9PW1AN	DVR-LX 800MHZ*	2		$18,556.00	$18,556.00	$37,112.00
16a	QA09259AA	ADD: FOR USE WITH SINGLE BAND APX MOBILE*	2				
16b	QA09266AA	ADD: CABLE DVR-LX TO MOBILE RADIO 3FT	2				
16c	QA09273AA	ENH: DVR-LX AUTHENTICATION	2				
16d	QA09275AA	ENH: DVR-LX PSU CONVENTIONAL SCAN	2				
16e	QA09344AA	ADD: NOTCH FILTER DVR-LX 700/800	2				
16f	QA09113AB	ADD: BASELINE RELEASE SW	2				
17	LSV01S04105A	DVR-LX ESSENTIAL WARRANTY (3/5/7 YR)	2	7 YEARS	$1,176.00	$1,176.00	$2,352.00
18	LSV01Q03646A	VR INSTALLATION SERVICES	2		$1,571.43	$1,571.43	$3,142.86
19	LSV01Q03648A	VR PROGRAMMING SERVICES	2		$214.29	$214.29	$428.58
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
20	M25URS9PW1BN	MOBILE RADIO APX6500 ENHANCED 7/800 MHZ	2		$9,626.71	$7,255.30	$14,510.60
20a	GA00250AA	ADD: GNSS/BT-WIFI THRU MNT ANT, 17FT LOW LOSS PFP-100A/240, QMA	2				
20b	G66BF	ADD: DASH MOUNT O2 APXM	2				
20c	HA00677AA	ADD: PSU CONV SCAN	2				
20d	G51AU	SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500	2				
20e	QA00631AB	ADD: DVRS PSU ACTIVATION	2				
20f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	2				
20g	G843AH	ADD: AES ENCRYPTION AND ADP	2				

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
20h	GA00804AA	ADD: APX O2 CH (GREY)	2				
20i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	2				
20j	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	2				
20k	W22BA	ADD: STD PALM MICROPHONE APX	2				
20l	QA09113AB	ADD: BASELINE RELEASE SW	2				
20m	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	2				
20n	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	2				
20o	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	2				
20p	HA00695AA	ADD: 7Y ESSENTIAL W ACC DMG HTM	2				
20q	GA00580AA	ADD: TDMA OPERATION	2				
21	LSV00Q00202A	DEVICE PROGRAMMING	2		$178.57	$178.57	$357.14
22	LSV00Q00203A	DEVICE INSTALLATION	2		$2,142.86	$2,142.86	$4,285.72

Grand Total $1,618,756.80(USD)

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Placeholder frequency information has been used to create this quote. Please note that any changes to this information could impact pricing.
- Please be advised that depending on your final frequencies a custom filter fee may be applied which would increase the price of this quote by ~$3300 USD per unit.
- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Parametric Data
16	M93VSS9PW1AN	Incomplete
16a	QA09259AA	Incomplete

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

AGENDA MEMORANDUM

FROM:	Craig Stevens, Fire Chief
SUBJECT:	FY25 Fire Prevention and Safety Grant Program
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Citrus County Fire Rescue (CCFR) requests permission to apply for funding from FEMA for the FY2025 Fire Prevention and Safety (FP&S) Grant Program. The focus of the Fiscal Year (FY) 2025 Fire Prevention and Safety (FP&S) Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The FP&S Program provides grants directly to eligible entities for fire prevention programs and firefighter health and safety research and development.

CCFR aims to purchase and implement fire pre-plan software to improve emergency response and firefighter safety. The system will provide real-time access to building layouts, hydrants, hazards, and other critical information, helping crews make faster, more informed decisions during incidents. With the outdated method we currently use, we are unable to pre-plan all the buildings in Citrus County, which in turn can lead to dangerous situations for citizens and responding firefighters. Maintaining up-to-date pre-plans enables departments to improve their ISO ratings, resulting in more effective risk assessment and potential insurance benefits for citizens.

This application will be generated and submitted electronically and must be submitted by Monday, June 22, 2026, at 5:00 pm EST.

The requested grant funding totals $40,903.81. The County's required local match totals $2,045.19. The total project cost will be $42,949.00.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	**If Approved**	Available Balance

3200-53416	Sofware as a Service	$141,530	$129,594.59	$3,715	$2,045.19	$6,175.22

Funding Source: Fire Ad Valorem Taxes and Fire Muncipal Service Benefit Unit (MSBU) Revenues

RECOMMENDED ACTION:

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Fire Prevention and Safety Grant to purchase and implement fire pre-plan software execution of the grant award and amendments and modifications of grant application and award documents.

b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority".

(Craig Stevens, Fire Chief)

ATTACHMENTS:

1. FY25 Fire Prevention & Safety Grant NOFO
2. Signatory Authority County Administrator
3. FY25 FPS Resolution

The Department of Homeland Security (DHS)

Notice of Funding Opportunity (NOFO)

Fiscal Year (FY) 2025 Fire Prevention and Safety (FP&S) Grant Program

Fraud, waste, abuse, mismanagement and other criminal or noncriminal misconduct related to this program may be reported to the Office of Inspector General (OIG) Hotline. The toll-free numbers to call are 1 (800) 323-8603 and TTY 1 (844) 889-4357.

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1. Basic Information

A. Agency Name	U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Resilience/Grant Programs Directorate (GPD)
B. NOFO Title	Fiscal Year (FY) 2025 Fire Prevention and Safety (FP&S) Grant Program
C. Announcement Type	Initial
D. Funding Opportunity Number	DHS-25-GPD-044-00-97
E. Assistance Listing Number	97.151
F. Expected Total Funding	$32.4 million
G. Anticipated Number of Awards	100 awards
H. Expected Award Range	$1 – $1.5 million* *The total amount of funding a recipient may receive under an FP&S Program award is limited to a maximum federal share of $1.5 million set by § 33(d)(2) of the Federal Fire Prevention and Control Act of 1974, Pub. L. 93-498, as amended (15 U.S.C. § 2229(d)(2)). Research & Development (R&D) Activity applicants applying under the Early Career Investigator category are limited to a maximum federal share of $600,000 per project.
I. Projected Application Start Date	May 19, 2026 8 a.m. ET
J. Projected Application End Date	June 22, 2026 5 p.m. ET
K. Anticipated Funding Selection Date	No later than August 31, 2026
L. Anticipated Award Date	Beginning on approximately September 14, 2026 and continuing thereafter until all FY 2025 FP&S Program grant awards are issued (but no later than September 30, 2026).

M. Projected Period of Performance (POP) Start Date	August 31, 2026 (will vary based on award date and activity type)
N. Projected POP End Date	August 31, 2027 – August 31, 2030 (will vary based on award date and activity type)
O. Executive Summary	The focus of the FY 2025 FP&S Grant Program is to help protect the public and firefighters from fire and fire-related hazards. The FP&S Grant Program provides grants directly to eligible entities for fire prevention programs and firefighter safety, health or well-being research and development.
P. Agency Contact	**a.** ***Fire Grants Program Office Contact*** The Fire Grants Program Help Desk provides technical assistance to applicants for the online completion and submission of applications into FEMA Grants Outcomes (FEMA GO), answers questions concerning applicant eligibility, recipient responsibilities, and helps in the programmatic administration of awards. The Fire Grants Program Help Desk can be contacted at (866) 274-0960 or by email at FireGrants@fema.dhs.gov. Normal hours of operation are Monday through Friday, 8:00 a.m. – 4:30 p.m. ET. Guidance documents such as application tutorials, Self-Evaluation Guides, and Frequently Asked Questions (FAQs) are also provided to further explain the current FP&S program, assist with the online grant application, and highlight lessons learned and changes for FY 2025. For more details, please visit the FP&S Program website. **b.** ***FEMA Grants News*** This channel provides general information on all FEMA grant programs and maintains a comprehensive database containing key personnel contact information at the federal, state, and local levels. FEMA Grants News Team is reachable at fema-grants-news@fema.dhs.gov OR (800) 368-6498, Monday through Friday, 9:00 AM – 5:00 PM ET. **c.** ***GPD Award Administration Division*** GPD's Award Administration Division (AAD) provides support regarding financial matters and budgetary technical assistance. AAD can be contacted at ASK-GMD@fema.dhs.gov. **d.** ***FEMA Regional Offices*** Assistance to Firefighters Grants Regional Contacts also may provide fiscal support, including pre- and post-award administration and technical assistance. Assistance to Firefighters Grants Regional Office contacts are available at Assistance to Firefighters Grants Regional Contacts | FEMA.gov.

	e. ***Civil Rights*** Consistent with Executive Order 14173, Ending Illegal Discrimination & Restoring Merit-Based Opportunity, the FEMA Integration and Coordination Division (ICD) is responsible for ensuring compliance with and enforcement of federal civil rights obligations in connection with programs and services conducted by FEMA. They are reachable at fema-ocr@fema.dhs.gov. **f.** ***Environmental Planning and Historic Preservation (EHP)*** The FEMA Office of Environmental Planning and Historic Preservation (OEHP) provides guidance and information about the EHP review process to FEMA programs and recipients and subrecipients. Send any inquiries regarding compliance for FEMA grant projects under this NOFO to FEMA-OEHP-NOFOQuestions@fema.dhs.gov. **g.** ***FEMA GO*** For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM ET.

2. Eligibility

A. Eligible Entities/Entity Types	Only the following entities or entity types are eligible to apply. **a.** ***Applicants*** 1. FP&S Activity Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,[1] or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal, or territorial authority (city, county, parish, fire district, township, town, or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area. National, regional, state, local tribal Nation and nonprofit interest organizations that are recognized for their experience and expertise in fire prevention and safety programs and activities are eligible applicants.

[1] The District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico are all defined as "States" in the Federal Fire Prevention and Control Act of 1974. See 15 U.S.C. § 2203(10).

	Both private and public nonprofit organizations are eligible to apply for funding under this activity. 2. R&D Activity National, state, local, federally recognized Tribal Nation and non-profit organizations, such as academic (e.g., universities), research foundations, public safety institutes, public health, occupational health, and injury prevention institutions. Both private and public non-profit organizations are eligible to apply for funding in this activity. Fire departments are not eligible to apply for funding in this activity. Each activity has its own application and eligibility requirements, as further outlined in Appendix B – Programmatic Information and Priorities of this NOFO. **b. *Subapplicants*** Subapplicants and subawards are allowed for both activities. Subapplicants should not have foreign nationals or noncitizens included. If a subapplicant has foreign nationals, they must be properly vetted and must adhere to all government statutes, policies, and procedures including "staff American, stay in America" and security requirements.
B. Project Type Eligibility	**a. *Unallowable Project Types*** Please see Appendix B – Programmatic Information and Priorities of this NOFO for additional information on unallowable project types. **b. *Allowable Project Types*** 1. FP&S Activity The FP&S Activity is designed to reach high-risk target groups[2] and mitigate the incidence of death and injuries caused by fire and fire-related hazards. The five project categories eligible for funding under this activity are: 1. Community Risk Reduction; 2. Wildfire Risk Reduction; 3. Code Enforcement/Awareness;

[2] Per 15 U.S. Code § 2229(j)(3)(A) FEMA shall give priority to applicants who focus on prevention of injuries to high-risk groups from fire. Applicants may choose the following options within the application to include children under 14, adults over 65, firefighters, people with disabilities (e.g., deaf/hard-of hearing), college/university housing, low-income families/neighborhoods, geographic area and/or other populations.

	4. Origin and Cause Investigation; and 5. National/State/Regional Programs and Projects. 2. R&D Activity The R&D Activity is aimed at improving firefighter safety, health, or well-being through research and development that reduces firefighter fatalities and injuries. The four project categories eligible for funding under this activity are: 1. Clinical Studies; 2. Technology and Product Development; 3. Preliminary Studies; and 4. Early Career Investigator.
C. Requirements for Personnel, Partners, and Other Parties	An application submitted by an otherwise eligible non-federal entity (i.e., the applicant) may be deemed ineligible when the person that submitted the application is not: **1) a current employee, personnel, official, staff or leadership of the non-federal entity; and 2) duly authorized to apply for an award on behalf of the non-federal entity at the time of application.** Further, the Authorized Organization Representative (AOR) must be a duly authorized current employee, personnel, official, staff or leadership of the recipient and **provide an email address unique to the recipient at the time of application and upon any change in assignment during the POP. Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.** FEMA employees are prohibited from serving in any capacity (paid or unpaid) on the development of any proposal submitted under this program. Subapplicants should not have foreign nationals or noncitizens included. If a subapplicant has foreign nationals, they must be properly vetted and must adhere to all government statues, polices, and procedures including "staff American, stay in America" and security requirements. Subapplicants/subrecipients must submit short bios and resumes. This should include the type of entity, organizational leadership, and board members along with the both the names and addresses of the individuals. Resumes are subject to approval.
D. Maximum Number of Applications	The maximum number of applications that can be submitted under the FP&S Program is:

	1. One application per eligible entity, per activity (up to one application under the FP&S Activity and up to one application under the R&D Activity). Each application may include up to three projects. Each project within an application must be presented separately as a free-standing proposal. Each project requires its own separate supporting budget and narrative statement. If an applicant submits two or more applications for the same activity, both applications may be disqualified. This is different from when an entity is applying on behalf of other organizations that are agencies or instrumentalities of the applicant (e.g., multiple fire departments under the same county, city, borough, parish or other municipality). In that situation, the applicant may request similar or the same costs as long as the application clearly states which costs (including quantities) are for which agency/instrumentality. This is permissible even if that entity submits multiple applications across regional versus direct applications.
E. Additional Restrictions	**a.** ***POP Restrictions*** The POP may be between 12 and 48 months. 1. FP&S Activity The POP for projects funded under the FP&S Activity is generally 12 months. Eligible applicants who propose complex projects may apply for up to a 24-month POP from the date of award. 2. R&D Activity The POP for projects proposed under the R&D Activity will be 12, 24, 36, or 48 months from the date of award. **b.** ***National Emergency Response Information System*** **(**NERIS***)*** NERIS reporting is not required to apply for the FP&S Program. However, fire departments receiving funding must agree to report to NFIRS or NERIS during the performance period. If unable to report at the time of the award, recipients must establish reporting capacity within 24 months and report for at least 12 months once capable. FEMA may request proof of compliance, and noncompliance during the performance period may result in remedies under 2 C.F.R. § 200.339. Nonaffiliated emergency medical services (EMS) organizations and SFTAs are exempt from NFIRS/NERIS reporting requirements.

	c. ***National Incident Management System (NIMS) Implementation*** FP&S Program applicants are not required to comply with NIMS to apply for FP&S Program funding or to receive an FP&S Program award. Any applicant who receives a FY 2025 FP&S Program award must achieve the level of NIMS compliance required by the Authority Having Jurisdiction (AHJ) over the applicant's emergency service operations (e.g., a local government) before the end of the grant's performance period. Applicants/subapplicants or recipients/subrecipients are required to certify their compliance with federal statutes, DHS directives, polices, and procedures.
F. References for Eligibility Factors within the NOFO	Please see the following references provided below: 1. "Responsiveness Review Criteria" subsection 2. "Financial Integrity Criteria" subsection 3. "Supplemental Financial Integrity Criteria and Review" subsection 4. Appendix B – Programmatic Information and Priorities 5. FEMA may request financial information such as Employer Identification Number (EIN) and bank information as part of the potential award selection. This will apply to everyone prospered, including subrecipients.
G. Cost Sharing Requirement	Applicants selected for this award must agree to an acceptable cost share agreement. Otherwise, they will not be funded. Please see Section 7.B "Application Criteria" for more information.
H. Cost Share Description, Type and Restrictions	Recipient cost sharing is generally required as described below and under 15 U.S.C.§ 2229(k)(1). In general, eligible applicants shall agree to make available non-federal funds to carry out an FP&S Program award in an amount equal to not less than 5 percent of the grant award. **a.** ***Types of Cost Share*** **Cash (Hard Match)**: Cost share of non-federal cash is allowable for FP&S Program grants. **In-kind (Soft Match)**: In-kind cost share is allowable for FP&S Program grants, including the value of the following: • Complementary activities (such as providing additional smoke alarms for installation or education materials for public education); and • Provision of staff, facilities, services, materials, equipment.

	In-kind is the value of something received or provided that does not have a cost associated with it. For example, the value of donated services could be used to comply with the match requirement. Also, third party in-kind contributions may count toward satisfying match requirements, if the recipient expends them as allowable costs. Recipients who use in-kind contributions for their 5 percent cost share must comply with all applicable regulations and 2 C.F.R. § 200.306 regarding matching or cost-sharing.
I. Cost Sharing Calculation Example	FEMA has developed a cost share calculator tool to assist applicants with determining their cost share. The is available on the FEMA website at Fire Prevention and Safety Documents.
J. Required information for verifying Cost Share	Applicants must submit their plan for cost share within the Request Details (Budget) section of the grant application. Maintenance of Effort Pursuant to 15 U.S.C. § 2229(k)(3), an applicant seeking an FP&S Program grant shall agree to maintain, during the term of the grant, the applicant's aggregate expenditures relating to activities allowable under this NOFO, at not less than 80 percent of the average amount of such expenditures in the two FYs before the FY an FP&S Program grant is awarded. Applicants must submit budget reports for the year they are applying, as well as the two years prior. In other words, an applicant agrees that if it receives a grant award, the applicant will keep its overall expenditures during the award's POP for activities that could be allowable costs under this NOFO at a level that is at least 80% or more of the average of what the applicant spent on such costs for those activities in FY 2023 and 2024. This includes those funded with non-federal funding for activities that could be allowable costs under this NOFO.

3. Program Description

A. Background, Program Purpose, and Program History
The FY 2025 FP&S Grant Program is one of three grant programs that constitute the DHS and FEMA's focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards. The FP&S Program provides financial assistance directly to eligible fire departments, national, regional, state, local, tribal and non-profit organizations such as academic (e.g. universities), research foundations, public safety institutes, public health, occupational health, and injury prevention institutions for fire prevention programs and firefighter safety, health, or well-being research and development. The funding categories for FP&S are:

1. Community Risk Reduction;
2. Wildfire Risk Reduction;
3. Code Enforcement/Awareness;
4. Origin and Cause Investigation; and
5. National/State/Regional Programs and Projects.

The funding categories for R&D are:

1. Clinical Studies;
2. Technology and Product Development;
3. Preliminary Studies; and,
4. Early Career Investigator.

Abstracts and results of research and development grants that have been funded under this program can be found at Fire Prevention and Safety | FEMA.gov.

B. Goals and Objectives

Goal: The goal of the FP&S Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by providing grants to eligible fire departments, national, regional, state, local, tribal and non-profit organizations such as academic (e.g., universities) institutions, research foundations, public safety institutes, public health, occupational health, and injury prevention institutions. The FP&S Program strives to strengthen community fire prevention programs and enable innovative solutions to improve firefighter safety, health, and well-being.

Objectives: The objectives of the FP&S Program are to provide resources to:

- Reduce community fire risk through assessments, education and tools;
- Reduce wildfire risk through property assessments, education, and fuel reduction;
- Increase code awareness, adoption, reinstatement and enforcement;
- Increase fire origin and cause investigations;
- Enhance the safety of the public and firefighters through national programs that aim to improve behaviors and decision-making regarding fires; and
- Increase research to improve firefighter safety, health or well-being.

Priorities: Information on program priorities and objectives for the FY 2025 FP&S Program can be found in Appendix B – Programmatic Information and Priorities of this NOFO.

C. Program Rationale

The FP&S Program represents part of a comprehensive set of measures authorized by Congress[3] and implemented by DHS. By enhancing the safety of the public and firefighters with respect to fire and fire-related hazards, the FP&S program provides critically needed resources to strengthen community fire prevention programs and enables scientific research on innovations that improve firefighter safety, health and well-being.

[3] Section 33 of the Federal Fire Prevention and Control Act of 1974, Pub. L. No. 93-498, as amended (15 U.S.C. § 2229).

Through these objectives, FEMA creates a vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. We invite all our stakeholders and partners to join us in building a more prepared and resilient nation.

D. Federal Assistance Type
Grant

E. Performance Measures and Targets
Grant recipients must collect data to help FEMA evaluate the performance of FP&S Program grants. These metrics align with the program's objectives and priorities. FEMA may request performance data throughout the grant's POP. At closeout, recipients must submit a final performance report with enough information to show they met the performance goals outlined in their award.

FEMA will assess performance by comparing the items, supplies, projects, and activities requested in the application to those acquired and delivered by the end of the performance period. The following program metrics will be used:

- **FP&S Activity:**
  - Community Risk Reduction: Percentage of target population receiving an intervention. See Section 2.B., Footnote 2, defining certain categories of high-risk target populations for whom the FP&S Program shall give priority under 15 U.S.C. § 2229.
  - Wildfire Risk Reduction: Percentage of target population receiving an intervention.
  - Code Enforcement/Awareness: Percentage of properties inspected.
  - Origin and Cause Investigation: Percentage of fires where cause is determined.
  - National/State/Regional Programs and Projects: Number of firefighters receiving interventions.

- **R&D Activity:**
  - All Categories: Percentage of research project aims met.

The target for these measures is set by each applicant within the grant application. For example, "we plan to install smoke alarms in 500 households, reaching a total of 2,000 individuals." In this case, the measure would be which percentage of 500 households were able to install smoke alarms.

F. Program-Specific Unallowable Costs
Please see Appendix B – Programmatic Information and Priorities for additional information on funding restrictions and allowable costs.

G. General Funding Requirements
Costs charged to federal awards (including federal and non-federal cost share funds) must comply with applicable statutes, rules and regulations, policies, this NOFO, and the terms and conditions of the federal award. This includes, among other requirements, that costs must be

incurred, and products and services must be delivered within the budget period. 2 C.F.R. § 200.403(h).

Recipients may not use federal funds or any cost share funds for the following activities:

1. Matching or cost sharing requirements for other federal grants and cooperative agreements (see 2 C.F.R. § 200.306).
2. Lobbying or other prohibited activities under 18 U.S.C. § 1913 or 2 C.F.R. § 200.450.
3. Prosecuting claims against the federal government or any other government entity (see 2 C.F.R. § 200.435).

H. Indirect Costs (Facilities and Administrative Costs)
Indirect costs are allowed for recipients and subrecipients.

Indirect costs (IDC) are costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable to specific cost objectives without disproportionate effort. Applicants with a current negotiated IDC rate agreement who desire to charge indirect costs to a federal award must provide a copy of their IDC rate agreement with their applications. Not all applicants are required to have a current negotiated IDC rate agreement. Applicants that are not required to have a negotiated IDC rate agreement, but are required to develop an IDC rate proposal, must provide a copy of their proposal with their applications. Applicants without a current negotiated IDC rate agreement (including a provisional rate) and wish to charge the de minimis rate must reach out to FEMA for further instructions. Applicants who wish to use a cost allocation plan in lieu of an IDC rate proposal must reach out to FEMA for further instructions. As it relates to the IDC for subrecipients, a recipient must follow the requirements of 2 C.F.R. §§ 200.332 and 200.414 in approving the IDC rate for subawards.

I. Management and Administration (M&A) Costs
M&A costs are allowed.

Recipients may use up to 3% of the federal share of FP&S Program funds for M&A costs directly related to managing and administering the FP&S award, such as financial management and monitoring. These costs must be based on actual expenses or known contractual costs. Requests based on simple percentages of the award or unsupported estimates will not be approved or reimbursed. Salaries and fringe benefits for personnel directly supporting the grant do not need to be included in the M&A budget line item.

M&A are not overhead costs but are necessary direct costs incurred in direct support of the federal award or as a consequence of it, such as travel, meeting-related expenses, and salaries of full/part-time staff in direct support of the program. As such, M&A costs can be itemized in financial reports.

J. Pre-Award Costs
The following pre-award costs are allowable:

1. Fees for grant writers (capped at $1,500 of federal funds per application).

Generally, grant funds cannot be used to pay for products and services contracted for or obligated before the effective date of the award.

See Appendix C – Award Administration Information for further information regarding grant writer fees and Section 10.B Other Information for general procurement under grants requirements.

K. Beneficiary Eligibility
There are no program requirements to be an eligible beneficiary. This NOFO and any subsequent federal awards create no rights or causes of action for any beneficiary.

L. Participant Eligibility
There are no program requirements to be an eligible participant. This NOFO and any subsequent federal awards create no rights or causes of action for any participant.

M. Authorizing Authority
Section 33 of the Federal Fire Prevention and Control Act of 1974, Pub. L. No. 93-498, as amended (15 U.S.C. § 2229).

N. Appropriation Authority
Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4, § 1101.

O. Budget Period
There will be only a single budget period with the same start and end dates as the POP.

P. Prohibition on Covered Equipment or Services
Recipients, subrecipients, and their contractors or subcontractors must comply with the prohibitions set forth in Section 889 of the John S. McCain National Defense Authorization Act for FY 2019, which restrict the purchase of covered telecommunications and surveillance equipment and services. Please see 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200, and FEMA Policy #405-143-1 - Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services for more information.

4. Application Contents and Format

A. Pre-Application, Letter of Intent, and Whitepapers
Pre-applications, letters of intent, and whitepapers are not required to be eligible to apply.

B. Application Content and Format
Applications are processed through the FEMA GO system. To access the system, go to https://go.fema.gov/.

Additional application and program guidance documents are available at the FP&S Program website.

C. Application Components

The following forms or information are required to be submitted via FEMA GO. The Standard Forms (SF) are also available at Forms | Grants.gov.

- SF-424, Application for Federal Assistance
- Grants.gov Lobbying Form, Certification Regarding Lobbying
- SF-424A, Budget Information (Non-Construction)
- SF-424B, Standard Assurances (Non-Construction)
- SF-LLL, Disclosure of Lobbying Activities

D. Program-Specific Required Documents and Information
The following program-specific document is required to be submitted as an attachment in FEMA GO for each regional project under the FP&S Activity:

1. Regional host applicants and participating partner agencies must execute a Memorandum of Understanding (MOU), or equivalent document signed by the host and all participating organizations participating in the award.

The following program-specific documents are required to be submitted as attachments in FEMA GO for each project under the R&D Activity:

1. No more than a five-page Narrative Statement that responds to the Fire Service Panel Evaluation Criteria;
2. No more than a 20-page Narrative Statement that responds to the Science Panel Evaluation Criteria; and
3. No more than a 35-page Appendix.

The required formatting and content instructions for these documents can be found in the Tips and Guidelines for FP&S R&D Applicants.

E. Post-Application Requirements for Successful Applicants
Applicants likely to be funded may receive a request for additional information by email before award. Applicants must respond to the request to move forward with the grant review process.

5. Submission Requirements and Deadlines

A. Address to Request Application Package
Applications are processed through the FEMA GO system. To access the system, go to https://go.fema.gov/.

Steps Required to Apply For An Award Under This Program and Submit an Application:

To apply for an award under this program, all applicants must:

a. Apply for, update, or verify their Unique Entity Identifier (UEI) number and EIN from the Internal Revenue Service (IRS);
b. In the application, provide an UEI number;
c. Have an account with login.gov;

d. Register for, update or verify their System for Award Management (SAM) account and ensure the account is active before submitting the application;
e. Register in FEMA GO, add the organization to the system, and establish the AOR. The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see https://www.fema.gov/media-library/assets/documents/181607;
f. Submit the complete application in FEMA GO; and
g. Continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Per 2 C.F.R. § 25.110(a)(2)(iv), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration before receiving a federal award, the applicant must notify FEMA as soon as possible. Contact fema-grants-news@fema.dhs.gov and provide the details of the exigent circumstances.

How to Register to Apply:

General Instructions:

Registering and applying for an award under this program is a multi-step process. Below are instructions for registering to apply for FEMA funds. Read them carefully and prepare the requested information before beginning the registration process. Gathering the required information before starting the process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have a UEI number, EIN and an active SAM registration.

Obtain a UEI Number:

All entities applying for funding, including renewal funding, must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form. For more detailed instructions for obtaining a UEI number, refer to SAM.gov.

Obtain EIN:

In addition to having a UEI number, all entities applying for funding must provide an EIN. The EIN can be obtained from the IRS by visiting https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online.

Create a login.gov account:

Applicants must have a login.gov account in order to register with SAM or update their SAM registration. Applicants can create a login.gov account at https://secure.login.gov/sign_up/enter_email?request_id=34f19fa8-14a2-438c-8323-a62b99571fd.

Applicants only have to create a login.gov account once. For existing SAM users, use the same email address for both login.gov and SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements for SAM registration, refer to https://www.sam.gov/SAM/pages/public/loginFAQ.jsf.

Register with SAM:

In addition to having a UEI number, all organizations must register with SAM. Failure to register with SAM will prevent your organization from applying through FEMA GO. SAM registration must be renewed annually and must remain active throughout the entire grant life cycle.

For more detailed instructions for registering with SAM, refer to: Register with SAM

Note: per 2 C.F.R. § 25.200 , applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the past three years, if applicable.

Register in FEMA GO, Add the Organization to the System, and Establish the AOR:

Applicants must register in FEMA GO and add their organization to the system. The organization's eBiz point of contact (POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see: FEMA GO Startup Guide

Note: FEMA GO will support only the most recent major release of the following browsers:

Google Chrome;

Mozilla Firefox;

Apple Safari; and

Microsoft Edge.

Applicants using tablet type devices or other browsers may encounter issues with using FEMA GO.

Submitting the Final Application:

Applicants will be prompted to submit the standard application information, and any program-specific information required. SFs may be accessed in the Forms tab under the: SF-424 Family | Grants.gov.

Applicants should review these forms before applying to ensure they are providing all required information.

After submitting the final application, FEMA GO will provide either an error message, or an email to the submitting AOR confirming the transmission was successfully received.

B. Application Deadline
06/22/2026 05:00 p.m. Eastern Time

C. Pre-Application Requirements Deadline
Not applicable.

D. Post-Application Requirements Deadline
Not applicable.

E. Effects of Missing the Deadline
All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of submission and generates an electronic date/time stamp when FEMA GO successfully receives an application. The submitting AOR will receive via email the official date/time stamp and a FEMA GO tracking number to serve as proof of timely submission prior to the application deadline.

Applicants experiencing system-related issues have until 3:00 PM ET on the date applications are due to notify FEMA. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.

6. Intergovernmental Review

A. Requirement Description and State Single Point of Contact
An intergovernmental review may be required. Applicants must contact their state's Single Point of Contact (SPOC) to comply with the state's process under Executive Order 12372.

7. Application Review Information

A. Threshold Criteria
If two or more entities have different funding streams, personnel rosters, and EINs but share the same facilities, FEMA considers them as being separate organizations for the purposes of FY 2025 FP&S Program eligibility.

FEMA will review applications for duplication of benefits if two or more organizations share facilities and each submit an application in the same activity.

FEMA reviews a random sample of applications to check for duplication, including narrative statements and statistical data. All narrative statements must be specific and unique to the applicant, and all statistical data must be accurate. Applications with narrative statements that substantially duplicate content from other applications or contain inaccurate data that could mislead reviewers may be disqualified. Any discovery of falsification, fabrication or plagiarism will result in disqualification.

Note: FEMA evaluates each application based on its merit, accuracy and how well the narrative reflects the applicant's unique circumstances, risks and needs.

Examples of ineligible applications and/or organizations include:

- For-profit organizations, federal agencies, and individuals
- Fire departments that are a Federal Government entity, or contracted by the Federal Government, and are solely responsible under a formally recognized agreement for suppression of fires on federal installations or land
- Fire departments that are not independent entities but are part of, controlled by, or under the day-to-day operational command and control of a larger department, agency or AHJ
    - However, if a fire department is considered to be the same legal entity as a municipality or other governmental organization, and otherwise meets the eligibility criteria, that municipality or other governmental organization may apply on behalf of that fire department as long as the application clearly states that the fire department is considered part of the same legal entity
- Non-federal airport or port authority fire departments whose sole responsibility is the suppression of fires on the airport grounds or port facilities, unless the airport/port fire department has a formally recognized arrangement with the local jurisdiction to provide fire suppression on a first-due basis outside the confines of the airport or port facilities.

B. Application Criteria

FEMA sets funding priorities and evaluation criteria for FP&S Program applications based on recommendations from the Criteria Development Panel (CDP). Each year, FEMA brings together a panel of fire service professionals to establish these priorities and criteria. The panel provides input on funding priorities and helps develop the criteria used to award grants.

The **nine major fire service organizations** represented on the panel are:

- International Association of Fire Chiefs
- International Association of Fire Fighters
- National Volunteer Fire Council
- National Fire Protection Association
- National Association of State Fire Marshals
- International Association of Arson Investigators
- International Society of Fire Service Instructors
- North American Fire Training Directors
- Congressional Fire Service Institute

CDP and Application Evaluation

The CDP advises FEMA on creating or updating funding priorities and developing criteria for awarding grants. This NOFO reflects the CDP's recommendations regarding priorities, direction, and award criteria.

FEMA ranks all complete applications based on how well they align with the program priorities for the specific activity. Responses to the activity-specific questions in the application are used to determine each application's ranking relative to these priorities.

More detailed information may be found in 7.F: Merit Review Process.

C. Financial Integrity Criteria
Before making an award, FEMA is required to review Office of Management and Budget (OMB)-designated databases for applicants' eligibility and financial integrity information. This is required by the Payment Integrity Information Act of 2019 (Pub. L. No. 116-117, § 2 (2020)), 41 U.S.C. § 2313, and the "Do Not Pay Initiative" (31 U.S.C. 3354). For more details, please see 2 C.F.R. § 200.206.

Thus, the Financial Integrity Criteria may include the following risk-based considerations of the applicant:

1. Financial stability;
2. Quality of management systems and ability to meet management standards;
3. History of performance in managing federal award;
4. Reports and findings from audits; and
5. Ability to effectively implement statutory, regulatory or other requirements.

D. Supplemental Financial Integrity Criteria and Review
Before making an award expected to exceed the simplified acquisition threshold, defined at 41 U.S.C. § 134, over the POP:

1. FEMA is required by 41 U.S.C. § 2313: to review or consider certain information found in SAM.gov. For details, please see 2 C.F.R. § 200.206(a)(2).
2. An applicant may review and comment on any information in the responsibility/qualification records available in SAM.gov.
3. Before making decisions in the risk review required by 2 C.F.R. § 200.206, FEMA will consider any comments by the applicant.

E. Reviewers and Reviewer Selection
A panel of peer reviewers is comprised of fire service representatives recommended by the CDP. Peer reviewers are subject-matter experts recommended by the nine major fire service organizations. In their role as Special Government Employees, peer reviewers must certify and observe Federal Conflict of Interests rules.

F. Merit Review Process
a. ***Peer Review Panel Process***
FP&S Program applications go through the following Peer Review Panel process:

1. FP&S Activity

Peer reviewers will independently grade each narrative statement within each project. The evaluation elements listed in the "Narrative Evaluation Criteria" below will be used to calculate the score for each project. If needed, peer reviewers will meet as a team to discuss the merits and/or shortcomings of the application. A consensus is not required.

2. R&D Activity

The Peer Review Panel process is composed of a Fire Service Panel Review and a Science Panel Review. Narratives within the application will be evaluated through the following processes:

- Fire Service Panel Review: All eligible project applications will first be reviewed and scored by a panel of fire service experts to assess the need and priority for the research results and the likelihood that the results would be implemented by the fire service in the United States. If needed, peer reviewers will meet as a team to discuss the merits and/or shortcomings of the application. A consensus is not required. The highest scoring projects will be deemed to be in the "competitive range" and will be forwarded to the second level of project review, which is the scientific panel review process.
- Science Panel Review: This panel will be comprised of scientists and technology experts who have expertise pertaining to the subject matter of the proposal. Scientific reviewers will independently score projects in the competitive range and, if necessary, discuss the merits or shortcomings of the project to reconcile any major discrepancies identified by fellow reviewers. A consensus is not required. Scientific peer review evaluations will impact the ranking of a project for funding.

b. ***Narrative Statements***

The FP&S Activity and the R&D Activity have different Narrative Statement requirements (see below). Narrative Statements must provide specific details about the activity for which the applicant seeks funding.

During the review process, including the technical review stage, FEMA may request additional documentation.

1. FP&S Activity

Peer review panelists will evaluate and score each project based on the following narrative elements:

- Financial Need (Fire Departments – 10%; Interest Organizations – 0%):
    - Applicants must describe with particularity their unique financial need in the Applicant Information section of the application and detail how consistent it is with their need for financial assistance to carry out the proposed project(s). Applicants may include other unsuccessful attempts to acquire financial assistance. Applicants should provide detail about the applicant's operating budget, including a high-level breakdown of the budget, the applicant's inability to address financial needs without federal assistance, and other actions the applicant has taken to meet their needs (e.g., state assistance programs or other grant programs).

    - While interest organizations do not receive points for their financial need, this information is necessary to holistically evaluate and understand the applicant's financial need in comparison to similarly situated applicants.
- Commitment to Hazard (Fire) Mitigation (Fire Departments only – 5%):
    - Fire department applicants that can demonstrate their commitment and proactive posture to reducing fire risk will receive higher consideration. Applicants must explain their code adoption and enforcement (to include Wildland Urban Interface [WUI] and commercial/residential sprinkler code adoption and enforcement) and hazard mitigation strategies (including whether or not the jurisdiction has a FEMA-approved hazard mitigation strategy). Applicants can also demonstrate their commitment to reducing fire risk by applying to implement fire mitigation strategies (code adoption and enforcement) via this application.
- Vulnerability Statement (Fire Departments – 15%, Interest Organizations – 25%):
    - The assessment of fire risk is essential in the development of an effective project goal, as well as meeting FEMA's goal to reduce risk by conducting a risk assessment as a basis for action. Vulnerability is a "weak link," demonstrating high-risk behavior, living conditions, or any type of high-risk situation. The Vulnerability Statement should include a detailed description of the steps taken to determine the vulnerability and identify the target audience. The methodology for determination of vulnerability (i.e., how the vulnerability was found) should be discussed in-depth in the application's Narrative Statement.
    - The specific vulnerability that will be addressed with the proposed project can be established through a formal or informal risk assessment. FEMA encourages using local statistics to illustrate the applicant's particular vulnerability, rather than national statistics.
    - In a clear, concise statement, the applicant should summarize the precise vulnerability the project will address, including who is at risk, what the risks are, where the risks are, and how the risks can be prevented, reduced or mitigated.
    - For the purpose of this NOFO, formal risk assessments consist of the use of software programs or recognized expert analysis that assess risk trends.
    - Informal risk assessments could include an in-house review of available data (e.g., NFIRS) to determine fire loss, burn injuries, or loss of life over a period of time, and the factors that are the cause and origin for each occurrence, including a lack of adoption or enforcement of certain codes.
- Project Description (Fire Departments – 20%, Interest Organizations – 25%):
    - Applicants must describe in detail not only the project components but also how the proposed project addresses the identified capability gap due to financial need and/or the specific vulnerabilities identified in the vulnerability statement. The following information should be included:
        - Project components;
        - Review of any existing programs or models that have been successful;
        - Detailed description of how the proposed project components fill the identified capability gap; and
        - If working with Fire Service Partners/Organizations, identify each partner/organization and the role(s) they will fill in the successful completion of the proposed project.

- Implementation Plan (Fire Departments – 25 percent, Interest Organizations – 30 percent):
  - Each project proposal should include nuanced details on the implementation plan that discusses the proposed project's goals and objectives. The following information should be included to support the implementation plan:
    - Goals and objectives;
    - Details regarding the methods and specific steps that will be used to achieve the goals and objectives;
    - Timelines outlining the chronological project steps (this is critical for determining the likelihood of the project's completion within the POP);
    - Where applicable, examples of marketing efforts to promote the project, who will deliver the project (e.g., effective partnerships), and the manner in which materials or deliverables will be distributed;
    - Requests for props (i.e., tools used in educational or awareness demonstrations), including specific goals, measurable results, and details on the frequency for which the prop will be utilized. Applicants should include information describing the efforts that will be used to reach the high-risk audience and/or the number of people reached through the proposed project (examples of props include safety trailers, puppets or costumes); and
    - Where human subjects are involved, indicate whether the project has obtained exemption from the Institutional Review Board (IRB) (for details see Section 9.A.a – Human Subjects Research of this NOFO).
  - Note: Applicants proposing a complex project that may require a 24-month POP should include significant justification and details in the implementation plan that justify the applicant's need for a POP of more than 12 months.
- Evaluation Plan (Fire Departments – 15%, Interest Organizations – 15%:
  - Projects should include a plan for evaluation of effectiveness and identify measurable and quantifiable goals. Applicants seeking to carry out awareness and educational projects, for example, should identify how they intend to determine that there has been an increase in knowledge about fire hazards, or measure a change in the safety behaviors of the audience. Applicants should demonstrate how they will measure risk at the outset of the project in comparison to how much the risk decreased after the project is finished. There are many ways to measure the knowledge gained about fire hazards, including the use of surveys, pre- and post-tests, or documented observations. Applicants are encouraged to attend training on evaluation methods, such as the National Fire Academy's "Demonstrating Your Fire Prevention Program's Worth."
  - **Note**: In addition to a detailed evaluation plan as described above, if awarded, grant recipients are required to report on specific performance metrics through performance reports and at closeout (for details see Section 3.E - Performance Measures and Targets of this NOFO).
- Cost-Benefit (Fire Departments – 10%, Interest Organizations – 5%)
  - Projects will be evaluated and scored by the Peer Review Panelists based on how well the applicant addresses the fire prevention needs of the department or organization in an economic and efficient manner. The applicant should show how it will maximize the level of funding that goes directly into the delivery of the project. The costs

associated with the project also must be reasonable for the target audience that will be reached, and a description should be included of how the anticipated project benefit(s) (quantified if possible) outweighs the cost(s) of the requested item(s). The application should provide justification for all costs included in the project to assist the Technical Evaluation Panel with their review.

2. R&D Activity

Peer review panelists will evaluate and score each project based on the following narrative elements:

Fire Service Panel Evaluation Criteria

- Purpose (25%)
  - Applicants should clearly identify the specific benefits of the proposed research project to improve firefighter safety, health or well-being. The discussion should include: the specific risk to firefighter safety, health or well-being that the project will address; the expected benefits of the project, including how the project could prevent, reduce, or mitigate the specific risk; the gaps in knowledge that will be addressed; and the general project methods planned to produce the intended results. Preliminary Studies projects should include a general description as to the intended larger follow-on project.
- Potential Impact (15%)
  - Applicants should discuss the potential impact of the research outcome/product on firefighters. Applicants should discuss who will benefit directly from the research outcome/product, i.e., the entire fire service or specific portions (career, volunteer, structural, wildland, fire investigators, etc.). The discussion should be supported by describing the specific type(s) of impact to the safety, health or well-being of the identified group from use of the results in practice.
- Implementation by Fire Service (25%)
  - Applicants should discuss how the outcomes/products of this research, if successful, are likely to be widely/nationally adopted and accepted by the fire service as changes that enhance firefighter safety, health or well-being. The discussion should include the burden of implementation at the fire department level (such as an increase in expenses or changes to operations) and the organizations, manufacturers and/or others that will need to be involved to aid the adoption process.
- Barriers (15%)
  - Applicants should identify and discuss potential fire service and other barriers to successfully completing the project on schedule, including contingencies and strategies to deal with barriers if they materialize. This may include barriers that could inhibit the proposed fire service participation in the project, or project components most likely to cause delay in successful completion.
  - If applying under Early Career Investigator, applicants should discuss potential barriers specific to that project, such as if the principal investigator (PI) does not receive the expected mentorship.
- Partners (20%)

- Applicants should recognize that participation of the fire service as a partner in the research from development to dissemination is regarded as an essential part of all projects. Describe the fire service partners and contractors that will support the project to accomplish the objectives. The specific roles and contributions of the partners to the project also should be described. Partnerships should be formed with national fire-related organizations and local and regional fire departments appropriate for the project. Letters of support and letters of commitment to actively participate in the project should be included in the Appendix attachment. Generally, participants of a diverse population, including both career and volunteer firefighters, are expected to facilitate acceptance of results nationally. In cases where this is not practical, due to the nature of the project or other limitations, these circumstances should be clearly explained.

Science Panel Evaluation Criteria

- Project Purpose, Goals, Objectives, or Specific Aims (All Applicants – 15%)
  - Applicants should address how the purpose, goals, objectives, or specific aims of the project will lead to results that will improve firefighter safety, health or well-being. Describe the specific goals, objectives or specific aims for each year of the project. The project's goals, objectives and specific aims should be measurable and fit with the project's design and activities to achieve the project outcome.
- Literature Review (All Applicants – 10%)
  - Applicants should provide a literature review that is relevant to the project's goals, objectives, and specific aims. The relevant citations should be placed in the narrative text and the complete references listed at the end of the Narrative Statement (and not in the Appendix) of the application. The review should be of sufficient depth to make it clear that the proposed project is necessary, adds to an existing body of knowledge, is different from current and previous studies, and offers a unique contribution. Applicants may consider previously funded R&D Activity projects.
- Project Methods (Early Career Investigator Applicants – 15%, All Other Applicants – 20%)
  - Applicants should provide a description of how the project will be carried out, including demonstration of the overall scientific and technical rigor and the merit of the project. Appropriate study design and qualitative and/or quantitative methods should align with study goals, objectives and specific aims. The timing and flow of the study should be explained as well as the sampling and sample size specifics. Detailed descriptions of study processes such as recruiting participants, developing materials, acquiring equipment, building test structures, or arranging for test sites should be included. The roles and responsibilities of the research team must be described, including the relevant sub-contractors and sub-awardees involved in the project. Applicants should provide supporting information for the research team in the Appendix, including bio sketches and budget information (for details see Tips and Guidelines). Plans to recruit and retain human subjects, where applicable, should be described. Where human subjects are involved, describe plans for submission to the IRB (for details see Section 9.A - Human Subjects Research of this NOFO).

- Project Measurements (Early Career Investigator Applicants – 15%, All Other Applicants – 20%)
  - Applicants should provide evidence of the technical rigor and merit of the project, such as data pertaining to validity, reliability and sensitivity (where established) of the facilities, equipment, instruments, standards and procedures that will be used to carry out the research. The applicant should discuss the data to be collected to evaluate the performance methods, technologies and products proposed to enhance firefighter safety, health or well-being. The applicant should demonstrate that the measurement methods and equipment selected for use are appropriate and sufficient to successfully deliver the proposed project objectives.
- Project Analysis (Early Career Investigator Applicants – 15%, All Other Applicants – 20%)
  - The applicant should indicate the planned approach for analysis of the data obtained from measurements, questionnaires or computations. Specify within the analytic plan the statistical methods that will be used for each type of data, including qualitative data if appropriate. It should be clear that the PI and research team have the expertise to perform the planned analysis and defend the results in a peer review process. The adequacy of the number of participants, samples, or tests to address the research question should be discussed.
- Dissemination and Implementation (All Applicants – 15%)
  - Applicants should indicate dissemination plans for both scientific and firefighter audiences (e.g., via publications, conferences and websites). Also, assuming positive results and where applicable, indicate future steps that would support dissemination and implementation throughout the fire service. Describe work with stakeholders and fire service partners to support dissemination. These plans are likely to be beyond the current project, so those features of the research activity that will facilitate future dissemination and implementation should be discussed.
- Mentoring (Early Career Investigator Applicants Only – 15%)
  - An important factor in the evaluation of Early Career Investigator projects is the participation of a mentor(s) in the project. A mentor for the PI should be an experienced researcher in areas appropriate to the research project and be able to provide support to the PI for ongoing development of knowledge and skills throughout the project. The mentor needs to have relationships with the fire service community sufficient to assist the PI in building relationships with fire departments and fire service organizations. The mentor should support the applicant from defining the project and submitting the application for funding through the completion of a funded project. The applicant should identify the mentor(s) that has agreed to support the applicant and the proposed mentoring plan. In the plan, the applicant should discuss the role of the mentor(s) in the project and the expected benefits of the mentoring relationship to the applicant and the project. A biographical sketch and letter of commitment/support from the mentor(s) are required to be included in the Appendix document.

Additional Considerations:

The following considerations are not scored but may impact the evaluation of the entire application. This information may be used by FEMA during technical review prior to making funding decisions.

- Cost vs. Benefit: Cost vs. benefit in this evaluation element refers to the costs of the grant for the R&D project vs. the benefits that are projected for firefighters who would have improved safety, health or well-being. Applicants should demonstrate a high benefit for the cost incurred and effective utilization of federal funds for research activities.
- Financial Need: In the Applicant Information section of the application, applicants must provide details on the need for federal financial assistance to carry out the proposed project(s). Included in the description might be other unsuccessful attempts to acquire financial assistance. Applicants should provide details about the organization's operating budget, including a high-level breakdown of the budget; the organization's inability to address financial needs without federal assistance; and other actions the organization has taken to meet their staffing needs (e.g., state assistance programs, other grant programs).

G. Final Selection

a. ***Technical Evaluation Process (TEP)***

The highest scoring project(s) for both activities will be considered within the fundable range. Projects that are in the fundable range will undergo a Technical Review by the FEMA Program Office before being recommended for award. The FEMA Program Office will assess the request with respect to costs, quantities, feasibility, eligibility, and recipient responsibility before recommending any application for award. Additionally, FEMA will review whether the project duplicates other federally funded research or prevention activities. Once the TEP is complete, a final ranking of projects will be created. FEMA will award grants based on this final ranking and the ability to meet statutorily required funding limitations outlined in Appendix B - Programmatic Information and Priorities of this NOFO.

FEMA may not make a federal award until the applicant has complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. Further, as noted above, an applicant's or recipient's SAM registration must remain active for the duration of an active federal award. If an applicant's SAM registration is expired at the time of application, expires during application review, or expires any other time before award, FEMA may determine the applicant is not qualified to receive a federal award and use that as a basis for making a federal award to another applicant.

In awarding grants, the FEMA Administrator is required to consider:

- The findings and recommendations of the Technical Evaluation Panel;
- The degree to which an award will reduce deaths, injuries, and property damage by reducing the risks associated with fire-related and other hazards;
- The degree to which an award will improve firefighter safety, health or well-being both in the short term and long term; and
- The extent of an applicant's need for an FP&S Program grant and the need to protect the United States as a whole.

8. Award Notices

A. Notice of Award
The AOR should carefully read the federal award package before accepting the federal award. The federal award package includes instructions on administering the federal award as well as terms and conditions for the award.

By submitting an application, applicants agree to comply with the prerequisites stated in this NOFO and the material terms and conditions of the federal award, should they receive an award.

FEMA will provide the federal award package to the applicant electronically via FEMA GO. Award packages include an Award Letter, Summary Award Memo, Agreement Articles, and Obligating Document. An award package notification email is sent via the grant application system to the submitting AOR.

Recipients must accept their awards no later than 30 days from the award date. Recipients shall notify FEMA of their intent to accept the award and proceed with work via the FEMA GO system.

Funds will remain on hold until the recipient accepts the award via FEMA GO and all other conditions of the award have been satisfied, or until the award is otherwise rescinded. Failure to accept a grant award within the specified timeframe may result in a loss of funds.

During the review process for an FP&S Program award, FEMA may have modified the application request(s). These modifications will be identified in the award package provided upon the offer of an award. If the awarded activities, scope of work, or requested dollar amount(s) do not match the application as submitted, the recipient shall only be responsible for completing the activities funded by FEMA. The recipient is under no obligation to start, modify, or complete any activities requested but not funded by the award. The award package will identify any differences under the approved scope of work section.

B. Pass-Through Requirements
Standard pass-through requirements in 2 C.F.R. Part 200 apply.

C. Note Regarding Pre-Award Costs
Even if pre-award costs are allowed, beginning performance is at the applicant and/or sub-applicant's own risk.

D. Obligation of Funds
The grant funds are obligated in accordance with applicable laws, and no later than upon award.

E. Notification to Unsuccessful Applicants
FEMA GO will provide all applicants who do not receive an FY 2025 FP&S Program award with a turndown notification after September 30, 2026.

9. Post-Award Requirements and Administration

A. Administrative and National Policy Requirements

Presidential Executive Orders

Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *County of Santa Clara et al. v. Noem, et al.*, No. 25-cv-08330-WHO (N.D. Cal.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective. Also, pursuant to the preliminary injunction order issued on November 21, 2025, in *City of Chicago et al. v. Noem, et al.*, No. 25-CV-12765 (N.D. Ill.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective.

In accordance with Executive Order 14305, Restoring American Airspace Sovereignty (June 6, 2025), and to the extent allowed by law, eligible state, local, tribal and territorial grant recipients under this NOFO are permitted to purchase unmanned aircraft systems, otherwise known as drones, or equipment or services for the detection, tracking or identification of drones and drone signals, consistent with the legal authorities of state, local, tribal and territorial agencies. Recipients must comply with all applicable federal, state, and local laws and regulations, and adhere to any statutory requirements on the use of federal funds for such unmanned aircraft systems, equipment or services.

Subrecipient Monitoring and Management
Pass-through entities must comply with the requirements for subrecipient monitoring and management as set forth in 2 C.F.R. §§ 200.331-333.

Human Subjects Research
The information in this section pertains to both FP&S Activity and R&D Activity applications with projects that include human subjects. See Appendix B – Programmatic Information and Priorities for more information on eligible projects involving human subjects. DHS/FEMA has a responsibility to ensure that mechanisms and procedures are in place to protect the safety of human subjects in DHS/FEMA-supported research. DHS requirements are set forth in 6 C.F.R. Part 46. A grant recipient must agree to meet all DHS requirements for projects using human subjects (and ensure any subrecipients or subcontractors meet those requirements) before implementing any work with human subjects.

For the definition of "research" and "human subjects," please see Appendix B – Programmatic Information and Priorities. If a project involves human subjects, the project must undergo review by an Institutional Review Board (IRB). The IRB must provide an approval or exemption determination. In addition, the DHS Compliance Assurance Program Office (CAPO) must

review and concur with the IRB approval or exemption determination. Both IRB approval/exemption and DHS CAPO concurrence must precede any project activities involving human subjects.

a. ***R&D Activity – Research Terms and Conditions***

These Research Terms and Conditions implement the requirements of the Uniform Guidance (2 C.F.R § 200) issued by the OMB as it applies to research-related grants made by federal awarding agencies to institutions of higher education and nonprofit organizations, and consistent with government-wide research policy.

- Responsible and Ethical Conduct of Research - Applicants must have a plan in place to provide appropriate training and oversight in the responsible and ethical conduct of research to undergraduates, graduate students, and postdoctoral researchers who will be supported by FP&S Program funds to conduct research. Training plans should comply with federal laws covering the use of humans in research, and establish procedures for investigating and reporting research misconduct, conflicts of interest, and for managing recipient's responsibilities under a federal award consistent with the ethical principles of the Belmont Report. (See the National Research Act, Pub. L. 93-348 and the Federal policy for the Protection of Human Subjects or the "Common Rule," codified at 6 C.F.R. Part 46.) Training plans are subject to review by the FP&S Program, upon request. The recipient shall ensure that these requirements flow down to all subrecipients or are otherwise appropriately addressed in the subaward.
- Academic Technology Transfer and Commercialization of University Research - Any institution of higher education, such as defined in section 101(A) of the Higher Education Act of 1965 (20 U.S.C. § 1001(a)), that receives FP&S Program support and has received at least $25 million in total federal research grants in the most recently completed federal FY must keep, maintain and make available upon request information concerning its general approach to and mechanisms for transfer of technology and commercialization of research results.
- Annual Meeting - The recipient agrees to participate in each two-day annual meeting that may take place during the POP and should include the primary staff involved with the grant (example: PI and one researcher). The award recipient also agrees to notify and allow participation/attendance by FP&S Program Office staff at key meetings involving grant activities.
- Acknowledgement - For any publication that results from FEMA grant-supported research, the award recipient must include an acknowledgment of FEMA grant support and the grant award number. If the award recipient issues any press releases concerning the outcome of the funded research, FEMA must be notified in advance to allow for coordination.
- Publications - The award recipient agrees to provide full public access to any peer reviewed scholarly publications directly arising from research funded by the Federal Government in whole or in part under this award. This shall be accomplished by the recipient providing FEMA the final published documents no later than 12 months after their initial publication for republication by FEMA, in keeping with FEMA's rights under 2 C.F.R. §200.315(b).

B. DHS Standard Terms and Conditions

A recipient under this funding opportunity must comply with the DHS Standard Terms and Conditions in effect as of the date of the federal award, unless a term and condition specifically states otherwise. The DHS Standard Terms and Conditions are available online: DHS Standard Terms and Conditions | Homeland Security. For continuation awards, the terms and conditions for the initial federal award will apply unless otherwise specified in the terms and conditions of the continuation award. The specific version of the DHS Standard Terms and Conditions applicable to the federal award will be in the federal award package.
http://www.dhs.gov/publication/dhs-standard-terms-and-conditions

A recipient under this funding opportunity must comply with the FY 2026 Department of Homeland Security Standard Terms and Conditions, with the following exceptions. The term titled "Communication and Cooperation with the Department of Homeland Security and Immigration Officials" and paragraph (2)(a)(ii) of the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" do not apply to any federal award under this funding opportunity.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *County of Santa Clara et al. v. Noem, et al.*, No. 25-cv-08330-WHO (N.D. Cal.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the *False Claims* Act"; and (2) the term titled "All Executive Orders Related to Grants". If the preliminary injunction is stayed, vacated, or extinguished, both terms and conditions will immediately become effective. As stated above, paragraph (2)(a)(ii) of the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the *False Claims Act*" of the DHS Standard Terms and Conditions will not apply even if the preliminary injunction is stayed, vacated or extinguished.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *City of Chicago et al. v. Noem, et al.*, No. 25-CV-12765 (N.D. Ill.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the *False Claims* Act"; and (2) the term titled "All Executive Orders Related to Grants". If the preliminary injunction is stayed, vacated, or extinguished, both terms and conditions will immediately become effective. As stated above, paragraph (2)(a)(ii) of the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the *False Claims Act*" of the DHS Standard Terms and Conditions will not apply even if the preliminary injunction is stayed, vacated or extinguished.

Pursuant to the preliminary injunction order issued on October 31, 2025, in *City of Seattle v. Trump, et al.*, No. 2:25-cv-01435-BJR (W.D. Wa.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the *False Claims* Act". If the

preliminary injunction is stayed, vacated, or extinguished, this term and condition will immediately become effective. As stated above, paragraph (2)(a)(ii) of the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the *False Claims Act*" of the DHS Standard Terms and Conditions will not apply even if the preliminary injunction is stayed, vacated or extinguished.

C. Financial Reporting Requirements

1. Recipients must report obligations and expenditures through a federal financial report. The Federal Financial Report (FFR) form, also known as SF-425, is available online at: SF-425 OMB #4040-0014.
2. Recipients must submit the FFR semi-annually throughout the POP as detailed below:
    - No later than July 30 (for the period Jan. 1 – June 30)
    - No later than January 30 (for the period July 1 – Dec. 31)
3. The final FFR is due within 120 days after the end of the POP.

FEMA may withhold future federal awards and cash payments if the recipient does not submit timely financial reports or the financial reports submitted demonstrate lack of progress or provide insufficient detail.

D. Programmatic Performance Reporting Requirements

1. A Performance Report must be submitted semi-annually throughout the POP. A tutorial is available here: https://www.fema.gov/sites/default/files/documents/FEMA_GO_SF-425_and_PPR_User_Guide_508.pdf.
2. A Performance Report must include:
    - A brief narrative of overall project(s) status indicating progress toward project objectives;
    - A summary of project expenditures;
    - A summary of any products from research activities;
    - A description of any potential issues that may affect project completion; and
    - Other information specific to the Activities awarded.
3. The Performance Report must be submitted through FEMA GO.
4. Performance Report Due Dates
    - No later than July 30 (for the period Jan. 1 – June 30)
    - No later than January 30 (for the period July 1 – Dec. 31)

E. Closeout Reporting Requirements

Within 120 days after the end of the POP, or after an amendment has been issued to close out a federal award, recipients must submit the following:

1. The final request for payment, if applicable.
2. The final FFR.
3. The final progress report detailing all accomplishments.

4. A qualitative narrative summary of the impact of those accomplishments throughout the POP.
5. Other documents required by this NOFO, terms and conditions of the federal award, or other DHS Component guidance.

After FEMA approves these reports, it will issue a closeout notice. The notice will indicate the POP as closed, list any remaining funds to be de-obligated, and address the record maintenance requirement. Unless a longer period applies, such as due to an audit or litigation, for equipment or real property used beyond the POP, or due to other circumstances outlined in 2 C.F.R. § 200.334, this maintenance requirement is three years from the date of the final FFR.

Also, pass-through entities are responsible for closing out those subawards as described in 2 C.F.R. § 200.344; subrecipients are still required to submit closeout materials within 90 calendar days of the subaward POP end date. When a subrecipient completes all closeout requirements, pass-through entities must promptly complete all closeout actions in time for the recipient to submit all necessary documentation and information to FEMA during the closeout of their prime award. The recipient is responsible for returning any balances of unobligated or unliquidated funds that have been drawn down that are not authorized to be retained per 2 C.F.R. § 200.344(e).

Administrative Closeout

Administrative closeout is a mechanism for FEMA to unilaterally execute closeout of an award. FEMA will use available award information in lieu of final recipient reports, per 2 C.F.R. § 200.344(h)-(i). It is an activity of last resort, and if FEMA administratively closes an award, this may negatively impact a recipient's ability to obtain future funding.

Additional Reporting Requirements – R&D Activity

As part of the closeout report, R&D Activity recipients must provide a minimum of ten (10) pages that emphasize results derived from the funded project. The format for this document should include the following sections:

- Describe the purpose of the research and the relevance of the results and products to the safety, health, or well-being of firefighters.
- List the specific aims of the research project. After each aim provide the following:
  - Describe the study design;
  - Describe the procedures/measures to achieve the aim;
  - Mention any deviation from the original grant aims or methods; and
  - State the main outcome for each aim.
- Discuss the general outcome(s) of the entire project.
- Discuss implications for policy, practice, safety, health or well-being of firefighters from completion of the project.
- State the highlights of dissemination activities completed or in process
- Include a brief listing and description of the partners involved in the conduct of the research.

Anytime there is a change in personnel for any of the awardees and/or subrecipients, their information needs to be submitted for approval (all the previous personal information identified).

F. Disclosing Information per 2 C.F.R. § 180.335
Before entering into a federal award, the applicant must notify FEMA if it knows that the applicant or any of the principals (as defined at 2 C.F.R. § 180.995) for the federal award:

1. Are presently excluded or disqualified;
2. Have been convicted within the preceding three years of any of the offenses listed in § 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
3. Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with the commission of any of the offenses listed in § 180.800(a); or
4. Have had one or more public transactions (federal, state or local) terminated within the preceding three years for cause or default.

This is requirement is fully described in 2 C.F.R. §180.335.

Additionally, 2 C.F.R. § 180.350 requires recipients to provide immediate notice to FEMA at any time after entering a federal award if:

1. The recipient learns that it failed to earlier disclose information as required by 2 C.F.R. § 180.335; or
2. Due to changed circumstances, the applicant or any of the principals for the federal award now meet the criteria at 2 C.F.R. § 180.335 listed above.

G. Reporting of Matters Related to Recipient Integrity and Performance
Appendix XII to 2 C.F.R. Part 200 states the terms and conditions for recipient integrity and performance matters used for this funding opportunity.

If the total value of all active federal grants, cooperative agreements, and procurement contracts for a recipient exceeds $10 million at any time during the POP:

1. The recipient must maintain the currency of information reported in SAM.gov about civil, criminal, or administrative proceedings described in paragraph 2 of Appendix XII;
2. The required reporting frequency is described in paragraph 4 of Appendix XII.

H. Single Audit Report
A recipient expending $1,000,000 or more in federal awards (as defined by 2 C.F.R. § 200.1) during its FY must undergo an audit. This may be either a single audit complying with 2 C.F.R. § 200.514 or a program-specific audit complying with 2 C.F.R. §§ 200.501 and 200.507. Audits must follow 2 C.F.R. Part 200, Subpart F, 2 C.F.R. § 200.501, and the U.S. Government Accountability Office (GAO) Generally Accepted Government Auditing Standards.

I. Monitoring and Oversight
Per 2 C.F.R. § 200.337, DHS and its authorized representatives have the right of access to any records of the recipient or subrecipient pertinent to a federal award to perform audits, site visits,

and any other official use. The right also includes timely and reasonable access to the recipient's or subrecipient's personnel for the purpose of interview and discussion related to such documents or the federal award in general.

Pursuant to this right and per 2 C.F.R. § 200.329, DHS may conduct desk reviews and make site visits to review and evaluate project accomplishments and management control systems as well as provide any required technical assistance. Recipients and subrecipients must respond in a timely and accurate manner to DHS requests for information relating to a federal award.

J. Program Evaluation

Title I of the Foundations for Evidence-Based Policymaking Act of 2018, Pub. L. No. 115-435 (2019) (Evidence Act), PUBL435.PS urges federal agencies to use program evaluation as a critical tool to learn, improve delivery, and elevate program service and delivery across the program lifecycle. Evaluation means "an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency." Evidence Act, § 101 (codified at 5 U.S.C. § 311). OMB A-11, Section 290 (Evaluation and Evidence-Building Activities) further outlines the standards and practices for evaluation activities. Federal agencies are required to specify any requirements for recipient participation in program evaluation activities (2 C.F.R. § 200.301). Program evaluation activities incorporated from the outset in the NOFO and program design and implementation allow recipients and agencies to meaningfully document and measure progress and achievement towards program goals and objectives, and identify program outcomes and lessons learned, as part of demonstrating recipient performance (2 C.F.R. § 200.301).

As such, recipients and subrecipients are required to participate in a Program Office (PO) or a DHS Component-led evaluation, if selected. This may be carried out by a third-party on behalf of the PO or the DHS Component. Such an evaluation may involve information collections including but not limited to, records of the recipients; surveys, interviews or discussions with individuals who benefit from the federal award, rogram operating personnel, and award recipients; and site visits or other observation of recipient activities, as specified in a DHS Component or PO-approved evaluation plan. More details about evaluation requirements may be provided in the federal award, if available at that time, or following the award as evaluation requirements are finalized. Evaluation costs incurred during the POP are allowable costs (either as direct or indirect) in accordance with 2 C.F.R. § 200.413.

Recipients and subrecipients are also encouraged, but not required, to participate in any additional evaluations after the POP ends, although any costs incurred to participate in such evaluations are not allowable and may not be charged to the federal award.

K. Additional Performance Reporting Requirements

Not applicable.

L. Termination of Federal Award

1. The FY 2026 DHS Standard Terms and Conditions sets forth a term and condition entitled "Termination of a Federal Award". The termination provision condition listed below applies

to the grant award and the "Termination of a Federal Award" term and condition in the FY 2026 DHS Standard Terms and Conditions does not.

2. Termination of the Federal Award by FEMA
   FEMA may terminate the federal award in whole or in part for one of the following reasons:
   a. If the recipient or subrecipient fails to comply with the terms and conditions of the federal award.
   b. With the consent of the recipient, in which case FEMA and the recipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
   c. If the federal award no longer effectuates the program goals or agency priorities. Under this provision, FEMA may terminate the award for these purposes for any of the following reasons:

      i. If DHS/FEMA, in its sole discretion, determines that a specific award objective is ineffective at achieving program goals as described in this NOFO;
      ii. If DHS/FEMA, in its sole discretion, determines that an objective of the award as described in this NOFO will be ineffective at achieving program goals or agency priorities;
      iii. If DHS/FEMA, in its sole discretion, determines that the design of the grant program is flawed relative to program goals or agency priorities;
      iv. If DHS/FEMA, in its sole discretion, determines that the grant program is not aligned to either the DHS Strategic Plan, the FEMA Strategic Plan, or successor policies or documents;
      v. If DHS/FEMA, in its sole discretion, changes or re-evaluates the goals or priorities of the grant program and determines that the award will be ineffective at achieving the updated program goals or agency priorities; or
      vi. For other reasons based on program goals or agency priorities described in the termination notice provided to the recipient pursuant to 2 C.F.R. § 200.341.
      vii. If the awardee falls out of compliance with the agency's statutory or regulatory authority, award terms and conditions, or other applicable laws.
   d. For convenience, including, but not limited to, when the award no longer advances agency priorities or the national interest.
3. Termination of a Subaward by the Pass-Through Entity

The pass-through entity may terminate a subaward in whole or in part for one of the following reasons identified in 2 C.F.R. § 200.340:

   a. If the subrecipient fails to comply with the terms and conditions of the federal award.
   b. With the consent of the subrecipient, in which case the pass-through entity and the subrecipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
   c. If the pass-through entity's award has been terminated, the pass-through recipient will terminate its subawards.

4. Termination by the Recipient or Subrecipient

The recipient or subrecipient may terminate the federal award in whole or in part for the following reason identified in 2 C.F.R. § 200.340: Upon sending FEMA or pass-through entity a written notification of the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if FEMA or the pass-through entity determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, FEMA or the pass-through entity may terminate the Federal award in its entirety.

5. Impacts of Termination
   a. When FEMA terminates the federal award before the end of the POP due to the recipient's material failure to comply with the terms and conditions of the award, FEMA will report the termination in SAM.gov in the manner described at 2 C.F.R. § 200.340(c).
   b. When the federal award is terminated in part or its entirety, FEMA or the pass-through entity and recipient or subrecipient remain responsible for compliance with the requirements in 2 C.F.R. §§ 200.344 and 200.345.

6. Notification requirements

FEMA or the pass-through entity must provide written notice of the termination in a manner consistent with 2 C.F.R. § 200.341. The federal award will be terminated on the date of the notification unless stated otherwise in the notification.

7. Opportunities to Object and Appeal

Where applicable, when FEMA terminates the federal award, the written notification of termination will provide the opportunity and describe the process, to object and provide information challenging the action, pursuant to 2 C.F.R. § 200.342.

8. Effects of Suspension and Termination

The allowability of costs to the recipient or subrecipient resulting from financial obligations incurred by the recipient or subrecipient during a suspension or after the termination of a federal award are subject to 2 C.F.R. 200.343.

M. Best Practices

Although not a requirement in the DHS Standard Terms and Conditions, as a best practice: Entities receiving funds through this program should ensure that cybersecurity is integrated into the design, development, operation, and maintenance of investments that impact information technology and/ or operational technology systems. Additionally, "The recipient and subrecipient must take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information." 2 C.F.R. § 200.303(e).

N. Payment Information

Recipients will submit payment requests in FEMA GO for FY 2025 awards under this program.

Instructions to Grant Recipients Pursuing Payments

FEMA reviews all grant payments and obligations to ensure allowability in accordance with 2 C.F.R. § 200.305. These measures ensure funds are disbursed appropriately while continuing to support and prioritize communities that rely on FEMA for assistance. Once a recipient submits a payment request, FEMA will review the request. If FEMA approves a payment, recipients will be notified by FEMA GO and the payment will be delivered pursuant to the recipients SAM.gov financial information. If FEMA disapproves a payment, FEMA will inform the recipient.

Processing and Payment Timeline

FEMA must comply with regulations governing payments to grant recipients. See 2 C.F.R. § 200.305. For grant recipients other than states, 2 C.F.R. § 200.305(b)(3) stipulates that FEMA is to make payments on a reimbursement basis within 30 days after receipt of the payment request, unless FEMA reasonably believes the request to be improper. For state recipients, 2 C.F.R. § 200.305(a) instructs that federal grant payments are governed by Treasury-State Cash Management Improvement Act (CMIA) agreements ("Treasury-State agreement") and default procedures codified at 31 C.F.R. part 205 and Treasury Financial Manual (TFM) 4A-2000, "Overall Disbursing Rules for All Federal Agencies." *See* 2 C.F.R. § 200.305(a).

Treasury-State agreements generally apply to "major federal assistance programs" that are governed by 31 C.F.R. part 205, subpart A and are identified in the Treasury-State agreement. 31 C.F.R. §§ 205.2, 205.6. Where a federal assistance (grant) program is not governed by subpart A, payment and funds transfers from FEMA to the state are subject to 31 C.F.R. part 205, subpart B. Subpart B requires FEMA to "limit a funds transfer to a state to the minimum amounts needed by the state and must time the disbursement to be in accord with the actual, immediate cash requirements of the state in carrying out a federal assistance program or project. The timing and amount of funds transfers must be as close as is administratively feasible to a state's actual cash outlay for direct program costs and the proportionate share of any allowable indirect costs." 31 C.F.R. § 205.33(a). Nearly all FEMA grants are not "major federal assistance programs." As a result, payments to states for those grants are subject to the "default" rules of 31 C.F.R. part 205, subpart B.

If additional information is needed, a request for information will be issued by FEMA to the recipient; recipients are strongly encouraged to respond to any additional FEMA request for information inquiries within three business days. If an adequate response is not received, the request may be denied, and the entity may need to submit a new reimbursement request; this will re-start the 30-day timeline.

Submission Process

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

For all non-disaster reimbursement requests (regardless of system), please ensure submittal of the following:

1. Grant ID / Award Number

2. Total amount requested for drawdown
3. Purpose of drawdown and timeframe covered (must be within the award performance period)
4. Subrecipient Funding Details (if applicable).
   - Is funding provided directly or indirectly to a subrecipient?
     - If **no,** include statement "This grant funding is not being directed to a subrecipient."
   - If **yes**, provide the following details:
     - The name, mission statement, and purpose of each subrecipient receiving funds, along with the amount allocated and the specific role or activity being reimbursed.
     - Whether the subrecipient's work or mission involves supporting aliens, regardless of whether FEMA funds support such activities.
     - Whether the payment request includes an activity involving support to aliens.
     - Whether the subrecipient has any diversity, equity, and inclusion practices.[4]
5. Supporting documentation to demonstrate that expenses are allowable, allocable, reasonable and necessary under 2 C.F.R. Part 200 and in compliance with the grant's NOFO, award terms, and applicable federal regulations.

O. Immigration Conditions

The term titled "Communication and Cooperation with the Department of Homeland Security and Immigration Officials" and paragraph (2)(a)(ii) of the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" in the FY 2026 DHS Standard Terms and Conditions do not apply to any federal award under this funding opportunity.

10. Other Information

A. POP Extension

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[4] *Pursuant to the preliminary injunction order issued on November 21, 2025, in County of Santa Clara et al. v. Noem, et al., No. 25-cv-08330-WHO (N.D. Cal.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.*

Pursuant to the preliminary injunction order issued on November 21, 2025, in City of Chicago et al. v. Noem, et al., No. 25-CV-12765 (N.D. Ill.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

Pursuant to the preliminary injunction order issued on October 31, 2025, in City of Seattle v. Trump, et al., No. 2:25-cv-01435-BJR (W.D. Wa.), the DHS Standard Term and Condition titled "Anti-Discrimination" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

As stated above, Paragraph(2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" will not apply even if any of these preliminary injunctions are stayed, vacated, or extinguished.

Extensions to the POP for this program are allowed.

Recipients should consult with their FEMA point of contact for requirements related to a performance period extension.

Extensions to the POP identified in the award will only be considered through formal, written requests via FEMA GO and must contain specific and compelling justifications as to why an extension is required. Recipients should request extensions sparingly and only under exceptional circumstances. Approval is not guaranteed. R&D Activity grants with a four-year POP are not expected to need an extension.

Extension requests will be granted only due to compelling legal, policy, or operational challenges. Extension requests will only be considered for the following reasons:

1. Contractual commitments by the recipient or subrecipient with vendors prevent completion of the project, including delivery of equipment or services, within the existing POP;
2. The project must undergo a complex environmental review that cannot be completed within the existing POP;
3. Projects are long-term by design, and therefore acceleration would compromise core programmatic goals; or
4. Where other special or extenuating circumstances exist.

Recipients must submit all proposed extension requests to FEMA for review and approval at least 120 days before the end of the POP to allow sufficient processing time. The review process can take up to 30 days or longer. Recipients should factor this review period into the timing of when to submit a request for an extension. Extensions are typically granted for no more than a six-month period.

All extension requests must address the following:

1. The grant program, FY, and award number;
2. Reason for the delay –including details of the legal, policy, or operational challenges that prevent the final outlay of awarded funds by the deadline;
3. Current status of the activity or activities;
4. Approved POP termination date and new project completion date;
5. Amount of funds drawn down to date;
6. Remaining available funds, both federal and, if applicable, non-federal;
7. Budget outlining how remaining federal and, if applicable, non-federal funds will be expended;
8. Plan for completion, including milestones and timeframes for achieving each milestone and the position or person responsible for implementing the plan for completion; and
9. Certification that the activity or activities will be completed within the extended POP without any modification to the original statement of work, as described in the original statement of work and as approved by FEMA.

B. Other Information

a. *EHP Compliance*

FEMA is required to consider effects of its actions on the environment and historic properties to ensure that activities, grants and programs funded by FEMA, comply with federal EHP laws, Executive Orders, regulations and policies.

Recipients and subrecipients proposing projects with the potential to impact the environment or cultural resources, such as the modification, renovation and/or new construction of existing buildings, structures and facilities, must participate in the FEMA EHP review process. This includes conducting early engagement to help identify EHP resources, such as threatened or endangered species, historic properties, or communities with environmental concerns; submitting a detailed project description with supporting documentation to determine whether the proposed project has the potential to impact EHP resources; and, identifying mitigation measures and/or alternative courses of action that may lessen impacts to those resources.

FEMA is sometimes required to consult with other regulatory agencies and the public in order to complete the review process. Federal law requires EHP review to be completed before federal funds are released to carry out proposed projects. FEMA may not be able to fund projects that are not in compliance with applicable EHP laws, Executive Orders, regulations, and policies. FEMA may recommend mitigation measures and/or alternative courses of action to lessen impacts to EHP resources and bring the project into EHP compliance.

EHP guidance is found at Environmental Planning and Historic Preservation. The site contains links to documents identifying agency EHP responsibilities and program requirements, such as implementation of the National Environmental Policy Act and other EHP laws, regulations, and Executive Orders. DHS and FEMA EHP policy is also found in the EHP Directive & Instruction.

All FEMA actions, including grants, must comply with National Flood Insurance Program (NFIP) criteria or any more restrictive federal, state, or local floodplain management standards or building code (44 C.F.R. § 9.11(d)(6)). For actions located within or that may affect a floodplain or wetland, the following alternatives must be considered: a) no action; b) alternative locations; and c) alternative actions, including alternative actions that use natural features or nature-based solutions. Where possible, natural features and nature-based solutions shall be used. If not practicable as an alternative on their own, natural features and nature-based solutions may be incorporated into actions as minimization measures.

The GPD EHP screening form is located at https://www.fema.gov/sites/default/files/documents/fema_ehp-screening_form_ff-207-fy-21-100_5-26-2021.pdf.

b. *Procurement Integrity*

When purchasing under a FEMA award, recipients and subrecipients must comply with the federal procurement standards in 2 C.F.R. §§ 200.317-200.327.. To assist with determining whether an action is a procurement or instead a subaward, please consult 2 C.F.R. § 200.331. For detailed guidance on the federal procurement standards, recipients and subrecipients should refer to various materials issued by FEMA's Procurement Disaster Assistance Team (PDAT). Additional resources, including an upcoming trainings schedule can be found on the PDAT Website: https://www.fema.gov/grants/procurement.

Under 2 C.F.R. § 200.317 when procuring property and services under a federal award, states (including territories) and Indian Tribes, must follow the same policies and procedures they use for procurements from their non-federal funds. Additionally, states and Indian Tribes must now follow 2 CFR §200.322, regarding domestic preferences for Procurements and 2 CFR§ 200.327 regarding required contract provisions.

Local government and nonprofit recipients or subrecipients must have and use their own documented procurement procedures that reflect applicable state, local, tribal and territorial (SLTT) laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200.

1. Important Changes to Procurement Standards in 2 C.F.R. Part 200

On April 22, 2024, OMB updated various parts of Title 2 of the Code of Federal Regulations, among them the procurement standards. These revisions apply to all FEMA awards with a federal award date or disaster declaration date on or after October 1, 2024, unless specified otherwise. The changes include updates to the federal procurement standards, which govern how FEMA award recipients and subrecipients must purchase under a FEMA award.

More information on OMB's revisions to the federal procurement standards can be found in Purchasing Under a FEMA Award: 2024 OMB Revisions Fact Sheet.

2. Competition and Conflicts of Interest

2 CFR §200.319(b) , applicable to local government and nonprofit recipients or subrecipients, requires that contractors that develop or draft specifications, requirements statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. FEMA considers these actions to be an organizational conflict of interest and interprets this restriction as applying to contractors that help a recipient or subrecipient develop its grant application, project plans, or project budget. This prohibition also applies to the use of former employees to manage the grant or carry out a contract when those former employees worked on such activities while they were employees of the recipient or subrecipient.

Under this prohibition, unless the recipient or subrecipient solicits for and awards a contract covering both development and execution of specifications (or similar elements as described above), and this contract was procured in compliance with 2 C.F.R. § § 200.317-200.327, federal funds cannot be used to pay a contractor to carry out the work if that contractor also worked on the development of those specifications. This rule applies to all contracts funded with federal grant funds, including pre-award costs, such as grant writer fees, as well as post- award costs, such as grant management fees.

In addition to organizational conflicts of interest, situations considered to be restrictive of competition include, but are not limited to:

- Placing unreasonable requirements on firms for them to qualify to do business;
- Requiring unnecessary experience and excessive bonding;
- Noncompetitive pricing practices between firms or between affiliated companies;
- Noncompetitive contracts to consultants that are on retainer contracts;

- Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- Any arbitrary action in the procurement process.

Under 2 C.F.R§ 200.318(c)(1) , local government and nonprofit recipients or subrecipients are required to maintain written standards of conduct covering conflicts of interest and governing the actions of their employees engaged in the selection, award, and administration of contracts. **No employee, officer, or agent may participate in the selection, award or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such conflicts of interest would arise when the employee, officer or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the recipient or subrecipient may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the recipient or subrecipient may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The recipient's or subrecipient's standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees or agents.**

Under 2 C.F.R. 200.318(c)(2), if the local government and nonprofit recipient or subrecipient has a parent, affiliate, or subsidiary organization that is not a SLTT government, the recipient or subrecipient must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflict of interest means that because of a relationship with a parent company, affiliate, or subsidiary organization, the recipient or subrecipient is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization. The recipient or subrecipient must disclose in writing any potential conflicts of interest to FEMA or the pass-through entity in accordance with applicable FEMA policy.

3. Supply Schedules and Purchasing Programs

Generally, a recipient or subrecipient may seek to procure goods or services from a federal supply schedule, state supply schedule, or group purchasing agreement.

Information about General Services Administration programs for states, Indian Tribes, and local governments, and their instrumentalities, can be found at Purchasing Resources and Support for State and Local Governments.pdf

4. Procurement Documentation

Per 2 C.F.R. § 200.318(i), local government and nonprofit recipients or subrecipients are required to maintain and retain records sufficient to detail the history of procurement covering at least the rationale for the procurement method, selection of contract type, contractor selection or rejection, and the basis for the contract price. States and Indian Tribes are reminded that for any cost to be allowable, it must be adequately documented per 2 CFR §200.403(g).

Examples of the types of documents that would cover this information include but are not limited to:

- Solicitation documentation, such as requests for quotes, invitations for bids, or requests for proposals;
- Responses to solicitations, such as quotes, bids, or proposals;
- Pre-solicitation independent cost estimates and post-solicitation cost/price analyses on file for review by federal personnel, if applicable;
- Contract documents and amendments, including required contract provisions; and
- Other documents required by federal regulations applicable at the time a grant is awarded to a recipient.

c. *Financial Assistance Programs for Infrastructure*

1. Recipients and subrecipients must comply with FEMA's implementation requirements of the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also 2 C.F.R. Part 184, Buy America Preferences for Infrastructure Projects and OMB Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

None of the funds provided under this program may be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

To see whether a particular FEMA federal financial assistance program is considered an infrastructure program and thus required to implement FEMA's Build America, Buy America requirements, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov

2. Waivers

When necessary, recipients (and subrecipients through their pass-through entity) may apply for, and FEMA may grant, a waiver from these requirements.

A waiver of the domestic content procurement preference may be granted by the agency awarding official if FEMA determines that:

- Applying the domestic content procurement preference would be inconsistent with the public interest, or

- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality, or

- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

The process for requesting a waiver from the Buy America preference requirements can be found on FEMA's website at: "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov.

3. Definitions

For definitions of the key terms of the Build America, Buy America Act, please visit Programs and Definitions: Build America, Buy America Act | FEMA.gov.

d. *Mandatory Disclosures*
The non-Federal entity or applicant for a federal award must disclose, in a timely manner, in writing to the federal awarding agency or pass-through entity all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award, 2 CFR § 200.113 .

e. *Adaptive Support*
Pursuant to Section 504, of the Rehabilitation Act of 1973 , recipients of FEMA financial assistance must ensure that their programs and activities do not discriminate against qualified individuals with disabilities.

f. *Record Retention*
1. Record Retention Period

Financial records, supporting documents, statistical records, and all other non-federal entity records pertinent to a federal award generally must be maintained for at least three years from the date the final FFR is submitted. *See* 2 C.F.R. §200.334. Further, if the recipient does not submit a final FFR and the award is administratively closed, FEMA uses the date of administrative closeout as the start of the general record retention period.

The record retention period **may be longer than three years or have a different start date** in certain cases.

2. Types of Records to Retain

FEMA requires that recipients and subrecipients maintain the following documentation for federally funded purchases:

- Specifications
- Solicitations
- Competitive quotes or proposals
- Basis for selection decisions

- Purchase orders
- Contracts
- Invoices
- Canceled checks

g. *Actions to Address Noncompliance*
Non-federal entities receiving financial assistance funding from FEMA are required to comply with requirements in the terms and conditions of their awards or subawards, including the terms set forth in applicable federal statutes, regulations, NOFOs, and policies. Throughout the award lifecycle or even after an award has been closed, FEMA or the pass-through entity may discover potential or actual noncompliance on the part of a recipient or subrecipient.

In the case of any potential or actual noncompliance, FEMA may place special conditions on an award per 2 C.F.R.§ 200.208 and 2 C.F.R.§ 200.339. FEMA may place a hold on funds until the matter is corrected, or additional information is provided per 2 C.F.R.§ 200.339. or it may do both. Similar remedies for noncompliance with certain federal civil rights laws are authorized pursuant to 44 C.F.R. Part 7 and 44 C.F.R. Part 19 or other applicable regulations.
If the noncompliance is not able to be corrected by imposing additional conditions or the recipient or subrecipient refuses to correct the matter, FEMA may take other remedies allowed under 2 C.F.R.§ 200.339.

h. *Audits*
FEMA grant recipients are subject to audit oversight from multiple entities including the DHS OIG, the GAO, the pass-through entity, or independent auditing firms for single audits, and may cover activities and costs incurred under the award. Auditing agencies such as the DHS OIG, the GAO, and the pass-through entity (if applicable), and FEMA in its oversight capacity, must have access to records pertaining to the FEMA award.

11. Appendix A – FY 2025 FP&S Program Updates

Appendix A contains a brief list of changes between FY 2024 and FY 2025 to the FP&S Program. Changes to the FY 2025 FP&S Program NOFO include:

- Under Section 2.A. Eligible Entities/Entity Types, subapplicants and subawards are allowed.
- Under Appendix B.a. FP&S Activity Overview
  - Added Wildfire Sprinkler Trailers and Tripod Sprinklers as examples of eligible Wildfire Risk Reduction projects when proposed as part of a WUI education/awareness effort.
  - Added salary and overtime expenses paid to backfill for activities during Origin and Cause Investigator training as an eligible project.
  - Removed fire extinguisher training for adults over the age of 65 from the list of Ineligible Projects and Items.
- Excess funds restrictions have been updated.

12. Appendix B – Programmatic Information and Priorities

Appendix B contains details on FP&S Program information and priorities. Reviewing this information may help applicants make their application(s) more competitive.

A. Supporting Definitions for this NOFO
Authority Having Jurisdiction (AHJ) is that person or office charged with enforcing the NFPA codes (Per NFPA101-2024 Edition: Life Safety Code).

Career Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-paid force of firefighting personnel other than paid-on-call firefighters.

Combination Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has paid firefighting personnel and volunteer firefighting personnel. FEMA considers a fire department with firefighting personnel paid a stipend on a per-event basis, or paid on-call, to be a combination fire department.

Fire Department is an agency or organization that has a formally recognized arrangement with a state, territory, local government, or tribal authority (city, county, parish, fire district, township, town, village or other governing body) to provide fire suppression on a first-due basis to a fixed geographical area. Fire departments may be comprised of members who are volunteer, career, or a combination of volunteer and career.

Human Subject means a living individual about whom an investigator (whether professional or student) conducting research:

1. obtains information or biospecimens through intervention or interaction with the individual, and uses, studies or analyzes the information or biospecimens; or,
2. obtains, uses, studies, analyzes or generates identifiable private information or identifiable biospecimens.

Human subjects are the living participants involved in the testing of some object, measurement of physiologic or biologic process, providing an opinion about behavior, identifying personal behaviors, or participating in an intervention, either as a test or control person. Human subjects may be a healthy individual or a clinical patient.

Interest Organizations are national, regional, state, local, Tribal Nation and non-profit entities that are recognized for their experience and expertise in fire prevention and safety programs.

Primary First Due is a geographic area surrounding a fire station in which a company from that station is projected to be first to arrive on the scene of an incident.

Research means a systematic investigation, including development, testing, and evaluation, designed to develop or contribute to generalizable knowledge. Research should be conducted in accordance with suitable methodologies set by specific professional fields and academic disciplines. Any research involving human subjects must be reviewed by an IRB (for details see Section 9.A.a.- Human Subjects Research of this NOFO). Only projects determined by an IRB as exempt from further IRB oversight are eligible for FP&S activity funding under the

National/Regional/State Programs and Projects category.

State, as defined in 6 U.S.C. § 101(17), is any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any possession of the United States

Volunteer Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-volunteer force of firefighting personnel.

B. Funding Priorities

a. ***FP&S Activity Overview***

FEMA desires to provide flexibility to applicants to design innovative strategies and/or unique proposals that reach for a higher level of safety for the public with respect to fire and fire-related hazards. All proposals, as part of the vulnerability statement, will be evaluated on how well the applicant demonstrates the understanding of their actual community fire and safety risks. A community risk assessment should be used to document the "risk" as a basis for mitigation. If the applicant has evidence of a community risk, the application should be based on solving the problem that will reduce the risk. A risk analysis should be the foundation of the application.

Category Priorities and Eligible Projects

The following tables list the eligible categories and priorities under the FP&S Activity.

Community Risk Reduction Category

Community Risk Reduction Category - Program Priorities
According to data available to FEMA and the U.S. Fire Administration, working smoke alarms and residential sprinklers greatly reduce the risk of fire casualties for the nation's residents. Therefore, under this category there are three distinct, but equal, priorities. • **Smoke Alarm Installations:** Programs that target a specific high-risk population to conduct both door-to-door smoke alarm installations and provide home safety inspections, as part of a comprehensive home fire safety campaign. The comprehensive home fire safety campaign must also include an educational program that is delivered to the occupant at the time of the installation and inspection. Installation may include combination smoke and carbon monoxide alarms. Further, additional consideration will be given to applicants who incorporate supplies for deaf/hard-of-hearing alarm installations as part of their comprehensive installation and education effort (hardwiring of deaf/hard-of-hearing smoke alarms is eligible). FEMA, through its FP&S Program, promotes the use of smoke alarms that are powered by non-removable, long-life batteries, and are enclosed within a tamper-resistant housing. Applicants who do not plan on using smoke alarms powered by non-removable, long-life batteries, and are not enclosed within a tamper-resistant housing, must address the rationale for using alternatives.

Community Risk Reduction Category - Program Priorities

FEMA requires residential smoke and carbon monoxide detectors to be installed in accordance with the most recent NFPA 72 National Fire Alarm and Signaling Code. For example, 2022 Edition of NFPA 72, Chapter 29, specifically section 29.7.1 for carbon monoxide detectors and section 29.8.1 for smoke detectors.

- **Sprinkler Awareness:** Programs that include sprinkler awareness that affect the entire community in this effort, such as educating the public about sprinklers, promoting sprinklers, and demonstrating working models of sprinklers. Installation of sprinkler systems is only eligible if proposed as part of a sprinkler demonstration/educational effort.

  Fire sprinkler trailers/side by side trailers for the purpose of public education are eligible. 75 percent of usage must be dedicated to public education.

- **Risk Assessments**: Community-appropriate comprehensive risk assessments and risk reduction planning. WUI risk assessment projects should be applied for under this category.

  Note: Applications that request a risk assessment are precluded from applying for or being awarded additional projects.

Community Risk Reduction - Examples of Other Eligible Projects

- **Smoke Alarms:** Applicants who are unable to meet the above stated funding priority (door-to-door installations and home safety inspections) for this category are still eligible to apply for smoke alarms (or combination smoke and carbon monoxide [CO] alarms). This includes projects that encompass educational components that teach how smoke alarms work to provide early warning in case of a fire, while promoting the installation of smoke alarms and/or inspections to assure that previously installed smoke alarms are operational. Applicants who will not perform installation of the alarms should discuss in their Narrative Statement the methodology for ensuring that the alarms will be properly installed in accordance with the most recent NFPA 72 National Fire Alarm and Signaling Code. For example, 2022 Edition of NFPA 72, Chapter 29, specifically section 29.7.1 for carbon monoxide detectors and section 29.8.1 for smoke detectors. FEMA, through its FP&S Program, promotes the use of smoke alarms that are powered by non-removable, long-life batteries, and are enclosed within a tamper-resistant housing. Applicants who do not plan on using smoke alarms powered by non-removable, long-life batteries, and are not enclosed within a tamper-resistant housing, must address the rationale for using alternatives.
- **Training:** Local or regional projects to educate or train personnel in the area of public education are eligible under this activity.
- **General Prevention/Awareness:** Projects that include general prevention initiatives, including lock-box installation, CO detectors, address markers, cooking range technologies, etc., are eligible under this activity.

Community Risk Reduction - Examples of Other Eligible Projects

- **Public Education:** National or local projects that promote the reduction of injury due to fire or other safety hazards are eligible under this activity. Projects may include burn prevention, media/public relations campaigns, injury prevention, or other community risk reductions that could be justified in the Narrative Statement.

  Educational props (educational tools), including fire extinguisher trainers, must be part of a comprehensive and detailed public safety education campaign.

  An LED/electronic sign is eligible if it is part of a comprehensive and detailed public safety education campaign. Only one LED/electronic sign is allowed per applicant and 75 percent of usage must be dedicated to the comprehensive/detailed public education campaign. Additional restrictions apply (for details see Section 10.B.a - EHP Compliance of this NOFO).

  Eligible items also include escape planning, model homes, and curriculum delivery tools. Projects that will deliver training to the public in the area of automatic external defibrillators (AEDs), Cardio-Pulmonary Resuscitation (CPR), or age-appropriate fire extinguisher training will be considered. However, if the projects are for fire department operational staff, these projects should be requested under the Assistance to Firefighters Grant (AFG) Program.

  Fire safety trailers/houses for the purpose of educating the public on the basics of fire behavior and residential fire hazards are eligible and must be submitted under the Public Education Category. Seventy-five percent of usage must be dedicated public education.

- **Juvenile Fire Setter Prevention Projects:** Projects that are designed to mitigate the instances of fire set by children are eligible under this activity. Projects may have treatment and intervention components. The intervention components should be age appropriate.

Wildfire Risk Reduction

Wildfire Risk Reduction - Program Priority

Education and awareness programs that protect lives, property, and natural resources from fire in the WUI (not forestry), including Community Wildfire Protection Plans (CWPP) or programs supporting fire adapted community initiatives, should be applied for under this activity. Fuel reduction demonstrations, in a targeted location as part of an awareness and education effort, are considered but additional restrictions apply (for details see Section 10.B.a - EHP Compliance of this NOFO). Education and awareness programs should apply to the entire community such as educating the public about fire-related WUI risks, promoting fuel reduction, and may include a community Wood Chipper Program and/or External Home Sprinkler Kits.

Wildfire Risk Reduction - Program Priority
Note: WUI risk assessment projects should be applied for under the Community Risk Reduction, Risk Assessment Category.

Wildfire Risk Reduction - Examples of Other Eligible Projects
• External Home Sprinkler Kits - only eligible if proposed as part of a WUI education/awareness effort. • Wood Chipper Programs - only eligible if proposed as part of a WUI education/awareness effort. Wood Chipper Programs may include contract services for fuel reduction or removal (community wood chipper) or renting wood chippers plus salary and benefits for employees with dedicated community wood chipper duties. Wood Chippers may not be purchased through this grant program. • Wildfire Sprinkler Trailers and Tripod Sprinklers – only eligible if proposed as part of a WUI education/awareness effort.

Code Enforcement/Awareness Category

Code Enforcement/Awareness Category - Program Priority
Projects that focus on first time or reinstatement of code adoption and code enforcement, including WUI fire codes for communities with a WUI-wildfire risk. See the U.S. Fire Administration Wildfire and the WUI resources for additional information.

Code Enforcement/Awareness Category - Examples of Other Eligible Projects
• Assistance for the adoption or awareness of building codes. • Support for conducting inspections or pre-planning (including personnel costs, software, supplies, and training assistance). • Promotion of code enforcement to improve engineering and/or enacting fire-related ordinances for new construction.

Origin and Cause Investigation Category

Origin and Cause Investigation Category - Program Priority
Projects that aim to investigate every fire.

Origin and Cause Investigation - Examples of Other Eligible Projects	
• Origin and cause investigation trailers (trailers equipped to conduct/train to conduct fire origin and cause investigations) • Origin and cause investigation equipment (including personal protective equipment) • Origin and cause investigator training (including salary and overtime expenses paid to backfill for activities during investigator training). • Origin and cause-related surveillance equipment	• Arson prevention training • Personnel costs • Educational materials • Media equipment • Cancer screenings • Behavioral and/or mental health

National/State/Regional Programs and Projects Category

National/State/Regional Programs and Projects - Program Priority

Projects should aim to measurably change behavior and decision-making of the target audience. Projects should communicate and disseminate strategies to measurably effect change.
 	
Projects may include, but are not limited to, the following:
• Projects that focus on residential fire issues, such as:
  • Projects that reduce the fire fatality rate;
  • Projects that advance the adoption and awareness of current building codes; and,
  • Projects that focus on first-time or reinstatement of code adoption and code enforcement.
• Projects that focus on firefighter safety, health or well-being by dissemination and implementation of programs, policies or products from previous research studies that used rigorous scientific methods to determine effectiveness.
• Other projects that do not include a research component, such as:
  • Projects that address emerging fire risks associated with battery powered devices ;
  • Projects that promote code enforcement to improve engineering and/or enacting fire-related ordinances for new construction;
  • Projects that address abandoned building issue;
  • Projects that improve occupational factors and injury/illness/disease/death/behavior health.
 	
Projects requiring IRB approval to work with human subjects are not eligible. Projects with an IRB exemption determination may be eligible (for details see Section 9.A - Human Subjects Research of this NOFO). Unless otherwise directed by the FP&S Program Office, the IRB exemption determination letter and IRB application must be provided at time of application.
 	
Applicants proposing to interface with government databases must explain how the systems will interface or data exchange will occur. The narrative must also explain how this effort will not duplicate existing databases or previously funded efforts.

Ineligible Projects and Items

Applicants must correlate the activities for which funding is requested and the identified problems or issues to be addressed. FEMA will not fund a budget line item if an applicant does not provide sufficient information detailing how it will support FP&S Program objectives. Allowable costs may be limited to reasonable amounts, as determined by FEMA.

The following table describes the projects and items that are **ineligible** under the FP&S Activity:

Ineligible Projects and Items for FP&S Activity	
• Educational props (e.g., tools that are used in educational or awareness demonstrations) that are not part of a comprehensive educational program, a planned educational effort, or lack description of these elements • Costumes and/or puppets that are not part of a comprehensive educational program • AED, CPR, or fire extinguisher training for operational staff • Fire hydrants/dry hydrants, supplies, labor, and installation costs • Weather/disaster notification devices (e.g., sirens) • Intruder alerting systems and deployment notification systems • Driver simulator training tools that are not part of a state or national education effort that leads to driver certifications compliant to NFPA 1002 or its equivalent • Sprinkler head caps • Development of administrative documents (e.g., Standard Operating Procedures, manuals) • Live animals • Firearms • Fire extinguisher training for children under 14 years old • Equipment that is considered entertainment as opposed to educational tools that are part of a comprehensive program • Fire extinguisher training that is not part of a comprehensive prevention/education program • Vehicles (not including tow vehicles, which are limited to $6,000 per application) • Dollar amount for giveaways (plastic fire helmets, stickers, plastic badges, coloring books, marketing items, etc.) is limited to $2,500 per project (or $5,000	• Fire suppression or EMS equipment, supplies, and vehicles • Firefighter salary/overtime for fire suppression and operational activities • Fire extinguishers • Firefighting training tools, props or equipment, personal protective equipment (PPE), fitness equipment, immunizations, or firefighter physicals (NOTE: PPE traditionally worn in fire suppression may also be appropriate for origin and cause investigation when a risk for reignition exists, and is allowable under the Origin and Cause Investigation Category if justified in the Narrative Statement) • Trailers for the purpose of firefighting training/suppression (such as burn trailers or maze trailers) • Installation of sprinkler systems that do not include an educational/ demonstration component • Suppression-related training including Firefighter I, Firefighter II, wildland firefighting, training exercises, or drills for suppression or disasters activities • Communication equipment, including portable radios or computer-aided dispatch (CAD) systems • Community projects that include the use of tot finder/child finder, seniors, or pet finder decals • Hydrant poles or markers • Fire-retardant house gel(s) • Alarm system and alarm system installation • Fire safety equipment (e.g., smoke alarms, CO detectors, surge protectors) that does not adhere to a fire service recognized standard (e.g., non-UL, listed, ANSI fire safety equipment) • Equipment that has no intrinsic fire prevention or life safety education application

Ineligible Projects and Items for FP&S Activity	
for a regional project). The cap does not apply to state or national projects. Safety devices are not considered giveaways (such as potholders) because the intended purpose of the item is to directly reduce risk or prevent injury. • Inflatable bounce houses (this does not include houses with non-inflatable floors, commonly used in education programs) • Unmanned Aerial Vehicles (UAV), drones, or related costs • Creation of new databases • Projects requiring IRB approval to work with human subjects • Code plan review stations • Technology development/building of virtual reality games/simulations • Construction costs, including constructing buildings or making major alterations to a building that changes the profile or footprint of the structure.	• Command Center Packages on fire safety trailers • Prescribed burns • Fuel reduction equipment, such as purchase of wood chippers • Vegetation removal equipment • Fuel or vegetation removal/reduction on public land • Entertainment: electronics, events, etc. • Props (except as required for educational programs) • Robotics • Demonstration tugboats • Evacuation roads • Ballistic vests • Body cameras • Remodeling/renovations to an existing facility is only eligible if limited to minor interior alterations costing less than $10,000 • Other items or services that do not directly support the FP&S Program objectives • Items/activities intended to be primarily funded under the AFG Program or Staffing to Adequate Fire and Emergency Response (SAFER) Program. Fire departments that wish to carry out internal, local, firefighter safety and well-being projects should apply under the AFG Program.

Regional Project

A regional project is an opportunity for an eligible FP&S Activity organization to act as a host and apply for funding on behalf of itself and any number of other participating FP&S Activity-eligible organizations. Regional activities should achieve cost effectiveness, support regional efficiency and resilience, and have a direct regional or local benefit to more than one local jurisdiction (county, parish, town, township, city or village). Direct regional or local benefit means that other eligible organizations will receive a portion of the grant awarded funds, will receive items purchased with the grant funds, or share an item purchased with grant funds.

Neither the regional host nor any participating partner is prevented from also applying on behalf of their own organization for any FP&S Activity or R&D Activity project; however, it cannot be

for the same item. For example, a department cannot apply for smoke alarms under its own organization and participate in a regional smoke alarm project.

Regional host applicants and participating partner agencies must execute a Memorandum of Understanding (MOU), or equivalent document signed by the host and all participating organizations participating in the award. The MOU must specify the individual and mutual responsibilities of the host and participating partners, the host's and participants' level of involvement in the project(s), the participating partners' EINs, and the proposed distribution of all grant-funded assets or contracted services. Any entity named in the application as benefiting from the award must be an eligible FP&S Program organization and must be a party to the MOU or equivalent document. **Copies of the MOU or equivalent document should be submitted as an attachment in the application.**

b. *R&D Activity Overview*

The goal of the R&D Activity is to reduce firefighter line-of-duty fatalities and injuries through research to improve firefighter safety, health, or well-being. Projects that address the National Fire Service Research Agenda with respect to firefighter health and safety are strongly encouraged.

Additionally, the U.S. Fire Administrator, in partnership with the National Fallen Firefighters Foundation (NFFF), has identified critical issues facing the fire service that need immediate attention. For more information, please see the 2024 U.S. Fire Administrator's Summit on Fire Prevention and Control Workgroup Report.

The following Special Emphasis Topics are not scored but may be used by application reviewers or by FEMA during technical review before making final funding decisions:

- Mental Health and Well-being – Projects that address firefighters' concerns with post-traumatic stress, depression, suicide and related issues.
- Occupational Health - Projects that aim to understand the occupational health of firefighters, such as those that study the impact of chemical exposures on firefighter health, safety and well-being.
- WUI - Projects that aim to mitigate the safety and health hazards associated with wildland firefighting.

c. *R&D Activity Project Eligibility Information*

All proposed projects under the R&D Activity must address the potential for improvement in firefighter safety, health, or well-being both in the short term and long term. Proposed projects must also address the potential for a successful research outcome to be disseminated and implemented in the fire service and reduce firefighter fatalities or injuries. Applicants are strongly encouraged to seek partnerships with the fire service that will support the ongoing project efforts from design through dissemination and implementation.

The following are descriptions of the four R&D Activity categories. These categories are not listed in order of importance. This is not intended to be an all-inclusive list of projects that will

be considered. Applicants may also find the abstracts of previously funded R&D Activity projects on the FP&S Program Website.

Clinical Studies
This category includes projects that address behavioral or physiological and medical research activities.

Technology and Product Development
This category includes projects that result in outcomes that can enhance safety and effectiveness of firefighter activities. Projects can develop new technology or adapt existing products and technology to new uses.

Preliminary Studies
This category includes projects that may require information, evidence, experimentation, and study to justify a larger and complete project that can impact firefighter safety, health, or well-being. Preliminary studies may be proposed to obtain enough evidence to justify a future larger study.

Early Career Investigator
This category is defined by the qualifications of the PI and includes all types of research projects to improve firefighter safety, health, or well-being This category is reserved for projects led by a PI who received a terminal academic degree (a doctoral level, professional level, or equivalent advanced level research degree) or ended post-graduate training (such as a post-doctoral fellowship or residency, whichever date is later) within 10 years of the opening date of the application period and who has not been a PI on a previous FP&S Program award. These projects are limited to a maximum $600,000 federal share.

Ineligible Projects and Items
The following table describes projects and items that are ineligible under the R&D Activity.

R&D Activity Ineligible Projects and Items	
• Projects that focus primarily on curriculum development and delivery of education or training materials. • A descriptive project about the fire service or any project without reduced firefighter injury or enhanced firefighter safety and effectiveness aims. • Projects that emphasize funding for service delivery.	• Projects with local emphasis and little or no indication of application to the broader fire service. • Applications that include violations of intellectual property. • International travel to attend conferences or disseminate results. • Projects to purchase stock in any entity.

13. Appendix C – Award Administration Information

Appendix C contains detailed information on FP&S Program Award Administration. Reviewing this information may help recipients in the programmatic and financial administration of their award(s).

A. Help FEMA Prevent Fraud, Waste, and Abuse
If applicants or recipients have information about instances of fraud, waste, abuse, or mismanagement involving FEMA programs or operations, they should contact the DHS OIG Hotline at (800) 323-8603, by fax at (202) 254-4297, or email HOTLINE@oig.dhs.gov.

B. Grant Writer and Preparation Fees
Fees for grant writers may be included as a pre-award expenditure. For grant writer fees to be eligible as a pre-award expenditure, the services must be competitively sourced, specifically identified, and listed within the "Grant Request Details" section of the application and must satisfy the requirements under 2 C.F.R. § 200.458. FEMA will only consider reimbursements for application preparation, not administration, up to $1,500 per annum. Grant writer fees must be paid between the 90 days prior to the publication date of this NOFO and up to 30 days after the application period closes. For grant writer fees held either on retainer or subscription basis to be an eligible pre-award cost, the claimed retainer or subscription must have been competitively secured, and the costs are limited to the start of the appropriation period for the underlying award and meet the requirements under 2 C.F.R. § 200.458. Fees payable on a contingency basis are not an eligible expense.

Pursuant to 2 C.F.R. Part 180, recipients may not use federal grant funds to reimburse any entity, including a grant writer or preparer, if that entity is presently suspended or debarred by the Federal Government from receiving funding under federally-funded grants or contracts. Recipients must verify that the contractor is not suspended or debarred from participating in specified federal procurement or non-procurement transactions pursuant to 2 C.F.R. § 180.300.

Prior to submission of the application, please review all work produced by grant writers or other third parties for accuracy. By submitting the application, applicants are certifying all of the information contained therein is true and an accurate reflection of the organization, and that regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA. These actions include but are not limited to the submitted application not being considered for award, temporary withholding of funding under the existing award pending investigation, or referral to the DHS OIG.

The following documentation shall be provided to FEMA upon request:

1. A copy of the grant writer's contract for services;
2. A copy of the invoice or purchase order;
3. A copy of the canceled check (front and back); and
4. Evidence that the services were competitively procured.

Failure to provide the requested documentation may result in the grant writer fee being deemed ineligible and the grant reduced accordingly.

Note: FEMA requires that all applicants identify the following as "Application Participants" in the "Contact Information" section of the application: Any individual or organization that assisted with the development, preparation, or review of the application to include drafting or writing the

narrative and budget; whether that person, entity, or agent is compensated or not; and whether the assistance took place prior to submitting the application.

C. Maintenance and Sustainment
The use of FEMA Preparedness Grant funds for the costs of repairs or replacement, as well as maintenance contracts, warranties, and user fees may be allowable.

Routine upkeep and the supplies, expendables, or one-time use items that support routine upkeep (e.g., gasoline, tire replacement, routine oil changes, monthly inspections, or grounds and facility maintenance) are the responsibility of the recipient and may not be funded with FP&S Program funding.

Generally, when purchasing a maintenance agreement, service contract, or extended warranty for systems or equipment, the period of coverage provided under such a plan may not extend beyond the POP of the grant with which the agreement, warranty or contract is purchased.

D. Taxes, Fees, Levies, and Assessments
Taxes, fees, levies or assessments that the recipient is legally required to pay and are directly related to any eligible FP&S Program acquisition activity may be charged to an FP&S Program award pursuant to 2 C.F.R. § 200.470. These charges shall be identified and enumerated in the FP&S Program application narrative, as well as the "Grant Request Details" section of the acquisition activity.

Any avoidable and unreasonable costs that result from the action or inaction of a recipient (or recipient's agent) or that prevent that recipient from enjoying any lawful exemption, waiver, or reduction of any tax, fee, levy or assessment directly related to any eligible FP&S Program acquisition activity, are not chargeable to any FP&S Program award.

Example: Governmental entities and Public Safety Agencies are exempt from some Federal Communications Commission (FCC) fees, but only if the eligible organization submits an exemption or waiver request to the FCC.

E. Excess Funds
FEMA expects recipients to complete awarded activities within the budget allocated. However, excess funds may remain after completing the original project described in the recipient's award. This may be due to cost savings from under-budget acquisition activities or competitive procurement processes. These excess funds are to generally be deobligated and may not be used for additional activities.

FEMA may consider exceptions if urgent and compelling needs are identified that directly relate to a demonstrated event(s) impacting the health and safety of the department's firefighters, such as a presidentially declared disaster. Requests must be submitted at least 120 days before POP expiration.

Note: the opportunity for excess funds is limited when the Scope of Work is changed via an amendment such as reduction in quantities.

F. Payments and Amendments
FP&S Program payment requests from non-federal entities will be governed by applicable federal regulations in effect at the time a grant is awarded to the recipient and may be either advances or reimbursements. Recipients should not expend funds until all special conditions listed on the grant award document have been met, including completion of EHP review, and the request for payment in FEMA GO has been approved. Recipients should draw down funds based upon immediate disbursement requirements; however, FEMA strongly encourages recipients to draw down funds as close to disbursement or expenditure as possible to avoid accruing interest.

Non-federal entities should keep detailed records of all transactions involving the grant. FEMA may at any time request copies of any relevant documentation and records, including purchasing documentation along with copies of canceled checks for verification. See, e.g., 2 C.F.R. §§ 200.318(i), 200.334, 200.337.

Advances
Recipients shall be paid in advance, provided they maintain or demonstrate the willingness and ability to maintain procedures to minimize the time elapsing between the transfer of funds and disbursement by the recipient (not to exceed 30 days), and the financial management systems that meet the standards for fund control and accountability as established in 2 C.F.R. Part 200. The recipient shall include all applicable source documentation such as invoice(s), purchase orders, contracts, etc., to support the costs associated with the advance FP&S Program payment/drawdown request. EHP review requirements must be met before advanced payments.

Reimbursement
Payment by reimbursement is the preferred method when the requirements to be paid in advance, pursuant to 2 C.F.R. § 200.305, cannot be met. In accordance with U.S. Department of Treasury regulations at 31 C.F.R. Part 205, if applicable, the recipient shall maintain procedures to minimize the time elapsing between the transfer of funds and the disbursement of said funds. As a prerequisite of FP&S Program approval for reimbursement requests, recipients shall include proof of purchase, in the form of a canceled check or credit card transaction, active SAM.gov registration, and a final invoice(s) in each reimbursement FP&S Program payment/drawdown request.

Rebates
Recipients shall disburse program income, rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments, in accordance with 2 C.F.R. § 200.305.

Payment Requests During Closeout
Recipients may submit reimbursement payment requests only during the 120 days following the end of the award's POP, as part of the closeout reconciliation process under 2 C.F.R. § 200.344. These requests must be for reimbursement payments only, as no other types of payment requests are allowed after the POP has expired. The expenditure must have been obligated and received during the award's POP. The request must include clear and specific information certifying that the reimbursement is for an obligation properly incurred during the active POP.

FEMA may request supporting documentation for the reimbursement at any time for review.

Amendments
FEMA may approve FP&S Program award amendments on a case-by-case basis for the following reasons:

- Extending the POP to complete the scope of.
- Changes to the activity, mission, retroactive approval (pre-award) or closeout issues.
- Budget changes, including adding funds to the award or non-closeout deobligation of funds.
- Changes to key personnel.

Amendment requests must be submitted through FEMA GO and include specific, compelling justifications for the change. Amendments or changes to the scope of work may require additional EHP review. FEMA strongly encourages recipients to use grant funds promptly to align with FP&S program goals and objectives.

Deobligation of Funds
Recipients may return unused funds (e.g., funds drawn down but not used or award funding never requested) before the end of the award's POP. To do this, recipients must submit an amendment through FEMA GO and include the following:

- A statement that the unliquidated funds are not needed to fulfill the grant's obligations or mission.
- Confirmation that they understand the returned funds will be deobligated and unavailable for future expenses.

Deobligating funds will reduce the federal portion of the grant and the recipient's cost share obligation. FEMA will confirm deobligation requests with all points of contact. Once confirmed, FEMA will hold the approved request for 14 calendar days to allow the recipient time to reconsider before processing the deobligation.

G. Disposition of Grant Funded Equipment
A recipient must use, manage and dispose of FP&S Program-funded equipment in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. § 200.313. Except for state governments, when original or replacement equipment acquired under an FP&S Program award is no longer needed for the original project, program or other activities currently or previously supported by a federal awarding agency, the recipient must request disposition instructions from FEMA. FEMA strongly recommends contacting the Fire Grants Program Help Desk before disposing of FP&S Program-funded equipment.

DESIGNATION OF SIGNATORY AUTHORITY
FOR THE
DEPARTMENT OF HOMELAND SECURITY (DHS)
FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)
FISCAL YEAR (FY) 2025 FIRE PREVENTION AND SAFETY (FP&S) GRANT PROGRAM
ELECTRONIC AWARD AND MANAGEMENT PROCESS

Citrus County, Florida hereby authorizes the Citrus County Administrator to be assigned the authority to submit the required application and execute documents issued by FEMA for electronic submission of the grant application and the executions of the FEMA grant awards, on behalf of the County, after review by the County Attorney, in the FEMA GO (Grants Outcomes) system.

_____ _____

Diana Finegan, Chairman Date

RESOLUTION 2026-_____

A RESOLUTION AUTHORIZING THE APPLICATION FOR GRANT FUNDING FROM DEPARTMENT OF HOMELAND SECURITY (DHS) FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND EXECUTION OF NOTICE OF GRANT AWARD TO FUND THE PURCHASE AND IMPLEMENTATION OF FIRE PRE-PLAN SOFTWARE FOR THE DEPARTMENT OF FIRE RESCUE AND AUTHORIZING THE SIGNATORIES FOR SUCH INSTRUMENTS.

WHEREAS, the Board of County Commissioners of Citrus County, Florida, the Governing Board of Citrus County, Florida, a unit of general purpose government duly authorized to conduct business under Florida Statute 125, has determined that it is in the best interest of the population of Citrus County, Florida, which it serves, to apply to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Fire Prevention and Safety (FP&S) Grant Program for financial assistance in the amount of $40,903.81 for the purchase and implementation of fire pre-plan software, and

WHEREAS, per the Fire Prevention and Safety Grant Program statute at 15 U.S.C.§2229(k)(1), all eligible applicants shall agree to make available non-federal funds to carry out a FP&S Program award in an amount equal to and not less than 5% of the grant award. The cost share for Citrus County is $2,045.19, and

WHEREAS, the Governing Board's staff has read or reviewed or will read or review the application and the related Notice of Grant Award and is familiar with the matters contained in them, and that the Board is able to represent that the contractual duties that are to be undertaken are within their scope, purpose and capacity, and

WHEREAS, the Governing Board employs, or will employ, a sufficient number of staff who are qualified by education and experience to fully and faithfully execute all the duties and responsibilities assumed by the Governing Board in relation to the program for which financial assistance is being sought, and now, therefore,

BE IT RESOLVED that the Chairman and 1st Vice Chairman, respectively, of the Board of County Commissioners of Citrus County, Florida, may by Signature Authority authorize the County Administrator to submit the application and execute the Notice of Grant Award electronically, as required to obtain funding from the Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Fire Prevention and Safety (FP&S) Grant Program, and be it further resolved that the aforesaid Chairman or Vice Chairman, respectively, may authorize the electronic execution and submittal of the Notice of Grant Award, amendments or modifications to the approved application and/or Notice of Grant Award, as necessary, after review by the County Attorney, without the need to bring the amendments or modifications before the Board of County Commissioners.

THIS RESOLUTION was duly adopted and recorded in the minutes this 11th day of June 2026.

FY2025 FIRE PREVENTION AND SAFETY (FP&S) GRANT

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA

_____
DIANA FINEGAN, CHAIRMAN

ATTEST:

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____
TRACI PERRY, CLERK

_____
DENISE A. DYMOND LYN
COUNTY ATTORNEY

AGENDA MEMORANDUM

FROM:	Auvis Cole, Tourism Director
SUBJECT:	Budgeted Out of Country Travel - FITUR
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

In a joint effort with the Governor's office and Visit Florida, FITUR (the International Tourism Fair) is recognized as one of the world's leading international tourism and travel trade shows, held annually in Madrid, Spain at IFEMA Madrid. It serves as a major global marketplace for tourism professionals, destinations, travel technology providers, tour operators, airlines, hospitality brands, and tourism boards. Key highlights noted below:

- Global Tourism Industry Event
  - Attracts tourism professionals, destination marketing organizations, government tourism agencies, travel suppliers, and media from around the world.
  - Considered one of the top tourism trade fairs for both European and Latin American markets.
- Large International Attendance
  - More than 10,000 tourism-related companies and organizations participate.
  - Representation from approximately 160+ countries and regions.
  - Attendance includes over 140,000 tourism professionals plus large public attendance.
- Educational & Industry Sessions
  - Sustainable tourism
  - Emerging travel trends
  - Destination marketing
  - Tourism recovery and growth
  - Consumer travel behavior
- Media Exposure
  - Significant international media coverage with thousands of journalists attending.
  - Valuable opportunity for destination visibility, branding, and international promotion.

FITUR is included in the FY 2026-2027 proposed budget for 2 individuals to attend. According to policy 2.09-1, travel outside of the continental limits of the United States must be approved by the Board of County Commissioners. With registration due in June of 2026, we are requesting approval ahead of the approved FY 26-27 Budget.

DISCLAIMER: *This Division is solely funded through a Local Option Tourism Development Tax (TDT) under Florida Statute 125.0104. This 5% occupancy tax is collected on all overnight lodging stays within the County. The Tourism Division does not receive any funding from the County's Ad Valorem Tax base.*

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	If Approved:	Available Balance

** Proposed FY 2026-2027 Budget **
2122-54000 - Travel & Per Diem expenses for hotel, airfare, meals and transportation for 2 individuals. $8,000
2122-54809 - Tradeshow Promotion expenses for booth and registration. $6,200
Funding Source: Tourist Tax

RECOMMENDED ACTION:
Approval for Terry Natwick, Marketing & Sales Manager, and Auvis Cole, Tourism Director, to attend FITUR in Madrid, Spain from January 20-24, 2027. **(Auvis Cole, Tourism Director)**

ATTACHMENTS:
1. Schedule and activites _ FITUR

Schedule and activities



Dates and opening times

FITUR is an event organised by **IFEMA MADRID** spanning **five days and welcomes both trade visitors from the tourism industry** interested in the latest industry trends, and the general public who come for first-hand information about the destinations on show. For the first three days the trade fair is open exclusively to trade visitors, and at the weekend also to the general public.

Access	Date	Hour
Professional	From 20/01/27 to 22/01/27	10:00 - 19:00
Professional and Public	23/01/27	10:00 - 20:00
Professional and Public	24/01/27	10:00 - 18:00

Location

IFEMA MADRID – Recinto Ferial, Av. Partenón 5, 28042 Madrid

Pavilions

Hall 1, Hall 2, Hall 3, Hall 4, Hall 5, Hall 6, Hall 7, Hall 8, Hall 9, Hall 10, Hall 12

Activities programme

Soon available.

International Tourism Trade Fair

I want to exhibit

AGENDA MEMORANDUM

FROM:	Auvis Cole, Tourism Director
SUBJECT:	TDC Request for New Travel Initiatives
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

a. * NEW * STS Board Meeting — Richmond, VA (September 2026)

Southeast Tourism Society (STS) Board Representation
Auvis Cole has been appointed to the Southeast Tourism Society board that will provide Citrus County with a larger voice on behalf of tourism on both the State and Federal levels.

The request is to send 1 individual.
54000 Travel - $1,600
55500 Training - $0 (There is no registration fee)
A budget transfer from Special Projects will be needed for this request.

b. *NEW * Destinations International CDME Course — Portland, OR (July 18-21, 2026)

Auvis Cole is seeking to complete courses to earn his CDME. The remainder of the necessary courses have been requested in the FY2027 proposed budget.
The Certified Destination Management Executive (CDME) credential represents the highest individual educational achievement in the destination organization industry. The CDME program is designed for experienced professionals seeking to strengthen their leadership, strategic and organizational impact. Through a rigorous curriculum and peer-driven learning environment, participants gain the insight, tools, and perspective needed to lead destination organizations effectively in a dynamic and evolving global landscape.

The request is to send 1 individual.
54000 Travel - $1,000
55500 Training - $3,190
A budget transfer from Special Projects will be needed for this request.

At its May 13, 2026 meeting, the Tourist Development Council (TDC) recommended approval of both travel initiatives.

DISCLAIMER: *This Division is solely funded through a Local Option Tourism Development Tax (TDT) under Florida Statute 125.0104. This 5% occupancy tax is

collected on all overnight lodging stays within the County. The Tourism Division does not receive any funding from the County's Ad Valorem Tax base.*

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
2122-58221	Visitor's & Convention Bureau - Special Projects	$3,247,123	$0	$0	$3,247,123

Total Request from Special Projects is $5,790.00
Funding Source: Tourist Tax

RECOMMENDED ACTION:
a. Approval for 1 individual to attend the STS Board Meeting in Richmond, VA. September 2026.
b. Approval for 1 individual to the Destinations International CDME Course in Portland, OR from Jul. 18-21, 2026
c. Approve related budget transfer. **(Auvis Cole, Tourism Director)**

ATTACHMENTS:
1. Upcoming CDME Courses _ Destinations International
2. Budget Transfer

Upcoming CDME Courses

The Certified Destination Management Executive (CDME) credential represents the highest individual educational achievement in the destination organization industry. The CDME program is designed for experienced professionals seeking to strengthen their leadership, strategic and organizational impact. Through a rigorous curriculum and peer-driven learning environment, participants gain the insight, tools, and perspective needed to lead destination organizations effectively in a dynamic and evolving global landscape. The upcoming CDME courses outlined below provide the next opportunity to engage in this advanced professional development experience.

Quick Facts About the CDME Program

WHO IT'S FOR
Senior destination executives committed to full certification

FORMAT
Core courses (2 days) + Electives (1.5 days)

INVESTMENT
Core: $1,895 / $2,695 • Electives: $1,295 / $1,695

Submit Your CDME Application →

10 business days processing

Small Destination Scholarship Available

Schedule **at a Glance**

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No, thanks

Accept

When	Where	Core Courses	Electives	Register
Apr 26–27	Dallas, TX	Advocacy & Community Relations Strategic Issues in Destination Management	—	**Register**
Jul 18–21	Portland, OR	Destination Leadership Marketing & Sales Strategic Issues	Information & Research Destination Experience	**Register**
Oct 17–20	Ottawa, ON	Advocacy & Community Relations Destination Leadership	HR & Culture Transformation TBD	*Coming soon*

Spring CDME Courses
April 26-27, 2026 in Dallas, TX

Core Courses

April 26-27, 2026

- **Destination Advocacy & Community Relations**
  Instructors: Cassandra Gilbertson, CDME, Managing Director, MMGY NextFactor
  John Groh, CDME, President/CEO, GoRockford

- **Strategic Issues in Destination Management**
  Instructors: Maura Gast, CDME, Executive Director, Irving CVB
  David Holder, CDME, Principal, Clarity of Place

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Summer CDME Courses
July 18-21, 2026 in Portland, OR

Core Courses

July 18-19, 2026

- Destination Leadership
- Destination Marketing & Sales
- Strategic Issues in Destination Management

Elective Courses

July 20-21, 2026

- Destination Information & Research
- Development of the Destination Experience

Register

Fall CDME Courses
October 17-20, 2026 in Ottawa, ON

Core Courses

October 17-18, 2026

- Destination Advocacy & Community Relations
- Destination Leadership

Elective Courses

October 19-20, 2026

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Citrus County Board of County Commissioners
Budget Transfer Form

May 21, 2026	160	Tourism
Date	**Fund Number**	**Fund Title**

Dept/Office/Division: Visitors & Convention Bureau

Department Number	Account Number	From Amount	To Amount	Account Title
2122	58221	5,790		Special Projects
2122	54000		2,600	Travel & Per Diem
2122	55500		3,190	Training

Detailed Reason for Transfer:

This budget transfer allocates funds to cover travel and registration fees for New Travel Initiatives to send 1 person to STS Board Meeting & 1 person to Destinations International CDME Course approved by the Tourist Development Council on May 13, 2026.

Division Approval: [signature], A.D. Date: 5/21/26

Department/Office Approval: [signature] Date: 5/26/26

Management & Budget Approval: [signature] Date: 5/26/26

Board Approval:

AGENDA MEMORANDUM

FROM:	Veronica Kampschroer, Project Manager
SUBJECT:	**Veronica Kampschroer, MPA, PMP (Special Projects Manager)** -- Update on Outstanding Commission Items
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Veronica Kampschroer, MPA, PMP (Special Projects Manager) -- Update on Outstanding Commission Items

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Veronica Kampschroer, MPA, PMP (Special Projects Manager) -- Update on Outstanding Commission Items

ATTACHMENTS:

1. Outstanding Commission Items (56)

THURSDAY, JUNE 11, 2026

COMMISSIONER UPDATE

OUTSTANDING COMMISSION ITEMS

★ **CoreCivic Staffing:** Off Track
May: 93.88% as of 5/1/26 (down from 94.25% in April)

Crystal River Connector Trail - Preconstruction: On Track
Appraisal awaiting engineer's environmental assessment.
- **Next Step:** Complete engineering and design. (1/1/26 - 6/1/27)

★ **Ft. Island Gulf Beach Repairs & Improvements:** On Track
Boardwalk/pier permit with NOAA Fisheries; restroom permit pending wave study.
- **Next Step:** Receive all required permit approvals. (12/1/25 - 12/1/26)

Ft. Island Trail Park Boat Ramp Expansion Feasibility Study: On Track
Review meeting held 5/7/26; awaiting final concept and cost opinion.
- **Next Step:** Receive final conceptual plan and relevant data. (4/6/26 - 6/6/26)

Halls River MUP - Preconstruction: On Track
Received Phase IV/100% design & plans from FDOT, pending staff review.
- **Next Step:** FDOT to complete final design plans. (6/27/26 - 4/29/27)

Homosassa Sports Complex Feasibility Study: On Track
Awaiting final concept/cost opinion; scheduled for 7/28 BOCC meeting.
- **Next Step:** Receive final illustrated concept. (5/1/26 - 6/1/26)

Inshore Reef Placement - Preconstruction: On Track
Contract pending Gulf Consortium (RESTORE funding) approval and signature.
- **Next Step:** Advertise solicitation for design services. (8/1/26 – 9/1/26)

Landfill New Citizen Service Area (CSA) - Preconstruction: Off Track
Land swap completion pending final State requirements (in progress).
- **Next Step:** Receive DEP approval of land swap agreement. (4/1/26 - 7/1/26)

★ **Pavement Management Program FY26:** On Track
Construction began Monday, 5/18/26. Updates at citruscounty.gov/roadportal.
- **Next Step:** Begin Phase II construction. (6/8/26 - 6/15/26)

★ **SCOP Resurfacing - Apopka:** On Track
Phase I construction in progress between Anna Jo and Malverne.
- **Next Step:** Begin Phase II construction. (6/8/26 - 6/15/26)

★ **SCOP Resurfacing - Mustang:** On Track
Bid responses opened on Wednesday, 6/10/26.
- **Next Step:** Complete staff bid review and recommendation. (6/10/26 - 7/10/26)

Port Citrus Master Development Plan - Funding: Off Track
Potential partnerships and funding opportunities identified.
- **Next Step:** Determine feasibility of land swap. (6/1/26 - 9/1/26)

★ = Updated for this agenda

SUCCESS THROUGH COLLABORATION

CitrusBOCC.com/strategy

AGENDA MEMORANDUM

FROM:	Steve Howard, County Administrator
SUBJECT:	Financial Forecast Tool Demonstration
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:
Financial Forecast Tool Demonstration

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Financial Forecast Tool Demonstration Presentation **(Tammy Wilson, Management & Budget Director)**

ATTACHMENTS:
1. Financial Forecast Demonstration - 6-11-26

June 11, 2026

Financial Forecast Tool Demonstration



Tammy Wilson,
Citrus County Management & Budget Director

Original Baseline

- ✓ Only focused on the General Fund.
- ✓ Analyzed five years of historical General Fund actual expenditures as well as budget data.
- ✓ Growth rates were applied to major revenue and expense categories in future years.
- ✓ Utilized the FY 2025 adopted budget in the baseline forecast.
- ✓ Baseline showed what the County's financial results would be with no corrective action.
- ✓ County's Fund Balance Reserve was projected at 15%.

Revised Baseline

- What DMB has done:
  - ✓ Updated the FY2025 actuals and FY2026 budget.
  - ✓ Reduced large one-time budget items from FY 2026 budget, so as not to include in future growth.
  - ✓ Reviewed lines and adjust inflation assumptions based on actual information .
  - ✓ Included - COPS grant (20 deputies) and Animal Services Debt
  - ✓ Added the following initiatives for demonstration:
    - Sheriff pay in class
    - 5 –years of Capital Improvement Program
    - Homestead Exemption Legislation

AGENDA MEMORANDUM

FROM:	Steve Howard, County Administrator
SUBJECT:	1:15PM Presentation Legislative Update Sarah Suskey, The Advocacy Partners
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Presentation to the Board of County Commissioners regarding the 2026 State Legislative Regular Session as well as updates related to the various 2026 Special Sessions.
This presentation will include discussion about the current status of the state budget as well as which Appropriations Projects are included in it. There will also be an update related to the status of the Property Tax Proposal that was the subject of Legislative Special Session F.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Informational Presentation **(Sarah Suskey, Advocacy Partners)**

ATTACHMENTS:

None

AGENDA MEMORANDUM

FROM:	Rebecca Bays
SUBJECT:	Temporary Hiring Freeze
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Discuss implementation of a temporary hiring freeze for vacant and future non-mission-critical positions funded through ad valorem revenues. Under this proposal, recruitment and hiring activities for ad-valorem-funded positions would be paused except for positions determined by the County Administrator to be mission-critical to maintaining essential County services and operations.

The purpose of this temporary measure is to allow the County flexibility to evaluate current and projected budgetary conditions, operational priorities, staffing needs, and potential financial impacts associated with inflation, economic, or legislative factors. This is a proactive measure to manage expenses and ensure we are well positioned as well approach the next fiscal year, which begins October 1, 2026.

The proposed hiring freeze would **not** apply to:

• Positions designated by the County Administrator as mission critical to maintaining essential County services and operations;

• Positions that are 100% funded through grants, where no ad valorem or County General Fund support is required; and

• Positions funded through enterprise funds and/or business tax receipts, which operate independently of ad valorem tax support and are funded through user fees or dedicated revenue sources.

• Hiring processes that are already underway in NeoGov may continue.

• No new position requisitions or newly created positions shall be posted through the end of the fiscal year ending September 30, 2026.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:
Discussion and direction regarding implementation of a temporary hiring freeze for all non-mission-critical positions, with exceptions for mission-critical positions, 100% grant-funded positions, enterprise funds, and/or business tax receipts.

ATTACHMENTS:
None

AGENDA MEMORANDUM

FROM:	Rebecca Bays
SUBJECT:	Discussion of Right Rudder Aviation Litigation
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

As I stated at our last meeting, I would like us to end this litigation. I believe it would be in the best interests of the citizens and taxpayers for our attorney to offer that the County will dismiss its Counterclaims in exchange for Right Rudder dismissing its complaint. I believe this is the most fiscally appropriate action. The relationship will continue pursuant to the existing Lease and Operating Agreement under its natural term until August, 2028.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

RECOMMENDED ACTION:

Direct our Attorney, Dale Scott, to end this litigation by offering that the County will dismiss its Counterclaims in exchange for Right Rudder dismissing its complaint.

ATTACHMENTS:

None

AGENDA MEMORANDUM

FROM:	Eric Landon, Growth Management Director
SUBJECT:	**5:01 p.m. AA-2026-00001 Vix Construction for First Kingdom Partners, LLC**
AGENDA DATE:	**June 11, 2026**

BRIEF OVERVIEW:

Request to amend the Land Development Code (LDC) Atlas Map and the Citrus Springs Unit 20 Master Plan from PDR, Planned Development Residential (multi-family designation), to PDR, Planned Development Residential (duplex designation).

The property is located in Section 1, Township 17 South, Range 18 East; specifically, Lot 12, Block 1331, of the Citrus Springs Unit 20 subdivision, Plat Book 7, Page 52, (AK 1434599), which address is known as 11205 N. Vesta Pt., Dunnellon, FL.

The Planning and Development Commission reviewed this request on May 7, 2026, and recommended approval with conditions.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance

N/A - applicant's responsibility

RECOMMENDED ACTION:

If approved, direct the Chair and Clerk to execute the ordinance for AA-2026-00001 Vix Construction for First Kingdom Partners, LLC **(Eric Landon, Growth Management Director)**

ATTACHMENTS:

1. AA-2026-00001 draft ordinance
2. PDC action summary May 7 2026
3. Application
4. Conceptual Site Plan
5. BOCC Planner AA-2026-00001
6. BCC staff report and map

ORDINANCE NO. 2026-

AN ORDINANCE OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, AMENDING THE CITRUS COUNTY LAND USE ATLAS MAP AND THE MASTER PLAN FOR CITRUS SPRINGS UNIT 20 ON APPROXIMATELY 0.3 ACRES FROM PLANNED DEVELOPMENT RESIDENTIAL (MULTIFAMILY DESIGNATION) TO PLANNED DEVELOPMENT RESIDENTIAL (DUPLEX DESIGNATION); PROVIDING FOR APPLICABILITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 12, 2012, the Board of County Commissioners adopted the Citrus County Land Development Code as Ordinance No. 2012-06; and

WHEREAS, certain Atlas Amendments are necessary to maintain consistency with the Citrus County Comprehensive Plan; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA AS FOLLOWS:

1. The Master Plan of Development (PUD) for Citrus Springs Unit 20 is amended as follows:

   AA-2026-00001, Vix Construction for First Kingdom Partners, LLC

   A request to modify the Land Development Code Atlas and the Master Plan (PUD) of Citrus Springs Unit 20 from Planned Residential Development (multi-family designation) to Planned Residential Development (duplex designation), as presented in Application AA2026-00001, and as further described in Exhibit "A", legal description; and Exhibit "B", conditions, attached hereto and incorporated herein by reference.

2. The Atlas of the Land Development Code of Citrus County, Florida is hereby amended to reflect the changes described in Sections 1 of this Ordinance.

3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

4. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held illegal, invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof. The Board of County Commissioners hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared illegal, invalid or unconstitutional and all ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

5. It is the intent of the Board of County Commissioners that the provisions of this ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the ordinance adopted by the Board and filed by the Clerk to the Board.

6. This ordinance shall become effective in accordance with Florida law.

DONE AND ADOPTED in regular meeting by the BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, this _____ day of _____, 2026.

ATTEST:

CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISON OF THE STATE OF FLORIDA

BY:

_____
TRACI PERRY, CLERK OF COURT

_____
DIANA FINEGAN, CHAIRMAN

APPROVED AS TO FORM FOR THE RELIANCE OF CITRUS COUNTY ONLY

_____
DENISE A. DYMOND LYN,
COUNTY ATTORNEY

EXHIBIT A – legal description
AA-2026-00001
Vix Construction for First Kingdom Partners, LLC

From multifamily designation to duplex designation:

Citrus Springs Unit 20, Block 1331, Lot 12; alternate key 1434599, which address is 11205 N Vesta Point, Dunnellon, FL.

EXHIBIT B (conditions of approval)
AA-2026-00001
Vix Construction for First Kingdom Partners, LLC

1. The Citrus Springs Unit 20 Master Plan is modified to redesignate Lot 12, Block 1331, from multi-family to duplex as outlined in this application date-stamped received January 26, 2026, by the Land Development Division.

2. All other standards within the Citrus Springs Unit 20 Master Plan shall be met unless specifically outlined within these conditions.

3. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

4. Minor modifications to this Master Plan of Development may be approved by the Director of the Land Development Division as outlined within Section 4304 of the LDC.

J. **EX PARTE COMMUNICATIONS:** Ms. Lyn polled the PDC members on whether they had any ex parte communications concerning the applications to be heard. All PDC members said they had no ex parte communications. Mr. Barmes and Mr. Facemyer stated that they each had a site visit.

K. APPLICATIONS

1. LAND USE APPLICATION

a. CU-2026-00002 Lazaro Ramon – RESCHEDULED

REQUEST: Request for a Conditional Use to allow for semi-truck and trailer parking in the Rural Residential District, pursuant to Section 2402, Rural Residential District, and Section 3320, Trucks Parked in Selected Land Use Districts, as specified in the LDC.

LOCATION: Section 13, Township 17 South, Range 17 East, more specifically, parcel 21100, of an unrecorded tract, Alternate Key Number 1026709, which address is 9437 N. Singapore Ave., Dunnellon, Florida. A complete legal description is on file with the Land Development Division.

STAFF CONTACT: Melissa Morris, Planner, Land Development

2. ATLAS AMENDMENT

a. AA-2026-00001 Vix Construction for First Kingdom Partners, LLC

REQUEST: Request to amend the Land Development Code (LDC) Atlas Map and the Citrus Springs Unit 20 Master Plan from PDR, Planned Development Residential (multi-family designation), to PDR, Planned Development Residential (duplex designation)

LOCATION: Section 1, Township 17 South, Range 18 East; specifically, Lot 12, Block 1331, of the Citrus Springs Unit 20 subdivision, Plat Book 7, Page 52, (AK 1434599), which address is known as 11205 N. Vesta Pt., Dunnellon, FL. A complete legal description is on file with the Land Development Division.

STAFF CONTACT: Melissa Morris, Planner; Land Development Division

PUBLIC INPUT: None.

MOTION: The Planning and Development Commission finds application number ***AA-2026-00001 CONSISTENT*** with the Citrus County Comprehensive Plan and Citrus County Land Development Code and that this Board

recommends ***APPROVAL WITH CONDITIONS*** of the application to the Board of County Commissioners based upon the evidence and testimony presented, and the staff report and conclusions regarding this petition.

MOTION:

1st Mr. Bramblett 2nd Ms. Collins

VOTE: 6 – 0, Motion Carried

3. COMPREHENSIVE PLAN AMENDMENT

a. CPA-2026-00002 CR-486 Interchange Management Area

REQUEST: This application would create a new Interchange Management Area for the CR-486/Suncoast Parkway interchange.

STAFF CONTACT: Joanna Coutu, AICP, Deputy Growth Management Director, Land Development

PUBLIC INPUT: Ron Walser, Pete Coccaro, John Devore, and Mark Blanton each came up to speak about concerns they had regarding private settlement agreements, traffic, setbacks, density, and façade.

Thomas Russel expressed how grateful he was for the Planning and Development Commission.

Diane Lewis stated she is opposed to the application. She does not agree with the proposed development.

MOTION: The Planning and Development Commission finds application number ***CPA-2026-00002 CONSISTENT*** with the Citrus County Comprehensive Plan and Citrus County Land Development Code and that this Board recommends ***APPROVAL*** of the application to the Board of County Commissioners based upon the evidence and testimony presented, and the staff report and conclusions regarding this petition.

MOTION:

1st Mr. Barmes 2nd Mr. Facemyer

VOTE: 6 – 0, Motion Carried

4. LAND USE APPLICATION

a. CU-2026-00001 Furman for AVI Properties, LLC – RESCHEDULED

Board of County Commissioners
DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
3600 W. Sovereign Path, Suite 140
Lecanto, FL 34461
Telephone: (352) 527-5239 Fax (352) 527-5428
Toll Free (352) 489-2120 TTY (352) 527-5312
Web Address: www.citrusbocc.com

CITRUS COUNTY LAND DEVELOPMENT CODE
ATLAS AMENDMENT APPLICATION

Application No.: AA-2026-00001 Date: _____

* Written Authorization is required if Applicant is different than Owner.

Applicant*
Name: VIX Construction Management
Address: 1741 Ocoee Apopka Rd, Suite 115
City: Apopka
State: FL Zip: 32703
Home No.: _____ Cell No.: (352) 459-9316
Work No.: _____ Fax No.: _____
Email: dalmonte@constructionvix.com

Property Owner
Name: FIRST KINGDOM PARTNERS LLC
Address: 9321 MUSTARD LEAF DR
City: ORLANDO
State: FL Zip: 32827
Home No.: _____ Cell No.: (407) 773-2160
Work No.: _____ Fax No.: _____
Email: dreamdeed@gmail.com

Property Description: Section: 10 Township: 17 South Range: 18 East
Legal Description: CITRUS SPGS UNIT 20 PB 7 PG 52 LOT 12 BLK 1331
Subdivision: 000390 - CITRUS SPRINGS UNIT 20 Lot(s): 12 Block/Parcel: 1331
Alternate Key #: 1434599 Parcel ID: 18E17S100200 13310 0120
Acreage: .31

x Amendment to the Land Development code Atlas From: _____ To: _____
_____ Amendment to a Previously Approved Planned Development Previous Application No.: _____

Is this hearing being requested as a result of a Code Violation Notice? Yes _____ No _____
If "Yes", explain on a separate sheet and attach a copy of the Notice of Violation.

Applicant Request(s): We are seeking to change the zoning from Multifamily to Duplex.

Directions to Property: From US-41, turn east onto W Citrus Springs Blvd. Continue to N Vesta Point and turn north. The property is located at 11205 N Vesta Pt, on the right-hand side.

The Applicant is: _____ Owner of Tract x Agent for Property Owner
_____ One-Owner Among Several _____ Other (specify)

I am aware that if the property cannot be located using information from the submitted application, this application may be rescheduled to a later hearing date. I also understand that a sign must be placed (and marking flags may be placed) on the property by the Land Development Division at least seven days prior to the scheduled meeting.
I understand that approval for the proposed use shown hereon does not in any way relieve me of the responsibility of observing and complying with any deed restrictions applicable to the subject property.
I hereby authorize Citrus County or its agents to enter upon the property, which is the subject of this application and the date of the hearing thereon, at any time between the hours of 8:00 AM and 5:00 PM for the purpose of gathering any information relevant to this application.
I DO HEREBY SWEAR THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature: _____

STATE OF FLORIDA
COUNTY OF CITRUS

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared GUILHERME DALMONTE who is personally known to me or provided _____ as identification and who did not take an oath.

WITNESS my hand and official seal this 26 day of JANUARY 2026

RONALD BYRON BAILEY
Printed Name
Ronald Byron Bailey
Notary Public - State of Florida

Seal

Notary Public State of Florida
Ronald Byron Bailey
My Commission HH 597582
Expires 9/30/2028

For Staff Use Only
Date: _____
Time: _____
Initials: _____

ATF: _____
QTR: _____
LUD: _____

GFLUM Des: _____
FZ: _____

Revised July, 2017

AA-2026-00001 RCV'D 1.26.26 Land Dev.

Board of County Commissioners
DEPARTMENT OF GROWTH MANAGEMENT
LAND DEVELOPMENT DIVISION
3600 W. Sovereign Path, Suite 140
Lecanto, FL 34461
Telephone: (352) 527-5239 Fax (352) 527-5428
Toll Free (352) 489-2120 TTY (352) 527-5312
Web Address: www.citrusbocc.com

SUPPLEMENTAL INFORMATION FOR ATLAS AMENDMENT APPLICATION
(TO BE SUPPLIED BY THE APPLICANT)

RESIDENTIAL	SINGLE FAMILY RESIDENTIAL	MULTIFAMILY
Well		N/A
Septic		YES
Central Water		YES
Central Sewer		N/A
Regional Water		N/A
Regional Sewer		N/A
Number of Dwelling Units		2

NON-RESIDENTIAL

Well	
Septic	
Central Water	
Central Sewer	
Regional Water	
Regional Sewer	
Size of Structure (Sq. Feet)	

MAJOR SECTIONS FOR CONSIDERATIONS
(Applicant shall check if item is addressed in the submittal)

LDC SECTION		YES	NO
3100	Accessory Uses and Structures		X
3501	Surface Water Protection		X
3520	Floodplain Protection (if applicable)		X
3560	Endangered and Threatened Species Habitat Protection		X
3570	Historical and/or Archeological Area Protection		X
4900	Groundwater and Wellhead Protection		X
5100	Landscaping and Tree Preservation		X
5550	Required Buffers		X
5735	Canopy and Tree Lined Scenic Roads Protection		X
6000	Stormwater Management		X
7100	Transportation Access Management		X
7200	Off-Street Parking and Loading		X
9000	Signs		X

AA-2026-00001 RCV'D 1.26.26 Land Dev.

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FILING REQUIREMENTS FOR ATLAS AMENDMENT APPLICATIONS

x 1. Completed application (additional sheets may be added if more space is needed).
x 2. Applicable filing fee as required by Resolution adopted by the Board of County Commissioners. The applicant will also be billed for advertising and postage fees, to be billed at a later date. In accordance with the requirements of the Citrus County Land Development Code (Ord. 2012-06 as amended), the applicant is responsible for payment of all costs for public notification of the application review. These costs include notification of abutting property owners by mail and advertising in a newspaper of general circulation. Applicants shall be billed actual costs incurred for public notification. **No application shall be processed for final adoption until all fees are paid.**
x 3. Proof of ownership and legal description of property (tax notice or deed may suffice).
x 4. Site plan (**DRAWN TO SCALE**), which shall be no smaller than one inch equals 200 feet on a minimum of an 8 1/2 x 11 sheet. **If the site plans and/or booklets are larger than 8½ x 11, 30 copies will need to be submitted**. Include North arrow to indicate orientation. SITE PLANS SHALL SHOW THE FOLLOWING INFORMATION:
   _____ A. Lot area and percentage of lot covered (impervious surface ratio).
   _____ B. Driveway access location and parking space arrangement included in the site plan.
   _____ C. All rights-of-way and easements adjacent to and crossing subject property.
   _____ D. All water courses, water bodies, jurisdictional wetlands, and floodplains. The mean high water line (tidal) or line of ordinary high water (non-tidal) must be shown when determining waterfront setbacks.
   _____ E. Proposed or existing potable water/well and waste disposal system/septic
   _____ F. Existing and proposed location of building/structures including heights and separation.
   _____ G. All setbacks between building/structures and property lines/waterbodies/jurisdictional wetlands.
   _____ H. Any walls or fences – give location, height, and material type.
   _____ I. Existing and proposed stormwater management systems including proposed or existing swales and/or berms.
   _____ J. Proposed stormwater management systems.
   _____ K. Fire hydrant – give location (if provided).
   _____ L. Signs – give location, size, and height (as applicable).
   _____ M. Loading – give location and dimensions (as applicable).
x 5. "Letter of Authorization", if applicant is other than owner (form provided).
x 6. Written directions to the property from Department of Development Services office.
x 7. Signed "Appeal Notice" (form provided).
x 8. Flood Zone designation including base flood elevation.
x 9. A survey, no more than one year old or re-certified by the original surveyor no more than one year prior to the application date. (NOT applicable for residential applications).

I HEREBY ACKNOWLEDGE THAT FAILURE TO SUBMIT THE ABOVE INFORMATION ALONG WITH THE RETURN OF THIS FORM, AND/OR THAT THE INFORMATION SUBMITTED IS INSUFFICIENT FOR REVIEW MAY DELAY PROCESSING CAUSING THE APPLICATION TO BE SCHEDULED TO A LATER HEARING DATE. APPLICATIONS FOUND INCOMPLETE WILL BE RETURNED TO THE APPLICANT.

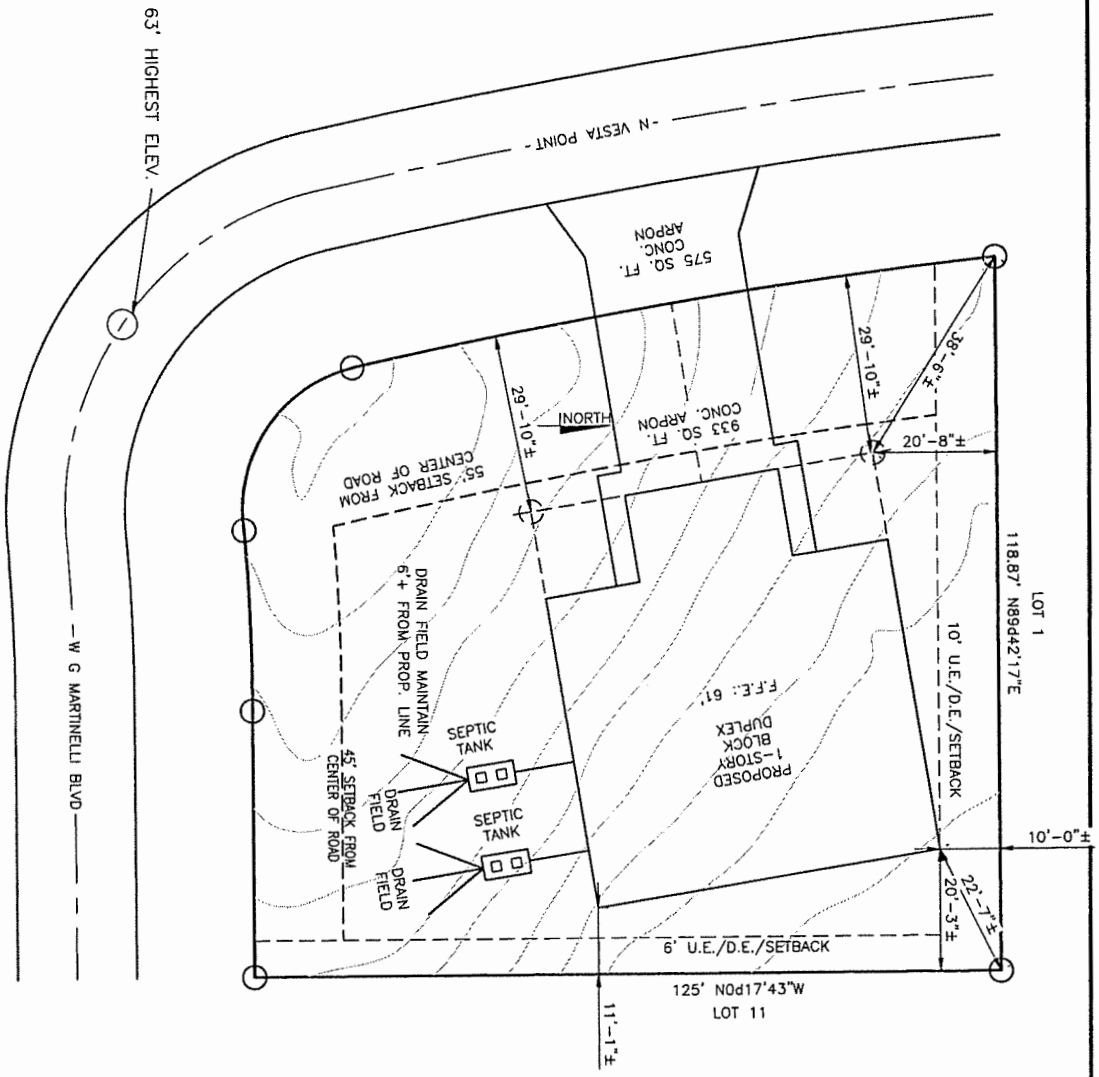
Return this application to:
CITRUS COUNTY LAND DEVELOPMENT DIVISION
3600 W Sovereign Path, Suite 140
Lecanto, FL 34461

Signature: _____

Date: 01/23/2026

AA-2026-00001 RCV'D 1.26.26 Land Dev.

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1	OF	1	PAGE NUMBER	ANOTHER FINE PROJECT BY I.P.C. SERVICES FOR: **3/2 Duplex w/ Garage** VIX Construction	REVISIONS / ALTERATIONS: 10/27/25: SITE CREATED	INITIAL PHASE CONSTRUCTION SERVICES, INC. The Designer Makes The Difference!!!
				DRAWN BY: HNP / JOB No.: 25189 / TYPICAL SCALE: 1/4" = 1'-0"	LOCATION: P.I.D.: 18E17S100200 13310 0120 ADDRESS: 11205 N VESTA POINT CITRUS SPRINGS, FL 34434	PHONE: 352-732-8566 3445 NE 24TH ST. OCALA, FL 34470 WEB SITE: www.ipcs.cc DRAFTING, PERMITTING, CONSULTING

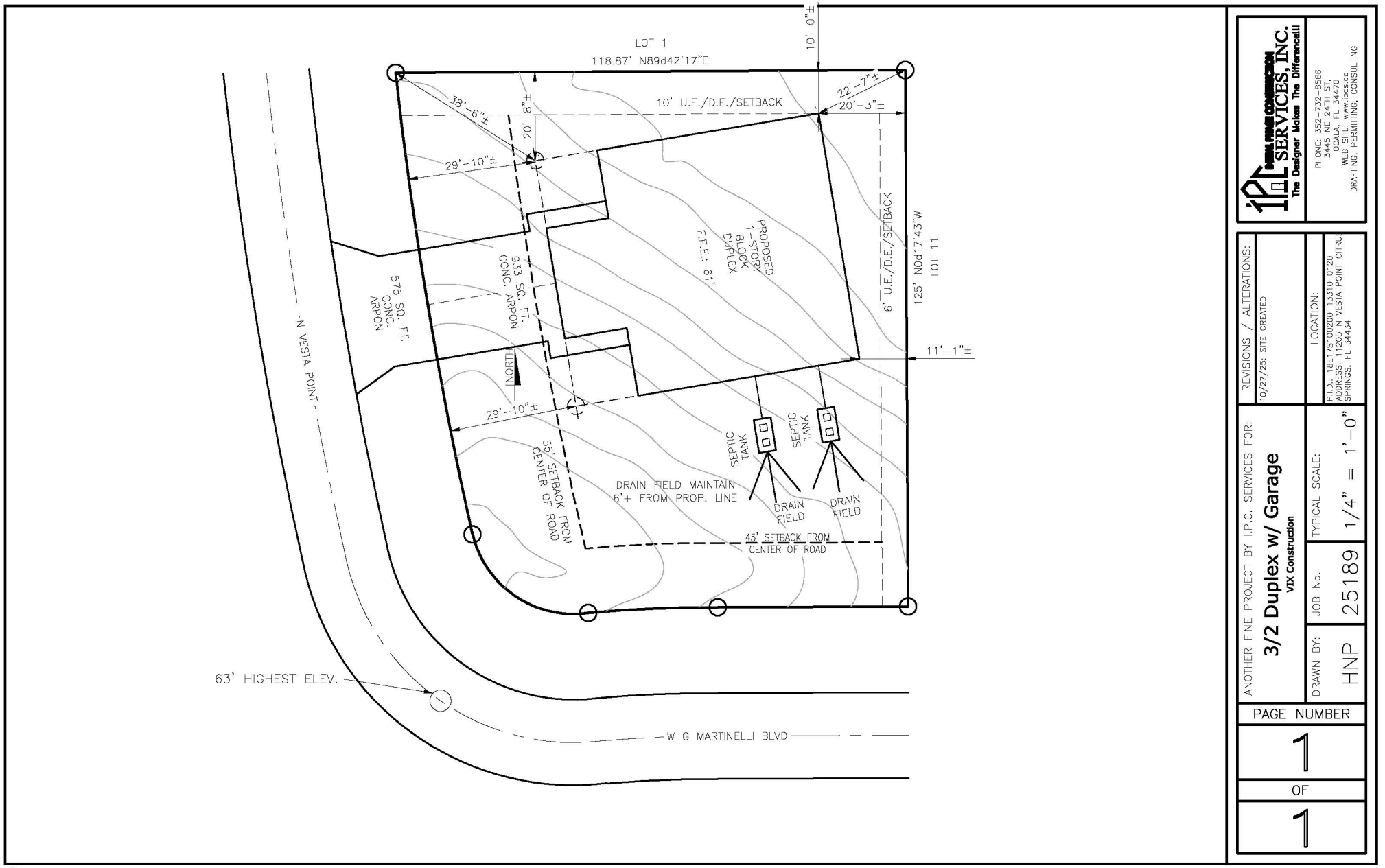
AA-2026-00001 RCV'D 1.28.26

AA-2026-00001

VIX CONSTRUCTION MANAGEMENT

FOR FIRST KINGDOM PARTNERS, LLC


W WHITMARSH CT
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N VESTA PT
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13
Application request to change from multi-family to duplex designation
Permit approved for a duplex
AA-2025-00003 approved change from multi-family to duplex designation
Permit approved for a duplex
DUPLEX
MULTI-FAMILY



INITIAL PHASE CONSTRUCTION SERVICES, INC.
The Designer Makes The Difference!!
PHONE: 352-732-8566
3445 NE 24TH ST.
OCALA, FL 34470
WEB SITE: www.ipcs.cc
DRAFTING, PERMITTING, CONSULTING

REVISIONS / ALTERATIONS:
10/27/25: SITE CREATED

LOCATION:
P.I.D.: 7861757002001331O 0120
ADDRESS: 11205 N VESTA POINT CITRUS SPRINGS, FL 34434

ANOTHER FINE PROJECT BY I.P.C. SERVICES FOR:
3/2 Duplex w/ Garage
VIX Construction

DRAWN BY:	JOB No.	TYPICAL SCALE:
HNP	25189	1/4" = 1'-0"

PAGE NUMBER 1 OF 1

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DEPARTMENT OF GROWTH MANAGEMENT
ATLAS AMENDMENT
STAFF FINDINGS REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS

APPLICATION NUMBER AA-2026-00001 Vix Construction for First Kingdom Partners, LLC

DATE: May 12, 2026
PREPARED BY: Jennifer Perkins, Senior Planner, Land Development Division

Request to amend the Land Development Code (LDC) Atlas Map and the Citrus Springs Unit 20 Master Plan.

LAND USE ATLAS MAP REQUEST:	From: PDR, Planned Development Residential (Multi-family designation) To: PDR, Planned Development Residential (Duplex designation)
LOCATION:	Section 1, Township 17 South, Range 18 East; specifically, Lot 12, Block 1331, of the Citrus Springs Unit 20 subdivision, Plat Book 7, Page 52, (AK 1434599), which address is known as 11205 N. Vesta Pt., Dunnellon, FL. A complete legal description is on file with the Land Development Division.
ACREAGE:	Approximately 0.31 acres
SURROUNDING FUTURE LAND DESIGNATION:	North – RMU, Residential Mixed Use South – RMU, Residential Mixed Use East – RMU, Residential Mixed Use West – RMU, Residential Mixed Use
SURROUNDING LAND DEVELOPMENT CODE ATLAS DESIGNATION:	North – PDR, Planned Development Residential (Multi-family designation) South – PDR, Planned Development Residential (Multi-family designation) East – PDR, Planned Development Residential (Duplex designation) West – PDR, Planned Development Residential (Multi-family designation)
SURROUNDING EXISTING LAND USES:	North – Vacant multi-family use South – Duplex use East – Vacant duplex use West – N. Vesta Pt., Vacant multi-family use

CHARACTERISTICS OF THE SUBJECT PROPERTY

According to the *Soil Survey of Citrus County* (1988), the soil type in the area is Udorthents, 0 to 5 percent slopes. The subject property is located in Flood Zone X, as found on the Flood Insurance Rate Map 12017C0089D.

BACKGROUND AND ANALYSIS

The Citrus Springs Unit 20 subdivision is located on both sides of W. Withlacoochee Trl. (CR-39) in the northeastern portion of the county and was platted in 1971. The applicant is requesting to change the Master Plan designation from multi-family to duplex for Lot 12, Block 1331. The subject lot is located in a portion of the Unit 20 subdivision that contains a mixture of multi-family and duplex designated lots.

The subject site is currently vacant, and the lot is approximately 0.31 acres in size. The lots to the north, south, and west of the subject site are designated multi-family and the property to the east is designated duplex. Lots 1 and 9, Block 1330 on the east side of N. Vesta Pt., across W.G. Martinelli Blvd. are designated multi-family; however, duplex permits were approved in error for both lots (Lot 1: BLD20244335343, issued 2024; and Lot 9: BLD2024337767, issued 2025). An approved Atlas Amendment (AA-2025-00003) redesignated Lot 10, Block 1330, from multi-family to duplex on the Citrus Springs 20 Master Plan in 2025.

Consistency with the Comprehensive Plan – All development applications shall demonstrate complete compliance with the Comprehensive Plan. The following policies are relevant to this application:

Policy 17.2.8 The County shall utilize land use techniques and development standards to achieve a functional and compatible land use framework which reduces incompatible land uses.

Staff comment – The duplex use is compatible with the surrounding area. The subject property abuts duplex designated lots to the east.

Policy 17.5.5 All major modifications to existing Planned Developments shall be approved by the BCC through the Atlas Amendment process. This requirement shall also apply to Planned Developments approved by the Planning and Development Review Board (PDRB) or its predecessor in function.

Staff comment – This is being met by the application received.

Summary of Public Comments: At this time, no public input has been received.

PROPOSED FINDINGS OF FACT

Staff reviewed this application under the standards of Section 2300, Building Setback Requirements and Height Requirements for All Land Use Districts, and Section 4300, Planned Unit Developments (PUD), of the LDC. The PDC may recommend, and the BCC may adopt modified conditions of approval pursuant to LDC Section 4302, PUD Approval Procedures, when in the public interest and expressed in formal findings of fact. The reviewing body shall approve, approve with modifications and/or conditions, or disapprove the amendment to the Planned Unit Development. The reviewing body shall enter its reasons for such action in its record. As evidence, the following findings of facts are cited.

A. **Only uses which are consistent with the Comprehensive Plan may be approved as a PUD.** *The duplex designation is an approved use in the Citrus Springs Unit 20 Master Plan.*

B. **Any development approved through the PUD application process, which is not designated a use in the respective land use district for the subject PUD parcel, shall be compatible with established or planned uses both within the development footprint and surrounding neighborhoods and property.** *Duplex is a designated use that is provided for within the Citrus Springs Unit 20 Master Plan. The subject lot abuts duplex designated lots to the east and additional duplex lots are intermingled with multi-family designated lots in the surrounding area.*

C. **Accessory uses shall be permitted as set forth within the approved general concept plan or as found by the Board of County Commissioners to be compatible with an approved plan.** *Accessory uses are not proposed with this application.*

D. **Subsequent to the approval of a PUD, uses not enumerated may be permitted through amendment of the PUD and approved by the Board of County Commissioners.** *The application does not propose any additional uses beyond those allowed on the Master Plan.*

E. **The land area included within the PUD development shall be of such proportions as to properly accommodate all proposed uses in keeping with the general requirements of the county and the established objectives and policies of the adopted Comprehensive Plan.** *Setback standards can be met. It appears that impervious surface ratio standards can also be met but that will need to be demonstrated at the time of permitting.*

F. **Landscaping and design and maintenance shall follow the principles of *Florida Friendly Landscaping* ™ and the *Florida Yards and Neighborhoods (FYN) Homeowner Program* to reduce water use and fertilizer runoff.**

   1. **Planted turf grass and landscaping on residential lots shall be limited to a maximum of 50% of the upland portion of the lot.**
   2. **Turf grasses and landscape vegetation shall be common to the area and drought tolerant.**

   This application is an amendment to an existing PUD which contains its own standards for landscaping and design.

G. **There shall be no specific lot requirements for individual uses; provided, however, that the area designated for any particular use shall be of sufficient size and proportion so as to properly accommodate said use and to provide for adequate open space and buffering between it and an adjacent use.** *Residential uses do not require buffering against other residential uses. The applicant will be required to meet all lot standards outlined within the Master Plan and the Citrus County Land Development Code.*

H. **The maximum height of structures, setbacks, and density within a PUD development shall be as specifically established by the Board of County Commissioners in its approval action.** *The applicant has not requested a deviation of height, setbacks, or density with this application.*

I. **Approval of the proposed PUD development shall include approval of all maps, diagrams, tables, and reports submitted by the applicant.** *The applicant has indicated that this lot will be utilized for a single duplex.*

J. **A planned unit development will terminate within three years of the date of approval if either a site development plan or preliminary subdivision plat application is not filed with the county. If one of these applications is not filed within the specified time frame, the PUD shall be null and void.** *This is a modification to an existing PUD that is already active without a termination date.*

PLANNING AND DEVELOPMENT COMMISSION (PDC) RECOMMENDATION: The Planning and Development Commission (PDC) discussed the application on May 7, 2026. The PDC recommended approval with conditions of this application by unanimous (6-0) vote. The PDC found that the application is consistent with the requirements of the LDC and the Comprehensive Plan provided recommended conditions are adhered to. Granting this request will not adversely affect the public interest and would be generally compatible with adjacent properties and other properties in the area.

RECOMMENDED CONDITIONS OF APPROVAL FROM THE PDC:

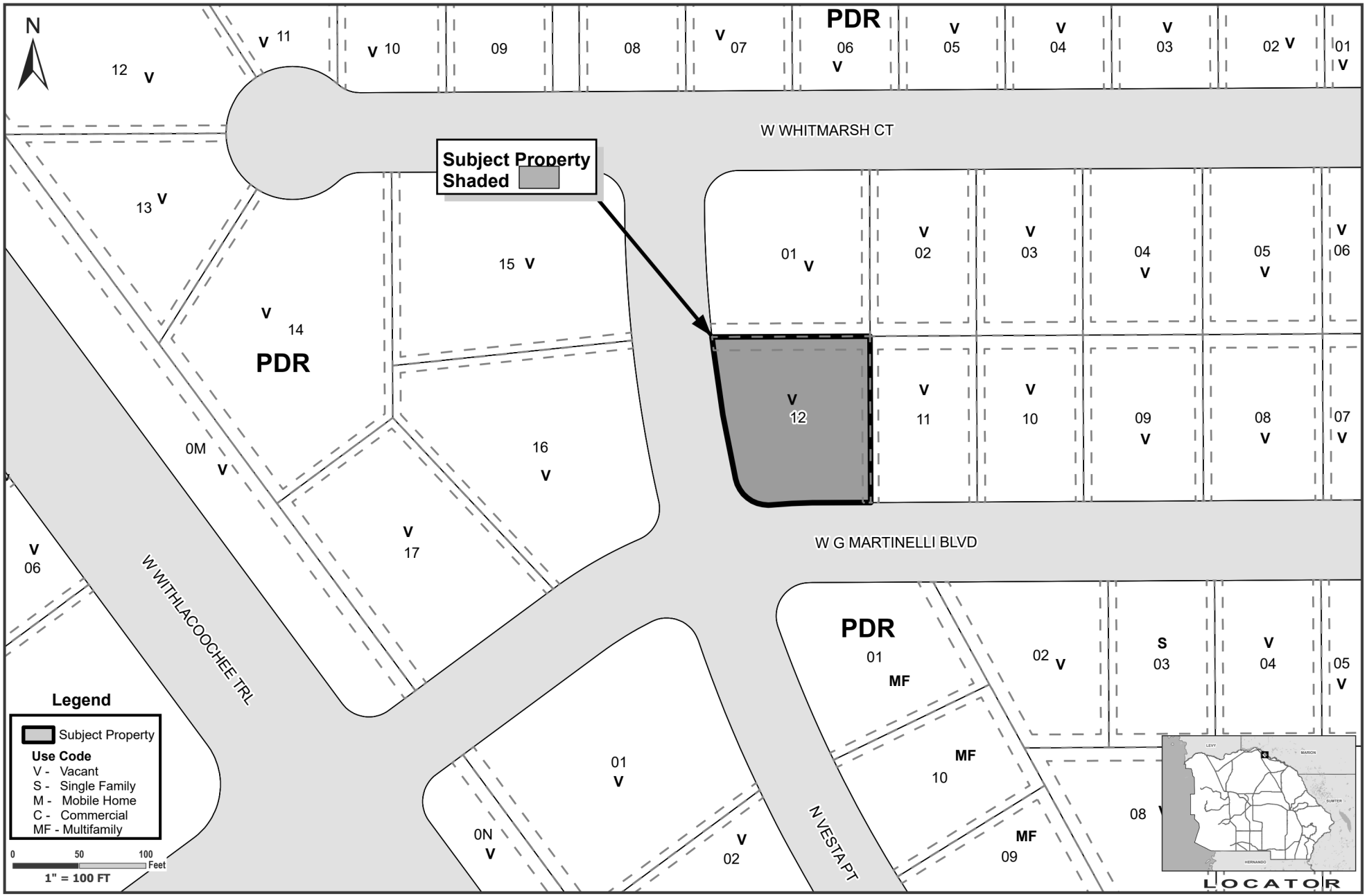
1. The Citrus Springs Unit 20 Master Plan is modified to redesignate Lot 12, Block 1331, from multi-family to duplex as outlined in this application date-stamped received January 26, 2026, by the Land Development Division.

2. All other standards within the Citrus Springs Unit 20 Master Plan shall be met unless specifically outlined within these conditions.

3. Where standards are not specified herein, the Citrus County Land Development Code standards (or current code standards) will apply.

4. Minor modifications to this Master Plan of Development may be approved by the Director of the Land Development Division as outlined within Section 4304 of the LDC.

JP/cfc



Application #: AA-2026-00001	**Applicant: Vix Construction for First Kingdom Partners, LLC**
Proposal: Amend LDC Atlas Map (multi-family to duplex)	**Location: 11205 N Vesta Pt, Dunnellon**
LDC Atlas: PDR	**S-T-R - 01-17-18**

Planner Initials: _____ **Date:** _____

Geographic Information Systems

Cynthia P. Skelhorn
Director

Prepared By : Susan O'Connell
Date: March 23, 2026
Source: Enterprise Geodatabase
Map Number: AA-2026-00001

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